



## City Council Meeting AGENDA

**DATE:** Tuesday, September 2, 2025  
**TIME:** Regular Meeting - 6:30 PM  
**PLACE:** Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD

Page

### 1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

### 2. PLEDGE OF ALLEGIANCE/PRAYER

### 3. APPROVAL OF THE AGENDA

### 4. ANNOUNCEMENTS AND PRAISE

### 5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

#### 5.1. Non-agenda matters that may come before the Council

### 6. DEPARTMENT UPDATES

### 7. MAYOR'S REPORT

5      7.1. Payroll - Kelly Vasknetz (Parks Maintenance Tech) (Full-time) (Parks) - \$22.17 (non-exempt)  
[Payroll Report - Pdf](#)

6      7.2. Payroll - Charlie Hunt- Heavy Equipment Operator (Full-time) (Streets) -

\$23.26 (non-exempt)

[Agenda Item Report - Pdf](#)

- 7            7.3.    Payroll - Don Hackett (Adult Softball Umpires) (Seasonal) (Recreation) - \$50.00 per game  
                 [Payroll Report - Pdf](#)
- 8            7.4.    Payroll - Cole Staigle (Referee) (Seasonal) (Recreation) - \$30.00 per game  
                 Payroll - Ethan Graf (Referee) (Seasonal) (Recreation) - \$30.00 per game  
                 Payroll - Trent Graf (Referee) (Seasonal) (Recreation) - \$30.00 per game  
                 [Payroll Report - Pdf](#)
- 9            7.5.    Payroll - Dylan Cornelius (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hr after orientation is completed would raise to \$21.00/hr  
                 [Payroll Report - Pdf](#)
- 10           7.6.    Payroll - Teal Schmidt (Patrol Officer to Sergeant)- \$31.40 Change in job duties  
                 [Payroll Report - Pdf](#)

## **8.    CONSIDER CONSENT AGENDA**

- 11 - 21      8.1.    Consideration to approve the minutes from the August 18, 2025 City Council meeting  
                 [City Council - Aug 18 2025 - Minutes - Pdf](#)
- 22 - 29      8.2.    Consideration to approve a temporary road closure for the SBHS Homecoming Parade  
                 [Agenda Item Report - Pdf](#)
- 30 - 34      8.3.    Consideration to approve use of Harley-Davidson Rally Point for a Sturgis Middle School Show Choir Performance after the SBHS Homecoming parade.  
                 [Agenda Item Report - Pdf](#)
- 35 - 40      8.4.    Consideration to set a public hearing on September 15, 2025 to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive  
                 [Agenda Item Report - Pdf](#)
- 41 - 47      8.5.    Consideration to Authorize the Mayor to sign a Airport Hanger Site Lease to 4 Door LLC and Sturgis Flight Center LLC at 1 Jet Way the Sturgis Municipal Airport.  
                 [Agenda Item Report - Pdf](#)
- 48 - 60      8.6.    Consideration to Authorize the Mayor to sign a Airport Hanger Site

Lease to Shaun Brautigan at 202 Cessna Way at the Sturgis Municipal Airport.

[Agenda Item Report - Pdf](#)

## **9. APPROVAL OF THE CLAIMS**

- 61 - 77      9.1.    [Council Bills 09022025](#)  
                 [Salary Sheet 09022025](#)  
                 [Council Bills 08292025 Postmaster](#)

## **10. PUBLIC HEARINGS**

- 78 - 85      10.1.    Consideration to approve Resolution 2025-31 for the Farmers Union Insurance Bowling Tournament Street Closure and Open container  
                 [Agenda Item Report - Pdf](#)

## **11. REPORTS**

- 86 - 88      11.1.    Consideration of Use of City Property for the Light After Loss Suicide Prevention Event at Harley-Davidson Rally Point.  
                 [Agenda Item Report - Pdf](#)
- 89 - 92      11.2.    Citizen Request to be on Agenda - Daniel Granillo  
                 [Agenda Item Report - Pdf](#)
- 93 - 99      11.3.    2026 Budget Hearing  
                 [Agenda Item Report - Pdf](#)

## **12. EXECUTIVE SESSION**

- 12.1.    a. Pursuant to SDCL 1-25-2 (1), Personnel:  
             b. Pursuant to SDCL 1-25-2 (3), Legal:  
             c. Pursuant to SDCL 1-25-2 (4), Contracts:  
             d. Pursuant to SDCL 1-25-2 (5), Marketing:  
             e. Pursuant to SDCL 1-25-2 (6), Security:

## **13. RESUME OPEN MEETING**

- 13.1.    Return to Open Session

## **14. ADJOURN**

## **15. ADA ACCOMMODATION**

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.



# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Kelly Vasknetz (Parks Maintenance Tech) (Full-time) (Parks) - \$22.17 (non-exempt)

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

This is a replacement position in Parks Division of Public Works. This position performs a variety of landscaping, construction, and maintenance duties in the care and maintenance of athletic fields, cemetery and parks land, other landscaped areas, grounds, and facilities throughout the City of Sturgis to ensure they are maintained in a clean and safe condition for use by the general public. This position also operates, maintains, and performs routine repairs to medium to light equipment and uses hand tools to prune trees, mow lawns and fields, trim trees and plants, maintain athletic fields and park facilities, and carry out departmental construction projects. This position assist with the set up and tear down of City and community special events (including Rally). Finally, this position performs snow removal and many winterizing duties.

## DISCUSSION:

Mr. Vasknetz will be a full time Parks Maintenance Tech for the Parks Division. He is eligible for benefits. This is a non-exempt position.

## BUDGET IMPACT:

None. This position is budgeted.

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Charlie Hunt- Heavy Equipment Operator (Full-time) (Streets) - \$23.26 (non-exempt)

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Heavy Equipment Operator is responsible for performing equipment operation work as related to Street Department projects including (but not limited to) operating back hoes, dozers, loaders, tanker (6,000 gal), bobcats, maintained, paving equipment, and other streets equipment. This position uses heavy equipment to perform concrete work, asphalt patching, chip and sealing, road repairs, curb work, and other Streets related projects. During the winter season and/or blizzard conditions, this position is also responsible for snow removal, sanding, and de-icing City streets and right of ways. This position is crossed trained for Sanitation and Wastewater duties as well.

## DISCUSSION:

This is a full-time, non-exempt replacement position.

## BUDGET IMPACT:

None. This was a budgeted position.

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Don Hackett (Adult Softball Umpires) (Seasonal) (Recreation) - \$50.00 per game

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Community Center sponsors two adult softball leagues (women's during the summer and co-ed during the fall). Years ago, we contracted with a regional ASA softball association to send umpires. However, the Community Center Director was contacted several years and informed that they can no longer guarantee that they would have umpers for our games. We began hiring referees directly to ensure that we will have them and we continue that practice.

Umpires officiate the games, explaining and enforcing rules, assessing penalties, signaling the start and end of games, stopping play for reviews as needed. They inspect equipment and fields before the start of the game. They are also responsible for the safety of the players. They have the authority to discipline spectators for unruly behavior.

Softball games last approximately 3 hours. We typically schedule one umpire per game.

## BUDGET IMPACT:

None. We budgeted to pay for the umpires. There is no change to this game fee.

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Cole Staigle (Referee) (Seasonal) (Recreation) - \$30.00 per game  
Payroll - Ethan Graf (Referee) (Seasonal) (Recreation) - \$30.00 per game  
Payroll - Trent Graf (Referee) (Seasonal) (Recreation) - \$30.00 per game

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

Referees officiate the games, explaining and enforcing rules, assessing penalties, signaling the start and end of games, stopping play for reviews as needed. They inspect equipment and fields before the start of the game. They are also responsible for the safety of the players. They have the authority to discipline spectators for unruly behavior.

Referees are hired onto a call list and ref based on availability. They are only paid for those games they work.

Referees are paid more for a 3-6th recreation league games (\$30) as there is more parent / spectator involvement for the older age divisions.

Referees hired in the fall will work Flag Rec Football games (and may stay to work Girls Rec Basketball games), and they will be relisted on the salary resolution if they stay to work the Boys Rec Basketball games in the winter.

## BUDGET IMPACT:

None. Referee wages are included as part of the Recreation budget.

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Dylan Cornelius (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hr after orientation is completed would raise to \$21.00/hr

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employees registered staff for the jail contract.

While new hire employees are on orientation, their wage is reduced by \$2.00 per hour as they are training (unless they are an existing employee). Once released from orientation, their wage is adjusted to the regular base wage for their certification level.

All Ambulance Service employees are non-exempt (except the Director).

## DISCUSSION:

New Hire

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Payroll - Teal Schmidt (Patrol Officer to Sergeant)- \$31.40 Change in job duties

**Prepared By:** Jenn Bush,

## BACKGROUND INFORMATION:

The Patrol Sergeant is responsible for performing general law enforcement functions related to law and order and is also responsible to serve the legal processes of the courts. As such, they are responsible for enforcing federal and state laws as well as local ordinances. The Patrol Sergeant works to preserve peace and protect life and property. They respond to calls for service or emergency assistance as well as enforce traffic laws. The Patrol Sergeant is required to conduct investigations (as assigned by the Sgt Detective). The Patrol Sergeant receives and processes complaints by citizens. They also participate in outreach and community policing initiatives at the direction of the command staff.

## DISCUSSION:

Teal Schmidt has been promoted from patrol officer to patrol sergeant effective September 8, 2025.

## BUDGET IMPACT:

None.

## Approved By:

Geody VanDewater, Chief of Police

## Status:

Approved - Aug 29 2025

**MINUTES**  
City Council Meeting  
**City of Sturgis, South Dakota**

<b>Monday, August 18, 2025</b>	<b>6:30 PM</b>	<b>Council Chambers</b>
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**PRESENT:** Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Alex Usera, Mark Chaplin, and Terry Jensen, City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

**ABSENT:** Ruth Kopp, and Finance Officer, Ann Bertolotto

**Call to Order Regular Meeting of the City Council**

Mayor Forrester calls meeting to order at 6:30pm.

**Pledge of Allegiance/Prayer**

Pastor Bill Meirose gives prayer.

**Approval of the Agenda**

Moved by Usera, seconded by Chaplin, to approve the agenda adding Item 7.7 and Item 7.8: Letters of Support under Mayor's Report section.

Members present carried unanimously.

**Announcements and Praise**

Councilman Thompson makes the following announcements:

- 8/19 Williams Middle School open house from 3pm-5pm
- 8/19 Sturgis Brown High School open house from 5pm-7pm
- 8/20 Music on Main at Rally Point at 6pm
- 8/20 Sturgis Public Library summer reading wrap up party at the Woodland Park Shelter
- 8/20 Sabers Insurance school supply drive thru 7am-8:30am at their office on Junction Ave
- 8/21 Sturgis Elementary open house from 2pm-4pm
- 8/23 Old Fort Meade Museum live history event 9am-5pm, and 8/24 9am-12pm
- 8/25 First day of Meade County schools
- 8/26 thru 8/31 19th Annual Sturgis Mustang Rally

Mayor Forrester announces Main Street closure 8/20 from 11am-2pm for Kool Deadwood Nights car show

Public Works Director Rick Bush announces SD DOT project starting on Lazelle Street

### **Non-Agenda matters that may come before the Council**

Resident Daniel Granillo makes comments regarding camping during Rally ordinances.  
Resident Tia Hartwell makes comments regarding open container Rally cups.

### **Department Updates**

#### **July Sales Tax Report**

City Administrator Jordan reports on July sales tax revenue with slide show. July sales tax revenue was \$427,000, 167% higher than July 2024. July special sales tax was \$188,000, down from \$204,000 in July 2024.

#### **2026 Budget Development Time**

City Administrator Jordan reports the 2026 Budget timeline of 1st reading on 10/6/25 and 2nd reading on 10/20/25. Special meeting will be held 9/29/25 for budget items. Mayor Forrester adds that budget discussions will happen in open council meeting, the same procedure as 2025, and makes additional comments on the budget plan. Council discussion follows.

#### **Condrey & Associates Wage & Compensation Study Report**

City Administrator Jordan presents the Condrey & Associates Wage Study findings with slide show, details possible new positions as well as positions to possibly remain vacant in 2026, and explains the formation of a health insurance committee to review health insurance options for 2026.

Moved by Jones, seconded by Jensen, to acknowledge receiving the presentation of the Condrey & Associates Wage & Compensation Study Report.  
Members present carried unanimously.

### **American Legal - Legal Review Report**

City Attorney Eric Davis reports on status of the re-codification process with American Legal.

### **Mayor's Report**

**Payroll - Alexander Rosenbaum (Custodian) (Full-time, non-exempt, eligible for benefits) - \$17.86**

**Payroll - Jameson Tebben (Patrol Officer Class A) (Part-time) - \$30.48 Change in job**

**Payroll- Public Works Seasonal Staff Rally (Sanitation) - Levi Littler- \$29.00 (Wage correction from 7/21)**

**Payroll - Carrie Belawske (Human Resources Director) (Full-Time), \$84,000 annual salary or \$3,230.77 per pay period**

**Listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2025: Melissa Lugmao**

### **Mayor Appointment to Planning & Zoning Board**

Mayor Forrester recommends the appointment of Rose Byar to the Planning Commission Board.



Moved by Usera, seconded by Dargatz, Motion to approve the appointment of Rose Byar to the Planning Commission Board.

Members present carried unanimously.

### **Consideration to approve Mayor to Offer Letter of Support**

Mayor Forrester received a request from Neighborhood Works/Dakota Home Resources for a letter of support from the City of Sturgis to aid in receiving a grant.

Moved by Usera, seconded by Chaplin, to authorize City of Sturgis to send a letter of support for Neighborhood Works/Dakota Home Resources.

Members present carried unanimously.

### **Consideration to approve Mayor to Offer Letter of Support**

Mayor Forrester received a request from Sturgis Outdoors for a letter of support from the City of Sturgis to aid in receiving a grant. Representatives of Sturgis Outdoors, Nathan Jolley and Richelle Bruch, make presentation explaining the mission and goals of the organization.

Moved by Chaplin, seconded by Dargatz, to authorize City of Sturgis to send a letter of support for Sturgis Outdoors.

Members present carried unanimously.

### **Consider Consent Agenda**

**Consideration to approve the minutes from the July 28, 2025 City Council meeting**

**Set a Public Hearing for September 3, 2025 for a Use on Review for a In Home Business located at 2608 Cottontail Drive for a Seasonal Landscaping Company.**

**Set a Public Hearing for September 3, 2025 for a Use on Review for a In Home Business located at 1500 Whitetail Drive for a Seasonal Landscaping Company.**

**Consideration to set a Public Hearing for September 2nd for approval of Resolution 2025-31 for the Farmers Union Insurance Bowling Tournament Street Closure and Open container**

**Consideration to Approve Veteran Exemption**

**Consideration to Approve Tax Abatement for Prescott, Bradley**

Moved by Thompson, seconded by Usera, to approve the consent agenda.

Members present carried unanimously.

**Approval of the claims**

## WAGES 8/1/2025 -

City Admin	\$ 7,102.77
Mayor & Council	\$ 6,407.30
Attorney	\$ -
Finance	\$ 10,649.85
HR	\$ 113.24
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 2,866.31
Engineering	\$ -
Planning & Permitting	\$ 1,646.54
Fleet	\$ 8,016.69
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 53,493.12
Animal Shelter	\$ 4,569.67
Fire Dept	\$ 292.33
Streets	\$ 13,319.60
Cemetery	\$ 440.67
Community Center	\$ 11,142.46
Recreation	\$ 4,766.24
Parks	\$ 16,937.07
Library	\$ 10,776.55
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 8,701.59
Water	\$ 13,563.39
Wastewater	\$ 15,866.86
Sanitary Service	\$ 17,416.15
Ambulance	\$ 36,961.04
SS	\$ 14,600.90
MED	\$ 3,414.66
FWT	\$ 19,877.63

## WAGES 8/15/2025 -

City Admin	\$ 7,102.77
Mayor & Council	\$ 6,407.30
Attorney	\$ -
Finance	\$ 16,945.50
HR	\$ 145.08

City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 5,064.69
Engineering	\$ -
Planning & Permitting	\$ 5,389.08
Fleet	\$ 9,808.15
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 410,468.55
Animal Shelter	\$ 4,486.83
Fire Dept	\$ 13,526.91
Streets	\$ 16,865.38
Cemetery	\$ 569.79
Community Center	\$ 15,042.68
Recreation	\$ 1,762.74
Parks	\$ 16,339.92
Library	\$ 9,957.59
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 17,507.31
Water	\$ 14,836.35
Wastewater	\$ 19,184.65
Sanitary Service	\$ 20,646.01
Ambulance	\$ 76,335.19
SS	\$ 42,064.34
MED	\$ 9,837.63
FWT	\$ 73,826.75

## CLAIMS -

Vendor Name	Description	Net Invoice Amount
A & B BUSINESS	copier lease	204.99
A & B WELDING CO	supp & mat	44.85
A & J SURPLUS	supp & mat	164.96
A TO Z SHREDDING	Shredding	79.34
ADMIRAL BEVERAGE CORP	Liquor	47380.22
ALSCO	supp & mat	328.94
AMICK SOUND	fire alarm monitoring	34.24
AT&T MOBILITY	Phones July 2025	1681.44
BAKER & TAYLOR	books	874.42
BEAR BUTTE VALLEY WATER	util July 2025	148.2
BIERSCHBACH EQUIPMENT	rep & maint	1521
BLACK HILLS CHEMICAL	supp & mat	9730.42
BLACK HILLS ENERGY	util July 2025	56655.44

BH HARLEY DAVIDSON	rep & maint	89.7
BLACK HILLS PIONEER	publ	1116.58
BLACK HILLS RALLY & GOLD	liquor	377
BLACK HILLS SNACKS	liquor	747.75
BLACKHILLS.COM	Prof Fees	1428
BLUE PEAK	Int/Util July 2025	5242.16
BORDER STATES ELECTRIC	supp & mat	291.4
BORG, ALORA	transport	30
BOTSFORD, NATHAN	Aug 7 Rally Point Band	1300
BUTLER MACHINERY COMPANY	supp & mat	17
BUTTE ELECTRIC	util July 2025	2874.89
CASELLE	Prof fees	2251
CASH-WA DISTRIBUTING	liquor	1136.66
CASK & CORK	liquor	8271
CBH COOPERATIVE #112407	fuel	12040.03
CBH COOPERATIVE - #865928	fuel	418.54
CBH COOPERATIVE #920771	fuel	85.63
CENGAGE LEARNING / GALE	books	100.46
CENTURY BUSINESS PRODUCTS	copier	96.85
CENTURY LINK	Int/Util July 2025	377.1
CITY OF BELLE FOURCHE	Landfill tickets for July 2025	36535.2
CITY OF STURGIS WATER DEPT	Water July 2025	10882.93
COCA COLA BOTTLING CO	water/liquor	2621.5
COUNTY DRUG	supp & mat	61.14
DAKOTA SUPPLY GROUP	supp & mat	3737.32
DAKOTA TESTING & ENG	Cap Imp	1401.5
DAKOTA'S BEST	Snacks/Cig	3931.9
DEMERSSEMAN JENSEN	Prof fees	1725
DESJARLAIS FARMS	Liquor	425
DOUBLE STAR COMPUTING	Prof fees	2125.45
EPIC OUTDOOR ADVERTISING	Billboard Lease/signage	2655
EVOGOV	ADA web hosting	187
FLEXIBLE PIPE TOOL COMPANY	supp & mat	902.25
G & H DISTRIBUTING	supp & mat	86.44
GENE'S LOCK SHOP	rep & maint	194.35
GODFREY BRAKE SERVICE	rep & maint	106.38
GREAT WESTERN TIRE COMPANY	rep & maint	4339.3
GROCERY MART	water/batteries	481.67
GROSSENBURG IMPLEMENT	Mach & Equip	193.63
HALME INC	Cap Imp	30630.71
HILLS TOILET SERVICE	Port A Toilets Rally	37990
HOMESLICE MEDIA GROUP, LLC	Prof fees	7951.41
HUBER TECHNOLOGIES	supp & mat	1660
J & J ASPHALT	supp & mat	176

