



City Council Meeting
AGENDA

DATE: Monday, March 17, 2025
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

4.1. Citizen Request to be on Agenda - Gregg Harrington, introduce newly formed American Legion Riders Post 33

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

5 - 8 6.1. COVID AID, Relief, and Economic Security (CARES) Act Funding Informational Report
[Agenda Item Report - Pdf](#)

7. MAYOR'S REPORT

- 9 7.1. Payroll -Jared Olstad (Custodian) (Full-time, non-exempt, eligible for benefits) - \$17.85
[Payroll Item - Pdf](#)
- 10 7.2. Payroll - Aliyah Marlow - Liquor Sales Clerk (Part-time) (Liquor) - \$14.50 (non-exempt)
[Payroll Change Form - Pdf](#)
- 11 7.3. Payroll - Paxton Zook- Lifeguard (Part-time) (Community Center) - \$14.00 (non-exempt)
[Payroll Report - Pdf](#)

8. CONSIDER CONSENT AGENDA

- 12 - 20 8.1. Consideration to approve the minutes from the March 3, 2025 City Council meeting, and the minutes from the March 7, 2025 Special City Council meeting.
[City Council - Mar 03 2025 - Minutes - Pdf](#)
[Special City Council - Mar 07 2025 - Minutes - Pdf](#)
- 21 8.2. Announcement of additional volunteers, Beth Weaver and Katina Miller, for the Sturgis & Meade County Animal Shelter.
[Agenda Item Report - Pdf](#)
- 22 - 24 8.3. Consideration to appoint the election board for the April 8,2025 Ward 3 and Ward 4 election
[Agenda Item Report - Pdf](#)
- 25 - 27 8.4. Consideration to set a public hearing for April 7, 2025 for approval of the renewals of the Retail (on/off sale) Malt Beverage and SD Wine licenses for 2025-2026
[Agenda Item Report - Pdf](#)

9. APPROVAL OF THE CLAIMS

- 28 - 43 9.1. Claims
[Council Bills 03172025](#)

10. PUBLIC HEARINGS

- 44 - 48 10.1. Consideration to approve an SEL for the Loud American Roadhouse on

March 25, 2025 for the SEDC Annual Meeting at the Sturgis Armory
[Agenda Item Report - Pdf](#)

- 49 - 53 10.2. Consideration to approve an SEL for the Knuckle Saloon on March 22, 2025 for Ducks Unlimited at the Sturgis Armory
[Agenda Item Report - Pdf](#)

11. REPORTS

- 54 - 63 11.1. Consideration of Resolution 2025-12- A Resolution Excluding the within described property: A Portion of the SE1/4SW1/4, Lying North of Bear Butte Road and a Portion of Government Lot 7, Lying North of Bear Butte Road and Lot X-2 of Lot X of the SW1/4SW1/4; And Lot BR of Regan Subdivision. All Located in the S1/2 of Section 3, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

[Agenda Item Report - Pdf](#)

- 64 - 67 11.2. Consideration of Resolution 2025-14 Final Plat Lots 2 Revised and Lot 5 Revised, Block 1 of Davenport Ranch Addition, to the City of Sturgis, Meade County, South Dakota.

[Agenda Item Report - Pdf](#)

- 68 - 92 11.3. Consideration of Resolution 2025-13 Final Plat Lots 1, 2, and 3 of Edwardson Subdivision, Meade County, South Dakota.

[Agenda Item Report - Pdf](#)

- 93 - 122 11.4. Consideration of Use of City Property for the Ft. Meade Endurance Ride Event @ Barry Stadium on July 4-6, 2025.

[Agenda Item Report - Pdf](#)

- 123 - 124 11.5. Consideration to approve the Mayor to sign a professional Services Request with Caselle to assist with Bank Reconciliation Catchup

[Agenda Item Report - Pdf](#)

- 125 - 135 11.6. Consideration to approve City of Sturgis 2025 Fireworks display contract

[Agenda Item Report - Pdf](#)

- 136 - 143 11.7. Consideration to approve Sturgis Chamber of Commerce 2025 Agreement

[Agenda Item Report - Pdf](#)

- 144 - 151 11.8. Consideration to Approve Resolution 2025-15, A Resolution establishing the Municipal Utility Rates for the City of Sturgis in 2025

[Agenda Item Report - Pdf](#)

12. EXECUTIVE SESSION

- 12.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
- b. Pursuant to SDCL 1-25-2 (3), Legal:
- c. Pursuant to SDCL 1-25-2 (4), Contracts:
- d. Pursuant to SDCL 1-25-2 (5), Marketing:
- e. Pursuant to SDCL 1-25-2 (6), Security:

13. RESUME OPEN MEETING

- 13.1. Return to Open Session

14. ADJOURN

15. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: COVID AID, Relief, and Economic Security (CARES) Act Funding

Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

See Attached

DISCUSSION:

See Attached

CODE REFERENCES:

Not Applicable

BUDGET IMPACT:

No Impact

RECOMMENDATION:

Informational Report

ATTACHMENTS:

[COVID Funding Late Payment v2](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 14 2025

Background Information – as of March 13, 2025

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed into law on March 27, 2020, provided resources and flexibility for rural hospitals and healthcare providers, including funding through the Provider Relief Fund (PRF) and the Paycheck Protection Program (PPP). Subsequent notifications from the Health Resources & Service Administration (HRSA) an agency of the U.S. Department of Health and Human Services, refers to the PRF funds the City of Sturgis received in November 2021.

In September 2021, the finance director sent an email to the ambulance director with a Subject Line: FW: Grant worksheet for ambulance, to be filled out ASAP so the city could make the deadline for the PRF funds that were to be used for wages for essential medical personnel. No additional information could be found on the submission for this grant.

On November 23, 2021, the City of Sturgis received \$16,636.61 in COVID funding from HRSA and immediately transferred via a journal voucher into the ambulance budget. Per the HRSA's Reporting User Guide, the funds we received on November 23, 2021, required reporting between January 1, 2023 – March 31, 2023. The ambulance director reported the ambulance wages for three fiscal quarters during the reporting period.

On February 2, 2024, the city received a HRSA notification stating they had not received reports on the use of the funds. Emails between the city administration and finance office to the ambulance director after this notification show communication to either complete reporting requirements or placing a claim to pay the bill at the upcoming council meeting on March 18, 2024. The ambulance director contacted HRSA and reported back to other city staff officials that there was a discrepancy in the reported wages. The ambulance director requested the payroll by month for the year 2022. The Finance department provided the payroll information that same day and the ambulance director submitted the information to HRSA. On March 15, 2024, the ambulance director spoke with HRSA and they stated if they need anything further the city would be notified within 3 to 4 weeks.

On April 16, 2024, the ambulance director received an email from HRSA Decision Review Outcomes with a Subject Line: Provider Relief Fund: Decision Review Outcome. This email states that the amount due is \$16,636.61, however, the City had "been granted the opportunity to report for the payment. Your report must be submitted within 30 days of the date of this email. The report (RP4) must be submitted through the Provider Relief Fund (PRF) Reporting Portal." Since the ambulance director had communicated with HRSA the month previous about the updated reporting, it was believed this email was stating that "we were granted a positive decision review, and we would receive an answer on the payback." The ambulance director followed up with the city staff to determine if a response had been received from HRSA.

On December 2, 2024, the city received a past due notification notice from Centralized Receivables Service (CRS). CRS is a service that helps federal agencies collect money owed to them. The CRS notification stated, "Payment is past due, and the total amount due as the date of this notice is \$16,817.11". This included an additional \$180.50 that included "accrued interest, administrative cost, and penalties if applicable". Soon after this date, the ambulance director contacted CRS followed by a submission of a CRS Dispute Form dated December 9, 2024, stating that the city didn't owe repayment of the funds, that on February 29, 2024, she submitted the Decision Review form along with the required payroll documentation, which included all relevant wages. At that time, it was believed all necessary steps had been completed to satisfy HRSA's requirements.

On January 6, 2025, the finance office received notification from the Centralized Receivables Service (CRS) dated December 24, 2024. This notification stated, "the full amount referenced in our last notice to you, including additional interest and penalties where applicable, is now due." The amount due on this notice was \$16,997.60 which was an additional \$180.49 in "interest, administrative cost, and penalties if applicable." There is no record of when and who this notice was sent to from the finance office.

On February 11, 2025, the city received notice dated February 7, 2025, from the U.S. Department of Health and Human Services that "HRSA referred your unpaid debt to the U.S. Department of the Treasury, Bureau of the Fiscal Services, for immediate collection. You must immediately pay you debt in full to stop collection action and prevent the addition of more interest, penalties and administrative cost". The amount now due was \$22,803.50 which is \$6,166.89 more than the original debt.

The city administrator became aware of the issue on February 19, 2025, by the ambulance director and the public safety director. The city administrator brought it to the attention of the mayor the following day. The mayor then placed in on the next Legal and Finance Committee agenda which occurred on February 24, 2025, where the city administrator recommended to pay bill to stop additional interest and penalties from increasing the amount due. The mayor instructed that the bill be placed on claims and to provide a report to ensure transparency with the public. The claim to pay the bill was approved at the next council meeting on March 3, 2025, prior to having completed a full review.

The check to the U.S. Treasury Department was mailed on the morning of March 5, 2025. That same day the U.S. Department of Treasury began claiming payments from Veterans Affairs and Medicare to the City of Sturgis for ambulance service to satisfy the debt. The VA and Medicare pay their debts to the ambulance department through the U.S. Department of Treasury. The city needs to take action to have those VA/Medicare payments are paid to the ambulance department on the Department of Treasury receive our check for repayment of the COVID funds.

Discussion

It is the city administrator's opinion that the failure to report or repay the COVID funds within the time requirements was a team failure vs. any one person being at fault. There were numerous communications with HRSA to rectify the reporting requirement once the problem became known.

Adding to the failure to comply with HRSA notification in early February 2024 was that it coincided with significant turnover in key city leadership positions. The finance director retired per the yearlong plan and the mayor resigned abruptly followed by the subsequent actions to fill the mayor's vacancy.

The second official HRSA notification occurred in early January 2025 while the city was experiencing and working through the financial backlog from 2024, and newly appointed city administrator was taking over the responsibility of managing the day-to-day operations of the city.

The most important take away from this situation is to learn from the experience and to implement necessary changes to effectively manage Federal grant funding. First, identify an office and/or person that is responsible for submitting applicable requests and ensuring report compliance. Individual departments are likely to have a supporting role in the request and report compliance by providing accurate and timely information. Second, oversight by the city administrator ensuring federal grant funding is spent for intended purpose and that reporting is completed to Federal grant requirements.

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Payroll -Jared Olstad (Custodian) (Full-time, non-exempt, eligible for benefits) - \$17.85

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

The Community Center employees 4 custodians for custodial and janitorial tasks at the Community Center, Armory, Public Works, City Hall and Library.

DISCUSSION:

This is a replacement hire. This wage is set by a collective bargaining agreement (Operational Support classification). This is a full-time, non-exempt position, eligible for benefits.

Mr. Olstad is a new hire employee.

BUDGET IMPACT:

None. This position is budgeted.

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 03 2025

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Payroll - Aliyah Marlow - Liquor Sales Clerk (Part-time) (Liquor) - \$14.50 (non-exempt)

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

The Sales Clerk position staffs the cash register processing all sales through our point of sale system. The clerk ensures compliances with all alcohol sales regulations, checking identifications, etc. The clerk stocks shelves and coolers with product. The clerk answers customer questions and recommends product. The clerk maintains the cleanliness of building (i.e. cleans bathrooms, mops floors) and shelves (i.e. dusting and straightening product).

This position is part-time, scheduled as needed, for a maximum of 1,039 hours per year.

DISCUSSION:

Ms. Marlow is a new hire employee.

BUDGET IMPACT:

None. This position is budgeted.

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 04 2025

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Payroll - Paxton Zook- Lifeguard (Part-time) (Community Center) - \$14.00 (non-exempt)

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

Lifeguards are responsible for ensuring the safety of swimmers at the Community Center pool, by enforcing safety, pool and facility policies. They must be American Red Cross lifeguard certified. During the summer, they teach swim lessons.

DISCUSSION:

This is a part-time, non-exempt position. The number of hours worked is limited to a maximum of 1,039 per calendar year (average 20 per week).

BUDGET IMPACT:

None. This is a budgeted position.

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 11 2025

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, March 3, 2025

6:30 PM

Council Chambers

PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Alex Usera, and Mark Chaplin, Finance Officer, Ann Bertolotto and City Administrator, Aaron Jordan, and Administrative Staff (consists of Rich Bush and Geody VanDewater)

ABSENT: Ruth Kopp

Call to Order Regular Meeting of the City Council

Mayor Forrester calls meeting to order at 6:30pm.

Pledge of Allegiance/Prayer

Pastor Brian Ross gives prayer.

Approval of the Agenda

Moved by Usera, seconded by Jones, to approve the agenda as posted.
Members present carried unanimously.

Announcements and Praise

Councilman Thompson reads the following announcements:

- Congratulations on the birth of Councilman Usera's daughter
- There is a candidate forum on 3/11 at 6pm at the Erskine Building
- Congratulations to the Sturgis Scooper Wrestling on winning the State Championship
- Levi Lord is PRCA team roping heeling leader
- Sturgis Area Arts Council One Act Plays are 3/28
- Easter Cantata at Grace Lutheran Church on 4/13 and 4/15 at 7pm
- Sturgis Area Arts Council announces My Fair Lady as the summer musical in June
- Daylight Savings Time starts Sunday 3/9 at 2am

Councilman Chaplin thanks all those involved in the legislative cracker barrel event last Saturday

Non-Agenda matters that may come before the Council

No non-agenda matters are brought forward.

Department Updates

City Administrator Update

City Administrator Jordan recognizes the retirement of Joyce Ehlers after 33 years of service. Jordan gives updates on: the Caselle software training from last week, the wage study with Condrey & Associates that was completed last week, the recodification of ordinances project, and the plan for evaluating the health insurance package for City employees.

Deb Holland explains changes made to the Sturgis Information Publication (SIP) to reduce the expenses of publishing and mailing, which reduces the cost to the City by \$1,568.46 per month.

Mayor's Report

Payroll Change - Joshua Stensland (Liquor Store - Sales Clerk) - \$17.45 Fulltime

Appointment of City Council Members to Standing Committees

Council discusses placement of council members on three committees. Council is in agreement on the following Committee Appointments:

- Legal & Finance Committee: Mayor Forrester, Council Vice President Kopp, and Councilman Thompson
- Infrastructure Advisory Committee: Councilman Dargatz, Councilman Blakeman, and Councilman Chaplin
- Rally & Events Committee: Councilman Dargatz, Councilman Thompson, and Councilman Usera

Moved by Blakeman, seconded by Thompson, to add Councilman Usera and remove Councilman Blakeman from the Rally & Events Committee, and to add Councilman Chaplin and remove Councilman Thompson from the Infrastructure Advisory Committee.

Members present carried unanimously.

Committee appointments will be made again following the April 8, 2025 municipal election.

Consideration of 2025 Legislative Session Bills and Resolutions

Mayor Forrester summarizes opposition to NCR 6010 and support of SCR 605.

Moved by Thompson, seconded by Chaplin, to approve sending letter of opposition to NCR 6010 and sending letter of support of SCR 605.

Members present carried unanimously.

Consider Consent Agenda

Mayor Forrester points out that Item 8.4: To consider SEL for Sturgis Brewing Company for the Sturgis Rotary Club on March 15, 2025 will require a Special City Council meeting on Friday March 7, 2025 at 8:00am.

Consideration to approve the minutes from the February 18, 2025 City Council meeting

Consideration to set a Public Hearing on March 17th. 2025 to consider SEL for Loud American Roadhouse for the SEDC Annual Meeting on March 25, 2025.

Consideration to set a Public Hearing on March 17, 2025 to consider SEL for The Knuckle Saloon for Ducks Unlimited at the Sturgis Armory on March 22, 2025.

Consideration to set a Public Hearing on March 7th. 2025 at 8 am to consider SEL for Sturgis Brewing Company for the Sturgis Rotary Club on March 15, 2025.

Moved by Usera, seconded by Chaplin, to approve the consent agenda.
Members present carried unanimously.

Approval of the claims

Claims

WAGES -

City Admin	\$ 5,676.92
Mayor & Council	\$ 7,353.15
Attorney	\$ -
Finance	\$ 7,975.98
HR	\$ 110.19
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 3,436.58
Engineering	\$ -
Planning & Permitting	\$ -
Fleet	\$ 7,996.91
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 57,353.26
Animal Shelter	\$ 4,669.06
Fire Dept	\$ 441.77
Streets	\$ 14,333.13
Cemetery	\$ 440.51
Community Center	\$ 9,356.10
Recreation	\$ 4,729.97
Parks	\$ 13,690.26
Library	\$ 10,472.17
Auditorium	\$ -
Special Sales Tax	\$ -

Downtown BID	\$ -
Liquor	\$ 11,865.69
Water	\$ 14,759.74
Wastewater	\$ 15,963.64
Sanitary Service	\$ 18,423.13
Ambulance	\$ 41,696.98
SS	\$ 14,712.20
MED	\$ 3,440.78
FWT	\$ 20,819.29

CLAIMS -

Vendor Name	Description	Net Invoice Amount
A & B BUSINESS	sup/mat	681.76
A & B WELDING CO, INC.	sup/mat	249.85
ADVANCED ENG& ENVIRON	cap imp	22,279.60
ALSCO, INC	bldg maint	151.08
AMERICINN LODGE & SUITES	travel	238.76
AMICK SOUND, INC.	Prof Fees	34.24
AR CUSTOMER REFUND ACCOUNT	refund	217.5
ARGUS LEADER	sup/mat	54.67
AT&T MOBILITY	util	1832.66
AXON ENTERPRISES, INC.	sup/mat	592.96
BAKER & TAYLOR	sup/mat	681.31
BLACK HILLS CHEMICAL	sup/mat	736.55
BLACK HILLS SNACKS	Liq	82.7
BLACKHILLS.COM	Prof Fees	476
BUBBLES, LLC	sup/mat	42.74
BURNHAM, ROGER	cont	4,847.83
CARDIO PARTNERS INC	sup/mat	5,115.26
CASH-WA DISTRIBUTING, INC.	liq	1801.06
CASK & CORK	liq	2098.87
CBH COOP	fuel	272.14
CENGAGE LEARNING, INC / GALE	sup/mat	186.67
COCA COLA BOTTLING CO	liq	1198.5
DAKOTA'S BEST	liq	1666.5
DANA SAFETY SUPPLY, INC	rep/maint	390.42
ECOLAB PEST ELIMINATOR DIV	bldg maint	390.86
FISHER BEVERAGE	liq	16,516.43
FOTH INFRA & ENVIRON	cap imp	87,066.57
GIBBS, DONALD	other	30
GLOBAL DISTRIBUTING INC.	liq	150
HAWKINS, INC.	sup/mat	150

INOVALON PROVIDER, INC.	Prof Fees	477.22
JOHNSON WESTERN	liq	37349.65
JONES COUNTY AMBULANCE	sup/mat	320
LAWSON PRODUCTS, INC.	sup/mat	140.49
LEWIS, DR. SARAH	cont	500
LYNN'S DAKOTAMART-STURGIS	sup/mat	65.95
MEADE COUNTY AUDITOR	util	4,903.00
MEYER, JAMES	other	30
MIDCO BUSINESS	util	105.39
NELSON LAW	Prof Fees	5,040.00
NORTHERN HILLS VET CLINIC	Prof Fees	91.4
ON SITE FIRST AID AND SUPPLY	sup/mat	75.6
OREILLY AUTO PARTS	sup/mat	19.19
OWENS INTERSTATE SALES INC.	sup/mat	92.78
PEPSI COLA BOTTLING	liq	465.56
POINTCLICKCARE TECH	Prof Fees	1080
PUREFORGE	rep/maint	571.86
QUALITY BRANDS OF THE BH	liq	19309.88
RASMUSSEN MECHANICAL	bldg maint	17509.43
REPUBLIC BEVERAGE COMPANY	liq	10375.9
RICHTER'S TIRE & EXHAUST, LLC	sup/mat	106.76
RIVERFRONT BROADCASTING, LLC	adv	1254.6
RUNNINGS SUPPLY INC	sup/mat	159.98
SERVALL TOWEL & LINEN	bldg maint	268.76
SOUTHERN GLAZER'S OF SD	liq	12218.38
STURGIS ACE HARDWARE #1	sup/mat	22.99
STURGIS ACE HARDWARE #3	sup/mat	86.63
STURGIS AREA CHAMBER	cont	6,388.92
STURGIS ECON DEV CORP	cont	7,500.00
STURGIS NAPA	sup/mat	898.63
STURGIS RESPONDER SUPPLY, LLC	sup/mat	404.4
UNITED STATES TREASURY	other	22,803.50
UTILITY SERVICE CO INC	Prof Fees	15,951.04
VERIZON WIRELESS	util	1224.93
VOSS DISTRIBUTING	liq	249.74
VULCAN INDUSTRIES, INC.	sup/mat	988
WHITFORD, JOSH	reimb	183.02
ZENON ENVIRON CORP	Prof Fees	10,368.00

Councilman Jones asks for explanation on Johnson Western Wholesale claim for balance for error in office in the amount of \$6,631.53. City Administrator Jordan will research and let Council know. City

Administrator Jordan explains the \$22,803.50 claim to US Treasury is a COVID repayment that was in collections.

Moved by Jones, seconded by Chaplin, to approve the claims with a note that more information is needed on the Johnson Western Wholesale claim for \$6,631.53.

Members present carried unanimously.

Reports

Consideration to approve write-off of 2024 uncollectable water/sewer/garbage and Accounts Receivable accounts

Finance Officer Bertolotto explains the 2024 write-off report. Write off amounts are as follows: - \$747.47 Water Availability - \$997.66 Sewer - \$1452.05 Sewer Availability - \$2638.08 Garbage - \$1521.30 Surcharge 2 - \$149.24 Lazelle St surcharge - \$160.74 WW surcharge- \$86.43 SRF-23 surcharge- \$227.08 SRF-24 \$324.01 Misc. Water - \$181.93 Reconnect Fee - \$197.22 Late Fee - \$655.25 Acct Rec \$4112.76 TOTAL - \$14378.75

Resident Bonnie Alberts asks for clarification on availability fees.

Moved by Chaplin, seconded by Jones, to approve write-offs of uncollectable accounts for 2024. Members present carried unanimously.

Consideration to approve the 2025 Professional Services Agreement with the Sturgis Economic Development Corp. (SEDC)

City Administrator Jordan summarizes the changes to the agreement from prior years. Mayor Forrester asks if the SEDC Board has approved this contract. SEDC Executive Director Amanda Anglin responds.

Moved by Usera, seconded by Chaplin, to approve the 2025 professional services agreement with SEDC.

by the following votes:

Ayes: Dargatz, Thompson, Jones, Usera, and Chaplin

Abstained: Blakeman

Executive Session

Mayor Forrester states there is no anticipated action following executive session.

Moved by Thompson, seconded by Chaplin, to enter Executive session at 7:21pm for 1 Personnel, 1 Legal, 1 Contracts, 0 Marketing, and 0 Security.

Members present carried unanimously.

Council will adjourn from chambers for executive session.

**Resume Open Meeting
Return to Open Session**

Moved by Thompson, seconded by Chaplin, to adjourn executive session and return to open session at 9:14pm.

Members present carried unanimously.

Adjourn

Moved by Dargatz, seconded by Jones, to adjourn regular City Council meeting at 9:15pm.
Members present carried unanimously.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

MINUTES
Special City Council Meeting
City of Sturgis, South Dakota

Friday, March 7, 2025
8:00 AM
Council Chambers

PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, and Mark Chaplin, City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: None

Call to Order Special Meeting of the City Council

Mayor Forrester calls special meeting to order at 8:00am, and completes roll call for council members attending telephonically.

Pledge of Allegiance

Approval of the Agenda

Moved by Usera, seconded by Thompson, to approve the agenda as posted.
Members present carried unanimously.

Non-Agenda matters that may come before the Council

No non-agenda items are brought forward.

Public Hearings

Consideration to approve an SEL for the Sturgis Brewing Company on March 15, 2025 for a fundraiser hosted by the Sturgis Rotary Club at the Sturgis Armory.

City Administrator Jordan asks Public Works Director Rick Bush to present report. Councilman Chaplin adds information regarding this event, which is a fundraiser for non-profit groups in the area.

Moved by Usera, seconded by Chaplin, to approve an SEL for the Sturgis Brewing Company on March 15, 2025 for a fundraiser hosted by the Sturgis Rotary Club at the Sturgis Armory.
Members present carried unanimously.

Adjourn

Moved by Chaplin, seconded by Usera, to adjourn Special City Council meeting at 8:06am.
Members present carried unanimously.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Listing of additional volunteers, Beth Weaver and Katina Miller, for the Sturgis & Meade County Animal Shelter.

Prepared By: Deb Holland, Director of Communications

BACKGROUND INFORMATION:

Volunteers who will be covered by the city's work comp and liability policies must be noted in the city council minutes. These volunteers have been approved by Trishelle Tammi. The council approved Mary Ingram, Cyrus Lyons, Mallory Lyons, Daniel Tammi, Treyton Tammi and Asher Tammi as shelter volunteers at its Jan. 9 meeting.

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the city. This expense is included in the annual budget. There is no additional premium for our liability coverage.

RECOMMENDATION:

Motion to approve

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 10 2025

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to appoint the election board for the April 8,2025 Ward 3 and Ward 4 election

Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

The election board is appointed by the governing body per SDCL 9-13-16.1

DISCUSSION:

The board members to be appointed are Ward 3-Pat Casteel, Superintendent, Kelly Magdanz, and Bonnie Lange. Ward 4-Bernadette Usera, Superintendent, Joyce Ehlers and Roxie Huston

BUDGET IMPACT:

The Superintendents are paid \$21/hr and the Deputies are paid \$18/hr

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[SDCL 9-13-16.1](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 13 2025

9-13-16.1. Precinct election boards.

Each voting precinct shall be presided over by an election board consisting of a minimum of two precinct deputies and one precinct superintendent appointed by the governing body. Any vacancy on the election board that arises between the time of appointment and the day of the election may be appointed by the person in charge of the election. Each precinct superintendent and precinct deputy shall receive compensation which shall be fixed by the governing body.

Source: SL 1985, ch 1 11, 2; SL 1999, ch 69, 1; 2015, ch 59, 1.

<https://sdlegislature.gov/api/Statutes/9-13-16.1.1/1>

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to set a public hearing for April 7, 2025 for approval of the renewals of the Retail (on/off sale) Malt Beverage and SD Wine licenses for 2025-2026

Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

These licenses run from July 1, 2025 to June 30, 2026. Each year the Council approves the renewals of these licenses. We have 47 Retail (on/off sale) Malt Beverage & SD Wine licenses asking for renewal.

BUDGET IMPACT:

The City of Sturgis and the State of South Dakota split the \$300 license fee giving the City a total revenue of \$7200

RECOMMENDATION:

Motion to set the public hearing for April 7, 2025

ATTACHMENTS:

[PUBLIC NOTICE MALT BEVERAGE RENEWALS 2025-2026](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 13 2025

NOTICE OF PUBLIC HEARING
UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that the Common Council of the City of Sturgis, South Dakota, will meet in regular session at Sturgis City Hall Council Chambers at 1040 Harley-Davidson Way on the 7th day of April, 2025 at 6:30pm to consider the following malt beverage license new and renewal applications for the calendar year 2025-2026:

Retail (on-off sale) Malt Beverage & SD Farm Wine

Renewals:

1. 1337 Main LLC – 1337 Main LLC - 1073 Main St
2. Jackson Winery and Vineyards LLC – Belle Jol’I Winery – 3951 Vanocker Canyon Rd
3. Bailey and Landers LLC – Big Bertha’s Biker Bar – 1123 Main Street
4. Big D Oil Co – Big D Oil Co – 2800 Junction Ave
5. Dvorak Convenience Stores Inc – BJS Country Store – 2640 Lazelle St
6. Golden Crest Meadows LLC – Brew Berry Bistro – 890 Lazelle St
7. Broken Arrow Trading Co – Broken Arrow Trading Co – 1037 Main St
8. Camp Big Rig LLC – Camp Big Rig – 3333 Dolan Creek Rd
9. CBH Cooperative – CBH Cooperative – 2030 Lazelle St
10. Charley’s Sturgis Classic Bike Event LLC – Charleys – 947 Main St
11. Moyle Petroleum Company – Common Cents Food Store – 2421 S Junction Ave
12. M G Oil Company – Corner Pantry – 990 Lazelle Street
13. Days End Campground – Days End Campground – 2501 Avalanche Rd
14. Desjarlais Farms LLC – Desjarlais Farms LLC – 1335 Ballpark Rd
15. Dixxon Supply LLC – Dixxon Flannel Co – 1100 Main St
16. Dolgen Midwest LLC – Dollar General Store – 1940 Lazelle St
17. Big Al’s Pizza Inc – Dominos Pizza – 1057 Main St
18. Emma’s Ice Cream Emporium LLC – Emma’s Ice Cream Emporium LLC – 1063 Main St
19. Family Dollar Stores of SD – Family Dollar Store – 2415 Lazelle St
20. Freakshow Customs LTD – Freakshow Customs – 1412 Junction Ave
21. GM B Services LLC – Gas Monkey – 1025 Junction Ave
22. Jim Mason – Gold Pan Pizza – 1133 Main St
23. Kan-Meyer Inc – Grocery Mart – 2216 Junction Ave
24. Tina Hopson or Kami Grubl – Just For Looks – 1006 Main St
25. Mako Enterprises Inc – Kickstart Travel Center – 12998 Highway 34
26. NCSC Sturgis OPS LLC – The Knuckle Saloon
27. Hullingercuny LLC – Kwik Mart – 2217 Junction Ave Ste 1
28. Lisa Cress – La Risa Mexican Restaurant – 748 Lazelle St
29. Lynn’s Inc – Lynn’s Dakotamart – 1111 Lazelle St
30. Sheree Schriver – Magnolia Soup Company – 2715 Lazelle St Ste B
31. Dvorak Convenience Stores Inc – Poker Alice Saloon – 2640 Lazelle St
32. RumbleOn Dealers Inc – Ridenow Sturgis – 1544 Lazelle St
33. Dungeon Bar Inc – Royal Flush Casino & Sport Bar – 1030 Main St
34. Saaab Heritage Car Museum – Saab Heritage Car Museum – 940 Dickson Dr
35. Lybeck Twenty-First Century Inc – Shenanigans Casino – 935 Main St Ste B
36. Lybeck Twenty-First Century Inc – Shenanigans Casino – 935 Main St
37. KSLB&D Inc – Steel Pony Campground – 12997 SD Highway 34
38. Jawbone Investments, LLC – Stinger Saloon – 1102 Main St
39. Sturgis Brewing Company, LLC – Sturgis Brewing Co – 600 Anna St
40. MAJR LLC – Sturgis Coffee Company – 2275 Lazelle St
41. Sturgis Events LLC – Sturgis Events – 1231 Lazelle St
42. Sturgis RV Park, LLC – Sturgis RV Park, LLC – 1175 W Woodland
43. Sturgis Strikers 3G, LLC – Sturgis Strikers – 910 1st ST
44. Sturgis Wine Company LLC – Sturgis Wine Company – 1117 Main St
45. T-Bob Investment Holdings, LLC – The Thunderdome – 12976 SD Highway 34
46. Hanson Investments LLC – Total Eclips Salon – 920 1st St
47. BW Gas & Convenience Retail – Yesway – 2350 Lazelle St
- 48.

NOTICE IS FURTHER GIVEN that any person(s) or their attorney who are interested in the approval or rejection of any such application may appear and be heard. Individuals needing assistance pursuant to the *Americans with Disabilities Act* of 1990, 28 CFR 201.10, are invited to appear and be heard.

Act should contact the City of Sturgis Finance Officer (605-347-4422) in advance of the meeting to make any necessary arrangements.

