

**County of Jefferson**  
**Office of the County Administrator**




**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

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January 17, 2019

**TO:** Members of Finance & Rules Committee

**FROM:** Robert F. Hagemann, III, County Administrator 

**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, January 22, 2019, immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Finance & Rules Committee Sponsored Resolutions:**

1. Payment of Legislators' Expenses
2. Amending the 2018 County Budget for Sales Tax Distribution
3. Appointing Member to Jefferson Community College Board of Trustees

**General Services Committee Sponsored Resolutions:**

1. Amending the 2019 County Budget and Capital Plan in Relation to the County Bridge Account
2. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Canal Street over Black River Channel), Appropriating Funds Therefor and Amending the 2019 County Budget and Capital Plan

**Health & Human Services Committee Sponsored Resolutions:**

1. Amending 2019 County Budget Relative to Additional Revenue from NYS Office of Children and Family Services for Safe Harbour: NY Funding
2. Amending 2019 County Budget to Re-Appropriate Funding From NYS Office of Temporary and Disability Assistance for Non-Custodial Parent Employment Program
3. Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue from NYS Office of Children and Family Services

**Informational Items:**

1. Monthly Departmental Reports  
County Clerk

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Human Resources	Purchasing
	County Clerk	Information Technology	Real Property Tax Services
	Board of Elections	Insurance	County Treasurer
	Employ. & Training	JCC	County Attorney

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Payment of Legislators' Expenses

By Legislator: \_\_\_\_\_

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 3,185.40, we have allowed:

Legislator Expense:                   \$ 3,185.40

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget for Sales Tax Distribution

By Legislator: \_\_\_\_\_

Whereas, The 2018 County Budget must be amended to recognize additional sales tax for towns, villages and the City of Watertown.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

**Increase:**

Revenue		
01104500 91110	State Sales Tax	\$2,672,081.67
Expenditures		
01198500 04631	Distribution of Sales Tax	\$2,672,081.67

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointing Member to Jefferson Community College Board of Trustees

By Legislator: \_\_\_\_\_

Resolved, That, pursuant to Section 6306 of the Education Law, Eugene R. Renzi be and is hereby appointed to the Jefferson Community College Board of Trustees for a term to expire June 30, 2026.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
County of Jefferson } ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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# Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of **December 1, 2018 through December 31, 2018** as follows:

**DMV Fees:**

CC06 Retention	\$ 52,286.91
CC05 Sales Tax Ret	\$ 479.00
CC05 FS-6 Ret	\$ 645.00
<b>Total</b>	<b>\$ 53,410.91</b>

**Land Records Fees:**

CC07 Recording Fees	\$ 46,909.50
CC07 Filing Fees	\$ 1,964.00
CC07 Passport Fes	\$ 1,400.00
CC07 Photo Fees	\$ 510.00
CC07 RETT	\$ 317.00
CC07 RP5217 Ret	\$ 2,583.00
CC07 Notary Ret	\$ 460.00
CC07 NY Ed. Ret/RM	\$ 1,011.00
CC07 UCC's	\$ 1,240.00
CC07 Miscellaneous	\$ 318.00
CC07 Cover Page Fee	\$ 4,370.00
CC07 Overages	\$ 31.14
CC07 Copy Fees	\$ 2,583.65
CC07 General Int.	\$ 2.38
CC07 DMV Int.	\$ 0.36
CC07 E-Subscription	\$ 2,929.50
<b>Total</b>	<b>\$ 66,629.53</b>

**Mortgage Tax Fees:**

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.12
<b>Total</b>	<b>\$ 29,083.12</b>

**Total By Account**

CC05	\$ 1,124.00
CC06	\$ 46,630.27
CC07	\$ 90,342.95
CC08	\$ 9,425.00
CC50	\$ -
TR50	\$ 3,030.00
TA0761	\$ -
<b>Total</b>	<b>\$ 150,552.22</b>

**Court Record Fees:**

CC08 Index Fees	\$ 3,425.00
CC08 Misc. Court	\$ 6,000.00
CC50 County Fines	\$ -
<b>Total</b>	<b>\$ 9,425.00</b>

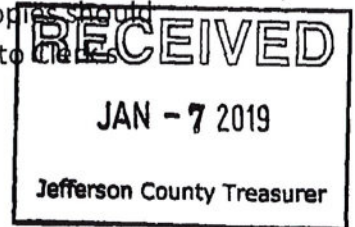
**Fees Collected for Other Depts.:**

TR50 Stop DWI	\$ 3,030.00
TT61 Deposit Into Court	\$ -
<b>Total</b>	<b>\$ 3,030.00</b>

**Adjustments (Deductions):**

CC06 DMV Online Revenue:	
November	\$ 5,656.64
	\$ -
<b>Total</b>	<b>\$ 5,656.64</b>
CC07 Credit Cards	\$ 5,184.50
CC07 Notaries:	\$ 180.00
<i>Rebeca Bond</i>	
<i>Polly Eseltine</i>	
<i>Kimberly Snow</i>	
CC07 Tax Sale - Rec. Fees	\$ -
Tax Sale - RETT	\$ -
<b>Total</b>	<b>\$ -</b>

CC07 Treasurer deposited \$ 5.20  
check for copies should  
have come to the  
Office.....



I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 150,552.22

1/7/19

Date

*Rebecca L. Kimball*

Jefferson County Treasurer/Deputy