JERRYS REFRIGERATION, LLC	rep & maint	304
JOHNNY'S TREAD MARK TIRE & SERVICE	propane	36.51
JOHNSON CONTROLS	rep & maint	848.64
JOHNSON WESTERN WHOLESALE	liquor	98663.03
K T CONNECTIONS	prof fees	1365
KIEFFER SANITATION	Container rental July 2025 WWTP	643.64
KONE INC	Elevator maintenance	227.85
LACAL EQUIPMENT	rep & maint	444.6
LEAFFILTER GUTTER PROTECTION	Refund of Armory Vendor	1850
LEGENDARY ELECTRIC, LLC	Prof fees	565.03
LEMMEL, KATHRYN	Prof fees/mileage	2600
LEMMEL, SANDRA	Prof fees	2000
LYNN'S DAKOTAMART-STURGIS	supp & mat	629.63
MAIER MEATS LLC	snacks	720
MARCO TECHNOLOGIES	Prof fees	148.5
MASTERCARD	credit card payment	20723.67
MB SERVICES LLC	Prof fees/mowing	6220
MEADE COUNTY AUDITOR	Dispatch	19068.09
MEADE COUNTY SHERIFF'S OFFICE	Postage refill	500
MENARD'S	supp & mat	1107.38
MID-AMERICAN RESEARCH CHEMICAL	supp & mat	260.82
MIDCONTINENT TESTING LAB	water testing	626.5
MONTANA DAKOTA UTILITIES	Util July 2025	3168.34
NELSON LAW	Prof fees	5160
NORTHERN HILLS VET CLINIC	Prof fees	1092.43
NORTHERN TRUCK EQUIPMENT	rep & maint	1886.72
NORTHWEST PIPE FITTINGS	rep & maint	3497.03
ONLINE SOLUTIONS, LLC	CitizenServe User Subs	9487.4
OREILLY AUTO PARTS	rep & maint	9.99
OWENS INTERSTATE SALES INC.	supp & mat	223.42
PETE LIEN & SONS INC.	supp & mat/rep & maint	1019
POINTCLICKCARE TECHNOLOGIES	Prof fees	540
PSI ENTERPRISES	refund SEL fee	100
QUALITY BRANDS OF THE BH	liquor	69052.83
RASMUSSEN MECHANICAL	rep & maint	511.01
RCS CONSTRUCTION	Cap Imp	232906.92
REPUBLIC BEVERAGE COMPANY	liquor	94365.35
RICE'S SPEARFISH CANYON MOTORSPORTS	rep & maint	343.96
RICHTER'S TIRE & EXHAUST, LLC	rep & maint	396.35
RIVERFRONT BROADCASTING, LLC	adv	1324.3
RUNNINGS SUPPLY INC	supp & mat	142.01
RUSHMORE OFFICE SUPPLY	supp & mat	285.46
SACRISON ASPHALT	supp & mat	864.24

SACRISON PAVING	supp & mat	510.21
SAWYER BREWING CO	liquor	808
SCHADE VINEYARD	liquor	432
SCOTT PETERSON MOTORS	rep & maint	1472.3
SD SUPPLEMENTAL RETIREMENT PL	Retirement payout	6405.4
SERVALL TOWEL & LINEN	supp & mat	900.95
SNYDER INDUSTRIES	supp & mat	14725.5
SOUTH DAKOTA 811	Prof Fees	97.44
SOUTHERN GLAZER'S OF SD	liquor	41784.01
STAN HOUSTON EQUIPMENT	rep & maint	149
STURGIS ACE HARDWARE #1	supp & mat	723.75
STURGIS ACE HARDWARE #3	supp & mat	262.68
STURGIS LIQUOR	Mayor's reception	237.91
STURGIS NAPA	supp & mat/rep & maint	986.63
STURGIS TIRE PROS	rep & maint	30.4
SUMMIT SIGNS & SUPPLY	supp & mat	90.5
TAMARACK	liquor	1084.8
THE ICE MAN	ice	962.8
TOW TEC TOWING	tow fees	200
TRUE BRANDS	liquor	1562.07
TWICE THE ICE	ice	2668.96
U DRIVE TECHNOLOGY	Prof Fees	1011.78
US FOOD SERVICE	PD rally supplies	3460.16
VANWAY TROPHY & AWARD	rally awards	580.58
VOSS DISTRIBUTING	liquor	232.91
WATERTREE INC	rep & maint	648.14
WEBER, BECKY	reimbursement of supplies	43.81
WEST RIVER ELECTRIC ASSN	Util July 2025	1560.01
WHITFORD, JOSH	uniform allow	85.55

Moved by Chaplin, seconded by Jensen, to approve the claims.  
Members present carried unanimously.

## Public Hearings

**Consideration to approve Resolution 2025-33 for a Street Closure for the Kool Deadwood Nights - Sturgis Show & Shine**

### RESOLUTION 2025-33

**RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY FOR THE KOOL DEADWOOD NIGHTS – STURGIS SHOW & SHINE**

WHEREAS, the Kool Deadwood Nights – Sturgis Show & Shine will be held in the City of Sturgis, August 20, 2025, and

WHEREAS, the City of Sturgis will close Harley-Davidson Way from Fourth Street to Junction Avenue on Main Street and, Harley-Davidson Way from Lazelle Street south to the alley behind First Interstate Bank and, First Street and Third Street from the alley's south of Lazelle Street to the alley's south of Main Street; and

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting August 20, 2025 after 5:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the City streets to vehicular traffic and unauthorized parking between 5:00 am until the conclusion of the event on August 20, 2025,

Dated this 18th day of August, 2025.

Published: 8/29/25

Effective: 9/19/25

Deputy Finance Officer Robin Korth presents agenda report.

Moved by Jones, seconded by Dargatz, to approve Resolution 2025-33 for a Street Closure for the Kool Deadwood Nights - Sturgis Show & Shine.

Members present carried unanimously.

### **Consideration to approve an Amended Street Closure for the 2025 Fall Festival on September 20, 2025.**

#### **RESOLUTION 2025-17 AMENDED**

#### **RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY AND LIFTING OF OPEN CONTAINER BAN FOR THE 2025 FALL FESTIVAL**

WHEREAS, the 2025 Fall Festival will be held in the City of Sturgis, September 20, 2025, and

WHEREAS, the Sturgis Chamber of Commerce will close Harley-Davidson Way from Main Street to Lazelle Street (the alley will remain open) and on Main Street from Harley-Davidson Way to Third Street from 7:00 am until 8:00 pm for games and activities; and lifting of open container ban; and

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting September 20, 2025 after 2:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the city street to vehicular traffic, unauthorized parking and lifting the open container ban between 2:00 am until 8:00 pm September 20, 2025.

Dated this 18th of August, 2025.

Published: 8/29/2025

Effective: 9/19/2025

Deputy Finance Officer Korth presents agenda report.

Moved by Usera, seconded by Chaplin, to approve an Amended Resolution 2025-17 Sreet Closure for the 2025 Fall Festival on September 20, 2025.

Members present carried unanimously.

**Request to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine for Elizabeth Vodicka at 825 14th St.**

Deputy Finance Officer Korth presents agenda report.

Moved by Usera, seconded by Chaplin, to approve a Retail (on/off sale) Malt Beverage and SD Farm Wine for Elizabeth Vodicka at 825 14th St.

Members present carried unanimously.

**Reports**

**Renewal of 2025-2026 School Resource Officer Contract with the Meade School District**

Police Chief VanDewater presents agenda report.

Moved by Dargatz, seconded by Usera, to approve the Renewal of 2025-2026 School Resource Officer Contract with the Meade School District.

Members present carried unanimously.

**Consideration to enter into a Professional Services Agreement with JEO Consulting Group for the development of a Safe Streets and Roads for All (SS4A) Safety Action Plan**

Public Works Director Rick Bush presents agenda report.

Moved by Jensen, seconded by Chaplin, to enter into a Professional Services Agreement with JEO Consulting Group for the development of a Safe Streets and Roads for All (SS4A) Safety Action Plan.

Members present carried unanimously.

**Adjourn**



Moved by Dargatz, seconded by Usera, to adjourn regular City Council meeting at 7:59pm.  
Members present carried unanimously.

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Name Mayor

Published once at the total approximate cost of \$ \_\_\_\_\_

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to approve a temporary road closure for the SBHS Homecoming Parade

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

This is a request to temporary close streets within the route of the SBHS Homecoming Parade.

**ATTACHMENTS:**

[2025 SBHS Homecoming Parade](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - Aug 29 2025

## **Special Event & Use of City Property Application**

*Updated January 2023)*

Application must be submitted at least **60 days** in advance of event  
to be get proper approval completed.

**FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!**

Please Return Completed Application to: Robin Korth at [rkorth@sturgisgov.com](mailto:rkorth@sturgisgov.com) or drop off at  
City of Sturgis Finance Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: **SBHS Homecoming Parade**

Event Date: **Friday September 19, 2025** Hours: **1pm – 3:30pm**

Sponsoring Organization: **Sturgis Brown HS**

☐ Nonprofit

Do you have a 501c3 status? Yes ☐ No ☒ (Please attach a copy of your exemption)

Applicant Information: Name: **Matthew Mott**

Email: [Matthew.mott@k12.sd.us](mailto:Matthew.mott@k12.sd.us)

Phone: **605-641-9317**

Address: **12930 E. Highway 34**

**Sturgis**

**SD**

**57785**

Street/PO Box

City

State

Zip Code

Contact Person on day of event: **Matthew Mott**

Phone: **605-641-9317**

**Wayne Sullivan**

**605-484-3416**

*\*This person(s) must be in attendance for the event and available that day*

### **Event Information**

Anticipated Attendance (Contestants/Spectators) \_\_\_\_\_

Type of Event: **Homecoming parade**

Admission/entry cost: **\$0**

Explanation of Event: **Annual SBHS Homecoming Parade**

Location of event: **Sturgis Fairgrounds on Ball Park Road** H-D Rally Point Plaza, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: **Sep. 19<sup>th</sup> 1pm**

Tear down date/time: **Sep. 19<sup>th</sup> 3:30PM**

Are you requesting Open Container be allowed for the event: **No** *\*\*This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.*

Does this event include the sale of alcoholic beverages? **X No** *\*\*This is an additional \$50 fee*  
*\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a*  
*Special Events License. Also, please make arrangements with the Sturgis Police Department (347-5070).*

1

Office Use: Date Received at R&E: \_\_\_\_\_ City Mgr Approval \_\_\_\_\_



Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: **For the parade, bands will be playing, cars/trucks honking horns and possibly floats with music**

Does this event require street closure(s)? **Yes** - \*Please complete the street closure request attached **There is a \$50 fee for road closures (excluded for proff of nonprofit status)**

### **Affidavit of Applicant**

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Matthew Mott Signature: [Signature] Date: 5-21-2025  
(print)

### **Insurance Requirements**

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.

*\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)*

Name of Insurance Company: **Policy Renews July 2025. Will forward copy then.**

Agent: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

*\*Applications cannot be processed without insurance and maps if needed and will be denied.*

*\*Property Maintenance- Facility must cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.*

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)**



## Events Inventory List and Notice of Fees

*\*No Items will be available during the Sturgis Motorcycle Rally\**

Organization **MUST** provide labor for loading and unloading equipment. City Staff is not required to assist in loading/unloading equipment.

**You are required to pick up/return items (Mon-Thurs 8am-3pm)**

Pick up Date : \_\_\_\_\_ Return Date : \_\_\_\_\_

Please note which items you will be needing for your upcoming event.

Pop Up Tents Quantity \_\_\_\_\_ 10' x 10' or 10x20

Bleachers Quantity \_\_\_\_\_ (6 qty. available in inventory) Deposit Amt Paid \_\_\_\_\_

- \$100.00 cash deposit required per bleacher. Deposit may be returned within 7 days if no damage is found upon inspection
- Portable Aluminum bleachers can accommodate approximately 50 people
- Bleachers must be transported by the organization and require 2" ball hitch

Picnic Tables Quantity \_\_\_\_\_ (10 qty. available in inventory – 6 regular, 4 ADA accessible)

- Picnic tables typically accommodate 6-8 people per table
- Tables may be provided by the City but organization will be required to transport tables

Light weight Crowd Control Panels (4'x6.5') Quantity \_\_\_\_\_

\*\* If you want the heavy crowd control panels, contact Public Works 605-347-3916

Garbage Totes Quantity \_\_\_\_\_ 90 gal totes (Residential) Quantity \_\_\_\_\_ 300 gal totes (Commercial)

Banquet Tables – Please contact Rod Heikes at the Sturgis Community Center at 605-347-6513

Portable Toilets – Please contact sanitation companies, well in advance, to rent portable toilets for your event.

Organization is responsible for scheduling rental, delivery/pickup and any servicing/pumping of toilets for the event and is responsible for the costs associated with those services. The City DOES NOT provide portable toilets.

Ambulance- Please contact Sturgis Fire/Ambulance at 347-5801

You are responsible for First Aid Staffing & Equipment. According to City Ordinance, any events held in Sturgis that request emergency services on site are required to use Sturgis Ambulance and Fire Services.

Dates: \_\_\_\_\_ Time: \_\_\_\_\_ Explain arrangements made: \_\_\_\_\_



### Event Street Closure Request Form

**\*Street Closure Request must be submitted at least 60 days in advance of event\***

(Please attach a \$50.00 payment for street closure request waived with proof of nonprofit)

Event Name : 2024 SBHS Homecoming Parade

Street Closure location(s) requested: Ballpark RD from fairgrounds to Farley St, Farley to 3<sup>rd</sup>, 3<sup>rd</sup> to Douglas, Douglas to Junction, Junction to Main, Main to 5<sup>th</sup>

**\*Please submit a map of the requested street closure with your request form**

Date/Time of Street Closure and re-opening: September 19, 2025 2:30pm – 3:30pm

Reason for Requested Street(s) Closure: SBHS Homecoming Parade

**\*Written Notification of businesses/residents within 200 feet of proposed street closure is required.**

- Have you notified the businesses/residents within the 200' requirement? Yes \_\_\_ No X
- Date of notification: Sep 1, 2025
- Please submit a list of names/addresses you have notified and copy of letter

Additional Comments: We will post on Police Department and Meade County School District Social Media pages.

Submitted by: Matthew Mott Signature: [Signature] Date: 5-21-2025

### Parade Request Form

**(Attach map with request and Certificate of Insurance)**

**\*Parade Request must be submitted at least 60 days in advance of event\***

*\*Organization is responsible for any clean up if animals participate in the parade*

Parade Name: 2025 SBHS Homecoming Parade

Applicant: Organization/Name: Sturgis Brown HS

Email: matthew.mott@k12.sd.us

Phone: 605-641-9317

Address: 12930 E. Highway 34      Sturgis      SD      57785  
Street/PO Box      City      State      Zip Code

Date of Parade: September 19, 2025      Start Time: 2:30      End Time: 3:30

Parade Route proposed: Ballpark RD from fairgrounds to Farley St, Farley to 3<sup>rd</sup>, 3<sup>rd</sup> to Douglas, Douglas to Junction, Junction to Main, Main to 5<sup>th</sup>

Starting/Lineup Address Sturgis Fairgrounds on Ballpark RD  
Yes/No

If Private Property Has landowner given permission? NO

Description & Reason for Parade: SBHS Homecoming

Please indicate if you request use of the following:

X Police Escort – YOU are responsible for contacting the Sturgis Police Dept. 605-347-5070

X Barricades/Barriers: Quantity 4      YOU are responsible for making arrangements for placement

Submitted by: Matthew Mott      Date: 5-21-2025



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Leavitt Heartland Insurance 942 14th Street  Sturgis SD 57785		<b>CONTACT NAME:</b> Kamilla Janitell <b>PHONE (A/C, No, Ext):</b> (605) 347-4583 <b>FAX (A/C, No):</b> (888) 772-8060 <b>E-MAIL ADDRESS:</b> kamilla-janitell@leavitt.com	
<b>INSURED</b> Meade School District 46-1 1230 Douglas Street  Sturgis SD 57785		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Employers Mutual Casualty Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 21415	

**COVERAGES**

CERTIFICATE NUMBER: 25/26 GL BA UMB

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		6X20865	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> 19			6X20865	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6X20865	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 10,000,000
	AGGREGATE \$ 10,000,000						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
	E.L. DISEASE - POLICY LIMIT \$						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as an additional insured with respects to the general liability pursuant to terms and conditions of policy per form: General Liability Schools Elite Extension CG7699 (01-21).

**CERTIFICATE HOLDER****CANCELLATION**

<b>CERTIFICATE HOLDER</b> RKorth@sturgisgov.com  City of Sturgis 1040 Harley-Davidson Way Sturgis, SD 57785	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> Derrick Linn/PASCHN
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## GENERAL LIABILITY SCHOOLS ELITE EXTENSION

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE FORM

The COMMERCIAL GENERAL LIABILITY COVERAGE FORM is amended to include the following clarifications and extensions of coverage. The provisions of the Coverage Form apply unless modified by endorsement.

#### A. CORPORAL PUNISHMENT - EXPECTED OR INTENDED INJURY

**Section I – Coverage A.2., Exclusion a.** is amended as follows:

- a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured.  
This exclusion does not apply to "bodily injury" resulting from:
  - (1) The use of reasonable force to protect persons or property; or
  - (2) Corporal punishment to your student administered by or at the direction of any insured.

#### B. POLLUTION EXCLUSION AMENDMENT FOR SCHOOL ACTIVITIES

**Section I – Coverage A.2., Exclusion f.(1)(a)(iv)** is added as follows:

- (iv) "Bodily injury" or "property damage" arising out of activities usual to classroom instruction on school premises.

#### C. NON-OWNED WATERCRAFT

**Section I – Coverage A.2., Exclusion g.(2)** is amended by replacing subparagraphs (2)(a) and (b) with the following:

- (2) A watercraft you do not own that is not being used to carry persons or property for a charge;

#### D. UNMANNED AIRCRAFT

**Section I – Coverage A.2., Exclusion g.(2)** is amended by adding subparagraph (6) as follows:

- (6) Unmanned aircraft operations as a result of school activities.

#### E. NON-OWNED AIRCRAFT

**Section I – Coverage A.2., Exclusion g.(6)** is added as follows:

- (6) Any aircraft, not owned or operated by any insured, which is hired, chartered or loaned with a paid crew. However, if the insured has any other valid and collectible insurance for "bodily injury" or "property damage" that would be covered under this provision, or on any other basis, this coverage is then excess.

#### F. BATTERY, SOLAR POWERED OR SIMILAR AUTOMOBILE

**Section I – Coverage A.2., Exclusion h.(2)** is replaced by the following:

- (2) The use of "mobile equipment" in, or while in practice for, or while being prepared for, any prearranged racing, speed, demolition, or stunting activity. However, this exclusion does not apply to any battery powered, solar powered or similar vehicles owned by you and operated by you or your students in a school approved event.

#### G. PROPERTY DAMAGE – ELEVATORS

**Section I – Coverage A.2. Exclusions** paragraphs j.(3), j.(4), j.(6) and k. do not apply to use of elevators. This insurance afforded by this provision is excess over any valid and collectible property insurance (including any deductible) available to the insured and **Section IV – Commercial General Liability Conditions** paragraph 4. **Other Insurance** is changed accordingly.

#### H. FIRE, LIGHTNING OR EXPLOSION DAMAGE

Except where it is used in the term "hostile fire", the word fire includes fire, lightning or explosion wherever it appears in the Coverage Form.

Under **Section I – Coverage A**, the last paragraph (after the exclusions) is replaced with the following:

Exclusions c. through n. do not apply to damage by fire, smoke or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in **Section III – Limits of Insurance**.

#### I. PERSONAL AND ADVERTISING INJURY LIABILITY

**Section I – Coverage B.2. Exclusions** is amended as follows:

**Exclusions** Paragraphs e. and j.(1) are deleted and will not apply to your educational institution operations.





**SBHS Homecoming Parade Route Friday, Sept. 19 at 2:30 p.m.**

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to approve use of Harley-Davidson Rally Point for a Sturgis Middle School Show Choir Performance after the SBHS Homecoming parade.

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

Sturgis Middle School would like to hold their Show Choir Performance on September 19, 2025. They do not require lighting, microphone or speaker for program presentation. They will clean up after the event. The event will run for approximately 15 minutes, minus set up and take down time.

The transition team has implemented a \$250.00 use fee for Harley-Davidson Rally Point usage to cover expenses. As a non-profit, Sturgis Middle School is asking that the fee be waived.

**BUDGET IMPACT:**

None

**ATTACHMENTS:**

[Show Choir Performance at RP](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - Aug 29 2025



## **Special Event & Use of City Property Application**

Updated September 2021

Application should be submitted at least **60 days** in advance of event to be considered for approval.

**FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED !**

Date Application Received by R&E: \_\_\_\_\_ City Manager Approval \_\_\_\_\_

Event Title: Show Choir Performance - (1 song on stage, following home coming parade)  
Event Date: ~~9/17~~ 9/19  
Event Hours: Approx: 3:30-3:45

Sponsoring Organization: Sturgis Middle School ☐ Nonprofit  
Do you have a 501c3 status? Yes ☐ No ☐ (Please attach a copy of your exemption)

Applicant Contact & Information: Name: Hillary Hill

Email: Hillary.Hill@k12.sd.us Phone: 605-490-8934

Address: 1425 Cedar Sturgis SD 57785  
Street/PO Box City State Zip Code

Contact Person "on site" day of event: Hillary Hill Phone: 605-490-8934

Alternate Contact & number: Bob Hill 605-490-8933

(\*This person(s) must be in attendance for the event and available to City Officials.)

### **Event Information**

Total Anticipated Attendance (Contestants & Spectators) 150

Type of Event: show choir performance  
(Auto show, concert, motorcycle event, bicycle event, running event, sporting event, festival, etc.)

