I. MEETING CALLED TO ORDER AT 1:44 P.M. BY CHAIRMAN JAMES MIZE. HE ANNOUNCED THAT A QUORUM WAS PRESENT.

Members Present: James Mize, Lisa Balty, John Allen Slocomb, Robert Fitzpatrick, Wayne Haglund, Garvey Jackson, Tyane Dietz, and Gene Lee

Members Absent: Jerry Huffman, Ellen Mills, and Kelli Marshall

Staff Present: Mark Durand, Keith Johnson, Terry Campbell, Chelsea Martin, and Kelly Davis

Visitors: Rhonda McGrath, Paul Dunn, and Dale Hoy

II. CHAIRMAN JAMES MIZE REMINDED THE COMMITTEE MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Chairman Mize asked that all members sign a conflict of interest declaration, regardless if they have a conflict or not.

III. CONSENT AGENDA

Approval of the August 08, 2017 Minutes

Motion: Vice-Chair Lisa Balty made a motion to approve the minutes of the August 08, 2017 Executive Finance Committee meeting.

Second: Committee Member Gene Lee

In Favor: All

Opposed: None

Abstained: None

Motion: Carry

IV. DISCUSSION AND POSSIBLE ACTION

A. Action Item 17-36 One Stop Operator Budget

Item Tabled

B. Action Item 17-37 Fiscal Year 2018 Annual Budget

Item Tabled
Workforce Solutions - Deep East Texas
Executive Finance Committee Meeting Minutes
415 S. First Street, 3rd Floor
Lufkin, TX 75901
September 12, 2017

C. Action Item 17-38 Personnel Policy Update
Executive Director Mark Durand explained that the update would change the pay dates for employees from semi-monthly (15th and last day of the month) to bi-weekly, effective October 01, 2017.

Motion: Committee Member Tyane Dietz made a motion to approve the Personnel Policy Update.
Second: Vice-Chair Lisa Balty
In Favor: All
Opposed: None
Abstained: None
Motion: Carries

V. ANY OTHER ACTION ITEMS REQUIRING ATTENTION DUE TO ANOTHER COMMITTEE NOT MAKING QUORUM.
None

VI. PRESIDING OFFICER TO ADJOURN THE EXECUTIVE FINANCE COMMITTEE MEETING.
Chairman James Mize adjourned the meeting at 1:54 p.m.

Duly passed and approved on this 14th day of November, 2017.

James Mize, Chairman

Attest:
Kelly Davis, Executive Coordinator

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