



Special City Council Meeting AGENDA

DATE: Monday, September 29, 2025
TIME: Special Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

4 - 6 6.1. Temporary Residential Camping [Agenda Item Report - Pdf](#)

7. MAYOR'S REPORT

7 7.1. Payroll - Austin Sorensen (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hour after orientation is completed would raise to

\$21.00/hour

[Payroll Report - Pdf](#)

- 7.2. Payroll - Laura Harvey - (Paramedic) (Full Time) (Ambulance) - \$27.81
(no change in wage)

8. CONSIDER CONSENT AGENDA

- 8 - 27 8.1. [City Council - Sep 15 2025 - Minutes - Pdf](#)
[City Council - Sep 15 2025 - Minutes - Html](#)
- 28 8.2. Consideration to set a Public Hearing for October 20, 2025 for a a
variance to the side setback requirement abutting the residential zoned
area for Tim and Jill Edson for the property located at 1800 Main Street,
Sturgis, SD.
[Agenda Item Report - Pdf](#)

9. APPROVAL OF THE CLAIMS

- 29 - 33 9.1. [Council Bills 09292025](#)
[Salary Sheet 09262025](#)

10. PUBLIC HEARINGS

11. REPORTS

- 34 - 49 11.1. 2026 Budget Hearing
[Agenda Item Report - Pdf](#)
- 50 - 52 11.2. Consideration to approve 2026 property tax levy
[Agenda Item Report - Pdf](#)

12. EXECUTIVE SESSION

- 12.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:
c. Pursuant to SDCL 1-25-2 (4), Contracts:
d. Pursuant to SDCL 1-25-2 (5), Marketing:
e. Pursuant to SDCL 1-25-2 (6), Security:

13. RESUME OPEN MEETING

13.1. Return to Open Session

14. ADJOURN

15. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

City Council
STAFF REPORT



Meeting Date: Special City Council - Sep 29 2025

Agenda Item: Temporary Residential Camping

Prepared By: Eric Davis, City Attorney

DISCUSSION:

See attached Report

ATTACHMENTS:

[Report - Temporary Camping in Residential Homes](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Sep 27 2025

Temporary Residential Camping
Legislative History, Purpose, and Current Regulatory Framework
Chapter 11.08 of Sturgis Municipal Code

History

Sturgis adopted residential-camping rules in 2012 as a zoning provision to address Rally-season camping. In 2021, the City updated the rules and relocated the chapter from Zoning (Title 18) to Health & Sanitation (Title 11).

The 2021 update (Ord. 2021-10) added a hard “21 days per 365 days” limit on temporary residential camping, clarified that only temporary (construction-type) water/electric may be provided (no separate permanent hookups), added Rally-period sanitation triggers (portable toilet and extra garbage service when attendance and duration cross specified thresholds), and authorized a permitting process as a “relief valve” for case-specific adjustments to the chapter’s restrictions (*i.e.*, a variance to the restrictions).

According to staff reports at the time, the move into Title 11 sharpened the chapter’s purpose to regulate temporary non-public camping at owner-occupied residences (and a limited one-public-unit scenario) with clear, enforceable standards for sanitation, safety, and neighborhood compatibility—while separating those private arrangements from commercial/public campground operations, which are regulated under state law and other City titles. In short, 2021 was about bright-line thresholds, practical sanitation tools during Rally, and a narrow permit mechanism to address unique site conditions without rewriting the baseline rules.

Current Regulations

Chapter 11.08 governs temporary non-public camping at an owner-occupied residence (and the ordinance’s one-public-unit allowance). If non-public camping runs more than two consecutive nights, the chapter’s standards apply. Under this framework, a homeowner may host non-public camping within one defined campsite area with a maximum of 19 persons; must keep all camping activity within that area and off sidewalks/ROW; may use only temporary water/electric; must route wastewater/gray water to approved facilities; and, during the Rally window, must meet the portable-toilet and extra-garbage triggers when headcount and duration require it.

Chapter 11.08 does not authorize multi-site public/commercial camping at a residence. By state definition, once two or more campsites are held out to the public (advertised or offered for a fee), the use is a campground requiring South Dakota Department of Health licensure and compliance with state campground rules. Locally, selling camping to the public is also a temporary business during the Rally and triggers Title 31 (vendor license) and state sales-tax requirements. Those state/business licensing regimes are in addition to—not substitutes for—the land-use limits that keep public campgrounds out of residential districts.

The § 11.08.21 Permit

Section 11.08.21 **establishes a permit mechanism to grant relief** from specific Chapter 11.08 restrictions (e.g., a setback or operational detail) **for temporary non-public residential camping** (and the one-public-unit scenario). The code section exists, but the City has not yet adopted the implementing criteria, conditions, or forms. Staff, per Council direction, is preparing (1) health/sanitation/safety/public-welfare criteria and (2) a permit process and forms for Council consideration. However, **this permit cannot be used to authorize two or more public/paid campsites at a residence**; that activity is outside Chapter 11.08 and squarely in the state-licensed campground and Title 31 space.

Summary of Current Ordinance

- Non-public guests at an owner-occupied home may camp within one campsite area, up to 19 people total. If the stay is more than two nights, Chapter 11.08's standards apply.
- Public camping at a residence is limited to one (1) public camping unit under this chapter.
- Offering two or more public campsites is not permitted by Chapter 11.08 and triggers state campground licensure and Title 31—and, as a land-use matter, is not allowed in residential districts.

Policy Options for City Council

If Council wishes to allow and regulate commercial/public residential camping beyond one unit, it would need to amend the ordinance(s) to create that authority and adopt a corresponding review pathway (e.g., conditional use with explicit criteria) along with any necessary cross-title updates (e.g., Title 31 and land-use provisions). Implementing § 11.08.21 by creating a permit and associated criteria will not accommodate multi-site public/commercial operations at residences without a change to the ordinance. Staff is requesting Council direction as to whether it wishes to consider an amendment to the ordinance at this time.

City Council
STAFF REPORT



Meeting Date: Special City Council - Sep 29 2025

Agenda Item: Payroll - Austin Sorensen (EMT Part-time) (Ambulance) - Orientation wage
\$19.00/hour after orientation is completed would raise to \$21.00/hour

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employs registered staff for the jail contract.

While new hire employees are on orientation, their wage is reduced by \$2.00 per hour as they are training (unless they are an existing employee). Once released from orientation, their wage is adjusted to the regular base wage for their certification level.

All Ambulance Service employees are non-exempt (except the Director).

DISCUSSION:

New Hire

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Sep 24 2025

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, September 15, 2025	6:30 PM	Council Chambers
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PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, Mark Chaplin, and Terry Jensen, Finance Officer, Ann Bertolotto and City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: None

Call to Order Regular Meeting of the City Council

Mayor Forrester calls meeting to order at 6:30 p.m.

Pledge of Allegiance/Prayer

Pastor Brian Ross offered a prayer

Approval of the Agenda

Moved by Chaplin, seconded by Usera, to approve the agenda changing item 10.3 Adjourn Board of Adjustment and reconvene Council Meeting to the bottom of the BOARD OF ADJUSTMENT FOR VARIANCE, USE ON REVIEW OR OTHER ADMINISTRATIVE APPEALS category below item 10.5
Carried

Members present carried unanimously.

Announcements and Praise

Councilor Jim Thompson read the announcements.

Monday, Sept. 15: Sturgis Brown High School Homecoming Week kicks off tonight with Coronation at Woodle Field, at 7 p.m.

Sept. 15 to Sept. 21 –See Tracks? Think Train® Week!

Friday, Sept. 19: Sturgis Homecoming Parade at 2 p.m. through Sturgis, football game against Huron at 6 p.m. at Woodle Field

Friday, Sept. 19: First Interstate Bank is hosting a food and supplies drive for the Scooper and Stallion closets.

Saturday, Sept. 20: Fall Festival, downtown Sturgis, Harley-Davidson Rally Point, 2 p.m. to 6 p.m. Hosted by the [Sturgis Area Chamber of Commerce & Visitors Bureau](#).

Sept. 24 – Sept. 28: Sturgis Bronco Rally. Show 'n Shine will be 9 a.m. to 3:30 p.m. on Saturday, Sept. 27, on Main Street.

Oct. 2 -[Sturgis Chamber's Annual Agriculture Appreciation Banquet](#), Sturgis Armory

Oct. 2 – Sturgis Ambulance Blood Drive, 10:30 a.m. to 3 p.m. at the Fire Hall, 1901 Ball Park Road.

Non-Agenda matters that may come before the Council

Residents Christine Beane and her husband, Daniel Granillo make comments regarding camping during Rally ordinances.

Greg Harrington of the Sturgis American Legion Riders spoke about the group's participation in the 85th Sturgis Motorcycle Rally Opening Ceremony Parade

Department Updates

August 2025 Sales Tax Report

City Administrator Jordan reports on August sales tax revenue with slide show. August sales tax revenue was \$380,454.73, 10.81% higher than August of 2024. August special sales tax (BBB) was \$75,615.87, up from \$68,064.45 in August of 2024. Jordan also corrected a mistake made on the city's July sales tax numbers. The previously reported July 2025 sales tax figure of \$427,345.96 included the one percent (1%) portion that is dedicated to the Capital Improvements and Equipment Replacement Funds. The correct amount of July sales tax revenue deposited into the General Fund was \$213,672.98.

City Ordinance Committee Report

City Attorney Eric Davis spoke about the first meeting of the city's Ordinance Committee which met on Wednesday, Sept. 10. The committee discussed processes to implement American Legal's Ordinance structure and recommendations on updating the Sturgis City Ordinances.

Mayor's Report

Payroll - Logan Hilde (AEMT Part-time) (Ambulance) - Orientation wage \$22.00/hr after orientation is completed would raise to \$24.00/hr

Payroll - Karen Reed (AEMT Part-time) (Ambulance) - Orientation wage \$22.00/hr after orientation is completed would raise to \$24.00/hr

Listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2025: Olivia Burnett & Pat Kurtenbach

Payroll - Easton Sabers (Referee) (Seasonal) (Recreation) - \$30.00 per game

Payroll - Antje Rendon (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hour after orientation is completed would raise to \$21.00/hour

Payroll - Cody Cobb (AEMT Part-time) (Ambulance)- \$24.00

Payroll - Andrew Kimbell (Police - Change in wage 29.34) new wage \$29.68

Consideration to approve the Mayor's appointment of Eric Davis to serve as City Attorney in a City employee status and authorize the Mayor to sign the Employment Agreement between Eric Davis and the City of Sturgis

Attorney Davis spoke about moving to city employment rather than continuing on a contract basis.

Moved by Jensen, seconded by Jones, to approve the Mayor's appointment of Eric Davis to serve as City Attorney in a City employee status and authorize the Mayor to sign the Employment Agreement between Eric Davis and the City of Sturgis.

Carried

Members present carried unanimously.

Consider Consent Agenda

Consideration to approve the minutes from the September 2, 2025 City Council meeting

Set a Public Hearing for October 7, 2025 for a Variance Request to the Side Setback requirement for Tim & Jill Edson at 1800 Main Street.

Moved by Kopp, seconded by Chaplin, to approve the consent agenda.

Carried

Members present carried unanimously.

Approval of the claims

Usera questioned a claim for fuel for \$15,850 for the Sturgis Municipal Airport. The item was removed from the claims to determine its status with the Finance Department.

Moved by Chaplin, seconded by Thompson, To approve the claims minus the \$15,850 for DOOLEY'S PETROLEUM INC

Carried

Members present carried unanimously.

