



City Council Meeting AGENDA

DATE: Monday, October 20, 2025
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

- | | |
|--------|---|
| 5 - 8 | 6.1. Staff update on 2025 Utility Billing Internal audit and 2026 Utility Rate Evaluation
Agenda Item Report - Pdf |
| 9 - 12 | 6.2. Informational Report - General overview of the Board of Adjustments
Agenda Item Report - Pdf |

7. MAYOR'S REPORT

- 13 7.1. Payroll - Blake Buckley (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)
Payroll - Tamera (Rose) Wolf (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)
[Payroll Report - Pdf](#)
- 14 7.2. Payroll - Kristi Rosenlund (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hr after orientation is completed would raise to \$21.00/hr. