



City Council Meeting AGENDA

DATE: Monday, July 7, 2025
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. EXECUTIVE SESSION

- 4.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
- b. Pursuant to SDCL 1-25-2 (3), Legal:
- c. Pursuant to SDCL 1-25-2 (4), Contracts:
- d. Pursuant to SDCL 1-25-2 (5), Marketing:
- e. Pursuant to SDCL 1-25-2 (6), Security:

5. RETURN TO OPEN SESSION

- 5.1. Return to Open Session

6. ANNOUNCEMENTS AND PRAISE

7. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a

physical limitation, a portable microphone will be provided.

- 7.1. Non-agenda matters that may come before the Council

8. INFORMATIONAL REPORTS

- 6 - 13 8.1. Black Hills Energy – Public Safety Power Shutoff (PSPS) Program Presentation
[Agenda Item Report - Pdf](#)

9. DEPARTMENT UPDATES

- 14 9.1. City Attorney Report
Motion to approve
[Agenda Item Report - Pdf](#)
- 15 9.2. Ambulance Update - Aden Shillig
[Agenda Item Report - Pdf](#)

10. MAYOR'S REPORT

- 16 10.1. Payroll - Alexander Haxton- Liquor Sales Clerk (Part-time) (Liquor) - \$14.50 (non-exempt)
[Payroll Change Form - Pdf](#)
- 17 10.2. Add volunteer to the list of the Sturgis Volunteer Fire Department for workers' compensation coverage in 2025: Dan Grubl
[Additional Volunteer Listing - SVFD FireFighters - Pdf](#)
- 18 10.3. Payroll - Lisa Kroh(EMT-Basic) (Part-time) (Ambulance) - \$19.00 on Orientation (\$21.00 off orientation)
Payroll - Joshua Buttrell(EMT-Basic (Part-time) (Ambulance) - \$19 on Orientation (\$21 off orientation)
Payroll - Kurt Klunder (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)
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Payroll - Jaryd Pugh (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)
Payroll - Tom Price (Critical Care Paramedic Part-time) (Ambulance) - \$30 per hour
Payroll - Tanner Walz (Critical Care Paramedic Part-time) (Ambulance) -

\$30 per hour
Payroll - Heidi Rafevold (Nurse - Jail Contract - Part time) (Ambulance)
- \$35 per hour
Payroll - Hannah Stadum (Nurse - Jail Contract - Part time)(Change in
job duties)(Ambulance) - \$35 per hour
[Payroll Report - Pdf](#)

11. CONSIDER CONSENT AGENDA

- 19 - 34 11.1. Consideration to approve the minutes from the June 16, 2025 City Council meeting.
[City Council - Jun 16 2025 - Minutes - Pdf](#)
- 35 - 38 11.2. Consideration to set a public hearing on July 21, 2025 for an SEL for the Knuckle Saloon for 2025 Sturgis Motorcycle Rally from 8/01/25 to 08/09/25
[Agenda Item Report - Pdf](#)
- 39 - 42 11.3. Consideration to set a public hearing on July 21, 2025 for an SEL for One Eyed Jacks Saloon for Music on Main on 7/23/25, and 8/13/25.
[Agenda Item Report - Pdf](#)
- 43 - 47 11.4. Consideration to set a public hearing on July 21, 2025 for a SEL for the Loud American Roadhouse for the Annual Lincoln Day Dinner on September 6, 2025 at the Sturgis Armory
[Agenda Item Report - Pdf](#)
- 48 - 52 11.5. Consideration to set a public hearing on July 21, 2025 for a SEL for the Loud American Roadhouse for the Sturgis Mustang Rally from August 26-31, 2025
[Agenda Item Report - Pdf](#)
- 53 - 55 11.6. Request to set a public hearing for July 21, 2025 for the approval of a Retail (on/off sale) Malt Beverage and SD Farm Wine for Elizabeth Vodicka at 825 14th St.
[Agenda Item Report - Pdf](#)

12. APPROVAL OF THE CLAIMS

- 56 - 70 12.1. [Council Bills 07072025](#)

13. REPORTS

- 71 - 78 13.1. Consideration to approve the 2025 Property Lease Agreement with the Sturgis Motorcycle Museum and Hall of Fame, Inc.

[Agenda Item Report - Pdf](#)

- 79 - 190 13.2. Consideration to award contract for the Sturgis Municipal Airport Parallel Taxiway Construction Project. AIP #3-46-0054-024/025-2025
[Agenda Item Report - Pdf](#)
- 191 - 293 13.3. Consideration to award contract for the GA Terminal Remodel Project AIP#3-46-0054-023-2025
[Agenda Item Report - Pdf](#)
- 294 - 299 13.4. Consideration to approve Armory Leases vending space during the 2025 Sturgis Motorcycle Rally
[Agenda Item Report - Pdf](#)
- 300 - 304 13.5. Buffalo Safety Experience
[Agenda Item Report - Pdf](#)
- 305 - 309 13.6. Consideration to approve the Rockford Corporation - First Amendment to Sponsorship Agreement.
[Agenda Item Report - Pdf](#)
- 310 - 315 13.7. Consideration to approve the Rockford Corporation - Mutual Settlement Agreement & Release.
[Agenda Item Report - Pdf](#)

14. EXECUTIVE SESSION

- 14.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
 b. Pursuant to SDCL 1-25-2 (3), Legal:
 c. Pursuant to SDCL 1-25-2 (4), Contracts:
 d. Pursuant to SDCL 1-25-2 (5), Marketing:
 e. Pursuant to SDCL 1-25-2 (6), Security:

15. RESUME OPEN MEETING

- 15.1. Return to Open Session

16. ADJOURN

17. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can

be reached at (605) 347-4422, option 1.

Meeting Date: City Council - Jul 07 2025

Agenda Item: Black Hills Energy – Public Safety Power Shutoff (PSPS) Program Presentation

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Black Hills Energy representatives will be present to inform the Sturgis City Council and community about the implementation of their **Public Safety Power Shutoff (PSPS)** program, set to begin in summer 2025. This program is a proactive wildfire mitigation strategy designed to reduce the risk of utility-caused wildfires during extreme weather conditions.

In response to increasing wildfire threats across the region, Black Hills Energy is adopting a PSPS policy similar to other utilities in the western United States. This strategy allows them to temporarily shut off power in high-risk areas during periods of extreme fire danger.

Factors considered in triggering a PSPS event include:

- Red Flag Warnings issued by the National Weather Service
- Low humidity and high wind conditions
- Fuel load and vegetation dryness
- Real-time observations and data from field crews and weather stations

The PSPS program has been the subject of various media reports and public discussion. Community members are encouraged to stay informed and prepare accordingly.

Further information is available on Black Hills Energy's website at:

<https://blackhillsenergy.com/safety/wildfire-safety-and-prevention/public-safety-power-shutoff>

DISCUSSION:

Purpose of Presentation:

- To provide a detailed overview of the PSPS program
- To explain how residents and businesses will be notified before and during shutoff events
- To address public safety coordination with local emergency responders
- To share community outreach and preparedness efforts

BUDGET IMPACT:

There is no direct fiscal impact to the City at this time. However, prolonged power outages could have indirect impacts on city operations, emergency services, and vulnerable populations.

ATTACHMENTS:

[PSPS Community Outreach Presentation](#)

Approved By:

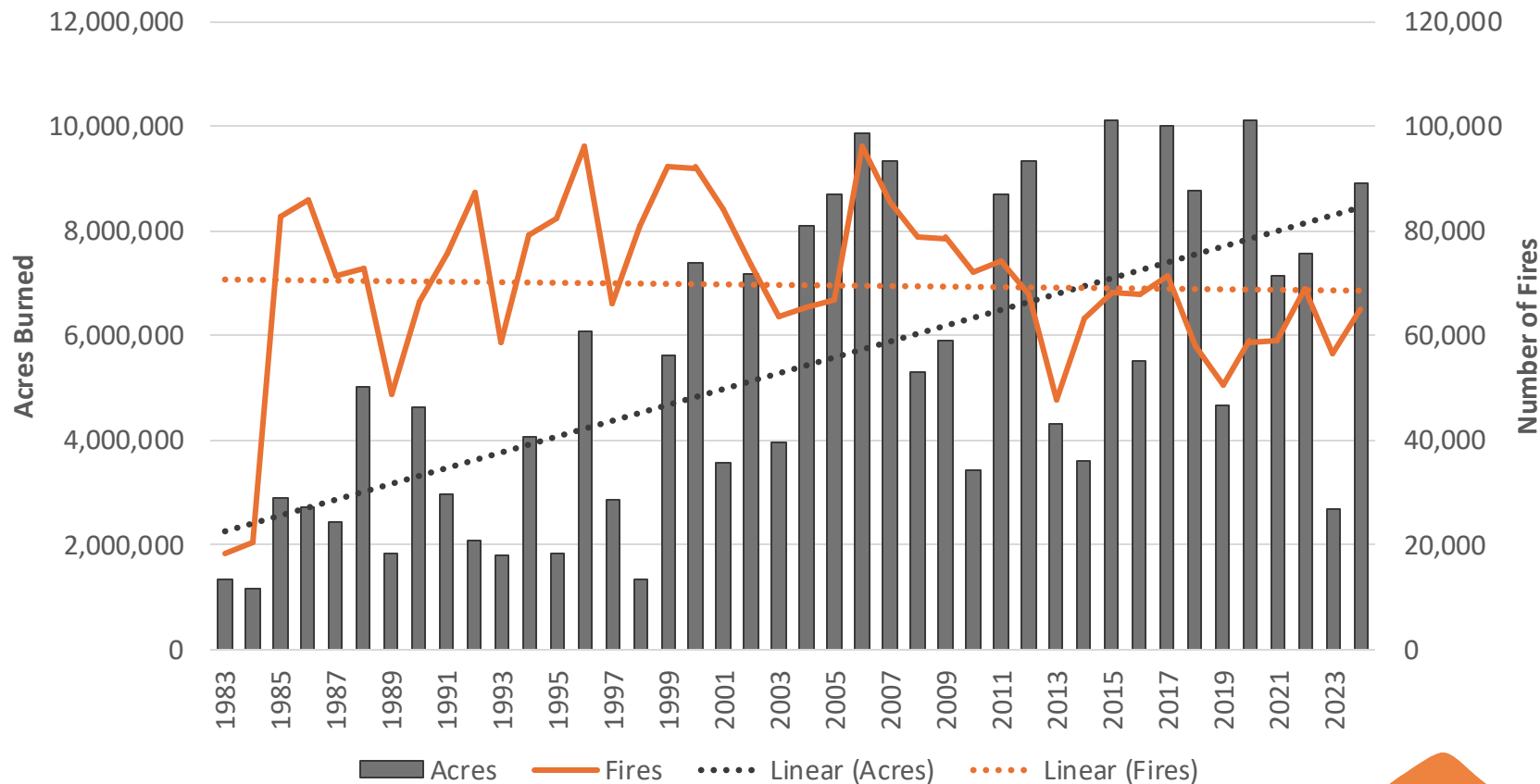
Status:

WILDFIRE SAFETY & PREVENTION

Black Hills Energy



Annual Number of Acres Burned in Wildland Fires



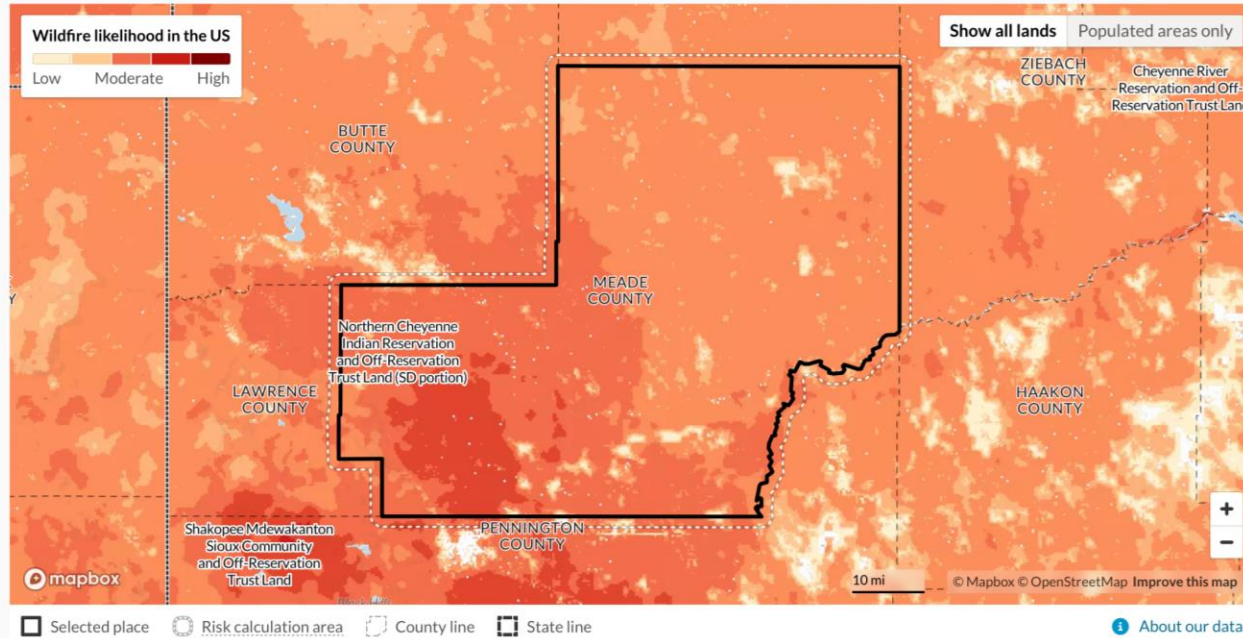
Wildfire Likelihood for Meade County



Meade County has, on average, greater wildfire likelihood than 81% of counties in the US.

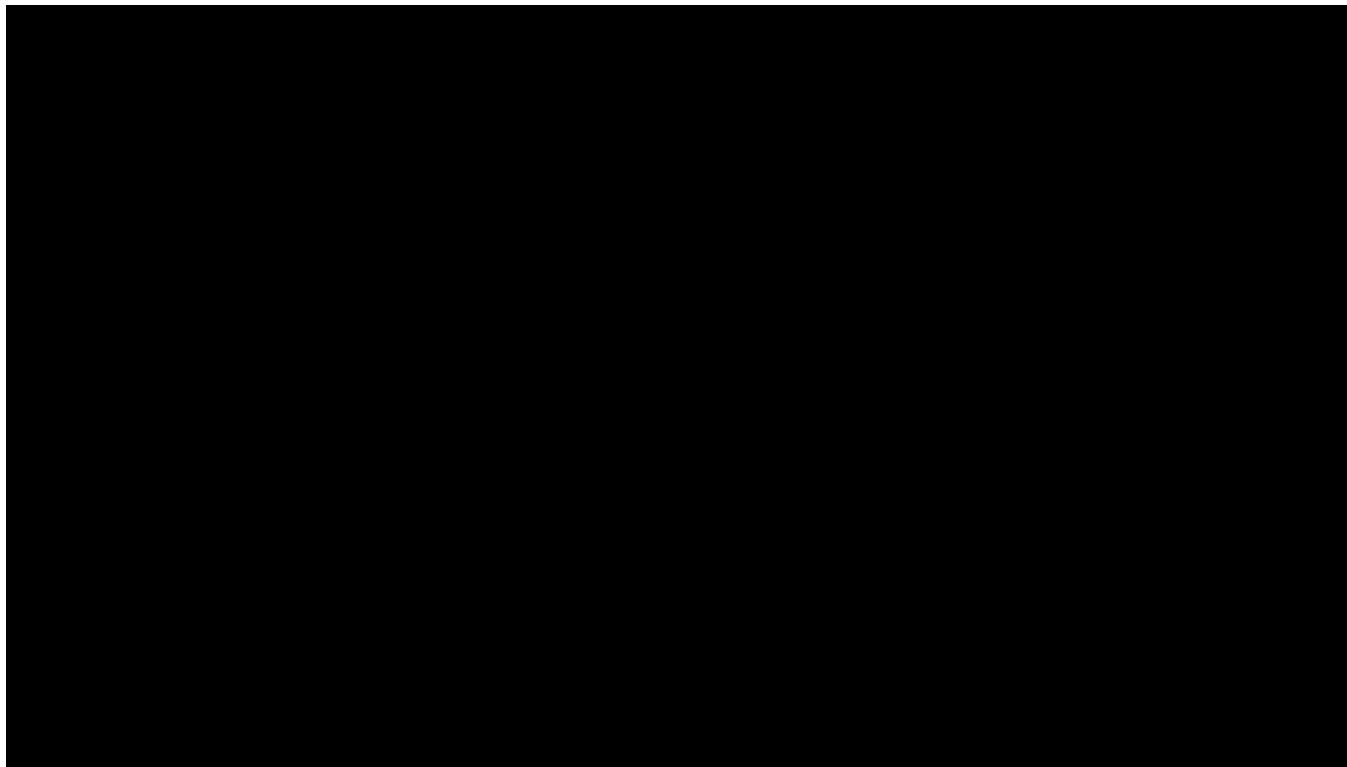
Wildfire likelihood is the probability of wildfire burning in any given year.

Learn how to use the information on this page



Emergency Public Safety Power Shutoff (PSPS)

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More information at www.blackhillsenergy.com/psps

Ready

Emergency Public Safety Power Shutoff (PSPS)

A PSPS involves **selectively** and proactively shutting off power to **high-risk fire areas** during extreme weather conditions until those conditions improve to prevent electrical equipment becoming a source of ignition.

The primary drivers used within the industry include:

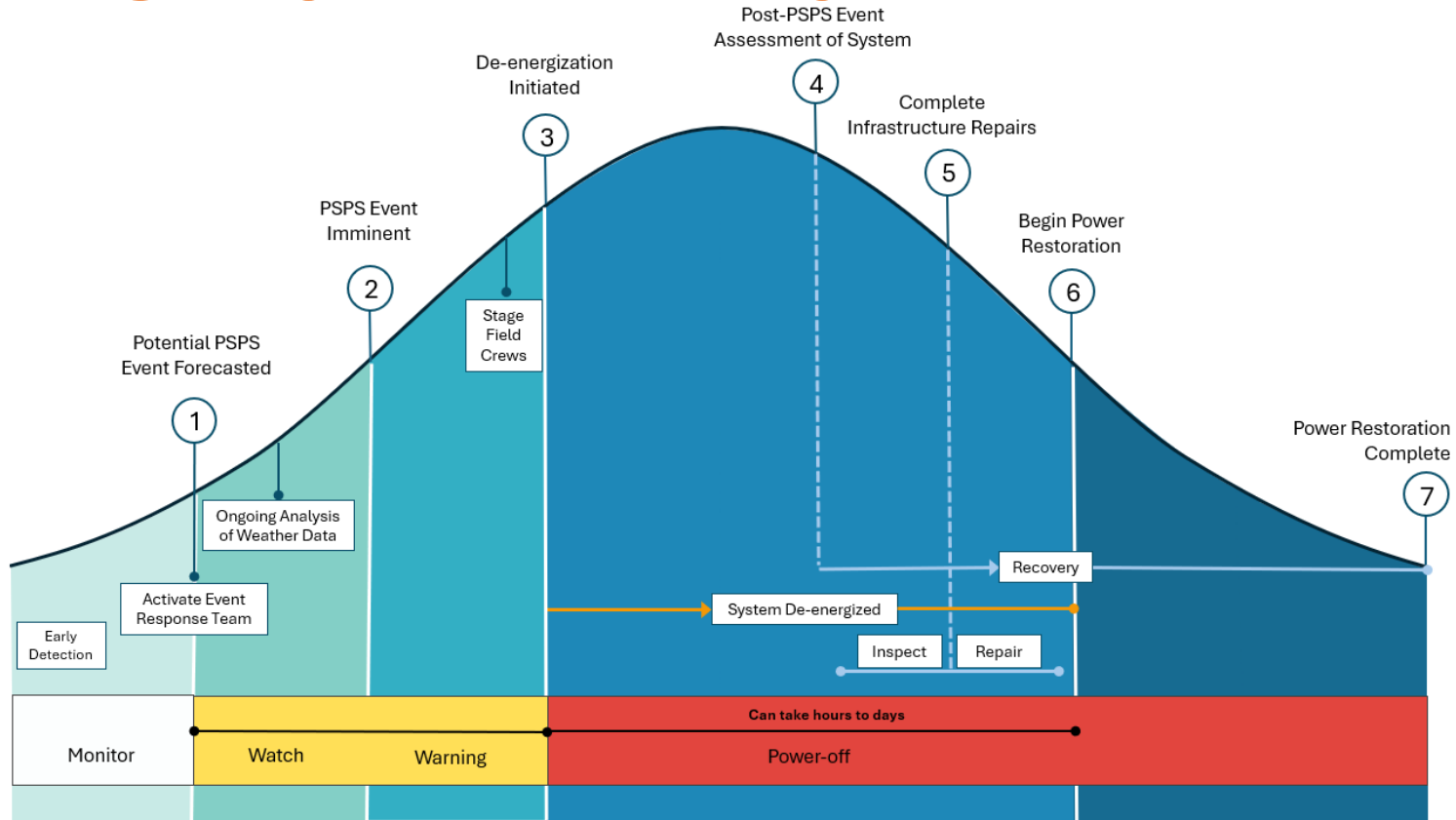
- Wind gust speeds
- Low relative humidity

A Red Flag Warning issued by the National Weather Service alone doesn't mean a PSPS.

Steps to identify PSPS risk areas:

- Wildfire simulation models
- Analyze weather, vegetation and asset information
- Field reviews
- Field personnel and system operators

Emergency Public Safety Power Shutoff



Provided by Filsinger Energy partners

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: City Attorney Report

Prepared By: Eric Davis, City Attorney

DISCUSSION:

- Annual Open Meeting Law Review
- Additional Topics as needed

RECOMMENDATION:

Motion to approve

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 03 2025

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025
Agenda Item: Ambulance Update - Aden Shillig
Prepared By:

DISCUSSION:

Update on Ambulance Operations

Approved By:
Aaron Jordan, City Administrator

Status:
Approved - Jul 03 2025

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Payroll - Alexander Haxton- Liquor Sales Clerk (Part-time) (Liquor) - \$14.50 (non-exempt)

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

The Sales Clerk position staffs the cash register processing all sales through our point of sale system. The clerk ensures compliances with all alcohol sales regulations, checking identifications, etc. The clerk stocks shelves and coolers with product. The clerk answers customer questions and recommends product. The clerk maintains the cleanliness of building (i.e. cleans bathrooms, mops floors) and shelves (i.e. dusting and straightening product).

This position is part-time, scheduled as needed, for a maximum of 1,039 hours per year.

DISCUSSION:

Mr. Haxton is a new hire employee.

BUDGET IMPACT:

None. This position is budgeted.

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jun 24 2025

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Add volunteer to the list of the Sturgis Volunteer Fire Department for workers' compensation coverage in 2025: Dan Grubl

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

All volunteers who will be covered by the City's Work Comp policies must be notated in the City Council minutes each year. This list of volunteers has been approved by SVFD Chief Scott Lensgrav. The City's work comp policy covers SVFD volunteers while responding to calls for service within the City limits. Calls for service in the county are covered by the Meade County work comp policy. The SVFD carries its own liability policy.

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the City. This expense is included in the annual budget.

Approved By:

Geody VanDewater, Chief of Police

Status:

Approved - Jun 25 2025

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Payroll - Lisa Kroh(EMT-Basic) (Part-time) (Ambulance) - \$19.00 on Orientation (\$21.00 off orientation)
Payroll - Joshua Buttrell(EMT-Basic) (Part-time) (Ambulance) - \$19 on Orientation (\$21 off orientation)
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Payroll - Hannah Stadum (Nurse - Jail Contract - Part time)(Change in job duties)(Ambulance) - \$35 per hour

Prepared By: Jenn Bush,

BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employees registered staff for the jail contract.

While new hire employees are on orientation, their wage is reduced by \$2.00 per hour as they are training (unless they are an existing employee). Once released from orientation, their wage is adjusted to the regular base wage for their certification level.

All Ambulance Service employees are non-exempt (except the Director).

DISCUSSION:

New Hires

Approved By:
Ann Bertolotto, Finance Officer

Status:
Approved - Jul 03 2025

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, June 16, 2025	6:30 PM	Council Chambers

PRESENT: Kevin Forrester, Tony Dargatz, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, Mark Chaplin, and Terry Jensen, Finance Officer, Ann Bertolotto and City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: Jesse Blakeman

Call to Order Regular Meeting of the City Council

Mayor Forrester calls meeting to order at 6:30pm.

Pledge of Allegiance/Prayer

Pastor gives prayer.

Approval of the Agenda

Moved by Usera, seconded by Thompson, to approve the agenda as posted
Members present carried unanimously.

Announcements and Praise

Councilman Thompson makes the following announcements:

- Bill Meirose is retiring from Love, Inc - celebration is 6/17 at Love, Inc in Rapid City
- 6/18 Music on Main features The Tyler Bills Trio
- 6/19 is the Juneteenth holiday, City Offices will be closed, 6/19 garbage will be picked up 6/18
- 6/19 thru 6/21 is the My Fair Lady production at 7:00pm at the Community Center
- 6/21 is Camaro Parade from Thunderdome to Fort Meade
- 6/21 & 6/22 is the Black Hills Renaissance Festival at Kickstands Campground Exit 37
- 6/21 is Sturgis Volksmarch, registration is 8:00-11:00am at Lions Club Park
- 6/22 is Northern Hills Community band performance at 7:00pm at Rally Point
- 6/28 is the Lions Club Kid's Fishing Derby from 9:00am-Noon at Lions Club Pond
- 6/27 & 6/28 is Black Hills 100 Ultra Marathon starting in City Park
- 7/4 is fireworks display at the Sturgis Fairgrounds

Mayor Forrester offers praise to the residents of Silver Street during street closure for construction

Councilman Thompson adds that Sturgis Baseball is competing in the Finals at Strong Field

Non-Agenda matters that may come before the Council

- Bob Hoffman makes comments regarding his YouTube Channel.
- Resident Rich Johnson makes comments regarding the Rally.

Department Updates

Sales Report Update

City Administrator Aaron Jordan presents sales tax report for May with slide show. May of 2025 sales tax is down 15%, May 2025 special sales tax is down 33% this YTD and 11% from May 2024.

Human Resources Update

City Administrator Jordan reports Paula Basker's retirement after 35 years with the Sturgis Police Department. Jordan announces new hires Donavan Coonrod - Code Enforcement Officer, Dylan Vasknetz - Senior Accountant, and Coy Crowser - Heavy Equipment Operator. Jordan announces vacancies for Human Resources Director and Planning Director. Interviews for these positions will be in the next couple weeks. Jordan announces the Finance Office is looking for volunteers to help with Rally work.

OLD BUSINESS

Consideration to Approve Downtown Sturgis Foundation Main Street Motorcycle Only Parking July 28-31, 2025

This item was tabled from June 2, 2025 City Council meeting. City Administrator Jordan presents agenda report. Chief VanDewater and Public Works Director Rick Bush add comments. Mark Bruch, representing Downtown Sturgis Foundation, adds comments. Council and public discussion follows.

Moved by Kopp, seconded by Jones, to approve closure of Main Street from 3rd to 4th for Motorcycle Only Parking July 28-31, 2025

DEFEATED. by the following votes:

Ayes: Jones, Kopp, and Usera

Nays: Dargatz, Thompson, Chaplin, and Jensen

Mayor's Report

Listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2025: Dallas Fox, Amy Wehlander, & Emily Zeller

Payroll - Donovan Coonrod - Code Enforcement Officer - \$24.35 (department transfer-no wage change)

Payroll - Austin Zastoupil - Lifeguard (Part-time) (Community Center) - \$14.00 (non-exempt)

Payroll - Coy Crowser - Heavy Equipment Operator (Full-time) (Streets) - \$22.17 (non-exempt)

Mayor Appointment to the City Ordinance Advisory Committee

Mayor Forrester reports he received applications from Rose Byars, Casey Wiedmann, Bob Haivala, and Steve Anders. Mayor Forrester recommends appointment of Bob Haivala and Steve Anders.

Moved by Chaplin, seconded by Jensen, to approve the appointment of Bob Haivala and Steve Anders to the City Ordinance Advisory Committee.

Members present carried unanimously.

Payroll - Rally Firefighter (Temporary) (Fire) - \$18.00 (non-exempt)

Payroll - Rally Chief / Assistant Chief (Temporary) (Fire) - \$21.00 (non-exempt)

These wages will also apply to the 4th of July coverage.

Payroll - Rally Chief / Assistant Chief (Temporary) (Fire) - \$21.00 (non-exempt)

These wages will also apply to the 4th of July coverage

Consider Consent Agenda

Consideration to approve the minutes from the June 2, 2025 City Council meeting.

Consideration to Approve Veteran Exemption

Moved by Usera, seconded by Thompson, to approve the Consent Agenda.

Members present carried unanimously.

Approval of the claims

WAGES -

City Admin	\$ 7,102.77
Mayor & Council	\$ 6,407.30
Attorney	\$ -
Finance	\$ 9,928.17
HR	\$ 112.93
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 3,913.00
Engineering	\$ -
Planning & Permitting	\$ 2,305.06
Fleet	\$ 7,994.39
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 55,528.72
Animal Shelter	\$ 4,846.30
Fire Dept	\$ 243.61
Streets	\$ 13,600.12
Cemetery	\$ 440.35

Community Center	\$ 8,396.60
Recreation	\$ 4,300.39
Parks	\$ 16,721.35
Library	\$ 10,623.87
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 8,757.83
Water	\$ 13,400.92
Wastewater	\$ 14,639.50
Sanitary Service	\$ 19,229.88
Ambulance	\$ 38,870.26
SS	\$ 14,710.37
MED	\$ 3,440.31
FWT	\$ 20,568.87

CLAIMS -

1886 PROPERTIES**A & B BUSINESS****A & B WELDING CO****A & J SURPLUS****A TO Z SHREDDING****ADMIRAL BEVERAGE CORP****ALSCO****AMERICINN FORT PIERRE****BACK TO NATURE****BAKER & TAYLOR****BASELINE SURVEYING****BEAR BUTTE VALLEY WATER****BERNDT, ROBERT****BIERSCHBACH EQUIPMENT****BLACK HILLS CHEMICAL****BLACK HILLS ENERGY****BLACK HILLS PIONEER****BLUE PEAK****BUBBLES****BUTTE ELECTRIC****CARL'S TRAILER SALES****CASH-WA DIST****CASK & CORK****CBH COOPERATIVE #112407****CBH COOPERATIVE - #865928****CBH COOPERATIVE #119343**

Lease	21400
Copier Leases	1083.65
Supp & Mat	762.4
Supp & Mat	16
shredding	71.38
Liquor	13328.09
Supplies	507.15
Travel	596
Water Refund	22.42
Books	500.68
Plat	2000
Util	143.15
Water Refund	50
Supp & Mat	3285
Supp & Mat	1566.81
Util	53230.95
Publishing	802.07
Phones	5980.29
Car washes	92.79
Util	1833.53
Repairs & Maint	288.09
Liquor	970.18
Liquor	2901.91
Fuel	8963.66
Fuel	91.96
Fuel	2873.82

CBH COOPERATIVE #912448	Fuel	1498.62
CBH COOPERATIVE #920771	Fuel	183.02
CENGAGE LEARNING / GALE	Books	186.67
CENTURY BUSINESS PRODUCTS	Copier Lease	119.68
CENTURY LINK	Util	380.4
CITY OF STURGIS WATER DEPT	Water	6447.01
CLARK, BONNIE OR ROSCOE	Water refund	5.32
COCA COLA BOTTLING CO	Liquor	385.5
CONDREY & ASSOC INC	Prof Fees	19750
DAKOTA'S BEST	Liquor	427.1
DEERE CREDIT	Dozer	110789.13
DOUBLE STAR COMPUTING	Prof Fees	1649.96
ECOLAB PEST ELIMINATOR DIV	Pest Control	112.68
EPIC OUTDOOR ADV	Lease	3000
FARM BOY SERVICES	Prof Fees	270
FEDEX	Postage	20.07
FLAT EARTH ART CO	Prof Fees	275
FOTH INF& ENV	Cap Imp	15503.64
G & H DIST	Liquor	502.35
GREAT WESTERN TIRE CO	Repairs & Maint	2915.55
GROSSENBURG IMPLEMENT	Repairs & Maint	22.96
H&H SEPTIC SERVICE	Repairs & Maint	225
HELIX SOLUTIONS	Prof Fees	350
HILLS PRODUCTS GROUP	Supp & Mat	542.78
HOMESLICE MEDIA GROUP	Contract	3500
HOTEL BY GOLD DUST	Lease	3600
INLAND TRUCK PARTS	Repairs & Maint	2427.61
INOVALON PROVIDER	Prof Fees	497.36
J & J ASPHALT	Supp & Mat	4428.5
JOHNSON WESTERN WHOLESALE	Liquor	34077.42
K T CONNECTIONS	Prof Fees	1365
KEY CITY GLASS	Repairs & Maint	250
KIEFFER SANITATION	Supp & Mat	643.64
LAWSON PRODUCTS	Supp & Mat	454.33
LEGENDARY ELECTRIC	Repairs & Maint	4591.85
LOOKOUT PLAN & CODE CONS LLC	Prof Fees	384
LYNN'S	Supp & Mat	14.83
MARCO TECH	Copier lease	176.56
MASTERCARD	Mastercard	9197.79
MAVERICK MOTORS LLC	Water Refund	61.18
MB SERVICES LLC	Prof Fees	4207

MEADE COUNTY AUDITOR	Dispatch	36353.59
MONTANA DAKOTA UTILITIES	Util	5874.89
NELSON LAW	Prof Fees	4380
NOONEY & SOLAY LLP	Prof Fees	2175
NORTHERN HILLS VET CLINIC	Prof Fees	953.88
NORTHERN TRUCK EQUIPMENT	Supp & Mat	355
NORTHWEST PIPE FITTINGS	Supp & Mat	68.3
OREILLY AUTO PARTS	Supp & Mat	49.99
OWENS INTERSTATE SALES	Supp & Mat	248.62
PERFECT WAVE PRODUCTIONS LLC	Prof Fees	3400
POINTCLICKCARE TECH	Prof Fees	540
POWERPLAN	Supp & Mat	55.34
QUALITY BRANDS	Liquor	26415.54
RAPID DELIVERY	Deliver Serv	18.2
RASMUSSEN MECHANICAL	Prof Fees	567.72
REPUBLIC BEVERAGE COMPANY	Liquor	13712.61
RICHTER'S TIRE & EXHAUST	Repairs & Maint	105.07
ROBERDEAU, TRENT	Prof Fees	120
RUNNINGS SUPPLY INC	Supp & Mat	1128.89
RUSHMORE OFFICE SUPPLY	Supp & Mat	241.15
RUSSELL, MICHAEL C	Water Refund	71.4
SAWYER BREWING CO	Liquor	425
SCHADE VINEYARD	Liquor	144
SD PUBLIC ASSURANCE ALLIANCE	Insurance	783.93
SERVALL TOWEL & LINEN	Supp & Mat	97.22
SOUTH DAKOTA 811	Prof Fees	117.6
SOUTHERN GLAZER'S OF SD	liquor	13961.55
STURGIS ACE HARDWARE #1	Supp & Mat	177.76
STURGIS ACE HARDWARE #3	Supp & Mat	22.4
STURGIS GUNS & MOTORCYCLES	Supp & Mat	84.66
STURGIS NAPA	Supp & Mat	365.47
STURGIS RESPONDER SUPPLY	Unif Allow	105.65
SUMMIT SIGNS & SUPPLY	Supp & Mat	516
TERESA D BOLEN	liquor	203
TOLLISON, MATTHEW	transport	30
TWICE THE ICE	Ice	458.25
VANWAY TROPHY & AWARD	Supp & Mat	75.65
WARNE CHEMICAL	Supp & Mat	521.92
WATERTREE	Repairs & Maint	1828.96
WESTERN CONSTRUCTION	Supp & Mat	862.77
WILSON, RACHEL C	Water Refund	51.94

City Administrator Jordan pulls the Sturgis Motorcycle Museum Claim for \$40,000.00 from the report.