WAGES -

City Admin	\$ 7,102.77
Mayor & Council	\$ 6,407.30
Attorney	\$ -
Finance	\$ 10,156.29
HR	\$ 3,441.75
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 4,338.57
Engineering	\$ -
Planning & Permitting	\$ 1,158.24
Fleet	\$ 7,985.08
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 53,368.92
Animal Shelter	\$ 5,454.80

Fire Dept	\$ 215.98
Streets	\$ 14,752.16
Cemetery	\$ 435.58
Community Center	\$ 8,223.77
Recreation	\$ 3,651.78
Parks	\$ 15,697.27
Library	\$ 10,756.13
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 8,839.79
Water	\$ 13,387.16
Wastewater	\$ 14,848.33
Sanitary Service	\$ 16,651.32
Ambulance	\$ 36,174.94
SS	\$ 14,432.67
MED	\$ 3,375.37
FWT	\$ 19,616.16

CLAIMS -

Vendor Name	Description	Net Invoice Amount
A & B BUSINESS	Copier leases	427.9
A & B WELDING CO	Cylinder rental	46.18
ADMIRAL BEVERAGE CORP	Liquor	15243.07
ALLSTATE PETERBILT	Rep & Maint	253.19
ALSCO, INC	Mats & Towels	195.4
BAKER & TAYLOR	Books	155.83
BALCO UNIFORMS CO. INC.	Uniform Accessories	79.1
BEAR BUTTE VALLEY WATER	Util	178.5
BIERSCHBACH EQUIPMENT	Grey tube Deadman Channel	216.6
BLACK HILLS CHEMICAL	Supp & Mat	1835.71
BLACK HILLS ENERGY	Util	59735.95
BLACK HILLS PIONEER	Publ	706.29
BH WINDSHIELD REPAIR	Rep & Maint	70
BLUE PEAK	Phones/Internet	5238.63
BUBBLES, LLC	Carwashes	178.26
BUTTE ELECTRIC	Util	2994.98
CASELLE	Prof Fees	2251
CASH-WA DISTRIBUTING	Liquor	3091.18
CASK & CORK	Liquor	1681.72
CBH COOPERATIVE #112407	Fuel	4602.73
CBH COOPERATIVE - #865928	Fuel	13.75
CBH COOPERATIVE #119343	Fuel	564.06

CBH COOPERATIVE #920771	Fuel	716.75
CENGAGE LEARNING, INC / GALE	Books	186.67
CENTURY LINK	Util	370.09
CITY OF BELLE FOURCHE	Landfill tickets	47673.92
CITY OF STURGIS WATER DEPT	Water	9092.56
COCA COLA BOTTLING CO	Water/liquor	1022
COUNTY DRUG	Amb supplies	40.76
CULLIGAN OF THE BH	water	2.5
CULLIGAN OF THE NH	water	55.5
DAKOTA REDI-MIX	Cap Imp	791936.8
DAKOTA'S BEST	Liquor	472.5
DOOLEY'S PETROLEUM INC	Fuel	25500
DOOR SECURITY PRODUCTS	Rep & Maint	411.48
ECOLAB PEST ELIMINATOR DIV	Pest Control	109.4
GLOBAL DISTRIBUTING INC.	Liquor	456
GREAT WESTERN TIRE CO	Rep & Maint	352.5
HAWKINS	Supp & Mat	1528.83
HELIX SOLUTIONS	Prof Fees	500
HELMS & ASSOCIATES	Prof Fees	74717.3
HENRY SCHEIN	Supp & Mat	367.32
HOMESLICE MEDIA GROUP, LLC	Prof Fees	3500
JOHNSON WESTERN WHOLESALE	Liquor	54972.73
K T CONNECTIONS	Prof Fees	1365
KIEFFER SANITATION	Rental	643.64
LAWSON PRODUCTS	Supp & Mat	218.33
LIBERTY CHEVROLET	Supp & Mat	251.45
LOCK & FIXIT	Keys	20
LYNN'S DAKOTAMART	Supp & Mat	150.43
LYONS, AUTUMN	Clothing Allowance	88.87
MARCO TECH	Prof Fees	265.35
MASTERCARD	Supp & Mat/Rep & Maint	9605
MB SERVICES LLC	Prof Fees	3964
MEADE COUNTY AUDITOR	Dispatch/LEC	18548.67
MEADE COUNTY FAIR ASSN	Hotel Bid	2000
MIDCONTINENT TESTING LAB	Prof Fees	105
NELSON LAW	Prof Fees	1760
NORTHERN HILLS VET CLINIC	Prof Fees	1040.81
NORTHWEST PIPE FITTINGS	Rep & Maint	821.25
OREILLY AUTO PARTS	Rep & Maint	19.44
OWENS INTERSTATE SALES INC.	Supp & Mat/Rep & Maint	431.95
PETE LIEN & SONS INC.	Rep & Maint	540.25
PITNEY BOWES INC.	Postage meter lease	462.99
POWERPLAN	Rep & Maint	130.77
PURCHASE POWER	Postage	1081.91

QUALITY BRANDS OF THE BH	Liquor	24738.35
RCS CONSTRUCTION	Cap Imp	267508.69
REPUBLIC BEVERAGE COMPANY	Liquor	13553.59
RICHTER'S TIRE	Rep & Maint	45.77
RUNNINGS SUPPLY INC	Supp & Mat/Rep & Maint	222.05
RUSHMORE OFFICE SUPPLY	Supp & Mat	66.46
SAUDER, LEVI	Ear piece for radio	121.58
SAWYER BREWING CO	Liquor	126
SERVALL TOWEL & LINEN	Rugs/towels	97.22
SOUTH DAKOTA 811	Prof Fees	89.6
SOUTHERN GLAZER'S OF SD	Liquor	7769.06
STURGIS ACE HARDWARE #1	Supp & Mat/Rep & Maint	643.95
STURGIS ACE HARDWARE #3	Supp & Mat/Rep & Maint	110.63
STURGIS BRONCO RALLY	Hotel BID	2500
STURGIS MUSTANG RALLY	Hotel BID	5500
STURGIS NAPA	Supp & Mat/Rep & Maint	734.34
STURGIS PHOTO & GIFTS	Hotel BID	1000
STURGIS POLICE RESERVES	Chief's Ride	1595
TRUGREEN	Spraying	225.17
TWICE THE ICE	Ice	1579.46
UDA ARCHITECTURE & DESIGN	Cap Imp	15336.5
USA BLUE BOOK	Supp & Mat	589.25
VOSS DISTRIBUTING	Liquor	348.78
WILD WEST CONTRACTING, LLC	Rep & Maint	312.5

Board of Adjustment for Variance, Use on Review or other Administrative Appeals

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items:

Mayor Forrester declares adjournment to Board of Adjustment.

Declaration of conflicts of interest and/or ex parte communications by members of the Board

No conflicts of interest and/or ex parte communication are brought forward.

Consideration for a Use on Review for a In Home Business located at 2608

Cottontail Drive for a Seasonal Landscaping Company.

Public Works Director Bush said the applicant, Leichelle Brown / Clearsite Services LLC, is requesting approval to operate a landscaping and lawn care business at 2608 Whitetail Drive. This address would primarily serve as the business mailing address/office, with occasional work vehicles driven home.

Moved by Kopp, seconded by Dargatz, Motion to approve

Carried

Members present carried unanimously.

Consideration for a Use on Review for a In Home Business located at 1500 Whitetail Drive for a Seasonal Landscaping Company.

Public Works Director Bush spoke about the request. The applicant, Orange Rock LL, is requesting approval to operate a landscaping and lawn care business. The residence at 1500 Whitetail Drive would primarily serve as the business mailing address/office, with occasional work vehicles driven home. Several neighbors spoke at the meeting with concerns over the amount of equipment that was on the property and that was being stored on the adjacent streets. They also had concerns over storage of chemicals and the smell of chemicals in the neighborhood emitted from the property. Owner Justin Jutting was present at the hearing and answered concerns.

Moved by Blakeman, seconded by Thompson, Motion to approve the conditional use permit with the conditions that the excess vehicles and the chemicals are moved off of the property

Carried

Members present carried unanimously. Bush said city staff would work with Jutting to get things taken care of.

Adjourn Board of Adjustment and reconvene Council Meeting

Mayor declared the Board of Adjustment adjourned and resumed the reconvened the regular meeting of the City Council.

Public Hearings

Consideration to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive

City Administrator Jordan presents agenda report.

RESOLUTION 2025-34

RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY FOR THE FIRST INTERSTATE BANK FOOD TRUCK/FOOD DRIVE

WHEREAS, the First Interstate Bank Food Truck/Food Drive will be held in the City of Sturgis, September 19, 2025, and

WHEREAS, the City of Sturgis will close Harley-Davidson Way from Main Street to the alleyway north, keeping the alley open and,

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting September 19, 2025 after 7:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the City street to vehicular traffic and unauthorized parking between 7:00 am until 5:00 pm on September 19, 2025,

Dated this 15th day of September, 2025.

Published: 9/26/2025

Effective: 10/3/2025

Moved by Jones, seconded by Chaplin, to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive requesting a street closure for a Food drive.

Carried

Members present carried unanimously.

Moved by Blakeman, seconded by Thompson, to approve waiving the fee for the use of Harley-Davidson Rally Point.

Carried

Members present carried unanimously.

Reports

Request for Consumption Permit at the Sturgis Motorcycle Museum for an event on Saturday, September 20, 2025

Lance Scherer, Sponsorship Director/Brand Manager, presented the agenda item.

Moved by Jones, seconded by Jensen, to approve a request for Consumption Permit at the Sturgis Motorcycle Museum for

an event on Saturday, September 20, 2025.

Carried

Members present carried unanimously.

Request for Consumption Permit at the Sturgis Motorcycle Museum for an Open House on Tuesday, December 2, 2025.

Lance Scherer, Sponsorship Director/Brand Manager, presented the agenda item.

Moved by Chaplin, seconded by Usera, to approve request for Consumption Permit at the Sturgis Motorcycle Museum for an Open House on Tuesday, December 2, 2025.

Carried

Members present carried unanimously.

Consideration to Award the Sturgis Roof Replacement Project

Public Works Director Rick Bush presented this agenda item. UDA Architecture & Design and city staff recommend awarding the project to Black Hills Roofing for their Total Base Bid of \$292,669.00, which represents the lowest responsible bid. Add to that the UDA Architecture & Design Professional Service Agreement of \$37,673.00 for a Total Project Price is of \$330,342.00

Moved by Usera, seconded by Jones, To approve the contract for the roof replacement on the community center and the city hall building paid for through the capital improvement fund.

Carried

Members present carried unanimously.

Consideration of Memorandum of Agreement (MOA) and Two-year Road Work & Maintenance Agreement- to Transfer Roads from Meade County to City of Sturgis

Mayor Kevin Forrester said this agenda item is an outcome of recent state legislation that places any road that the city and county adjoin in the city's care. The city and county have worked together on this agreement for some time.

Moved by Usera, seconded by Chaplin, to approve the Memorandum of Agreement (MOA) and Two-year Road Work & Maintenance Agreement- to Transfer Roads from Meade County to City of Sturgis

Carried

Members present carried unanimously.

Consideration of Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on September 26-28, 2025.

The Sturgis Soccer Association is requesting authorization to use the City parking lot adjacent to the soccer fields for tournament parking. Soccer Association representative Richelle Bruch spoke about the request.

Moved by Jones, seconded by Usera, to approve the Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on September 26-28, 2025.

Carried

Members present carried unanimously.

2026 Budget Hearing

Representatives of the following groups and city departments spoke about their 2026 budgets - Sturgis Chamber of Commerce, Sturgis Economic Development Corp. (SEDC), Sturgis Rally Charities, Prairie Hills Transit, City Administrator, Mayor & Council, City Attorney, Finance, Planning & Permitting, Library, Community Center, Recreation, Auditorium and Human Resources.

Executive Session

Moved by Chaplin, seconded by Thompson, To enter executive session at 9:31 p.m. pursuant to SDCL 1-25-2 Paragraph 4... Preparing for contracts.

Carried

No vote was taken

Resume Open Meeting

Return to Open Session

Moved by Thompson, seconded by Chaplin, to adjourn Executive Session at 9:41 p.m.
Carried

Members present carried unanimously.

Adjourn

Moved by Kopp, seconded by Thompson, to adjourn Council meeting at 9:41 p.m.
Carried

Members present carried unanimously.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$_____

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, September 15, 2025	6:30 PM	Council Chambers
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PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, Mark Chaplin, and Terry Jensen, Finance Officer, Ann Bertolotto and City Administrator, Aaron Jordan, and Administrative Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: None

Call to Order Regular Meeting of the City Council

Mayor Forrester calls meeting to order at 6:30 p.m.

Pledge of Allegiance/Prayer

Pastor Brian Ross offered a prayer

Approval of the Agenda

Moved by Chaplin, seconded by Usera, to approve the agenda changing item 10.3 Adjourn Board of Adjustment and reconvene Council Meeting to the bottom of the BOARD OF ADJUSTMENT FOR VARIANCE, USE ON REVIEW OR OTHER ADMINISTRATIVE APPEALS category below item 10.5
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Hosted by the [Sturgis Area Chamber of Commerce & Visitors Bureau](#).

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Department Updates

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City Ordinance Committee Report

City Attorney Eric Davis spoke about the first meeting of the city's Ordinance Committee which met on Wednesday, Sept. 10. The committee discussed processes to implement American Legal's Ordinance structure and recommendations on updating the Sturgis City Ordinances.

Mayor's Report

Payroll - Logan Hilde (AEMT Part-time) (Ambulance) - Orientation wage \$22.00/hr after orientation is completed would raise to \$24.00/hr

Payroll - Karen Reed (AEMT Part-time) (Ambulance) - Orientation wage \$22.00/hr after orientation is completed would raise to \$24.00/hr

Listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2025: Olivia Burnett & Pat Kurtenbach

Payroll - Easton Sabers (Referee) (Seasonal) (Recreation) - \$30.00 per game

Payroll - Antje Rendon (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hour after orientation is completed would raise to \$21.00/hour

Payroll - Cody Cobb (AEMT Part-time) (Ambulance)- \$24.00

Payroll - Andrew Kimbell (Police - Change in wage 29.34) new wage \$29.68

Consideration to approve the Mayor's appointment of Eric Davis to serve as City Attorney in a City employee status and authorize the Mayor to sign the Employment Agreement between Eric Davis and the City of Sturgis

Attorney Davis spoke about moving to city employment rather than continuing on a contract basis.