Location of event:

- ☒ H-D Rally Point Plaza\* \*H-D Rally Point Sound System and Lighting (\$100.00 deposit required)  
☐ Barry Stadium  
☐ Other (Please contact Public Works for Park Shelters/Sport Facilities or the Community Center for Armory/Community Center)

Set up/assembly/construction date: \_\_\_\_\_ start time \_\_\_\_\_ am/pm end time \_\_\_\_\_ am/pm



Please describe your setup/assembly work: None

Takedown Date: \_\_\_\_\_ start time \_\_\_\_\_ am/pm end time \_\_\_\_\_ am/pm immediately following

Are admission, entry, or participant fees required? Yes \_\_\_\_\_ No ☒ If so, how much? \_\_\_\_\_

Does this event include the sale of alcoholic beverages? no

**\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a Special Events License. Also, please make arrangements with the Sturgis Police Department (347-5070).**

Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: we would be performing music, using our own sound system

Does this event require street closure(s)? ☒ No \_\_\_\_\_ Yes - \*Please complete the street closure request attached **There is a \$50 fee for road closures** (excluded for nonprofits with proof)

Please Return Completed Application to: Tammy Even @ [tammie@sturgisgov.com](mailto:tammie@sturgisgov.com) or City of Sturgis Rally/Events Dept. - 1040 Harley-Davidson Way, Sturgis, SD 57785

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (347-4422)**

Rally and Events staff do not provide set up for private events

\*Applications cannot be processed without insurance and maps if needed. Property Maintenance- Facility must be cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Before the return of a hosts deposit, an inspection will be done to determine whether or not facility and inventory requires more cleaning. If additional cleaning is necessary, a portion of the deposit will be used to cover costs.

### **Affidavit of Applicant**

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Hillary Hill Signature: Hillary Hill Date: 8/26/25  
(print)

Dear City Council:

I am the choir director at both Sturgis Williams Middle School. We would like to use the Harley Davidson stage for just a few minutes after the homecoming parade on September 19th (approximately 3:30-3:45) to do a performance of our homecoming routine for the parents of the students in these groups. We will only need the stage for around 15 minutes, and we do not need any lights or sound equipment provided by the city. We will bring our own speaker. We have a very tight budget in the music department, so we are asking to use the stage for free. Thanks for your consideration!

~Hillary Hill  
SWMS Choir Director  
605-490-8934



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Leavitt Heartland Insurance 942 14th Street  Sturgis SD 57785		<b>CONTACT NAME:</b> Kamilla Janitell <b>PHONE (A/C, No, Ext):</b> (605) 347-4583 <b>FAX (A/C, No):</b> (888) 772-8060 <b>E-MAIL ADDRESS:</b> kamilla-janitell@leavitt.com	
<b>INSURED</b> Meade School District 46-1 1230 Douglas Street  Sturgis SD 57785		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Employers Mutual Casualty Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 21415	

**COVERAGES** **CERTIFICATE NUMBER:** 25/26 GL BA UMB **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		6X20865	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000				
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS HIRED AUTOS 19 <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			6X20865	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6X20865	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as an additional insured with respects to the general liability pursuant to terms and conditions of policy per form: General Liability Schools Elite Extension CG7699 (01-21).

## CERTIFICATE HOLDER

## CANCELLATION

<b>CERTIFICATE HOLDER</b> RKorth@sturgisgov.com  City of Sturgis 1040 Harley-Davidson Way Sturgis, SD 57785	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Derrick Linn/PASCHN
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City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to set a public hearing on September 15, 2025 to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

The First Interstate Bank staff is requesting a street closure for a Food drive to benefit the Scooper Closets. This event would take place during Homecoming from 11am-5pm.

**DISCUSSION:**

This would be a first time event with the street closure taking place on Harley-Davidson Way from Main Street north to the alley. The alley would be left open for thru traffic. They will have food trucks available and are asking for food or cash donations to benefit the Scooper Closets. The request would like to close the streets by 7am on September 19th, 2025. They would also be utilizing the picnic tables and garbage totes that are already available at Harley-Davidson Rally Point.

**ATTACHMENTS:**

[FIB Food Truck Food Drive](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - Aug 29 2025

Rick  
Geodry  
Deb  
Aaron

Street Closure

## **Special Event & Use of City Property Application**

Updated January 2023)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

**FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!**

Please Return Completed Application to: Robin Korth at [rkorth@sturgisgov.com](mailto:rkorth@sturgisgov.com) or drop off at City of Sturgis Finance Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: FTB food truck / Food Drive  
Event Date: 9-19-25 Hours: 11-5

Sponsoring Organization: First Interstate Bank ☐ Nonprofit  
Do you have a 501c3 status? Yes ☐ No ☒ (Please attach a copy of your exemption)

Applicant Information: Name: Kerrie Applegate

Email: Kerrie.applegate@fib.com Phone: 605 720 3641

Address: 1200 Main St Sturgis SD 57785  
Street/PO Box City State Zip Code

Contact Person on day of event: Kerrie Applegate Phone: 605 720 3641  
*\*This person(s) must be in attendance for the event and available that day*

### **Event Information**

Anticipated Attendance (Contestants/Spectators) ?

Type of Event: food truck food drive Admission/entry cost: NA

Explanation of Event: will have food trucks available and asking for food or cash donations to benefit the Scooper Closet

Location of event: Rally Plaza H/D Way ☐ Rally Point Plaza, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: 10- Tear down date/time: 5

Are you requesting Open Container be allowed for the event: Yes ☒ No ☐ *\*\*This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.*

Does this event include the sale of alcoholic beverages? ☒ No ☐ Yes *\*\*This is an additional \$50 fee*  
*\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a **Special Events License**. Also, please make arrangements with the Sturgis Police Department (347-5070).*

1

Office Use: Date Received at R&E: \_\_\_\_\_ City Mgr Approval \_\_\_\_\_





Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: No

Does this event require street closure(s)? No X Yes - \*Please complete the street closure request attached **There is a \$50 fee for road closures (excluded for proff of nonprofit status)**

### Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Kerrie Applegate Signature: Kerrie Applegate Date: \_\_\_\_\_  
(print)

### Insurance Requirements

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.

*\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)*

Name of Insurance Company: \_\_\_\_\_

Agent: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

*\*Applications cannot be processed without insurance and maps if needed and will be denied.*

*\*Property Maintenance- Facility must cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.*

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)**



## Events Inventory List and Notice of Fees

*\*No Items will be available during the Sturgis Motorcycle Rally\**

Organization MUST provide labor for loading and unloading equipment. City Staff is not required to assist in loading/unloading equipment.

**You are required to pick up/return items (Mon-Thurs 8am-3pm)**

Pick up Date : 9-19-25 Return Date : 9-19-25

Please note which items you will be needing for your upcoming event.

**Pop Up Tents** Quantity \_\_\_\_\_ 10' x 10' or 10x20

**Bleachers** Quantity \_\_\_\_\_ (6 qty. available in inventory) Deposit Amt Paid \_\_\_\_\_

- \$100.00 cash deposit required per bleacher. Deposit may be returned within 7 days if no damage is found upon inspection
- Portable Aluminum bleachers can accommodate approximately 50 people
- Bleachers must be transported by the organization and require 2" ball hitch

**Picnic Tables** Quantity 6 (10 qty. available in inventory – 6 regular, 4 ADA accessible)

- Picnic tables typically accommodate 6-8 people per table
- Tables may be provided by the City but organization will be required to transport tables

**Light weight Crowd Control Panels (4'x6.5')** Quantity \_\_\_\_\_

\*\* If you want the heavy crowd control panels, contact Public Works 605-347-3916

**Garbage Totes** Quantity \_\_\_\_\_ 90 gal totes (Residential) Quantity \_\_\_\_\_ 300 gal totes (Commercial)

**Banquet Tables** – Please contact Rod Heikes at the Sturgis Community Center at 605-347-6513

**Portable Toilets** –Please contact sanitation companies, well in advance, to rent portable toilets for your event.

*Organization is responsible for scheduling rental, delivery/pickup and any servicing/pumping of toilets for the event and is responsible for the costs associated with those services. The City DOES NOT provide portable toilets.*

**Ambulance**- Please contact Sturgis Fire/Ambulance at 347-5801

You are responsible for First Aid Staffing & Equipment. According to City Ordinance, any events held in Sturgis that request emergency services on site are required to use Sturgis Ambulance and Fire Services.

Dates: \_\_\_\_\_ Time: \_\_\_\_\_ Explain arrangements made: \_\_\_\_\_



**RESOLUTION 2025-34**

**RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY  
AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY FOR THE FIRST INTERSTATE BANK  
FOOD TRUCK/FOOD DRIVE**

WHEREAS, the First Interstate Bank Food Truck/Food Drive will be held in the City of Sturgis, September 19, 2025, and

WHEREAS, the City of Sturgis will close Harley-Davidson Way from Main Street to the alleyway north, keeping the alley open and,

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting September 19, 2025 after 7:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the City streets to vehicular traffic and unauthorized parking between 7:00 am until 5:00 pm on September 19, 2025,

Dated this 2<sup>nd</sup> day of September, 2025.

CITY OF STURGIS

\_\_\_\_\_  
Kevin Forrester, Mayor

ATTEST:

\_\_\_\_\_  
Ann Bertolotto, Finance Officer

Published:  
Effective:

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to Authorize the Mayor to sign a Airport Hanger Site Lease to 4 Door LLC and Sturgis Flight Center LLC at 1 Jet Way the Sturgis Municipal Airport.

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

Dave Barth is the owner of hanger located at 1 Jet Way at the Sturgis Municipal Airport and owns and operates 4 Door LLC at this location. in addition he is also the owner of Sturgis Flight Center LLC and would like to add this Limited Liability Company to his airport hanger site lease for insurance reasons. No other Changes are being made to the current lease. Staff request that the City Council authorize the Mayor to execute the associated Airport Hanger Site Lease.

## DISCUSSION:

### Hangar Site Lease – Key Terms

- Parties: City of Sturgis (Lessor) and 4 Door LLC & Sturgis Flight Center LLC (Lessee).
- Premises: Land underlying a hangar (approx. 100'x100' footprint; 10,000 sq ft) at 1 Jet Way (layout on file as Exhibit A).
- Term: March 1, 2024 – Dec 31, 2033, inclusive; two (2) optional 10-year renewals (potential total 30 years).
- Annual Rent: Calculated at \$0.12/sq ft; shown as \$1200.00 + sales tax (\$74.40) = \$1,270.40 total per year.
- Add-ons (if applicable): Water-served hangars: \$300/year plus one-time \$1,500 tap fee; optional annual area maintenance (grass/weed/snow) \$450/year.
- Late Charges: \$100/month plus 12% interest on past-due amounts.
- Insurance: Minimum \$500,000 liability, City named as additional insured; declaration page due at execution and annually with lease payment (certificate to Finance Office).
- Use/Maintenance: Lessee maintains hangar interior and immediate exterior/apron; no outside storage permitted; use limited to leased premises and apron/taxiway access.
- Assignment/Removal: Assignment requires City's written consent (not unreasonably withheld). On termination, Lessee must remove the hangar within 60 days or it is forfeited to City; site to be left clean.
- Default/Termination: Non-payment, failure to perform, or insolvency constitute default; termination procedures and notices per lease; time is of the essence.
- Other: Subordinate to FAA/State agreements; no fuel sales from the hangar.

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[1 Jet Way](#)

[Vicinity Map](#)

**Approved By:**

Rick Bush, Director of Public Works

**Status:**

Approved - Aug 29 2025

## STURGIS AIRPORT HANGAR SITE LEASE

The parties to this Lease are the City of Sturgis, a municipal corporation duly organized under the laws of South Dakota, whose mailing address is 1040 Harley Davidson Way, Sturgis, SD 57785, hereinafter referred to as "CITY" and owner of the Sturgis Municipal Airport located within the City of Sturgis, South Dakota.

And **Door 4 LLC** hereinafter referred to as LESSEE, with a mailing address as set forth in Paragraph 12 below. CITY is the owner of the land underlying a hangar structure occupying a building footprint of **100x100 10,000** square feet (**building size**) located at **1 Jet Way**. as shown on the layout drawing of the Sturgis Municipal Airport, which layout is on file in the City Finance Office of the City of Sturgis and a copy attached hereto as Exhibit A. The terms of this LEASE are as follows:

1. That the term of this Lease Agreement commenced on the 1<sup>st</sup> day of March 2024 and shall terminate on the 31<sup>st</sup> day of December 2033, both dates inclusive. Thereafter, the LESSEE has the option of renewing the lease on new terms of payment and other provisions for up to two additional 10-year periods, for a lease period of thirty (30) years.
2. That the annual lease payments shall be calculated on a square footage of the building footprint building size at 12 cents (\$.12) per square foot per calendar year, plus applicable sales tax. All lease payments shall be paid annually with full payments due on the first day of January of each year. The annual lease payment for the LESSEE shall be **\$1200.00** (plus applicable tax **\$74.40** For a total **\$1274.40** All lease payments not made by January 1<sup>st</sup> of the year due are subject to a late fee of \$100.00 per month and 12 % interest on all past due amounts.
3. Lease payments will be reviewed by CITY Annually and any notice of increase shall be provided to LESSEE by December 10th prior to the increase in the following year. All hangars that are serviced by water with a connection to the city service line will pay an additional \$300.00 per year with a onetime tap fee of \$1500.00. Yearly area maintenance of grass and weed control along with snow removal can be obtained from the city for \$450.00 per year.
4. The hangar shall remain the property of the LESSEE and all obligations to insure said property shall be that of the LESSEE and under no circumstances shall the LESSEE remove the hangar from the land on which it is constructed without 30 days prior written notice to the CITY. This lease may be assigned by the LESSEE as approved herein so as to give effect to the sale by the LESSEE of the aircraft hangar, but it is understood that if lease is approved for assignment that the hangar shall remain at 101 Turbine Alley. as shown on the attached Exhibit A. This lease shall not be assigned to any other person, firm or corporation without the written consent to modification of the lease by CITY, which consent will not be unreasonably withheld. This in no way disallows the LESSEE the ability to rent space to park aircraft inside the hanger.
5. The LESSEE shall be obligated to keep the hangar and all of the area inside the hangar, the area immediately adjoining the hangar structure and the apron area in front of the hangar in a clean and orderly condition and in a good state of repair. The LESSEE shall not be allowed to store any equipment, materials or any other items outside the hangar building, and the exterior area around the hangar building shall be kept neat and clean and free of all debris weeds, tall grass and material of any kind whatsoever. LESSEE's permitted use of CITY property is limited to only the leased premises and access to it by the apron area which provides direct access from the leased premises to the taxiway. Unless a yearly maintenance agreement has been obtained and paid for.
6. At all times during the term of this Agreement, the LESSEE shall be obligated to carry liability insurance for at least Five Hundred Thousand Dollars (\$500,000.00), with the City of Sturgis, named as an additional insured, for any personal injury or property damage for which the LESSEE might be liable due to the use of the hangar or apron area and proof of compliance with this provision shall be provided at the time this lease becomes effective. A copy of the Declaration page confirming that the coverage is in effect shall be provided thereafter with each annual lease payment and promptly thereafter upon request of the City, and a copy maintained in the City Finance Office of the City of Sturgis. Upon yearly renewal, a current certificate of insurance shall be sent to the City of Sturgis Finance Office. Expiration or cancellation of this insurance



coverage for any reason shall constitute a breach of this agreement by LESSEE. LESSEE further agrees that CITY shall not be responsible for nor have any obligation to repair any damage to paving in the apron area, or other improvements approved by CITY and made by LESSEE, or damage to improvements of any other nature, which MAY occur as a result of snow removal, maintenance activities or other actions of CITY.

7. The LESSEE shall save the CITY harmless from all claims, demands and liability arising out of the LESSEE's use of the above property and hangar. The LESSEE shall indemnify the City for any costs, including reasonable attorney fees, resulting from any claims or actions brought against LESSEE due to the use of any CITY property by the LESSEE.
8. That this Agreement shall be subordinate to the provisions of any existing or future Agreements between the CITY and the United States of America and the State of South Dakota relative to the operation or maintenance of the Sturgis Municipal Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. That this Agreement and the terms hereof are subject to the approval of the Federal Aviation Administration and the State of South Dakota, and the LESSEE shall in no way do anything or conduct any affairs in the hangar which would violate any Federal Aviation Administration rules or regulations, or any rules or regulations of the State of South Dakota State Aeronautics Commission.
9. The LESSEE shall not, at any time during the term of the Agreement, sell aviation fuel from the hangar facility.
10. At the termination of the Agreement, LESSEE shall remove the hangar building from the property owned by the CITY. In the event the LESSEE fails to remove the hangar building within sixty (60) days after the termination of this Agreement, then all of the LESSEE's property remaining on lot designated **as 1 Jet Way.** including the hanger structure, shall be forfeited and become the property of the CITY. In the event that the LESSEE does provide required notice and remove the hangar building from the property, the LESSEE shall be responsible to see that the property shall be left in a neat and clean condition and free of any debris whatsoever. This obligation of LESSEE shall survive the termination of this agreement.
11. Should the LESSEE become in default under any provision of this Agreement, then the CITY shall have all of the rights and remedies granted to it under the laws of the State of South Dakota for the LESSEE's breach of this Agreement. Notice to LESSEE of default will be provided by mailing notice to LESSEE as set out in paragraph 12 herein.
12. NON-WAIVER: The failure by one party to require performance of any provision herein shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
13. NOTICE: All notices shall be given in accordance with state laws and shall be in writing to the addresses below, and shall be (a) personally delivered, (b) sent by registered or certified mail, return receipt requested, or (c) sent by overnight commercial carrier, such as, among others, Federal Express. Any such notice or other communication shall be deemed received, unless otherwise provided by law, upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice; (ii) if mailed, on the date of delivery as shown by the addressee's registry or certification receipt; (iii) if sent and delivered by overnight commercial carrier, one (1) business day after the date of delivery of such communication to such carrier as marked thereon, with applicable charges prepaid.

To CITY:

**City Interim Management Team and City Finance Officer  
City of Sturgis  
1040 Harley-Davidson Way  
Sturgis, SD 57785**

To LESSEE:



Door 4 LLC  
P.O. Box 467  
Deadwood, SD 57732  
701-319-0777  
Tyremart2000@yahoo.com

(Mailing and email address)

14. **DEFAULT:** The occurrence of any of the following shall constitute a default under this Lease:

- a. The failure of LESSEE to make payment as required above, or
- b. Failure to perform services within 15 days as described above, or
- c. The failure of LESSEE to perform in any material manner as required by this lease, or
- d. The insolvency or bankruptcy of the LESSEE

15. **TERMINATION:** This agreement may be terminated for Cause, and either Party may terminate this Agreement by giving written notice of termination to the other, upon the occurrence of Default as listed above or any of the following events:

- a. A party breaches or is in default on any of its material obligations under this Agreement and does not cure the breach or default within fifteen (30) calendar days after the non-breaching Party gives written notice describing the breach or default in reasonable detail.
- b. A party dissolves or liquidates or otherwise discontinues substantially all its business operations.
- c. In the event of termination, LESSEE agrees to compensate or assume payment for any unpaid expenses incurred by CITY in performing as required by this Agreement.
- d. In the event of termination of this Agreement, CITY may immediately award a Lease Agreement for the subject premises to another party.

16. **TIME OF ESSENCE:** Time is of the essence of this Agreement.

17. **MUTUAL WARRANTIES:** Each Party (as the "Warranting Party") warrants and represents to the other Party that:

- a. *Authorization:* The individual signing on behalf of the Warranting Party has been duly and validly authorized to sign, execute, and delivered this Agreement on behalf of that Party.
- b. *Enforceability:* This Agreement constitutes the valid and binding obligation of the Warranting Party and is enforceable against the Warranting Party in accordance with its terms.
- c. *No Conflict:* The Warranting Party's performance under this Agreement in a timely and complete manner will not violate, or be materially or adversely impaired by, any of the following: (i) any other contract or agreement binding on the Warranting Party; (ii) any law, regulation, or order of any court or government or governmental agency or instrumentality binding on or affecting the Warranting Party; or (iii) any pending or threatened litigation or administrative proceeding.

18. **ADDITIONAL TERMS:**

- a. **No Third-Party Beneficiary Rights:** Except as otherwise specifically provided herein, this Agreement is not intended to create, nor shall it in any way be interpreted or construed to create any third-party beneficiary rights in any person not a party hereto, except for indemnified parties.
- b. **Limitation of Damages:** The Parties AGREE that in the event that the CITY does not perform as required herein, the City of Sturgis shall not be liable to LESSEE for any claim for Special, Direct, Indirect or Consequential damages, including but not limited to lost profits, lost revenue, economic loss however measured, nor for any damage or injury to any property of LESSEE, nor any of its officers, employees, agent or contractors, however claimed by LESSEE to be attributable to or related to accident, theft, fire, or any other cause whatsoever, regardless of whether the parties have knowledge of the possibility of such claimed loss or damages.

