The following dockets were approved:

1-Transfer Capital funds to Building Codes - $5,788.08 for vehicle lease
2-Transfer Capital funds to Probation - $3,709.62 for vehicle lease

At 9:07 a.m. Probation Director MaryJo Burkhard reviewed her report (attached).

All stakeholders continue to meet for discussion on “Raise the Age” planning. They attempt to devise a financial plan while citing the difficulty because of unknown numbers of 16 year olds that may need the services. They are moving toward evidence-based treatment and programs.

At the recent NYS Probation Directors’ meeting, she learned of a mentoring program and journaling with probationers and will implement some of the program concepts. Jefferson County probation officers will be trained on interactive journaling and then will present the information to Lewis County probation officers.

MaryJo suggests an additional $10,000 2019 budget appropriation to cover unknown secure detention costs.

At 9:15 a.m. EMS Assistant Jennifer Maricchion reviewed Director MacKenzie’s report (attached).

Jennifer reported the CPR First Aid class was taught to six Lewis County Opportunities’ staff.

Search & Rescue general manager Justin Astafan will hold basic EMT class in November pending approval of the NYSDOH.

Relative to the Hazard Mitigation Plan, Jennifer relayed that local officials are hesitant to speak with Tetra Tech consultants, but would rather confer with Jennifer and/or Bob. She has reached out and continues to work with Town of Lyonsdale Clerk and Supervisor to gather and finalize their plan. Legislators Dolhof and King suggested contacting Katie O’Brien to assist with Lyonsdale information.

The Command Trailer will be set up on-site and staffed with volunteers during the Lewis County Fair.

Ryan Piche reported that weekly meetings with Frank Pace and Michele Ledoux for updates and monitoring of the drought status.
Memo

TO: Courts and Law Committee

FROM: Mary Jo Burkhard, Director

DATE: July 10, 2018

RE: Probation Update

1. Consensus from Our Raise the Age meeting on July 9, 2018 was that all agencies involved are still in “wait and see” mode, with policies and strategies still in the planning stage. Our local RTA team will be attending a regional RTA meeting in Lake Placid on Aug 1 and 2. I am also in the process of finding out what is involved in entering into a contract with Hillbrook Detention Center in Syracuse. I will report back next month.

2. The COPA Summer conference in Lake Placid from June 25-27 was very informative and as always, it is great to share experiences with the other Director’s around the state. Regardless of our difference is size and in available programming we all face the exact same issue ………assisting our people in making better decisions. The best presentation was from Anna Bemudez, NYC…. she spent a great deal of time talking about engaging our probationers, both young and old, in interactive journaling, in the hope of helping them take ownership of their issues.

3. In reviewing my tentative 2019 budget I do not see any real concerns or red flags, despite all the talk about RTA and how it will impact our workload. I really will not be able to determine any increase in our workload until we have a chance to see exactly how many 16 year olds come through our door. It may be wise to earmark an additional $10,000 for detention. Every year we have $10,000 in that line item and rarely do we come close to using it. However, one 16 year old in secure or non secure at $300-$700/day will quickly cause a financial concern.
Training

1. Individual agency Fire radio training as requested.
2. CPR/First Aid for Lewis County Opportunities 6/27
3. Mask Fit Testing – @ Constableville 9/20 (Off for Summer)
4. Basic Exterior Firefighting Operations (BEFO) Class to begin Sept 10, 2018
5. ATV Club Mtg – Drug Paraphernalia Awareness for Trailside Cleanup 8/8
6. Lewis Cty Soul & Water – Drug Paraphernalia Awareness for Waterside Cleanup 8/7

Miscellaneous

2. Update of MCI Plan in process and has been sent to the governance team at SU – MCI Drill 3/29 and MCI updated plan will be finalized after the 5/24/18 Drill and then presented at EMS Council August Mtg for approval. Copy of the MCI updated plan will be at the Sept. meeting for approval.
3. FY2017 SHSP grant is now in the process of obtaining quotes and making purchases for fulfillment.
4. FY2018 SHSP Grant submitted to DHSES waiting approval – should receive approval in October.
5. Lewis County Fair planning – Command Trailer, MCI Trailer & CARTS Trailer will all be there Tuesday – Saturday.
Meetings since June 14th
1. 6/14 – Courts & Law Mtg
2. 6/14 – Multiple County - EMS Coordinators Mtg
3. 6/14 – Situational Awareness – Beaver Falls Fire 6p-10p
4. 6/18 – Mtg wth Justin/LCSR Chief
5. 6/19 – Traffic Safety Committee Mtg
6. 6/19 – EMS Coordinator Selection Mtg
7. 6/19 – Village of Turin Mtg – Haz Mit ppwk 4:30p-6:30p
8. 6/20 – Fire Advisory Board Mtg 6:30-9p
9. 6/21 – Mtg Town of Harrisburg – Haz Mit ppwk
10. 6/21 – Mtg with County Manager
11. 6/21 – Mtg with FC-6/Jeff Nellenback
12. 6/26 – Radio Committee Mtg
13. 6/27 – CPR/First Aid training for Lewis County Opporunities Employees
14. 6/27 – Origin & Cause Mtg 7p-9p
15. 6/28 – 911 Oversight Committee Mtg
16. 6/28 – Mtg with EMS-3/Chris Weeks
17. 6/28 – Mtg with MES Fire (Scott Air-Pak)
18. 6/28 – Mtg with EMS-5/Matt Yelton
19. 7/3 – Conference Call re: Drought: Cornell Coop Ext, Soil & Water, Co. Planner, Co Manager

All items in bold are night and weekend hours.

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<th>Amount</th>
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<td>MCI (Mass Casualty Incident)</td>
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Please feel free to contact me anytime.

*Thank You For the privilege of allowing me to assist the gracious Volunteers of Lewis County who give unforgivingly of their time! It’s the volunteers that keep this county safe!!!*

Respectfully,
Bob
R. A. MacKenzie III AEMT-P/CEM/CFC
Director of Fire EMS and Emergency Management