

Budget Development Cycle

City of Placerville, California

May 6, 2021

Overview

- Budget Basics
- Operating Budget
- Capital Improvement Program (CIP) Budget
- Budget Development Program

Budget Basics

- Fiscal Year June 1st to June 30th
- Budget Team
- Fund Accounting
- GASB
- Governmental GAAP
- State and Federal Laws
- Municipal Code
- Policies and Procedures

Budget Basics (Continued)

- Agreements
- HDL
- League of California Cities
- Operating Budget
- CIP Budget
- Adoption
- Revisions

Operating Budget

- Day to Day Operations
 - Personnel
 - Services
 - Materials and Supplies
 - Non-Fixture Equipment
 - Training, Travel, & Conference
 - Insurance
 - Utilities
 - Other

Operating Budget (Continued)

- Operating Funds
 - General Fund
 - Gas Tax Fund
 - Downtown Parking District Fund
 - Grant Funds
 - BAD & LLMD Funds
 - Measure H, J, & L Funds
 - Water Enterprise Fund
 - Sewer Enterprise Fund
 - General Liability Fund

Operating Budget (Continued)

- \$19.90 Million in Fiscal Year 2020/2021
- Primary Funding Sources
 - Assessments
 - Fees
 - Grants
 - Rates
 - Taxes

CIP Budget

- Major Improvements and Repairs to:
 - Streets
 - Storm Drains
 - Water Lines
 - Sewer Lines
 - Water Reclamation Facility
 - Other Facilities

CIP Budget (Continued)

- Dollar amount varies from year to year
- Remaining budgets carry over year to year
- CIP Funds:
 - General CIP Fund
 - Downtown Parking District Fund
 - Transportation Fund
 - TIM Fee Fund
 - Measure H Fund
 - Measure L Fund

CIP Budget (Continued)

- Primary Funding Sources:
 - Charges
 - Fees
 - Grants
 - Taxes

Budget Development Program

- Budget Team Kick Off Meeting
- Mid-Year Budget Report
- Line Item Review
- Alternative Service Level (ASL) Requests
- CIP Requests
- Capital Outlay Requests
- Conference, Training, & Travel Requests
- Other Assumptions

Budget Development Program (Continued)

- Forecasts and Projections
- Measures H/L Sales Tax Committee Recommendations
- Governance/Goal Setting Workshops
- Budget Workshop #1 (Review Requests)
- Budget Workshop #2 (Balance Budget)
- Open Hearing
- Adoption
- Revisions

Conclusion

- Questions?
- Comments?
- Thank you!



City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Building Permit Software

DESCRIPTION:

This project involves the purchase of an automation permitting system software to track all construction and land use permitting applications including tracking of building and land use applications, inspections, public hearings, noticing, application fees, impact fees, etc.

Specifically, the software system will allow for: (1) Processing and managing permits; (2) Electronic Plan Review; (3) Use of mobile apps for field reporting and inspections; (3) Allows public access and facilitates on-line permits; and (4) Creation of custom reports using multiple data sources.

COST SUMMARY:

Installation (configure database, fees, and processing):	\$65,000
Import existing records:	<u>1,000</u>
Subtotal	66,000
Contingency	<u>6,600</u>
Total Estimate	<u>\$72,600</u>

POTENTIAL FUNDING SOURCES:

General Fund	\$72,600
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Annual user fee/hosting fee is \$5,000 per year for an undetermined number of users.

ALTERNATIVES:

Do not purchase a permitting software permitting software package. The Development Services Department will continue to use Lotus Approach which is currently maintained by El Dorado County IT without cost. This support may end at any time when Assessor's Office changes to another system.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Town Hall Carpet Replacement

DESCRIPTION:

The carpet throughout Town Hall is at least 20 years old, and many seams are taped over. The upstairs space where we program yoga, tai chi and other exercise has stains. New carpet would include the office area that is already under carpet, the stairs, and all carpeted areas upstairs. The office would need to be carpet squares for the practicality of installing without moving all the furniture out of the space. The stairs and upstairs areas can be rolled carpet. This also includes a sound-deadening pad for the upstairs to isolate the foot noise from the lower level when both spaces are programmed.

COST SUMMARY:

Contract Services	\$ 30,000
Contingency	<u>2,800</u>
Total Estimate	<u>\$ 32,800</u>

POTENTIAL FUNDING SOURCES:

General Fund	\$ 32,800
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Other than the moving of furniture and IT issues around computer moving, the impacts are temporary during the installation and there would be no annual maintenance or operation costs.

ALTERNATIVES:

Defer the project and wait until we are forced to change the sand.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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City Pool Filter Sand Replacement

DESCRIPTION:

The sand in the sand filters at the City Pool is over 16 years old. It is recommended that sand be replaced every 10-12 years on a seasonal pool but could be longer if water clarity is not an issue and there are no problems during backwash. Staff recommends that old sand be removed and replaced by new sand. Included in this will be new laterals, new manway gaskets, new gravel, new sand, and labor.

COST SUMMARY:

Contract Services	\$ 14,598
Contingency	<u>1,460</u>
Total Estimate	<u>\$ 16,058</u>

POTENTIAL FUNDING SOURCES:

General Fund	\$ 16,058
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Pool will remain clean and clear allowing for staff to focus on other areas.

ALTERNATIVES:

Defer the project and wait until we are forced to change the sand.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Lead Water Service Replacement

DESCRIPTION:

Under California Health and Safety Code, Section 116885 all water systems were required to compile an inventory of known lead service lines, or lines of unknown material. The initial inventory consisted of approximately 400 that were suspected of possibly containing lead gooseneck fittings based on the model and style of curb stop used at the meter.

Some services on the original list have been replaced by Public Works Department staff in the course of repairing water leaks. Several more have been replaced as part of projects completed by the Engineering Dept. such as Pacific Street, Spring Street, and Mosquito Road. To date, only approximately 50% of the lines suspected of having lead goosenecks have actually contained them.

The Public Works Department and the Engineering Department are currently working together to replace water services which could possibly contain lead fittings as part of several larger projects.

In July of 2020, the City submitted a timeline for replacement of all lead service lines or fittings over the course of 10 years to the Water Board. This project is proposed to be reoccurring annually as needed to comply with that timeline.

It should also be noted that the City continues to monitor lead and copper levels as directed, in accordance with all EPA and State Water Board guidelines. Currently, the City is on a reduced monitoring plan based on historically low levels. The City also added 5 additional sites to our lead and copper sampling plan recently. All water system sampling data is reported annually in the Consumer Confidence Report.

COST SUMMARY:

Construction	<u>\$150,000</u>
Subtotal	<u>150,000</u>
Total Estimate	<u><u>\$150,000</u></u>

POTENTIAL FUNDING SOURCES:

Water Enterprise Fund	\$150,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Replacing aging water services could potentially save money on water lost from undetected leaks.

Alternatives:
Defer to a later date.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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Giovanni Road Sewer Line Replacement

DESCRIPTION:

While the City was under construction with the Madrone and Giovanni lift stations, concerns related to an existing sewer collection system at Giovanni Road were brought to staff's attention, including a public main crossing private property without proper access or easements to access for maintenance. This project will assess the condition, make recommendations for replacement as needed, and obtain the necessary right of way as needed to maintain the City's public system.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	10,000
Right-of-Way Acquisition*	15,000
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional future funding will be needed in order to finish the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Giovanni Road sewer system for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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Garden Loop Sewer Line Replacement

DESCRIPTION:

Garden Loop connects to Garden Street and ultimately Spring Street. This road possesses a number of utilities in need of repair and/or replacement, in particular, replacement of the failing public sewer system. This project proposes to assess the roadway and utilities as a whole and return with a recommendation for restoration of Garden Loop, including a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional future funding will be needed in order to finish the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Garden Loop for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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Myrtle Avenue Sewer Main Replacement

DESCRIPTION:

The City established a program to eliminate Orangeburg pipe throughout its sewer collection system, named Nuisance Orangeburg Pipe Elimination (NOPE). Myrtle Avenue has been identified as a road that still utilizes Orangeburg sewer mains that have far exceeded their useful service life. Myrtle Avenue connects to Canal Street and serves a large number of City residents. This road also possesses a number of utilities in need of repair and/or replacement, in particular, replacement of the failing public sewer system. This project proposes to assess the roadway and utilities as a whole and return with a recommendation for a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional future funding will be needed in order to finish the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Myrtle Avenue for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
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Randolph Creek Sewer Main Replacement

DESCRIPTION:

There is an active sewer main located in the active water channel of Randolph Creek, directly behind 3000 Mosquito Road. This poorly supported sewer main serves residential and business connections in the nearby vicinity and in times of high water level, it becomes submerged, creating a pressurized collection system. This project proposes replacement of that system in a different location (possibly relocated into Mosquito Road and/or Broadway Court). This request is for initial funding to start investigations of services served and potential relocation options. Once the scope of the project is further developed, a project delivery funding plan will be prepared for consideration.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to finish the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of the sewer system that serves City businesses and residents that is currently located within Randolph Creek for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Corporation Yard Revitalization

DESCRIPTION:

The Public Works Corporation Yard is utilized daily by both the Public Works Department and Parks Division. The storage of materials, equipment, staffing, and facility repairs for the City's sewer, water, and road networks summarize the services this facility provides as a vital asset to the day to day operations of the City.

Several decades ago, a master plan was developed for the Corp. Yard and it included proper equipment storage, deposition of hazardous waste and oils, fueling of equipment, and material storage for water and sewer fittings and structures. Additional facilities and building will be needed to allow for proper training facilities for staff who address sewer overflow spills and water main breaks as they arise throughout the City. This project will be the initial funding for design to revitalize the City's Corporation Yard to suitably support all the vast functions of Public Works who is responsible for the maintenance and repair of the City's sewer and water systems.

COST SUMMARY:

Architecture/Engineering*	\$75,000
Grant Writing*	0
Environmental Document*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total	<u>\$75,000</u>

POTENTIAL FUNDING SOURCES:

Water Enterprise Fund	\$25,000
Sewer Enterprise Fund	\$25,000
RMRA	\$25,000

*Additional future funding will be needed to fully design and construct the improvements.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project has been deferred for over two decades since the original master planning effort began. As a result, annual maintenance costs continue to increase on the existing buildings. A newly renovated facility or new facility will initially reduce annual maintenance costs and additionally, gain efficiency of services provided to the public.

City of Placerville
Capital Improvement Program Budget Requests
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Bedford Avenue Utilities and Repaving

DESCRIPTION:

Bedford Avenue is located in the City right of way and is a direct connection to US Highway 50 and northern City limits. The road condition has deteriorated and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City will also assess and confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving. This request is for the initial scoping of the utility and paving project.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering/Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

*Additional future funding will be needed to complete the project.

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Bedford Avenue for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Cedar Ravine Culvert Replacement

DESCRIPTION:

The Cedar Ravine Culvert is located partially in City right of way and partially on private property from Pacific Street to its termini at the Clay Street Bridge. The age and condition of the culvert varies greatly and it is the direct conveyance of Cedar Ravine Creek into Hangtown Creek. Segments of the culvert also support the public sidewalk on private property from Pacific Street to Main Street as well as its crossing at Main Street, including the area adjacent to the Historic Druid Monument, the City parking lot at Clay Street, and a portion of the Clay Street Bridge southern abutment. The segment of the culvert adjacent to the bridge is slated for removal and reconstruction as part of the Clay Street Bridge project. However, during design of that project, the culvert was assessed and found to be in need of replacement. A segment of the top to the culvert was already replaced at Pacific Street when it became a serious public health and safety concern during the Pacific Street paving project. This project will analyze the culvert and develop lasting solutions for a full replacement to protect the Druid Monument, Main Street, and the public from future failure of this facility.

COST SUMMARY:

Environmental Document*	\$15,000
Engineering*	10,000
Right-of-Way Acquisition*	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Cedar Ravine Culvert for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the culvert, damage to Main Street, damage to Druid Monument, and potential risk to public health and safety.

City of Placerville
Capital Improvement Program Budget Requests
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Dimity Lane Repaving

DESCRIPTION:

Dimity Lane located in the City right of way and is a direct connection to Mosquito Road and Carson Road and it provides a trail crossing at the El Dorado Trail. The road condition has deteriorated and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City will confirm any potential utility impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	50,000
Construction Inspections/Testing	<u>5,000</u>
Subtotal	55,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$60,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$60,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Dimity Lane for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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Carson Road Sewer Line Replacement

DESCRIPTION:

Carson Road connects to Broadway, over US Highway 50 and towards northern City limits and the Apple Hill area. This road possesses a number of utilities in need of repair and/or replacement, in particular, replacement of the public sewer system. This project proposes to assess the existing sewer system, replace segments as needed, roadway, and other utilities as a whole and return with a recommendation, including a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Sewer Enterprise Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Carson Road for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Coloma Street Utilities and Repaving

DESCRIPTION:

Coloma Street is located in the City right of way and is a direct connection as an off-ramp from US Highway 50, Spring Street and US Highway 49. The road condition has deteriorated and is in need of repaving and there are concern related to failing utilities as well. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment as well as possible utility replacements. The City will assess and confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving. This request is for the initial scoping of the utility and paving project.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering/Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

*Additional future funding will be needed in order to complete the project.

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Coloma Street for the estimated project services life of 15 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
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Ronald Loop Utilities and Repaving

DESCRIPTION:

Ronald Loop is located in the City right of way and is a direct connection to Letita Avenue and Point View Drive. The road condition has deteriorated and is in need of repaving and there are concern related to failing utilities as well. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment as well as possible utility replacements. The City will assess and confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving. This request is for the initial scoping of the utility and paving project.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering/Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding is needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Ronald Loop for the estimated project services life of 15 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Annual Storm Drain Compliance

DESCRIPTION:

The City of Placerville holds a Municipal Separate Storm Sewer System (MS4) Permit with the State of California and the permit has not only monitoring and programming requirements, but also physical improvements that are required to be implemented throughout the City's storm drain collection system. Examples include, but are not limited to, inlet markers, sand/oil separator structures, junction structures (i.e. Manholes, inlets, etc.), and other items required to keep the City in compliance with the permit. This project would provide an annual funding source for such items based on forecasted need.

COST SUMMARY:

Construction	<u>\$20,000</u>
Total Estimate	<u>\$20,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$20,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce potential for violations and fines from the State California as the enforcement agency for the City's MS4 Permit.

ALTERNATIVES:

Defer the project and risk further liability to violations and fines from the State.

City of Placerville
Capital Improvement Program Budget Requests
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Coon Hollow Road Repaving

DESCRIPTION:

Coon Hollow Road located in the City right of way and is a direct connection to the County of El Dorado as well as Highway 49. The road condition has deteriorated and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City does not have any utilities located within this road and will confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	50,000
Construction Inspections/Testing	<u>5,000</u>
Subtotal	55,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$60,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$60,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Coon Hollow Road for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

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Middletown Road Repaving

DESCRIPTION:

Middletown Road located in the City right of way and is a direct connection to the County of El Dorado. The road condition has deteriorated and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City does not have any utilities located within this road and will confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	60,000
Construction Inspections/Testing	<u>5,000</u>
Subtotal	65,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$70,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$70,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Middletown Road for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

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Thompson Way Repaving

DESCRIPTION:

Thompson Way located in the City right of way and is a direct connection to Sierra School via Cedar Ravine Road. The road condition has deteriorated beyond maintenance and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City will confirm any potential utility impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	120,000
Construction Inspections/Testing	<u>10,000</u>
Subtotal	130,000
Contingency	<u>20,000</u>
Total Estimate	<u>\$150,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$150,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Thompson Way for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
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Morrene Drive Repaving

DESCRIPTION:

Morrene Drive located in the City right of way and is a direct connection to Hocking Street and Mosquito Road and serves a significant City and County residents as a single point of access. The road condition has deteriorated beyond maintenance and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City will confirm any potential impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	50,000
Construction Inspections/Testing	<u>5,000</u>
Subtotal	55,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$60,000</u>

POTENTIAL FUNDING SOURCES:

Road Maintenance and Rehabilitation Account \$60,000

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Morrene Drive for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

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Sherman Street Repaving

DESCRIPTION:

Sherman Street is located in the City right of way and is a direct connection to Sheridan Street, Turner Street, and Washington Street where Marshall Hospital is located. The road condition has deteriorated beyond maintenance and is in need of repaving. Proposed improvements consist of a combination of pavement repairs, subgrade compaction, grind and pave, crack seal, and slurry seal as determined through field assessment. The City will confirm any potential utility impacts with adjacent utility providers as part of project due diligence prior to paving.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	40,000
Construction Inspections/Testing	<u>5,000</u>
Subtotal	45,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$50,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$50,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Sherman Street for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Mooney Parking Lot Repaving

DESCRIPTION:

The City parking lot located at 580 Main Street, serving the east end of Main Street, has reached an unacceptable condition of disrepair and is in need of repaving. This project will address the subgrade, paving, and site drainage conditions that have aided in the overall degradation of the lot's condition.

