

**CITY OF DOVER ORDINANCE # 2021-15  
2021-2022 BUDGET ORDINANCES**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Fifty-Two Million Three Hundred Seventy-Five Thousand Nine Hundred dollars (\$52,375,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

**GENERAL FUND  
CASH RECEIPT SUMMARY FOR 2021-2022**

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ 5,813,100	\$ 5,546,400
<b>RECEIPTS</b>		
FINES AND POLICE REVENUE	572,800	630,300
LIBRARY REVENUES	123,400	142,100
KENT COUNTY BOOK REIMBURSEMENT	245,000	250,000
BUSINESS LICENSES	1,470,000	1,500,000
PERMITS AND OTHER FEES	1,446,000	1,400,000
MISCELLANEOUS CHARGES	30,000	10,000
POLICE EXTRA DUTY	595,000	370,000
PROPERTY TAXES	14,885,800	15,267,700
RECREATION REVENUE	135,000	110,000
FRANCHISE FEE	645,000	600,000
SANITATION FEES	3,090,600	3,421,000
RENT REVENUE - GARRISON FARM	105,000	105,000
COURT OF CHANCERY FEES	1,440,000	1,400,000
INVESTMENT INCOME	140,000	90,000
<b>RECEIPTS SUBTOTAL</b>	<b>24,923,600</b>	<b>25,296,100</b>
<b>INTERFUND SERVICE RECEIPTS</b>		
INTERFUND SERVICE RECEIPTS GENERAL GOV	1,370,700	1,362,000
INTERFUND SERVICE RECEIPTS PUBLIC WORKS	782,000	617,000
INTERFUND SERVICE RECEIPTS CENT SRVCS	842,100	835,700
INTERFUND SERVICE RECEIPTS FIN ADMIN	2,597,900	2,536,300
<b>INTERFUND SERVICE RECEIPTS SUBTOTAL</b>	<b>5,592,700</b>	<b>5,351,000</b>
<b>GRANTS:</b>		
POLICE EXTRA DUTY	155,000	130,000
POLICE GRANTS FUND	-	308,900
POLICE PENSION GRANT	500,000	500,000
GREEN ENERGY GRANT	98,500	98,500
MISC GRANT REVENUE	102,274	595,000
<b>GRANTS SUBTOTAL</b>	<b>855,774</b>	<b>1,632,400</b>
<b>TRANSFERS FROM:</b>		
TRANSFER TAX	1,433,500	1,400,000
MUNICIPAL STREET AID	750,000	750,000
CIVIL TRAFFIC PENALTIES	445,000	400,000
WATER/WASTEWATER	1,000,000	1,000,000
ELECTRIC	10,000,000	11,000,000
<b>TRANSFERS FROM SUBTOTAL</b>	<b>13,628,500</b>	<b>14,550,000</b>
<b>TOTAL REVENUES</b>	<b>45,000,574</b>	<b>46,829,500</b>
<b>TOTAL BEGINNING BALANCE &amp; REVENUE</b>	\$ <b>50,813,674</b>	\$ <b>52,375,900</b>

**2021-2022 BUDGET ORDINANCES**

**GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2020-2021**

<b>DEPARTMENT EXPENSES</b>	<b>2019/20 REVISED</b>	<b>2021/22 BUDGET</b>
CITY CLERK	\$ 511,891	\$ 535,800
COUNCIL	156,600	190,800
TAX ASSESSOR	238,400	263,800
PLANNING	658,300	642,000
CITY MANAGER	1,004,800	920,100
HUMAN RESOURCES	529,200	600,200
MAYOR	221,700	222,800
FIRE	769,900	797,200
LIFE SAFETY	434,974	472,300
CODE ENFORCEMENT	815,000	654,100
INSPECTIONS	595,300	651,200
POLICE	17,819,900	18,544,700
POLICE EXTRA DUTY	750,000	541,400
PUBLIC WORKS - ADMINISTRATION	603,400	587,200
STREETS	697,700	636,000
SANITATION	2,502,425	2,564,800
GROUNDS MAINTENANCE	1,456,600	1,487,500
STORMWATER	682,900	774,100
FACILITIES MANAGEMENT	655,800	837,000
PUBLIC WORKS - ENGINEERING	294,900	181,100
LIBRARY	1,822,700	1,859,900
RECREATION	1,129,700	1,191,500
PROCUREMENT & INVENTORY	730,284	738,600
FLEET MAINTENANCE	924,600	906,500
INFORMATION TECHNOLOGY	912,800	738,500
FINANCE	992,700	932,100
CUSTOMER SERVICE	1,107,600	1,048,300
<b>DEPARTMENT SUBTOTALS</b>	<b>39,020,074</b>	<b>39,519,500</b>
<b>OTHER EXPENSES</b>		
DEBT SERVICE	462,200	632,000
CONTRIBUTION TO DDP	150,000	150,000
MISCELLANEOUS GRANT RELATED EXP	100,000	-
INSURANCE	835,000	1,050,000
RETIREES HEALTH CARE	2,045,400	2,156,000
BANK & CREDIT CARD FEES	27,000	30,000
UNCOLLECTIBLES - TRASH AND OTHER	100,000	-
STREET LIGHTS	815,000	800,000
<b>OTHER EXPENSE SUBTOTAL</b>	<b>4,534,600</b>	<b>4,818,000</b>
<b>TRANSFERS</b>		
TRANSFER TO CAPITAL FUND - PROJECTS	2,083,000	3,025,900
APPROP. TO THE POLICE PENSION FUND	435,100	435,100
APPROP. POLICE PENSION - STATE GRANT	500,000	500,000
TRANSFER TO ELECTRIC FUND (ERP)	-	25,000
<b>TRANSFERS SUBTOTAL</b>	<b>3,018,100</b>	<b>3,961,000</b>
<b>TOTAL EXPENDITURES</b>	<b>46,572,774</b>	<b>48,298,500</b>
<b>CURRENT YEAR BALANCE</b>	<b>4,240,900</b>	<b>4,077,400</b>
<b>TOTALS</b>	<b>\$ 50,813,674</b>	<b>\$ 52,375,900</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**  
**GOVERNMENTAL CAPITAL PROJECTS FUND**  
**REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Eight Million Three Hundred Forty-Four Thousand Two Hundred dollars (\$8,344,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE - PROJECTS</b>	<b>\$ 3,387,600</b>	<b>\$ 3,331,500</b>
<b>REVENUES</b>		
STATE GRANTS - Other	1,440,000	1,333,000
POLICE GRANTS	-	23,800
BUDGET BOND/BANK PROCEEDS	1,498,300	-
TRANSFER FROM GENERAL FUND	2,083,000	3,025,900
TRANSFER FROM PARKLAND RESERVE	-	490,000
TRANSFER FROM CAPITAL ASSET RESERVE	346,400	140,000
<b>SUBTOTAL PROJECT RECEIPTS</b>	<b>5,367,700</b>	<b>5,012,700</b>
<b>TOTAL FUNDING SOURCES</b>	<b>5,367,700</b>	<b>5,012,700</b>
<b>TOTAL BEGINNING BALANCE AND REVENUES</b>	<b>\$ 8,755,300</b>	<b>\$ 8,344,200</b>