Moved by Usera, seconded by Chaplin, to approve the claims minus the Sturgis Motorcycle Museum claim for \$40,000.00.

Members present carried unanimously.

Board of Adjustment for Variance, Use on Review or other Administrative Appeals

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items:

Mayor Forrester adjourns regular City Council meeting and reconvenes sitting as the Board of Adjustment.

Declaration of conflicts of interest and/or ex parte communications by members of the Board

No conflicts of interest or ex parte communications by members of the Board are brought forward.

Consideration for a Use on Review for 1040 Junction Ave.(Sturgis Harley Davidson) to allow the property to be used as a Motorcycle Dealership

Public Works Director Rick Bush presents agenda report. The planning commission recommended approval of use at the June 3, 2025 meeting. Resident Lance Steinburg of 947 Sherman Street and Resident Keith Ball of 1008 Main Street add comments. Representatives from Black Hills Harley Davidson respond to questions from Council.

Moved by Chaplin, seconded by Jones, to allow 1040 Junction Ave. (Sturgis Harley Davidson) to be used as a Motorcycle Dealership.

Members present carried unanimously.

Consideration of Variance Request for gravel surfacing at 3570 Hansen Avenue to be used as secondary equipment storage area.

Public Works Director Rick Bush presents agenda report. The planning commission recommended denial of variance request at the June 3, 2025 meeting. Public Works Director Bush reviewed concerns of planning commission with Foth engineer and determined concerns have been addressed, and recommends approval.

Moved by Chaplin, seconded by Kopp, to approve variance request for gravel surfacing at 3570 Hansen Avenue to be used as secondary equipment storage area.

Members present carried unanimously.

Adjourn Board of Adjustment and reconvene Council Meeting

Mayor Forrester adjourns Board of Adjustment and reconvenes regular City Council meeting.

Public Hearings

Consideration to Approve the Amended Street Closure for the 20th Annual Fulton St Bash

Deputy Finance Officer Robin Korth presents agenda report. Bruce Bradley explains the plan for classic car parking.

Moved by Jensen, seconded by Dargatz, to approve the amended street closure for the 20th Annual Fulton St Bash.

Members present carried unanimously.

Consideration to approve a SEL for the Loud American Roadhouse for the Community Appreciation Picnic on September 3, 2025.

Deputy Finance Office Korth presents agenda report.

Moved by Usera, seconded by Jones, to approve a SEL for the Loud American Roadhouse for the Community Appreciation Picnic on September 3, 2025.

Members present carried unanimously.

Consideration to approve a transfer of a Retail (On/Off Sale) Malt Beverage & SD Farm Wine License from Hullinger Cuny LLC to KWM C Store LLC- 2217 Junction Ave

Deputy Finance Office Korth presents agenda report.

Moved by Jones, seconded by Chaplin, to approve a transfer of a Retail (On/Off Sale) Malt Beverage & SD Farm Wine License from Hullinger Cuny LLC to KWM C Store LLC- 2217 Junction Ave.

Members present carried unanimously.

Consideration to approve a SEL for the Knuckle Saloon for the Music on Main for 07/02/25, 07/30/25 and 08/27/25

Deputy Finance Officer Korth presents agenda report.

Moved by Chaplin, seconded by Jensen, to approve a SEL for the Knuckle Saloon for the Music on Main for 07/02/25, 07/30/25 and 08/27/25.

Members present carried unanimously.

Reports

Consideration to approve 3-Mile Area Policy Agreement with Meade County.

Public Works Director Bush presents agenda report. The Meade County commissioners and the Sturgis planning commission recommended approval of agreement.

Moved by Thompson, seconded by Usera, to approve 3-Mile Area Policy Agreement with Meade County.

Members present carried unanimously.

Consideration to approve Resolution 2025-28 Approving Final Plat of Park Lot 1 and Woodle Field Lot of Sly Hill Addition, City of Sturgis, Meade County, South Dakota.

**RESOLUTION 2025-28
RESOLUTION APPROVING PLAT**

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for the City of Sturgis:

PLAT OF
PARK LOT 1 AND WOODLE FIELD LOT OF SLY HILL ADDITION, FORMERLY LOT A, LOT B, THE
REMAINDER OF GOVERNMENT LOT 7 OF SECTION 3, AND THE UNPLATTED PORTION OF
THE NW1/4NE1/4 OF SECTION 10, ALL LOCATED IN SECTION 3 AND SECTION 10, TOWNSHIP
5 NORTH, RANGE 5 EAST, BLACK HILLS MERIDIAN, CITY OF STURGIS, MEADE COUNTY,
SOUTH DAKOTA.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 16th day of June, 2025.

Published: 6/27/2025

Effective: 7/18/2025

Public Works Director Bush presents agenda report.

Moved by Thompson, seconded by Chaplin, to approve Resolution 2025-28 Approving Final Plat of Park Lot 1 and Woodle Field Lot of Sly Hill Addition, City of Sturgis, Meade County, South Dakota. Members present carried unanimously.

Consideration of Resolution 2025-29 Authorizing Closure of Streets for the 85th Annual City of Sturgis Motorcycle Rally.

RESOLUTION 2025-29

RESOLUTION AUTHORIZING CLOSURE OF STREETS FOR THE ANNUAL CITY OF STURGIS MOTORCYCLE RALLY

WHEREAS the City of Sturgis Motorcycle Rally will be held in the City of Sturgis from Friday, August 1, 2025, through Monday, August 11, 2025; and

WHEREAS due to the large number of motorcyclists in Sturgis during this time, it is in the best interest of the City and its citizens to designate a portion of Main Street for motorcycle traffic only and to implement parking restrictions adjacent to this area; and

NOW, THEREFORE, BE IT RESOLVED: Main Street, from Middle Street to Fourth Street, shall be closed to all traffic except motorcycles from 2:00 a.m. on Friday, August 1, 2025, to 2:00 a.m. on Monday, August 11, 2025, and for any additional time deemed necessary by the Chief of Police or Public Works Director. The City Council finds this closure necessary for orderly traffic control and public safety during the 85th City of Sturgis Motorcycle Rally. Only two- and three-wheeled motorcycles will be permitted on this portion of Main Street, except for maintenance, law enforcement, and fire protection vehicles. Center parking will be allowed in designated areas and times. Bicycles, skateboards, scooters, rollerblades, and similar conveyances are prohibited in this area due to safety concerns.

BE IT FURTHER RESOLVED Harley-Davidson Way, from Lazelle Street to the alleyway south of Main Street behind First Interstate and the Hotel Sturgis, shall be closed to all traffic except motorcycles during the same time period and under the same conditions. The section of Harley-Davidson Way from Sherman Street north to the alley will be open for vehicle and motorcycle parking. The west side of this section will be designated for handicapped parking. Bicycles, skateboards, scooters, rollerblades, and similar conveyances are prohibited in this area due to safety concerns.

BE IT FURTHER RESOLVED a portion of First Street and Third Street, from Sherman Street to the south alley, will remain open to vehicular traffic. First Street will also remain open from Sherman Street to Lazelle Street. The west side of both First and Third Streets, from Lazelle Street to the south alley, will be designated motorcycle-only parking from 2:00 a.m. on August 1 to 2:00 a.m. on August 11, and extended if necessary. A 12-foot fire lane for emergency vehicles will be maintained on the east side. Bicycles, skateboards, scooters, rollerblades, and similar conveyances are prohibited on this portion of Third Street due to safety concerns.

BE IT FURTHER RESOLVED a portion of Fourth Street, from Main Street north to the alley, will remain open to through traffic. Parking in this area will be restricted to motorcycles only during the specified time period and any necessary extension.

BE IT FURTHER RESOLVED the portion of Main Street between Fourth Street and Fifth Street shall be restricted to through vehicle and motorcycle traffic and designated for motorcycle-only parking on both sides during the specified period and any necessary extension.

BE IT FURTHER RESOLVED the westbound lane of Main Street exiting to Lazelle Street shall be closed. Eastbound traffic from Lazelle to Main will remain open. Two-way traffic on Main Street from 11th Street to Lazelle will remain open to access local businesses. Parking in this area will be restricted to motorcycles only on the south side of Main Street adjacent to 2120 Main Street.

BE IT FURTHER RESOLVED the portion of Main Street between Junction Avenue and Middle Street will be restricted to motorcycle traffic and designated for motorcycle-only parking during the specified period. No designated parking will be allowed in front of residential properties in this area.

BE IT FURTHER RESOLVED the portion of Main Street between Middle Street and the eastern property line of the Vets Club, excluding areas fronted by residential properties on both sides, will be designated motorcycle-only parking.

BE IT FURTHER RESOLVED a portion of Fifth Street, from Lazelle Street to the Sturgis Community Center, will be closed to normal traffic for rally display purposes from 2:00 a.m. on August 1 to 2:00 a.m. on August 11, and extended if needed. A 12-foot fire lane will be maintained.

BE IT FURTHER RESOLVED a portion of 6th Street from Lazelle to the south alley will be closed on Sunday, August 5, from 5:00 a.m. to 8:00 p.m. for a motorcycle event.

BE IT FURTHER RESOLVED Kinship Street and Williams Street will remain open to through traffic. Parking will be restricted to motorcycles only on the west side of Kinship and the south side of Williams adjacent to the Community Center during the specified time and any necessary extension.

BE IT FURTHER RESOLVED parking on Sherman Street from Junction Avenue to Fifth Street will be designated "No Trucks" from August 1 to August 11, except in front of City Hall where VIP-only parking for vehicles with stickers will be allowed from 6:00 a.m. to 10:00 p.m. daily, and extended if necessary.

BE IT FURTHER RESOLVED parking on Sherman Street from Junction Avenue to Third Street will be prohibited from 2:00 a.m. to 6:00 a.m. daily from August 1 to August 11. Vehicles may be towed during this time, and the restriction may be extended if needed.

BE IT FURTHER RESOLVED a portion of Sherman Street from Third to Fourth Street and a portion of Middle Street from the Sherman Street alley to Main Street shall be designated for public transit use only during the specified period and any necessary extension.

BE IT FURTHER RESOLVED Fifth Street, from Lazelle Street north to the alley, will be closed from 6:00 a.m. on Saturday, July 27, to 12:01 a.m. on Thursday, August 15. A 12-foot fire lane for emergency vehicles will be maintained.

BE IT FURTHER RESOLVED temporary traffic control devices, including 4-way stop signs and temporary signals, may be installed as deemed necessary by the Chief of Police or Public Works Director for safety.

BE IT FURTHER RESOLVED the City of Sturgis shall:

1. Close the alley between Lazelle and Dudley, from Junction to 97 feet west of Middle, to public access from July 31 to August 10, 2025.
2. Allow two-way traffic on Dudley Street between Junction Avenue and Middle Street with no on-street parking.
3. Authorize Iron Horse to staff the alley to allow guest access.
4. Require all exterior garbage cans to be placed in mutually agreed upon locations between Iron Horse and the Public Works Director, ensuring they do not obstruct sight triangles.
5. Prohibit structures, temporary or permanent, in the alley right-of-way.
6. Ensure all private porta-potties are placed fully on private property.

BE IT FURTHER RESOLVED while four-wheel traffic is permitted in the above alleyways, parking is not allowed except for loading and unloading per Ordinance 2001-23 Chapter 16.05.07(12) of the Sturgis City Ordinances.

Dated this 16th day of June, 2025.

Published: 06/27/2025

Effective: 07/18/2025

Public Works Director Bush presents agenda report. Council and public discussion follows.

Moved by Thompson, seconded by Jensen, to approve Resolution 2025-29 Authorizing Closure of Streets for the 85th Annual City of Sturgis Motorcycle Rally with closure being removed on Sunday 8/10/2025 at 2:00am.

DEFEATED. by the following votes:

Ayes: Thompson, Chaplin, and Jensen

Nays: Dargatz, Jones, Usera, and Forrester

Abstained: Kopp

Moved by Usera, seconded by Jones, to approve Resolution 2025-29 Authorizing Closure of Streets for the 85th Annual City of Sturgis Motorcycle Rally with closure being removed on Monday 8/11/2025 at 2:00am.

Carried by the following votes:

Ayes: Dargatz, Thompson, Jones, Usera, Chaplin, and Jensen

Abstained: Kopp

Consideration to approve Resolution 2025-30, Open Container for 2025 Motorcycle Rally

RESOLUTION 2025-30

A RESOLUTION TO PERMIT MALT BEVERAGE AND WINE OPEN CONTAINERS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY

WHEREAS, the City of Sturgis Motorcycle Rally is one of the nation's largest events, drawing hundreds of thousands of visitors each year to the State of South Dakota and focusing that attention on the Black Hills, and,

WHEREAS, the City of Sturgis Motorcycle Rally is the single largest event contributor to the State of South Dakota's General Fund and Tourist Fund as well as to numerous hotels, casinos, restaurants, gas stations and other businesses located throughout the State of South Dakota; and,

WHEREAS, the City of Sturgis is the host of the annual City of Sturgis Motorcycle Rally and has a particular responsibility to help ensure a successful event which continues to draw hundreds of thousands of visitors to the State of South Dakota; and,

WHEREAS, numerous events and tourist destinations throughout the United States makes use of an open container area in order to allow for responsible outdoor malt beverage and wine consumption; and,

WHEREAS, one of the highest catalysts for interactions between Sturgis law enforcement and attendees is unlawful open container and the city seeks to reduce unnecessary interactions to the greatest degree possible; and,

WHEREAS, the City of Sturgis Motorcycle Rally must continue to evolve in order to ensure that it remains a competitive and relevant destination throughout the summer period to help ensure the profitability of numerous businesses throughout the region and the State of South Dakota; and,

WHEREAS, the request from numerous landowners and business owners for a designated Open Container area is permitted under the authority of state law.

IT IS HEREBY RESOLVED as set forth herein that the City of Sturgis shall establish a malt beverage and wine open container area beginning on August 1, 2025 and continuing through August 11, 2025, to commence each day at 10:00 a.m. and to conclude each day at 2:00 a.m. as authorized by Section 3.02.20(C) of Sturgis City Ordinance and SDCL 35-1-5.5, those persons legally possessing a malt beverage and/or wine in the authorized non-glass container, bearing the logo of the City of Sturgis Motorcycle Rally may do so on that public property open to the public, within the area bounded as follows:

1. Beginning on the west, along the western edge of the Right of Way of 7th Street, beginning at the intersection of 7th Street and Williams Street and continuing south to the intersection of 7th Street and Main Street, and
2. From Main Street and 7th Street continuing east on the northern edge of Main Street to 4th Street and Main Street; and
3. From Main Street and 4th Street south on the western edge of 4th Street to Sherman Street; and
4. From 4th Street and Sherman Street then East along the southern edge of Sherman Street to the intersection with the eastern edge of Lot 34, Block 3 of Ft. Meade Addition, then North along the east edge of lot 34 to the alley, then East along the southern edge of the alley, across Middle Street, to a point 280 feet East of the intersection of Middle Street and that alley; and

5. From that point then north along the eastern lot line of the Vet's Club property to the North side of Main Street, then West along the northern edge of Main Street to the intersection of Main Street and Middle Street; and
 6. From that intersection then North along the eastern edge of Middle Street to the alley and then east past Sly Street then north on the East side of La Risa to Lazelle Street and west on Lazelle Street to Middle Street and then to the intersection with Dudley Street; and
 7. From the intersection of Middle Street and Dudley Street West along the northern edge of Dudley Street across Junction Avenue to the intersection with First Street; and
 8. From that intersection, North along the western edge of First Street to a point 220 feet north of that intersection, and then due West along an imaginary line to a point immediately adjacent to the eastern edge of the US Postal Service property; and
 9. From that point then due South to a point at the southeast corner of the US Postal Service property, and from that point then due West to Kinship Street; and
 10. Then proceeding North along the eastern edge of the Kinship Street to the intersection with Williams Street; and
 11. Then proceeding West along the northern edge of William Street to the point of beginning at the Intersection with 7th Street.
 12. Included in this Open Container area are the designated crosswalks at the intersections of Main Street with Middle Street, Junction Avenue, First Street, Harley-Davidson Way, Third Street and Fourth Street within these boundaries.
 13. Not included in the area are the crosswalks at the intersections of Lazelle Street and Junction Avenue, First Street, Harley-Davidson Way, Third Street and Fourth Street within these boundaries.
- This area shall be marked by clearly legible signs, provided by the City and consistent with the limitations of this Resolution, stating that the sign marks the boundary of the open container area. The open container area does not include the City Library, any City Property not open to the public, and does not include any private property within the open container area.

Dated this 16th day of June, 2025.

Published: 06-27-2025

Effective: 07-18-2025

Deputy Finance Officer Korth presents agenda report.

Moved by Chaplin, seconded by Dargatz, to approve Resolution 2025-30 Open Container for 2025 Motorcycle Rally.

Members present carried unanimously.

Consideration to approve Professional Services Agreement with Upper Deck Architects for the design, bidding and limited construction administrative services on the Community Center and City Hall membrane roof replacement projects.

Public Works Director Bush presents agenda report.

Moved by Usera, seconded by Chaplin, to approve Professional Services Agreement with Upper Deck Architects for the design, bidding and limited construction administrative services on the Community Center and City Hall membrane roof replacement projects.

Members present carried unanimously.

Consideration to Approve Settlement Agreement in Bohn v. Bueno

City Attorney Eric Davis presents agenda report.

Moved by Jones, seconded by Chaplin, to approve settlement agreement in Bohn v. Bueno, and authorize Mayor to sign release of claims agreement.

Members present carried unanimously.

Consideration to approve the 2025 Black Hills Rally & Gold, Inc. Retail Licensing Agreement.

Sponsorship Director Lance Scherer presents agenda report.

Moved by Chaplin, seconded by Dargatz, to approve the 2025 Black Hills Rally & Gold, Inc. Retail Licensing Agreement.

Members present carried unanimously.

Consideration to approve the 2025 Letter of Engagement for Talent Buyer with Monument Talent, LLC.

Sponsorship Director Scherer presents staff report,

Moved by Jensen, seconded by Jones, to approve the 2025 Letter of Engagement for Talent Buyer with Monument Talent, LLC.

Members present carried unanimously.

Executive Session

No need for executive session is brought forward.

Adjourn

Moved by Dargatz, seconded by Usera, to adjourn regular City Council meeting at 8:39pm.
Members present carried unanimously.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to set a public hearing on July 21, 2025 for an SEL for the Knuckle Saloon for 2025 Sturgis Motorcycle Rally from 8/01/25 to 08/09/25

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

SEL approval requested for the Knuckle Saloon for the 2025 Sturgis Motorcycle Rally from 8/01/25 to 8/09/25. The location for this event would be at the empty Lynn's Dakota Mart parking lot on Lazelle St. Drinks would be sold out of the Jack Daniel's trailer.

ATTACHMENTS:

[SEL Knuckle Saloon Rally 2025](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jun 25 2025

License # RL-6034

City of Sturgis
SPECIAL EVENTS

Alcoholic Beverage License Application

NESE Sturgis Ops LLC

Business Name: The Knuckle Saloon
Owner Name: Curtis Venable
Address: 931 1st St Sturgis SD 57785
Telephone #: 605-347-006
Date of Event: 8/1/25 to 8/9/25

Description of Event:

Sturgis Motorcycle Rally

Location of Event (Street Address):

hmn's Dakota Mart Empty lot on Hazelle St, 1200 Block

Map of premises where alcohol sales will occur

If separated from a non-alcohol site, how will you keep separate:

Sold out of the Jack Daniels Trailer

Check which license you currently hold: ☐ Malt Beverage ☒ Liquor ☐ Wine

Check which license is requested for Special Event: ☐ Malt Beverage ☒ Liquor ☐ Wine
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

Also Include:

☐ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

☒ \$100 per day fee for Liquor License.	No. of Days <u>9</u> X \$100 = <u>900.-</u> Total
☐ \$ 50 per day fee for Malt Beverage License.	No. of Days _____ X \$ 50 = _____ Total
☐ \$ 50 per day fee for Wine License.	No. of Days _____ X \$ 50 = _____ Total

TOTAL AMOUNT DUE 900.-

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☐ No

☐ Copy of request attached

Signature Sandy DeLeon Date 6/17/25
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: ☐ Approved ☐ Disapproved



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Leavitt Heartland Insurance 942 14th Street Sturgis SD 57785	CONTACT NAME: Kamilla Janitell PHONE (A/C, No, Ext): (605) 347-4583 E-MAIL ADDRESS: kamilla-janitell@leavitt.com FAX (A/C, No): (888) 772-8060														
INSURED NCSC Sturgis Ops, LLC 931 1st St Sturgis SD 57785	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Midwest Family Mutual Insurance Company</td><td>23574</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Midwest Family Mutual Insurance Company	23574	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Midwest Family Mutual Insurance Company	23574														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 25/26 GL BA WC UMB

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			CPSP0560141770	12/20/2024	12/20/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Employment Practices Liability Insu \$ 200,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ 19 ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			CPSP0560141770	12/20/2024	12/20/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined single \$ 500,000
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 10,000 OCCUR CLAIMS-MADE			CPSP0560141770	12/20/2024	12/20/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A			CPSP0560141770	12/20/2024	12/20/2025	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

rbush@sturgisgov.com

City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Derrick Linn/HENELS

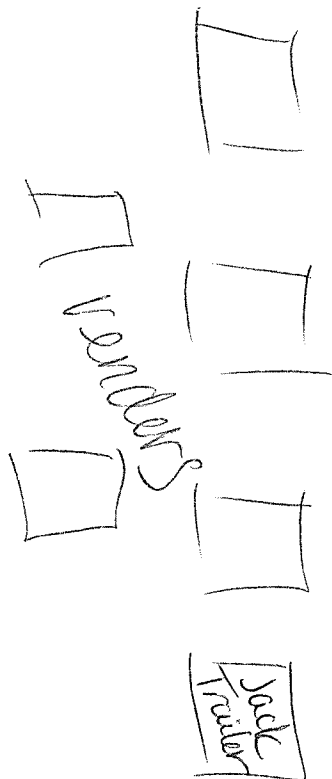
Knuckle
Solomon

Kazelle Street / Hwy 34

Harley Davidson
Way

Senior
Center

Lynn's
Dakota
Mart



Lynn's
Empire

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to set a public hearing on July 21, 2025 for an SEL for One Eyed Jacks Saloon for Music on Main on 7/23/25, and 8/13/25.

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

SEL approval requested for One Eyed Jacks Saloon for Music on Main on 7/23/25 and 8/13/25.

ATTACHMENTS:

[SEL One Eyed Jacks Music on Main](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 02 2025

License # _____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: One Eyed Jacks Saloon
Owner Name: Okan Aveler
Address: 1304 Main St Sturgis SD
Telephone #: 605 4234120
Date of Event: July 13th / Aug 13th

Description of Event:

Music on Main

Location of Event (Street Address): 985 2nd St, Sturgis SD 57785

Map of premises where alcohol sales will occur

Rally Point

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☒ Malt Beverage ☐ Liquor ☐ Wine

Check which license is requested for Special Event: ☒ Malt Beverage ☐ Liquor ☒ Wine
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

Also Include:

☐ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

☐ \$100 per day fee for Liquor License.	No. of Days _____	X \$100 = _____	Total
☒ \$ 50 per day fee for Malt Beverage License.	No. of Days <u>2</u>	X \$ 50 = <u>100</u>	Total
☒ \$ 50 per day fee for Wine License.	No. of Days <u>2</u>	X \$ 50 = <u>100</u>	Total

TOTAL AMOUNT DUE 200⁰⁰

☐ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☐ No

☐ Copy of request attached

Signature [Signature] Date 2 June 2025
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: ☐ Approved ☐ Disapproved

ONE EYED JACK SALOON USA LLC
ONE EYED JACK'S SALOON
1304 MAIN ST
STURGIS, SD 57785-1529

December 17, 2024

Dear ONE EYED JACK SALOON USA LLC

Below is your Retail On-Sale Liquor license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

Website: <http://dor.sd.gov>

SD EPath: <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-5326

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

ONE EYED JACK SALOON USA LLC
1304 MAIN ST
STURGIS, SD 57785-1529

ONE EYED JACK'S SALOON
1304 MAIN ST
STURGIS, SD 57785-1529

A handwritten signature in black ink, appearing to read "Mike Houdyshell", is written over a horizontal line.

Mike Houdyshell
Secretary of Revenue



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Professional Insurors of the Black Hills PO Box 1712 Rapid City SD 57709-		CONTACT NAME: PHONE (A/C, No, Ext): (605) 219-0384 FAX (A/C, No): () - E-MAIL ADDRESS: jessicap@insurorpros.com	
INSURED Avcilar, Okan		INSURER(S) AFFORDING COVERAGE INSURER A: TRAVELERS INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			BIP3X2608352	09/29/2024	09/29/2025	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS				/ /	/ /	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$				/ /	/ /	EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below				/ /	/ /	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	PROP			BIP-3X260835-24-42	09/29/2024	09/29/2025	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

() - () - City of Sturgis	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to set a public hearing on July 21, 2025 for a SEL for the Loud American Roadhouse for the Annual Lincoln Day Dinner on September 6, 2025 at the Sturgis Armory

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

This is for the Annual Lincoln Day Dinner that has been held for many years. They will hold this at the auditorium at 1019 Main Street on September 6, 2025

DISCUSSION:

They are requesting a on-sale liquor Special Events License. All paperwork and fees have been provided.

ATTACHMENTS:

[SEL Loud American request for Lincoln Day Dinner](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 03 2025

License # _____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: Loud American Roadhouse
Owner Name: HomeSlice Management, LLC
Address: 1612 Junction Ave Ste 4 Sturgis, SD 57785
Telephone #: 605-347-5336
Date of Event: 9/6/2025

Description of Event:
Serving for the Annual Lincoln Day Dinner

Location of Event (Street Address):

1019 Main St, Sturgis, SD 57785. Sturgis Armory

Map of premises where alcohol sales will occur

Please see attached

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☐ Malt Beverage ☒ Liquor ☐ Wine

Check which license is requested for Special Event: ☐ Malt Beverage ☒ Liquor ☐ Wine
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

Also Include:

☒ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

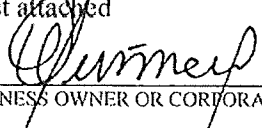
☒ \$100 per day fee for Liquor License.	No. of Days <u>1</u>	X \$100 = \$100	Total
☐ \$ 50 per day fee for Malt Beverage License.	No. of Days _____	X \$ 50 = _____	Total
☐ \$ 50 per day fee for Wine License.	No. of Days _____	X \$ 50 = _____	Total

TOTAL AMOUNT DUE \$100

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☒ No

☐ Copy of request attached

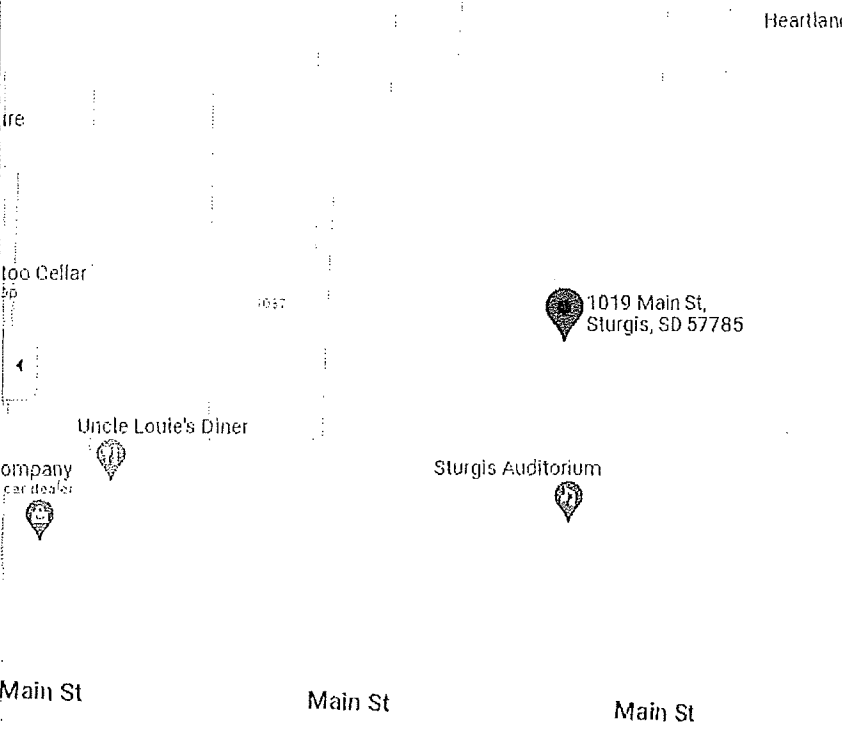
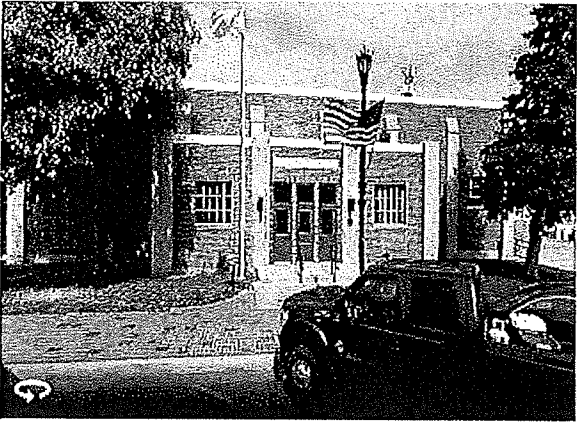
Signature  Date 6/26/25
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: ☐ Approved ☐ Disapproved





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Rezatto and Associates 110 6th Ave SE Suite #201 Aberdeen SD 57401	CONTACT NAME: Jordan Kary PHONE (A/C, No, Ext): (605) 725-4464 FAX (A/C, No): (605) 725-4465 E-MAIL ADDRESS: jordan@rezattoandassociates.com
INSURED HomeSlice Corp & HomeSlice Management Inc. DBA Loud American Roadhouse 1612 Junction Ave. Suite #4 Sturgis SD 57785	INSURER(S) AFFORDING COVERAGE INSURER A: Hadron Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 17534

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			H0171PK000108	10/31/2024	10/31/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			H0171PK000108	10/31/2024	10/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured for serving alcohol at the Annual Lincoln Day Dinner on 09/13/2025 at 1019 Main Street, Sturgis, SD 57785.

CERTIFICATE HOLDER**CANCELLATION**

City of Sturgis 1040 Harley Davidson Way Sturgis SD 57785	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

HOMESLICE MANAGEMENT LLC
LOUD AMERICAN ROADHOUSE
1612 JUNCTION, #4
STURGIS, SD 57785

December 17, 2024

Dear HOMESLICE MANAGEMENT LLC

Below is your Retail On-Sale Liquor license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

Website: <http://dor.sd.gov>

SD EPath: <http://dor.sd.gov/EPath>



This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-6170

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

HOMESLICE MANAGEMENT LLC
1305 MAIN ST
STURGIS, SD 57785-1528

LOUD AMERICAN ROADHOUSE
1305 MAIN ST
STURGIS, SD 57785-1528

A handwritten signature in black ink, appearing to read "Mike Houdyshell", is written over a faint circular stamp.

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to set a public hearing on July 21, 2025 for a SEL for the Loud American Roadhouse for the Sturgis Mustang Rally from August 26-31, 2025

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

This is for the Annual Sturgis Mustang Rally. They will hold this at the Thunderdome at 12976 SD Hwy 34 from August 26-31, 2025

DISCUSSION:

They are requesting a on-sale liquor Special Events License. All paperwork and fees have been provided.

ATTACHMENTS:

[SEL Loud American request for Mustang Rally](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 03 2025

License # _____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: Loud American Roadhouse
Owner Name: HomeSlice Management, LLC
Address: 1612 Junction Ave Ste 4 Sturgis, SD 57785
Telephone #: 605-347-5336
Date of Event: 8/26/25 - 8/31/25

Description of Event:

Serve for the Sturgis Mustang Rally

Location of Event (Street Address):

12976 SD Hwy 34 Sturgis, SD 57785

Map of premises where alcohol sales will occur
Please see attached

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☐ Malt Beverage ☒ Liquor ☐ Wine

Check which license is requested for Special Event: ☒ Malt Beverage ☐ Liquor ☒ Wine
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

Also Include:

☒ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

☐ \$100 per day fee for Liquor License.	No. of Days _____	X \$100 = _____	Total
☒ \$ 50 per day fee for Malt Beverage License.	No. of Days <u>4</u>	X \$ 50 = <u>\$200</u>	Total
☒ \$ 50 per day fee for Wine License.	No. of Days <u>4</u>	X \$ 50 = <u>\$200</u>	Total

TOTAL AMOUNT DUE \$400

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☒ No

☐ Copy of request attached

Signature _____

BUSINESS OWNER OR CORPORATE OFFICER ONLY

Date 6/18/25

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: ☐ Approved ☐ Disapproved

Lamphere Ranch
Campground

Glencoe
CampResort

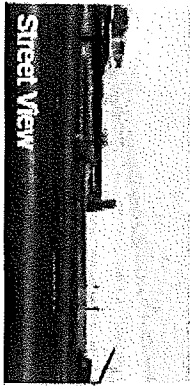
Sturgis Brown
High School

Kickstart Travel Center

The Slump Beer Garden

Valley Impleme

206th St



Map data ©2024



Directions

12976 SD-34

Sturgis, SD 57785

HOMESLICE MANAGEMENT LLC
LOUD AMERICAN ROADHOUSE
1612 JUNCTION, #4
STURGIS, SD 57785

December 17, 2024

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Website: <http://dor.sd.gov>

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<http://dor.sd.gov>

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-6170

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

HOMESLICE MANAGEMENT LLC
1305 MAIN ST
STURGIS, SD 57785-1528

LOUD AMERICAN ROADHOUSE
1305 MAIN ST
STURGIS, SD 57785-1528

A handwritten signature in black ink, appearing to read "Mike Houdyshell".

Mike Houdyshell
Secretary of Revenue



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/28/2025

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PRODUCER Rezatto and Associates 110 6th Ave SE Suite #201 Aberdeen SD 57401		CONTACT NAME: Jordan Kary PHONE (A/C, No, Ext): (605) 725-4464 FAX (A/C, No): (605) 725-4465 E-MAIL ADDRESS: jordan@rezattoandassociates.com	
INSURED HomeSlice Corp & HomeSlice Management Inc. DBA Loud American Roadhouse 1612 Junction Ave. Suite #4 Sturgis SD 57785		INSURER(S) AFFORDING COVERAGE INSURER A: Hadron Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 17534	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			H0171PK000108	10/31/2024	10/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured for serving alcohol at the Sturgis Mustang Rally from 08/26/2025 - 08/31/2025 at 12976 SD Hwy 34, Sturgis, SD 57785.

CERTIFICATE HOLDER

CANCELLATION

City of Sturgis
1040 Harley Davidson Way

Sturgis

SD 57785

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Request to set a public hearing for July 21, 2025 for the approval of a Retail (on/off sale) Malt Beverage and SD Farm Wine for Elizabeth Vodicka at 825 14th St.

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

New Mlicense application received from Elizabeth Vodicka who owns Rock It Away Crystals & Gifts at 825 14th St.

DISCUSSION:

The property taxes are paid in full. Ms Vodicka has paid the appropriate fees to the Finance office.

RECOMMENDATION:

To set a public hearing to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine License.