- c. Amendments or Modification: This Agreement may only be amended or modified by a written document duly executed by all parties.
- d. Construction, Jurisdiction and Venue. This validity, performance, and enforcement Agreement shall be interpreted are governed by the laws of the State of South Dakota without regard to any conflicts of laws provision. Any legal proceeding involving the parties in connection with this Agreement will lie exclusively under this Agreement shall be resolved in the Circuit Court for Meade County, State of South Dakota, and federal courts located in Rapid City, South Dakota. The headings and numbering of the provisions of this Agreement are inserted for convenience only and are not to affect the meaning, construction, or effect of any provision.
- e. Voluntary Agreement: The parties acknowledge that they are entering into this agreement freely and voluntarily, that they have the opportunity to be represented and advised by counsel in the negotiations resulting in this Contract, that they have given due consideration to the provisions contained herein, and that they thoroughly understand and consent to all provisions herein.

19. ENTIRE AGREEMENT: This instrument contains the entire Agreement between the parties and replaces and supersedes all prior agreements, negotiations, and representations, written and oral, relating to the subject matter hereof. No statement, promises, or inducements made by either party or agent of either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon. By signing below both parties signify that they have read, understand, and agree to the terms and conditions of this entire Agreement by signing the appropriate spaces below.

In witness whereof, the parties have executed this Contract on this 21 day of Feb. 2024

LESSEE: David K Barth  
(Correct Name) David K Barth

Door 4 LLC  
(Company Name and Title, if Applicable)

Witness: [Signature]

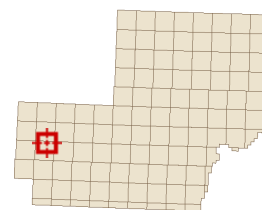
CITY: Mark F. Marshall  
Mark F. Marshall  
Sturgis City Interim Management Team

Attest: [Signature]  
Adam Hosch, Finance Officer





Overview



Legend

 Parcels 2025

Date created: 8/29/2025  
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# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to Authorize the Mayor to sign a Airport Hanger Site Lease to Shaun Brautigan at 202 Cessna Way at the Sturgis Municipal Airport.

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

Shaun Brautigan has purchased the airport hanger located at the site known as 202 Cessna Way at the Sturgis Municipal Airport from Ronald Waldrop in January 2025. Staff request that the City Council authorize the Mayor to execute the associated Airport Hanger Site Lease.

## DISCUSSION:

### Hangar Site Lease – Key Terms

- Parties: City of Sturgis (Lessor) and Shaun Brautigan (Lessee).
- Premises: Land underlying a hangar (approx. 66'x40' footprint; 2,640 sq ft) at 202 Cessna Way (layout on file as Exhibit A).
- Term: Jan 1, 2025 – Dec 31, 2035, inclusive; two (2) optional 10-year renewals (potential total 30 years).
- Annual Rent: Calculated at \$0.12/sq ft; shown as \$316.80 + sales tax (\$19.64) = \$336.44 total per year.
- Add-ons (if applicable): Water-served hangars: \$300/year plus one-time \$1,500 tap fee; optional annual area maintenance (grass/weed/snow) \$450/year.
- Late Charges: \$100/month plus 12% interest on past-due amounts.
- Insurance: Minimum \$500,000 liability, City named as additional insured; declaration page due at execution and annually with lease payment (certificate to Finance Office).
- Use/Maintenance: Lessee maintains hangar interior and immediate exterior/apron; no outside storage permitted; use limited to leased premises and apron/taxiway access.
- Assignment/Removal: Assignment requires City's written consent (not unreasonably withheld). On termination, Lessee must remove the hangar within 60 days or it is forfeited to City; site to be left clean.
- Default/Termination: Non-payment, failure to perform, or insolvency constitute default; termination procedures and notices per lease; time is of the essence.
- Other: Subordinate to FAA/State agreements; no fuel sales from the hangar.

## RECOMMENDATION:

Motion to approve

## ATTACHMENTS:

[CCF 000011](#)

[202 Cessna Way lease](#)

[Purchase Agreement 012025](#)

**Approved By:**

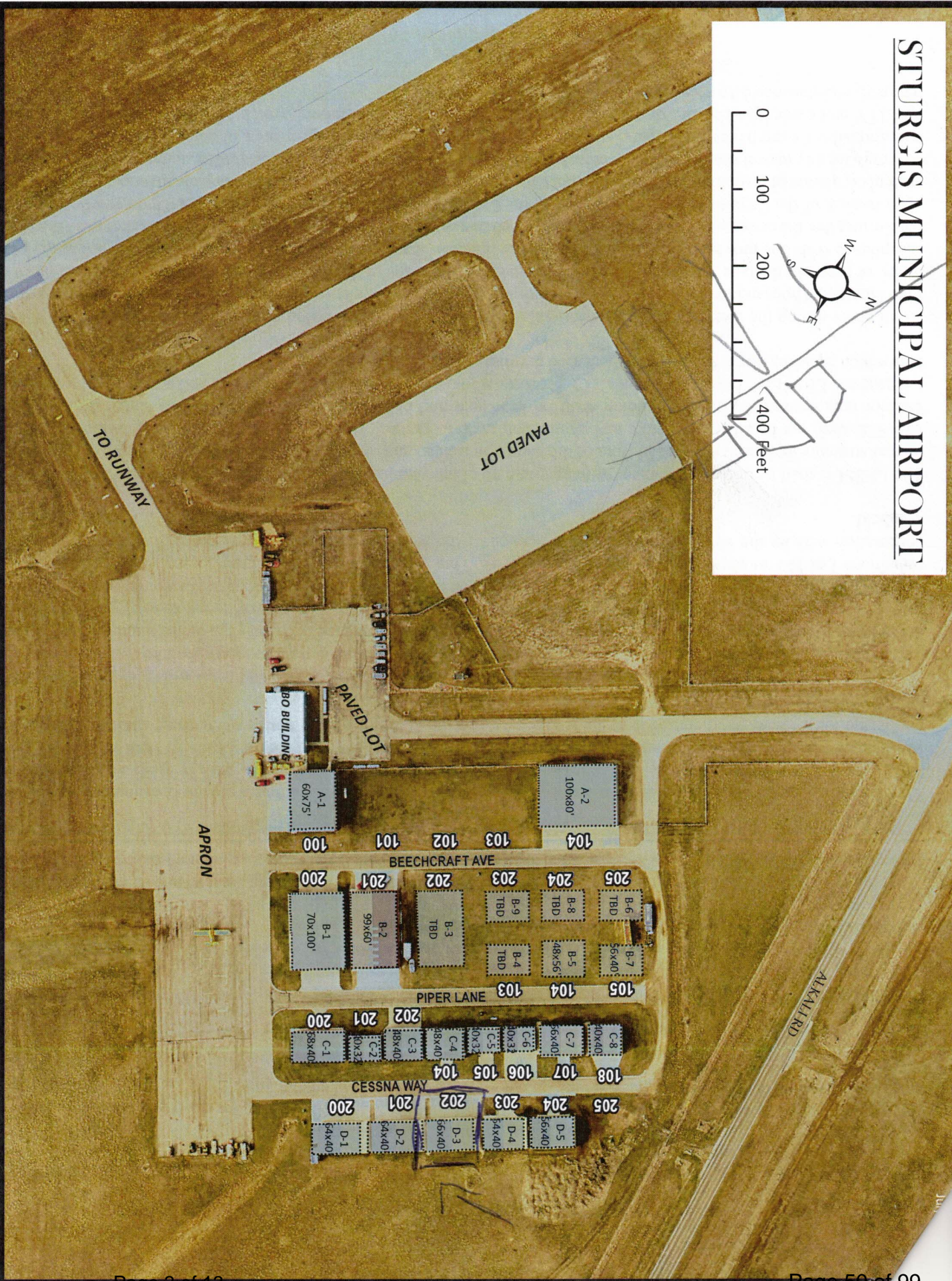
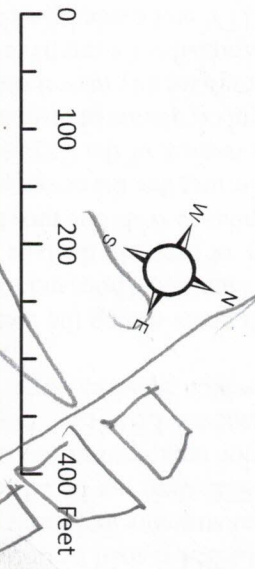
Rick Bush, Director of Public Works

**Status:**

Approved - Aug 28 2025



# STURGIS MUNICIPAL AIRPORT





## STURGIS AIRPORT HANGAR SITE LEASE

The parties to this Lease are the City of Sturgis, a municipal corporation duly organized under the laws of South Dakota, whose mailing address is 1040 Harley Davidson Way, Sturgis, SD 57785, hereinafter referred to as "CITY" and owner of the Sturgis Municipal Airport located within the City of Sturgis, South Dakota.

And **Shaun Brautigan** hereinafter referred to as LESSEE, with a mailing address as set forth in Paragraph 12 below. CITY is the owner of the land underlying a hangar structure occupying a building footprint of **66x40 2640** square feet located at **202 Cessna Way**, as shown on the layout drawing of the Sturgis Municipal Airport, which layout is on file in the City Finance Office of the City of Sturgis and a copy attached hereto as Exhibit A. The terms of this LEASE are as follows:

1. That the term of this Lease Agreement commenced on the 1<sup>st</sup> day of January 2025 and shall terminate on the 31<sup>st</sup> day of December 2035, both dates inclusive. Thereafter, the LESSEE has the option of renewing the lease on new terms of payment and other provisions for up to two additional 10-year periods, for a lease period of thirty (30) years.
2. That the annual lease payments shall be calculated on a square footage of the building footprint building size at **12** cents (\$.12) per square foot per calendar year, plus applicable sales tax. All lease payments shall be paid annually **\$316.80** (plus applicable tax **\$19.64** For a total **\$336.44**).
3. All lease payments not made by January 1<sup>st</sup> of the year due are subject to a late fee of **\$100.00** per month and 12 % interest on all past due amounts.
4. Lease payments will be reviewed by CITY Annually and any notice of increase shall be provided to LESSEE by December 10th prior to the increase in the following year. All hangars that are serviced by water with a connection to the city service line will pay an additional \$300.00 per year with a onetime tap fee of \$1500.00. Yearly area maintenance of grass and weed control along with snow removal can be obtained from the city for \$450.00 per year.
5. The hangar shall remain the property of the LESSEE and all obligations to insure said property shall be that of the LESSEE and under no circumstances shall the LESSEE remove the hangar from the land on which it is constructed without 30 days prior written notice to the CITY. This lease may be assigned by the LESSEE as approved herein so as to give effect to the sale by the LESSEE of the aircraft hangar, but it is understood that if lease is approved for assignment that the hangar shall remain at 101 Turbine Alley, as shown on the attached Exhibit A. This lease shall not be assigned to any other person, firm or corporation without the written consent to modification of the lease by CITY, which consent will not be unreasonably withheld. This in no way disallows the LESSEE the ability to rent space to park aircraft inside the hangar.
6. The LESSEE shall be obligated to keep the hangar and all of the area inside the hangar, the area immediately adjoining the hangar structure and the apron area in front of the hangar in a clean and orderly condition and in a good state of repair. The LESSEE shall not be allowed to store any equipment, materials or any other items outside the hangar building, and the exterior area around the hangar building shall be kept neat and clean and free of all debris weeds, tall grass and material of any kind whatsoever. LESSEE's permitted use of CITY property is limited to only the leased premises and access to it by the apron area which provides direct access from the leased premises to the taxiway. Unless a yearly maintenance agreement has been obtained and paid for.
7. At all times during the term of this Agreement, the LESSEE shall be obligated to carry liability insurance for at least Five Hundred Thousand Dollars (\$500,000.00), with the City of Sturgis, named as an additional insured, for any personal injury or property damage for which the LESSEE might be liable due to the use of the hangar or apron area and proof of compliance with this provision shall be provided at the time this lease becomes effective. A copy of the Declaration page confirming that the coverage is in effect shall be provided thereafter with each annual lease payment and promptly thereafter upon request of the City, and a copy maintained in the City Finance Office of the City of Sturgis. Upon yearly renewal, a current

certificate of insurance shall be sent to the City of Sturgis Finance Office. Expiration or cancellation of this insurance coverage for any reason shall constitute a breach of this agreement by LESSEE. LESSEE further agrees that CITY shall not be responsible for nor have any obligation to repair any damage to paving in the apron area, or other improvements approved by CITY and made by LESSEE, or damage to improvements of any other nature, which MAY occur as a result of snow removal, maintenance activities or other actions of CITY.

8. The LESSEE shall save the CITY harmless from all claims, demands and liability arising out of the LESSEE's use of the above property and hangar. The LESSEE shall indemnify the City for any costs, including reasonable attorney fees, resulting from any claims or actions brought against LESSEE due to the use of any CITY property by the LESSEE.
9. That this Agreement shall be subordinate to the provisions of any existing or future Agreements between the CITY and the United States of America and the State of South Dakota relative to the operation or maintenance of the Sturgis Municipal Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. That this Agreement and the terms hereof are subject to the approval of the Federal Aviation Administration and the State of South Dakota, and the LESSEE shall in no way do anything or conduct any affairs in the hangar which would violate any Federal Aviation Administration rules or regulations, or any rules or regulations of the State of South Dakota State Aeronautics Commission.
10. The LESSEE shall not, at any time during the term of the Agreement, sell aviation fuel from the hangar facility.
11. At the termination of the Agreement, LESSEE shall remove the hangar building from the property owned by the CITY. In the event the LESSEE fails to remove the hangar building within sixty (60) days after the termination of this Agreement, then all of the LESSEE's property remaining on lot designated **as 202 Cessna Way**, including the hanger structure, shall be forfeited and become the property of the CITY. In the event that the LESSEE does provide required notice and remove the hangar building from the property, the LESSEE shall be responsible to see that the property shall be left in a neat and clean condition and free of any debris whatsoever. This obligation of LESSEE shall survive the termination of this agreement.
12. Should the LESSEE become in default under any provision of this Agreement, then the CITY shall have all of the rights and remedies granted to it under the laws of the State of South Dakota for the LESSEE's breach of this Agreement. Notice to LESSEE of default will be provided by mailing notice to LESSEE as set out in paragraph 12 herein.
13. NON-WAIVER: The failure by one party to require performance of any provision herein shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
14. NOTICE: All notices shall be given in accordance with state laws and shall be in writing to the addresses below, and shall be (a) personally delivered, (b) sent by registered or certified mail, return receipt requested, or (c) sent by overnight commercial carrier, such as, among others, Federal Express. Any such notice or other communication shall be deemed received, unless otherwise provided by law, upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice; (ii) if mailed, on the date of delivery as shown by the addressee's registry or certification receipt; (iii) if sent and delivered by overnight commercial carrier, one (1) business day after the date of delivery of such communication to such carrier as marked thereon, with applicable charges prepaid.

To CITY:

**City of Sturgis Interim Mayor  
Kevin Forrester  
City of Sturgis  
1040 Harley-Davidson Way  
Sturgis, SD 57785**



To LESSEE:  
Shaun Brautigan  
20939 Brighter Day Place  
Sturgis, SD 57785  
404-886-4353

(Mailing and email address)

15. DEFAULT: The occurrence of any of the following shall constitute a default under this Lease:
- The failure of LESSEE to make payment as required above, or
  - Failure to perform services within 15 days as described above, or
  - The failure of LESSEE to perform in any material manner as required by this lease, or
  - The insolvency or bankruptcy of the LESSEE
16. TERMINATION: This agreement may be terminated for Cause, and either Party may terminate this Agreement by giving written notice of termination to the other, upon the occurrence of Default as listed above or any of the following events:
- A party breaches or is in default on any of its material obligations under this Agreement and does not cure the breach or default within fifteen (30) calendar days after the non-breaching Party gives written notice describing the breach or default in reasonable detail.
  - A party dissolves or liquidates or otherwise discontinues substantially all its business operations.
  - In the event of termination, LESSEE agrees to compensate or assume payment for any unpaid expenses incurred by CITY in performing as required by this Agreement.
  - In the event of termination of this Agreement, CITY may immediately award a Lease Agreement for the subject premises to another party.
17. TIME OF ESSENCE: Time is of the essence of this Agreement.
18. MUTUAL WARRANTIES: Each Party (as the "Warranting Party") warrants and represents to the other Party that:
- Authorization*: The individual signing on behalf of the Warranting Party has been duly and validly authorized to sign, execute, and delivered this Agreement on behalf of that Party.
  - Enforceability*: This Agreement constitutes the valid and binding obligation of the Warranting Party and is enforceable against the Warranting Party in accordance with its terms.
  - No Conflict*: The Warranting Party's performance under this Agreement in a timely and complete manner will not violate, or be materially or adversely impaired by, any of the following: (i) any other contract or agreement binding on the Warranting Party; (ii) any law, regulation, or order of any court or government or governmental agency or instrumentality binding on or affecting the Warranting Party; or (iii) any pending or threatened litigation or administrative proceeding.
19. ADDITIONAL TERMS:
- No Third-Party Beneficiary Rights: Except as otherwise specifically provided herein, this Agreement is not intended to create, nor shall it in any way be interpreted or construed to create any third-party beneficiary rights in any person not a party hereto, except for indemnified parties.
  - Limitation of Damages: The Parties AGREE that in the event that the CITY does not perform as required herein, the City of Sturgis shall not be liable to LESSEE for any claim for Special, Direct, Indirect or Consequential damages, including but not limited to lost profits, lost revenue, economic loss however measured, nor for any damage or injury to any property of LESSEE, nor any of its officers, employees, agent or contractors, however claimed by LESSEE to be attributable to or related to accident, theft, fire, or

any other cause whatsoever, regardless of whether the parties have knowledge of the possibility of such claimed loss or damages.

- c. Amendments or Modification: This Agreement may only be amended or modified by a written document duly executed by all parties.
- d. Construction, Jurisdiction and Venue. This validity, performance, and enforcement Agreement shall be interpreted are governed by the laws of the State of South Dakota without regard to any conflicts of laws provision. Any legal proceeding involving the parties in connection with this Agreement will lie exclusively under this Agreement shall be resolved in the Circuit Court for Meade County, State of South Dakota, and federal courts located in Rapid City, South Dakota. The headings and numbering of the provisions of this Agreement are inserted for convenience only and are not to affect the meaning, construction, or effect of any provision.
- e. Voluntary Agreement: The parties acknowledge that they are entering into this agreement freely and voluntarily, that they have the opportunity to be represented and advised by counsel in the negotiations resulting in this Contract, that they have given due consideration to the provisions contained herein, and that they thoroughly understand and consent to all provisions herein.

20. ENTIRE AGREEMENT: This instrument contains the entire Agreement between the parties and replaces and supersedes all prior agreements, negotiations, and representations, written and oral, relating to the subject matter hereof. No statement, promises, or inducements made by either party or agent of either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon. By signing below both parties signify that they have read, understand, and agree to the terms and conditions of this entire Agreement by signing the appropriate spaces below.

In witness whereof, the parties have executed this Contract on this 7 day of 2025.

LESSEE: Shaun Brautigan  
(Correct Name)

CITY: \_\_\_\_\_

Shaun Brautigan  
20939 Brighter Day Place  
Sturgis, SD 57785

Kevin Forrester Interim Mayor

Witness: Ron Waldrop

4 former owner  
to transfer Appurtenant

Attest:

\_\_\_\_\_  
Ann Bertolato, Finance Officer

## ASSET PURCHASE AGREEMENT

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### RECITALS

1. This contract involves the sales of an aircraft hangar a/k/a the “Asset”.
2. The Asset location is shown on **Exhibit 1**.
3. **Exhibit 1** is a map of the Sturgis Airport and the location of each hanger located thereupon.
4. The physical and mailing address of the Asset is 13345 Alkali Rd, Sturgis, SD 57785.
5. The Asset is also known to be located at 202 Cessna Way.
6. The Seller is **RONALD LYNN WALDROP** and/or **TAMARA WALDROP**, husband and wife, whose address is 1915 Meadow Lane, Spearfish, SD 57783, (“Seller”).
7. The Buyer is to **SHAUN LAWRENCE BRAUTIGAN**, an individual, whose address is 20939 Brighter Day Place, Deadwood, SD 57732, (“Buyer”).
8. The sales price is \$110,000.00.
9. Seller shall finance \$90,000.00 pursuant to the attached amortization schedule.
10. Buyer shall pay \$20,000.00 at the closing and execution of this contract.

### ARTICLE ONE INCORPORATION

The recitals above are hereby incorporated by reference and are to be treated as part of this contract.

### ARTICLE TWO PURPOSE

The Seller and the Buyer enter this contract for the purpose of conveying the Asset from the Seller to the Buyer under the following term and conditions.

### ARTICLE THREE WARRANTY

Seller hereby warrants and represents that it is the lawful owner in all respects of the Asset; and the Asset is free and clear of any and all liens, security agreements, encumbrances, claims, demands, and charges of every kind and character, except as provided below; and covenants and agrees at all times and from time-to-time after the date of this Bill of Sale, at its expense, to warrant and defend the title to all of the Asset to Buyer, its successors and assigns, forever against every person who makes any claim against or for the Asset or any part of the Asset.