COST SUMMARY:

Environmental Document	\$ 0
Engineering	0
Right-of-Way Acquisition	0
Construction	20,000
Inspection/Testing	_____
Subtotal	20,000
Contingency	_____0
Total Estimate	<u>\$20,000</u>

POTENTIAL FUNDING SOURCES:

Downtown Parking District Fund	\$20,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of the Mooney parking lot and extend its service life beyond 10 years.

ALTERNATIVES:

Defer the project and risk further deterioration of the parking lot and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Conrad Street Water Main Replacement

DESCRIPTION:

Conrad Street connects to Coloma Street and Cottage Street, serving City residents on that road and beyond. This road possesses a number of utilities in need of repair and/or replacement, in particular, replacement of the public water distribution system. This project proposes to assess the existing water system, replace as needed, address the roadway, and other utilities as a whole. Project recommendations will be made in the future, including a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Conrad Street for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

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Cottage Street Water Main Replacement

DESCRIPTION:

Cottage Street connects to Conrad Street and Garden Street, serving City residents on that road and beyond. This road possesses a number of utilities in need of repair and/or replacement, in particular, replacement of the public water distribution system as it ties into the Spring Street system. This project proposes to assess the existing water system, replace as needed, address the roadway, and other utilities as a whole. Project recommendations will be made in the future, including a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	25,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Cottage Street for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

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Capital Improvement Program Budget Requests
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Miller Way Sewer Line and Waterline Replacement

DESCRIPTION:

The City established a program to eliminate orangeburg pipe throughout its sewer collection system, named Nuisance Orangeburg Pipe Elimination (NOPE). Miller Way has been identified as a road that still utilizes orangeburg sewer mains that have far exceeded their useful service life. Recently, the Public Works Department has also been made aware of deficiencies in the water system as well. Miller Way connects to Locust Avenue and Clay Street and serves a large number of City residents. This project proposes to assess the roadway and utilities as a whole and return with a recommendation for a construction funding plan.

COST SUMMARY:

Environmental Document*	\$ 0
Engineering and Utility Assessment	50,000
Right-of-Way Acquisition*	0
Construction*	0
Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$50,000</u>

POTENTIAL FUNDING SOURCES:

Sewer Enterprise Fund	\$25,000
Measure L Fund	\$25,000

*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Miller Way for the estimated project services life of 50 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Smith Flat Road Storm Drain and Paving

DESCRIPTION:

Smith Flat Road connects Broadway to Jacquier Road/Point View Drive and the existing condition has deteriorated beyond maintenance. There are also some storm drain facilities located within Smith Flat Road that need to be assessed and potentially repaired or replaced. The City will assess the utilities and recommend repairs and repaving of Smith Flat Road of the portion located within the City limits, including a recommended final construction funding plan.

COST SUMMARY:

Environmental Document/Permitting	\$ 5,000
Engineering and Utility Assessment	50,000
Right-of-Way Acquisition/Permits to Enter and Construct	5,000
Construction*	140,000
Contingency*	0
Construction Inspection/Testing*	<u>0</u>
Total Estimate	<u>\$200,000</u>

POTENTIAL FUNDING SOURCES:

STBGP	\$200,000
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*Future construction and inspection funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Once constructed, this project will reduce annual maintenance and operational costs of Smith Flat Road for the estimated project services life of 25 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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Lewis Street Utilities and Paving

DESCRIPTION:

Lewis Street is located in the City right of way and is a direct connection to Pacific Street. The road condition has deteriorated and is in need of repaving and the deterioration is suspected to be caused by failing utilities. The Public Works Department has received numerous calls for service on this street over the years, and it's anticipated the scope of work will include a new water main, new sewer main, new storm drain facilities, and roadway paving.

COST SUMMARY:

Environmental Document	\$ 1,000
Engineering and Survey	24,000
Right-of-Way Acquisition	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Lewis Street for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
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As of May 3, 2021

Clark Street Utilities and Paving

DESCRIPTION:

Clark Street is located in the City right of way and is a direct connection to Pacific Street and also serves as a direct connection to Rotary Park. The road condition has deteriorated and is in need of repaving, and the deterioration is suspected to be caused by failing utilities. The Public Works Department has received numerous calls for service on this street over the years and it's anticipated the scope of work will include a new water main, new sewer main, new storm drain facilities, and roadway paving.

COST SUMMARY:

Environmental Document	\$ 1,000
Engineering and Survey	24,000
Right-of-Way Acquisition	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Clark Street for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Darlington Avenue Utilities and Paving

DESCRIPTION:

Darlington Avenue is located in the City right of way and is a direct connection to Cedar Ravine Road and also serves as a direct connection to several residential streets that depend on Darlington Avenue for utility service. The road condition has deteriorated and is in need of repaving and the deterioration is suspected to be caused by failing utilities. The Public Works Department has received numerous calls for service on this street over the years and it's anticipated the scope of work will include a new water main, new sewer main, new storm drain facilities, and roadway paving.

COST SUMMARY:

Environmental Document	\$ 1,000
Engineering and Survey	24,000
Right-of-Way Acquisition	0
Construction*	0
Construction Inspections/Testing*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure L Fund	\$25,000
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*Additional future funding will be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

This project is anticipated to reduce annual maintenance and operational costs of Darlington Avenue for the estimated project services life of 10 years or more.

ALTERNATIVES:

Defer the project and risk further deterioration of the road and potential increase in claims.

City of Placerville
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US 50 Corridor Action Plan – Trip to Green Pilot

DESCRIPTION:

The City has been working with local and state partners to develop an action plan that would allow the signals on US Highway 50 to operate in green, allowing free flow of traffic on US Highway 50 for select weekends during peak season in the fall. This would allow the significant traffic impact to local roads to be mitigated in times of highway congestion. Additionally, the El Dorado County Transportation Commission has asked the City to be the lead agency in the coordination efforts. Staff efforts would support development of the action plan, public outreach, and oversight. Implementation funding will be supplied by an outside funding source not fully identified yet.

COST SUMMARY:

Staff Support Time	\$25,000
Construction/Implementation*	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Traffic Impact Mitigation Fee Fund	\$25,000
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*Future implementation funding will come from other outside sources in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Operational impacts will vastly improve flow for local traffic during peak season use of Highway 50, whereas previously, highway users utilized local roads as a US 50 Highway bypass to avoid the 3 signalized intersections at Bedford Avenue, Spring Street/US Highway 49, and Canal Street.

ALTERNATIVES:

Defer the project and risk further deterioration of the City's road network by increased volume of users.

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Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

US 50 WB Aux. Lane/Permanent Traffic Operational Improvements

DESCRIPTION:

The City has been working with local and state partners to develop an outreach effort to determine the community's readiness for a more permanent solution to US Highway 50 congestion including, but not limited to construction of a westbound auxiliary lane, super streets, and an elevated highway. Initial information has indicated the residents of the City of Placerville are indeed ready for a lasting and permanent solution to US Highway 50 congestion. These permanent improvements would address the traffic impact and congestion to the City as a result of highway users utilizing local roads as a bypass to the signals located at Bedford Avenue, Spring Street/US Highway 49, and Canal Street. Staff efforts include support and development of preliminary reports, studies, and public outreach. This is an initial request and additional unidentified future funding will be needed for this project and staff's efforts to support it.

COST SUMMARY:

Staff Support Time	\$25,000
Construction *	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Traffic Impact Mitigation Fee Fund	\$25,000
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*Future construction funding will come from other outside sources in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Operational impacts will vastly improve flow for local traffic during peak season use of Highway 50, whereas previously, highway users utilized local roads as a US 50 Highway bypass to avoid the 3 signalized intersections at Bedford Avenue, Spring Street/US Highway 49, and Canal Street.

ALTERNATIVES:

Defer the project and risk further deterioration of the City's road network by increased volume of users.

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Capital Improvement Program Budget Requests
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Aeration Basin Blower No. 2 Replacement

DESCRIPTION:

Aeration Basin Blowers are a major part of the Activated Sludge Process at the Hangtown Creek Water Reclamation Facility, (HCWRF). AS Blower No. 2 was part of the 1997 Facility upgrade at HCWRF. The blower has a twenty year work life expectancy and the unit is currently twenty five years old. The unit often experiences failure when ran for any extended period of time. Replacement of the unit is recommended along with updates to the control programs and repair damaged air lines from the AS Blowers to the Aeration Basins.

COST SUMMARY:

Construction	\$120,000
Architecture/Engineering	10,000
Contingency	<u>20,000</u>
Total Estimate	<u>\$150,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$150,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Replacing of AS Blower No. 2 will prevent future potential maintenance costs and disruption to the plant operations.

ALTERNATIVES:

Defer the project and risk deterioration of the treatment process and damage to the HCWRF.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Turbidity Meter Replacement

DESCRIPTION:

The Turbidity Meters support the tertiary process at Hangtown Creek Water Reclamation Facility, (HCWRF). Turbidity Meters measure the reflection of light off of particles in the wastewater, providing critical information regarding water cleanliness. These meters are also part of our General Order Permit with the State of California required monitoring system and without them we would be in violation of that order. The current turbidity meters and controllers were a part of the 2008 facility upgrade. They have been working nonstop since that time. Recently, the manufacture, HACH, has discontinued that model of controller and turbidity meter and within the next year, they will be unsupported. This project proposes to upgrade our controllers and turbidity meters to the next generation of controllers and meters before the current ones fail and there are no parts available to repair them. We also need to include a new laboratory benchtop turbidity meter and new benchtop spectrophotometer to support turbidity monitoring of the HCWRF. Both of these instruments are used to verify the inline field meters and the existing units are now obsolete and unsupported.

COST SUMMARY:

Construction*	\$25,000
Contingency	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional future funding may be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Replacing the Controllers and Turbidity Meters will ensure that HCWRF stays General Order compliant for the current and next permit cycles. Maintenance costs should also remain low. These new units will also be on a factory service plan which ensures that they will be able to be certified and reportable to both State and Regional Water Quality Control Board.

ALTERNATIVES:

Defer the project and risk equipment failure, violations and fines from the RWQCB and risk deterioration of the treatment process.

City of Placerville
Capital Improvement Program Budget Requests
Fiscal Year 2021/2022
As of May 3, 2021

Secondary Scum Pumps Replacement

DESCRIPTION:

The secondary scum pumps are a vital part of the secondary clarifier process at the Hangtown Creek Water Reclamation Facility, (HCWRF). These pumps were part of the 2008 Facility upgrade and they are intended to take the scum material from the top of the secondary clarifiers and pump it to the waste activated sludge, (WAS) holding tanks for further processing in the digesters. The existing pumps are progressive cavity pumps, designed to pump very thick and heavy material. The scum from the secondary clarifiers is mostly water and very light and therefore the current pumps do not work well in this application and getting them to work has been an ongoing maintenance concern for HCWRF staff. This project proposes to remove the existing progressive cavity pumps and a new pump manifold, base, and centrifugal type pump would be installed. The old control system can be retained. This upgrade will allow the secondary scum pumps to actually run as originally intended. The old progressive cavity pumps would be deemed surplus and can be sent to auction or salvaged and utilized elsewhere in the City.

COST SUMMARY:

Construction*	<u>\$25,000</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional funding may be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

New Secondary Scum Pumps will prevent high future potential maintenance costs and high operational costs.

ALTERNATIVES:

Defer the project and you will increase both maintenance as well as operational cost. Progressive Cavity Pumps are also very expensive to repair or replace.

City of Placerville
Capital Improvement Program Budget Requests
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Belt Filter Press Building Improvements

DESCRIPTION:

The Belt Filter Press Building is a vital part of processing sludge at the Hangtown Creek Water Reclamation Facility, (HCWRF). It houses the two HCWRF's Belt Filter Presses. These two units dewater liquid sludge that is then hauled away and later used as soil enhancement at an offsite location. The building was part of the 1991 Facility Upgrade. Due to the dewatering process of the presses, gases are released to the atmosphere. These gases are extremely corrosive and have damaged the roof paneling and structure. The roof structure is metal girders which will need to be sand blasted and recoated or possibly replaced. The roof itself is over thirty years old and needs to be replaced. The air handling system needs to be upgraded as well with installation of Odor Control Unit due to newly constructed residential neighborhoods in the immediate area. The overhead crane and airline systems will also need to be rebuilt due to corrosion. The lighting fixtures need to be replaced due to corrosion. When repairs are completed the building should last until the next major upgrade, when it can be reassessed.

COST SUMMARY:

Construction	\$120,000
Architecture/Engineering	10,000
Contingency	<u>20,000</u>
Total Estimate	<u>\$150,000</u>

POTENTIAL FUNDING SOURCES:

Sewer Enterprise Fund	\$150,000
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IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Belt Filter Press Operational Improvements will prevent future potential maintenance costs, odors and the disruption to the plant operations

ALTERNATIVES:

Defer the project and risk deterioration of the treatment process and damage to the Hangtown Creek Water Reclamation Facility.

City of Placerville
Capital Improvement Program Budget Requests
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Waste Gas Flare Control System

DESCRIPTION:

The waste gas flare was part of the 2008 Hangtown Creek Water Reclamation Facility (HCWRF) upgrade. The waste gas flare is part of the sludge digestion system where unused Bio-Gas is burned off rather than released to the atmosphere. The original electronic controls that were installed never worked properly and were replaced two months after installation. The next set of controls has also been problematic and do not function correctly. The control panel has been worked on by the manufacturer and by ATEEM Electrical Engineering of Sacramento, CA. Both of these companies were not able to correct the current the problems. The control system needs to be replaced in order to make the waste gas flare function properly and in accordance with El Dorado County Air Quality Management District guidelines.

COST SUMMARY:

Construction*	<u>\$25,000</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional funding may be needed to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Replacing of the Waste Gas Flare Control System will prevent future potential maintenance costs, disruption to the facility operations and possible El Dorado County Air Quality Management District, (AQMD) violations and fines.

ALTERNATIVES:

Defer the project and risk deterioration of the sludge treatment process and damage to the Hangtown Creek Water Reclamation facility as well as violations and possible fines from El Dorado County AQMD.

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Secondary Clarifier No. 3 Drive Unit

DESCRIPTION:

Secondary Clarifier No. 3 Drive Unit supports the functions of Secondary Clarifier No. 3 and the secondary clarifier process at the Hangtown Creek Water Reclamation Facility, (HCWRF). Secondary clarifiers are a critical piece of equipment used as final settling basins before the water is sent for filtration and disinfection, separating the fluids from the solids in its process. The drive units move the clarifier sweep arms so that the settled material goes into a sump on the floor bottom where it can then be processed in a different part of the facility. Clarifier No. 3 was part of the 2008 upgrade and this particular upgrade has been challenging since. The drive unit will need to be inspected and possibly pulled out and sent in for machining and repairs.

COST SUMMARY:

Construction*	\$25,000
Contingency	<u>0</u>
Total Estimate	<u>\$25,000</u>

POTENTIAL FUNDING SOURCES:

Measure H Fund	\$25,000
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*Additional future funding may be needed in order to complete the project.

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

Repairing or rebuilding Secondary Clarifier #3 Drive Unit will prevent future potentially high maintenance costs and any disruption to facility operations.

ALTERNATIVES:

Defer the project and risk deterioration of the treatment process and damage to the Hangtown Creek Water Reclamation Facility.

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Sewer and Water Rate Study

DESCRIPTION:

At its meeting held on February 13, 2018, the City Council approved a five year revenue program for sewer and water rates, including drought rates. The fifth year rate increase is scheduled to become effective June 16, 2022. In an effort to cover the rising costs of delivering safe and reliable sewer and water services to the Public, staff recommends that a new rate study be conducted to calculate the projected costs of providing services for the next five year period from June 16, 2023 to June 15, 2028. The cost of the project includes Public outreach, education, and at least one Public Workshop to discuss the proposed rates.

COST SUMMARY:

Consulting Services	\$40,000
Architecture/Engineering	
Construction Administration, Observation & Materials Testing	<u> </u>
Subtotal	<u>40,000</u>
Project Management	5,000
Contingency	<u>5,000</u>
Total Estimate	<u>\$50,000</u>

PROPOSED FUNDING SOURCES:

Water Enterprise Fund	\$25,000
Sewer Enterprise Fund	\$25,000

IMPACT ON ANNUAL MAINTENANCE AND OPERATION COSTS:

None.

ALTERNATIVES:

Defer the project to a future date.

City of Placerville
Draft Capital Improvement Program Budget
Fiscal Year 2021/2022
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Line No.	Project	General Fund	Downtown Parking District Fund	RMRA	STBGP	TIM Fee Fund	Measure H Fund	Measure L Fund	Water Enterprise Fund	Sewer Enterprise Fund	Total Projected Cost
1	Building Permit Software	\$ 72,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,600
2	Town Hall Carpet Replacement	32,800	-	-	-	-	-	-	-	-	32,800
3	City Pool Filter Sand Replacement	16,058	-	-	-	-	-	-	-	-	16,058
4	Lead Water Service Replacement	-	-	-	-	-	-	-	150,000	-	150,000
5	Giovanni Road Sewer Line Replacement	-	-	-	-	-	25,000	-	-	-	25,000
6	Garden Loop Sewer Line Replacement	-	-	-	-	-	25,000	-	-	-	25,000
7	Myrtle Avenue Sewer Main Replacement	-	-	-	-	-	25,000	-	-	-	25,000
8	Randolph Creek Sewer Main Replacement	-	-	-	-	-	-	25,000	-	-	25,000
9	Corporation Yard Revitalization	-	-	25,000	-	-	-	-	25,000	25,000	75,000
10	Bedford Avenue Utilities and Repaving	-	-	-	-	-	-	25,000	-	-	25,000
11	Cedar Ravine Culvert Replacement	-	-	-	-	-	-	25,000	-	-	25,000
12	Dimity Lane Repaving	-	-	-	-	-	-	60,000	-	-	60,000
13	Carson Road Sewer Line Replacement	-	-	-	-	-	-	-	-	25,000	25,000
14	Coloma Street Utilities and Repaving	-	-	-	-	-	-	25,000	-	-	25,000
15	Ronald Loop Utilities and Repaving	-	-	-	-	-	-	25,000	-	-	25,000

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As of May 3, 2021

Line No.	Project	General Fund	Downtown Parking District Fund	RMRA	STBGP	TIM Fee Fund	Measure H Fund	Measure L Fund	Water Enterprise Fund	Sewer Enterprise Fund	Total Projected Cost
16	Annual Storm Drain Compliance	-	-	-	-	-	-	20,000	-	-	20,000
17	Coon Hollow Road Repaving	-	-	-	-	-	-	60,000	-	-	60,000
18	Middletown Road Repaving	-	-	-	-	-	-	70,000	-	-	70,000
19	Thompson Way Repaving	-	-	-	-	-	-	150,000	-	-	150,000
20	Morrene Drive Repaving	-	-	60,000	-	-	-	-	-	-	60,000
21	Sherman Street Repaving	-	-	-	-	-	-	50,000	-	-	50,000
22	Mooney Parking Lot Repaving	-	20,000	-	-	-	-	-	-	-	20,000
23	Conrad Street Water Main Replacement	-	-	-	-	-	-	25,000	-	-	25,000
24	Cottage Street Water Main Replacement	-	-	-	-	-	-	25,000	-	-	25,000
25	Miller Way Sewer Line and Waterline Replacement	-	-	-	-	-	-	25,000	-	25,000	50,000
26	Smith Flat Road Storm Drain and Paving	-	-	-	200,000	-	-	-	-	-	200,000
27	Lewis Street Utilities and Paving	-	-	-	-	-	-	25,000	-	-	25,000
28	Clark Street Utilities and Paving	-	-	-	-	-	-	25,000	-	-	25,000
29	Darlington Avenue Utilities and Paving	-	-	-	-	-	-	25,000	-	-	25,000
30	US 50 Corridor Action Plan-Trip to Green Pilot	-	-	-	-	25,000	-	-	-	-	25,000

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Line No.	Project	General Fund	Downtown Parking District Fund	RMRA	STBGP	TIM Fee Fund	Measure H Fund	Measure L Fund	Water Enterprise Fund	Sewer Enterprise Fund	Total Projected Cost
31	US 50 WB Aux. Lane/Permanent Traffic Operational Improvements	-	-	-	-	25,000	-	-	-	-	25,000
32	Aeration Basin Blower No. 2 Replacement	-	-	-	-	-	150,000	-	-	-	150,000
33	Turbidity Meter Replacement	-	-	-	-	-	25,000	-	-	-	25,000
34	Secondary Scum Pumps Replacement	-	-	-	-	-	25,000	-	-	-	25,000
35	Belt Filter Press Building Improvements	-	-	-	-	-	-	-	-	150,000	150,000
36	Waste Gas Flare Control System	-	-	-	-	-	25,000	-	-	-	25,000
37	Secondary Clarifier No. 3 Drive Unit	-	-	-	-	-	25,000	-	-	-	25,000
38	Sewer and Water Rate Study	-	-	-	-	-	-	-	25,000	25,000	50,000
39	Conrad Street Sewer Line Replacement-Coloma Street to Cottage Street (CIP #41916)	-	-	-	-	-	125,000	400,000	-	-	525,000
40	Broadway Maintenance-From Mosquito Road to Schnell School Road (CIP #42003)	-	-	-	-	-	-	700,000	-	-	700,000
41	Canal Street Reconstruction (CIP #41821)	-	-	-	-	-	-	25,000	-	-	25,000
42	Center Street Parking Structure Maintenance (CIP #42006)	-	20,000	-	-	-	-	-	-	-	20,000

City of Placerville
Draft Capital Improvement Program Budget
Fiscal Year 2021/2022
As of May 3, 2021

Line No.	Project	General Fund	Downtown Parking District Fund	RMRA	STBGP	TIM Fee Fund	Measure H Fund	Measure L Fund	Water Enterprise Fund	Sewer Enterprise Fund	Total Projected Cost
43	Annual Water Valve Replacement Program (CIP #42007)	-	-	-	-	-	-	100,000	-	-	100,000
44	Measure H Fund Construction Reserve	-	-	-	-	-	50,000	-	-	-	50,000
45	Measure H Fund Construction Reserve	-	-	-	-	-	-	435,000	-	-	435,000
Total		\$ 121,458	\$ 40,000	\$ 85,000	\$ 200,000	\$ 50,000	\$ 500,000	\$2,345,000	\$ 200,000	\$ 250,000	\$ 3,791,458

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Building Permit Tablets
Description of Capital Outlay	(2) Samsung Galaxy Tab A7 10.4 Wi-Fi 64GB Gray (SM-T500NZAEXAR) tablets; two screen protectors; and two Soke Samsung Galaxy Cases.
Number of Units	(2) Two
Cost per Unit	\$291
Total Budget	\$582
Need Statement	With the purchase an implementation of SoftTrack permitting software, these tablets allow for greater efficiency in conducting inspections and other field work including code enforcement. The tablets allow for on-site pictures taking, data entry, and notations through use of a stylist.
Description of items to be replaced (include clear identification)	None. These are new items.
If approved, account number to be budgeted.	100-0702-424.74-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Full Size 4x4 Pickup Truck
Description of Capital Outlay	(1) 2021 Ford F-150 4x4 Pickup, Extended Cab 6' Bed
Number of Units	(1) One
Cost per Unit	\$35,000
Total Budget	\$35,000
Need Statement	This is an additional vehicle for seasonal workers without impacting full-time employees and their duties. We currently have four vehicles and would like to assign this new truck to a full-time employee and use the oldest pickup truck for seasonal worker to travel to sites for fuel reduction, weed abatement, and for routine trail/facility maintenance at Gold Bug Park.
Description of items to be replaced (include clear identification)	None. This is a new item.
If approved, account number to be budgeted.	100-1101-452.77-03

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Key Log Rolling
Description of Capital Outlay	(1) Key Log Rolling Log.
Number of Units	(1) One
Cost per Unit	\$3,000
Total Budget	\$3,000
Need Statement	<p>Key Logs are constructed of high-density polyethylene with a built in traction surface. They have a 3-year manufacturer's warranty. These logs are used in all bodies of water, deep and shallow, and will introduce people of all sizes and ages to the sport of log rolling. This would be a brand new feature added to the pool to promote health and fitness, challenge, competition, and a new and fun way to generate revenue. This log would be used as an add-on option to pool parties and during certain evening and weekend times to generate more revenue.</p> <p>A Key Log will provide a new and fun attraction to the City pool which will help bring in more participants and more revenue. Key Log Rolling is a low impact activity with high rewards for all ages and sizes. Stepping back and forth on a spinning Key Log improves balance, footwork, core strength, and cardiovascular endurance. It is a true sport in itself.</p> <p>With potentially restricted programming at the Aquatic Center this summer due to COVID-19, this would be a great opportunity to generate revenue and introduce a new class opportunity in a safe and friendly environment.</p>
Description of items to be replaced (include clear identification)	None. This is a new item.
If approved, account number to be budgeted.	100-1253-453.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Chainsaws
Description of Capital Outlay	(2) Stihl MS 180 Chainsaws
Number of Units	(2) Two
Cost per Unit	\$255
Total Budget	\$510
Need Statement	Currently the Public Works Department has several very old power tools that are in constant need of repair. The amount of time staff has been spending repairing these old tools has been exponentially increasing. New power tools will allow staff to operate in a much more efficient manner while clearing brush.
Description of items to be replaced (include clear identification)	(2) Chainsaw MS 170
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Pole Saw
Description of Capital Outlay	Stihl HT 103 Pole Saw
Number of Units	(1) One
Cost per Unit	\$663
Total Budget	\$663
Need Statement	Currently the Public Works Department has several very old power tools that are in constant need of repair. The amount of time staff has been spending repairing these old tools has been exponentially increasing. New power tools will allow staff to operate in a much more efficient manner while clearing brush.
Description of items to be replaced (include clear identification)	Pole Saw HT-133
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Pole Hedger
Description of Capital Outlay	Stihl HL 94 Pole Hedger
Number of Units	(1) One
Cost per Unit	\$560
Total Budget	\$560
Need Statement	Currently the Public Works Department has several very old power tools that are in constant need of repair. The amount of time staff has been spending repairing these old tools has been exponentially increasing. New power tools will allow staff to operate in a much more efficient manner while clearing brush.
Description of items to be replaced (include clear identification)	KM-130 Pole Hedger
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Backpack Blower
Description of Capital Outlay	Stihl 1BR 800 Backpack Blower
Number of Units	(1) One
Cost per Unit	\$663
Total Budget	\$663
Need Statement	Currently the Public Works Department has several very old power tools that are in constant need of repair. The amount of time staff has been spending repairing these old tools has been exponentially increasing. New power tools will allow staff to operate in a much more efficient manner while clearing brush.
Description of items to be replaced (include clear identification)	Blower- BG- 86
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Street Sweeper Automatic Pick Up
Description of Capital Outlay	ASI Street Sweeper Automatic Pick Up Unit Hardware and software
Number of Units	(1) One
Cost per Unit	\$2,490
Total Budget	\$2,490
Need Statement	<p>Currently the street sweeper operator performs a multi-step process to engage and disengage the pickups, gutter brooms, sprayers and other equipment while the machine is in motion. Due to manually performing these actions, the switches and buttons used have failed prematurely and have required premature replacement.</p> <p>The addition of this auto unit would extend the life of all parts while providing a safer environment for the sweeper operator by allowing the sweeper to be engaged by simply pushing 1 button to perform the series of functions.</p>
Description of items to be replaced (include clear identification)	None. This is a new item.
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Street Sweeper Rear Camera
Description of Capital Outlay	Lehr 7" rear view camera and installation.
Number of Units	(1) One
Cost per Unit	\$1,240
Total Budget	\$1,240
Need Statement	<p>Currently there is no rear view camera installed in the street sweeper. Since the purchase of the street sweeper, rear view cameras have become standard operation equipment from the manufacture.</p> <p>While operating the street sweeper the operator regularly encounters drivers who approach from the rear and cannot be seen based on how close they are following.</p> <p>The addition of this camera will greatly increase the ability to operate this machine in a safe manner.</p>
Description of items to be replaced (include clear identification)	None. This is a new item.
If approved, account number to be budgeted.	100-2201-431.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Commercial Wet/Dry Vacuum
Description of Capital Outlay	Commercial Grade Wet/Dry Vacuum, 55 GAL Drum, and Dolly
Number of Units	(1) One
Cost per Unit	\$2,000
Total Budget	\$2,000
Need Statement	<p>Current Commercial Wet/Dry Vac is beyond repair. Staff is currently using a smaller shop vac that is extremely inefficient and underpowered.</p> <p>Vacuum is necessary for use with asphalt and concrete saw work to prevent pollution of waterways.</p>
Description of items to be replaced (include clear identification)	Alto Wap 17 AE
If approved, account number to be budgeted.	100-2201-431-75-02 33.33% 510-2402-434-75-02 33.33% 520-2402-434-75-02 33.34%

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Vactor Truck
Description of Capital Outlay	2022 Freightliner Vactor Truck
Number of Units	(1) One
Cost per Unit	\$322,000
Total Budget	\$322,000
Need Statement	<p>The California Air Resources Board requires any light truck or bus in a fleet must be 2010 or newer, or have a 2010 or newer engine and emissions controls.</p> <p>The current Vactor truck is a 2008 model year and has a compliance expiration date of 2023.</p>
Description of items to be replaced (include clear identification)	2008 International Durastar Vactor truck
If approved, account number to be budgeted.	100-2201-431-75-02 33.33% 510-2402-434-75-02 33.33% 520-2402-434-75-02 33.34%

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Water Leak Detection Kit
Description of Capital Outlay	This kit is used by the Public Works Department to pinpoint the location of water leaks.
Number of Units	(1) One
Cost per Unit	\$4,050
Total Budget	\$4,050
Need Statement	<p>The current leak detection kit is several years old, and has been malfunctioning.</p> <p>This kit is used very regularly to help pinpoint the location of water leaks. A properly functioning unit is necessary to save time and prevent unnecessary removal of asphalt to locate areas that need repair.</p>
Description of items to be replaced (include clear identification)	LD-12 Professional Leak Detection Kit
If approved, account number to be budgeted.	510-2401-434-75-02