Ann Bertolotto, Finance Office

Published once at the total approximate cost of \$

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	SUBSCRIPTION DROPBOX	21.23	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	SUBSCRIPTIONDNH*GODADDY	23.54	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	ADOBE SUBSCRIPTION	31.85	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	ADOBE SUBSCRIPTION	63.71	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42600 Supplies & Materials	BUSINESS CARDS WALMART	18.10	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42600 Supplies & Materials	CHAT GPT SUBSCRIPTION	21.24	03/03/2025
MASTERCARD	MASTERCARD	101-4111-42600 Supplies & Materials	USPS.COM SIP	765.78	03/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4111-42800 Utilities	utilities	254.18	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4111-42800 Utilities	utilities	48.02	03/01/2025
BLACK HILLS TITLE CO	BLACK HILLS TITLE CO	101-4111-42910 Contingency Funds	Richards property closing	1,643.00	02/18/2025
Total General:				2,890.65	
Total Mayor & Council:				2,890.65	
Finance Office					
General					
CASELLE, INC.	CASELLE, INC.	101-4142-42200 Professional Fees	Prof fees	1,962.00	03/01/2025
MASTERCARD	MASTERCARD	101-4142-42200 Professional Fees	ADOBE SUBSCRIPTION	13.80	03/03/2025
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42400 Rent	Postage meter lease	462.99	02/27/2025
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	CREDIT CARD CHECK DEPOSITED ON 03/13/25	33.00	03/03/2025
Total General:				2,471.79	
Total Finance Office:				2,471.79	
City Manager					
General					
MASTERCARD	MASTERCARD	101-4144-42600 Supplies & Materials	ADOBE SUBSCRIPTION	38.22	03/03/2025
Total General:				38.22	
Total City Manager:				38.22	
Information Technology					
General					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	515.00	02/06/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	926.15	02/25/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	510.00	02/25/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	165.00	02/25/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof fees	270.00	03/01/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	425.00	03/01/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	939.99	03/10/2025
K T CONNECTIONS, INC.	K T CONNECTIONS, INC.	101-4145-42200 Professional Fees	Prof Fees	1,365.00	02/06/2025
Total General:				5,116.14	
Total Information Technology:				5,116.14	
Buildings					
General					
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	pest control	171.69	01/23/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	pest control	174.44	02/20/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4192-42500 Repairs & Maintenance	City Hall Faucets	23.98	03/03/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4192-42500 Repairs & Maintenance	City hall faucets	4.99	03/04/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	mats, towels, sc	151.08	02/06/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	towels, mats, dust mop, sc	193.62	02/20/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	shop towels, mats, sc	151.08	02/27/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	towels, mats, sc	151.08	03/06/2025
CBH COOPERATIVE #119343	CBH COOPERATIVE #119343	101-4192-42600 Supplies & Materials	MONTHLY FUEL BILL	2,743.92	02/28/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Library towels/rugs	51.12	03/05/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	City Hall Rugs	46.10	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Feb 25	1,897.32	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Feb 25	3,337.90	03/05/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Utilities Feb 2025	682.67	03/01/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Utilities Feb 2025	403.00	03/01/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Utilities Feb 2025	695.25	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	utilities	171.63	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	utilities	1,535.38	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	utilities	1,767.41	03/01/2025
Total General:				14,353.66	
Total Buildings:				14,353.66	
Custodial					
General					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	urinal screens/paper towels/toilet cleaner	115.77	02/28/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4193-42600 Supplies & Materials	New hire Jarod keys	11.97	03/03/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				127.74	
Total Custodial:				127.74	
Engineering					
General					
FOTH INFRASTRUCTURE & ENVIRONMENT, US GEOLOGICAL SURVEY	FOTH INFRASTRUCTURE & ENVIRON US GEOLOGICAL SURVEY	101-4194-42200 Professional Fees 101-4194-42900 Other	consulting services flood gate monitoring	1,097.00 3,162.50	03/03/2025 01/09/2025
Total General:				4,259.50	
Total Engineering:				4,259.50	
Economic Development					
Business Improvement District					
BLUE PEAK	BLUE PEAK	213-4195-42800 Utilities	Utilities Feb 2025	97.99	03/01/2025
Total Business Improvement District:				97.99	
Total Economic Development:				97.99	
Planning and Permitting					
General					
LOOKOUT PLAN & CODE CONS LLC ONLINE SOLUTIONS, LLC RUSHMORE OFFICE SUPPLY ESRI	LOOKOUT PLAN & CODE CONS LLC ONLINE SOLUTIONS, LLC RUSHMORE OFFICE SUPPLY ESRI	101-4196-42200 Professional Fees 101-4196-42200 Professional Fees 101-4196-42600 Supplies & Materials 101-4196-42900 Other	Inspections CitizenServe subscription sharpies ArcGIS	896.00 16,800.00 9.00 2,000.00	03/03/2025 02/13/2025 03/04/2025 03/03/2025
Total General:				19,705.00	
Total Planning and Permitting:				19,705.00	
Fleet Management					
General					
CBH COOPERATIVE #112407 LAWSON PRODUCTS, INC. MASTERCARD MASTERCARD STURGIS NAPA STURGIS NAPA	CBH COOPERATIVE #112407 LAWSON PRODUCTS, INC. MASTERCARD MASTERCARD STURGIS NAPA STURGIS NAPA	101-4197-42600 Supplies & Materials 101-4197-42600 Supplies & Materials 101-4197-42600 Supplies & Materials 101-4197-42600 Supplies & Materials 101-4197-42600 Supplies & Materials 101-4197-42600 Supplies & Materials	shop supplies shop supplies CLOTHING TRANSMISSION JACK HARBOR FREIGHT supplies windshield washer fluid	4,054.35 338.68 55.20 403.55 18.99 26.94	02/05/2025 02/27/2025 03/03/2025 03/03/2025 02/24/2025 03/03/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
TOM'S T'S	TOM'S T'S	101-4197-42600 Supplies & Materials	2025 clothing order	507.72	02/20/2025
Total General:				5,405.43	
Total Fleet Management:				5,405.43	
Sponsorship					
General					
HOMESLICE MEDIA GROUP, LLC	HOMESLICE MEDIA GROUP, LLC	101-4198-42200 Professional Fees	Contract Feb 2025	3,500.00	02/28/2025
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	AIRPORT SHUTTLE: AIMEXPO 2025	30.90	03/03/2025
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	AIRPORT PARKING (RAP): AIMEXPO 2025	48.00	03/03/2025
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	HOTEL: AIMEXPO 2025	153.03	03/03/2025
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	AIRFARE: DBW 2025 [HOTEL (\$1,013.92)	825.77	03/03/2025
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	HOTEL: DBW 2025	1,013.92	03/03/2025
Total General:				5,571.62	
Total Sponsorship:				5,571.62	
Rally Department					
General					
HELIX SOLUTIONS	HELIX SOLUTIONS	101-4199-42300 Publishing--Rally/Spon	Superstore Feb 2025 Subscription	350.00	03/01/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4199-42600 Supplies & Materials -	Fuel	70.50	11/02/2023
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4199-42600 Supplies & Materials -	Fuel	21.62	12/14/2023
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4199-42600 Supplies & Materials -	Fuel	33.67	11/06/2023
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4199-42600 Supplies & Materials -	Fuel	48.91	10/07/2023
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4199-42600 Supplies & Materials -	Fuel	7.58	09/08/2023
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4199-42600 Supplies & Materials -	Equip Rental	12.00	02/28/2025
BLUE PEAK	BLUE PEAK	101-4199-42800 Utilities--Rally	Utilities Feb 2025	261.45	03/01/2025
MASTERCARD	MASTERCARD	101-4199-42900 Other - Rally/Sponsors	CREDIT CARD ERROR DEPOSITED CK # 21857 ON 3/13/25	986.35	03/03/2025
Total General:				1,792.08	
Total Rally Department:				1,792.08	
Police					
General					
DANA SAFETY SUPPLY, INC	DANA SAFETY SUPPLY, INC	101-4211-42500 Repairs & Maintenance	4250-2 150 INSURENCE CLAIM!	821.50	02/13/2025
KC'S AUTO REPAIR	KC'S AUTO REPAIR	101-4211-42500 Repairs & Maintenance	4250-4 Rotors-Brakes 139	302.00	02/26/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	101-4211-42500 Repairs & Maintenance	COPIER LEASE	166.34	02/27/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4211-42500 Repairs & Maintenance	4250-2 wiper blades	66.48	03/03/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42500 Repairs & Maintenance	Oil service for 151 101-4211-42500	84.78	03/05/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	4250-4 139 Control Arm and Ball	118.63	02/19/2025
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-42600 Supplies & Materials	-29 18 taser x2 carts	763.74	02/21/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	TEBBEN UNIFORM ALLOWANCE	8.37-	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	TEBBEN UNIFORM ALLOWANCE	40.00	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	UNIFORM ALLOWANCE	44.10	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	PICKARD UNIF ALLOWANCE	63.72	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	TEBBEN UNIFORM ALLOWANCE	99.99	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	STACY UNIFORM ALLOW	108.00	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	TEBBEN UNIFORM ALLOWANCE	113.31	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	SCHMIDT CLOTHING ALLOWANCE	131.91	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	HOLZER UNIF ALLOW	136.08	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	SCHMIDT CLOTHING ALLOWANCE	157.65	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	BEDFORD UNIF ALLOWANCE	159.51	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	UNIFORM ALLOWANCE BLAUER	203.97	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	TRT CALL OUT BAG5.11, INC.	316.77	03/03/2025
MEADE COUNTY TREASURER	MEADE COUNTY TREASURER	101-4211-42600 Supplies & Materials	REFILL POSTAGE METER	500.00	03/11/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4211-42600 Supplies & Materials	1st aid supplies	170.55	07/25/2024
MASTERCARD	MASTERCARD	101-4211-42700 Travel	PAULSEN CHIEF'S CONFERENCE 2025 SD SHERIFFS	100.00	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	CONFERENCE DUES SD NARCOORG	100.00	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	HOTEL STAY FOR TRAINING THE WIGWAM LODGING	181.82	03/03/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	TRAINING PAYPAL	450.00	03/03/2025
BLUE PEAK	BLUE PEAK	101-4211-42800 Utilities	Utilities Feb 2025	291.43	03/01/2025
Total General:				5,683.91	
Total Police:				5,683.91	
Animal Shelter					
General					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Mimi meds	159.04	02/07/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Cat Copay	50.00	02/10/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	drugs for dart gun	24.61	02/18/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	cat spay/neuter	316.00	03/04/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Cat neuter	139.87	03/04/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Dog Vaccines	120.00	03/05/2025
PRINT MARK-ET	PRINT MARK-ET	101-4212-42300 Publishing	250 ANIMAL CITATIONS	195.45	03/12/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4212-42600 Supplies & Materials	Work boots	74.99	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4212-42800 Utilities	utilities	268.71	03/01/2025
BLUE PEAK	BLUE PEAK	101-4212-42800 Utilities	Utilities Feb 2025	246.16	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4212-42800 Utilities	utilities	208.59	03/01/2025

Total General:

1,803.42

Total Animal Shelter:

1,803.42

Fire

General

DAKOTA EXTINGUISHER & SAFETY, LLC	DAKOTA EXTINGUISHER & SAFETY, L	101-4229-42500 Repairs & Maintenance	extinguisher inspection/replacements	245.13	12/24/2024
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4229-42500 Repairs & Maintenance	wash bay	21.75	03/04/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4229-42500 Repairs & Maintenance	wash bay	21.76	03/04/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	Engine 3 batteries	445.95	03/05/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	brush truck 2 fuel	49.00	10/19/2024
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	brush truck 2 fuel	56.00	10/31/2024
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	brush truck 2 fuel	55.00	01/11/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	fuel	137.45	02/28/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution water	8.00	03/04/2025
MACQUEEN EMERGENCY	MACQUEEN EMERGENCY	101-4229-42600 Supplies & Materials	Helmet replacement	466.10	02/27/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4229-42800 Utilities	utilities	403.57	03/01/2025
BLUE PEAK	BLUE PEAK	101-4229-42800 Utilities	Utilities Feb 2025	251.23	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4229-42800 Utilities	utilities	324.97	03/01/2025

Total General:

2,485.91

Total Fire:

2,485.91

Streets

General

APWA	APWA	101-4311-42200 Professional Fees	2025 membership - Marty Plaggemeyer	245.00	02/01/2025
SD DEPT OF TRANSPORTATION	SD DEPT OF TRANSPORTATION	101-4311-42200 Professional Fees	2024 Bridge Inspections	1,230.35	02/24/2025
BORDER STATES ELECTRIC	BORDER STATES ELECTRIC	101-4311-42500 Repairs & Maintenance	VT30 volt detector	80.22	02/27/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42500 Repairs & Maintenance	#90 Hydraulic fluid	252.00	03/04/2025
LACAL EQUIPMENT, INC.	LACAL EQUIPMENT, INC.	101-4311-42500 Repairs & Maintenance	gutter broom, strip brush, dirt runner	5,833.83	03/12/2025
LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	101-4311-42500 Repairs & Maintenance	snow removal	52.25	02/27/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	101-4311-42500 Repairs & Maintenance	#96 Cylinder	1,363.74	02/24/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	101-4311-42500 Repairs & Maintenance	#95 Spinner Hub	147.69	03/02/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	#9 Oil Pressure Switch	19.89	02/21/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	#9 air brake chamber	32.99	02/24/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	unleaded, diesel	8,077.10	03/04/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4311-42600 Supplies & Materials	LP	1,410.00	02/21/2025
LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	101-4311-42600 Supplies & Materials	sign bolts, washers, screws	55.33	02/27/2025
MASTERCARD	MASTERCARD	101-4311-42600 Supplies & Materials	SUBSCRIPTION ADOBE	21.23	03/03/2025
MASTERCARD	MASTERCARD	101-4311-42600 Supplies & Materials	HEAVY DUTY CABLE TIES SUPPLYHOUSE.COM	1,174.57	03/03/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42600 Supplies & Materials	#25 Switch	27.58	02/19/2025
TOM'S T'S	TOM'S T'S	101-4311-42600 Supplies & Materials	2025 clothing order	773.80	02/20/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	Utilities Feb 25	417.71	03/05/2025
Total General:				21,215.28	
Total Streets:				21,215.28	

Street Lighting

General

CRESCENT ELECTRIC SUPPLY	CRESCENT ELECTRIC SUPPLY	101-4316-42500 Repairs & Maintenance	closure, duct seal	30.21	02/27/2025
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	101-4316-42500 Repairs & Maintenance	credit overpayment	3,732.88-	12/31/2024
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	101-4316-42500 Repairs & Maintenance	street lights	6,636.00	02/18/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Feb 25	8,887.66	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Feb 25	11.08	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	utilities	20.72	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	utilities	868.62	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	utilities	50.19	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	utilities	762.52	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	utilities	47.76	03/01/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	101-4316-42800 Utilities	Utilities Feb 2025	1,217.56	03/01/2025
Total General:				14,799.44	
Total Street Lighting:				14,799.44	

Sanitary Service

Sanitary Service

OREILLY AUTO PARTS	OREILLY AUTO PARTS	612-4323-42500 Repairs & Maintenance	#128 camshaft sen	23.59	03/04/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	leakdown test kit	77.52	02/24/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	#74 Female JIC Flare	108.36	03/01/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	#74 Megaflex 2 wire	834.00	03/03/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	HD Air Construction	64.60	03/06/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	#194 HD air filter	77.80	03/06/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	#128 brake	62.99	03/11/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	#128 brakes	62.99	03/11/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	#128 Window Regulator	60.46	02/10/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	#128 water pump	58.32	02/26/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	#128 converter	658.96	03/03/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	#128 u bolt	7.19	03/03/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	#128 brakes	189.98	03/11/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	612-4323-42600 Supplies & Materials	LP	747.75	04/11/2023
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	612-4323-42600 Supplies & Materials	LP	705.00	02/18/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	612-4323-42600 Supplies & Materials	#2 Diesel	1,682.16	05/17/2023
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	612-4323-42600 Supplies & Materials	landfill lights	237.46	10/24/2024
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	612-4323-42600 Supplies & Materials	#94 tires	2,137.45	01/29/2025
OREILLY AUTO PARTS	OREILLY AUTO PARTS	612-4323-42600 Supplies & Materials	Weld Cutter	16.99	02/25/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	#44 fuel filter	31.70	02/20/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD Fuel Fleet	28.90-	02/25/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	#128 oil filters	4.41	02/28/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	#74 hydraulic oil, filter	164.85	03/04/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	#74 HD Oil filter	38.10	03/06/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	#74 HD Oil filter	38.10-	03/06/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42600 Supplies & Materials	fuel filter	22.79-	02/24/2025
TOM'S T'S	TOM'S T'S	612-4323-42600 Supplies & Materials	2025 clothing order	1,002.66	02/20/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Feb 25	316.21	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	utilities	15.00	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	utilities	15.00	03/01/2025
CENTURY LINK	CENTURY LINK	612-4323-42800 Utilities	Utilities Feb 2025	97.79	02/19/2025
Total Sanitary Service:				9,409.50	
Total Sanitary Service:				9,409.50	
Wastewater Facilities					
Wastewater Facilities					
ESRI	ESRI	604-4325-42200 Professional Fees	ArcGIS	320.00	03/03/2025
DAKOTA PUMP, INC.	DAKOTA PUMP, INC.	604-4325-42500 Repairs & Maintenance	Cloud 9 Contract	2,032.13	03/03/2025
ENDRESS+HAUSER INC	ENDRESS+HAUSER INC	604-4325-42500 Repairs & Maintenance	WWTF	1,558.13	02/17/2025
GARDNER DENVER NASH	GARDNER DENVER NASH	604-4325-42500 Repairs & Maintenance	Element	1,239.36	02/17/2025
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	604-4325-42500 Repairs & Maintenance	#146 tires	940.80	03/10/2025
MID-AMERICAN RESEARCH CHEMICAL	MID-AMERICAN RESEARCH CHEMICA	604-4325-42500 Repairs & Maintenance	Thermal Lock, Thermo Pak Compl	232.37	02/28/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	604-4325-42500 Repairs & Maintenance	wwtf exhaust fan repair	4,015.00	03/07/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	#114 Reman Rack Pinion	322.18	02/24/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	#114 bulk hose	88.70	02/25/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	#114 core	109.00-	02/27/2025
G & H DISTRIBUTING, INC.	G & H DISTRIBUTING, INC.	604-4325-42600 Supplies & Materials	marking paint	86.44	02/27/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MASTERCARD	MASTERCARD	604-4325-42600 Supplies & Materials	SUBSCRIPTION ZOOM.COM	15.99	03/03/2025
MID-AMERICAN RESEARCH CHEMICAL	MID-AMERICAN RESEARCH CHEMICA	604-4325-42600 Supplies & Materials	concrete floor cleaner	131.36	02/14/2025
O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	604-4325-42600 Supplies & Materials	supplies	49.98	02/25/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	HD Air Farm	44.50	02/25/2025
TOM'S T'S	TOM'S T'S	604-4325-42600 Supplies & Materials	2025 clothing order	754.96	02/20/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	CC DIVERTED TRANSACTION	11.53-	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	APPLICATOR'S LICENSE 2025 COMM AP BUSINESS SERV	30.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	APPLICATOR'S LICENSE 2025 COMM AP BUSINESS SERV	30.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	APPLICATOR'S LICENSE 2025 COMM AP BUSINESS SERV	30.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	PROF FEES	45.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	PROF FEES	45.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	APPLICATOR'S LICENSE 2025 COMM AP BUSINESS SERV	45.00	03/03/2025
MASTERCARD	MASTERCARD	604-4325-42700 Travel	APWA CONF RAMKOTA	288.32	03/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	utilities	11,472.69	03/01/2025
BLUE PEAK	BLUE PEAK	604-4325-42800 Utilities	Utilities Feb 2025	505.15	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	utilities	54.15	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	utilities	699.95	03/01/2025
KIEFFER SANITATION	KIEFFER SANITATION	604-4325-42900 Other	February 2025	643.64	03/01/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	604-4325-43700 Capital Improvement	North Trunk Line Project	238,172.67	03/10/2025

Total Wastewater Facilities:

263,772.94

Total Wastewater Facilities:

263,772.94

Water System Operations

Water System Operations

MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	Jan 2025 water testing	248.00	02/05/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	2025 Jan Water testing	248.00	02/05/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	water testing - Feb 2025	248.00	03/07/2025
SOUTH DAKOTA 811	SOUTH DAKOTA 811	602-4330-42200 Professional Fees	February 2025 fees	36.96	02/28/2025
DAKOTA PUMP, INC.	DAKOTA PUMP, INC.	602-4330-42500 Repairs & Maintenance	Adjust settings on pump not starting.	459.18	02/25/2025
DAKOTA PUMP, INC.	DAKOTA PUMP, INC.	602-4330-42500 Repairs & Maintenance	Cloud 9 Contract	2,032.12	03/03/2025
FLOWPOINT ENVIRONMENTAL SYSTEMS	FLOWPOINT ENVIRONMENTAL SYSTE	602-4330-42500 Repairs & Maintenance	product support	1,995.00	03/03/2025
STURGIS NAPA	STURGIS NAPA	602-4330-42500 Repairs & Maintenance	Heater Hose Assembly	51.95	03/10/2025
BLACK HILLS PIONEER	BLACK HILLS PIONEER	602-4330-42600 Supplies & Materials	Subscription-Public Works	281.69	03/01/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	CO2, Acid	4,299.48	02/25/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	602-4330-42600 Supplies & Materials	band clamp	188.51	02/27/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	602-4330-42600 Supplies & Materials	#46 oil filter	4.41	03/11/2025
TOM'S T'S	TOM'S T'S	602-4330-42600 Supplies & Materials	2025 clothing order	908.80	02/20/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
USA BLUE BOOK	USA BLUE BOOK	602-4330-42600 Supplies & Materials	Fluoride Reagent	135.47	02/10/2025
MASTERCARD	MASTERCARD	602-4330-42700 Travel	APPLICATOR'S LICENSE 2025 COMM AP BUSINESS SERV	45.00	03/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Feb 25	2,544.98	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Feb 25	319.44	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	utilities	2,738.90	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	utilities	5,363.76	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	utilities	109.20	03/01/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	602-4330-42800 Utilities	Utilities Feb 2025	83.74	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	21.07	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	41.19	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	46.76	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	59.40	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	61.77	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	utilities	150.90	03/01/2025
FOTH INFRASTRUCTURE & ENVIRONMENT, KELLER DRILLING	FOTH INFRASTRUCTURE & ENVIRON KELLER DRILLING	602-4330-43700 Capital Improvement	Well #8	17,075.68	03/03/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-43700 Capital Improvement	Well #8	137,029.00	03/04/2025
RCS CONSTRUCTION, INC.	RCS CONSTRUCTION, INC.	602-4330-43700 Capital Improvement	Well #8	24,427.00	03/05/2025
WILSON CONTRACTING, LLC	WILSON CONTRACTING, LLC	602-4330-43700 Capital Improvement	Well #8	96,472.65	02/28/2025
			Schedule C-Water Main	176,933.70	03/03/2025
Total Water System Operations:				474,661.71	
Total Water System Operations:				474,661.71	
Airport					
General					
SYNTECH	SYNTECH	101-4350-42200 Professional Fees	Fuelmaster maintenance	550.00	01/30/2025
BEAR BUTTE VALLEY WATER, INC.	BEAR BUTTE VALLEY WATER, INC.	101-4350-42800 Utilities	Utilities Feb 2025	97.70	02/27/2025
BLUE PEAK	BLUE PEAK	101-4350-42800 Utilities	Utilities Feb 2025	69.28	03/01/2025
CENTURY LINK	CENTURY LINK	101-4350-42800 Utilities	Utilities Feb 2025	267.49	02/19/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4350-42800 Utilities	Utilities Feb 2025	125.12	02/28/2025
QUAAL, MICK	QUAAL, MICK	101-4350-42800 Utilities	2nd half 2024 electric for gate	180.00	02/27/2025
WEST RIVER ELECTRIC ASSN	WEST RIVER ELECTRIC ASSN	101-4350-42800 Utilities	util	816.82	02/28/2025
Total General:				2,106.41	
Total Airport:				2,106.41	
Cemetery					
General					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	utilities	60.08	03/11/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				60.08	
Total Cemetery:				60.08	
Ambulance					
Ambulance					
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	CPR CLASS SPEARFISH EMERGENCY AMB SERV	5.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	ACLS CLASS SPEARFISH EMERGENCY AMB SERV	8.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	PALS CLASS SPEARFISH EMERGENCY AMB SERV	8.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	BLS CPR CLASS SPEARFISH EMERGENCY AMB SERV	10.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	RECURRING PAYMENT, NO INVOICE MICROSOFT	10.61	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	RECURRING PAYMENT-NO INVOICE ADOBE	13.80	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	CPR CLASS SPEARFISH EMERGENCY AMB SERV	16.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	PALS CLASS SPEARFISH EMERGENCY AMB SERV	16.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	ACLS CLASS SPEARFISH EMERGENCY AMB SERV	24.00	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	GOOGLE GSUITE_STURGIS	30.59	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	CPR CLASS SPEARFISH EMERGENCY AMB SERV	150.00	03/03/2025
POINTCLICKCARE TECHNOLOGIES, INC.	POINTCLICKCARE TECHNOLOGIES, I	644-4460-42200 Professional Fees	jail MAR	540.00	02/28/2025
DAKOTA EXTINGUISHER & SAFETY, LLC	DAKOTA EXTINGUISHER & SAFETY, L	644-4460-42500 Repairs & Maintenance	extinguisher inspection/replacements	245.12	12/24/2024
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	644-4460-42500 Repairs & Maintenance	S4 repair	2,556.53	02/19/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	644-4460-42500 Repairs & Maintenance	S4 tire mounting	69.77	02/27/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	oxygen	481.22	02/20/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	service charge	5.24	02/28/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	ambulance fuel	21.96	04/09/2024
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	ambulance fuel	70.72	10/04/2023
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	fuel	1,745.76	02/28/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution water	8.00	03/04/2025
JONES & BARTLETT LEARNING, LLC.	JONES & BARTLETT LEARNING, LLC.	644-4460-42600 Supplies & Materials	GRANT EMS classes	16,732.42	01/21/2025
JONES & BARTLETT LEARNING, LLC.	JONES & BARTLETT LEARNING, LLC.	644-4460-42600 Supplies & Materials	GRANT EMS classes	11,106.90	01/25/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	jail supplies	3.99	03/04/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	jail supplies	20.27	02/23/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON	371.70	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42700 Travel	ROSEBUD LONG DISTANCE TRANSFER PILOT	26.86	03/03/2025
MASTERCARD	MASTERCARD	644-4460-42700 Travel	ROSEBUD LONG DISTANCE TRANSFER PILOT	75.00	03/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	644-4460-42800 Utilities	utilities	403.57	03/01/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLUE PEAK	BLUE PEAK	644-4460-42800 Utilities	Utilities Feb 2025	251.23	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	utilities	324.97	03/01/2025
Total Ambulance:				35,353.23	
Total Ambulance:				35,353.23	
Community Center					
General					
MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	PROF FEES SWIMOUTLET	5.30	03/03/2025
MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	SOFTWARE HOSTING FEES CLUB AUTOMATION	573.98	03/03/2025
MASTERCARD	MASTERCARD	101-4511-42500 Repairs & Maintenance	POOL REPAIRS AMZN	13.90	03/03/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4511-42500 Repairs & Maintenance	120v pole	19.36	02/26/2025
ROBERDEAU, TRENT	ROBERDEAU, TRENT	101-4511-42500 Repairs & Maintenance	pad for weight room	75.00	02/27/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500 Repairs & Maintenance	Casters/brake/screws	48.27	03/04/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	accutabs/foam away/acid magic/chlorine	938.97	02/28/2025
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	POOL SUPPLIES AMAZON	23.90	03/03/2025
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	POOL SUPPLIES AMAZON	29.87	03/03/2025
MENARD'S	MENARD'S	101-4511-42600 Supplies & Materials	laundry soap	29.95	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	utilities	417.18	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Feb 25	160.64	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	utilities	7,262.41	03/01/2025
BLUE PEAK	BLUE PEAK	101-4511-42800 Utilities	Utilities Feb 2025	450.20	03/01/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4511-42800 Utilities	Utilities Feb 2025	94.08	02/28/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4511-42800 Utilities	utilities	5,616.98	03/01/2025
MASTERCARD	MASTERCARD	101-4511-42900 Other	POSTAGE FOR BOYS BASKETBALL USPS	13.76	03/03/2025
MASTERCARD	MASTERCARD	101-4511-45200 Merchandise for Resal	24/7 CARDS	254.39	03/03/2025
Total General:				16,028.14	
Total Community Center:				16,028.14	
Recreation					
General					
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	WHISTLES AMAZON	81.63	03/03/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4512-42600 Supplies & Materials	first aid kit supplies	103.30	02/25/2025
Total General:				184.93	
Total Recreation:				184.93	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Park					
General					
A & J SURPLUS	A & J SURPLUS	101-4520-42500 Repairs & Maintenance	snow blade	153.00	03/05/2025
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500 Repairs & Maintenance	Portable Toilet	275.00	03/09/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	#105 hose, door hinge assembly	165.69	02/24/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4520-42600 Supplies & Materials	5 year renewal fee	89.99	02/25/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4520-42600 Supplies & Materials	oxygen, CO2	40.61	02/20/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600 Supplies & Materials	pet waste bags	16.98	02/27/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600 Supplies & Materials	pet waste bags	156.09	03/06/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4520-42600 Supplies & Materials	tank rental	149.00	12/27/2024
MASTERCARD	MASTERCARD	101-4520-42600 Supplies & Materials	CLOTHING	106.16	03/03/2025
TOM'S T'S	TOM'S T'S	101-4520-42600 Supplies & Materials	2025 clothing order	1,106.83	02/20/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Feb 25	77.48	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Feb 25	63.00	03/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	utilities	628.26	03/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	utilities	600.21	03/01/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4520-42800 Utilities	Utilities Feb 2025	3,155.70	02/28/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	utilities	155.95	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	utilities	189.85	03/01/2025
Total General:				7,129.80	
Total Park:				7,129.80	
Library					
General					
MASTERCARD	MASTERCARD	101-4551-42500 Repairs & Maintenance	SPLIT - BUILDING MAINTENANCE - DRINKING FOUNTAIN	99.90	03/03/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Credit for damaged title	10.79-	03/03/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	162.94	02/18/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	67.01	02/20/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	18.00	03/03/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Jumpstart Programming	48.83	03/06/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: AUDIO VISUAL: DVDAMAZON	19.95	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AUDIOVISUAL - DVD	19.96	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: BOOKSAMAZON	28.43	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: PERIODICALS, ADVERTISING	29.00	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: COMPUTERS: SOFTWARE	37.50	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: OFFICE SUPPLIES	50.14	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: PERIODICALS, MEMBERSHIP	55.00	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES AND MATERIALS	101.45	03/03/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPPLIES: COMPUTERS: SOFTWARE	159.90	03/03/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLUE PEAK	BLUE PEAK	101-4551-42800 Utilities	Utilities Feb 2025	421.84	03/01/2025
Total General:				1,309.06	
Total Library:				1,309.06	
Auditorium					
General					
MASTERCARD	MASTERCARD	101-4560-42200 Professional Fees	PROF FEES SIMPLISAFE	33.97	03/03/2025
MASTERCARD	MASTERCARD	101-4560-42500 Repairs & Maintenance	URINAL MANUAL FLUSH AMAZON	132.82	03/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4560-42800 Utilities	Utilities Feb 25	846.68	03/05/2025
BLUE PEAK	BLUE PEAK	101-4560-42800 Utilities	Utilities Feb 2025	123.72	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4560-42800 Utilities	utilities	1,110.74	03/01/2025
Total General:				2,247.93	
Total Auditorium:				2,247.93	
Liquor					
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	PROF FEES NCR COUNTERPOINT	346.22	03/03/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LIQUOR PROF FEES NCR COUNTERPOINT	388.08	03/03/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	PROF FEES LPA RETAIL SYSTEMS	1,470.00	03/03/2025
BLACK HILLS PIONEER	BLACK HILLS PIONEER	601-4990-42300 Publishing	advertising	98.00	02/11/2025
EVERGREEN MEDIA	EVERGREEN MEDIA	601-4990-42300 Publishing	Advertising	896.00	03/04/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	advertising	627.30	02/28/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	advertising	627.30	02/28/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	106.97	02/27/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	58.03	02/26/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	tape	6.40	03/03/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	supplies	42.00	03/04/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	rugs, linens	171.54	03/11/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	910.21	07/23/2024
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	332.42	07/30/2024
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	460.49	07/30/2024
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	532.00	08/01/2024
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	130.33	02/25/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	203.48	02/25/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	liquor	1,703.78	03/06/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	liquor	316.00	03/06/2025
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42620 Off Sale Liquor	Liquor	99.00	02/28/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42620 Off Sale Liquor	Liquor	192.50	03/04/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	Liquor	8,672.32	02/26/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	liquor	7,025.47	02/27/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	liquor	138.00	02/28/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	liquor	9,044.26	03/05/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	return on Liquor	4.50-	02/04/2025
PRAIRIE BERRY, LLC	PRAIRIE BERRY, LLC	601-4990-42620 Off Sale Liquor	Liquor	870.00	03/05/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	liquor	188.00	02/27/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	45.00	03/03/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,360.83	02/26/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	4,079.12	03/05/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	198.00	02/26/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	72.00	02/26/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	39.99	02/27/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	6,024.20	03/05/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	soda	649.00	03/03/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Soda	120.00-	03/03/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	pop	49.95	03/03/2025
CASK & CORK	CASK & CORK	601-4990-42660 Off Sale Beer	Beer	69.60	07/23/2024
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42660 Off Sale Beer	credit on beer	12.88-	02/28/2025
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42660 Off Sale Beer	Beer	421.00	02/28/2025
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42660 Off Sale Beer	Beer	2,360.35	02/28/2025
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42660 Off Sale Beer	Beer	2,640.85	03/04/2025
FISHER BEVERAGE	FISHER BEVERAGE	601-4990-42660 Off Sale Beer	Beer	2,329.55	03/07/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42660 Off Sale Beer	Beer	34.75	02/26/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42660 Off Sale Beer	Beer	141.50	03/05/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,366.23	01/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	beer	40.00	02/27/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,656.48	02/27/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	75.50	03/03/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,912.23	03/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	601-4990-42800 Utilities	Utilities Feb 25	1,269.66	03/05/2025
BLUE PEAK	BLUE PEAK	601-4990-42800 Utilities	Utilities Feb 2025	348.53	03/01/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	601-4990-42800 Utilities	Utilities Feb 2025	75.97	02/28/2025
MIDCO BUSINESS	MIDCO BUSINESS	601-4990-42800 Utilities	Utilities Jan 2025	198.78	02/06/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	601-4990-42800 Utilities	util	198.78	02/06/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	utilities	295.77	03/01/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other	85.00	02/25/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other	106.32	02/25/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	merch	196.32	03/06/2025
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-45200 Merchandise for Resal	Other	84.34	02/26/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-45200 Merchandise for Resal	credit to other	126.00-	02/20/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	ICE	173.10	02/27/2025
Total Liquor:				<u>77,991.42</u>	
Total Liquor:				<u>77,991.42</u>	
Misc Expenditures					
Special Sales Tax					
BLUE PEAK	BLUE PEAK	211-9000-42800 Utilities	Utilities Feb 2025	562.27	03/01/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	211-9000-42800 Utilities	utilities	20.44	03/01/2025
Total Special Sales Tax:				<u>582.71</u>	
Total Misc Expenditures:				<u>582.71</u>	
Grand Totals:				<u><u>998,655.64</u></u>	

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to approve an SEL for the Loud American Roadhouse on March 25, 2025 for the SEDC Annual Meeting at the Sturgis Armory

Prepared By: Robin Korth, Rally & Events Coordinator

ATTACHMENTS:

[SEL for SEDC Annual Meeting](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Feb 20 2025

License # _____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: Loud American Roadhouse
Owner Name: HomeSlice Management, LLC
Address: 1612 Junction Ave Ste 4 Sturgis, SD 57785
Telephone #: 605-347-5336
Date of Event: 3/25/2025

Description of Event:

The SEDC Annual Meeting will take place on March 25th at the Sturgis Armory from 5pm-7pm. The Loud American will prepare and serve.