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>EXPENDITURES</b>		
FIRE	\$ 173,300	\$ 250,300
GROUNDS	-	125,000
LIBRARY	19,900	25,000
RECREATION	904,000	756,000
LIFE SAFETY	67,500	-
CODE ENFORCEMENT	37,800	50,300
PLANNING	20,400	-
INSPECTIONS	23,500	25,100
POLICE	986,800	526,000
STREETS	3,209,400	506,000
STORMWATER	1,342,200	2,546,200
SANITATION	475,200	166,200
INFORMATION TECHNOLOGY	61,600	36,600
FACILITIES MANAGEMENT	700,000	-
PUBLIC WORKS - ENGINEERING	39,600	-
PROCUREMENT & INVENTORY	325,000	-
<b>DEPARTMENT SUBTOTAL</b>	<b>8,386,200</b>	<b>5,012,700</b>
<b>TOTAL EXPENDITURES</b>	<b>8,386,200</b>	<b>5,012,700</b>
BUDGET BALANCE	369,100	3,331,500
<b>TOTAL BUDGET BALANCE &amp; EXPENDITURES</b>	<b>\$ 8,755,300</b>	<b>\$ 8,344,200</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**GENERAL FUND CONTINGENCY  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Seven Hundred Eighty-Eight Thousand dollars (\$788,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE	\$ 773,000	\$ 775,000
INTEREST EARNED	2,000	13,000
<b>TOTALS</b>	<b>\$ 775,000</b>	<b>\$ 788,000</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CARRY FORWARD TO NEXT YEAR	\$ 775,000	\$ 788,000
<b>TOTALS</b>	<b>\$ 775,000</b>	<b>\$ 788,000</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**GOVERNMENTAL CAPITAL ASSET RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating One Million Fourteen Thousand One Hundred dollars (\$1,014,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE</b>	<b>\$ 1,139,300</b>	<b>\$ 999,300</b>
INTEREST EARNINGS	14,800	14,800
<b>TOTALS</b>	<b>\$ 1,154,100</b>	<b>\$ 1,014,100</b>

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2019/20</u> <u>BUDGET</u>
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 154,800	\$ 140,000
CARRY FORWARD TO NEXT YEAR	999,300	874,100
<b>TOTALS</b>	<b>\$ 1,154,100</b>	<b>\$ 1,014,100</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**PARKLAND/RECREATION RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Eight Hundred Sixty-Seven Thousand Five Hundred dollars (\$867,500) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

OPERATING REVENUES

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ 44,500	\$ 831,500
STATE AID/GRANT	1,310,000	\$ 33,000
MISCELLANEOUS RECEIPTS		
INTEREST EARNINGS	3,000	3,000
<b>TOTALS</b>	<b>\$ 1,357,500</b>	<b>\$ 867,500</b>

OPERATING EXPENSES

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 526,000	\$ 490,000
TRANSFER TO GENERAL CAPITAL PROJECT FUND	-	-
CURRENT YEAR BALANCE	831,500	377,500
<b>TOTALS</b>	<b>\$ 1,357,500</b>	<b>\$ 867,500</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WATER FUND  
REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Seven MillionNine Hundred Ninety-One Thousand One Hundred dollars (\$7,991,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WATER	\$ 1,218,900	\$ 642,000
<b>TOTAL BEGINNING BALANCES</b>	<b>1,218,900</b>	<b>642,000</b>
<b>BASE REVENUE</b>		
STATE GRANT	71,800	-
WATER SERVICES	6,231,700	6,353,800
WATER TANK SPACE LEASING	420,100	436,700
WATER IMPACT FEES	570,000	420,000
INTEREST - WATER	34,000	34,000
MISCELLANEOUS SERVICE FEE	67,800	104,600
<b>TOTAL REVENUES</b>	<b>7,395,400</b>	<b>7,349,100</b>
<b>TOTAL BEGINNING BALANCES AND REVENUES</b>	<b>\$ 8,614,300</b>	<b>\$ 7,991,100</b>

**2021-2022 BUDGET ORDINANCES**

**WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020**

	<b>2020/21</b>	<b>2021/22</b>
	<b>REVISED</b>	<b>BUDGET</b>
<b>DIRECT EXPENSES</b>		
ENGINEERING & INSPECTION	\$ 441,400	\$ 294,400
WATER DEPARTMENT	669,800	676,300
WATER TREATMENT PLANT	2,066,300	2,370,600
<b>DIRECT EXPENDITURE SUBTOTAL</b>	<b>3,177,500</b>	<b>3,341,300</b>
<b>OTHER EXPENSES</b>		
DEBT SERVICE - WATER	762,800	762,800
RETIRES HEALTH CARE	176,900	192,000
INTERFUND SERVICE FEES	1,033,200	967,600
BANK & CREDIT CARD FEES	20,000	27,000
<b>OTHER EXPENSES SUBTOTAL</b>	<b>1,992,900</b>	<b>1,949,400</b>
<b>TRANSFER TO:</b>		
GENERAL FUND FROM WATER	500,000	500,000
WATER IMP AND EXT	1,455,300	1,148,600
ELECTRIC IMP AND EXT	-	25,000
<b>TRANSFER TO SUBTOTAL</b>	<b>1,955,300</b>	<b>1,673,600</b>
<b>TOTAL EXPENSES</b>	<b>7,125,700</b>	<b>6,964,300</b>
<b>BUDGET BALANCES</b>		
BUDGET BALANCE WATER	1,488,600	1,026,800
<b>BUDGET BALANCE SUBTOTALS</b>	<b>1,488,600</b>	<b>1,026,800</b>
<b>TOTAL CURRENT YEAR BALANCES AND EXPENSES</b>	<b>\$ 8,614,300</b>	<b>\$ 7,991,100</b>

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ADOPTED: June 28, 2021



**CITY OF DOVER ORDINANCE # 2021-15**

**WASTEWATER FUND  
REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Twelve Million One Hundred Forty-Two Thousand Eight Hundred dollars (\$12,142,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WASTEWATER	47,900	1,672,200
<b>TOTAL BEGINNING BALANCES</b>	<b>47,900</b>	<b>1,672,200</b>
<b>BASE REVENUE</b>		
WASTEWATER SERVICES	4,467,500	4,709,500
WASTEWATER TREATMENT SERVICES	3,275,100	3,275,100
GROUNDWATER INFLOW ADJUSTMENT	2,040,400	2,023,100
WASTEWATER IMPACT FEES	480,000	380,000
STATE GRANT - WASTEWATER	-	62,700
INTEREST - WASTEWATER	20,000	20,000
MISCELLANEOUS SERVICE FEE	1,300	200
<b>TOTAL REVENUES</b>	<b>10,284,300</b>	<b>10,470,600</b>
<b>TOTAL BEGINNING BALANCES AND REVENUES</b>	<b>\$ 10,332,200</b>	<b>\$ 12,142,800</b>

**2021-2022 BUDGET ORDINANCES**

**WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020**

	<b>2020/21</b>	<b>2021/22</b>
	<b>REVISED</b>	<b>BUDGET</b>
<b>DIRECT EXPENSES</b>		
ENGINEERING & INSPECTION	\$ 288,300	\$ 393,700
WASTEWATER DEPARTMENT	1,144,200	1,112,500
<b>DIRECT EXPENDITURE SUBTOTAL</b>	<b>1,432,500</b>	<b>1,506,200</b>
<b>OTHER EXPENSES</b>		
DEBT SERVICE - WASTEWATER	659,900	659,900
RETIRES HEALTH CARE	81,500	93,000
KENT COUNTY TREATMENT CHARGE	4,302,900	4,302,900
INTERFUND SERVICE FEES	782,000	736,000
BANK & CREDIT CARD FEES	10,000	12,000
<b>OTHER EXPENSES SUBTOTAL</b>	<b>5,836,300</b>	<b>5,803,800</b>
<b>TRANSFER TO:</b>		
GENERAL FUND FROM WASTEWATER	500,000	500,000
WASTEWATER IMP AND EXT	1,200,000	799,200
ELETRIC FUND (ERP)	-	25,000
<b>TRANSFER TO SUBTOTAL</b>	<b>1,700,000</b>	<b>1,324,200</b>
<b>TOTAL EXPENSES</b>	<b>8,966,400</b>	<b>8,634,200</b>
<b>BUDGET BALANCES</b>		
BUDGET BALANCE WASTEWATER	1,363,400	3,508,600
<b>BUDGET BALANCE SUBTOTALS</b>	<b>1,365,800</b>	<b>3,508,600</b>
<b>TOTAL CURRENT YEAR BALANCES AND EXPENSES</b>	<b>\$ 10,332,200</b>	<b>\$ 12,142,800</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WATER IMPROVEMENT & EXTENSION FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Six Million Eight Hundred Two Thousand Five hundred dollars (\$6,802,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WATER	\$ 4,618,200	\$ 4,896,200
<b>TOTAL BEGINNING BALANCES</b>	<b>4,618,200</b>	<b>4,896,200</b>
<b>REVENUES</b>		
TRANS FR OPERATING FUND - WATER	1,455,300	1,148,600
TRANSFER FR WATER IMPACT FEE	70,100	707,700
INTEREST INCOME	50,000	50,000
<b>TOTAL REVENUES</b>	<b>1,575,400</b>	<b>1,906,300</b>
<b>TOTAL BEGINNING BALANCES &amp; REVENUES</b>	<b>\$ 6,193,600</b>	<b>\$ 6,802,500</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>EXPENSES</b>		
ENGINEERING	\$ 20,400	\$ -
WATER	1,647,200	1,729,000
WATER TREATMENT PLANT	568,500	177,300
<b>TOTAL EXPENSES</b>	<b>2,236,100</b>	<b>1,906,300</b>
BUDGET BALANCE - WATER	3,957,500	4,896,200
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>3,957,500</b>	<b>4,896,200</b>
<b>TOTAL BUDGET BALANCES &amp; EXPENSES</b>	<b>\$ 6,193,600</b>	<b>\$ 6,802,500</b>

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ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WASTEWATER IMPROVEMENT & EXTENSION FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating One Million Seven Hundred Twenty-Three Thousand Nine hundred dollars (\$1,723,900) or so much thereof as may be necessary are hereby appropriated current revenues and other funds for the use by several departments of the Municipal Government for from the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE - WASTEWATER</b>	<b>\$ 1,243,700</b>	<b>\$ 892,700</b>
<b>REVENUES</b>		
STATE LOAN FUND - WASTEWATER	578,600	-
TRANS FR OPERATING FUND - WW	1,200,000	799,200
TRANSFER FR WASTEWATER IMPACT FEE	31,600	22,000
INTEREST INCOME	10,000	10,000
<b>TOTAL REVENUES</b>	<b>1,820,200</b>	<b>831,200</b>
<b>TOTAL BEGINNING BALANCES &amp; REVENUES</b>	<b>\$ 3,063,900</b>	<b>\$ 1,723,900</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>EXPENSES</b>		
ENGINEERING	\$ 14,000	\$ -
WASTEWATER	2,665,200	831,200
<b>TOTAL EXPENSES</b>	<b>2,679,200</b>	<b>831,200</b>
BUDGET BALANCE - WASTEWATER	384,700	892,700
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>384,700</b>	<b>892,700</b>
<b>TOTAL BUDGET BALANCES &amp; EXPENSES</b>	<b>\$ 3,063,900</b>	<b>\$ 1,723,900</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WATER CAPITAL ASSET RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Five Hundred Fifty-Four Thousand Nine Hundred dollars (\$554,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WATER	\$ 539,600	\$ 550,700
<b>TOTAL BEGINNING BALANCES</b>	<b>539,600</b>	<b>550,700</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WATER	4,200	4,200
<b>TOTAL RECEIPTS</b>	<b>4,200</b>	<b>4,200</b>
<b>TOTALS</b>	<b>\$ 543,800</b>	<b>\$ 554,900</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CURRENT YEAR BALANCE - WATER	\$ 543,800	\$ 554,900
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>543,800</b>	<b>554,900</b>
<b>TOTALS</b>	<b>\$ 543,800</b>	<b>\$ 554,900</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WASTEWATER CAPITAL ASSET RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WASTEWATER	\$ 282,800	\$ 287,000
<b>TOTAL BEGINNING BALANCES</b>	<b>282,800</b>	<b>287,000</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WASTEWATER	4,200	11,800
<b>TOTAL RECEIPTS</b>	<b>4,200</b>	<b>11,800</b>
<b>TOTALS</b>	<b>\$ 287,000</b>	<b>\$ 298,800</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CURRENT YEAR BALANCE - WASTEWATER	287,000	298,800
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>287,000</b>	<b>298,800</b>
<b>TOTALS</b>	<b>\$ 287,000</b>	<b>\$ 298,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WATER IMPACT FEE RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating One Million Seven Hundred Ninety-One Thousand Two Hundred dollars (\$1,791,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WATER	\$ 1,764,800	\$ 1,778,000
<b>TOTAL BEGINNING BALANCES</b>	<b>1,764,800</b>	<b>1,778,000</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WATER	13,200	13,200
<b>TOTAL RECEIPTS</b>	<b>13,200</b>	<b>13,200</b>
<b>TOTALS</b>	<b>\$ 1,778,000</b>	<b>\$ 1,791,200</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CURRENT YEAR BALANCE - WATER	\$ 1,778,000	\$ 1,791,200
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>1,778,000</b>	<b>1,791,200</b>
<b>TOTALS</b>	<b>\$ 1,778,000</b>	<b>\$ 1,791,200</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WASTEWATER IMPACT FEE RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Four Million Six Hundred Seven Thousand dollars (\$4,607,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WASTEWATER	\$ 4,603,600	\$ 4,607,000
<b>TOTAL BEGINNING BALANCES</b>	<b>4,603,600</b>	<b>4,607,000</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WASTEWATER	35,000	-
<b>TOTAL RECEIPTS</b>	<b>35,000</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 4,638,600</b>	<b>\$ 4,607,000</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	\$ 31,600	\$ -
CURRENT YEAR BALANCE - WASTEWATER	\$ 4,607,000	\$ 4,607,000
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>4,638,600</b>	<b>4,607,000</b>
<b>TOTALS</b>	<b>\$ 4,638,600</b>	<b>\$ 4,607,000</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021



**CITY OF DOVER ORDINANCE # 2021-15**

**WATER CONTINGENCY RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Two Hundred Sixty-Six Thousand dollars Eight Hundred dollars (\$266,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WATER	\$ 262,900	\$ 264,900
<b>TOTAL BEGINNING BALANCES</b>	<b>262,900</b>	<b>264,900</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WATER	2,000	1,900
<b>TOTAL RECEIPTS</b>	<b>2,000</b>	<b>1,900</b>
<b>TOTALS</b>	<b>\$ 264,900</b>	<b>\$ 266,800</b>

BUDGET SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CURRENT YEAR BALANCE - WATER	\$ 264,900	\$ 266,800
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>264,900</b>	<b>266,800</b>
<b>TOTAL EXPENSES AND CURRENT YEAR BALANCES</b>	<b>\$ 264,900</b>	<b>\$ 266,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WASTEWATER CONTINGENCY RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
BEGINNING BALANCE - WASTEWATER	\$ 294,200	296,500
<b>TOTAL BEGINNING BALANCES</b>	<b>294,200</b>	<b>296,500</b>
<b>RECEIPTS</b>		
INTEREST EARNINGS - WASTEWATER	2,300	2,300
<b>TOTAL RECEIPTS</b>	<b>2,300</b>	<b>2,300</b>
<b>TOTALS</b>	<b>\$ 296,500</b>	<b>\$ 298,800</b>

BUDGET SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
CURRENT YEAR BALANCE - WASTEWATER	\$ 296,500	\$ 298,800
<b>CURRENT YEAR BALANCE SUBTOTALS</b>	<b>296,500</b>	<b>298,800</b>
<b>TOTAL EXPENSES AND CURRENT YEAR BALANCES</b>	<b>\$ 296,500</b>	<b>\$ 298,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**  
**ELECTRIC REVENUE FUND**  
**REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Ninety-Two Million Seven Hundred Seventy-Four Thousand Eight Hundred dollars (\$92,774,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>	<b>\$ 10,230,300</b>	<b>\$ 10,913,400</b>
DISTRIBUTION OF EARNINGS - PCA CREDIT	(5,246,100)	(5,196,000)
<b>BEGINNING BALANCE - ADJUSTED</b>	<b>4,984,200</b>	<b>5,717,400</b>
<b>BASE REVENUE</b>		
DIRECT SALES TO CUSTOMER	80,417,400	81,960,900
UTILITY TAX	1,245,100	1,271,500
MISCELLANEOUS REVENUE	640,000	538,000
RENT REVENUE	-	110,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	157,400	175,000
TRANSFER FROM RATE STABILIZATION	2,500,000	2,800,000
TRANSFER FROM OTHER FUNDS (ERP)	-	75,000
<b>TOTAL REVENUES</b>	<b>85,086,900</b>	<b>87,057,400</b>
<b>TOTAL BEGINNING BALANCE &amp; REVENUES</b>	<b>\$ 90,071,100</b>	<b>\$ 92,774,800</b>

**2021-2022 BUDGET ORDINANCES****ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2018-2019**

<b>EXPENSES</b>	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
POWER SUPPLY	\$ 19,715,300	\$ 19,773,200
SOLAR ENERGY	3,401,100	3,237,300
SOLAR RENEWAL ENERGY CREDITS	384,100	409,600
POWER SUPPLY MANAGEMENT	634,800	634,800
REC'S (Renewable Energy Credits)	614,600	1,300,000
RGGI (Regional Greenhouse Gas Init.)	12,300	33,700
PJM CHARGES - ENERGY	5,871,900	5,508,400
PJM CHARGES - TRANSMISSION & FEES	8,476,800	6,772,100
CAPACITY CHARGES	15,048,100	13,322,900
<b>SUB-TOTAL POWER SUPPLY</b>	<b>54,159,000</b>	<b>50,992,000</b>
PLANT OPERATIONS	4,706,100	2,219,500
GENERATIONS FUELS	488,400	300,200
PJM SPOT MARKET ENERGY	(808,300)	(366,200)
PJM CREDITS	(369,400)	(87,000)
CAPACITY CREDITS	(12,191,700)	(5,411,200)
<b>GENERATION SUBTOTAL</b>	<b>(8,174,900)</b>	<b>(3,344,700)</b>
<b>POWER SUPPLY &amp; GENERATION SUBTOTAL</b>	<b>45,984,100</b>	<b>47,647,300</b>
<b>DIRECT EXPENDITURES</b>		
TRANSMISSION/DISTRIBUTION	4,010,600	4,127,400
ELECTRICAL ENGINEERING	1,381,400	1,419,600
ADMINISTRATION	707,400	910,100
METER READING	375,300	389,400
SYSTEMS OPERATIONS	871,100	942,200
<b>DIRECT EXPENDITURE SUBTOTALS</b>	<b>7,345,800</b>	<b>7,788,700</b>
<b>OTHER EXPENSES:</b>		
UTILITY TAX	1,245,100	1,271,500
ALLOW FOR UNCOLLECTIBLES	300,000	300,000
CONTRACTUAL SERVICES - RFP'S	-	60,000
LEGAL EXPENSES	100,000	50,000
RETIREES HEALTH CARE	789,600	843,500
GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
INTERFUND SERVICE FEES	3,798,900	3,647,400
INTEREST ON DEPOSITS	21,000	21,000
BANK & CREDIT CARD FEES	330,300	500,000
BOND ISSUANCE COST	-	40,000
DEBT SERVICE	1,378,600	1,800,000
<b>OTHER EXPENSES SUBTOTAL</b>	<b>8,090,500</b>	<b>8,660,400</b>
<b>TRANSFER TO:</b>		
IMPROVEMENT & EXTENSION	6,000,000	3,711,100
GENERAL FUND	10,000,000	11,000,000
RATE STABILIZATION RESERVE	2,000,000	2,000,000
<b>TRANSFER TO SUBTOTAL</b>	<b>18,000,000</b>	<b>16,711,100</b>
<b>TOTAL EXPENSES</b>	<b>79,420,400</b>	<b>80,807,500</b>
<b>BUDGET BALANCE - WORKING CAPITAL</b>	<b>10,650,700</b>	<b>11,967,300</b>
<b>TOTALS</b>	<b>\$ 90,071,100</b>	<b>\$ 92,774,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Forty-Four Million Four Hundred Fifty-Three Thousand Five Hundred dollars (\$44,453,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>	<b>\$ 16,384,800</b>	<b>\$ 22,581,700</b>
<b>REVENUES</b>		
TRANSFER FROM ELECTRIC	6,000,000	3,711,100
BOND ISSUE PROCEEDS	-	8,575,200
GENERAL SERVICE BILLING	400,000	400,000
TRF FROM DEPRECIATION RSV	1,000,000	9,000,000
INTEREST EARNINGS	218,200	185,500
<b>TOTAL REVENUES</b>	<b>7,618,200</b>	<b>21,871,800</b>
<b>TOTALS</b>	<b>\$ 24,003,000</b>	<b>\$ 44,453,500</b>