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Utility Locating Equipment
Description of Capital Outlay	Jameson Duct Hunter Traceable Rodder, Carry Case, and Roller Head
Number of Units	(1) One
Cost per Unit	\$1,691
Total Budget	\$1,691
Need Statement	<p>Currently the Public Works Department uses the sewer camera head to transmit a signal to the handheld utility locator unit to locate sewer lines. This works but is labor intensive as the only the head transmits a signal, and requires 1 person to push the camera as another person locates and marks.</p> <p>The proposed rodder has the ability to transmit signal the whole length of the 400' ft reel. This would greatly increase efficiency and accuracy of locating utilities.</p>
Description of items to be replaced (include clear identification)	None. This is a new item.
If approved, account number to be budgeted.	520-2402-434.75-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Water Meter Handheld Devices
Description of Capital Outlay	(2) Sensus FieldLogic Handheld Device Model FL7501
Number of Units	(2) Two
Cost per Unit	\$5,050
Total Budget	\$10,100
Need Statement	The City currently uses two Radix handheld devices to read the City's 2,693 meters that generate approximately \$8.5 million in sewer and water rate revenue. Effective December 31, 2021, the City's current handheld devices will no longer be supported for maintenance and software upgrades. It's imperative that these devices are replaced to ensure accurate meter readings and revenue generation in the future.
Description of items to be replaced (include clear identification)	(2) Radix Model FW950 Handheld Devices
If approved, account number to be budgeted.	510-0502-415.74-08 50% 520-0502-415.74-08 50%

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Water Meter Touchread Devices
Description of Capital Outlay	(2) Sensus TouchRead Handheld Devices Model AG 6590 AutoGun
Number of Units	(2) Two
Cost per Unit	\$16,238
Total Budget	\$32,476
Need Statement	<p>The City is steadily replacing its old analog or mechanical water meters with new digital meters with TouchRead technology, which reduces the amount of workload necessary to read each meter every two month. The Touchread system also improves the accuracy of the meter reading process. In order to read the new Sensus TouchRead meters, staff will need to implement a new TouchRead handheld device which will work in concert with the proposed Sensus FieldLogic Handheld Device Model FL7501 as shown in the request above.</p> <p>Over time, staff would like to convert all its meters to the TouchRead technology.</p>
Description of items to be replaced (include clear identification)	None. These are new pieces of equipment.
If approved, account number to be budgeted.	510-0502-415.74-08 50% 520-0502-415.74-08 50%

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Marked Patrol Vehicles
Description of Capital Outlay	2021 Ford Interceptor SUV for police patrol plus all associated emergency equipment.
Number of Units	(4) Four
Cost per Unit	\$54,908
Total Budget	\$219,632
Need Statement	Additional vehicles assigned to patrol. We currently have eight vehicles with two reaching or already past their life cycle. We need ten vehicles to meet officer to vehicle ratio. Purchasing four vehicles will get us back on track to only need to purchase one vehicle per year.
Description of items to be replaced (include clear identification)	(2) Vehicles that are at or past the useful life cycles for patrol vehicles (Units 41 and 43).
If approved, account number to be budgeted.	100-0832-423.61-01

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	In Car Computers
Description of Capital Outlay	Getac V110 G6 in car computers plus all associated installation equipment.
Number of Units	(12) Twelve
Cost per Unit	\$4,337
Total Budget	\$52,044
Need Statement	Replace outdated in car computers that are currently in use in our patrol vehicles. The current in car computers are showing signs wear and are in need of repairs. This is due to age and the excessive amounts of time these computers are used by officers on patrol.
Description of items to be replaced (include clear identification)	(12) Panasonic Toughbook's with the following purchase years: (4) 2012 (3) 2013 (2) 2014 (3) 2015
If approved, account number to be budgeted.	258-0811-423.76-05

**City of Placerville
Capital Outlay Requests
Fiscal Year 2021/2022
As of April 30, 2021**

Name of Capital Outlay	Unmarked Police Service Vehicle
Description of Capital Outlay	(1) One pre-owned 2018 Ford Fusion 4 door sedan or equivalent 4 door sedan. We have purchased low mileage newer model year used vehicles for administrative use at a cost savings.
Number of Units	(1) One
Cost per Unit	\$20,000
Total Budget	\$20,000
Need Statement	The police department utilizes unmarked vehicles for a variety of assignments. Detectives, administration, HOT Team and civilian staff use these vehicles. We have a fleet of 7 unmarked vehicles, with three being considered unreliable. 1.)2007 Ford Escape – 133,069 miles – Pool 2.)2005 Jeep Liberty – 108,901 miles – Detectives 3.)2005 Jeep Liberty – 78,578 miles – HOT Team These vehicles are unreliable and continue to be an impact on the PD vehicle maintenance budget. These vehicles are not permitted to leave the area due to their unreliableness. We have had to have unmarked vehicles towed back to the police department.
Description of items to be replaced (include clear identification)	2007 Ford Escape 2005 Jeep Liberty (Black) 2005 Jeep Liberty (Gold)
If approved, account number to be budgeted.	100-0811-423.76-05

City of Placerville
 Capital Outlay Request Summary
 Fiscal Year 2021/2022
 As of April 30, 2021

Line	Department/Division	Description	Amount	General Fund	Water Fund	Sewer Fund	Equipment Replacement Fund	Grant Fund	Notes
1	DSD/Building	(2) Building Permit Tablets (New)	582	582	-	-	-	-	
2	DSD/Planning		-	-	-	-	-	-	
3	DSD/Administration		-	-	-	-	-	-	
4		Subtotal	582	582	-	-	-	-	
5									
6	ED/Engineering		-	-	-	-	-	-	
7	ED/WRF		-	-	-	-	-	-	
8		Subtotal	-	-	-	-	-	-	
9									
10	CSD/Parks	(1) 4X4 Pickup Truck (New)	35,000	35,000	-	-	-	-	
11	CSD/Recreation	(1) Log Rolling Aquatics Feature (New)	3,000	3,000	-	-	-	-	
12	CSD/Facilities		-	-	-	-	-	-	
13	CSD/Administration		-	-	-	-	-	-	
14		Subtotal	38,000	38,000	-	-	-	-	
15									
16	PWD/Streets	(2) Chainsaws (Replacement)	510	510	-	-	-	-	
17	PWD/Streets	(1) Pole Saw (Replacement)	663	663	-	-	-	-	
18	PWD/Streets	(1) Pole Hedger (Replacement)	560	560	-	-	-	-	
19	PWD/Streets	(1) Backpack Blower (Replacement)	663	663	-	-	-	-	
20	PWD/Streets	(1) Street Sweeper Automatic Pick Up (New)	2,490	2,490	-	-	-	-	
21	PWD/Streets	(1) Street Sweeper Rear Camera (New)	1,240	1,240	-	-	-	-	
22	PWD/Streets/Waterlines/Sewer Lines	(1) Commercial Wet/Dry Vacuum (Replacement)	2,000	666	667	667	-	-	
23	PWD/Streets/Waterlines/Sewer Lines	(1) Vactor Truck (Replacement)	322,000	107,333	107,333	107,334	-	-	Consider AQMD Grant or capital lease.
24	PWD/Waterlines	(1) Water Leak Detection Kit (Replacement)	4,050	-	4,050	-	-	-	
25	PWD/Sewer Lines	(1) Utility Locating Equipment (New)	1,691	-	-	1,691	-	-	
26		Subtotal	335,867	114,125	112,050	109,692	-	-	
27									
28	Elected Officials/City Council		-	-	-	-	-	-	
29		Subtotal	-	-	-	-	-	-	
30									
31	Administration/City Manager		-	-	-	-	-	-	
32	Administration/Information Technology		-	-	-	-	-	-	
33	Administration/City Clerk		-	-	-	-	-	-	

City of Placerville
Capital Outlay Request Summary
Fiscal Year 2021/2022
As of April 30, 2021

Line	Department/Division	Description	Amount	General Fund	Water Fund	Sewer Fund	Equipment Replacement Fund	Grant Fund	Notes
34		Subtotal	-	-	-	-	-	-	
35									
36	Finance/Financial Management		-	-	-	-	-	-	
37	Finance/Utility Billing	(2) Water Meter Reading Handhelds (Replacement)	10,100	-	5,050	5,050	-	-	
38	Finance/Utility Billing	(2) Water Meter Reading Touchread Devices (New)	32,476	-	16,238	16,238	-	-	
39		Subtotal	42,576	-	21,288	21,288	-	-	
40									
41	Police/Patrol	(4) Marked Patrol Vehicles (New/Replacement)	\$ 219,632	\$ 219,632	\$ -	\$ -	\$ -	\$ -	
42	Police/Patrol	(12) In-Car Computers (Replacement)	52,044	-	-	-	-	52,044	Assumes Homeland Security Grant.
43	Police/Investigations		-	-	-	-	-	-	
44	Police/Administration	(1) Unmarked Police Service Vehicle (Replacement)	20,000	20,000	-	-	-	-	
45		Subtotal	291,676	239,632	-	-	-	52,044	
46		Total	\$ 708,701	\$ 392,339	\$ 133,338	\$ 130,980	\$ -	\$ 52,044	

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / DEVELOPMENT SERVICES	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
50	Switch /	USW-PRO-48-POE	N/A	2nd Floor Server Room	N/A	July-2020						\$1,240.00	
51	Access Point /	UAP-AC-PRO	N/A	2nd Floor	N/A	July 2020						\$150.00	
52	Desktop / 00429	Dell OptiPlex 3040	BX2LQD2	Inspector	10	Aug-16			\$1,038.11				
53	Desktop / 00431	Dell OptiPlex 3040	BX2MQD2	Horseshoe Desk	10	Aug-16			\$1,038.11				
54	Desktop / 00422	Dell OptiPlex 7040	8JVT482	City Planner	10	Apr-16			\$1,038.11				
55	Desktop / 00430	Dell OptiPlex 3040	BX2JQD2	Admin. Secretary	10	Aug-16			\$1,038.11				
56	Desktop / 00462	Dell OptiPlex 7060	C1BX9T2	Director	10	Feb-19					\$1,030.12		
57	Desktop / 00388	Dell OptiPlex 7010	17YH8Z1	Front Counter	7	Jan-14	\$1,038.11						Could be replaced with newer replaced unit
58	Desktop / 00259	Dell OptiPlex GX 620	JJ43991	File Office	7	Jan-06	\$1,038.11						Could be replaced with newer replaced unit
59	Desktop / 00492	Dell OptiPlex 7060	JQCBPX2	Building Inspector	10	Oct-19					\$1,038.11		
60	Desktop / BakTalk	Unknown	Unknown	HVAC Server	XP	Unknown			\$1,038.11				HVAC software could be moved to new server
61	Printer / 0479	Xerox AltaLink C8035	M009006	Planning	N/A	Jul-19					\$7,426.83		
	Printer/Not Tagged	HP Laser Jet Pro M118dw	N/A	Horseshoe Desk	N/A	Jul-21							
						DEPT. TOTAL	\$2,076.22	\$0.00	\$5,190.55	\$0.00	\$9,495.06	\$1,390.00	

General Fund	\$2,076.22	\$0.00	\$5,190.55	\$0.00	\$9,495.06	\$1,390.00
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$2,076.22	\$0.00	\$5,190.55	\$0.00	\$9,495.06	\$1,390.00

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / ENGINEERING	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
20	Switch /	USW-PRO-48-POE	N/A	3rd Floor Server Room	N/A	July-2020						\$1,240.00	
21	Access Point /	UAP-AC-PRO	N/A	3rd Floor	N/A	July 2020						\$150.00	
22	Desktop / 00428	Dell OptiPlex 3040	DS2GQD2	Inspector	10	Aug-16			\$1,038.11				
23	Desktop / 00425	Dell Precision 3620	C83JQD2	Engineer Tech.	10	Aug-16				\$2,365.24			
24	Desktop / 00359	Dell Vostro 230	CKPMHQ1	Parking	7	May-11	\$1,038.11						Could be replaced with newer replaced unit
25	Desktop / 00402	Dell OptiPlex 7020	F0X4N22	Admin. Secretary	7	Oct-19	\$1,038.11						Passed down from City Engineer / Refurbished Feb-19. Could be pushed to 22/23 following new hire.
26	Server / 00484 / HT2	Dell PowerEdge R540	86KFPX2	4th Floor Server Closet	Server 2016	Jul-2019					\$10,831.32		Engineering File Server
27	Desktop / 00459	Dell Precision 3620	GJRL0T2	Associate Engineer	10	Jan-19					\$2,365.24		
28	Desktop / 00458	Dell Precision 3620	GJRJK0T2	Associate Engineer	10	Jan-19					\$2,365.24		
29	Desktop / 00457	Dell Precision 3620	GJRJ0T2	City Engineer	10	Jan-19					\$2,365.24		
30	Printer /00480	Altalink C8035	N/A	Engineering	N/A	Jul-19					\$7,426.83		
31	Tablet / 2 in 1					NEW	\$1,500.00						For use on job site- Pushed from 2020/2021 due to COVID-19
32	Tablet / 2 in 1					NEW	\$0.00	\$1,500.00					For use on job site- Pushed from 2020/2021 due to COVID-19. Could push the purchase of the second tablet to 22/23.
33	Router / 00392	Cradlepoint MBR1400V2	N/A	Server Room	N/A	Feb-2014						\$1,445.53	PSPS Grant - W/O \$1,445.53
34	Firewall /	SonicWall TZ500	N/A	Server Room	N/A	July 2020						\$2,577.76	
35	Domain Controller /	Dell PowerEdge R340		Server Room	Server 2019	July-2020						\$2,866.18	Backup Domain Controller
36	Desktop / 00495	Dell Optiplex 7070	BCX05Z2	Operator desk	10	Nov-2019					\$1,038.11		
37	Desktop / 00516	Dell OptiPlex 7080	JC5TH63	Supervisor	10	Dec-2020						\$1,038.11	

38	Desktop / 00407	Dell OptiPlex 7020	FHRVN22	SCADA Left Side Desk	7	Oct-14	\$0.00		\$1,038.11					Pushed to 23/24.
39	Desktop / 00515	Dell OptiPlex 7070	3G19F33	SCADA Right Side Desk	10	Jun-2020						\$1,038.11		need to get replacement info
40	Desktop / 00496	Dell Optiplex 7070	BCXH9Z2	Laboratory Office	10	Nov-2019					\$1,038.11			
41	Laptop / 00505	Asus VivoBook	N/A	Laboratory	10	Feb-2020					\$1,293.43			
42	Laptop / 00313	Dell Latitude D520	3TWPDD1	SCADA Backup	XP	Aug-07	\$1,293.43							Pushed from 2019 /2020 due to COVID-19. Mark will order through ATEEM.
43	Desktop / 00494	Dell Optiplex 7070	BVV5S22	Maintenance	10	Nov-2019					\$1,038.11			
44	Desktop / 00434	Dell OptiPlex 7050	DC3GCH2	Main Desk	10	Feb-17				\$1,038.11				
45	Printer / 00478	XEROX VERSALINK C7025T		Main Building WRF							\$5,758.90			
46	Notebook / 00414	Asus Transformer	N/A	Operator Remote	8	Mar-15	\$0.00	\$909.69						Pushed from 2019 /2020 due to COVID-19. Push to 22/23.
47	Laptop / Untagged	Asus Transformer	N/A	Operator Remote	10	Jun-2019				\$909.69				
48	Laptop / Untagged	Asus Transformer	N/A	Operator Remote	10	Jun-2019				\$909.69				
49	Laptop / Untagged	Asus Transformer	N/A	Operator Remote	10	Jun-2019				\$909.69				
						DEPT. TOTAL	\$4,869.65	\$2,409.69	\$2,076.22	\$6,132.42	\$35,520.53	\$10,355.69		

General Fund	\$846.04	\$500.00	\$346.00	\$1,134.34	\$8,796.45	\$2,759.55
Parking District Fund	1,038.11	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	846.04	500.00	346.00	1,134.34	8,796.45	2,759.55
Sewer Enterprise Fund	2,139.47	1,409.69	1,384.22	3,863.75	17,927.64	4,836.60
Total	\$4,869.65	\$2,409.69	\$2,076.22	\$6,132.42	\$35,520.53	\$10,355.69