ATTACHMENTS:

[Vodicka Malt Beverage license application](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 03 2025

Date Received: _____
Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. _____

A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Elizabeth Vodicka		Phone Number 307-797-3251	
Address 825 14th St	City Sturgis	State SD	Zip 57779

B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Rock It Away Crystals & Gifts		Phone Number 605 549 5550	
Address 825 14th Street	City Sturgis	State SD	Zip 57779

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is place of business located in a municipality?	☒ YES ☐ NO
County	MEADE
Do you own or lease this property?	☒ OWN ☐ LEASE
Are real property taxes paid to date?	☒ YES ☐ NO
Are you of good moral character having never been convicted of a felony?	☒ YES ☐ NO

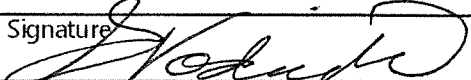
D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description:
Tract MS-1 of the Alpine Lace Subdivision

E. State Sales Tax Number 1040-0090 ST

F. ☒ New License ☐ Transfer? (\$150) ☐ Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6/27/2025	Print Name Elizabeth Vodicka	Signature 

H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date

Renewal—no public hearing held: ☐
Establishment is ineligible for video lottery: ☐
Amount of fee collected with application: \$ 300.00
Amount of fee retained: \$ 150.00
Forwarded with application: \$ 150.00

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Rock It Away, LLC		
Address of office and principal place of business of corporation/partnership/LP/LLC 825 14th ST		
City Sturgis	State SD	Zip Code 57779
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		☒ YES [] NO

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Elizabeth Vodicka	Owner	11426 Foglsong Rd St onge, SD	Retail business owner

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location

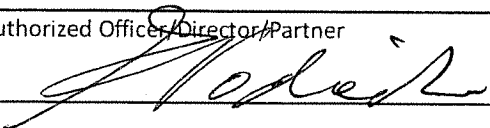
Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

Elizabeth Vodicka 11426 Fogelsong Rd St Onge, SD

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 6/27/25

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Business Improvement District					
VODICKA, ELIZABETH	VODICKA, ELIZABETH	213-2021 AP-Xmas Market Place	HOMETOWN MARKET JANUARY 5-7, 2024	34.00	01/07/2024
Total Business Improvement District:				34.00	
Total :				34.00	
Mayor & Council					
General					
BLACK HILLS PIONEER	BLACK HILLS PIONEER	101-4111-42300 Publishing	Printing of the SIP	219.88	05/31/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4111-42600 Supplies & Materials	Split distribution for bottled water	10.68	06/16/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4111-42600 Supplies & Materials	Water dispenser rental second floor	12.00	04/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4111-42600 Supplies & Materials	Upstairs water equipment renta	12.00	05/31/2025
AT&T MOBILITY	AT&T MOBILITY	101-4111-42800 Utilities	Phone bill June 2025	46.19	06/15/2025
Total General:				300.75	
Total Mayor & Council:				300.75	
Attorney					
General					
DEMERSSEMAN JENSEN	DEMERSSEMAN JENSEN	101-4141-42200 Professional Fees	Prof Fees - Litigation	850.00	05/31/2025
MAY, ADAM, GERDES & THOMPSON LLP	MAY, ADAM, GERDES & THOMPSON L	101-4141-42200 Professional Fees	Foss dogs Prof fees	148.68	06/24/2025
NELSON LAW	NELSON LAW	101-4141-42200 Professional Fees	Prof Fees June 2025	5,229.60	07/02/2025
AMERICAN LEGAL PUBLISHING	AMERICAN LEGAL PUBLISHING	101-4141-42900 Other	Prof Fees Codification of Ordinances	7,846.00	05/31/2025
Total General:				14,074.28	
Total Attorney:				14,074.28	
Finance Office					
General					
CASELLE, INC.	CASELLE, INC.	101-4142-42200 Professional Fees	Contract June 2025	1,962.00	05/01/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4142-42600 Supplies & Materials	Water	16.00	05/19/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4142-42600 Supplies & Materials	Water	32.00	06/16/2025
PETTY CASH	PETTY CASH	101-4142-42600 Supplies & Materials	Petty Cash copies to ROD	7.00	06/18/2025
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42600 Supplies & Materials	Postage meter ink	265.58	06/25/2025
PURCHASE POWER	PURCHASE POWER	101-4142-42600 Supplies & Materials	Postage	705.25	06/08/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4142-42600 Supplies & Materials	Korth Notary stamp	49.00	06/17/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4142-42600 Supplies & Materials	Folders, pens, notary stamp	128.50	06/27/2025
AT&T MOBILITY	AT&T MOBILITY	101-4142-42800 Utilities	Phone bill June 2025	46.19	06/15/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
Total General:					3,211.52	
Total Finance Office:					3,211.52	
City Manager						
General						
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600	Supplies & Materials	Water	12.00	05/19/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600	Supplies & Materials	Split distribution of bottled water	10.66	06/16/2025
ROSENBAUM SIGN	ROSENBAUM SIGN	101-4144-42600	Supplies & Materials	Furnish and install 4 new Administrator inserts for directories and new change of hours sign for Finance Office	105.00	06/03/2025
AT&T MOBILITY	AT&T MOBILITY	101-4144-42800	Utilities	Phone bill June 2025	46.19	06/15/2025
Total General:					173.85	
Total City Manager:					173.85	
Information Technology						
General						
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200	Professional Fees	Prof Fees PD/City Hall/Animal Shelter	1,092.72	07/02/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200	Professional Fees	Prof Fees Comm Center/Finance/Amb	820.00	07/02/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200	Professional Fees	Prof Fees/remote issues Comm Center/PD/City Hall	593.95	07/02/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200	Professional Fees	Prof Fees/Microsoft 365 Renewals Setups/Troubleshooting	7,236.00	07/02/2025
Total General:					9,742.67	
Total Information Technology:					9,742.67	
Buildings						
General						
AMICK SOUND, INC.	AMICK SOUND, INC.	101-4192-42500	Repairs & Maintenance	Fire alarm monitoring June 2025 PW	34.24	06/17/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	ant program-Community Center	133.92	06/19/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	pest control	175.12	06/18/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	Pest control spraying PW	150.00	06/18/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4192-42500	Repairs & Maintenance	Changed ignitors, condensate trap, circ pump, high pressure gas switch, blower wheel, run capacitors & vac'd water	3,218.00	06/13/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42500	Repairs & Maintenance	towels, rugs	171.54	06/03/2025
ALSCO, INC	ALSCO, INC	101-4192-42600	Supplies & Materials	Mats & towels PW	143.02	06/19/2025
ALSCO, INC	ALSCO, INC	101-4192-42600	Supplies & Materials	Mats & Towels WWTP	235.15	06/20/2025
ALSCO, INC	ALSCO, INC	101-4192-42600	Supplies & Materials	Mats & towels PW	185.92	06/25/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	City Hall rugs	46.10	06/11/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats & towels Library	51.12	06/25/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	City Hall rugs	46.10	06/25/2025
AT&T MOBILITY	AT&T MOBILITY	101-4192-42800 Utilities	Phone bill June 2025	46.19	06/15/2025
Total General:				4,636.42	
Total Buildings:				4,636.42	
Custodial					
General					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	gloves/garbage bags/paper towels/affex	565.00	06/19/2025
Total General:				565.00	
Total Custodial:				565.00	
Economic Development					
Business Improvement District					
BLUE PEAK	BLUE PEAK	213-4195-42800 Utilities	Utilities May 2025	97.99	05/30/2025
Total Business Improvement District:				97.99	
Total Economic Development:				97.99	
Planning and Permitting					
General					
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Rally office copier lease	204.99	06/20/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4196-42600 Supplies & Materials	Fuel	59.45	06/13/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4196-42600 Supplies & Materials	Fuel	63.72	07/01/2025
PETTY CASH	PETTY CASH	101-4196-42600 Supplies & Materials	Petty Cash plate fees	210.00	06/18/2025
AT&T MOBILITY	AT&T MOBILITY	101-4196-42800 Utilities	Phone bill June 2025	51.25	06/15/2025
Total General:				589.41	
Total Planning and Permitting:				589.41	
Fleet Management					
General					
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Hi Temp Grease (12)	53.88	05/02/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Fuel hose	47.99	06/18/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4197-42600 Supplies & Materials	Hole saw with arbor	19.99	06/12/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	10 grease cartons	44.90	06/30/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	WD 40 gallon	28.49	06/30/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	12 cans brake cleaner	41.88	07/01/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4197-42800 Utilities	Phones June 2025	47.73	06/19/2025
Total General:				284.86	
Total Fleet Management:				284.86	
Sponsorship					
General					
GORDON & REES SCULLY MANSUKHANI	GORDON & REES SCULLY MANSUKH	101-4198-42200 Professional Fees	Application of Registration	1,650.00	06/17/2025
MONUMENT TALENT LLC	MONUMENT TALENT LLC	101-4198-42200 Professional Fees	2025 CoSMR RP Music Agent	1,750.00	07/01/2025
STURGIS MOTORCYCLE MUSEUM	STURGIS MOTORCYCLE MUSEUM	101-4198-42400 Rental--Sponsorship	Rally Lease	40,000.00	06/04/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Water	12.00	05/19/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Split distribution	10.66	06/16/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4198-42800 Utilites	Phones June 2025	47.73	06/19/2025
Total General:				43,470.39	
Total Sponsorship:				43,470.39	
Rally Department					
General					
PERFECT WAVE PRODUCTIONS LLC	PERFECT WAVE PRODUCTIONS LLC	101-4199-42200 Professional Fees--Rall	Sound Contract Music on Main	3,400.00	07/03/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4199-42800 Utilities--Rally	Phones June 2025	42.73	06/19/2025
Total General:				3,442.73	
Total Rally Department:				3,442.73	
Police					
General					
LEADS ON LINE	LEADS ON LINE	101-4211-42200 Professional Fees	4220-6 Leads Online Renewal	2,321.00	06/15/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	101-4211-42500 Repairs & Maintenance	Copier Payment	148.50	06/30/2025
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4211-42500 Repairs & Maintenance	4250-1 151 Purge Valve	59.47	06/17/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	4250-2 Temp Heads	12.56	06/17/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	4250-2	11.42	06/17/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	4250-2		

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	143	143.57	06/30/2025
			4250-2 Battery 1320	143.57	07/30/2025
WAREING MOTORS OF STURGIS	WAREING MOTORS OF STURGIS	101-4211-42500 Repairs & Maintenance	4250-1	370.00	06/12/2025
BALCO UNIFORMS CO. INC.	BALCO UNIFORMS CO. INC.	101-4211-42600 Supplies & Materials	151	787.00	06/16/2025
BALCO UNIFORMS CO. INC.	BALCO UNIFORMS CO. INC.	101-4211-42600 Supplies & Materials	Ballistic Vest for new hire Panza. Budget line item 101-4211-4260-1	229.80	06/23/2025
MCLEOD'S PRINTING & OFFICE SUPPLY	MCLEOD'S PRINTING & OFFICE SUPPLY	101-4211-42600 Supplies & Materials	Service Ribbons, name badges, and flag pins for reserves. Budget line item 101-4211-4260-14	378.99	06/16/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4211-42600 Supplies & Materials	Loose Uniform Traffic Ticket's	160.90	06/18/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4211-42600 Supplies & Materials	First aid and supplies for station	218.98	07/18/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	4260-2	102.16	05/27/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	138	101.82	05/29/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	4260-6	101.82	05/29/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	151 Oil-Tires	105.07	05/30/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	4260-6	129.65	06/06/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	152 Oil Change-Tire Rotation	148.89	05/28/2025
STURGIS POLICE RESERVES	STURGIS POLICE RESERVES	101-4211-42600 Supplies & Materials	4260-6	136.47	06/23/2025
WHITFORD, JOSH	WHITFORD, JOSH	101-4211-42600 Supplies & Materials	Oil Change - Tire Rotation		
			142 Oil and Tire Rotation		
			4260-6		
			Oil-Tire Rotation		
			SCAN SNAP SCANNER		
			4260-1		
			WHITFORD CLOTHING ALLOWANCE		
AT&T MOBILITY	AT&T MOBILITY	101-4211-42800 Utilities	Phone bill June 2025	1,351.72	06/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4211-42800 Utilities	Phones June 2025	80.02	06/19/2025
JACOBS, MATTHEW	JACOBS, MATTHEW	101-4211-42900 Other	DARE Cookies for SPD DARE Graduation	182.64	05/19/2025
JACOBS, MATTHEW	JACOBS, MATTHEW	101-4211-42900 Other	Candy for Graduation bags	59.41	05/15/2025
TOM'S T'S	TOM'S T'S	101-4211-42900 Other	Rally Shirt's and Hats for Officers	3,898.11	05/01/2025
Total General:				11,383.54	
Total Police:				11,383.54	
Animal Shelter					
General					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	MONICA 1ST INVOICE	129.70	06/12/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	MONICA SICK EXAM	361.39	06/13/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Dog spay	184.58	06/17/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Dog Spay	194.00	06/26/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4212-42500 Repairs & Maintenance	AC Repairs	153.00	06/13/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	Fuel	51.98	06/26/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4212-42600 Supplies & Materials	Supplies	6.99	06/27/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4212-42800 Utilities	Phones June 2025	85.46	06/19/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
TOM'S T'S	TOM'S T'S	101-4212-42900 Other	TRISHELLE TAMMI CLOTHING ALLOWENCE	115.86	04/28/2025
Total General:				1,282.96	
Total Animal Shelter:				1,282.96	
Dispatch					
General					
MEADE COUNTY AUDITOR	MEADE COUNTY AUDITOR	101-4218-42900 Other	Dispatch Fees May 2025	18,715.86	06/02/2025
Total General:				18,715.86	
Total Dispatch:				18,715.86	
Fire					
General					
LENSEGRAV, SCOTT	LENSEGRAV, SCOTT	101-4229-41523 Payment to SVFD	CONTRACT JULY 2025	7,500.00	07/01/2025
NELSON, TOM	NELSON, TOM	101-4229-41523 Payment to SVFD	Contract July 2025	750.00	07/01/2025
STURGIS VOLUNTEER FIRE DEPT	STURGIS VOLUNTEER FIRE DEPT	101-4229-41523 Payment to SVFD	Contract July 2025	8,708.75	07/01/2025
URBANIAK, PAT	URBANIAK, PAT	101-4229-41523 Payment to SVFD	CONTRACT JULY 2025	1,875.00	07/01/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4229-42200 Professional Fees	copier	77.10	06/11/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4229-42200 Professional Fees	pest control	54.70	06/19/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	101-4229-42200 Professional Fees	copier	59.15	06/16/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	Brush 1 battery and supplies	181.95	06/11/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution water	16.00	06/10/2025
MACQUEEN EMERGENCY	MACQUEEN EMERGENCY	101-4229-42600 Supplies & Materials	supplies: scba flow test	1,470.00	06/19/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4229-42600 Supplies & Materials	Supplies: cable ties	15.91	06/12/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42600 Supplies & Materials	shop supplies: battery cleaner and protectant	6.79	06/18/2025
Total General:				20,715.35	
Total Fire:				20,715.35	
Streets					
General					
APWA	APWA	101-4311-42200 Professional Fees	R Bush membership	245.00	06/16/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4311-42500 Repairs & Maintenance	Wheel brush for street painting	34.98	06/11/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42500 Repairs & Maintenance	Paint liners & rollers	45.87	06/23/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Refrigerant #127	33.96	06/11/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk fuel 85 octane unleaded	1,942.71	06/17/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk Fuel	2,943.78	06/17/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	101-4311-42600 Supplies & Materials	Service call, dismount & mount 4 skid steer tires #26	282.00	06/17/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42600 Supplies & Materials	Paint tray liners	2.99	06/09/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42600 Supplies & Materials	Towels & painting supplies	46.94	06/16/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42600 Supplies & Materials	Towels-supplies for street painting	37.47	06/26/2025
AT&T MOBILITY	AT&T MOBILITY	101-4311-42800 Utilities	Phone bill June 2025	51.24	06/15/2025
Total General:				5,666.94	
Total Streets:				5,666.94	
Street Lighting					
General					
TRAFFIC CONTROL CORPORATION	TRAFFIC CONTROL CORPORATION	101-4316-42500 Repairs & Maintenance	8 BUI 6 load switches 4 each 12inch ball green & red	3,896.00	06/24/2025
Total General:				3,896.00	
Total Street Lighting:				3,896.00	
Sanitary Service					
Sanitary Service					
INLAND TRUCK PARTS	INLAND TRUCK PARTS	612-4323-42500 Repairs & Maintenance	Brake shoe, drum and spring kit #54	570.28	06/16/2025
KEY CITY GLASS	KEY CITY GLASS	612-4323-42500 Repairs & Maintenance	Installed split windshield #54	400.00	06/13/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Push button switch #311	19.33	06/12/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	LED light #97	15.59	06/13/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Oil & fuel filters #84	98.15	06/12/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Oil, Air, fuel & coolant filters #44	129.44	06/12/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD air filter #194	77.76	06/12/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD hydraulic filter #84	178.43	06/13/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Fuel, oil & HD hydraulic filters #194	249.71	06/16/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD hydro filter #74	72.59	06/17/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD oil filter #44	39.97	06/23/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD air filter #74	58.56	06/24/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD coolant filter #74	10.06	06/24/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	612-4323-42600 Supplies & Materials	Torch handheld (to assist in repairing totes)	26.99	06/13/2025
CENTURY LINK	CENTURY LINK	612-4323-42800 Utilities	Utility/Internet/Phones	105.99	06/19/2025
VERIZON WIRELESS	VERIZON WIRELESS	612-4323-42800 Utilities	Phones June 2025	87.74	06/19/2025
CITY OF BELLE FOURCHE	CITY OF BELLE FOURCHE	612-4323-42900 Other	Land fill tickets May 2025	31,542.24	05/31/2025
Total Sanitary Service:				33,682.83	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Sanitary Service:				33,682.83	
Wastewater Facilities					
Wastewater Facilities					
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	604-4325-42200 Professional Fees	Testing Pond #3	364.75	06/07/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Amber turn lamp #18	48.06	06/30/2025
ENVIRONMENTAL RESOURCE ASSOCIATES	ENVIRONMENTAL RESOURCE ASSOC	604-4325-42600 Supplies & Materials	pH & pH Wastewater	217.22	06/06/2025
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	604-4325-42600 Supplies & Materials	Tires for mower at WWTP #64	89.90	06/16/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	604-4325-42600 Supplies & Materials	4 gallons bleach	35.16	07/01/2025
USA BLUE BOOK	USA BLUE BOOK	604-4325-42600 Supplies & Materials	CalGas 58L; 100 ppm	291.67	06/25/2025
AT&T MOBILITY	AT&T MOBILITY	604-4325-42800 Utilities	Phone bill June 2025	394.61	06/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	604-4325-42800 Utilities	Phones June 2025	113.32	06/19/2025
ADVANCED ENGINEERING & ENVIRONMENT	ADVANCED ENGINEERING & ENVIRO	604-4325-43700 Capital Improvement	Sturgis Dudley Corridor Replacement	7,500.30	06/10/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	604-4325-43700 Capital Improvement	North Trunk Line Project	206,823.90	06/09/2025
Total Wastewater Facilities:				215,878.89	
Total Wastewater Facilities:				215,878.89	
Water System Operations					
Water System Operations					
AMERICAN WATER WORKS ASSN	AMERICAN WATER WORKS ASSN	602-4330-42200 Professional Fees	Yearly membership R Bush	394.00	05/28/2025
MB SERVICES LLC	MB SERVICES LLC	602-4330-42200 Professional Fees	June mowing near water tanks, drainage ditches & well houses	5,287.00	07/01/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	Water testing 10 locations	248.00	06/07/2025
DAKOTA PUMP, INC.	DAKOTA PUMP, INC.	602-4330-42500 Repairs & Maintenance	Troubleshoot & Fix Alarm Dialer at PW building	235.97	06/20/2025
DAKOTA PUMP, INC.	DAKOTA PUMP, INC.	602-4330-42500 Repairs & Maintenance	Troubleshoot & fix Flush Valve Well #2	779.92	06/20/2025
CORE & MAIN LLP	CORE & MAIN LLP	602-4330-42600 Supplies & Materials	Meters	1,480.00	05/27/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	Chlorine Cylinders	160.00	06/15/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	Chlorine & cylinder	1,174.00	06/19/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	Hydrofluosilicic Acid	1,583.40	06/19/2025
PETTY CASH	PETTY CASH	602-4330-42600 Supplies & Materials	Petty Cash water postage	26.10	06/18/2025
USA BLUE BOOK	USA BLUE BOOK	602-4330-42600 Supplies & Materials	Hach free chlorine SwiftTest	103.42	06/04/2025
AT&T MOBILITY	AT&T MOBILITY	602-4330-42800 Utilities	Phone bill June 2025	51.25	06/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	602-4330-42800 Utilities	Phones June 2025	173.20	06/19/2025
KELLER DRILLING	KELLER DRILLING	602-4330-43700 Capital Improvement	Schedule A Well 8	55,493.35	05/30/2025
KELLER DRILLING	KELLER DRILLING	602-4330-43700 Capital Improvement	Well 8 Water System Improvements	72,632.76	06/27/2025
RCS CONSTRUCTION, INC.	RCS CONSTRUCTION, INC.	602-4330-43700 Capital Improvement	Schedule B Well 8	582,865.92	05/30/2025
RCS CONSTRUCTION, INC.	RCS CONSTRUCTION, INC.	602-4330-43700 Capital Improvement	Well 8 Water Systems Improvements	477,685.41	06/27/2025
WILSON CONTRACTING, LLC	WILSON CONTRACTING, LLC	602-4330-43700 Capital Improvement	Schedule C Well 8	76,068.63	05/30/2025
KLAR, GREG	KLAR, GREG	602-4330-45300 Refunds	Water Refund	50.00	06/18/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
Total Water System Operations:					1,276,492.33	
Total Water System Operations:					1,276,492.33	
Airport						
General						
BURNHAM, ROGER	BURNHAM, ROGER	101-4350-42200	Professional Fees	Contract July 2025	4,847.83	07/01/2025
ASCENT AVIATION GROUP, INC.	ASCENT AVIATION GROUP, INC.	101-4350-42600	Supplies & Materials	Fuel Jet-A w/Additive	15,011.42	06/16/2025
CENTURY LINK	CENTURY LINK	101-4350-42800	Utilities	Internet/utilities	267.69	06/19/2025
WEST RIVER ELECTRIC ASSN	WEST RIVER ELECTRIC ASSN	101-4350-42800	Utilities	Utilities May 2025	695.68	05/30/2025
Total General:					20,822.62	
Total Airport:					20,822.62	
Cemetery						
General						
DAKOTA EQUIPMENT RENTAL	DAKOTA EQUIPMENT RENTAL	101-4370-42500	Repairs & Maintenance	Inner air filter, air filter element & 2 belts #141	157.96	06/23/2025
POWERPLAN	POWERPLAN	101-4370-42500	Repairs & Maintenance	Filler cap for #28	37.64	06/17/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4370-42500	Repairs & Maintenance	Paint	54.99	06/27/2025
STURGIS TIRE PROS	STURGIS TIRE PROS	101-4370-42500	Repairs & Maintenance	Dismount, mount & turf saver #20	117.24	06/23/2025
TRUGREEN	TRUGREEN	101-4370-42600	Supplies & Materials	Spraying weeds at Cemetery	2,213.04	06/01/2025
Total General:					2,580.87	
Total Cemetery:					2,580.87	
Ambulance						
Ambulance						
A TO Z SHREDDING, INC.	A TO Z SHREDDING, INC.	644-4460-42200	Professional Fees	Shredding	103.68	06/13/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	644-4460-42200	Professional Fees	copier	77.10	06/11/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	644-4460-42200	Professional Fees	pest control	54.70	06/19/2025
LEWIS, DR. SARAH	LEWIS, DR. SARAH	644-4460-42200	Professional Fees	Contract July 2025	500.00	07/01/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42200	Professional Fees	copier	59.15	06/16/2025
STURGIS NAPA	STURGIS NAPA	644-4460-42500	Repairs & Maintenance	S4-S6 oil filters	12.76	06/12/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	oxygen	123.59	06/12/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	oxygen	136.66	06/18/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600	Supplies & Materials	Split distribution water	16.00	06/10/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600	Supplies & Materials	sponges	11.55	06/12/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600	Supplies & Materials	jail supplies: lice treatment	21.78	06/13/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	jail: lab testing	252.20	06/03/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	Supplies: IV extensions, ECG electrodes	966.72	01/09/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	jail supplies male self cath 14 french	21.26	05/28/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	644-4460-42600 Supplies & Materials	keypad lock for ops room door	149.99	06/11/2025
STURGIS NAPA	STURGIS NAPA	644-4460-42600 Supplies & Materials	shop supplies: battery cleaner and proctectant	6.79	06/18/2025
VERIZON WIRELESS	VERIZON WIRELESS	644-4460-42800 Utilities	Phones June 2025	360.09	06/19/2025
Total Ambulance:				2,874.02	
Total Ambulance:				2,874.02	
Community Center					
General					
A & J SURPLUS	A & J SURPLUS	101-4511-42500 Repairs & Maintenance	safety sheild for motor in Theater	29.99	06/12/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4511-42500 Repairs & Maintenance	window handle/door handle	27.48	06/12/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4511-42500 Repairs & Maintenance	poolpak fan	339.20	06/20/2025
RATHERT SOLUTIONS	RATHERT SOLUTIONS	101-4511-42500 Repairs & Maintenance	unplug shower drain in womens locker room	200.00	06/25/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500 Repairs & Maintenance	patching seed for the lawn	6.99	06/12/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	corner brace/fasteners Theater	14.03	06/10/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	sauna repairs	7.23	06/10/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	spare keys for chevy truck	11.98	06/11/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	boiler pipe	2.59	06/12/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	toilet float/washers	9.56	06/24/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	toilet float return	6.59-	06/25/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	xeffect/paper towels/foam control	122.71	06/12/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	chlorine/foam away/acid magic	518.79	06/12/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	accutabs	367.41	06/19/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	soap dispenser	63.96	06/20/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	Accutabs/Chlorine/acid magic	512.58	06/19/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	tbcide/pearlux/toilet cleaner/glass cleaner/shipping	246.51	06/19/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	wipes/coffee/soap/hand sanitizer	48.04	06/25/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	candy for swim lessons	23.25	06/12/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	Clock in weight room	19.99	06/25/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4511-42800 Utilities	Phones June 2025	47.73	06/19/2025
Total General:				2,613.43	
Total Community Center:				2,613.43	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Recreation					
General					
TOM'S T'S	TOM'S T'S	101-4512-42600 Supplies & Materials	softball t's	225.00	05/22/2025
TOM'S T'S	TOM'S T'S	101-4512-42600 Supplies & Materials	Softball t's	338.00	05/22/2025
Total General:				563.00	
Total Recreation:				563.00	
Park					
General					
TRUGREEN	TRUGREEN	101-4520-42200 Professional Fees	Spraying weeds Dolan Creek Park & Willow Park	153.19	06/01/2025
DAKOTA EQUIPMENT RENTAL	DAKOTA EQUIPMENT RENTAL	101-4520-42500 Repairs & Maintenance	Line, belt, springs, mix oil & mowing head for weed trimmers	225.43	06/25/2025
GROSSENBURG IMPLEMENT, INC.	GROSSENBURG IMPLEMENT, INC.	101-4520-42500 Repairs & Maintenance	6 blades #77 & #78	185.22	06/17/2025
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4520-42500 Repairs & Maintenance	Signal switch #122	103.57	06/11/2025
PARAMO, SCOTT	PARAMO, SCOTT	101-4520-42500 Repairs & Maintenance	Stump grinding city wide	2,941.00	06/12/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42500 Repairs & Maintenance	2 gallon sprayer	19.99	05/02/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42500 Repairs & Maintenance	3/8 hose, high pressure wand & pump for weed spraying equipment	104.88	06/17/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Climate control #122	213.97	06/11/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600 Supplies & Materials	Trash bags 65-95 gallon	151.97	06/12/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4520-42600 Supplies & Materials	Fuel for weed trimmers	39.47	06/17/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4520-42600 Supplies & Materials	Weed trimmer fuel	40.12	06/25/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4520-42600 Supplies & Materials	Buccaneer weed spray	112.00	05/29/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4520-42600 Supplies & Materials	Irrigation parts for pony fields and recreation	388.20	06/20/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4520-42600 Supplies & Materials	Replenish first aid cabinet	62.04	06/18/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	Steel rod 7/16th-6th St restrooms	12.98	06/12/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Irrigation parts for City Park & Woodland	54.35	06/16/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Brass drain 3/4 MPT for Dolan Creek Park Irrigation	23.98	06/17/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Park bathrooms brushes	13.77	06/27/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Purple primer & cement Fort Meade water line	15.18	06/30/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Balance for Purple primer & cement Fort Meade water line	1.40	06/30/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Paint & Rollers 7th Street Bridge	92.56	07/01/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4520-42800 Utilities	Phones June 2025	47.73	06/19/2025
Total General:				5,003.00	
Total Park:				5,003.00	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
General					
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	54.80	06/02/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	52.20	06/02/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	300.07	06/09/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	523.13	06/13/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	Books	81.72	06/11/2025
DEMCO	DEMCO	101-4551-42600 Supplies & Materials	Supplies	263.69	06/18/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Programming	18.48	06/17/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Programming	22.31	06/24/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Programming	29.04	06/04/2025
Total General:				1,345.44	
Total Library:				1,345.44	
Auditorium					
General					
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4560-42600 Supplies & Materials	batteries	6.99	06/25/2025
Total General:				6.99	
Total Auditorium:				6.99	
Liquor					
Liquor					
BLACK HILLS PIONEER	BLACK HILLS PIONEER	601-4990-42300 Publishing	Advertising Mothers Day	98.00	05/08/2025
BLACK HILLS PIONEER	BLACK HILLS PIONEER	601-4990-42300 Publishing	Advertising Flag	83.00	05/24/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	radio ads	679.58	05/31/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	radio ads	679.58	05/31/2025
BLACK HILLS SECURITY & SYSTEMS, INC.	BLACK HILLS SECURITY & SYSTEMS,	601-4990-42500 Repairs & Maintenance	Alarm System	134.85	06/16/2025
SPEEDY LUBE	SPEEDY LUBE	601-4990-42500 Repairs & Maintenance	Van Oil Change	185.74	06/12/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	601-4990-42500 Repairs & Maintenance	Light Bulb Replacement	93.94	06/01/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	191.77	06/12/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	105.61	06/19/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	52.53	05/30/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	51.85	06/18/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	60.08	07/01/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42600 Supplies & Materials	water jug refill	8.00	06/16/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	towels, rugs	171.54	06/17/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	towels, rugs	171.54	07/01/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	297.00	06/10/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	1,569.00	06/20/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	108.00	06/10/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	278.00	06/17/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	4,010.00	05/29/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	liquor	1,905.00	05/29/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	liquor	8.90	05/30/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	liquor	17,774.71	06/11/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	liquor	820.50	06/13/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	408.00	06/18/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	14,345.38	06/18/2025
PANACEA MEADERY LLC	PANACEA MEADERY LLC	601-4990-42620 Off Sale Liquor	Liquor	270.00	06/20/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	410.50	06/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	247.65	06/12/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	113.10	06/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	685.60	06/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	380.60	06/23/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	8,223.20	06/09/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,141.20	06/09/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	6,179.73	06/11/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,574.00	06/16/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	liquor	7,357.60	06/16/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,462.59	06/18/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	205.70	06/19/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	credit to liquor	180.40-	05/27/2025
SCHADE VINEYARD, INC.	SCHADE VINEYARD, INC.	601-4990-42620 Off Sale Liquor	Wine	144.00	06/10/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,875.63	06/11/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	liquor	108.00	06/13/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,128.93	06/18/2025
THE CORNERPOST	THE CORNERPOST	601-4990-42620 Off Sale Liquor	Wine	528.00	06/23/2025
WITH THE WIND VINEYARD & WINERY	WITH THE WIND VINEYARD & WINERY	601-4990-42620 Off Sale Liquor	Wine	142.68	06/18/2025
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	snacks	186.30	06/11/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	81.12	06/10/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	snacks	93.50	06/12/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	646.00	06/09/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit to pop	31.50-	06/09/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	425.50	06/16/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit on pop	22.50-	06/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	pop	21.00	06/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	182.50	06/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	21.00	06/23/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	Pop	336.94	06/09/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	beer	5,135.65	06/10/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	52.28-	06/10/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	4,137.80	06/13/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	7,382.80	06/17/2025
GLOBAL DISTRIBUTING INC.	GLOBAL DISTRIBUTING INC.	601-4990-42660 Off Sale Beer	Beer	391.00	05/15/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	100.25	06/11/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	129.50	06/18/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Return on beer	92.80-	06/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	39.00	06/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,838.63	06/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,299.10	06/12/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	5,420.85	06/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	11,450.95	06/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,252.32	06/23/2025
SAWYER BREWING CO	SAWYER BREWING CO	601-4990-42660 Off Sale Beer	Beer	164.00	06/19/2025
VERIZON WIRELESS	VERIZON WIRELESS	601-4990-42800 Utilities	Phones June 2025	47.73	06/19/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Other Merch	184.25	06/10/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	salt/juices	96.23	06/17/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other tobacco	292.00	06/10/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco	91.36	06/10/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other tobacco	450.29	06/17/2025
TRUE BRANDS	TRUE BRANDS	601-4990-45200 Merchandise for Resal	Misc snacks	46.50	06/30/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Ice	358.39	06/19/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	885.56	06/10/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	488.19	06/17/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	300.00	06/12/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	300.00	06/16/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	300.00	06/18/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	39.07	06/10/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	tobacco	189.24	06/17/2025
Total Liquor:				150,895.85	
Total Liquor:				150,895.85	
Misc Expenditures					
Special Sales Tax					
STURGIS ECONOMIC DEVELOPMENT CORP.	STURGIS ECONOMIC DEVELOPMENT	211-9000-46510 Sturgis Economic Dev	Contract July 2025	7,500.00	07/01/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520 Sturgis Area Chamber	Chamber Amendment Contract July 2025	4,983.00	07/01/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520 Sturgis Area Chamber	Contract July 2025	6,388.92	07/01/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46530 City Promotion	Meade County Fair	1,000.00	07/03/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46530 City Promotion	Pearl's Jam	1,000.00	07/03/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46530 City Promotion	Summer Drama Program	2,500.00	07/03/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46530 City Promotion	Sturgis Bronco & Mustang Rally	4,000.00	07/03/2025
Total Special Sales Tax:				27,371.92	
Capital Improvement					
DGR ENGINEERING	DGR ENGINEERING	212-9000-43300 Improvements	Airport Terminal Renovations IFE	5,000.00	06/13/2025
DGR ENGINEERING	DGR ENGINEERING	212-9000-43300 Improvements	Sturgis Airport Parallel Taxiway	5,000.00	06/13/2025
Total Capital Improvement:				10,000.00	
Total Misc Expenditures:				37,371.92	
Grand Totals:				1,892,415.71	

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to approve the 2025 Property Lease Agreement with the Sturgis Motorcycle Museum and Hall of Fame, Inc.

Prepared By: Lance Scherer, Director, Sponsorship / Brand

BACKGROUND INFORMATION:

This short-term lease is required to accommodate Official Sponsor marketing activities, during the 2025 City of Sturgis Motorcycle Rally.

Staff is requesting Council's approval to proceed with the Mayor's signing of this Agreement. Thank you for your consideration.

RECOMMENDATION:

Motion to approve.

ATTACHMENTS:

[2025 SMM&HoF Lease](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Jul 03 2025

CITY OF STURGIS PROPERTY LEASE AGREEMENT



This **Property Lease Agreement**, herein referred to as “Agreement,” is between the **Sturgis Motorcycle Museum and Hall of Fame, Inc.**, a South Dakota non-profit corporation in good standing, with a primary place of business located at 999 Main Street, Sturgis, SD 57785, herein referred to as “**OWNER-LESSOR**”, and the **City of Sturgis**, a South Dakota municipal corporation, located at 1040 Harley-Davidson Way, Sturgis, SD 57785, herein referred to as “**CITY**.” Each is a “Party” or collectively known as “Parties.” Each Party represents that it has full power and authority to enter into this agreement and to agree to fulfill its obligations under the Agreement.

