

**MINUTES OF WORKSHOP MEETING  
KINNELON BOROUGH MAYOR & COUNCIL  
February 13, 2019**

Meeting began at 7:00 pm in room 211 of the Kinnelon Municipal Building.

Open Public Meeting Act was read by Borough Clerk.

**Roll Call:** Mayor James Freda  
Councilman William Yago, Councilman Robert Roy, Councilman Glenn Sisco, Councilman Vincent Russo, Councilman Randall Charles, Councilman James Lorkowski

**ATTORNEY REPORT:**

- Discussing the upcoming garbage/recycling contract that's expires 12/31/2019. Options:
  - 1) 1 year, 2 years or 3 years or longer contract (could be up to 5 years)
  - 2) Once a week pick up or twice a week pick up
  - 3) Single streamed or separated recyclables (dual stream)
  - 4) Shared services with another town
- Peddlers and Soliciting fees: raising the current fees of \$20.00 yearly to \$200.00 and a \$5.00 to \$50.00 daily.
- On the closing of the Kinnelon Community Center Project, a deed of encumbrance has to be filed & recorded
- Salary Ordinance; needs to be updated for the increase minimum wage
- Discussed the letter sent from West Milford to New Jersey Highlands Council

**MAYOR REPORT:**

- Shared Health Services; Pequannock doesn't want to continue to inspect Kinnelon septic tanks. Need to look into other avenues like Morris County and what the surrounding towns use. This would be for the year 2020
- Dredging around sport field; Tom Boorady the town Engineer is looking into the Department Environmental Protection to see if we can dredge our self or have to hire out and the cost
- Mayor Freda met with Diane Di Giuseppe (Superintendent) Board of Education to discuss complaints mayor heard while running for office
- Tuition based kids; Diane Di Giuseppe (Superintendent) is ok with it but the Board of Education is not. Maybe go to Board of Education meeting to let the public know about it
- Community Center; a meeting needs to be set up with the governing body; and Tom Boorady (Town Engineer) to explain the different options with the cost also with Charlie Daniel (Chief Financial Officer) to see if financially possible
- JIFF: Cyber Risk management program, Matthijssen the boroughs Technology Company need to make sure we are up to date
- Adopting a Resolution against the Rain Tax

**COUNCIL COMMITTEE REPORTS:**

**FINANCE, PERSONNEL, PUBLIC SAFETY** – Councilman William Yago

- Looking for creative ways to save money on the budget: saving on employee contracts and transfer expenses  
Take off our balance sheet and give the Board of Education for the Resource Officer
- Resolution: not to exceed 2.7 million bond anticipation roll overs. Done on a year bases, needs to be reviewed every year, refinancing on current debit
- White collar workers contract: setting up an informal meeting without attorneys, looking to see what union is looking for
- Unlimited bulk pickup, Fayson Lakes area didn't get picked up because of storm. Maybe a letter to Fayson Lakes Club, statement on the Marquee and Facebook will be picked up on next regular garbage day

- Councilman Russo brought up the closing of Martin Luther King Day on the contract; if council agrees it wouldn't be an additional day, employees would have to give up a day. Councilman Yago stated whatever it is, it should be the same for all departments

**PUBLIC WORKS** – Councilman Robert Roy

- Cleaning up from snow storm

**ORDINANCES & Open Space**- Councilman Glenn Sisco

- Open Space Advisory Committee: meeting are going to be every other month. Even though they will publish monthly meeting dates. Will put notice on the doors when there isn't going to be a meeting
- Chairperson Tammy had a prospective meeting with a sophomore school student for the Open Space Advisory Committee
- 3 Ordinance that need to be discussed at Mayor Council meeting on February 21th.
  - 01-19 Block 10801 Lot 102 stated the soil was contaminated and remediation had taken place to rectify the problem.
  - Ordinance 02-19 & 03-19 are self-explanatory
- Vaping: Board of Health is gathering information to present for adopting an ordinance licensing the selling of vapes
- Board of Health: getting public notices out to the residents by means of Kinnelon' s Facebook page
- Mayor asked about increased sewer tax; The state mandates that Kinnelon does not operate at a loss and currently the borough is

**COORDINANTING** - Councilman Vincent Russo

- Vaping ordinance: licensing businesses who sell vapes. Board of Health will implement inspections making sure everyone selling is licensed
- Kamelot: applied for the 2020 grant of \$12,500.
- Environmental is proposing town wide cleanup day in observance of Earth Day. Department of Public Works has Clean Community Grant money to provide garbage bags and gloves. Mayor Freda suggested maybe Department of Public works can apply for a grant for T-shirt to be given to the volunteers
- Board of Adjustment heard from 2 existing permits wanting an extension and 1 new permit for an addition
- Library CLL classes starting started February 5<sup>th</sup>. Enrollment has steadily increased
- Borough service directory should be mailed out mid-March
- Councilman Russo, asked Attorney Edward Buzak if a liaison to a committee, has the right to vote. Attorney Buzak told Councilman Russo no.
- Councilman Russo resigned from Open Space Committee
- Councilman Russo heard from Gail Flammer with complaint about the Kinnelon Food Pantry. Gail was kind of vague about what the complaints were and asked about bring the food pantry back to the Borough

**UTILITES, TECHNOLOGY** – Councilman Randal Charles

- Councilman Charles will be following up on the sewer rate increase
- The prospect of installing new water meter is still being entertained. With the new meters we may save enough money to buy the Department of Public Works a new water truck
- Cyber security is becoming not only a local problem but a statewide problem
- Councilman Russo asked about the installation of the web casting. It's still being worked on
- Councilman Charles has some question on the Mattijssen agreement, so he will be meeting with them