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / COMMUNITY SERVICES	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
74	Desktop / 00444	Dell OptiPlex 7050	DHPXXM2	Gold Bug	10	Mar-18					\$1,038.11		
75	Desktop / 00446	Dell OptiPlex 7050	DHRXXM2	Gold Bug	10	Mar-18					\$1,038.11		
76	Desktop / 00449	Dell OptiPlex 7050	8XHY7N2	Gold Bug	10	Mar-18					\$1,038.11		
77	Desktop / 00436	Dell OptiPlex 3040	7GGFCH2	Aquatic Center Carissa's Desk	10	Feb-17			\$1,038.11				
78	Desktop / 00460	Dell OptiPlex 7060	408V9T2	Aquatic Center Front Counter	10	Feb-19					\$1,038.11		
79	Router / 00395	Cradlepoint MBR1400V2	N/A	Server Room	N/A	Feb-2014						\$1,445.53	PSPS Grant - W/O \$1,445.53
80	Firewall /	SonicWall TZ500	N/A	Server Room	N/A	July 2020						\$2,577.76	
81	Cloud Key /	UCK-G2	N/A	Server Room	N/A	July-2020						\$200.00	
82	Switch /	USW-PRO-48-POE	N/A	Server Room	N/A	July-2020						\$1,240.00	
83	Access Point /	UAP-AC-PRO	N/A	Office	N/A	July 2020						\$150.00	
84	Access Point /	UAP-AC-PRO	N/A	Front Room	N/A	July 2020						\$150.00	
85	DC / / CSAD1	Dell PowerEdge R340	88FC243	Server Room	Server 2019	July-2020						\$2,866.18	Backup Domain Controller
86	Desktop / 00423	Dell OptiPlex 7040	4XDPB82	Town Hall Front Counter	7	Apr-16			\$1,038.11				
87	Desktop / 00448	Dell OptiPlex 7050	8WZ48N2	Town Hall Front Desk	10	Mar-18					\$1,038.11		
88	Desktop / 00435	Dell OptiPlex 3040	7GGDCH2	Town Hall / Aquatic Supervisor	10	Feb-17				\$1,038.11			
89	Desktop / 00317	Dell OptiPlex 760	1K9RNJ1	Old Class C/C Machine / Temp desk	XP / Will Be 7	Mar-09	\$1,038.11						Could be replaced with newer replaced unit
90	Desktop / 00445	Dell OptiPlex 7050	DHWSXM2	Rec. Coordinator	10	Mar-18					\$1,038.11		
91	Desktop / 00443	Dell OptiPlex 7050	DHPTXM2	Rec. Supervisor	10	Mar-18					\$1,038.11		
92	Desktop / 00463	Dell OptiPlex 7060	C1HW9T2	Rec. Superintendent	10	Feb-19					\$1,038.11		
93	Desktop / 00490	Dell OptiPlex 7060	3BHT3Y2	Director	10	Oct-2019					\$1,038.11		

94	Desktop / 00450	Dell OptiPlex 7050	8Y958N2	Admin. Secretary	10	Mar-18					\$1,038.11		
95	AD-DC Server / 00170 / PVDC-PR	Dell PowerEdge 6650	1ZRX721	Town Hall Server Closet	Server 2003	Dec-02					\$6,806.78		Active Directory Server w/ License and Support
96	Server / 00384 / CS1	Dell PowerEdge R320	3VNVVX1	Town Hall Server Closet	Server 2008	Mar-13	\$10,831.32						
						DEPT. TOTAL	\$11,869.43	\$0.00	\$2,076.22	\$1,038.11	\$17,187.88	\$8,629.47	

General Fund	\$11,869.43	\$0.00	\$2,076.22	\$1,038.11	\$17,187.88	\$8,629.47
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$11,869.43	\$0.00	\$2,076.22	\$1,038.11	\$17,187.88	\$8,629.47

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / PUBLIC WORKS	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
97	Desktop / 00503	Dell OptiPlex 5070	2W0YG13	Corp Yard / Facilities & Grounds	10	Jan-2020					\$1,038.11		
98	Desktop / 00251	Dell OptiPlex GX520	1N6MX81	Corp Yard / Office Assistant	7	Nov-05	\$1,038.11						Could be replaced with newer replaced unit - Pushed from 2020/2021 due to COVID-19
99	Laptop / 00442	Dell Latitude 5580	H6N8LH2	Corp Yard / Community Services Trailer	10	Dec-17				\$1,293.43			
100	Desktop / 00455	Dell OptiPlex 7060	JBM4M82	Director	10	Oct-18					\$1,038.11		
101	Desktop / 00502	Dell OptiPlex 5070	2W0XG13	Corp Yard / Sr. Lead	10	Jan-2020					\$1,038.11		
102	Laptop / 00506	Dell Latitude 3500	84HDJX2	Corp Yard / Upper Corpyard Bldg. for Workers	10	Feb-2020					\$1,293.43		
103	Desktop / 00501	Dell OptiPlex 5070	2W03H13	Corp Yard / Maintenance	10	Jan-2020					\$1,038.11		
						DEPT. TOTAL	\$1,038.11	\$0.00	\$0.00	\$1,293.43	\$5,445.87	\$0.00	

General Fund	\$346.00	\$0.00	\$0.00	\$431.10	\$1,815.11	\$0.00
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	346.00	0.00	0.00	431.10	1,815.11	0.00
Sewer Enterprise Fund	346.11	0.00	0.00	431.23	1,815.65	0.00
Total	\$1,038.11	\$0.00	\$0.00	\$1,293.43	\$5,445.87	\$0.00

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / ADMINISTRATION	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
1	Router / 00394	Cradlepoint MBR1400V2	N/A	Admin. Server Room	N/A	Feb-2014						\$1,445.53	PSPS Grant - W/O \$1,445.53
2	Firewall / 00518	SonicWall TZ500	N/A	Admin. Server Room	N/A	July 2020						\$2,577.76	PSPS Grant
3	Server / 00483 / HT1	Dell PowerEdge R540	86KGPX2	Admin. Server Room	Server 2016	Jul-2019					\$10,831.32		City Hall File Server
4	DC / / HTAD1	Dell PowerEdge R340	88FF243	Admin. Server Room	Server 2019	July-2020						\$2,866.18	Primary Domain Controller for HT.local
5	Cloud Key /	UCK-G2	N/A	Admin. Server Room	N/A	July-2020						\$200.00	
6	Switch /	USW-PRO-48-POE	N/A	Admin. Server Room	N/A	July-2020						\$1,240.00	
7	Access Point /	UAP-AC-PRO	N/A	4th Floor	N/A	July 2020						\$150.00	
8	UPS /	SMX3000LV	N/A	Admin. Server Room	N/A	July-2020						\$1,580.00	
9	UPS /	SMX3000LV	N/A	Admin.Server Room	N/A	July-2020						\$1,580.00	
10	Desktop / 00504	Dell OptiPlex 7020	3JN7X12	Admin. Front Desk - Door Locks / HVAC	10	Jul-2014			\$1,038.11				Could be replaced with newer replaced unit
11	Desktop / 00456	OptiPlex 7060	JBM0Q52	City Clerk \ Human Resources	10	Oct-18					\$1,038.11		
12	Desktop / 00481	Dell OptiPlex 7070	CCRTPX2	I.T. Analyst	10	Jul-19					\$1,315.09		
13	Desktop / 00396	Dell OptiPlex 7010	GZFXJ02	Help Desk / Network Monitor Server	7	Apr-14	\$1,038.11						Pushed from 2020/2021 due to COVID-19
14	Laptop / 00355	Dell Latitude E6510	9JT01P1	I.T. Analyst	10	Jan-11	\$1,293.43						
15	Laptop / 00381	Dell latitude E5530	GRZMYW1	I.T. Director	7	Apr-13	\$1,293.43						
16	Desktop / 00482	Dell OptiPlex 7070	6K4TDX2	Executive Assistant	10	Jul-19					\$1,038.11		
17	Desktop / 00398	Dell OptiPlex 3020	2XGJH02	City Manager	10	Apr-14	\$1,038.11						2020/2021 due to COVID-19
18	Server / 00417 / PV4	Dell PowerEdge T320	2D06R52	Admin. Server Room	Server 2012	May-15		\$10,831.32					
19	Desktop / 00437	N/A	N/A	I.T. Director	10	Unknown					\$1,038.11		
						DEPT. TOTAL	\$4,663.08	\$10,831.32	\$1,038.11	\$0.00	\$15,260.74	\$11,639.47	

General Fund	\$2,246.43	\$3,610.08	\$346.00	\$0.00	\$6,471.06	\$3,879.44
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	1,208.32	3,610.08	346.00	0.00	4,394.84	3,879.44
Sewer Enterprise Fund	1,208.32	3,611.16	346.11	0.00	4,394.84	3,880.60
Total	\$4,663.08	\$10,831.32	\$1,038.11	\$0.00	\$15,260.74	\$11,639.47

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / FINANCE	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
62	Switch /	USW-PRO-48-POE	N/A	1st Floor Server Room	N/A	July-2020						\$1,240.00	
63	Access Point /	UAP-AC-PRO	N/A	1st Floor	N/A	July 2020						\$150.00	
64	Desktop / 00401	Dell OptiPlex 7020	3JN7X12	Acct. Supervisor	7	Jul-14	\$1,038.11						
65	Desktop / 00399	Dell OptiPlex 7010	14TMQ02	Cash Receipts PC	7	Jun-14	\$1,038.11						
66	Desktop / 00427	Dell OptiPlex 3040	BX2KQD2	Acct. Payroll	10	Aug-16			\$1,038.11				
67	Desktop / 00	Bliss Computers	N/A	Planet Press PC		Jan-2019					\$1,038.11		
68	Desktop / 00424	Dell OptiPlex 7040	7BFPB82	Acct. Assistant	7	Apr-16			\$1,038.11				
69	Desktop / 00439	Dell OptiPlex 7050	2Y6CYJ2	Account Payable	10	Jun-17				\$1,038.11			
70	Desktop / 00389	Dell OptiPlex 7010	7NDRHY1	Treasurer	7	Sep-13	\$1,038.11						2020/2021 due to COVID-19
71	Desktop / 00385	Dell OptiPlex 3010	642ZCX1	Acct. Assistant	7	Apr-13	\$1,038.11						2020/2021 due to COVID-19
72	Desktop / 00511	Dell OptiPlex 5070	9VQYD33	Accountant	10	June-2020						\$1,038.11	
73	Laptop / 00514	HP ZBook 17 G5	5CD0123W2K	Director		May-2020						\$3,040.95	
						DEPT. TOTAL	\$4,152.44	\$0.00	\$2,076.22	\$1,038.11	\$1,038.11	\$5,469.06	

General Fund	\$1,384.01	\$0.00	\$692.00	\$346.00	\$346.00	\$1,822.84
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	1,384.01	0.00	692.00	346.00	346.00	1,822.84
Sewer Enterprise Fund	1,384.42	0.00	692.21	346.11	346.11	1,823.38
Total	\$4,152.44	\$0.00	\$2,076.22	\$1,038.11	\$1,038.11	\$5,469.06

	EQUIPMENT /ASSET TAG	MODEL	SERVICE TAG	DEPARTMENT / PD	OS	PURCHASE DATE OF EXISTING	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	NOTES
104	Router / 00390	Cradlepoint MBR1400V2	N/A	Server Room	N/A	Feb-2014						\$1,445.53	PSPS Grant - W/O \$1,445.53
105	Router / 00393	Cradlepoint MBR1400V2	N/A	Parking Garage Server Room	N/A	Feb-2014						\$1,445.53	PSPS Grant - W/O \$1,445.53
106	Firewall /	SonicWall TZ500	N/A	Server Room	N/A	July 2020						\$2,577.76	
107	Cloud Key /	UCK-G2	N/A	Server Room	N/A	July-2020						\$200.00	
108	Switch /	USW-PRO-48-POE	N/A	Server Room	N/A	July-2020						\$1,240.00	
109	Switch /	USW-PRO-48-POE	N/A	Investigations	N/A	July-2020						\$1,240.00	
110	Access Point /	UAP-AC-PRO	N/A	North Hallway	N/A	July 2020						\$150.00	
111	Access Point /	UAP-AC-PRO	N/A	South Hallway	N/A	July 2020						\$150.00	
112	Access Point /	UAP-AC-PRO	N/A	Investigations	N/A	July 2020						\$150.00	
113	DC / /PDAD1	Dell PowerEdge R340	88FG243	Server Room	Server 2019	July-2020						\$2,866.18	Backup Domain Controller
114	Desktop / 00491	Dell OptiPlex 7060	3C5Y3Y2	Executive Assistant	10	Oct-2019					\$1,038.11		
115	Desktop / 00451	Dell OptiPlex 7050	GCZXP2	Police Chief	10	Jun-18					\$1,038.11		
116	Desktop / 00497	Dell OptiPlex 7070	BCXV4Z2	Commander Wren	10	Dec-2019					\$1,038.11		
117	Desktop / 00438	Dell OptiPlex 7050	DT5TFK2	Commander Nida	10	Jun-17				\$1,038.11			
118	Desktop / 00498	Dell OptiPlex 5070	459LH03	Squad Room Left	10	Dec-2019					\$1,038.11		
119	Desktop / 00499	Dell OptiPlex 5070	459MH03	Squad Room Center	10	Dec-2019					\$1,038.11		
120	Desktop / 00500	Dell OptiPlex 5070	459NH03	Squad Room Right	10	Dec-2019					\$1,038.11		
121	Desktop / 00347	Dell OptiPlex 380	1D03LM1	Shield Office	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
122	Desktop / 00335	Dell OptiPlex 380	1D22LM1	Sergeant's Office	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
123	Desktop / 00339	Dell OptiPlex 380	1D04LM1	Sergeant's Office	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19

124	Desktop / 00466	Dell Precision 3630	CNBNHV2	Property Officer	10	Mar-19					\$1,512.63		
125	Desktop / 00461	Dell OptiPlex 7060	C3Z29T2	CSO	10	Feb-19					\$1,038.11		
126	Desktop / 00348	Dell OptiPlex 380	1CZ1LM1	Evidence Room	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
127	Desktop / 00342	Dell OptiPlex 380	1D14LM1	Records	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
128	Desktop / 00343	Dell OptiPlex 380	1D11LM1	Records	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
129	Desktop / 00464	Dell OptiPlex 7060	5692DV2	Records	10	Mar-19					\$1,038.11		
130	Desktop / 00517	Dell OptiPlex 7080	5LSG673	Records	10	March-2020						\$1,066.72	
131	Desktop / 00509	Dell OptiPlex 5070	231XN23	Dispatch Right Side / Internet	10	Feb-2020					\$1,038.11		
132	Desktop / 00507	Dell Precision 7820	5JSZ2N23	Dispatch Right Side / DOJ / Tracnet	10	Feb-2020					\$3,187.42		
133	Desktop / 00508	Dell Precision 7820	5JT0P23	Dispatch Left Side / DOJ / Tracnet	10	Feb-2020					\$3,187.42		
134	Desktop / 00510	Dell OptiPlex 5070	231WN23	Dispatch Left Side / Internet	10	Feb-2020					\$1,038.11		
135	Desktop / 003350	Dell OptiPlex 380	1CZ0LM1	Investigations	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
136	Desktop / 00344	Dell OptiPlex 380	1CZ5LM1	Investigations	7	Mar-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
137	Desktop / 00349	Dell OptiPlex 380	1D23LM1	Investigations	7	Jun-10	\$1,038.11						Pushed from 2020/2021 due to COVID-19
138	Laptop / 00485	Dell Latitude 5500 BTX	387Z4Y2	Chief Ortega	10	Aug-2019					\$1,293.43		
139	Laptop / 00486	Dell Latitude 5500 BTX	G2RV4Y2	Training	10	Aug-2019					\$1,293.43		
140	Laptop / 00487	Dell Latitude 5500 BTX	JZQV4Y2	Mobile Dispatch	10	Aug-2019					\$1,293.43		
141	Laptop / 00488	Dell Latitude 5500 BTX	BCFZ4Y2	Interim Chief Wren	10	Aug-2019					\$1,293.43		
142	Laptop / 00512	Dell Latitude 5500 BTX	BJY5733	Luke Gadow	10	May-2020						\$1,293.43	
143	Laptop / 00513	Dell Latitude 5500 BTX	B8X5733	Kim Nida	10	May-2020						\$1,293.43	