Location of Event (Street Address):

1019 Main St Sturgis, SD 57785. Sturgis Armory

Map of premises where alcohol sales will occur

Please see attached

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: Malt Beverage Liquor Wine

Check which license is requested for Special Event: Malt Beverage Liquor Wine
Do you own or lease this property? If leasing, please include copy of lease agreement.

Also Include:

Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

\$100 per day fee for Liquor License. No. of Days 1 X \$100 = \$100 Total
 \$ 50 per day fee for Malt Beverage License. No. of Days _____ X \$ 50 = _____ Total
 \$ 50 per day fee for Wine License. No. of Days _____ X \$ 50 = _____ Total

TOTAL AMOUNT DUE \$100 _____

Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? Yes No

Copy of request attached

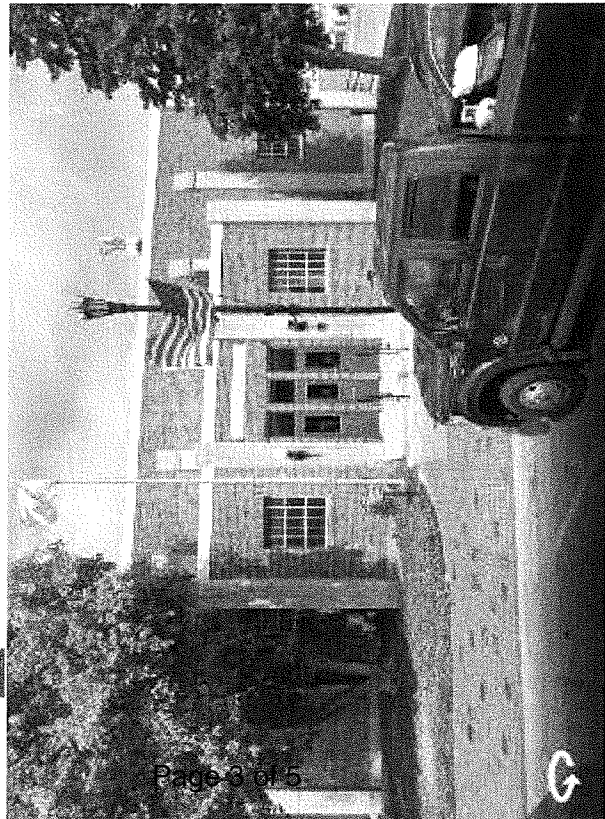
Signature  Date 1/21/2025
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: Approved Disapproved



Heartland

100 Celler

39

39

1019 Main St,
Sturgis, SD 57785

Uncle Louie's Diner

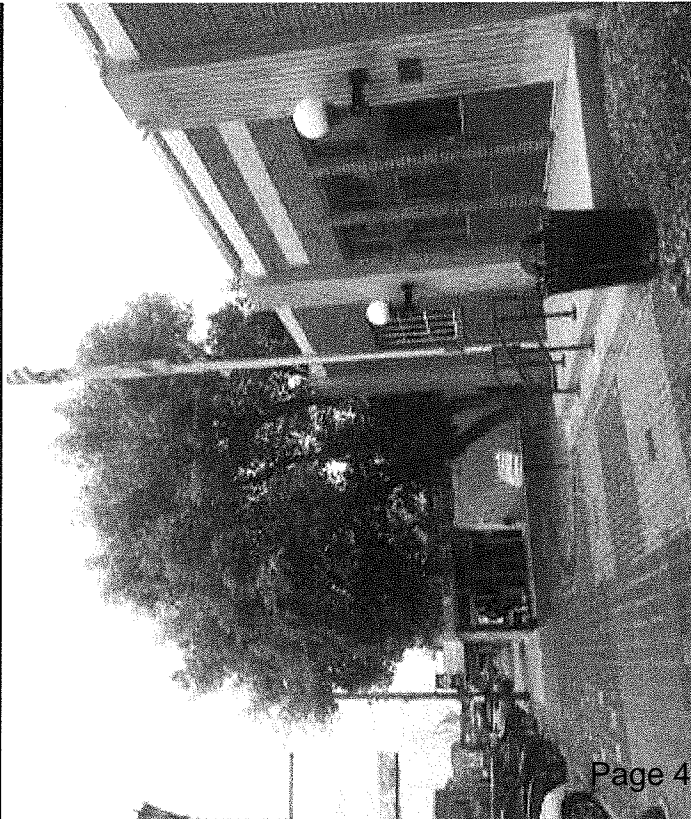
Company
Real Estate

Sturgis Auditorium

Main St

Main St

Main St





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rezzatto and Associates 110 6th Ave SE Suite #201 Aberdeen SD 57401	CONTACT NAME: Jordan Kary PHONE (A/C, No, Ext): (605) 725-4464 E-MAIL ADDRESS: jordan@rezzattoandassociates.com		FAX (A/C, No): (605) 725-4465
	INSURER(S) AFFORDING COVERAGE		
INSURED HomeSlice Corp & HomeSlice Management Inc. DBA Loud American Roadhouse 1612 Junction Ave. Suite #4 Sturgis SD 57785	INSURER A: Hadron Specialty Insurance Company		NAIC # 17534
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		


COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			H0171PK000108	10/31/2024	10/31/2025	EACH OCCURRENCE	\$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000					
		MED EXP (Any one person)	\$					
		PERSONAL & ADV INJURY	\$ 1,000,000					
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			H0171PK000108	10/31/2024	10/31/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
		BODILY INJURY (Per person)	\$					
		BODILY INJURY (Per accident)	\$					
		PROPERTY DAMAGE (Per accident)	\$					
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTHE-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured for the SEDC's annual meeting alcohol service at the Sturgis Armory, Sturgis, SD 57785 to be held on 03/25/2025.

CERTIFICATE HOLDER City of Sturgis 1040 Harley Davidson Way Sturgis SD 57785	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

HOMESLICE MANAGEMENT LLC
LOUD AMERICAN ROADHOUSE
1612 JUNCTION AVE STE 4
STURGIS, SD 57785-2166

November 13, 2024

Dear HOMESLICE MANAGEMENT LLC

Below is your Transporters Alcohol license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

Website: <http://dor.sd.gov>

SD EPath: <http://dor.sd.gov/EPath>



<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: TA-6944

LICENSE TYPE: Transporters Alcohol

ISSUED TO:

HOMESLICE MANAGEMENT LLC
1305 MAIN ST
STURGIS, SD 57785-1528

This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

LOUD AMERICAN ROADHOUSE
1305 MAIN ST
STURGIS, SD 57785-1528

A handwritten signature in black ink, appearing to read 'Mike Houdyshell', is written over a faint circular seal or stamp.

Mike Houdyshell
Secretary of Revenue

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to approve an SEL for the Knuckle Saloon on March 22, 2025 for Ducks Unlimited at the Sturgis Armory

Prepared By: Robin Korth, Rally & Events Coordinator

ATTACHMENTS:

[Ducks Unlimited Knuckle SEL Mar 22 2025](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Feb 20 2025

License # RL-6034

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: The Knuckle Saloon
Owner Name: Curtis Venable
Address: 931 1st Street
Telephone #: 605-347-0106
Date of Event: March 22, 2025

Description of Event:
Ducks Unlimited
@The Armory

Location of Event (Street Address):
1019 Main St Sturgis SO 57785
Map of premises where alcohol sales will occur

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: Malt Beverage Liquor Wine
Check which license is requested for Special Event: Malt Beverage Liquor Wine
Do you own or lease this property? If leasing, please include copy of lease agreement.
Also Include:
 Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)
 \$100 per day fee for Liquor License. No. of Days 1 X \$100 = 100. Total
 \$ 50 per day fee for Malt Beverage License. No. of Days _____ X \$ 50 = _____ Total
 \$ 50 per day fee for Wine License. No. of Days _____ X \$ 50 = _____ Total
TOTAL AMOUNT DUE \$100.00
 Copy of Current Valid Alcoholic Beverage License
Has applicant requested use of City property as part of license request? Yes No
 Copy of request attached
Signature Sandy Defear Date 2/1/25
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:
Notice of Hearing Published on _____
Public Hearing Held on _____
COUNCIL DECISION: Approved Disapproved

Stungis
Motorcycle
M

Prairie
Emporium

Junction

Main Street

Stungis
City
Auditorium /
Armory

Gift
Shop

Uncle
Louis

Hot
leathers

Just
for
Loose


The Knuckle Saloon
931 1st St
Sturgis, SD 57785
(605)347-0106

No.

01587
78-876/914

DATE 2/5/25

PAY City of Sturgis \$ 100-
TO THE ORDER OF
One hundred + ⁰⁰/₁₀₀ DOLLARS

 Pioneer Bank & Trust
Local

BELLE FOURCHE • BUFFALO • RAPID CITY • SPEARFISH • STURGIS
South Dakota | Member FDIC
PIONEERBANKANDTRUST.COM

FOR SEL - Ducks Unlimited

Sandy DeFean MP

⑆091408763⑆ 61046841⑆ 01587

Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration of Resolution 2025-12- A Resolution Excluding the within described property: A Portion of the SE1/4SW1/4, Lying North of Bear Butte Road and a Portion of Government Lot 7, Lying North of Bear Butte Road and Lot X-2 of Lot X of the SW1/4SW1/4; And Lot BR of Regan Subdivision. All Located in the S1/2 of Section 3, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

A petition has been filed with the City, that was signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the real property sought to be excluded from the City.

The property would return to Meade County Jurisdiction, however would remain within our statutory 3-mile platting jurisdiction. Minimum subdivision requirements would be Meade County Subdivision minimum requirements. Sly Hill road will remain within City Jurisdiction and no further access to Sly Hill Road would be allowed.

DISCUSSION:

Staff has reviewed the request for exclusion and agrees that the City cannot provide municipal water, sewer and sanitary services to this property. All roads in future development will be maintained by the developer.

This item has come before the Planning Commission and was recommended for approval, however there were error in the original resolution so it is being re-submitted.

CODE REFERENCES:

SDCL 9-4-6

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Resolution 2025-12 - Exclusion of Real Property from the City of Sturgis](#)
[WHISKEY RIDGE EXCLUSION OF TERRITORY MAP](#)
[WHISKEY RIDGE LLC PETITION FOR EXCLUSION](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 11 2025

Prepared by:
City of Sturgis
1040 Harley-Davidson Way
Sturgis SD 57785
605.347.4422

RESOLUTION 2025-12

A RESOLUTION EXCLUDING THE WITHIN DESCRIBED REAL PROPERTY

WHEREAS, a petition has been filed with the City, that was signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the real property sought to be excluded from the City; and

WHEREAS, the real property that the petitioners are seeking to have excluded is on the border of the City of Sturgis; and

WHEREAS, the City Council of the City of Sturgis deems it to be in the best interest of the City that the real property described in the petition be excluded and thereby removed from the corporate limits of the City.

NOW THEREFORE, BE IT RESOLVED, by the City of Sturgis that the following real property, containing 63.03 acres more or less, is hereby removed from the corporate limits of the City and excluded from the City:

A Portion of the SE1/4SW1/4, Lying North of Bear Butte Road and a Portion of Government Lot 7, Lying North of Bear Butte Road and Lot X-2 of Lot X of the SW1/4SW1/4; And Lot BR of Regan Subdivision. All Located in the S1/2 of Section 3, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

Dated this 3rd day of March, 2025.

CITY OF STURGIS

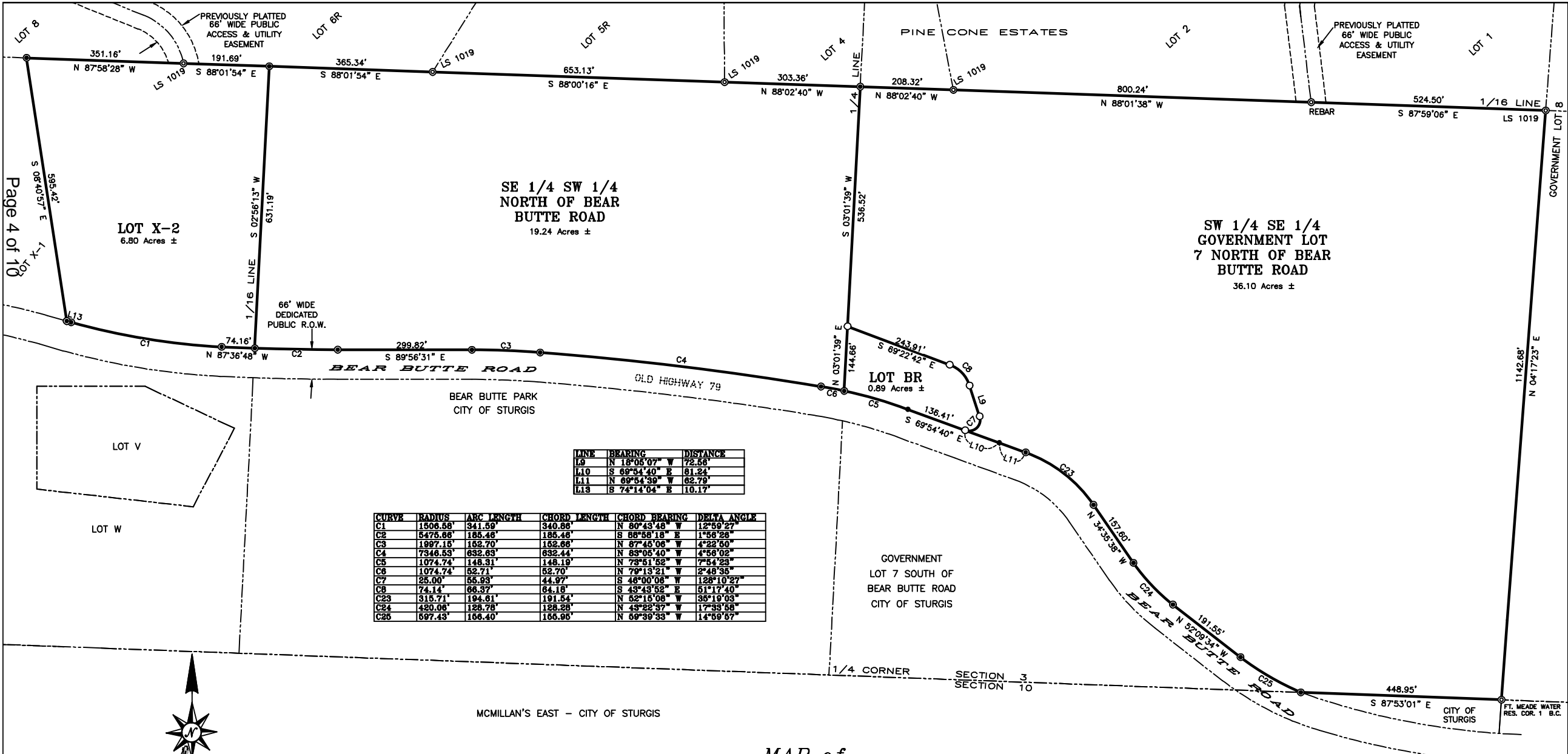
BY:

Kevin Forrester-Mayor

ATTEST:

Finance Officer- Ann Bertolotto

Published: 3/14/25
Effective: 4/4/25



Page 4 of 10

Page 57 of 51

LINE	BEARING	DISTANCE
L9	N 18°05'07" W	72.56'
L10	S 69°54'40" E	61.24'
L11	N 69°54'39" W	62.79'
L13	S 74°14'04" E	10.17'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1508.56'	341.59'	340.86'	N 00°43'46" W	12°50'27"
C2	5475.66'	185.46'	185.46'	S 88°58'18" E	1°56'25"
C3	1997.15'	152.70'	152.66'	N 87°45'06" W	4°22'50"
C4	7346.53'	632.63'	632.44'	N 85°05'40" W	4°56'02"
C5	1074.74'	148.31'	148.19'	N 78°51'52" W	7°54'23"
C6	1074.74'	82.71'	82.70'	N 79°13'21" W	2°48'35"
C7	25.00'	55.93'	44.97'	S 46°00'06" W	128°10'27"
C8	74.14'	66.37'	64.18'	S 45°43'52" E	51°17'40"
C23	315.71'	194.61'	191.54'	N 52°15'08" W	36°19'03"
C24	420.06'	128.76'	128.28'	N 45°22'37" W	17°33'58"
C25	597.43'	166.40'	166.95'	N 69°39'33" W	14°59'57"

MCMILLAN'S EAST - CITY OF STURGIS

MAP of
EXCLUSION of TERRITORY from the CITY of STURGIS
MUNICIPAL BOUNDARIES.

That portion of the SE1/4SW1/4, Lying North of Bear Butte Road; A portion of Government Lot 7 lying North of Bear Butte Road and Lot X-2 of Lot X of the SW1/4SW1/4, and Lot BR of Regan Subdivision.

All Located in the S1/2 of the S1/2 of Section 3, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

LEGEND

- Found or Set 5/8" Rebar with Cap Marked 'Vasknetz RLS 7719'.
- ⊙ Found Survey Monument As Noted.
- Found MDG Cap.
- Bearing Break Not Set

Acreege

Total Acres: 63.03±

SCALE: 1" = 250 FEET
FEBRUARY 2025

PREPARED BY:
BASELINE SURVEYING, INC., 2305 JUNCTION AVE.,
STURGIS, SOUTH DAKOTA 57785.
(605)490-1401 JOB NO. 22-095

**PETITION FOR EXCLUSION OF TERRITORY FROM MUNICIPAL
BOUNDARIES OF THE CITY OF STURGIS**

Whiskey Ridge, LLC, a South Dakota limited liability company, of 2327 Junction Avenue, Sturgis, South Dakota 57785 and Bradley Eugene Prescott, a single person, of 5871 Croupier Drive, Huntington Beach, California 92647, (“Petitioners”) pursuant to SDCL §9-4-6, hereby petitions the Common Council of the City of Sturgis, as follows:

1. Petitioner, Whiskey Ridge, LLC, is the owner of the real property legally described as:

That portion of the SE¼SW¼ of Section 3, Township 5 North, Range 5 East of the Black Hills Meridian, Meade County, South Dakota, lying North of Bear Butte Road, formerly known as Old Highway 79, as it now exists

-AND-

That portion of Government Lot 7 of Section 3, Township 5 North, Range 5 East of the Black Hills Meridian, Meade County, South Dakota, lying North of Bear Butte Road, formerly known as Old Highway 79, as it now exists; EXCEPTING therefrom, Lot BR of Regan Subdivision, as shown on the plat filed in Plat Book 20 on Page 59

-AND-

Lot X-2 of Lot X of the SW¼SW¼ of Section 3, Township 5 North, Range 5 East of the Black Hills Meridian, City of Sturgis, Meade County, South Dakota, as shown on the plat filed in Plat Book 25 on Pages 76-77

- Petitioner, Bradley Eugene Prescott, is the owner of the real property legally described as:

Lot BR of Regan Subdivision, City of Sturgis, Meade County, South Dakota, as shown on the plat filed in Plat Book 20 on Page 59

All of the above described real property will be referred to herein as the “Territory”. The Territory is located upon the border of the boundaries of the City of Sturgis.

2. No legal voters reside upon any portion of the Territory. Petitioner, Bradley Eugene Prescott, is a not a current resident of the State of South Dakota.
3. Petitioners are the owners of 100% of the value of the property within the Territory.

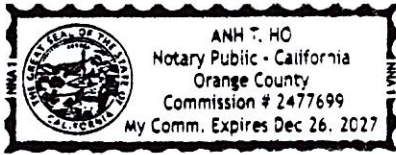
CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Orange }
On 06/28/2024 before me, Anh T. Ho, notary public
Date Here Insert Name and Title of the Officer
personally appeared Bradley Eugene Prescott
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature Anh T. Ho
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Petition for excision of territory from municipal boundaries of the city of Sturgis
Document Date: 06/28/24 Number of Pages: 06

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____ Signer's Name: _____
 Corporate Officer – Title(s): _____ Corporate Officer – Title(s): _____
 Partner – Limited General Partner – Limited General
 Individual Attorney in Fact Individual Attorney in Fact
 Trustee Guardian or Conservator Trustee Guardian or Conservator
 Other: _____ Other: _____
Signer is Representing: _____ Signer is Representing: _____

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration of Resolution 2025-14 Final Plat Lots 2 Revised and Lot 5 Revised, Block 1 of Davenport Ranch Addition, to the City of Sturgis, Meade County, South Dakota.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Baseline Surveying has submitted a Final Plat of Lots 2 Revised and Lot 5 Revised, adjusting the Lot line between the (2) lots to be more beneficial to bot property owners.

Lot 2 Revised will contain 0.29 Aces +/- and Lot 5 Revised will contain 0.41 Acres +/- . Both lots have all the required improvements and will remain single family residential lots. This is a boundary line adjustment.

DISCUSSION:

Both Lots 2 Revised and Lot 5 Revised, have all of the required improvements in place and are connected to City Utilities. No change in use, is expected. This is a lot line adjustment only.

CODE REFERENCES:

Title 19- Subdivision of Land

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Resolution 2025-14 - Plat of Davenport Ranch Addition - Kolling 24-249 DAVENPORT RANCH PLAT LOTS 1&5 \(1\) Davenport](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 11 2025

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2025-14
RESOLUTION APPROVING PLAT**

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Joseph and Angela Kolling:

PLAT OF
Lot 2R and Lot 5R, Bock 1 of Davenport Ranch Addition,
Formerly Lot 2 and Lot 5, Block 1 of Davenport Ranch Addition all located in the NW1/4
of the NW1/4 of Section 22, T5N, R5E, BHM.
City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 17th day of March, 2025.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

Published: 0/0/2025
Effective: 0/0/2025

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this _____ day of _____, 20____.

Meade County Treasurer

STURGIS COMMON COUNCIL

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting held

on this _____ day of _____, 20____, that We did Approve this Plat.

Attest: _____ Mayor: _____
City Auditor

CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this _____ day of _____, 20____.

Signed: _____
Chairman

Attest: _____
Secretary

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this _____ day of _____, 20____.

Highway or Street Authority

CERTIFICATE OF DIRECTOR OF EQUALIZATION

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described plat.

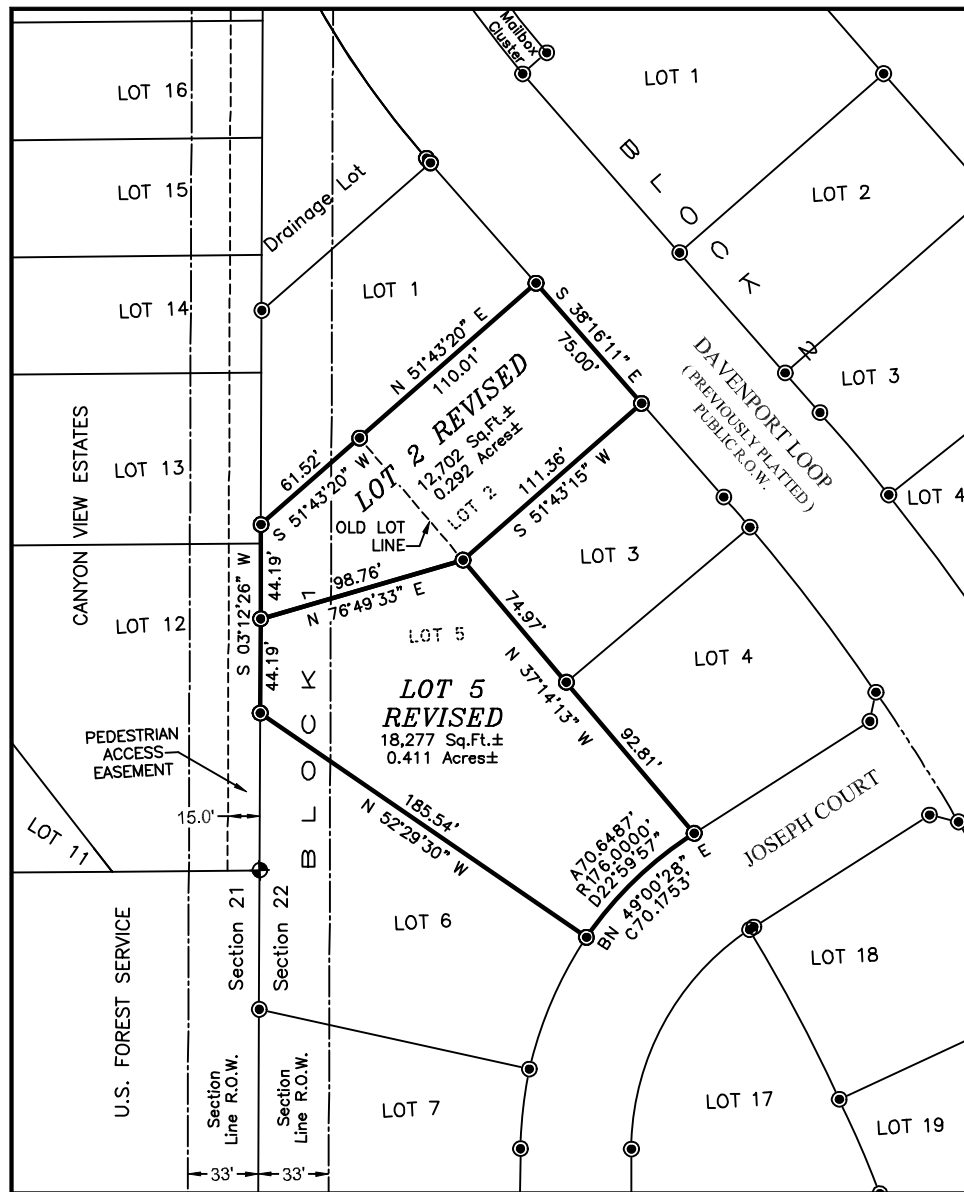
Dated this _____ day of _____, 20____.

Meade County
Director of Equalization

OFFICE OF REGISTER OF DEEDS

Meade County Register of Deeds

**Preliminary Plat of
Lots 2 Revised and Lot 5 Revised, Block 1 of Davenport Ranch Addition.
Formerly Lot 2 and Lot 5, Block 1 of Davenport Ranch Addition.
All Located in the NW 1/4 of the NW 1/4 of Section 22, Township 5 North, Range 5 East,
Black Hills Meridian, City of Sturgis, Meade County, South Dakota.**



SURVEYOR'S NOTES

- Recorded Information: Plat Book 23 at Page 171 as recorded with the Meade County Register of Deeds, Sturgis, South Dakota.
- Utility & Minor Drainage Easements: 8' Wide on the interior side of all lot lines.
- Building Restrictions: Per the Latest Adopted International Building Code (IBC).
- Building Setbacks: Per Davenport Ranch Addition are as follows: 20' on Front and Rear, 8' Side and 18' Corner Lot Lines.
- Basis of Bearings using Geodetic North Determined from Global Positioning System (GPS).

OWNER'S CERTIFICATE

We, Joseph F. Kolling and Angela M. Kolling, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. Dedicated right-of-way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

this _____ day of _____, 20____.

Joseph F. Kolling, Owner

Angela M. Kolling, Owner

ACKNOWLEDGEMENT OF OWNERS

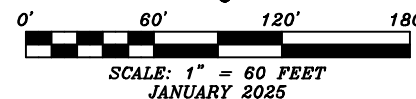
STATE OF _____ } SS

COUNTY OF _____ }

On this _____ day of _____, 20____, before me, the undersigned officer, personally appeared Joseph F. Kolling and Angela M. Kolling, known to me to be the persons who executed the foregoing Owner's Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

Notary Public My commission expires: _____



SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Ave., being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal

this _____ day of _____, 20____.

Shanon E. Vasknetz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, Philvask Investments, LLC, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. Dedicated right-of-way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

this _____ day of _____, 20____.