Moved by Jensen, seconded by Jones, to approve the Mayor's appointment of Eric Davis to serve as City Attorney in a City employee status and authorize the Mayor to sign the Employment Agreement between Eric Davis and the City of Sturgis.

Carried

Members present carried unanimously.

Consider Consent Agenda

Consideration to approve the minutes from the September 2, 2025 City Council meeting

Set a Public Hearing for October 7, 2025 for a Variance Request to the Side Setback requirement for Tim & Jill Edson at 1800 Main Street.

Moved by Kopp, seconded by Chaplin, to approve the consent agenda.

Carried

Members present carried unanimously.

Approval of the claims

Usera questioned a claim for fuel for \$15,850 for the Sturgis Municipal Airport. The item was removed from the claims to determine its status with the Finance Department.

Moved by Chaplin, seconded by Thompson, To approve the claims minus the \$15,850 for DOOLEY'S PETROLEUM INC

Carried

Members present carried unanimously.

WAGES -

City Admin	\$ 7,102.77
Mayor & Council	\$ 6,407.30
Attorney	\$ -
Finance	\$ 10,156.29
HR	\$ 3,441.75
City Manager	\$ -
Buildings	\$ 2,911.14
Custodial	\$ 4,338.57
Engineering	\$ -
Planning & Permitting	\$ 1,158.24
Fleet	\$ 7,985.08
Sponsorship	\$ 3,114.92
Rally	\$ -
Police	\$ 53,368.92
Animal Shelter	\$ 5,454.80

Fire Dept	\$ 215.98
Streets	\$ 14,752.16
Cemetery	\$ 435.58
Community Center	\$ 8,223.77
Recreation	\$ 3,651.78
Parks	\$ 15,697.27
Library	\$ 10,756.13
Auditorium	\$ -
Special Sales Tax	\$ -
Downtown BID	\$ -
Liquor	\$ 8,839.79
Water	\$ 13,387.16
Wastewater	\$ 14,848.33
Sanitary Service	\$ 16,651.32
Ambulance	\$ 36,174.94
SS	\$ 14,432.67
MED	\$ 3,375.37
FWT	\$ 19,616.16

CLAIMS -

Vendor Name	Description	Net Invoice Amount
A & B BUSINESS	Copier leases	427.9
A & B WELDING CO	Cylinder rental	46.18
ADMIRAL BEVERAGE CORP	Liquor	15243.07
ALLSTATE PETERBILT	Rep & Maint	253.19
ALSCO, INC	Mats & Towels	195.4
BAKER & TAYLOR	Books	155.83
BALCO UNIFORMS CO. INC.	Uniform Accessories	79.1
BEAR BUTTE VALLEY WATER	Util	178.5
BIERSCHBACH EQUIPMENT	Grey tube Deadman Channel	216.6
BLACK HILLS CHEMICAL	Supp & Mat	1835.71
BLACK HILLS ENERGY	Util	59735.95
BLACK HILLS PIONEER	Publ	706.29
BH WINDSHIELD REPAIR	Rep & Maint	70
BLUE PEAK	Phones/Internet	5238.63
BUBBLES, LLC	Carwashes	178.26
BUTTE ELECTRIC	Util	2994.98
CASELLE	Prof Fees	2251
CASH-WA DISTRIBUTING	Liquor	3091.18
CASK & CORK	Liquor	1681.72
CBH COOPERATIVE #112407	Fuel	4602.73
CBH COOPERATIVE - #865928	Fuel	13.75
CBH COOPERATIVE #119343	Fuel	564.06

CBH COOPERATIVE #920771	Fuel	716.75
CENGAGE LEARNING, INC / GALE	Books	186.67
CENTURY LINK	Util	370.09
CITY OF BELLE FOURCHE	Landfill tickets	47673.92
CITY OF STURGIS WATER DEPT	Water	9092.56
COCA COLA BOTTLING CO	Water/liquor	1022
COUNTY DRUG	Amb supplies	40.76
CULLIGAN OF THE BH	water	2.5
CULLIGAN OF THE NH	water	55.5
DAKOTA REDI-MIX	Cap Imp	791936.8
DAKOTA'S BEST	Liquor	472.5
DOOLEY'S PETROLEUM INC	Fuel	25500
DOOR SECURITY PRODUCTS	Rep & Maint	411.48
ECOLAB PEST ELIMINATOR DIV	Pest Control	109.4
GLOBAL DISTRIBUTING INC.	Liquor	456
GREAT WESTERN TIRE CO	Rep & Maint	352.5
HAWKINS	Supp & Mat	1528.83
HELIX SOLUTIONS	Prof Fees	500
HELMS & ASSOCIATES	Prof Fees	74717.3
HENRY SCHEIN	Supp & Mat	367.32
HOMESLICE MEDIA GROUP, LLC	Prof Fees	3500
JOHNSON WESTERN WHOLESALE	Liquor	54972.73
K T CONNECTIONS	Prof Fees	1365
KIEFFER SANITATION	Rental	643.64
LAWSON PRODUCTS	Supp & Mat	218.33
LIBERTY CHEVROLET	Supp & Mat	251.45
LOCK & FIXIT	Keys	20
LYNN'S DAKOTAMART	Supp & Mat	150.43
LYONS, AUTUMN	Clothing Allowance	88.87
MARCO TECH	Prof Fees	265.35
MASTERCARD	Supp & Mat/Rep & Maint	9605
MB SERVICES LLC	Prof Fees	3964
MEADE COUNTY AUDITOR	Dispatch/LEC	18548.67
MEADE COUNTY FAIR ASSN	Hotel Bid	2000
MIDCONTINENT TESTING LAB	Prof Fees	105
NELSON LAW	Prof Fees	1760
NORTHERN HILLS VET CLINIC	Prof Fees	1040.81
NORTHWEST PIPE FITTINGS	Rep & Maint	821.25
OREILLY AUTO PARTS	Rep & Maint	19.44
OWENS INTERSTATE SALES INC.	Supp & Mat/Rep & Maint	431.95
PETE LIEN & SONS INC.	Rep & Maint	540.25
PITNEY BOWES INC.	Postage meter lease	462.99
POWERPLAN	Rep & Maint	130.77
PURCHASE POWER	Postage	1081.91

QUALITY BRANDS OF THE BH	Liquor	24738.35
RCS CONSTRUCTION	Cap Imp	267508.69
REPUBLIC BEVERAGE COMPANY	Liquor	13553.59
RICHTER'S TIRE	Rep & Maint	45.77
RUNNINGS SUPPLY INC	Supp & Mat/Rep & Maint	222.05
RUSHMORE OFFICE SUPPLY	Supp & Mat	66.46
SAUDER, LEVI	Ear piece for radio	121.58
SAWYER BREWING CO	Liquor	126
SERVALL TOWEL & LINEN	Rugs/towels	97.22
SOUTH DAKOTA 811	Prof Fees	89.6
SOUTHERN GLAZER'S OF SD	Liquor	7769.06
STURGIS ACE HARDWARE #1	Supp & Mat/Rep & Maint	643.95
STURGIS ACE HARDWARE #3	Supp & Mat/Rep & Maint	110.63
STURGIS BRONCO RALLY	Hotel BID	2500
STURGIS MUSTANG RALLY	Hotel BID	5500
STURGIS NAPA	Supp & Mat/Rep & Maint	734.34
STURGIS PHOTO & GIFTS	Hotel BID	1000
STURGIS POLICE RESERVES	Chief's Ride	1595
TRUGREEN	Spraying	225.17
TWICE THE ICE	Ice	1579.46
UDA ARCHITECTURE & DESIGN	Cap Imp	15336.5
USA BLUE BOOK	Supp & Mat	589.25
VOSS DISTRIBUTING	Liquor	348.78
WILD WEST CONTRACTING, LLC	Rep & Maint	312.5

Board of Adjustment for Variance, Use on Review or other Administrative Appeals

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items:

Mayor Forrester declares adjournment to Board of Adjustment.

Declaration of conflicts of interest and/or ex parte communications by members of the Board

No conflicts of interest and/or ex parte communication are brought forward.

Consideration for a Use on Review for a In Home Business located at 2608

Cottontail Drive for a Seasonal Landscaping Company.

Public Works Director Bush said the applicant, Leichelle Brown / Clearsite Services LLC, is requesting approval to operate a landscaping and lawn care business at 2608 Whitetail Drive. This address would primarily serve as the business mailing address/office, with occasional work vehicles driven home.

Moved by Kopp, seconded by Dargatz, Motion to approve

Carried

Members present carried unanimously.

Consideration for a Use on Review for a In Home Business located at 1500 Whitetail Drive for a Seasonal Landscaping Company.

Public Works Director Bush spoke about the request. The applicant, Orange Rock LL, is requesting approval to operate a landscaping and lawn care business. The residence at 1500 Whitetail Drive would primarily serve as the business mailing address/office, with occasional work vehicles driven home. Several neighbors spoke at the meeting with concerns over the amount of equipment that was on the property and that was being stored on the adjacent streets. They also had concerns over storage of chemicals and the smell of chemicals in the neighborhood emitted from the property. Owner Justin Jutting was present at the hearing and answered concerns.

Moved by Blakeman, seconded by Thompson, Motion to approve the conditional use permit with the conditions that the excess vehicles and the chemicals are moved off of the property

Carried

Members present carried unanimously. Bush said city staff would work with Jutting to get things taken care of.

Adjourn Board of Adjustment and reconvene Council Meeting

Mayor declared the Board of Adjustment adjourned and resumed the reconvened the regular meeting of the City Council.

Public Hearings

Consideration to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive

City Administrator Jordan presents agenda report.

RESOLUTION 2025-34

**RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY
AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY FOR THE FIRST INTERSTATE BANK FOOD TRUCK/FOOD
DRIVE**

WHEREAS, the First Interstate Bank Food Truck/Food Drive will be held in the City of Sturgis, September 19, 2025, and

WHEREAS, the City of Sturgis will close Harley-Davidson Way from Main Street to the alleyway north, keeping the alley open and,

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting September 19, 2025 after 7:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the City street to vehicular traffic and unauthorized parking between 7:00 am until 5:00 pm on September 19, 2025,

Dated this 15th day of September, 2025.

Published: 9/26/2025

Effective: 10/3/2025

Moved by Jones, seconded by Chaplin, to approve Resolution 2025-34 for the First Interstate Bank Food Truck/Food Drive requesting a street closure for a Food drive.

Carried

Members present carried unanimously.

Moved by Blakeman, seconded by Thompson, to approve waiving the fee for the use of Harley-Davidson Rally Point.

Carried

Members present carried unanimously.

Reports

Request for Consumption Permit at the Sturgis Motorcycle Museum for an event on Saturday, September 20, 2025

Lance Scherer, Sponsorship Director/Brand Manager, presented the agenda item.

Moved by Jones, seconded by Jensen, to approve a request for Consumption Permit at the Sturgis Motorcycle Museum for

an event on Saturday, September 20, 2025.

Carried

Members present carried unanimously.

Request for Consumption Permit at the Sturgis Motorcycle Museum for an Open House on Tuesday, December 2, 2025.

Lance Scherer, Sponsorship Director/Brand Manager, presented the agenda item.

Moved by Chaplin, seconded by Usera, to approve request for Consumption Permit at the Sturgis Motorcycle Museum for an Open House on Tuesday, December 2, 2025.

Carried

Members present carried unanimously.

Consideration to Award the Sturgis Roof Replacement Project

Public Works Director Rick Bush presented this agenda item. UDA Architecture & Design and city staff recommend awarding the project to Black Hills Roofing for their Total Base Bid of \$292,669.00, which represents the lowest responsible bid. Add to that the UDA Architecture & Design Professional Service Agreement of \$37,673.00 for a Total Project Price is of \$330,342.00

Moved by Usera, seconded by Jones, To approve the contract for the roof replacement on the community center and the city hall building paid for through the capital improvement fund.

Carried

Members present carried unanimously.

Consideration of Memorandum of Agreement (MOA) and Two-year Road Work & Maintenance Agreement- to Transfer Roads from Meade County to City of Sturgis

Mayor Kevin Forrester said this agenda item is an outcome of recent state legislation that places any road that the city and county adjoin in the city's care. The city and county have worked together on this agreement for some time.

Moved by Usera, seconded by Chaplin, to approve the Memorandum of Agreement (MOA) and Two-year Road Work & Maintenance Agreement- to Transfer Roads from Meade County to City of Sturgis

Carried

Members present carried unanimously.

Consideration of Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on September 26-28, 2025.

The Sturgis Soccer Association is requesting authorization to use the City parking lot adjacent to the soccer fields for tournament parking. Soccer Association representative Richelle Bruch spoke about the request.

Moved by Jones, seconded by Usera, to approve the Use of City Property by Sturgis Soccer Association for 2025 Soccer Tournament on September 26-28, 2025.

Carried

Members present carried unanimously.

