I. CHAIR LISA BALTY CALLED THE MEETING TO ORDER AT 2:45 P.M. AND ANNOUNCED THAT A QUORUM WAS PRESENT.


Members Absent: Eddie Hopkins, Jerry Huffman, Laurie King, Kelli Marshall, Quincy Martindale, Robin Moore, Charlotte Morris-Carter, Dr. Joseph Shannon, and Elaine Wade

Staff Present: Mark Durand, Tara Mosely, Laura Purvis, Deborah Homman, and Gini Blackwell

Visitors: Billy Reddick, Donna Weese, and Teresa Maryska

CHAIR LISA BALTY REMINDED THE BOARD MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Chair Lisa Balty asked that all members sign a conflict of interest declaration regardless if they have a conflict or not.

WELCOME OF GUESTS:

Mark Durand introduced Billy Reddick and Donna Weese with Dynamic Workforce, Teresa Maryska with Texas Veterans Commission (TVC). Gini Blackwell, the new Finance Director with the Workforce Solutions Board and Deborah Homman, the new Child Care Development Specialist for Workforce Solutions Board.

II. Discussion/Action Item Approval of Minutes- September 11, 2018

- Motion: Joe Clyde Adams made the motion to approve the minutes of the September 11, 2018, Board Meeting.
- Second: Greg Durham
- In Favor: All
• Oppose: None
• Abstain: None
• Motion: Passes

III. Public Comments

• None

IV. Information Items

• None

V. Board Member Comments on Activity in their Respective Areas

• Phyllis Grandgeorge - ADAC will be hosting the Great American Smoke out November 15, 2018.

VI. Executive Director’s Report

• See Attachment

VII. Committee Reports
A. Business Services Committee Report
1. Committee Activity

Update on High Demand Occupation Grant (HDJTG) Heavy Equipment Operator—Mark Durand explained that Angelina College had received three (3) Simulators on November 14, 2018. Eleven (11) students are currently enrolled in the program.

HDJTG - Jasper ISD - Mark Durand informed the committee that the grant was approved by TWC (effective Nov. 5, 2018). The grant is a partnership between Jasper Economic Development Corporation (JEDCO), Jasper ISD, and Workforce Solutions in the amount of $87,398. JEDCO Executive Director, Eddie Hopkins presented a check to Jasper ISD for $50,000 at the November 12, JISD School Board meeting. The funds will be utilized to purchase Career Technology Equipment to assist high school students with certifications in the areas of automotive, building and construction trades, computer/graphic design, and welding.

JET Grant Angelina College - Mark Durand informed the committee that Angelina College submitted a Jobs and Education for Texans Grant (JET) to purchase nursing simulation lab equipment. The equipment will provide advanced skills training in obstetrics, pediatrics and emergency care. The simulators requested are Sim New B to help improve neonatal resuscitation and Nurse Anne to provide advanced care in the emergency room. The total amount requested is $299,231.
JET Grant Hudson ISD - Mark Durand updated the committee that Hudson ISD missed the October deadline to submit the JET Grant. Mark provided Paul Walters (Hudson ISD) information on the High Demand Job Training and Texas Industry Partnership Grants. Hudson ISD is trying to obtain funding for a welding ventilation system and robotic welding equipment. The cost of the project is approximately $160,000.

Aligning Education and Employers- Tyane Dietz provided the committee two (2) handouts that focus on aligning education and employment. Mrs. Dietz met with Angelina College President, Dr. Michael Simon, to discuss the alignment of education and workforce to meet the demands of employers. Mrs. Dietz commented on the importance of early engagement with students to introduce them to careers. Mrs. Dietz asked Mark Durand to follow-up with Dr. Simon and assist with a plan to invite the regional school district superintendents to Angelina College to meet with AC personnel and Workforce Board members and personnel to discuss better alignment and efficiencies with career paths and curriculum at Angelina College.

B. Executive/Finance Committee
1. Committee Activity
2. Discussion/Possible Action
   a. Action Item 18-28 - Training Provider Applications - Tara Mosley presented the nine (9) training programs by three (3) different training providers for consideration of approval. Tara explained that New Era and the 360 Academy are both new programs.

   o Motion: Recommendation from the Executive Finance Committee to approve the four (4) Angelina College (Lufkin) programs
   o Second: Garvey Jackson
   o In Favor: All
   o Oppose: None
   o Abstain: Wayne Haglund, Tim Ditoro, and Laura Bush
   o Motion: Passes

Wayne Haglund, Tim Ditoro, and Laura Bush declared a conflict of interest.

b. Action Item 18-29 - Personnel Policies and Procedures Revisions - Mark Durand presented the committee recommended changes to the personnel policies. Several changes are word deletions, additions, or spelling corrections. Mark explained that the employee insurance premiums decreased for CY’19. Currently, the Board pays 100% of the employees’ Health, Dental, and Long-Term Disability. Mark requested the committee to add vision to the benefit plan. The cost of vision is $20.00 per employee per month, the carrier would be Eyetopia. Mark also requested the Board to approve the elimination of the two (2) floating holidays. Currently, the staff receives 10 holidays and two (2) floaters plus accrual of vacation and sick leave. Committee asked how many holidays the
VIII. Adjourn

contractor staff receive. Dynamic Workforce Solutions receives eleven (11) and Goodwill Industries nine (9). Lisa Balty commented that the Nacogdoches Economic Development Corporation (NEDCO) performed a wage and benefits survey of the employers in Nacogdoches and Angelina County and 80% of the employers surveyed offered 6-10 holidays to their employees.

- Motion: Recommendation to approve from the Executive Finance Committee
- Second: Tyane Dietz
- In Favor: All
- Oppose: None
- Abstain: None
- Motion: Passes

c. Open Session Action, if any, as a result of Closed Session
   - None

3. Discussion and Acceptance of Financial Reports
   a. Financial Reports September 2018

Gini Blackwell presented the September 2018 financial reports for month ending September 2018. Two items noted in the narrative are general administrative expense and professional fees and service.

VIII. Adjourn

ADJOURN THE BOARD MEETING

Meeting adjourned at 3:45 P.M.

Duly passed and approved on this 19th day of February 2018

[Signature]
Lisa Balty, Chair

Attest

[Signature]
Tara Mosley
Workforce Development Director