Shanon Vasknetz, Member, Philvask Investments, LLC

William Phillips, Member, Philvask Investments, LLC

ACKNOWLEDGEMENT OF OWNERS

STATE OF _____ } SS

COUNTY OF _____ }

On this _____ day of _____, 20____, before me, the undersigned officer, personally appeared Philvask Investments, LLC, (Member) Shanon Vasknetz and (Member) William Phillips, known to me to be the persons who executed the foregoing Owner's Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

Notary Public My commission expires: _____

Platted Acreage

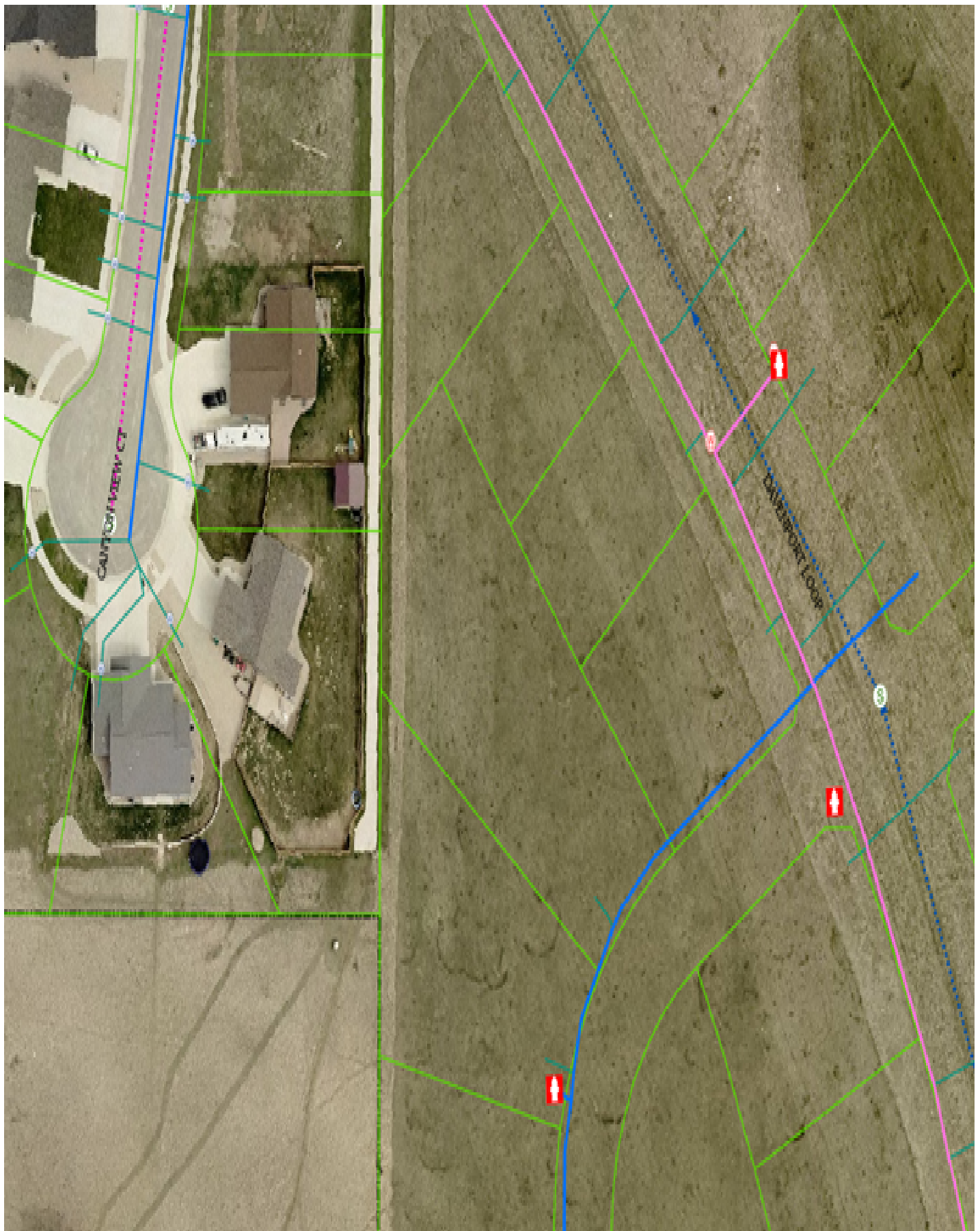
LOT 2R: 0.292 ACRES±
LOT 5R: 0.411 ACRES±

FLOOD PLAIN NOTE

PER FEMA MAP PANEL 46093C 1169F,
THIS AREA SHOWN AS MINIMAL FLOOD HAZARD,
ZONE X, WITH AN EFFECTIVE DATE OF
09/16/2011.

LEGEND

- Found or Set 5/8" Rebar with Cap Marked 'Vasknetz RLS 7719'.
- ⊕ Found US Forest Service Monument.



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration of Resolution 2025-13 Final Plat Lots 1, 2, and 3 of Edwardson Subdivision, Meade County, South Dakota.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Davis Engineering has submitted a final plat for Lots 1,2 and 3 of Edwardson Subdivision, Meade County, South Dakota, on behalf of the property owners. Lot 1 is 9.2 Acres, Lot 2 is 12.28 Acres and Lot 3 is 12.4 Acres in size. This property is located in the City's 3-Mile plating jurisdiction. The City has a 3-Mile Agreement with Meade County to provide clear, concise legal descriptions of real estate in order to prevent, whenever possible, boundary disputes or real estate title problems; to provide for a balance between land use rights of individual landowners and the economic, social, and environmental concerns of the public when the City or County is developing or enforcing land use regulations; to provide for uniform procedures and standards for the platting of land while allowing the widest possible latitude for the City and the County to establish and enforce ordinances regulating the division and use of land; to encourage orderly community development and provide for the regulation and control of the extension of public improvements, public services, and utility, the improvement of land, and the design of subdivisions consistent with approved community plans.

This area is covered by Area #1 with the following areas of responsibility:

Development served by municipal utilities in the future that are constructed to City subdivision and design standards.

Primary Land Use: Residential

Secondary Land Uses: Commercial and Industrial Services

Sewer: City Subdivision and Design Standards

Water: City Subdivision and Design Standards

Streets: City Subdivision and Design Standards

Stormwater: City Subdivision and Design Standards

Public Road to Subdivision: Asphalt

Building Code, Building Permits, Onsite Wastewater/Septic Permits, and Related Inspections: County

Subdivision Inspections: City

Design Standards: City

Subdivision Standards: City Plat Reviewed by: City with County Review for comments

City subdivision regulations and design standards shall be applied to regulate development.

The City shall provide the County with the opportunity to comment on all requests for conformance with the policies established for Area #1.

Approval of the Plats will be by the City.

Any Person wishing to subdivide land within Area #1 shall be required to file a subdivision application with the City.

The City design standards are required for subdivision in Area #1 and each request will be forwarded to the County for review and comment prior to the public hearing of the City Planning and Zoning Commission.

DISCUSSION:

This property is located in area that the City of Sturgis does not currently serve by City Sewer, Water or Sanitation Services. This property is served by Bear Butte Valley Water, and is serviced by Highway 79 for access, (SDDOT has given approval). The lots are sized adequately for Individual Small On-site Wastewater systems and all applicable Ordinances shall be followed.

Staff has reviewed the plat as presented and has no concerns with what is being proposed.

CODE REFERENCES:

Title 19 Subdivision of Land
City of Sturgis/Meade County 3-Mile Agreement

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

- [Resolution 2025-13 - Plat of Edwardson Subdivision - Lopez](#)
- [Final Plat Mylar for Approval](#)
- [Application & Vicinity Map](#)
- [Existing Road Conditions](#)
- [Letters and Mail Receipts](#)
- [SDDOT Approach Permit Application](#)
- [Site Plan with Buildings and Other](#)
- [Approved - SDDOT Access Permit](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 11 2025

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2025-13
RESOLUTION APPROVING PLAT**

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Devorah Lopez:

PLAT OF
Lots 1, 2, and 3 of Edwardson Subdivision,
Formerly part of SE1/4 of SE1/4 of Section 31, T6N, R6E, BHM. And NE1/4 of NE1/4 of
Section 6, T5N, R6E, BHM.
Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 17th day of March, 2025.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

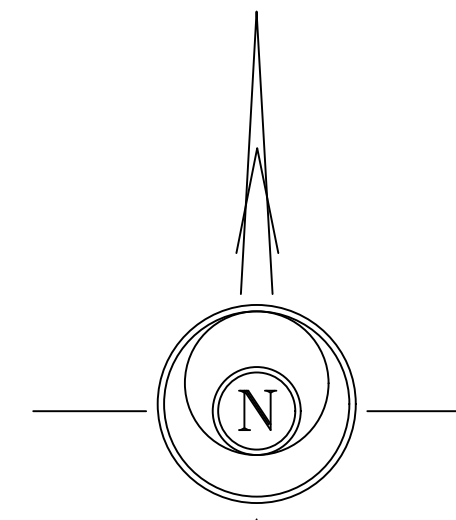
Published: 0/0/2025
Effective: 0/0/2025

**SURVEY PLAT OF
LOTS 1, 2, and 3 of EDWARDSON SUBDIVISION**

FORMERLY: PART OF SE1/4 OF SE1/4 OF SECTION 31, T6N, R6E, BHM.
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.

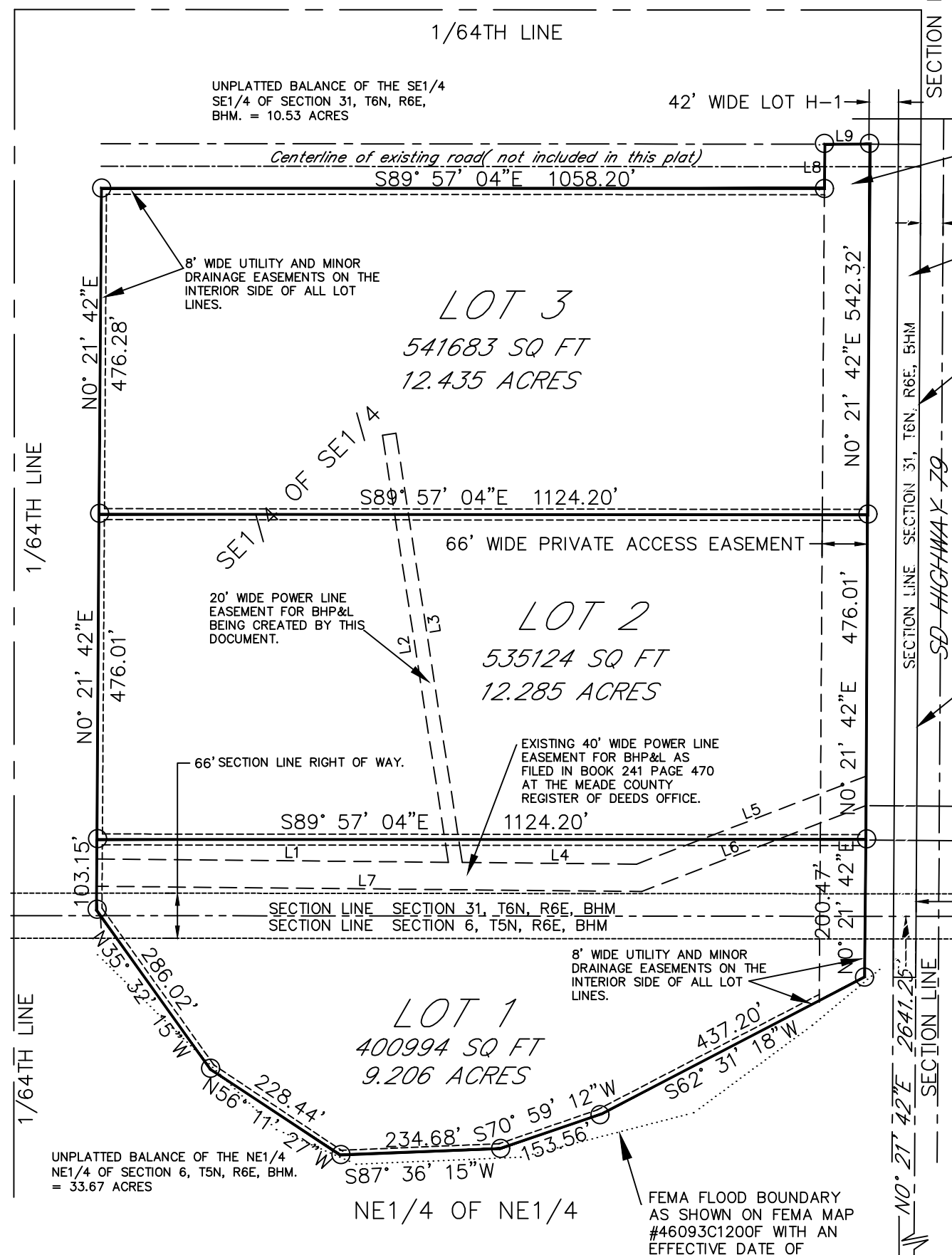
ALL LOCATED IN: SE1/4 OF SE1/4 OF SECTION 31, T6N, R6E, BHM.
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.
MEADE COUNTY, SOUTH DAKOTA.

LEGEND
● - Found 5/8 Rebar
○ - Set 5/8 rebar with survey cap marked "Davis Eng 3095"



JANUARY 2025
SCALE 1" = 200'

BASIS OF BEARINGS
Global Positioning System
Coordinate System Used
South Dakota North



NOTE A: This 66' x 66' area is part of the 66' wide private access easement shown hereon to serve Lots 1, 2, & 3 and the unplatted balance of Section 31, T6N, R6E, BHM.
Hatched Area indicates a 33' x 1219' area that is hereby dedicated to public right of way. 40,225.68 Square Feet/0.923 acres.

UTILITY & MINOR DRAINAGE EASEMENT:
8' WIDE UTILITY AND MINOR DRAINAGE EASEMENTS ON THE INTERIOR SIDE OF ALL LOT LINES.
SETBACK REQUIREMENTS:
FOR SETBACK REQUIREMENTS CONTACT THE MEADE COUNTY PLANNING DEPARTMENT.
25' FRONT YARD/ 25' REAR YARD/ 8' SIDE YARD

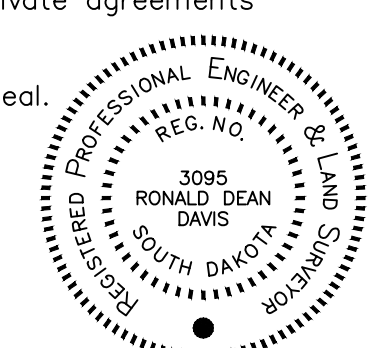
Line #	Length	Direction
L1	514.30'	S89° 26' 52"E
L2	632.28'	S8° 46' 010"E
L3	635.56'	S8° 46' 10"E
L4	255.26'	S89° 26' 52"E
L5	358.91'	N69° 01' 53"E
L6	350.89'	N69° 01' 53"E
L7	797.44'	S89° 26' 52"E
L8	66.00'	N00° 21' 42"E
L9	66.00'	S89° 57' 04"E

CERTIFICATE OF SURVEYOR:
State of South Dakota
County of Pennington s.s.

I, Ronald D Davis, Registered Land Surveyor #3095 of the State of South Dakota, do hereby certify that at the request of the owner(s) listed hereon I have surveyed the tract of land shown, and to the best of my knowledge and belief, the within plat is a representation of said survey. Easements or Restrictions of miscellaneous record or private agreements that are not known to me are not shown hereon.

In witness whereof, I have hereunto set my hand and seal.

Dated this ____ day of _____, _____
Ronald D. Davis, RLS # 3095



CERTIFICATE AND ACKNOWLEDGMENT OF OWNERSHIP:
State of South Dakota
County of Meade S.S.

I, Devorah A. Lopez, do hereby certify that I am the owner of the land shown and described hereon, and that this plat was done at my request for the purposes indicated hereon; that I did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations.

IN WITNESS WHEREOF
I hereunto set my hand

Dated this ____ day of _____, 2025
OWNER: _____
Devorah A. Lopez

CALIFORNIA ACKNOWLEDGMENT CERTIFICATE:
State of California
County of Riverside;

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document and not the truthfulness, accuracy, or validity of this document.

On this ____ day of _____, 2025, before me, a Notary Public, personally appeared Devorah A. Lopez, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I Certify under Penalty of Perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand official seal.

Signature: _____

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY:

The location of the existing access to the Highway or Street as shown hereon is hereby approved. This access approval does not replace the need for any permits required by law, including Administrative Rule of South Dakota 70.09.01.02.

Dated this ____ day of _____, _____
South Dakota Department of Transportation

DRAINAGE NOTES:

All major drainage easements shown hereon shall be kept free of all obstructions including but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

CERTIFICATE OF COUNTY TREASURER:

I, Treasurer of Meade County, do hereby certify that all taxes which are liens upon the land described hereon, as shown by records of my office, are fully paid.

Dated this ____ day of _____, 2025
Treasurer of Meade County

CERTIFICATE OF EQUALIZATION DIRECTOR:

I, Equalization Director of Meade County, South Dakota, do hereby certify that I have on record in my office, a copy of the within described plat.

Dated this ____ day of _____, 2025
APPROVED: _____
Meade County
Equalization Director

PLANNING COMMISSION:

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

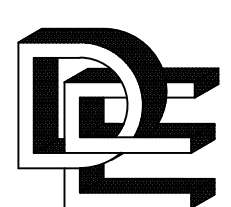
Dated this ____ day of _____, 2025
Signed: _____
Chairman
Attest: _____
Secretary

STURGIS COMMON COUNCIL:

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting held on this ____ day of _____, 2025, that We did approve this plat.

Attest: _____
City Auditor Mayor

CERTIFICATE OF THE REGISTER OF DEEDS
State of South Dakota
County of Meade s.s.



PREPARED BY: J2022-32 EDWARDSON PLAT

DAVIS ENGINEERING AND SURVEYING LLC
1060 KINGS ROAD, RAPID CITY, SD (605) 341-3095 EMAIL: davisengineering@reagan.com



MEADE COUNTY PLANNING
 Equalization & Planning Department
 1300 Sherman St. Suite 222, Sturgis, SD 57785
 Phone (605) 347-3818 Fax (605) 347-6830
 Email: doe@meadecounty.org

This application and maps need to be submitted to the Equalization and Planning Department along with copies of certified mail receipts and all other supplemental material **ON OR BEFORE THE AGENDA DEADLINE DATE**. If the information is not submitted by the Agenda Deadline date, you will not be placed on the Planning Board Agenda and therefore would need to wait until the following month.

Return By: _____ Planning Board Meeting Date: _____ at 1 PM.

Name: DEVORAH A. LOPEZ "FORM OF INTENT"
(current property owner)
 Address: P.O. BOX 999 City/State: STURGIS, SD Zip: 57785
 Phone Numbers: Home: 605-347-8888 Other: _____

Name of Registered Land Surveyor and/or Engineer: Ron Davis, DAVIS ENGINEERING
 Phone Numbers: Office: 605-341-3095 Other: _____

Subject Property Information
 Legal Description: SW 1/4 NE 1/4; LOTS 2 & 3; SE 1/4 NW 1/4; NE 1/4 SW 1/4 OF SECTION 31, T6N, R6E, BHM.
 Parcel ID No. 18.31.13
 Property Address: 20941 HWY 79
 I am Requesting:
 - Hardship Variance (with fee) Preliminary Plat Review
 - Non-Hardship Variance (with fee) - Final Plat Review (with fee)
 - Form of Intent - Other: _____
 Description of request: PLAT A PORTION OF THE ABOVE DESCRIBED PROPERTY INTO 3 LOTS APPROX. 9 to 12 ACRES IN SIZE.

Is the property included in any of the following?
 - Road District If so, name of district: NONE
 - Sanitary District If so, name of district: NONE
 - Water District If so, name of district: BEAR BUTTE VALLEY WATER INC.
 - Homeowners Association If so, name of association: NONE

Checklist of Items submitted for a form of Intent:

- Application
- Location Map
- Site or Plat Map set to scale indicating all pertinent distances

Checklist of Items submitted for preliminary plats:

- Application
- Location Map
- Plat Map set to scale indicating all pertinent information including building envelopes & access roads
- Proof of Notification to all contiguous neighbors by Certified Mail Receipts
- Homeowners Association or any other governing board notification or approval letter highly recommended
- Soil Boring Test for septic system
- Drainage Plan
- Utility Company confirmation letter
- Copy of Covenants
- All supplemental information required by Ordinance No. 20 &/or planning board
If Required: water supply letter, well log and water system plans, road district letter or road plans, flood plain information, fire department letter, school bus letter, post office letter, bond or letter of credit if deemed necessary

Checklist for Final plats:

- The Mylar with all appropriate signatures and all plat & recording fees.
- All improvements must be built or bonded for before final approval
- Agriculture Land platting statement signed if necessary
- Digital PDF file, if available

Checklist of Items submitted for variances:

- Application
- Location Map
- Site or Plat Map set to scale indicating all pertinent distances
- Fee Paid \$250 (hardship & non-hardship)
- Variance Sign obtained with \$100 deposit and properly placed (for non-hardship)
- Proof of Notification to all contiguous neighbors by Certified Mail Receipts
- Homeowners Association or any other governing board notification or approval Letter highly recommended
- Doctor's Letter stating need for onsite care (hardship only)

I herby understand the requirements for the submission of this form and I agree and affirm that all information is true and correct.

Signature: _____ Date: ____/____/_____

42

VICINITY MAP.



Untitled Map

Write a description for your map.

Legend

Page 8 of 25



Page 75 of 151

Google Earth

© 2023 Google



5.92 ft



TRANSMITTAL LETTER

DAVIS ENGINEERING, INC.....1060 KINGS ROAD.....RAPID CITY, SD 57702

DATE: November 15, 2023

TO: Whom it may concern

RE: New Platting at Meade County Planning Department

To Whom it may concern

Part of the Land owned by Devorah Lopez if being Platting into 3 large lots just North of the Creek on HWY 79. There will be a meeting on December 4, 2023, at 1:00 pm to discuss this plat. The purpose of this letter is to give you an opportunity to attend the meeting and let the county know if you have any concerns.

I have enclosed a drawing of the new plat for your review.

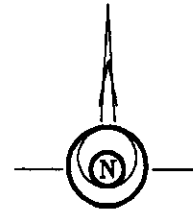
Regards

Davis Engineering, Inc.
Ronald D. Davis, PE/RLS #3095 SD
Phone: 605-341-3095
Email: davisengineering@reagan.com

**SURVEY PLAT OF
LOTS 1, 2, and 3 of EDWARDSON SUBDIVISION**

FORMERLY: PART OF SE1/4 OF SE1/4 OF SECTION 31, T6N, R6E, BHM.
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.

ALL LOCATED IN: SE1/4 OF SE1/4 OF SECTION 31, T6N, R6E, BHM.
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.
MEADE COUNTY, SOUTH DAKOTA.

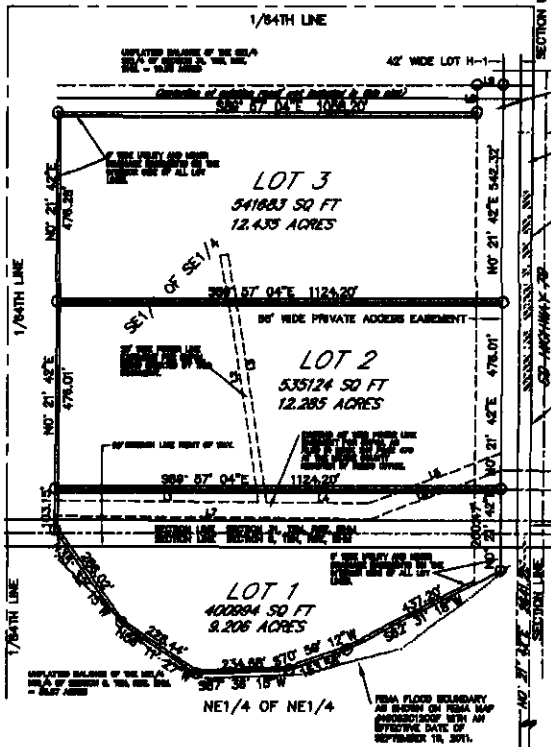


SEPTEMBER 15, 2023

SCALE 1" = 200'

● - Found 5/8 Rebar

○ - Set 5/8 rebar with survey cap marked "Davis Eng 3095"



NOTE A: This 66' x 66' area is part of the 66' wide private access easement shown hereon to serve Lots 1, 2, & 3 and the unplatted balance of Section 31, T6N, R6E, BHM.

Hatched Area indicates a 33' x 1219' area that is hereby dedicated to public right of way. 40,225.88 Square Feet/0.923 acres.

UTILITY & MINOR DRAINAGE EASEMENT:
IF WIDE UTILITY AND MINOR DRAINAGE EASEMENTS ON THE INTERIOR SIDE OF ALL LOT LINES.

SETBACK REQUIREMENTS:

FOR SETBACK REQUIREMENTS CONTACT THE MEADE COUNTY PLANNING DEPARTMENT.
25' FRONT YARD/ 25' REAR YARD/ IF SIDE YARD

Parcel Line Table

Line #	Length	Direction
L1	914.30'	S89° 28' 52"E
L2	632.26'	S8° 46' 01"E
L3	635.56'	S8° 46' 10"E
L4	255.28'	S89° 28' 52"E
L5	358.91'	N89° 01' 53"E
L6	350.86'	N89° 01' 53"E
L7	787.44'	S89° 28' 52"E
L8	86.00'	N00° 21' 42"E
L9	86.00'	S88° 57' 04"E

CERTIFICATE OF SURVEYOR:
State of South Dakota
County of Pennington s.s.

I, Ronald D Davis, Registered Land Surveyor #3085 of the State of South Dakota, do hereby certify that at the request of the owner(s) listed hereon I have surveyed the tract of land shown, and to the best of my knowledge and belief, the within plat is a representation of said survey. Easements or Restrictions of miscellaneous record or private agreements that are not known to me are not shown hereon.

In witness whereof, I have hereunto set my hand and seal.

Dated this ___ day of _____

Ronald D. Davis, RLS # 3085



CERTIFICATE OF HIGHWAY OR STREET AUTHORITY:

The location of the existing access to the Highway or Street as shown hereon is hereby approved. This access approval does not replace the need for any permits required by law, including Administrative Rule of South Dakota 70.06.01.02.

Dated this ___ day of _____

South Dakota Department of Transportation

MEADE COUNTY PLANNING COMMISSION:

Approved by the Planning Commission, Meade County, South Dakota

Dated this ___ day of _____

Signed: _____
Chairman
Attain: _____
Secretary

MEADE COUNTY AUDITOR:

I, Auditor of Meade County, do hereby certify that the Meade County Director of Equalization and Planning has reviewed and approves this Final Plat as shown hereon.

Dated this ___ day of _____

Auditor of the County of Meade.

CERTIFICATE OF DIRECTOR OF EQUALIZATION:

I, Director of Equalization of the County of Meade, have reviewed this Plat and have found it substantially conforms to all of the subdivision requirements and regulations of the County of Meade and as such, I have approved this Plat as Final.

Dated this ___ day of _____

APPROVED: _____
Director of Equalization

CERTIFICATE OF THE REGISTER OF DEEDS
State of South Dakota
County of Meade s.s.

CERTIFICATE AND ACKNOWLEDGMENT OF OWNERSHIP:
State of South Dakota
County of Meade S.S.

I, Deborah A. Lopez, do hereby certify that I am the owner of SE1/4 of SE1/4 Section 31, T6N, R6E, BHM shown and described hereon, and that this plat was done at my request for the purposes indicated hereon; that I do hereby approve the survey and within plat of said land; and that the development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations.

OWNER:
By: Deborah A. Lopez

CALIFORNIA ACKNOWLEDGMENT CERTIFICATE:
State of California
County of Riverside:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document and not the truthfulness, accuracy, or validity of the document.

On this ___ day of _____ before me a Notary Public, personally appeared Deborah A. Lopez, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under Penalty of Perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand official seal.

Signature: _____

CERTIFICATE OF COUNTY TREASURER:

I, Treasurer of Meade County, do hereby certify that all taxes which are liens upon the within described lands are fully paid according to the records of my office.

Dated this ___ day of _____

Treasurer of Meade County

MEADE COUNTY PLANNING DIRECTOR:

I, Planning Director of the County of Meade, have reviewed this Plat and have found it substantially conforms to all of the subdivision requirements and regulations of the County of Meade and as such, I have approved this Plat as Final.

Dated this ___ day of _____

APPROVED: _____
Planning Director of Meade County

DRAINAGE NOTES:

All major drainage easements shown hereon shall be kept free of all obstructions including but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

PREPARED BY: J2022-32 EDWARDSON PLAT



DAVIS ENGINEERING AND SURVEYING LLC

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Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage \$

Total Postage and Fees \$

Sent To: Rick and Michelle Grosek
 Street: 20445 HWY 79
 City: Sturgis, SD 57785

Postmark: NOV 15 2023
 STATION #4
 RAPID CITY SD 57701-9998

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Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage \$

Total Postage and Fees \$

Sent To: Danny and Ilene Plaggmeyer
 Street: P.O. Box 235
 City: Sturgis, SD 57785

Postmark: NOV 15 2023
 STATION #4
 RAPID CITY SD 57701-9998

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Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage \$

Total Postage and Fees \$

Sent To: Bobby and Thelma Lippold
 Street: P.O. Box 309
 City: Sturgis, SD 57785

Postmark: NOV 15 2023
 STATION #4
 RAPID CITY SD 57701-9998

7020 3160 0001 1720 5430

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Adult Signature Restricted Delivery \$

Postage \$

Total Postage and Fees \$

Sent To: Ross Lamphere
 Street: P.O. Box 445
 City: Sturgis, SD 57785

Postmark: NOV 15 2023
 STATION #4
 RAPID CITY SD 57701-9998

Weight: 0 lb 0.60 oz
 Estimated Delivery Date: Fri 11/17/2023
 Certified Mail® \$4.35
 Tracking #: 70222410000290760767
 Return Receipt \$3.55
 Tracking #: 9590 9402 7933 2305 8334 88
 Total \$8.56

Grand Total: \$68.48
 Credit Card Remit \$68.48

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

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CPU BOYD DRUG WEST
 655 MOUNTAIN VIEW RD
 RAPID CITY, SD 57702-2518
 (800)275-8777

11/15/2023 10:47 AM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$0.66
Sturgis, SD 57785			
Weight: 0 lb 0.60 oz			
Estimated Delivery Date			
Fri 11/17/2023			
Certified Mail®			\$4.35
Tracking #:			
70222410000290760774			
Return Receipt			\$3.55
Tracking #:			
9590 9402 7933 2305 8336 48			
Total			\$8.56

7022 2410 0002 9076 0750

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Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage
\$

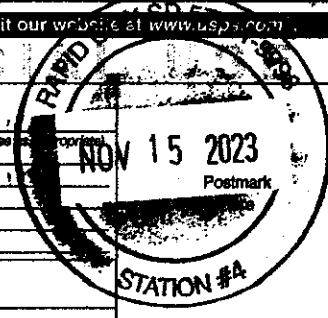
Total Postage and Fees
\$

Sent: **South Dakota Venture Inc**

Street: **38W605 Silver Glen Road**

City: **Saint Charles, IL 60175**

PS Form 3800, April 2016 Instructions



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Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage
\$

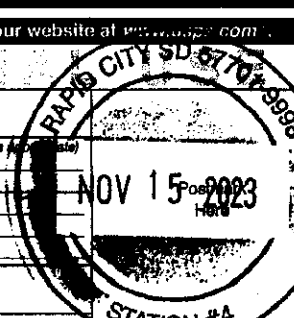
Total Postage and Fees
\$

Sent: **Henry and Connie Peters**

Street: **P.O. Box 366**

City: **Sturgis, SD 57785**

PS Form 3800, April 2016 Instructions



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Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage
\$

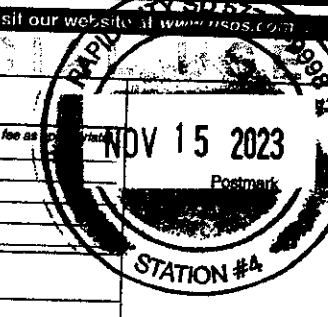
Total Postage and Fees
\$

Sent: **Rick Arneson**

Street: **P.O. Box 132**

City: **Tulare, SD 57476**

PS Form 3800, April 2016 Instructions



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Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage
\$

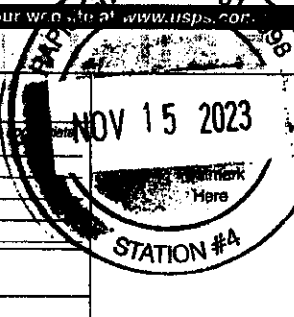
Total Postage and Fees
\$

Sent: **Daryl and Janelle Schlieff**

Street: **P.O. Box 362**

City: **Bangor, CA 95914**

PS Form 3800, April 2016 Instructions



CERTIFIED MAIL



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7022 2410 0002 9076 0729

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<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage \$	
Total Postage and Fees \$	
Sent to	
Henry and Connie Peters	
P.O. Box 366	
Sturgis, SD 57785	
Street	
City, State	
PS Form	

Henry and Connie Peters
P.O. Box 366
Sturgis, SD 57785

Rick and Michelle Grosek
20445 HWY 79
Sturgis, SD 57785

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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage \$	
Total Postage and Fees \$	
Sent to	
Rick and Michelle Grosek	
20445 HWY 79	
Sturgis, SD 57785	
Street	
City, State	
PS Form	

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PS Form 3800, April 2008

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Bobby and Thelma Lippold
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Sturgis, SD 57785

City: Sturgis, SD 57785
Street: P.O. Box 309

Sent: \$
Total Postage and Fees: \$
Postage: \$
 Adult Signature Restricted Delivery \$
 Adult Signature Required \$
 Certified Mail Restricted Delivery \$
 Return Receipt (electronic) \$
 Return Receipt (hardcopy) \$
 Extra Services & Fees (check box, add fee as appropriate) \$
 Certified Mail Fee \$

Ross Lamphere
P.O. Box 445
Sturgis, SD 57785

Bobby and Thelma Lippold
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ST Sturgis, SD 57785

SA Danny and Ilene Plaggmeyer

PO P.O. Box 235

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Tulare, SD 57476

Danny and Ilene Plaggmeyer
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Adult Signature Restricted Delivery \$

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Sen Rick Arneson

Str P.O. Box 132

City Tulare, SD 57476

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Adult Signature Restricted Delivery \$ _____

Postage \$ _____

Total Postage and Fees \$ _____

Sent _____

Street _____

City _____

PS F

South Dakota Venture Inc
38W605 Silver Glen Road
Saint Charles, IL 60175

Total Postage and Fees \$ _____

Postage \$ _____

Adult Signature Restricted Delivery \$ _____

Adult Signature Required \$ _____

Certified Mail Restricted Delivery \$ _____

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Return Receipt (hardcopy) \$ _____

Extra Services & Fees (check box, add fee as appropriate) \$ _____

Certified Mail Fee \$ _____

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Daryl and Janelle Schlieff
P.O. Box 362
Bangor, CA 95914

South Dakota Venture Inc
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Saint Charles, IL 60175

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Return Receipt (hardcopy) \$ _____

Return Receipt (electronic) \$ _____

Certified Mail Restricted Delivery \$ _____

Adult Signature Required \$ _____

Adult Signature Restricted Delivery \$ _____

Postage \$ _____

Total Postage and Fees \$ _____

Sent _____

Street _____

City _____

PS F

Daryl and Janelle Schlieff
P.O. Box 362
Bangor, CA 95914

7022 2410 0002 9076 0743
7022 2410 0002 9076 0743

DOT-166

Application for Highway Access Permit
South Dakota Department of Transportation

Instructions: Please contact the local South Dakota Department of Transportation office to determine what supporting documents must accompany this application. Please submit a separate application and supporting documentation for each access requested. Attach additional sheets as necessary. Please print or type. Owner and applicant agree to comply with special and standard conditions if access permitted.

