

**Ways and Means Committee Meeting
July 24, 2018**

Members present: Legislator King, Legislator Kulzer, Legislator Chartrand, Legislative Chairman Dolhof, County Treasurer Patty O'Brien, County Manager Ryan Piche, County Attorney Joan McNichol, Buildings & Grounds Supervisor Matthew O'Connor, Planning Director Frank Pace, County Clerk Linda Hoskins, Human Resources Director Chris Boulio, and media representative Nick Altmire.

The meeting was called order at 1:01 p.m.

Legislator Chartrand made a motion to approve the June 26, 2018 Ways and Means Committee minutes as recorded, seconded by Legislator King. Motion carried.

1:02 p.m. – County Clerk Linda Hoskins

Linda began by happily reporting that Sherry Duffer, a DMV Clerk, is back to work after taking a medical leave of absence. Legislator Kulzer has heard from residents that the DMV is slow. Linda explained that it is a statewide issue and has a lot to do with the Real ID's as it takes two DMV clerks to process those transactions. She went on to point out that the temporary employee is focused on dealer work as she isn't a DMV Clerk so there are many transactions she cannot process. There was discussion on the parking lot and driveway at the leased DMV location. Building & Grounds Supervisor Matthew O'Connor along with Deputy Highway Superintendent Warren Shaw and County Manager Ryan Piche will take a trip out there to look at the conditions and to see if it would be feasible to loop the driveway all the way around the building. Linda was asked to check with Time Warner Cable if it is possible to get service at the DMV and Ryan will check with Mohawk Networks to see if they would offer service to that location. The internet service would be for an extra computer for staff to use to as well as a television or monito out in the waiting area that would catch customer's attention while they are waiting in line.

Linda discussed that staggered hours for employees was tried but only lasted about 2 months as staff didn't seem to care for it. Legislator Kulzer suggested that Linda look into the figures for hiring two part time people in 2019 who are willing to cover flex hours and report those amounts to give the committee an idea of costs. Linda pointed out that it would work more smoothly if there was another terminal to make that possible but the State had told her to wait until they roll out the new system. She went on to report that 2, possibly 3 employees will be retiring next year which will likely cause a onetime increase in the DMV personal services line.

1:27 p.m. – Buildings & Grounds Supervisor Matthew O'Connor

Mr. O'Connor was introduced to everyone by Ryan. It was pointed out that there needed to be a job posting to fill a vacancy for the HVAC Technician. Legislator Chartrand made a motion to authorize Human Resources Director Chris Boulio to create and place that job posting, seconded by Legislator Kulzer. Motion carried. Legislator Chartrand asked Chris to reach out to some surrounding colleges to see if any of the graduates would have an interest in the position as there is no civil service list to work from.

1:30 p.m. – County Treasurer Patty O'Brien (report attached)

The following docket was read and approved.

Transfer funds in the Legislative account for the annual vehicle lease payment utilizing Project HAD Capital Equip account in the amount of \$3,572.82. There was some discussion on who uses this vehicle and why it was leased.

Patty reviewed the monthly balances. When she reviewed the figures for the Internal Services Fund (for Health Insurance) there was an update given by Ryan that Excellus and DaVita have had productive meetings and are hoping to have DaVita Dialysis services listed In-Network by November with an agreement that will be retro-active back to July 2018. There are other options available if this would fall through but Ryan felt confident that the process was headed in the right direction.

Patty went on to discuss the Hudson River Black River Regulating District invoice that was just received for 2019. Patty was under the impression due to previous discussion that the amount was going to be reduced or this would no longer be an expense to the county. County Attorney Joan McNichol reported that it hadn't changed much, maybe decreased by \$100, and that for the next three years we are still going to have to budget for it. The invoice needs to be paid by October so Legislator Kulzer made a motion to take the \$19,154.00 from the Contingency Fund so the invoice can be paid in a timely manner, seconded by Legislator Chartrand. Motion carried.

1:48 p.m. – Planning Director Frank Pace

Solar Project update: Greenskies replaced more inverters in order to make our 2.2 goal. To date a total of 10 out of 60 inverters have been replaced.

JCC Education Center Project update: The Phase 1 Bids have been received and tabulated. There were seven (7) bids, one withdrew after realizing a calculation error, and the apparent low bidder was DC Building Systems. Legislator King made a motion to recommend to the full board to award the bid to DC Building Systems, seconded by Legislator Kulzer. Motion carried. The bid will be awarded at the Special Board meeting scheduled for this Thursday, July 26th. The site work done so far has been on schedule by the Highway crew and they are starting on the waterline. Legislator King asked Ryan to put together the figures on what has been spent to date for the site work, including everything the Highway crew has completed.

Frank proposed doing an addendum on the current contract with Atlantic Testing Lab to continue testing materials for this project. Legislator Kulzer made a motion to create an addendum to the existing contract with Atlantic Testing Laboratories to do the required soil/masonry testing and inspections for the JCC Education Project for an amount not to exceed \$20,000.00, seconded by Legislator King. Motion carried.

Clean Energy Community Grant update: Frank will meet with Matt to get together the documentation necessary to move forward with the RFP.

2:14 p.m. – County Manager Ryan Piche

Ryan reported that he was able to get a phone number and a name for someone at NYSEG to contact about running the gas line under Route 812 to the Highway Garage. Not only will there be a significant savings in heating the Highway Garage but it will give us the opportunity to look in to more franchising options for the JCC Education Center as well as other parts of the county.

