



## City Council Meeting AGENDA

**DATE:** Monday, May 19, 2025  
**TIME:** Regular Meeting - 6:30 PM  
**PLACE:** Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD  
Page

### **1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL**

### **2. PLEDGE OF ALLEGIANCE/PRAYER**

### **3. APPROVAL OF THE AGENDA**

### **4. ANNOUNCEMENTS AND PRAISE**

### **5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL**

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

#### **5.1. Non-agenda matters that may come before the Council**

### **6. DEPARTMENT UPDATES**

#### **5 - 8 6.1. April Sales Tax Report** Motion to approve [Agenda Item Report - Pdf](#)

### **7. MAYOR'S REPORT**

- 9            7.1.    Payroll - Dee Daniels (Parks) (Seasonal Employee) - \$15.25 (non-exempt)  
                  Payroll - Aidan Hedermann (Parks) (Seasonal Employee) - \$16.00 (non-exempt)  
                  Payroll - Cruz Chavez (Wastewater) (Seasonal Employee) - \$16.00 (non-exempt)  
                  Payroll - Tori Williams (Parks) (Seasonal Employee) - \$15.00 (non-exempt)  
                  Payroll - Ian Fidler (Parks) (Seasonal Employee) - \$15.25 (non-exempt)  
                  Payroll - Jamin Davidson (Wastewater) (Seasonal Employee) - \$15.25 (non exempt)  
                  [Payroll Change Form - Pdf](#)
- 10           7.2.    Payroll - David Goebel - Liquor Sales Clerk/Driver (Seasonal) (Liquor) - \$14.75 (non-exempt)  
                  [Payroll Report - Pdf](#)
- 11           7.3.    Payroll - Addison Long - Lifeguard (Part-time) (Community Center) - \$14.00 (non-exempt)  
                  [Payroll Report - Pdf](#)

## **8.      CONSIDER CONSENT AGENDA**

- 12 - 21      8.1.    Consideration to approve the minutes from the May 5, 2025 City Council meeting  
                  [City Council - May 05 2025 - Minutes - Pdf](#)
- 22 - 32      8.2.    Set a public hearing for June 3, 2025 for a Use on Review for 1040 Junction Avenue to allow property to be used as a Motor Cycle Dealership  
                  [Agenda Item Report - Pdf](#)
- 33           8.3.    Listing of additional volunteer for the City of Sturgis Finance Office.  
                  [Agenda Item Report - Pdf](#)
- 34 - 35      8.4.    Mayor's Proclamation to designate the Week of May 18 - 24, 2025, as Emergency  
                  Medical Services Week - We Care. For Everyone.  
                  [Agenda Item Report - Pdf](#)
- 36 - 37      8.5.    Mayor's Proclamation to designate Friday, May 23 as Poppy Day.  
                  [Agenda Item Report - Pdf](#)
- 38 - 42      8.6.    Consideration to set a public hearing on June 2, 2025 for an SEL for the Sturgis Brewing Company for Music on Main on 6/18/25, 7/16/25, and 8/20/25.  
                  [Agenda Item Report - Pdf](#)

- 43 - 47      8.7.      Consideration to set a public hearing on June 2, 2025 for an SEL for the Loud American Roadhouse for Music on Main on 6/25/25, and 7/23/25.  
[Agenda Item Report - Pdf](#)
- 48 - 54      8.8.      Consideration to approve resolution 2025-23 for July 11-12, 2025 for a Street Closure and Open Container for the Trans Am Takeover Show & Shine  
[Agenda Item Report - Pdf](#)

## **9.      APPROVAL OF THE CLAIMS**

- 55 - 84      9.1.      [Council Bills 05192025](#)  
[Credit Cards 05152025](#)

## **10.     PUBLIC HEARINGS**

- 85 - 99      10.1.      Consideration to approve the 20th Annual Fulton St Bash Street Closure  
[Agenda Item Report - Pdf](#)
- 100 - 103    10.2.      Consideration to approve an SEL for the Gas Monkey Sturgis for Live Music & Food for 2025 Trans Am Takeover from 7/11/25-7/12/25.  
[Agenda Item Report - Pdf](#)
- 104 - 107    10.3.      Consideration to approve the Use of City Property by Foothills Community Church for Evangelism during Rally event from 07/31/2025 - 08/09/2025  
[Agenda Item Report - Pdf](#)
- 108 - 134    10.4.      Consideration to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine for Tia Hartwell/Freedom LLC at 901 E Main St  
[Agenda Item Report - Pdf](#)

## **11.     REPORTS**

- 135 - 140    11.1.      Consideration to allow the Sturgis Soccer Association to close a portion of the Sturgis Soccer Fields from June 1 thru August 11, 2025 for field maintenance.  
[Agenda Item Report - Pdf](#)
- 141 - 143    11.2.      Consideration to approve Resolution 2025-25, Resolution Establishing a City Ordinance Advisory Committee for the City of Sturgis  
[Agenda Item Report - Pdf](#)
- 144 - 147    11.3.      2025-2026 City Council Committee and Liaison Appointments  
[Agenda Item Report - Pdf](#)

## **12. EXECUTIVE SESSION**

- 12.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
- b. Pursuant to SDCL 1-25-2 (3), Legal:
- c. Pursuant to SDCL 1-25-2 (4), Contracts:
- d. Pursuant to SDCL 1-25-2 (5), Marketing:
- e. Pursuant to SDCL 1-25-2 (6), Security:

## **13. RESUME OPEN MEETING**

- 13.1. Return to Open Session

## **14. ADJOURN**

## **15. ADA ACCOMMODATION**

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.



City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025  
**Agenda Item:** April Sales Tax Report  
**Prepared By:** Aaron Jordan, City Administrator

**BACKGROUND INFORMATION:**

Provide monthly and year to date (YTD) sales tax comparison.

**DISCUSSION:**

The month of April 2025, general sales tax is 3.7% higher than last April. The first four months of 2025, the general fund sales tax is 8.0% higher than same period in 2024. The month of April 2025, BBB sales tax is slightly higher at .009% than April last year. The first four months of 2025, the BBB sales tax is 3.13% lower than same period last year.

**RECOMMENDATION:**

Motion to approve

**ATTACHMENTS:**

[April 2025 Sales Tax Report](#)

**Approved By:**  
Ann Bertolotto, Finance Officer

**Status:**  
Approved - May 16 2025



OFFICE OF THE CITY ADMINISTRATOR  
1040 HARLEY-DAVIDSON WAY  
STURGIS, SD 57785  
605.347.4422 | STURGIS-SD.GOV

## April 2025 Sales Tax Update

Title 20 of the Sturgis City Ordinance authorizes the City to collect a 2% sales tax on most items and services purchased in the City of Sturgis. The City deposits these taxes into the following funds

- 50% into the General Fund
- 45% into the Capital Improvement Fund
- 5% into the Equipment Replacement Fund

The General Fund provides the revenue needed to support Police, Fire, Library, Parks, Recreation and other needs.

The Capital Improvement Fund provides the funding for various scheduled infrastructure upgrades including road reconstruction, road overlays, park enhancements, community center upgrades, etc.

The Equipment Replacement Fund provides the funding for the majority of the City's fleet replacement (road graders, trucks, plows, etc.).

As an example, when an individual purchases \$100 worth of groceries in Sturgis a total \$6.50 (6.5%) in sales tax is added to the bill. The sales tax is divided as follows:

- \$4.50 is sent to the State
- \$1.00 is deposited into the City's General Fund
- \$0.10 into the Equipment Replacement Fund
- \$0.90 into the Capital Improvement Fund.

## April 2025 Sales Tax Update

### General Fund Sales Tax (1%)

Sales in the month of April 2025 were 3.7% higher than April of 2024. Sales for the first four months of 2025 were **8.0% higher** than in the same period in 2024, and **4.48% higher** than in 2023. The last four months have been the best four months on record.

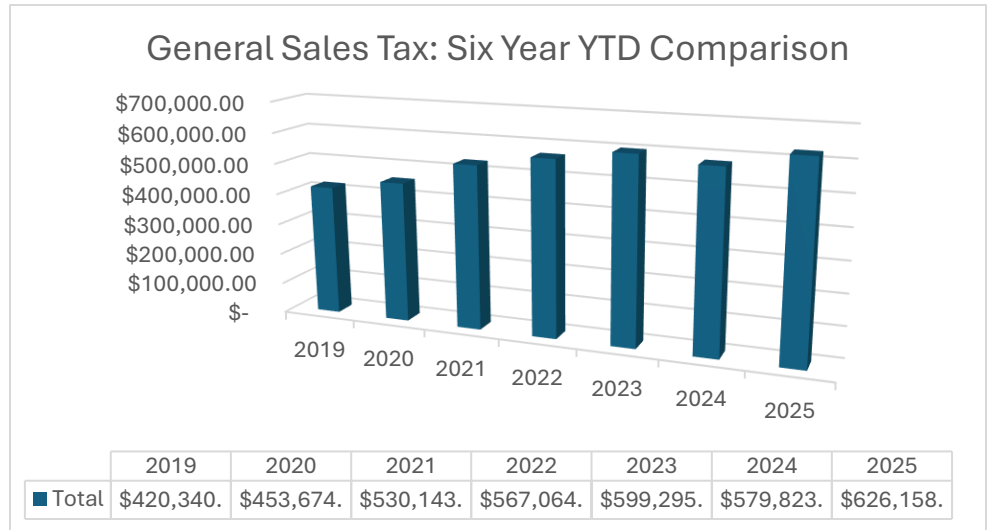
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		<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Average</u>
Jan	\$	144,169.99	\$ 135,388.26	<b>\$175,607.10</b>	\$ 151,721.78
Feb	\$	138,397.17	\$ 130,130.44	<b>\$149,439.86</b>	\$ 139,322.49
Mar	<b>\$</b>	<b>168,750.10</b>	<b>\$ 157,355.56</b>	<b>\$138,351.69</b>	\$ 154,819.12
Apr	\$	147,978.44	<b>\$ 156,949.65</b>	<b>\$162,759.93</b>	\$ 155,896.01
May	\$	180,420.63	\$ 184,487.59		
Jun	\$	215,187.46	\$ 236,265.19		
Jul	\$	337,126.27	\$ 159,596.65		
Aug	\$	387,828.00	\$ 343,349.79		
Sep	\$	197,420.66	\$ 386,268.19		
Oct	\$	156,987.30	\$ 203,699.14		
Nov	\$	159,274.91	\$ 173,156.70		
Dec	\$	182,573.95	\$ 159,152.93		
YTD	\$	599,295.70	\$ 579,823.92	<b>\$ 626,158.58</b>	\$ 601,759.40
TOTAL	\$	2,416,114.89	\$ 2,425,800.09	\$ 626,158.58	\$ 601,759.40



### LEGEND

**BOLD** Highest Month  
**GREEN HIGHLIGHT** Above 3-Year Average

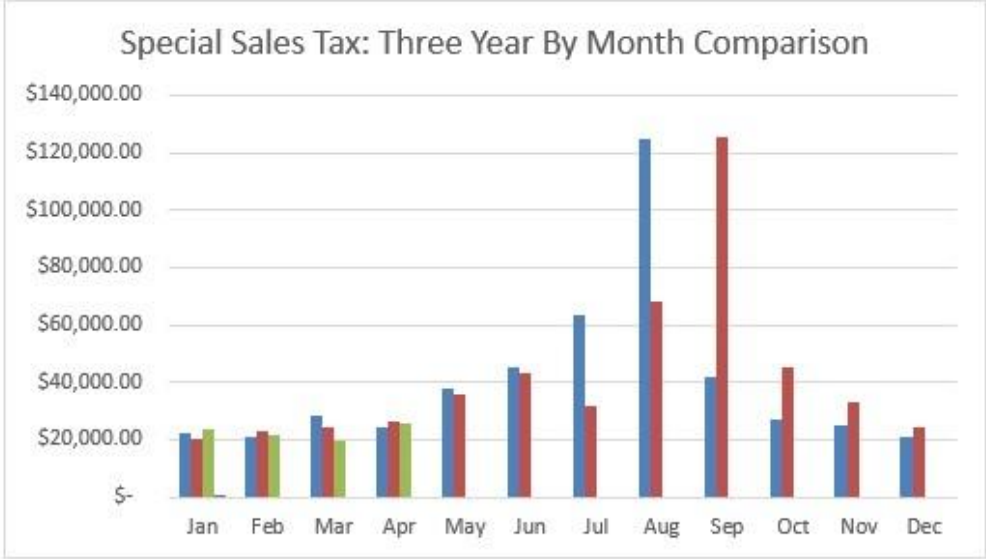


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## Gross Receipt Tax (BBB) Sales Tax (1%)

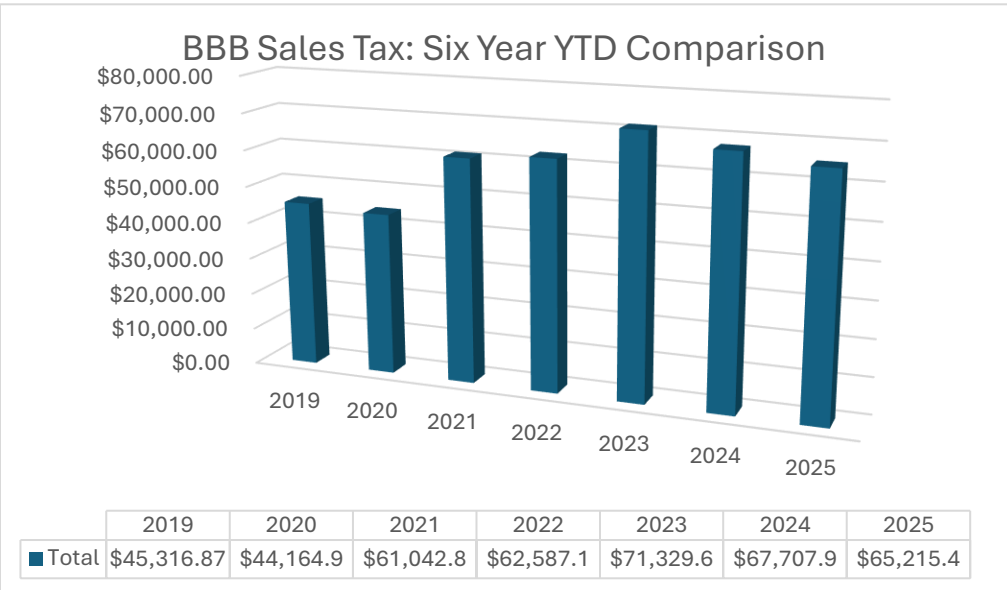
1% sales tax is imposed on specific purchases such as lodging, eating establishments, alcoholic beverages and admissions to places of amusement as well as athletic and cultural events. For the month of April 2025, these related sales were **0.009% higher** than April of 2024. Sales for the first four months of 2025 were **3.13% lower** than in 2024.

	2023	2024	2025	Average
Jan	\$ 22,363.50	\$ 20,377.62	\$ 23,635.52	\$ 22,125.54
Feb	\$ 20,622.74	\$ 22,770.52	\$ 21,786.92	\$ 21,726.73
Mar	\$ 28,343.45	\$ 24,559.78	\$ 19,687.53	\$ 24,196.92
Apr	\$ 24,247.64	\$ 26,133.29	\$ 25,882.52	\$ 25,421.15
May	\$ 37,879.70	\$ 36,043.30		
Jun	\$ 44,944.13	\$ 43,450.57		
Jul	\$ 63,210.57	\$ 31,523.52		
Aug	\$ 125,082.98	\$ 68,064.46		
Sep	\$ 42,105.37	\$ 125,737.49		
Oct	\$ 27,087.64	\$ 45,443.44		
Nov	\$ 25,002.27	\$ 32,926.90		
Dec	\$ 21,193.43	\$ 24,500.27		
YTD	\$ 95,577.33	\$ 93,841.21	\$ 90,992.49	\$ 93,470.34
TOTAL	\$ 482,083.42	\$ 501,531.15	\$ 90,992.49	\$ 93,470.34



## LEGEND

**BOLD** Highest Month  
**GREEN HIGHLIGHT** Above 3-Year Average



# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Payroll - Dee Daniels (Parks) (Seasonal Employee) - \$15.25 (non-exempt)  
Payroll - Aidan Hedermann (Parks) (Seasonal Employee) - \$16.00 (non-exempt)  
Payroll - Cruz Chavez (Wastewater) (Seasonal Employee) - \$16.00 (non-exempt)  
Payroll - Tori Williams (Parks) (Seasonal Employee) - \$15.00 (non-exempt)  
Payroll - Ian Fidler (Parks) (Seasonal Employee) - \$15.25 (non-exempt)  
Payroll - Jamin Davidson (Wastewater) (Seasonal Employee) - \$15.25 (non exempt)

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Wastewater and Parks Departments employs seasonal employees during the summer months to perform a variety of landscaping maintenance tasks (lawn mowing, weed-eating, cleaning bathrooms and shelters, emptying garbage, assisting with projects, etc.).

Employees over the age of 18 years will drive City vehicles and so start at a higher wage.

These hires are for the summer season: the position is seasonal, not-benefited and will work less than 120 consecutive days during the calendar year. This position is scheduled forty (40) hours per week.

## BUDGET IMPACT:

None. This position is budgeted.

## Approved By:

Rick Bush, Director of Public Works

## Status:

Approved - May 12 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Payroll - David Goebel - Liquor Sales Clerk/Driver (Seasonal) (Liquor) - \$14.75 (non-exempt)

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Sales Clerk position staffs the cash register processing all sales through our point of sale system. The clerk ensures compliances with all alcohol sales regulations, checking identifications, etc. The clerk stocks shelves and coolers with product. The clerk answers customer questions and recommends product. The clerk maintains the cleanliness of building (i.e. cleans bathrooms, mops floors) and shelves (i.e. dusting and straightening product).

The Stocker position maintains inventory on the sales floor, assists with receiving, loading and unloading inventory. The Stocker answers buyer questions about inventory location, selection, etc. They also ensure the Store is clean and provide a theft deterrent by being physically in the aisles. The Stockers may be cross trained to provide back-up to the clerks. Stockers are also asked to make the daily inventory runs from Rapid. As such, they drive the City's Liquor Store van.

Seasonal sales clerk work as scheduled for a maximum of 1,039 hours per year.

These non-exempt positions are not benefited.

## DISCUSSION:

Mr. Goebel is a returning Rally Liquor Store employee.

## BUDGET IMPACT:

None. The Liquor Store budgets for seasonal & Rally employees to meet demand.

## Approved By:

Aaron Jordan, City Administrator

## Status:

Approved - May 13 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Payroll - Addison Long - Lifeguard (Part-time) (Community Center) - \$14.00 (non-exempt)

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

Lifeguards are responsible for ensuring the safety of swimmers at the Community Center pool, by enforcing safety, pool and facility policies. They must be American Red Cross lifeguard certified. During the summer, they teach swim lessons.

## DISCUSSION:

This is a part-time, non-exempt position. The number of hours worked is limited to a maximum of 1,039 per calendar year (average 20 per week).

## BUDGET IMPACT:

None. This is a budgeted position.

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025

**MINUTES**  
City Council Meeting  
City of Sturgis, South Dakota

Monday, May 5, 2025	6:30 PM	Council Chambers
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**PRESENT:** Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, and Mark Chaplin, Finance Officer, Ann Bertolotto and City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

**ABSENT:** None

**Call to Order Regular Meeting of the City Council**

Mayor Forrester calls meeting to order at 6:30pm.

**Pledge of Allegiance/Prayer**

Pastor Brian Ross gives prayer.

**Approval of the Agenda**

Moved by Kopp, seconded by Usera, to approve the agenda with the following adjustments:

- change Item 13.1 Oath of Office to add Alex Usera (Ward 1), Tony Dargatz (Ward 2), and Kevin Forrester (Mayor)
- addition of Item 6.2 City Attorney Update
- move Section 6 Department Updates to new business after Section 14 Election of Council Leadership
- removal of Item 17.3 and Item 17.4

Members present carried unanimously.

**Announcements and Praise**

Councilman Thompson makes the following announcements:

- Saturday 5/10 is the Chili and Salsa Contest at the Senior Center
- Spring Clean-up Week is happening this week 5/5 thru 5/9
- Green Thumb Gala silent auction going on at Sturgis Public Library, winner will be announced Friday 5/6 at a reception from 3pm-4:30pm
- Music Speaks is Thursday 5/8 at 5:30pm at Sturgis Public Library
- Mother's Day is Sunday 5/11
- SBHS Graduation will be Sunday 5/18



Mayor Forrester reminds to have items out for clean up week pick up by 7:00am

Councilman Tony Dargatz announces there were 22 airplanes that participated in the Fly-In at the Sturgis Airport last weekend

### **Non-Agenda matters that may come before the Council**

- Chief VanDewater announces the hiring of Ambulance Director Aden Schillig, and Director Schillig introduces himself.
- Resident Bonnie Alberts thanks the Public Works Department for clean-up week, and asks for information regarding the newspaper article on the TT Race.

### **Consider Consent Agenda**

**Consideration to approve the minutes from the April 21, 2025 City Council meeting.**

Moved by Usera, seconded by Jones, to approve the consent agenda.

Members present carried unanimously.

### **Public Hearings**

**Consideration to approve a Special Event License to the Loud American Roadhouse for Live Music, Food & Shopping during the 2025 Sturgis Motorcycle Rally from 7/30/25-8/10/25.**

Moved by Jones, seconded by Chaplin, to grant a Special Event License to the Loud American Roadhouse for Live Music, Food & Shopping during the 2025 Sturgis Motorcycle Rally from 7/30/25-8/10/25.

Members present carried unanimously.

**Consideration to approve an SEL for the Oasis Bar and Fireside Lounge for the Chamber's Art Festival & Battle of the Bands on 06/07/25 and Music on Main on 6/11/25, 7/09/25, and 8/13/25.**

Moved by Dargatz, seconded by Thompson, to grant a Special Event License to the Oasis Bar and Fireside Lounge for the Chamber's Art Festival & Battle of the Bands on 06/07/25 and Music on Main on 6/11/25, 7/09/25, and 8/13/25.

Members present carried unanimously.

### **Approval of the claims**

#### **Claims**

WAGES -

City Admin	\$ 7,102.77
Mayor & Council	\$ 5,927.30

Attorney	\$ -
Finance	\$ 8,073.45
HR	\$ 111.53
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 5,127.93
Engineering	\$ -
Planning & Permitting	\$ 1,922.04
Fleet	\$ 7,994.89
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 52,052.24
Animal Shelter	\$ 4,482.56
Fire Dept	\$ 373.96
Streets	\$ 13,602.83
Cemetery	\$ 436.55
Community Center	\$ 8,182.61
Recreation	\$ 3,375.23
Parks	\$ 13,807.03
Library	\$ 10,551.13
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 8,655.84
Water	\$ 13,384.28
Wastewater	\$ 14,740.36
Sanitary Service	\$ 19,097.53
Ambulance	\$ 39,377.07
SS	\$ 14,154.84
MED	\$ 3,310.41
FWT	\$ 19,745.82

## CLAIMS -

Vendor Name	Description	Net Invoice Amount
A & B WELDING CO	Supp & Mat	157.8
ADMIRAL BEVERAGE CORP	Liquor	18009.35
AED SMART MONITORING	Prof Fees	600
ALSCO, INC	Supp & Mat	548.63
AMICK SOUND	Prof Fees	34.24
ASCAP	Prof Fees	456.24
AT&T MOBILITY	Cell phones	1833.86
AVID4 ENG	Cap Impr	6995
AYRES ASSOC	Cap Impr	4800

BADLANDS DISTILLERY, LLC	Liquor	873.16
BAKER & TAYLOR	Supp & Mat	136.71
BALCO UNIFORMS CO.	Supp & Mat	178.2
BEAR BUTTE VALLEY WATER	Util	133.05
BLACK HILLS CHEMICAL	Supp & Mat	3005.69
BLACK HILLS FAMILY PRACTICE	Prof Fees	125
BLACK HILLS HARLEY DAVIDSON	Rep & Maint	115.44
BLACK HILLS SNACKS	Liquor	218.02
BLACKHILLS.COM	Prof Fees	476
BURNHAM, ROGER	Contract	4847.83
CARL'S TRAILER SALES	Rep & Maint	250
CASH-WA DISTRIBUTING,	Liquor	896.97
CASK & CORK	Liquor	3086.9
CBH COOPERATIVE	Fuel	6319.37
CENTURY BUSINESS PRODUCTS	Copier Lease	117.01
CENTURY LINK	Phones	371.16
CNA SURETY	Ins	50
COCA COLA BOTTLING CO	Liquor/water	672
CORE & MAIN LLP	Supp & Mat	9178.92
CREDIT COLLECTIONS BUREAU	Prof Fees	5.94
CROELL, INC	Supp & Mat	544
DAKOTA PUMP	Rep & Maint	1644.25
DAKOTA TEST & ENG	Cap Impr	525
DAKOTA'S BEST	Liquor	503.7
DIAMOND VOGEL PAINTS	Supp & Mat	11603.93
ECOLAB PEST ELIMINATOR DIV	pest control	171.69
FERGUSON WATERWORKS	Supp & Mat	251.57
FLEXIBLE PIPE TOOL COMPANY	Supp & Mat	111.7
HELKENN, LINDSEY	Water Refund	94.29
HELMS & ASSOCIATES	Prof Fees	3872.47
HOLTZ INDUSTRIES	Rep & Maint	44
HUB INTL	Ins	8470.69
IMAGE TREND	Prof Fees	1653.75
INLAND TRUCK PARTS	Rep & Maint	1247.79
JOHNSON WESTERN WHOLESALE	Liquor	32347.22
LACAL EQUIPMENT	Rep & Maint	656
LEGENDARY ELECTRIC, LLC	Prof Fees	813.78
LEWIS, DR. SARAH	Contract	500
LYNN'S DAKOTAMART	Supp & Mat	62.21
MARCO TECH	Prof Fees	143.5
MCGAS PROPANE, LLC	Supp & Mat	20
MID-AMERICAN RES CHEM	Rep & Maint	848
MOTOROLA SOLUTIONS,	Equip	2542
NORTHERN HILLS VET CLINIC	Prof Fees	714.37

ON SITE FIRST AID AND SUPPLY	Supp & Mat	128.06
OREILLY AUTO PARTS	Supp & Mat	4.19
OWENS INTERSTATE SALES	Supp & Mat & Rep & Maint	535.46
PANACEA MEADERY LLC	Liquor	360
PEPSI COLA BOTTLING	Pop	133.45
POWERPLAN	Rep & Maint	3066.71
PRAIRIE BERRY, LLC	Liquor	612
QUALITY BRANDS OF THE BH	Liquor	18941.56
RASMUSSEN MECHANICAL SERVICES	Supp & Mat	2253.59
REPUBLIC BEVERAGE COMPANY	Liquor	21790.26
RICHTER'S TIRE & EXHAUST, LLC	Rep & Maint	169.35
RUNNINGS FARM AND FLEET	Supp & Mat	3.36
RUNNINGS SUPPLY INC	Supp & Mat & Rep & Maint	145.99
RUSHMORE OFFICE SUPPLY	Supp & Mat	199.96
SD MUNICIPAL LEAGUE	Train & Travel	180
SD SECRETARY OF STATE	Notary-Korth	30
SERVALL TOWEL & LINEN	Supp & Mat	440.3
SNAP-ON INDUSTRIAL	Rep & Maint	125.99
SOUTHERN GLAZER'S OF SD	Liquor	11704.98
STAN HOUSTON EQUIPMENT	Rep & Maint	147.7
STURGIS ACE HARDWARE #1	Supp & Mat	23.52
STURGIS ACE HARDWARE #3	Supp & Mat	48.09
STURGIS AREA CHAMBER OF COMM	Contract	6388.92
SEDC	Contract	7500
STURGIS NAPA	Supp & Mat & Rep & Maint	1514.77
STURGIS SPORTS CENTER	Water Refund	27.04
SUDOL, DANIEL	Water Refund	29.79
TRUE BRANDS	Liquor	952.89
U DRIVE TECHNOLOGY	Util	337.26
VERIZON WIRELESS	Cell phones	1184.63
VOSS DISTRIBUTING	Liquor	187.1
WAREING MOTORS OF STURGIS	Rep & Maint	1519.8
WEST RIVER ELECTRIC ASSN	Util	747.34
WESTERN COMMUNICATIONS	Rep & Maint	130
WOLFF'S PLUMBING & HEATING	Rep & Maint	2200

Finance Officer Bertolotto explains a duplicate claim to A&B Welding for \$157.80 needs to be removed from the report, bringing to total claims total to \$215,545.42.