**RECREATION** – Councilman James Lorkowski

- Talked about the field lease at the Boonton Field
- Boonton Recreation Field lease is expiring soon

**CLERK REPORT**

- No report



BOROUGH OF KINNELON

Resolution Adopting Prequalification Regulations in Connection with Bids  
For the Phase III A - Interior Restoration of L'ECOLE Kinnelon Museum

WHEREAS, pursuant to N.J.S.A. 40A:11-25 The Kinnelon Borough Council of the Borough of Kinnelon may establish reasonable regulations appropriate for controlling the qualifications of prospective bidders upon contracts to be awarded by the Borough of Kinnelon; and

WHEREAS, the Borough is required to establish prequalification regulations for projects financially assisted by the New Jersey Historic Preservation Bond Fund or the Garden State Preservation Trust; and

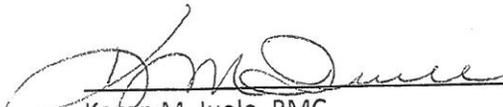
WHEREAS, there have been promulgated contractor prequalification regulations in connection with the Phase III A - Interior Restoration of L'ECOLE Kinnelon Museum; and

WHEREAS, the Kinnelon Borough Council has conducted a public hearing and has determined that it is in the best interest of the Borough of Kinnelon to establish reasonable regulations appropriated for controlling the qualification of perspective bidders in connection with the Phase III A - Interior Restoration of L'ECOLE Kinnelon Museum.

NOW, THEREFORE, BE IT RESOLVED, by the Kinnelon Borough Council for the Borough of Kinnelon, in the County of Morris and State of new Jersey, that the prequalification regulations attached hereto and hereby adopted for utilization in connection with the bid for the Phase III A - Interior Restoration of L'ECOLE Kinnelon Museum.

BE IT FURTHER RESOLVED, that the implementation of the contractor prequalification regulations is subject to review and approval of the Director of the Division of Local Government Services and the Borough Clerk is hereby authorized to file with the Director of the Division of Local Government Services proposed regulations, a true copy of this Resolution, a true copy of the hearings, copies of the two newspaper legal advertisements for public hearing and a completed, certified, standard certification form.

Adopted: January 17, 2019

  
Karen M. Luele, RMC  
Borough Clerk

  
James J. Freda, Mayor

CERTIFICATION

I, Karen M. Luele, Borough Clerk of the Borough of Kinnelon do hereby certify this to be a true copy of a resolution which was adopted at the regular meeting of the Kinnelon Mayor and Council meeting held on January 17, 2019.

Dated: January 19, 2019

  
Karen M. Luele, RMC, Borough Clerk

Roll call: W. Yago, Yes; V. Russo, Yes;  
R. Roy, Yes; R. Charles, Yes;  
G. Sisco, Yes; J. Lorkowski, Yes.

**CONSENT AGENDA:**

- Resolution: Authorize Mayor to sign agreement with Matthijssen Inc. – Network Services
- Resolution: Tax Appeal – Block 22901 Lot 108 – 42 South Glen Road – Sciarra
- Resolution: Tax Sale Certificate No. 18-00003 – Block 34003 Lot 109 – 5 Daisy Court - \$854.76
- Resolution: Tax Appeal – Block 11703 Lot 115 – 780 West Shore Road – Yoon & Nancy Lee
- Resolution: Tax Appeal – Block 23003 Lot 123 – 59 South Glen Road – Monica Kafil
- Resolution: Authorizing the Issuance of not Exceeding \$2,752,850 Bond Anticipation Notes of the Boro of Kinnelon
- Resolution: Tax Appeal – Block 11402 Lot 121 – 5 Hemlock Terrace – C.W. Hutchison
- Approval of Minutes – January 10, 2019, January 17, 2019

**PAYMENT OF SCHOOL TAXES:**

- \$3,143,336.42

**OLD BUSINESS:**

- Public Hearing & Adoption Ord 01-19 Execution and Recording of Deed Notice Block 10801 Lot 102
- Public Hearing & Adoption Ord 02-19 Amend Chapter 163 Sewer connections
- Public Hearing & Adoption Ord 03-19 Firefighting Vehicle Appropriating \$500,000 bonds or Notes

**NEW BUSINESS:**

- No new business

**APPOINTMENT:**

- Kevin Lowry – Chief Kinnelon Volunteer Fire Company
- Thomas Stern – 1st Assistant Chief Kinnelon Volunteer Fire Company
- Jeffrey Bresett – OEM Deputy Coordinator – 3 Year Appointment
- Randal Charles – OEM Coordinator – 3 Year Appointment
- Sean Spreen & Eric Moody – Kinnelon Volunteer Fire Company
- Taryn Demeri & Edward Brown – Kinnelon Volunteer Fire Company Junior Firefighters

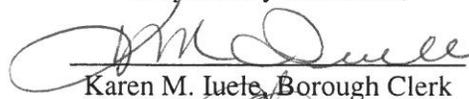
**RESIGNATION:**

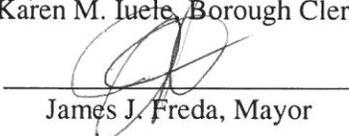
- Councilman Vincent Russo – Open Space Advisory Committee

**ADJOURNMENT**

This meeting adjourned at approximately 9:00 p.m., on a motion by Councilman W. Yago and seconded by Councilman Glenn Sisco with the unanimous affirmative voice vote of all present.

Respectfully submitted,

  
Karen M. Iuele, Borough Clerk

  
James J. Freda, Mayor