2026 Budget Hearing

Representatives of the following groups and city departments spoke about their 2026 budgets - Sturgis Chamber of Commerce, Sturgis Economic Development Corp. (SEDC), Sturgis Rally Charities, Prairie Hills Transit, City Administrator, Mayor & Council, City Attorney, Finance, Planning & Permitting, Library, Community Center, Recreation, Auditorium and Human Resources.

Executive Session

Moved by Chaplin, seconded by Thompson, To enter executive session at 9:31 p.m. pursuant to SDCL 1-25-2 Paragraph 4... Preparing for contracts.

Carried

No vote was taken

Resume Open Meeting

Return to Open Session

Moved by Thompson, seconded by Chaplin, to adjourn Executive Session at 9:41 p.m.
Carried

Members present carried unanimously.

Adjourn

Moved by Kopp, seconded by Thompson, to adjourn Council meeting at 9:41 p.m.
Carried

Members present carried unanimously.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$_____

City Council
STAFF REPORT



Meeting Date: Special City Council - Sep 29 2025

Agenda Item: Consideration to set a Public Hearing for October 20, 2025 for a a variance to the side setback requirement abutting the residential zoned area for Tim and Jill Edson for the property located at 1800 Main Street, Sturgis, SD.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

A request to set a Public Hearing for a variance to the side setback requirement abutting the residential zoned area (vacated 8th Street) from 25' to 13', a variance of 12', has been made by Tim and Jill Edson for the property located at 1800 Main Street.

RECOMMENDATION:

Motion to approve

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Sep 26 2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
DILIGENT CORPORATION	DILIGENT CORPORATION	101-4111-42200 Professional Fees	Prof Fees Meeting Mgmt/Icompass	12,160.92	06/26/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4111-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
Total General:				12,183.55	
Total Mayor & Council:				12,183.55	
Buildings					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Aug 2025	99.13	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Aug 2025	502.67	09/05/2025
Total General:				624.43	
Total Buildings:				624.43	
Rally Department					
General					
PERFECT WAVE PRODUCTIONS LLC	PERFECT WAVE PRODUCTIONS LLC	101-4199-42200 Professional Fees--Rall	final payment for Music on Main sound	3,400.00	09/16/2025
Total General:				3,400.00	
Total Rally Department:				3,400.00	
Animal Shelter					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4212-42800 Utilities	Utilities Aug 2025	32.21	09/05/2025
Total General:				32.21	
Total Animal Shelter:				32.21	
Fire					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4229-42800 Utilities	Utilities Aug 2025	32.12	09/05/2025
Total General:				32.12	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Fire:				32.12	
Wastewater Facilities					
Wastewater Facilities					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities Aug 2025	58.31	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities Aug 2025	59.63	09/05/2025
Total Wastewater Facilities:				117.94	
Total Wastewater Facilities:				117.94	
Water System Operations					
Water System Operations					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	70.71	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	434.94	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
SD DEPT OF AGRICULTURE	SD DEPT OF AGRICULTURE	602-4330-42900 Other	Annual Permit Stormwater	100.00	08/30/2025
Total Water System Operations:				741.43	
Total Water System Operations:				741.43	
Airport					
General					
WEST RIVER ELECTRIC ASSN	WEST RIVER ELECTRIC ASSN	101-4350-42800 Utilities	Utilities Aug 2025	934.38	08/28/2025
Total General:				934.38	
Total Airport:				934.38	
Ambulance					
Ambulance					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	Utilities Aug 2025	32.13	09/05/2025
Total Ambulance:				32.13	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Ambulance:				32.13	
Community Center					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4511-42800 Utilities	Utilities Aug 2025	2,393.97	09/05/2025
Total General:				2,393.97	
Total Community Center:				2,393.97	
Park					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
Total General:				45.26	
Total Park:				45.26	
Auditorium					
General					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4560-42800 Utilities	Utilities Aug 2025	57.66	09/05/2025
Total General:				57.66	
Total Auditorium:				57.66	
Liquor					
Liquor					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
Total Liquor:				22.63	
Total Liquor:				22.63	
Misc Expenditures					
Special Sales Tax					
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	211-9000-42800 Utilities	Utilities Aug 2025	22.63	09/05/2025
Total Special Sales Tax:				22.63	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Misc Expenditures:				22.63	
Grand Totals:				20,640.34	

September 26, 2025

Updated 09/25/2025

Mayor & Council	101-4111	\$	6,407.31
Attorney	101-4141	\$	-
Finance	101-4142	\$	9,884.58
HR	101-4143	\$	3,431.02
City Admin	101-4144	\$	7,102.76
Buildings	101-4192	\$	2,911.14
Custodial	101-4193	\$	4,562.20
Engineering	101-4194	\$	-
Planning & Permitting	101-4196	\$	1,854.78
Fleet	101-4197	\$	8,005.03
Sponsorship	101-4198	\$	3,114.92
Rally	101-4199	\$	-
Police	101-4211	\$	47,252.08
Animal Shelter	101-4212	\$	4,421.34
Fire Dept	101-4229	\$	107.63
Streets	101-4311	\$	15,286.75
Cemetery	101-4370	\$	437.40
Community Center	101-4511	\$	8,273.57
Recreation	101-4512	\$	3,643.40
Parks	101-4520	\$	15,757.30
Library	101-4551	\$	10,697.65
Auditorium	101-4560	\$	-
Special Sales Tax	211-9000	\$	-
Downtown BID	213-4195	\$	-
Liquor	601-4990	\$	8,338.42
Water	602-4330	\$	13,629.10
Wastewater	604-4325	\$	14,847.09
Sanitary Service	612-4323	\$	17,115.98
Ambulance	644-4460	\$	41,615.54
		\$	<u>248,696.99</u>

SS \$ 14,374.39

MED \$ 3,361.82 \$ -

FWT \$ 19,042.16

City Council STAFF REPORT



Meeting Date: Special City Council - Sep 29 2025

Agenda Item: 2026 Budget Hearing

Prepared By: Aaron Jordan, City Administrator

DISCUSSION:

Budget Hearings for following Departments:

- Police
- Animal Shelter
- Fire
- Streets
- Parks
- Fleet
- Cemetery
- Rally & Sponsorship

ATTACHMENTS:

[GF Budget Hearings-250929](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Sep 27 2025

City of Sturgis
Police # 4211
2025 Budget

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages								
1	VanDewater (Director, Public Safety) - G24/S8	1.00	114,284					
2	Paulsen (Asst Police Chief) - G22/S5	1.00	86,480					
3	Kimbell (Police Officer) - G17/6)	1.00	64,061					
4	Schmidt - (Sergeant) - G20/S2	1.00	68,889					
5	Goetsch - (Sergeant) - G20/S5	1.00	72,471					
6	Siscoe - (Sergeant) - G20/6	1.00	74,187					
7	Jacobs (Senior Police Officer -SRO) - G18/S4	1.00	65,399					
8	Sauder (Police Officer) - G17/S5	1.00	63,186					
9	Prestjohn (Police Officer) - G17/S5	1.00	63,186					
10	Borg (Dective - Sergeant) - G20/S6	1.00	74,554					
11	Whitford (Detective) - G18/S9	1.00	71,261					
12	Stacy (Sergeant) - G20/S4	1.00	71,188					
13	Pickard (Police Officer) - G17/S6	1.00	64,061					
14	Bedford (Police Officer) - G17/S5	1.00	64,061					
15	New hire (Patrol Officer) - G17/S1	1.00	53,532					
16	Buntain (Senior Patrol Officer - SRO) -G18/S3	1.00	64,061					
17	Panza, Anthony (Patrol Officer) - G17/S1	1.00	63,186					
18	Vacant for 2025 (Patrol Officer)	0.00						
		17.00						
Non Certified LE								
1	ACO2 - Transferred to Animal Shelter Dept #4212	0.00						
2	Shelter Tech - Transferred to Animal Shelter Dept #4212	0.00						
3	Rumore, Stacy (Admin Coordinator) - G14/S1	1.00	47,690					
4	Coonrod (Code Enforcement Officer) - G14/S4	1.00	53,533					
		2.00						
Personnel Expense								
4110	Salaries & Wages (21-FTE, 0-PTE)	1,299,269	822,282	1,220,318		1,223,468		1,272,845
	Mitchell/Tebben - PT Patrol (1,500 hours)	43,860		20,541				
	Part time help from resolution			-		2,500		2,500
	Salaried Bonus (3%)			-				
	Unused Vacation					6,991		6,857
41109	Salaries & Wages - Rally							
	Reserves, Special Officers, Security Civilian Employees Reg Pay	144,802	169,886	138,676		138,676		138,676
	Reserves, Special Officers, Security Civilian Employees OT Pay	124,667	121,661	85,000		85,000		85,000
	Total Salaries & Wages	19.00	1,612,598	1,113,829	1,464,535	1,551,308	1,456,635	1,391,847
								1,505,879
4111	Overtime	286,000	264,988	128,545	306,191	128,545	291,551	128,545
4120	FICA (7.65%)	102,749	102,350	104,759	137,096	104,155	124,394	107,922
41209	FICA (7.65%) - Rally	20,614		17,111		17,111		17,111
4130	Retirement (8%) - SDRS Class B - Law Enforcement	95,844	94,980	109,552	136,364	103,802	128,081	99,984
4130	Retirement (6%) - SDRS Class A - Non-Law Enforcement	8,098		-		3,839		9,657
41309	Retirement (8%) - Rally-Overtime			17,894		17,894		17,894
4130	Supplemental Retirement Plan: \$1000 Match	17,000				19,000		21,000
4150	Health Benefits	176,569	41,564	160,517	110,658	132,527	82,688	136,692
4150	Dental Insurance	17,117	9,064	15,561	13,723	15,987	12,870	15,923
4150	Life Insurance	1,651	937	1,501	1,369	1,448	1,295	1,526
4150	HSA Expense			-		-	12,371	-
41521	Utilities Benefits - Reserves (7 officers)					1,500		1,500
	Total Personnel Expense		2,338,240	1,627,712	2,019,976	2,256,708	2,002,443	2,045,097
								2,063,633
4220 Professional Fees								
1	Euthanization, Vaccines & Dumping Fees							13,000
2	Evidence Analysis, Medical Exams, Cloud Data Storage, Other	11000	8166	11,000		11,000		11,000
3	Legal Defense premium	1500		1,500		1,500		1,500
4	Citizen Serve			-		1,500		1,500
5	Leads Online (Stolen Items)	2400	2321	2,300		1,600		1,600
	Total Professional Fees	-	14,900	10,487	14,800	13,070	15,600	31,721
								28,600
4230 Publishing								
	None budgeted			-		-		-
	Total Publishing		-	-		-	1,879	1,191
4240 Rent								
	Copier Lease		2200	-		-		-
	Total Rent		2,200	-		-	-	-

City of Sturgis
Police # 4211
2025 Budget

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4250 Repairs & Maintenance							
1 Patrol Vehicles-Primary (3)	7,000		7,000		6,000		4,000
2 Patrol Vehicles-Secondary (6)	16,000		16,000		12,000		11,000
3 Non-patrol Vehicles (7)	4,000		4,000		3,000		3,000
4 Specialty Vehicles (7)	10,000		10,000		5,000		3,000
5 Computer Maintenance & Upkeep & Tech Support			-		2,000		2,500
6 Copy Machine Maint Contract			1,850		1,850		1,500
7 Radio Maint & Upkeep			1,200		1,200		1,000
8 Radar & PBT Repair & Upkeep-In-Car Camera System	2,000		-		5,500		3,000
9 Fire Extinguishers & Upkeep			700		700		500
10 Law Enforcement Center - roof	700		50,000		-		3,000
11 Firearms Repair & Upkeep			-		500		500
Emergency Warning Equipment							
Upkeep & Replacement Shop Mechanic Tools							
Motorcycle Units Repairs & Maint.							
42509 Repairs & Maint - Rally							
Total Repairs & Maintenance	39,700	7,296	90,750	31,533	37,750	30,304	33,000
4260 Supplies & Materials							
1 Uniform Allowance (20 Officers) Per CBA	17,000		17,000		15,700		14,000
2 Office Supplies, Printer & Fax Cartridges	1,200		1,200		1,200		1,200
4 Computer Supplies	500		500		500		500
5 Gasoline	35,000		35,000		35,000		35,000
6 Oil, Tires, Filters, Brakes, Tire Repair	15,000		15,000		10,000		9,000
7 Postage	2,000		1,500		1,000		1,000
8 Traffic & Warning Tickets	1,000		1,000		1,000		1,000
9 Dog Pound (food, repairs, supplies)							11,500
10 Ammunition, Defensive Equipment	8,000		5,000		8,000		8,000
11 Breakroom Supplies & Rugs			-		1,500		1,500
12 Less Lethal Munitions	4700		1,000		2,150		1,500
13 Evidence & Fingerprint supplies, Drug Testing Supplies	1500		1,500		1,500		900
14 Leather replacement & upkeep	1000		500		1,000		1,000
15 Firearms cleaning & range supplies	500		-		1,000		1,000
16 Uniform collar brass, Patches, buttons, vest upkeep	1000		-		2,600		3,600
17 Flashlight repair & Batteries	900		900		900		900
18 Garage supplies, new car setup, car washes	1600		-		1,500		1,500
19 Printed forms, letterhead etc			-		600		600
20 Medical supplies, first aid & protective supplies	500		2,000		2,000		2,000
21 Audio, Visual Supplies	250		-		250		250
22 CSI Unit Operation Cost	1000		-		1,000		-
23 Bike Patrol Operation Cost	500		-		900		900
24 Stop Sticks	1500		1,500		1,500		1,500
25 Camera Supplies	10000		4,000		4,000		500
26 Radio Supplies	1000		-		1,000		1,000
27 Firearms Supplies	500		500		1,200		1,200
29 Taser Supplies	4500		4,500		4,500		4,500
30 Motorcycle Units Supplies	2000		-		1,000		1,000
Total Supplies & Materials	112,650	73,492	92,600	76,291	102,500	106,754	106,550

