I. CHAIR LISA BALTY CALLED THE MEETING TO ORDER AT 2:40 P.M.

Chair Lisa Balty announced a quorum with 18 of 29 members present

Members Present: Lisa Balty, Joe Clyde Adams, Laura Bush, TJ Colwell, Tim Ditoro, Tyane Dietz, Robert Fitzpatrick, James Gentry, Phyllis Grandgeorge, Wayne Haglund, Jerry Huffman, Eddie Hopkins, Malcolm Ifoezeh, Garvey Jackson, Laurie King, Kelli Marshall, Ellen Mills and Quincy Martindale


Board Staff Present: Mark Durand, Kim Moulder, Melissa Oaks, Tara Mosley, Aubrey Jones, Laura Purvis and Renee Barry

Visitors: Paul Dunn, LaTreaser Cartwright and Donna Weese

CHAIR LISA BALTY REMINDED THE COMMITTEE MEMBERS OF THE CONFLICT OF INTEREST DECLARATION.

Chair Lisa Balty asked that all members sign a conflict of interest declaration, regardless if they have a conflict or not.

Welcome of Guest

Chair Lisa Balty recognized and welcomed new Board Member, Quincy Martindale. She also recognized new Board staff Laura Purvis.

II. ACTION ITEM: APPROVAL OF MINUTES – MAY 22, 2018

- Motion: Ellen Mills made motion to approve minutes as written
- Second: Garvey Jackson
- In Favor: All
- Oppose: None
- Abstain: None
- Motion: Passes
III. PUBLIC COMMENTS:

No Public Comments

IV. INFORMATION ITEMS

NONE

V. Board Member Comments on Activity in their Respective Areas

- Eddie Hopkins – Jasper Economic Development Corporation partnered with Workforce Solutions and hosted a Job Fair at the Wesley Center; which consisted of 37 Employers and 275 Job Seekers.
- Phyllis Grandgeorge- Alcohol Drug Abuse Council (ADAC) is remodeling a house for the recovery life program with an expected completion date of November 18, 2018. ADAC received a grant from the Temple Foundation for the remodel.
- Tim Ditoro - Angelina College will be offering Manufacturing Skills at Pineland for the Hemphill Recycling facility. Lisa Balty- Angelina College and Workforce partnered with a consortium of four (4) employers to receive a Skills Development Grant. Commissioner Alvarez presented the check to Angelina College.

VI. Executive Director’s Report- Mark Durand

See attachment

VII. Committee Reports
A. Executive/Finance Committee
   1. Committee Activity- None
   2. Discuss/Possible Action
      a. Action Item 18-16 Trade (TAA) Policy Update - Tara Mosley requested rescinding all Board TAA Policy and adopting the Texas Workforce Commission’s Trade Adjustment Assistance Guide, as our policy, which incorporates all facets of the Trade program and shall be strictly adhered to when providing or documenting Trade services. Adherence also includes applicable Training Employment Guidance Letters and Technical Assistance Bulletins.

- Motion: Recommendation from Executive/Finance Committee
- Second: Joe Clyde Adams
- In Favor All
- Oppose: None
- Abstain: None
- Motion: Passes
b. **Action Item 18-17** Training Provider Applications - Tara Mosley presented Lamar State College- Port Arthur Truck Driving (Location-Jasper) and Angelina College- Certified Nurse Aide (Location- Nacogdoches) for approval as training providers.

- **Motion:** Recommendation from Executive/Finance Committee
- **Second:** Kelli Marshall
- **In Favor:** All
- **Oppose:** None
- **Abstain:** Wayne Haglund, Laura Bush, Eddie Hopkins and Tim Ditoro
- **Motion:** Passes

Laura Bush, Wayne Haglund, Eddie Hopkins and Tim Ditoro declared and signed a conflict of interest.


