

**Finance & Rules Committee**  
**December 4, 2018**  
**Minutes**

**Members Present:** Committee Chair Michael Montigelli, Legislators Robert Cantwell, William Johnson, Allen Drake, Daniel McBride, James Nabywaniec, Carolyn Fitzpatrick, and Board Chair Scott Gray

**Others Present:** Legislators John Peck, and Anthony Doldo, County Administrator Robert Hagemann, Deputy Administrator Sarah Baldwin, County Attorney David Paulsen, Purchasing Director Mark Sachetti, Probation Director Martin Morrison, Highway Superintendent James Lawrence, Watertown Daily Times Reporter Abraham Kenmore, Confidential Secretary Jill Jones

Chairman Montigelli called the meeting to order at 6:10 p.m. and offered privilege of the floor, however no one present wished to speak. The Committee approved the minutes of the November Committee meeting, as written.

Chairman Montigelli introduced a resolution levying 2019 taxes and assessments for annual town budgets and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying 2019 consolidated health district taxes and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying returned delinquent 2018 school taxes and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented. Mr. Hagemann indicated that the final numbers for this and the following resolution will be finalized before next week's Board Session.

Chairman Montigelli introduced a resolution levying returned delinquent 2018 village taxes and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution directing the completion of the tax rolls and the execution and delivery of warrants and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing accounts payable year end adjustments to 2018 County Budget and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Johnson and there being no discussion, the

Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution levying Hudson Riever-Black River Regulating District assessments and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution revising premium equivalents for Jefferson County government employees health benefits program and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution appointing county administrator and entertained a motion for consideration. A motion was duly mad by Legislator Cantwell seconded by Legislator Drake and there being no discussion, the Committee agreed to support the resolution as presented.

Chairman Montigelli introduced a resolution approving appointment of deputy county administrator and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution appointing member to the regional fish and wildlife management board and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution approving management compensation plan for 2019 and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending 2018 County Budget in relation to Employment & Training Department and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending the 2018 County Budget in relation to Recylcing & Waste Management and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative Policies and Procedures for Audit of Claims and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Fitzpatrick and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative



Policies and Procedures for Chart of Accounts and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative Policies and Procedures for Collection, Handling and Disbursement of Department Funds and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative Policies and Procedures for Capitalization and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative Policies and Procedures for Purchasing Policy and Control and Quotations and entertained a motion for consideration. A motion was duly made by Legislator Nabwyaniec seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending Jefferson County Administrative Policies and Procedures concerning Procurement Conflict of Interest and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Johnson and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution increasing tipping and permit fee for solid waste and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending fee schedule and construction value factors in relation to Uniform Fire Prevention and Building Code and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution amending administrative regulations and procedures for the sale of real property acquired by the County pursuant to Real Property Tax Foreclosure proceedings and entertained a motion for consideration. A motion was duly made by Legislator Johnson seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing intergovernmental agreement with certain towns within the County for dog control services and entertained a motion for consideration. A motion was duly made by Legislator Drake seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution authorizing intergovernmental agreement with

the City of Watertown for dog control services and entertained a motion for consideration. A motion was duly made by Legislator Fitzpatrick seconded by Legislator Nabywaniec and there being no discussion, the Committee agreed to sponsor the resolution as presented.

On a motion by Legislator McBride seconded by Legislators Cantwell, Fitzpatrick, Johnson, Nabywaniec and Drake and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

- ✓ Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account
- ✓ Amending the 2018 County Budget in Relation to the County Road Machinery Fund
- ✓ Amending the 2018 County Budget and Capital Plan to Recognize Insurance Recovery and Allocating Same in Highway Complex Capital Account
- ✓ Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2018 County Budget in Relation Thereto
- ✓ Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program Grant and Amending the 2018 County Budget in Relation Thereto
- ✓ Authorizing Agreements for the Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2018 County Budget in Relation Thereto

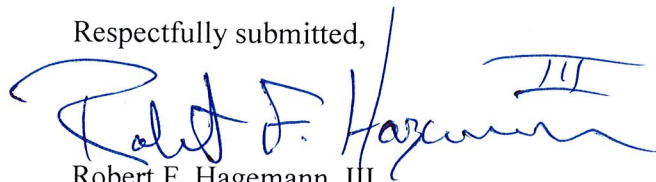
On a motion by Legislator Fitzpatrick seconded by Legislator Cantwell and unanimously carried, the Committee approved a Health & Human Services Committee sponsored resolution:

- ✓ Amending 2018 County Budget Relative to Mental Health Programs and Authorizing Amended Agreements in Relation Thereto

Chairman Montigelli introduced an additional resolution amending the policy of the Jefferson County Board of Legislators in regard to the abatement of real property and other taxation for alternative energy projects and entertained a motion for consideration. A motion was duly made by Legislator Nabywaniec seconded by Legislator Fitzpatrick and there being no discussion, the Committee agreed to sponsor the resolution as presented.

There being no further business of the Committee, on a motion by Legislator Cantwell seconded by Legislator Drake and unanimously carried, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,



Robert F. Hagemann, III

Clerk of the Board