The terms and conditions of this Agreement are:

1. **PURPOSE:** It is understood that the purpose of this Agreement is to describe the terms and conditions under which CITY agrees to lease the Leased Premises as described below.
2. **LEASED PREMISES:** The “Leased Premises” are defined as the identified portions of the property addressed as 965/981 Main Street, Sturgis, South Dakota 57785 and legally described as Lots 30-33 of Block 06, FT MEADE ADD LOT SMM to the City of Sturgis, Meade County, South Dakota. The leased area consists of approximately 14,250 square-feet, more or less, with Main Street frontage of approximately 95 feet and depth from Main Street north toward the Alley, measuring approximately 150 feet, as show in Exhibit A. OWNER-LESSOR and CITY will together agree upon and mark the specific Leased Area as provided in this Agreement.
3. **RENT:** The CITY must pay OWNER-LESSOR a total of Forty Thousand Dollars (\$40,000.00) under the terms of this lease, on or before June 20, 2025, or a different mutually agreed upon time.

The above payment shall be made payable to the Sturgis Motorcycle Museum and Hall of Fame, Inc., and payment shall be sent to:

Heidi Haro, Executive Director
Sturgis Motorcycle Museum and Hall of Fame, Inc.
999 Main Street
Sturgis, SD 57785

4. **TERM:** The term of this Agreement begins at 12:01 AM MDT on Friday, July 25, 2025, and ending at 11:59 PM MDT on Sunday, August 17, 2025. During the above time period, the City has exclusive use and possession of the Leased Premises as provided in Paragraph 2 and Exhibit A.
5. **POSSESSION:** CITY may assume possession of the Leased Premises on the above provided dates after execution of this Agreement by both Parties.
6. **EXCLUSIVE USE:** CITY shall have full and exclusive use of the Leased Area only as set forth in this paragraph within the period of the full term of the Lease to the exclusion of OWNER-LESSOR, OWNER-LESSOR’s employees, agents and/or any other OWNER-LESSOR representatives. The Parties agree that this limited period of exclusive use shall prohibit, without the consent of CITY, any contact or communication between the OWNER-LESSOR and its employees, agents and representatives, or any other person with apparent or real authority to act on behalf of OWNER-LESSOR, with any sub-lessee(s) of CITY on said Lease Area, during the Term of this lease agreement.
7. **UTILITIES, MAINTENANCE, CONSTRUCTION:** OWNER-LESSOR shall be responsible for the full cost of providing water, electrical services (110V and 220V), and shared-access onsite restroom facilities and all other utilities to the entire leased area during the Term of this Lease. The OWNER-LESSOR shall maintain, repair and otherwise keep the Leased Area (and the landscaping located therein) in good order and repair (including, but not limited to periodic resurfacing as required to keep the exterior portion of the Leased Area in a safe and attractive condition). OWNER-LESSOR shall allow CITY at any time during the Term of this agreement to perform such additional maintenance or repairs, as it chooses, at CITY’s sole expense. Furthermore; the CITY is responsible for any damage caused to the leased premises by its negligence, to include but not be limited to asphalt, power boxes and poles, etc. Occurrence of such damage to Leased

Area is to be determined through a comparison of results from walk-through inspections, jointly conducted by OWNER-LESSOR and CITY at the onset and close of this lease agreement. The reasonable cost of utility or other upgrades to Leased Area by CITY, if approved by OWNER-LESSOR, shall be reimbursed to CITY.

The following elements would apply to the Property Owner during the term of the lease.

- A. OWNER-LESSOR agrees that CITY would be allowed to sublet property to a third party.
 - B. The OWNER-LESSOR must provide:
 - i. Electrical services, 110V and 220V, to accommodate CITY's requirements. The electrical service must be available for CITY's use by 9:00 AM on Saturday, July 26, 2025; and
 - ii. An operational water service connection, which must be available for CITY's use by 9:00 AM on Saturday, July 26, 2025.
 - iii. Restroom facility and shared-access, onsite restroom facilities availability during term.
8. **CITY USE OF THE PREMISES:** OWNER-LESSOR agrees that CITY is entitled to sublease the premises for any legal purpose and the OWNER-LESSOR will not be liable or responsible for theft of items in or about the Lease Area, or for damage to any personal property of CITY or any sub-lessee within the Leased Area.
9. **CONDITION OF PREMISES; NO WARRANTIES; RELEASE:** The taking of possession of the leased premises by CITY confirms that CITY accepts the premises as suitable for the purposes for which same are leased, except as for specific repairs agreed upon by the Parties. In addition, all personal property items remaining in the Leased Area must be removed by OWNER-LESSOR prior to move in by CITY. OWNER-LESSOR is not required to remove the cement bins located in the Leased Area. The OWNER-LESSOR agrees that the CITY will be allowed to engage in any of the approved uses upon the leased premises in conjunction with the terms and conditions of this lease. It is understood and agreed that the premises are otherwise being leased hereunder **"AS IS"**, without any other representation or warranty, expressed or implied, by OWNER-LESSOR, and that OWNER-LESSOR has not made (except as expressly set forth herein) any representations or warranties of any kind or character whatsoever, express or implied, with respect to the premises, its condition (including without limitation any representation or warranty regarding suitability, habitability, quality of construction, workmanship, merchantability, or fitness for a particular purpose), environmental condition or compliance with environmental or other applicable laws, and the CITY acknowledges that it is entering into this Lease Agreement without relying upon any statement or representation or warranty not contained in this agreement.
10. **CONFIDENTIALITY:** Each party acknowledges that material and information supplied by the other party which has or will come into receiving party's possession may be identified as the disclosing party's confidential and proprietary information ("Confidential Information"). By way of illustration, Confidential Information may include any software, trade secrets, processes, data, documentation, marketing plans, forecasts, unpublished financial statements, budgets, licenses, prices or costs, as well as employee and customer lists, and SPECIFICALLY INCLUDES both the elements provided OWNER-LESSOR and any fee and other consideration paid by CITY. Additionally, any material and information supplied to OWNER-LESSOR regarding any of City's sub-lessees is strictly confidential and proprietary information and must not be shared. Failure to perform consistent with this term shall be cause for the party owed that performance to terminate this Agreement and recover any applicable damages allowed by law. The receiving party will promptly notify the disclosing party in writing of any circumstances within its knowledge relating to any unauthorized possession, use, or knowledge of such Confidential Information. At any time, upon written request, the receiving party will return any such information within its possession to the disclosing party. The parties further acknowledge that disclosure of this or any confidential information is also subject to the Public Record provisions of South Dakota Codified Law Chapter 1-27.
11. **DAMAGE AND CONDITION:** CITY is responsible for any damage to the Leased Area beyond reasonable wear and tear during the term of this Agreement. Prior to the termination of this Agreement, CITY must remove all of CITY's property from the Leased Premises, and return Leased Premises to the same approximate condition as move-in, minus reasonable wear and tear. CITY may install stakes in the asphalt and/or concrete of the Lease Premises, however upon the termination of each period of this Agreement, the CITY must fill in and repair the stake holes at CITY's own expense.
12. **INSURANCE:**
- A. OWNER-LESSOR shall, at its sole cost and expense, procure and continuously maintain throughout the term of this Agreement:

- i. Commercial General Liability Insurance covering bodily injury, personal injury, and property damage liability, with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate; and
- ii. Property Insurance covering the full replacement cost of any buildings or improvements located on the Leased Premises.

All such policies shall name the City of Sturgis as an additional insured and shall provide that the coverage is primary and non-contributory with respect to any insurance or self-insurance maintained by the City. OWNER-LESSOR shall provide CITY with certificates of insurance and endorsements evidencing the required coverage and additional insured status upon execution of this Agreement and upon renewal or replacement of any such policies. Upon any written request of CITY, OWNER-LESSOR shall provide confirmation if its coverage within three (3) business days.

- B. CITY at its sole cost and expense, shall procure and maintain continuously throughout the term of this Agreement, insurance coverage through the South Dakota Public Assurance Alliance (SDPAA), a risk retention group formed under the Laws of the State of South Dakota for public entities of the State of South Dakota, occurrence-type I General Liability coverage and official's liability coverage with limits of Two Million Dollars (\$2,000,000) combined single limit per occurrence.
- 13. MUTUAL HOLD HARMLESS:** Parties must defend, release, indemnify, and hold each other harmless from any claims, actions, demands, and liability, including reasonable attorney fees, in respect to bodily injury, death, and property damage arising from any operation or use of the described premises by Parties, its officers, directors, contractors, agents, and/or employees, or by any other person using the Leased Premises. This obligation will survive final payment and all sums due under this Agreement.
- 14. SUBLEASE:** OWNER-LESSOR agrees that CITY is entitled to sublease the Leased Premises for any legal purpose. CITY agrees that the OWNER-LESSOR will not be liable or responsible for theft of items in or about the Leased Premises, or for damage to any personal property by a sub-lessee of CITY within the Leased Premises.
- 15. TIME:** The Parties agree that time is of the essence of this Agreement.
- 16. NOTICE:** All notices shall be given in accordance with the Laws of South Dakota. Where requirements are not specified by law, notice may be given by mailing the same by certified mail, return receipt requested, or email to the parties at the addresses set forth below for such party:

To the CITY:

City Administrator and City Finance Officer
City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785
AJordan@sturgisgov.com
annb@sturgisgov.com

To Sturgis Motorcycle Museum and Hall of Fame, Inc.:

Heidi Haro
Executive Director
Sturgis Motorcycle Museum and Hall of Fame, Inc.
999 Main Street
Sturgis, SD 57785
executivedirector@sturgismuseum.com

With a Copy to:

Sturgis City Attorney
1040 Harley-Davidson Way
Sturgis, SD 57785
Eric.Davis@sturgisgov.com

Notice is effective on the date of a Parties' actual receipt of the notice.

- 17. RELATIONSHIP OF PARTIES:** The relationship between the parties is such that of independent contractors. OWNER-LESSOR will neither have nor exercise control over the means or methods by which CITY presents

or markets its activities at other locations, and nothing in this Agreement shall be construed as creating an employer-employee relationship between the OWNER-LESSOR and CITY. Neither Party shall have the authority or right to legally bind the other in agreement, debt, or otherwise, and neither Party shall be liable for any obligation acquired or incurred by the other, unless specifically provided herein.

18. **CONSTRUCTION:** Any ambiguity in this Agreement must be construed as if the Agreement was drafted jointly by the Parties and no presumption or burden of proof shall arise in favor of any party.
19. **MUTUAL OBLIGATION TO COMPLY WITH APPLICABLE LAWS:** Parties, at their sole cost and expense, must promptly comply with all laws, orders, ordinances, and regulations of federal, state, county, or municipal authorities.
20. **BINDING EFFECT:** This Agreement is binding upon the respective heirs, devisees, personal representatives, administrators, officers, directors, successors, and assigns of the Parties.
21. **SEVERABILITY:** If a court holds any provision of this Agreement unenforceable, such holding will not affect the remaining provisions of this Agreement if the object of the Agreement can be accomplished.
22. **MUTUAL WARRANTIES:** Each Party (as the "Warranting Party") warrants and represents to the other Party that:
 - A. Authorization. The Warranting Party duly and validity executed and delivered this Agreement;
 - B. Enforceability. This Agreement constitutes the valid and binding obligation of the Warranting Party and is enforceable against the Warranting Party in accordance with its terms; and
 - C. No Conflict. The Warranting Party's performance under this Agreement in a timely and complete manner will not violate, or be materially or adversely impaired by, any of the following: (i) any other contract or agreement binding on the Warranting Party; (ii) any law, regulation, or order of any court or government or governmental agency or instrumentality binding on or affecting the Warranting Party; or (iii) any pending or threatened litigation or administrative proceeding.
23. **DEFAULT:** The occurrence of any of the following constitutes a default under this Agreement:
 - A. The failure of either Party to provide the elements or make the payment as required;
 - B. The violation of or failure to perform any warranty under this Agreement;
 - C. The violation of or failure to perform any other material provision or requirement of this Agreement that is not corrected within seven (7) calendar days after written notice;
 - D. The insolvency or bankruptcy of either Party;
 - E. The subjection of any property of either Party to levy, seizure, assignment, application, or sale for or by any creditor or government agency; and/or
 - F. Any representation or warranty made by either Party in this Agreement shall prove to be untrue or inaccurate in any material respect.
24. **TERMINATION:** This Agreement may be terminated for Cause. Either Party may so terminate this Agreement by giving written Notice of Termination to the other upon the occurrence of Default as listed above.
25. **HEADINGS:** The headings and numbering of the provisions of this Agreement are inserted for convenience only and are not to affect the meaning, construction, or effect of each provision.
26. **NON-DISCRIMINATION:** Neither Party may discriminate or permit discrimination on the grounds of race, color, sex, creed, religion, ancestry, national origin, or disability against any person or group of person, in any manner prohibited by local, state, or federal laws.
27. **CONDEMNATION:** Any award for condemnation of any part of the Leased Premises or any payment made under the threat of condemnation shall inure to the benefit of the OWNER-LESSOR. The OWNER-LESSOR must allow CITY a credit against future rent, or pro rata reimbursement for rent paid based on the value of CITY's lost rent due to the condemnation.
28. **INDEPENDENT COUNSEL:** OWNER-LESSOR agrees that the Sturgis City Attorney, or any other attorney employed by the City of Sturgis, did not represent it in connection with the preparation of this Agreement and the City advised it to seek independent legal counsel for advice.
29. **CONSTRUCTION, JURISDICTION and VENUE:** This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. All controversies, disputes, and claims arising out of, or connected with, this Agreement, including a determining of the alleged breach of or enforcement of any of its terms or conditions, or any other dispute, claim, or controversy arising out of this Agreement shall be brought exclusively in the Circuit Court for the State of South Dakota, Fourth Judicial Circuit, Meade County, South Dakota. Consistent with the requirements of SDCL § 9-14-17, the original of this lease shall be on file in the Sturgis City Finance Office.

- 30. MODIFICATION:** Any changes, modifications, or revisions to the terms of this Agreement must be in writing and signed by both Parties, attached to this Agreement as a designated Exhibit, and maintained on file at the Sturgis City Finance Office with the original of this Agreement. This provision is based on the requirements of SDCL § 9-14-17.
- 31. ENTIRE AGREEMENT:** This written Agreement and all of its provisions shall be considered the complete agreement of the Parties relating to the matters set forth therein. This contract contains the terms of the entire contract between the Parties, and replaces and supersedes all prior agreements, negotiations, and representations, written or oral, relating to the subject matter hereof, notwithstanding any oral representations or other writings to the contrary.

[Intentionally Left Blank]

STURGIS MOTORCYCLE MUSEUM AND HALL OF FAME, INC. (OWNER-LESSOR)

By: _____
Heidi Haro, Executive Director

Date: _____

STATE OF SOUTH DAKOTA)
) ss
COUNTY OF MEADE)

On this the _____ day of _____, 2025, before me, personally appeared Heidi Haro, Executive Director of Sturgis Motorcycle Museum and Hall of Fame, Inc., who acknowledged himself to be and that, as having authority to do so, executed the foregoing instrument for the purposes therein contained, by signing his name in my presence.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

(seal)

Notary Public - State of _____

My Commission Expires _____

CITY OF STURGIS (CITY)

By: _____
Kevin Forrester, Mayor
City of Sturgis, a South Dakota Municipal Corporation

Date: _____

ATTEST:

Ann Bertolotto
Sturgis Finance Officer

EXHIBIT A
LEASED PREMISES

965 / 981 Main Street



City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to award contract for the Sturgis Municipal Airport Parallel Taxiway Construction Project. AIP #3-46-0054-024/025-2025

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The City of Sturgis solicited bids for the construction of a new Parallel Taxiway A and associated connector taxiways at the Sturgis Municipal Airport. This project is part of the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and includes substantial upgrades to airfield infrastructure to meet current FAA design standards, improve safety, and accommodate increased aviation traffic.

The scope of work includes, but is not limited to:

- Removal of existing asphalt and base,
- Grading and placement of geotextile separator fabric,
- Construction of subbase and aggregate base courses,
- Asphalt base and surface courses,
- Pavement markings,
- Installation of electrical ductwork, lighting (MITL), and signage,
- Seeding, mulching, and erosion control.

The Engineer of Record for the project, Helms Engineering, has reviewed the submitted bids and issued a formal recommendation of award.

DISCUSSION:

Bids were received and reviewed in accordance with FAA and City procurement procedures. The lowest responsive and responsible bidder was **Western Construction, Inc. of Rapid City, SD**, with a total bid amount of **\$3,514,381.30** for the Base Bid, Alternate Bid Schedule 1, and Alternate Bid Schedule 3 (asphalt option).

Western Construction, Inc. met all bid requirements, including the 3.5% Disadvantaged Business Enterprise (DBE) goal, with an actual DBE participation of 4.84%. Verification through the federal exclusion database (www.sam.gov) confirmed that the contractor is eligible to receive federal funding.

BUDGET IMPACT:

The total cost of the project is \$3,514,381.30. Funding will be primarily provided by an FAA grant under the AIP program. The award is contingent upon receipt of the FAA grant offer for projects #3-46-0054-024-2025 and #3-46-0054-025-2025. The City's local share, if applicable, will be covered through designated airport capital improvement funds.

RECOMMENDATION:

Staff recommends that the City Council **tentatively award** the contract for the Parallel Taxiway Construction Project (AIP #3-46-0054-024/025-2025) to **Western Construction, Inc. of Rapid City, SD** in the amount of **\$3,514,381.30**, contingent upon the receipt of FAA grant offers.

Suggested Motion:

"I move to tentatively award the contract for AIP Projects #3-46-0054-024-2025 and #3-46-0054-025-2025 Parallel Taxiway Construction, including the Base Bid, Alternate Bid Schedule 1, and Alternate Bid Schedule 3, to Western Construction, Inc. of Rapid City, South Dakota, in the amount of \$3,514,381.30, contingent upon receipt of FAA grant offers."

ATTACHMENTS:

[20250616 City - Parallel Taxiway \(Engineer Recommendation\) BBE](#)
[20250612 Sturgis Parallel Taxiway Construction \(Revised Engineer's Estimate\) BBE](#)
[20250617 Sturgis Parallel Taxiway \(024-2025\) Grant Application \(unsigned\)](#)
[20250612 Sturgis Parallel Taxiway Construction \(Bid Tabulation\) BBE](#)
[20250617 Sturgis Parallel Taxiway \(025-2025\) Grant Application \(unsigned\)](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Jun 18 2025

June 16, 2025

Rick Bush, Director of Public Works
City of Sturgis
1057 Dudley St.
Sturgis, SD 57785

Re: Parallel Taxiway Construction
Sturgis Municipal Airport
Sturgis, South Dakota
AIP # 3-46-0054-024/025-2025
A-10027

Dear Mr. Bush,

We would like to take this opportunity to make our “Engineer’s Recommendation of Award” for the above referenced project.

The description of work is:

The project shall consist of the construction of Parallel Taxiway A and connector taxiways. This work includes Asphalt/Base Removal, Grading, Geotextile Separator Fabric, Subbase Course, Aggregate Base Course, Asphalt Base/Surface Course, Pavement Marking, Topsoil, Seeding and Fertilizing, Mulching, Electrical Duct and Conductors, Medium Intensity Taxiway Lighting, Airfield Signage, and other items of related construction.

We have reviewed the bid proposal documents received and recommend that the Parallel Taxiway be constructed with asphalt (Base Bid, Alternate Bid Schedule 1 and Alternate Bid Schedule 3) tentatively be awarded to the lowest bidder Western Construction, Inc. of Rapid City, SD in the amount of \$3,514,381.30 as their bid was complete and reasonable. We have also confirmed that Western Construction, Inc. has not been excluded at www.sam.gov.

The Disadvantaged Business Enterprise (DBE) goal was 3.5% for this project. The intended participation listed in Western Construction, Inc is 4.84%. No DBE Good Faith Effort (GFE), is required as the goal has been met.

The motion for award should read “Tentative award for AIP Projects #3-46-0054-024-2025 and #3-46-0054-024-2025 Parallel Taxiway Construction, Base Bid, Alternate Bid Schedule 1 and Alternate Bid Schedule 3, is made to Western Construction, Inc of Rapid City, SD, in the amount of \$3,514,381.30 contingent upon receipt of an FAA Grant Offers.”

If you have any questions, comments, or need any further information, please feel free to contact our office at your convenience.

Sincerely,
Helms and Associates

A handwritten signature in cursive script that reads "Brooke Edgar".

Brooke B. Edgar, P.E.

Cc: Travis Schmit, FAA – Dakota-Minnesota Airports District Office
Jon Becker, SD-DOT – Office of Air, Rail, and Transit

**PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025**

Base Bid - Grading

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$135,000.00	\$135,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$7,500.00	\$7,500.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$143,000.00	\$143,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.00	\$47,110.00
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$16.00	\$3,296.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$5.30	\$183,067.30
7	P-152	Disposal of Excess Material	400	CuYd	\$21.50	\$8,600.00
8	P-154	Subbase Course	12,200	CuYd	\$46.50	\$567,300.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.85	\$42,901.50
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$57.00	\$200,640.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$139.00	\$34,750.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,630.00	\$6,520.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$191.00	\$16,999.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,830.00	\$3,660.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$515.00	\$70,555.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$3,040.00	\$6,080.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$21.25	\$213,987.50
19	D-705	4" Underdrain Tee	4	Each	\$102.00	\$408.00
20	D-705	Underdrain Cleanout	34	Each	\$250.00	\$8,500.00
21	D-705	Connect Underdrain to RCP	6	Each	\$1,350.00	\$8,100.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00
23	F-162	10' Wildlife Fence	796	Ft	\$55.50	\$44,178.00
24	T-901	Seeding and Fertilizing	11	Acre	\$3,950.00	\$43,450.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$3.00	\$25,428.00
26	T-908	Mulching	51,800	SqYd	\$1.00	\$51,800.00
27	TL-100	Field Laboratory	1	Each	\$52,500.00	\$52,500.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$59.00	\$6,018.00
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$33.00	\$6,138.00
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$13.00	\$1,898.00
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$104.00	\$208.00
34	Plans	Reflectorized Runway Sign	4	Each	\$1,850.00	\$7,400.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$6,500.00	\$6,500.00
36	Plans	Silt Fence	300	Ft	\$11.00	\$3,300.00
37	Plans	Inlet Protection	19	Each	\$675.00	\$12,825.00
Estimated Base Bid Total					\$1,999,307.30	

Alternate Bid No. 1 - Electrical

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$46,000.00	\$46,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$47.00	\$12,784.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.00	\$74,900.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,475.00	\$14,850.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,440.00	\$162,720.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$730.00	\$27,740.00

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,400.00	\$51,200.00
10	L-125-5.5	L-858(L) Guidance Sign, Sizl 1, 3-MOD	3	Each	\$7,400.00	\$22,200.00
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,115.00	\$18,115.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,300.00	\$8,300.00
13	L-125-5.8	Miscellaneous Lighiting Equipment	1	L.S.	\$7,640.00	\$7,640.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$675.00	\$675.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$5,500.00	\$5,500.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$21,650.00	\$43,300.00
Estimated Alternate Bid No. 1 Total						\$579,774.00

Alternate Bid No. 3 - Asphalt Paving

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$7,400.00	\$7,400.00
2	P-208	Aggregate Base Course	1,780	CuYd	\$57.00	\$101,460.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$90.00	\$448,200.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$860.00	\$301,000.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,495.00	\$40,365.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,100.00	\$11,000.00
7	P-620	Pavement Markings (Asphalt Surfacing)	1	L.S.	\$25,875.00	\$25,875.00
Estimated Alternate Bid No. 3 Total						\$935,300.00

Base Bid, Alternate Bid No. 1, and Alternate Bid No. 3 Total		\$3,514,381.30
Design		\$275,924.82
Bidding & Negotiations		\$16,670.90
Construction Administration		\$98,779.24
Construction Engineering		\$441,336.26
Estimated Asphalt/Concrete Testing		\$35,000.00
Estimated Independent Fee Evaluation		\$5,000.00
Estimated Administration		\$13,252.61
Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 3)		\$4,400,345.13

AIP #3-46-0054-024-2025

Total Project Cost (3,392 LF of 5,100 LF of taxiway)	\$2,926,660.91
Federal Share (95%)	\$2,780,327.00
State Share (2.5%)	\$73,166.96
Local Share (2.5%)	\$73,166.96

AIP #3-46-0054-025-2025

Total Project Cost (1,708 LF of 5,100 LF of taxiway)	\$1,473,684.21
Federal Share (95%)	\$1,400,000.00
State Share (2.5%)	\$36,842.11
Local Share (2.5%)	\$36,842.11

AIP Grant Application Checklist

AIRPORT NAME: Sturgis Municipal Airport DATE: 6/16/2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5GAJ1

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 7/8/2025

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Sturgis Municipal Airport

Parallel Taxilane Construction – Base Bid Alternate Bid 1- Electrical and Alternate Bid 3 – Asphalt Surfacing

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>	X			
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424***1. Type of Submission:**

- ☐ Preapplication
☐ Application
☐ Changed/Corrected Application

***2. Type of Application**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify)*****3. Date Received:****4. Applicant Identifier:**

49B

5a. Federal Entity Identifier:**5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:*****a. Legal Name:** City of Sturgis, South Dakota***b. Employer/Taxpayer Identification Number (EIN/TIN):*****c. UEI:****d. Address:*****Street 1:** 1040 Harley-Davidson Way

Street 2:

***City:** Sturgis

County/Parish: Meade

State: Province:** SDCountry:** USA: United States***Zip / Postal Code** 57785-1552**e. Organizational Unit:**

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Rick

Middle Name:

***Last Name:** Bush

Suffix:

Title: Public Works Director

Organizational Affiliation:

City of Sturgis

Telephone Number:** (605) 347-3916**Fax Number:** (605) 347-3516Email:** rbush@sturgisgov.com

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

10. Name of Federal Agency:*11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

Construction of Parallel Taxiway along Runway 11/29.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At Large

*b. Program/Project: At Large

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	\$ 2,780,327
*b. Applicant	\$ 73,167
*c. State	\$ 73,167
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	
*g. TOTAL	\$ 2,926,661

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☐ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Kevin

Middle Name: _____

*Last Name: Forrester

Suffix: _____

*Title: Mayor

*Telephone Number: (605)347-4422

Fax Number:

* Email: kforrester@sturgisgov.com

*Signature of Authorized Representative:

*Date Signed:

Authorized State Representative:	
*First Name: Jack *Last Name: Dokken	
*Title: Program Manager, Office of Air, Rail & Transit	
*Telephone Number: 605-773-7045	Fax Number: 605-773-2804
* Email: jack.dokken@state.sd.us	
*Signature of Authorized Representative:	*Date Signed:

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Hoskinson Contracting Gillette, WY		Reede Construction, Inc. Aberdeen, SD		Northstar Construction Spearfish, SD		Complete Concrete, Inc. Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$168,423.42	\$168,423.42	\$200,000.00	\$200,000.00	\$140,000.00	\$140,000.00	\$305,000.00	\$305,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$19,000.00	\$19,000.00	\$95,000.00	\$95,000.00	\$25,000.00	\$25,000.00	\$75,000.00	\$75,000.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$25,000.00	\$25,000.00	\$180,000.00	\$180,000.00	\$90,000.00	\$90,000.00	\$300,000.00	\$300,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.86	\$52,897.80	\$3.50	\$23,555.00	\$6.00	\$40,380.00	\$8.75	\$58,887.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$45.00	\$9,270.00	\$41.00	\$8,446.00	\$17.00	\$3,502.00	\$8.75	\$1,802.50
6	P-152	Unclassified Excavation	34,541	CuYd	\$8.00	\$276,328.00	\$4.20	\$145,072.20	\$7.00	\$241,787.00	\$10.60	\$366,134.60
7	P-152	Disposal of Excess Material	400	CuYd	\$16.25	\$6,500.00	\$13.00	\$5,200.00	\$20.00	\$8,000.00	\$15.90	\$6,360.00
8	P-154	Subbase Course	12,200	CuYd	\$68.00	\$829,600.00	\$45.00	\$549,000.00	\$55.00	\$671,000.00	\$75.00	\$915,000.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.10	\$25,509.00	\$3.00	\$69,570.00	\$1.60	\$37,104.00	\$2.32	\$53,800.80
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00	\$3.00	\$22,500.00	\$2.00	\$15,000.00	\$2.33	\$17,475.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$78.00	\$274,560.00	\$90.00	\$316,800.00	\$55.00	\$193,600.00	\$79.50	\$279,840.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$75.00	\$18,750.00	\$90.00	\$22,500.00	\$100.00	\$25,000.00	\$100.70	\$25,175.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,322.00	\$5,288.00	\$1,365.00	\$5,460.00	\$1,500.00	\$6,000.00	\$1,378.00	\$5,512.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$118.00	\$10,502.00	\$105.00	\$9,345.00	\$150.00	\$13,350.00	\$106.00	\$9,434.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$2,825.00	\$5,650.00	\$1,600.00	\$3,200.00	\$1,700.00	\$3,400.00	\$1,590.00	\$3,180.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$288.00	\$39,456.00	\$350.00	\$47,950.00	\$300.00	\$41,100.00	\$344.50	\$47,196.50
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,725.00	\$5,450.00	\$2,800.00	\$5,600.00	\$3,400.00	\$6,800.00	\$2,650.00	\$5,300.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$19.00	\$191,330.00	\$26.00	\$261,820.00	\$15.00	\$151,050.00	\$21.20	\$213,484.00
19	D-705	4" Underdrain Tee	4	Each	\$155.00	\$620.00	\$190.00	\$760.00	\$100.00	\$400.00	\$100.70	\$402.80
20	D-705	Underdrain Cleanout	34	Each	\$289.00	\$9,826.00	\$250.00	\$8,500.00	\$300.00	\$10,200.00	\$318.00	\$10,812.00
21	D-705	Connect Underdrain to RCP	6	Each	\$620.00	\$3,720.00	\$800.00	\$4,800.00	\$1,000.00	\$6,000.00	\$689.00	\$4,134.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00	\$9.00	\$6,246.00	\$10.00	\$6,940.00	\$9.01	\$6,252.94
23	F-162	10' Wildlife Fence	796	Ft	\$46.00	\$36,616.00	\$50.00	\$39,800.00	\$55.00	\$43,780.00	\$47.70	\$37,969.20
24	T-901	Seeding and Fertilizing	11	Acre	\$740.00	\$8,140.00	\$2,100.00	\$23,100.00	\$3,200.00	\$35,200.00	\$2,076.54	\$22,841.94
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$17.00	\$144,092.00	\$4.50	\$38,142.00	\$5.00	\$42,380.00	\$21.20	\$179,691.20
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$0.60	\$31,080.00	\$0.90	\$46,620.00	\$0.80	\$41,440.00
27	TL-100	Field Laboratory	1	Each	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$34.00	\$3,468.00	\$50.00	\$5,100.00	\$20.00	\$2,040.00	\$31.80	\$3,243.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$345.00	\$1,380.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$35.00	\$6,510.00	\$50.00	\$9,300.00	\$20.00	\$3,720.00	\$31.80	\$5,914.80
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$440.00	\$1,760.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$0.00	\$0.00	\$11.00	\$1,606.00	\$10.00	\$1,460.00	\$12.72	\$1,857.12
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$200.00	\$400.00	\$92.00	\$184.00	\$200.00	\$400.00	\$89.04	\$178.08
34	Plans	Reflectorized Runway Sign	4	Each	\$1,500.00	\$6,000.00	\$770.00	\$3,080.00	\$1,500.00	\$6,000.00	\$743.06	\$2,972.24
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$2,500.00	\$2,500.00	\$25,000.00	\$25,000.00	\$3,500.00	\$3,500.00	\$15,000.00	\$15,000.00
36	Plans	Silt Fence	300	Ft	\$5.00	\$1,500.00	\$5.50	\$1,650.00	\$20.00	\$6,000.00	\$5.50	\$1,650.00
37	Plans	Inlet Protection	19	Each	\$100.00	\$1,900.00	\$110.00	\$2,090.00	\$400.00	\$7,600.00	\$105.00	\$1,995.00
Total Base Bid					\$2,273,716.22		\$2,199,656.20		\$1,955,113.00		\$3,056,632.82	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$43,572.24	\$43,572.24	\$30,000.00	\$30,000.00	\$54,000.00	\$54,000.00	\$45,000.00	\$45,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.79	\$28,640.00	\$1.50	\$24,000.00	\$1.45	\$23,200.00	\$1.35	\$21,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$3.32	\$34,860.00	\$4.00	\$42,000.00	\$4.00	\$42,000.00	\$3.78	\$39,690.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$18.00	\$4,896.00	\$45.00	\$12,240.00	\$45.00	\$12,240.00	\$40.22	\$10,939.84
5	L-110-5.2	Non-Encased Electrical Conduit, 1-Way 2-Inch	10,700	Ft	\$6.12	\$65,484.00	\$7.00	\$74,900.00	\$6.45	\$69,015.00	\$6.02	\$64,414.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$4,586.00	\$27,516.00	\$2,300.00	\$13,800.00	\$2,250.00	\$13,500.00	\$2,108.40	\$12,650.40
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,261.00	\$142,493.00	\$1,400.00	\$158,200.00	\$1,310.00	\$148,030.00	\$1,226.40	\$138,583.20
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$558.00	\$21,204.00	\$670.00	\$25,460.00	\$670.00	\$25,460.00	\$621.60	\$23,620.80
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$7,320.00	\$58,560.00	\$5,900.00	\$47,200.00	\$5,800.00	\$46,400.00	\$5,464.20	\$43,713.60
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$8,138.00	\$24,414.00	\$6,800.00	\$20,400.00	\$6,700.00	\$20,100.00	\$6,302.10	\$18,906.30
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,011.00	\$18,011.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$15,436.05	\$15,436.05
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,670.00	\$8,670.00	\$7,450.00	\$7,450.00	\$7,550.00	\$7,550.00	\$7,078.05	\$7,078.05
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$5,838.00	\$5,838.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,508.95	\$6,508.95
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$850.00	\$850.00	\$600.00	\$600.00	\$600.00	\$600.00	\$573.30	\$573.30
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,636.80	\$4,636.80
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$3,200.00	\$3,200.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$9,340.80	\$9,340.80
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$18,750.00	\$37,500.00	\$20,000.00	\$40,000.00	\$20,000.00	\$40,000.00	\$18,429.60	\$36,859.20
Total Alternate Bid No. 1					\$527,708.24		\$534,650.00		\$540,495.00		\$499,551.29	

Alternate Bid No. 2 - Concrete Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$182,266.65	\$182,266.65	\$275,000.00	\$275,000.00	\$290,000.00	\$290,000.00	\$165,700.00	\$165,700.00
2	P-501	7" PCC Pavement	20,150	SqYd	\$95.00	\$1,914,250.00	\$100.00	\$2,015,000.00	\$128.40	\$2,587,260.00	\$85.00	\$1,712,750.00
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.00	\$64,800.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$3.00	\$1,635.00	\$2.50	\$1,362.50	\$2.80	\$1,526.00	\$2.50	\$1,362.50
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$44,500.00	\$44,500.00	\$30,000.00	\$30,000.00	\$37,740.00	\$37,740.00	\$36,000.00	\$36,000.00
Total Alternate Bid No. 2					\$2,207,451.65		\$2,402,362.50		\$2,997,526.00		\$1,996,812.50	

Alternate Bid No. 3 - Asphalt Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)		1 L.S.	No Bid	No Bid	No Bid	No Bid	\$90,000.00	\$90,000.00	No Bid	No Bid
2	P-208	Aggregate Base Course	1,780.0	Ton					\$55.00	\$97,900.00		
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton					\$104.00	\$517,920.00		
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton					\$990.00	\$346,500.00		
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton					\$1,700.00	\$45,900.00		
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton					\$1,300.00	\$13,000.00		
7	P-620	Pavement Marking (Asphalt Surfacing)	1	L.S.					\$23,310.00	\$23,310.00		
Total Alternate Bid No. 3									\$1,134,530.00			

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$5,008,876.11		\$5,136,668.70		\$5,493,134.00		\$5,552,996.61	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					No Bid		No Bid		\$3,630,138.00		No Bid	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027

BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Quinn Construction, Inc. Rapid City, SD		Western Construction, Inc. Rapid City, SD		Simon Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$270,000.00	\$270,000.00	\$135,000.00	\$135,000.00	\$230,000.00	\$230,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$51,000.00	\$51,000.00	\$7,500.00	\$7,500.00	\$90,000.78	\$90,000.78
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$210,000.00	\$210,000.00	\$143,000.00	\$143,000.00	\$226,275.00	\$226,275.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$8.25	\$55,522.50	\$7.00	\$47,110.00	\$6.25	\$42,062.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$8.25	\$1,699.50	\$16.00	\$3,296.00	\$14.00	\$2,884.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$11.00	\$379,951.00	\$5.30	\$183,067.30	\$6.00	\$207,246.00
7	P-152	Disposal of Excess Material	400	CuYd	\$15.00	\$6,000.00	\$21.50	\$8,600.00	\$15.50	\$6,200.00
8	P-154	Subbase Course	12,200	CuYd	\$70.00	\$854,000.00	\$46.50	\$567,300.00	\$62.00	\$756,400.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$2.19	\$50,786.10	\$1.85	\$42,901.50	\$2.00	\$46,380.00
10	P-154	Geogrid	7,500	SqYd	\$2.20	\$16,500.00	\$2.50	\$18,750.00	\$3.50	\$26,250.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$75.00	\$264,000.00	\$57.00	\$200,640.00	\$64.00	\$225,280.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$95.00	\$23,750.00	\$139.00	\$34,750.00	\$105.65	\$26,412.50
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,300.00	\$5,200.00	\$1,630.00	\$6,520.00	\$1,602.18	\$6,408.72
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$100.00	\$8,900.00	\$191.00	\$16,999.00	\$140.50	\$12,504.50
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,500.00	\$3,000.00	\$1,830.00	\$3,660.00	\$1,845.00	\$3,690.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$325.00	\$44,525.00	\$515.00	\$70,555.00	\$342.00	\$46,854.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,500.00	\$5,000.00	\$3,040.00	\$6,080.00	\$3,306.00	\$6,612.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$20.00	\$201,400.00	\$21.25	\$213,987.50	\$22.30	\$224,561.00
19	D-705	4" Underdrain Tee	4	Each	\$95.00	\$380.00	\$102.00	\$408.00	\$310.00	\$1,240.00
20	D-705	Underdrain Cleanout	34	Each	\$300.00	\$10,200.00	\$250.00	\$8,500.00	\$582.00	\$19,788.00
21	D-705	Connect Underdrain to RCP	6	Each	\$650.00	\$3,900.00	\$1,350.00	\$8,100.00	\$867.00	\$5,202.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$22.00	\$15,268.00	\$10.00	\$6,940.00	\$9.50	\$6,593.00
23	F-162	10' Wildlife Fence	796	Ft	\$77.00	\$61,292.00	\$55.50	\$44,178.00	\$53.50	\$42,586.00
24	T-901	Seeding and Fertilizing	11	Acre	\$2,200.00	\$24,200.00	\$3,950.00	\$43,450.00	\$2,327.00	\$25,597.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$20.00	\$169,520.00	\$3.00	\$25,428.00	\$5.00	\$42,380.00
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$1.00	\$51,800.00	\$0.64	\$33,152.00
27	TL-100	Field Laboratory	1	Each	\$10,000.00	\$10,000.00	\$52,500.00	\$52,500.00	\$12,140.00	\$12,140.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$30.00	\$3,060.00	\$59.00	\$6,018.00	\$42.80	\$4,365.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$415.85	\$1,663.40
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$30.00	\$5,580.00	\$33.00	\$6,138.00	\$47.85	\$8,900.10
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$534.50	\$2,138.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$12.00	\$1,752.00	\$13.00	\$1,898.00	\$2.70	\$394.20
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$100.00	\$200.00	\$104.00	\$208.00	\$99.80	\$199.60
34	Plans	Reflectorized Runway Sign	4	Each	\$1,650.00	\$6,600.00	\$1,850.00	\$7,400.00	\$832.00	\$3,328.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$12,000.00	\$12,000.00	\$6,500.00	\$6,500.00	\$7,885.00	\$7,885.00
36	Plans	Silt Fence	300	Ft	\$5.50	\$1,650.00	\$11.00	\$3,300.00	\$6.00	\$1,800.00
37	Plans	Inlet Protection	19	Each	\$110.00	\$2,090.00	\$675.00	\$12,825.00	\$118.80	\$2,257.20
Total Base Bid					\$2,811,606.10		\$1,999,307.30		\$2,407,630.10	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025

A-10027

BID TABULATION

Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$58,000.00	\$58,000.00	\$46,000.00	\$46,000.00	\$48,900.00	\$48,900.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00	\$1.60	\$25,600.00	\$1.50	\$24,000.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00	\$4.50	\$47,250.00	\$4.25	\$44,625.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$48.00	\$13,056.00	\$47.00	\$12,784.00	\$45.50	\$12,376.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.50	\$80,250.00	\$7.00	\$74,900.00	\$6.80	\$72,760.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,500.00	\$15,000.00	\$2,475.00	\$14,850.00	\$2,385.00	\$14,310.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,475.00	\$166,675.00	\$1,440.00	\$162,720.00	\$1,387.00	\$156,731.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$725.00	\$27,550.00	\$730.00	\$27,740.00	\$703.50	\$26,733.00
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,000.00	\$48,000.00	\$6,400.00	\$51,200.00	\$6,185.00	\$49,480.00
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$6,600.00	\$19,800.00	\$7,400.00	\$22,200.00	\$7,131.50	\$21,394.50
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,000.00	\$18,000.00	\$18,115.00	\$18,115.00	\$17,465.00	\$17,465.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$7,300.00	\$7,300.00	\$8,300.00	\$8,300.00	\$8,010.00	\$8,010.00
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$6,900.00	\$6,900.00	\$7,640.00	\$7,640.00	\$7,365.00	\$7,365.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$600.00	\$600.00	\$675.00	\$675.00	\$649.00	\$649.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$4,800.00	\$4,800.00	\$5,500.00	\$5,500.00	\$5,247.00	\$5,247.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$10,570.00	\$10,570.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$22,000.00	\$44,000.00	\$21,650.00	\$43,300.00	\$20,855.00	\$41,710.00
Total Alternate Bid No. 1					\$593,781.00		\$579,774.00		\$562,325.50	

Alternate Bid No. 2 - Concrete Paving

Alternate Bid No. 2 - Concrete Paving					Quinn Construction, Inc.		Western Construction, Inc.		Simon	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$131,700.00	\$131,700.00	No Bid		No Bid	
2	P-501	7" PCC Pavement	20,150	SqYd	\$117.00	\$2,357,550.00				
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.75	\$89,100.00				
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$2.75	\$1,498.75				
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$37,500.00	\$37,500.00				
Total Alternate Bid No. 2					\$2,617,348.75					

Alternate Bid No. 3 - Asphalt Paving

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$125,000.00	\$125,000.00	\$7,400.00	\$7,400.00	\$135,000.00	\$135,000.00
2	P-208	Aggregate Base Course	1,780.0	Ton	\$110.00	\$195,800.00	\$57.00	\$101,460.00	\$70.00	\$124,600.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$120.00	\$597,600.00	\$90.00	\$448,200.00	\$150.00	\$747,000.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$1,050.00	\$367,500.00	\$860.00	\$301,000.00	\$993.00	\$347,550.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,800.00	\$48,600.00	\$1,495.00	\$40,365.00	\$2,095.00	\$56,565.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,400.00	\$14,000.00	\$1,100.00	\$11,000.00	\$1,235.00	\$12,350.00
7	P-620	Pavement Marking (Asphalt Surfacing)	1	L.S.	\$28,000.00	\$28,000.00	\$25,875.00	\$25,875.00	\$24,952.00	\$24,952.00
Total Alternate Bid No. 3					\$1,376,500.00		\$935,300.00		\$1,448,017.00	

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$6,022,735.85		No Bid		No Bid	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					\$4,781,887.10		\$3,514,381.30		\$4,417,972.60	

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPESNTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEE N CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brooke Edgewood

DATE: 6/12/2025

**PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025**

Base Bid - Grading

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$135,000.00	\$135,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$7,500.00	\$7,500.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$143,000.00	\$143,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.00	\$47,110.00
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$16.00	\$3,296.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$5.30	\$183,067.30
7	P-152	Disposal of Excess Material	400	CuYd	\$21.50	\$8,600.00
8	P-154	Subbase Course	12,200	CuYd	\$46.50	\$567,300.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.85	\$42,901.50
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$57.00	\$200,640.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$139.00	\$34,750.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,630.00	\$6,520.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$191.00	\$16,999.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,830.00	\$3,660.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$515.00	\$70,555.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$3,040.00	\$6,080.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$21.25	\$213,987.50
19	D-705	4" Underdrain Tee	4	Each	\$102.00	\$408.00
20	D-705	Underdrain Cleanout	34	Each	\$250.00	\$8,500.00
21	D-705	Connect Underdrain to RCP	6	Each	\$1,350.00	\$8,100.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00
23	F-162	10' Wildlife Fence	796	Ft	\$55.50	\$44,178.00
24	T-901	Seeding and Fertilizing	11	Acre	\$3,950.00	\$43,450.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$3.00	\$25,428.00
26	T-908	Mulching	51,800	SqYd	\$1.00	\$51,800.00
27	TL-100	Field Laboratory	1	Each	\$52,500.00	\$52,500.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$59.00	\$6,018.00
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$33.00	\$6,138.00
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$13.00	\$1,898.00
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$104.00	\$208.00
34	Plans	Reflectorized Runway Sign	4	Each	\$1,850.00	\$7,400.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$6,500.00	\$6,500.00
36	Plans	Silt Fence	300	Ft	\$11.00	\$3,300.00
37	Plans	Inlet Protection	19	Each	\$675.00	\$12,825.00
Estimated Base Bid Total					\$1,999,307.30	

Alternate Bid No. 1 - Electrical

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$46,000.00	\$46,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$47.00	\$12,784.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.00	\$74,900.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,475.00	\$14,850.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,440.00	\$162,720.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$730.00	\$27,740.00

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,400.00	\$51,200.00
10	L-125-5.5	L-858(L) Guidance Sign, Sizl 1, 3-MOD	3	Each	\$7,400.00	\$22,200.00
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,115.00	\$18,115.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,300.00	\$8,300.00
13	L-125-5.8	Miscellaneous Lighiting Equipment	1	L.S.	\$7,640.00	\$7,640.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$675.00	\$675.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$5,500.00	\$5,500.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$21,650.00	\$43,300.00
Estimated Alternate Bid No. 1 Total						\$579,774.00

Alternate Bid No. 3 - Asphalt Paving

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$7,400.00	\$7,400.00
2	P-208	Aggregate Base Course	1,780	CuYd	\$57.00	\$101,460.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$90.00	\$448,200.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$860.00	\$301,000.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,495.00	\$40,365.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,100.00	\$11,000.00
7	P-620	Pavement Markings (Asphalt Surfacing)	1	L.S.	\$25,875.00	\$25,875.00
Estimated Alternate Bid No. 3 Total						\$935,300.00

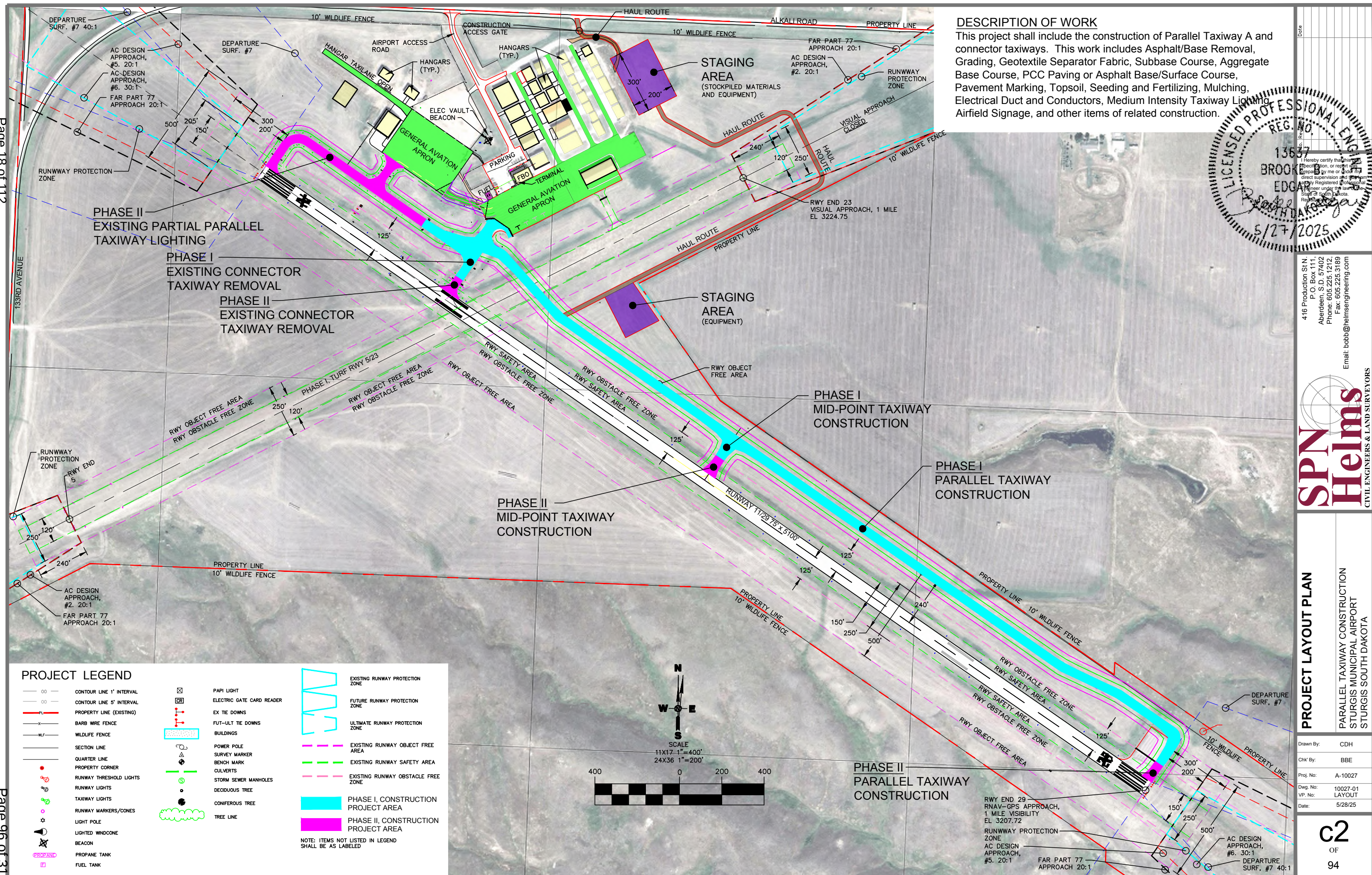
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 3 Total		\$3,514,381.30
Design		\$275,924.82
Bidding & Negotiations		\$16,670.90
Construction Administration		\$98,779.24
Construction Engineering		\$441,336.26
Estimated Asphalt/Concrete Testing		\$35,000.00
Estimated Independent Fee Evaluation		\$5,000.00
Estimated Administration		\$13,252.61
Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 3)		\$4,400,345.13

AIP #3-46-0054-024-2025

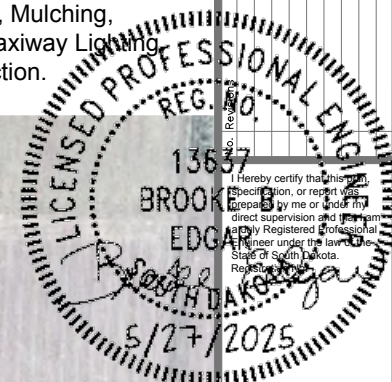
Total Project Cost (3,392 LF of 5,100 LF of taxiway)	\$2,926,660.91
Federal Share (95%)	\$2,780,327.00
State Share (2.5%)	\$73,166.96
Local Share (2.5%)	\$73,166.96

AIP #3-46-0054-025-2025

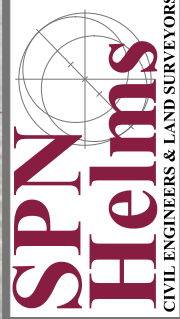
Total Project Cost (1,708 LF of 5,100 LF of taxiway)	\$1,473,684.21
Federal Share (95%)	\$1,400,000.00
State Share (2.5%)	\$36,842.11
Local Share (2.5%)	\$36,842.11



This project shall include the construction of Parallel Taxiway A and connector taxiways. This work includes Asphalt/Base Removal, Grading, Geotextile Separator Fabric, Subbase Course, Aggregate Base Course, PCC Paving or Asphalt Base/Surface Course, Pavement Marking, Topsoil, Seeding and Fertilizing, Mulching, Electrical Duct and Conductors, Medium Intensity Taxiway Lighting, Airfield Signage, and other items of related construction.



416 Production St N.
P.O. Box 111,
Aberdeen, S.D. 57402
Phone: 605.225.1212,
Fax: 605.225.3189
Email: bobb@helmsengineering.com



PROJECT LAYOUT PLAN

Drawn By:	CDH
Chk' By:	BBE
Proj. No:	A-10027
Dwg. No:	10027-01
VP. No:	LAYOUT
Date:	5/28/25

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OF
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U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rate (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate “Airport Improvement Program”. Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☐ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☐ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☐ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

N/A

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

N/A

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

N/A

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 8,814
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			553,835
5. Other Architectural engineering fees			26,604
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			2,337,408
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 2,926,661
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 2,926,661
19. Federal Share requested of Line 18			2,780,327
20. Grantee share			73,167
21. Other shares			73,167
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 2,926,661

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	73,167
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 73,167
25. Other Shares	Amount
a. State	73,167
b. Other	
c. TOTAL - Other Shares	\$ 73,167
26. TOTAL NON-FEDERAL FINANCING	\$ 146,334

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: AIP # 3-46-0054-024-2025

AIRPORT: Sturgis Municipal Airport

1. Objective:

Parallel Taxiway Construction, Base Bid and Alternate Bid No. 1 - Electrical , Alternate Bid No. 2 - PCC Surfacing, Alternate Bid No. 3 - Asphalt Surfacing and Engineering

2. Benefits Anticipated:

A Parallel Taxiway constructed for Runway 11/29 will increase the safety of the aircraft using the Sturgis Municipal Airport as the aircraft will not need to back taxi along Runway 11/29.

3. Approach: (See approved Scope of Work in Final Application)

See approved "Scope of Work" for the project.

4. Geographic Location:

Sturgis Municipal Airport
Sturgis, Meade County, South Dakota

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Kevin Forrester (605) 347-4422
1040 Harley-Davidson Way
Sturgis, SD 57785

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	Manager	City	State
Sturgis Municipal Airport	Roger Burnham	Sturgis	SD

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Kevin Forrester	Mayor	kforrester@sturgisgov.com	605-347-4422
Rick Bush	Public Works Director	rbush@sturgisgov.com	605-347-3916

Primary Sponsor Address:

Full Name	Address	Bldg., Ste., Rm., Etc.
Kevin Forrester	1040 Harley-Davidson Way	

City	State	Zip
Sturgis	SD	57785

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Eric Davis	Attorney		605-651-6283

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Jon Becker	SDDOT	jon.becker@state.sd.us	
Nancy Hiller	SDDOT	nancy.hiller@state.sd.us	
Brooke Edgar	Helms and Associates	brookee@helmsengineering.com	605-225-1212
Bob Babcock	Helms and Associates	bobb@helmsengineering.com	605-225-1212

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis, South Dakota

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-024-2025

Description of Work: Parallel Taxiway Construction

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-024-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☐ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Sturgis Municipal Airport

Address: 13345 Alkali Rd, Sturgis, SD 57785

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-49-0054-024-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-024-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A
2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☐ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☐ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☐ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☐ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-024-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-024-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Hoskinson Contracting Gillette, WY		Reede Construction, Inc. Aberdeen, SD		Northstar Construction Spearfish, SD		Complete Concrete, Inc. Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$168,423.42	\$168,423.42	\$200,000.00	\$200,000.00	\$140,000.00	\$140,000.00	\$305,000.00	\$305,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$19,000.00	\$19,000.00	\$95,000.00	\$95,000.00	\$25,000.00	\$25,000.00	\$75,000.00	\$75,000.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$25,000.00	\$25,000.00	\$180,000.00	\$180,000.00	\$90,000.00	\$90,000.00	\$300,000.00	\$300,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.86	\$52,897.80	\$3.50	\$23,555.00	\$6.00	\$40,380.00	\$8.75	\$58,887.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$45.00	\$9,270.00	\$41.00	\$8,446.00	\$17.00	\$3,502.00	\$8.75	\$1,802.50
6	P-152	Unclassified Excavation	34,541	CuYd	\$8.00	\$276,328.00	\$4.20	\$145,072.20	\$7.00	\$241,787.00	\$10.60	\$366,134.60
7	P-152	Disposal of Excess Material	400	CuYd	\$16.25	\$6,500.00	\$13.00	\$5,200.00	\$20.00	\$8,000.00	\$15.90	\$6,360.00
8	P-154	Subbase Course	12,200	CuYd	\$68.00	\$829,600.00	\$45.00	\$549,000.00	\$55.00	\$671,000.00	\$75.00	\$915,000.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.10	\$25,509.00	\$3.00	\$69,570.00	\$1.60	\$37,104.00	\$2.32	\$53,800.80
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00	\$3.00	\$22,500.00	\$2.00	\$15,000.00	\$2.33	\$17,475.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$78.00	\$274,560.00	\$90.00	\$316,800.00	\$55.00	\$193,600.00	\$79.50	\$279,840.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$75.00	\$18,750.00	\$90.00	\$22,500.00	\$100.00	\$25,000.00	\$100.70	\$25,175.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,322.00	\$5,288.00	\$1,365.00	\$5,460.00	\$1,500.00	\$6,000.00	\$1,378.00	\$5,512.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$118.00	\$10,502.00	\$105.00	\$9,345.00	\$150.00	\$13,350.00	\$106.00	\$9,434.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$2,825.00	\$5,650.00	\$1,600.00	\$3,200.00	\$1,700.00	\$3,400.00	\$1,590.00	\$3,180.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$288.00	\$39,456.00	\$350.00	\$47,950.00	\$300.00	\$41,100.00	\$344.50	\$47,196.50
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,725.00	\$5,450.00	\$2,800.00	\$5,600.00	\$3,400.00	\$6,800.00	\$2,650.00	\$5,300.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$19.00	\$191,330.00	\$26.00	\$261,820.00	\$15.00	\$151,050.00	\$21.20	\$213,484.00
19	D-705	4" Underdrain Tee	4	Each	\$155.00	\$620.00	\$190.00	\$760.00	\$100.00	\$400.00	\$100.70	\$402.80
20	D-705	Underdrain Cleanout	34	Each	\$289.00	\$9,826.00	\$250.00	\$8,500.00	\$300.00	\$10,200.00	\$318.00	\$10,812.00
21	D-705	Connect Underdrain to RCP	6	Each	\$620.00	\$3,720.00	\$800.00	\$4,800.00	\$1,000.00	\$6,000.00	\$689.00	\$4,134.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00	\$9.00	\$6,246.00	\$10.00	\$6,940.00	\$9.01	\$6,252.94
23	F-162	10' Wildlife Fence	796	Ft	\$46.00	\$36,616.00	\$50.00	\$39,800.00	\$55.00	\$43,780.00	\$47.70	\$37,969.20
24	T-901	Seeding and Fertilizing	11	Acre	\$740.00	\$8,140.00	\$2,100.00	\$23,100.00	\$3,200.00	\$35,200.00	\$2,076.54	\$22,841.94
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$17.00	\$144,092.00	\$4.50	\$38,142.00	\$5.00	\$42,380.00	\$21.20	\$179,691.20
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$0.60	\$31,080.00	\$0.90	\$46,620.00	\$0.80	\$41,440.00
27	TL-100	Field Laboratory	1	Each	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$34.00	\$3,468.00	\$50.00	\$5,100.00	\$20.00	\$2,040.00	\$31.80	\$3,243.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$345.00	\$1,380.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$35.00	\$6,510.00	\$50.00	\$9,300.00	\$20.00	\$3,720.00	\$31.80	\$5,914.80
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$440.00	\$1,760.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$0.00	\$0.00	\$11.00	\$1,606.00	\$10.00	\$1,460.00	\$12.72	\$1,857.12
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$200.00	\$400.00	\$92.00	\$184.00	\$200.00	\$400.00	\$89.04	\$178.08
34	Plans	Reflectorized Runway Sign	4	Each	\$1,500.00	\$6,000.00	\$770.00	\$3,080.00	\$1,500.00	\$6,000.00	\$743.06	\$2,972.24
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$2,500.00	\$2,500.00	\$25,000.00	\$25,000.00	\$3,500.00	\$3,500.00	\$15,000.00	\$15,000.00
36	Plans	Silt Fence	300	Ft	\$5.00	\$1,500.00	\$5.50	\$1,650.00	\$20.00	\$6,000.00	\$5.50	\$1,650.00
37	Plans	Inlet Protection	19	Each	\$100.00	\$1,900.00	\$110.00	\$2,090.00	\$400.00	\$7,600.00	\$105.00	\$1,995.00
Total Base Bid					\$2,273,716.22		\$2,199,656.20		\$1,955,113.00		\$3,056,632.82	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$43,572.24	\$43,572.24	\$30,000.00	\$30,000.00	\$54,000.00	\$54,000.00	\$45,000.00	\$45,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.79	\$28,640.00	\$1.50	\$24,000.00	\$1.45	\$23,200.00	\$1.35	\$21,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$3.32	\$34,860.00	\$4.00	\$42,000.00	\$4.00	\$42,000.00	\$3.78	\$39,690.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$18.00	\$4,896.00	\$45.00	\$12,240.00	\$45.00	\$12,240.00	\$40.22	\$10,939.84
5	L-110-5.2	Non-Encased Electrical Conduit, 1-Way 2-Inch	10,700	Ft	\$6.12	\$65,484.00	\$7.00	\$74,900.00	\$6.45	\$69,015.00	\$6.02	\$64,414.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$4,586.00	\$27,516.00	\$2,300.00	\$13,800.00	\$2,250.00	\$13,500.00	\$2,108.40	\$12,650.40
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,261.00	\$142,493.00	\$1,400.00	\$158,200.00	\$1,310.00	\$148,030.00	\$1,226.40	\$138,583.20
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$558.00	\$21,204.00	\$670.00	\$25,460.00	\$670.00	\$25,460.00	\$621.60	\$23,620.80
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$7,320.00	\$58,560.00	\$5,900.00	\$47,200.00	\$5,800.00	\$46,400.00	\$5,464.20	\$43,713.60
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$8,138.00	\$24,414.00	\$6,800.00	\$20,400.00	\$6,700.00	\$20,100.00	\$6,302.10	\$18,906.30
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,011.00	\$18,011.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$15,436.05	\$15,436.05
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,670.00	\$8,670.00	\$7,450.00	\$7,450.00	\$7,550.00	\$7,550.00	\$7,078.05	\$7,078.05
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$5,838.00	\$5,838.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,508.95	\$6,508.95
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$850.00	\$850.00	\$600.00	\$600.00	\$600.00	\$600.00	\$573.30	\$573.30
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,636.80	\$4,636.80
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$3,200.00	\$3,200.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$9,340.80	\$9,340.80
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$18,750.00	\$37,500.00	\$20,000.00	\$40,000.00	\$20,000.00	\$40,000.00	\$18,429.60	\$36,859.20
Total Alternate Bid No. 1					\$527,708.24		\$534,650.00		\$540,495.00		\$499,551.29	

Alternate Bid No. 2 - Concrete Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$182,266.65	\$182,266.65	\$275,000.00	\$275,000.00	\$290,000.00	\$290,000.00	\$165,700.00	\$165,700.00
2	P-501	7" PCC Pavement	20,150	SqYd	\$95.00	\$1,914,250.00	\$100.00	\$2,015,000.00	\$128.40	\$2,587,260.00	\$85.00	\$1,712,750.00
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.00	\$64,800.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$3.00	\$1,635.00	\$2.50	\$1,362.50	\$2.80	\$1,526.00	\$2.50	\$1,362.50
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$44,500.00	\$44,500.00	\$30,000.00	\$30,000.00	\$37,740.00	\$37,740.00	\$36,000.00	\$36,000.00
Total Alternate Bid No. 2					\$2,207,451.65		\$2,402,362.50		\$2,997,526.00		\$1,996,812.50	

Alternate Bid No. 3 - Asphalt Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)		1 L.S.	No Bid	No Bid	No Bid	No Bid	\$90,000.00	\$90,000.00	No Bid	No Bid
2	P-208	Aggregate Base Course	1,780.0	Ton					\$55.00	\$97,900.00		
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton					\$104.00	\$517,920.00		
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton					\$990.00	\$346,500.00		
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton					\$1,700.00	\$45,900.00		
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton					\$1,300.00	\$13,000.00		
7	P-620	Pavement Marking (Asphalt Surfacing)		1 L.S.					\$23,310.00	\$23,310.00		
Total Alternate Bid No. 3									\$1,134,530.00			

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$5,008,876.11		\$5,136,668.70		\$5,493,134.00		\$5,552,996.61	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					No Bid		No Bid		\$3,630,138.00		No Bid	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027

BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Quinn Construction, Inc. Rapid City, SD		Western Construction, Inc. Rapid City, SD		Simon Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$270,000.00	\$270,000.00	\$135,000.00	\$135,000.00	\$230,000.00	\$230,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$51,000.00	\$51,000.00	\$7,500.00	\$7,500.00	\$90,000.78	\$90,000.78
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$210,000.00	\$210,000.00	\$143,000.00	\$143,000.00	\$226,275.00	\$226,275.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$8.25	\$55,522.50	\$7.00	\$47,110.00	\$6.25	\$42,062.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$8.25	\$1,699.50	\$16.00	\$3,296.00	\$14.00	\$2,884.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$11.00	\$379,951.00	\$5.30	\$183,067.30	\$6.00	\$207,246.00
7	P-152	Disposal of Excess Material	400	CuYd	\$15.00	\$6,000.00	\$21.50	\$8,600.00	\$15.50	\$6,200.00
8	P-154	Subbase Course	12,200	CuYd	\$70.00	\$854,000.00	\$46.50	\$567,300.00	\$62.00	\$756,400.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$2.19	\$50,786.10	\$1.85	\$42,901.50	\$2.00	\$46,380.00
10	P-154	Geogrid	7,500	SqYd	\$2.20	\$16,500.00	\$2.50	\$18,750.00	\$3.50	\$26,250.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$75.00	\$264,000.00	\$57.00	\$200,640.00	\$64.00	\$225,280.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$95.00	\$23,750.00	\$139.00	\$34,750.00	\$105.65	\$26,412.50
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,300.00	\$5,200.00	\$1,630.00	\$6,520.00	\$1,602.18	\$6,408.72
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$100.00	\$8,900.00	\$191.00	\$16,999.00	\$140.50	\$12,504.50
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,500.00	\$3,000.00	\$1,830.00	\$3,660.00	\$1,845.00	\$3,690.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$325.00	\$44,525.00	\$515.00	\$70,555.00	\$342.00	\$46,854.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,500.00	\$5,000.00	\$3,040.00	\$6,080.00	\$3,306.00	\$6,612.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$20.00	\$201,400.00	\$21.25	\$213,987.50	\$22.30	\$224,561.00
19	D-705	4" Underdrain Tee	4	Each	\$95.00	\$380.00	\$102.00	\$408.00	\$310.00	\$1,240.00
20	D-705	Underdrain Cleanout	34	Each	\$300.00	\$10,200.00	\$250.00	\$8,500.00	\$582.00	\$19,788.00
21	D-705	Connect Underdrain to RCP	6	Each	\$650.00	\$3,900.00	\$1,350.00	\$8,100.00	\$867.00	\$5,202.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$22.00	\$15,268.00	\$10.00	\$6,940.00	\$9.50	\$6,593.00
23	F-162	10' Wildlife Fence	796	Ft	\$77.00	\$61,292.00	\$55.50	\$44,178.00	\$53.50	\$42,586.00
24	T-901	Seeding and Fertilizing	11	Acre	\$2,200.00	\$24,200.00	\$3,950.00	\$43,450.00	\$2,327.00	\$25,597.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$20.00	\$169,520.00	\$3.00	\$25,428.00	\$5.00	\$42,380.00
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$1.00	\$51,800.00	\$0.64	\$33,152.00
27	TL-100	Field Laboratory	1	Each	\$10,000.00	\$10,000.00	\$52,500.00	\$52,500.00	\$12,140.00	\$12,140.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$30.00	\$3,060.00	\$59.00	\$6,018.00	\$42.80	\$4,365.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$415.85	\$1,663.40
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$30.00	\$5,580.00	\$33.00	\$6,138.00	\$47.85	\$8,900.10
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$534.50	\$2,138.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$12.00	\$1,752.00	\$13.00	\$1,898.00	\$2.70	\$394.20
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$100.00	\$200.00	\$104.00	\$208.00	\$99.80	\$199.60
34	Plans	Reflectorized Runway Sign	4	Each	\$1,650.00	\$6,600.00	\$1,850.00	\$7,400.00	\$832.00	\$3,328.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$12,000.00	\$12,000.00	\$6,500.00	\$6,500.00	\$7,885.00	\$7,885.00
36	Plans	Silt Fence	300	Ft	\$5.50	\$1,650.00	\$11.00	\$3,300.00	\$6.00	\$1,800.00
37	Plans	Inlet Protection	19	Each	\$110.00	\$2,090.00	\$675.00	\$12,825.00	\$118.80	\$2,257.20
Total Base Bid					\$2,811,606.10		\$1,999,307.30		\$2,407,630.10	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025

A-10027

BID TABULATION

Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$58,000.00	\$58,000.00	\$46,000.00	\$46,000.00	\$48,900.00	\$48,900.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00	\$1.60	\$25,600.00	\$1.50	\$24,000.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00	\$4.50	\$47,250.00	\$4.25	\$44,625.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$48.00	\$13,056.00	\$47.00	\$12,784.00	\$45.50	\$12,376.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.50	\$80,250.00	\$7.00	\$74,900.00	\$6.80	\$72,760.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,500.00	\$15,000.00	\$2,475.00	\$14,850.00	\$2,385.00	\$14,310.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,475.00	\$166,675.00	\$1,440.00	\$162,720.00	\$1,387.00	\$156,731.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$725.00	\$27,550.00	\$730.00	\$27,740.00	\$703.50	\$26,733.00
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,000.00	\$48,000.00	\$6,400.00	\$51,200.00	\$6,185.00	\$49,480.00
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$6,600.00	\$19,800.00	\$7,400.00	\$22,200.00	\$7,131.50	\$21,394.50
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,000.00	\$18,000.00	\$18,115.00	\$18,115.00	\$17,465.00	\$17,465.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$7,300.00	\$7,300.00	\$8,300.00	\$8,300.00	\$8,010.00	\$8,010.00
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$6,900.00	\$6,900.00	\$7,640.00	\$7,640.00	\$7,365.00	\$7,365.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$600.00	\$600.00	\$675.00	\$675.00	\$649.00	\$649.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$4,800.00	\$4,800.00	\$5,500.00	\$5,500.00	\$5,247.00	\$5,247.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$10,570.00	\$10,570.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$22,000.00	\$44,000.00	\$21,650.00	\$43,300.00	\$20,855.00	\$41,710.00
Total Alternate Bid No. 1					\$593,781.00		\$579,774.00		\$562,325.50	

Alternate Bid No. 2 - Concrete Paving

Alternate Bid No. 2 - Concrete Paving					Quinn Construction, Inc.		Western Construction, Inc.		Simon	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$131,700.00	\$131,700.00	No Bid		No Bid	
2	P-501	7" PCC Pavement	20,150	SqYd	\$117.00	\$2,357,550.00				
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.75	\$89,100.00				
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$2.75	\$1,498.75				
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$37,500.00	\$37,500.00				
Total Alternate Bid No. 2					\$2,617,348.75					