144	Server / 00472 / PD4 / PD3 Replacement	Dell PowerEdge R540	6TPVHV2	EOC	Server 2016	Mar-2019					\$10,831.32		
145	Server / 00377 / Arbitrator	Dell PowerEdge R320	3D526X1	EOC	Server 2008 R2	Jan-13	\$10,831.32						Will replace as needed Pushed from 2020/2021 due to COVID-19
146	Server / 00415 / Netmotion	Dell PowerEdge R320	4P32C42	EOC	Server 2012 R2	Mar-15		\$5,842.92					Will replace as needed
147	Server UPS	APC SMX3000LV	N/A	EOC	N/A	Mar-19					\$1,681.75		
148	Toughbook MDC / 00367	Panasonic CF-53	N/A	Vehicle	7	Feb-12						\$3,891.43	Pushed from 2019 /2020 due to COVID-19
149	Toughbook MDC / 00368	Panasonic CF-53	N/A	Vehicle	7	May-12						\$3,891.43	Pushed from 2019 /2020 due to COVID-19
150	Toughbook MDC / 00373	Panasonic CF-53	N/A	Vehicle	7	Apr-12						\$3,891.43	Pushed from 2019 /2020 due to COVID-19
151	Toughbook MDC / 00375	Panasonic CF-53	N/A	Vehicle	7	May-12						\$3,891.43	Pushed from 2019 /2020 due to COVID-19
152	Toughbook MDC / 00378	Panasonic CF-53	N/A	Vehicle	7	Jan-13						\$3,891.43	Pushed from 2020/2021 due to COVID-19
153	Toughbook MDC / 00379	Panasonic CF-53	N/A	Vehicle	7	Jan-13						\$3,891.43	Pushed from 2020/2021 due to COVID-19
154	Toughbook MDC / 00380	Panasonic CF-53	N/A	Squad Room	7	Jan-13						\$2,771.58	Pushed from 2020/2021 due to COVID-19
155	Toughbook MDC / 00400	Panasonic CF-53	N/A	Broken / Spare	7	Jul-14						\$2,771.58	Pushed from 2019 /2020 due to COVID-19
156	Toughbook MDC / 00404	Panasonic CF-53	N/A	LPR Unit	7	Dec-14						\$2,771.58	
157	Toughbook MDC / 00412	Panasonic CF-53	N/A	Vehicle	7	Mar-15						\$3,891.43	
158	Toughbook MDC / 00416	Panasonic CF-53	N/A	Seargent's Office	7	Jun-15						\$2,771.58	
159	Toughbook MDC / 00418	Panasonic CF-53	N/A	Vehicle	7	Aug-15						\$3,891.43	
160	Toughbook MDC / 00440	Panasonic CF-53	N/A	Vehicle	7	Sep-17						\$3,891.43	
161	Printer / 00468	Xerox Versalink C605XL		Chief's Office		Mar-19					\$3,365.67		NEW - Consolidated Group Buy \$13462.68
162	Printer / 00467	Xerox Versalink C605XL		Records		Mar-19					\$3,365.67		
163	Printer / 00470	Xerox Versalink B400DN		Breifing		Mar-19					\$3,365.67		
164	Printer / 00469	Xerox Versalink C505X		Operations Commander		Mar-19					\$3,365.67		

165	Printer / 00477	Xerox Versalink C400DN		Support Services Commander		Jul-19					\$1,196.49		NEW - Consolidated Group Buy \$4785.94
166	Printer / 00475	Xerox Versalink C405DN		Evidence Room		Jul-19					\$1,196.49		
167	Printer / 00476	Xerox Versalink C405DN		Investigations		Jul-19					\$1,196.49		
168	Printer / 00474	Xerox Versalink C405DN		Dispatch		Jul-19					\$1,196.49		
169	Server / Tracnet	IBM AS400		Server Closet			\$16,000.00						Needs to be replaced before the end of 2020
						DEPT. TOTAL	\$36,174.31	\$5,842.92	\$0.00	\$1,038.11	\$54,204.00	\$61,227.77	

General Fund	\$36,174.31	\$5,842.92	\$0.00	\$1,038.11	\$54,204.00	\$61,227.77
Parking District Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Enterprise Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$36,174.31	\$5,842.92	\$0.00	\$1,038.11	\$54,204.00	\$61,227.77

City of Placerville
Draft Computer Replacement Budget (Citywide)
As of May 4, 2021

Fund	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
General Fund	\$54,942.44	\$9,953.00	\$8,650.78	\$3,987.66	\$98,315.56	\$79,709.06
Parking District Fund	1,038.11	0.00	0.00	0.00	0.00	0.00
Water Enterprise Fund	3,784.37	4,110.08	1,384.01	1,911.44	15,352.40	8,461.82
Sewer Enterprise Fund	5,078.32	5,020.85	2,422.53	4,641.08	24,484.24	10,540.58
Total	\$64,843.24	\$19,083.93	\$12,457.32	\$10,540.18	\$138,152.19	\$98,711.46

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

<u>Title of Modification</u>		Code Enforcement Official Position		
Department		Development Services Department		
Program / Activity				
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u>				
This full-time position performs enforcement of building codes, zoning codes, and public nuisance abatement, and abatement of identified fire hazards; and performs tobacco education and prevention programs. The code enforcement portion of the position (0.50 FTE) is funded through the General Fund; the tobacco education and prevention program (0.50) is funded through the DOJ Tobacco Grant awarded to the City in January 2019 and approved by Council on May 28, 2019. The request is modify the position to perform full-time code enforcement activities (1.00 FTE).				
<u>Benefits of funding modification</u>				
The funding modification of this position would assist the Development Services Department in the implementation of the City's Hazardous Vegetation Management Ordinance and enforcement and abatement of fire hazards. Allowing for 1/2 time building and zoning code violation abatement and 1/2 time abatement of fire hazards.				
<u>Consequences of NOT funding modification</u>				
A half-time position is not able to adequately manage/address the high number of code enforcement cases in addition to the additional work load generated through enforcement of the City's Vegetation Management Ordinance. Due to the more immediate thread of wild fire, Development Services would prioritize fuel management and only those other code violations and nuisance complaints that pose a health and safety issue. Less severe code violations unaddressed for long periods of time leads to a public perception of a neglect of City responsibilities.				
<u>Budget Impact</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	
Salary/Wages	\$ 31,796	\$ 34,051	\$ 36,827	
Employee Benefits	13,867	15,007	16,324	
Contractual Services	-	-	-	
Materials & Supplies	-	-	-	
Capital Outlay	-	-	-	
Total	\$ 45,663	\$ 49,058	\$ 53,151	
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Administrative Secretary Position		
Department		Development Services		
Program / Activity				
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
Description of modification requested				
Creation of a (second) full-time Administrative Secretary position within the Development Services Department. This position would provide administrative secretarial support to the Planning (15%) and Building Divisions (80%); and provide assistance to the Administration Division (5%) as needed.				
Benefits of funding modification				
Current workload within both the Planning and Building Divisions currently exceeds the ability of the one Administrative Secretary to effectively manage the administrative functions including maintaining filing systems and creation/maintenance of data bases, and building permit intake and processing. It is estimated that the secretary support duties provided the Building Division alone exceeds 100% of a full time administrative secretary position. The Department has employed part-time clerical (approximately 6 hours per week) to assist in maintaining our filing system (scanning and filing). Staff estimates that the filing backlog would be eliminated in approx. 1 year. Due to persistent staffing issues, an Administrative Secretary has been "on loan" at approx. 36 hours per week to DSD from Community Services Department to assist with supporting the Building Division which is experiencing staff issues, and an increased workload due to an increase in private development and housing activity.				
Consequences of NOT funding modification				
The Development Services Department has a work load that exceeds the ability of current staffing to effectively process and manage building permits and private developer projects in both the Planning and Building Divisions. Timely program delivery and permit processing without commensurate administrative assistance is affecting the proper and efficient functioning of the Department at satisfactory level. Long term projects are typically delayed in order to maintain adequate customer service.				
Budget Impact	Year One	Year Two	Year Three	
Salary/Wages	\$ 44,366	\$ 47,514	\$	51,386
Employee Benefits	40,133	43,733		47,746
Contractual Services	-	-		-
Materials & Supplies	-	-		-
Capital Outlay	-	-		-
Total	\$ 84,499	\$ 91,247	\$	99,132
Revenue to be Generated:	Source	Amount	Interval	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Development Technician Position		
Department		Development Services		
Program / Activity				
New Program	New Position X	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u> Reclassification of the existing Administrative Secretary to a newly created Development Technician Position.				
<u>Benefits of funding modification</u> This position is a journey-level classification able to independently perform a full range of permit processing and plan review activities exercising judgment and initiative; providing technical and functional direction to lower-level support staff. Typical job functions include: reviewing and issuing commercial and residential building permits; calculates square footages, building use and occupancy classifications, construction costs and fees; provides assistance and information to the public regarding City permitting and land use permitting processes; performs office support including permit logs and recordkeeping; coordinates permitting processes with other state and local agencies; oversees contract building personnel; maintains, updates, and creates department forms; maintains a working knowledge of permitting software, department equipment and computers; monitors and researches development and building code updates, new laws and regulations; maintains department forms updated and current; analysis growth trends, demands, midyear and fiscal year projections, and provides appropriate recommendations to management staff.				
<u>Consequences of NOT funding modification</u> Resulting from an increase in development activity and workloads, new state and federal regulations and programs; department management relies on the technical skills of a “development technician” position to independently maintain general day-to-day department functions and operation, especially given the more frequent unavailability of department senior management staff.				
<u>Budget Impact</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	
Salary/Wages	\$ 2,433	\$ 5,099	\$	5,252
Employee Benefits	381	803		827
Contractual Services	-	-		-
Materials & Supplies	-	-		-
Capital Outlay	-	-		-
Total	\$ 2,814	\$ 5,902	\$	6,079
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Assistant Engineer Position		
Department		Engineering/Engineering Division		
Program / Activity		Capital Improvement Program, Permitting, Development Support, Wastewater and Storm water Permitting Support, and Interdepartmental Support		
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
Description of modification requested				
Creation of a full-time Assistant Civil Engineer within the Engineering Division. This position would provide professional engineering support services in support of department functions to assist with Capital Improvement Projects (CIP) which are funded with non-General Fund monies, and private development projects where costs for services are recovered through fees paid by the developer on a time and materials (T&M) basis, as well as interdepartmental support through GIS invoicing, permit issuance, storm and waste water permit compliance, and engineering inspection services.				
Benefits of funding modification				
Retention of a full-time assistant civil engineer would assist staff in the implementation of CIP projects funded through grants and Measures H&L, processing of developer funded projects, permitting supported by received fees, and further assist staff with the reduction of a backlog of work on funded CIP projects. This position will also support issuing encroachment permits, which has doubled in the last fiscal year even amidst the COVID pandemic.				
Consequences of NOT funding modification				
In 2020, the Engineering Division staffing was reduced by 50% due to COVID related early retirements while the workload, specifically permitting and legal commitments to project delivery, doubled. The remaining staff of the Engineering Division have been working feverishly to keep up with the City's workload on projects as well as providing vital support to other departments including GIS and mapping for Public Works, Police, Fire, and Development Services, website work order system set up, regular community outreach, invoicing of state and federally funded projects, speed surveys and code revisions to support speed enforcement, code enforcement, state permit compliance, and many other tasks that are essential to operations of the City. The Engineering Division has a work load that exceeds the ability of current staffing to sustain and efficiency and accuracy will soon be the detriment. With the passage of Measure H and L by the voters of Placerville, the project workload will have dramatically increased beyond the ability of current staffing levels to keep up with timely delivery and public expectations. Water and sewer projects are of particular concern due to potential impacts on public safety and the environment. Deferring water and sewer projects could jeopardize the public health and subject the City to costly fines by the State.				
Budget Impact		Year One	Year Two	Year Three
Salary/Wages		\$ 78,468	\$ 84,007	\$ 90,821
Employee Benefits		47,919	52,084	56,770
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total		\$ 126,387	\$ 136,091	\$ 147,591
Revenue to be Generated:		Source	Amount	Interval
Development and CIP Cost Recovery		TBD	\$95,440 to \$111,452	Annually

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Administrative Specialist Position		
Department		Engineering Department		
Program / Activity		Capital Improvement Program, Permitting, Development Support, Wastewater and Storm water Permitting Support, and Interdepartmental Support		
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
Description of modification requested Creation of a full-time Administrative Specialist within the Engineering Department. This position would provide administrative support services to department functions, assisting in a variety of tasks including, but not limited to, assist with Capital Improvement Projects (CIP), processing of private development projects, as well as interdepartmental support through budget reporting, project invoicing, permit issuance, storm and waste water permit compliance, public outreach services, and grant writing.				
Benefits of funding modification Retention of a full-time administrative assistant would assist staff in the implementation of CIP projects funded through grants and Measures H&L, processing of developer funded projects, permitting supported by received fees, and further assist staff with the reduction of a backlog of work on funded CIP projects. This position will also support issuing encroachment permits, which has doubled in the last fiscal year even amidst the COVID pandemic and grant writing services available for all departments.				
Consequences of NOT funding modification In 2020, the Engineering Division staffing was reduced by 50% due to COVID related early retirements while the workload, specifically permitting and legal commitments to project delivery, doubled. The remaining staff of the Engineering Division have been working feverishly to keep up with the City's workload on projects as well as providing vital support to other departments including GIS and mapping for Public Works, Police, Fire, and Development Services, website work order system set up, regular community outreach, invoicing of state and federally funded projects, speed surveys and code revisions to support speed enforcement, code enforcement, state permit compliance, and many other tasks that are essential to operations of the City. The expense of hiring external grant writing services would also be costly and if not pursued, will be missed opportunities for outside revenue to support City services and improvements. The Engineering Division has a work load that exceeds the ability of current staffing to sustain and efficiency and accuracy will soon be the detriment. With the passage of Measure H and L by the voters of Placerville, the project workload will have dramatically increased beyond the ability of current staffing levels to keep up with timely delivery and public expectations. Water and sewer projects are of particular concern due to potential impacts on public safety and the environment. Deferring water and sewer projects could jeopardize the public health and subject the City to costly fines by the State.				
Budget Impact		Year One	Year Two	Year Three
Salary/Wages		\$ 73,794	\$ 79,001	\$ 85,407
Employee Benefits		46,961	51,057	55,659
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total		\$ 120,755	\$ 130,058	\$ 141,066
Revenue to be Generated:		Source	Amount	Interval
TBD				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Contract IT Services		
Department		Administration		
Program / Activity		Information Technology		
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u>				
In 2020 the City reduced the size of the IT Division through the Voluntary Retirement of one of our employees. This request would provide backup and assistance to the IT Director to fill the gap in service with the retirement of one position. It is proposed to contract out for a portion of IT Services to supplement the work of the IT Director. An RFP will be released if approved and services will begin in the second quarter of the fiscal year.				
<u>Benefits of funding modification</u>				
This change will provide much needed backup to a one person division. This backup is needed to fill in for sick time, vacations and emergencies. The contract service would be used to handle most services in an emergency or when the IT Director is not available. It is anticipated that by doing this the City will receive significant cost savings in the service. And provide flexibility in how the services are provided.				
<u>Consequences of NOT funding modification</u>				
This could necessitate hiring a full-time person. If not back filled, we run the risk of not being able to provide adequate IT services.				
<u>Budget Impact</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	
Salary/Wages	\$ -	\$ -	\$ -	
Employee Benefits	-	-	-	
Contractual Services	40,000	44,000	48,400	
Materials & Supplies	-	-	-	
Capital Outlay	-	-	-	
Total	\$ 40,000	\$ 44,000	\$ 48,400	
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Assistant City Manager/Director of Finance Position		
Department		Finance Department		
Program / Activity		Financial Management		
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
Description of modification requested				
This request would broaden the duties and increase the salary (by 9.74%) of the Assistant City Manager/Director of Finance as part of the Citywide reorganization that began in January 2019. This request is made in tandem with the Assistant Finance Director position ASL request which would help free up some of the Assistant City Manager/Director of Finance's time to allow for additional day-to-day administrative support to the City Manager and the Administration Department.				
Benefits of funding modification				
These changes would allow the Assistant City Manager/Director of Finance time to provide additional support to the City Manager and the Administration Department in the following areas:				
<ul style="list-style-type: none"> • Serve as general Ombudsman (administer minor Public complaints and departmental appeals) • Administer general liability Claims • Serve as Board Member of PARSAC on the City's behalf • Administer the daily and leased parking program • Manage the Information Technology Division • Provide general oversight of other departments as necessary • Review non-financially related staff reports and assist with the preparation of Administration Department staff reports • Assist with the preparation of the City Council agenda as necessary • Other duties as assigned 				
Consequences of NOT funding modification				
The Assistant City Manager/Director of Finance duties and salary would remain the same.				
Budget Impact	Year One	Year Two	Year Three	
Salary/Wages	\$ 12,815	\$ 13,056	\$ 13,426	
Employee Benefits	2,418	2,465	2,538	
Contractual Services	-	-	-	
Materials & Supplies	-	-	-	
Capital Outlay	-	-	-	
Total	\$ 15,233	\$ 15,521	\$ 15,964	
Revenue to be Generated:	Source	Amount	Interval	
CIP Cost Recovery	TBD	\$630-\$660	Annually	