EXPENSE SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>EXPENSES</b>		
ELECTRIC ADMINISTRATION	\$ 2,064,400	\$ 1,843,200
ELECTRIC GENERATION	1,301,700	9,070,000
TRANSMISSION AND DISTRIBUTION	1,293,000	1,320,800
ELECTRICAL ENGINEERING	2,706,600	8,952,300
ERP SYSTEM	1,244,800	500,000
<b>TOTAL EXPENSES</b>	<b>8,610,500</b>	<b>21,686,300</b>
<b>BUDGET BALANCE</b>	<b>15,392,500</b>	<b>22,767,200</b>
<b>TOTAL BUDGET BALANCE &amp; EXPENSES</b>	<b>\$ 24,003,000</b>	<b>\$ 44,453,500</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**ELECTRIC UTILITY CONTINGENCY RESERVE  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Nine Hundred Forty-Two Thousand Eight Hundred dollars (\$942,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ 908,300	\$ 928,800
<b>RECEIPTS</b>		
INTEREST EARNINGS	20,500	14,000
<b>TOTAL RECEIPTS</b>	<b>20,500</b>	<b>14,000</b>
<b>TOTALS</b>	<b>\$ 928,800</b>	<b>\$ 942,800</b>

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>CURRENT YEAR BALANCE</b>	\$ 928,800	\$ 942,800
<b>TOTALS</b>	<b>\$ 928,800</b>	<b>\$ 942,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**  
**ELECTRIC UTILITY DEPRECIATION RESERVE**  
**SOURCES AND USE OF FUNDS FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Twenty Million Eight Hundred Ninety-Three Thousand dollars (\$20,893,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>	\$ 21,244,200	\$ 20,568,600
INTEREST EARNINGS	324,400	324,400
<b>TOTALS</b>	<b>\$ 21,568,600</b>	<b>\$ 20,893,000</b>

BUDGET SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
TRANSFER TO ELECTRIC I & E	\$ 1,000,000	\$ 9,000,000
<b>CURRENT YEAR BALANCE</b>	<b>20,568,600</b>	<b>11,893,000</b>
<b>TOTALS</b>	<b>\$ 21,568,600</b>	<b>\$ 20,893,000</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**  
**ELECTRIC UTILITY FUTURE CAPACITY RESERVE**  
**SOURCES AND USE OF FUNDS FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Fourteen Million One Hundred Twenty-Three Thousand Eight Hundred dollars (\$14,123,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>	<b>\$ 13,896,600</b>	<b>\$ 13,984,000</b>
INTEREST EARNINGS	87,400	139,800
<b>TOTALS</b>	<b>\$ 13,984,000</b>	<b>\$ 14,123,800</b>

BUDGET SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>CURRENT YEAR BALANCE</b>	<b>\$ 13,984,000</b>	<b>\$ 14,123,800</b>
<b>TOTALS</b>	<b>\$ 13,984,000</b>	<b>\$ 14,123,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021



**CITY OF DOVER ORDINANCE # 2021-15**

**ELECTRIC UTILITY INSURANCE STABILIZATION RESERVE  
SOURCES AND USE OF FUNDS FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Eight Hundred Sixty-Four Thousand One Hundred dollars (\$864,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>BEGINNING BALANCE</b>	<b>\$ 797,500</b>	<b>\$ 815,200</b>
INTEREST EARNINGS	17,700	48,900
<b>TOTALS</b>	<b>\$ 815,200</b>	<b>\$ 864,100</b>

BUDGET SUMMARY

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>CURRENT YEAR BALANCE</b>	<b>\$ 815,200</b>	<b>\$ 864,100</b>
<b>TOTALS</b>	<b>\$ 815,200</b>	<b>\$ 864,100</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**ELECTRIC UTILITY RATE STABILIZATION RESERVE  
SOURCES AND USE OF FUNDS FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Twenty-Four Million Two Hundred Seventy-Six Thousand Two Hundred dollars (\$24,276,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>	<b>\$ 22,348,600</b>	<b>\$ 22,206,200</b>
TRANSFER FROM ELECTRIC OPERATING FUND	2,000,000	2,000,000
INTEREST EARNINGS	357,600	70,000
<b>TOTALS</b>	<b>\$ 24,706,200</b>	<b>\$ 24,276,200</b>