Moved by Dargatz, seconded by Chaplin, to approve the claims removing the A&B Welding claim for \$157.80 for a total of \$215,545.42.

Members present carried unanimously.

## **ADJOURN SINE DIE**

Mayor Forrester states all old business has been completed for the current sitting City Council.

Moved by Usera, seconded by Thompson, to adjourn Sine Die.  
Members present carried unanimously.

## **Call to order the first 2025-2026 City Council Meeting**

Mayor Forrester calls meeting to order at 6:57pm. Councilman Terry Jensen is added to roll call as in attendance.

## **Oaths of Office**

City Attorney Eric Davis administers the Oath of Office to:

Alex Usera - City Council Ward 1

Tony Dargatz - City Council Ward 2

Mark Chaplin - City Council Ward 3

Terry Jensen - City Council Ward 4

Kevin Forrester - Mayor

## **Election of Council Leadership**

City Attorney Eric Davis offers recommendation on the process of electing Council leadership.  
Council accepts recommendation.

## **Election of Council President**

Moved by Thompson, seconded by Kopp, to elect Councilman Tony Dargatz as City Council President for a term of one year.

Carried by the following votes:

Ayes: Blakeman, Thompson, Jones, Kopp, Usera, Jensen and Chaplin

Abstained: Dargatz

## **Election of Council Vice President**

Moved by Kopp, seconded by Thompson, to elect Councilman Alex Usera as City Council Vice President for a term of one year.

Carried by the following votes:

Ayes: Dargatz, Blakeman, Thompson, Jones, Kopp, Jensen and Chaplin

Abstained: Usera

## **Department Updates**

### **Finance Office-2025 First Quarter Sales Tax Comparison**

Finance Officer Bertolotto announces the total general sales tax revenue for 1st quarter 2025 is \$458,558.50 which is up by \$35,684.24 from 2024. Special sales tax revenue for 1st quarter 2025 is \$65,109.97 which is down by \$2,597.95 from 2024. Sales tax revenue for March 2025 is down 17.9% from March 2024, and special sales tax revenue for March 2025 is down 14.5% from March of 2024. City Administrator Jordan adds information for 1st quarter 2025. Resident Bonnie Alberts received clarification of special sales tax.

### **Update from City Attorney Eric Davis**

City Attorney Davis gives updates on his experience as City Attorney the 1st quarter 2025, the current status of the AFT contract, and the current status of the Kenny Price/Samson Building contract. Davis also details the legal priorities and potential policy changes moving forward.

## **Mayor's Report**

**Payroll - Derek Swain (Critical Care Paramedic) (Part-Time) (PRN) (Ambulance) - \$30.17**

**Payroll - Jeffrey Mentzer (Adult Softball Umpires) (Seasonal) (Recreation) - \$50.00 per game**

**Payroll - Aden Schilling (Ambulance Director) (Full-time) (Ambulance Fund) - \$80,000 per year or \$3076.93 per pay period**

**Payroll - Clayton Martinez (EMT-Basic) (Part-time) (Ambulance) - \$19.00 on Orientation (\$21.00 off orientation)**

**Payroll - Timothy Gartner (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)**

**Payroll - Lexi Fredrickson (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)**

**Payroll -Kiana Cracco (Custodian) Full-time, non-exempt, eligible for benefits) \$17.86**

**Jared Olstad (Custodian) (Full-time, non-exempt, eligible for benefits) - \$17.86 (payroll correction from March 17th, 2025 listed incorrectly as \$17.85)**

### **Mayor Appointment to the Municipal Utility Board (MUB)**

Mayor Forrester announces the appointment of Dr. Tom Hermann to the Municipal Utility Board (MUB).

## **Consider Second Consent Agenda (New Business)**

**Consideration to set a Public Hearing on May 19, 2025 for the 20th Annual Fulton St Bash Street Closure**

**Consideration to set a Public Hearing for May 19, 2025 for the Use of City Property by Foothills Community Church for Evangelism during Rally event from 07/31/2025 - 08/09/2025**

**Consideration to set a public hearing on May 19, 2025 for an SEL for the Gas Monkey Sturgis for Live Music & Food for 2025 Trans Am Takeover from 7/11/25-7/12/25.**

**Consideration to set a public hearing on May 19, 2025 for the approval of a Retail (on/off sale) Malt Beverage and SD Farm Wine for Tia Hartwell/Freedom LLC at 901 E Main St**

**Listing of volunteers for the Sturgis Meade County Animal Shelter and City Finance Office**

Moved by Thompson, seconded by Blakeman, to approve the consent agenda.  
Members present carried unanimously.

## **Reports**

**Consideration to approve Resolution 2025-16 Resolution Establishing a Designated Scatter Garden for the Disposal of Human Cremains at the Bear Butte Cemetery.**

### **RESOLUTION 2025-16**

#### **A RESOLUTION ESTABLISHING A DESIGNATED SCATTER GARDEN FOR THE DISPOSAL OF HUMAN CREMAINS AT BEAR BUTTE CEMETERY FOR THE CITY OF STURGIS**

**WHEREAS**, the City of Sturgis recognizes the importance of providing a respectful and dedicated space for the disposal of human cremains; and

**WHEREAS**, the City seeks to maintain the dignity, integrity, and organization of Bear Butte Cemetery while ensuring that families have an appropriate location for the scattering of ashes; and

**WHEREAS**, the City has determined that the establishment of a designated Scatter Garden within Bear Butte Cemetery will provide a suitable and aesthetically appropriate area for this purpose; and

**WHEREAS**, the City wishes to regulate the scattering of human cremains to ensure that it occurs only within the designated Scatter Garden in accordance with all applicable laws and established guidelines and procedures;

**NOW, THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STURGIS, AS FOLLOWS:

1. **Establishment of Scatter Garden:** The City of Sturgis hereby authorizes the Department of Public Works and the Parks Board to designate a specific area within Bear Butte Cemetery as the official Scatter Garden for the disposal of human cremains and to establish and enforce regulations and procedures governing the use, maintenance, and preservation of the Scatter Garden.
2. **Permit and Fee:** Anyone wishing to utilize the Scatter Garden must first apply for and receive a permit from the Finance Office. The fees for the permit shall be:
  - a. Scatter Garden Permit Fee \$75
  - b. Perpetual Care Fee \$25

3. **Records:** In accordance with Title 06.02.08 The City Finance Office shall create and maintain a record of all permits that have been issued and that are associated with the use of the Scatter Garden.

Dated this 5th day of May, 2025.

Approved: May 5, 2025

Published: May 16, 2025

Effective: June 6, 2025

Public Works Director Rick Bush presents staff report.

Moved by Usera, seconded by Chaplin, to approve Resolution 2025-16 Resolution Establishing a Designated Scatter Garden for the Disposal of Human Cremains at the Bear Butte Cemetery. Members present carried unanimously.

**Consideration to approve Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on May 16-18, 2025.**

Public Works Director Bush presents staff report, and announces the DOT has authorized the use of the traffic signal at Lazelle St and Nellie St during this event to alleviate increased traffic. Richelle Bruch of the Sturgis Soccer Association adds comments.

Moved by Chaplin, seconded by Dargatz, to approve Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on May 16-18, 2025.

Members present carried unanimously.

**Consideration to approve the Publishing Services Agreement for the 2025 Official Magazine of the City of Sturgis Motorcycle Rally.**

Sponsorship Director Lance Scherer presents staff report.

Moved by Usera, seconded by Kopp, to approve the Publishing Services Agreement for the 2025 Official Magazine of the City of Sturgis Motorcycle Rally.

Members present carried unanimously.

**Adjourn**

Moved by Dargatz, seconded by Kopp, to adjourn regular City Council meeting at 8:06pm.

Members present carried unanimously.



ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Name Mayor

Published once at the total approximate cost of \$ \_\_\_\_\_

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Set a public hearing for June 3, 2025 for a Use on Review for 1040 Junction Avenue to allow property to be used as a Motor Cycle Dealership

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

Hog Wild LLC has submitted an application for a Use on Review for the property located at 1040 Junction Ave, Sturgis, SD. (Sturgis Harley Davidson). The owners wish to expand the current use of the property to include Motorcycle sales and Repair.

A public hearing is being set for June 3, 2025, where this request will be presented to the Sturgis Planning Commission for recommendation to the Sturgis Common Council.

The property is currently zoned as General Commercial and is included in the Downtown Overlay District.

## DISCUSSION:

The requested use is not allowed in the General Commercial District, however the Downtown Overlay District

## CODE REFERENCES:

Sturgis Title 18.05.09 GC-1- General Commercial District

Sturgis Title 18- Article V- Section 14-Downtown Overlay District does include the requested use and is the controlling ordinance for this property.

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[Downtown Overlay District \(3\)](#)

[General Commercial \(1\)](#)

[Site Plan](#)

[Landscape Plan](#)

## Approved By:

Rick Bush, Director of Public Works

## Status:

Approved - May 13 2025

**ARTICLE V****SECTION 14- DOWNTOWN OVERLAY DISTRICT**

(Article V, Section 14 – revised in entirety with Ordinance 2019-03, effective 3-5-2019)

- 18.5.15.01: General Description
- 18.5.15.02: Boundaries
- 18.5.15.03: Design Guidelines
- 18.5.15.04: Permit Process
- 18.5.15.05: Change of Occupancy and Temporary Vending Permits
- 18.5.15.06: Demolition Permit
- 18.5.15.07: Permitted Uses

**18.5.15.01 General Description.**

The Downtown District Overlay Zoning is added as an overlay district to the existing zoning and signage for this area. All provisions of the underlying district zoning are applicable. In instances where the Downtown Overlay Zoning District requirements or allowances contradict the underlying zoning district or signage regulations, the Downtown District Overlay Zoning shall be controlling. When a building or feature identified within this overlay or within the underlying zoning district is replaced, the replacement shall conform to the regulations.

This district is intended to preserve and enhance the unique character of the area the district encompasses by establishing special standards that address aesthetics, access, site development, screening, landscaping, and parking.

**18.5.15.02 Boundaries.**

The Downtown Overlay District is generally located within the following boundaries:

Property located north of Sherman Street to and including properties fronting Lazelle, on the east properties fronting Middle Street and to the west, properties fronting 4<sup>th</sup> Street.

**18.5.15.03 Design Guidelines.****1. General Building Design**

The architecture of buildings in this zone shall generally reflect an urban main street quality. While variations in architectural style and interest will be accommodated, the built environment should be developed to a human scale and encourage pedestrian circulation.

The following general building design criteria apply to development within this zone:

Buildings within the same development complex or setting shall consistently use colors, materials, textures, patterns, and rhythms found with other buildings in the complex.

The perceived mass of a building shall be broken down by using building façade articulation, variations in roof forms, mass and void techniques, modification of textures and colors, deep set windows, wide building arcades, the accenting of building entries, and the use of building focal points or vertical accents. All elevations of the building shall express consistent architectural detailing and character.

Development design should encourage walking and biking rather than driving between businesses.

**2. Mixed-Use Development**

Mixed use development is highly encouraged, specifically providing commercial retail on the street level and residential/office uses on second and higher stories.

The residential portion of a mixed-use building shall ~~should~~ incorporate typical residential features such as porches and balconies that offer façade articulation and transparency.

Balconies may overhang a sidewalk and encroach into the public right of way by no more than two thirds of the width of the sidewalk up to a maximum balcony width of six feet. Measurement for this dimension shall be in a direct line from the property line to the back of the curb. No balcony shall be permitted which encroaches into any state highway right-of-way-area.

Additions shall be designed so as not to obscure, alter or destroy the character of the original building when viewed from a public right-of-way.

#### Setbacks

All new construction shall have lot coverage of at least (50%) of the lot area.

All new buildings constructed are encouraged to have set backs of at least 10 feet from the street right of way.

All new buildings shall be set back from alleyways at least 25 feet to allow for parking.

### 3. Awning and Arcade Design

Sign lettering and/or logos shall comprise no more than 30% of the total exterior surface of an awning or canopy and shall be included in the calculation of the allowable sign area. Existing awnings or canopies that exceed this requirement may remain until they are replaced.

Awnings may be provided along the entire frontage of commercial buildings. Marquees are encouraged where appropriate.

Awnings or canopies shall be hung above the display window space at least 8-10 feet above the public walkway with a minimum 8-foot vertical clearance. They may extend 6-8 feet over the walkway from the building's face.

#### Fenestration

Buildings should meet the ground with a solid base treatment that creates a visual transition from sidewalk to building wall.

Windows shall not be opaque.

Building entrances should be defined for ease of use. Weather protection features are also encouraged.

Display windows on the ground floor of retail and commercial buildings shall be the predominant surface on the first story. New commercial construction should provide a minimum of forty percent of the first-floor wall surface in windows that face the street.

### 4. Building Materials

Structures' facades should consist of durable and natural appearing materials.

The use and design of materials in the composition of structures shall consider pedestrian level durability.

#### Building Massing and Articulation

Flexibility in the division of larger buildings into smaller tenant spaces should be considered in the design and articulation of storefront modules.

Facades should be well composed and articulated with a variety of materials and forms.

Cornice lines, accent bands and other façade elements can create interesting shadow effects, contributing to the visual interest of a facade.

Building entrances shall be designed in a manner which breaks up the building mass and aids in pedestrian orientation.

Building forms shall be articulated by varying roof heights and wall planes. Long, unbroken volumes and large, unarticulated wall and roof planes are not appropriate.

The layout of primary buildings and outlot buildings should be varied to achieve an interesting visual environment.

Multiple-story taller buildings may be acceptable where compatible with adjoining uses and designed to minimize the appearance of building bulk and mass. This can be accomplished through upper story setbacks, changes in building materials, and the articulation of building details.

## 5. Signage and Marketing Display

Sign design for the Downtown Overlay District is not based on a specific theme or style, but rather shall be an extension of the primary building quality and aesthetics.

Wall signs should be integrated to appear part of the building façade.

When there are multiple tenants for commercial uses, all signs shall be consistent and architecturally integrated in the form of size, shape, color, materials, lighting, and placement.

Visible raceways and transformers for individual letters are discouraged.

In general, signs shall enhance the visual interest and remain subordinate to the overall character of the downtown area.

Wall signs shall be located on the upper portion of the first floor storefront and shall be centered within an area uninterrupted by doors, windows, or architectural details.

Sign mounting brackets and support structures shall match other fixture materials used on the façade of the building.

To convey a subtle appearance, the use of back-lit or reverse channel letters with halo illumination rather than internally-lit signs are encouraged.

Façade mounted fin signs should be perpendicular to the facade of the building and at least 8 feet above the sidewalk. The outside edge must be at least 2 feet from the curb line, and no more than 4 feet from the face of the building.

Window signs shall be limited to 25% coverage of the window area, including temporary and "sale" signs.

Internally illuminated flashing signs in windows are prohibited.

Wall mounted signs located above the store front area, or signage should be integrated into the design of the facade, taking on characteristics of the scale, lines and features of the façade.

For two story buildings a horizontal transition element should be utilized between the first floor and upper stories. Typically, this is a location for signage, canopies or awnings. The detail shall break the plane of the wall surfaces and create a frame for the first-floor storefront design.

Display or placement of any retail merchandise outside of a building during non-business hours shall be not be more than six (6) feet from the front exterior wall of the building. Retail merchandise shall not include retail landscaping merchandise and products.

## 6. Parking Lots.

Surface parking lots shall not create significant gaps along the street and sidewalk. Any surface lot in the district shall:

Use landscaping, trees, colonnades or other construction to maintain the line formed by buildings along the sidewalk.

Make sure there is adequate perimeter landscaping that is high enough to screen but low enough to let people feel safe.

Interior landscaping should especially include shade trees.

Provide adequate direction and information signs for motorists.

Be hard surfaced (asphalt, concrete, or pavers)

Parking lots fronting Main Street are allowable as long as they directly service an adjoining business and do not represent a majority of the landowner's holding. Curb cuts into the parking area from Main Street would be allowable to allow vehicular ingress into the parking area.

## 7. Lighting

Lighting of building facades or the use of architectural lighting that results in hot spots on a building wall is highly discouraged.

The use of bollard lighting for pedestrian pathways and parking areas is encouraged and is preferable to lights mounted on walls, posts or standards.

#### 8. Access, Parking and Circulation

Provide walkways adjacent to roadways, but separate from the curb whenever possible with landscaping, a bicycle lane, or on-street parking.

All multi-family dwelling units shall provide a minimum of 1 off street parking space per dwelling unit. For multi-family dwelling units of 5 and above, there shall be additional spaces for guest parking as provided in the following chart:

<i>Dwelling units</i>	<i>Guest Parking Spaces</i>
5-7	1
8-11	2
12-15	3
16-19	4
20-23	5
24-27	6
28 +	1 additional space per dwelling unit.

#### 9. Open Space and Amenities

Outdoor common areas including hardscape plazas, green spaces, water features and play areas are desirable elements and should be treated as visual and functional focal points.

The use of public art is encouraged.

Integrate plazas and other spaces of varying scales to provide rest, relaxation and outdoor dining opportunities for shoppers and other visitors. Spaces should be conveniently positioned adjacent to walkways and buildings.

Site features should be varied in color, pattern and texture within a coordinated palette that relates to the building architecture. High quality materials and finishes shall be used throughout.

Where practical, benches, water fountains and waste receptacles should be visually and functionally coordinated with the overall site design. The location of waste receptacles shall be provided as part of the development plan.

Any newly developed or improved open space accessible to the public should generally:

Create a comfortable and interesting place to rest.

Let people clearly know it's there and that it's accessible.

Provide plenty of seating (approximately one linear foot for every 30 square feet of paved open space).

Have enough lighting to create a safe nighttime environment.

Use fountains or other water features.

Incorporate public art.

#### Landscaping

For the sake of visual continuity, large shade trees should be planted in the right-of-way every 25 feet to 35 feet along the curb line in order to create a continuous canopy.

A mix of ornamental and shade trees can be planted outside the right-of-way for both shade and visual variety.

#### 10. Screening

Utility cabinets and pedestals must be located where they can be screened from view.

Utility cabinets and pedestal shall not be located within a landscaping island in a parking lot where they are subject to vehicle damage. Consideration shall be given to accessibility for required service and maintenance of such facilities.

Dumpsters shall be fully screened from view with durable building materials that are coordinated with the overall building design.

Rooftop mechanical equipment shall be screened by architectural elements and painted to match the color of the roof.

Where feasible, loading, service and equipment areas shall not be visible from public roadways or parking areas.

Outdoor storage areas must be located behind or beside buildings and be shielded from view of the street or alley. Effective October 1, 2019 no metal Conex-style storage containers larger than 144 square feet, or semi-trailers may be used for storage in this District unless completely screened, as defined in subsection 10C above, from view of the public from the right of way. Use of chain link fencing as screening is not allowed. During the Rally period of July 15 through August 15 this provision will be suspended.

#### 11. Snow removal areas

For any multi-family dwelling of 3 or more units, a snow removal area shall be designated that will not interfere with the normal requirements for parking, sight triangles or landscaping.

#### 12. Garbage collection areas

For any multi-family dwelling of 3 or more units, a garbage collection area shall be designated. The designated garbage area must be screened.

### **18.5.15.04 Permit Process**

All proposed developments within this zoning overlay district shall apply for a building permit through the City Planning & Permitting Office. The plan review shall include the proposed development's consistency with the guidelines established in this Ordinance. If the City staff believes that the project is insufficient, the project will be referred to the Planning and Zoning Commission for approval. If the project does not receive approval from the Planning and Zoning Commission, the developer may appeal the denial to the City Council.

### **18.5.15.05 Change of Occupancy and Temporary Vending Permits**

Effective January 1, 2014 all structures located within the Downtown Overlay District shall be inspected to show the structure meets all State electrical and plumbing requirements whenever a change of occupancy (as defined in the most current building code adopted by the City) occurs or when a temporary vending permit is requested for any area within the structure. Any deficiencies found that threaten the safety of occupants must be rectified in accordance with State electrical and plumbing code requirements before a certificate of occupancy may be issued for a change in use or before a Temporary Vending Permit may be issued. Once a property has been inspected as required by this ordinance and found to be in compliance, and any subsequent temporary occupancy from year to year is unchanged, then no further inspection is required as a result of the temporary occupancy. This requirement shall not apply to an application for a Temporary Vending Permit for areas completely outside of the building.

Effective January 1, 2014 all structures located within the Downtown Overlay District shall be inspected, by the City Building Official or designee of the City Manager, whenever a change of occupancy occurs, or a Temporary Vending Permit is requested, to ensure compliance with the requirements of the most current Building Code adopted by the City and that the structure meets all for structural and mechanical requirements. Any deficiencies found that threaten the safety of occupants must be rectified before a certificate of occupancy may be issued for a change in use or before a temporary vending license may be issued. Once a property has been inspected as required by this ordinance and found to be in compliance, and any subsequent temporary occupancy from year to year is unchanged, then no further inspection is required as a result of the temporary occupancy. All property

owners shall apply for a review at least 30 days prior to a certificate of occupancy permit or temporary vending permit is desired to be issued. This requirement shall not be necessary if the Temporary Vending Permit is requested for an area completely outside of the building.

#### **18.5.15.06 Demolition Permit**

Before a demolition permit is authorized within the overlay district, the applicant shall also apply for a building permit for a replacement building that complies with this title. If construction is not substantially or fully completed within 18 months, no temporary vending permit(s) shall be issued for the entire property until construction is completed.

#### **18.5.15.07 Permitted Uses**

Residential units, either single family or multifamily shall be permitted uses within the district. The design of new buildings shall coincide with the standards previously described. Residential units shall be allowed on the upper levels throughout the district. Ground floor units shall be allowed on Main Street between Middle and Junction and on Main Street between 2<sup>nd</sup> and 4<sup>th</sup>.

Automotive, Motorcycle, ATV, etc. dealerships shall be conditionally permitted uses within the district. All proposed dealerships shall have adequate parking and off street and off alley service area.

(Article V, Section 14, revised in entirety, with Ordinance 2019-03, effective 03-05-2019)



**TITLE 18.05.09**  
**GC-1 – GENERAL COMMERCIAL DISTRICT**

(Title 18.05.09 revised in entirety by Ordinance 2018-13, effective 10/27/2018)

**(A) DEFINITION:**

This district is for personal and business services including general retail business.

**(B) PERMITTED USES:**

1. Retail establishments, also manufacturing of food or beverages or the manufacturing of goods for retail sales on the premises and distributed to other locations.
2. Drinking and/or dining establishments.
3. Service and repair establishments, excluding automotive, motorcycle & truck repair.
4. Personal service establishment.
5. Medical offices.
6. Motel and hotels.
7. Offices.
8. Financial institutions.
9. Private clubs or lodges.
10. Newspaper printing firms or print shops.
11. Churches.
12. Commercial recreational structures such as, theaters, bowling alleys, poolrooms, but not including miniature golf courses, driving ranges and similar uses.
13. Temporary retail business that operate as transient or temporary merchants.
  - (a) The following items, which are related to the above temporary business, shall not protrude beyond the property line into the public right of way.
    - (1) Canopies, signs, overhangs, anchors, guide wires or any item similar in nature.
    - (2) Merchants which are temporary in nature shall not be permitted to erect a tent, canopy, shelter or similar structure which is closer than 5'-0" to the property line which abuts a public right of way.
    - (3) Exception: garbage cans, planters, temporary signs, which are approved by the Planning and Permitting Department and/or canopies, which are approved by city council.

**(C) USES PERMITTED ON REVIEW:**

1. Auditoriums, libraries, art galleries, public and private schools and other public oriented buildings.
2. Any other store/shops for retail trade or for rendering personal, professional or business services which do not produce more noise, dust, odor, vibration, blast or traffic than those enumerated under permitted uses.
3. Dwellings and/or Congregate residences.

When the Uniform Building Code requires the structure to be protected by a fire suppression system, the above requirements will be enforced in addition to those requirements dictated by the code.

The property owner shall be required to comply with all building department requirements prior to obtaining a certificate of occupancy from the building official.

**(D) AREA REGULATIONS:**

The following requirements shall apply to all uses permitted in this district except as provided in Article V, Section 4.

1. FRONT YARD: A front yard of not less than twenty-five (25') shall be required in all cases.
  - B. SIDE YARD: A side yard of not less than ten (10') is required unless a commercial district abuts a residential zoned area. In such case side yards shall not be less than twenty-five (25') feet. (This section also applies to corner lots.)
3. REAR YARD: Where a commercial building is to be serviced from the rear, there shall be provided an alley way, service court, rear yard or combination thereof, neither of which shall be less than thirty (30) feet in depth. Exclusive of any public R.O.W. the depth of a rear yard for which the building is not serviced from the rear, shall be not less than fifteen (15) feet exclusive of the public R.O.W.

EXCEPTION: The above listed front and side-yard setback requirements will not be applicable for permanent structures which are located on Main Street between Middle Street and Fourth Street or located on the south side of Lazelle Street between Junction and Fourth Street or on the north side of Sherman Street between Junction and Fourth.

**(A) TEMPORARY STRUCTURES:**

1. Temporary structures shall not be placed closer than 5'-0" of any rear property line abutting any public right of way.
2. No appendage such as overhangs, canopies, and supports, guide wires, poles, posts, stakes, signs, etc. may be placed closer than 5'-0" of any public R.O.W. to the rear of the structure.
3. The City Manager, Chief of Police or the building official or their designees shall have the power to order the temporary structure or any portion of it, which is in violation of this section, to be removed immediately.
4. Any violation of this section shall be considered a class 2 misdemeanor for each day in violation.
5. LOT WIDTH: Each lot shall have a width abutting the street of not less than fifty (50) feet.
6. LOT AREA: In no case shall there be a lot area of not less than 7,000 sq. ft.
7. MAXIMUM LOT COVERAGE: Permanent main and accessory buildings shall cover not more than 75% of the total lot area.

**(E) HEIGHT REGULATIONS:**

No building shall be constructed more than four & one-half (4 ½) stories or 50 feet in height.

**(F) OFF STREET PARKING:**

- a) As regulated in Article V, sections 5 and 7.
- b) All areas utilized for vehicle travel and/or parking shall be hard surfaced material.

**(G) FLOOD PLAIN REQUIREMENTS:**

Any building constructed within this district, on lots located within flood plain areas as shown on the city's firm map, shall also be subject to the provisions and requirements contained in the city's floodplain ordinance included in Article VIII.

**(H) LANDSCAPING:**

Landscaping shall be installed as per Title 18, Article IX.

(Title 18.05.09 revised in entirety by Ordinance 2018-13, effective 10/27/2018)



project no. | SAHCD0227

owner



**HARLEY DAVIDSON**  
1040 Junction Ave  
Sturgis, SD 57785

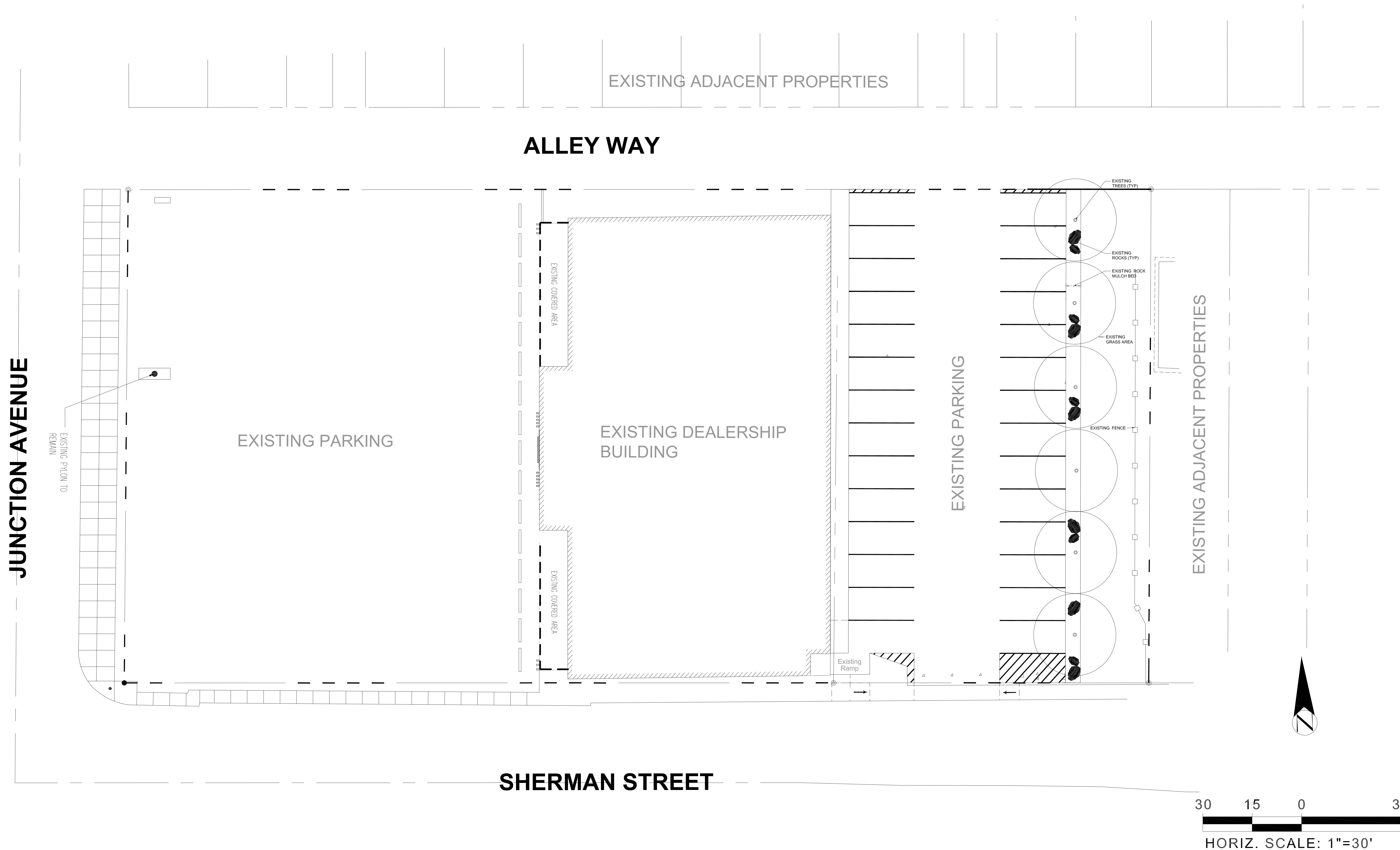
submission: 04/28/20

revisions: \_\_\_\_\_ date: \_\_\_\_\_

designed by: F

## seal

## LS



City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Listing of additional volunteer for the City of Sturgis Finance Office.

**Prepared By:** Deb Holland, Director of Communications

**BACKGROUND INFORMATION:**

Volunteers will be covered by the city's work comp and liability policies must be noted in the city council minutes. The following volunteer has been approved by Ann Bertolotto - Joyce Ehlers.

**BUDGET IMPACT:**

Volunteers comprise a very minor portion of the work comp premiums paid by the city. This expense is included in the annual budget. There is no additional premium for our liability coverage.

**RECOMMENDATION:**

Motion to approve

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - May 16 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Mayor's Proclamation to designate the Week of May 18 - 24, 2025, as Emergency Medical Services Week - We Care. For Everyone.

**Prepared By:** Deb Holland, Director of Communications

## BACKGROUND INFORMATION:

The Sturgis Ambulance Service has observed EMS Week for the past 13 years.

EMS professionals care for everyone. That's why this year's chosen EMS Week theme is - **WE CARE. FOR EVERYONE.** Their dedication and lifesaving skills are put to the test every day. They are called to care in big cities and in small towns, in private homes, businesses, schools and on our nation's roadways.

Whether it's saving a young victim of a motor vehicle crash, helping an elderly patient who's forgotten to take her medication, stabilizing a construction worker experiencing chest pain on the jobsite, or treating an overdose on a city street, they are trained and ready to deliver a range of medical interventions and support.

Their roles and responsibilities are growing and changing and they always rise to the challenge. From community paramedicine to preventive healthcare, they are tasked with providing next-level patient navigation and care in new surroundings, using new technologies. They are here for our community, whenever and wherever we need them.

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[2025-ems-week-proclamation](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025





# EMS WEEK

## May 18-24, 2025

### We Care. For Everyone.

#### EMS Week Proclamation

To designate the Week of May 18-24, 2025, as Emergency Medical Services Week (EMS Week).

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

*THEREFORE, I Kevin Forrester, Mayor of Sturgis, in recognition of this event do hereby proclaim the week of May 18 - 24, 2025, as*

#### EMERGENCY MEDICAL SERVICES WEEK

The 51<sup>st</sup> anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

---

Sturgis Mayor Kevin Forrester



City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Mayor's Proclamation to designate Friday, May 23 as Poppy Day.

**Prepared By:** Deb Holland, Director of Communications

**BACKGROUND INFORMATION:**

WHEREAS, The red poppy has been designated as a symbol of sacrifice of lives in all wars; and  
WHEREAS, The American Legion Auxiliary has pledged to remind America annually of this debt  
through the distribution of the memorial flower;

THEREFORE, I, Kevin Forrester, Mayor, of the Sturgis, South Dakota do hereby proclaim the 23rd  
day of May, 2025, as POPPY DAY and ask that all citizens pay tribute to those who have made the  
ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.

**RECOMMENDATION:**

Motion to approve

**ATTACHMENTS:**

[Poppy Day proclamation](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - May 16 2025





*A Community of Volunteers Serving Veterans, Military, and their Families*

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers;

WHEREAS, Millions who have answered the call to arms have died on the field of battle;

WHEREAS, A nation at peace must be reminded of the price of war and the debt owed to those who have died in war;

WHEREAS, The red poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, The American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower;

THEREFORE, I, Kevin Forrester, Mayor, of the Sturgis, South Dakota do hereby proclaim the 23<sup>rd</sup> day of May, 2025, as POPPY DAY and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of Sturgis, South Dakota this 14<sup>th</sup> day of May, 2025.

---

Kevin Forrester, Mayor

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to set a public hearing on June 2, 2025 for an SEL for the Sturgis Brewing Company for Music on Main on 6/18/25, 7/16/25, and 8/20/25.

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

SEL approval requested for the Sturgis Brewing Company for Music on Main on 6/18/25, 7/16/25, and 8/20/25.

**ATTACHMENTS:**

[SEL Sturgis Brewing Co request for Music on Main](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - May 16 2025

License # \_\_\_\_\_

**City of Sturgis**  
**SPECIAL EVENTS**  
**Alcoholic Beverage License Application**

Please mail, email or drop application at Rally & Events Department

1040 Harley-Davidson Way, Sturgis, SD 57785, [tammie@sturgisgov.com](mailto:tammie@sturgisgov.com) or 605-347-4422

Business Name: Sturgis Brewing Co.  
Owner Name: Bryan Carter  
Address: PO Box 596 Sturgis SD  
Telephone #: 605-720-2337  
Date of Event:

June 12, July 16, August 20  
2025

Description of Event:

music on main  
Summer event

Location of Event (Street Address):

985 Harley Davidson Way

Map of premises where alcohol sales will occur

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☒ Malt Beverage    ☐ Liquor    ☒ Wine

Check which license is requested for Special Event: ☒ Malt Beverage    ☐ Liquor    ☒ Wine  
Do you ☒ own or ☐ lease this property? If leasing, please include copy of lease agreement.

**Also Include:**

☐ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

<input type="checkbox"/> \$100 per day fee for Liquor License.	No. of Days _____ X \$100 = _____ Total
<input checked="" type="checkbox"/> \$ 50 per day fee for Malt Beverage License.	No. of Days <u>3</u> X \$ 50 = <u>150.</u> Total
<input checked="" type="checkbox"/> \$ 50 per day fee for Wine License.	No. of Days <u>3</u> X \$ 50 = <u>150.</u> Total

TOTAL AMOUNT DUE 300.-

☐ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes    ☒ No

☐ Copy of request attached

Signature

Bryan Carter  
BUSINESS OWNER OR CORPORATE OFFICER ONLY

Date

5-13-25

**OFFICE USE ONLY:**

Notice of Hearing Published on \_\_\_\_\_.

Public Hearing Held on \_\_\_\_\_.

COUNCIL DECISION:    ☐ Approved    ☐ Disapproved

STURGIS BREWING COMPANY, LLC  
STURGIS BREWING COMPANY  
PO BOX 596  
STURGIS, SD 57785

December 17, 2024

Dear STURGIS BREWING COMPANY, LLC

Below is your Retail On & Off Sale Wine license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

**Website:** <http://dor.sd.gov>

**SD EPath:** <http://dor.sd.gov/EPath>



<http://dor.sd.gov>

This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RW-27433

LICENSE TYPE: Retail On & Off Sale Wine

ISSUED TO:

STURGIS BREWING COMPANY, LLC  
600 ANNA STREET  
STURGIS, SD 57785

STURGIS BREWING COMPANY  
600 ANNA STREET  
STURGIS, SD 57785

A handwritten signature in black ink, appearing to read "Mike Houdyshell".

Mike Houdyshell  
Secretary of Revenue

STURGIS BREWING COMPANY, LLC  
STURGIS BREWING COMPANY  
PO BOX 596  
STURGIS, SD 57785

June 20, 2024

Dear STURGIS BREWING COMPANY, LLC

Below is your Retail On and Off Sale Malt Beverage license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

**Website:** <http://dor.sd.gov>

**SD EPath:** <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE 07/01/2024

EXPIRATION DATE 06/30/2025

LICENSE NUMBER: RB-27432

LICENSE TYPE: Retail On and Off Sale Malt Beverage

ISSUED TO:

STURGIS BREWING COMPANY, LLC  
600 ANNA STREET  
STURGIS, SD 57785

STURGIS BREWING COMPANY  
600 ANNA STREET  
STURGIS, SD 57785

A handwritten signature in black ink, appearing to read "Mike Houdyshell", is written over a faint circular official seal.

Mike Houdyshell  
Secretary of Revenue



City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to set a public hearing on June 2, 2025 for an SEL for the Loud American Roadhouse for Music on Main on 6/25/25, and 7/23/25.

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

SEL approval requested for the Loud American Roadhouse for Music on Main on 6/25/25 and 7/23/25.

**ATTACHMENTS:**

[SEL Loud American request for Music on Main](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - May 16 2025

License # \_\_\_\_\_

**City of Sturgis**  
**SPECIAL EVENTS**  
**Alcoholic Beverage License Application**

Business Name: Loud American Roadhouse  
Owner Name: HomeSlice Management, LLC  
Address: 1612 Junction Ave Ste 4 Sturgis, SD 57785  
Telephone #: 605-347-5336  
Date of Event: 6/25/2025 & 7/23/2025

Description of Event:

Serve for 2025 Music on Main

Location of Event (Street Address):

2nd ST Sturgis, SD 57785  
1040 Harley-Davidson Way Sturgis, SD 57785

Map of premises where alcohol sales will occur

Please see attached

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☐ Malt Beverage ☒ Liquor ☐ Wine

Check which license is requested for Special Event: ☒ Malt Beverage ☐ Liquor ☒ Wine  
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

**Also Include:**

☒ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

<input type="checkbox"/> \$100 per day fee for Liquor License.	No. of Days _____	X \$100 = _____	Total
<input checked="" type="checkbox"/> \$ 50 per day fee for Malt Beverage License.	No. of Days <u>2</u>	X \$ 50 = <u>\$100</u>	Total
<input checked="" type="checkbox"/> \$ 50 per day fee for Wine License.	No. of Days <u>2</u>	X \$ 50 = <u>\$100</u>	Total

TOTAL AMOUNT DUE \$200

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☒ No

☐ Copy of request attached

Signature \_\_\_\_\_

BUSINESS OWNER OR CORPORATE OFFICER ONLY

Date

5/13/25

**OFFICE USE ONLY:**

Notice of Hearing Published on \_\_\_\_\_

Public Hearing Held on \_\_\_\_\_

COUNCIL DECISION: ☐ Approved ☐ Disapproved



HOMESLICE MANAGEMENT LLC  
LOUD AMERICAN ROADHOUSE  
1612 JUNCTION, #4  
STURGIS, SD 57785

December 17, 2024

Dear HOMESLICE MANAGEMENT LLC

Below is your Retail On-Sale Liquor license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

**Website:** <http://dor.sd.gov>

**SD EPath:** <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-6170

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

HOMESLICE MANAGEMENT LLC  
1305 MAIN ST  
STURGIS, SD 57785-1528

LOUD AMERICAN ROADHOUSE  
1305 MAIN ST  
STURGIS, SD 57785-1528

A handwritten signature in black ink, appearing to read "Mike Houdyshell".

Mike Houdyshell  
Secretary of Revenue

Main St

Main St

Main St

Main :

2nd St

2nd St

2nd St

2nd St

2nd



Sports, Adventure, Fun  
Sporting goods store  
810

Oasis Bar & Lounge

ATM



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Rezatto and Associates 110 6th Ave SE Suite #201 Aberdeen SD 57401	<b>CONTACT NAME:</b> Jordan Kary <b>PHONE (A/C, No, Ext):</b> (605) 725-4464 <b>FAX (A/C, No):</b> (605) 725-4465 <b>E-MAIL ADDRESS:</b> jordan@rezattoandassociates.com
<b>INSURED</b> HomeSlice Corp & HomeSlice Management Inc. DBA Loud American Roadhouse 1612 Junction Ave. Suite #4 Sturgis SD 57785	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Hadron Specialty Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			H0171PK000108	10/31/2024	10/31/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			H0171PK000108	10/31/2024	10/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured for serving alcohol at 2nd Street Sturgis, SD 57785 on 06/25/2025 & 07/23/2025 for Music on Main.

**CERTIFICATE HOLDER****CANCELLATION**

City of Sturgis 1040 Harley Davidson Way  Sturgis SD 57785	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve resolution 2025-23 for July 11-12, 2025 for a Street Closure and Open Container for the Trans Am Takeover Show & Shine

**Prepared By:** Robin Korth, Finance

## BACKGROUND INFORMATION:

This will be the 1st Annual Trans Am Takeover. They would like to do their Show & Shine in the downtown area. The City will provide the road closure barriers and the Trans Am group will provide the labor setting up/removal of the barriers on the streets. Towing will be done to accomplish this if necessary after 5am. The closure will be for parking for Trans Am participants only so that they have an area so others can admire their vehicles.

## DISCUSSION:

This resolution will be in request for the street closures for the Trans Am Takeover. The request asks for the closure on Friday evening on Harley-Davidson Way from the alley by First Interstate Bank north to Lazelle Street from 2 – 10 pm for music, food, a potential movie and photo ops. The request would add Main Street from Junction Ave to Harley-Davidson Way on Saturday from 5:00 AM until 6:00 PM. They would like the same Harley-Davidson Way closed on Saturday from 5:00 AM – 6:00 pm also. They plan to have a Smokey & the Bandit tribute which would include a custom semi and 2-3 cars on display for photo ops. These would be parked on Harley-Davidson Way between Main Street and the alley way going south. See attached map.

This resolution would also include the lifting of the Open Container ban as follows: Open container request for malt beverages and wine within the Official Event cup within the regular non-rally open container boundaries has also been requested for Friday July 11 from 5-10pm and Saturday, July 12, 2025, from 9 am-10 pm. See attached map

## BUDGET IMPACT:

May impact Public Works

## RECOMMENDATION:

Motion to approve resolution

## ATTACHMENTS:

[Trans Am Takeover 2025](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025

## Special Event & Use of City Property Application

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!

Please Return Completed Application to:

City Hall, 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: TRANS AM TAKEOVER - STURGIS

Event Date: JULY 11-13 2025 Hours: 9AM-10PM Attach Schedule if applicable

Sponsoring Organization: GAS MONKEY STURGIS ☐ Nonprofit

Do you have a 501c3 status? Yes ☐ No ☒ (Please attach a copy of your exemption)

Name of Person filling out form: SEAN BAILEY

Email: SEAN.RADIO@YAHOO.COM Phone: 870-404-1664

Address: PO BOX 24 RIDGECREEK MO 65739

Street/PO Box

City

State

Zip Code

Contact Person(s) on day of event: SEAN BAILEY Phone: 870-404-1664

*\*This person(s) must be in attendance for the event and available that day*

### Event Information

Type of Event: CAR SHOW/CRUISE Set up date/time: 9AM July 12 Tear down date/time: 6PM July 13

Admission/entry cost: 0 Anticipated Attendance (Participants/Spectators): 300-500

Purpose of Event: TRANS AM CAR SHOW - CRUISE OPEN TO ALL CARS

Location of event: STURGIS - GAS MONKEY - PRIVATE AREA - STREET H-D Rally Point, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Does this event require street closure(s)? ☒ No ☐ Yes – If yes, complete road closure form attached  
*\*\*Requires a \$50 fee for road closures (excluded with proof of nonprofit status)*

Are you requesting Open Container: ☐ No ☒ Yes Date and Time requested Fri July 11 - Sat July 12  
*\*\*Requires a \$50 fee and Applicant MUST post and remove boundary signs provided by the City.*

Does this event include the sale of alcoholic beverages? ☐ No ☒ Yes Prohibit  
*\*\*Requires a \$50 fee*

***\*\*If alcohol is served on city property or in public right-of-way, complete attached Special Events License***

Does this event include the use of: Music, Special Lighting, Sound System (Circle what's used)

Will you provide the above or need City property for your use? ☒ No ☐ Yes

Does your event require the use of Fireworks? ☒ No ☐ Yes – If yes, contact Planning & Permitting for the pyrotechnic request form(605-347-4422).





## Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I certify that I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

By signing below, I understand I will be financially responsible for any damages or replacement costs for the equipment and hereby agree to pay for them if deemed necessary.

Applicant: Sean Bailey Signature: [Signature] Date: 3-25-25  
(print)

## Insurance Requirements

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.

\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)

Name of Insurance Company: Eventsured

Agent: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Address: 3553 West Chester Pike Lewtown Square, PA 19073  
Street #418 City State Zip Code

\*Applications cannot be processed without insurance and maps if needed and will be denied.

\*Property Maintenance- Facility must cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. **Lack of cleaning can result a \$100 fine and denial of use for future events.**

\*\*Upon approval of the application, applicant may be required to complete further paperwork as required by the Rally & Events Department.

**RESOLUTION 2025-23**  
**RESOLUTION TO AUTHORIZE STREET CLOSURE**  
**OF MAIN STREET AND OPEN CONTAINER BOUNDARY**  
**FOR THE TRANS AM TAKEOVER SHOW & SHINE**

WHEREAS, the all new Trans Am Takeover will be held in the City of Sturgis on July 11-13, 2025. They anticipate 200-300 cars, and

WHEREAS, this Street Closure requests that the City of Sturgis close Main Street to the public for a limited period of time to establish an area for the Trans Am Takeover Show & Shine on the public street. The request asks for the closure on Friday evening on Harley-Davidson Way from the alley by First Interstate Bank north to Lazelle Street from 2 – 10 pm for music, food, a potential movie and photo ops. The request would add Main Street from Junction Ave to Harley-Davidson Way on Saturday from 5:00 AM until 6:00 PM. They would like the same Harley-Davidson Way closed on Saturday from 5:00 AM – 6:00 pm also. Their staff have assured me they can put up the street closure barriers which the city would provide so that would not require city staff. They plan to have a Smokey & the Bandit tribute which would include a custom semi and 2-3 cars on display for photo ops. These would be parked on Harley-Davidson Way between Main Street and the alley way going south. A street closure map is attached.

WHEREAS, an open container request for malt beverages and wine within the Official Event cup within the regular non-rally open container boundaries has also been requested for Friday July 11 from 5-10pm and Saturday, July 12, 2025, from 9 am-10 pm, and

WHEREAS, The Police Department will be authorized to tow vehicles within the street closure area, starting at 5:00 AM on the event date.

NOW, THEREFORE, BE IT RESOLVED that to accommodate the safe presentation of providing this special event, all streets closed would open by 10:00 PM and open container would go back into effect by 10:00 PM.

Dated this 16th day of May, 2025

CITY OF STURGIS

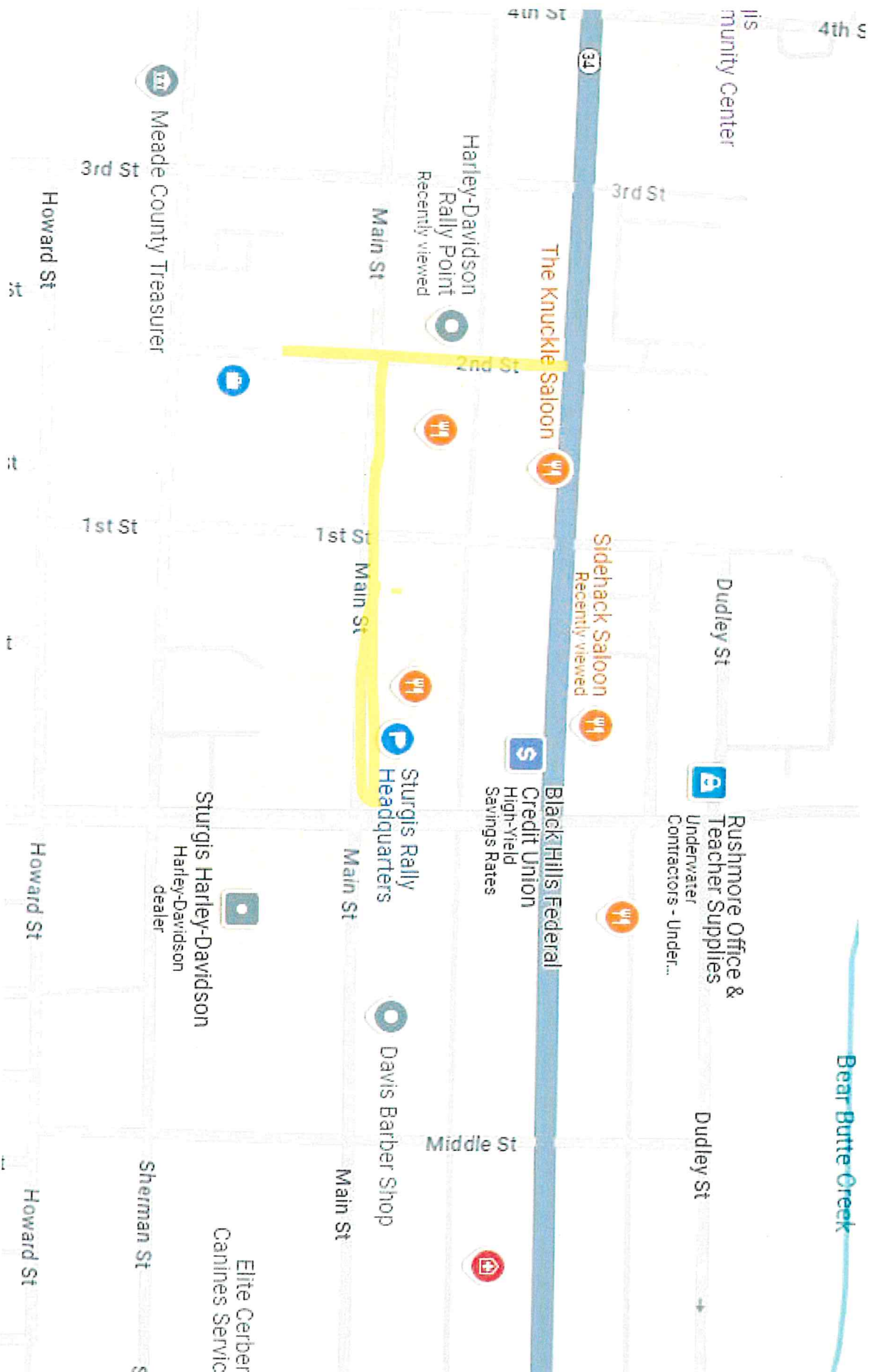
\_\_\_\_\_  
Mayor Kevin Forrester

ATTEST:

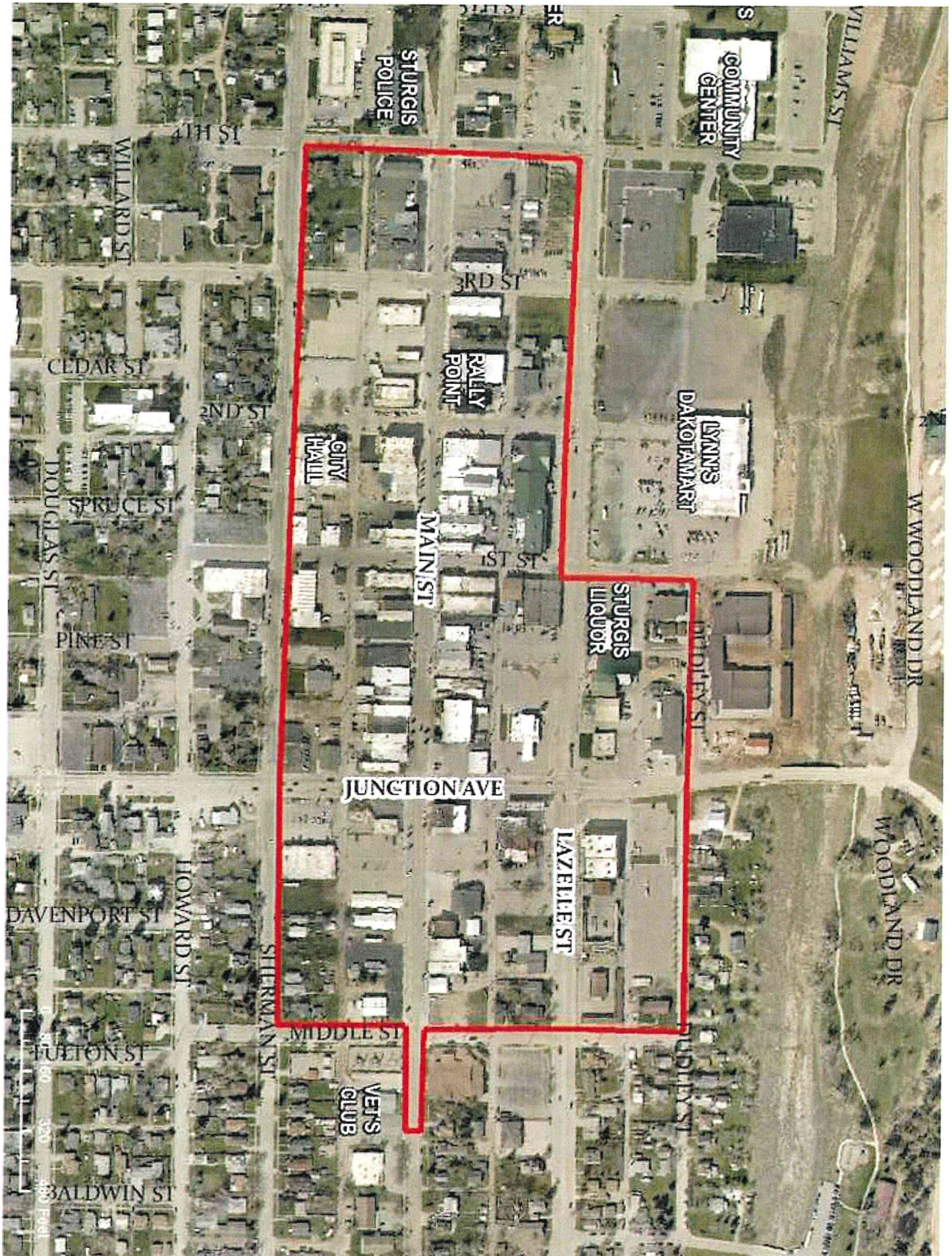
\_\_\_\_\_  
Ann Bertolotto, Finance Officer

Published:  
Effective:

Street Closures for Trans Am Takeover











Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
<b>Mayor &amp; Council</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4111-41500 Group Insurance	Insurance Apr 2025	12.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4111-41500 Group Insurance	Insurance May 2025	12.00	05/13/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	DROPBOX ONLINE STORAGE	21.23	05/05/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	DROPBOX ONLINE STORAGE	21.23	05/05/2025
MASTERCARD	MASTERCARD	101-4111-42200 Professional Fees	CHATGPT SUB FOR COMM DIR	21.24	05/05/2025
MASTERCARD	MASTERCARD	101-4111-42600 Supplies & Materials	USPS.COM POSTAGE FOR MAY SIP	871.48	05/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4111-42800 Utilities	Utilities Apr 2025	250.38	05/06/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4111-42800 Utilities	Utilities April 2025	21.80	05/05/2025
Total General:				1,231.36	
Total Mayor & Council:				1,231.36	
<b>Attorney</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4141-41500 Group Insurance	Insurance Apr 2025	6.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4141-41500 Group Insurance	Insurance May 2025	6.00	05/13/2025
DEMERSSEMAN JENSEN	DEMERSSEMAN JENSEN	101-4141-42200 Professional Fees	Prof Fees Advisory	1,375.00	04/02/2025
Total General:				1,387.00	
Total Attorney:				1,387.00	
<b>Finance Office</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4142-41500 Group Insurance	Insurance Apr 2025	15.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4142-41500 Group Insurance	Insurance May 2025	17.25	05/13/2025
MASTERCARD	MASTERCARD	101-4142-42200 Professional Fees	ADOBE MONTHLY SUB	13.80	05/05/2025
Total General:				46.05	
Total Finance Office:				46.05	
<b>City Manager</b>					
<b>General</b>					
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	ADOBE SUB STOCK	31.85	05/05/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	ADOBE SUB COMM DIR	38.22	05/05/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	ADOBE SUB CREATIVE CLOUD	63.71	05/05/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600 Supplies & Materials	Split distribution	16.00	04/21/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				149.78	
Total City Manager:				149.78	
<b>Information Technology</b>					
<b>General</b>					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	IT for Caselle, PD updates, CounterPoint	500.00	05/12/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	IT for City Mgr, Council, Ambulance	340.00	05/12/2025
K T CONNECTIONS, INC.	K T CONNECTIONS, INC.	101-4145-42200 Professional Fees	Prof Fees May 2025	1,365.00	05/08/2025
Total General:				2,205.00	
Total Information Technology:				2,205.00	
<b>Buildings</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4192-41500 Group Insurance	Insurance Apr 2025	2.25	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4192-41500 Group Insurance	Insurance May 2025	2.25	05/13/2025
KONE INC	KONE INC	101-4192-42500 Repairs & Maintenance	Maintenance of Elevator	227.85	05/01/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42500 Repairs & Maintenance	towels, mop, rugs	171.54	05/06/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & Towels Public Works Bld	143.02	05/01/2025
MASTERCARD	MASTERCARD	101-4192-42600 Supplies & Materials	AMERICAN LEGION EMBLEM ASSOC SUP & MAT FLAGS	85.95	05/05/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Rugs City Hall	46.10	04/30/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Rugs at City Hall	46.10	05/14/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats & Towels Library	51.12	05/14/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Apr 2025	1,407.67	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Apr 2025	2,815.09	05/06/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones Apr 2025	823.75	04/30/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones Apr 2025	403.00	04/30/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones Apr 2025	547.31	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities April 2025	46.36	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities April 2025	766.77	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities April 2025	992.40	05/05/2025
Total General:				8,578.53	
Total Buildings:				8,578.53	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4193-41500 Group Insurance	Insurance Apr 2025	12.25	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4193-41500 Group Insurance	Insurance May 2025	14.50	05/13/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	xeffect	59.96	05/02/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	garbage bags/pearlux/xeffect/toilet paper/shipping	353.07	05/02/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	gloves	204.40	05/09/2025
Total General:				644.18	
Total Custodial:				644.18	
<b>Economic Development</b>					
<b>Business Improvement District</b>					
BLUE PEAK	BLUE PEAK	213-4195-42800 Utilities	Phones Apr 2025	97.99	04/30/2025
Total Business Improvement District:				97.99	
Total Economic Development:				97.99	
<b>Planning and Permitting</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4196-41500 Group Insurance	Insurance Apr 2025	4.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4196-41500 Group Insurance	Insurance May 2025	4.00	05/13/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4196-42600 Supplies & Materials	Fuel	42.95	05/12/2025
Total General:				50.95	
Total Planning and Permitting:				50.95	
<b>Fleet Management</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4197-41500 Group Insurance	Insurance Apr 2025	16.50	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4197-41500 Group Insurance	Insurance May 2025	16.50	05/13/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4197-42600 Supplies & Materials	Inside Lens Cover	14.10	04/29/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4197-42600 Supplies & Materials	Cylinders of gas for welding	46.18	04/20/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Hi temp grease	39.90	05/12/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Carb Cleaner #36	4.29	05/06/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Parts Cleaner	44.28	05/13/2025
Total General:				181.75	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Fleet Management:				181.75	
<b>Sponsorship</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4198-41500 Group Insurance--Spo	Insurance Apr 2025	14.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4198-41500 Group Insurance--Spo	Insurance May 2025	14.00	05/13/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Split distribution	16.00	04/21/2025
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam Streaming Fee - Feb	54.00	03/01/2025
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Fee - Feb	283.26	03/01/2025
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Recording Fee - Mar	54.00	04/01/2025
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Fee - Mar	283.26	04/01/2025
Total General:				718.52	
Total Sponsorship:				718.52	
<b>Rally Department</b>					
<b>General</b>					
BLUE PEAK	BLUE PEAK	101-4199-42800 Utilities--Rally	Phones Apr 2025	261.49	04/30/2025
Total General:				261.49	
Total Rally Department:				261.49	
<b>Police</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4211-41500 Group Insurance	Insurance Apr 2025	37.75	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4211-41500 Group Insurance	Insurance May 2025	37.75	05/13/2025
BUBBLES, LLC	BUBBLES, LLC	101-4211-42600 Supplies & Materials	4260-6 Bubbles Car Wash April	82.71	05/02/2025
CBH COOPERATIVE #119343	CBH COOPERATIVE #119343	101-4211-42600 Supplies & Materials	MONTHLY FUEL BILL	3,197.08	05/31/2025
CULLIGAN OF THE NORTHERN HILLS	CULLIGAN OF THE NORTHERN HILLS	101-4211-42600 Supplies & Materials	DRINKING WATER	62.75	03/31/2023
CULLIGAN OF THE NORTHERN HILLS	CULLIGAN OF THE NORTHERN HILLS	101-4211-42600 Supplies & Materials	DRINKING WATER	62.75	04/30/2025
CULLIGAN OF THE NORTHERN HILLS	CULLIGAN OF THE NORTHERN HILLS	101-4211-42600 Supplies & Materials	LATE FEE FOR OVERDUE INV	2.50	04/30/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	RUSSELL CELLULAR CABLE	26.54	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	AMAZON WHITFORD UNIF ALLOW	31.55	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	AMAZON UNIF ALLOW & KEYBOARD	48.42	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	AMAZON WHITFORD UNIF ALLOW	117.81	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	SP NEXBELTACCESSORY BUNTAIN UNIF ALLOW	167.45	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	GOVX SISCOE UNIF ALLOW	439.56	05/05/2025
STURGIS RESPONDER SUPPLY, LLC	STURGIS RESPONDER SUPPLY, LLC	101-4211-42600 Supplies & Materials	WEAVER UNIF ALLOWANCE OVERDUE INVOICE	139.99	01/19/2025
STURGIS RESPONDER SUPPLY, LLC	STURGIS RESPONDER SUPPLY, LLC	101-4211-42600 Supplies & Materials	TRT patches	350.00	04/23/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS RESPONDER SUPPLY, LLC	STURGIS RESPONDER SUPPLY, LLC	101-4211-42600 Supplies & Materials	Gloves	39.99	05/07/2025
STURGIS RESPONDER SUPPLY, LLC	STURGIS RESPONDER SUPPLY, LLC	101-4211-42600 Supplies & Materials	Ticket Tender	46.95	05/07/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	SHELL OIL FUEL FOR TRAINING	37.38	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	SHELL OIL FUEL FOR TRAINING	41.65	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	SOUTH DAKOTA ASSOC ORDINANCE OFFICER TRAINING FOR 2	180.00	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	HOTEL.COM NTOA TEAM LEADER TRAINING GOETSCH	462.70	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	HOLIDAY INN BEDFORD FTO TRAINING	632.80	05/05/2025
BLUE PEAK	BLUE PEAK	101-4211-42800 Utilities	Phones Apr 2025	291.62	04/30/2025
MASTERCARD	MASTERCARD	101-4211-42900 Other	ZOOM.COM MONTHLY SUB	16.98	05/05/2025
MASTERCARD	MASTERCARD	101-4211-42900 Other	ROCKING TREE FLORAL ADMIN ASST DAY	37.87	05/05/2025
Total General:				6,592.55	
Total Police:				6,592.55	
<b>Animal Shelter</b>					
<b>General</b>					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Dog vet care	133.10	05/02/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Cat treatment/diagnosis and euthanize	633.65	05/05/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Puppy shots	42.00	05/07/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4212-42600 Supplies & Materials	Flashlights	37.98	05/03/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4212-42800 Utilities	Utilities Apr 2025	240.79	05/06/2025
BLUE PEAK	BLUE PEAK	101-4212-42800 Utilities	Phones Apr 2025	246.19	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4212-42800 Utilities	Utilities April 2025	98.13	05/05/2025
Total General:				1,431.84	
Total Animal Shelter:				1,431.84	
<b>Fire</b>					
<b>General</b>					
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4229-42200 Professional Fees	copier	52.33	05/12/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	101-4229-42500 Repairs & Maintenance	Preventative maintenance on overhead door	360.00	05/15/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	101-4229-42500 Repairs & Maintenance	Weather seal replacement on bay doors	385.00	05/15/2025
WESTERN COMMUNICATIONS	WESTERN COMMUNICATIONS	101-4229-42500 Repairs & Maintenance	GRANT: radios: programming	750.00	04/24/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	fuel	173.03	04/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution water	24.00	05/13/2025
MOTOROLA SOLUTIONS, INC.	MOTOROLA SOLUTIONS, INC.	101-4229-42600 Supplies & Materials	GRANT for radios	17,444.05	03/31/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4229-42600 Supplies & Materials	trash bags	7.99	05/08/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4229-42800 Utilities	Utilities Apr 2025	383.53	05/06/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLUE PEAK	BLUE PEAK	101-4229-42800 Utilities	Phones Apr 2025	251.13	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4229-42800 Utilities	Utilities April 2025	67.00	05/05/2025
Total General:				19,898.06	
Total Fire:				19,898.06	
<b>Streets</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4311-41500 Group Insurance	Insurance Apr 2025	20.75	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4311-41500 Group Insurance	Insurance May 2025	20.75	05/13/2025
MASTERCARD	MASTERCARD	101-4311-42200 Professional Fees	SD MUNICIPAL LEAGUE STREET MTNC MEMBERSHIP	35.00	05/05/2025
JENNER EQUIPMENT CO	JENNER EQUIPMENT CO	101-4311-42500 Repairs & Maintenance	Bushing #26	77.00	05/05/2025
SANITATION PRODUCTS, INC.	SANITATION PRODUCTS, INC.	101-4311-42500 Repairs & Maintenance	Diode #70 & shipping	22.42	05/08/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Brake Fuild Credit Memo #127	4.82-	05/23/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Belts #34	44.06	05/05/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4311-42600 Supplies & Materials	1 ply toilet paper for sealing streets	167.97	04/29/2025
BLACKSTRAP, INC.	BLACKSTRAP, INC.	101-4311-42600 Supplies & Materials	26.25 Tons Roads Salt	2,389.80	02/12/2025
BLACKSTRAP, INC.	BLACKSTRAP, INC.	101-4311-42600 Supplies & Materials	28.225 tons Road Salt	2,569.60	02/12/2025
BLACKSTRAP, INC.	BLACKSTRAP, INC.	101-4311-42600 Supplies & Materials	53.8 tons Road Salt	4,897.96	02/17/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk Fuel	6,498.32	05/14/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4311-42600 Supplies & Materials	Bulk Fuel PW	3,703.72	05/06/2025
MASTERCARD	MASTERCARD	101-4311-42600 Supplies & Materials	ADOBE MONTHLY SUB	21.23	05/05/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42600 Supplies & Materials	Oil #127	41.88	05/08/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	Utilities Apr 2025	347.12	05/06/2025
Total General:				20,852.76	
Total Streets:				20,852.76	
<b>Street Lighting</b>					
<b>General</b>					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	8,292.05	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	10.47	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	20.24	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	763.93	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	84.58	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	638.30	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Apr 2025	44.06	05/06/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	101-4316-42800 Utilities	Utilities April 2025	1,007.26	05/01/2025



Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				10,860.89	
Total Street Lighting:				10,860.89	
<b>Sanitary Service</b>					
<b>Sanitary Service</b>					
NUESYNERGY, INC	NUESYNERGY, INC	612-4323-41500 Group Insurance	Insurance Apr 2025	20.75	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	612-4323-41500 Group Insurance	Insurance May 2025	20.75	05/13/2025
AAA COLLECTIONS, INC.	AAA COLLECTIONS, INC.	612-4323-42200 Professional Fees	Collection fees Norton, R	57.50	04/30/2025
MASTERCARD	MASTERCARD	612-4323-42500 Repairs & Maintenance	UPS PART RETURNED TO HEIL	32.43	05/05/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	Teflon discharge hose #84	52.99	05/01/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	2 Flares #84	28.77	05/07/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	Flare #84	12.19	05/08/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	LED Beams #54	125.99	04/28/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	612-4323-42600 Supplies & Materials	Tire repair #128	22.89	05/07/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	612-4323-42600 Supplies & Materials	Tire repair #134 (clean up week)	22.89	05/08/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Apr 2025	201.15	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Apr 2025	15.00	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Apr 2025	15.00	05/06/2025
CITY OF BELLE FOURCHE	CITY OF BELLE FOURCHE	612-4323-42900 Other	Monthly fees (landfill tickets)	28,015.32	04/30/2025
Total Sanitary Service:				28,643.62	
Total Sanitary Service:				28,643.62	
<b>Wastewater Facilities</b>					
<b>Wastewater Facilities</b>					
NUESYNERGY, INC	NUESYNERGY, INC	604-4325-41500 Group Insurance	Insurance Apr 2025	23.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	604-4325-41500 Group Insurance	Insurance May 2025	23.00	05/13/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	604-4325-42200 Professional Fees	Testing of Pond #3	364.75	05/06/2025
J & D PRECAST, INC.	J & D PRECAST, INC.	604-4325-42500 Repairs & Maintenance	Concrete Hat w 27-inch opening 48-inch diameter	325.00	04/29/2025
JIM'S AUTO SALVAGE	JIM'S AUTO SALVAGE	604-4325-42500 Repairs & Maintenance	392 Axle 2004 Dodge #114	750.00	05/13/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	604-4325-42500 Repairs & Maintenance	Parts for sprayers	3.20	05/08/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	E-Brake rotors #114	156.64	05/13/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	2 year Warranty Battery #18	388.78	05/14/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Core Deposit credit #18	36.00-	05/14/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Gear oil #114	55.96	05/14/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Wheel Nuts #114	15.92	05/15/2025
USA BLUE BOOK	USA BLUE BOOK	604-4325-42500 Repairs & Maintenance	Hach pH Buffer WWTP	56.77	02/21/2025
WARNE CHEMICAL	WARNE CHEMICAL	604-4325-42500 Repairs & Maintenance	2 Solenoids for weed sprayers \$288.00	288.00	05/05/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
WELLS PLUMBING	WELLS PLUMBING	604-4325-42500 Repairs & Maintenance	Sprayers & sprinklers	56.33	05/07/2025
FLEXIBLE PIPE TOOL COMPANY	FLEXIBLE PIPE TOOL COMPANY	604-4325-42600 Supplies & Materials	SA.WG 610 Warthog Repair Kit	304.55	05/07/2025
HAWKINS, INC.	HAWKINS, INC.	604-4325-42600 Supplies & Materials	Azone Chemical & Freight	1,117.59	05/01/2025
MASTERCARD	MASTERCARD	604-4325-42600 Supplies & Materials	ZOOM.COM SUB	15.99	05/05/2025
WARNE CHEMICAL	WARNE CHEMICAL	604-4325-42600 Supplies & Materials	Flumigard and Alligare-chemicals for WWTP	1,054.04	05/12/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	Utilities Apr 2025	8,306.98	05/06/2025
BLUE PEAK	BLUE PEAK	604-4325-42800 Utilities	Phones Apr 2025	520.15	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities April 2025	303.74	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities April 2025	56.01	05/05/2025
KIEFFER SANITATION	KIEFFER SANITATION	604-4325-42900 Other	Container rental April 2025	643.64	05/01/2025
TRUGREEN	TRUGREEN	604-4325-42900 Other	Weed Spraying at Wastewater Treatment	382.00	04/30/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	604-4325-43700 Capital Improvement	North Trunk Line	124,977.34	05/02/2025
HALME INC	HALME INC	604-4325-43700 Capital Improvement	Insurance & Bonding for Project Dudley Corridor Sanitary Sewer Replacement	17,662.50	05/05/2025
Total Wastewater Facilities:				157,815.88	
Total Wastewater Facilities:				157,815.88	
<b>Water System Operations</b>					
<b>Water System Operations</b>					
NUESYNERGY, INC	NUESYNERGY, INC	602-4330-41500 Group Insurance	Insurance Apr 2025	23.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	602-4330-41500 Group Insurance	Insurance May 2025	23.00	05/13/2025
MB SERVICES LLC	MB SERVICES LLC	602-4330-42200 Professional Fees	Mowing near well houses, drainage ditches and water tanks.	2,186.00	05/04/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	Water testing	248.00	05/02/2025
SOUTH DAKOTA 811	SOUTH DAKOTA 811	602-4330-42200 Professional Fees	Prof Fees SD 811 subscription	112.00	04/30/2025
TRUGREEN	TRUGREEN	602-4330-42200 Professional Fees	Weed Spraying at Well #7	292.88	04/30/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42500 Repairs & Maintenance	Remote Meter Panel	150.00	04/29/2025
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	602-4330-42600 Supplies & Materials	Meter	1,034.99	05/07/2025
G & H DISTRIBUTING, INC.	G & H DISTRIBUTING, INC.	602-4330-42600 Supplies & Materials	Blue Construction marking paint	167.70	05/05/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	602-4330-42600 Supplies & Materials	Water Meters	433.22	04/21/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	602-4330-42600 Supplies & Materials	Seat Wrench Returned	1,150.00-	04/23/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	602-4330-42600 Supplies & Materials	Curb Box Tap T 1 1/2	371.16	05/12/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	602-4330-42600 Supplies & Materials	Brass fittings	33.97	05/13/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	602-4330-42600 Supplies & Materials	Batteries AA & AAA	39.58	05/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Apr 2025	1,357.51	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Apr 2025	222.35	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Apr 2025	2,197.08	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Apr 2025	6,768.34	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Apr 2025	91.32	05/06/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	602-4330-42800 Utilities	Utilities April 2025	76.50	05/01/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	111.88	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	28.09	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	63.60	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	21.80	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	21.17	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities April 2025	29.99	05/05/2025
RCS CONSTRUCTION, INC.	RCS CONSTRUCTION, INC.	602-4330-43700 Capital Improvement	Schedule B-Well House Construction	213,153.63	05/06/2025
WILSON CONTRACTING, LLC	WILSON CONTRACTING, LLC	602-4330-43700 Capital Improvement	Schedule C-Water Main Construction	137,930.85	05/06/2025
Total Water System Operations:				366,039.61	
Total Water System Operations:				366,039.61	
<b>Airport</b>					
<b>General</b>					
COMPLETE CONCRETE, INC.	COMPLETE CONCRETE, INC.	101-4350-42500 Repairs & Maintenance	2024 Insurance Claim-Damaged Metal Panel Replacements	8,500.00	02/20/2025
BURNHAM, ROGER	BURNHAM, ROGER	101-4350-42600 Supplies & Materials	PAPI Lights. Reimburse Roger used his cc.	596.91	05/02/2025
DOOLEY'S PETROLEUM INC	DOOLEY'S PETROLEUM INC	101-4350-42600 Supplies & Materials	AV Gas #1167 and 1166A	16,836.00	05/05/2025
H&H SEPTIC SERVICE	H&H SEPTIC SERVICE	101-4350-42600 Supplies & Materials	Pump Septic Tank Airport	225.00	05/02/2025
BLUE PEAK	BLUE PEAK	101-4350-42800 Utilities	Phones Apr 2025	69.28	04/30/2025
Total General:				26,227.19	
Total Airport:				26,227.19	
<b>Cemetery</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4370-41500 Group Insurance	Insurance Apr 2025	4.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4370-41500 Group Insurance	Insurance May 2025	4.00	05/13/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	Utilities Apr 2025	65.35	05/06/2025
Total General:				73.35	
Total Cemetery:				73.35	
<b>Ambulance</b>					
<b>Ambulance</b>					
NUESYNERGY, INC	NUESYNERGY, INC	644-4460-41500 Group Insurance	Insurance Apr 2025	48.25	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	644-4460-41500 Group Insurance	Insurance May 2025	48.25	05/13/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	644-4460-42200 Professional Fees	copier	52.33	05/12/2025
IMAGE TREND INC.	IMAGE TREND INC.	644-4460-42200 Professional Fees	ImageTrend: annual fee	249.00	04/30/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	SPEARFISH EMERGENCY HL CPR CLASS	5.00	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	SPEARFISH EMERGENCY KZ CPR CLASS	5.00	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42200 Professional Fees	SPEARFISH EMERGENCY CPR CLASS	20.00	05/05/2025
MEDICAL WASTE TRANSPORT	MEDICAL WASTE TRANSPORT	644-4460-42200 Professional Fees	Pick up and destruction of medical waste	235.50	04/30/2025
POINTCLICKCARE TECHNOLOGIES, INC.	POINTCLICKCARE TECHNOLOGIES, I	644-4460-42200 Professional Fees	Jail MAR	540.00	04/30/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	644-4460-42500 Repairs & Maintenance	Preventative maintenance on overhead door	120.00	05/15/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	644-4460-42500 Repairs & Maintenance	Ambulance bay 1 door spring repair	650.00	05/15/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	644-4460-42500 Repairs & Maintenance	Weather seal replacement on bay doors	110.00	05/15/2025
WESTERN COMMUNICATIONS	WESTERN COMMUNICATIONS	644-4460-42500 Repairs & Maintenance	GRANT: radios; programming	750.00	04/24/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	fuel	1,284.72	04/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution water	24.00	05/13/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	jail supplies: wart remover for inmate	11.03	05/08/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	Jail supplies: orajel	4.69	05/03/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON REFUND TO SUP & MAT FOR DAMAGED PRODUCT	43.99-	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	USPS POSTAGE FOR RAFFLE CALENDARS	7.18	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON SUP & MAT STACKABLE DRAWERS & LABELS	69.27	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON SUP & MAT PAPER TOWELS	87.99	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON SUP & MAT STORAGE CONTAINERS	88.97	05/05/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON SUP & MAT STOPCOCKS W/LEUR CONNECTION; SHARPS CONT	110.84	05/05/2025
MOTOROLA SOLUTIONS, INC.	MOTOROLA SOLUTIONS, INC.	644-4460-42600 Supplies & Materials	GRANT for radios	17,444.05	03/31/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	644-4460-42600 Supplies & Materials	trash bags	8.00	05/08/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	644-4460-42800 Utilities	Utilities Apr 2025	383.54	05/06/2025
BLUE PEAK	BLUE PEAK	644-4460-42800 Utilities	Phones Apr 2025	251.14	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	Utilities April 2025	66.99	05/05/2025
Total Ambulance:				22,631.75	
Total Ambulance:				22,631.75	

**Community Center****General**

NUESYNERGY, INC	NUESYNERGY, INC	101-4511-41500 Group Insurance	Insurance Apr 2025	20.25	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4511-41500 Group Insurance	Insurance May 2025	20.25	05/13/2025
MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	VSP*DAXKO, LLC SOFTWARE HOSTING FEES	584.25	05/05/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4511-42500 Repairs & Maintenance	VFD repairs	3,987.00	05/02/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4511-42500 Repairs & Maintenance	Fan motor pool pak	2,725.00	05/02/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500 Repairs & Maintenance	lube	8.99	05/08/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	drill bit fasteners	9.19	05/01/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	tape	17.17	05/14/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	floor pad/paper towels/garbage bags	111.05	05/02/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	chlorine	151.28	05/02/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	red buff pads/toilet paper/kleenex/garbage bag	354.50	05/09/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4511-42600 Supplies & Materials	gas	60.60	05/14/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	coffee cups/dish soap/silverware/creamers	46.55	05/02/2025
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	AMAZON SUPP & MAT WINDOW PRIVACY FILM	5.98	05/05/2025
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	AMAZON SUPP & MAT HOOKS FOR POLES & HOSE	6.85	05/05/2025
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	AMAZON.COM SUP & MAT SOCKET	7.45	05/05/2025
MENARD'S	MENARD'S	101-4511-42600 Supplies & Materials	laundry soap	35.94	05/05/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	shower curtain rings-mens locker room	14.97	05/01/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Apr 2025	151.58	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Apr 2025	140.28	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Apr 2025	7,503.29	05/06/2025
BLUE PEAK	BLUE PEAK	101-4511-42800 Utilities	Phones Apr 2025	654.35	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4511-42800 Utilities	Utilities April 2025	3,530.42	05/05/2025
Total General:				20,147.19	
Total Community Center:				20,147.19	
<b>Recreation</b>					
<b>General</b>					
SBHS VOLLEYBALL	SBHS VOLLEYBALL	101-4512-42200 Professional Fees	officiating for volleyball	1,500.00	05/05/2025
LEGENDARY ELECTRIC, LLC	LEGENDARY ELECTRIC, LLC	101-4512-42500 Repairs & Maintenance	Service back up at Softball Fields	2,697.71	05/06/2025
MENARD'S	MENARD'S	101-4512-42500 Repairs & Maintenance	roof turbine/rain cap Softball fields	71.97	05/05/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42500 Repairs & Maintenance	Roof tar - roof repairs mens bathroom	12.99	05/06/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42500 Repairs & Maintenance	nylon rope	9.99	05/13/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4512-42600 Supplies & Materials	water for umpires	4.79	05/13/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4512-42600 Supplies & Materials	Screws	7.99	05/08/2025
Total General:				4,305.44	
Total Recreation:				4,305.44	
<b>Park</b>					
<b>General</b>					
NUESYNERGY, INC	NUESYNERGY, INC	101-4520-41500 Group Insurance	Insurance Apr 2025	18.75	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4520-41500 Group Insurance	Insurance May 2025	18.75	05/13/2025
TRUGREEN	TRUGREEN	101-4520-42200 Professional Fees	Weed Spraying for Parks & Ball Fields	5,169.93	04/30/2025
DAKOTA EQUIPMENT RENTAL	DAKOTA EQUIPMENT RENTAL	101-4520-42500 Repairs & Maintenance	Trimmer line, spool, mower blades & chain for Stihl	268.86	05/12/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4520-42500 Repairs & Maintenance	Main Gardens downtown	48.15	04/29/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4520-42500 Repairs & Maintenance	Irrigation-soccer fields	22.78	05/12/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42500 Repairs & Maintenance	Weed trimming string	68.97	05/06/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42500 Repairs & Maintenance	Gaskets & aerator for Park Shelters	10.55	04/30/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4520-42600 Supplies & Materials	Weed Trimmer Fuel	40.23	05/07/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4520-42600 Supplies & Materials	Weed Spray-ball fields	112.00	05/08/2025
DAKOTA EQUIPMENT RENTAL	DAKOTA EQUIPMENT RENTAL	101-4520-42600 Supplies & Materials	Mix oil	8.99	05/12/2025
GROSSENBURG IMPLEMENT, INC.	GROSSENBURG IMPLEMENT, INC.	101-4520-42600 Supplies & Materials	2 tires & rims for mower	493.02	05/09/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4520-42600 Supplies & Materials	Park bathrooms	429.85	04/29/2025
ROCKINGTREE LANDSCAPE, INC.	ROCKINGTREE LANDSCAPE, INC.	101-4520-42600 Supplies & Materials	Mulch	881.40	05/08/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	Weed Trimmer Oil	42.32	05/07/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Coupler & pvc primer Community Gardens	25.37	05/05/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	HDMI Cable, mounting tape & swivel tap.	47.56	05/06/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Irrigation parts PVC & coupling	41.98	05/08/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Main Street Irrigation	1.39	05/12/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Apr 2025	71.91	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Apr 2025	58.19	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Apr 2025	815.60	05/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Apr 2025	925.72	05/06/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities April 2025	53.28	05/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities April 2025	33.15	05/05/2025
Total General:				9,708.70	
Total Park:				9,708.70	

**Library****General**

NUESYNERGY, INC	NUESYNERGY, INC	101-4551-41500 Group Insurance	Insurance Apr 2025	16.75	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	101-4551-41500 Group Insurance	Insurance May 2025	16.75	05/13/2025
BLACK HILLS LIBRARY CONSORTIUM	BLACK HILLS LIBRARY CONSORTIUM	101-4551-42200 Professional Fees	Professional Fees	22.43	05/02/2025
MASTERCARD	MASTERCARD	101-4551-42500 Repairs & Maintenance	EQPT MAINT-HOTSPOT SERVICE 2025	600.00	05/05/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	142.64	04/15/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	281.04	04/15/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	64.40	04/15/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	109.81	04/25/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	Large Print Books	27.74	04/28/2025
DEMCO	DEMCO	101-4551-42600 Supplies & Materials	Processing Materials	136.92	04/30/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Programming	14.56	05/09/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPP & MAT BOOKS - ADULT	22.98	05/05/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SUPP & MAT BOOKS - AV-DVD	37.84	05/05/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON JUVENILE PROG SUPP	427.38	05/05/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLUE PEAK	BLUE PEAK	101-4551-42800 Utilities	Phones Apr 2025	338.47	04/30/2025
Total General:				2,259.71	
Total Library:				2,259.71	
<b>Auditorium</b>					
<b>General</b>					
MASTERCARD	MASTERCARD	101-4560-42200 Professional Fees	SIMPLISAFE SECURITY MONITORING	33.97	05/05/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4560-42500 Repairs & Maintenance	fasteners	14.35	05/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4560-42600 Supplies & Materials	gloves	48.90	05/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4560-42800 Utilities	Utilities Apr 2025	652.02	05/06/2025
BLUE PEAK	BLUE PEAK	101-4560-42800 Utilities	Phones Apr 2025	82.99	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4560-42800 Utilities	Utilities April 2025	382.39	05/05/2025
Total General:				1,214.62	
Total Auditorium:				1,214.62	
<b>Liquor</b>					
<b>Liquor</b>					
NUESYNERGY, INC	NUESYNERGY, INC	601-4990-41500 Group Insurance	Insurance Apr 2025	19.00	04/14/2025
NUESYNERGY, INC	NUESYNERGY, INC	601-4990-41500 Group Insurance	Insurance May 2025	19.00	05/13/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	NCR COUNTERPOINT PROF FEES MOBILE SUPP FOR LIQUOR STORE	154.35	05/05/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	NCR COUNTERPOINT PROF FEES POS SYS FOR LIQUOR STORE	367.08	05/05/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LPA RETAIL SYSTEMS PROF FEES MONTHLY HOSTING FOR LIQUOR STORE	1,470.00	05/05/2025
BLACK HILLS PIONEER	BLACK HILLS PIONEER	601-4990-42300 Publishing	Advertising	190.00	04/26/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	radio ads	627.30	04/30/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	radio ads	627.30	04/30/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	76.59	01/09/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	76.59	01/09/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	56.98	01/09/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	159.23	01/30/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	131.48	03/06/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	276.10	05/02/2025
MASTERCARD	MASTERCARD	601-4990-42600 Supplies & Materials	AMAZON SUP & MAT BOTTLE POLISH	15.29	05/05/2025
MASTERCARD	MASTERCARD	601-4990-42600 Supplies & Materials	AMAZON SUP & MAT 6-PACK RINGS	24.99	05/05/2025
MASTERCARD	MASTERCARD	601-4990-42600 Supplies & Materials	AMAZON SUP & MAT COVERS FOR GIFT CARDS	30.98	05/05/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	pens, toner, canned air	511.50	05/13/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	7,499.81	04/30/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	86.45	04/28/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	156.80	05/01/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,141.20	04/22/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	6,924.80	04/22/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	10,056.68	04/30/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	5,064.29	05/07/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Credit to liquor	270.40-	04/22/2025
SCHADE VINEYARD, INC.	SCHADE VINEYARD, INC.	601-4990-42620 Off Sale Liquor	Liquor	144.00	04/29/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,805.26	04/30/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	153.50	04/30/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	171.00	04/30/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	84.72	05/01/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	1,248.03	05/07/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	39.42	05/07/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,139.52	05/07/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	105.00	05/07/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	59.87	05/06/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	405.50	05/01/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	193.43	04/29/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	277.00	05/05/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit on pop	18.00-	05/05/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	57.00	04/29/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,694.50	04/29/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,813.60	05/02/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	3,613.10	05/06/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	140.25	04/30/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,682.33	04/28/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	1,606.80	04/30/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,400.30	05/01/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,172.20	05/05/2025
SAWYER BREWING CO	SAWYER BREWING CO	601-4990-42660 Off Sale Beer	Beer	118.00	05/01/2025
MASTERCARD	MASTERCARD	601-4990-42680 Apparel for Resale	AMAZON DECANTERS FOR RESALE	66.96	05/05/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	601-4990-42800 Utilities	Utilities Apr 2025	1,286.83	05/06/2025
BLUE PEAK	BLUE PEAK	601-4990-42800 Utilities	Phones Apr 2025	349.31	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	Utilities April 2025	94.87	05/05/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	credit to other misc	86.77-	04/29/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Other Misc	100.15	04/29/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Other Misc	232.55	05/06/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Ice	206.59	05/02/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	410.64	04/29/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	790.49	05/06/2025



Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210	Cigarettes for Resale	Cigarettes	375.00	05/01/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220	Tobacco for Resale	tobacco	78.42	04/29/2025
Total Liquor:					73,504.76	
Total Liquor:					73,504.76	
<b>Misc Expenditures</b>						
<b>Special Sales Tax</b>						
BLUE PEAK	BLUE PEAK	211-9000-42800	Utilities	Phones Apr 2025	577.27	04/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	211-9000-42800	Utilities	Utilities April 2025	21.17	05/05/2025
Total Special Sales Tax:					598.44	
<b>Capital Improvement</b>						
SD DEPT OF TRANSPORTATION	SD DEPT OF TRANSPORTATION	212-9000-43300	Improvements	AGR 615381	2,024.46	05/05/2025
Total Capital Improvement:					2,024.46	
Total Misc Expenditures:					2,622.90	
Grand Totals:					790,383.42	



Posting Date: 04/04/2025 - 05/04/2025

CHRISTOPHER HAHN  
XX -3473  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
04/14/2025	04/13/2025	AMAZON MARK* RU4MS7QT3SEATTLE,WA -98109			427.38
Expense Description		Juvenile Programming Supplies			
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42600 -Supplies & Materials
04/21/2025	04/21/2025	AMAZON RETA* 0Y3389ZR3SEATTLE,WA -98109			60.82
Expense Description					
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	
04/23/2025	04/22/2025	MOBILE BEACON4019340500,RI -02919			600.00
Expense Description		Equipment Maint-HotSpot service 2025			
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42500 -Repairs & Maintenance
					Total 1,088.20



Posting Date: 04/04/2025 - 05/04/2025

DEBRA HOLLAND

XX -4706

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

					Expense Amount
Posting Date	Transaction Date	Description			
04/04/2025	04/03/2025	Dropbox 13GH64DW1W2KSan Francisco,CA -94107			21.23
Expense Description		DropBox online storage to share large files with media			
Accounting Codes					
Fund:	101 -General Fund	Department:	4111 -Mayor & Council	Expense:	42200 -Professional Fees
04/14/2025	04/13/2025	ADOBE *ADOBE4085366000,CA -95110			31.85
Expense Description		Adobe Stock – 10 assets a month			
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42200 -Professional Fees
04/17/2025	04/16/2025	ADOBE *ADOBE4085366000,CA -95110			63.71
Expense Description		Adobe Creative Cloud All Apps 100GB. Publishing tools used by the Director of Communications daily.			
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42200 -Professional Fees
04/23/2025	04/22/2025	OPENAI *CHATGPT SUBSCRSAN FRANCISCO,CA -94104-5401			21.24
Expense Description		Chat GPT App for Communications Director			
Accounting Codes					
Fund:	101 -General Fund	Department:	4111 -Mayor & Council	Expense:	42200 -Professional Fees
04/23/2025	04/23/2025	Adobe IncSan Jose,CA -95110			38.22
Expense Description					
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42200 -Professional Fees
05/01/2025	04/30/2025	USPS.COM EVERY DOOR DT800-3447779,DC -20260			871.48
Expense Description		Postage for May SIP newsletter			
Accounting Codes					
Fund:	101 -General Fund	Department:	4111 -Mayor & Council	Expense:	42600 -Supplies & Materials
05/04/2025	05/03/2025	Dropbox RL1BL2YJLYBJSan Francisco,CA -94107			21.23



Posting Date: 04/04/2025 - 05/04/2025

DEBRA HOLLAND

XX -4706

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

						Expense
Posting Date	Transaction Date	Description				Amount
Expense Description	DropBox storage to share large files with media					
Accounting Codes						
Fund:	101 -General Fund	Department:	4111 -Mayor & Council	Expense:	42200 -Professional Fees	
					Total	1,068.96



Posting Date: 04/04/2025 - 05/04/2025

FINANCE OFFICE

XX -8735

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
04/07/2025	04/06/2025	ADOBE *ADOBE4085366000,CA -95110			13.80
Expense Description		Monthly Adobe Subscription			
Accounting Codes					
Fund:	101 -General Fund	Department:	4142 -Finance Office	Expense:	42200 -Professional Fees
04/18/2025	04/17/2025	NCR COUNTERPOINTFULTON,GA -30308			367.08
Expense Description		POS Prof Fees			
Accounting Codes					
Fund:	602 -Water Fund	Department:	4990 -Liquor	Expense:	42200 -Professional Fees
04/29/2025	04/27/2025	HOLIDAY INNSYANKTON,SD -57078			632.80
Expense Description		Bedford FTO training			
Accounting Codes					
Fund:	101 -General Fund	Department:	4211 -Police	Expense:	42700 -Travel
05/02/2025	05/01/2025	NCR COUNTERPOINTATLANTA,GA -30308			154.35
Expense Description		Prof Fees Liquor Store Mobile Support			
Accounting Codes					
Fund:	601 -Liquor Fund	Department:	4990 -Liquor	Expense:	42200 -Professional Fees
05/02/2025	05/01/2025	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337			1,470.00
Expense Description					
Accounting Codes					
Fund:	601 -Liquor Fund	Department:	4990 -Liquor	Expense:	42200 -Professional Fees
					Total
					2,638.03



Posting Date: 04/04/2025 - 05/04/2025

GEODY VANDEWATER

XX -2920

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

			Expense
Posting Date	Transaction Date	Description	Amount
04/08/2025	04/08/2025	HOTELCOM72062312111535HOTELS.COM,WA -98119	462.70
Expense Description	HOTEL ROOM FOR NTOA TEAM LEADER TRAINING GOETSCH		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42700 -Travel
04/09/2025	04/08/2025	SP NEXBELTRANCHO CUCAMO,CA -91730	167.45
Expense Description	BUNTAIN UNIF ALLOWANCE		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
04/10/2025	04/09/2025	RUSSELL CELLULAR STURGSTURGIS,SD -57785-2988	26.54
Expense Description	cable		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
04/13/2025	04/11/2025	ZOOM.COM 888-799-9666SAN JOSE,CA -95113	16.98
Expense Description	ZOOM SUBSCRIPTION		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42900 -Other
04/22/2025	04/21/2025	SOUTH DAKOTA ASSOCIATIFORT PIERRE,SD -57532	180.00
Expense Description	ORDINANCE OFFICER TRAINING X 2		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42700 -Travel
04/24/2025	04/23/2025	ROCKING TREE FLORAL ANSTURGIS,SD -57785	37.87
Expense Description	ADMIS ASST DAY FLOWERS		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42900 -Other
04/29/2025	04/27/2025	SHELL OIL10014594013MITCHELL,SD -57301	41.65
Expense Description	fuel for training		
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42700 -Travel
05/04/2025	05/02/2025	SHELL OIL10014594013MITCHELL,SD -57301	37.38



Posting Date: 04/04/2025 - 05/04/2025

GEODY VANDEWATER  
XX -2920  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

						Expense
Posting Date	Transaction Date	Description				Amount
Expense Description	FUEL FOR TRAINING					
Accounting Codes						
Fund:	101 -General Fund	Department:	4211 -Police	Expense:	42700 -Travel	
					Total	970.57



Posting Date: 04/04/2025 - 05/04/2025

POLICE DEPT  
XX -1134  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
04/18/2025	04/17/2025	GOVX8884685511,CA -92037	439.56
<b>Expense Description</b>		SISCOE UNIFORM ALLOWANCE	
<b>Accounting Codes</b>			
<b>Fund:</b>	101 -General Fund	<b>Department:</b> 4211 -Police	<b>Expense:</b> 42600 -Supplies & Materials
04/27/2025	04/25/2025	AMAZON MKTPL*FL0UT1IJ3Amzn.com/bill,WA -98109	117.81
<b>Expense Description</b>		WHITFORD UNIFORM ALLOWANCE	
<b>Accounting Codes</b>			
<b>Fund:</b>	101 -General Fund	<b>Department:</b> 4211 -Police	<b>Expense:</b> 42600 -Supplies & Materials
04/28/2025	04/27/2025	AMAZON MARK* GR8BI00E3SEATTLE,WA -98109	31.55
<b>Expense Description</b>		WHITFORD UNIFORM ALLOWANCE	
<b>Accounting Codes</b>			
<b>Fund:</b>	101 -General Fund	<b>Department:</b> 4211 -Police	<b>Expense:</b> 42600 -Supplies & Materials
05/04/2025	05/03/2025	AMAZON MARK* NB26U2N50SEATTLE,WA -98109	48.42
<b>Expense Description</b>		UNIF ALLOWANCE BLUETOOTH KEYBOARD	
<b>Accounting Codes</b>			
<b>Fund:</b>	101 -General Fund	<b>Department:</b> 4211 -Police	<b>Expense:</b> 42600 -Supplies & Materials
<b>Total</b>			<b>637.34</b>





Posting Date: 04/04/2025 - 05/04/2025

PUBLIC WORKS  
XX -7381  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

					Expense Amount
Posting Date	Transaction Date	Description			
04/24/2025	04/23/2025	UPS*1ZZT544V4220027016800-811-1648,GA -30328			32.43
Expense Description		Part returned to Heil			
Accounting Codes					
Fund:	612 -Sanitary Service Fund	Department:	4323 -Sanitation Service	Expense:	42500 -Repairs & Maintenance
					Total 32.43



Posting Date: 04/04/2025 - 05/04/2025

RICK BUSH  
XX -1582  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date			Transaction Date		Description	Expense Amount
04/17/2025			04/16/2025		ZOOM.COM 888-799-9666SAN JOSE,CA -95113	15.99
Expense Description			Zoom			
Accounting Codes						
Fund:			604 -Wastewater Fund	Department:	4325 -Wastewater	Expense: 42600 -Supplies & Materials
04/17/2025			04/16/2025		SOUTH DAKOTA MUNICIPALFORT PIERRE,SD -57532	35.00
Expense Description						
Accounting Codes						
Fund:			101 -General Fund	Department:	4311 -Streets	Expense: 42200 -Professional Fees
04/25/2025			04/25/2025		ADOBE INC.4085366000,CA -95110	21.23
Expense Description			Adobe subscription			
Accounting Codes						
Fund:			101 -General Fund	Department:	4311 -Streets	Expense: 42600 -Supplies & Materials
Total						72.22



Posting Date: 04/04/2025 - 05/04/2025

ROD HEIKES  
XX -2956  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
04/06/2025	04/04/2025	AMERICAN LEGION EMBLEMINDIANAPOLIS,IN -46216	85.95
Expense Description		Flags	
Accounting Codes			
Fund:	101 -General Fund	Department: 4192 -Buildings	Expense: 42600 -Supplies & Materials
04/09/2025	04/08/2025	Amazon.com*0L9RT7323Amzn.com/bill,WA -98109	7.45
Expense Description		socket	
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42600 -Supplies & Materials
04/16/2025	04/15/2025	VSP*DAXKO, LLCBIRMINGHAM,AL -35209	584.25
Expense Description		Software hosting fees	
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42200 -Professional Fees
04/29/2025	04/28/2025	AMAZON MKTPL*BW6R893B3Amzn.com/bill,WA -98109	6.85
Expense Description		hooks for poles and hose	
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42600 -Supplies & Materials
04/29/2025	04/29/2025	SIMPLISAFE888-957-4675,MA -02108	33.97
Expense Description		Security Monitoring	
Accounting Codes			
Fund:	101 -General Fund	Department: 4560 -Auditorium	Expense: 42200 -Professional Fees
05/01/2025	04/30/2025	AMAZON MKTPL*616J29FV3Amzn.com/bill,WA -98109	5.98
Expense Description		Window privacy film	
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42600 -Supplies & Materials



Posting Date: 04/04/2025 - 05/04/2025

ROD HEIKES  
XX -2956  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
Total			724.45



Posting Date: 04/04/2025 - 05/04/2025

SHAWN FISCHER  
XX -3323  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

						Expense Amount
Posting Date	Transaction Date	Description				
04/08/2025	04/07/2025	USPS PO 4681720785STURGIS,SD -57785				7.18
Expense Description		Postage for 2025 raffle calendars				
Accounting Codes						
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials	
					Total	7.18



Posting Date: 04/04/2025 - 05/04/2025

STURGIS AMBULANCE  
XX -7756  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
04/09/2025	04/08/2025	SPEARFISH EMERGENCY AMSPEARFISH,SD -57783	20.00
Expense Description	CPR class		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42200 -Professional Fees
04/13/2025	04/12/2025	AMAZON MKTPL*G56B58EB3Amzn.com/bill,WA -98109	110.84
Expense Description	Supplies: stopcocks w/leur connection; sharps containers; cohesive bandage wrap		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42600 -Supplies & Materials
04/15/2025	04/14/2025	AMAZON MKTPL*EA28Y2XL3Amzn.com/bill,WA -98109	87.99
Expense Description	Paper towels		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42600 -Supplies & Materials
04/17/2025	04/16/2025	AMAZON MKTPLACE PMTSAmzn.com/bill,WA -98109	(43.99)
Expense Description	refund for damaged product-no invoice		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42600 -Supplies & Materials
04/22/2025	04/21/2025	AMAZON MKTPL*1S1K04ZH3Amzn.com/bill,WA -98109	88.97
Expense Description	storage containers		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42600 -Supplies & Materials
04/29/2025	04/28/2025	SPEARFISH EMERGENCY AMSPEARFISH,SD -57783	5.00
Expense Description	KZ CPR class		
Accounting Codes			
Fund:	644 -Ambulance Fund	Department: 4460 -Ambulance	Expense: 42200 -Professional Fees
04/29/2025	04/28/2025	SPEARFISH EMERGENCY AMSPEARFISH,SD -57783	5.00



Posting Date: 04/04/2025 - 05/04/2025

STURGIS AMBULANCE  
XX -7756  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

					Expense Amount
Posting Date	Transaction Date	Description			
Expense Description	HL CPR class				
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42200 -Professional Fees
04/30/2025	04/30/2025	AMAZON MKTPL*NB3SR7BR2Amzn.com/bill,WA -98109			69.27
Expense Description	Stackable drawers, printing labels for inventory storage				
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
					Total 343.08



Posting Date: 04/04/2025 - 05/04/2025

TRAVIS PARKER  
XX -9291  
1040 HARLEY DAVIDSON WAY  
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
04/08/2025	04/07/2025	AMAZON MKTPL*DV5121VP3Amzn.com/bill,WA -98109	15.29
Expense Description	Bottle Polish		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42600 -Supplies & Materials
04/09/2025	04/09/2025	AMAZON MARK* CZ59081L3SEATTLE,WA -98109	30.98
Expense Description	covers for gift cards		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42600 -Supplies & Materials
04/18/2025	04/18/2025	AMAZON MKTPL*X63AK4WD3Amzn.com/bill,WA -98109	66.96
Expense Description	Decanters for Resale		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42680 -Apparel for Resale
04/21/2025	04/21/2025	AMAZON MARK* D53P20PX3SEATTLE,WA -98109	24.99
Expense Description	Sup & Mat 6-pack rings		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42600 -Supplies & Materials
Total			138.22



# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve the 20th Annual Fulton St Bash Street Closure

**Prepared By:** Robin Korth, Finance

## BACKGROUND INFORMATION:

Each year for the last 20 years, Bruce Bradley has hosted the Fulton Street Bash. The event brings together hot rods and motorcycles on the first Saturday of the Sturgis Motorcycle Rally. Each year the event has grown; therefore, the organizer is requesting a street closure for this event. Insurance has been provided. Neighbors and those affected by the closure have been notified.

## DISCUSSION:

The event is scheduled for Saturday, August 2. The street closure request is for Dakota Street between Fulton Street and the alley to the east. The closure is scheduled to take place from 2 pm until 10 pm. The event may include live music that would end by 10 pm. Mr. Bradley has notified the residents who would be affected by the street closure.

## BUDGET IMPACT:

The City of Sturgis has been asked to provide the following:

Closure and use of Dakota Street from Fulton to the alley (see map)

300-gallon trash totes.

The applicant will provide the barricades and will coordinate the closing and re-opening of the street.

No additional staff assistance has been requested.

## ATTACHMENTS:

[20th Annual Fulton Street Bash](#)

[Resolution 2025-24 Road Closure for 20th Annual Fulton Street Bash](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025

# **Special Event & Use of City Property Application**

Updated January 2023)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

**FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!**

Please Return Completed Application to: Robin Korth at [rkorth@sturgisgov.com](mailto:rkorth@sturgisgov.com) or drop off at City of Sturgis Rally/Events Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: 20th Annual Fulton St Bash  
Event Date: August 2, 2025 Hours: 2:00PM - 10:00PM

Sponsoring Organization: \_\_\_\_\_ ☐ Nonprofit  
Do you have a 501c3 status? Yes \_\_\_ No X (Please attach a copy of your exemption)

Applicant Information: Name: Bruce Bradley

Email: brucebradley1971@gmail.com Phone: 605-381-3248

Address: 1929 Sunset St Sturgis SD 57785  
Street/PO Box City State Zip Code

Contact Person on day of event: Bruce Bradley Phone: 605-381-3248

\*This person(s) must be in attendance for the event and available that day or Tracy Davis  
605-484-6370

## **Event Information**

Anticipated Attendance (Contestants/Spectators) 250

Type of Event: BBQ/car show Admission/entry cost: \$0.00  
Explanation of Event: \_\_\_\_\_

Location of event: 1338 Fulton St H-D Rally Point Plaza, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: August 2, 2025 2:00PM Tear down date/time: August 2, 2025 10:00PM

Are you requesting Open Container be allowed for the event: Yes/No \*\*This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.

Does this event include the sale of alcoholic beverages? X No \_\_\_ Yes \*\*This is an additional \$50 fee  
\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a  
Special Events License. Also, please make arrangements with the Sturgis Police Department (347-5070).

1

Office Use: Date Received at R&E: \_\_\_\_\_ City Mgr Approval \_\_\_\_\_



Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: live music playing from 6:00PM - 9:00PM

Does this event require street closure(s)? No X Yes - \*Please complete the street closure request attached **There is a \$50 fee for road closures** (excluded for proof of nonprofit status)

### Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Bruce Bradley Signature: Bruce Bradley Date: 4-19-25  
(print)

### Insurance Requirements

**Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.**

*\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)*

Name of Insurance Company: Tennex Insurance Services

Agent: Bill Tennex Business Phone: 605-641-8312

Address: 3151 E Colorado Blvd Spearfish SD 57783  
Street City State Zip Code

\*Applications cannot be processed without insurance and maps if needed and will be denied.

\*Property Maintenance- Facility must be cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)**





## **Rally & Events Inventory List and Notice of Fees**

***\*No Items will be available during the Sturgis Motorcycle Rally\****

Organization **MUST** provide labor for loading and unloading equipment. City Staff is not required to assist in loading/unloading equipment.

**You are required to pick up/return items (Mon-Thurs 8am-5pm)**

**Pick up Date :** \_\_\_\_\_ **Return Date :** \_\_\_\_\_

Please note which items you will be needing for your upcoming event.

**Pop Up Tents** Quantity \_\_\_\_\_ 10' x 10' or 10x20

**Bleachers** Quantity \_\_\_\_\_ (6 qty. available in inventory) Deposit Amt Paid \_\_\_\_\_

- **\$100.00 cash deposit required per bleacher.** Deposit may be returned within 7 days if no damage is found upon inspection
- Portable Aluminum bleachers can accommodate approximately 50 people
- Bleachers must be transported by the organization and require 2" ball hitch

**Picnic Tables** Quantity \_\_\_\_\_ (10 qty. available in inventory – 6 regular, 4 ADA accessible)

- Picnic tables typically accommodate 6-8 people per table
- Tables may be provided by the City but organization will be required to transport tables

**Light weight Crowd Control Panels (4'x6.5')** Quantity \_\_\_\_\_

\*\* If you want the heavy crowd control panels, contact Public Works 605-347-3916

**Garbage Totes** Quantity \_\_\_\_\_ 90 gal totes (Residential) Quantity 3 300 gal totes (Commercial)

**Banquet Tables** – Please contact Rod Heikes at the Sturgis Community Center at 605-347-6513

**Portable Toilets** – Please contact sanitation companies, well in advance, to rent portable toilets for your event.

Organization is responsible for scheduling rental, delivery/pickup and any servicing/pumping of toilets for the event and is responsible for the costs associated with those services. The City DOES NOT provide portable toilets.

**Ambulance**- Please contact Sturgis Fire/Ambulance at 347-5801

*You are responsible for First Aid Staffing & Equipment.* According to City Ordinance, any events held in Sturgis that request emergency services on site are required to use Sturgis Ambulance and Fire Services.

Dates: \_\_\_\_\_ Time: \_\_\_\_\_ Explain arrangements made: \_\_\_\_\_



### Event Street Closure Request Form

**\*Street Closure Request must be submitted at least 60 days in advance of event\***

(Please attach a \$50.00 payment for street closure request waived with proof of nonprofit)

Event Name : 20th Annual Fulton St Bash  
Street Closure location(s) requested: Dakota St from Fulton St East to the alley.

**\*Please submit a map of the requested street closure with your request form**

Date/Time of Street Closure and re-opening: August 2, 2025 2:00PM-10:00PM  
Reason for Requested Street(s) Closure: to park cars for car show.