Buyer acknowledges and accepts the restriction in the following Article.

### ARTICLE FOUR STURGIS AIRPORT LEASE AGREEMENT

Buyer and Seller acknowledge that:

1. The Asset is permanently affixed to the real property located at 13345 Alkali Rd, Sturgis, SD 57785 also known as 202 Cessna Way, Sturgis, South Dakota (see **Exhibit 1**); and
2. The Asset is subject to the Sturgis Airport Hanger Site Lease.
3. Buyer must comply with all requirements the City of Sturgis shall require to lease the land under the Asset.

Seller agrees to terminate the Sturgis Airport Hanger Site Lease (“lease”) pursuant to section sixteen (16) subsection (b) of the lease agreement. Buyer agrees to assume the lease of the land under the Asset and a failure of the Buyer to assume the lease constitutes default.

#### **ARTICLE FIVE DOWN PAYMENT**

Buyer agrees to pay twenty thousand dollars and zero cents (**\$20,000.00**) to the Seller as a down payment towards the principal balance of one-hundred ten thousand dollars and zero cents (**\$110,000.00**).

#### **ARTICLE SIX SELLER FINANCING**

The Seller agrees to finance the remaining ninety thousand dollars and zero cents (**\$90,000.00**) of the principal balance of one-hundred ten thousand dollars and zero cents (**\$110,000.00**) over the period of two (2) years at a five percent (5%) interest rate. The payments shall be made pursuant to the attached amortization schedule.

#### **ARTICLE SEVEN PAYMENTS**

The first payment shall be on the first day of February 2025, after the execution of this agreement. Each and every payment shall be due at the beginning of every month thereafter without demand or notice by Seller. Payment method shall be in the method reasonably agreed upon by either party to include electronic ACH, personal check, or other methods allowed by law. Payment shall not be required in certified funds (a/k/a/ teller checks).

There shall be no financial penalty for a prepayment of any amount at any time by the Buyer. Upon a payment of principal only, which is defined as any amount that exceeds the amount required to be paid under the amortization schedule, the loan shall be re-calculated using the current principal balance.

#### **ARTICLE EIGHT LATE PAYMENT**

A late payment shall be defined as a payment made after the fifteenth (15<sup>th</sup>) day after the beginning of the month, including the first day of the month.

## **ARTICLE NINE DEFAULT**

Upon a failure to comply with any of the terms of this agreement, the Buyer or Seller shall be in default of this contract. When the Buyer is in default of this contract, the Seller has the right to repossess the Asset. Buyer agrees to execute and deliver to Seller such further instruments, documents, consents and assurances as Seller may reasonably request to fully and effectively sell, convey and transfer the Assets back to Seller.

## **ARTICLE TEN TAX LIABILITY**

The Buyer shall be responsible for the tax payment of the asset due April 2025 for the tax year 2024. Buyer shall also be responsible for the tax payment due October 2025.

## **ARTICLE ELEVEN ATTORNEYS FEES**

In the event of litigation, the prevailing party shall be entitled to reasonable attorney's fees.

## **ARTICLE TWELVE SELLER'S PERSONAL PROPERTY**

Buyer agrees to allow Seller to keep his personal property that is remaining within the Asset within said Asset for the period of two years beginning on the day of execution of this contract, exclusive of the day this asset purchase agreement is executed.

However, under no circumstances may any additional personal property be stored in the Asset, only the existing personal property owned by the Seller at the time of the execution of this contract may be stored. BUYER MAKES NO WARRANTIES OR GUARANTEES FOR THE CONDITION OF THE PERSONAL PROPERTY AND SHALL NOT BE RESPONSIBLE FOR ITS CONDITION.

This contract is not for the sale of the Seller's personal property stored within the Asset.

## **ARTICLE THIRTEEN CONTINGENCY**

This Asset purchase agreement is contingent upon the sale of an aircraft between the Seller and the Buyer which is not a part of this agreement. The aircraft is an Avid Magnum with a tail number of N388RW. The sale price of the aircraft is \$40,000. If Seller fails to convey the aircraft to Buyer or Buyer fails to fulfill his duty to purchase the aircraft, this Asset purchase agreement is null and void.

## **ARTICLE FOURTEEN SEVERABILITY**

All of the clauses of this contract are distinct and severable, and if any clause shall be deemed illegal, void, or unenforceable, it shall not affect the validity, legality, or enforceability of any other clause or portion of this contract.

#### ARTICLE FIFTEEN CHOICE OF LAW AND VENUE


This contract shall be governed by the laws of the State of South Dakota, both as to interpretation and performance. Furthermore, the choice of venue shall be the Circuit or Magistrate Court, as the case may be, of Meade County, South Dakota. The parties may stipulate to another venue. Each party may—without consent of the other—seek removal to the United States District Court for the District of South Dakota, Western Division pursuant to 28 U.S.C. § 1446 if jurisdiction lies under 28 U.S.C. § 1332 or 28 U.S.C. § 1331.

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This Asset purchase agreement is 4 type written pages (including this signature page) with an amortization schedule and exhibit 1 attached.

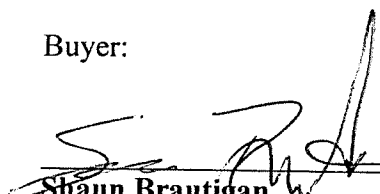
Signed, dated, and executed this **6th** day of **January 2025**.

Seller:

  
\_\_\_\_\_  
Ronald and/or Tamara Waldrop  
1915 Meadow Lane  
Spearfish, SD 57783

Date: 1/7/2025

Buyer:

  
\_\_\_\_\_  
Shaun Brautigam  
20939 Brighter Day Place  
Deadwood, SD 57732

Date: 1/7/2025

**Amortization Schedule**

# Asset Purchase Agreement Aircraft Hanger – Sturgis Airport



Sturgis Airport Authority is hereby

Witness where:

Loan amount \$90,000.00  
Annual interest rate 5.00%  
Loan period in years 2  
Number of payments per year 12  
Start date of loan 2/1/25  
Estimated early payments \$0.00

Witnessed by:

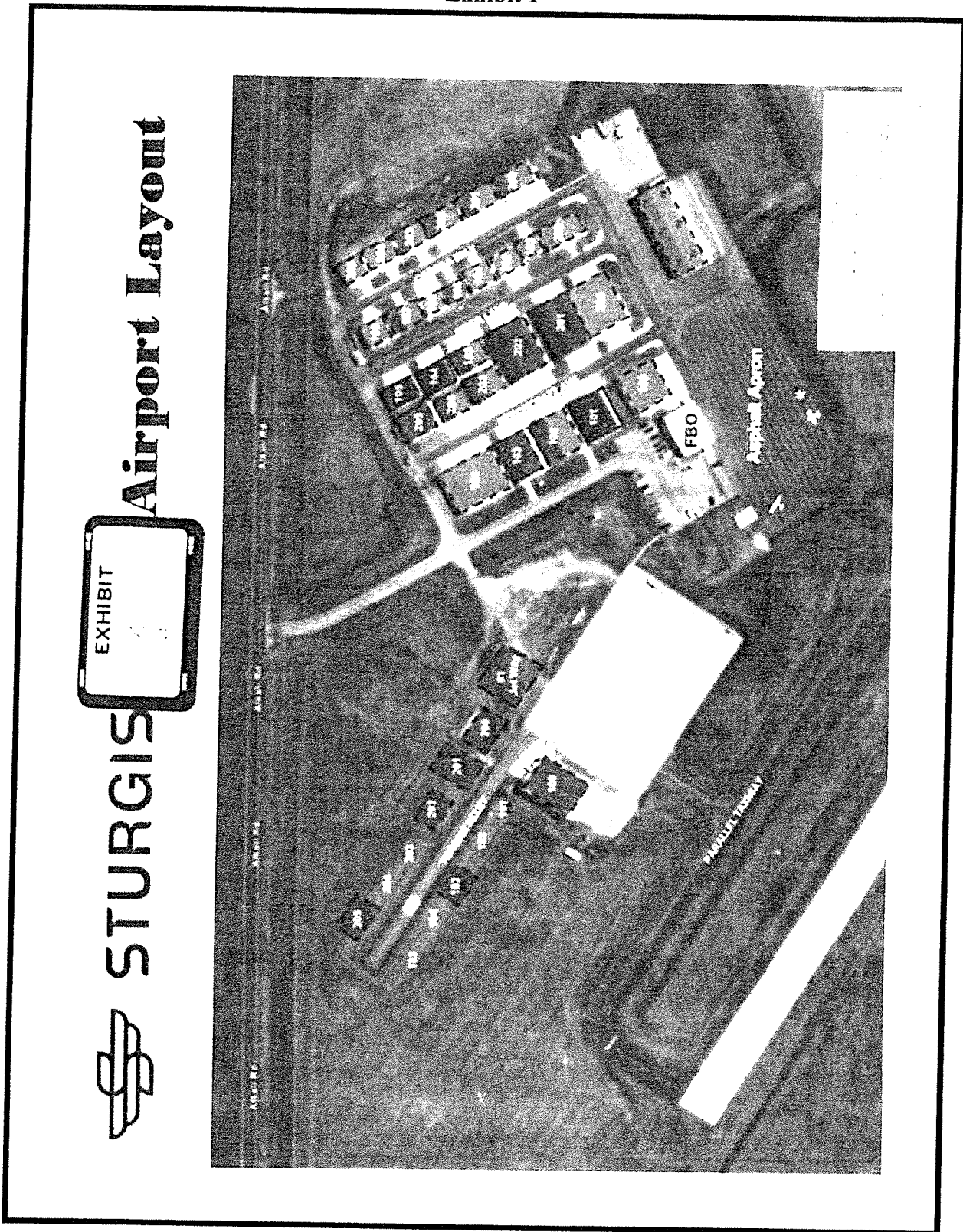
Scheduled payment \$3,948.43  
Scheduled number of payments 24  
Actual number of payments 24  
Total early payments \$0.00  
Total interest \$4,762.20

Signature of:

Ronald and/or Tamara Waldrop

Payment number	Payment date	Beginning balance	Scheduled payment	Extra payment	Total payment	Principal	Interest	Ending balance	Cumulative interest
1	2/1/25	\$90,000.00	\$3,948.43	\$0.00	\$3,948.43	\$3,573.43	\$375.00	\$86,426.57	\$375.00
2	3/1/25	\$86,426.57	\$3,948.43	\$0.00	\$3,948.43	\$3,588.31	\$360.11	\$82,838.26	\$735.11
3	4/1/25	\$82,838.26	\$3,948.43	\$0.00	\$3,948.43	\$3,603.27	\$345.16	\$79,234.99	\$1,080.27
4	5/1/25	\$79,234.99	\$3,948.43	\$0.00	\$3,948.43	\$3,618.28	\$330.15	\$75,616.72	\$1,410.42
5	6/1/25	\$75,616.72	\$3,948.43	\$0.00	\$3,948.43	\$3,633.36	\$315.07	\$71,983.36	\$1,725.49
6	7/1/25	\$71,983.36	\$3,948.43	\$0.00	\$3,948.43	\$3,648.49	\$299.93	\$68,334.87	\$2,025.42
7	8/1/25	\$68,334.87	\$3,948.43	\$0.00	\$3,948.43	\$3,663.70	\$284.73	\$64,671.17	\$2,310.14
8	9/1/25	\$64,671.17	\$3,948.43	\$0.00	\$3,948.43	\$3,678.96	\$269.46	\$60,992.21	\$2,579.61
9	10/1/25	\$60,992.21	\$3,948.43	\$0.00	\$3,948.43	\$3,694.29	\$254.13	\$57,297.92	\$2,833.74
10	11/1/25	\$57,297.92	\$3,948.43	\$0.00	\$3,948.43	\$3,709.68	\$238.74	\$53,588.23	\$3,072.48
11	12/1/25	\$53,588.23	\$3,948.43	\$0.00	\$3,948.43	\$3,725.14	\$223.28	\$49,863.09	\$3,295.77
12	1/1/26	\$49,863.09	\$3,948.43	\$0.00	\$3,948.43	\$3,740.66	\$207.76	\$46,122.43	\$3,503.53
13	2/1/26	\$46,122.43	\$3,948.43	\$0.00	\$3,948.43	\$3,756.25	\$192.18	\$42,366.18	\$3,695.71
14	3/1/26	\$42,366.18	\$3,948.43	\$0.00	\$3,948.43	\$3,771.90	\$176.53	\$38,594.28	\$3,872.23
15	4/1/26	\$38,594.28	\$3,948.43	\$0.00	\$3,948.43	\$3,787.62	\$160.81	\$34,806.67	\$4,033.04
16	5/1/26	\$34,806.67	\$3,948.43	\$0.00	\$3,948.43	\$3,803.40	\$145.03	\$31,003.27	\$4,178.07
17	6/1/26	\$31,003.27	\$3,948.43	\$0.00	\$3,948.43	\$3,819.24	\$129.18	\$27,184.02	\$4,307.25
18	7/1/26	\$27,184.02	\$3,948.43	\$0.00	\$3,948.43	\$3,835.16	\$113.27	\$23,348.87	\$4,420.52
19	8/1/26	\$23,348.87	\$3,948.43	\$0.00	\$3,948.43	\$3,851.14	\$97.29	\$19,497.73	\$4,517.80
20	9/1/26	\$19,497.73	\$3,948.43	\$0.00	\$3,948.43	\$3,867.18	\$81.24	\$15,630.54	\$4,599.05
21	10/1/26	\$15,630.54	\$3,948.43	\$0.00	\$3,948.43	\$3,883.30	\$65.13	\$11,747.25	\$4,664.17
22	11/1/26	\$11,747.25	\$3,948.43	\$0.00	\$3,948.43	\$3,899.48	\$48.95	\$7,847.77	\$4,713.12
23	12/1/26	\$7,847.77	\$3,948.43	\$0.00	\$3,948.43	\$3,915.73	\$32.70	\$3,932.04	\$4,745.82
24	1/1/27	\$3,932.04	\$3,948.43	\$0.00	\$3,932.04	\$3,915.66	\$16.38	\$0.00	\$4,762.20

Exhibit 1





Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
<b>General</b>						
MENARD'S	MENARD'S	101-3600-03674	Animal Shelter Donatio	Shelving/turf purchased with donations including \$500 from BHFCU	1,019.60	08/13/2025
Total General:					1,019.60	
Total :					1,019.60	
<b>Mayor &amp; Council</b>						
<b>General</b>						
A & B BUSINESS	A & B BUSINESS	101-4111-42600	Supplies & Materials	Copier leases July/Aug 2025	36.73	08/20/2025
AT&T MOBILITY	AT&T MOBILITY	101-4111-42800	Utilities	Phones Aug 2025	46.19	08/15/2025
Total General:					82.92	
Total Mayor & Council:					82.92	
<b>Attorney</b>						
<b>General</b>						
NOONEY & SOLAY LLP	NOONEY & SOLAY LLP	101-4141-42200	Professional Fees	Prof Fees	2,075.00	08/13/2025
Total General:					2,075.00	
Total Attorney:					2,075.00	
<b>Finance Office</b>						
<b>General</b>						
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42400	Rent	Postage meter lease	462.99	05/30/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4142-42600	Supplies & Materials	Copier lease July 2025	88.01	07/29/2025
PURCHASE POWER	PURCHASE POWER	101-4142-42600	Supplies & Materials	Postage	873.04	08/07/2025
AT&T MOBILITY	AT&T MOBILITY	101-4142-42800	Utilities	Phones Aug 2025	46.19	08/15/2025
Total General:					1,470.23	
Total Finance Office:					1,470.23	
<b>City Administrator</b>						
<b>General</b>						
A & B BUSINESS	A & B BUSINESS	101-4144-42500	Repairs & Maintenance	Copier leases July/Aug 2025	36.74	08/20/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600	Supplies & Materials	water	6.00	06/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600	Supplies & Materials	Equipment rental	6.00	07/31/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4144-42600	Supplies & Materials	Binder clips	8.81	06/27/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
AT&T MOBILITY	AT&T MOBILITY	101-4144-42800 Utilities	Phones Aug 2025	46.19	08/15/2025
Total General:				103.74	
Total City Administrator:				103.74	
<b>Insurance</b>					
<b>General</b>					
SD SECRETARY OF STATE	SD SECRETARY OF STATE	101-4147-42100 Insurance	Notary Filing Fees Paulsen, Stacy, and new Sgt.	90.00	08/28/2025
Total General:				90.00	
Total Insurance:				90.00	
<b>Buildings</b>					
<b>General</b>					
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42200 Professional Fees	ant program	133.92	08/22/2025
AMICK SOUND, INC.	AMICK SOUND, INC.	101-4192-42500 Repairs & Maintenance	Fire Alarm Monitoring August	34.24	08/18/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	pest control	175.12	08/27/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	Pest spraying PW	150.00	08/27/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels WWTP	235.15	08/14/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats, towels & dustmops at PW	185.92	08/19/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	143.02	08/28/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats & towels Library	51.12	08/21/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	City Hall rugs	46.10	08/20/2025
AT&T MOBILITY	AT&T MOBILITY	101-4192-42800 Utilities	Phones Aug 2025	46.19	08/15/2025
Total General:				1,200.78	
Total Buildings:				1,200.78	
<b>Custodial</b>					
<b>General</b>					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	blocaid/micrfiber towels/room freshners/paper towels/toilet paper	509.89	08/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	glass cleaner/paper towels/toilet paper/xeffect/pearlux	728.47	08/21/2025
Total General:				1,238.36	
Total Custodial:				1,238.36	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
<b>Planning and Permitting</b>					
<b>General</b>					
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Rally copier lease	204.99	08/20/2025
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Copier leases July/Aug 2025	36.73	08/20/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4196-42600 Supplies & Materials	Posts, duct tape & marker (UR)	24.53	08/19/2025
AT&T MOBILITY	AT&T MOBILITY	101-4196-42800 Utilities	Phones Aug 2025	51.24	08/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4196-42800 Utilities	Seasonal Tables Rally Aug 2025	40.04	08/19/2025
Total General:				357.53	
Total Planning and Permitting:				357.53	
<b>Fleet Management</b>					
<b>General</b>					
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4197-42600 Supplies & Materials	3 Female Flares to keep in stock	97.57	08/21/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4197-42600 Supplies & Materials	Male & Female flares to keep in stock	23.28	08/20/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Hi-temp Grease	99.80	08/14/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Brake Parts Cleaner	41.88	08/18/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4197-42800 Utilities	Phones Aug 2025	39.70	08/19/2025
Total General:				302.23	
Total Fleet Management:				302.23	
<b>Sponsorship</b>					
<b>General</b>					
LEGENDS SALES & MARKETING, LLC	LEGENDS SALES & MARKETING, LLC	101-4198-42200 Professional Fees	2025 Sponsorship Agency Commissions	19,500.00	08/18/2025
A & B BUSINESS	A & B BUSINESS	101-4198-42400 Rental--Sponsorship	2025 Copier Lease - Jul/Aug	36.73	08/20/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Caterer (LJC) - VIP Product	642.50	07/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Caterer (LJC) - VIP Product Credit	64.00-	08/08/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	credit to VIP products	330.00-	08/11/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Water - Office	6.00	06/30/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Caterer (LJC) - VIP Product	490.00	07/23/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Equipment Rental - Aug_2025	6.00	07/31/2025
FREEMAN'S ELECTRIC	FREEMAN'S ELECTRIC	101-4198-42600 Supplies & Materials -	2025 CoSMR - 964 Main St. Electrical Testing/Setup	86.73	08/15/2025
FREEMAN'S ELECTRIC	FREEMAN'S ELECTRIC	101-4198-42600 Supplies & Materials -	2025 CoSMR - 981 Main St. Electrical Testing/Setup	571.43	08/15/2025
FREEMAN'S ELECTRIC	FREEMAN'S ELECTRIC	101-4198-42600 Supplies & Materials -	2025 CoSMR - 1201 Main St. Electrical Testing/Setup	86.73	08/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4198-42800 Utilites	Phones Aug 2025	39.70	08/19/2025
Total General:				21,071.82	

