



*Festival Advisory Board - Regular Meeting Agenda
Monday, October 22, 2018 - 5:00
Keizer City Hall*

*Promoting community well-being, events, and development by connecting people,
ideas, and resources.*

1. **Call to Order**
2. **Approval of Minutes** - April 2018
3. **Appearance of Interested Citizens**
4. **New/Old Business**
 - Review of Holiday Events
5. **Chamber Report** - *Bob Shackelford*
6. **Parks Board Report** - *Donna Bradley*
7. **Heritage Board Report** - *Laura Reid*
8. **Homegrown Theater Report** - *Laura Reid*
9. **Neighborhood Association Reports** - Representatives will inform neighborhood associations of events that would affect their neighborhood such as: Runs, Bike Rides, and Amphitheater, Home Grown Theater and Heritage Center/Museum/Library events and displays
 - *Southeast Keizer – Laura Reid*
 - *West Keizer – Carlos Sotos*
 - *Greater Gubser – Marlene Parsons*
10. **Other Business**
11. **Adjourn**

Next meeting: January 28, 2019

Americans with Disabilities Act (ADA) Notice

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible; if you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 hours prior to the meeting by email at davist@keizer.org or phone at 503-390-3700 or 503-856-3412.



**Festivals Advisory Board
Meeting Minutes
Monday, April 23, 2018 at 6:00 p.m.
Keizer Civic Center**

CALL TO ORDER ~ Chair Bob Shackelford called the meeting to order at 6:00 p.m.

Present:

Bob Shackelford, Citizen at Large, Chair
Sherrie Gottfried, Citizen at Large, Vice Chair
Jeremy Turner, Citizen at Large
Marlene Parsons, Councilor
Laura Reid, Councilor
Donna Bradley, Parks Board Representative
Carlos Soto, Chamber Representative

Absent:

Staff Attending:

Debbie Lockhart, Deputy City
Recorder

VOLUNTEER APPRECIATION: Clay Rushton, on behalf of the Volunteer Coordinating Committee, thanked Board members for their commitment and dedication to the City and distributed cookies as a token of appreciation.

APPROVAL OF MINUTES: Sherrie Gottfried moved for approval of the January 2018 Minutes. Marlene Parsons seconded. Motion passed unanimously as follows: Shackelford, Parsons, Gottfried, Reid, Turner, Soto and Bradley in favor.

APPEARANCE OF INTERESTED CITIZENS - None

NEW/OLD BUSINESS

Approval of Summer Concert Series New Bands: *Abby Road Live, Big Time Band, and Paradise Samoa.* Sherrie Gottfried moved to approve the Bands. Donna Bradley seconded. Motion passed unanimously as follows: Shackelford, Parsons, Gottfried, Reid, Turner, Soto and Bradley in favor.

CHAMBER REPORT: Carlos Sotos reported that everything is 'on point' for the Iris Festival with non-stop preparations underway for golf, runs, floats, parades, marching bands, regular bands, the tent and the talent show. The new beer distributor is including flyers for the festival in the beer coolers of the stores with which they do business.

PARKS BOARD REPORT: Donna Bradley provided a summary of the Parks Advisory Board meeting, reported that the Parks Foundation has received \$500 to be used for a grant for dog park improvements, and invited everyone to the Fire District 70th

anniversary celebration. Laura Reid suggested that a suggestion box be placed at the dog park so users could suggest possible improvements.

HERITAGE BOARD REPORT: Laura Reid reviewed current and upcoming events at the Heritage Center Art Gallery and Museum.

HOMEGROWN THEATER REPORT: Laura Reid reported that the group is doing “Fox on the Fairway” and that Shakespeare in the Park will be “The Tempest”.

NEIGHBORHOOD ASSOCIATION REPORTS

- *Southeast Keizer (SEKNA):* Laura Reid summarized the last meeting and announced that the next meeting will be on May 3.
- *West Keizer (WKNA):* Bob Shackelford and Carlos Sotos reported that they had shared information with WKNA regarding Iris Festival events that will impact their neighborhood.
- *Greater Gubser (GGNA):* Marlene Parsons reviewed the last meeting and reported that the neighborhood has no concerns regarding the Iris Festival.