**\*Written Notification of businesses/residents within 200 feet of proposed street closure is required.**

- Have you notified the businesses/residents within the 200' requirement? Yes X No
- Date of notification: April 21, 2025
- Please submit a list of names/addresses you have notified and copy of letter

Additional Comments: \_\_\_\_\_

Submitted by: Bruce Bradley Signature: [Signature] Date: 7-19-25

### Parade Request Form

**(Attach map with request and Certificate of Insurance)**

**\*Parade Request must be submitted at least 60 days in advance of event\***

**\*Organization is responsible for any clean up if animals participate in the parade**

Parade Name: \_\_\_\_\_

Applicant: Organization/Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Street/PO Box City State Zip Code

Date of Parade: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Parade Route proposed: \_\_\_\_\_

Starting/Lineup Address \_\_\_\_\_ Yes/No If Private Property Has landowner given permission? Yes/No

Description & Reason for Parade: \_\_\_\_\_

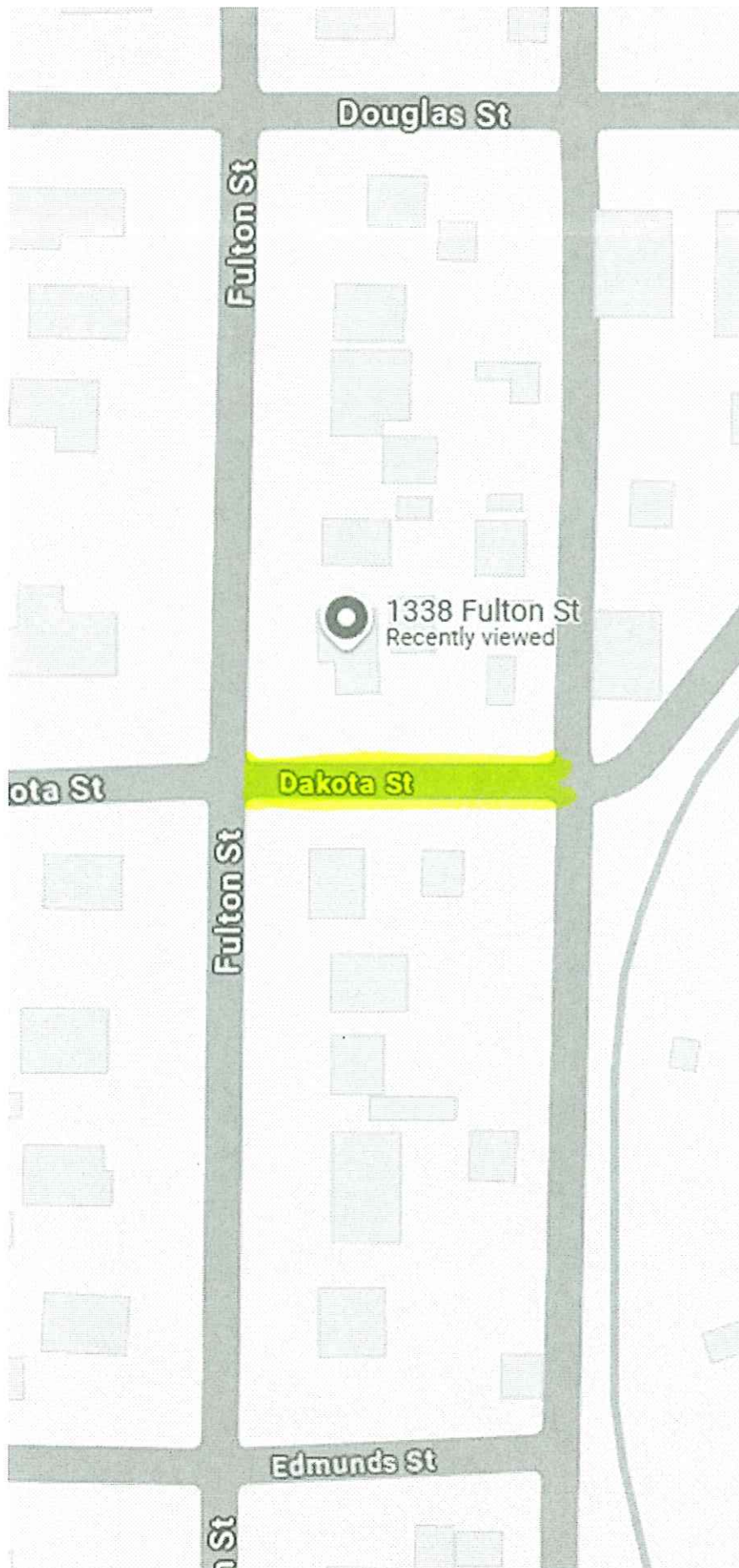
Please indicate if you request use of the following:

\_\_\_\_ **Police Escort** – YOU are responsible for contacting the Sturgis Police Dept. 605-347-5070

\_\_\_\_ **Barricades/Barriers: Quantity** \_\_\_\_\_ **YOU are responsible for making arrangements for placement**

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_





Bruce Bradley

Owner of 729 Dakota St

Pat Britton

1410 Davenport St

Sturgis SD 57785

■ Owner of 1407 Fulton St, 1411 Fulton St, 1418 Fulton St

Nate & Suzanne Nelson

Nelson Law Firm

1209 Junction Ave

Sturgis SD 57785

■ Owner of 1330 Fulton St and 1330 ½ Fulton St

Dennis & Amber Brenon

701 Dakota St

Sturgis SD 57785

Roland Enninga

1328 Fulton St

Sturgis SD 57785

Megan Jones

1404 Fulton St

Sturgis SD 57785

Dick Frederickson

1343 Fulton St

Sturgis SD 57785

Cody and Ryan Eixenberger

1321 Fulton St

Sturgis SD 57785

April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Pat Britton  
1410 Davenport St  
Sturgis SD 57785

Re: Request for Street Closure

Dear Pat,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley



April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Nate & Suzanne Nelson  
Nelson Law Firm  
1209 Junction Ave  
Sturgis SD 57785

Re: Request for Street Closure

Dear Suzanne,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

April 21, 2025

Bruce Bradley

1929 Sunset St

Sturgis SD 57785

Dennis & Amber Brenon

701 Dakota St

Sturgis SD 57785

Re: Request for Street Closure

Dear Dennis & Amber,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Roland Enninga  
1328 Fulton St  
Sturgis SD 57785

Re: Request for Street Closure

Dear Roland,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Megan Jones  
1404 Fulton St  
Sturgis SD 57785

Re: Request for Street Closure

Dear Megan,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Dick Frederickson  
1343 Fulton St  
Sturgis SD 57785

Re: Request for Street Closure

Dear Dick,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

April 21, 2025

Bruce Bradley  
1929 Sunset St  
Sturgis SD 57785

Cody and Ryan Eixenberger  
1321 Fulton St  
Sturgis SD 57785

Re: Request for Street Closure

Dear Cody and Ryan,

As in years past, I will put on my gathering at 1338 Fulton St, my parent's home on the first Saturday of the rally, August 2, 2025. This year I am petitioning the Sturgis City Council to close Dakota St from Fulton St east to the alley to allow parking for hot rods and motorcycles. The closure would be from 2:00 PM until 10:00 PM. Part of the requirements to allow for the street closure is that I send you written notification of my intent.

The Sturgis City Council will hear my request at an upcoming Council meeting. Since I have already spoken with you about this request, I hope that you continue to have no concerns. However if you do have any concerns please feel free to contact me at 605-381-3248 so I can understand your concerns and work with you to come to mutual agreement.

Thank you and again please join us on August 2, 2025!

Sincerely,

Bruce Bradley

**RESOLUTION 2025-24**  
**RESOLUTION TO AUTHORIZE USE OF CITY PROPERTY, STREET CLOSURE**  
**FOR THE 20<sup>TH</sup> ANNUAL FULTON STREET BASH**

WHEREAS, the 20<sup>th</sup> annual Fulton Street Bash will be held in the City of Sturgis, on Saturday, August 2nd; and

WHEREAS, on August 2nd the street closure Dakota Street from Fulton Street east to the alley with open container from 2:00 pm -10 pm; and

WHEREAS, the event brought hot rods and motorcycles together on the first Saturday of the Motorcycle Rally; and

WHEREAS, it is in the public interest to provide a safe venue for this event; and

WHEREAS, the event that is held on this right-of-way enhances the activities going on during the week of the Rally; and

NOW, THEREFORE, BE IT RESOLVED that to accommodate this event the street closure Dakota Street between Fulton Street east to the alley from 2:00 pm - 10:00 pm.

Dated this 19th day of April 2025.

CITY OF STURGIS

\_\_\_\_\_  
Kevin Forrester, Mayor

ATTEST:

\_\_\_\_\_  
Ann Bertolotto, Finance Officer

Published:  
Effective:

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve an SEL for the Gas Monkey Sturgis for Live Music & Food for 2025 Trans Am Takeover from 7/11/25-7/12/25.

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

SEL approval requested for the Gas Monkey Sturgis for Live Music & Food for a new event. The Trans Am Takeover will take place on July 11-13, 2025.

**ATTACHMENTS:**

[SEL Gas Monkey Trans Am Takeover](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - May 16 2025



License # \_\_\_\_\_

**City of Sturgis**  
**SPECIAL EVENTS**  
**Alcoholic Beverage License Application**

Business Name: Gas Monkey Sturgis  
Owner Name: Richard Rawlings & Michael Sisk  
Address: 1025 Junction Ave. Sturgis, SD 57785  
Telephone #: (702) 803-0705  
Date of Event: July 11, 2025 and July 12, 2025

Description of Event: Trans Am Rally

Location of Event (Street Address): Gas Monkey Sturgis, Main Street, and Rally Point

Map of premises where alcohol sales will occur: The sales will occur at Gas Monkey Sturgis and the pop-up bar at Rally Point.

If separated from a non-alcohol site, how will you keep separate: The alcohol sales will occur at a pop-up bar under a Gas Monkey tent at Rally Point. All inventory and sales will stay under the tent and inventory will be kept behind the pop-up bar.

Check which license you currently hold: ☒ Malt Beverage      ☒ Liquor      ☒ Wine

Check which license is requested for Special Event: ☒ Malt Beverage      ☐ Liquor      ☐ Wine  
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

**Also Include:**

☒ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

<input type="checkbox"/> \$100 per day fee for Liquor License.	No. of Days _____	X \$100 = _____	Total
<input checked="" type="checkbox"/> \$ 50 per day fee for Malt Beverage License.	No. of Days <u>2</u>	X \$ 50 = <u>\$100</u>	Total
<input type="checkbox"/> \$ 50 per day fee for Wine License.	No. of Days _____	X \$ 50 = _____	Total

TOTAL AMOUNT DUE \$100

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☒ Yes      ☐ No  
☐ Copy of request attached. The City of Sturgis is currently processing the application.

Signature  Date April 29, 2025  
BUSINESS OWNER OR CORPORATE OFFICER ONLY

**OFFICE USE ONLY:**

Notice of Hearing Published on \_\_\_\_\_.

Public Hearing Held on \_\_\_\_\_.

COUNCIL DECISION:      ☐ Approved      ☐ Disapproved



**Website:** <http://dor.sd.gov>  
**SD EPath:** <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-6176

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

GM B SERVICES LLC  
16 VILLAGE LN STE 200  
COLLEYVILLE, TX 76034-2948

GAS MONKEY  
1025 JUNCTION AVE  
STURGIS, SD 57785-1501

A handwritten signature in black ink, appearing to read "Mike Houdyshell".

Mike Houdyshell  
Secretary of Revenue

**website:** <http://dor.sd.gov>  
**SD EPath:** <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RW-24795

LICENSE TYPE: Retail On & Off Sale Wine

ISSUED TO:

GM B SERVICES LLC  
16 VILLAGE LN STE 200  
COLLEYVILLE, TX 76034-2948

GAS MONKEY  
1025 JUNCTION AVE  
STURGIS, SD 57785-1501

A handwritten signature in black ink, appearing to read "Mike Houdyshell".

Mike Houdyshell  
Secretary of Revenue

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve the Use of City Property by Foothills Community Church for Evangelism during Rally event from 07/31/2025 - 08/09/2025

**Prepared By:** Robin Korth, Finance

## BACKGROUND INFORMATION:

The Foothills Community Church would like to request the use of the area around the Sturgis Welcome Sign at the intersection of Anna and Junction Ave to take pictures of people at the sign and welcome them to the rally.

## DISCUSSION:

They will have groups of 2-3 people taking the pictures, providing cold water and welcoming rally goers to Sturgis. They will be there between the hours of 11am-4pm daily. They will not require any street closures or barricades. They will pack out their garbage everyday.

## ATTACHMENTS:

[Evangelism during Rally](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025



## REQUEST FOR USE OF CITY PROPERTY

Complete and return this form to the City Rally & Events Office  
1040 2<sup>nd</sup> Street, Sturgis, SD 57785 (605) 720-0800

Event / Activity Name: Evangelism during Rally  
Starting Time: 9:00 am/pm on 7/31/25 Ending Time: 8:00 am/pm on 8/9/25  
Address / Location: Sturgis entrance sign exit 32  
Organization: Foothills Community Church Contact person: Steve Altstiel  
Phone number (daytime): \_\_\_\_\_ Phone number (cell) 605 206 1282  
Email: Foothills cc pca@gmail.com

Event/activity: Describe fully and how the event provides financial, educational, and/or cultural benefits to the public:

Take peoples photo at Sturgis sign and  
welcome them to Rally

City property and/or Right-of-Way closure(s) being requested: Sturgis welcome sign  
at Anna and Junction

### Notification of nearby residents:

Is event to be held in or adjacent to residence or business property? Yes \_\_\_ No X

☐ If yes, written notification must be given to residents and businesses within 200 feet of the event.

☐ If notification is required, attach a copy of the written notification. Date of notification: \_\_\_\_\_

Electrical requirements, if any: None

Amplified sound? Yes \_\_\_ No X All noise that would disturb the peace, quiet and comfort of neighboring inhabitants must end no later than 2:00 a.m. and may not begin earlier than 8:00 a.m.

Safety and Security: Describe security and/or safety provisions: We will be in  
a group of 2-3 people and nothing will be  
overnight

Alcohol: Will alcohol be sold, served, or present? Yes \_\_\_ No X

☐ If necessary, provide a copy of the Special Events Liquor License.

☐ If yes, attach plan to comply with all state liquor laws (addressing site access, security, etc.)

☐ Police presence will be required by the direction of the Chief of Police. (May incur additional costs)

Liability Insurance: Coverage amount: \$ 2,000,000 (Minimum of \$1,000,000 general liability)

☐ Attach a current copy of the certificate of insurance listing carrier, amount of coverage, and City as "Additional Insured".

Health and Sanitation: Describe process to collect all trash and garbage generated by the event: We  
will remove each day

Event Equipment: Do you request tents, picnic tables, photo towers, or other City equipment? Yes \_\_\_ No X

☐ If yes, describe needs. \_\_\_\_\_

**Closure of Right-of-Way(s):** Do you request a street closure? Yes \_\_\_ No ☒

- ☐ If yes, which right-of-ways? \_\_\_\_\_
- ☐ When will the public right-of-way be reopened? Date: \_\_\_\_\_ Time: \_\_\_\_\_
- ☐ Attach Street Closure Request Form to this application. *There is a \$50 fee. (Cash and check accepted)*

Describe signage and/or traffic controls that will be used to ensure public safety from traffic: None Needed

Do you request barricades, fencing, or traffic cones? Yes \_\_\_ No ☒

☐ If yes, contact the Street Department at 347-3916 for availability and to reserve. A security deposit may be required.

- *Arrangements to pick up and return such equipment are made with the Streets Department. Applicant will ensure that all equipment is returned in the same condition as provided.*

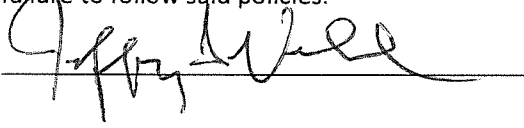
**Sales:** Will you or your vendors be selling merchandise? Yes \_\_\_ No ☒

☐ If yes, applicant (and all vendors) must demonstrate ability to comply with all state sales tax laws and will be responsible for their own security.

The undersigned acknowledges that the requested area must be cleaned and restored to its original appearance and the same condition at a time and date as determined by the City Manager (with input from the applicant). This includes removal of traffic controls, trash and garbage containers, portable restrooms, temporary structures, etc.

The undersigned acknowledges receipt it will comply with the City's General Nuisance Ordinance (Title 12), Offenses and Regulation (Title 13), and any other applicable City ordinance. Ordinances can be found online at [www.sturgis-sd.gov](http://www.sturgis-sd.gov).

The undersigned further agrees to be personally responsible for the provisions required thereunder, including, without limitation, collection of trash, security and sanitary facilities, return of City property, and shall indemnify and hold harmless the City from failure to follow said policies.

Signature of Applicant: 

Date: 4/28/25

**For administrative use only:**

Applicable Fees and/or Deposits: \$ \_\_\_\_\_ (Check Cash) Paid on: \_\_\_\_\_

Department	Signature	Date	Approve	Deny	N/A
Police					
Public Works					
Parks					
City Manager			*		

\*Recommend approval with the following conditions: \_\_\_\_\_ ☐ If multiple dates, conditional upon successful resolution of any citizen complaints from a similar event

City Council Action: ☐ Approve ☐ Deny Public Hearing Date: \_\_\_\_\_





FOOTCOM-03

AWANG10

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

10/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> HUB International Great Plains, LLC 1238 Main Street Suite 1 Sturgis, SD 57785		<b>CONTACT NAME:</b> Brittan Speck <b>PHONE (A/C, No, Ext):</b> (402) 964-5465 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> brittan.speck@hubinternational.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> GuideOne Mutual	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**INSURED**  
  
Foothills Community Church  
3501 Avalanche Road  
Sturgis, SD 57785

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			010035167	11/17/2024	11/17/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Sturgis  
1040 Harley-Davidson Way  
Sturgis, SD 57785

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine for Tia Hartwell/Freedom LLC at 901 E Main St

**Prepared By:** Ann Bertolotto, Finance Officer

## BACKGROUND INFORMATION:

The City of Sturgis has received a completed application and the associated \$300 fee for a Retail (On/Off Sale) Malt Beverage and South Dakota Farm Wine License from Tia Hartwell, representing Freedom LLC, for the premises located at 901 E. Main Street.

According to Title 3 of the Sturgis City Ordinances, which governs the licensing and regulation of alcohol, malt beverages, and drinking establishments, these licenses are valid on an annual basis from July 1 through June 30. This property was previously granted a Retail (On/Off Sale) Malt Beverage and SD Farm Wine License in 2022. The City Council approved the application, permitting operation during the 2022 Sturgis Motorcycle Rally with the condition that a permanent structure be completed within one year. This condition was not fulfilled, and the license was not renewed for 2023. The 2022 license was issued to 901 E. Main St. Sturgis, LLC, with James Douglas listed as President and Tia Hartwell as Secretary.

## DISCUSSION:

Ms. Hartwell has indicated her intention to utilize a temporary structure for operations during the 2025 Sturgis Motorcycle Rally, with plans to construct a permanent facility compliant with all applicable codes and regulations within one year.

Per Title 3.04 – Structure Requirements for On-Sale Establishments – any structure used for such purposes must comply with the currently adopted edition of the International Building Code, as referenced in Title 2 of the City Ordinances. Additionally, Title 3.02.12, governing Retail (On/Off Sale) Malt Beverage and SD Farm Wine Licenses, requires the establishment to operate within a permanent structure of at least 1,200 square feet.

The property taxes are paid.

## RECOMMENDATION:

Consideration to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine License.

## ATTACHMENTS:

[Tia Hartwell Malt Beverage License](#)

[Agenda Item Report - Pdf copy](#)

[Title 03 Alcohol, Malt Beverage Drinking \(1\)](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025



Date Received: 4/28  
Date Issued: \_\_\_\_\_

## Uniform Alcoholic Beverage License Application

License No. \_\_\_\_\_

### A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name <u>Tia Hartwell</u> <u>Freedom LLC</u>		Phone Number	
Address <u>901 E. Main St</u>	City <u>Sturgis</u>	State <u>SD</u>	Zip <u>57785</u>

### C. INDICATE CLASS OF LICENSE BEING APPLIED FOR

(Submit separate application for each class of license).

- |   |   |
|---|---|
| <input type="checkbox"/> Retail (on-sale) Liquor              | <input checked="" type="checkbox"/> Retail (on-off sale) Malt |
| <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant | Beverage & SD Farm Wine                                       |
| <input type="checkbox"/> Convention Center (on-sale) Liquor   | <input type="checkbox"/> Package Delivery                     |
| <input type="checkbox"/> Package (off-sale) Liquor            | <input type="checkbox"/> Hunting Preserve                     |
| <input type="checkbox"/> Retail (on-off sale) Wine and Cider  | <input type="checkbox"/> Other _____                          |

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

### B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name <u>Freedom LLC</u>		Phone Number <u>720-261-8825</u>	
Address <u>901 E. Main St</u>	City <u>Sturgis</u>	State <u>SD</u>	Zip <u>57785</u>

Is place of business located in a municipality?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
County	<u>Mandak</u>
Do you own or lease this property?	<input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

### D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description: <u>The East half of 10447 and all of lots 48, 49, 5 in Block 6 Mandak County, South Dakota</u>
---

E. State Sales Tax Number \_\_\_\_\_

F. ☒ New License ☐ Transfer? (\$150) ☐ Re-issuance

**G. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date <u>4/28/25</u>	Print Name <u>Tia Hartwell</u>	Signature <u>[Signature]</u>
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**H. APPROVAL OF LOCAL GOVERNING BODY** Notice of hearing was published on \_\_\_\_\_. Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

### FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
--------------------------	------

Renewal—no public hearing held: ☐  
Establishment is ineligible for video lottery: ☐  
Amount of fee collected with application: \$\_\_\_\_\_  
Amount of fee retained: \$\_\_\_\_\_  
Forwarded with application: \$\_\_\_\_\_

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application**  
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC <i>Freedom LLC</i>		
Address of office and principal place of business of corporation/partnership/LP/LLC <i>901 E. Main St.</i>		
City <i>Sturgis</i>	State <i>SD</i>	Zip Code <i>57785</i>
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<i>Jay Tikalsky</i>		<i>1206 3<sup>rd</sup> St.</i>	<i>Sales</i>
<i>Tia Hartman II</i>		<i>1206 3<sup>rd</sup> St.</i>	<i>Self Employed</i>

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

<i>1206 3<sup>rd</sup> St. Sturgis S.D. 57785</i>
---

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date <i>4/28/25</i>
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Owner Information

901 E MAIN ST STURGIS LLC  
12767 HIGHWICK CIR  
KNOXVILLE, TN 37864

Payment Information

Payment Status	Paid
Last Payment Date	04/11/2025
Amount Paid	\$3,241.66
Total Due	\$0.00

Parcel Information

Parcel Number	01.60.06.48
Year	2024
Property Type	Real Estate
Address	901 E MAIN ST
Description	FT MEADE ADD E2 OF LOT47;LOTS 48-50 BLK 6

Tax Information

First Installment	Tax
Due: 04/30/2025	Penalty
	Interest
	Paid
	Balance
Second Installment	Tax
Due: 10/31/2025	Penalty
	Interest
	Paid
	Balance

Current Amount Due:

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Jul 05 2022

**Agenda Item:** Consideration to approve the Retail on/off sale malt beverage/SD Farm Wine for 901 E. Main Street LLC - James Douglas and Tia Hartwell

**Prepared By:** Fay Bueno, Finance Officer

**BACKGROUND INFORMATION:**

James Douglas and Tia Hartwell has made application for a malt beverage at 901 E. Main Street.

**RECOMMENDATION:**

Motion to approve

**ATTACHMENTS:**

[Malt Bev 901 E. Main St](#)

**Approved By:**

Fay Bueno, Finance Officer

**Status:**

Approved - Jun 14 2022

Date Received: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

## Uniform Alcoholic Beverage License Application

License No. \_\_\_\_\_

### A. OWNER'S NAME AND ADDRESS

Name	Phone Number		
901 E Main St Sturgis, LLC	865-868-0721		
Address	City	State	Zip
12167 Highwick Circle	Knowville	TN	37134

### C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- |   |   |
|---|---|
| <input type="checkbox"/> Retail (on-sale) Liquor              | <input checked="" type="checkbox"/> Retail (on-off sale) Malt |
| <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant | <input type="checkbox"/> Beverage & SD Farm Wine              |
| <input type="checkbox"/> Convention Center (on-sale) Liquor   | <input type="checkbox"/> Package Delivery                     |
| <input type="checkbox"/> Package (off-sale) Liquor            | <input type="checkbox"/> Hunting Preserve                     |
| <input type="checkbox"/> Retail (on-off sale) Wine and Cider  | <input type="checkbox"/> Other _____                          |

Is this license in active use?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

### B. BUSINESS NAME AND ADDRESS

Name	Phone Number		
901 E Main St Sturgis, LLC	865-868-0721		
Address	City	State	Zip
901 E Main Street	Sturgis	SD	57785

Place of business is located in a municipality?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
County	Meade
Do you own or lease this property?	<input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

### D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description	The East Half of Lot 47 and all of Lots 48, 49, and 50, in Block 6 of Ft. Meade addition, City of Sturgis, Meade County, South Dakota
Have you ever been convicted of a felony?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

E. State Sales Tax Number \_\_\_\_\_

F. ☒ New License ☐ Transfer? (\$150) ☐ Re-issuance

**G. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date	Print Name	Signature
6-14-2022	James D. Douglas, President	[Signature]

**H. APPROVAL OF LOCAL GOVERNING BODY** Notice of hearing was published on \_\_\_\_\_. Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal—no public hearing held : ☐  
Establishment is ineligible for video lottery : ☐

Amount of fee collected with application: \$ \_\_\_\_\_  
Amount of fee retained: \$ \_\_\_\_\_  
Forwarded with application: \$ \_\_\_\_\_

### FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date

If disapproved, endorse reason thereon and return to applicant

### TRANSFERRED (STATE USE)

From	Date
Sales Tax Approval	
STATE LIQUOR AUTHORITY: <input type="checkbox"/> APPROVAL <input type="checkbox"/> REVIEW	



**Uniform Alcoholic Beverage License Application**  
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP/LLC <b>901 E Main St Sturgis, LLC</b>		
Address of office and principal place of business of corporation/partnership/LP/LLC <b>901 E Main Street</b>		
City <b>Sturgis</b>	State <b>SD</b>	Zip Code <b>57785</b>
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		<input checked="" type="checkbox"/> YES [ ] NO

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
James D. Douglas	President	12767 Highwide Circle Knoxville, TN 37934	Self-employed
Tia Hartwell	Secretary	1206 3rd Street Sturgis, SD 57785	Self-employed

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license: **N/A**

Name	Type of License	License #	Financial Interest Held	Address of Business Location


Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

<b>1509 W Meadow Ct, Suite 12, Sevierville, TN 37862</b>
--

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date <b>6-14-2022</b>
---	--------------------------

**President**

**TITLE 3**  
**LICENSING AND REGULATION OF ALCOHOL, MALT BEVERAGES**  
**AND DRINKING ESTABLISHMENTS**

Chapters:

- 3.01: General Provisions
- 3.02: Licensing and Sales of Alcohol and Malt Beverages
- 3.03: Full Service, On Sale and Malt Beverage Restaurant License
- 3.04: Structure Requirements, On Sale Establishments

**CHAPTER 3.01**  
**GENERAL PROVISIONS**

SECTIONS:

- 3.01.01: Scope and Purpose
- 3.01.02: Definitions
- 3.01.03: Penalty

**3.01.01: SCOPE AND PURPOSE**

This Title shall set forth licensing requirements related to the sale of alcohol and malt beverages and shall regulate drinking establishments and the sale of alcohol and malt beverages within the City.

**3.01.02: DEFINITIONS**

A term that is defined in a specific section of this chapter is to be first given the meaning therein defined. If a term is not defined in a specific section the term is to be defined using the definitions below in this section. If a term is not defined in this section the term is to be given the meaning as defined in Title 35 of the South Dakota Codified Laws, SDCL. If a term is not provided for in the SDCL the term is to be given its plain and ordinary meaning.

**ALCOHOLIC BEVERAGE:** Any distilled spirits, wine, and malt beverages as defined in this chapter.

**BAR:** Any permanent installed counter within the restaurant area from which alcoholic beverages are regularly served to customers by a person employed by the facility and is tending bar or drawing or mixing or otherwise preparing alcoholic beverages for consumption within the facility.

**BUILDING/STRUCTURE:** Structure having a roof supported by columns or walls for the shelter, support or enclosure for persons, animals or property. A building may be precut or prefabricated, or it may be made up of mobile modules or sections, factory fabricated and transportable by rail or truck to a building site and designed to be incorporated into a structure upon a permanent foundation on the said site.

