TAXATION/INFORMATION TECHNOLOGY COMMITTEE MEETING
July 12, 2018

IT Director Adam Zehr reviewed his attached report.

North Country Broadband reported today that the Lowville tower has been installed, the Lowville tower would be completed by the end of this week, and they will next complete the Barnes Corners tower. The Lowville tower will certainly help the owner of Miller Spraying located on Route 26 in Harrisburg who has virtually no access. DANC will timely activate the towers.

North Country Broadband will staff a booth at the fair to distribute information and respond to inquiries. They are encouraging on-line signups.

The Munis representative had provided knowledgeable training for the contract module and other system procedures and reports. Department Heads and other users were appreciative.

At the August meeting Adam will provide a list of equipment and software for the Windows 10 updates with attendant cost for a specific appropriation request from the Capital Data Processing account.

He is completing the Homeland Security application for a competitive grant for cyber security for software upgrades and end user training.

In response to Ryan Piche, Adam reported the FBI had completed their audit of systems at the Public Safety Building and there were no significant citations.

The meeting adjourned at 3:43 p.m. on motion by Legislator Moroughan, seconded by Legislator Kulzer and carried.

Respectfully submitted,
Terry Clark, Clerk of the Board
• Personnel Review
• Budget Review - Department is on budget, report provided
• Resolutions

• Broadband Program Updates
  o Updates regarding new towers coming online
    ▪ Barnes Corners
    ▪ Lowville
    ▪ Harrisburg
  o Mohawk has arranged to have a booth at the Lewis County Fair this year for marketing and customer outreach. They will have a lot of information available and hardware and antenna installation examples for homes

• Munis Training
  o Completed Munis Training on June 19, 20, 21
    ▪ Contracts Module, Department Level and Department Head Training provided
    ▪ Lots of positive feedback from attendees
    ▪ Prompted the implementation of user group meetings to be held on a regular basis

• Windows 10 Upgrades
  o Updating inventory of workstations to determine where hardware upgrades are needed
    ▪ Some computers can have RAM upgraded while others will need replacing
    ▪ Recommend transfer of funds from Capital Data to complete this project

• Division of Homeland Security and Emergency Services Grant for NYS Counties
  o We plan to apply for funding to enhance our cyber security posture
    ▪ This is a competitive targeted grant
    ▪ Eligible to apply for up to $50,000 to fund cyber security projects and end user training
    ▪ Application deadline is August 7, 2018

• Ongoing projects
  o Munis GL and payroll support, Munis Contract Management implementation, backup server project, backup internet and firewall project