- **Motion:** Recommendation from Executive/Finance Committee
- **Second:** Robert Fitzpatrick
- **In Favor:** All
- **Oppose:** None
- **Abstain:** None
- **Motion:** Passes

d. **Action Item 18-19** TANF Choices Policy Update - Tara Mosley presented the TANF- Choices Policy Update. Changes to policy due to Federal Legislative and Texas Workforce Commission (TWC) rule amendments.

- **Motion:** Recommendation from Executive/Finance Committee
- **Second:** Joe Clyde Adams
- **In Favor:** All
- **Oppose:** None
- **Abstain:** None
- **Motion:** Passes


- **Motion:** Recommendation from Executive/Finance Committee
- **Second:** Laurie King
- **In Favor:** All
- **Oppose:** None
- **Abstain:** None
- **Motion:** Passes
f. **Action Item 18-21** Child Care Policy Update - Tara Mosley presented the changes in child care rules from TWC. Changes are as follows: The definition of excessive unexplained absences was added, assessing the Parent Share of Cost terminations due to nonpayment of the Parent Share of Cost, termination due to Excessive absences, and waiting period for reapplication.

- Motion: Recommendation from Executive/Finance Committee
- Second: Wayne Haglund
- In Favor: All
- Oppose: None
- Abstain: None
- Motion: Passes

g. **Action Item 18-22** Renewal of Goodwill CCS Contract – Mark Durand requested authorization to begin negotiations for the 2018-2019 Contract year with Goodwill Industries of Central East Texas, Inc. (GWI). Goodwill Industries is meeting Performance in the number of children served YTD. Goodwill Industries has attended various training from fraud to enhancing quality of services for children.

- Motion: Recommendation from Executive/Finance Committee
- Second: Joe Clyde Adams
- In Favor: All
- Oppose: None
- Abstain: None
- Motion: Passes

h. **Action Item 18-23** Renewal of Dynamic Workforce Solutions-TX, LLC., Contract - Mark Durand requesting authorization to begin negotiations for the 2018-2019 contract year with Dynamic Workforce Solutions-TX, LLC. Dynamic WFS has met all but one of the TWC performance measures. The measure missed is the “TANF-CHOICES full-work rate”, which the Board and Dynamic Workforce Solutions-TX, LLC have been placed on Technical Assistance Plan (TAP). Dynamic WFS and the Board have developed an action plan to remove the TAP. Dynamic WFS continues to be supportive and innovative to meet the needs of the customers.

- Motion: Recommendation from Executive/Finance Committee
- Second: Tyane Dietz
- In Favor: All
- Oppose: None
- Abstain: None
- Motion: Passes
i. **Action Item 18-24 Procurement of Polk County Workforce Center -**
   Mark Durand requested approval of a five (5) year lease with Jackson Enterprises. The Board released a Request for Qualifications (RFQ) for a Commercial Rental Broker. The Board did not receive any responses to the RFQ. The Board then released a Request for Proposal (RFP) for office space in the Livingston area for the Polk County Workforce Center. Three proposals were received. One proposal did not meet minimum parking requirements. The two other proposals were evaluated, and Jackson Enterprises scored 19 points higher than J&G Development. The scoring difference was due to relocation cost, price, and location.

   - Motion: Recommendation from Executive/Finance Committee
   - Second: Ellen Mills
   - In Favor: All
   - Oppose: None
   - Abstain: Garvey Jackson
   - Motion: Passes

Garvey Jackson declared and signed a conflict of interest.

j. **Open Session Action, if any, as a result of Closed Session.**

   - None


   - Motion: Recommendation from Executive/Finance Committee
   - Second: Garvey Jackson
   - In Favor: All
   - Oppose: None
   - Abstain: None
   - Motion: Passes
VIII. PRESIDING OFFICER to ADJOURN THE WORKFORCE SOLUTIONS BOARD MEETING.

Chair, Lisa Balty, adjourned the meeting at 3:38 p.m.

Duly passed and approved on this 11th day of September 2018

Lisa Balty, Chair

Attest:

Laura Purvis, Administrative Assistant