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Assistant Finance Director Position		
Department		Finance Department		
Program / Activity		Financial Management/Utility Billing		
New Program	New Position X	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u>				
This request would replace the existing part-time Accountant position (0.50 FTE) with a full-time Assistant Finance Director position (1.00 FTE). The new position would help complete the Citywide reorganization that began in January 1, 2019.				
<u>Benefits of funding modification</u>				
The new position would provide additional financial management and accounting support to the Finance Department including month-end and year-end close procedures, budget development, audit administration, financial analysis, transportation and grant administration, and financial analysis as needed. The additional support gained by this position would free up some of the Assistant City Manager/Director of Finance's time to provide additional day-to-day administrative support to the City Manager and the Administration Department. The new Assistant Finance Director position would provide a robust backup to the Assistant City Manager/Director of Finance and a transition tool in the event either the City Manager or the Assistant City Manager/Director of Finance retires.				
<u>Consequences of NOT funding modification</u>				
The Finance Department currently does not have a position with the comprehensive knowledge and expertise necessary to resume the full duties of the Assistant City Manager/Director of Finance's in his absence. The City also does not have a comprehensive transition plan for the Assistant City Manager/Director of Finance. If this position is not funded, the City will continue to have exposure in this area of operations.				
<u>Budget Impact</u>		<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>
Salary/Wages	\$	88,505	\$ 94,784	\$ 102,509
Employee Benefits		49,098	53,312	58,104
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total	\$	137,603	\$ 148,096	\$ 160,613
<u>Revenue to be Generated:</u>		<u>Source</u>	<u>Amount</u>	<u>Interval</u>
Development and CIP Cost Recovery		TBD	\$61,123 to \$71,344	Annually

**City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021**

Title of Modification		Additional Employer Pension Contribution		
Department		Finance Department		
Program / Activity		Financial Management/Utility Billing		
New Program	New Position X	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u> Begin incorporating additional employer pension contributions towards the City's unfunded pension liabilities based on 1.00% of credible salaries.				
<u>Benefits of funding modification</u> Reduce the amount of interest expense the City is paying on its unfunded pension liabilities by prefunding contributions thereby reducing the growth in the City's unfunded pension liabilities and reducing long-term employer contributions.				
<u>Consequences of NOT funding modification</u> By not prefunding additional employer contributions, the City will end up paying more interest on the unfunded liabilities and higher employer contributions in the long-term.				
<u>Budget Impact</u>		<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>
Salary/Wages		\$ -	\$ -	\$ -
Employee Benefits		68,915	70,982	73,112
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total		\$ 68,915	\$ 70,982	\$ 73,112
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
TBD				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		(2) Police Officer Positions		
Department		Police Department		
Program / Activity		Detectives, Patrol		
New Program	New Position *X	Prgm Expansion	Prgm Reduction	Prgm Deletion
Description of modification requested				
Re-fund the frozen police officer positions (2)				
Assigning one (1) to Detectives Assigning one (1) to Problem Oriented Policing or Traffic Enforcement				
Benefits of funding modification				
For FY16/17, one Police Officer position was unfunded and frozen as well as the FY18/19, creating two (2) frozen and unfunded Police Officer positions. Re-funding these two (2) positions would allow for one additional Detective position. To date (March 2021) PPD has 120 active felony cases that require additional investigative follow up. This number grows each month with the increase in crime our community is experiencing. The second position could be utilized for problem oriented policing, focusing on crime trends, quality of life concerns and backfill of patrol, or assigned as a traffic officer, focused on traffic related safety issues. The benefits of both of these positions will proactively address the increase in calls for service and instances of criminal activity throughout the city. Currently, the Police Department is responsive, or re-active to many issues of concerns throughout the city. As our monthly crime stats have shown, we have seen an increase in calls for service. Our officers are running call to call and essentially putting band aids on problems, with no additional time or resources to address the root cause of these community concerns.				
Consequences of NOT funding modification				
By not re-funding these positions, issues dedicated to traffic safety and enforcement activities will not take place and community safety will continue to be compromised. Also, the overall wellness of our sworn staff has been taxed over this past year. Re-funding these positions will provide some relief to our officers. *It is worth noting this is not a new position, but an existing position to be re-funded.				
Budget Impact	Year One	Year Two	Year Three	
Salary/Wages	\$ 159,928	\$ 172,432	\$ 185,956	
Employee Benefits	119,204	129,192	140,168	
Contractual Services	-	-	-	
Materials & Supplies	-	-	-	
Capital Outlay	-	-	-	
Total	\$ 279,132	\$ 301,624	\$ 326,124	
Revenue to be Generated:	Source	Amount	Interval	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Lead Police Services Assistant Position		
Department		Police Department		
Program / Activity		Police Records Program		
New Program	New Position	Prgm Expansion X	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u> Modify the current 1 FTE PSA to a Lead PSA which would include a 5% pay increase.				
<u>Benefits of funding modification</u> The Records office is currently staffed by one FTE Police Services Assistant and one PTE PSA. There is a request in this budget to return funding for a full time PSA. Due to restructuring in the police department records and dispatch units over the last few years caused by budget cuts, the current FTE PSA has taken on more responsibility that was assigned to the Police Support Services Supervisor, which no longer exists. These duties include handling monthly reports, audits, training of new staff and increased records management functions. For better span of control with employees, the lead PSA should supervise the two PTE CSO's, full time PSA, the PTE PSA, and report directly to the Support Services Commander.				
<u>Consequences of NOT funding modification</u> Increased liability due to changes in reporting requirements required by law. If there is not some additional oversight approved in this area of the Police Department, a reduction in service to the public will be required in order for the Police Department to comply with the new mandates.				
<u>Budget Impact</u>		<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>
Salary/Wages		\$ 2,327	\$ 2,373	\$ 2,444
Employee Benefits		464	473	488
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total		\$ 2,791	\$ 2,846	\$ 2,932
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>		<u>Interval</u>
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Police Services Assistant Position		
Department		Police Department		
Program / Activity		Police Records Program		
New Program	New Position X	Prgm Expansion	Prgm Reduction	Prgm Deletion
<u>Description of modification requested</u> Fund a full-time PSA in Records				
<u>Benefits of funding modification</u> The Records office is currently staffed by one F/T Police Services Assistant and one P/T PSA. This new position is necessary to provide for the coverage required to fulfill the duties and hours that Records is open to the public. With the new changes in the law regarding NIBRS, 290 Registrants, and RIPA; our Records Section will experience an extreme increase in workload. The current staffing will not allow the police department to effectively manage the changes required by law. If there is not some additional oversight approved in this area of the Police Department, a reduction in service to the public will be required in order for the Police Department to comply with the new mandates.				
<u>Consequences of NOT funding modification</u> Without additional funding for this position we would have to continue to operate Records with 1.5 FTE's which means either continued reduction of the hours that Records is open to the public or reassigning staff from other functions during Records staff absences. Issues associated with reassigning staff are the fill-in staff is not trained in the intricacies of Records operations, their own duties would not be completed, and additional overtime costs will be incurred.				
<u>Budget Impact</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	
Salary/Wages	\$ 40,896	\$ 43,748	\$ 47,257	
Employee Benefits	39,484	43,028	46,972	
Contractual Services	-	-	-	
Materials & Supplies	-	-	-	
Capital Outlay	-	-	-	
Total	\$ 80,380	\$ 86,776	\$ 94,229	
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Police Dispatcher/ Records Technician Position		
Department		Police Department		
Program / Activity		Police Dispatcher/ Records Technician		
New Program	New Position *X	Prgm Expansion	Prgm Reduction	Prgm Deletion
Description of modification requested Re-fund the frozen Police Dispatcher/ Records Technician position				
Benefits of funding modification For FY19.20, one (1) Police Dispatcher/ Records Technician position was unfunded and frozen. With this frozen position fulfilled and utilized, our current Police Dispatcher/ Records Technicians will have the opportunity for numerous days off versus mandated overtime to fulfil the vacancies. Overall quality of life will improve as Dispatchers will have proper rest in between shifts to be better prepared for the stressful emergency atmosphere at any given time. It will also create an overlap shift so we have extra coverage during our busiest hours. This reduces dispatch fatigue and allows for longevity of our personnel. The benefits for this position will be reduction of overtime, consistent shift hours, various knowledge base, and improved quality of life. We have been able to fill all vacant approved dispatch positions and we have several viable candidates to hire immediately if this position is approved.				
Consequences of NOT funding modification By not refunding the Police Dispatcher/ Records Technician position issues dedicated to optimized overtime resulting in lack of performance will result in community safety being at risk. *It is worth noting this is not a new position, but an existing position to be re-funded.				
Budget Impact		Year One	Year Two	Year Three
Salary/Wages		\$ 48,240	\$ 51,612	\$ 55,762
Employee Benefits		40,856	44,502	48,565
Contractual Services		-	-	-
Materials & Supplies		-	-	-
Capital Outlay		-	-	-
Total		\$ 89,096	\$ 96,114	\$ 104,327
Revenue to be Generated:	Source	Amount	Interval	
N/A				

City of Placerville
Alternative Service Level Requests
Fiscal Year 2021/2022
As of April 7, 2021

Title of Modification		Police Sergeant Position		
Department		Police Department		
Program / Activity		Administration		
New Program	New Position	Prgm Expansion	Prgm Reduction	Prgm Deletion
	X			
<u>Description of modification requested</u>				
In an effort to address growing crime trends and quality of life issues for our community, the PD is requesting an Administrative Support Services Sergeant to supervise and lead Detective and Restorative POP Officer in the field as well as supervise up to eleven (11) employees in the Support Service Division.				
<u>Benefits of funding modification</u>				
This Sergeant position will create an administrative Sergeant position that will be responsible for oversight of our support staff. With the new mandated changes in the law regarding NIBRS (National Incident Based Reporting System) PC290 Registrations, and RIPA (Racial Identity and Profiling Act) the Police Department will be experiencing a complete change for our records functions and officer's reports to include a voluminous amount of detail per report. A support services sergeant will be overseeing these changes for all staff and assisting with the implementation of the new requirements. The new sergeant will also serve as the line supervisor for the employees mentioned above.				
<u>Consequences of NOT funding modification</u>				
Our current line staff members are supervised by the Support Services Commander. Without a supervisor, the Commander is serving in two (2) roles (line supervisor and manager). If there is not some additional oversight approved in this area of the Police Department, a reduction in service to the public will be required in order for the Police Department to comply with the new mandates.				
<u>Budget Impact</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	
Salary/Wages	\$ 101,122	\$ 108,561	\$	116,606
Employee Benefits	66,503	71,874		77,780
Contractual Services	-	-		-
Materials & Supplies	-	-		-
Capital Outlay	-	-		-
Total	\$ 167,625	\$ 180,435	\$	194,386
Revenue to be Generated:	<u>Source</u>	<u>Amount</u>	<u>Interval</u>	
N/A				

City of Placerville
 ASL Request Summary
 Fiscal Year 2021/2022
 As of April 28, 2021

a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p
Department/Division	Request	Salary Adj. Reclass	New Position	Addition	Deletion	Expansion	i - p Net Cost	Sum (j:o) Total Cost	General Fund	Downtown Parking District Fund	Grant Funds	LLMD Funds	Water Enterprise Fund	Sewer Enterprise Fund	Offsetting Revenues /Savings/ Cost Recovery
Development Services/Building	Code Enforcement Official Position (0.50 FTE)			X			\$ 45,663	\$ 45,663	\$ 45,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Development Services/Administration	Additional Administrative Secretary Position (1.00 FTE)		X	X			84,499	84,499	84,499	-	-	-	-	-	-
Development Services/Administration	Reclassify Existing Administrative Secretary Position to a Development Technician (1.00 FTE)	X	X				2,814	2,814	2,814	-	-	-	-	-	-
Engineering/Engineering	Assistant Engineer Position (1.00 FTE)		X	X			42,175	126,387	126,387	-	-	-	-	-	84,212
Engineering/Engineering	Administrative Specialist Position (1.00 FTE)		X	X			45,660	120,755	120,755	-	-	-	-	-	75,095
Administration/Information Technology	Contracted IT Services					X	40,000	40,000	13,334	-	-	-	13,333	13,333	-
Finance/Financial Management	Reclassify Existing Assistant City Manager/Director of Finance Position (1.00 FTE)	X	X				14,603	15,233	2,646	1,233	-	-	5,184	6,170	630
Finance/Financial Management	Reclassify Existing Accountant Position (0.50 FTE) to an Assistant Finance Director (1.00 FTE)		X	X			76,480	137,603	137,603	-	-	-	-	-	61,123
Finance/Financial Management	Additional Pension Contribution Based on Cost of 1.00% Salary Increase to go Towards Unfunded Liability					X	68,915	68,915	47,943	648	1,397	52	5,608	13,267	-
Police/Patrol	(2) Additional Police Officer Positions (2.00 FTE)		X	X			279,132	279,132	279,132	-	-	-	-	-	-

City of Placerville
 ASL Request Summary
 Fiscal Year 2021/2022
 As of April 28, 2021

a	b	c	d	e	f	g	h i - p	i Sum (j:o)	j	k	l	m	n	o	p
Department/Division	Request	Salary Adj. Reclass	New Position	Addition	Deletion	Expansion	Net Cost	Total Cost	General Fund	Downtown Parking District Fund	Grant Funds	LLMD Funds	Water Enterprise Fund	Sewer Enterprise Fund	Offsetting Revenues/ Savings/ Cost Recovery
Police/Records	Reclassify Existing Police Services Assistant to a Lead Police Services Assistant (1.00 FTE)	X	X				2,791	2,791	2,791	-	-	-	-	-	-
Police/Records	Additional Police Services Assistant Position (1.00 FTE)		X	X			80,380	80,380	80,380	-	-	-	-	-	-
Police/Records/Dispatch	Additional Police Dispatcher/Records Technician Position (1.00 FTE)		X	X			89,096	89,096	89,096	-	-	-	-	-	-
Police/Administration	Additional Police Sergeant Position (1.00 FTE)		X	X			167,625	167,625	167,625	-	-	-	-	-	-
Total							\$ 1,039,833	\$ 1,260,893	\$ 1,200,668	\$ 1,881	\$ 1,397	\$ 52	\$ 24,125	\$ 32,770	\$ 221,060

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Development Services/Planning

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
League of California Cities Planning Commissioners Academy	04/01/22	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ 1,250	100-0701-425.52-01	Seminars on land use planning topics, law, ethics, etc. @ 5 Commissioners. (Virtual).
Miscellaneous Planner	TBD	500	-	-	-	-	500	100-0701-425.52-01	Seminars on land use topics, law, ethics, etc. Continuing education. (Virtual).
Total		\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 1,750		