Alternate Bid No. 3 - Asphalt Paving

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$125,000.00	\$125,000.00	\$7,400.00	\$7,400.00	\$135,000.00	\$135,000.00
2	P-208	Aggregate Base Course	1,780.0	Ton	\$110.00	\$195,800.00	\$57.00	\$101,460.00	\$70.00	\$124,600.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$120.00	\$597,600.00	\$90.00	\$448,200.00	\$150.00	\$747,000.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$1,050.00	\$367,500.00	\$860.00	\$301,000.00	\$993.00	\$347,550.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,800.00	\$48,600.00	\$1,495.00	\$40,365.00	\$2,095.00	\$56,565.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,400.00	\$14,000.00	\$1,100.00	\$11,000.00	\$1,235.00	\$12,350.00
7	P-620	Pavement Marking (Asphalt Surfacing)	1	L.S.	\$28,000.00	\$28,000.00	\$25,875.00	\$25,875.00	\$24,952.00	\$24,952.00
Total Alternate Bid No. 3					\$1,376,500.00		\$935,300.00		\$1,448,017.00	

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$6,022,735.85		No Bid		No Bid	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					\$4,781,887.10		\$3,514,381.30		\$4,417,972.60	

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPESNTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEE N CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brooke Edgewood

DATE: 6/12/2025

AIP Grant Application Checklist

AIRPORT NAME: Sturgis Municipal Airport DATE: 6/16/2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5GAJ1

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 7/8/2025

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Sturgis Municipal Airport

Parallel Taxilane Construction – Base Bid Alternate Bid 1- Electrical and Alternate Bid 3 – Asphalt Surfacing

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>	X			
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☐ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

49B

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Sturgis, South Dakota

*b. Employer/Taxpayer Identification Number (EIN/TIN):

*c. UEI:

d. Address:

*Street 1: 1040 Harley-Davidson Way

Street 2:

*City: Sturgis

County/Parish: Meade

*State: Province: SD

*Country: USA: United States

*Zip / Postal Code 57785-1552

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Rick

Middle Name:

*Last Name: Bush

Suffix:

Title: Public Works Director

Organizational Affiliation:

City of Sturgis

*Telephone Number: (605) 347-3916

Fax Number: (605) 347-3516

*Email: rbush@sturgisgov.com

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

10. Name of Federal Agency:*11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

Construction of Parallel Taxiway along Runway 11/29.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At Large

*b. Program/Project: At Large

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	\$ 1,400,000
*b. Applicant	\$ 36,842
*c. State	\$ 36,842
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	
*g. TOTAL	\$ 1,473,684

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☐ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Kevin

Middle Name: _____

*Last Name: Forrester

Suffix: _____

*Title: Mayor

*Telephone Number: (605)347-4422

Fax Number:

* Email: kforrester@sturgisgov.com

*Signature of Authorized Representative:

*Date Signed:

Authorized State Representative:	
*First Name: Jack *Last Name: Dokken	
*Title: Program Manager, Office of Air, Rail & Transit	
*Telephone Number: 605-773-7045	Fax Number: 605-773-2804
* Email: jack.dokken@state.sd.us	
*Signature of Authorized Representative:	*Date Signed:

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Hoskinson Contracting Gillette, WY		Reede Construction, Inc. Aberdeen, SD		Northstar Construction Spearfish, SD		Complete Concrete, Inc. Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$168,423.42	\$168,423.42	\$200,000.00	\$200,000.00	\$140,000.00	\$140,000.00	\$305,000.00	\$305,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$19,000.00	\$19,000.00	\$95,000.00	\$95,000.00	\$25,000.00	\$25,000.00	\$75,000.00	\$75,000.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$25,000.00	\$25,000.00	\$180,000.00	\$180,000.00	\$90,000.00	\$90,000.00	\$300,000.00	\$300,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.86	\$52,897.80	\$3.50	\$23,555.00	\$6.00	\$40,380.00	\$8.75	\$58,887.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$45.00	\$9,270.00	\$41.00	\$8,446.00	\$17.00	\$3,502.00	\$8.75	\$1,802.50
6	P-152	Unclassified Excavation	34,541	CuYd	\$8.00	\$276,328.00	\$4.20	\$145,072.20	\$7.00	\$241,787.00	\$10.60	\$366,134.60
7	P-152	Disposal of Excess Material	400	CuYd	\$16.25	\$6,500.00	\$13.00	\$5,200.00	\$20.00	\$8,000.00	\$15.90	\$6,360.00
8	P-154	Subbase Course	12,200	CuYd	\$68.00	\$829,600.00	\$45.00	\$549,000.00	\$55.00	\$671,000.00	\$75.00	\$915,000.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.10	\$25,509.00	\$3.00	\$69,570.00	\$1.60	\$37,104.00	\$2.32	\$53,800.80
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00	\$3.00	\$22,500.00	\$2.00	\$15,000.00	\$2.33	\$17,475.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$78.00	\$274,560.00	\$90.00	\$316,800.00	\$55.00	\$193,600.00	\$79.50	\$279,840.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$75.00	\$18,750.00	\$90.00	\$22,500.00	\$100.00	\$25,000.00	\$100.70	\$25,175.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,322.00	\$5,288.00	\$1,365.00	\$5,460.00	\$1,500.00	\$6,000.00	\$1,378.00	\$5,512.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$118.00	\$10,502.00	\$105.00	\$9,345.00	\$150.00	\$13,350.00	\$106.00	\$9,434.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$2,825.00	\$5,650.00	\$1,600.00	\$3,200.00	\$1,700.00	\$3,400.00	\$1,590.00	\$3,180.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$288.00	\$39,456.00	\$350.00	\$47,950.00	\$300.00	\$41,100.00	\$344.50	\$47,196.50
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,725.00	\$5,450.00	\$2,800.00	\$5,600.00	\$3,400.00	\$6,800.00	\$2,650.00	\$5,300.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$19.00	\$191,330.00	\$26.00	\$261,820.00	\$15.00	\$151,050.00	\$21.20	\$213,484.00
19	D-705	4" Underdrain Tee	4	Each	\$155.00	\$620.00	\$190.00	\$760.00	\$100.00	\$400.00	\$100.70	\$402.80
20	D-705	Underdrain Cleanout	34	Each	\$289.00	\$9,826.00	\$250.00	\$8,500.00	\$300.00	\$10,200.00	\$318.00	\$10,812.00
21	D-705	Connect Underdrain to RCP	6	Each	\$620.00	\$3,720.00	\$800.00	\$4,800.00	\$1,000.00	\$6,000.00	\$689.00	\$4,134.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00	\$9.00	\$6,246.00	\$10.00	\$6,940.00	\$9.01	\$6,252.94
23	F-162	10' Wildlife Fence	796	Ft	\$46.00	\$36,616.00	\$50.00	\$39,800.00	\$55.00	\$43,780.00	\$47.70	\$37,969.20
24	T-901	Seeding and Fertilizing	11	Acre	\$740.00	\$8,140.00	\$2,100.00	\$23,100.00	\$3,200.00	\$35,200.00	\$2,076.54	\$22,841.94
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$17.00	\$144,092.00	\$4.50	\$38,142.00	\$5.00	\$42,380.00	\$21.20	\$179,691.20
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$0.60	\$31,080.00	\$0.90	\$46,620.00	\$0.80	\$41,440.00
27	TL-100	Field Laboratory	1	Each	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$34.00	\$3,468.00	\$50.00	\$5,100.00	\$20.00	\$2,040.00	\$31.80	\$3,243.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$345.00	\$1,380.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$35.00	\$6,510.00	\$50.00	\$9,300.00	\$20.00	\$3,720.00	\$31.80	\$5,914.80
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$440.00	\$1,760.00	\$400.00	\$1,600.00	\$100.00	\$400.00	\$212.00	\$848.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$0.00	\$0.00	\$11.00	\$1,606.00	\$10.00	\$1,460.00	\$12.72	\$1,857.12
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$200.00	\$400.00	\$92.00	\$184.00	\$200.00	\$400.00	\$89.04	\$178.08
34	Plans	Reflectorized Runway Sign	4	Each	\$1,500.00	\$6,000.00	\$770.00	\$3,080.00	\$1,500.00	\$6,000.00	\$743.06	\$2,972.24
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$2,500.00	\$2,500.00	\$25,000.00	\$25,000.00	\$3,500.00	\$3,500.00	\$15,000.00	\$15,000.00
36	Plans	Silt Fence	300	Ft	\$5.00	\$1,500.00	\$5.50	\$1,650.00	\$20.00	\$6,000.00	\$5.50	\$1,650.00
37	Plans	Inlet Protection	19	Each	\$100.00	\$1,900.00	\$110.00	\$2,090.00	\$400.00	\$7,600.00	\$105.00	\$1,995.00
Total Base Bid					\$2,273,716.22		\$2,199,656.20		\$1,955,113.00		\$3,056,632.82	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027
BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$43,572.24	\$43,572.24	\$30,000.00	\$30,000.00	\$54,000.00	\$54,000.00	\$45,000.00	\$45,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.79	\$28,640.00	\$1.50	\$24,000.00	\$1.45	\$23,200.00	\$1.35	\$21,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$3.32	\$34,860.00	\$4.00	\$42,000.00	\$4.00	\$42,000.00	\$3.78	\$39,690.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$18.00	\$4,896.00	\$45.00	\$12,240.00	\$45.00	\$12,240.00	\$40.22	\$10,939.84
5	L-110-5.2	Non-Encased Electrical Conduit, 1-Way 2-Inch	10,700	Ft	\$6.12	\$65,484.00	\$7.00	\$74,900.00	\$6.45	\$69,015.00	\$6.02	\$64,414.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$4,586.00	\$27,516.00	\$2,300.00	\$13,800.00	\$2,250.00	\$13,500.00	\$2,108.40	\$12,650.40
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,261.00	\$142,493.00	\$1,400.00	\$158,200.00	\$1,310.00	\$148,030.00	\$1,226.40	\$138,583.20
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$558.00	\$21,204.00	\$670.00	\$25,460.00	\$670.00	\$25,460.00	\$621.60	\$23,620.80
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$7,320.00	\$58,560.00	\$5,900.00	\$47,200.00	\$5,800.00	\$46,400.00	\$5,464.20	\$43,713.60
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$8,138.00	\$24,414.00	\$6,800.00	\$20,400.00	\$6,700.00	\$20,100.00	\$6,302.10	\$18,906.30
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,011.00	\$18,011.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$15,436.05	\$15,436.05
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,670.00	\$8,670.00	\$7,450.00	\$7,450.00	\$7,550.00	\$7,550.00	\$7,078.05	\$7,078.05
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$5,838.00	\$5,838.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,900.00	\$6,508.95	\$6,508.95
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$850.00	\$850.00	\$600.00	\$600.00	\$600.00	\$600.00	\$573.30	\$573.30
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,636.80	\$4,636.80
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$3,200.00	\$3,200.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$9,340.80	\$9,340.80
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$18,750.00	\$37,500.00	\$20,000.00	\$40,000.00	\$20,000.00	\$40,000.00	\$18,429.60	\$36,859.20
Total Alternate Bid No. 1					\$527,708.24		\$534,650.00		\$540,495.00		\$499,551.29	

Alternate Bid No. 2 - Concrete Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$182,266.65	\$182,266.65	\$275,000.00	\$275,000.00	\$290,000.00	\$290,000.00	\$165,700.00	\$165,700.00
2	P-501	7" PCC Pavement	20,150	SqYd	\$95.00	\$1,914,250.00	\$100.00	\$2,015,000.00	\$128.40	\$2,587,260.00	\$85.00	\$1,712,750.00
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.00	\$64,800.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00	\$2.50	\$81,000.00
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$3.00	\$1,635.00	\$2.50	\$1,362.50	\$2.80	\$1,526.00	\$2.50	\$1,362.50
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$44,500.00	\$44,500.00	\$30,000.00	\$30,000.00	\$37,740.00	\$37,740.00	\$36,000.00	\$36,000.00
Total Alternate Bid No. 2					\$2,207,451.65		\$2,402,362.50		\$2,997,526.00		\$1,996,812.50	

Alternate Bid No. 3 - Asphalt Paving					Hoskinson Contracting		Reede Construction, Inc.		Northstar Construction		Complete Concrete, Inc.	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)		1 L.S.	No Bid	No Bid	No Bid	No Bid	\$90,000.00	\$90,000.00	No Bid	No Bid
2	P-208	Aggregate Base Course	1,780.0	Ton					\$55.00	\$97,900.00		
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton					\$104.00	\$517,920.00		
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton					\$990.00	\$346,500.00		
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton					\$1,700.00	\$45,900.00		
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton					\$1,300.00	\$13,000.00		
7	P-620	Pavement Marking (Asphalt Surfacing)	1	L.S.					\$23,310.00	\$23,310.00		
Total Alternate Bid No. 3									\$1,134,530.00			

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$5,008,876.11		\$5,136,668.70		\$5,493,134.00		\$5,552,996.61	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					No Bid		No Bid		\$3,630,138.00		No Bid	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027

BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Base Bid - Taxiway Grading					Quinn Construction, Inc. Rapid City, SD		Western Construction, Inc. Rapid City, SD		Simon Rapid City, SD	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$270,000.00	\$270,000.00	\$135,000.00	\$135,000.00	\$230,000.00	\$230,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$51,000.00	\$51,000.00	\$7,500.00	\$7,500.00	\$90,000.78	\$90,000.78
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$210,000.00	\$210,000.00	\$143,000.00	\$143,000.00	\$226,275.00	\$226,275.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$8.25	\$55,522.50	\$7.00	\$47,110.00	\$6.25	\$42,062.50
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$8.25	\$1,699.50	\$16.00	\$3,296.00	\$14.00	\$2,884.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$11.00	\$379,951.00	\$5.30	\$183,067.30	\$6.00	\$207,246.00
7	P-152	Disposal of Excess Material	400	CuYd	\$15.00	\$6,000.00	\$21.50	\$8,600.00	\$15.50	\$6,200.00
8	P-154	Subbase Course	12,200	CuYd	\$70.00	\$854,000.00	\$46.50	\$567,300.00	\$62.00	\$756,400.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$2.19	\$50,786.10	\$1.85	\$42,901.50	\$2.00	\$46,380.00
10	P-154	Geogrid	7,500	SqYd	\$2.20	\$16,500.00	\$2.50	\$18,750.00	\$3.50	\$26,250.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$75.00	\$264,000.00	\$57.00	\$200,640.00	\$64.00	\$225,280.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$95.00	\$23,750.00	\$139.00	\$34,750.00	\$105.65	\$26,412.50
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,300.00	\$5,200.00	\$1,630.00	\$6,520.00	\$1,602.18	\$6,408.72
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$100.00	\$8,900.00	\$191.00	\$16,999.00	\$140.50	\$12,504.50
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,500.00	\$3,000.00	\$1,830.00	\$3,660.00	\$1,845.00	\$3,690.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$325.00	\$44,525.00	\$515.00	\$70,555.00	\$342.00	\$46,854.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$2,500.00	\$5,000.00	\$3,040.00	\$6,080.00	\$3,306.00	\$6,612.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$20.00	\$201,400.00	\$21.25	\$213,987.50	\$22.30	\$224,561.00
19	D-705	4" Underdrain Tee	4	Each	\$95.00	\$380.00	\$102.00	\$408.00	\$310.00	\$1,240.00
20	D-705	Underdrain Cleanout	34	Each	\$300.00	\$10,200.00	\$250.00	\$8,500.00	\$582.00	\$19,788.00
21	D-705	Connect Underdrain to RCP	6	Each	\$650.00	\$3,900.00	\$1,350.00	\$8,100.00	\$867.00	\$5,202.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$22.00	\$15,268.00	\$10.00	\$6,940.00	\$9.50	\$6,593.00
23	F-162	10' Wildlife Fence	796	Ft	\$77.00	\$61,292.00	\$55.50	\$44,178.00	\$53.50	\$42,586.00
24	T-901	Seeding and Fertilizing	11	Acre	\$2,200.00	\$24,200.00	\$3,950.00	\$43,450.00	\$2,327.00	\$25,597.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$20.00	\$169,520.00	\$3.00	\$25,428.00	\$5.00	\$42,380.00
26	T-908	Mulching	51,800	SqYd	\$0.60	\$31,080.00	\$1.00	\$51,800.00	\$0.64	\$33,152.00
27	TL-100	Field Laboratory	1	Each	\$10,000.00	\$10,000.00	\$52,500.00	\$52,500.00	\$12,140.00	\$12,140.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$30.00	\$3,060.00	\$59.00	\$6,018.00	\$42.80	\$4,365.60
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$415.85	\$1,663.40
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$30.00	\$5,580.00	\$33.00	\$6,138.00	\$47.85	\$8,900.10
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$200.00	\$800.00	\$500.00	\$2,000.00	\$534.50	\$2,138.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$12.00	\$1,752.00	\$13.00	\$1,898.00	\$2.70	\$394.20
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$100.00	\$200.00	\$104.00	\$208.00	\$99.80	\$199.60
34	Plans	Reflectorized Runway Sign	4	Each	\$1,650.00	\$6,600.00	\$1,850.00	\$7,400.00	\$832.00	\$3,328.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$12,000.00	\$12,000.00	\$6,500.00	\$6,500.00	\$7,885.00	\$7,885.00
36	Plans	Silt Fence	300	Ft	\$5.50	\$1,650.00	\$11.00	\$3,300.00	\$6.00	\$1,800.00
37	Plans	Inlet Protection	19	Each	\$110.00	\$2,090.00	\$675.00	\$12,825.00	\$118.80	\$2,257.20
Total Base Bid					\$2,811,606.10		\$1,999,307.30		\$2,407,630.10	

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #: 3-46-0054-024-2025
A-10027

BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

Alternate Bid Schedule No. 1 - Electrical

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$58,000.00	\$58,000.00	\$46,000.00	\$46,000.00	\$48,900.00	\$48,900.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00	\$1.60	\$25,600.00	\$1.50	\$24,000.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00	\$4.50	\$47,250.00	\$4.25	\$44,625.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$48.00	\$13,056.00	\$47.00	\$12,784.00	\$45.50	\$12,376.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.50	\$80,250.00	\$7.00	\$74,900.00	\$6.80	\$72,760.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,500.00	\$15,000.00	\$2,475.00	\$14,850.00	\$2,385.00	\$14,310.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,475.00	\$166,675.00	\$1,440.00	\$162,720.00	\$1,387.00	\$156,731.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$725.00	\$27,550.00	\$730.00	\$27,740.00	\$703.50	\$26,733.00
9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,000.00	\$48,000.00	\$6,400.00	\$51,200.00	\$6,185.00	\$49,480.00
10	L-125-5.5	L-858(L) Guidance Sign, Siz1 1, 3-MOD	3	Each	\$6,600.00	\$19,800.00	\$7,400.00	\$22,200.00	\$7,131.50	\$21,394.50
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,000.00	\$18,000.00	\$18,115.00	\$18,115.00	\$17,465.00	\$17,465.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$7,300.00	\$7,300.00	\$8,300.00	\$8,300.00	\$8,010.00	\$8,010.00
13	L-125-5.8	Miscellaneous Lighting Equipment	1	L.S.	\$6,900.00	\$6,900.00	\$7,640.00	\$7,640.00	\$7,365.00	\$7,365.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$600.00	\$600.00	\$675.00	\$675.00	\$649.00	\$649.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$4,800.00	\$4,800.00	\$5,500.00	\$5,500.00	\$5,247.00	\$5,247.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$10,570.00	\$10,570.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$22,000.00	\$44,000.00	\$21,650.00	\$43,300.00	\$20,855.00	\$41,710.00
Total Alternate Bid No. 1					\$593,781.00		\$579,774.00		\$562,325.50	

Alternate Bid No. 2 - Concrete Paving

Alternate Bid No. 2 - Concrete Paving					Quinn Construction, Inc.		Western Construction, Inc.		Simon	
Item No.	Spec No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$131,700.00	\$131,700.00	No Bid		No Bid	
2	P-501	7" PCC Pavement	20,150	SqYd	\$117.00	\$2,357,550.00				
3	P-605	Silicone Joint Sealing Filler	32,400	Ft	\$2.75	\$89,100.00				
4	P-605	Silicone Joint Sealing Filler w/ Expansion Board	545	Ft	\$2.75	\$1,498.75				
5	P-620	Pavement Markings (Concrete Surfacing)	1	L.S.	\$37,500.00	\$37,500.00				
Total Alternate Bid No. 2					\$2,617,348.75					

Alternate Bid No. 3 - Asphalt Paving

Item No.	Spec No.	Item Description	Quantity	Unit	Quinn Construction, Inc.		Western Construction, Inc.		Simon	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$125,000.00	\$125,000.00	\$7,400.00	\$7,400.00	\$135,000.00	\$135,000.00
2	P-208	Aggregate Base Course	1,780.0	Ton	\$110.00	\$195,800.00	\$57.00	\$101,460.00	\$70.00	\$124,600.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$120.00	\$597,600.00	\$90.00	\$448,200.00	\$150.00	\$747,000.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$1,050.00	\$367,500.00	\$860.00	\$301,000.00	\$993.00	\$347,550.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,800.00	\$48,600.00	\$1,495.00	\$40,365.00	\$2,095.00	\$56,565.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,400.00	\$14,000.00	\$1,100.00	\$11,000.00	\$1,235.00	\$12,350.00
7	P-620	Pavement Marking (Asphalt Surfacing)	1	L.S.	\$28,000.00	\$28,000.00	\$25,875.00	\$25,875.00	\$24,952.00	\$24,952.00
Total Alternate Bid No. 3					\$1,376,500.00		\$935,300.00		\$1,448,017.00	

Total Base Bid and Alternate Bids 1 and 2 (Concrete Surfacing)					\$6,022,735.85		No Bid		No Bid	
Total Base Bid and Alternate Bids 1 and 3 (Asphalt Surfacing)					\$4,781,887.10		\$3,514,381.30		\$4,417,972.60	

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPESNTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEE N CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brooke Edgewood

DATE: 6/12/2025

**PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025**

Base Bid - Grading

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$135,000.00	\$135,000.00
2	C-100	Contractor Quality Control Plan	1	L.S.	\$7,500.00	\$7,500.00
3	S-100	Construction Safety Phasing Plan	1	L.S.	\$143,000.00	\$143,000.00
4	P-101	Asphalt Pavement/Base Removal (7" and 9" Nominal Depth)	6,730	SqYd	\$7.00	\$47,110.00
5	P-101	Cold Milling (2" Nominal Depth)	206	SqYd	\$16.00	\$3,296.00
6	P-152	Unclassified Excavation	34,541	CuYd	\$5.30	\$183,067.30
7	P-152	Disposal of Excess Material	400	CuYd	\$21.50	\$8,600.00
8	P-154	Subbase Course	12,200	CuYd	\$46.50	\$567,300.00
9	P-154	Geotextile Separator Fabric	23,190	SqYd	\$1.85	\$42,901.50
10	P-154	Geogrid	7,500	SqYd	\$2.50	\$18,750.00
11	P-208	Aggregate Base Course	3,520	CuYd	\$57.00	\$200,640.00
12	D-701	15" RCP Pipe (Class III)	250	Ft	\$139.00	\$34,750.00
13	D-701	15" RCP Flared End (Class III)	4	Each	\$1,630.00	\$6,520.00
14	D-701	18" RCP Arch Pipe (Class III)	89	Ft	\$191.00	\$16,999.00
15	D-701	18" RCP Arch Flared End (Class III)	2	Each	\$1,830.00	\$3,660.00
16	D-701	36" RCP Arch Pipe (Class III)	137	Ft	\$515.00	\$70,555.00
17	D-701	36" RCP Arch Flared End (Class III)	2	Each	\$3,040.00	\$6,080.00
18	D-705	4" Perforated Underdrain Piping	10,070	Ft	\$21.25	\$213,987.50
19	D-705	4" Underdrain Tee	4	Each	\$102.00	\$408.00
20	D-705	Underdrain Cleanout	34	Each	\$250.00	\$8,500.00
21	D-705	Connect Underdrain to RCP	6	Each	\$1,350.00	\$8,100.00
22	F-162	Remove and Dispose Existing Wildlife Fence	694	Ft	\$10.00	\$6,940.00
23	F-162	10' Wildlife Fence	796	Ft	\$55.50	\$44,178.00
24	T-901	Seeding and Fertilizing	11	Acre	\$3,950.00	\$43,450.00
25	T-905	Topsoil (Obtained on Site)	8,476	CuYd	\$3.00	\$25,428.00
26	T-908	Mulching	51,800	SqYd	\$1.00	\$51,800.00
27	TL-100	Field Laboratory	1	Each	\$52,500.00	\$52,500.00
28	Plans	Remove and Salvage 12" RCP	102	Ft	\$59.00	\$6,018.00
29	Plans	Remove and Salvage 12" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
30	Plans	Remove and Salvage 15" RCP	186	Ft	\$33.00	\$6,138.00
31	Plans	Remove and Salvage 15" RCP Flared Ends	4	Each	\$500.00	\$2,000.00
32	Plans	Sawcut Existing Asphalt	146	Ft	\$13.00	\$1,898.00
33	Plans	Remove and Relocate Runway Edge Marker	2	Each	\$104.00	\$208.00
34	Plans	Reflectorized Runway Sign	4	Each	\$1,850.00	\$7,400.00
35	Plans	Storm Water Pollution Prevention Plan	1	L.S.	\$6,500.00	\$6,500.00
36	Plans	Silt Fence	300	Ft	\$11.00	\$3,300.00
37	Plans	Inlet Protection	19	Each	\$675.00	\$12,825.00
Estimated Base Bid Total					\$1,999,307.30	

Alternate Bid No. 1 - Electrical

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$46,000.00	\$46,000.00
2	L-108-5.1	No. 8, 5KV, L-824, Type C Cable, Installed in Trench, Duct Bank or Conduit	16,000	Ft	\$1.60	\$25,600.00
3	L-108-5.2	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed in Trench, Above the duct Bank or Conduit, Including Conections/Ground Rods/Terminations	10,500	Ft	\$4.50	\$47,250.00
4	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-Way 2-Inch	272	Ft	\$47.00	\$12,784.00
5	L-110-5.2	Non-Encased Eleectrical Conduit, 1-Way 2-Inch	10,700	Ft	\$7.00	\$74,900.00
6	L-115-5.1	Base Can Plaza (2 Cans)	6	Each	\$2,475.00	\$14,850.00
7	L-125-5.1	L-861T(L) Taxiway Edge Light on New Base Can	113	Each	\$1,440.00	\$162,720.00
8	L-125-5.2	L-861T(L) Taxiway Edge Light on Existing Base Can	38	Each	\$730.00	\$27,740.00

PARALLEL TAXIWAY CONSTRUCTION
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIP #3-46-0054-024/025-2025
HELMS #A-10027
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

9	L-125-5.4	L-858(L) Guidance Sign, Size 1, 2-MOD	8	Each	\$6,400.00	\$51,200.00
10	L-125-5.5	L-858(L) Guidance Sign, Sizl 1, 3-MOD	3	Each	\$7,400.00	\$22,200.00
11	L-125-5.6	L-821 Control Panel	1	L.S.	\$18,115.00	\$18,115.00
12	L-125-5.7	Electrical Panel Replacement	1	L.S.	\$8,300.00	\$8,300.00
13	L-125-5.8	Miscellaneous Lighiting Equipment	1	L.S.	\$7,640.00	\$7,640.00
14	NS-100-4.1	Locate and Protect Existing Equipment	1	L.S.	\$675.00	\$675.00
15	NS-101-4.1	Remove Airfield Electrical Equipment	1	L.S.	\$5,500.00	\$5,500.00
16	NS-102-5.1	Temporary Lighting	1	L.S.	\$11,000.00	\$11,000.00
17	NS-151-5.1	L-828 Constant Current Regulator, 7.5KW, 3-Step, 240V, In Place	2	Each	\$21,650.00	\$43,300.00
Estimated Alternate Bid No. 1 Total						\$579,774.00

Alternate Bid No. 3 - Asphalt Paving

Item #	Spec #	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	Mobilization (Max of 10% of Total Cost)	1	L.S.	\$7,400.00	\$7,400.00
2	P-208	Aggregate Base Course	1,780	CuYd	\$57.00	\$101,460.00
3	P-401	Asphalt Base / Surface Course	4,980.0	Ton	\$90.00	\$448,200.00
4	P-401	Asphalt Binder (PG 64-34)	350.0	Ton	\$860.00	\$301,000.00
5	P-602	Emulsified Asphalt Prime Coat	27.0	Ton	\$1,495.00	\$40,365.00
6	P-603	Emulsified Asphalt Tack Coat	10.0	Ton	\$1,100.00	\$11,000.00
7	P-620	Pavement Markings (Asphalt Surfacing)	1	L.S.	\$25,875.00	\$25,875.00
Estimated Alternate Bid No. 3 Total						\$935,300.00

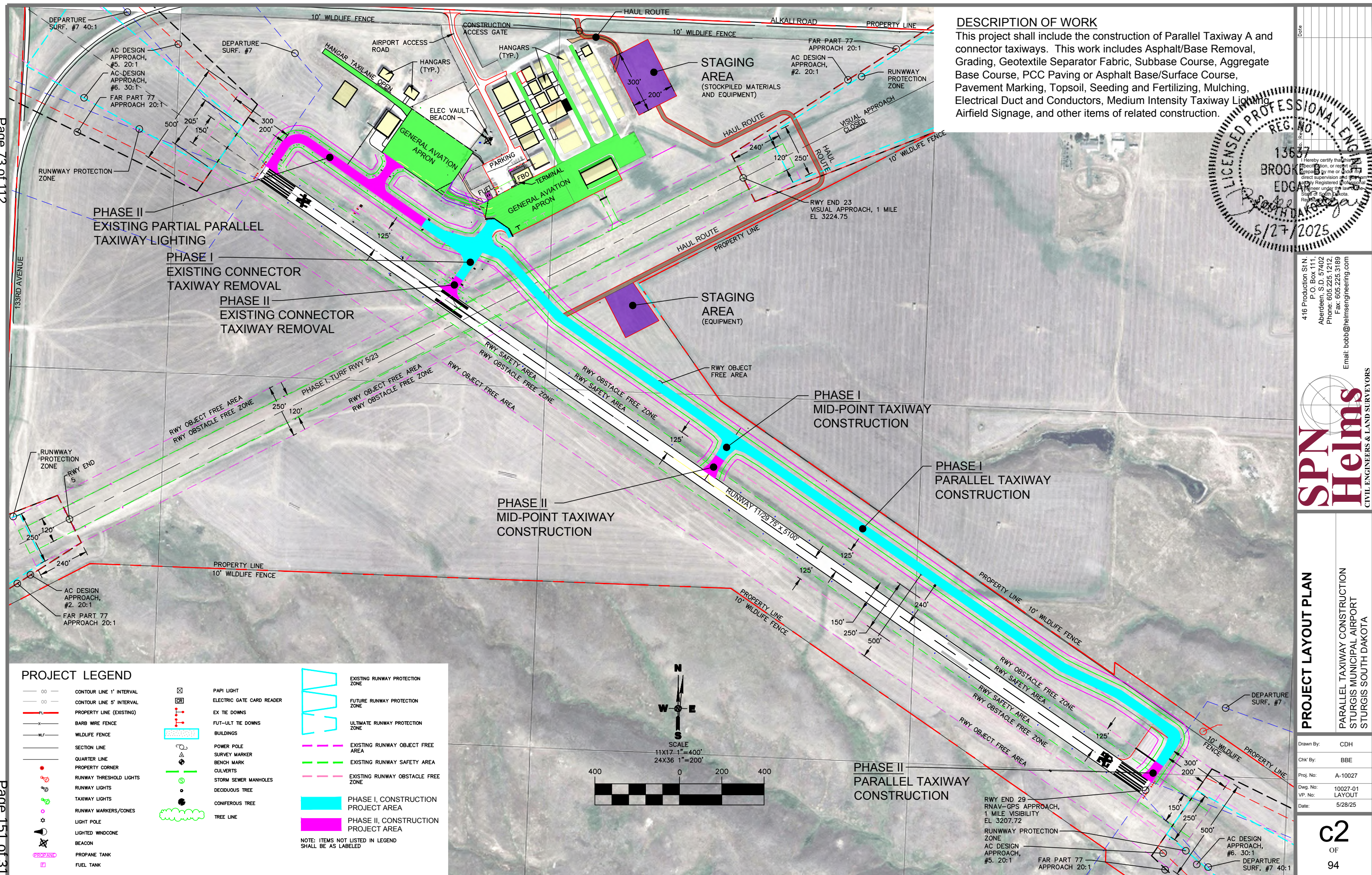
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 3 Total		\$3,514,381.30
Design		\$275,924.82
Bidding & Negotiations		\$16,670.90
Construction Administration		\$98,779.24
Construction Engineering		\$441,336.26
Estimated Asphalt/Concrete Testing		\$35,000.00
Estimated Independent Fee Evaluation		\$5,000.00
Estimated Administration		\$13,252.61
Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 3)		\$4,400,345.13

AIP #3-46-0054-024-2025

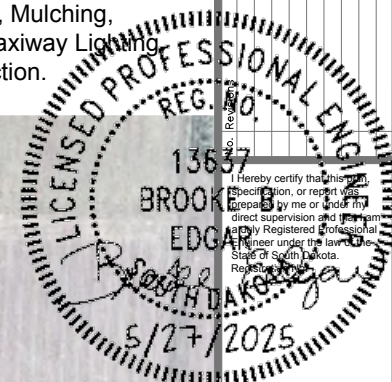
Total Project Cost (3,392 LF of 5,100 LF of taxiway)	\$2,926,660.91
Federal Share (95%)	\$2,780,327.00
State Share (2.5%)	\$73,166.96
Local Share (2.5%)	\$73,166.96

AIP #3-46-0054-025-2025

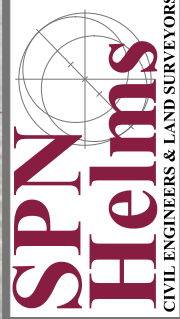
Total Project Cost (1,708 LF of 5,100 LF of taxiway)	\$1,473,684.21
Federal Share (95%)	\$1,400,000.00
State Share (2.5%)	\$36,842.11
Local Share (2.5%)	\$36,842.11



This project shall include the construction of Parallel Taxiway A and connector taxiways. This work includes Asphalt/Base Removal, Grading, Geotextile Separator Fabric, Subbase Course, Aggregate Base Course, PCC Paving or Asphalt Base/Surface Course, Pavement Marking, Topsoil, Seeding and Fertilizing, Mulching, Electrical Duct and Conductors, Medium Intensity Taxiway Lighting, Airfield Signage, and other items of related construction.



416 Production St N.
P.O. Box 111,
Aberdeen, S.D. 57402
Phone: 605.225.1212,
Fax: 605.225.3189
Email: bobb@helmsengineering.com



PROJECT LAYOUT PLAN

Drawn By:	CDH
Chk' By:	BBE
Proj. No:	A-10027
Dwg. No:	10027-01
VP. No:	LAYOUT
Date:	5/28/25

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U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rate (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate "Airport Improvement Program". Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☐ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☐ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☐ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

N/A

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

N/A

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

N/A

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 4,438
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			278,877
5. Other Architectural engineering fees			13,396
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			1,176,973
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 1,473,684
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 1,473,684
19. Federal Share requested of Line 18			1,400,000
20. Grantee share			36,842
21. Other shares			36,842
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 1,473,684

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	36,842
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 36,842
25. Other Shares	Amount
a. State	36,842
b. Other	
c. TOTAL - Other Shares	\$ 36,842
26. TOTAL NON-FEDERAL FINANCING	\$ 73,684

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: AIP # 3-46-0054-024-2025

AIRPORT: Sturgis Municipal Airport

1. Objective:

Parallel Taxiway Construction, Base Bid and Alternate Bid No. 1 - Electrical , Alternate Bid No. 2 - PCC Surfacing, Alternate Bid No. 3 - Asphalt Surfacing and Engineering

2. Benefits Anticipated:

A Parallel Taxiway constructed for Runway 11/29 will increase the safety of the aircraft using the Sturgis Municipal Airport as the aircraft will not need to back taxi along Runway 11/29.

3. Approach: (See approved Scope of Work in Final Application)

See approved "Scope of Work" for the project.

