I. VICE CHAIR WAYNE HAGLUND CALLED THE EXECUTIVE/FINANCE COMMITTEE MEETING TO ORDER AT 1:49 P.M. AND ANNOUNCED THAT A QUORUM WAS PRESENT.

Members Present: Tyane Dietz, Robert Fitzpatrick, James Gentry, Wayne Haglund, Garvey Jackson, Kelli Marshall, Ellen Mills

Members Absent: Lisa Balty, Kotosha Jeffery, Gene Lee, John Allen Slocomb

Board Staff Present: Mark Durand, Tara Mosley, Gini Blackwell, Karen Stubblefield

Visitors: Billy Reddick

VICE CHAIR WAYNE HAGLUND REMINDED THE BOARD MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Vice Chair Wayne Haglund asked that all members sign a conflict of interest declaration regardless of whether they have a conflict.

WELCOME OF GUESTS:

Mark Durand introduced Dynamic Workforce Solutions Project Manager Billy Reddick, as well as Board staff Tara Mosley, Gini Blackwell and Karen Stubblefield.

II. Discussion/Action: Approval of Minutes – April 9, 2019

Motion: Ellen Mills made the motion to approve the minutes as presented.
Second: James Gentry
In Favor: All
Oppose: None
Abstain: None
Motion: Passes

III. Public Comments

None

IV. Information and Briefing Items

Mark Durand noted that an announcement was released on May 13 stating that TWC Commissioner Representing the Public, Robert D. Thomas has resigned. Mr. Durand also reviewed the recent local news coverage of the Texas Rising Star certifications awarded to Great Beginnings Preschool and Kiddie Land Day Care in Polk County, Jacob’s Ladder Learning Center in Tyler County, and Mary Jo Gorden Child Development Center in Angelina County. He further noted that the local chamber hosted a Red Carpet event honoring the Mary Jo Gorden center. He reported the child care performance measure for March is on target – meeting goal at 100%.

V. Discussion and Possible Action

A. Action Item 19-09 Equal Opportunity Policy Update

Mark Durand explained that acronym changes are needed to the Board Equal Opportunity Policy to ensure compliance with TWC guidelines.
Motion: Tyane Dietz made the motion to approve the updates recommended by staff in the Action Item 19-09.
Second: James Gentry
In Favor: All
Oppose: None
Abstain: None
Motion: Passes

B. Open Session Action, if any, as a result of Closed Session
None

VI. Discussion and Acceptance of Financial Reports
A. Financial Reports for March 2019
Finance Director Gini Blackwell presented the March 2019 financial reports, including the statement of financial position, Budget vs. Actuals, and Grant Report. Items noted in the variance narrative included liability insurance, audits and staff travel. Most of the staff travel expense is related to the travel expenses incurred by the Texas Rising Star Specialists and Student HireAbility Navigator, which are paid for directly out of the respective grants. Child care expenditure appears larger than normal because there were three payments made in the month of March. Kelli Marshall asked if consulting fees were going to go over budget. Mrs. Blackwell said that more consulting fees were expected before the end of the year, and that some reallocation of budget funds may be needed. Mrs. Blackwell reported that all current funding streams are stated. She expects there to be increased funding from the state for the required child care funds because of the increase in eligible children.

VII. A. Take up Other Action
None

VIII. Adjourn
Wayne Haglund adjourned the Executive/Finance Committee Meeting at 2:03 p.m.

Duly passed and approved on this 9th day of July 2019

Signed
Wayne D. Haglund
Vice Chair

Attest
Karen Stubblefield
Business Development