Ryan reported that so far the 2019 budget planning has been going well. Increases have just been in personnel lines mainly due to health insurance and union contract negotiated salary increases. It has been discussed that if budgeting for the IGT payments creates a significant tax increase then the hospital

may leave money on the table, which will also create a large political statement that this program which is meant to help underprivileged rural counties is actually burdening them.

There was discussion on a piece of property on Route 12 that belongs to the county and was appraised for \$68,000 which the county would like to sell. Legislator Chartrand and Legislator King both felt strongly that there should be a minimum bid requirement.

At 2:26 p.m. Legislator Kulzer made a motion to enter executive session for discussion on contract negotiations for solar, seconded by Legislator Chartrand. Motion carried.

At 2:42 p.m. Legislator Kulzer made a motion to enter regular session and then with no other business to discuss adjourned the meeting, seconded by Legislator King. Motion carried.

Respectfully submitted,
Cassandra Moser, Deputy Clerk
Board of Legislators

Encl.

**Activity and Balances before tonight's resolutions
2018**

Special Legislative Contingency

Beg Balance	100,000.00
Res 16-2018 Legislative dues	-95.00
Inc in dues	-100.00
JCC event	-358.56
JCC Event	-64.98
Res 181-18 For IDA Marketing	-20,000.00
Ayers Law Firm for ATV	-2,705.50
JCC event	-58.23
JCC event	-119.98
Res 190-18 Leg dues	-4,750.00
Balance	<u>71,747.75</u>

Contingency

Beg Balance	200,000.00
Res 479-2017	200,000.00
Res 63-18 Sheriff	-3,058.97
Res 48-18 LF Historical	-1,000.00
Res 149-18 Sheriff Parks	-37,762.00
Res 177-18 Sheriff's Parks	-8,721.80
Res 192-18 Highway dept	-25,000.00
Res 196-18 OFA	-5,000.00
Res 200-18 Planning	-33,000.00
Res 254-18 Sheriff	-8,100.00
Balance	<u>278,357.23</u>

Capital Data Processing HAE

Beg Balance	116,534.08
Interest	124.98
Res 85-18 upgrade phone system	-18,265.45
Res 234-18 Phone OFA/Comm SVC Conf Rm	-1,426.56
Balance	<u>96,967.05</u>

Capital Equipment HAD

Beg Balance	407,373.05
interest	313.71
Res 33-18	297,000.00
Ins from Sheriff Car	29,957.27
Res 140-18 F550 Truck Trails	-29,425.21
Res 128-18 Lease Truck & Plow HWY	-48,948.61
Res 176-18 Patrol Vehicles	-124,761.50
Auction Vehicles	28,796.00
Transfer	1,000.00
	<u>561,304.71</u>
Highway	<u>158,431.24</u>
Total County	402,873.47

Highway	Beg bal	7,379.85
	Res 33-18	200,000.00
	Res 128-18	-48,948.61
		<u>158,431.24</u>

Sales Tax Collection

	2017	2018	Variance	% Change
January	348,761.13	383,699.92	34,938.79	10.02%
February	663,513.38	746,805.54	83,292.16	12.55%
March	1,401,444.79	1,126,758.69	-274,686.10	-19.60%
1st qtr	2,413,719.30	2,257,264.15	-156,455.15	-6.48%
April	856,267.85	961,674.39	105,406.54	12.31%
May	1,276,783.44	1,516,488.39	239,704.95	18.77%
June	810,110.09	943,678.66	133,568.57	16.49%
2nd qtr	2,943,161.38	3,421,841.44	478,680.06	16.26%
July	942,919.98		-942,919.98	-100.00%
August	966,902.35		-966,902.35	-100.00%
September	1,151,577.16		-1,151,577.16	-100.00%
3rd qtr	3,061,399.49	0.00	-3,061,399.49	-100.00%
October	834,195.39		-834,195.39	-100.00%
November	1,429,627.59		-1,429,627.59	-100.00%
December	1,234,969.42		-1,234,969.42	-100.00%
4th qtr	3,498,792.40	0.00	-3,498,792.40	-100.00%
Total Received	11,917,072.57	5,679,105.59	-6,237,966.98	-52.34%
Budget	10,825,000.00	10,975,000.00	150,000.00	1.39%
Surplus/Deficit	1,092,072.57	-5,295,894.41	-6,387,966.98	-584.94%

Hospital repayment

Beg 1/1/18	1,200,000.00
2/1/2018	-100,000.00
2/15/2018	-100,000.00
3/23/2018	-100,000.00
4/20/2018	-100,000.00
5/25/2018	-100,000.00
6/29/2018	-100,000.00
7/5/2018	-600,000.00
Balance due	<u>0.00</u>

ISF Fund Balance

12/31/2017	1,882,238.00
Ins recovery/retiree drug subsidy/ref	388,916.46
stop loss reimbursement	739,374.75
loss/gain	604,693.83
5/31/2018	3,615,223.04

	Claims	Premiums	Variance
1/31/2018	988,097.28	1,409,824.27	421,726.99
2/28/2018	1,257,330.23	1,394,568.98	137,238.75
3/31/2018	1,268,326.17	1,389,952.32	121,626.15
4/30/2018	1,776,876.38	1,394,598.53	(382,277.85)
5/31/2018	1,086,074.66	1,392,454.45	306,379.79
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			604,693.83