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4270 Training and Travel							
Atty Gen Conference & Meetings							
1 Chiefs Meetings, LECC, LEIN & Drug Meetings, AG Mtgs/Conf			-		2,750		2,750
2 Non-state Funded law enforcement training	3000		3,000		5,125		6,000
3 Animal control officer annual SDACA meeting			Moved #4212		-		1,000
Total Training and Travel	3,000	3,817	3,000	1,990	7,875	9,093	9,750
4280 Utilities							
1 Phone & Internet & hardware upgrade			-				
2 Cell Phone (6-tablets, 2-walkie-talkies, 17-cell phones)	15250		14,400		8,742		8,782
3 Electricity & water & sewer			Moved #4212				21,440
Water & Sewer							
4 Gas - MDU (Animal Shelter)			Moved #4212				1,200
5 Phone & Internet (Animal Shelter)			Moved #4212				4,700
6 Electricity for Shelter			Moved #4212				4,332
7 Water & Sewer for Shelter			Moved #4212				1,836
Total Utilities	15,250	13,935	14,400	16,646	8,742	42,245	42,290
4290 Other Expenses							
1 Prisoner Cost & Transport Fees	3,000		3,000		3,000		3,000
2 School & Crime Prevention (D.A.R.E)	3,000		3,000		3,000		1,800
3 In-service Training & Material	1,500		-		1,000		1,000
4 Dues (LECC, Chief's Assn, Hills & Plains)	500		500		500		500
5 Sponsor Reserve Programs			-		2,000		2,000
6 LEC - bldg maint/supplies - Custodian Service	48,000		48,000		65,000		45,000
7 Promotional Expense			-		1,500		1,500
8 Community Service Program			-		500		500
9 New Hire Testing	2,000		-		2,000		1,000
10 Animal Depredation	2,000		-		2,500		-
11 Tactical Response (3 Officers)	12,000		8,000		17,000		-
42909 Other Current Expenses - Rally							
1 Police Uniform Shirts & Caps	5,000		5,000		5,000		5,000
2 Body camera rentals program for the Rally	18,000		16,000		16,000		13,324
3 Bedding & Towels for barracks & cleaning	3,000		3,000		3,000		3,000
4 Lodging for Special Units	3,000		3,000		3,000		3,000
5 Meals	19,000		19,000		19,000		19,000
6 Department patches (New) & Promo items	1,500		-		1,500		1,500
7 Radio Rental Program for Rally			-		6,000		6,000
8 Police Pins	1,050		-		1,500		1,000
Total Other Expenses	122,550	70,822	108,500	134,934	153,000	84,417	108,124
4340 Machinery & Equipment							
1 New 2025 Patrol Vehicle	80,000		-		70,865		57,365
2 Equipment grant match (Highway Safety Grant)	1,219		3,990		3,990		3,990
3 New Wiring at the LEC			-		-		-
4 New Tasers (3)	4,500		5,500		5,500		5,500
5 Axon Body Camera (3)	6,000		4,000		4,000		3,900
Total Machinery & Equipment	91,719	5,500	13,490	77,706	84,355	134,974	70,755
4341 Furniture & Minor Equipment							
1 New firearms			-		600		14,000
2 Patrol Room Radios	4,000		-		4,000		3,500
3 Furniture			-		-		1,000
4 New Vests (warranty expires after 5 yrs)	20,000		-		2,000		1,000
5 New Patrol Rifle			-		2,000		2,000
Total Furniture & Minor Equipment	24,000		-	808	8,600	6,359	21,500
4370 Capital Improvement							
None budgeted			-		-		-
Total Capital Improvement	-	-	-	-	-	-	-
Total Police Expense	2,762,008	1,813,060	2,357,516	2,609,685	2,420,865	2,492,843	2,485,393

City of Sturgis
Animal Shelter # 4212
2025 Budget

Mission: To enforce animal laws as well as responsible for the shelter operations, adoptions and the care and welfare of the animals. The Sturgis/Meade County Animal Shelter is financed by the City of Sturgis and operated as a division of the Police Department.

			Budgeted 2026	Budget YTD 2025	Budgeted 2025	Actual 2024	Budgeted 2024
4110 Salaries & Wages	FTE						
1 Tammi (Animal Control Supervisor) - G16/S5	1.0		59,833		\$ 55,899		\$ 49,046
2 Lyons (Animal Control Officer) - G14/S9	1.0	\$	59,607		\$ 55,445		\$ 53,067
Personnel Expense							
4110 Salaries & Wages (2 FTE)		\$	119,440	\$ 84,031	\$ 111,344		\$ 102,112
4110 Part-time Staff (2 - 3)		\$	16,000		\$ 16,000		
Total Salaries & Wages	2.0		135,440	84,031	127,344	(17,653)	102,112
4111 Overtime			3,200	3,819	3,200	265	3,200
4120 FICA (7.65%)			10,606	6,021	9,987	(878)	8,056
4130 Retirement (6%)			7,358	6,754	6,873	(1,545)	8,319
4130 Supplemental Retirement Plan: \$1000 Match							2,000
4150 Health Benefits			26,848	7,466	24,407	(5,757)	17,972
4150 Dental Insurance			1,012	737	920	(158)	1,053
4150 Life Insurance			161	104	146	(22)	149
Total Personnel Expense			182,629	108,933	172,877	(25,747)	140,861
4220 Professional Fees							
1 Euthanization, Vaccines & Dumping Fees			7000	5,456	7,000		17,000
2 Veterinary Expenses (Emergency, Office)			12000	5,456	12,000		
3 Use of Donations (I.e. vet bills)					20,000		
Total Professional Fees			19,000	10,912	39,000	24,968	17,000
4230 Publishing							
1 None budgeted			200	195	-		-
Total Publishing			200	195	-	288	258
4240 Rent							
1 None					-		-
Total Rent					-		-
4250 Repairs & Maintenance							
1 Vehicles			2,500	184	2,500		
2 Building Repairs & Upgrades			25,000	2,531			
Total Repairs & Maintenance			27,500	2,715	2,500	418	-
4260 Supplies & Materials							
1 Food & supplies			8,000		16,000		16,000
2 Gasoline			2,500		5,000		9,600
3 Uniform Allowance			800		800		-
Total Supplies & Materials			11,300	1,692	21,800	6,070	25,600
4270 Training and Travel							
1 Animal control officer annual SDACA meeting			500		900		900
Total Training & Travel			500	33	900		900
4280 Utilities							
1 Gas - MDU (Animal Shelter)			1,600	807	1,449		1,200
2 Cell phones, phone & Internet (Animal Shelter)			3,750	2,514	3,591		4,700
3 Electricity for Shelter			3,550	2,468	2,520		4,332
4 City Utilities				1,090	1,928		1,836
Total Utilities			8,900	6,879	9,488	6,948	12,068
4290 Other Expenses							
1 Credit Card Fees					1,500		
Total Other Expenses				107	1,500	379	-
4340 Machinery & Equipment							
1 Transfer to Equipment Replacement Fund					-		-
Total Machinery & Equipment					-		-
4341 Furniture & Minor Equipment							
1 None					-		-
Total Furniture & Minor Equipment					-		-
4370 Capital Improvement							
1 None					-		-
Total Capital Improvement					-		-

Mission: The Department intends to serve and protect the community of Sturgis, Meade County, South Dakota, and its surrounding area to the best of its ability in regard to fire, rescue, and hazard mitigation.

			Budgeted 2026	Budgeted 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1 Scott Lensgrav	0.00		11,000		10,454		17,147		17,727
Personnel Expense									
4110 Salaries & Wages (1-PTE)			11,000	-	10,454		17,147		17,727
41109 Salaries & Wages - Rally & 3rd, 4th July			17,103		17,103		17,500		14,000
Total Salaries & Wages			28,103	21,938	27,557	16,475	34,647	18,731	31,727
4111 Overtime			1,500	1,114	1,500	\$ 5,206	1,500	3,576	-
41119 Overtime - Rally					-		-	-	1,500
4120 FICA (7.65%)			2,150	1,708	2,223	1,166	2,765	1,707	1,356
41209 FICA (7.65%) - Rally					-		-	-	1,186
4130 Retirement						19			
4150 Group Insurance						16			
41510 Dental Insurance						1			
Total Staff Direct Expense			31,753	24,761	31,279	22,846	38,912	24,013	35,769
41522 CC Membership Benefit - Volunteers			800	792	800		800	932	800
41523 Payment to SVFD			77,595	56,501	75,335	68,687	72,437	69,651	69,651
Total SVFD Fees for Services			78,395	57,293	76,135	68,687	73,237	70,583	70,451
Total Personnel Expense			110,147	82,054	107,414	91,533	112,149	94,596	106,220
4220 Professional Fees									
1 Image Trend Fire Module Add-on			1,575		1,575		-		-
2 Instructor for Conference					-				
3 Copier			1,962		1,962				
Total Professional Fees			1,764	1,764	1,575	2,575	-	6,823	-
4230 Publishing									
1 None Budgeted					-		-		1,005
Total Publishing					-		-	1,399	1,005
4240 Rent									
1 None budgetd					-		-		-
Total Rent					-		-		-
4250 Repairs & Maintenance									
1 Tires/batteries/belts/seasonal changes			2,200		2,200		2,200		2,200
2 Parts/alter/fuel pumps/plugs, etc.			1,500		1,500		1,500		1,500
3 Structural pump repair			1,500		1,500		1,500		1,500
4 Radio/pager repair: batteries etc.					-		1,000		1,000
5 Vehicle Repair			2,000		2,000		2,000		2,000
6 Wildland Engine Pump Repair			-		-		700		700
Total Repairs & Maintenance			7,200	4,253	7,200	7,190	8,900	8,047	8,900
4260 Supplies & Materials									
1 Outreach - prevention/elderly/grade school			-		-		2,100		2,100
2 SCBA upgrade & testing			2,000		2,000		2,000		2,000
3 SCBA Hydro Testing			-		-		2,000		2,000
3 SCBA Maintenance			2,000		2,000		2,000		2,000
4 Class A foam			-		-		1,000		1,000
5 Office supplies			1,000		1,000		2,000		2,000
6 Gas & oil			5,000		5,000		5,000		5,000
7 Maintenance for Radios			-		-		2,500		2,500
8 Bunker Gear			5,293		5,293		12,000		12,000
9 Ladder testing			1,000		1,000		1,000		1,000
10 1.75" Fire Hose (10-50' lengths)			-		-		1,000		1,000
11 Pump Testing engines 1500			2,000		2,000		2,000		2,000
12 Cascade Air System (5 year hydro test)			-		-		1,200		1,200
42609 Supplies & Materials - Rally									
1 Meals			-		-		1,694		2,000
2 Water bottles & Misc.			-		-		250		250
Total Supplies & Materials			18,293	27,685	18,293	12,399	37,744	30,804	38,050
4270 Training and Travel									
1 State fire school					-		1,090		1,500
2 Districts & Regional schools & musters					-		300		300
3 Officer/Fire Academy Classes					-		300		300
4 State instructors conference			2,000		2,000		2,000		2,000
Total Travel & Training			2,000	-	2,000	325	3,690	2,326	4,100
4280 Utilities									
1 Phone					1,240		1,240		1,240
2 Electric			5,000	3,627	4,823	4,972	4,823		4,823
3 Natural Gas			1,500	984	6,732	1,396	6,732		6,732
4 Internet Access: Blue Peak			3,500	1,868	1,774	3,409	1,774		1,774
5 City				796					
Total Utilities			10,000	7,275	14,569	9,778	14,569	12,828	14,569
4290 Other Expenses									
1 NFPA Dues					-		-		-
2 Firehouse software, support, upgrade					1,000		1,000		1,000
3 SD Fire Association Dues					-		950		950
4 SD Instructors Dues					-		1,000		1,000
5 Cancer Insurance Benefit for Qualified Volunteers (new 2022)			18,000		18,000		14,282		21,000
Total Other Expenses			18,000	(2)	19,000	15,316	17,232	1,345	23,950
4340 Machinery & Equipment									
1 None budgeted					-		-		-
Total Machinery & Equipment					-		-		-
4341 Furniture & Minor Equipment									
1 None budgeted					-		-		-
Total Furniture & Minor Equipment					-		-		-
4370 Capital Improvements									
1 None budgeted					-		-		-
Total Capital Improvements					-		-		-
Total Personnel Expense			\$ 167,404	\$ 123,030	\$ 170,051	\$ 139,116	\$ 194,284	\$ 158,168	\$ 196,794