BUDGET SUMMARY

	<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
TRANSFER TO ELECTRIC OPERATING FUND	\$ 2,500,000	\$ 2,800,000
<b>CURRENT YEAR BALANCE</b>	<b>22,206,200</b>	<b>21,476,200</b>
<b>TOTALS</b>	<b>\$ 24,706,200</b>	<b>\$ 24,276,200</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**MUNICIPAL STREET AID FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Seven Hundred Fifty Thousand One Hundred dollars (\$750,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ 100	\$ 100
STATE GRANT	796,000	750,000
<b>TOTALS</b>	<b>\$ 796,100</b>	<b>\$ 750,100</b>

BUDGET SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 796,000	\$ 750,000
<b>CURRENT YEAR BALANCE</b>	100	100
<b>TOTALS</b>	<b>\$ 796,100</b>	<b>\$ 750,100</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**ELECTRONIC RED LIGHT SAFETY PROGRAM  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Four Hundred Thousand One Hundred dollars (\$400,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ 100	\$ 100
POLICE FINES	445,000	400,000
<b>TOTALS</b>	<b>\$ 445,100</b>	<b>\$ 400,100</b>

BUDGET SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 445,000	\$ 400,000
<b>CURRENT YEAR BALANCE</b>	100	100
<b>TOTALS</b>	<b>\$ 445,100</b>	<b>\$ 400,100</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**WORKERS COMPENSATION FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Two Million Eight Hundred Twenty-Five Thousand Six Hundred dollars (\$2,825,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>		
		<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
<b>BEGINNING BALANCE</b>		\$ 2,450,500	\$ 1,803,600
INTEREST INCOME		31,500	28,500
PREMIUM FROM CITY		880,100	993,500
<b>TOTALS</b>		\$ 3,362,100	\$ 2,825,600
	<u>OPERATING EXPENSES</u>		
		<b>2020/21 REVISED</b>	<b>2021/22 BUDGET</b>
PROGRAM EXPENSES/SUPPLIES - CLAIMS		\$ 394,000	\$ 480,000
INSURANCE		110,800	145,000
STATE OF DEL - SELF INSURANCE TAX		33,500	39,000
CONTRACTUAL SERVICES		22,100	25,000
<b>TOTAL EXPENSES</b>		<b>560,400</b>	<b>689,000</b>
CURRENT YEAR BALANCE		2,801,700	2,136,600
<b>TOTALS</b>		\$ 3,362,100	\$ 2,825,600

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**COMMUNITY TRANSPORTATION IMPROVEMENT FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Seven Hundred Ninety-Five Thousand Eight Hundred dollars (\$795,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	<b>\$ 334,000</b>	<b>\$ 312,400</b>
GRANTS REVENUE	500,000	483,400
<b>TOTALS</b>	<b>\$ 834,000</b>	<b>\$ 795,800</b>

  

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PROGRAM EXP. GRANT RELATED	\$ 171,600	\$ 596,500
CURRENT YEAR BALANCE	<b>662,400</b>	<b>199,300</b>
<b>TOTALS</b>	<b>\$ 834,000</b>	<b>\$ 795,800</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**LIBRARY GRANT FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Two Hundred Seventy-Seven Thousand Seven Hundred dollars (\$277,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	<b>\$ 18,900</b>	<b>\$ -</b>
STATE GRANT	280,800	275,000
FEDERAL GRANT	1,800	2,700
<b>TOTALS</b>	<b>\$ 301,500</b>	<b>\$ 277,700</b>

  

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>STATE GRANTS</b>		
FURNITURE/FIXTURES	\$ 5,500	\$ 5,000
OFFICE SUPPLIES	28,000	23,100
PRINTING AND DUPLICATING	13,700	15,000
PROGRAM EXPENSES/SUPPLIES	25,500	28,200
BOOKS	128,800	125,000
COMPUTER SOFTWARE	2,500	3,000
COMPUTER HARDWARE	5,300	500
AUDIO VISUAL SUPPLIES	79,000	67,700
POSTAGE	200	100
TRAINING/CONF/FOOD/TRAV	4,200	3,000
OFF EQP/REPAIRS & MAINT	4,000	1,900
OTHER EQUIP - LEASE	2,100	2,500
<b>SUBTOTAL EXPENSES STATE GRANTS</b>	<b>298,800</b>	<b>275,000</b>
<b>FEDERAL GRANTS</b>		
PROGRAM EXPENSES/SUPPLIES	2,700	2,700
<b>SUBTOTAL EXPENSES FEDERAL GRANTS</b>	<b>2,700</b>	<b>2,700</b>
<b>GRAND TOTAL EXPENSES</b>	<b>301,500</b>	<b>277,700</b>
<b>CURRENT YEAR BALANCE</b>	<b>-</b>	<b>-</b>
<b>TOTALS</b>	<b>\$ 301,500</b>	<b>\$ 277,700</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**CDBG GRANT FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Three Hundred Thirty-Four Thousand Nine Hundred Forty-Three dollars (\$334,943) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	\$ 2,500	\$ 2,500
CDBG GRANTS RECEIVED	632,077	332,443
<b>TOTALS</b>	<b>\$ 634,577</b>	<b>\$ 334,943</b>