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
Total Sponsorship:					21,071.82	
<b>Rally Department</b>						
<b>General</b>						
HELIX SOLUTIONS	HELIX SOLUTIONS	101-4199-42200	Professional Fees--Rall	Superstore monthly hosting and annual upgrade	1,100.00	08/01/2025
STURGIS PHOTO & GIFTS	STURGIS PHOTO & GIFTS	101-4199-42200	Professional Fees--Rall	Main St photo for VIP	35.00	08/18/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4199-42600	Supplies & Materials -	Maps for Rally Headquarters	58.00	07/29/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4199-42800	Utilities--Rally	Phones Aug 2025	39.70	08/19/2025
Total General:					1,232.70	
Total Rally Department:					1,232.70	
<b>Police</b>						
<b>General</b>						
STURGIS NAPA	STURGIS NAPA	101-4211-42500	Repairs & Maintenance	4250-4 139 Blower Motor	165.51	08/14/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500	Repairs & Maintenance	4250-2 144	11.24	08/27/2025
CBH COOPERATIVE #119343	CBH COOPERATIVE #119343	101-4211-42600	Supplies & Materials	Fuel	15,098.12	08/27/2025
CULLIGAN OF THE BLACK HILLS	CULLIGAN OF THE BLACK HILLS	101-4211-42600	Supplies & Materials	WATER FOR THE STATION	43.25	08/01/2025
KC'S AUTO REPAIR	KC'S AUTO REPAIR	101-4211-42600	Supplies & Materials	4260-6 151 Oil Change	102.52	08/13/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4211-42600	Supplies & Materials	First aid supplies patrol room	168.53	08/13/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600	Supplies & Materials	4260-6 155 Oil Change	109.05	08/15/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4211-42600	Supplies & Materials	Office supplies.	23.94	08/26/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42600	Supplies & Materials	4260-6 139 Cabin Filter	9.57	08/15/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42600	Supplies & Materials	4260-6 CREDIT OF \$14.38	14.38-	08/18/2025
AT&T MOBILITY	AT&T MOBILITY	101-4211-42800	Utilities	Phones Aug 2025	1,351.53	08/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4211-42800	Utilities	Phones Aug 2025	40.04	08/19/2025
GROCERY MART	GROCERY MART	101-4211-42900	Other	Batteries Rally	380.94	07/29/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4211-42900	Other	Food for the Rally	175.58	08/04/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4211-42900	Other	Linen for Barracks	17.51	08/07/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4211-42900	Other	Linen for Barracks	12.50	08/08/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4211-42900	Other	Rally linen for barracks	1,077.70	07/25/2025
ST FRANCIS ALTAR SOCIETY	ST FRANCIS ALTAR SOCIETY	101-4211-42900	Other	RALLY MEALS FOR STAFF	16,875.00	08/21/2025
STURGIS LIQUOR	STURGIS LIQUOR	101-4211-42900	Other	RALLY NA	17.12	08/05/2025
Total General:					35,665.27	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Police:				35,665.27	
<b>Animal Shelter</b>					
<b>General</b>					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Mimi meds	8.80	08/20/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Dog neuter	204.83	08/20/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Kitten shots / ear mites	71.78	08/20/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Kitten shots	143.56	08/20/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Kitten shots	92.00	08/20/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	Fuel	58.80	08/20/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4212-42800 Utilities	Phones Aug 2025	79.40	08/19/2025
Total General:				659.17	
Total Animal Shelter:				659.17	
<b>Fire</b>					
<b>General</b>					
REED BELDIN	REED BELDIN	101-4229-41522 CC Membership Benefi	Community Center Membership refund	294.00	08/20/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	Fuel	86.54	06/04/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	Fuel	72.60	06/21/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	Fuel	75.17	05/14/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	101-4229-42600 Supplies & Materials	Fuel	43.00	06/27/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution between Fire and Amb	16.00	07/08/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution with Amb. Water	12.00	07/22/2025
Total General:				599.31	
Total Fire:				599.31	
<b>Streets</b>					
<b>General</b>					
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42500 Repairs & Maintenance	Flat face fitting #89	13.29	08/27/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	18 month wty battery #34	445.95	08/19/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Fittings #89	20.12	08/26/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk fuel 85 Octance	2,344.85	08/18/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk fuel Diesel #2	3,238.05	08/18/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD Fuel filter #12	10.20	08/19/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	Oil, air & fuel filters #50	138.40	08/22/2025
PHEASANTLAND INDUSTRIES	PHEASANTLAND INDUSTRIES	101-4311-42600 Supplies & Materials	44 Dbl street signs 12 Stop signs & 2 Sturgis Elementary	2,105.20	08/27/2025
AT&T MOBILITY	AT&T MOBILITY	101-4311-42800 Utilities	Phones Aug 2025	51.24	08/15/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42900 Other	Line Trimmer (2) Deadman Channel	47.98	08/25/2025
Total General:				8,415.28	
Total Streets:				8,415.28	
<b>Sanitary Service</b>					
<b>Sanitary Service</b>					
A & B BUSINESS	A & B BUSINESS	612-4323-42400 Rent	Copier leases July/Aug 2025	81.68	08/20/2025
ALLSTATE PETERBILT	ALLSTATE PETERBILT	612-4323-42500 Repairs & Maintenance	2 LED marker lights #84	45.04	08/14/2025
ALLSTATE PETERBILT	ALLSTATE PETERBILT	612-4323-42500 Repairs & Maintenance	Tensioner fan drive #84	321.66	08/20/2025
ALLSTATE PETERBILT	ALLSTATE PETERBILT	612-4323-42500 Repairs & Maintenance	Filter assembly primary fuel #84	926.35	08/22/2025
ALLSTATE PETERBILT	ALLSTATE PETERBILT	612-4323-42500 Repairs & Maintenance	Credit for Tensioner fan drive #84	321.66-	08/25/2025
HOLZER COMMERCIAL DOORS, LLC	HOLZER COMMERCIAL DOORS, LLC	612-4323-42500 Repairs & Maintenance	Replaced broken springs-tested motor Rubble site	875.15	08/20/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	612-4323-42500 Repairs & Maintenance	Gear assembly #84	1,866.72	08/25/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	612-4323-42500 Repairs & Maintenance	Square steel keyway #74	4.79	08/14/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	612-4323-42500 Repairs & Maintenance	Fasteners #74	11.96	08/14/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	612-4323-42500 Repairs & Maintenance	Fence repair	15.99	08/19/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	612-4323-42500 Repairs & Maintenance	Fence stain #2	22.99	08/19/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Electrical connections, pins & freight #44	143.60	08/13/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Patch for fuel cell #84	40.48	08/18/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	JB Weld fuel cell #84	41.96	08/18/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Grinding disc #84	22.50	08/18/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	JB Weld #84	41.96	08/18/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Taillight circuit board #128	19.46	08/18/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Headliner adhesive #84	20.99	08/19/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Brake light #128	38.99	08/20/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	612-4323-42600 Supplies & Materials	Rubble Site Diesel #2	1,589.21	08/14/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	612-4323-42600 Supplies & Materials	Lysol cleaner-Rubble site	6.70	08/20/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD oil filter #94	41.59	08/19/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Oil, fuel & coolant filters #94	100.33	08/22/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Hydraulic filters #94	178.43	08/23/2025
VERIZON WIRELESS	VERIZON WIRELESS	612-4323-42800 Utilities	Phones Aug 2025	79.71	08/19/2025
Total Sanitary Service:				6,216.58	
Total Sanitary Service:				6,216.58	

Wastewater Facilities

Wastewater Facilities

A & B BUSINESS	A & B BUSINESS	604-4325-42500 Repairs & Maintenance	Copier leases July/Aug 2025	81.68	08/20/2025
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Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
POWERPLAN	POWERPLAN	604-4325-42500	Repairs & Maintenance	Switch & belt #79 mower at WWTP	128.61	08/25/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	604-4325-42500	Repairs & Maintenance	Swapped damaged 110 mini split-WWTP	2,683.00	08/22/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	604-4325-42500	Repairs & Maintenance	Refrigerant, trip charge & troubleshoot issue AC unit VFD lift station WWTP	1,072.79	08/22/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	604-4325-42500	Repairs & Maintenance	Fitting WWTP	6.99	08/26/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500	Repairs & Maintenance	Belt WWTP	17.82	08/21/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500	Repairs & Maintenance	Belt WWTP	11.10	08/25/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42500	Repairs & Maintenance	Credit for incorrect belt WWTP	17.82-	08/27/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600	Supplies & Materials	HD oil, fuel filters & fuel pump #18	53.22	08/20/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	604-4325-42600	Supplies & Materials	Tire repair #114	22.89	08/19/2025
AT&T MOBILITY	AT&T MOBILITY	604-4325-42800	Utilities	Phones Aug 2025	143.62	08/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	604-4325-42800	Utilities	Phones Aug 2025	85.29	08/19/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	604-4325-42900	Other	Weed control WWTP	118.00	08/25/2025
TRUGREEN	TRUGREEN	604-4325-42900	Other	Weed spraying at WWTP	382.00	07/31/2025
ADVANCED ENGINEERING & ENVIRONMENT	ADVANCED ENGINEERING & ENVIRO	604-4325-43700	Capital Improvement	North Trunk Sewer Line	12,761.35	08/12/2025
ADVANCED ENGINEERING & ENVIRONMENT	ADVANCED ENGINEERING & ENVIRO	604-4325-43700	Capital Improvement	Dudley Corridor Replacement	13,949.50	08/12/2025
Total Wastewater Facilities:					31,500.04	
Total Wastewater Facilities:					31,500.04	
<b>Water System Operations</b>						
<b>Water System Operations</b>						
TRUGREEN	TRUGREEN	602-4330-42200	Professional Fees	Weed spraying at Weel #7	292.88	07/31/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	602-4330-42600	Supplies & Materials	Copier lease July 2025	88.01	07/29/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600	Supplies & Materials	Chlorine Cylinder rental	130.00	08/15/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600	Supplies & Materials	Chlorine, tubing & connections	311.63	08/12/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	602-4330-42600	Supplies & Materials	Oil filters #47	4.41	08/25/2025
STURGIS NAPA	STURGIS NAPA	602-4330-42600	Supplies & Materials	Oil # 46	52.80	08/25/2025
AT&T MOBILITY	AT&T MOBILITY	602-4330-42800	Utilities	Phones Aug 2025	51.24	08/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	602-4330-42800	Utilities	Phones Aug 2025	139.12	08/19/2025
BEAR BUTTE VIEW RENTALS	BEAR BUTTE VIEW RENTALS	602-4330-45300	Refunds	Water Refund	50.00	08/27/2025
BEAR BUTTE VIEW RENTALS	BEAR BUTTE VIEW RENTALS	602-4330-45300	Refunds	Water Refund	50.00	08/27/2025
BODEMANN, PEYTON	BODEMANN, PEYTON	602-4330-45300	Refunds	Water Refund	46.42	08/27/2025
BROWN, LEE	BROWN, LEE	602-4330-45300	Refunds	Water Refund	50.00	08/22/2025
FERGUSON, HALEY	FERGUSON, HALEY	602-4330-45300	Refunds	Water Refund	34.34	08/19/2025
ISAACS, NELLIE	ISAACS, NELLIE	602-4330-45300	Refunds	Water Refund	50.00	08/27/2025
KARELS, EARLA & GORDON	KARELS, EARLA & GORDON	602-4330-45300	Refunds	Water Refund	46.42	08/27/2025
MCGEE, AUSTIN	MCGEE, AUSTIN	602-4330-45300	Refunds	Water Refund	16.57	08/27/2025
NESS, JENNIFER	NESS, JENNIFER	602-4330-45300	Refunds	Water Refund	48.82	08/18/2025
STADUM, HANNAH & ALEX STEFFEY	STADUM, HANNAH & ALEX STEFFEY	602-4330-45300	Refunds	Water Refund	61.70	08/27/2025
WEILER, PAULINE	WEILER, PAULINE	602-4330-45300	Refunds	Water Refund	15.18	08/25/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
Total Water System Operations:					1,539.54	
Total Water System Operations:					1,539.54	
<b>Airport</b>						
<b>General</b>						
BURNHAM, ROGER	BURNHAM, ROGER	101-4350-42200	Professional Fees	CONT SEPT 2025	4,847.83	09/01/2025
H&H SEPTIC SERVICE	H&H SEPTIC SERVICE	101-4350-42500	Repairs & Maintenance	Pump septic	225.00	08/22/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4350-42600	Supplies & Materials	Fuel	58.77	08/18/2025
DOOLEY'S PETROLEUM INC	DOOLEY'S PETROLEUM INC	101-4350-42600	Supplies & Materials	Fuel for resale	19,395.00	08/12/2025
DOOLEY'S PETROLEUM INC	DOOLEY'S PETROLEUM INC	101-4350-42600	Supplies & Materials	Fuel	15,850.00	08/01/2025
QUAAL, MICK	QUAAL, MICK	101-4350-42800	Utilities	Eletric gate for 1st half of 2025	180.00	08/15/2025
Total General:					40,556.60	
Total Airport:					40,556.60	
<b>Cemetery</b>						
<b>General</b>						
RAMAKER & ASSOCIATES, INC.	RAMAKER & ASSOCIATES, INC.	101-4370-42200	Professional Fees	Burial Search setup	750.00	04/08/2025
RAMAKER & ASSOCIATES, INC.	RAMAKER & ASSOCIATES, INC.	101-4370-42200	Professional Fees	Burial Search hosting 4-9-2025 to 4-9-2026	700.00	04/08/2025
TRUGREEN	TRUGREEN	101-4370-42600	Supplies & Materials	Weed spraying at Cemetery	2,213.04	07/31/2025
Total General:					3,663.04	
Total Cemetery:					3,663.04	
<b>Ambulance</b>						
<b>Ambulance</b>						
SD SUPPLEMENTAL RETIREMENT PL	SD SUPPLEMENTAL RETIREMENT PL	644-4460-41100	Salaries	Isaacs - Special Pay Plan Payout	2,271.78	08/15/2025
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200	Professional Fees	HIPPA COMPLIANT SERVER	476.00	05/21/2025
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200	Professional Fees	HIPPA COMPLIANT SERVER	476.00	06/21/2025
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200	Professional Fees	HIPPA COMPLIANT SERVER	476.00	07/21/2025
CLIA LABORATORY PROGRAM	CLIA LABORATORY PROGRAM	644-4460-42200	Professional Fees	CLIA CERTIFICATE	248.00	07/22/2025
INOVALON PROVIDER, INC.	INOVALON PROVIDER, INC.	644-4460-42200	Professional Fees	REVENUE CYCLE MGMT INSURANCE DISCOVERY	497.36	07/21/2025
LEWIS, DR. SARAH	LEWIS, DR. SARAH	644-4460-42200	Professional Fees	CONT SEPT 2025	500.00	09/01/2025
WAREING MOTORS OF STURGIS	WAREING MOTORS OF STURGIS	644-4460-42500	Repairs & Maintenance	AMBULANCE S6 REPAIR	1,472.30	07/30/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	Medical Gas	559.95	07/20/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	Medical Gas	146.87	07/02/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	Medical Gas	492.92	07/29/2025



Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	Medical Gas	263.74	08/06/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	This is a credit from Jan 2025	103.54-	07/28/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	Credit to duplicate payment	123.59-	08/18/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600	Supplies & Materials	credit to duplicate payment	136.66-	08/18/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600	Supplies & Materials	Fuel	2,998.40	07/31/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600	Supplies & Materials	Split distribution, between Fire and Amb	16.00	07/08/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600	Supplies & Materials	Split distribution with fire. Water	12.00	07/22/2025
COUNTY DRUG	COUNTY DRUG	644-4460-42600	Supplies & Materials	Insta Glucose Gel	101.90	07/31/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42600	Supplies & Materials	Tariff and Inflationary assessmennt fee	3.19	08/15/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600	Supplies & Materials	Medical supplies	173.50	08/03/2025
VERIZON WIRELESS	VERIZON WIRELESS	644-4460-42800	Utilities	Phones Aug 2025	180.18	08/19/2025
Total Ambulance:					11,002.30	
Total Ambulance:					11,002.30	
<b>Community Center</b>						
<b>General</b>						
A & B BUSINESS	A & B BUSINESS	101-4511-42200	Professional Fees	Copier leases July/Aug 2025	69.51	08/20/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4511-42200	Professional Fees	Towels for Rally	82.00	08/07/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4511-42500	Repairs & Maintenance	return handle-blue ford	19.99-	06/24/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500	Repairs & Maintenance	shed repairs	19.97	08/19/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	mounting tape -handicapped button	9.59	08/18/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	foos ball table repairs	12.30	08/26/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	foos ball table repairs	13.17	08/26/2025
STURGIS NAPA	STURGIS NAPA	101-4511-42500	Repairs & Maintenance	disconnect switch- Van	29.71	08/13/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600	Supplies & Materials	Affex/paper towels/shipping	146.39	08/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600	Supplies & Materials	acid magic/calcium	865.33	08/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600	Supplies & Materials	accutabs/foam away	383.40	08/21/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4511-42600	Supplies & Materials	gas	49.28	08/15/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600	Supplies & Materials	clear tape	13.99	08/27/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4511-42800	Utilities	Phones Aug 2025	39.70	08/19/2025
Total General:					1,714.35	
Total Community Center:					1,714.35	

<b>Recreation</b>						
<b>General</b>						
A & B BUSINESS	A & B BUSINESS	101-4512-42600	Supplies & Materials	Copier leases July/Aug 2025	69.51	08/20/2025
DEAN SIGMAN	DEAN SIGMAN	101-4512-45300	Refunds	Refund on flag football	40.00	08/13/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				109.51	
Total Recreation:				109.51	
Park					
General					
TRUGREEN	TRUGREEN	101-4520-42200 Professional Fees	Weed spraying at city parks	4,570.07	07/31/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4520-42500 Repairs & Maintenance	Diagnostics #2	25.43	08/20/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42500 Repairs & Maintenance	Weed trimmer string	79.96	08/26/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42500 Repairs & Maintenance	Screw anchors Ft Meade softball fds	26.99	08/14/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42500 Repairs & Maintenance	Caulk and can insolation Ft Meade softball fields	27.97	08/18/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Brake pads #2	135.96	08/20/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Rotor #2	218.52	08/20/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Bearing Assembly #2	173.91	08/20/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4520-42600 Supplies & Materials	Buccaneer -spray weeds in parks	118.00	08/13/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4520-42600 Supplies & Materials	Restock First Aid cabinet	72.70	08/13/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	City Park	92.45	08/19/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Woodland Shelter keys (3)	5.97	08/20/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600 Supplies & Materials	Couplings & PVC-Community Center irrigation parts	31.16	08/21/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4520-42800 Utilities	Phones Aug 2025	39.70	08/19/2025
Total General:				5,618.79	
Total Park:				5,618.79	
Library					
General					
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book Credit-Adult	14.82-	09/07/2021
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book Credit-Adult	17.99-	07/01/2022
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book Credit-Teen	7.79-	02/26/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book Credit-Adult	16.52-	01/13/2022
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book Credit-Adult	18.04-	03/20/2023
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	108.02	03/21/2023
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	46.49	08/05/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	184.10	08/12/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	75.91	08/13/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	141.12	08/13/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	203.71	08/15/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Credit for Adult Books	18.84-	03/14/2016
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	18.01	10/11/2022

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600	Supplies & Materials	DVD	13.49	05/01/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600	Supplies & Materials	Large Print	62.97	07/25/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600	Supplies & Materials	Large Print	49.48	07/29/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600	Supplies & Materials	Large Print	53.23	08/11/2025
FAITH INDEPENDENT	FAITH INDEPENDENT	101-4551-42600	Supplies & Materials	News Paper Subscription	45.00	08/21/2025
MIDAMERICA BOOKS	MIDAMERICA BOOKS	101-4551-42600	Supplies & Materials	Books	245.50	08/19/2025
Total General:					1,153.03	
Total Library:					1,153.03	

