



**City Manager's Report**  
**May 28, 2019 City Council Meeting**  
**Prepared By: Regina O'Connell**  
**Item#: 12.4**

**Subject:** Appoint a Council sub-committee to interview candidate for the Recreation and Parks Commission

**Purpose:** To temporarily change the process for interviewing the candidates for the Recreation and Parks Commission. Appoint a two member Council sub-committee to complete the interview to accommodate Council and Candidate schedules.

**Background:** The Recreation and Parks Commission has had a vacancy since March. City staff has continued to recruit for the vacant position. Recently an application was received for the position. Traditionally, the entire Council has interviewed candidates for Recreation and Parks Commission and for Planning Commission. For other committees, a Council sub-committee interviews the applicants and makes the appointment subject to Council ratification.

**Discussion:** Staff has been working to find a date and time to complete the interview with the entire council. This time of year we have had several conflicting meetings. With meeting schedules and the fact that we only have one candidate, staff is looking for recommendations from Council to complete the interview and potential appointment.

Staff is suggesting we use a Council sub-committee to interview and appoint the candidate. This could be the normal Mayor/Vice Mayor sub-committee or it could be two other Council members. This will enable us to make the appointment and have the applicant attend the next Recreation and Parks Commission Meeting scheduled for June 19, 2019.

**Options:**

1. Appoint a Council sub-committee to interview the Recreation and Parks Commission applicant.
2. Select a date for the Council to interview the Recreation and Parks Commission applicant.
3. Other Options

**Cost:** There is no cost to the City at this time.

**Budget Impact:** No budget impact is anticipated.

**Recommendation:** Appoint a Council sub-committee to interview candidate for the Recreation and Parks Commission.



M. Cleve Morris, City Manager



Regina O'Connell, City Clerk