Workforce Solutions - Deep East Texas
Board Meeting Agenda
Kurth Memorial Library
706 S. Raguet St., Meeting Room
Lufkin, TX 75904

April 10, 2018
2:30 P.M.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member’s family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

I. Call to Order Lisa Balty, Chair
   A. Verify Quorum
   B. Conflict of Interest
   C. Welcome of Guests

II. Action Item: Approval of Minutes – February 13, 2018 Lisa Balty, Chair

III. Public Comments Lisa Balty, Chair

IV. Information Items Lisa Balty, Chair

V. Board Member Comments on Activity in their Respective Areas Lisa Balty, Chair

VI. Executive Director’s Report (handout) Mark Durand
   A. Contracts/Agreements
   B. Performance
   C. Contacts and Coordination Efforts
   D. Rules and Legislation Update
   E. Funding
   F. Other Activity and Administrative Matters not requiring action by the Board

VII. Committee Reports
   A. Operations Committee Robert Fitzpatrick, Chair
      1. Committee Activity
      2. Discussion/Possible Action
         a. Action Item 18-04 – Complaints Policy Update
         b. Action Item 18-06 – Training Provider Applications
         c. Action Item 18-07 – Work Experience and Work Activity Policy Update

   B. Business Services Committee Reports Tyane Dietz, Chair
      1. Committee Activity
      2. Discussion/Possible Action
         a. Action Item 18-08 – High Demand Occupation Grant

This institution is an equal opportunity provider and employer. Auxiliary aids and services are available, upon request, to individuals with disabilities.
C. Executive/Finance Committee

1. Committee Activity

2. Discussion/Acceptance of Financial Reports
   a. January 2018
      i. Statement of Financial Position
      ii. Budget vs. Actual
      iii. Grant Report
   b. February 2018
      i. Statement of Financial Position
      ii. Budget vs. Actual
      iii. Grant Report

3. Discussion/Possible Action
   a. Action Item 18-09 – Angelina Co. WFC Lease Extension
   b. Action Item 18-10 – IT Security Policy
   c. Any time-sensitive item(s) brought for action by the Executive Committee due to another Committee’s inability to meet and take action
   d. Any action on workforce center facilities or leases, needed to maintain access, safety, health, services, and financial and legal accountability, including relocation and closure.

VIII. Adjourn

Lisa Balty, Chair

CLOSED SESSION
If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

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