4. Geographic Location:

Sturgis Municipal Airport
Sturgis, Meade County, South Dakota

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Kevin Forrester (605) 347-4422
1040 Harley-Davidson Way
Sturgis, SD 57785

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	Manager	City	State
Sturgis Municipal Airport	Roger Burnham	Sturgis	SD

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Kevin Forrester	Mayor	kforrester@sturgisgov.com	605-347-4422
Rick Bush	Public Works Director	rbush@sturgisgov.com	605-347-3916

Primary Sponsor Address:

Full Name	Address	Bldg., Ste., Rm., Etc.
Kevin Forrester	1040 Harley-Davidson Way	

City	State	Zip
Sturgis	SD	57785

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Eric Davis	Attorney		605-651-6283

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Jon Becker	SDDOT	jon.becker@state.sd.us	
Nancy Hiller	SDDOT	nancy.hiller@state.sd.us	
Brooke Edgar	Helms and Associates	brookee@helmsengineering.com	605-225-1212
Bob Babcock	Helms and Associates	bobb@helmsengineering.com	605-225-1212

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis, South Dakota

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-025-2025

Description of Work: Parallel Taxiway Construction

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-025-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☐ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Sturgis Municipal Airport
Address: 13345 Alkali Rd, Sturgis, SD 57785

Location 2 (if applicable)

Name of Location:
Address:

Location 3 (if applicable)

Name of Location:
Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-49-0054-025-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

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Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-025-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☐ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☐ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☐ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☐ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-025-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-025-2025

Description of Work: Construction of Parallel Taxiway for Runway 11/29

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to award contract for the GA Terminal Remodel Project AIP#3-46-0054-023-2025

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

In June 2025, the City of Sturgis issued a competitive bid for the highly anticipated remodel of the General Aviation (GA) terminal at Sturgis Airport, marking a significant step in enhancing the city's aviation infrastructure. The project aims to modernize and expand the existing terminal to accommodate the growing demands of both business and recreational aviation traffic, ensuring that Sturgis remains a hub for regional air travel in the Midwest.

The Sturgis Airport has long served as a crucial gateway for general aviation in the region, but its facilities have begun to show signs of aging. The current GA terminal, which was originally built decades ago, has limited space, outdated amenities, and lacks modern accessibility features. The remodel project seeks to address these issues while creating a more welcoming and efficient environment for pilots, passengers, and visitors.

Key elements of the remodel include:

1. **Expansion of Terminal Space:** The current terminal is not large enough to accommodate the increasing volume of air traffic, particularly during peak seasons such as the Sturgis Motorcycle Rally. The remodel will nearly double the available space, providing more room for waiting areas, flight operations, and administrative offices.
2. **Upgraded Passenger Amenities:** In an effort to enhance the experience for travelers, the new design will incorporate comfortable waiting areas, improved restrooms, and upgraded concessions. The addition of modern furnishings and better lighting will create a more pleasant atmosphere for passengers, whether they are arriving or departing.
3. **Improved Accessibility:** The new terminal will feature updated ramps, elevators, and doors, ensuring compliance with the Americans with Disabilities Act (ADA). The remodel will provide better access for all visitors, making the terminal more inclusive and user-friendly.
4. **Enhanced Security and Operational Facilities:** To improve operational efficiency and security, the remodel will incorporate state-of-the-art screening technologies, more secure storage for luggage and equipment, and updated facilities for air traffic control and maintenance operations. The project will also enhance the capacity for fueling and aircraft handling.
5. **Sustainability Features:** Reflecting the city's commitment to environmental responsibility, the remodel will include energy-efficient HVAC systems, solar panels, and sustainable building materials, helping to reduce the terminal's carbon footprint while keeping operating costs down.
6. **Improved Traffic Flow and Parking:** A redesigned parking lot and new drop-off zones will improve traffic flow, reduce congestion, and provide better access for passengers and their

vehicles. This will be particularly important during high-traffic events such as the Sturgis Motorcycle Rally, which draws hundreds of thousands of visitors each year.

The remodel of the Sturgis Airport GA terminal is not just about updating an aging structure. It's about positioning the city to take advantage of its strategic location and growth potential. Sturgis, located in the heart of the Midwest, is an attractive destination for tourists, business travelers, and aviation enthusiasts. With its proximity to national highways and major cities, the airport is poised to serve as a key access point for the region.

The Sturgis Motorcycle Rally, one of the largest motorcycle gatherings in the world, is a major driver of traffic through the airport, and the remodel will help the facility handle the thousands of aviation visitors who descend on the city each year. The remodeled terminal will also support the growth of local businesses, making it easier for companies to engage in air travel and logistics.

The bid for the remodel project was officially opened by the City of Sturgis in June 2025, with several regional contractors and construction firms submitting proposals. The City sought a contractor with experience in airport infrastructure and the ability to meet stringent safety and quality standards. The bids were evaluated based on factors such as cost, timeline, experience, and sustainability practices. A transparent review process ensured that the winning bid was both cost-effective and able to deliver the project on time and within budget.

The selected contractor will begin work on the project in the summer of 2025, with an expected completion date of late 2026. During the construction phase, efforts will be made to minimize disruptions to airport operations, ensuring that the facility remains open for general aviation traffic.

Once completed, the remodeled GA terminal at Sturgis Airport will serve as a modern, efficient, and welcoming space that reflects the city's ambitions for the future. The project is expected to not only improve the travel experience but also stimulate economic growth by attracting more visitors, enhancing the local economy, and increasing Sturgis' visibility as a key aviation destination.

This remodel is an important part of Sturgis' larger vision to modernize its infrastructure and build a future that is both sustainable and connected. By investing in the Sturgis Airport, the city is laying the groundwork for a thriving, aviation-friendly community for years to come.

DISCUSSION:

Bids were received and reviewed in accordance with FAA and City procurement procedures. The lowest responsive and responsible bidder was American Contracting and Consulting, of Belle Fourche.

Helms and Associates have reviewed the bid proposal documents received and are recommending that the Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 be tentatively awarded to the lowest responsive bidder American Contracting and Consulting, of Belle Fourche, SD, in the amount of \$280,585.00 as their bid was complete and reasonable. We have also verified that American Contracting and Consulting, has not been excluded at www.sam.gov.

The DBE goal was 3.5% for this project. The intended participation listed in American Contracting and Consulting's bid is 14.7%. A DBE Good Faith Effort was provided and deemed adequate.

The motion for award should read "Tentative award for AIP Project #3-46-0054-023-2025 GA Terminal Remodel Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 is made to American Contracting and Consulting, of Belle Fourche, SD, in the amount of \$280,585.00 contingent upon receipt of an FAA Grant Offer."

Also, to help meet what we expect to be short time lines in the grant process, the City Council should authorize the Mayor or City Administrator to sign the FAA Grant Offers (which will need to be electronically signed), and all necessary paperwork for the Construction Contract Documents.

BUDGET IMPACT:

The total cost of the project is \$280,585.00. Funding will be primarily provided by an FAA grant under the AIP program. The award is contingent upon receipt of the FAA grant offer for project #3-46-0054-023-2025 GA Terminal Remodel Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2. The City's local share, if applicable, will be covered through designated airport capital improvement funds.

RECOMMENDATION:

Staff recommends that the City Council Tentative award the contract for AIP Project #3-46-0054-023-2025 GA Terminal Remodel Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 is made to American Contracting and Consulting, of Belle Fourche, SD, in the amount of \$280,585.00 contingent upon receipt of an FAA Grant Offer.” and authorize approval of the necessary paperwork for the construction documents.

ATTACHMENTS:

[20250611 Sturgis Terminal Remodel \(Bid Tabulation\) BBE](#)

[20250616 Sturgis GA Terminal Remodel \(Revised Engineer's Estimate\) BBE](#)

[20250623 City - GA Terminal Remodel \(Engineer Recommendation\) BBE](#)

[20250623 Sturgis GA Terminal Remodel AIG Grant App \(unsigned\) BBE](#)

[20250623 Sturgis GA Terminal Remodel AIG Grant App Updated \(unsigned\) BBE](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Jul 01 2025



G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
AIP # 3-46-0054-023-2025
A-9396

BID TABULATION

Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

				Hoskinson Contracting Gillette, WY	American Contracting and Consulting Belle Fourche, SD	Lloyd Sioux Falls, SD		Northstar Construction Spearfish, SD		SECO Construction, Inc. Rapid City, SD		
Base Bid					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Item No.	Item Description	Quantity	Unit									
1	Mobilization (Max 10% of Project Cost)	1	L.S.		\$10,000.00	\$10,000.00	\$24,500.00	\$24,500.00	\$5,000.00	\$5,000.00	\$33,000.00	\$33,000.00
2	Construction Safety Phasing Plan	1	L.S.		\$5,000.00	\$5,000.00	\$7,300.00	\$7,300.00	\$5,500.00	\$5,500.00	\$2,000.00	\$2,000.00
3	G.A. Terminal Building Remodel	1	L.S.		\$225,585.00	\$225,585.00	\$213,200.00	\$213,200.00	\$263,000.00	\$263,000.00	\$300,000.00	\$300,000.00
Total Base Bid					\$240,585.00		\$245,000.00		\$273,500.00		\$335,000.00	
Alternate Bid No. 1				Non-responsive Bid	American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.		\$12,000.00	\$12,000.00	\$2,600.00	\$2,600.00	\$6,500.00	\$6,500.00	\$2,500.00	\$2,500.00
Total Alternate Bid No. 1					\$12,000.00		\$2,600.00		\$6,500.00		\$2,500.00	
Alternate Bid No. 2					American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	Air Conditioning Unit Replacement	1	L.S.	\$28,000.00	\$28,000.00	\$45,000.00	\$45,000.00	\$26,000.00	\$26,000.00	\$8,800.00	\$8,800.00	
Total Alternate Bid No. 1				\$28,000.00		\$45,000.00		\$26,000.00		\$8,800.00		
Total Base Bid AND Alternate Bids No.1 & 2					\$280,585.00		\$292,600.00		\$306,000.00		\$346,300.00	

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER:

Brocke Edgar

DATE:

6/11/2025

G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIG #3-46-0054-023-2025
HELMS #A-9396
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

Base Bid

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization (Max of 10% of Total Project Cost)	1	L.S.	\$10,000.00	\$10,000.00
2	Construction Safety Phasing Plan	1	L.S.	\$5,000.00	\$5,000.00
3	G.A. Terminal Building Remodel	1	L.S.	\$225,585.00	\$225,585.00
Estimated Base Bid Total					\$240,585.00

Alternate Bid No. 1 - Existing Wall Removal and Bulkhead Construction

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.	\$12,000.00	\$12,000.00
Estimated Alternate Bid No. 1 Total					\$12,000.00

Alternate Bid No. 2 - Air Conditioning Unit Replacement

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Air Conditioning Unit Replacement	1	L.S.	\$28,000.00	\$28,000.00
Estimated Alternate Bid No. 2 Total					\$28,000.00

Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 Total					\$280,585.00
Design					\$75,281.04
Bidding & Negotiations					\$9,700.21
Construction Administration					\$29,970.39
Construction Engineering					\$29,821.43
Estimated Independent Fee Evaluation					\$5,000.00
Estimated Administration					\$9,641.93
Estimated Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 2)					\$440,000.00

AIP #3-46-0054-023-2025

Estimated Total Project Cost	\$440,000.00
Federal Share (95% of Engineering/IFE & 95% of 42.1% = 40% of Construction/Estimated Administration)	\$258,360.68
State Share (60% of Construction)	\$174,136.16
Local Share	\$7,503.16

June 23, 2025

Rick Bush, Director of Public Works
City of Sturgis
1057 Dudley St.
Sturgis, SD 57785

Re: GA Terminal Remodel
Sturgis Municipal Airport
Sturgis, South Dakota
AIP #3-46-0054-023-2025
Helms #A-9396

Dear Mr. Bush,

We would like to take this opportunity to make our “Engineer’s Recommendation of Award” for the above referenced project.

The description of work is:

This project shall include remodel of the existing airport terminal. The work will include site preparation, reconstruction of building entrance, remodel of existing building, site restoration and various other items of related construction.

We have reviewed the bid proposal documents received and are recommending that the Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 be tentatively awarded to the lowest responsive bidder American Contracting and Consulting, of Belle Fourche, SD, in the amount of \$280,585.00 as their bid was complete and reasonable. We have also verified that American Contracting and Consulting, has not been excluded at www.sam.gov.

The DBE goal was 3.5% for this project. The intended participation listed in American Contracting and Consulting’s bid is 14.7%. A DBE Good Faith Effort was provided and deemed adequate.

The motion for award should read “Tentative award for AIP Project #3-46-0054-023-2025 GA Terminal Remodel Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 is made to American Contracting and Consulting, of Belle Fourche, SD, in the amount of \$280,585.00 contingent upon receipt of an FAA Grant Offer.”

Also, to help meet what we expect to be short time lines in the grant process, the City Council should authorize the Mayor or City Manager to sign the FAA Grant Offers (which will need to be electronically signed), and all necessary paperwork for the Construction Contract Documents.

If you have any questions, comments, or need any further information, please feel free to contact our office at your convenience.

Sincerely,
Helms and Associates

A handwritten signature in cursive script that reads "Brooke Edgar".

Brooke Edgar, P.E.

W/Enclosures

Cc: Travis Schmit, FAA – Dakota-Minnesota Airports District Office
Jon Becker, SD-DOT – Office of Air, Rail, and Transit

AIP Grant Application Checklist

AIRPORT NAME: Sturgis Municipal Airport DATE: 6/16/2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5GAJ1

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 7/8/2025

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Sturgis Municipal Airport General Aviation Terminal Remodel

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>	X			
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☐ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

49B

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Sturgis, South Dakota

*b. Employer/Taxpayer Identification Number (EIN/TIN):

*c. UEI:

d. Address:

*Street 1: 1040 Harley-Davidson Way

Street 2:

*City: Sturgis

County/Parish: Meade

*State: Province: SD

*Country: USA: United States

*Zip / Postal Code 57785-1552

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Rick

Middle Name:

*Last Name: Bush

Suffix:

Title: Public Works Director

Organizational Affiliation:

City of Sturgis

*Telephone Number: (605) 347-3916

Fax Number: (605) 347-3516

*Email: rbush@sturgisgov.com

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

10. Name of Federal Agency:*11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

General Aviation Terminal Remodel

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At Large

*b. Program/Project: At Large

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	\$ 258,361
*b. Applicant	\$ 7,503
*c. State	\$ 174,136
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	
*g. TOTAL	\$ 440,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☐ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Kevin

Middle Name: _____

*Last Name: Forrester

Suffix: _____

*Title: Mayor

*Telephone Number: (605)347-4422

Fax Number:

* Email: kforrester@sturgisgov.com

*Signature of Authorized Representative:

*Date Signed:

Authorized State Representative:	
*First Name: Jack *Last Name: Dokken	
*Title: Program Manager, Office of Air, Rail & Transit	
*Telephone Number: 605-773-7045	Fax Number: 605-773-2804
* Email: jack.dokken@state.sd.us	
*Signature of Authorized Representative:	*Date Signed:



G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
AIP # 3-46-0054-023-2025
A-9396

BID TABULATION

Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

				Hoskinson Contracting Gillette, WY	American Contracting and Consulting Belle Fourche, SD	Lloyd Sioux Falls, SD		Northstar Construction Spearfish, SD		SECO Construction, Inc. Rapid City, SD		
Base Bid					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Item No.	Item Description	Quantity	Unit									
1	Mobilization (Max 10% of Project Cost)	1	L.S.		\$10,000.00	\$10,000.00	\$24,500.00	\$24,500.00	\$5,000.00	\$5,000.00	\$33,000.00	\$33,000.00
2	Construction Safety Phasing Plan	1	L.S.		\$5,000.00	\$5,000.00	\$7,300.00	\$7,300.00	\$5,500.00	\$5,500.00	\$2,000.00	\$2,000.00
3	G.A. Terminal Building Remodel	1	L.S.		\$225,585.00	\$225,585.00	\$213,200.00	\$213,200.00	\$263,000.00	\$263,000.00	\$300,000.00	\$300,000.00
Total Base Bid					\$240,585.00		\$245,000.00		\$273,500.00		\$335,000.00	
Alternate Bid No. 1				Non-responsive Bid	American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.		\$12,000.00	\$12,000.00	\$2,600.00	\$2,600.00	\$6,500.00	\$6,500.00	\$2,500.00	\$2,500.00
Total Alternate Bid No. 1					\$12,000.00		\$2,600.00		\$6,500.00		\$2,500.00	
Alternate Bid No. 2					American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	Air Conditioning Unit Replacement	1	L.S.	\$28,000.00	\$28,000.00	\$45,000.00	\$45,000.00	\$26,000.00	\$26,000.00	\$8,800.00	\$8,800.00	
Total Alternate Bid No. 1				\$28,000.00		\$45,000.00		\$26,000.00		\$8,800.00		
Total Base Bid AND Alternate Bids No.1 & 2					\$280,585.00		\$292,600.00		\$306,000.00		\$346,300.00	

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brocke Edgaw

DATE: 6/11/2025

G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIG #3-46-0054-023-2025
HELMS #A-9396
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

Base Bid

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization (Max of 10% of Total Project Cost)	1	L.S.	\$10,000.00	\$10,000.00
2	Construction Safety Phasing Plan	1	L.S.	\$5,000.00	\$5,000.00
3	G.A. Terminal Building Remodel	1	L.S.	\$225,585.00	\$225,585.00
Estimated Base Bid Total					\$240,585.00

Alternate Bid No. 1 - Existing Wall Removal and Bulkhead Construction

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.	\$12,000.00	\$12,000.00
Estimated Alternate Bid No. 1 Total					\$12,000.00

Alternate Bid No. 2 - Air Conditioning Unit Replacement

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Air Conditioning Unit Replacement	1	L.S.	\$28,000.00	\$28,000.00
Estimated Alternate Bid No. 2 Total					\$28,000.00

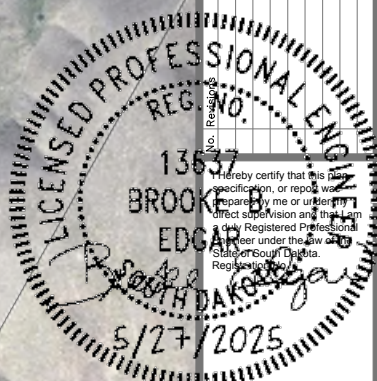
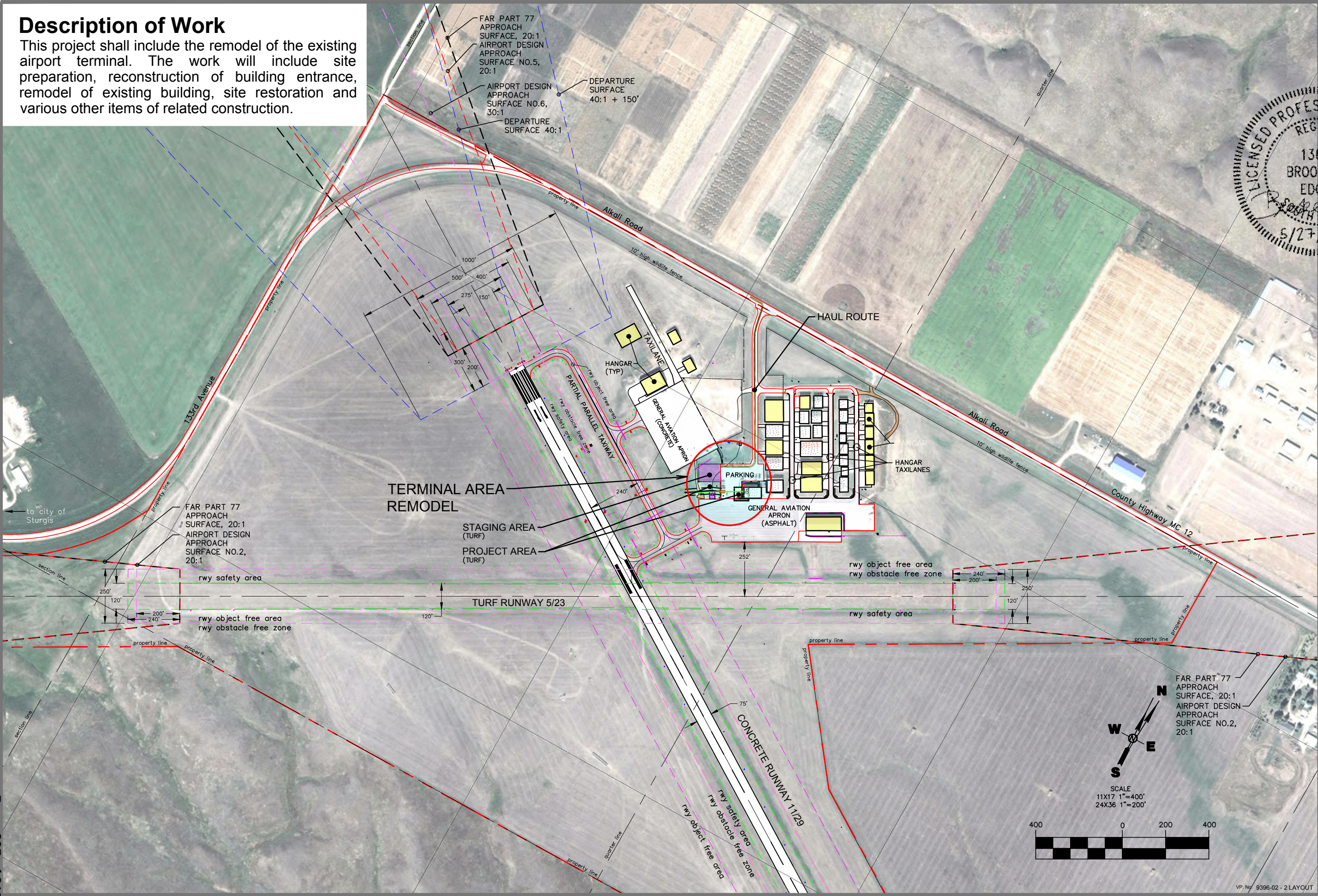
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 Total					\$280,585.00
Design					\$75,281.04
Bidding & Negotiations					\$9,700.21
Construction Administration					\$29,970.39
Construction Engineering					\$29,821.43
Estimated Independent Fee Evaluation					\$5,000.00
Estimated Administration					\$9,641.93
Estimated Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 2)					\$440,000.00

AIP #3-46-0054-023-2025

Estimated Total Project Cost	\$440,000.00
Federal Share (95% of Engineering/IFE & 95% of 42.1% = 40% of Construction/Estimated Administration)	\$258,360.68
State Share (60% of Construction)	\$174,136.16
Local Share	\$7,503.16

Description of Work

This project shall include the remodel of the existing airport terminal. The work will include site preparation, reconstruction of building entrance, remodel of existing building, site restoration and various other items of related construction.



416 Production St N.
P.O. Box 111,
Aberdeen, S.D. 57402
Phone: 605.225.1212,
Fax: 605.225.3189
Email: bobb@helmsengineering.com



PROJECT LAYOUT PLAN
GENERAL AVIATION TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
STURGIS SOUTH DAKOTA

Drawn By: CDH
Chk' By: BBE
Proj. No: A-9396
Dwg. No: 9396-02
Date: 5/28/25

C102
OF
11

Project Narrative (Justification)

BIL – Terminal Building Remodel

The Sponsor is proposing to remodel the existing Terminal Building/ Pilots lounge at the Sturgis Municipal Airport. The existing terminal building is aging, crowded, and not able to accommodate the needs of the growing and incredibly busy airport. Since 2017, the airport has expanded from 43 based aircraft and 17 hangars to 103 based aircraft and 35 hangars, with several more private hangar constructions planned. The airport has several jets based at the airport and currently has 5 Certified Flight Instructors (CFIs) using the airport as a base for their operations. These demand increases have led the airport to outgrow the existing terminal building and realize the need to construct a new larger facility. However, due to other safety critical needs at the airport (full parallel taxiway); the sponsor has shifted its focus from constructing a new terminal to remodeling the existing building. The remodel of the existing terminal will include: updating the building's interior, and expanding the pilot briefing area to accommodate larger groups.

The airport has secured Airport Terminal Program (ATP) funding from the South Dakota Legislator's Senate Bill 144. This funding will cover approximately 60% of the construction cost for the terminal remodel. The airport's FAA Bipartisan Infrastructure Law (BIL) entitlements will be utilized to cover the remaining 40% of construction and 95% of the engineering fees associated with the project. The remaining 5% share of the engineering fees will be paid for by the Sponsor.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rate (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate "Airport Improvement Program". Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☐ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☐ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☐ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

N/A

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

N/A

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

N/A

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 9,642
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			144,773
5. Other Architectural engineering fees			5,000
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			280,585
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 440,000
19. Federal Share requested of Line 18			258,361
20. Grantee share			7,503
21. Other shares			174,136
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 440,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	7,503
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 7,503
25. Other Shares	Amount
a. State	174,136
b. Other	
c. TOTAL - Other Shares	\$ 174,136
26. TOTAL NON-FEDERAL FINANCING	\$ 181,639

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: AIP # 3-46-0054-023-2025
AIRPORT: Sturgis Municipal Airport
1. Objective: General Aviation Terminal Remodel
2. Benefits Anticipated: The existing General Aviation Terminal is aging, crowded and not able to accommodate the demands of the growing airport. A new General Aviation Terminal is needed, but due to other safety critical needs, the sponsor has determined that the new terminal will be delayed and a remodel of the existing terminal will correct some of the deficiencies.
3. Approach: (See approved Scope of Work in Final Application) See approved "Scope of Work" for the project.
4. Geographic Location: Sturgis Municipal Airport Sturgis, Meade County, South Dakota
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Kevin Forrester (605) 347-4422 1040 Harley-Davidson Way Sturgis, SD 57785

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	Manager	City	State
Sturgis Municipal Airport	Roger Burnham	Sturgis	SD

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Kevin Forrester	Mayor	kforrester@sturgisgov.com	605-347-4422
Rick Bush	Public Works Director	rbush@sturgisgov.com	605-347-3916

Primary Sponsor Address:

Full Name	Address	Bldg., Ste., Rm., Etc.
Kevin Forrester	1040 Harley-Davidson Way	

City	State	Zip
Sturgis	SD	57785

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Eric Davis	Attorney		605-651-6283

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Jon Becker	SDDOT	jon.becker@state.sd.us	
Nancy Hiller	SDDOT	nancy.hiller@state.sd.us	
Brooke Edgar	Helms and Associates	brookee@helmsengineering.com	605-225-1212
Bob Babcock	Helms and Associates	bobb@helmsengineering.com	605-225-1212

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis, South Dakota

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☒ Yes ☐ No ☐ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☐ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Sturgis Municipal Airport

Address: 13345 Alkali Rd, Sturgis, SD 57785

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-49-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A
2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☐ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☐ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☐ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☐ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

AIP Grant Application Checklist

AIRPORT NAME: Sturgis Municipal Airport DATE: 6/16/2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5GAJ1

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 7/8/2025

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Sturgis Municipal Airport General Aviation Terminal Remodel

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>	X			
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424

*1. Type of Submission:

☐ Preapplication☒ Application☐ Changed/Corrected Application

*2. Type of Application

☒ New☐ Continuation☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

49B

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Sturgis, South Dakota

*b. Employer/Taxpayer Identification Number (EIN/TIN):

*c. UEI:

RDKAMG4WQLP1

d. Address:

*Street 1: 1040 Harley-Davidson Way

Street 2:

*City: Sturgis

County/Parish: Meade

*State: Province: SD

*Country: USA: United States

*Zip / Postal Code 57785-1552

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Rick

Middle Name:

*Last Name: Bush

Suffix:

Title: Public Works Director

Organizational Affiliation:

City of Sturgis

*Telephone Number: (605) 347-3916

Fax Number: (605) 347-3516

*Email: rbush@sturgisgov.com

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

10. Name of Federal Agency:*11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Infrastructure Improvement an

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

General Aviation Terminal Remodel

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At Large

*b. Program/Project: At Large

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal	\$ 258,360
*b. Applicant	\$ 7,504
*c. State	\$ 174,136
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	
*g. TOTAL	\$ 440,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Kevin

Middle Name: _____

*Last Name: Forrester

Suffix: _____

*Title: Mayor

*Telephone Number: (605)347-4422

Fax Number:

* Email: kforrester@sturgisgov.com

*Signature of Authorized Representative:

*Date Signed:

Authorized State Representative:	
*First Name: Jack *Last Name: Dokken	
*Title: Program Manager, Office of Air, Rail & Transit	
*Telephone Number: 605-773-7045	Fax Number: 605-773-2804
* Email: jack.dokken@state.sd.us	
*Signature of Authorized Representative:	*Date Signed:



G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
AIP # 3-46-0054-023-2025
A-9396

BID TABULATION
Bid Opening: June 11, 2025 @ 1:30 p.m. (local time)

				Hoskinson Contracting Gillette, WY	American Contracting and Consulting Belle Fourche, SD	Lloyd Sioux Falls, SD		Northstar Construction Spearfish, SD		SECO Construction, Inc. Rapid City, SD		
Base Bid					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Item No.	Item Description	Quantity	Unit									
1	Mobilization (Max 10% of Project Cost)	1	L.S.		\$10,000.00	\$10,000.00	\$24,500.00	\$24,500.00	\$5,000.00	\$5,000.00	\$33,000.00	\$33,000.00
2	Construction Safety Phasing Plan	1	L.S.		\$5,000.00	\$5,000.00	\$7,300.00	\$7,300.00	\$5,500.00	\$5,500.00	\$2,000.00	\$2,000.00
3	G.A. Terminal Building Remodel	1	L.S.		\$225,585.00	\$225,585.00	\$213,200.00	\$213,200.00	\$263,000.00	\$263,000.00	\$300,000.00	\$300,000.00
Total Base Bid					\$240,585.00		\$245,000.00		\$273,500.00		\$335,000.00	
Alternate Bid No. 1				Non-responsive Bid	American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.		\$12,000.00	\$12,000.00	\$2,600.00	\$2,600.00	\$6,500.00	\$6,500.00	\$2,500.00	\$2,500.00
Total Alternate Bid No. 1					\$12,000.00		\$2,600.00		\$6,500.00		\$2,500.00	
Alternate Bid No. 2					American Contracting and Consulting		Lloyd		Northstar Construction		SECO Construction, Inc.	
Item No.	Item Description	Quantity	Unit		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Air Conditioning Unit Replacement	1	L.S.		\$28,000.00	\$28,000.00	\$45,000.00	\$45,000.00	\$26,000.00	\$26,000.00	\$8,800.00	\$8,800.00
Total Alternate Bid No. 1					\$28,000.00		\$45,000.00		\$26,000.00		\$8,800.00	
Total Base Bid AND Alternate Bids No.1 & 2						\$280,585.00		\$292,600.00		\$306,000.00		\$346,300.00

I HEARBY CERTIFY THAT THE FOREGOING IS AN REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT ENGINEER: Brocke Edgaw

DATE: 6/11/2025

G.A. TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
STURGIS, SOUTH DAKOTA
AIG #3-46-0054-023-2025
HELMS #A-9396
REVISED ENGINEER'S ESTIMATE
JUNE, 2025

Base Bid

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization (Max of 10% of Total Project Cost)	1	L.S.	\$10,000.00	\$10,000.00
2	Construction Safety Phasing Plan	1	L.S.	\$5,000.00	\$5,000.00
3	G.A. Terminal Building Remodel	1	L.S.	\$225,585.00	\$225,585.00
Estimated Base Bid Total					\$240,585.00

Alternate Bid No. 1 - Existing Wall Removal and Bulkhead Construction

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Existing Wall Removal and Bulkhead Construction	1	L.S.	\$12,000.00	\$12,000.00
Estimated Alternate Bid No. 1 Total					\$12,000.00

Alternate Bid No. 2 - Air Conditioning Unit Replacement

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Air Conditioning Unit Replacement	1	L.S.	\$28,000.00	\$28,000.00
Estimated Alternate Bid No. 2 Total					\$28,000.00

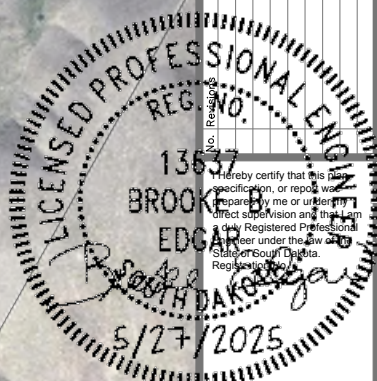
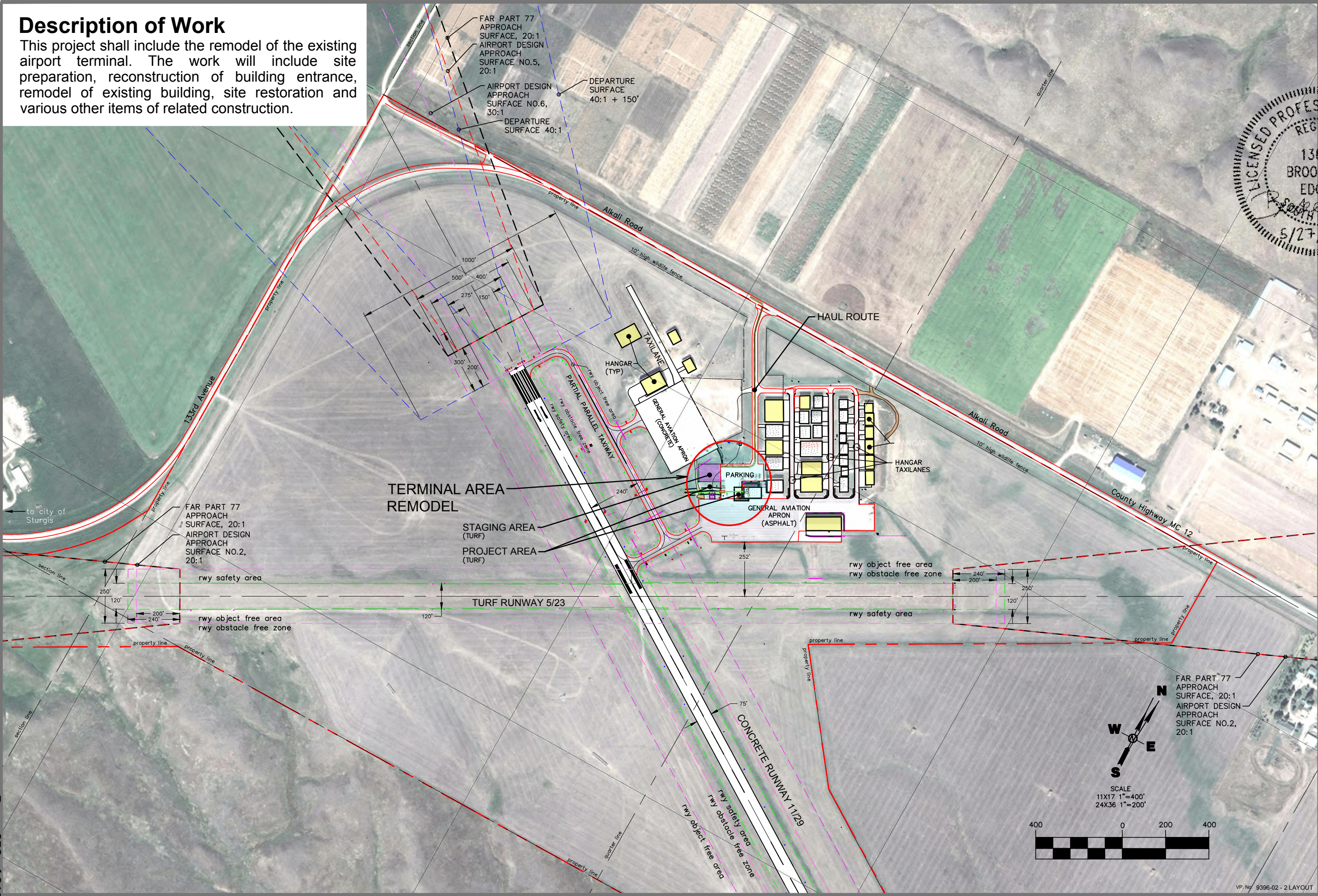
Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 Total					\$280,585.00
Design					\$75,281.04
Bidding & Negotiations					\$9,700.21
Construction Administration					\$29,970.39
Construction Engineering					\$29,821.43
Estimated Independent Fee Evaluation					\$5,000.00
Estimated Administration					\$9,641.93
Estimated Total Project Cost (Base Bid, Alternate Bid No. 1, Alternate Bid No. 2)					\$440,000.00

AIP #3-46-0054-023-2025

Estimated Total Project Cost	\$440,000.00
Federal Share (95% of Engineering/IFE & 95% of 42.1% = 40% of Construction/Estimated Administration)	\$258,360.68
State Share (60% of Construction)	\$174,136.16
Local Share	\$7,503.16

Description of Work

This project shall include the remodel of the existing airport terminal. The work will include site preparation, reconstruction of building entrance, remodel of existing building, site restoration and various other items of related construction.