Permit Application (to be completed by applicant).	Property Owner: Name(s): <u>DEVORAH LOPEZ</u> Mailing Address: <u>C/O SEAN CLARK</u> City, State, Zip: <u>P.O. BOX 999</u> Daytime Phone: <u>STURGIS, SD 57785</u>	Applicant (if different from Owner): Name(s): <u>SAME</u> Mailing Address: <u>Ph: 1-626-216-5176</u> City, State, Zip: _____ Daytime Phone: _____
--	---	--

Permit Application (to be completed by applicant).	Property to be Served by Approach: County: _____ Section: _____ Township: _____ Range: _____ Or Subdivision: _____ Block/Lot: _____ Street Address: _____ City: _____	State Highway to be Accessed by Approach: State Highway Number: <u>79</u> Access would be <u>0</u> feet (north, south, east or west) from <u>ROCK'N RALLY</u> (nearest cross street).
--	---	--

Permit Application (to be completed by applicant).	Land Use of Property to be Served (check one): <input checked="" type="checkbox"/> Agricultural: acres served <u>160±</u> <input type="checkbox"/> Business: type _____ total square footage of buildings: _____ number of employees _____ <input checked="" type="checkbox"/> Residential: number of single-family dwellings <u>2</u> , or number of multi-family dwellings _____ <input type="checkbox"/> Other: describe _____	Type of Permit Requested (check one) <input type="checkbox"/> New approach <input type="checkbox"/> Change in use <input type="checkbox"/> Temporary access <input checked="" type="checkbox"/> Improve existing access <input type="checkbox"/> Relocate existing access <input type="checkbox"/> Remove existing access Requested Approach Width (check one) 24' <input type="checkbox"/> 30' <input type="checkbox"/> 36' <input type="checkbox"/> 40' <input type="checkbox"/>
--	--	--

Permit Application (to be completed by applicant).	Local Government Reviews: County: <u>MEADE COUNTY, SD</u> Comments: _____ Concurrence signature: _____ Date: _____	Municipality: _____ Comments: _____ Concurrence signature: _____ Date: _____
--	--	--

Estimated Date of Construction: EXISTING APPROACH

I, the undersigned, request permission to construct or modify an access approach subject to the rules and regulations set forth in SDCL 70:09. RONALD DAVIS

Signature of Applicant: [Signature] DEVORAH LOPEZ/SEAN Date: 10/16/23

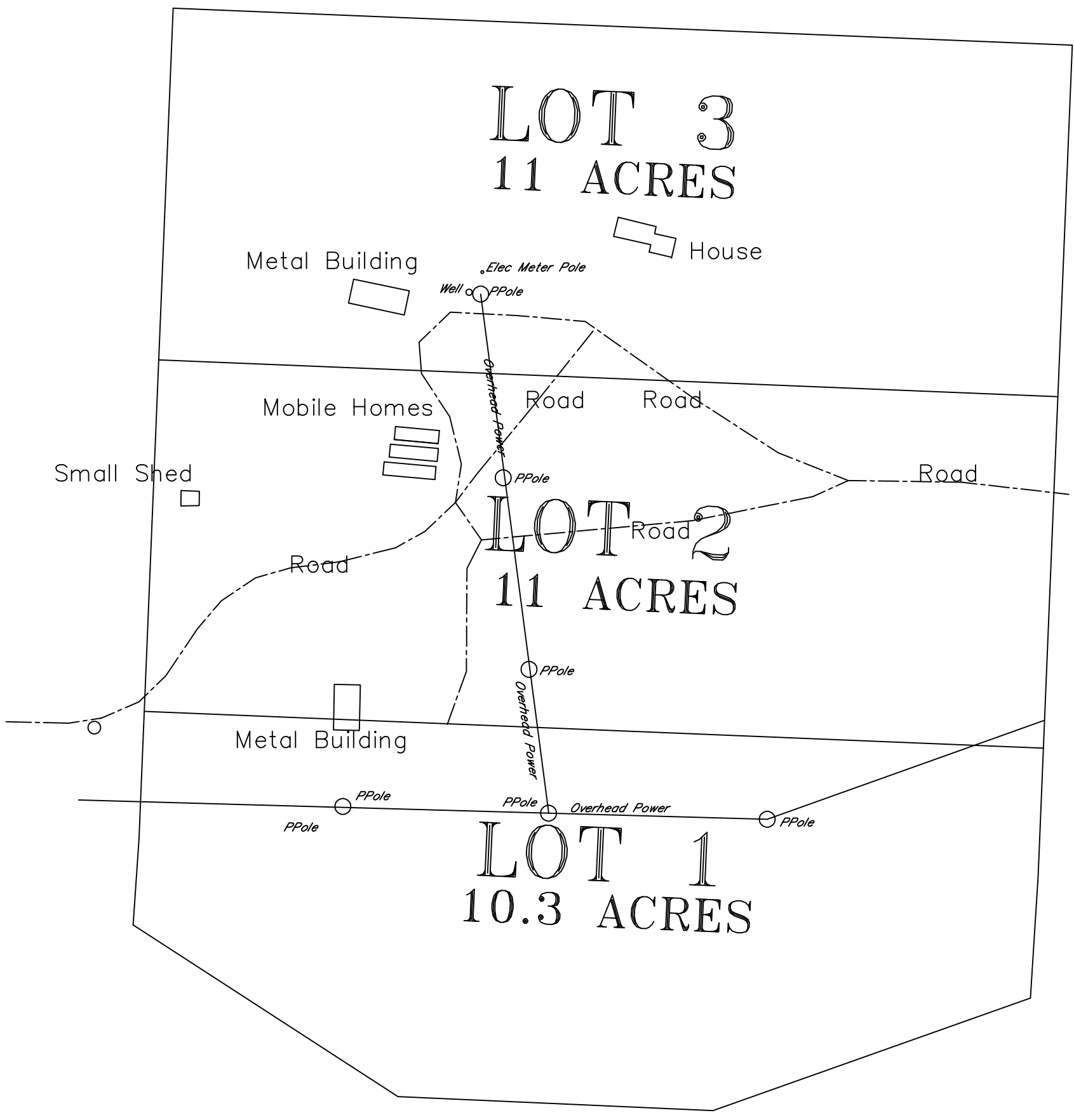
Signature of Owner (if different than applicant): _____ Date: 1/1/

Permit Decision (to be completed by SDDOT).	Supporting Materials Required: (Required) (Received) <table border="1"> <tr><td><input type="checkbox"/></td><td>Access Approach Design</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Vicinity Map</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Traffic Volumes</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Three Copies of Site Plan</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Traffic Control Plan</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Proof of Liability Insurance</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Detailed Development Plan</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Drainage Plan</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Traffic Impact Study</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Revegetation Plan</td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td>Other</td><td><input type="checkbox"/></td></tr> </table>	<input type="checkbox"/>	Access Approach Design	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map	<input type="checkbox"/>	<input type="checkbox"/>	Traffic Volumes	<input type="checkbox"/>	<input type="checkbox"/>	Three Copies of Site Plan	<input type="checkbox"/>	<input type="checkbox"/>	Traffic Control Plan	<input type="checkbox"/>	<input type="checkbox"/>	Proof of Liability Insurance	<input type="checkbox"/>	<input type="checkbox"/>	Detailed Development Plan	<input type="checkbox"/>	<input type="checkbox"/>	Drainage Plan	<input type="checkbox"/>	<input type="checkbox"/>	Traffic Impact Study	<input type="checkbox"/>	<input type="checkbox"/>	Revegetation Plan	<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	Received by SDDOT: Date: <u>1/1/</u> Decision: (to be made after Application Review) <input type="checkbox"/> Access Approved <input type="checkbox"/> Access Approved with Variance: _____ <input type="checkbox"/> Access Denied
	<input type="checkbox"/>	Access Approach Design	<input type="checkbox"/>																																
<input type="checkbox"/>	Vicinity Map	<input type="checkbox"/>																																	
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<input type="checkbox"/>	Revegetation Plan	<input type="checkbox"/>																																	
<input type="checkbox"/>	Other	<input type="checkbox"/>																																	

Terms and Conditions of Approval (or Reason for Denial)

Access Must be Constructed By: 1/1/

SDDOT Area Engineer Signature: _____ Date: <u>1/1/</u>	SDDOT Area: Area Office _____ Contact Person _____ Contact Phone _____ Permit Number _____
---	---



DOT-166

**Application for Highway Access Permit
South Dakota Department of Transportation**

Instructions: Please contact the local South Dakota Department of Transportation office to determine what supporting documents must accompany this application. Please submit a separate application and supporting documentation for each access requested. Attach additional sheets as necessary. Please print or type. Owner and applicant agree to comply with special and standard conditions if access permitted.

Permit Application (to be completed by applicant).

Property Owner:
 Name(s): DEVORAH LOPEZ
 Mailing Address: 0/0 SEAN CLARK
 City, State, Zip: P.O. BOX 999
 Daytime Phone: STURGIS, SD 57785

Applicant (if different from Owner):
 Name(s): S KYLE
 Mailing Address: PH: 1-626-216-5176
 City, State, Zip:
 Daytime Phone:

Property to be Served by Approach:
 County: MEADE
 Section: 31 Township: 6N
 Range: 6E

State Highway to be Accessed by Approach:
 State Highway Number: 79

Or
 Subdivision: Edmondson Block/Lot: Lot 1, 2, 3
 Street Address:
 City:

Access would be 0 feet (north, south, east or west) from ROCKY RALLY (nearest cross street).

Land Use of Property to be Served (check one):
 Agricultural: acres served 160±
 Business: type _____ total square footage of buildings: _____ number of employees _____
 Residential: number of single-family dwellings 2, or number of multi-family dwellings _____
 Other: describe _____

Type of Permit Requested (check one)
 New approach
 Change in use
 Temporary access
 Improve existing access
 Relocate existing access
 Remove existing access

Requested Approach Width (check one)
 24' 30' 36' 40'

Local Government Reviews:
 County: MEADE COUNTY, SD Municipality:
 Comments:
 Concurrence signature: _____ Date: _____ Concurrence signature: _____ Date: _____

Estimated Date of Construction: EXISTING APPROACH

I, the undersigned, request permission to construct or modify an access approach subject to the rules and regulations set forth in SDCL 70:09. RONALD DAVIS

Signature of Applicant: [Signature] DEVORAH LOPEZ/SEAN Date: 10/16/23

Signature of Owner (if different than applicant): _____ Date: 1/1

Permit Decision (to be completed by SDDOT).

Supporting Materials Required: (Required) (Received)

<input type="checkbox"/>	Access Approach Design	<input type="checkbox"/>
<input type="checkbox"/>	Vicinity Map	<input type="checkbox"/>
<input type="checkbox"/>	Traffic Volumes	<input type="checkbox"/>
<input type="checkbox"/>	Three Copies of Site Plan	<input type="checkbox"/>
<input type="checkbox"/>	Traffic Control Plan	<input type="checkbox"/>
<input type="checkbox"/>	Proof of Liability Insurance	<input type="checkbox"/>
<input type="checkbox"/>	Detailed Development Plan	<input type="checkbox"/>
<input type="checkbox"/>	Drainage Plan	<input type="checkbox"/>
<input type="checkbox"/>	Traffic Impact Study	<input type="checkbox"/>
<input type="checkbox"/>	Revegetation Plan	<input type="checkbox"/>
<input type="checkbox"/>	Other	<input type="checkbox"/>

Received by SDDOT: Date: 10/22/2023

Decision: (to be made after Application Review)
 Access Approved
 Access Approved with Variance: _____
 Access Denied

Terms and Conditions of Approval (or Reason for Denial)
Existing approach at Lot 2 (mrm 112.4) to be removed when any development starts on Lot 1. See attached Special Conditions sheet.
 Access Must be Constructed By: 10/26/28

SDDOT Area Engineer Signature: [Signature]
 Date: 10/26/23

SDDOT Area:
 Area Office: Belle Fourche
 Contact Person: Tim Darkschmidt
 Contact Phone: 605-892-2872
 Permit Number: _____

SDDOT Highway Access Permit Application Review Sheet (to be completed by SDDOT)			
Highway Access Classification: (check one)		Highway <u>SD79</u>	
<input type="checkbox"/> Expressway	MRM + Displacement <u>112 + .52</u>		
<input type="checkbox"/> Free Flow Urban	Left <input checked="" type="checkbox"/> Right <input type="checkbox"/>		
<input type="checkbox"/> Intermediate Urban	Average Daily Traffic <u>2227</u>		
<input type="checkbox"/> Urban Developed	Accidents (three years) <u>1.45</u>		
<input type="checkbox"/> Urban Fringe			
<input checked="" type="checkbox"/> Rural			
Highway Alignment to Left of Access (as seen when standing on access)		Highway Alignment to Right of Access (as seen when standing on access)	
<input checked="" type="checkbox"/> Straight	Stopping Sight Distance: <u>612</u> ft.	<input checked="" type="checkbox"/> Straight	Stopping Sight Distance: <u>645</u> ft.
<input type="checkbox"/> Turns left	Entering Sight Distance: <u>770</u> ft.	<input type="checkbox"/> Turns left	Entering Sight Distance: <u>2270</u> ft.
<input type="checkbox"/> Turns right	Posted Speed Limit: <u>65</u> mph	<input type="checkbox"/> Turns right	Posted Speed Limit <u>65</u> mph
<input type="checkbox"/> Flat	<input checked="" type="checkbox"/> 0-3% grade	<input checked="" type="checkbox"/> Flat	<input checked="" type="checkbox"/> 0-3% grade
<input type="checkbox"/> Slopes up	<input type="checkbox"/> 3-5% grade	<input type="checkbox"/> Slopes up	<input type="checkbox"/> 3-5 % grade
<input checked="" type="checkbox"/> Slopes down	<input type="checkbox"/> >5% grade	<input type="checkbox"/> Slopes down	<input type="checkbox"/> >5% grade
Significant Design and Potential Impact Considerations (check all that apply and explain checked items):			
<input type="checkbox"/> Sidewalks or Bike Paths	<input type="checkbox"/> Surface Drainage	<input type="checkbox"/> Distance to Nearby Streets, Both Directions	
<input type="checkbox"/> Curb & Gutter	<input type="checkbox"/> Drainage Structures	<input type="checkbox"/> Distance to Nearby Driveways, Both Directions	
<input type="checkbox"/> On-Street Parking	<input type="checkbox"/> Major Structures	<input type="checkbox"/> Others Streets with Access or Available Access	
<input type="checkbox"/> Shoulder Width	<input type="checkbox"/> Guard Rail	<input type="checkbox"/> Traffic Control Devices or Relocation Needed	
<input type="checkbox"/> Historical Resources	<input type="checkbox"/> Above-Ground Utilities	<input type="checkbox"/> Median Crossovers	
<input type="checkbox"/> Railroad Tracks			
Explain impact on design:			
SDDOT Region Traffic Engineer Review (optional):		SDDOT Access Management Review (optional):	
Comments:		Comments:	
Signature: _____ date: ___/___/___		Signature: _____ date: ___/___/___	
APPROACH DESIGN SKETCH			List Attachments:
			<input type="checkbox"/> Driveway details
			<input type="checkbox"/> Culvert details
			<input type="checkbox"/> Mailbox details
			<input type="checkbox"/> Fencing details
			<input type="checkbox"/> Cattle guard
			<input type="checkbox"/> Sidewalk details
			<input type="checkbox"/> Median crossovers
			<input type="checkbox"/> Recreation paths
			<input type="checkbox"/> Rail crossings
			<input type="checkbox"/> Auxiliary lanes
			<input type="checkbox"/> Storm sewer
			<input type="checkbox"/> Pavement
			<input type="checkbox"/> Curb & gutter
<input type="checkbox"/> Traffic Control			
<input type="checkbox"/> Sign/signal/markings			
<input type="checkbox"/> Other			
SDDOT Review Performed by: <u>Jim Dortschmidt</u>			Date: <u>10/26/23</u>

SURVEY PLAT OF LOTS 1, 2, and 3 of EDWARDSON SUBDIVISION

FORMERLY: PART OF SE1/4 OF SECTION 31, T6N, R6E, BHM.
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.

ALL LOCATED IN: SE1/4 OF SECTION 31, T5N, R6E, BHM
AND NE1/4 OF NE1/4 OF SECTION 6, T5N, R6E, BHM.
MEADE COUNTY, SOUTH DAKOTA.

NOTE: A 63' x 63' area is part of the 66' wide public access easement shown herein to serve Lots 1, 2, & 3 and the unsplit balance of Section 31, T6N, R6E, BHM.

SEPTEMBER 15, 2025
SCALE 1" = 200'
● - Found 5/8 Rebar
○ - Set 5/8 rebar with survey cap marked 'Davis Eng 3095'

Line #	Length	Direction
L1	314.50'	S89° 26' 52"E
L2	632.10'	S5° 45' 01"W
L3	635.56'	S9° 48' 10"E
L4	254.26'	S89° 28' 52"E
L5	358.91'	N89° 01' 53"E
L6	350.89'	N59° 01' 53"E
L7	787.44'	S89° 28' 52"E
L8	65.00'	N00° 31' 47"E
L9	58.00'	S89° 37' 04"E

UTILITY & MINOR DRAINAGE EASEMENTS:
● 6" MIN UTILITY AND MAJOR DRAINAGE EASEMENTS ON THE WESTERN SIDE OF ALL LOT LINES.

CERTIFICATE OF SURVEYOR:
State of South Dakota
County of Meade
I, Rodolfo D. Davis, Registered Land Surveyor #3095 of the State of South Dakota, do hereby certify that of the request of the owner(s) listed herein I have surveyed the tract of land shown, and to the best of my knowledge and belief, the within plat is a representation of said survey. Comments or restrictions of titleholders faced or private agreements that are not known to me are not shown herein.

In witness whereof, I have hereunto set my hand and seal.
Dated this _____ day of _____
Rodolfo D. Davis, RLS # 3095

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY:
The location of the existing access to the Highway or Street as shown herein is hereby approved. This access approval does not replace the need for any permits required by law, including Administrative Rule of South Dakota 7A:08.01.02.
Dated this _____ day of _____
South Dakota Department of Transportation

MEADE COUNTY PLANNING COMMISSION:
Approved by the Planning Commission, Meade County, South Dakota
Dated this _____ day of _____
Signed: _____
Attest: _____
Secretary

MEADE COUNTY AUDITOR:
I, Auditor of Meade County, do hereby certify that the Meade County Director of Equalization and Planning has reviewed and approved this Plat as shown herein.
Dated this _____ day of _____
Auditor of the County of Meade.

CERTIFICATE OF DIRECTOR OF EQUALIZATION:
I, Director of Equalization of the County of Meade, have reviewed this Plat and have found it substantially conforms to all of the subdivision requirements and regulations of the County of Meade and as such, I have approved this Plat as filed.
Dated this _____ day of _____
APPROVED: _____
Director of Equalization

CERTIFICATE OF THE REGISTER OF DEEDS:
State of South Dakota
County of Meade
I, _____, Register of Deeds for Meade County, South Dakota, do hereby certify that the within plat is a correct and true representation of the survey as shown herein.

CERTIFICATE AND ACKNOWLEDGMENT OF OWNERSHIP:
State of South Dakota
County of Meade S.S.

I, Deborah A. Lopez, do hereby certify that I am the owner of SE1/4 of Section 31, T5N, R6E, BHM shown and described herein, and that this plat was done at my request for the purposes indicated herein, that I do hereby approve this survey and within plat of said land, and that the descriptions of this land shall conform to all existing applicable zoning, subdivision, and creation and settlement control regulations.

OWNER: _____
By: Deborah A. Lopez

CALIFORNIA ACKNOWLEDGMENT CERTIFICATE:
State of California
County of Riverside:

A notary public or other officer completing this certificate verifies only the identity of the individual who signs the document and not the truthfulness, accuracy, or validity of the document.

On this _____ day of _____ before me a Notary Public, personally appeared Deborah A. Lopez, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under Penalty of Perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand official seal.

Signature: _____

CERTIFICATE OF COUNTY TREASURER:
I, Treasurer of Meade County, do hereby certify that all taxes which are liens upon the within described lands are fully paid according to the records of my office.
Dated this _____ day of _____
Treasurer of Meade County

MEADE COUNTY PLANNING DIRECTOR:
I, Planning Director of the County of Meade, have reviewed this Plat and have found it substantially conforms to all of the subdivision requirements and regulations of the County of Meade and as such, I have approved this Plat as filed.
Dated this _____ day of _____
APPROVED: _____
Planning Director of Meade County

DRAINAGE NOTES:
All major drainage easements shown herein shall be kept free of all obstructions including but not limited to, buildings, walls, fences, hayracks, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

PREPARED BY: J2022-32 EDWARDSON PLAT

DAVIS ENGINEERING AND SURVEYING LLC
1060 KINGS ROAD, RAPID CITY, SD (605) 341-3095 EMAIL: davisengineering@reagan.com



Special Conditions Attachment Sheet

The items listed below are a summary of requirements set by the SDDOT for work being done within the ROW. It shall be the permit holder's responsibility to acquire the information needed to complete work as per the SDDOT Standard Specifications for Roads and Bridges 2015 Edition. Included is a link to the SDDOT standard plates for reference to situations.

<http://sddot.com/business/design/plates/index/Default.aspx>. For instances where uncertainty exists, questions should be referred to the Belle Fourche Area SDDOT.

1. No excavated areas or other obstructions within 30' of white edge line or 6' behind curb, shall remain overnight without proper Concrete barriers w/approved end protection.
2. Salvage and replace topsoil.
3. All disturbed areas shall be re-established as per the re-vegetation Plan for Disturbed State owned Right-of-Way. (As shown below)
4. Traffic control shall be in accordance with the Manual on Uniform Traffic Control Devices. (MUTCD) or SDDOT standard plates for traffic control devices.
5. Permit holders should be aware of present and /or know future road work, that may involve realignments, widening's or cut and fill sections. Work shall be coordinated and completed so that it doesn't conflict with road work.
6. Embankment material within the ROW shall be placed in accordance with section 120.3 of the SDDOT standard specifications for Roads and Bridges 2015 edition.
7. Granular base materials within the ROW shall be placed in accordance with section 260.3 of the SDDOT standard specifications for Roads and Bridges 2015 edition. Granular base materials shall follow existing construction limits and is subject to changes by the SDDOT.
8. Any surfacing removed within the ROW shall be replaced in kind in accordance with section 320.3 or 380 of the SDDOT standard specifications for Roads and Bridges 2015 edition. Removals shall be defined by full depth saw cuts with limits approved by DOT.
9. When open cut excavations of the roadway are approved by the SDDOT, all materials used to replace excavated areas shall be tested. All tests including gradations, compaction, etc., shall be reported to the appropriate personnel and available upon request for verification by the DOT.
10. All pavement markings removed or damaged by the contractor shall be replaced to the satisfaction of the DOT.
11. Any subsequent damage to the roadway, shoulder or other items within the ROW, due to construction activities will be repaired by applicant at no cost to the state.
12. No obstructions shall be placed within the ROW without prior acceptance by the SDDOT. Obstructions include but are not limited to landscaping items, signs, light poles, buildings, guardrail, fence, parking, etc.
13. All utilities shall be placed as close to ROW line as possible.
14. All fencing that is removed for construction purposes shall be reset or replaced with materials in existing or better condition. Installation shall be per section 620 of the SDDOT standard specifications for Roads and Bridges 2015 edition.

15. Erosion Control measures shall be utilized as per the State, Federal, County and City regulations. Erosion control and sediment control is the sole responsibility of the Permit holder.

Re-vegetation Plan for Disturbed State Owned Right of Way

Shaping:

All disturbed, areas are to be re-topsoiled and leveled to promote vegetative growth and to remove any obstructions of drainage.

Seeding:

All disturbed areas will be stabilized within 14 days of the completion of earthmoving work. Seed mixture is to consist of the following:

Western Wheatgrass	7lbs of pure live seed
Green Needlegrass	4lbs of pure live seed
Sideoats Grama Blue	3lbs of pure live seed
Gramma	2lbs of pure live seed
	10lbs of pure live seed (Oats from April to July, Winter Wheat August to November)
Overall	26lbs pure live seed per acre

Mulch is to be applied to the disturbed area at a rate of 2 tons per acre. Mulch is to be free of any and all noxious weeds.

Mulch is not required if disturbed area is less than 0.5 acres.

Commercial fertilizer with a guaranteed analysis of 18-46-0 is to be applied at a rate of 100lbs per acre.

Sediment and Erosion Control.

Usage of Best Management Practices for sediment and erosion control is mandatory. Applicant is reminded that if over 0.5 acres will be disturbed, applicant must have on hand an approved Notice of Intent from the Department of Environment and Natural Resources as well as a full Storm Water Pollution Prevention Plan. (SWPPP) Both of these documents are the applicant's responsibility to attain. Once vegetation is reestablished, the applicant is duly reminded that a Notice of Termination is also needed to be sent to the Department of Environment and Natural Resources. Protective devices are to be installed prior to disturbing State Right of Way to prevent erosion from damaging the environment. More information can be found at the below web link.

http://www.sddot.com/pe/projdev/environment_stormwater_3.asp

Final Inspection

The permittee is required to conduct an inspection of the installation area approximately 10 to 12 months after installation to ensure no erosion has occurred and that no settlement areas exist. Any areas found are to be repaired in accordance with the above notes. Area is also to be inspected for noxious weed. If noxious weeds are found, they are to be sprayed and destroyed by the applicant. (Contact the SDDOT Representative noted on the permit for information regarding noxious weed and chemical applications)

Special Conditions Attachment Sheet

Final Inspection

The permittee is required to conduct an inspection of the installation area approximately 10 to 12 months after installation to ensure no erosion has occurred and that no settlement areas exist. Any areas found are to be repaired in accordance with the above notes. Area is also to be inspected for noxious weed. If noxious weeds are found, they are to be sprayed and destroyed by the applicant. (Contact the SDDOT Representative noted on the permit for information regarding noxious weed and chemical application)

Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration of Use of City Property for the Ft. Meade Endurance Ride Event @ Barry Stadium on July 4-6, 2025.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Fort Meade Endurance ride is an equestrian long distance ride. Riders sign up for 25 or 50 mile rides. They have 6 hours to finish a 25 mile ride and 12 hours to finish a 50 mile ride. The ride is a "Pioneer" which means same horse and rider teams may ride all 3 days in a row. There are veterinarians present and do many checks on the horses. They must not have any metabolic or physical distress or they are disqualified. For more detailed information please visit www.aerc.org. This event has been at Fort Meade for many years. It is a most loved ride for people from all over the country and we even get Canadian teams.

- Riders & Horses cover long distances over challenging courses.
- The focus is on finishing in good condition rather than coming in the quickest or first.
- Periodic checkpoints occur throughout the competition to ensure the health and fitness of the horse and athlete.
- Each course is divided into phases with a compulsory halt for veterinary inspection.

This event was previously held at the Ft. Meade Camp at Alkali Creek until four (4) years ago when the event outgrew this location and was moved to the City's property at Barry Stadium.

Event organizers have met with city staff and attached is a Medical Plan, Ride Routes, USFS Permits, BLM Permits.

the event is expected to draw 75-80 riders and many spectators over the course of the 3 day event.

DISCUSSION:

Event Organizers are requesting the use of Barry Stadium property from July 3 thru July 7, 2025 which allows for a set up/tear down day before and after the actual event. City resources that have been requested include:

- Overnight Use of the property for contestants.
- (4) 10 x10 Pop Up Tents
- (4) 10x20 Pop Up Tents
- (10) Picnic Tables
- (2) 300 gallon garbage totes

The use of certified weed free hay is required, staff has reviewed the set up and tear down plan with organizers to ensure there is no conflicts with trail use or markings with other local events.

The event does charge a registration fees, which cover the costs of the veterinarians and awards given to the finishers.

Overnight camping is necessary as many of the participants stay in their living quarter horse trailers. They are self contained units. There is a nominal fee which covers a donation for the Sturgis Fire Department for their time to haul water to the ride camp and fill the troughs for the horses to drink out of. This fee also covers porta potty rentals.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

- [Event Application](#)
- [2022 Endurance Ride Routes](#)
- [fortmeademedical](#)
- [Signed Permit - FM Endurance Ride](#)
- [signed permit june 2021](#)
- [decision memo](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 11 2025

emailed
12-19-24
to Rick Bush

Special Event & Use of City Property Application

(Updated January 2023)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!