Mission: To clear and maintain city streets for all types of vehicular traffic.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
Bush (Director) (Water, Streets, WW, Sanitation) - G24/S10	0.25	30,735		28,832		27,993		27,046
Plaggemeyer (Superintendent) - G27/S7	1.00	84,820		79,504		77,189		74,579
Aga (Hvy Equip Operator) - G14/S14	1.00	67,511		62,879		61,053		58,978
Crowser, C (Hvy Equip Operator) - G14/S1	1.00	49,234		50,646		46,974		45,380
Wagner (Hvy Equip Operator) - G14/S14	1.00	67,511		62,879		61,053		58,978
Hunt (Hvy Equip Operator) - G14/S1	1.00	50,326		48,375		46,974		58,978
Williamson (Hvy Equip Operator) - G14/S6	1.00	55,246		51,289		48,110		37,969
Hart (Administrative Asst) - G14/S1	0.25	12,203		21,747		21,114		20,403
Overweg (Administrative Asst) - G14/S1	0.25	11,922		-		6,120		7,086
Personnel Expense								
4110 Salaries & Wages (6-FTE, 0.63 FTE)		429,510	263,082	406,154		396,581		389,397
Salaried Bonus (3%)		-		-				
Unused Vacation						4,045		3,909
Total Salaries & Wages	6.75	429,510	263,082	406,154	390,138	400,627	371,459	393,306
4111 Overtime		14,500	6,401	14,500	8,475	14,500	14,794	12,500
41119 Overtime - Rally		-		-		-	-	1,000
4120 FICA (7.65%)		33,967	18,754	32,180	28,124	31,757	27,206	31,044
41209 FICA (7.65%) - Rally		-		-		-		77
4130 Retirement (6%)		26,641	20,649	25,239	29,012	24,908	28,157	24,348
41309 Retirement (6%) - Rally		-		-		-		60
4130 Supplemental Retirement Plan: \$1000 Match						6,705		6,705
4150 Health Benefits		72,136	31,888	65,578	54,526	63,057	41,978	58,171
4150 Dental Insurance		3,841	2,522	3,492	4,115	3,646	4,344	3,516
4150 Life Insurance		493	283	448	439	466	422	474
4150 HSA Expense		-		-		-	2,417	-
Total Personnel Expense		581,087	343,579	547,591	514,830	545,666	490,775	531,200
4220 Professional Fees								
1 PubWorks Tracker Software		1000		-		1,000		1,000
2 Drug testing		750		750		750		750
3 Misc. Engineering/Bridge Inspection		7500		7,500		3,000		3,000
4 Misc Electrical		-		-				
5 PWD Membership		1200		1,200		1,200		1,200
6 Striping & City Owned Parking Lot Maintenance		21000		20,000		20,000		25,000
7 GIS, IT, Software		2500		2,500		2,500		2,500
8 Dakota Back up/Doublstar Computing		-		-				
Total Professional Fees		33,950	1,841	31,950	1,753	28,450	24,094	33,450
4230 Publishing								
None budgeted				-		-		-
Total Publishing		-	-	-	-	-	1,399	996
4240 Rent								
1 Equipment Rental		3000	1764	3,000		3,000		3,000
Total Rent		3,000	1,764	3,000	3,000	3,000	1,680	3,000
4250 Repairs & Maintenance								
1 Equip - tool repair - replacement		12,000		12,000		12,000		11,300
2 Mag water		8,000		8,000		8,000		8,000
3 Sweeper Parts (brushes, brooms etc.)		15,000		15,000		8,500		8,500
4 Plow & Sander Repairs - Snow Removal		15,000		15,000		15,000		15,000
5 Street Emergency Repair		20,000						
Total Repairs & Maintenance		70,000	30,345	50,000	43,083	43,500	56,138	42,800

Mission: To clear and maintain city streets for all types of vehicular traffic.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4260 Supplies & Materials							
1 Fuel	40,000		40,000		50,000		50,000
2 Oil & Filters	5,000		5,000		5,000		5,000
3 Safety Equipment (5)	1,000		1,000		1,000		1,000
4 Gravel/Base Course	10,000		10,000		10,000		15,000
5 Tires	5,000		5,000		5,000		5,000
6 Tires & Chains - Snow Removal	5,000		5,000		5,000		5,000
7 Snow/Ice Chains - Cutting Edge	10,000		10,000		10,000		10,000
8 Asphalt/Concrete	10,000		10,000		10,000		15,000
9 Road Salt/Sand	50,000		50,000		50,000		40,000
10 Tack Oil	250		250		500		500
11 Servall (Mechanics Supplies)	-		-		-		250
12 Shop Supplies	5,000		3,500		5,000		7,500
13 Traffic Signs\Post	5,750		5,000		5,750		6,500
14 Liquid solutions for ice maintenance	5,000		5,000		5,000		5,000
15 Traffic Paint	12,000		12,000		10,000		10,000
16 Office Supplies	400		400		432		1,000
17 Computer Updates/Supplies	2000		2000		2000		2,000
18 Logo Uniform Allowance	1,500		1,500		1,500		1,500
19 Mowing Equipment/Supplies	500		500		500		500
42609 Supplies & Materials - Rally - (Signs, Paint , Cable Ties, etc)	5,000		5,000		5,000		5,000
Total Supplies & Materials	173,400	187,333	171,150	216,170	181,682	191,166	185,750
4270 Training and Travel							
Training	1800		-		1,800		3,500
Total Training & Travel	1,800		-	1,675	1,800	1,792	3,500
4280 Utilities							
Cell Phone	1,200	410	630		28,091		27,540
Black Hills Energy	4,725	2,355	4,725				
Total Utilities	5,925	2,765	5,623	4,477	28,091	4,518	27,540
4290 Other Expenses							
1 Deadman Channel (Army Corps Requirement)	2,500	372	2,500		2,500		2,000
Total Other Expenses	2,500	372	2,500		2,500	2,112	2,000
4340 Machinery & Equipment							
Grader Lease Payment (Moved Equipment Replacement)							
Transfer to Equipment Replacement Fund			-			-	
Total Machinery & Equipment	-		-		-	-	-
4341 Furniture & Minor Equipment							
1 None budgeted					-		
Total Furniture & Minor Equipment	-		-		-		
4370 Capital Improvement							
None budgeted			-		-	456,534	
Total Capital Improvement	-		-		-	456,534	460,000
Total Streets Expense	871,662	568,000	811,814	781,987	834,688	1,230,207	1,290,236

Mission: The mission of the Parks Department is to provide outdoor recreational opportunities for the residents of Sturgis and visitors to our community. This includes providing land, recreational equipment and facilities that are clean and safe for people of various ages, abilities and interests.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1 King (Parks & Bldgs Superintendent) - G21/S6	1.0	83,585		79,171		76,865		74,265
2 Weber (Park Maint. Tech) - G14/S1	1.0	49,234		46,104		44,757		45,375
3 Schaeffer(Park Maint. Tech) - G14/S14	1.0	67,511		62,879		61,053		58,981
4 Paddock (Park Maint. Tech) - G14/S1	1.0	49,234		46,104		46,974		58,981
5 Lewis (Park Maint. Tech) - G14/S1	1.0	49,234		46,104		44,455		37,969
6 Williams (Park Maint. Tech) - G14/S1	1.0	49,234		46,104		46,974		48,117
9 Ganz (Park Maint. Tech) - G14/S1	0.8	32,812		30,995		28,272		
Personnel Expense								
4110 Salaries & Wages (FTEs)		380,844		357,463		349,351		323,689
Summer Employees (PTEs May - August)		53,760		53,760		53,760		73,320
Salaried Bonus (3%)		-		-				
Unused Vacation		-		-		3,843		2,856
Total Salaries & Wages	6.75	434,604	283,176	411,223	356,423	406,954	333,100	399,865
4111 Overtime		4,240	1,684	4,240	2,006	4,240	7,278	5,300
4120 FICA (7.65%)		33,572	19,835	31,783	24,703	31,456	23,530	25,168
4130 Retirement (6%)		26,331	20,090	24,928	25,408	24,672	25,443	19,739
4130 Supplemental Retirement Plan: \$1000 Match						6,750		6,000
4150 Health Benefits		64,660	37,661	58,781	58,805	73,583	49,606	50,317
4150 Dental Insurance		4,703	2,961	4,275	3,964	4,080	3,823	3,490
4150 Life Insurance		440	291	400	389	479	373	394
4150 HSA Expense		-		-		-	1,300	-
Total Personnel Expense		535,631	365,699	535,631	471,698	552,214	444,453	434,098
4220 Professional Fees								
1 Drug & Alcohol Testing		1,200		500		1,200		1,200
2 Equipment Rental				9,500		9,500		9,500
3 Weed Spray (outside contractor)		25,000		26,000		25,000		25,000
4 PubWorks Tracker Software				1,000		900		900
5 Computer IT - Software (RecDesk)		4,000		-		2,000		2,000
Total Professional Fees		30,200	14,942	37,000	35,820	38,600	34,348	38,600
4230 Publishing								
None budgeted				-		-		-
Total Publishing		-	-	-	-	-	1,399	1,005
4240 Rent								
1 John Deer Tractor		15,000		-		-		-
Total Rent		15,000	-	-	-	-	176	-
4250 Repairs & Maintenance								
1 Equipment Repairs		4,000		5,000		8,000		8,000
2 Vehicle Repair		4,000		5,000		8,500		8,500
3 Gravel/Asphalt		1,500		1,500		2,500		2,500
4 Sand/Salt		7,500		7,500		7,500		7,500
6 Snow Removal Repairs		8,000		8,000		10,000		15,000
7 Tennis Court		500		500		500		500
8 Soccer Complex		500		500		500		500
9 Sports Complex (diamond dry)		1,000		2,500		4,500		4,500
10 Pony Field		500		500		500		500
11 Girls Softball Complex		500		-		500		500
12 Contractual Service Park Facilities (porta potties, etc.)		8,500		2,500		8,500		8,500
13 Bleacher Railing		2,000		-		4,000		5,000
14 Park Facility Repairs/Maintenance. Rally Pt		7,500		12,000		7,500		7,500
15 Fences		2,000		2,000		5,000		5,000
16 Landscaping		500		500		3,500		7,500
17 Brick Sealing		4,000		4,000		4,000		500

Mission: The mission of the Parks Department is to provide outdoor recreational opportunities for the residents of Sturgis and visitors to our community. This includes providing land, recreational equipment and facilities that are clean and safe for people of various ages, abilities and interests.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
18 Stump Grinding	3,000		3,000		3,000		3,000
19 Trail Maintenance	2,000		2,000		2,000		2,000
20 Tree Replacement	5,000		-		5,000		5,000
Total Repairs & Maintenance	62,500	16,508	57,000	24,863	85,500	56,555	92,000
4260 Supplies & Materials							
1 Fuel	15000		15,000		30,000		20,000
2 Oil & Filters	2000		2,000		2,000		2,000
3 Tires	5000		5,000		7,000		7,000
4 Paint	1500		1,500		1,500		1,500
5 Fertilizer/Seed	1000		250		1,500		1,500
6 Lumber	7500		2,500		7,500		12,000
7 Sanitation Products	5000		5,000		5,000		5,000
8 Plumbing & Irrigation Supplies & Materials	5000		5,000		5,000		5,000
9 Mosquito and Weed control sprays	3000		-		3,000		3,500
10 Office Supplies	750		2,000		2,000		2,000
1 Downtown Flowers	5000		5,000		5,000		10,000
11 Flower Planting Supplies			-		500		500
12 Safety Equip	1000		1,000		2,500		2,500
13 Park Signs	3000		1,500		3,000		3,000
14 Bark & Sand at Playgrounds	10000		5,000		10,000		10,000
15 Freedom Site Expenditures	250		250		250		250
16 Tools	2500		2,500		4,646		5,000
17 Computers & Software	1500		-		1,000		1,000
18 Logo Uniform Allowance	1200		1,200		1,200		1,200
19 Park Furniture	0		-		-		8,000
20 Supplies & Materials - Rally Pt	0		500		-		2,000
Total Supplies & Materials	70,200	15,388	55,200	17,537	92,596	55,733	102,950
4270 Training and Travel							
1 State Park/Rec Conference	700		-		700		1,000
2 Arborist Association Conference	500		-		1,000		1,000
3 Tree Workshop			-		-		500
4 Pesticide Recertification	300		500		500		500
5 West Nile Conference			-		500		500
Total Training and Travel	1,500		500	164	2,700	307	3,500
4280 Utilities							
MDU, BH Energy, etc. (city for 2025)	25,000	34,791	74,000		70,061		68,687
Cell Phone (King)	500	362					
Total Utilities	25,500	35,153	74,000	86,847	70,061	69,787	68,687
4290 Other Expenses							
1 Recreation facility repairs/upgrades	3000		2,500		5,000		5,000
2 Pump Track Upgrades	1750		1,750		3,500		5,000
3 Employee Training			-		-		1,000
4 Maintaining Exit 30			-		-		500
5 ADA Upgrades Sidewalks & Parks (2022 Supplemental)			-		-		150,000
6 Other Current Expenses - Rally			-		-		500
Total Other Expenses	4,750	3,281	4,250	918	8,500	25,948	162,000
4340 Machinery & Equipment							
1 Small engine equipment - Weed eaters, blowers	4500	1,111	3,500		4,500		5,000
2 Transfer to Equipment Replacement Fund			-		-		-
Total Machinery & Equipment	4,500	1,111	3,500	(138)	4,500	2,045	5,000
4341 Furniture & Minor Equipment							
1 None budgeted			-		-		-
Total Furniture & Minor Equipment	-	-	-	-	-	-	-
4370 Capital Improvement							
None budgeted			-		-		-
Total Capital Improvement	-	-	-	-	-	-	-
Total Parks Expense	\$ 749,781	\$ 452,081	\$ 767,081	\$ 637,707	\$ 854,671	\$ 690,749	\$ 907,841

