Workforce Solutions - Deep East Texas
Business Services Committee Meeting Minutes
415 S. First Street,
Lufkin, TX 75901
September 12, 2017

I. CHAIRMAN TYANE DIETZ CALLED THE MEETING TO ORDER AT 12:36 P.M. AND ANNOUNCED THAT A QUORUM WAS PRESENT.

Members Present: Chairman Tyane Dietz, Vice-Chair Wayne Haglund, Gene Lee, Lisa Balty, Tim Ditoro, and Kotasha Jeffery
Members Absent: Dr. Joseph Shannon, Jerry Huffman, TJ Colwell, and Laurie King
Staff Present: Terry Campbell and Chelsea Martin
Visitors: Michael Smith and Donna Weese

II. CHAIRMAN DIETZ REMINDED THE BOARD MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.
Terry Campbell let everyone know that we had been advised to have all members sign a conflict of interest form and just mark the box stating there was no conflict if they had none.

III. PUBLIC COMMENTS.
None.

IV. COMMITTEE MEMBER COMMENTS
Tyane Dietz gave a review of what the committee does and what they would like to be done in the future by the committee.

V. BRIEFING ITEMS

A. Collaboration with Lufkin Economic Development Corporation and Angelina College for a High Demand Grant
Tyane Dietz explained the grant and what would be purchased with the funds. Tim Ditoro further explained what the grant would be used for and how they decided on which items would be purchased.
B. Texas Internship Challenge
Tyane Dietz explained the internship challenge and how it works. Michael Smith and Donna Weese stated they had a webinar and have requested access to the website but they have not gotten it yet, they also explained further into how the program worked. Tyane Dietz explained how there had been trouble in the past with internships but that she felt the committee could help overcome that challenge. Wayne Haglund stated that the Lufkin News will run a flier on the internship challenge and that it is free. Tyane Dietz stated that a strategy needed to be put in place for outreach to employers and asked for a report back on it.

C. Careers in Texas Industries Week
Michael Smith explained the plans for the career fairs in Jasper and Livingston. Donna Weese explained further into plans and stated that they have started outreaching Jr. High students. Tyane Dietz let everyone know that there would be a career fair in College Station and it was geared towards Jr. High Students

D. September Supply and Demand Report
Tyane Dietz explained the report. Terry Campbell explained that the only real number on the report is openings. Tyane Dietz stated that they would like to see the unemployment report instead she stated that this report can still be provided but would like a key added. Wayne Haglund stated he would like to see what this looks like on a laptop to see what an actual posting looks like.

VI. REPORTS
A. 1863 Contract Report of Business Services in Workforce Centers
Michael Smith gave his report and stated they are doing outreach to let them know what services they provide and that they are provided free of charge. Tyane Dietz stated that in other areas UPS uses only Workforce Solutions.
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VII. PRESIDING OFFICER TO ADJOURN THE WORKFORCE BUSINESS SERVICES COMMITTEE MEETING.
Chairman Dietz adjourned the meeting at 1:32 p.m.

Duly passed and approved on this 14th day of November, 2017.

Tyane Dietz, Chairman

Attest:

Kelly Davis, Executive Coordinator

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