Liquor

RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	601-4990-42500	Repairs & Maintenance	HVAC Maintenance	351.52	08/15/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600	Supplies & Materials	Bags	100.02	08/05/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600	Supplies & Materials	bags	130.00	08/07/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600	Supplies & Materials	Bags	103.89	08/08/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600	Supplies & Materials	Bags	165.03	08/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600	Supplies & Materials	Bags	58.10	08/21/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600	Supplies & Materials	fuel	56.65	08/21/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600	Supplies & Materials	towels, mop, rugs	171.54	08/26/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620	Off Sale Liquor	credit to liquor	20.00-	06/11/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620	Off Sale Liquor	Liquor	3,293.05	08/19/2025
BLACKFORK SPIRITS LLC	BLACKFORK SPIRITS LLC	601-4990-42620	Off Sale Liquor	Liquor	768.12	08/08/2025
CASK & CORK	CASK & CORK	601-4990-42620	Off Sale Liquor	Liquor	815.50	08/07/2025
CASK & CORK	CASK & CORK	601-4990-42620	Off Sale Liquor	Liquor	740.88	08/07/2025
CASK & CORK	CASK & CORK	601-4990-42620	Off Sale Liquor	Liquor	303.00	08/15/2025
CASK & CORK	CASK & CORK	601-4990-42620	Off Sale Liquor	Liquor	798.08	08/15/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	Liquor	1,085.00	08/05/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	Liquor	3,255.00	08/05/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	Liquor	15,094.19	08/06/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	Liquor	5,447.62	08/07/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	Liquor	8,686.69	08/13/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	41.26-	07/08/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	235.00-	07/15/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	244.00-	07/29/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	79.83-	07/29/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	46.40-	07/29/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	101.00-	08/12/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	49.50-	08/12/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	45.40-	08/12/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620	Off Sale Liquor	credit to liquor	627.96-	08/12/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620	Off Sale Liquor	Liquor	1,385.50	08/07/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620	Off Sale Liquor	credit to liquor	634.35-	08/14/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620	Off Sale Liquor	liquor	138.80	08/14/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620	Off Sale Liquor	Liquor	2,308.78	08/06/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620	Off Sale Liquor	Liquor	2,734.93	08/07/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620	Off Sale Liquor	Liquor	1,910.22	08/08/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620	Off Sale Liquor	Liquor	5,227.67	08/13/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620	Off Sale Liquor	Liquor	8,117.35	08/20/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620	Off Sale Liquor	Liquor	2,024.58	08/06/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620	Off Sale Liquor	Liquor	1,030.90	08/07/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620	Off Sale Liquor	Liquor	4,697.31	08/12/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620	Off Sale Liquor	Liquor	1,026.73	08/13/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620	Off Sale Liquor	Liquor	4,628.00	08/20/2025
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640	Snacks for Resale	Snacks	320.20	07/30/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640	Snacks for Resale	Snacks	131.84	08/05/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640	Snacks for Resale	Snacks	21.25	08/12/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640	Snacks for Resale	Snacks	841.20	08/05/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640	Snacks for Resale	Snacks	210.20	08/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650	Pop for Resale	pop	437.02	08/12/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	pop	1,642.50	08/04/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	credit to pop	58.50-	08/04/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	pop	1,415.50	08/11/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	credit to pop	135.00-	08/11/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	credit to pop	49.50-	08/20/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650	Pop for Resale	Pop	489.00	08/20/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650	Pop for Resale	Pop	36.35	08/05/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650	Pop for Resale	Pop	96.20	08/07/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650	Pop for Resale	pop	71.55	08/14/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650	Pop for Resale	pop	110.50	08/18/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650	Pop for Resale	Pop	489.52	08/05/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650	Pop for Resale	Pop	224.35	08/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	credit to beer	10.95-	08/03/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	Beer	3,795.10	08/05/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	Beer	2,894.80	08/06/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	Beer	1,995.15	08/08/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	credit to beer	97.25-	08/08/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	Beer	2,524.60	08/12/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	credit to beer	579.80-	08/12/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660	Off Sale Beer	Beer	1,595.35	08/15/2025
CASK & CORK	CASK & CORK	601-4990-42660	Off Sale Beer	Beer	38.75	08/15/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42660	Off Sale Beer	Beer	653.25	08/01/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	Beer	172.80	08/06/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	Beer	4,177.34	08/07/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	Beer	2,273.35	08/14/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	credit to beer	1,237.59-	08/14/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	Beer	1,217.95	08/18/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	credit to beer	5.22-	08/14/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660	Off Sale Beer	Beer	691.25	08/14/2025
VERIZON WIRELESS	VERIZON WIRELESS	601-4990-42800	Utilities	Phones Aug 2025	39.70	08/19/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200	Merchandise for Resal	Juice	47.97	08/12/2025
CASK & CORK	CASK & CORK	601-4990-45200	Merchandise for Resal	Other tobacco	85.00	08/15/2025
CASK & CORK	CASK & CORK	601-4990-45200	Merchandise for Resal	credit to other tobacco	810.00-	08/15/2025
TERESA D BOLEN	TERESA D BOLEN	601-4990-45200	Merchandise for Resal	Bloody Mary mix	400.40	08/12/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200	Merchandise for Resal	Ice	124.48	08/04/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200	Merchandise for Resal	Ice	101.14	08/05/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200	Merchandise for Resal	Ice	186.72	08/12/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200	Merchandise for Resal	Ice	66.13	08/13/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210	Cigarettes for Resale	Cigarettes	1,727.02	08/05/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210	Cigarettes for Resale	Cigarettes	1,739.98	08/12/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220	Tobacco for Resale	Tobacco	225.44	08/12/2025
Total Liquor:					104,856.99	
Total Liquor:					104,856.99	
Misc Expenditures						
Special Sales Tax						
STURGIS ECONOMIC DEVELOPMENT CORP.	STURGIS ECONOMIC DEVELOPMENT	211-9000-46510	Sturgis Economic Dev	CONT SEPT 2025	7,500.00	09/01/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520	Sturgis Area Chamber	CONT AMEND SEPT 2025	4,983.00	09/01/2025
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520	Sturgis Area Chamber	CONT SEPT 2025	6,388.92	09/01/2025
Total Special Sales Tax:					18,871.92	
Capital Improvement						
SACRISON PAVING, INC.	SACRISON PAVING, INC.	212-9000-43300	Improvements	Sherman Street patch	10,136.47	08/20/2025
SIMON MATERIALS	SIMON MATERIALS	212-9000-43300	Improvements	Sherman Street Project	299.50	08/18/2025
SIMON MATERIALS	SIMON MATERIALS	212-9000-43300	Improvements	Sherman Street Project	1,485.45	08/19/2025
SIMON MATERIALS	SIMON MATERIALS	212-9000-43300	Improvements	Sherman Street Project	844.10	08/19/2025
Total Capital Improvement:					12,765.52	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Misc Expenditures:				31,637.44	
Grand Totals:				315,152.15	

August 29, 2025

Updated 08-28-2025

City Admin	101-4110	\$	7,002.77
Mayor & Council	101-4111	\$	6,407.30
Attorney	101-4141	\$	-
Finance	101-4142	\$	10,310.92
HR	101-4143	\$	237.47
City Manager	101-4144	\$	-
Buildings	101-4192	\$	2,911.14
Custodial	101-4193	\$	4,356.52
Engineering	101-4194	\$	-
Planning & Permitting	101-4196	\$	1,873.40
Fleet	101-4197	\$	7,909.72
Sponsorship	101-4198	\$	3,114.92
Rally	101-4199	\$	-
Police	101-4211	\$	52,200.27
Animal Shelter	101-4212	\$	4,486.40
Fire Dept	101-4229	\$	224.52
Streets	101-4311	\$	13,319.91
Cemetery	101-4370	\$	440.91
Community Center	101-4511	\$	9,469.70
Recreation	101-4512	\$	3,703.76
Parks	101-4520	\$	13,661.87
Library	101-4551	\$	10,820.57
Auditorium	101-4560	\$	-
Special Sales Tax	211-9000	\$	-
Downtown BID	213-4195	\$	-
Liquor	601-4990	\$	8,451.05
Water	602-4330	\$	13,310.67
Wastewater	604-4325	\$	14,599.93
Sanitary Service	612-4323	\$	16,866.31
Ambulance	644-4460	\$	35,429.49
		\$	241,109.52

**SS** \$ 14,859.26

**MED** \$ 3,475.17 \$ -

**FWT** \$ 21,476.62

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Extended Price	GL Account
<b>148795</b>							
08/29/2025	148795	482	POSTMASTER	08292025	Bulk Mailing postage	4,800.00	101414242600
Total 148795:						4,800.00	



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Extended Price	GL Account
<b>148796</b>							
08/29/2025	148796	482	POSTMASTER	BULK MAIL	Bulk Mail annual permit fee	370.00	101414242600
Total 148796:						370.00	
Grand Totals:						5,170.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration to approve Resolution 2025-31 for the Farmers Union Insurance Bowling Tournament Street Closure and Open container

**Prepared By:** Robin Korth, Finance

## BACKGROUND INFORMATION:

This would be a new event sponsored by Sturgis Strikers for the Farmers Union Insurance Bowling Tournament being held on September 12-14, 2025. They are holding a family friendly bowling event to register for kids participating in fall leagues. They are also hosting the Farmers Union Insurance Midwest Open Tournament.

## DISCUSSION:

Event organizers are requesting a portion of First Street be closed for bounce houses to be set up, cornhole games, and food. They are also requesting for the Open Container ban to be lifted with the non-rally open container boundaries.

They would also be requesting from the City:

2 - 90 gallon garbage totes

Street closure panels

3 - bouncy houses (small, large and obstacle course)

## ATTACHMENTS:

[Farmers Union Sturgis Strikers Bowling Tournament](#)

## Approved By:

Ann Bertolotto, Finance Officer

## Status:

Approved - Aug 29 2025

# Special Event & Use of City Property Application

(Updated April 2025)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!

Please Return Completed Application to: Robin Korth at rkorth@sturgisgov.com or drop off at City of Sturgis Finance Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: Farmers Union Insurance Tournament  
Event Date: Sept. 12 - 14 2025 Hours: 11:00 AM - 2 PM

Sponsoring Organization: Sturgis Strikers ☐ Nonprofit  
Do you have a 501c3 status? Yes ☐ No ☒ (Please attach a copy of your exemption)

Applicant Information: Name: Max Harms

Email: SturgisStrikers@gmail.com Phone: 605-347-1884

Address: 910 1st st. Sturgis SD 57785  
Street/PO Box City State Zip Code

Contact Person on day of event: Max Harms Phone: 605-347-1884  
*\*This person(s) must be in attendance for the event and available that day*

## Event Information

Anticipated Attendance (Contestants/Spectators) 250 - 500

Type of Event: Bowling Tournament / street fair Admission/entry cost: TBD

Explanation of Event: We will be holding a Family Friendly bowling event to register for the kids Fall leagues. Also will be holding a scratch tournament for people to come see some of the best.

Location of event: Sturgis Strikers H-D Rally Point Plaza, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: 9-12 - 12 pm Tear down date/time: 9-14 After Noon

Are you requesting Open Container be allowed for the event: Yes No ☒ \*\*This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.

Does this event include the sale of alcoholic beverages? ☐ No ☒ Yes \*\*This is an additional \$50 fee  
\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a Special Events License. Also, please make arrangements with the Sturgis Police Department (347-5070).



## Event Street Closure Request Form

**\*Street Closure Request must be submitted at least 60 days in advance of event\***

(Please attach a \$50.00 payment for street closure request (waived with proof of nonprofit))

Event Name : Farmers Union Insurance Tournament  
Street Closure location(s) requested: From Alley on 900 block of 1st St. To  
Lazelle. IN FRONT OF THE bowling Center

**\*Please submit a map of the requested street closure with your request form**

Date/Time of Street Closure and re-opening: NOON 9-12 - 2 PM 9-14  
Reason for Requested Street(s) Closure: /VIP AREA, Bounce items,  
Corn hole + food. Fri-Sat Noon - 10pm

**\*Written Notification of businesses/residents within 200 feet of proposed street closure is required.**

- Have you notified the businesses/residents within the 200' requirement? Yes ☒ No ☐
- Date of notification: 7-7-25
- Please submit a list of names/addresses you have notified and copy of letter

Additional Comments: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Parade Request Form

**(Attach map with request and Certificate of Insurance)**

**\*Parade Request must be submitted at least 60 days in advance of event\***

**\*Organization is responsible for any clean up if animals participate in the parade**

Parade Name: \_\_\_\_\_

Applicant: Organization/Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Street/PO Box City State Zip Code

Date of Parade: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Parade Route proposed: \_\_\_\_\_

Starting/Lineup Address \_\_\_\_\_ Yes/No If Private Property Has landowner given permission? Yes/No

Description & Reason for Parade: \_\_\_\_\_

Please indicate if you request use of the following:

\_\_\_\_ **Police Escort** – YOU are responsible for contacting the Sturgis Police Dept. 605-347-5070

\_\_\_\_ **Barricades/Barriers: Quantity** \_\_\_\_\_ **YOU are responsible for making arrangements for placement**

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_



### Events Inventory List and Notice of Fees

*\*No Items will be available during the Sturgis Motorcycle Rally\**

Organization **MUST** provide labor for loading and unloading equipment. City Staff is not required to assist in loading/unloading equipment.

**You are required to pick up/return items (Mon-Thurs 8am-3pm)**

Pick up Date : 9-12-25 Return Date : 9-15-25  
AM AM

Please note which items you will be needing for your upcoming event.

**Pop Up Tents** Quantity \_\_\_\_\_ 10' x 10' or 10x20

**Bleachers** Quantity \_\_\_\_\_ (6 qty. available in inventory) Deposit Amt Paid \_\_\_\_\_

- \$100.00 cash deposit required per bleacher. Deposit may be returned within 7 days if no damage is found upon inspection
- Portable Aluminum bleachers can accommodate approximately 50 people
- Bleachers must be transported by the organization and require 2" ball hitch

**Picnic Tables** Quantity \_\_\_\_\_ (10 qty. available in inventory – 6 regular, 4 ADA accessible)

- Picnic tables typically accommodate 6-8 people per table
- Tables may be provided by the City but organization will be required to transport tables

*P* **Light weight Crowd Control Panels (4'x6.5')** Quantity \_\_\_\_\_

\*\* If you want the heavy crowd control panels, contact Public Works 605-347-3916

*Black?*

**Garbage Totes** Quantity 2 90 gal totes (Residential) Quantity \_\_\_\_\_ 300 gal totes (Commercial)

**Banquet Tables** – Please contact Rod Heikes at the Sturgis Community Center at 605-347-6513

**Portable Toilets** – Please contact sanitation companies, well in advance, to rent portable toilets for your event.

Organization is responsible for scheduling rental, delivery/pickup and any servicing/pumping of toilets for the event and is responsible for the costs associated with those services. The City DOES NOT provide portable toilets.

**Ambulance**- Please contact Sturgis Fire/Ambulance at 347-5801

You are responsible for First Aid Staffing & Equipment. According to City Ordinance, any events held in Sturgis that request emergency services on site are required to use Sturgis Ambulance and Fire Services.

Dates: \_\_\_\_\_ Time: \_\_\_\_\_ Explain arrangements made: \_\_\_\_\_



Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: N/A

Does this event require street closure(s)? ☐ No ☒ Yes - \*Please complete the street closure request attached **There is a \$50 fee for road closures** (excluded with proof of nonprofit status)

### Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: MAX HARMS Signature: [Signature] Date: 7-8-25  
(print)

### Insurance Requirements

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.

*\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)*

Name of Insurance Company: EMC Property & Casualty Company

Agent: Hub International Business Phone: 605-347-4644

Address: 11514 Miracle Hills Dr Suite E Omaha Ne 68154-4473  
Street City State Zip Code

\*Applications cannot be processed without insurance and maps if needed and will be denied.

\*Property Maintenance- Facility must be cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)**

Hello local businesses,

We will be having an event going on here at Sturgis Strikers on September 12<sup>th</sup>-13<sup>th</sup>. Due to the size of this event we would like to close 1<sup>st</sup> street from the entrance to the Knuckle to the alley. Friday and Saturday from 8am to 9pm. We will be using this space for inflatables, lawn games, beer gardens, VIP areas, and other activities.

Best,

Sturgis Strikers Management.

HAND Delivered to The Knuckle  
Total Eclipse

**RESOLUTION 2025-31**  
**RESOLUTION TO AUTHORIZE STREET CLOSURE**  
**OF MAIN STREET AND OPEN CONTAINER BOUNDARY**  
**FOR THE FARMERS UNION INSURANCE TOURNAMENT**

WHEREAS, the Farmers Union Insurance Bowling Tournament will be held in the City of Sturgis on September 12-14, 2025. They anticipate 250-500 participants, and

WHEREAS, this Street Closure requests that the City of Sturgis close a portion of First Street to the public for a limited period of time to establish an area for the Farmers Union Insurance Bowling Tournament on the public street. This area will be used as a VIP area, bounce houses, cornhole and food. The request asks for the closure from the alley on the 900 block of First Street to Lazelle Street, directly in front of the bowling alley. They are requesting the street closure from Noon on Friday, September 12 through 2 pm on Sunday, September 14. Since there will be bounce houses, they would like to leave it closed for the duration of the event. A street closure map is attached.

WHEREAS, an open container request for malt beverages and wine within the Official Event cup has also been requested for Friday, September 12 from Noon-10pm and Saturday, September 13, 2025, from Noon-10 pm. They are requesting the regular non- rally open container boundary (map attached), and

WHEREAS, The Police Department will be authorized to tow vehicles within the street closure area, starting at 5:00 AM on the event date.

NOW, THEREFORE, BE IT RESOLVED that to accommodate the safe presentation of providing this special event, all streets closed would open by 10:00 PM and open container would go back into effect by 10:00 PM.

Dated this 18<sup>th</sup> day of August, 2025

CITY OF STURGIS

\_\_\_\_\_  
Mayor Kevin Forrester

ATTEST:

\_\_\_\_\_  
Ann Bertolotto, Finance Officer

Published: 8/19/2025  
Effective: 9/18/2025





City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Sep 02 2025

**Agenda Item:** Consideration of Use of City Property for the Light After Loss Suicide Prevention Event at Harley-Davidson Rally Point.

**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

Journey On! would like to request use of Harley-Davidson Rally Point for September 13, 2025 from 5-9 pm. They would like to have a candlelight vigil to remember those that have been lost of suicide and honor those who have been affected. They have requested the use of the City's microphone. They would also like to ask to waive the \$250 fee as they are a nonprofit and they have provided a 501(c)(3) to verify.

**ATTACHMENTS:**

[Light After Loss](#)

**Approved By:**

Ann Bertolotto, Finance Officer

**Status:**

Approved - Aug 29 2025

# Special Event & Use of City Property Application

(Updated April 2025)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

**FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!**

Please Return Completed Application to: Robin Korth at [rkorth@sturgisgov.com](mailto:rkorth@sturgisgov.com) or drop off at City of Sturgis Finance Dept., 1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: Light After Loss

Event Date: 9-13-25 Hours: 5-9 pm

Sponsoring Organization: Journey On Loss Team ☒ Nonprofit

Do you have a 501c3 status? Yes ☒ No ☐ (Please attach a copy of your exemption)

Applicant Information: Name: JoAnn Smith & Tayler

Email: joannsmith6818@gmail.com Phone: 605-354-2741

Address: 1911 Main St Sturgis SD 57785  
Street/PO Box City State Zip Code

Contact Person on day of event: JoAnn Smith Phone: 605-354-2741

*\*This person(s) must be in attendance for the event and available that day*

## Event Information

Anticipated Attendance (Contestants/Spectators) 100  
Suicide Prevention

Type of Event: Awareness Admission/entry cost: \$

Explanation of Event: We will do a candlelight vigil to ~~prop~~ remember those we have loss to suicide & do a ceremony honoring those who have been affected.

Location of event: Harley Davidson Square H-D Rally Point Plaza, Barry Stadium, Other  
(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: 5:00 9-13-25 Tear down date/time: 9:00 pm 9-13-25

Are you requesting Open Container be allowed for the event: Yes ☒ No ☐ *\*This is an additional \$50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.*

Does this event include the sale of alcoholic beverages? ☒ No ☐ Yes *\*\*This is an additional \$50 fee*  
*\*\*If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a*  
**Special Events License**. Also, please make arrangements with the Sturgis Police Department (347-5070).



Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: We will speak on stage using a sound system

Does this event require street closure(s)? X No      Yes - \*Please complete the street closure request attached **There is a \$50 fee for road closures** (excluded with proof of nonprofit status)

### Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: John Smith Signature: [Signature] Date: 9-13-25  
(print)

### Insurance Requirements

**Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least \$1,000,000 in general liability coverage, listing the City of Sturgis as an 'Additional Insured' and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.**

*\*You may purchase insurance through TULIP Event Insurance at [www.onebeaconentertainment.com](http://www.onebeaconentertainment.com)*

Name of Insurance Company: \_\_\_\_\_

Agent: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

*\*Applications cannot be processed without insurance and maps if needed and will be denied.*

*\*Property Maintenance- Facility must be cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.*

**\*\*Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)**

City Council  
**STAFF REPORT**



**Meeting Date:** City Council - Sep 02 2025  
**Agenda Item:** Citizen Request to be on Agenda - Daniel Granillo  
**Prepared By:** Robin Korth, Finance

**BACKGROUND INFORMATION:**

Mr Granillo requested to be on the agenda to discuss the Temporary Camping at his residence within the City.

**ATTACHMENTS:**

[Temporary Camping at Residence within the City - Pdf](#)  
[Title 11-Health and Sanitation](#)

**Approved By:**  
Ann Bertolotto, Finance Officer

**Status:**  
Approved - Aug 29 2025

# CITIZEN REQUEST TO BE ON AGENDA



**Name:** Daniel Granillo  
**Email** djgranillo@gmail.com  
**Address** 1316 Spruce St, Sturgis, SD 57785  
**Phone:** 8652420958  
**Meeting Date:** September 2, 2025  
**Meeting Type:** City Council  
**Subject / Topic:** Temporary Camping at Residence within the City  
**Comment or Question:** Homeowner seeking permission to allow temporary camping at residence during the annual Sturgis Motorcycle Rally. Since purchasing my Spruce Street property in June 2023, Sturgis has been and will continue to be my primary residence.  
**Reviewed by Administration?** Yes  
**Notes Other:** Landowner requires camping permit approved by City Council to allow for large-scale camping on their residential lot. See attached  
**Meeting Type:** City Council  
**Meeting:** City Council - Sep 02 2025  
**Agenda Section:** Reports

## Title 11 (Health & Sanitation), Chapter 8 (Temporary Camping at a Residence Within the City)

- A standard residential lot today is limited to **one camping unit (Title 11.08.04)** (with the 21-day cap).
- The only exception is if the property qualifies as a **grandfathered non-conforming use** (in place before Aug 1, 2012, continuous Rally use, same owner, etc.). (**11.08.05**)
- Those grandfathered sites can legally have **up to 19 camping units**.
- If over one camping unit, owner may apply for a permit approve by City Council.