City of Placerville
 Conference, Training, and Travel Requests
 Fiscal Year 2021/2022

Department/Division: Development Services/Building

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
Miscellaneous Building	TBD	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	100-0702-424.52-01	Bldg. code topics. Continuing education. (Virtual).
Code Compliance	TBD	275	-	-	-	-	275	100-0702-424.52-01	Bldg. code and law seminars. Maintain bldg. Inspector Certification. (Virtual).
Total		\$ 525	\$ -	\$ -	\$ -	\$ -	\$ 525		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Engineering/Engineering

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
Public Works Officers Institute Expo	3/15/2022 through 3/19/2022	\$ 225	\$ -	\$ -	\$ -	\$ -	\$ 225	100-0704-429.52-01	Project management, CIP project financing, infrastructure, water, sewer, traffic engineering, regulations, standards, and best practices training. Staff agrees to pay for their own lodging to reduce cost.
City Wide GIS Training courses	TBD	15,000	-			-	15,000	510-0704-429.52-01 & 520-0704-429.52-01	GIS technology training for system map management through ESRI, full set up at the City provided by ESRI. Includes training for all department staff as applicable (i.e. PD, PW, Eng, Fire, etc.)
Total		\$ 15,225	\$ -	\$ -	\$ -	\$ -	\$ 15,225		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Engineering/Water Reclamation Facility

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
American Rescue annual on-site training	November	\$ 6,875.00	\$ -	\$ -	\$ -	\$ -	\$ 6,875.00	520-0705-433.52-01	State mandated training in confined space, first aid, blood borne pathogens, lockout/tag out, and fast response.
CWEA Northern Safety Day-four persons	TBD	550.00	-	-	150.00	-	700.00	520-0705-433.52-01	Specialized training and education in waste water treatment and practices.
CWEA Single Day Training-five persons	TBD	550.00	-	-	200.00	-	750.00	520-0705-433.52-01	Specialized training-various topics.
Total		\$ 7,975	\$ -	\$ -	\$ 350	\$ -	\$ 8,325		

City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022

Department/Division: Community Services/Parks

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
Certified Pool Operator Training (for 2 employees)	Two Day	\$ 500	\$ 200	\$ 100	\$ 100	\$ -	\$ 900	100-1101-452.52.01	Mandatory.
Total		\$ 500	\$ 200	\$ 100	\$ 100	\$ -	\$ 900		

City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022

Department/Division: Community Services/Recreation

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
California Aquatic Management School	October	\$ 600	\$ 100	\$ 100	\$ 400	\$ 100	\$ 1,300	100-1230-453.52-01	Mandatory.
California Parks and Recreation Society Conference	March	-	1,000	375	600	100	2,075	100-1230-453.52-01	Not Mandatory Trends in industry.
Front Desk Safety & Safety Security Training (2)	Periodic	200	-	40	52	-	292	100-1230-453.52-01	Further enhance the receptionist skills for two Recreation Staff.
Total		\$ 800	\$ 1,100	\$ 515	\$ 1,052	\$ 200	\$ 3,667		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Public Works/Streets/Waterlines/Sewer Lines

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
First Aid/CPR	Varies	\$ 1,200	\$ -	\$ -	onsite	\$ -	\$ 1,200	100-2201-431.52-01	(12 each @ \$100) Per CAL OSHA Cost share with WRF.
Confined Space	Varies	2,400	-	-	city vehicle	-	2,400	520-2402-434.52-01	(12 each @ \$200) Per CAL OSHA Possible Cost share with WRF.
Traffic Flagging Safety	Varies	400	-	-	onsite	-	400	100-2201-431.52-01	(2 each @\$200) Per CAL OSHA.
CEU Water	Varies	1,400	-	-	city vehicle	-	1,400	510-2401-434.52-01	(7 each @ \$200) Title 22, Required by state law to maintain permits.
Cross Connection Water	Varies	1,000	-	-	city vehicle	-	1,000	510-2401-434.52-01	(1 each @ \$1000) Title 17 requirement.
Asbestos Pipe	Varies	1,800	-	-	city vehicle	-	1,800	520-2402-434.52-01	(12 each @ \$150) Per CAL OSHA.
Sewer Collections	Varies	1,400	-	-	city vehicle	-	1,400	520-2402-434.52-01	(7 each @ \$200) CWEA, Required by state law to maintain permits.
Excavation/Trench Safety	Varies	2,200	-	-	city vehicle	-	2,200	520-2402-434.52-01	(12 each @ \$100) Per CAL OSHA.
Total		\$ 11,800	\$ -	\$ -	\$ -	\$ -	\$ 11,800		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Elected Officials/City Council

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
City Councilmember #1	TBD	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 600	100-0101-411.52-01	Ongoing training on governance and latest issues facing cities.
City Councilmember #2	TBD	600	-	-	-	-	600	100-0101-411.52-01	Ongoing training on governance and latest issues facing cities.
City Councilmember #3	TBD	600	-	-	-	-	600	100-0101-411.52-01	Ongoing training on governance and latest issues facing cities.
City Councilmember #4	TBD	600	-	-	-	-	600	100-0101-411.52-01	Ongoing training on governance and latest issues facing cities.
City Councilmember #5	TBD	600	-	-	-	-	600	100-0101-411.52-01	Ongoing training on governance and latest issues facing cities.
Total		\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Administration/City Manager

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
City Manager Travel - Miscellaneous Meetings	Various	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ 200	100-0401-413-52-01	Parking for City Manager Meetings in Sacramento.
City Manager League Conference	Feb. 3,4,5, 2022	725	500	50	150	-	1,425	100-0401-413-52-01	League City Manager Conference, Location TBD.
Customer Service Training - Secretary to the City Manager	TBD	250	-	-	-	-	250	100-0401-413-52-01	Refresh and Update Customer Service Training. Can be combined with another department.
Total		\$ 975	\$ 500	\$ 50	\$ 350	\$ -	\$ 1,875		

City of Placerville
 Conference, Training, and Travel Requests
 Fiscal Year 2021/2022

Department/Division: Administration/City Clerk

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
City Clerk Athenian Dialogue Training X 2	Misc	\$ 150	\$ -	\$ -	\$ 150	\$ -	\$ 300		Two trainings \$75 ea. Plus travel.
Total		\$ 150	\$ -	\$ -	\$ 150	\$ -	\$ 300		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Finance/Financial Management/Utility Billing

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification
Customer Service Training	Periodic	\$ 200	\$ -	\$ 40	\$ 50	\$ -	\$ 290	100-0501-415.52-01 33.34% 510-0502-415-52-01 33.33% 520-0502-415.52-01 33.33%	Further enhance the customer service skills for the new Accounting Assistant I and Accounting Assistant II.
Collection Law Training (1)	TBD	200	-	20	50	-	270	100-0501-415.52-01 33.34% 510-0502-415-52-01 33.33% 520-0502-415.52-01 33.33%	Training for new Accounting Supervisor regarding recent changes in collection laws.
CSMFO Introduction to Governmental Accounting Training (1)	TBD	160	-	20	50	-	230	100-0501-415.52-01 33.34% 510-0502-415-52-01 33.33% 520-0502-415.52-01 33.33%	Expand the Accounting Assistant I's knowledge of Generally Accepted Accounting Principles, Governmental Accounting Standards, & Overall Fund Accounting.
CSMFO or GFOA Advanced Governmental Accounting Course (1)	TBD	580	-	20	50	-	650	100-0501-415.52-01 33.34% 510-0502-415-52-01 33.33% 520-0502-415.52-01 33.33%	Expand the Accountant's knowledge of Governmental Accounting Standard Board's Statements, grant accounting, and year-end close procedures.
Budgeting Best Practices: Budget Monitoring and Performance Measures (Online)	09/24/21	210	-	-	-	-	210	100-0501-415.52-01 33.34% 510-0502-415-52-01 33.33% 520-0502-415.52-01 33.33%	Continuing education for the Assistant City Manager/Director of Finance in implementing a performance based budget.
Total		\$ 1,350	\$ -	\$ 100	\$ 200	\$ -	\$ 1,650		

**City of Placerville
Conference, Training, and Travel Requests
Fiscal Year 2021/2022**

Department/Division: Police/Patrol

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification	POST Reimbursement
Supervisory Course (for 3 employees)	TBD	\$ 255	\$ 1,400	\$ 750	\$ -	\$ -	\$ 2,405	100-0811-423.52-01	This course meets the POST Administrative Manual (PAM), section 10056A, content requirements.	Plan IV - \$750
Supervisory Course (for 3 employees)	TBD	255	1,400	750	-	-	2,405	100-0811-423.52-01	This course meets the POST Administrative Manual (PAM), section 10056A, content requirements.	Plan IV - \$750
Supervisory Course (for 3 employees)	TBD	255	1,400	750	-	-	2,405	100-0811-423.52-01	This course meets the POST Administrative Manual (PAM), section 10056A, content requirements.	Plan IV - \$750
Interview/Interrogation	TBD	245	-	125	-	-	370	100-0811-423.52-01	Good for new Officers.	Plan IV - \$125
Interview/Interrogation	TBD	245	-	125	-	-	370	100-0811-423.52-01	Good for new Officers.	Plan IV - \$125
Interview/Interrogation	TBD	245	-	125	-	-	370	100-0811-423.52-01	Good for new Officers.	Plan IV - \$125
Interview/Interrogation	TBD	245	-	125	-	-	370	100-0811-423.52-01	Good for new Officers.	Plan IV - \$125
Basic Traffic Investigation	TBD	400	700	325	-	-	1,425	100-0811-423.52-01	Fulfills requirement CVC 40600.	Plan IV - \$325
Basic Traffic Investigation	TBD	400	700	325	-	-	1,425	100-0811-423.52-01	Fulfills requirement CVC 40600.	Plan IV - \$325
Patrol Rifle Instructor	TBD	182	-	125	-	-	307	100-0811-423.52-01	Meets department need.	Plan IV - \$125
Patrol Rifle Instructor	TBD	182	-	125	-	-	307	100-0811-423.52-01	Meets department need.	Plan IV - \$125
Firearms Instructor	TBD	755	-	250	-	-	1,005	100-0811-423.52-01	Meets department need.	Plan IV - \$250
Firearms Instructor	TBD	755	-	250	-	-	1,005	100-0811-423.52-01	Meets department need.	Plan IV - \$250
Total		\$ 4,419	\$ 5,600	\$ 4,150	\$ -	\$ -	\$ 14,169			\$ 4,150

City of Placerville
 Conference, Training, and Travel Requests
 Fiscal Year 2021/2022

Department/Division: Police/Investigations

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification	POST Reimbursement
ICI Homicide Investigation	TBA	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 200	100-0821-422.52-01	Core class for Detectives.	Plan IV - \$200
Crime Scene Investigation	TBA	724	800	375	-	-	1,899	100-0821-422.52-01	Train Officers for PPD CSI Team.	Plan IV - \$375
Crime Scene Investigation	TBA	724	800	375	-	-	1,899	100-0821-422.52-01	Train Officers for PPD CSI Team.	Plan IV - \$375
Total		\$ 1,448	\$ 1,600	\$ 950	\$ -	\$ -	\$ 3,998			\$ 950

City of Placerville
 Conference, Training, and Travel Requests
 Fiscal Year 2021/2022

Department/Division: Police/Dispatch/Records/Evidence

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification	POST Reimbursement
Basic Communications	TBD	\$ 450	\$ -	\$ 375	\$ -	\$ -	\$ 825	100-0832-423.52-01	Required for new Dispatchers.	Plan IV - \$375
Basic Communications	TBD	450	-	375	-	-	825	100-0832-423.52-01	Required for new Dispatchers.	Plan IV - \$375
Dispatch/Crisis Intervene.	TBD	50	250	150	-	-	450	100-0823-423.52-01	Identify mental health CFS.	Plan IV - \$150
Dispatch/Crisis Intervene.	TBD	50	250	150	-	-	450	100-0823-423.52-01	Identify mental health CFS.	Plan IV - \$150
Dispatch/Crisis Intervene.	TBD	50	250	150	-	-	450	100-0823-423.52-01	Identify mental health CFS.	Plan IV - \$150
Dispatch/Crisis Intervene.	TBD	50	250	150	-	-	450	100-0823-423.52-01	Identify mental health CFS.	Plan IV - \$150
Dispatch/Crisis Intervene.	TBD	50	250	150	-	-	450	100-0823-423.52-01	Identify mental health CFS.	Plan IV - \$150
Dispatch Supervisor		695	1,500	750	-	-	2,945	100-0823-423.52-01	Needed for new Supervisor.	Plan IV - \$750
Total		\$ 1,845	\$ 2,750	\$ 2,250	\$ -	\$ -	\$ 6,845			\$ 2,250

City of Placerville
 Conference, Training, and Travel Requests
 Fiscal Year 2021/2022

Department/Division: Police/Administration

Description	Inclusive Dates	Registration	Lodging	Meals	Transportation	Other	Total	Account Number	Justification	POST Reimbursement
POST Management Course	TBD	\$ -	\$ 3,000	\$ 975	\$ -	\$ -	\$ 3,975	100-0841-421.52-01	104 hour mandated course that meets the POST training requirement for Managers.	Plan IV - \$975
Total		\$ -	\$ 3,000	\$ 975	\$ -	\$ -	\$ 3,975			\$ 975

City of Placerville
 Conference, Training, and Travel Request Summary
 Fiscal Year 2021/2022
 As of March 23, 2021

Line	Department/Division	Net Cost	Amount	General Fund	Water Fund	Sewer Fund	Grants	P.O.S.T. Reimbursement	Notes
1	Development Services/Planning	1,750	1,750	1,750	-	-	-	-	
2	Development Services/Building	525	525	525	-	-	-	-	
3	Development Services/Administration	-	-	-	-	-	-	-	
4	Subtotal	2,275	2,275	2,275	-	-	-	-	
5									
6	Engineering/Engineering	15,225	15,225	225	7,500	7,500	-	-	
7	Engineering/Water Reclamation Facility	8,325	8,325	-	-	8,325	-	-	
8	Subtotal	23,550	23,550	225	7,500	15,825	-	-	
9									
10	Community Services/Parks/Facilities	900	900	900	-	-	-	-	
11	Community Services/Recreation	3,667	3,667	3,667	-	-	-	-	
12	Community Services/Administration	-	-	-	-	-	-	-	
13	Subtotal	4,567	4,567	4,567	-	-	-	-	
14									
15	Public Works/General Street Maintenance/Water Lines/Sewer Lines	11,800	11,800	1,600	2,400	7,800	-	-	
16	Subtotal	11,800	11,800	1,600	2,400	7,800	-	-	
17									
18	City Council	3,000	3,000	3,000	-	-	-	-	
19	Subtotal	3,000	3,000	3,000	-	-	-	-	
20									
21	Administration/City Manager	1,875	1,875	1,875	-	-	-	-	
22	Administration/City Attorney	-	-	-	-	-	-	-	
23	Administration/Information Technology	-	-	-	-	-	-	-	
24	Administration/City Clerk	300	300	300	-	-	-	-	
25	Administration/Grant Administration	-	-	-	-	-	-	-	
26	Subtotal	2,175	2,175	2,175	-	-	-	-	
27									
28	Finance/Financial Management	550	550	550	-	-	-	-	
29	Finance/Utility Billing	1,100	1,100	-	550	550	-	-	
30	Subtotal	1,650	1,650	550	550	550	-	-	
31									
32	Police/Patrol	\$ 10,019	\$ 14,169	\$ 14,169	\$ -	\$ -	\$ -	\$ 4,150	
33	Police/Investigations	3,048	3,998	3,998	-	-	-	950	
34	Police/Records/Dispatch	4,595	6,845	6,845	-	-	-	2,250	
35	Police/Administration	3,000	3,975	3,975	-	-	-	975	
36	Subtotal	20,662	28,987	28,987	-	-	-	8,325	
37	Total	\$ 69,679	\$ 78,004	\$ 43,379	\$ 10,450	\$ 24,175	\$ -	\$ 8,325	