OTHER BUSINESS: Sherrie Gottfried moved to cancel the July meeting. Marlene Parsons seconded. Motion passed unanimously as follows: Shackelford, Parsons, Gottfried, Reid, Turner, Soto and Bradley in favor.

ADJOURNMENT: Meeting adjourned at 6:35 p.m.

Next Meeting: October 22, 2018

Minutes approved: _____

2018 Date	Event
November 5-24	Chamber – Gift Basket Gift Tags Delivered to Area Businesses
November 14	Whiteaker Middle School Orchestra Concert - 7:00 pm
	Forest Ridge Elementary Orchestra Concert - 7:00 pm
November 16	MCFD#1 Delivery of Food Barrels
November 17	McNary Holiday Bazaar – 9 am to 4 pm
November 22	Chamber Turkey Dash Run/Walk – <i>see Chamber website for details</i>
December 1-25	Gubser Neighborhood - Miracle of Christmas Lighting Display
December 1	Santa arrives via helicopter at Volcano Stadium - Noon
December 3	Keizer Elementary Choir performance at the Capitol rotunda – 10:15 am
December 4	Chamber Tree Lighting Ceremony River Rd/Cherry Ave - <i>see Chamber website for details</i>
	Whiteaker Middle School Band Concert at Dayspring Fellowship - 6:00 pm
December 5	Chamber Gift Basket Food Sorted and Boxed – <i>See Chamber website for details</i>
	Cummings Elementary Winter Music Program - 6:30 pm
December 6	Chamber Gift Box Wrapping - <i>See Chamber website for details</i>
	Chamber - Gift Box Wrapping – <i>See Chamber website for details</i>
December 8	Chamber Jingle Dash – 6 pm - <i>See Chamber website for details</i>
	Holiday Lights Parade – 7 pm - <i>See Chamber website for details</i>
	Chamber Gift Basket Distribution – 9:00 am – <i>See Chamber website for details</i>
December 9	Keizer Fire District Santa Pancake Breakfast – 7:30 to 11:30 am
December 10	Cummings Elementary Choir performance at the Capitol rotunda – 10 am
December 11	Clearlake Elementary Choir performance at Capitol rotunda - 10:30 am
December 12	Clear Lake Elementary Choir Performance - 6:30 pm
	Gubser Elementary Winter Choir/Orchestra Concert - 7:30 pm
December 13	Claggett Middle School Orchestra Concert – 7:30 pm
	Chamber/Rotary Holiday Luncheon with McNary Choir - <i>See Chamber website for details</i>
December 13-15	Christmas Carol: Radio Stage Play – 7:00 pm McNary Auditorium
December 14	Food barrel pickup Marion County Fire District
	Claggett Creek M.S. Choir performance at the Capitol rotunda – 11:00 am
	McNary H.S. Choir performance at the Capitol rotunda – 11:30 am
	Whiteaker Middle School Choir performance - Capitol rotunda – TBA
December 15	Forest Ridge Elementary Choir performance at the Capitol rotunda – TBA
	Marion County Fire District Food sorting @ Chemeketa Brooks Bldg 1 Arena & Delivery
	Keizer Fire District Candy Cane Day – 8 a.m. till Dark
December 17	Heritage Christmas at the Heritage Center - 1 to 5 pm
	Marion County Fire District caroling at Willamette Lutheran & Applewood Retirement
December 18	McNary High School Holiday Coral Extravaganza – 7 pm
	Forest Ridge Elementary Choir/4 th Grade Orchestra Holiday Concert - 6:30 pm
December 19	Claggett Creek Middle School Choir Concert - 7:00 pm
	Keizer Community Band Concert at Keizer Community Center – 7:00 pm
	Gubser Elementary Choir performance at the Capitol rotunda – 10:00 am
December 20	Whiteaker Middle School Choir Concert – 7:00 pm
December 20	Gubser Elementary Winter Choir/Orchestra Concert – 6:00 pm
December 21	Marion County Fire District Candy Cane Day - Clear Lake