### What “Large-Scale Camping” Means in Practice

- Anything **beyond the single camping unit** rule is “large scale” in this context.
- So if you’ve got multiple RVs, tents, or trailers—say **5, 10, or 19 units** on one residential property—that’s considered **large-scale** compared to the ordinary allowance.
- That’s why the City tied it to the Rally: pre-2012, some residential lots were already being used as de facto campgrounds for visitors, and the ordinance allowed those owners to continue *at scale* under strict grandfathering.

### Key Point

Today, unless a property is grandfathered or gets a **special permit (11.08.21)**, “large-scale camping” (meaning **more than one camping unit**) is **not allowed** on a residential parcel.

### What Counts as a Camping Unit

A *camping unit* is generally **one self-contained space for sleeping/living**, including:

- **Recreational Vehicle (RV)** — motorhomes, fifth wheels, travel trailers.
- **Pop-up campers or tent trailers.**
- **Tents** — each tent is considered **one unit**, even if multiple people sleep in it.
- **Truck campers** (slide-in or chassis-mounted).

So, if you set up **two tents and one RV** on a regular Sturgis residential property, that would be **3 camping units** — and it would only be legal if the property is grandfathered or has a special permit.

## State Definition of “Camping Unit”

The South Dakota Department of Game, Fish and Parks defines a *camping unit* as:

“A powered vehicle, motor home, camping bus, pull-type camper, tent or any other device designed for sleeping. Additional tents for a family (parents or grandparents and unmarried minor children) are considered a single camping unit.”

### **11.08.21: PERMIT (*Sturgis City Ordinances Title 11 – Health & Sanitation*)**

**A. Permit and Application.** Applications for a permit for relief from the temporary residential camping restrictions as provided in this chapter, will be made to the City Manager, or specified designee. Permits must comply with the following:

1. Application must be made on a form provided by the City;
2. Application must be made a minimum of **10 days before the City Council Meeting** in which the application is considered;
3. Permits must be **posted at the property** where the permitted activity occurs; and
4. The permit may prescribe any **reasonable conditions or requirements** deemed necessary to minimize adverse effects upon the city or the surrounding area.



# City Council STAFF REPORT



**Meeting Date:** City Council - Sep 02 2025  
**Agenda Item:** 2026 Budget Hearing  
**Prepared By:** Aaron Jordan, City Administrator

## DISCUSSION:

2025 Budget Hearings on following departments:

Airport

Engineering

Street Lighting

Dispatch

Insurance

Perpetual Maintenance (PM) and Alice Wiggins Dunn Trust

## ATTACHMENTS:

[Budget Hearing Sep 2nd 2025](#)

**Approved By:**  
Ann Bertolotto, Finance Officer

**Status:**  
Approved - Aug 29 2025

City of Sturgis  
Airport # 4350  
2025 Budget

Mission: Manage and safely operate the City's general aviation airport in a budget neutral manner where revenues exceed expenditures through fuel sales, hangar leases and ground leases.

		Budgeted 2026	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022	Budgeted 2022
<b>4110 Salaries &amp; Wages</b>	FTE								
1	0.00		8,067						
<b>Personnel Expense</b>									
4110	Salaries & Wages		8,067						
	Salaries Bonus (3%)		-						
	Unused Vacation								
	<b>Total Salaries &amp; Wages</b>	<b>0</b>	<b>8,067</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
4111	Overtime		-						
4120	FICA (7.65%)		617						
4130	Retirement (6%)		484						
4130	Supplemental Retirement Plan: \$1,000 Match		0						
4150	Health Benefits		1,407						
4150	Dental Insurance		99						
4150	Life Insurance		7						
4150	Annual Deductible Reimbursement								
	<b>Total Personnel Expense</b>	<b>0</b>	<b>10,681</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>4220 Professional Fees</b>					\$ 56,480	\$ 50,048	\$ 54,570	\$ 51,138	\$ 51,000
1	Airport Management Contract		\$ 58,174						
2	Fuelmaster Annual subscription	\$ 550	\$ 550						
	<b>Total Professional Fees</b>	<b>\$ 550</b>	<b>\$ 58,724</b>	<b>\$ 56,480</b>	<b>\$ 56,480</b>	<b>\$ 50,048</b>	<b>\$ 54,570</b>	<b>\$ 51,138</b>	<b>\$ 51,000</b>
<b>4230 Publishing</b>									
	None budgeted								
	<b>Total Publishing</b>		<b>-</b>	<b>258</b>	<b>111</b>	<b>1,006</b>	<b>-</b>	<b>1,006</b>	
<b>4240 Rent</b>									
	None								
	<b>Total Rent</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>4250 Repairs &amp; Maintenance</b>									
1	Snow Rem/Lndscp equipment. Pumps.	6,000	12,000	6,235	10,000				5,500
	<b>Total Repairs &amp; Maintenance</b>	<b>6,000</b>	<b>12,000</b>	<b>15,833</b>	<b>6,235</b>	<b>63,070</b>	<b>10,000</b>	<b>5,634</b>	<b>5,500</b>
<b>4260 Supplies &amp; Materials</b>									
1	Fuel for Fuel Island Resale	175,000	165,000	250,000	224,000				145,200
2	Equip fuel, filters, oil, bulbs	6,500	10,000	6,235	6,500				4,750
	<b>Total Supplies &amp; Materials</b>	<b>181,500</b>	<b>175,000</b>	<b>157,558</b>	<b>256,235</b>	<b>189,506</b>	<b>230,500</b>	<b>170,337</b>	<b>217,950</b>
<b>4270 Training and Travel</b>									
	Airport Conference/ SDML Airport Assoc Dues		-	-	-	-	-	-	-
	<b>Total Training &amp; Travel</b>	<b>750</b>	<b>-</b>	<b>300.00</b>	<b>360</b>	<b>300</b>	<b>400</b>	<b>417</b>	<b>250</b>
<b>4280 Utilities</b>									
	Bear Butte Valley Water	1666	1,575						
	City Utilities (Sanitation only)	0	1,575						
	Internet (Century Link)	3607	3,402						
	West River Electric	9684	9,135						
	<b>Total Utilities</b>	<b>14,957</b>	<b>15,687</b>	<b>21,118</b>	<b>14,655</b>	<b>15,175</b>	<b>14,368</b>	<b>14,538</b>	<b>14,086</b>
<b>4290 Other</b>									
	None budgeted								
	<b>Total Other</b>	<b>-</b>	<b>-</b>	<b>231</b>	<b>-</b>	<b>4,114</b>	<b>-</b>	<b>4,850</b>	<b>-</b>
<b>4340 Machinery &amp; Equipment</b>									
	Super AWOS Upkeep and Maintenance	2,500	2,500		-				
	Transfer to Equipment Replacement Fund		-	-	-	-	-	-	-
	<b>Total Machinery &amp; Equipment</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>(2,500)</b>	<b>-</b>	<b>36,375</b>	<b>42,501</b>	
<b>4341 Furniture &amp; Minor Equipment</b>									
1	None								
	<b>Total Furniture &amp; Minor Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>4370 Capital Improvement</b>									
	Super AWOS Upkeep and Maintenance		Moved up	2,500	2,500				2,500
	Parallel Taxiway Construction (Local 2.5% Match)	170,000	-						
	<b>Total Capital Improvement</b>	<b>170,000</b>	<b>-</b>	<b>12,216</b>	<b>2,500</b>	<b>1,419</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>
	<b>Total Airport Expense</b>	<b>376,257</b>	<b>274,593</b>	<b>263,735</b>	<b>336,723</b>	<b>321,241</b>	<b>313,344</b>	<b>283,289</b>	<b>332,293</b>

\*Supplemented

City of Sturgis  
Engineering #4194  
2025 Budget

Mission: Oversees municipal projects and maintains specifications and standard plates for work conducted within the public rights of ways.

		Budgeted 2026	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022	Budgeted 2022
<b>4110 Salaries &amp; Wages</b>	FTE								
1	New Hie (City Engineer) (2025)	0.00	-		47,067		90,950		76,534
2	Fries (Staff Engineer) (2022)	0.00	-		73,056		70,085		55,803
<b>Personnel Expense</b>									
4110	Salaries & Wages (4 FTE, 1 FTE-50%, 1 FTE-25%)		-		120,122		161,035		132,337
	Salaried Bonus (3%)		-						
	Unused Vacation		-		2,353		3,498		2,944
	<b>Total Salaries &amp; Wages</b>	0.00	-	<b>72,085</b>	<b>122,476</b>	<b>117,703</b>	<b>164,533</b>	<b>69,394</b>	<b>135,280</b>
4111	Overtime		-		-	2,803		5,000	
4120	FICA (7.65%)		-	5,163	9,369	8,203	12,587	5,305	10,349
4130	Retirement (6%)		-	5,269	7,349	8,724	9,872	5,564	8,117
4130	Supplemental Retirement Plan: \$1000 Match		-		2,000		2,000	-	1,500
4150	Health Benefits		-	8,000	14,241	11,371	18,020	4,460	11,682
4150	Dental Insurance		-	460	1,020	711	1,459	507	1,903
4150	Life Insurance		-	62	133	93	133	55	141
4150	HSA Expense		-		-	3,900		-	-
	<b>Total Personnel Expense</b>		-	<b>91,039</b>	<b>156,588</b>	<b>153,507</b>	<b>208,604</b>	<b>90,285</b>	<b>168,972</b>
<b>4220 Professional Fees</b>									
1	Outsourced Engineering Services	50,000	50,000		5,000		-		150
2	Citizenserve User Fees		-		-		-		3,000
3	Auto CAD & Civil 3D Subscription		-		5,000		-		6,000
	<b>Total Professional Fees</b>	<b>50,000</b>	<b>50,000</b>	<b>32,485</b>	<b>10,000</b>	<b>13,641</b>	<b>-</b>	<b>2,352</b>	<b>9,150</b>
<b>4230 Publishing</b>									
	None budgeted								
	<b>Total Publishing</b>		-		-	-	<b>1,250</b>	-	<b>1,250</b>
<b>4240 Rent</b>									
	None		-		-		-		-
	<b>Total Rent</b>		-		-	-	-	-	-
<b>4250 Repairs &amp; Maintenance</b>									
1	Vehicles		-		800		1,000		1,000
2	Copier Maintenance		-		250		250		250
3	Double Star Computing		-		500		500		500
4	Caselle (Service Contract)		-		250		250		250
	<b>Total Repairs &amp; Maintenance</b>		-	<b>84</b>	<b>1,800</b>	<b>58</b>	<b>2,000</b>	<b>611</b>	<b>2,000</b>
<b>4260 Supplies &amp; Materials</b>									
1	Office Supplies		-		250		125		125
2	Meade Co. Times (Public Notifications & Hearings)		-				125		125
3	Code Book, Publication, & Ticket Books		-		500		200		200
4	Postage (Certified Letters)		-				100		100
5	Copier Paper & Printer Cartridges		-				375		375
6	Meade Co. Recording		-				100		100
7	Gasoline		-		500		500		500
8	Uniforms		-		86		600		600
<b>42609 Supplies &amp; Materials-Rally</b>									
1	Supplies		-				100		100
	<b>Total Supplies &amp; Materials</b>		-	<b>124</b>	<b>1,336</b>	<b>1,663</b>	<b>2,225</b>	<b>1,552</b>	<b>2,225</b>
<b>4270 Training and Travel</b>									
1	Engineer Continuing Education		-		2,550		3,000		3,000
2	Municipal League, BH, Public Works Council		-		500		500		500
3	Seminars, etc.		-		1,000		1,000		1,000
4	Meals		-		-		595		400
	<b>Total Training and Travel</b>		-	<b>50</b>	<b>4,050</b>	<b>1,200</b>	<b>5,095</b>	<b>850</b>	<b>4,900</b>
<b>4280 Utilities</b>									
1	Office Telephone		-		1,224		1,200		1,200
2	Verizon - Cell Phone		-		1,530		1,500		1,500
4	Dakota Backup (Computer Backup)		-		250		250		250
	<b>Total Utilities</b>		-	<b>508</b>	<b>3,004</b>	<b>904</b>	<b>2,950</b>	<b>297</b>	<b>2,950</b>
<b>4290 Other Expenses</b>									
1	Certified flood plain manager yearly fee		-		1,000		1,000		200
2	PE exam fee		-		500		500		100
3	Flood Guage Warning System	14,575	14,575		13,075		-		-
	<b>Total Other Expenses</b>	<b>14,575</b>	<b>14,575</b>	<b>6,325</b>	<b>14,575</b>	<b>-</b>	<b>1,500</b>	<b>300</b>	<b>300</b>
<b>4340 Machinery &amp; Equipment</b>									
	Transfer to Equipment Replacement Fund		-		-		-		-
	<b>Total Machinery &amp; Equipment</b>		-		-	-	-	-	-

<b>4341 Furniture &amp; Minor Equipment</b>								
1	Office equipment			-		-		-
<b>Total Furniture &amp; Minor Equipment</b>		-		-	-	-	-	-
<b>4370 Capital Improvement</b>								
	None			-				
<b>Total Capital Improvement</b>		-		-	-	-	-	
<b>Total Engineering Expense</b>		<b>64,575</b>	<b>64,575</b>	<b>130,614</b>	<b>191,353</b>	<b>170,972</b>	<b>223,624</b>	<b>95,946</b>
								<b>191,747</b>

City of Sturgis  
Street Lighting # 4316  
2025 Budget

			Budgeted 2026	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022
<b>Personnel Expense</b>									
4110	No staff	FTE							
		0.00							
	<b>Total Salaries &amp; Wages</b>			-	-	-	-	-	-
<b>4220 Professional Fees</b>									
	None budgeted			-	-	-	-	-	-
	<b>Total Professional Fees</b>			-	-	-	-	-	-
<b>4230 Publishing</b>									
	None budgeted			-	-	-	-	-	-
	<b>Total Publishing</b>			-	-	111	-	-	-
<b>4240 Rent</b>									
	None budgeted			-	-	-	-	-	-
	<b>Total Rent</b>			-	-	-	-	-	-
<b>4250 Repairs &amp; Maintenance</b>									
1	Street Light Repairs (LED heads)		30,000	30,000		30,000		30,000	
	<b>Total Repairs &amp; Maintenance</b>		<b>30,000</b>	<b>30,000</b>	<b>7,357</b>	<b>30,000</b>	<b>38,726</b>	<b>30,000</b>	<b>8,511</b>
<b>4260 Supplies &amp; Materials</b>									
1	None budgeted								
	<b>Total Supplies &amp; Materials</b>			-	-	835	-	-	-
<b>4270 Training and Travel</b>									
1	None Budgeted			-	-	-	-	-	-
	<b>Total Training &amp; Travel</b>			-	-	-	-	-	-
<b>4280 Utilities</b>									
	Utilities		145,000	143,050		140,000	136,238	140,000	143,649
	<b>Total Utilities</b>		<b>145,000</b>	<b>143,050</b>	<b>142,405</b>	<b>140,000</b>	<b>136,238</b>	<b>140,000</b>	<b>143,649</b>
<b>4290 Other Expenses</b>									
	None budgeted			-	-	-	-	-	-
	<b>Total Other Expenses</b>			-	-	-	-	-	-
<b>4340 Machinery &amp; Equipment</b>									
	Transfer to Equipment Replacement Fund			-	-	-	-	-	-
	<b>Total Machinery &amp; Equipment</b>			-	-	-	-	-	-
<b>4341 Furniture &amp; Minor Equipment</b>									
1	None budgeted			-	-	-	-	-	-
	<b>Total Furniture &amp; Minor Equipment</b>			-	-	-	-	-	-
<b>4370 Capital Improvement</b>									
	None budgeted			-	-	-	-	-	-
	<b>Total Capital Improvement</b>			-	-	-	-	-	-
<b>Total Street Lighting Expense</b>			<b>\$ 175,000</b>	<b>\$ 173,050</b>	<b>\$ 149,761</b>	<b>\$ 170,000</b>	<b>\$ 175,799</b>	<b>\$ 170,000</b>	<b>\$ 152,160</b>

		Budgeted 2026	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022	Budgeted 2022
<b>Personnel Expense</b>									
4110	Salaries & Wages (4-FTE)	FTE 0.00							
	<b>Total Salaries &amp; Wages</b>	-	-	-	-	-	-	-	-
<b>4160 Workers' Compensation &amp; Unemployment</b>									
1	Workers' Compensation	98,814	95,936		89,591		76,560		74,299
2	Unemployment	14,000	13,500		16,500		16,500		16,500
<b>41609 Workers' Compensation &amp; Unemployment - Rally</b>									
1	Workers' Compensation	8,050	7,816		7,653		7,345		8,308
2	Unemployment	-	-		-		-		-
	<b>Total Personnel Expense</b>	<b>120,864</b>	<b>117,253</b>	<b>107,914</b>	<b>113,743</b>	<b>90,597</b>	<b>100,405</b>	<b>94,261</b>	<b>99,107</b>
<b>4210 Insurance</b>									
1	Airport Liability	3858	3,674		4,668		4,253		3,697
2	Bonds - Notary	250	250		250		250		250
3	Fire Liability & Property (SVFD Policy)	25430	25,430		25,430		21,318		20,095
4	General Liability & Vehicle & Property	209105	199,148		167,135		153,695		142,408
5	Law Enforcement	26720	25,448		21,378		18,494		21,307
6	Supplemental Events Insurance - Rally	4500	5,784		4,577		4,056		3,862
7	Supplemental Events Insurance - non Rally events (i.e. Music on Main, etc.)	4500	5,784		4,041		4,056		4,100
	<b>Total Insurance</b>	<b>274,363</b>	<b>265,518</b>	<b>251,076</b>	<b>227,479</b>	<b>216,277</b>	<b>209,620</b>	<b>204,747</b>	<b>200,720</b>
<b>4220 Professional Fees</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Professional Fees</b>	-	-	-	-	-	-	-	-
<b>4230 Publishing</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Publishing</b>	-	-	-	-	111	-	-	-
<b>4240 Rent</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Rent</b>	-	-	-	-	-	-	-	-
<b>4250 Repairs &amp; Maintenance</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Repairs &amp; Maintenance</b>	-	-	-	-	-	-	-	-
<b>4260 Supplies &amp; Materials</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Supplies &amp; Materials</b>	-	-	-	-	-	-	-	-
<b>4270 Training and Travel</b>									
1	None Budgeted	-	-	-	-	-	-	-	-
	<b>Total Training &amp; Travel</b>	-	-	-	-	-	-	-	-
<b>4280 Utilities</b>									
1	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Utilities</b>	-	-	-	-	-	-	-	-
<b>4290 Other</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Other Expenses</b>	-	-	-	156.29	-	-	-	-
<b>4340 Machinery &amp; Equipment</b>									
	Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-
	<b>Total Machinery &amp; Equipment</b>	-	-	-	-	-	-	-	-
<b>4341 Furniture &amp; Minor Equipment</b>									
1	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Furniture &amp; Minor Equipment</b>	-	-	-	-	-	-	-	-
<b>4370 Capital Improvement</b>									
	None budgeted	-	-	-	-	-	-	-	-
	<b>Total Capital Improvement</b>	-	-	-	-	-	-	-	-
	<b>Total Insurance Expense</b>	<b>395,227</b>	<b>382,770</b>	<b>358,990</b>	<b>341,222</b>	<b>306,874</b>	<b>310,025</b>	<b>299,008</b>	<b>299,826</b>

\*Supplemented

\*Supplemente

## #401 - Perpetual Maintenance (Cemetery)

## 2025 Budget

	Budgeted 2026	Budget YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022	Budgeted 2022
<b>Means of Finance</b>									
3610 Interest			60	863	60	-	60		60
3790 Perpetual Maintenance			2,500	1,750	2,500	2,010	2,500	4,315	2,500
<b>Total Means of Finance</b>			<b>2,560</b>	<b>2,613</b>	<b>2,560</b>	<b>2,010</b>	<b>2,560</b>	<b>4,315</b>	<b>2,560</b>
<b>Expenditures</b>									
Estimated Cash Balance			2,560	2,613	2,560	-	2,560	-	2,560
<b>Total #401 - Perpetual Maintenance</b>			<b>2,560</b>	<b>2,613</b>	<b>2,560</b>	<b>-</b>	<b>2,560</b>	<b>-</b>	<b>2,560</b>

## #402 - Alice Wiggins Dunn Trust (Library)

## 2025 Budget

			Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023	Actual YE 2022	Budgeted 2022
<b>Means of Finance</b>									
3610 Interest	8,000	15,823	12,200		12,200		12,200	6,274	12,200
Cash on Hand									
<b>Total Means of Finance</b>	<b>8,000</b>	<b>15,823</b>	<b>12,200</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>12,200</b>	<b>6,274</b>	<b>12,200</b>
<b>Expenditures</b>									
4250 Repairs & Maintenance	-		12,200		12,200	-	12,200	-	12,200
4260 Supplies						-		-	
Estimated Cash Balance									
<b>Total #402 - Alice Wiggins Dunn Trust</b>	<b>\$ 8,000</b>	<b>15,823</b>	<b>12,200</b>		<b>12,200</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>12,200</b>