City of Sturgis
Fleet Management # 4197
2025 Budget

			Budgeted 2,026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1	Cass (Mechanci) -G15/15	1.0	73,248		68,771		66,758		64,498
2	Olson (Mechanic) - G15/13	1.0	69,020		64,101		62,237		58,222
3	Rumore (Fleet Superintendent) - G20/S6	1.0	75,367		71,038		68,969		58,939
4		0.0	0		-		34,606		50,000
Personnel Expense									
4110	Salaries & Wages (4 FTE)		217,635	150,939	203,909		232,570		231,659
	Salaried Bonus (3%)		0		-				
	Unused Vacation						3,448		2,902
	Total Salaries & Wages	3.0	217,635	150,939	203,909	202,343	236,019	193,160	234,560
4111	Overtime		3,000	2,675	320	2547.69	320	6,256	200
41119	Overtime - Rally				-		-	-	200
4120	FICA (7.65%)		16,879	11,248	15,624	14,954	18,080	14,576	17,959
4120	FICA (7.65%) - Rally				-		-	-	15
4130	Retirement (6%)		13,238	11,224	12,254	14,494	14,180	14,062	14,086
41309	Retirement (6%) - Rally				-		-	-	12
4130	Supplemental Retirement Plan: \$1000 Match		3,000		3,000		4,000	-	4,000
4150	Health Benefits		23,589	12,065	21,444	17,260	28,101	13,234	18,708
4150	Dental Insurance		2,171	1,112	1,973	1,510	1,931	1,526	1,523
4150	Life Insurance		229	122	208	163	283	157	201
4150	HSA Expense		225		-		-	1,300	-
	Total Personnel Expense		279,741	189,385	258,733	253,271	302,914	244,271	291,464
4220 Professional Fees									
1	Drug Testing		250		-		-		-
	Total Professional Fees					144			
4230 Publishing									
1	None budgeted				-		-		-
	Total Publishing								258
4240 Rent									
1	None budgeted				-		-		-
	Total Rent								
4250 Repairs & Maintenance									
1	Vehicles		1,200	0	1,200		1,200		1,200
	Total Repairs & Maintenance		1,200		1,200	3,013	1,200	217	1,200
4260 Supplies & Materials									
1	Shop Supplies		15,000		15,000		15,511		18,000
2	Gasoline		500		500		500		500
3	Uniforms (per CBA)		500		500		500		500
	Total Supplies & Materials		16,000	9,224	16,000	10,132	16,511	18,605	19,000
4270 Training and Travel									
1	None budgeted				-		-		-
	Total Training & Travel		0						
4280 Utilities									
1	Cell Phone		580		1,000		1,273		1,248
	Total Utilities		580		1,000	1,013	1,273	859	1,248
4290 Other Expenses									
1	None budgeted				-		-		-
	Total Other Expenses		0						
4340 Machinery & Equipment									
1	Transfer to Equipment Replacement Fund				-		-		-
	Total Machinery & Equipment								
4341 Furniture & Minor Equipment									
1	None budgeted				-		-		-
	Total Furniture & Minor Equipment								
4370 Capital Improvement									
1	None				-		-		-
	Total Capital Improvement								

Mission: The Cemetery staff is responsible for all maintenance and daily functions of the Bear Butte Cemetery, located on the east end of Main and Sherman Streets.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1	FTE moved to Parks	0.00		\$ 46,104		\$ 61,053		\$ 58,978
2	Was a percentage for Amy Hart in 2025	0.00		11,328		10,995		10,121
Personnel Expense								
4110	Salaries & Wages (1-FTE, 1-FTE @ 25%)		8,311	57,432		72,049		69,099
	Uniform			150		150		150
	Total Salaries & Wages	0.00	8,311	57,582	30,266	72,199	69,345	69,249
4111	Overtime		241.0		290		1,807	
4120	FICA (7.65%)		636.0	4,394	1,154	4,418	5,059	5,298
4130	Retirement (6%)		513.1	3,455	936	4,332	4,212	4,155
4130	Supplemental Retirement Plan: \$1000 Match			1,250		1,250		1,250
4150	Health Benefits		1,394.1	12,786	2,743	11,984	8,096	8,751
4150	Dental Insurance		95.7	592	122	658	632	540
4150	Life Insurance		10.7	87	15	88	82	71
	Total Personnel Expense		11,202	80,145	35,526	94,930	89,233	89,313
4220 Professional Fees								
1	Drug & Alcohol Testing		250	-		250		250
2	Burial Search Software: Ramaker & Assoc.		1800	1,450	1,000	1,800		1,800
	Total Professional Fees		2,050	1,450	1,000	2,050	1,884	2,050
4230 Publishing								
	None budgeted			-		-		-
	Total Publishing			-		-	1,399	1,005
4240 Rent								
	None budgeted			-		-		-
	Total Rent			-		-	-	-
4250 Repairs & Maintenance								
1	Equipment Repair		1,500	1,500		2,500		2,500
2	Vehicle Repairs		1,500	1,500		2,000		2,000
3	Shop Repairs		500	500		1,000		1,000
4	Grounds Repairs		2,500	2,500		2,993		4,500
	Total Repairs & Maintenance		6,000	2,241	6,000	8,493	7,144	10,000
4260 Supplies & Materials								
1	Fuel/Filter/Oil		1000	1,500		3,500		3,500
2	Clothing Allowance		200	200		200		200
3	Sand & Wood Chips			-		1,800		1,800
4	Weed and Feed by Outside Contractor		4000	4,000		4,000		4,000
5	Propane		1000	1,000		1,000		1,000
6	Flower Beds			-		500		500
7	Road Salt/Gravel		6000	6,000		6,000		6,000
8	Misc. Tools		1000	500		1,000		1,000
9	Flags/Flagpoles		800	500		800		800
10	Miscellaneous supplies		1500	500		1,500		1,500
11	Safety Equipment & Supplies		500	-		500		500
	Total Supplies & Materials		16,000	5,150	14,200	20,800	8,409	20,800
4270 Training and Travel								
1	SD Parks & Rec Conference		870	-		870		1,000
2	Tree Care Workshop			-		100		100
3	Recertification/Training		200	-		200		200
	Total Training and Travel		1,070	-	(10)	1,170	91	1,300
4280 Utilities								
	Utilities		770	581	750	-	-	-
	Total Utilities		770	581	750	763	1,205	1,181
4290 Other Expenses								
1	Scatter Garden					-	-	-
	Total Other Expenses		-	-	102	-	171	-
4340 Machinery & Equipment								
	Replace weeders (2)		1500	700		1,500		1,500
	Transfer to Equipment Replacement Fund			-		-		-
	Total Machinery & Equipment		1,500	700		1,500	-	1,500
4341 Furniture & Minor Equipment								
1	None			-		-		-
	Total Furniture & Minor Equipment		-	-		-	-	-
4370 Capital Improvement								
	None			-		-		-
	Total Capital Improvement		-	-		-	-	-
Total Cemetery Expense		\$ 27,390	\$ 20,624	\$ 102,795	\$ 41,906	\$ 130,148	\$ 109,102	\$ 127,150

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1	FTE no longer funded	0.00	16,426	16,084		78,075		75,435
2	FTE no longer funded	0.00		-		41,893		56,196
3	FTE no longer funded	0.00		-		43,982		40,484
4	Scherer (Sponsorship Director, Brand Mgr) (2016)	1.00	85,590	55,978	80,988	78,629		75,970
Personnel Expense								
	Salaries & Wages (3) - Rally			16,084				
	Rally Temporary Labor / Seasonal			-		14,000		14,000
	Salaried Bonus (3%) - Rally							
	Unused Vacation - Rally					3,904		5,063
	Total Wages & Salaries - Rally		16,426	16,084	83,671	210,654	177,611	219,978
4110	Salaries & Wages (1) - Sponsorship	85,590	55,978	80,988		78,629	80,207	75,970
	Demographic Survey - Temp Help			-		-	-	4,000
	VIP Hospitality Host - Temp Help			-		1,500	-	1,500
	Salaried Bonus (3%) - Sponsorship			-				
	Unused vacation - Sponsorship			-		3,931	-	-
	Total Wages & Salaries - Sponsorship	85,590	55,978	80,988	39,314	84,060	80,207	81,470
Total Salaries & Wages		1.00	85,590	72,404	97,071	122,986	294,715	301,448
4111	Overtime - Rally		378		441	9,000	10,396	9,000
4111	Overtime - Unbenefited Rally					3,800	-	7,000
4111	Overtime - Sponsorship			-	-	-	2,629	
4120	FICA (7.65%) - Rally		1,225	1,230	5,798	17,094	12,823	18,052
4120	FICA (7.65%) - Sponsorship	6,548	3,304	6,196	2,280	4,904	5,151	6,232
4130	Retirement (6%) - Rally		986	965	7,091	13,407	15,538	14,159
4130	Retirement (6%) - Sponsorship	5,135	4,309	4,859	3,045	4,808	5,558	4,888
4130	Supplemental Retirement Plan: Match - Rally			-		3,000	-	3,000
4130	Supplemental Retirement Plan: Match - Sponsorship			-		1,000	-	1,000
4150	Health Benefits - Rally		2173	480	17,473	27,559	18,145	24,407
4150	Health Benefits - Sponsorship	23,068	11,395	20,971	10,305	19,180	13,381	14,292
4150	Dental Insurance - Rally		90	197	972	1,580	1,881	1,523
4150	Dental Insurance - Sponsorship	579	349	527	251	527	502	508
4150	Life Insurance - Rally		13	14	101	204	196	649
4150	Life Insurance - Sponsorship	76	46	69	35	71	67	71
4150	HSA Expense - Rally			-	-	-	2,600	-
	Total Personnel Expense - Rally		21,291	18,970	115,547	286,299	239,190	297,768
	Total Personnel Expense - Sponsorship		120,997	75,381	113,609	114,549	107,495	108,461
	Total Personnel Expense		120,997	96,672	132,579	400,848	346,685	406,229
4199-4220 Professional Fees - Rally		130,000	55,433	135,500	5,464	12,250	37,087	12,250
	Rally Events Contract (rally events)	50,000	30,345	50,000				
	Sturgis Chamber Events Contract (non-rally events)	70,000	6,800	70,000				
	Drug Screening		3,035			250		250
	Installation of Bricks		5,253	5,500	5,478	12,000		12,000
	Placer.ai (Demographic analytics)	10,000	10,000	10,000				
4198-4220 Professional Fees - Sponsorship		78,405	92,146	97,500	80,296	146,128	109,929	150,861
	Sponsorship and Licensing Agency Commissions (residuals)	-	38,500	19,500		19,000		18,450
	IP Enforcement	10,000	1,790	10,000		20,000		-
	Electronic Demographic Count / Placer.AI	-		-		-		-
	Marketing Agency Monthly Retainer	42,000	28,000	42,000		42,000		42,000
	Citizen Serve	-		-		1,500		1,500
	Music & Bands	14,250	12,100	12,000		43,628		53,911
	Booking Agent (Bands)	2,200	2,706	4,000				
	Entertainment - Opening Ceremony	-		-				
	Sound Production (9 days)	9,955	9,050	10,000				
	Sponsorship Agent Retainer							
	Creative Marketing Development	-		-		20,000		35,000
	Total Professional Fees	208,405	147,579	233,000	85,760	158,378	147,016	163,111
4199-4230 Publishing - Rally		600	1,050	16,700	13,874	10,200	4,745	10,988
	Website: Domain Fees, Hosting, Updates	600		10,200		5,500		5,500
	Superstore Web Hosting (Ecomitize) - Registrations, products		1,050	-				
	Rack Cards			-		500		500
	Job Positions/Brick Project & Catering Bid Advertising			-		200		200
	SIP/City Newsletter			-		-		788
	Social Media Strategies/Website Updates Official Events Website			6,500		4,000		4,000
4198-4230 Publishing - Sponsorship		20,000	-	-	11,250	17,000	7,960	12,500
	SMR Magazine-City Ads & Sponsor/Marketing Ads	20,000		-		17,000		9,000
	SMR Guide-production pieces			-		-		2,000
	Advertising: BHB&L Chamber Publications Additional Events			-		-		1,500
	Total Publishing	20,600	1,050	16,700	25,124	27,200	12,705	23,488