Please Return Completed Application to: Robin Korth at rkorth@sturgisgov.com or drop off at City of Sturgis Rally/Events Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: Fort Meade Endurance Ride

Event Date: July 4, 5, 6 2025 Hours: all weekend

Sponsoring Organization: American Endurance Ride Conference Nonprofit
Do you have a 501c3 status? Yes No (Please attach a copy of your exemption)

Applicant Information: Name: Jen Masters

Email: deadwoodjen@gmail.com Phone: (512) 297-0521

Address: 12363 Rochford Rd Deadwood SD 57732
Street/PO Box City State Zip Code

Contact Person on day of event: JEN Phone: (512) 292-0521

**This person(s) must be in attendance for the event and available that day*

Event Information

Anticipated Attendance (Contestants/Spectators) 50/20

Type of Event: Horse Ride Admission/entry cost: 130

Explanation of Event: Participants will ride a set course of 12.25 or 50 miles

Location of event: Barry Stadium H-D Rally Point Plaza, Barry Stadium, Other
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: July 3 Tear down date/time: July 7

Are you requesting Open Container be allowed for the event: Yes No ***This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.*

Does this event include the sale of alcoholic beverages? No Yes ***This is an additional \$50 fee*
***If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a Special Events License. Also, please make arrangements with the Sturgis Police Department (347-5070).*

Office Use: Date Received at R&E: 1 City Mgr Approval _____



Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: NONE

Does this event require street closure(s)? No Yes - *Please complete the street closure request attached **There is a \$50 fee for road closures (excluded for proof of nonprofit status)**

Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Jen Masters Signature: Jen Masters Date: 12/19/2024
(print)

Insurance Requirements

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.

*You may purchase insurance through TULIP Event Insurance at www.onebeaconentertainment.com

Name of Insurance Company: EQUISURE

Agent: info@equisure-inc.com Business Phone: 800-752-2472

Address: 13790 E Rice Pl Sturgis SD 57785
Street City State Zip Code

*Applications cannot be processed without insurance and maps if needed and will be denied.

*Property Maintenance- Facility must cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.

**Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)



Rally & Events Inventory List and Notice of Fees

No Items will be available during the Sturgis Motorcycle Rally

Organization MUST provide labor for loading and unloading equipment. City Staff is not required to assist in loading/unloading equipment.

You are required to pick up/return items (Mon-Thurs 8am-5pm)

Pick up Date : July 3 2025 Return Date : July 7 2025

Please note which items you will be needing for your upcoming event.

Pop Up Tents Quantity 4/4 ~~10' x 10'~~ ~~or 10x20~~

Bleachers Quantity 0 (6 qty. available in inventory) Deposit Amt Paid _____

- o **\$100.00 cash deposit required per bleacher.** Deposit may be returned within 7 days if no damage is found upon inspection
- o Portable Aluminum bleachers can accommodate approximately 50 people
- o Bleachers must be transported by the organization and require 2" ball hitch

Picnic Tables Quantity 10 (10 qty. available in inventory – 6 regular, 4 ADA accessible)

- o Picnic tables typically accommodate 6-8 people per table
- o Tables may be provided by the City but organization will be required to transport tables

Light weight Crowd Control Panels (4'x6.5') Quantity 0

** If you want the heavy crowd control panels, contact Public Works 605-347-3916

Garbage Totes Quantity 0 90 gal totes (Residential) Quantity 2 300 gal totes (Commercial)

Banquet Tables – Please contact Rod Heikes at the Sturgis Community Center at 605-347-6513

Portable Toilets –Please contact sanitation companies, well in advance, to rent portable toilets for your event.

Organization is responsible for scheduling rental, delivery/pickup and any servicing/pumping of toilets for the event and is responsible for the costs associated with those services. The City DOES NOT provide portable toilets.

Ambulance- Please contact Sturgis Fire/Ambulance at 347-5801

You are responsible for First Aid Staffing & Equipment. According to City Ordinance, any events held in Sturgis that request emergency services on site are required to use Sturgis Ambulance and Fire Services.

Dates: _____ Time: _____ Explain arrangements made: _____

see attachment

Medical Plan Attachment

1. Emergency Vehicle Access:

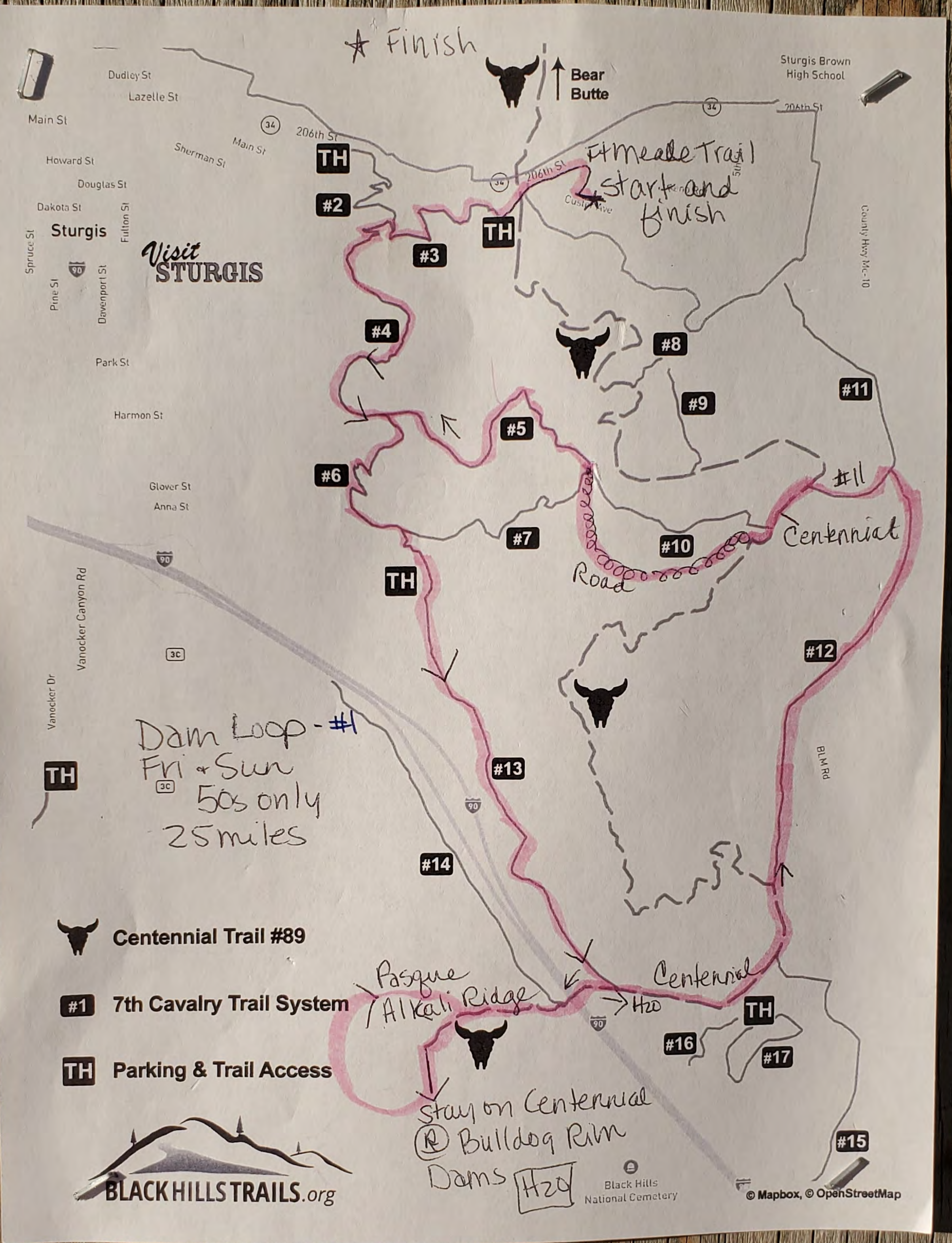
- Ground Ambulance at Ride Camp: Direct access to ride camp location via Merrit Estates Road entrance to ride camp.
- Air Ambulance at Ride Camp: Large grass field at ride camp available for helicopter landing. All landings to be coordinated/conducted by responding First Responder Agency and Ground Ambulance Service.
- Ground Ambulance and Air Ambulance access along trail route: Access for ground ambulances available via established trail heads along trail route. All trail access TBD by patient location and coordinated by responding First Responder Agency and transport ground ambulance service. All Air Ambulance landing coordination TBD/conducted by First Responder Agency and transport ground ambulance service. Any required Search and Rescue assets to also be determined by responding First Responder Agency.

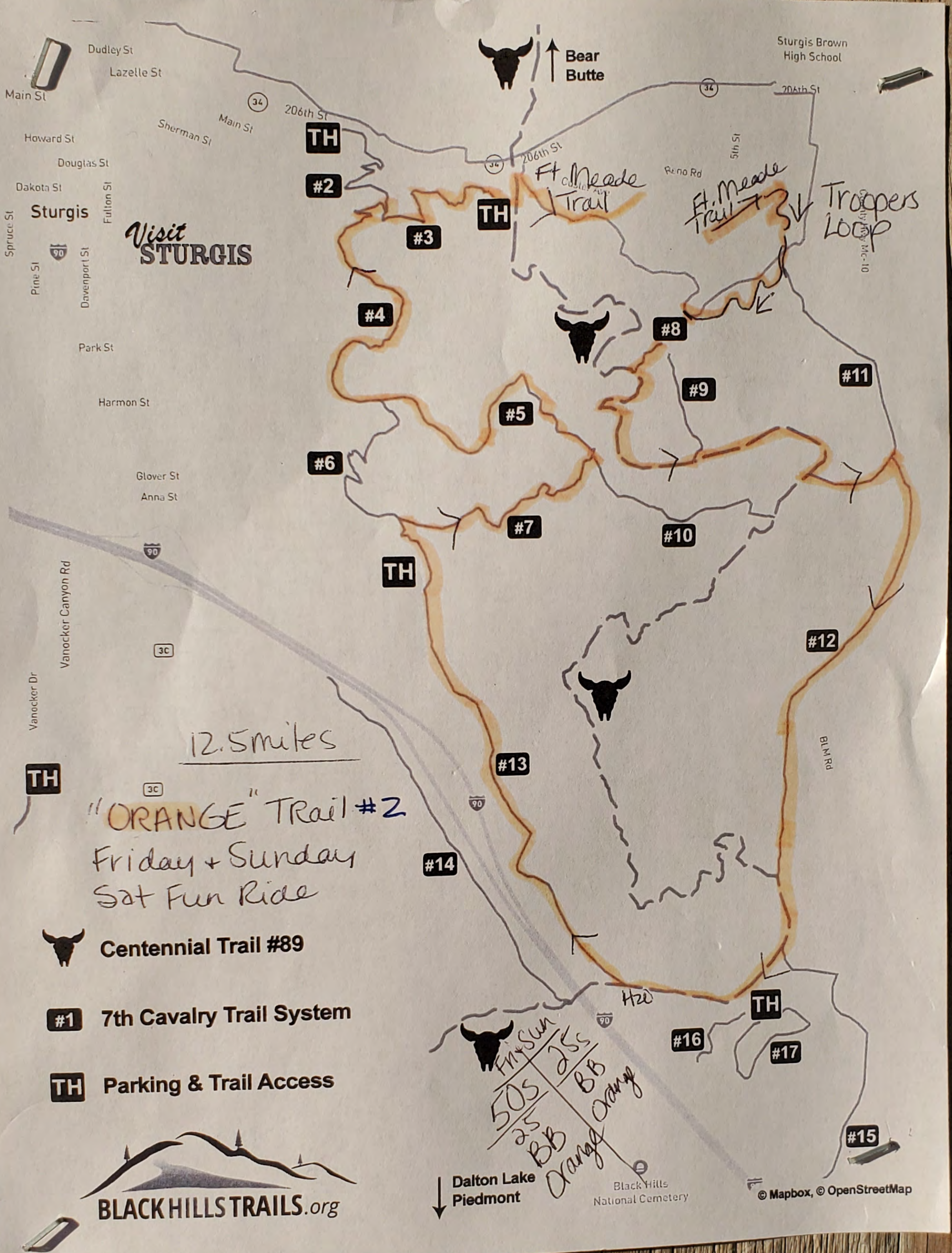
2. First Aid Stations:

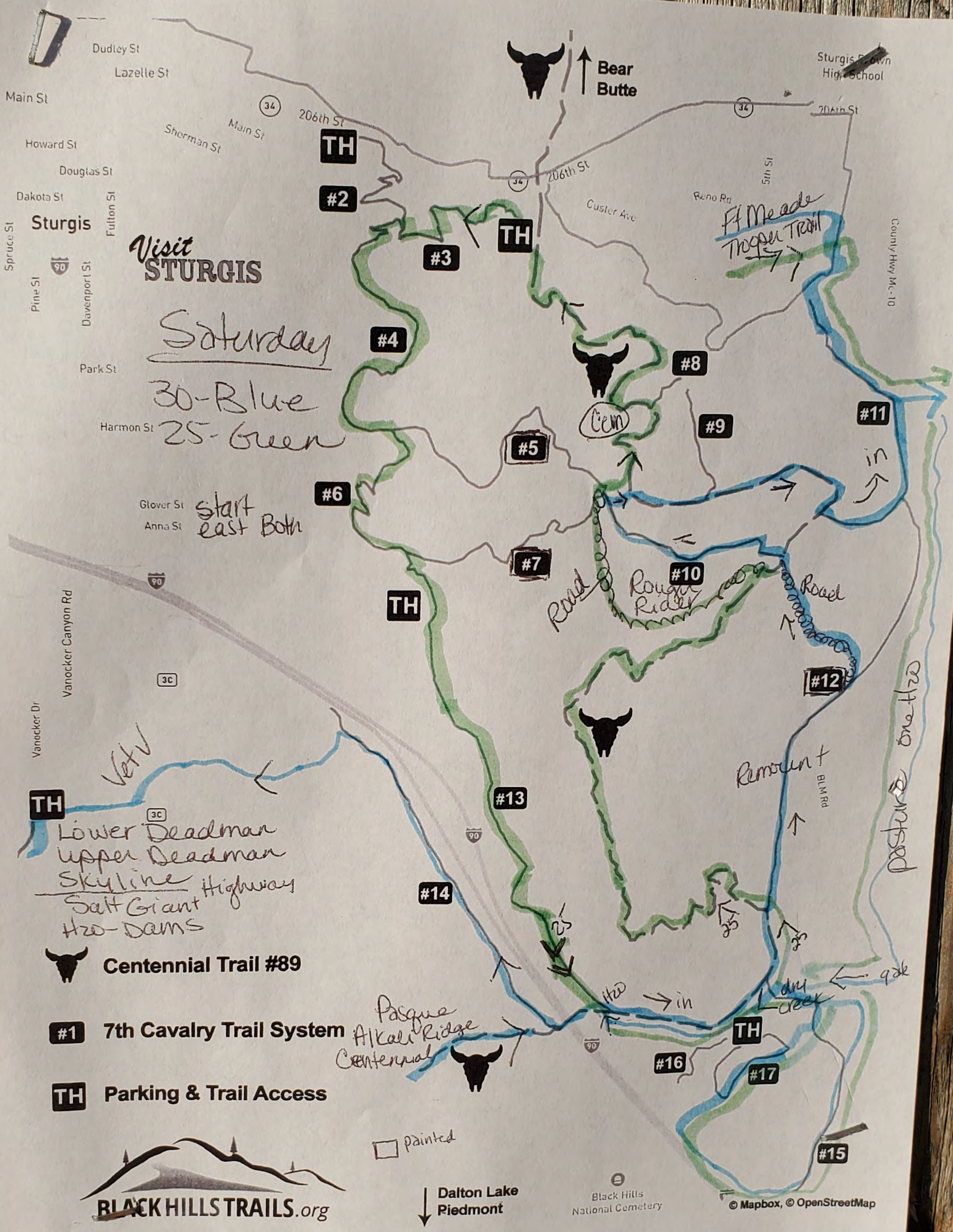
- None. All emergency medical care will be provided on an as needed basis by responding First Responder Agency and Ground Ambulance Service.

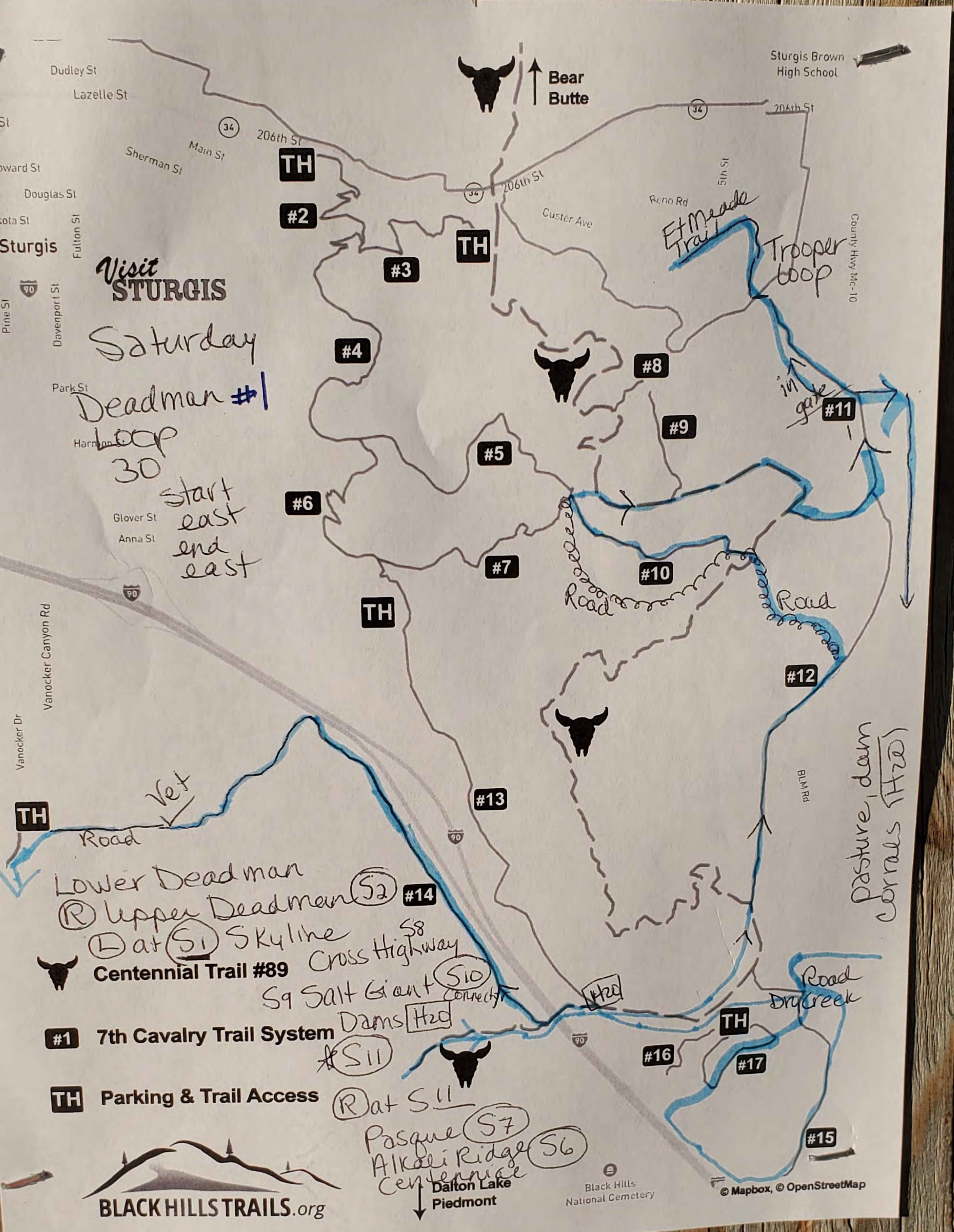
3. Emergency Phone Numbers:

- All First Responder Agency and Ground Ambulance requests will be initiated via call to the regional 911 system.
- Monument Health Rapid City Hospital
353 Fairmont Boulevard
Rapid City, SD 57701
Phone: 605-755-1000









Dudley St
Lazelle St
Main St
Sherman St
206th St
Main St
206th St
Custer Ave
Reno Rd
5th St
Sturgis Brown High School
County Hwy. Mc-10

Visit STURGIS

Saturday

Deadman #1

Loop 30

start east
end east

Glover St
Anna St

Vanocker Canyon Rd
Vanocker Dr

Bear Butte

Elmeade Trail

Trooper loop

in gate

Deer Road

Road

Vet Road

Lower Deadman

Upper Deadman

at S1 Skyline Cross Highway

S9 Salt Giant Dams

#1 7th Cavalry Trail System

TH Parking & Trail Access

at S11

Pasque

Alkali Ridge

Centennial

Dalton Lake
Piedmont

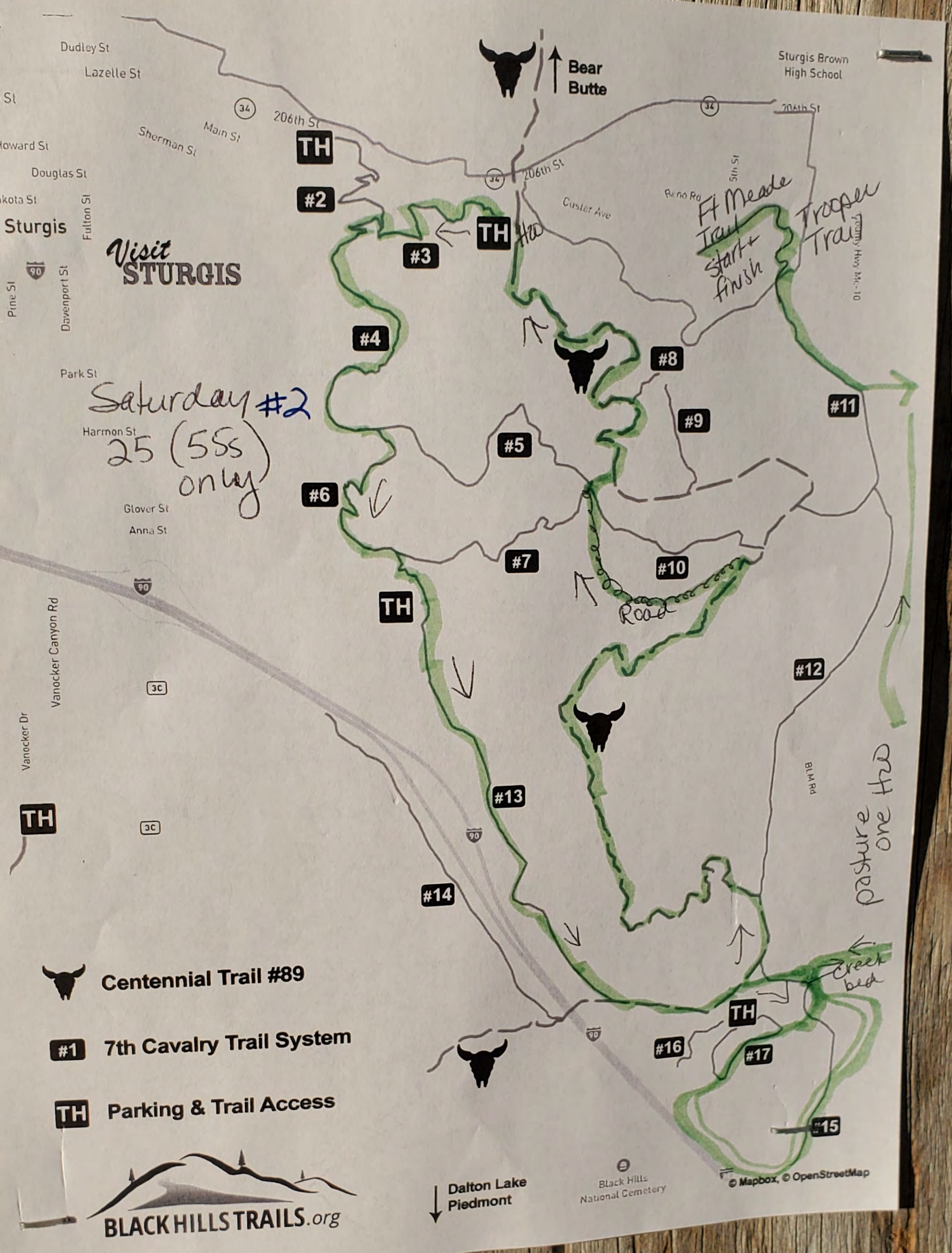
pasture, dam
corrals

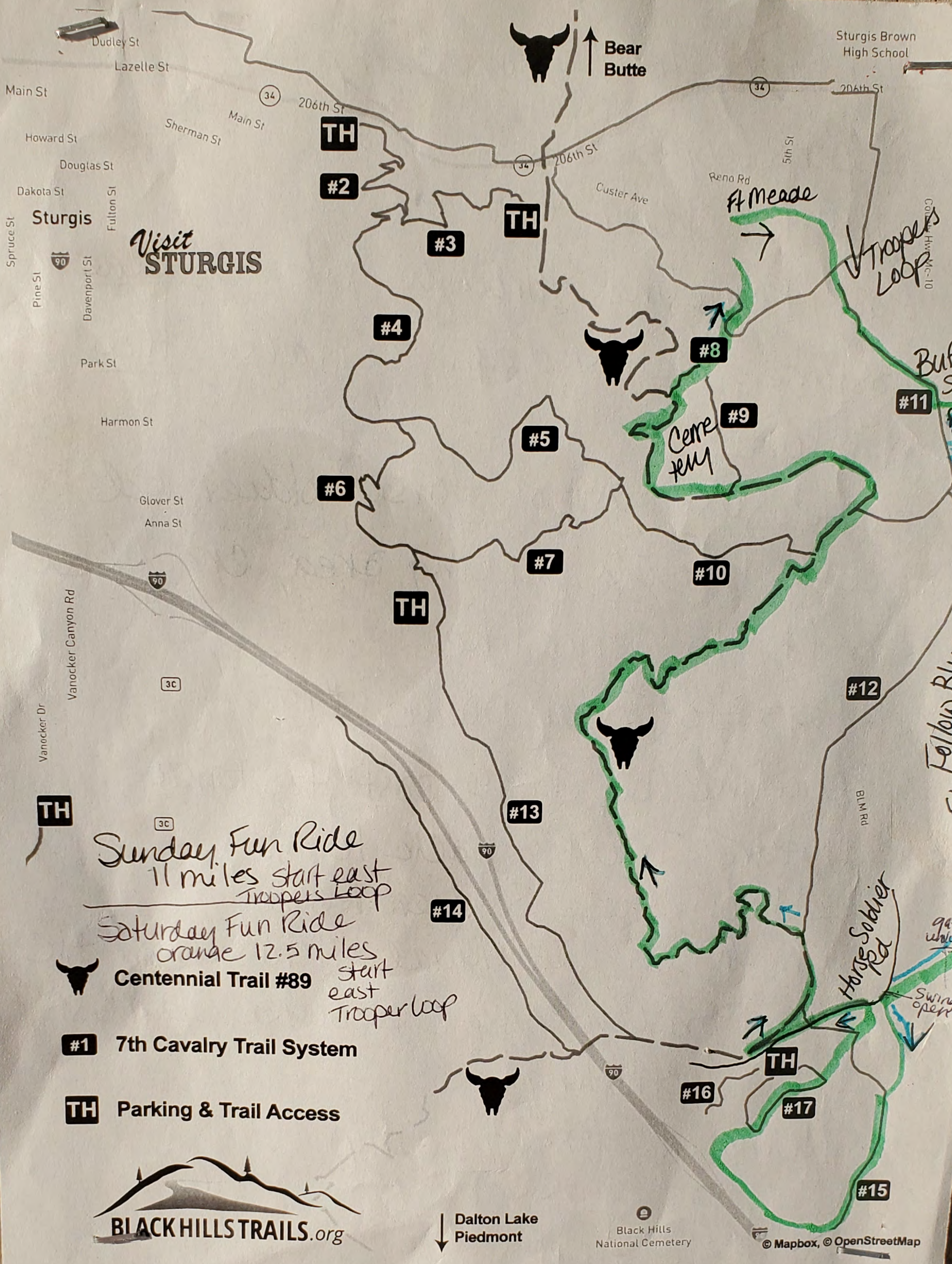
Road Dry Creek

BLACK HILLS TRAILS.org

Black Hills National Cemetery

© Mapbox, © OpenStreetMap





Medical Plan Attachment

1. Emergency Vehicle Access:

- Ground Ambulance at Ride Camp: Direct access to ride camp location via Fort Meade entrance to Barry Stadium ride camp.
- Air Ambulance at Ride Camp: Large grass field at ride camp available for helicopter landing. All landings to be coordinated/conducted by responding First Responder Agency and Ground Ambulance Service.
- Ground Ambulance and Air Ambulance access along trail route: Access for ground ambulances available via established trail heads along trail route. All trail access TBD by patient location and coordinated by responding First Responder Agency and transport ground ambulance service. All Air Ambulance landing coordination TBD/conducted by First Responder Agency and transport ground ambulance service. Any required Search and Rescue assets to also be determined by responding First Responder Agency.

2. First Aid Stations:

- None. All emergency medical care will be provided on an as needed basis by responding First Responder Agency and Ground Ambulance Service.

3. Emergency Phone Numbers:

- All First Responder Agency and Ground Ambulance requests will be initiated via call to the regional 911 system.

- Monument Health Rapid City Hospital

353 Fairmont Boulevard

Rapid City, SD 57701

Phone: 605-755-1000

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
SPECIAL RECREATION PERMIT
(16 U.S.C. 6801 et seq., 43 U.S.C. 1701 et seq., 43 CFR Group 2930)

Permit No.
BLM Issuing Office
LLMTC04000 South Dakota Field Office

Permittee Fort Meade Endurance Ride

Authorized Representative Jennifer Masters

Address 12365 Rochford Rd
Deadwood SD 57732

Phone Number (512) 297-0521
Email Address deadwoodjen@gmail.com
Fax Number _____
Web Site www.blackhillsendurance.com

Permit is for (check all that apply): Commercial Use Competitive Use Organized Group Activity or Event Vending

Date Issued 08/20/2021 Date Expires 12/31/2026 (Terms greater than one year subject to annual validation)

Seasonal or other period of use limitations N/A

Permit Fee Formula Competitive: Greater of \$130/year or \$7/participant/day

If other, specify:

Assigned Sites (commercial only): None No. of Assigned Sites subject to fees _____

Special Area Fees Apply: Yes No Special Area Fee _____

Minimum insurance coverage requirements Moderate Risk: \$500,000 per occurrence, \$1,000,000 annual aggregate

Permit is valid only if a current Certificate of Insurance, listing the United States of America as additional insured, is on file with the issuing BLM Office.

Post use report due date(s) 1 month following event Bond Requirement: None Bond Amount _____

Purpose and activities authorized
This permit authorizes the use of the Fort Meade Recreation Area - 7th Cavalry Trail System for the Fort Meade Endurance Ride. Ride camp will be set up on City of Sturgis property. UPDATE: Change in ride manager.

Approved Area of Operation
Use of designated trails on the Fort Meade Recreation Area. See attached maps.

Certification of Information: I certify use of this permit will be as per the operating plan on file with the BLM. I acknowledge I am required to comply with any conditions required by the BLM including the General Terms and Permit Stipulations listed on the following pages of this form and any additional stipulations which may be attached.

Additional Stipulations are attached: Yes No

Jen Masters
(Permittee Signature)

3/27/2024
(Date)

Approved and issued for the conduct of permitted activities and locations shown on this permit and in conformance with the operating plan. Permit is subject to General Terms and Permit Stipulations and any additional stipulations attached.