**BULK CONTAINER:** Any package-or any container within which container is one or more packages.

**BUSINESS:** Means any activity, trade, calling, profession, or occupation, whether sole proprietorship, partnership, corporation, limited liability company or other recognized entity, which regularly provides delivery of products and/or services from an address or other location(s) within the corporate limits of the City of Sturgis. Business includes "home occupations" which involve the sale of goods or services as described in this definition.

**CIVIC ORGANIZATION:** Any South Dakota recognized or 501(c)(4) not-for-profit organization or league not organized for profit but operated exclusively for the promotion of social welfare or for the purpose of serving a public or mutual benefit within or to the community. Also, alternatively, any local association of persons, the membership of which is limited to the persons in the City of Sturgis and the net earnings of which are devoted exclusively to charitable, education or recreational purposes in the City of Sturgis.

**CHARITABLE ORGANIZATION:** Any South Dakota recognized or 501(c)(3) not-for-profit organization (either a private foundation or public charity) that is organized and operated exclusively for established philanthropic, humanitarian, altruistic, benevolent, public-spirited, scientific, literary or religious purposes, including but not limited to relief of the poor, the distressed, or the underprivileged; advancement of religion; advancement of education or science; erecting or maintaining public buildings, monuments, or works; lessening the burdens of government; lessening neighborhood tensions; eliminating prejudice and discrimination; defending human and civil rights secured by law; and combating community deterioration and juvenile delinquency.

**DISTILLED SPIRITS:** Ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for nonindustrial use, containing not less than one-half of one percent (0.5%) of alcohol by weight

**EDUCATIONAL ORGANIZATION:** Any South Dakota recognized or 501(c)(3) not-for-profit organization that is organized and operated exclusively for established educational purposes, encompassing individual instruction, as well as public instruction “on subjects useful to the individual and beneficial to the community.

**EVENT:** An organized occurrence or happening lasting four (4) or more consecutive days or where the City provides extraordinary services, including but not limited to sanitation services, law enforcement or traffic control. This definition does not apply to a Special Event License described below.

**FRATERNAL ORGANIZATION:** Any South Dakota recognized or 501(c)(8) or 501(c)(10) not-for-profit organization that is organized and operated for a fraternal purpose and whose membership is based on a common tie or the pursuit of a common object. A fraternal organization must operate under a lodge system.

**FLOOR:** An area that is surrounded by exterior walls and a roof of the building or portion thereof.

**MALT BEVERAGE:** A beverage made by the alcoholic fermentation of an infusion or decoction, or combination of both, in potable brewing water, of malted barley with hops, or their parts, or their products, and with or without other malted cereals, and with or without the addition of unmalted or prepared cereals, other carbohydrates or products prepared there from, and with or without the addition of carbon dioxide, and with or without other wholesome products suitable for human consumption containing not less than one-half of one percent (0.5%) of alcohol by weight.

**MINOR:** Any person who is under the age of twenty-one (21).

**OFF-SALE:** The sale of any alcoholic beverage for consumption off the premises where sold.

**ON-SALE:** The sale of any alcoholic beverage for consumption only upon the premises where it is sold.

**ON-SALE DEALER.** Any person who sells, or keeps for sale, any alcoholic beverage for consumption on the premises where sold.



**OPERATION:** In action, functioning.

**PACKAGE:** The bottle or immediate container of any alcoholic beverage.

**PACKAGE DEALER:** Any person other than a distiller, manufacturer, or wholesaler, who sells, or keeps for sale, any alcoholic beverage for consumption off the premises where sold.

**PUBLIC PLACE:** Any location that the local, state, or national government maintains for the use of the public, such as a highway, park, or public building.

**RESTAURANT:** A room and/or structure regularly, and in bona fide manner, used and kept open for the serving and/or preparing of meals to guests for compensation which has suitable table accommodations for at least fifty (50) guests therein at one and the same time; and a kitchen connected therewith containing conveniences for cooking sufficient to provide preparation and cooking of meals in a bona fide manner for fifty (50) or more guests at one and the same time. Facilities who serve only prepackage foods or items that can be heated in a microwave or small pizza or toaster ovens will not be considered a restaurant.

**RETAIL LICENSE:** Any on-sale or off-sale license issued under the provisions of this chapter.

**RETAILER OR RETAIL DEALER:** Any person who sells alcoholic beverages for other than resale.

**ROOF:** Any structural element or group of elements which are structural in nature and are covered with a material(s) that is (are) weather resistant. The roof shall be the top most element of the structure that meets the requirements of the current adopted building code.

**SALE:** The transfer, for a consideration, of title to any alcoholic beverage.

**SPECIAL EVENT:** For purposes of this Title, a Special Event is defined as an event or activity occurring or to be conducted within the City by a generally recognized:

- a. civic organization with an active chapter located within the City, or
- b. charitable organization with an active chapter located within the City, or
- c. educational organization with an active chapter located within the City, or
- d. fraternal organization with an active chapter located
- e. Veteran's organization with an active chapter located within the City.

In addition, a Special Event may include an event to be conducted by a licensee, holding a license issued by the City pursuant to SDCL 35-4-2(4), (12), or (16), for the following purposes:

- a. a recognized event linked to developing and encouraging tourism in the community and/or County, or
- b. a recognized event within the City or County which is not primarily intended or planned to increase tourism activities but which the City Council finds would be of benefit to the citizens of the community.

**SPECIAL EVENT ON SALE LICENSE:** For purposes of obtaining a Special Event on-sale license, a special event within the municipality is defined as an event or activity to be conducted within the City by a generally recognized:

- a. civic organization with an active chapter located within the City,
- b. charitable organization with an active chapter located within the City,
- c. educational organization with an active chapter located within the City
- d. fraternal organization with an active chapter located within the City,

- e. veteran's organization with an active chapter located within the City, or an event where a licensee already holding an on-sale license issued by the City pursuant to SDCL 35-4-2(4), (12), or (16) applies for and receives approval from the Common Council,
  - 1. a recognized event linked to developing and encouraging tourism in the community and county, or;
  - 2. a recognized event within the City or County which is not primarily planned to increase tourism activities but which the City Council finds would be of benefit to the citizens of the community.

To obtain the Special Event license, the applicant shall submit an application stating their qualifications for a Special Event license on a form consistent with the requirements of SDCL 35-4-124, and providing all additional information required by the City Finance Office to meet the requirements of this ordinance. A Special Event license may only be issued to a current Sturgis license holder only for the same class of license previously issued to the licensee by the City of Sturgis.

**TO SELL AND SERVE ALCOHOLIC BEVERAGES:** To take orders for alcoholic beverages and to deliver alcoholic beverages to customers as a normal adjunct of waiting tables. This term does not include tending bar or drawing or mixing alcoholic beverages.

**WALL:** Any wall or element of a wall, or any member or group of members, structural or non-structural, which defines the boundaries of a building and which is opaque in nature with the exception of windows or doors and supports a roof and/or floor above.

**WINE:** Any liquid either commonly used, or reasonably adapted to use, for beverage purposes, and obtained by the fermentation of the natural sugar content of fruits or other agricultural products containing sugar and containing not less than one-half of one percent (0.5%) of alcohol by weight but not more than twenty- four percent (24%) of alcohol by weight.

**VETERANS ORGANIZATION:** Any bona fide congressionally chartered veteran's organization.

(3.01.02 Definitions, revised by Ordinance 2019-08, effective 11/05/2019)

### **3.01.03: PENALTY**

Any violation of the provisions of this Title is a Class 2 Misdemeanor punishable by a maximum fine of five hundred dollars (\$500.00) and/or incarceration in the County jail for a period not to exceed thirty (30) days.

In addition, any person holding a license under this Title who is found to be in violation of any provisions of this Title shall face the possibility of revocation or non-renewal of any license.

**CHAPTER 3.02**  
**LICENSING AND SALES OF ALCOHOL AND MALT BEVERAGES**

**SECTIONS:**

- 3.02.01: License Required for Sale of Alcoholic or Malt Beverage
- 3.02.02: Wholesale License Fee
- 3.02.03: Submission of Invoices and Assessment of Fees
- 3.02.04: Delivery and Sale Required Within City
- 3.02.05: Consequences for Failure to Timely Pay City
- 3.02.06: Maintenance of Records and Inspection by Dealer
- 3.02.07: Limitation of One License per Location
- 3.02.08: Classification and Fees required for Alcoholic Beverage, Malt Beverage, Wine Licenses and Renewals
- 3.02.09: Special Event License Requirements
- 3.02.10: Consumption Only Permit
- 3.02.11: Hours of Operation
- 3.02.12: Retail (On/Off) Malt Beverage and SD Farm Wine License Provisions
- 3.02.13: Authorized Number of Off sale Liquor License
- 3.02.14: Sales on Sunday or Memorial Day Pursuant to Statute
- 3.02.15: Action by Council
- 3.02.16: Character Requirements for License
- 3.02.17: Area Limited
- 3.02.18: Kegs of Malt Beverage – Retail Sale – Records
- 3.02.19: Consuming, Blending, Possessing Alcoholic Beverages in Public Places – Disposal of Containers of Alcoholic Beverages Restricted
- 3.02.20: Open Containers Permitted Upon Approval
- 3.02.21: Weapons Prohibited on Premises Where Sold
- 3.02.22: Annual Review of Applications
- 3.02.23: Sales with License Only
- 3.02.24: Additional Fee for Video Lottery Machine Holders
- 3.02.25: Traffic in Alcoholic Beverages Prohibited
- 3.02.26: Persons under Twenty-One Barred from On-Sale Premises
- 3.02.27: Violation as Ground for Revocation or Suspension of License – Multiple Licenses

**3.02.01: LICENSE REQUIRED FOR SALE OF ALCOHOLIC OR MALT BEVERAGE**

No person shall sell, keep for sale, exchange, barter or distribute any alcoholic or malt beverage without having obtained a license as required by to the provisions of the State Liquor Control Law SDCL Title 35 and by Sturgis City Ordinance, Title 3.

Any person who intends to sell, keep for sale, exchange, barter or distribute any alcoholic or malt beverage shall make an application for license under provisions of the State Liquor Control Law, SDCL 35 to the City of Sturgis Finance Officer.

Upon issuance of said license, the licensee shall be given a copy of Sturgis City Ordinance Title 3 and sign a statement verifying that he or she has received a copy of Title 3. It shall be the responsibility of each licensee to acknowledge in writing they have read and understood Title 3. Any violation of Title 3 of the City Ordinance Code shall be subject to the general penalty set out at 3.01.03 of Title 3.

(3.02.01 revised with Ordinance 2019-08, effective 11/5/2019)

**3.02.02: WHOLESALE LICENSE FEE**

The City does hereby impose a fee of five percent (5%) of the wholesale purchase price, plus freight, for all malt beverages as defined by SDCL 35-1-1, as amended, delivered to the following persons:

- A. Any person holding a Malt Beverage Retailer's License, issued pursuant to SDCL 35-4-2 (16);
- B. Any person holding a Malt Beverage Package Dealer's License, issued pursuant to SDCL 35-4-2 (17); or
- C. Any person holding a Special Malt Beverage Retailer's License, issued pursuant to SDCL 35-4-11.4.

The authority for the imposition of this fee is contained in SDCL 35-4-60.2.

**3.02.03: SUBMISSION OF INVOICES AND ASSESSMENT OF FEES**

All malt beverage wholesalers, as defined by SDCL 35-1-1, and licensed, pursuant to SDCL 35-4-2, shall provide a copy to the Finance Officer of all invoices for sales of malt beverages delivered to the malt beverage dealers, as described in Section 3.02.02 herein, within the City, on or before the 5<sup>th</sup> day of each month for all sales made in the City for the prior month.

The Finance Officer shall on the 15<sup>th</sup> day of each month, or on the first working day thereafter, send a statement to each malt beverage dealer, assessing the fee required hereunder, based upon all invoices received by the City for malt beverages delivered to the dealer for the prior calendar month. The dealer shall have a period of ten (10) days within which to pay to the City the fee required hereunder. In the event of the failure by the dealer to pay the required fee within said ten (10) day time period, the Finance Officer shall notify the malt beverage wholesalers, in writing, by first-class mail, postage prepaid at Sturgis, South Dakota, of the fact that this fee has not been paid and that the license holder is in violation of the terms of this Title. A copy of the notice sent to the malt beverage wholesaler shall be sent to the dealer who is in default. The wholesalers shall not deliver any malt beverage to the dealer who is in default under the terms of this Title until such time as the wholesalers are notified by the City that all fees owing to the City have been paid in full.

**3.02.04: DELIVERY AND SALE REQUIRED WITHIN CITY**

No malt beverage dealer, as described in Section 3.02.02 herein, shall sell any malt beverages that have not been delivered to the malt beverage dealer within the City for sale within the City.

**3.02.05: CONSEQUENCES FOR FAILURE TO TIMELY PAY CITY**

No malt beverage dealer's license, as described in Section 3.02.02 herein, shall be renewed until all fees owing pursuant to this Title have been paid in full.

In addition to the termination of the malt beverage sales to the premises affected and/or non-renewal of a license, the City may take any civil action authorized by the statutes of the State of South Dakota to collect the charges imposed by this Chapter.

**3.02.06: MAINTENANCE OF RECORDS AND INSPECTION BY DEALER**

The Finance Officer shall maintain an accurate record, using the information supplied by the malt beverage wholesaler of the sales made to the individual malt beverage dealers in the City. The records,

including copies of wholesalers' invoices, maintained by the Finance Officer concerning any malt beverage dealer shall be open to inspection only by that dealer or his or her designee during normal business hours.

### **3.02.07: LIMITATION OF ONE LICENSE PER LOCATION**

No person shall hold both a Retail on-sale Liquor License, issued pursuant to SDCL 35-4-2 (4) and a Retail Malt Beverage on/off-sale and SD Farm Wine License issued pursuant to SDCL 35-4-2 (16) and (17), for the same location. However, a person holding a malt beverage manufactures license and an on-sale liquor license for the same premises, and open to the public at least 6 days a week for 11 months a year, may hold a malt beverage retailer license to sell for off-sale consumption of the malt beverage it manufactures, but only at the licensed premises at which the malt beverage is manufactured.

### **3.02.08: CLASSIFICATION AND FEES REQUIRED FOR ALCOHOLIC BEVERAGE, MALT BEVERAGE AND WINE LICENSES AND RENEWALS**

<b>Annual License</b>	<b>Initial Fee</b>	<b>Renewal Fee</b>
1. Retail on-sale Liquor: Any person who sells or keeps for sale any alcoholic beverage, including distilled spirits, other than pursuant to another license under this chapter, for consumption on the premises where sold	\$1.00 per City resident, determined by last U.S. Census	\$1,500
2. Retail on-sale Liquor (restaurant)	Market price as set by City Council	\$1,500
3. Package off-sale Liquor: Any person who sells or keeps for sale any alcoholic beverage for consumption off the premises where sold	\$500	\$500
4. Retail Malt Beverage on/off sale and SD Farm Wine: Any person who sells malt beverages for consumption on or off the premises where sold, other than resale, this includes malt beverages as both package dealers and on-sale dealers	\$300	\$300
5. Retail on/off-sale Wine and Cider	\$500	\$500

A. The following classifications and fees are established for licenses for sales of distilled spirits,

<b>Special Event Licenses</b>	<b>Initial Fee</b>	<b>Renewal Fee</b>
1. Special Retail Malt Beverage on/off sale and-SD Farm Wine or Retail on/off sale Wine and Cider license (non-profit, civic, charitable or fraternal organizations only or current licensee). The daily fee for such license issued shall be \$50.00.	\$50.00 per day per type of license up to 15 consecutive days	N/A
2. Special Retail on-sale Liquor license. (Public, civic, charitable, educational or fraternal organization, or current licensee, in conjunction with special event within city, selling licensed on-sale liquor.) The daily fee for such license issued shall be \$100.00.	\$100.00 per day per type of license up to 15 consecutive days	N/A

**3.02.09: SPECIAL EVENT LICENSE REQUIREMENTS**

- A. A special Retail Malt Beverage on/off sale and SD Farm Wine license may be issued in conjunction with a special event, as defined at Section 3.01.02 herein, within the City to any qualified civic, charitable, educational, fraternal, or veterans organization or any qualified licensee licensed pursuant to SDCL §35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant;
- B. A special Retail on-off sale Wine and Cider license may be issued in conjunction with a special event, as defined in Section 3.01.02 herein, within the City to any qualified civic, charitable, educational, fraternal, or veterans organization or any qualified licensee licensed pursuant to SDCL §35-4-2(4), (6), or (12) or SDCL Ch. 35-12 in addition to any other licenses held by the special events license applicant;
- C. A special Retail on-sale Liquor license may be issued in conjunction with a special event, as defined in Section 3.01.02 herein, within the City to any qualified civic, charitable, educational, fraternal, or veterans organization or any qualified licensee licensed pursuant to SDCL §35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant; or
- D. The daily fee for each special event Retail Malt Beverage on/off-sale and SD Farm Wine license, special event Retail (on/off sale) Wine and Cider, license, that is issued, shall be \$50.00. The daily fee for each special event Retail on-sale Liquor license that is issued, shall be \$100.
- E. A public hearing is required before approval and issuance of any license under this section.
- F. Any licenses issued pursuant to this section may be issued for a period of time established by the city council not exceeding fifteen (15) consecutive days.
- G. Any non-profit licensee under this section may not be issued more than five (5) Special Event Licenses for a total of fifteen (15) days during a single calendar year. Any current licensee may not be issued more than thirty (30) Special Event licenses during a single calendar year.
- H. This license may be issued pursuant all additional requirements of SDCL § 35-4-124, including the procedural regulations adopted by a Resolution of the Council.

**3.02.10: CONSUMPTION ONLY PERMIT**

- A. The fee for this permit is five dollars (\$5.00) per day.
- B. This permit allows the applicant to provide alcoholic beverages free of charge during the applicant's rental or use of City facilities or properties.
- C. The application permit must be completed and filed with the Finance Office at least thirty (30) days prior to the first day of proposed rental or use of a City facility or property and must be accompanied by a signed Rental Agreement and other documents required by City Policy.
- D. The applicant must be at least twenty-one (21) years of age and provide an acceptable form of identification, together with a signed Hold Harmless Agreement.
- E. This permit allows, with City Council's approval, the consumption of any alcoholic beverages on the City property or by an individual or a nonprofit corporation within the City. The length of the

consumption permit may not exceed twenty-four (24) hours. Hours of consumption may not exceed those permitted for on-sale licensees.

- F. The applicant must have at least \$1,000,000 in liability insurance coverage for the permit. A statement from applicant's insurance carrier confirming coverage for the proposed site and naming the City of Sturgis as co-insured shall be provided with the application or it will be denied as an incomplete application.

### **3.02.11: HOURS OF OPERATION.**

The following table establishes the hours during which alcoholic beverages may be sold and the holidays when alcoholic beverages may not be sold for each class of license:

<b>Type of License</b>	<b>Hours</b>	<b>Days</b>	<b>Holidays</b>
1. Retail on-sale Liquor	12 midnight to 2:00 a.m. and 7:00 a.m. to 12 midnight	Monday through Sunday	No Christmas Day Sales.
2. Retail on-sale Liquor (full restaurant licensee)	12 midnight to 2:00 a.m. and 7:00 a.m. to 12 midnight	Monday through Sunday	No Christmas Day sales.
3. Off-sale dealer	7:00 a.m. to 12 midnight	Sunday through Saturday	No Christmas Day sales.
4. Retail Malt Beverage on/off sale and SD Farm Wine	12 midnight to 2:00 a.m. and 7:00 a.m. to 12 midnight	Monday through Sunday	N/A
5. Retail on/off-sale Wine and Cider	12 midnight to 2:00 a.m. and 7:00 a.m. to 12 midnight	Monday through Sunday	N/A
8. Special Event Retail, on-sale Liquor, Special Event Retail Malt Beverage on/off sale and SD Farm Wine or Retail on/off-sale Wine and Cider license	Set by Council, not to exceed times for on-sale licensee		N/A

### **3.02.12: RETAIL (ON/OFF) MALT BEVERAGE AND SD FARM WINE LICENSE PROVISIONS**

The Sturgis City Council, through its authority under SDCL § 35-4-11, removes any prior maximum number of Retail (On/Off) Malt Beverage and SD Farm Licenses established. In lieu of the provision disestablishing the maximum number of Malt Beverage and SD Farm Wine Licenses, the City Council may, by resolution passed before September 2nd, establish a limit on the number of licenses the Council will approve for the ensuing calendar year. If the City Council does not pass a resolution setting the number of licenses and/or fees as provided in this section, then the most recent resolution passed under this section sets the number and/or fees. If no prior resolution set the prescribed number or fees, or the resolution has been repealed, then this section or any applicable section under Title 3 applies. Any on/off

sale Restaurant Malt Beverage Licenses issued by the City are hereby transferred to and now known as Retail (On/Off sale) Malt Beverage and SD Farm Wine Licenses, and subject to the license limitations provided by this section. All licensees shall be located in an area zoned for Commercial or agricultural use and with the proposed premises including a permanent structure of at least 1,200 square feet on property owned or leased by the Licensees.

(3.02.12 Revised effective 07/19/2024, Ordinance 2024-04)

### **3.02.13: AUTHORIZED NUMBER OF OFF SALE LIQUOR LICENSES**

In recognition of the authority granted by the legislature under SDCL 35-4-10, the Council has authorized the issuance of two Off-Sale licenses for the sale of distilled spirits within the City of Sturgis. Both such license shall continue to be held by the City of Sturgis.

(3.02.13 revised effective 12/2/2015, Ordinance 2015-13)

### **3.02.14: SALES ON SUNDAY OR MEMORIAL DAY PURSUANT TO STATUTE**

Off -sale or on -sale Licensees holding valid licenses within the City may, pursuant to SDCL 35-4- 81.2, sell alcoholic beverages on Sunday and also on Memorial Day within the municipality during hours otherwise allowed by South Dakota statute.

(3.02.14 revised with Ordinance 2019-08, effective 11/05/19)

### **3.02.15: ACTION BY COUNCIL**

The common council may approve or disapprove an application for a license or a Special Event License depending on whether the council finds the applicant a suitable person to hold the license and whether the council considers the proposed location suitable. The common council may, in their discretion, require the applicant to appear personally at any meeting of the council and to answer any question which may be asked pertaining to the applicant or the place of business which may in any way pertain to the carrying on of the business applied for.

### **3.02.16: CHARACTER REQUIREMENTS FOR LICENSEES**

Any licensee or Special Event License under this chapter and SDCL Title 35 must be a person of good moral character, who has never been convicted of a felony. If the licensee is a corporation, the managing officers thereof must have like qualifications.

### **3.02.17: AREA LIMITED**

The common council shall not approve any application for “on-sale” or “off-sale” license to sell any alcoholic beverages in the city at any place of business unless that place of business is located in an area zoned as a commercial or agricultural area on the zoning use district map of the city. The common council may approve a waiver of this requirement by approving a temporary exemption for an off-sale license, or by approving an on-sale Special Event license, for a period not to exceed 15 days, as provided for in subsection 3.02.09 of this Ordinance.

(3.02.17 revised by Ordinance 2019-08, effective 11/05/2019)

### **3.02.18: KEGS OF MALT BEVERAGE – RETAIL SALE – RECORDS.**



No keg of malt beverage may be sold at retail in this state unless the licensee who sold the keg records the name-address and drivers license number of the person to whom the keg is sold and has provided for the identification of the keg. Each licensee shall maintain such sales records for one year and shall make the records upon request to any duly authorized officer or representative of any city, county or state agency responsible for enforcing this section or for enforcing South Dakota Codified Laws pertaining to consumption of alcohol.

The identification provided for in this section may not be permanent or damaging to the structure of the keg. For the purposes of this section, the term, keg, means an eight or sixteen gallon reusable plastic or metal container.

### **3.02.19: CONSUMING, BLENDING, POSSESSING ALCOHOLIC BEVERAGES IN PUBLIC PLACES; DISPOSAL OF CONTAINERS CONTAINING ALCOHOLIC BEVERAGES RESTRICTED**

- A. It is unlawful for any person to consume any alcoholic beverage upon the premises of a licensed on-sale dealer if the alcoholic beverage was not purchased from the on-sale dealer.
- B. It is unlawful for any person to consume any alcoholic beverages in any public place, other than upon the premises of a licensed on-sale dealer. For the purposes of this section, the term “public place” means any place, whether in or out of a building, commonly and customarily open to or used by the general public, and any street, or highway.
- C. Any person violating the provisions of this section is guilty of a Class 2 misdemeanor.

### **3.02.20: OPEN CONTAINER PERMITTED UPON APPROVAL**

- A. No regular on-sale malt beverage licensee may sell or allow to be consumed any malt beverage outside the building of the licensed premises unless the business operates out of a permanent structure and the consumption of the malt beverage occurs in an outdoor designated area located on the licensed premises of the licensee.
- B. The sale and consumption of alcoholic beverages may be permitted on a sidewalk or walkway within a public right-of-way if that sidewalk area abuts a licensed premise, provided that the license holder derives more than fifty percent of its gross receipts from the sale of food prepared for consumption on the licensed premises. The sidewalk or walkway subject to a public right-of-way shall be immediately adjacent to and abutting the licensed premises. This section does not apply to any federal-aid eligible highway unless approved in accordance with the applicable requirements for the receipt of federal aid and does not waive the requirements set out in Chapter 15.06 of the Sturgis Ordinances.

In place of the process described in Title 13 of City Ordinances (subsection 13.02.10), an area for open container shall only be established as described in this subsection. Upon receipt of a completed application and fee of Fifty Dollars (\$50.00), the Finance Officer will place the request on the council meeting agenda to set a public hearing as provided by statute. The application to the City Finance Office shall be on a form approved by that Office, accompanied by the required fee, and include or be accompanied by the following information:

1. The applicant’s name, address and phone number;
2. A copy of the insurance coverage applicant has obtained for the event;
3. A statement of the purpose and community benefit for which the closure is being requested;
4. A detailed description of the street or other public area the applicant is requesting be closed as an open container area; and

5. The date and time for which the applicant is requesting closure for an open container area.

After completion of the public hearing the City Council may, by resolution, close off an area of public right-of-way or public area as defined by SDCL 35-1-5.3 and designate it as an open container area for a special event. In the event that any area of a public street is closed by such resolution of the City Council, said area shall not be construed as a “public place” as that term is defined in Section 3.02.19 above. The restrictions upon open containers set forth in this Title shall not be enforced within said area during the timeframe of closure set forth in the resolution. The time for consumption within the open container area, as defined in the resolution, may not exceed the hours of consumption permitted for on-sale licensees. The timeframe may not to exceed 10 consecutive days.

- C. The common council may, in its discretion, for community designated events, permit open containers in public places upon the terms and conditions stated in its resolution which it finds are consistent with the laws of the State of South Dakota and this Ordinance.

(3.02.19 & 3.02.20 revised with Ordinance 2019-08, effective 11/05/2019)

### **3.02.21: WEAPONS PROHIBITED ON PREMISES WHERE SOLD.**

All license holders shall post the following notice at all entrances to their establishment in bold capital letters at least 3/4 of an inch high:

***IT IS UNLAWFUL TO ENTER THIS ESTABLISHMENT WITH ANY WEAPON.***

### **3.02.22: ANNUAL REVIEW OF APPLICATIONS**

Annually, the City Council shall review each completed application for malt beverage and/or alcohol licenses. Issuance of any license or Special Event License shall be subject to a determination by City Council as to whether or not the permanent structure on the premises and the proposed location is fitting for the type of business that has been presented and is proposed to be operated at the legal description set forth in the application submitted pursuant to Section 3.02.01. The City Council shall take into consideration the location of any new or transferred license and its location in relationship to any residentially zoned area, school, daycare, church, place of worship, and/ or similar uses and such other location issues as the City Council may deem appropriate in reviewing and issuing a new or transferred license.