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4199-4240	Rent - Rally	10,250	-	9,750	-	8,560	60,696	9,560
1	11th Street Traffic Signal	9,500		9,000		5,400		5,400
2	Pipe & Drape (Armory)	750.0		750		3,000		3,000
3	Limo-Mayor's Ride			-		-		1,000
4	Water Dispenser Rental					160		160
5	Methodist Church (Employee Meals Rally)					-		-
4198-4240	Rent - Sponsorship	102,344	322,227	301,270	277,218	288,820	487,521	283,060
1	Copier Lease		246	360				
2	Billboard Lease - 5	55,600	46,720	53,920		51,520		45,360
3	Property leases (Samsons, Lot by Bowling Alley)	-	220,000	180,000		180,000		180,000
4	Tents - Contractual Agreements	-	8,861	7,850		7,600		8,000
5	Meade County Property Taxes for Subleased properties	-	-	12,500		-		-
6	Other property leases (bank building, etc.)	46,600	46,400	47,000		49,700		49,700
7	Water Dispenser (City Hall - Upstairs)	144						
	Total Rent	112,594	322,227	311,020	277,218	297,380	548,217	292,620
4199-4250	Repairs & Maintenance - Rally	-	820	-	1,024	2,000	6,074	2,000
1	Office Equipment Service		820			1,000		1,000
2	Car Repairs					1,000		1,000
4198-4250	Repairs & Maintenance - Sponsorship	720	32	150	803	1,235	183	300
1	Computer IT	100		-		-		300
2	Office	320	32	150		120		-
3	Copier					1,115		-
4	VIP Plumbing	300						-
	Total Repairs & Maintenance	720	852	150	1,827	3,235	6,256	2,300
4199-4260	Supplies & Materials - Rally	285	(355)	600	1,626	69,090	81,690	65,090
	Supplies - Office, Rally Staff Shirts					8,000		8,000
	Postage					2,500		2,500
	Gas					3,000		3,000
	Rally Events (Mil App)	200		600		14,340		14,340
	Water for Rally Staff			-		400		400
	Shipping Replicas - Brick Project					1,200		1,200
	Challenge Coins - Mayor's Ride			-		4,500		4,500
	Miscellaneous Supplies-Wrist bands etc-Mayor's Ride					250		250
	AMA Yearly Charter & Memberships			-		400		400
	Event Catering (Mayor's Ride Bfast & Lunch, 5-K, Rides, Receptions)					7,000		5,000
	Traffic Decals			-		-		-
	Employee Meals					23,000		21,000
	Photographer - All activities					2,000		2,000
	Grand Marshall Bricks	85						
4198-4260	Supplies & Materials - Sponsorship	73,535	40,976	70,050	5,920	133,000	88,169	126,250
	Shipping: Magazine Distribution, Prize Winners, etc.	-		2,000		2,000		2,000
	Signage/Street Banners	27,350	10,663	26,550		20,000		15,000
	JD Mayor's Ride Bottles	-		-		34,000		34,000
	Creative design for Sponsor Ads/Banners	500		2,000		2,000		2,000
	Catering/Staff @ VIP Hospitality Center, Receptions	23,500	20,091	20,000		24,000		24,000
	VIP - Alcohol	250						
	Banner Display/Deadwood	-	-	1,700		3,600		3,600
	Servall for Outside Expo Electrical Cords	-		500		500		500
	Setting Electrical Services at Sponsor Locations	1,200	1,154	2,500		2,500		2,500
	Sponsor Meetings/Entertainment	500		500		500		500
	Temp. Phone lines/Internet for registration	-		-		1,500		1,500
	VIP/Media Passes	385	371	500		500		500
	Billboard Production/Placement	12,160	3,106	11,800		11,650		9,900
	Ride Catering	4,710	2,689			4,500		4,500
	Photography-Events & Rides for promotion & production	2,000	2,000	2,000		2,500		2,500
	Ice -VIP/Receptions/Mayor's Ride/RP	470	449	-		-		-
	VIP - Laundry/Dry-Cleaning	340	323					
	Hall of Fame Breakfast	-		-		2,500		2,500
	Savings from CoS Rally Product Purchase	-		-		23,250		23,250
	Office	170	130					
	Total Supplies & Materials	73,820	40,622	70,650	7,547	202,090	169,858	191,340
4199-4270	Training and Travel - Rally			-	801	9,000	5,465	10,000
	SD Tourism Conference			-		1,000		1,000
	BH Badland & Lakes Membership					2,000		2,000
	VIP Housing (in Sturgis) (Mayor's Ride Grand Marshall)			-		4,000		5,000
	VIP Travel (Mayor's Ride Grand Marshall)			-		500		500
	IFEA Association Membership			-		1,000		1,000
	Travel/Rally Meals					500		500
4198-4270	Training and Travel - Sponsorship	12,000	4,602	7,500	2,436	22,500	18,081	29,000
	Event and Show Travel & Lodging	12,000	4,602	7,500		10,500		17,000
	Housing, travel, appearance fee for Grand Marshall (VIP)			-		12,000		12,000
	Total Training and Travel	-	12,000	7,500	3,237	31,500	23,546	39,000

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4199-4280	Utilities - Rally	2,660	2,401	4,221	1,235	5,150	4,105	5,049
	Cell phone, tablet		334	1,260		5,150		5,049
	Internet / Phone Service	2,660	2,067	2,961				
4198-4280	Utilities - Sponsorship	6,970	3,565	7,156	2,305	9,500	8,518	9,500
	Cell Phone	600	362	600				
	Conferencing Service							
	Webcam	6,070	2,698	6,056		5,000		5,000
	Temp. Electrical-Rally Rental Properties					4,500		4,500
	MDU, BH Energy - Rally Rental Properties	300	505	500				
	Total Utilities	9,630	5,966	11,377	3,540	14,650	12,622	14,549
4199-4290	Other Expenses - Rally	1,600	4,371	5,500	1,184	44,000	101,177	44,000
	Credit Card Fees (Registrations, Superstore)	-	2,538	5,000		4,000		4,000
	Liquor Store Inventory Purchases (i.e. awards)	-	238	500				
	Chiefs Ride Registration							
	Tow Bill Refunds	1,600	1,595					
	Road Guards for Mayor's Ride (Deadwood VFW)							
	Mayor's Ride Charitable Giving (SVFD, PAL, etc.)	-		-		40,000		40,000
4198-4290	Other Expenses - Sponsorship	25,000	-	25,000	-	106,750	143,699	164,750
	Trademark Production, Enforcement			-		-		49,000
	Sturgis Rally Charities (Event Cups, Royalties)	25,000		25,000		53,375		57,875
	CoS Rally Charities Endowment (Royalties, Event Cups)			-		53,375		57,875
	Total Other Expenses	26,600	4,371	30,500	1,184	150,750	244,876	208,750
4199-4340	Machinery & Equipment - Rally			-	-	-	4,925	-
	Transfer to Equipment Replacement Fund			-		-	-	-
4198-4340	Machinery & Equipment - Sponsorship			-	-	-	-	-
	Total Machinery & Equipment	0		-	-	-	4,925	-
4199-4341	Furniture & Minor Equipment - Rally			-	-	-	-	-
1	None budgeted			-		-	-	-
4198-4340	Furniture & Minor Equipment - Sponsorship			-	-	-	-	-
1	None budgeted			-		-	-	-
	Total Furniture & Minor Equipment	0		-	-	-	-	-
4199-4370	Capital Improvement - Rally			-	-	-	-	-
	None budgeted			-		-	-	-
4198-4340	Capital Improvement - Sponsorship			-	-	-	-	-
1	None budgeted			-		-	-	-
	Total Capital Improvement	0		-	-	-	-	-
4199-4520	Merchandise for Resale - Rally	-	4,154	4,000	3,260	118,417	63,956	119,500
	Superstore - Official Products (Apparel, etc)			-		98,917		100,000
	Superstore - VIP Packages, Hotels, concerts, misc.)			-		15,000		15,000
	Bricks/Engraving		4,154	4,000		4,500	-	4,500
4198-4520	Merchandise for Resale - Sponsorship			-	-	-	-	-
	None budgeted			-		-	-	-
4199-4521	Merchandise for Resale - Rally	-	40	-	-	-	418	100,000
	Ecommerce		40	-		-	-	-
4198-4521	Merchandise for Resale - Sponsorship			-	-	-	-	-
	Ecommerce			-		-	-	-
	Total Merchandise for Resale	0	4,193	4,000	3,260	118,417	64,374	219,500
4199-4530	Refunds - Rally			-	-	-	30	-
	Refunds			-		-	-	-
4198-4530	Refunds - Sponsorship			-	-	-	-	-
	Refunds			-		-	-	-
	Total Refunds	0		-	-	-	30	-
4199-4653	City Promotion - Rally			-	337	67,500	6,210	117,500
1	Vendor Reception (absorbed above)			-		3,500		3,500
2	Promotional Pins/City of Riders Pins for social media, reg			-		14,000		14,000
3	Outside Brand Marketing			-		50,000		-
4	Supplemented			-		-		100,000
4198-4653	City Promotion - Sponsorship			-	-	28,000	1,941	3,000
1	Sponsor Reception - Catering			-		3,000		3,000
2	State Coop supplement (3 years)			-		25,000		-
	Total City Promotion	0		-	337	95,500	8,151	120,500
4199 & 4198	Total Expenses - Rally, Sponsorship	585,366	628,134	817,476	579,812	1,499,948	1,589,261	1,681,387
	Total Rally Expense	145,395	89,204	195,241	144,353	632,466	615,768	793,705
	Total Sponsorship Expense	439,971	538,930	622,235	396,144	867,482	973,495	887,682

Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
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City Council STAFF REPORT



Meeting Date: Special City Council - Sep 29 2025
Agenda Item: Consideration to approve 2026 property tax levy
Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

For the 2025 Budget, the City approved the maximum property tax (Max Tax) for 2024 payable in 2025 at \$3,131,226. This resulted in a mill levy of \$4.13 per \$100,000 of assessed property value. This increased the city portions of property taxes by \$14 per \$100,000 assessed value vs. 2023 payable in 2024 of \$3.99 per \$100,000 assessed value.

DISCUSSION:

For the 2026 Budget, the maximum property tax for 2025 payable in 2026 would increase city property tax collection by \$124,552 for a total of \$3,256,078.

The maximum tax that can collect is based on the following:

- \$3,126,035 2025 payable in 2026
- \$ 90,655 2025 Consumer Price Index (CPI) growth at 2.90%
- \$ 6,252 Stored CPI at .20%
- \$ 33,136 2025 growth percentage at 1.06%
- \$3,256,078 Total Maximum Property Tax allowable

The Max Tax would increase the Mill Levy to \$4.14 from last year's \$4.13 per \$100,000 assessed property value.

2025 Auditor's Certified Growth Value including utilities: **\$785,758,292**

2025 tax payable in 2026 divided by **Auditor's Certified Growth Value = Mill Levy**

Using Max Tax is:

\$3,256,078 divided by \$785,758,292 = **.0041439** (x 1,000 = \$4.14 per \$100,000 assessed value of property).

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Maximum Taxable amount for 2025 payable in 2026](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Sep 27 2025

Maximum Taxable amount for 2025 payable in 2026

TAXING ENTITY NAME	PAY 2026 TOTAL TAXES (from recap)	PAY 2026 BASE (without opt out)	STORED CPI %	PAY 2026 CPI 3.000%	PAY 2026 GROWTH PERCENT% (D)	PAY 2026 BASE (base increased by growth + cp's (C+(Cx(D+E+F)))	OPT OUT AVAILABLE	TOWNSHIP ROAD & BRIDGE	PAYABLE 2026 MAXIMUM AVAILABLE (G+H+I)	PAYABLE 2026 ACTUAL REQUEST
City of Sturgis	3,126,035	3,126,035	0.20%	2.90%	1.06%	3,256,078	0	0	3,256,078	

2024 pay 2025		2,944,547
Growth 1.65%	48,585	
		2,993,132
23 banked CPI 1.7%	50,057	
		3,043,189
24 banked CPI - 3%	88,336	
		3,131,526

2024 Auditor's Certified Equalized Value: 757,433,401

Formulated Levy : 4.13

2025 pay 2026		3,126,035
2025 Growth 1.06%	33,135.97	
		3,159,171
Banked CPI .002%	6,252.07	
		3,165,423
2025 CPI 2.9%	90,655.02	
Max Tax		3,256,078

2025 Auditor's Certified Growth Value including utilities: 785,758,292

Formulated Levy : 4.14