Ryan Larson
(BLM Authorized Officer Printed Name)

[Signature]
(BLM Authorized Officer Signature)

3/28/2024
(Date)

GENERAL TERMS AND PERMIT STIPULATIONS

- A. Compliance with laws, regulations, and other legal requirements.** The Permittee shall comply with all Federal, State, and local laws, ordinances, regulations, orders, postings, or written requirements applicable to the area or operations covered by the Special Recreation Permit (SRP). The Permittee shall ensure that all persons operating under the authorization have obtained all required Federal, State, and local licenses, certifications, or registrations. The Permittee shall ensure compliance with these requirements by all agents of the Permittee and by all clients, customers, participants, and spectators under the Permittee's supervision.
- B. Modification, Suspension, Termination.** An SRP authorizes specific uses of the public lands and related waters and when circumstances warrant, the permit may be modified by the BLM at any time, including modifying or limiting the amount of use. The Authorized Officer may suspend or terminate an SRP if necessary to protect public resources, health, safety, the environment, or because of non-compliance with permit stipulations. Actions by the BLM to suspend or terminate an SRP are appealable.
- C. Permit Value & Operating Rights.** No value shall be assigned to or claimed for the permit, or for the occupancy or use of Federal lands or related waters granted thereupon. The permit is not to be considered property on which the Permittee shall be entitled to earn or receive any return, income, price, or compensation, and may not be used as collateral for a loan. In the event of default on any mortgage or other indebtedness such as bankruptcy, creditors shall not succeed to the operating rights or privileges of the Permittee's SRP. This permit, which can be suspended or terminated, is not a contract or a lease, but rather a Federal license.
- D. Non-Exclusive Use.** Unless expressly stated, the SRP does not create an exclusive right to use an area by the Permittee. The Permittee shall not interfere with other valid uses of the Federal land by other users. The United States reserves the right to use any part of the area for any purpose.
- E. Subcontracting.** Where the BLM authorizes a Permittee to subcontract a portion of the permitted activities, the Permittee must retain operational control of the permitted activities and must comply with any applicable special stipulations related to contractors and subcontractors which may include, but are not limited to, provisions regarding permit compliance, fee payment, reporting requirements, and insurance requirements.
- F. Advertising.** All printed, electronic, and oral advertising and representations made to the public and the Authorized Officer must be accurate. Although the addresses and telephone numbers of the BLM may be included in advertising materials, the Permittee will not seek or obtain trademark rights, use, or incorporate the names, trademarks, or logos of the BLM, the Government, or their employees in any advertising, promotional materials, sales literature, or on any product without the prior written approval of the BLM for the specific use. The Permittee shall not state or imply that the Government or any of its organizational units or employees endorses any product, service, or activity as being conducted by the BLM. The BLM does not directly or indirectly endorse any product or service provided, or to be provided, by the Permittee whether directly or indirectly related to this SRP. The Permittee may not portray or represent the permit fee as a special Federal user's tax. The Permittee must furnish the Authorized Officer with a current brochure or website, including price list.
- G. Responsibility of Permittee.** The Permittee assumes responsibility for inspecting the permitted area for any existing or new hazardous conditions, e.g., trail and route conditions, landslides, avalanches, rocks, changing water or weather conditions, falling limbs or trees, submerged objects, hazardous flora/fauna, abandoned mines, or other hazards that present risks for which the Permittee assumes responsibility.
- H. Resource Protection.** The Permittee cannot, unless specifically authorized, erect, construct, or place any building, structure, or other fixture on public lands. Upon completing the permitted activities, the lands must be restored as nearly as possible to pre-existing conditions.
- I. Display of Permit.** The Permittee, Permittee's employees, agents, and Authorized Officer approved subcontractors, must present or display a copy of the SRP to an Authorized Officer's representative or law enforcement personnel, upon request. If required, the Permittee must display a copy of the permit or other identification tag on equipment used during the period of authorized use.
- J. Operating Plan.** The operating plan submitted in the application corresponding to this permit is incorporated as the operating plan for this permit. Any changes to a Permittee's operations as described in this plan must be requested in writing to the BLM and approved in writing by the BLM. This request must receive prior written approval from the BLM Authorized Officer before any operating plan changes can take effect.
- K. Accounting Records.** The Authorized Officer, or other duly authorized representative of the BLM, may examine any of the books, documents, papers, or records pertaining to the permit or transactions related to it, in the custody, control, or possession of the Permittee or its employees, business affiliates, or agents for up to 3 years after expiration of the permit. For permits with fees greater than \$10,000 annually, when requested by the BLM, the holder, at their own expense, shall have their annual accounting records audited by an independent public accountant acceptable to the BLM. The permit holder must maintain internal accounting records pertaining to

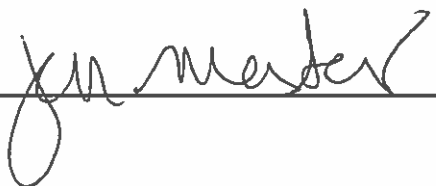
this authorized use, and these records must be readily discernible from accounting transactions with other permits, business endeavors, or personal use. Accounting records must include the following:

1. A recordkeeping procedural outline or process plan.
 2. Customer receipt deposit log or similar detailed information, which includes at a minimum: (A) Customer identifier; (B) Location identifier; (C) Dated deposit and amount; (D) Gross fee collected; (E) Subtotal after each customer transaction; (F) Grand total after each deposit; (G) Grand total of year-end receipts.
 3. Corresponding monthly bank statement ledgers to the customer receipt deposit log or other compensation attributed to activities conducted under this permit.
 4. Price advertisements.
 5. Original customer reservation listings or event registration sheets.
 6. A record of all financial relationships with booking agents, advertisers, subcontractors, and business affiliates connected to permitted use.
 7. A record of all receipts or compensation including payments, gratuities, donations, gifts, bartering, etc., received from any source conducted under the permit.
 8. A record of all payments made by the permit holder and claimed as a deduction in the permit holder fee submission. Records consist of receipts, debit transaction logs, bank statements, or similar records.
 9. W-2 records or other similar records of employment for all employees conducting activities under the permit.
- L. Revenue Reporting.** The Permittee must submit a post-use report and any other required forms to the Authorized Officer by the due dates shown on the permit or annual validation. If the post-use report is not received by the established deadline, the permit may be suspended or terminated, and/or late fees assessed. The post-use reports for permits for commercial use must contain a trip-by-trip log of trip location, beginning and ending dates of each trip, number of clients, number of employees (including contractors and volunteers), and gross receipts for the trip. Post use reports for all permit types must contain the information requested by the BLM. Deductions based on pre- and post-trip transportation and lodging expenses and discounts based on percentage of time, acres, or miles off of public land, if being claimed, must be requested by the Permittee and approved by the BLM in writing in advance of the report submission. Receipts are required for all claimed deductions, including transportation and lodging, and must show proof of payment.
- M. Resource Damage and Injury Reporting.** The Permittee shall notify the Authorized Officer in writing within 24 hours of any incident that occurs while involved in activities authorized by this permit which results in death, personal injury requiring admission to a hospital, emergency evacuation, or in property damage greater than \$2,500 (lesser amounts if established by State law). The Permittee shall coordinate with the BLM and, in accordance with applicable law, submit any documentation related to the incident, including reports, within a time frame agreed upon with the Authorized Officer.
- N. Indemnification.** The Permittee waives all demands, claims, and causes of action against the United States and its officers, employees, agents, and representatives, and releases the United States and its officers, employees, agents, volunteers, and representatives from all liability, arising out of or resulting from the permitted activities and operations. The permitted activities and operations include all activities and operations occurring within locations identified in the permit area of operation, permit map, operating plan, and any associated published closure notices. The BLM issues this permit upon the express condition that the United States and its officers, employees, agents, volunteers, and representatives will be free from all liability arising out of, or resulting from, the permitted activities and operations. Accordingly, the Permittee hereby agrees to indemnify, defend, and save and hold harmless the United States and its officers, employees, agents, volunteers, and representatives from and against all liability arising out of, or resulting from, the permitted operations or activities.
- O. Insurance.** If required by the Authorized Officer, the Permittee shall carry general liability insurance against claims occasioned by the action or omissions of the holder, its agents, employees, volunteers, and contractors in carrying out activities and operations under this permit. The permitted activities and operations include all locations within the permit area of operation, permit map, operating plan, and associated published closure notices. The policy shall name the United States of America as additional insured, with waiver of subrogation against the United States, and must be issued by a company licensed to do business and in good standing in the state(s) covered by this permit. The Permittee agrees to have on file with the BLM copies of the above insurance with the proper endorsements.
- P. Fee Payment.** The Permittee must pay the required fees before the BLM will authorize the use identified in the permit. For installment payments when more than \$1,000 is owed, the Permittee must sign and submit a BLM promissory note, which must also be signed by the Authorized Officer. For multi-year permits, final payments may be adjusted based on post-use reports. For multi-year commercial permits, excess payments will be applied toward the following year's or season's estimated fee. For permits other than multi-year commercial permits, the BLM will give the Permittee the option whether to receive refunds or credit overpayments to future permits, less processing costs.
- Q. Equal Opportunity and Nondiscrimination.** The Permittee, its employees, and affiliates shall not discriminate against any person on the basis of race, color, sex, national origin, age, or disability or by curtailing or refusing to furnish accommodations, facilities, services, or use privileges offered to the public generally. In addition, the holder and its employees shall comply with the provisions of Title VI of the Civil Rights Act of 1964 as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments Act of 1972, as amended, and the Age Discrimination Act of 1975, as amended.

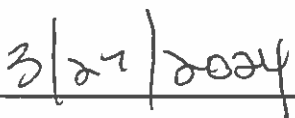
2024 Fort Meade Horse Endurance Ride
Additional Stipulations

1. The Fort Meade Recreation Area is not exclusive use and you may meet other trail users on the routes. Please follow trail etiquette when meeting other users.
2. Weed free hay must be utilized by all stock during the event to prevent the spread of invasive plants.
3. **Any gates that are gone through must be placed as it was found after each participant goes through. Pastures with cattle present must be attended by staff to prevent cattle from getting out.**
4. Any cattle that do get out of their initial pasture will be gathered by event staff immediately and the BLM will be notified.
5. Markings for routes must be taken down no later than the one week following the event.
6. Stay on existing designated system trails when on BLM administered lands.
7. If trails are muddy enough to leave deep prints in the trail tread, the route should be altered or the event postponed in order to preserve the trails and set a good example for the users.
8. No motorized vehicle use will be allowed except for on Horse Soldier Road or for emergency care.
9. Nothing in this permit shall be construed to imply permission to build any structure, new trail or conduct any activity not specifically named.
10. Disorderly or otherwise objectionable conduct be the basis for denial of future permits.
11. Precautions must be made to protect natural resource values, cultural or historic objects, aesthetic values, and any improvements on public lands.
12. Help us clean up public lands by packing out ALL trash. Picking up trash left by less thoughtful people helps maintain the scenic beauty of your public lands.
13. Reporting to the BLM on the number of participants should be reported within 1 week of the event taking place using the post use report.
14. If there is any question concerning regulations of public lands, please contact the South Dakota Field Office immediately (605) 892-7000.
15. It is strongly recommended that trails that cross Horse Soldier Road be signed at the crossing during the event or supervised by an event staff member to reduce the risk of vehicle/participant collision.
16. Set a good example for the younger generations of recreation users. Follow trail etiquette and be responsible users of the trails.
17. Approval from all landowners that the events will cross must notified by the event planners in advance of the event taking place. Permits required from other agencies must also be signed prior to events.

Permit Applicant Signature:



Date:





Authorization ID _____

FS-2700-3c (01/05)

Contact ID _____

DAW No. 0506-0002

USDA Forest Service SPECIAL-USE APPLICATION & PERMIT FOR RECREATION EVENTS (Reg. 36 CFR 25.1) Authority: Federal Lands Recreation Enhancement Act, Title 16, Div. J of Pub. L. 105-447	FOREST SERVICE USE TYPE 149		
	DATE RECEIVED	ISSUE DATE	EXPIRATION DATE
	REG. / FOR. / DIST.	AUTH. ID.	STATE / COUNTY

PART I - APPLICATION

1. APPLICANT INFORMATION:

Name of Group: Ft. Meade Endurance Run

Applicant's Agent: Annaliese Schneider
Michele Seaman

Name of Contact: Annaliese Schneider

Agent's Address: Michele's: 13034 Homer Smith

Address: 15044 Justice Rd. Box Elder SD

Phone: (605) 646-5743

Agent's Phone: Piedmont Rd. SD 57769

Fax Number: _____

Corporate Tax ID or SSN: 592596408

E-mail Address: annaliese.gordon@yahoo.com

IF AN OPERATING PLAN IS REQUIRED, SIGN APPLICATION AND STOP HERE. OTHERWISE, COMPLETE ITEMS 2 THROUGH 7.

2. DESCRIPTION OF PROPOSED ACTIVITY: _____

3. LOCATION & DESCRIPTION OF NATIONAL FOREST SYSTEM LANDS & FACILITIES APPLICANT WOULD LIKE TO USE (INCLUDE MAP): _____

4. ESTIMATED NUMBER OF PARTICIPANTS & SPECTATORS FOR PROPOSED ACTIVITY:

Participants: _____

Spectators: _____

5. STARTING & ENDING DATE & TIME OF PROPOSED ACTIVITY:

Start: _____
Date Time

End: _____
Date Time

6. ESTIMATED REVENUE COLLECTED FOR EVENT:

Amount: _____

Type of Fees: _____

(Include event charges, vendor fees, discounts, sponsorship related fees, gratuities)

7. NAME OF PERSON(S) WHO WILL SIGN A SPECIAL-USE AUTHORIZATION ON BEHALF OF THE EVENT:

I hereby acknowledge that this is an application only, and that the use and occupancy of National Forest System lands is not authorized until an authorization is signed and issued by an authorized officer.

Printed Name: Annaliese Schneider Signature: _____ Date: 3/16/21

Printed Name: Michele Seaman Signature: _____ Date: 3/16/21

18 U.S.C. § 1001 makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction. Anyone who knowingly or willfully makes or uses any false writing shall be fined not be more than \$10,000 or imprisoned not more than five years, or both.

Microsoft Word 2003

Auth ID: SFN771
Contact ID: 743325010602
Expiration Date: 12/31/2025

FS-2700-3c (V.07/2012)
OMB No. 0596-0082

USDA, Forest Service	FOREST SERVICE USE TYPE 181		
SPECIAL-USE APPLICATION & PERMIT FOR RECREATION EVENTS (Ref.: 36 CFR 251) Authority: Federal Lands Recreation Enhancement Act, 16 U.S.C. 6802(h)	DATE RECEIVED	ISSUE DATE	EXPIRATION
	DATE		
	REG. / FOR. / DIST.	AUTH. ID.	STATE / COUNTY
	02/15/2021		12/31/2025
	020308	SFN771	SD/Meade

PART I - APPLICATION

1. APPLICANT INFORMATION:

Name of Group: Fort Meade Remount

Applicant's Agent: Michele Seaman

Name of Contact: Annaliese Schneider
Peidmont, SD
Address: 15044 Justice RD, Boxelder, SD

Agent's Address: 13034 Homer Smith Road

Phone: (605) 646 - 5743
Fax Number:

Agent's Phone: (605) 381-8511

Corporate Tax ID or SSN: 592 59 6408 E-mail Address: annaliese.gordon@yahoo.com

IF AN OPERATING PLAN IS REQUIRED, SIGN APPLICATION AND STOP HERE. OTHERWISE, COMPLETE ITEMS 2 THROUGH 7.

2. DESCRIPTION OF PROPOSED ACTIVITY: Equine Endurance ride Aug 21-22, 2021

3. LOCATION & DESCRIPTION OF NATIONAL FOREST SYSTEM LANDS & FACILITIES APPLICANT WOULD LIKE TO USE

Sturgis Trails, Centennial Trail, FSR 139
See map

(INCLUDE MAP):

4. ESTIMATED NUMBER OF PARTICIPANTS & SPECTATORS FOR PROPOSED ACTIVITY:

Participants: 60

Spectators:

5. STARTING & ENDING DATE & TIME OF PROPOSED ACTIVITY:

Start: 08/20/2021 0800
Date Time

End: 08/23/2021
Date

1700
Time

6. ESTIMATED REVENUE COLLECTED FOR EVENT:

Amount: \$5,000 Type of Fees: entrance

(Include event charges, vendor fees, discounts, sponsorship related fees, gratuities)

7. NAME OF PERSON(S) WHO WILL SIGN A SPECIAL-USE AUTHORIZATION ON BEHALF OF THE EVENT:

I hereby acknowledge that this is an application only, and that the use and occupancy of National Forest System lands is not authorized until an authorization is signed and issued by an authorized officer.

Printed Name: Annaliese Schneider Signature: [Signature]
Printed Name: _____ Signature: _____

Date: 6/10/21

Date:

18 U.S.C. § 1001 makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction. Anyone who knowingly or willfully makes or uses any false writing shall be fined not more than \$10,000 or imprisoned not more than five years, or both.

PART II - PERMIT

1. Use under this permit shall begin on August 20, 2021 and end on 12/31/2025. The permit shall not be extended.
 2. The estimated fee for this use is \$151.23. It shall be paid in advance and is not refundable. Within 30 days of conclusion of the event the holder shall submit final records of gross revenue collected for reconciliation for any additional fees due the United States.
 3. FORT MEADE REMOUNT, 15044 Justice Rd. Boxelder SD (the holder) is hereby authorized to use, subject to the terms of this permit, National Forest System lands described as: Sec. 27, T. 5 N., R. 5 E., BLACK HILLS MERIDIAN, Sec. 35, T. 5 N., R. 5 E., BLACK HILLS MERIDIAN as shown in attached Exhibit (s). This authorization covers approximately 1 acres and/or 0 miles.
-
4. The holder is authorized to conduct the following activities and install the following improvements in the permitted area:

Equine Endurance Event, from August 21-22, 2021 using the Centennial Trail, Sturgis Trails and Bulldog Road (FSR139) on the Northern Hills District of the Black Hills National Forest. Event begins and ends on Fort Meade which is administered by BLM.

Subsequent dates will be identified in an annual operating plan.
 5. The holder shall conduct the authorized activities according to the attached approved plans and specifications, Exhibit(s) A. The holder shall not install any improvements not specifically identified and approved above or in exhibits.
 6. No soil, trees, or other vegetation may be destroyed or removed from National Forest System lands without specific prior written permission from the authorized officer.
 7. The holder shall comply with all federal, state, county, and municipal laws, ordinances, and regulations, which are applicable to the area or operations covered by this permit.
 8. The holder shall maintain the improvements and premises to standards of repair, orderliness, neatness, sanitation, and safety acceptable to the authorized officer. The holder shall fully repair and bear the expense for all damages, other than ordinary wear and tear, to National Forest System lands, roads and trails caused by the holder's activities.
 9. The holder has the responsibility of inspecting the use area and adjoining areas for dangerous trees, hanging limbs, and other evidence of hazardous conditions, which would pose a risk of injury to individuals. After securing permission from the authorized officer, the holder shall remove such hazards.
 10. The holder shall be liable for any damage suffered by the United States resulting from or related to use of this permit, including damages to National Forest resources and costs of fire suppression.
 11. The holder shall hold harmless the United States from any liability from damage to life or property arising from the holder's occupancy or use of National Forest System lands under this permit.
 12. The holder agrees to permit the free and unrestricted access to and upon the premises at all times for all lawful and proper purposes not inconsistent with the intent of the authorization or with the reasonable exercise and enjoyment by the holder of the privileges thereof.
 13. This permit is subject to all valid existing rights and claims outstanding in third parties.

14. This permit may be revoked or suspended upon breach of any of the conditions herein or at the discretion of the authorized officer. Upon expiration or revocation of this authorization, the holder shall immediately remove all improvements except those owned by the United States, and shall restore the site within days, unless otherwise agreed upon in writing. If the holder fails to remove the improvements, they shall become property of the United States, but that will not relieve the holder of liability for the cost of their removal and restoration of the site.

15. This permit is a license for the use of federally owned land. It does not grant any interest in real property. This permit is not transferable. Upon approval of the authorized officer, the holder may enter into agreements with third parties to exercise the rights and privileges granted by this authorization.

16. The holder is required to comply with standards for adequacy and type of services set out in the attached operating plan.

17. Gambling or gambling machines or devices will not be permitted on National Forest System lands regardless of whether or not they are lawful under State law or county ordinances.

18. The holder, in advertisements, signs, brochures, letterheads, and like materials, as well as orally, shall not misrepresent in any way, either the accommodations provided, the status of the authorization, or the area covered by it or the vicinity. The fact that the permitted area is located on the National Forest shall be made readily apparent in all formats of the holder's brochures and advertising regarding the use and management of the area and authorized facilities.

19. Pursuant to 31 U.S.C. 3717, et seq., interest shall be charged on any fee amount not paid within 30 days from the date the fee or fee calculation financial statement specified in this authorization becomes due. The rate of interest assessed shall be the higher of the rate of the current value of funds to the U.S. Treasury (i.e., Treasury tax and loan account rate), as prescribed and published by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins annually or quarterly or at the Prompt Payment Act rate. Interest on the principal shall accrue from the date the fee or fee calculation financial statement is due.

In the event the account becomes delinquent, administrative costs to cover processing and handling of the delinquency will be assessed.

A penalty of 6 percent per annum shall be assessed on the total amount delinquent in excess of 90 days and shall accrue from the same date on which interest charges begin to accrue.

Payments will be credited on the date received by the designated collection officer or deposit location. If the due date for the fee or fee calculation statement falls on a non-workday, the charges shall not apply until the close of business on the next workday.

Disputed fees are due and payable by the due date. No appeal of fees will be considered by the Forest Service without full payment of the disputed amount. Adjustments, if necessary, will be made in accordance with settlement terms or the appeal decision.

If the fees become delinquent, the Forest Service will:

Liquidate any security or collateral provided by the authorization.

If no security or collateral is provided, the authorization will terminate and the holder will be responsible for delinquent fees as well as any other costs of restoring the site to its original condition including hazardous waste cleanup.

Upon termination or revocation of the authorization, delinquent fees and other charges associated with the authorization will be subject to all rights and remedies afforded the United States pursuant to 31 U.S.C. 3711 et seq. Delinquencies may be subject to any or all of the following conditions:

Administrative offset of payments due the holder from the Forest Service.

Delinquencies in excess of 60 days shall be referred to United States Department of Treasury for appropriate collection action as provided by 31 U.S.C. 3711 (g), (1).

The Secretary of the Treasury may offset an amount due the debtor for any delinquency as provided by 31 U.S.C. 3720, et seq.)

20. For the purpose of administering this permit (including ascertaining that fees paid were correct and evaluating the propriety of the fee base), the holder agrees to make all of the accounting books and supporting records to the business activities, as well as those of subleseees operating within the authority of this authorization, available for analysis by qualified representatives of the Forest Service or other Federal agencies authorized to review the Forest Service activities. Review of accounting books and supporting records shall be made at dates convenient to the holder and reviewers. Financial information so obtained shall be treated as confidential as provided in regulations issued by the Secretary of Agriculture. The holder shall retain the above records and keep them available for review for 5 years after the end of the year involved, unless disposition is otherwise approved by the authorized officer in writing.

21. Appeal of any provisions of this authorization or any requirements thereof shall be subject to the appeal regulations at 36 CFR Part 214, or revisions thereto.

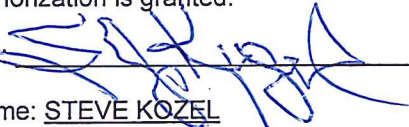
22. This permit is accepted subject to the conditions set forth herein, including any conditions in any exhibits attached to and made part of this authorization.

23. The above clauses shall control if they conflict with additional clauses or provisions.

I have read and understand the terms and conditions and agree to abide by them.

U.S. DEPARTMENT OF AGRICULTURE
Forest Service

By: _____
Holder Name: Annaliese Schneider
Title: Ride Manager
Date: 6/10/21

Authorization is granted:
By: 
Name: STEVE KOZEL
Title: DISTRICT RANGER
Date: 6/10/21

HOLDER MUST HAVE THIS PERMIT (OR A LEGIBLE COPY) IN POSSESSION DURING THE AUTHORIZED ACTIVITY

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

FEES

Land use rental fees are 5% of adjusted gross receipts for one-time events and 3% of adjusted gross receipts for multiple events under one permit. Adjusted gross receipts is the gross revenue less the cost to the holder of the prizes awarded. Only those prizes which are paid for by the holder or come from the entry fee costs can be deducted. Donated prizes cannot be deducted.



Forest
Service

Black Hills National Forest
Northern Hills Ranger District

2014 Main Street
Spearfish SD 57783
605-642-4622

File Code: 1950/2300

Date: March 31, 2021

Route To: (1950), (2300)

Subject: Completion of Environmental Review of the Fort Meade Remount Special Use Permit Renewal

To: Bonnie Jones, Recreation Specialist

This letter is to document completion of the environmental review conducted for the Fort Meade Remount Special Use Permit Renewal project. The Fort Meade Remount is a horse-riding event that takes place on National Forest System trails that are open to non-motorized travel, including horseback riding. The organizers have previously held a permit, which is set to expire, and they have requested a renewal. A special use permit with a term of 5 years will be issued for the Fort Meade Remount.

Internal Environmental Review

My staff has completed the environmental review for this proposal. The review did not identify any extraordinary circumstances that would require preparation of an environmental assessment or environmental impact statement. Use of a categorical exclusion is appropriate for this project.

National Historic Preservation Act

The district archeologist reviewed the activities authorized under the special use permit on February 29, 2016 and made a determination of *No Potential to Cause Effect*. Consultation with the South Dakota State Historic Preservation Office is not required for projects of this nature. The proposed action is to issue a new permit in the place of an expired permit; no additional activities are proposed, nor would activities occur in any areas not previously analyzed for potential impacts to heritage resources. Therefore, the previous determination for this project remains valid.

Endangered Species Act

The northern long-eared bat, which is known to occur on the Black Hills National Forest, is listed as a threatened species under the Endangered Species Act. In reviewing the proposed activities, the district wildlife biologist determined that, because the proposed action would not introduce or spread white nose syndrome and would not include tree removal or otherwise present a significant threat to the northern long-eared bat or its habitat, the proposed activities would have no effect on the northern long-eared bat. Therefore, consultation with the US Fish and Wildlife Service is not required for this project.

One plant species listed as threatened occurs on the Black Hills National Forest. *Rhodiola integrifolia* subsp. *leedyi* (Leedy's roseroot) is documented from a single location in Pennington County at high elevations near Black Elk Peak growing in moist fissures on granite cliffs. The habitat associated with this site is not found within the Northern Hills Ranger District boundary,



resulting in a determination of “no effect” to Leedy’s roseroot and its habitat.

National Environmental Policy Act

This action belongs to a category of actions that have been excluded from documentation in an environmental analysis or an environmental impact statement because of their routine nature and because they do not individually or cumulatively have a significant effect on the quality of the human environment. Specifically, the proposed action falls under 36 CFR 220.6 (d)(12):

Issuance of a new authorization or amendment of an existing authorization for recreation special uses that occur on existing roads or trails, in existing facilities, in existing recreation sites, or in areas where such activities are allowed.

Based on the results of the internal environmental review, I have determined that no extraordinary circumstances exist that would preclude the use of this category of actions to authorize the renewal of the special use permit for the Fort Meade Remount. Furthermore, no irreversible or irretrievable commitment of resources is anticipated.



STEVE KOZEL
District Ranger

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to approve the Mayor to sign a professional Services Request with Caselle to assist with Bank Reconciliation Catchup

Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

Caselle was here for a three day training on February 25, 2025-February 27, 2025. They assisted with January 2024 and February 2024 reconciliations.

DISCUSSION:

JoAnn and Ann picked up where Caselle left off. JoAnn accepted a new job which has left us short staffed. Caselle offers a service to help with bank reconciliation catch-up. I think it will be necessary in order to meet the March 31, 2025 reconciliation deadline.

BUDGET IMPACT:

The hourly rate is \$200 with an estimated cost of \$9600 - \$14400

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Professional Services Sturgis bank recs](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 13 2025

Professional Services - Custom Request Form



Use Caselle's Professional Services document to request specialized help.

Instructions: Print the form, sign it, fax it to Caselle at (801)850-5001, and or email back to contact.

Site: _____ Name of Job: _____

Version: _____ Database: _____

Date Created: _____ Date Completed: _____

Part 1: Project Information

Client Contact: _____ Phone: _____

Email: _____

Request Services For:

Part 2: Estimated Service Fee

Estimated Hours: _____ 2 hour minimum

Rate Per Hour: \$200

Estimated Cost: _____ **Estimated Hours x Rate per Hour = Estimate**

NOTE: These are estimate costs. Final hours and costs cannot be determined until full analysis of the project is completed. Actual hours invoiced over estimated hours will be presented before billing.

Part 3: Authorization

Name (please print): _____

Signature: _____ Date: _____

Caselle Signature: _____ Date: _____

Part 4: Actual Project Cost

Actual Hours: _____ 2 hour minimum

Rate Per Hour: \$200

Actual Cost: _____ **Actual Hours x Rate per Hour = Estimate**

Completed on: _____ Invoice Number(s): _____ Initials: _____

Caselle Inc. makes no representations or warranties with respect to the contents or use of this documentation, and specifically disclaims any express or implied warranties of title, merchantability, or fitness for any particular use. The information on these pages is provided for informational purposes only and is subject to change without notice. Any risk arising out of the use of the information on these pages shall remain with the reader. In no event shall Caselle Inc. or its subsidiaries or affiliates be liable for any direct, consequential, incidental, special, punitive or other damages whatsoever (including, without limitation, damages for loss of business profits, business interruption or loss of business information), arising out of or in connection with the availability or use of the information contained in these pages, even if Caselle Inc. has been advised of the possibility of such damages.

Meeting Date: City Council - Mar 17 2025

Agenda Item: City of Sturgis 2025 Fireworks display contract

Prepared By: Deb Holland, Director of Communications

BACKGROUND INFORMATION:

The City Fireworks display is scheduled for Friday, July 4 at dark. The fireworks will be lit at the Fairgrounds on Ball Park Road. In past years, the fireworks show has been scheduled on July 3, but this year it is scheduled for July 4.

BUDGET IMPACT:

There was \$17,000 budgeted in 2025 for the fireworks display.

RECOMMENDATION:

Motion to approve the contract for the city fireworks display for 2025

ATTACHMENTS:

[2025 Sturgis SD FDA](#)

[2025 IQ Sturgis](#)

[2025 Sturgis Proposal](#)

[2025 DI Sturgis SD](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 14 2025



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and _____, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$_____ program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of _____, 20____ at approximately _____ p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- The sum of \$_____ as a down payment upon execution of this Agreement. The balance of \$_____ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- \$_____ in full by _____ (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- \$_____ in full by _____ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ___5% ___10% ___15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of _____ or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: Ted Kallhoff

BY: _____

ROLE: _____

ROLE: _____

J&M Displays, Inc.

ENTITY: _____

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

RETURN TO: **dianah@jandmdisplays.com, kathys@jandmdisplays.com**
Fax: 267-392-3890 or mail to J&M Displays, Inc.
18064 170th Avenue, Yarmouth, IA 52660

Show Work Comp
 Special Instructions

CERTIFICATE HOLDER (NAMED INSURED): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL: _____

EFFECTIVE DATE(S): _____ RAIN DATE: _____

ADDITIONAL NAMED INSURED:

1. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

2. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

3. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

4. NAME / ADDRESS / E-MAIL: _____

INTEREST IN EVENT: _____

TYPE OF SHOW: (Check all that apply.) INDOOR PROXIMATE FLAME OUTDOOR 1.4G CONSUMER 1.3G DISPLAY 1.1G DISPLAY (12" & 16")

LOCATION OF EVENT: _____

DRAW A DIAGRAM of the shooting area using Google Earth Software and attach showing:

1) mortar placement; 2) planned direction of shooting; 3) distances. (REQUIRED)

Center of Display Site Coordinates in Decimals: Latitude: _____ Longitude: _____

Distance to nearest exposure _____ ft. Distance to spectators _____ ft.

Distance to nearest vehicle _____ ft.

Are there fallout spotters? YES NO Size of largest shell being shot: _____ inches

Name of designated Pyrotechnician: _____

FIREWORKS WARRANTY:

1. Fireworks will be displayed not less than required by NFPA standards away from spectators, vehicles and other exposures with a minimum radius of 70 ft per inch of shell diameter for 1.3G shows.
2. All displays will be aimed away from spectators.
3. Fireworks that have been wet at any time prior to display will not be used.
4. All fireworks have been purchased only from J & M Displays, Inc. Merchandise from other companies and/or home-made products are not covered under this liability extension.
5. Firing area will be policed for all debris upon completion of firing display and inspected by the shoot team.
6. Firing area will be inspected by the sponsoring organization at first light the following day.
7. Pyrotechnicians are specifically excluded from all liability coverage.
8. Any claims must be reported to the Yarmouth, Iowa office in writing within 24 hours of the incident.