(3.02.22 revised with Ordinance 2019-08, effective 11/05/2019)

### **3.02.23: SALES WITH LICENSE ONLY.**

Malt beverage and/or alcohol may be sold and/or consumed only at locations shown on the license issued by the City and is on file with the City Finance Officer and the Department of Revenue of the State of South Dakota. Property for which a permanent license is in existence at the time of adoption of this Title shall be permitted to continue their operations as they have in the past until said time that the license has been transferred or revoked by the City Council. In addition, these properties shall comply with the regulations, which were in effect at the time of issuance of their license.

### **3.02.24: ADDITIONAL FEE FOR VIDEO LOTTERY MACHINE HOLDERS.**

An additional license fee is hereby imposed in the amount of \$50.00 for each video lottery machine on the licensed premises, which fee shall be applicable to all classes of licenses enumerated under SDCL 35-4-2(4), 35-4-2(11), 35-4-2(14) and 35-4-2(17), which involve convention facility, on-sale and malt beverage

retailers, provided that not more than one fee shall be imposed per location. and the fee shall be paid at the same time and in the same manner as the fees paid on licenses issued pursuant to SDCL § 35-4-2. All fees received under this section shall be deposited into the general fund of the city.

### **3.02.25: TRAFFIC IN ALCOHOLIC BEVERAGES PROHIBITED.**

**No person shall produce, transport, store, or sell any alcoholic beverage except** as authorized under the provisions of this chapter and SDCL Title 35.

### **3.02.26: PERSONS UNDER TWENTY-ONE BARRED FROM ON-SALE PREMISES**

As prohibited by SDCL 35-4-79, no on-sale licensee shall permit any person less than twenty-one years old to loiter on the licensed premises or to sell, serve, dispense or consume alcoholic beverages on such premises, unless the presence of the person under the age of twenty one is authorized by the exception language of either SDCL 9-1-1 or SDCL 9-1-1.1.

### **3.02.27: VIOLATION AS BASIS FOR RECOMMENDATION OF REVOCATION OR SUSPENSION OF LICENSE – MULTIPLE LICENSES**

The common council may recommend any license issued under this chapter and SDCL Title 35 be revoked or suspended upon proof of violation by the licensee, by the licensee's agents or employees, or by the manager or contractual operators of retail establishments and their agents or employees operating under a City license, of any of the following:

- (1) Any provision of SDCL Title 35;
- (2) Any rule promulgated pursuant to SDCL Title 35; or
- (3) Any ordinance or regulation relevant to alcoholic beverage control that has been adopted by the City.

For any licensee with multiple alcoholic beverage licenses for the same premises, upon suspension or revocation of any license issued pursuant to this chapter or SDCL Title 35, such licensee shall cease operation under all alcoholic beverage licenses held by such licensee for the same premises for the same period as the suspension or revocation.

**(3.02.26 & 3.02.27 revised with Ordinance 2019-08, effective 11/05/2019)**

## CHAPTER 3.03 FULL-SERVICE ON SALE AND MALT BEVERAGE RESTAURANT LICENSES

### SECTIONS

- 3.03.01: License Application Requirements
- 3.03.02: Definitions Applicable to this Chapter
- 3.03.03: Annual Report
- 3.03.04: License Renewal
- 3.03.05: Only Retail, On-Sale Service Permitted
- 3.03.06: Full-Service Restaurant License Fee
- 3.03.07: Registry of Full-Service Restaurant On-sale Licensees
- 3.03.08: Issuance of new Full-Service Restaurant License restricted
- 3.03.09: Repealed
- 3.03.10: Repealed
- 3.03.11: Repealed
- 3.03.12: Spa and/or Health and Beauty Retail on/off sale Malt Beverage and Wine Licenses

### **3.03.01: LICENSE APPLICATION REQUIREMENTS**

An applicant for a full-service restaurant on-sale license shall provide sufficient documentation to the municipality with an application form provided by the municipality to prove that the primary source of revenue from the operation of the restaurant will be derived from the sale of prepared food and nonalcoholic beverages and not from the sale of alcoholic beverages. The supporting documentation concerning the primary source of revenue submitted pursuant to this section is confidential.

### **3.03.02: DEFINITIONS APPLICABLE TO THIS CHAPTER**

For purposes of application of this Chapter only, the following terms as used within this Chapter shall have the following meanings.

**BAR:** Any permanently installed counter within the restaurant area from which alcoholic beverages are regularly served to customers by a person who is tending bar or drawing or mixing alcoholic beverages;

**FULL-SERVICE RESTAURANT:** Any restaurant at which a waiter or waitress delivers food and drink offered from a printed food menu to patrons at tables, booths, or the bar. Any restaurant that only serves fry orders or food such as sandwiches, hamburgers, or salads is not a full-service restaurant;

**RESTAURANT:** Any area in a building maintained, advertised, and held out to the public as a place where individually priced meals are prepared and served primarily for consumption in such area and where not more than forty percent of the gross revenue of the restaurant is derived from the sale of alcohol or alcoholic beverages. The restaurant shall have a dining room or rooms, a kitchen, and the number and kinds of employees necessary for the preparing, cooking, and serving of meals.

**SPA AND/OR HEALTH AND BEAUTY ESTABLISHMENT:** Any establishment licensed under SDCL 36-15 such as a nail or hair business.  
(This Definition added effective 06/01/2016, Ordinance 2016-01)

**3.03.03: ANNUAL REPORT**

The full-service restaurant on-sale licensee shall submit an annual report and supporting documentation to the City on forms provided by the City Finance Office of the annual sales of the full-service restaurant, which includes an oath verifying the validity of the information provided in the report. The report and the supporting documentation submitted pursuant to this section are confidential. The report shall contain the annual gross sales of the licensee for the following two categories:

- A. Food and nonalcoholic beverage sales; and
- B. Alcoholic beverage sales.

**3.03.04: LICENSE RENEWAL**

When renewing a full-service restaurant on-sale license, the City shall condition the license renewal upon receiving documentation that not more than forty percent of gross sales from the preceding twelve months operation of the full-service restaurant is derived from the sale of alcohol or alcoholic beverages.

**3.03.05: ONLY RETAIL, ON-SALE SERVICE PERMITTED.**

A full-service restaurant on-sale licensee may only serve alcoholic beverages for on-premise consumption in the bar and dining room area of the restaurant.

**3.03.06: FULL-SERVICE RESTAURANT LICENSE FEE**

As required by State law, the license fee charged for a full-service restaurant on-sale license shall be at or above the current fair market value for such license as determined herein.

- A. For purposes of this subsection, the term, current fair market value means the documented price of the on-sale license most recently sold, through an arm's-length transaction, less the value of any real or personal property included in the transaction, to determine the amount paid by the licensee for the on-sale license. If there are no documented sales of on-sale licenses contained in the records of the City Finance Office, the City may request from any on-sale license holder within the City the date and price originally paid for its on-sale license to determine "current fair market value".
- B. Any form submitted to establish current fair market pursuant to this provision shall be signed under oath and shall include the documents establishing the amount originally paid for the on-sale license. Current fair market value as determined by the Council shall be a minimum of one dollar for each person residing within the City as measured by the last preceding decennial federal census.
- C. The license fee shall be established by Council Resolution, including its determination of current fair market value, to be adopted within ninety (90) days of a revision to this subsection of the ordinance. Subsequent changes in the license fee shall not be made for a period of ten (10) years from the effective date of adoption of the Council resolution unless a population growth reported by the Federal decennial census requires an increase in the fee. A City licensee under this Title may contest the Council's determination of current fair market value contained in the Council resolution by using the Appeal process described in subsection 3.04.11 of this Ordinance.

(3.03.01, 3.03.03, 3.03.04, 3.03.06 revised with Ordinance 2019-08, effective 11/05/2019)

**3.03.07: REGISTRY OF FULL-SERVICE RESTAURANT ON-SALE LICENSEES.**

The City Finance Office shall notify each current on-sale license holder of the existence of the registry and then maintain a registry of each full-service on-sale restaurant license that is being offered for sale. The City shall furnish a copy of the registry to anyone who requests a new-full service restaurant on-sale license. After receiving this notification, the existing full-service restaurant on-sale licensee is responsible for registering with the City that the full-service restaurant on-sale license is for sale.

**3.03.08: ISSUANCE OF NEW FULL-SERVICE RESTAURANT LICENSES RESTRICTED.**

The City may only issue a new license pursuant to this Chapter if no on-sale license is on the registry or a person desiring to purchase an on-sale license listed on the registry provides documentation showing that the person is unable to purchase the on-sale license at the price established pursuant to this Chapter and on terms satisfactory to both the potential buyer and seller. The price of any on-sale license registered as “for sale” with the City shall be sold at the current fair market price set by the City pursuant to a Resolution adopted in accordance with this Chapter.

**3.03.12: SPA AND/OR HEALTH AND BEAUTY RETAIL ON/OFF SALE MALT BEVERAGE LICENSE**

Spa and/or Health and Beauty establishments licensed under SDCL 36-15 and in good standing with the State may apply for a Retail on/off sale malt beverage license. This shall be subject to the Temporary Use inspection period and process as described in Title 18 Article V Section 10.

(3.03.12 revised effective 11/05/2019, Ordinance 2019-08)

**3.03.09: REPEALED**

(3.03.09 Repealed effective 07/19/2024, Ordinance 2024-04)

**3.03.10: REPEALED**

(3.03.10 Repealed effective 07/19/2024, Ordinance 2024-04)

(3.03.10 Revised effective 07/16/2014, Ordinance 2014-09)

**3.03.11: REPEALED**

(3.02.11 Repealed effective 07/19/2024, Ordinance 2024-04)

(Revision to 3.03.03, 3.03.06 and 3.03.07 effective May 2, 2012, Ordinance 2012-08)

**CHAPTER 3.04**  
**STRUCTURE REQUIREMENTS, ON SALE ESTABLISHMENTS**

**SECTIONS:**

- 3.04.01: Mandatory Compliance with State and Local Licensing Laws
- 3.04.02: General Requirements and/or Limitations
- 3.04.03: Construction Requirements
- 3.04.04: Wall, Floor and Roof Requirements
- 3.04.05: Window Requirements
- 3.04.06: Restroom Requirements
- 3.04.07: Exit Requirements
- 3.04.08: Occupancy Requirements/Limitations
- 3.04.09: Initial Inspection Required Prior to Sales
- 3.04.10: Appeal Process

**3.04.01: MANDATORY COMPLIANCE WITH STATE AND LOCAL LICENSING LAWS.**

No person shall sell, keep for sale, exchange, barter or distribute any alcoholic or malt beverage without having obtained a license pursuant to the provisions of the State Liquor Control Law SDCL Title 35 and Sturgis City Ordinance, Title 3.

Any person who intends to sell, keep for sale, exchange, barter or distribute any alcoholic or malt beverage shall make an application for license under provisions of the State Liquor Control Law, SDCL 35, and to the City Finance Officer.

All malt beverage and/or alcohol licenses may be issued only if the proposed license is in compliance with in zoning requirements and all other City Ordinances.

### **3.04.02: GENERAL REQUIREMENTS AND/OR LIMITATIONS.**

- A. All Federal, State and Local laws shall be complied with at all times.
- B. In the event a fight or civil disturbance occurs within the temporary drinking establishment where police are called to assist, the establishment shall temporarily cease selling of all malt beverage/alcohol, until the disturbance is under control and the Police Department of the City has granted permission to reestablish sales.
- C. Beverage cans, trash and other debris, which is collected during an event, shall be bagged and removed from the property on a daily basis to prevent the accumulation of pests and to deter unwanted smell as required by City Ordinance 11.04.
- D. It shall be unlawful for any person to permit illegal nudity, lewd or indecent acts, exhibitions, or any other behavior in violation of City Ordinance Chapter 12.10 and/or Chapter 12.11 to take place within their establishment.
- E. Any structure from which alcoholic beverages are sold or served shall be constructed in compliance with this ordinance and all City Building and/or Fire Codes, and other applicable Ordinances.
- F. It shall be unlawful for any person to allow the distribution, sale and/or consumption of malt beverage and/or alcohol by a minor in their establishment.
- G. No person who has been issued a license for alcoholic beverages under this Title may permit any illegal activity within the licensed premises or on adjoining property subject to the control of the licensee.
- H. No person who has been issued a malt beverage and/or alcohol license shall permit prostitution as prohibited by SDCL Chapter 22-23. In addition to the penalty set forth in this Title, any person who permits illegal prostitution to take place within their drinking establishment shall be subject to possible revocation or non-renewal of their malt beverage and/or alcohol license.

### **3.04.03: CONSTRUCTION REQUIREMENTS.**

All structures utilized for drinking establishments after the adoption of this Ordinance shall comply with the current adopted addition of the International Uniform Building Code as set out in Title Two (2) of the Sturgis City Ordinances.

As an exception to the above, establishments, which are in existence at the time of the adoption of this ordinance, will be permitted to continue their use without complying with the current adopted building code. But at any time said establishment becomes unsafe and/or a permit is taken out to remodel, alter or add on to any portion of said facility, the entire establishment shall be brought into compliance with the current adopted codes and this ordinance.



**3.04.04: WALL, FLOOR AND ROOF REQUIREMENTS**

Any floor of an On-Sale establishment shall be constructed of elements, which are structural or non-structural in nature and covered by material(s) which create a hard, non-absorbent surface, as required by the Building Code adopted at Title 2, Chapter 2 of the Sturgis City Ordinances.

Any roof of an On-Sale establishment may not be occupied or utilized as a floor. Any walls of an On-Sale establishment shall be solid in nature with the exception of areas for windows and exits. Walls shall run from grade to the roof of the structure. Any walls shall be constructed to comply with the requirements of the International Building Code.

**3.04.05: WINDOW REQUIREMENTS**

For the purpose of this Section, all requirements that apply to windows or other openings in the walls of an On-Sale establishment shall be those established by the Building Code adopted at Title 2, Chapter 2 of the Sturgis City Ordinances.

**3.04.06: RESTROOM REQUIREMENTS**

It is recognized by the City Council that during the Sturgis Motorcycle Rally On-Sale establishments have a substantially larger need for sanitary plumbing fixtures than during normal operations, and in consideration of the same, the following requirements are hereby established to determine the number of permanent restroom fixtures and temporary restroom fixtures that will be required of an On Sale establishment:

The restrooms required for a licensed premise at which any alcoholic beverage is served or consumed will be determined as follows (in no case shall there be less than two permanent restroom fixtures for each sex):

- A. One restroom fixture shall be added for each sex per each additional 50 occupants within the licensed premises. The occupancy load shall be based upon the International Building Code wherein occupancy is determined on the basis of 1 person per 7 square feet within the licensed premises.
- B. When three or more fixtures are required for each sex, the women's restroom shall be required to have one additional fixture more than the men's.
- C. All restroom's hand sinks shall be installed at the ratio as determined by the Uniform Plumbing Code.

For determining the number of temporary restroom facilities to be added during the period one week before the Rally and the official Rally period, the occupancy rate for the licensed premises shall be determined as 1 person per 7 square feet. The same ratios as above shall then be applied, and any additional fixtures required by the occupancy rate shall be provided in the form of portable restroom facilities. Portable restroom facilities shall be located upon the real property of the On-Sale establishment as a condition of meeting the requirements for the liquor license.

**3.04.07: EXIT REQUIREMENTS**

All exits of any On-Sale establishment must meet or exceed the requirements which are laid out in the Uniform Building Code adopted by the City.

**3.04.08: OCCUPANCY REQUIREMENTS/LIMITATIONS**

At no time shall the owner/operator exceed the occupant load, which is issued by the Building Inspector and/or Fire Chief. Due to public safety issues, if at any time the Chief of Police, the City Building Official, City Fire Chief or their designees finds that the permitted occupant load has been exceeded, he/she may have the sale of alcohol stopped until the occupant load is decreased to the permitted occupant load.

The occupant load for an On-Sale establishment shall be calculated as follows:

Maximum occupant load: One (1) occupant per each seven (7) square feet of the licensed premises.

This formula will not include areas identified in the license application such as restrooms, employee work or service areas or other areas, which are not commonly visited by the public.

**3.04.09: INITIAL INSPECTION REQUIRED PRIOR TO SALES**

Within 15 days after the first issuance of a license, and before the new licensee may begin sale of alcohol, he/she shall be required to have the establishment inspected by either the Chief of Police, the Building Inspector or the Fire Chief.

**3.04.10: APPEAL PROCESS**

Any person aggrieved by a decision of the Chief of Police, Building Inspector or Fire Chief made under this Chapter shall be entitled to have said decision reviewed by the City Manager. If after review, the said person is unsatisfied, he or she may appeal the decision to the City Council. The process shall be as follows:

- A. An aggrieved person shall first file a written request for review with the City Manager setting forth the basis for which he or she believes the Chief of Police, Building Inspector or Fire Chief's decision to be in error. The writing shall also include the person's name and mailing address.
- B. Upon receipt of a written request for review, the City Manager shall review his or her decision and mail a written response to the aggrieved person within twenty (20) days.
- C. If the aggrieved person is not satisfied with the decision of the City Manager following review, he or she may file a notice of appeal with the Finance Officer. There shall be a one hundred-dollar (\$100.00) fee assessed for filing an appeal, which shall be paid to the Finance Office at the time of filing the notice of appeal.
- D. Upon receipt of a notice of appeal, the Finance Officer shall notify the City Manager.
- E. After notification of the City Manager by the Finance Officer, the Appeal shall follow the Appeal provision of Title 36, Code Enforcement.

(3.04.04 to 3.04.10 revised with Ordinance 2019-08, effective 11/05/2019)

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to allow the Sturgis Soccer Association to close a portion of the Sturgis Soccer Fields from June 1 thru August 11, 2025 for field maintenance.

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

The Sturgis Soccer Association has request permission to close a portion of the Sturgis Soccer Fields for a grounds maintenance project. The project would start the 1st week of June, 2025 and would anticipate to be completed mid-August.

The Scope of Work has been presented as follows:

June 9, 2025-

- City of Sturgis to mow complex as short as capable without damaging turf.

June 12-15, 2025- SSA

- \*Install Orange Construction Fence to the west half of the complex.  
(Unless City has other means)
- Replace all Rainbird 5004 heads on the east half with RB 5004 Plus heads with built in ball valve. This allows us to shut down the water on the east half during construction. (removed heads to be turned over to the city)
- Locate, raise, straighten all heads on the west half.
- Add screened topsoil to any extreme uneven areas on the west half. (approx. 140 cy)
- Seed, fertilize, and mulch all disturbed areas. (approx. 15,00 sf or approx. 15% of the west half)

June 15-17, 2025

- Water to germinate seed. (approx. 3 weeks. Miguel with SSA would request access to controller to monitor watering. SSA to work with city to shut down irrigation to allow for mowing of non-seeded areas on the west half.

July 7-11, 2025

- City of Sturgis to aerate west half of complex.

July 11-13, 2025

- SSA Items-\*Spread and drag approx. 1/2" of sand to level minor uneven surfaces on west half of complex.(approx. 160 cy )(Possible have city haul sand from Kost Pit.)

August 11, 2025-Re-opening of west half of complex

It is anticipated that in 2026 the would then do a similar project on the East end.

## DISCUSSION:

In addition to closing a portion of the fields from use, this work plan is requesting the following City Resources.

1. **Use of Orange Snow Fence & Post-** City does not have this available.
2. **City of Sturgis to Mow or Scalp the Fields-** City does not have a scalper, however we can mow as short as possible with the equipment we have.
3. **Water newly seeded areas-** depending on weather conditions this could be 5 or more times each day. The current configuration of the Soccer irrigation system does not allow for zones to be isolated, so this may need additional work in order to facilitate. Further discussion would need to take place to ensure we have a plan that allows us to continue to maintain and irrigate the East end of the fields as a part of our normal operations.
4. **SSA is requesting to assume control of city irrigation controller.**
5. **City to aerate West Half of Complex-** City does not currently have an aerator so this would need to be hired or equipment rented.
6. **City to haul sand from Kost Pit**

#### **RECOMMENDATION:**

Motion to approve

#### **ATTACHMENTS:**

[Soccer Complex 2025 upgrades](#)

[Soccer Complex Est Costs](#)

[West End of the Complex](#)

[Irrigation Line Layout](#)

#### **Approved By:**

Rick Bush, Director of Public Works

#### **Status:**

Approved - May 15 2025

## Sturgis Soccer Complex

Starting the week of June 9th

- 6/9-6/12? City of Sturgis to mow complex as short as capable without damaging turf.
- 6/12-6/15 SSA Items  
\*Install Orange Construction Fence to the west half of the complex.  
(Unless City has other means)
- \*Replace all Rainbird 5004 heads on the east half with RB 5004 Plus heads with built in ball valve. This allows us to shut down the water on the east half during construction.  
(removed heads to be turned over to the city)
- \*Locate, raise, straighten all heads on the west half.
- \*Add screened topsoil to any extreme uneven areas on the west half.  
(approx. 140 cy)
- \*Seed, fertilize, and mulch all disturbed areas.  
(approx. 15,00 sf or approx. 15% of the west half)
- 6/15-7/7 \*Water to germinate seed.  
(approx. 3 weeks. Miguel with SSA would request access to controller to monitor watering. SSA to work with city to shut down irrigation to allow for mowing of non-seeded areas on the west half.
- 7/7-7/11 City of Sturgis to aerate west half of complex.
- 7/11-7/13 SSA Items  
\*Spread and drag approx. 1/2" of sand to level minor uneven surfaces on west half of complex.  
(approx. 160 cy)  
(Possible have city haul sand from Kost Pit)

11-Aug Re-opening of west half of complex

City of Sturgis requested items

- 6/9-6/12 mow complex short  
12-Jun Supply or install construction fencing (if available)
- 7/7-7/11 Aerate west half of complex  
11-Jul haul sand from Kost Pit (if available)
- 11-Aug Remove construction fence (if provided)

**JOB: Soccer Complex 2025**

<u>QUANTITY</u>	<u>Product</u>	<u>UNIT</u>	<u>PRICE EA.</u>	<u>TOTAL</u>
900	ORANGE CONSTRUCTION FENCE	LF	0.4	360
90	STEEL POSTS	EA	6	540
1	MISC WIRE	EA	30	30
30	RAINBIRD 5004 PLUS	EA	15	450
1	MISC PARTS FOR HEAD ADJUSTMNET	EA	200	200
140	SCREENED TOPSOIL	CY	40	5600
15,000	SEED, FERTILIZE, AND MULCH	SF	0.1	1500
160	SAND	CY	40	6400
				0
			TOTAL	15080



## West End of the Complex Repair



Orange Snow Fence. We anticipate using the current wood fence as some fixture for the snow fence and some additional posts.



We would use the current resource of the chain link fence along Lazelle St



The area that would be closed during time period of 6/9/2025-8/15/2025

- Sprinkler heads will be replaced on East end of complex.
- Then in the following year we will do the West end Sprinkler heads
- East end will be left **open**.
- We anticipating being back next year to request the same permissions to repair the east end of the complex





Sturgis Irrigation Line Layout



# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** Consideration to approve Resolution 2025-25, Resolution Establishing a City Ordinance Advisory Committee for the City of Sturgis

**Prepared By:** Aaron Jordan, City Administrator

## BACKGROUND INFORMATION:

The City of Sturgis has entered into an agreement with American Legal to recodify city ordinances. The City is looking at conducting a comprehensive review of existing ordinances to identify outdated, conflicting, or unenforceable ordinances and to amend, repeals, or propose new ordinances to address emerging needs or concerns of the city.

## DISCUSSION:

The attached resolution establishes an Ordinance Advisory Committee comprised of City Council members, city attorney, and two residents of the community with the authority to establish subcommittees as necessary to review and propose changes to specific ordinances.

## BUDGET IMPACT:

No Budget Impact

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[RESOLUTION 2025-25 Establish City Ordinance Advisory Committee](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025

**RESOLUTION 2025-25**  
**RESOLUTION ESTABLISHING A CITY ORDINANCE ADVISORY COMMITTEE FOR THE**  
**CITY OF STURGIS**

**WHEREAS**, the Common Council of the City of Sturgis recognizes the need for regular review and evaluation of the City's ordinances to ensure they remain current, enforceable, and respond to the needs of the community; and

**WHEREAS**, the Council desires to establish a City Ordinance Advisory Committee for the purpose of reviewing existing ordinances, recommending updates, identifying inconsistencies, and proposing new ordinances where needed; and

**WHEREAS**, such a committee will provide a structured and collaborative framework involving Council members, City staff, and community representatives to improve the quality and clarity of local legislation;

**WHEREAS**, the City Ordinance Advisory Committee will have the authority to establish subcommittees for specific ordinance revisions;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Sturgis, as follows:

1. **Establishment:** There is hereby established the *Municipal Ordinance Advisory Committee* to serve as a standing advisory body to the Council.
2. **Membership:** The Committee shall consist of:
  - Four (4) members of the City Council appointed by the Mayor, with Council consent,
  - The City Attorney or their designee,
  - Two (2) residents of the municipality, appointed by the Mayor with Council consent.
3. **Purpose:** The Committee shall:
  - Conduct a comprehensive review of existing ordinances,
  - Identify outdated, conflicting, or unenforceable provisions,
  - Recommend amendments or repeals as appropriate,
  - Propose new ordinances to address emerging needs or concerns,
  - Consult with relevant stakeholders, including city staff, community members, community organizations, and business and economic development representatives,
  - Establish subcommittees for specific ordinance revisions as needed.
4. **Meetings:** The Committee shall meet as necessary to carry out its responsibilities and shall report its findings and recommendations to the City Council.
5. **Duration:** The Committee shall serve for a term of one (1) year from the date of this resolution unless extended by further action of the Council.

6. **Support:** City staff shall provide necessary administrative and logistical support to the standing committee as well as any established subcommittee.

Dated this 19 day of May, 2025.

**CITY OF STURGIS**

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Kevin Forrester, Mayor

ATTEST:

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Ann Bertolotto, Finance Officer

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

# City Council STAFF REPORT



**Meeting Date:** City Council - May 19 2025

**Agenda Item:** 2025-2026 City Council Committee and Liaison Appointments

**Prepared By:** Kevin Forrester, Mayor

## BACKGROUND INFORMATION:

Following the most recent municipal election, and in accordance with the organizational responsibilities of the Mayor, the following City Council Committee and Liaison Appointments are presented to the City Council for the 2025-2026 term. These assignments reflect a balance of experience, interest, and workload among Council members and are intended to maintain efficient governance and ensure strong partnerships with key community organizations.

All committee assignments have been made in compliance with South Dakota open meeting laws, which permit up to four council members to serve on a single committee without constituting a quorum.

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[Sturgis Council Appointments 2025-2026](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - May 16 2025

## **CITY OF STURGIS, SOUTH DAKOTA**

### **Liaison Assignments to Community Boards & Partner Organizations:**

- Chamber of Commerce: Ruth Kopp
- Sturgis Economic Development Corp (SEDC): Jim Thompson
- Transportation Advisory: Geody VanDewater
- Sturgis Motorcycle Museum: Lance Scheer
- Sturgis Rally Charities: Terry Jensen
- Sturgis Senior Center: Jesse Blakeman
- Black Hills Council of Local Governments: Kevin Forrester
- Prairie Hills Transit: Kevin Forrester
- Planning & Zoning Board: Tony Dargetz
- Parks Board: Mark Chaplin
- Municipal Utility Board (MUB): Nick Jones
- Library Board: Nick Jones
- Business Improvement District (BID) Board: Alex Usera
- Hotel Business Improvement District Board: Jim Thompson

### **Standing City Council Committees:**

#### **Legal & Finance Committee:**

- Tony Dargetz
- Alex Usera
- Mark Chaplin
- Terry Jensen

## CITY OF STURGIS, SOUTH DAKOTA

### Infrastructure Advisory Committee:

- Mark Chaplin
- Terry Jensen
- Jesse Blakeman
- Alex Usera

### Rally & Events Committee:

- Terry Jensen
- Alex Usera

**CITY OF STURGIS, SOUTH DAKOTA**

- Nick Jones
- Tony Dargetz

Ordinance Review Committee:

- Ruth Kopp
- Nick Jones
- Jim Thompson
- Jesse Blakeman

Recommendation:

Approval of the Mayor's 2025-2026 City Council Committee and Liaison Appointments as presented.

Respectfully  
Submitted By:

Kevin Forrester

Mayor, City of Sturgis