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>EXPENDITURES</b>		
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	\$ 1,855	\$ -
PRIOR YEAR MHDC HOMEOWNER REHAB.	55,522	-
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	35,385	-
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	97,845	100,000
CURRENT YEAR DOVER INTERFAITH MINISTRY	30,000	61,016
CURRENT YEAR DOVER NCALL	-	30,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	33,000	40,000
CURRENT YEAR MHDC HOMEOWNER REHAB.	25,000	25,827
CURRENT YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	75,284	20,600
CURRENT YEAR CARES ACT (COVID-19)	163,211	-
CURRENT YEAR ADMIN EXPENSE	114,976	55,000
<b>TOTAL EXPENDITURES</b>	<b>632,078</b>	<b>332,443</b>
<b>CURRENT YEAR BALANCE</b>	2,500	2,500
<b>TOTALS</b>	<b>\$ 634,578</b>	<b>\$ 334,943</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021



**CITY OF DOVER ORDINANCE # 2021-15**

**207 - POLICE GRANTS FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Eight Hundred Thirty Thousand dollars (\$830,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	<b>\$ 129,000</b>	<b>\$ 50,000</b>
STATE AND FEDERAL GRANTS RECEIVED	635,000	780,000
<b>TOTALS</b>	<b>\$ 764,000</b>	<b>\$ 830,000</b>
	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>EXPENDITURES</b>		
<b>MATERIALS AND SUPPLIES</b>		
POLICE EQUIPT & PROG SUPP	643,600	235,000
TECHNOLOGY EQUIPMENT	-	210,000
<b>ADMINISTRATIVE EXPENDITURES</b>		
CELL PHONE CHARGES	20,000	15,000
TRAINING	19,700	10,000
AUDIT FEES	1,000	-
<b>TOTAL EXPENDITURES</b>	<b>684,300</b>	<b>470,000</b>
<b>OTHER FINANCING USES</b>		
OPERATING TRANSFERS-OUT	4,300	310,000
<b>TOTAL FINANCING USES</b>	<b>4,300</b>	<b>310,000</b>
<b>CURRENT YEAR BALANCE</b>	75,400	50,000
<b>TOTALS</b>	<b>\$ 764,000</b>	<b>\$ 830,000</b>

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**209 - POLICE GRANTS FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Three Hundred Thirty Thousand dollars (\$330,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	\$ -	\$ -
STATE AND FEDERAL GRANTS RECEIVED	212,400	330,000
<b>TOTALS</b>	<b>\$ 212,400</b>	<b>\$ 330,000</b>
	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>EXPENDITURES</b>		
<b>MATERIALS AND SUPPLIES</b>		
POLICE EQUIPT & PROG SUPP	118,000	265,000
<b>ADMINISTRATIVE EXPENDITURES</b>	63,500	
TRAINING	-	15,000
<b>TOTAL EXPENDITURES</b>	<b>181,500</b>	<b>280,000</b>
<b>OTHER FINANCING USES</b>		
OPERATING TRANSFERS-OUT	30,900	50,000
<b>TOTAL FINANCING USES</b>	<b>30,900</b>	<b>50,000</b>
<b>CURRENT YEAR BALANCE</b>	-	-
<b>TOTALS</b>	<b>\$ 212,400</b>	<b>\$ 330,000</b>

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**SUBSTANCE ABUSE GRANTS FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating One Hundred Forty-Four Thousand Seven Hundre dollars (\$144,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>PRIOR YEAR BALANCE</b>	\$ 52,000	\$ 83,700
STATE GRANTS RECEIVED	28,000	28,000
RECREATION REVENUE	33,000	33,000
<b>TOTALS</b>	<b>\$ 113,000</b>	<b>\$ 144,700</b>

  

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>EXPENDITURES</b>		
TEMPORARY HELP/BENEFITS	\$ 68,500	\$ 68,500
PROGRAM EXPENSES/SUPPLIES	35,000	35,000
<b>TOTAL EXPENDITURES</b>	<b>103,500</b>	<b>103,500</b>
<b>CURRENT YEAR BALANCE</b>	9,500	41,200
<b>TOTALS</b>	<b>\$ 113,000</b>	<b>\$ 144,700</b>

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**REALTY TRANSFER TAX FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating One Million Four Hundred Thousand dollars (\$1,400,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ -	\$ -
REALTY TRANSFER TAXES	1,525,000	1,400,000
<b>TOTALS</b>	<b>\$ 1,525,000</b>	<b>\$ 1,400,000</b>

BUDGET SUMMARY

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 1,525,000	\$ 1,400,000
<b>CURRENT YEAR BALANCE</b>	-	-
<b>TOTALS</b>	<b>\$ 1,525,000</b>	<b>\$ 1,400,000</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

**CITY OF DOVER ORDINANCE # 2021-15**

**LODGING TAX FUND  
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

The amount hereinafter named aggregating Three Hundred Thousand dollars (\$300,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
<b>BEGINNING BALANCE</b>	\$ -	\$ -
LODGING TAXES	110,000	300,000
<b>TOTALS</b>	<b>\$ 110,000</b>	<b>\$ 300,000</b>

BUDGET SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO CAPITAL PROJECT FUND	\$ 110,000	\$ 300,000
<b>CURRENT YEAR BALANCE</b>	-	-
<b>TOTALS</b>	<b>\$ 110,000</b>	<b>\$ 300,000</b>

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021