416 Production St N.
P.O. Box 111,
Aberdeen, S.D. 57402
Phone: 605.225.1212,
Fax: 605.225.3189
Email: bobb@helmsengineering.com



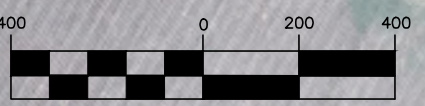
PROJECT LAYOUT PLAN
GENERAL AVIATION TERMINAL REMODEL
STURGIS MUNICIPAL AIRPORT
STURGIS SOUTH DAKOTA

Drawn By: CDH
Chk' By: BBE
Proj. No: A-9396
Dwg. No: 9396-02
Date: 5/28/25

C102
OF
11



SCALE
11X17 1"=400'
24X36 1"=200'



Project Narrative (Justification)

BIL – Terminal Building Remodel

The Sponsor is proposing to remodel the existing Terminal Building/ Pilots lounge at the Sturgis Municipal Airport. The existing terminal building is aging, crowded, and not able to accommodate the needs of the growing and incredibly busy airport. Since 2017, the airport has expanded from 43 based aircraft and 17 hangars to 103 based aircraft and 35 hangars, with several more private hangar constructions planned. The airport has several jets based at the airport and currently has 5 Certified Flight Instructors (CFIs) using the airport as a base for their operations. These demand increases have led the airport to outgrow the existing terminal building and realize the need to construct a new larger facility. However, due to other safety critical needs at the airport (full parallel taxiway); the sponsor has shifted its focus from constructing a new terminal to remodeling the existing building. The remodel of the existing terminal will include: updating the building's interior, and expanding the pilot briefing area to accommodate larger groups.

The airport has secured Airport Terminal Program (ATP) funding from the South Dakota Legislator's Senate Bill 144. This funding will cover approximately 60% of the construction cost for the terminal remodel. The airport's FAA Bipartisan Infrastructure Law (BIL) entitlements will be utilized to cover the remaining 40% of construction and 95% of the engineering fees associated with the project. The remaining 5% share of the engineering fees will be paid for by the Sponsor.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rate (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate “Airport Improvement Program”. Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☐ No ☒ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☐ No ☒ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☐ No ☒ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

N/A

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

N/A

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

N/A

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 9,642
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			144,773
5. Other Architectural engineering fees			5,000
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			280,585
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 440,000
19. Federal Share requested of Line 18			258,360
20. Grantee share			7,504
21. Other shares			174,136
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 440,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	7,504
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 7,504
25. Other Shares	Amount
a. State	174,136
b. Other	
c. TOTAL - Other Shares	\$ 174,136
26. TOTAL NON-FEDERAL FINANCING	\$ 181,640

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: AIP # 3-46-0054-023-2025

AIRPORT: Sturgis Municipal Airport

1. Objective:

General Aviation Terminal Remodel

2. Benefits Anticipated:

The existing General Aviation Terminal is aging, crowded and not able to accommodate the demands of the growing airport. A new General Aviation Terminal is needed, but due to other safety critical needs, the sponsor has determined that the new terminal will be delayed and a remodel of the existing terminal will correct some of the deficiencies.

3. Approach: (See approved Scope of Work in Final Application)

See approved "Scope of Work" for the project.

4. Geographic Location:

Sturgis Municipal Airport
Sturgis, Meade County, South Dakota

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Kevin Forrester (605) 347-4422
1040 Harley-Davidson Way
Sturgis, SD 57785

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	Manager	City	State
Sturgis Municipal Airport	Roger Burnham	Sturgis	SD

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Kevin Forrester	Mayor	kforrester@sturgisgov.com	605-347-4422
Rick Bush	Public Works Director	rbush@sturgisgov.com	605-347-3916

Primary Sponsor Address:

Full Name	Address	Bldg., Ste., Rm., Etc.
Kevin Forrester	1040 Harley-Davidson Way	

City	State	Zip
Sturgis	SD	57785

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Eric Davis	Attorney		605-651-6283

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Jon Becker	SDDOT	jon.becker@state.sd.us	
Nancy Hiller	SDDOT	nancy.hiller@state.sd.us	
Brooke Edgar	Helms and Associates	brookee@helmsengineering.com	605-225-1212
Bob Babcock	Helms and Associates	bobb@helmsengineering.com	605-225-1212

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis, South Dakota

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Sturgis Municipal Airport
Address: 13345 Alkali Rd, Sturgis, SD 57785

Location 2 (if applicable)

Name of Location:
Address:

Location 3 (if applicable)

Name of Location:
Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-49-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis, South Dakota

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

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Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A
2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

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Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Sturgis

Airport: Sturgis Municipal Airport

Project Number: AIP #3-46-0054-023-2025

Description of Work: General Aviation Terminal Remodel

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Sturgis

Name of Sponsor's Authorized Official: Kevin Forrester

Title of Sponsor's Authorized Official: Mayor

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

City Council
STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to approve Armory Leases vending space during the 2025 Sturgis Motorcycle Rally

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

The City leases out vending/exhibit space in the Rally Headquarters facility (Armory) at 1019 Main Street for the duration of the Rally. This is a returning vendor.

Staff is requesting authorization for the City to sign the Headquarters lease agreement with Biker Nettie/Annette Yarusso, Soldiers for Jesus MC Sturgis Chapter, David Lavid/Teromed, LeafFilter Gutter Protection, and Black Hills Rally & Gold

BUDGET IMPACT:

This is a revenue source. No additional expenditures associated with providing this lease.

RECOMMENDATION:

Motion to authorize the Mayor to sign the lease agreement with multiple vendors.

ATTACHMENTS:

[Council approvals #1 07072025](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Jul 03 2025



2025 EXHIBIT SPACE LEASE AGREEMENT
CITY OF RIDERS - ARMORY - 1019 MAIN STREET
JULY 30—AUGUST 9, 2025

85th CITY OF STURGIS MOTORCYCLE RALLY

Lessee Name: BikerNettie. Annette Yarusso
Contact Person: Annette Yarusso Website: _____
Mailing address: 1010 Industrial Rd #58
City: Boulder City State: NV Zip: 89005
Phone: 612.554.2260 Cell: 612.554.2260 e-mail: Bikernettie@gmail.com
Product: Patch Sewing. Handmade Denim Hats

LESSEE AGREES TO PAY:

Lease Cost: 1850 (\$18.50/square foot)

Booth Size: 10x10

First half plus a ~~\$500.00~~ Deposit due upon Application (deposit will be returned by postal service if LESSEE fulfills the commitment.) Second Half due by June 1, 2025. Any contract turned in after June 1, must be paid in FULL. The current years 1099 must be submitted with payment for deposit return.

Check out the Vending Guide for FAQ: <https://www.sturgismotorcyclerrally.com//vendor/>

Vending Fee: 650 dependent on booth size. To apply go to:

<https://www4.citizenserve.com/Portal/PortalController?Action=showApplyPermitPage&type=License>

Mobile Vending Permit: X (allows you to distribute info on sidewalks)

Health Inspection: <https://dor.sd.gov/media/jtehpncm/temp-food-service-application.pdf> (\$38.00)

You will not be allowed to set up without license and payment being made in full.

****Payment by Visa or Master Card, Cashier's Check or Business Check. Please make checks payable to: CITY OF STURGIS. Payments and all Notices** should be sent to: City of Sturgis-Armory Vending, Attn: Rally & Events Dept., 1040 Harley-Davidson Way, Sturgis, SD, 57785.

Authorized Signature: _____ Date: 10/23/24
Printed Name: Annette Yarusso

City of Sturgis: _____ Date: _____



2025 EXHIBIT SPACE LEASE AGREEMENT
RALLY HEADQUARTERS - ARMORY - 1019 MAIN STREET
JULY 30—AUGUST 9, 2025

85th CITY OF STURGIS MOTORCYCLE RALLY

Lessee Name: Soldiers for Jesus MC Sturgis Chapter
Contact Person: Shawn McIlroy Website: www.soldiersforjesusmc.com
Mailing address: 24529 Pinewood Trl
City: Hermosa State: SD Zip: 57744
Phone: _____ Cell: 605-877-1640 E-mail: sturgis.secretary@soldiersforjesusmc.com
Product: free flyers, stickers, & Bibles

LESSEE AGREES TO PAY:

Lease Cost: \$1850 (\$18.50/square foot) Booth Size: 10x10

First half of total cost, plus a \$500.00 Deposit, due upon Application (deposit will be returned by postal service upon LESSEE fulfillment of agreement terms.) Second Half is due by July 15, 2025. **A current year Form 1099 must be submitted with payment for deposit return.**

Check out the Vending Guide for FAQ: <https://www.sturgismotorcyclerally.com//vendor/>

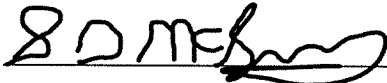
Vending Fee: _____ dependent on booth size. To apply go to:
<https://www.sturgismotorcyclerally.com/get-license/>

Mobile Vending Permit: _____ (allows you to distribute info on sidewalks)

Health Inspection: <https://dor.sd.gov/media/jtehpncm/temp-food-service-application.pdf> (\$38.00)

Set-up will not be allowed without all required licensing and space fee payment in full.

****Payment by Visa or Master Card, Cashier's Check or Business Check. Please make checks payable to: CITY OF STURGIS, SD. Payments and all Notices should be sent to: City of Sturgis-Armory Vending, Attn: Finance Office, 1040 Harley-Davidson Way, Sturgis, SD, 57785.**

Authorized Signature:  Date: 06/30/25

Printed Name: Shawn D Mcilroy

City of Sturgis: _____ Date: _____



2025 EXHIBIT SPACE LEASE AGREEMENT
RALLY HEADQUARTERS - ARMORY - 1019 MAIN STREET
JULY 30—AUGUST 9, 2025

85th CITY OF STURGIS MOTORCYCLE RALLY

Lessee Name: David Lavid
Contact Person: _____ Website: www.teromed.net
Mailing address: 1177 broadway
City: Las Vegas State: NY Zip: 11001
Phone: 5202450930 Cell: 5202450930 E-mail: Info@teromed.net
Product: Infrared and red light therapy belts, wraps, beds, mats, panels and devices. Plant based cream

LESSEE AGREES TO PAY:

Lease Cost: _____ (\$18.50/square foot) Booth Size: 10x20
First half of total cost, plus a \$500.00 Deposit, due upon Application (deposit will be returned by postal service upon LESSEE fulfillment of agreement terms.) Second Half is due by July 15, 2025. **A current year Form 1099 must be submitted with payment for deposit return.**

Check out the Vending Guide for FAQ: <https://www.sturgismotorcyclerrally.com//vendor/>

Vending Fee: _____ dependent on booth size. To apply go to:
<https://www.sturgismotorcyclerrally.com/get-license/>

Mobile Vending Permit: _____ (allows you to distribute info on sidewalks)

Health Inspection: <https://dor.sd.gov/media/jtehpncm/temp-food-service-application.pdf> (\$38.00)

Set-up will not be allowed without all required licensing and space fee payment in full.

****Payment by Visa or Master Card, Cashier's Check or Business Check. Please make checks payable to: CITY OF STURGIS, SD. Payments and all Notices should be sent to: City of Sturgis-Armory Vending, Attn: Finance Office, 1040 Harley-Davidson Way, Sturgis, SD, 57785.**

Authorized Signature:  Date: 6/28/2025

Printed Name: David Lavid

City of Sturgis: _____ Date: _____



2025 EXHIBIT SPACE LEASE AGREEMENT
RALLY HEADQUARTERS - ARMORY - 1019 MAIN STREET
JULY 30—AUGUST 9, 2025

85th CITY OF STURGIS MOTORCYCLE RALLY

Lessee Name: LeafFilter Gutter Protection
Contact Person: Justin Lowry - Event Coordinator Website: leafilter.com
Mailing address: 1595 Georgetown Rd.
City: Hudson State: OH Zip: 44236
Phone: 800-726-7703 Cell: 402-830-2454 E-mail: events@leafilter.com
Product: LeafFilter Gutter Protection; Promotional display booth. No sales.

LESSEE AGREES TO PAY:

Lease Cost: \$1,850.00 (\$18.50/square foot) Booth Size: 10x10

First half of total cost, plus a \$500.00 Deposit, due upon Application (deposit will be returned by postal service upon LESSEE fulfillment of agreement terms.) Second Half is due by July 15, 2025. **A current year Form 1099 must be submitted with payment for deposit return.**

Check out the Vending Guide for FAQ: <https://www.sturgismotorcyclerrally.com//vendor/>

Vending Fee: Applied dependent on booth size. To apply go to:
<https://www.sturgismotorcyclerrally.com/get-license/>

Mobile Vending Permit: Applied (allows you to distribute info on sidewalks)

Health Inspection: <https://dor.sd.gov/media/jtehpnem/temp-food-service-application.pdf> (\$38.00)

Set-up will not be allowed without all required licensing and space fee payment in full.

****Payment by Visa or Master Card, Cashier's Check or Business Check. Please make checks payable to: CITY OF STURGIS, SD. Payments and all Notices should be sent to: City of Sturgis-Armory Vending, Attn: Finance Office, 1040 Harley-Davidson Way, Sturgis, SD, 57785.**

Authorized Signature: Justin Lowry Date: 6/30/2025

Printed Name: Justin Lowry - Event Coordinator

City of Sturgis: _____ Date: _____



2025 EXHIBIT SPACE LEASE AGREEMENT
RALLY HEADQUARTERS - ARMORY - 1019 MAIN STREET
JULY 30—AUGUST 9, 2025

85th CITY OF STURGIS MOTORCYCLE RALLY

1st 1/2 paid 7/1/25

Lessee Name: Black Hills Rally & Gold
Contact Person: Robin Baldwin Website: _____
Mailing address: _____
City: _____ State: _____ Zip: _____
Phone: 605-347-3564 Cell: 605-347-1879 E-mail: bhrgsturgis@gmail.com
Product: _____

LESSEE AGREES TO PAY:

Lease Cost: 5272.50 (\$18.50/square foot) Booth Size: 285 sq. ft
First half of total cost, plus a \$500.00 Deposit, due upon Application (deposit will be returned by postal service upon LESSEE fulfillment of agreement terms.) Second Half is due by July 15, 2025. A current year Form 1099 must be submitted with payment for deposit return.

Check out the Vending Guide for FAQ: <https://www.sturgismotorcyclerrally.com/vendor/>

Vending Fee: _____ dependent on booth size. To apply go to:
<https://www.sturgismotorcyclerrally.com/get-license/>

Mobile Vending Permit: _____ (allows you to distribute info on sidewalks)

Health Inspection: <https://dor.sd.gov/media/jtehpnem/temp-food-service-application.pdf> (\$38.00)

Set-up will not be allowed without all required licensing and space fee payment in full.

****Payment by Visa or Master Card, Cashier's Check or Business Check. Please make checks payable to: CITY OF STURGIS, SD. Payments and all Notices** should be sent to: City of Sturgis-Armory Vending, Attn: Finance Office, 1040 Harley-Davidson Way, Sturgis, SD, 57785.

Authorized Signature: Robin Baldwin Date: 7-1-25

Printed Name: Robin Baldwin

City of Sturgis: _____ Date: _____

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025
Agenda Item: Buffalo Safety Experience
Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

T.C. Thorstenson addressed the City Council on August 19, 2024, to consider allowing him to conduct a Buffalo Safety Experience during the 85th Rally.

DISCUSSION:

Mr Thorstenson proposes setting up a buffalo safety corral with a baby buffalo calf on or near Main Street during the 10-days of the Rally, August 1-10, 2025 to host a few 15-minute demonstrations each day to educate motorcyclist and visitors about buffalo behavior, how to stay safe in the wild, and what not to do, especially when visiting areas like Custer State Park or Yellowstone National Park.

This action would be allowable under City Ordinance Title 32, Animals, as an exception in 32.02.03.A that states "The animals mentioned in the previous Section shall be allowed within the City only when: E. They are a part of a legally authorized livestock show or exhibition". This event falls under an "exhibition".

The recommendation is to not approve this exhibition primarily due to heavy traffic and not wanting to close streets or parking areas near downtown during this anniversary year.

However, we may be able to find a location that would allow Mr. Thorstenson to educate visitors in Sturgis with out the use of a buffalo calf and setting up a corral. One possible location is the Sturgis Armory on the corner of Main and Junction Street. Second option could be outside City Hall.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Buffalo Safety Experience](#)
[Title 32 Animals](#)

Approved By:
Aaron Jordan, City Administrator

Status:
Approved - Jul 03 2025



Buffalo Safety Experience

Proposed Feature for the 2025 Sturgis Motorcycle Rally

Presented by T.C. Thorstenson

Buffalo Trainer & Wildlife Educator

602-BUFFALO (602-283-3256) | tcbuffalo@icloud.com

40411 North 78th Street, Cave Creek, Arizona 85331

To the City of Sturgis and the Sturgis City Council,

My name is T.C. Thorstenson. I'm a lifelong South Dakotan and have proudly attended most Sturgis rallies since the 50th Anniversary. I've spent over 50 years training buffalo and 30 years touring North America with my animals-educating the public, promoting safety, and honoring our rich Western heritage.

I've been featured twice in National Geographic, and one of my buffalo was chosen for the updated U.S. nickel. I was honored to attend the White House for the unveiling ceremony with my buffalo.

On August 19, 2024, I introduced myself to the Council and shared my vision for the 2025 rally. I'd like to formally propose setting up a buffalo safety corral on or near Main Street during the 10-day event.

At no cost to the City of Sturgis, I will bring my truck, trailer, and custom corral, along with a buffalo calf. We will host a few engaging 15-minute demonstrations each day, educating bikers and visitors about buffalo behavior, how to stay safe in the wild, and what not to do-especially when visiting areas like Custer State Park or Yellowstone National Park.

Too often, tourists attempt selfies with wild buffalo, unaware of how fast and dangerous they can be. Our



mission is simple: education, safety, and respect for wildlife-delivered in a fun, unforgettable way. I am also confident that I will be presenting the same program in Yellowstone National Park in 2026.

Visitors can also take free photos with the buffalo, creating meaningful memories that promote awareness and safety.

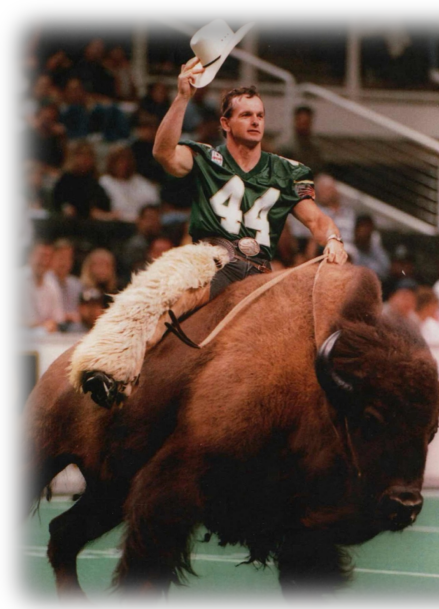
South Dakota is known for bikes and buffalo. This experience can be a meaningful and memorable addition to the rally.

Thank you for your time and consideration. I look forward to working with the City of Sturgis to keep visitors safe and make 2025 the best rally yet.

Stay tuned for the release of TC's new book, Million Dollar Buffalo, coming soon-potentially launching right here in Sturgis.

Sincerely,

T.C. Thorstenson



**Chapter 32.02
MISCELLANEOUS**

SECTIONS:

- 32.02.01: Animal Shelter
- 32.02.02: Certain Animals Prohibited
- 32.02.03: Exceptions
- 32.02.04: Animals to be Impounded: Redemption
- 32.02.05: Chemical Immobilization
- 32.02.06: Cruelty to Animals: Generally
- 32.02.07: Teasing and Molesting
- 32.02.08: Killing, Injuring, or Poisoning Animals
- 32.02.09: Fights Between Animals Prohibited
- 32.02.10: Abandonment
- 32.02.11: Inspection on Report
- 32.02.12: Illegal Animals Surrendered.
- 32.02.13: Excess Animal Permit
- 32.02.14: Rabies Control: Impounding for Observation
- 32.02.15: Keeping Rabid Animals
- 32.02.16: Report of Suspected Cases: General
- 32.02.17: Report of Suspected Cases: Veterinarians
- 32.02.18: Report of Suspected Cases: Physicians
- 32.02.19: Investigation
- 32.02.20: Interference
- 32.02.21: Records
- 32.02.22: Vicious, Ferocious, Venomous, or Dangerous Animals

32.02.01: ANIMAL SHELTER

The City shall provide and maintain suitable shelter for the impounding of animals. Such shelter shall be so constructed that animals of different kinds and different sizes may be segregated, and maintained in a safe and sanitary condition. Such shelter may either be constructed and operated by the City, or the City may enter into a contract with a veterinarian or other suitable person for the supplying and operation of the same. All animals confined in such shelter shall be regularly fed, watered, and treated in a humane manner.

The City may hire Shelter Technicians as needed. Persons holding this position shall be responsible for the daily maintenance of the shelter, the record keeping of the intake and release of animals, the maintenance of a working adoption program, the accurate and detailed accounting of all monies generated by the animal shelter. Monies collected by Shelter Technicians shall be presented to the City Finance Officer without delay.

32.02.02: CERTAIN ANIMALS PROHIBITED

No person shall allow, bring, keep, or maintain, into or within the City, whether under control or at large, any horse, cow, mule, swine, sheep, goats, water fowl, pigeons, or any other exotic, unusual, or other animals not commonly kept as domestic pets in urban environments. This prohibition applies except as otherwise provided in Section 32.02.03.

32.02.03: EXCEPTIONS

The animals mentioned in the previous Section shall be allowed within the City only when:

- A. They are used or are part of a legally authorized circus, menagerie, or carnival;
- B. They are used in or are a part of a legally authorized parade, provided that such animals shall only be allowed within the City for said purpose for the length of time necessary to participate in said parade;
- C. They are in the process of being transported from one area outside of the City to another, in which case they shall be in constant supervision and control of the owner, manager, or driver and such transporting shall be done with all due speed and care;
- D. They are on the premises of a duly licensed stock exchange, livestock sale ring, or veterinarian hospital;
- E. They are a part of a legally authorized livestock show or exhibition; or
- F. They are animals of an exotic nature and are kept as pets. There shall be no more than one such species on any premises, and the owner shall have received prior approval of the City Planning and Permitting Department, and the Animal Control Officer before the animal is moved to the premises, and permitted to remain. As applicable, any exotic or prohibited animal allowed as a pet under this section must comply with all applicable requirements of this Title, including but not limited to, rabies certification, animals at large, and other requirements. The Animal Control Officer, Chief of Police, or a designated administrative official, may place additional requirements on the exotic pet as they deem necessary to ensure the safety of the community and pet owner.

32.02.04: ANIMALS TO BE IMPOUNDED: REDEMPTION

It shall be the duty of the Animal Control Officer to impound any animal found in violation of the provisions of this Title, and any persons claiming any animal so impounded shall pay to the Animal Control Officer for its discharge from the animal shelter, the sum of \$10.00 for each day or fractional part of a day each animal has been impounded, except that in the case of impounded fowl or pigeons the charge shall be \$1.50 per day per bird. The City shall have a lien against the animals for the cost of keeping and caring for such impounded animals in the amount it would take to have said animal discharged under the provisions herein. The City may foreclose said lien as by law provided by the foreclosure of liens against chattels.

32.02.05: CHEMICAL IMMOBILIZATION

The Animal Control Officer or his duly appointed designee is hereby authorized to use, operate and possess such devices that are designated to propel projectiles for the purpose of intermuscular injection of drugs used in the humane capture of animals. Any person using the above-described devices shall have specialized training in the use of the device, any and all departmental policies concerning the device, in the drugs, in the proper use of the drugs, and in the care of the animal after such drugs have been injected.

32.02.06: CRUELTY TO ANIMALS: GENERALLY

No person shall cruelly treat any animal in any way. Any person who inhumanely

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to approve the Rockford Corporation - First Amendment to Sponsorship Agreement.

Prepared By: Lance Scherer, Director, Sponsorship / Brand

DISCUSSION:

This Agreement accommodates the relocation of Official Sponsor marketing activities, during the 2025 City of Sturgis Motorcycle Rally.

Staff is requesting Council's approval to proceed with the Mayor's signing of this Agreement. Thank you for your consideration.

RECOMMENDATION:

Motion to approve.

ATTACHMENTS:

[2025 RF Sponsorship - First Amendment](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Jul 03 2025

**FIRST AMENDMENT TO SPONSORSHIP AGREEMENT
CITY OF STURGIS MOTORCYCLE RALLY**

This First Amendment to Sponsorship Agreement (hereinafter "Amendment") modifies the terms and conditions of the Sponsorship Agreement dated effective January 1, 2024 by and between Rockford Corporation, a wholly owned subsidiary of Patrick Industries, Inc., d/b/a Rockford Fosgate (hereinafter "**Sponsor**") and the City of Sturgis, a South Dakota municipality (hereinafter "**City**"). The parties acknowledge full bilateral performance of the 2024 obligations set forth in the Sponsorship Agreement and agree to amend certain aspects of such agreement through this Amendment as follows:

1. *Add Paragraph 8.3 to Sponsorship Agreement, as follows:*

8.3. Sponsor acknowledges that City considers this Amendment to be a public record subject to disclosure pursuant to SDCL Chapter 1-27.

2. *Substitute for Section 10.7 Notices., Subsection "To City:" of Sponsorship Agreement, the following:*

To City:

Kevin Forrester, Mayor
Sturgis City Hall
1040 Harley-Davidson Way
Sturgis, SD 57785
605-347-4422 (Telephone)

With a copy to:

City Attorney
Sturgis City Hall
1040 Harley-Davidson Way
Sturgis, SD 57785
605-347-4422 (Telephone)
605-347-4861 (Fax)

3. *Substitute for EXHIBIT A, CITY DELIVERABLES, Paragraph 3. of Sponsorship Agreement, the following:*

During the 2025 Rally Event; Sponsor will receive an exterior Exhibit Space. For the purposes of this Amendment the Sponsor Exhibit Space, which is yet to be specifically

defined and will be determined by the Parties, is anticipated to be generally similar in size to that provided for the 2024 Event and approximately 9,000 square feet, more or less, with Main Street frontage and depth from Main Street north toward the Alley, and be contained entirely within the property described in this Paragraph and as “Leased Area” in Exhibit A-1. This Exhibit Space is located between the intersections of Junction Avenue and Middle Street, with Main Street, and designated as 965/981 Main Street, Sturgis, SD 57785.

4. *Substitute for EXHIBIT A, CITY DELIVERABLES, Paragraph 5. of Sponsorship Agreement, the following:*

The City will display one (1) two-sided, 3’x40’ Sponsor banner across Junction Avenue or Main Street, from approximately July 1 through August 31 yearly.

5. *Substitute for EXHIBIT A, CITY DELIVERABLES, Paragraph 6. of Sponsorship Agreement, the following:*

The City will display four (4) two-sided, 2’x4’ Sponsor lamppost banners on Junction Avenue or Main Street, from approximately July 1 through August 31 yearly.

6. *Add EXHIBIT A, CITY DELIVERABLES, Paragraph 19. to Sponsorship Agreement, as follows:*

Sponsor will receive one (1) billboard located within City limits, from approximately July 15, 2025 through August 31, 2025.

- a. All creative must be approved by the City and such use will not be unreasonably withheld.
- b. The Sponsor shall be responsible for all creative costs associated with the design of such signage.
- c. The City shall be responsible for all costs associated with the initial production and installation of such signage.
- d. The Sponsor shall be responsible for all replacement.

7. *Add EXHIBIT A-1, EXHIBIT SPACE to Sponsorship Agreement, as shown on following Page 3:*

8. *Add EXHIBIT D, SPONSORSHIP FEES, Paragraph 2.a. to Sponsorship Agreement, as follows:*

- a. 2025 In-Kind Consideration is a Sponsor option and not required by City.

EXHIBIT A-1

EXHIBIT SPACE

965 / 981 Main Street



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date last set forth below.

CITY OF STURGIS:

by: Kevin Forrester, its Mayor

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

(date)

Rockford Corporation:

By: Bill Jackson, its CEO/President

(date)

City Council STAFF REPORT



Meeting Date: City Council - Jul 07 2025

Agenda Item: Consideration to approve the Rockford Corporation - Mutual Settlement Agreement & Release.

Prepared By: Lance Scherer, Director, Sponsorship / Brand

DISCUSSION:

This Agreement contemplates the relocation of Official Sponsor marketing activities, during the 2025 City of Sturgis Motorcycle Rally.

Staff is requesting Council's approval to proceed with the Mayor's signing of this Agreement. Thank you for your consideration.

RECOMMENDATION:

Motion to approve.

ATTACHMENTS:

[Mutual Settlement Agreement and Release](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Jul 03 2025

MUTUAL SETTLEMENT AGREEMENT & RELEASE

This Mutual Settlement Agreement & Release (this “Agreement & Release”) is made and entered into this ____ day of _____, 2025, by and among City of Sturgis, a South Dakota Municipal Corporation (the “City”) and Rockford Corporation, a wholly owned subsidiary of Patrick Industries, Inc. d/b/a Rockford Fosgate, an Arizona Corporation (“Rockford”), collectively referred to as (the “Parties”).

RECITALS

WHEREAS, the Parties entered into various agreements, whether oral or written, including but not limited to the following agreement:

- Sponsorship Agreement City of Sturgis Motorcycle Rally, on or about July 28, 2024 by both Rockford and on or about August 26, 2024 by the City

(“Initial Agreement”);

WHEREAS, various consideration was exchanged/received by the Parties related to the Initial Agreement; and

WHEREAS, this Agreement sets forth the terms and conditions of the settlement reached herein.

AGREEMENT & RELEASE

NOW, THEREFORE, for and in consideration of the foregoing and the mutual promises, covenants, representations, and warranties set forth below, the Parties agree as follows:

1. The Parties Mutually Agree that the Initial Agreement shall be modified by way of a new agreement captioned “First Amendment to Sponsorship Agreement”.
2. As it concerns the Initial Agreement, the City, hereby releases and forever discharges Rockford, from any and all claims, demands, liabilities, obligations, damages, costs, expenses, losses, past, present, or future, claims and/or actions, as well as any demands, liabilities, consequences, interests, including actions and causes of action for compensatory damages, punitive or exemplary damages, attorney fees, or any right to seek attorney fees, including every and all right of payment for damages or compensation, indemnification, contribution, or

reimbursement, that the City now, or anyone claiming through it hereinafter, may have against Rockford, including those claims or causes of action which have not been alleged that arise out of the Initial Agreement.

3. As it concerns the Initial Agreement, Rockford, hereby release and forever discharge the City, from any and all claims, demands, liabilities, obligations, damages, costs, expenses, losses, past, present, or future, claims and/or actions, as well as any demands, liabilities, consequences, interests, including actions and causes of action for compensatory damages, punitive or exemplary damages, attorney fees, or any right to seek attorney fees, including every and all right of payment for damages or compensation, indemnification, contribution, or reimbursement, that Rockford now, or anyone claiming through it hereinafter, may have against the City, including those claims or causes of action which have not been alleged that arise out of the Initial Agreement.
4. The execution of this Agreement & Release may not be construed as an admission of liability or fault on the part of any Parties. The Parties to this Agreement & Release recognize that this settlement is in full compromise of all claims and causes of action that arise out of or relate to the Initial Agreement.
5. The Parties hereby expressly agree that any and all agreements related to the Initial Agreement, whether oral or written, including but not limited to the Initial Agreement have been bilaterally performed and are/will be modified by the First Amendment to Sponsorship Agreement and that the First Amendment to Sponsorship Agreement will modify all relations between City and Rockford; that the Parties have satisfied any and all previous consideration exchanged/received arising out of or relating to the Initial Agreement; and the Parties' signatures on this Agreement & Release shall be deemed to be valid consent for settlement and release related to the Initial Agreement, whether oral or written.
6. The Parties hereby acknowledge and agree as follows:
 - a. The City is organized and an existing South Dakota Municipal Corporation and has the authority to enter into this Agreement & Release.
 - b. Rockford is wholly owned subsidiary of Patrick Industries, Inc., organized under the laws of the State of Arizona, hereby consents to Jurisdiction of South Dakota, and has the authority to enter into this Agreement & Release.

7. The Parties hereby agree that should any dispute should arise amongst them related to this Agreement & Release, the Parties expressly consent to exclusive jurisdiction in the state and federal courts in and for Meade County, South Dakota.
8. The City acknowledges that it has had the advice of the City Attorney, Eric T. Davis with Nelson Law and legal counsel of Nooney & Solay, LLP and that the City has been fully advised of the consequences of the Agreement & Release. Further, the City acknowledges that in addition to the advice of counsel, it has had the opportunity to carefully review this Agreement & Release and is acting upon its own free will. The City acknowledges the terms herein are contractual in nature and are supported by adequate consideration.
9. Rockford acknowledges that is has had ample opportunity to seek legal advice of its choosing, if any, and that it understands the consequences of the Agreement & Release. Further, in addition to having ample opportunity to seek legal advice, Rockford has had the opportunity to carefully review this Agreement & Release and is acting upon its own free will. Rockford further acknowledge the terms of this Agreement & Release are contractual in nature and are supported by adequate consideration.
10. The Parties hereto agree and acknowledge this Agreement & Release shall be binding upon each party, and upon its/their respective heirs, personal representatives, agents, successors, entities, subsidiaries, and assigns—if any.
11. The Parties hereby agree that this Agreement & Release constitutes the entirety of the Agreement & Release between the Parties. The Parties further agree that any modification to this Agreement & Release must be mutually executed by the Parties in writing.

[SIGNATURE PAGES TO FOLLOW]

Dated: July ___, 2025

CITY OF STURGIS

Kevin Forrester
Sturgis City Mayor

ATTEST

By: _____
Ann Bertolotto, Finance Officer

STATE OF SOUTH DAKOTA)
) : SS
COUNTY OF MEADE)

On this the ____ day of July 2025, before me, the undersigned officer, personally appeared Kevin Forrester who acknowledged himself to be the Mayor of the City of Sturgis, South Dakota a municipal corporation, and Ann Bertolotto who acknowledged herself to be the Finance Officer of the City of Sturgis, and that he as such Mayor and she as such Finance Officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the CITY OF STURGIS by himself as Mayor and by herself as Finance Officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission expires: _____

(SEAL)

[SIGNATURE PAGE TO FOLLOW]

Dated this _____ day of July, 2025

ROCKFORD CORPORATION,
a wholly owned subsidiary of
PATRICK INDUSTRIES, INC. d/b/a
ROCKFORD FOSGATE

By: _____
Its: _____

STATE OF _____)
) SS.
COUNTY OF _____)

On the ____ day of July, 2025, before me, the undersigned officer,
_____ personally appeared, who acknowledged himself/herself to be
a _____ of ROCKFORD CORPORATION, a wholly owned subsidiary
of PATRICK INDUSTRIES, INC. d/b/a ROCKFORD FOSGATE, and that he/she,
as such _____, being authorized so to do, executed the foregoing
instrument for the purposes therein contained, by signing the name of
ROCKFORD CORPORATION, a wholly owned subsidiary of PATRICK
INDUSTRIES, INC. d/b/a ROCKFORD FOSGATE, by himself/herself as
_____.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public
My Commission expires: _____

(SEAL)

[END OF AGREEMENT & RELEASE]