City of Sturgis SD Shoot Site

390' From shoot site

Legend

- Audience
- Sturgis Fairgrounds
- Sturgis Safety Area
- Sturgis Shoot Site
- Sturgis Volunteer Fire Department

Page 6 of 11





J&M Displays Proposal for: City of Sturgis

Main Event

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Golden tail to golden wave time rain 49 shot fan		\$176.00	\$176.00
1	2" 49S CAKE - Assorted chrysanthemums with silver crown pistil		\$420.00	\$420.00
1	Color & gold willows with salute mines 36 shot cake		\$420.00	\$420.00
1	Crackling willow with blue star 100 shot		\$420.00	\$420.00
1	2.5" Display Shell Cake-Dahlia and Willows 36 shot		\$530.00	\$530.00
1	Red peony and blue dahlia with silver palms 100 shot (50 peanut shells)		\$530.00	\$530.00
Category Shell Count: 370				\$2,496.00

3 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
5	Cylinder Salute 3" (made in USA)		\$34.85	\$174.25
Category Shell Count: 5				\$174.25

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	3" RED CHRYS.		\$15.00	\$30.00
2	3" SEA BLUE PEONY		\$15.00	\$30.00
2	3" SILVER CHRYS.		\$15.00	\$30.00
2	3" Shell Pink		\$15.00	\$30.00
2	3" YELLOW PEONY with palm pistil		\$15.00	\$30.00
2	Half red half blue chrysanthemum with silver peony ring	Crackling tail	\$15.00	\$30.00
2	Pink peony		\$15.00	\$30.00
1	Assortment D of 20 different J&M Brand Patriotic Shells (5 salutes) ELECTRI	mixed tails	\$300.00	\$300.00
1	Assortment H of 20 different J&M shells ELECTRIC FIRE	mixed tails	\$300.00	\$300.00
1	Assortment I of 10 pairs (20 shells) of J&M Brand shells ELECTRIC FIRE	mixed tails	\$300.00	\$300.00
1	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		\$300.00	\$300.00
1	Assortment Y of 10 pairs (20 shells) J&M shells ELECTRIC FIRE (Low fallout)		\$300.00	\$300.00
Category Shell Count: 114				\$1,710.00

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Glittering silver to blue and red chrysanthemum		\$28.50	\$57.00
1	Brocade Crown crossette		\$45.40	\$45.40
1	Brocade crown coconut	Large Brocade tail	\$45.40	\$45.40
1	Color dahlia with silver strobe	Gold tail	\$45.40	\$45.40
1	Crackling willow		\$45.40	\$45.40
1	Glittering willow	glitter tail	\$45.40	\$45.40
1	Glittering willow waterfall	glitter tail	\$45.40	\$45.40
1	Assortment A Of 20 different J&M Brand shells ELECTRIC FIRE		\$540.00	\$540.00
1	Assortment B of 20 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$540.00	\$540.00
1	Assortment C of 20 different J&M Brand Shells ELECTRIC FIRE		\$540.00	\$540.00
1	Assortment F of 20 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$540.00	\$540.00
Category Shell Count: 88				\$2,489.40



J&M Displays Proposal for: City of Sturgis

Main Event

5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Dahlia, assorted colors		\$61.80	\$123.60
2	Gold Glitter chrys to color assorted		\$61.80	\$123.60
2	Gold willow with color pistil	gold tail	\$61.80	\$123.60
2	Red and Blue Dahlia with silver glitter		\$61.80	\$123.60
2	Wave to variegated	Silver tail	\$61.80	\$123.60
1	Blue chrys with silver willow pistil	Silver tail	\$79.00	\$79.00
1	Crackling Willow	Silver tail	\$79.00	\$79.00
1	Gold crown		\$79.00	\$79.00
1	Willow to variegated w/ rising flowers		\$79.00	\$79.00
1	Assortment A of 15 Patriotic J&M shells ELECTRIC FIRE		\$730.00	\$730.00
1	Assortment D of 15 different J&M Brand shells ELECTRIC FIRE	mixed tails	\$730.00	\$730.00

Category Shell Count: 44

\$2,394.00

Section Shell Count: 621

Finales

2.5 Inch Finales

Quantity	Name	Rising Effect	Price	Total
4	5 Salute with 5 willows 10 Shot finale chain		\$127.00	\$508.00

Category Shell Count: 40

\$508.00

3 Inch Finales

Quantity	Name	Rising Effect	Price	Total
9	Red salute and blue dahlia 10 Shot finale chain	mixed tails	\$200.00	\$1,800.00

Category Shell Count: 90

\$1,800.00

Section Shell Count: 130

8% Free for Early Payment

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Brocade coconut with red green blue time rain crown 49 shot		\$176.00	\$176.00
1	Quick silver whistles to thunder 100 shot I shape		\$176.00	\$176.00
1	Red Blue & White strobe finale cake 49 shot		\$176.00	\$176.00
1	Report with color w/ silver tail 100 shot		\$176.00	\$176.00
1	Assorted effects 100 shot Z shape		\$240.00	\$240.00

Category Shell Count: 398

\$944.00

Section Shell Count: 398

15% Free for Loyalty Program



J&M Displays Proposal for: City of Sturgis

15% Free for Loyalty Program

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	1" 100 shot Z Shape - Variegated Comets w/Mine		\$310.00	\$310.00
1	White Glittering Mine To Purple Dahlia With Lemon Dahlia With White Strobe		\$310.00	\$310.00
1	2.5" Display Shell Cake- Mixed finale 2.5" 36 shot		\$530.00	\$530.00
1	2.5" Display Shell Cake- Red White Blue finale 2.5" 36 shot		\$530.00	\$530.00
Category Shell Count: 272				\$1,680.00

Section Shell Count: 272

Free for Customer Satisfaction

Ignition Items

Quantity	Name	Rising Effect	Price	Total
280	MJG 10' (non-regulated ATF) Igniters with 10' leads (FWI 10 - 30 per box)		\$2.20	\$616.00
Category Shell Count: 0				\$616.00

Section Shell Count: 0



J&M Displays Proposal for: City of Sturgis

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Fireworks Price: \$11,571.65
Discount: \$796.65
Subtotal Fireworks: **\$10,775.00**
Sales Tax:
Local Sales Tax:
Insurance Processing: \$1,500.00
License and Permit:
Shoot Fee: \$1,600.00
Delivery: \$825.00
Musical Firing:
Shoot Cost: \$300.00
Equipment Rental:
Barge/Pontoon Fee:
Total Price of Show: **\$15,000.00**

Total Shot Count: 1421
Packing Check: 360
Date of Display: 07/04/25
Customer Number: 13313

Summary of Free Items Added to Your Show

See Previous Pages for a Listing of Free Items

Free Items are Based on the \$10,775.00 Fireworks Subtotal

\$944.00	8% Free for Early Payment
\$1,680.00	15% Free for Loyalty Program
\$616.00	Free for Customer Satisfaction
\$3,240.00	Total Free

Total Value of Show is \$19,036.65. Your Price is \$15,000.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.



DISPLAY INFORMATION

Please complete the following information printed in **RED**:

Display Date: _____ Rain Date: _____

Time of Display: _____

Name of **Organization Purchasing** Display: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Cell: _____ E-mail: _____

Name of **Contact Person**: _____

Contact Address: _____

City, State, Zip: _____

Telephone: _____ Cell: _____ E-mail: _____

Send **Invoice** to: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Cell: _____ E-mail: _____

FOR SALES REPRESENTATIVE

J&M Fired 1.4G 1.3G PROXIMATE HAND FIRE (July 1st - 6th Only) FLAME

Sales Representative: _____ **Insurance Extension:** YES or NO

On-Site Contact for Tech: _____ **Telephone:** _____

Delivery Information: Customer Pick Up At: _____ On-Site Delivery:

Driver Name: _____ Telephone: _____

Delivery Address to Shoot Site: _____

Delivery to Bunker: Location: _____

Lead Tech: _____ Telephone: _____

NOTES: _____

Proposal # _____ **Final Show \$:** _____ Mileage: _____ (by air miles)

OFFICE USE ONLY O# _____ C# _____ Customer PO# _____

<input type="checkbox"/> tax exempt certificate received	<input type="checkbox"/> Agreement received	<input type="checkbox"/> Full payment	<input type="checkbox"/> Down payment
<input type="checkbox"/> permit received	<input type="checkbox"/> IQ received	\$ _____	\$ _____
<input type="checkbox"/> ATF permit Exp. _____	<input type="checkbox"/> S/P _____	Date _____ Check# _____	Date: _____ Check# _____

City Council
STAFF REPORT



Meeting Date: City Council - Mar 17 2025
Agenda Item: Sturgis Chamber of Commerce 2025 Agreement
Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

Annual City of Sturgis and Sturgis Chamber of Commerce Agreement

DISCUSSION:

Attached is the 2025 City of Sturgis and Sturgis Chamber of Commerce Agreement for consideration.

BUDGET IMPACT:

The contract agreement was budgeted in the 2025 budget.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[City-Chamber Professional Services Agreement 14-Mar-2025](#)

Approved By:
Ann Bertolotto, Finance Officer

Status:
Approved - Mar 14 2025

PROFESSIONAL SERVICES AGREEMENT

1. **Parties:** The parties to this Professional Services Agreement ("Agreement") are the Sturgis Area Chamber of Commerce & Visitors Bureau whose address is at 2040 Junction Avenue, Sturgis, SD 57785, ("Consultant") and the City of Sturgis, a South Dakota municipality whose address is 1040 Harley Davidson Way, Sturgis, SD 57785, ("City").
2. **Purpose:** The purpose of this Agreement is to define the terms and conditions under which the Consultant agrees to provide the services described in section 3.
3. **Consultant Services:** Consultant will provide the following services:
 - A. Host community events deemed appropriate by Consultant in accordance with Consultant's mission. The events shall highlight community pride, enhance visitor attendance/experience or increase business exposure/development. To accomplish this objective, Consultant shall complete events and numbers such as:
 1. New Business Ribbon Cuttings, Business Mixers (at least 10)
 2. Election Forums & Legislative Crackerbarrels (at least two legislative and forums as needed for each local election)
 3. Community gathering activities including but not limited to the Music on Main series. Consultant shall provide the following for Music on Main:
 1. Up to 12 instances of the concert series (weather permitting) from June 11 to July 30 and August 13 to September 3 2025.
 2. Up to 11 instances of the mountain bike race series (weather permitting) from June 11 to July 23 and August 13 to September 3 2025.
 3. Additional components at Consultant's discretion, contributing to the Consultant's mission.City shall provide the following for Music on Main:
 1. All applicable trail usage permits, the fees for which will be agreed upon between parties and invoiced to Consultant for reimbursement to City.
 2. Music production services and trained personnel, which will be agreed upon between parties and have been deducted from the funds specified in section 4(B).
 3. Event insurance as outlined in section 10.
 4. Reasonable accommodation for police escort, safety barriers, and other event logistical needs.
 4. Holiday Activities (at least four activities).
 - B. Provide staff resources for Sturgis Downtown Foundation and Downtown Business Improvement District.
 - C. Provide Visitor Information services for visitors by personal contact, telephone,

and email. Consultant must document the number of contacts and provide such information to the City. Information provided will include City and regional destinations as well as information on National Parks within a 600-mile radius of Sturgis.

- D. Act as the primary network and advocacy group for existing businesses and visitor services by:
1. Engaging the existing business community to foster strong community ties and recommend appropriate means of enhancing the business climate for existing businesses.
 2. Providing training opportunities for member businesses.
 3. Making concerted efforts to regularly connect with new and existing businesses in the community, including discussions during mixers, events, and business visits.
 4. Hosting a bi-annual Leadership Sturgis educational series.
 5. Attending and distributing promotional materials provided by the City at a minimum of two (2) travel trade shows/conferences, commercial expansion trade shows/conferences, or both.
 6. Pursuing and encouraging residential growth and producing and making available relocation guides and reaching out to major regional employers.
 7. Providing the City with a written annual report to document progress towards these achieving objectives.
 8. Actively communicating City and SEDC objectives and initiatives to its members and the broader business community.
 9. Recommending how the City's events promotional budget (in the amount of \$10,000 which is included in the total outlined in Paragraph 4) should be disbursed with these guidelines:
 1. All events shall be held within the City limits,
 2. All events funded shall be required to recognize the City and Chamber as sponsors,
 3. Funding based on likelihood of enhancing community life and visitor traffic,
 4. These funds will be disbursed to the Consultant after each funding allocation is approved by the City and then disbursed by the Chamber to the grantees, and
 5. The City shall not apply for any of these funds for City-organized events.
4. **Consideration:** In consideration of the Consultant's services, the City agrees to pay the Consultant the sum of One Hundred Fifty-six Thousand, Six Hundred Sixty-seven Dollars (\$156,667). This shall be disbursed as follows:
- A. \$76,667 shall be disbursed as 12 equal monthly installments in the amount of \$6,388 per month starting in January 2025.
 - B. \$ 59,800 shall be disbursed as equal monthly installments in the amount of \$

4,983 per month starting in June 2025, with the January through May installments disbursed as a lump sum totaling \$ 24,915 no later than May 1 2025.

C. \$10,000 shall be disbursed as outlined in section 3(D).

5. **Direction and Communication:** If Consultant's Executive Director or a member of the Chamber of Commerce has concerns with the performance of any City staff under the guidelines of this contract, Consultant must initially provide such comments and concerns to the City Administrator.
6. **Term:** This Agreement commences on January 1, 2025, and terminates on December 31, 2025, and may be renewed annually.
7. **Non-Discrimination:** Consultant, its officers, directors and agents, and City and its employees, agents, and officers, must provide these services, act, and conduct their activities under this Agreement without discrimination in any manner regarding race, color, sex, creed, religion, ancestry, national origin, sexual orientation, or disability.
8. **Independent Contractor Status:** Consultant is an independent contractor, and neither Consultant nor Consultant's employees or contract personnel are, or shall be deemed, employees of the City. Neither party shall have the authority or right legally to bind the other in contract, debt or otherwise, and neither party shall be liable for any obligation acquired or incurred by the other, except as might otherwise be provided herein.
9. **No Partnership:** This Agreement does not create a partnership relationship. Consultant has no authority to enter contracts on behalf of the City.
10. **Insurance:** Consultant and City must obtain secure the insurance specified below. All such insurance must be issued coverage by an insurance company licensed to do business in the State of South Dakota. The required may be in one or more of insurance, primary or excess. Certificates of all required insurance must be provided by each party to the other within 15 days of a request for the same.
 - A. Consultant must maintain Workers' compensation insurance providing the statutory limits required by South Dakota law.
 - B. Consultant must maintain liability insurance providing occurrence basis coverage for any claim arising from the use or occupancy of Consultant's building and premises in the amount of \$1,000,000 per occurrence and \$1,000,000 annual aggregate, naming the City as an additional insured.
 - C. Consultant must provide the City with at least thirty (30) days' written notice of an insurer's intent to cancel or not renew any of Consultant's insurance policies.
 - D. The City must require all those persons providing services at the premises to be owned or leased by Consultant are in full compliance with the City's volunteer policy and any reasonable request of Consultant's insurers. The City of Sturgis shall maintain liability insurance providing occurrence-based coverage for any claims arising from the use or occupancy of City-owned buildings and premises.

Coverage shall be maintained in the amount of \$1,000,000 per occurrence and \$1,000,000 annual aggregate.

- E. When a co-hosted event takes place (such as Music on Main), the Consultant shall be named as an additional insured on the policy.

11. Indemnification: Consultant must indemnify and hold the City harmless from any loss or liability arising from performing services under this Agreement.

12. Termination: This Agreement may be terminated for Cause on 30-day notice, and either Party may terminate this Agreement by giving written notice of such termination to the other, upon the occurrence of any of the following events:

- A. A breach of any material obligations under this Agreement. If such a breach occurs the non-breaching party must give written notice of the breach and allow the other party thirty (30) days within which to cure the breach, or
- B. A party dissolves, is liquidated or otherwise discontinues substantially its business operations.

13. Confidential Information: Consultant and City recognize that their officers, directors, employees, and agents, may have access to confidential information and that disclosure of such information could violate rights of private individuals and entities. Consultant will not disclose any confidential information it obtains and acknowledges that the public records requirements of SDCL ch.1-27 will determine Consultant's obligation under this provision. Consultant will take appropriate action to prevent any disclosure. This section will survive termination or cancellation of this Agreement.

14. Notice: All notices required in this Agreement must be in writing to the addresses below and must be (a) personally delivered; (b) sent by registered or certified mail, return receipt requested; or (c) sent by overnight commercial carrier such as Federal Express. Any notice or other communication will be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice; (ii) if mailed, on the date of delivery as shown by the addressee's return receipt; (iii) if sent and delivered by overnight commercial carrier, one (1) business day after the date of delivery of such communication to such carrier as marked thereon, with applicable charges prepaid.

Consultant:

Sturgis Area Chamber of Commerce & Visitors Bureau:
Attn: Veronica Grosek, Executive Director
2040 Junction Avenue
Sturgis, SD 57785

City:

City of Sturgis

Attn: City Administrator and Finance Officer
1040 Harley-Davidson Way
Sturgis, SD 57785

Either party may change the address or addresses for notice on ten (10) days written notice.

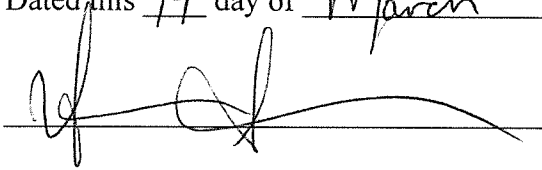
15. **Modification:** This Agreement may be modified only by a writing signed by the City and the Consultant.
16. **Assignment:** Consultant may not assign or subcontract any rights or delegate any of its duties under this Agreement without the City's prior written approval.
17. **Governing Law, Jurisdiction and Venue:** The validity, performance, and enforcement of this Agreement are governed by the laws of the State of South Dakota. Jurisdiction and venue of any legal proceeding involving the parties in connection with this Agreement will lie exclusively in the Circuit Court, Fourth Judicial Circuit, Meade County, South Dakota.
18. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties relating to this matter. This Agreement supersedes all prior agreements, negotiations, and representations, written or oral, relating to the subject matter hereof, notwithstanding any oral representations or other writings to the contrary.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

STURGIS AREA CHAMBER OF COMMERCE & VISITORS BUREAU

Dated this 14th day of March 2025.



By: Veronica Grosek, Executive Director
Sturgis Area Chamber of Commerce & Visitors Bureau

State of South Dakota)
) ss.
County of Meade)

On this the ____ day of _____ 2025 before me, the undersigned officer, personally appeared Veronica Grosek who acknowledged herself to be the Executive Director of Sturgis Area Chamber of Commerce & Visitors Bureau of Sturgis, South Dakota and that she, as such Executive Director, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Sturgis Area Chamber of Commerce and Visitors Bureau by herself as Executive Director.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(S E A L)

Notary Public – South Dakota
My Commission Expires: _____

CITY OF STURGIS

Dated this ____ day of _____ 2025.

By: Aaron Jordan, City Administrator
City of Sturgis

ATTEST:

Ann Bertolotto, Finance Officer

(CITY SEAL)

Meeting Date: City Council - Mar 17 2025

Agenda Item: Consideration to Approve Resolution 20252-15, A Resolution establishing the Municipal Utility Rates for the City of Sturgis in 2025

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Following the passage of the second reading of the 2025 budget, the City Council established the community's revenue estimates based on certain changes to the City's utility rates. This is based on the annual costs for City taxes and city utilities. This is anticipated to be one of the lowest in the Black Hills in 2023. The Water and Wastewater Utility Surcharges would be reduced by 1.6% due to the increasing number of utility customers. The water usage fees and availability fees would remain unchanged. The water, wastewater and sanitation base rates would increase by 5%. This would assist in funding the increasing operational costs of the utilities.

DISCUSSION:

Municipalities often need to increase utility rates annually for several reasons:

Inflation : The cost of goods and services typically rises over time due to inflation. Increasing rates helps the municipality keep up with rising operational costs, such as materials, labor, and energy.

Infrastructure Maintenance and Upgrades : Water, electricity, and waste management infrastructure require ongoing maintenance and periodic upgrades or replacements. Increasing rates ensures that there are sufficient funds to invest in these critical areas to maintain service quality and safety.

Regulatory Compliance : Utilities are often subject to regulations that mandate improvements to environmental standards or service reliability. Compliance with these regulations may necessitate increased funding.

Debt Service : Municipalities may finance infrastructure projects through bonds or loans, which require regular payments. Rate increases may fund these obligations and avoid deficits.

Population Growth and Demand : As populations grow, so does the demand for utility services. Increased rates may be necessary to expand capacity to meet this growing demand.

Service Quality Improvements : Municipalities may seek to enhance service quality by implementing new technologies, improving response times, or increasing coverage. These improvements usually require additional funding.

Operating Costs : Unforeseen expenses, such as repairs from natural disasters or emergencies, can arise. Rate increases can help build reserve funds for such situations.

By increasing utility rates, municipalities strive to provide reliable, high-quality services while ensuring financial sustainability.

Municipal Utility Board reviewed the Mayors 2025 Budget proposal and made the recommendation to increase the Water Rates by 3% and all other utility rates by 3% Residential and 5% Commercial for 2025. The minutes of the meeting are attached.

BUDGET IMPACT:

The attached resolution conforms to the proposed 2025 City of Sturgis budget with the following recommended rate increases.

Water 3% based on line size

Sewer 3% Residential 5% Commercial accounts

Sanitation 3% Residential 5% Commercial accounts

Availability Fee 3% Residential and 5% Commercial

RECOMMENDATION:

Motion to approve Resolution 2025-15.

ATTACHMENTS:

[Resolution 2025-15 - Amend Utility Rates for 2025
2025 Rates](#)

[MUB Minutes Nov 26 2024 - signed](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 14 2025

**RESOLUTION 2025-15
RESOLUTION ESTABLISHING THE MUNICIPAL UTILITY RATES
FOR THE CITY OF STURGIS**

WHEREAS, the City of Sturgis has adopted through Ordinance 11.04.04 and 11.05.31, which authorizes the City of Sturgis to annually review the municipal garbage, sewer and water utility rates; and

WHEREAS, the City of Sturgis continues to face ongoing inflationary price increases for electricity, natural gas, fuel and tipping rates, as well as increases in health insurance and other operating costs; and

WHEREAS, the City of Sturgis has made a concerted effort to reduce ongoing operational costs in its municipal utility funds as well as in all other areas of the City budget; and

WHEREAS, despite these reductions in costs, ongoing fixed costs continue to rise at a rate that exceeds most inflationary indexes.

WHEREAS, the following charts will show the 2025 utility rates:

Water and Sewer

Line Size	# Units	Water Base	Wtr Surcharges	Swr Residential Base	Sewer Commercial Base	Sewer Surcharges
5/8" – 1"	1	8.01	10.76	30.43	35.62	27.95
1 ¼"	2	16.02	21.52	60.86	71.24	55.90
1 ½"	3	24.03	32.28	91.29	106.86	83.85
2"	4	32.04	43.04	121.72	142.48	111.80
3"	6	48.06	64.56	182.58	213.72	167.70
4"	8	64.08	86.08	243.44	284.96	223.60

Sanitation Residential

	1 TOTE	2 TOTES	3 TOTES	1 DUMPSTER	2 DUMPSTERS	3 DUMPSTERS	4 DUMPSTERS	5 DUMPSTERS
TIMES /WEEK	1 – 90 GALLON	2 – 90 GALLON	3 – 90 GALLON	1 – 300 GALLON	2 – 300 GALLON	3 – 300 GALLON	4 – 300 GALLON	5 – 300 GALLON
1	18.59	37.18	55.77	55.77	111.55	167.32	223.09	278.86
2	34.38	74.37	111.55	111.55	223.09	334.64	446.19	557.73
3	51.57	111.55	167.32	167.32	334.64	501.96	669.27	836.60
4	68.76	148.73	223.09	223.09	446.19	669.27	892.37	1115.46
5	85.95	185.92	278.86	278.86	557.73	836.60	1115.46	1394.32
6	103.14	223.09	334.64	334.64	669.27	1003.91	1338.55	1673.19
7	120.33	260.27	390.41	390.41	780.82	1171.23	1561.64	1952.06

Sanitation Commercial

	1 TOTE	2 TOTES	3 TOTES	1 DUMPSTER	2 DUMPSTERS	3 DUMPSTERS	4 DUMPSTERS	5 DUMPSTERS
TIMES /WEEK	1 – 90 GALLON	2 – 90 GALLON	3 – 90 GALLON	1 – 300 GALLON	2 – 300 GALLON	3 – 300 GALLON	4 – 300 GALLON	5 – 300 GALLON
1	21.89	43.80	65.69	65.69	131.38	197.06	262.75	328.44
2	43.80	87.58	131.38	131.38	262.75	394.12	525.49	656.87
3	65.69	131.38	197.06	197.06	394.12	591.18	788.25	985.31
4	87.58	175.16	262.75	262.75	525.49	788.25	1050.99	1313.74
5	109.48	218.96	328.44	328.44	656.87	985.31	1313.74	1642.18
6	131.38	262.75	394.12	394.12	788.25	1182.36	1576.49	1970.61
7	153.27	306.54	458.70	458.70	919.62	1379.43	1839.23	2299.05

Availability Fee

# Units	1	2	3	4	6	8
Meter Size	< = 1"	1 ¼"	1 ½"	2"	3"	4"
Water Avail	\$19.09	\$38.17	\$57.26	\$76.34	\$114.52	\$152.69
Sewer Avail Res.	\$59.16	\$118.32	\$177.48	\$236.64	\$354.96	\$473.28
Sewer Avail Comm.	\$66.72	\$133.44	\$200.16	\$266.88	\$400.32	\$533.76

Adopted this 17th day of March 2025.

STURGIS COMMON COUNCIL

Kevin Forrester, Mayor

ATTEST:

Ann Bertolotto, City Finance Officer

Published: March 28, 2025

Effective: April, 18, 2025

2025 RATES

Updated 03/13/2025

WATER USAGE:
 Residential - \$2.52/1,000 gal
 Commercial - \$2.83/1,000 gal

Sewer Base
 Residential
 \$30.43 +
 \$27.95
 Surcharges

Sewer Base Commercial –
 \$35.62 + 27.95 Surcharges
 Allows 9,000 gal
 .62/1000 gal over 9,000

WATER + SEWER

Line Size	# Units	Water Base	Wtr Surcharges	Swr Residential Base	Sewer Commercial Base	Sewer Surcharges
5/8" – 1"	1	8.01	10.76	30.43	35.62	27.95
1 ¼"	2	16.02	21.52	60.86	71.24	55.90
1 ½"	3	24.03	32.28	91.29	106.86	83.85
2"	4	32.04	43.04	121.72	142.48	111.80
3"	6	48.06	64.56	182.58	213.72	167.70
4"	8	64.08	86.08	243.44	284.96	223.60

SANITATION - Residential

	1 TOTE	2 TOTES	3 TOTES	1 DUMPSTER	2 DUMPSTERS	3 DUMPSTERS	4 DUMPSTERS	5 DUMPSTERS
TIMES /WEEK	1 – 90 GALLON	2 – 90 GALLON	3 – 90 GALLON	1 – 300 GALLON	2 – 300 GALLON	3 – 300 GALLON	4 – 300 GALLON	5 – 300 GALLON
1	18.59	37.18	55.77	55.77	111.55	167.32	223.09	278.86
2	34.38	74.37	111.55	111.55	223.09	334.64	446.19	557.73
3	51.57	111.55	167.32	167.32	334.64	501.96	669.27	836.60
4	68.76	148.73	223.09	223.09	446.19	669.27	892.37	1115.46
5	85.95	185.92	278.86	278.86	557.73	836.60	1115.46	1394.32
6	103.14	223.09	334.64	334.64	669.27	1003.91	1338.55	1673.19
7	120.33	260.27	390.41	390.41	780.82	1171.23	1561.64	1952.06

SANITATION – Commercial

	1 TOTE	2 TOTES	3 TOTES	1 DUMPSTER	2 DUMPSTERS	3 DUMPSTERS	4 DUMPSTERS	5 DUMPSTERS
TIMES /WEEK	1 – 90 GALLON	2 – 90 GALLON	3 – 90 GALLON	1 – 300 GALLON	2 – 300 GALLON	3 – 300 GALLON	4 – 300 GALLON	5 – 300 GALLON
1	21.89	43.80	65.69	65.69	131.38	197.06	262.75	328.44
2	43.80	87.58	131.38	131.38	262.75	394.12	525.49	656.87
3	65.69	131.38	197.06	197.06	394.12	591.18	788.25	985.31
4	87.58	175.16	262.75	262.75	525.49	788.25	1050.99	1313.74
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MINUTES
Municipal Utility Board Meeting
City of Sturgis, South Dakota

Tuesday, November 26, 2024

7:30 AM

Council Chambers

PRESENT: Shawn Mechling and Bernadette Usera,
Rick Bush, Director of Public Works, Todd Youngberg, Water
Superintendent, and Amy Hart, Administrative Assistant

ABSENT: Ron Waterland

Call to Order

Shawn Mechling calls meeting to order at 7:37am.

Consider Approval of the Agenda

Moved by Mechling, seconded by Usera, to approve the agenda.
Members present carried unanimously.

Consider approval of the minutes from the October 22, 2024 meeting

Moved by Mechling, seconded by Usera, to approve the minutes.
Members present carried unanimously.

Approval of the claims

Moved by Mechling, seconded by Usera, to approve the claims.
Members present carried unanimously.

City Finance Officer Report

Public Works Director Rick Bush reports on behalf of Interim Finance Office Ann Bertolotto. Today is shut off day, however with the Thanksgiving holiday, water will not be physically shut off until Monday. Collection calls are being made.

Customer Concerns

No customer concerns are brought forward.

Water Superintendent Report

Rick Bush reports that Water Superintendent Todd Youngberg is on vacation so there will be no superintendent report this month.

Public Works Director Report

Rick Bush reports that work continues on the Lead Service Line Inventory (LSLI) project. The State provided a list of approximately 3,000 locations that need to be contacted. Bush reports on two water leaks that were repaired. One was on 14th/Silver Street and one on Dolan Creek Road. Bush reports that the drilling on Well #8 is completed, the flow testing is completed, and the well will produce between 700/800 gallons per minute. A screen was added due to significant sediment, however no fracking was required so the cost will end up less that was budgeted. Bush anticipates the next step of tying into the water system should begin around the second week of December, and a total project completion date by the end of June, 2025. Bush reports that initial work has started on the Hidden Hills and Valley View subdivisions along Avalanche Road.

Public Hearings

No public hearings are brought forward.

Old Business

No old business is brought forward.

New Business**2025 Budget Review**

Rick Bush presents overview of the proposed 2025 water department budget.

2025 Rates

Public Works Director Rick Bush presents rate information from neighboring municipalities in the area. Rick Bush and Water Superintendent Todd Youngberg recommend a 3% increase to residential rates, and 5% increase to commercial rates. Acting Mayor Forrester adds comments, discussion follows.

Moved by Mechling, seconded by Usera, to recommend a 3% increase to residential water rates and a 5% increase to commercial water rates to City Council.

Members present carried unanimously.

Rick Bush offers explanations of the current surcharges being assessed. Discussion follows.

Other matters that may come before the Board

(No action will be taken)

No other matters are brought forward.

Executive Session

Per SDCL 1-25-2, if requested, on the following authorized matters:

- a. Pursuant to SDCL 1-25-2 (0), Personnel:
- b. Pursuant to SDCL 1-25-2 (0), Legal:
- c. Pursuant to SDCL 1-25-2 (1), Contracts: Delinquent accounts
- d. Pursuant to SDCL 1-25-2 (0), Security:

Moved by Mechling, seconded by Usera, to enter Executive Session at 8:30am.
Members present carried unanimously.

Return to Open Session

to adjourn Executive Session and return to Open Session at 8:45am.

Moved by Mechling, seconded by Usera
Members present carried unanimously.

Adjourn

Moved by Usera, seconded by Mechling, to adjourn meeting at 8:46am.
Members present carried unanimously.

The next MUB meeting is re-scheduled to Thursday, January 9, 2024. (was originally scheduled for Tuesday, December 24, 2024)

Submitted by:

Amy Hart, Public Works Administrative Assistant

APPROVED:



Ron Waterland, MUB Chairperson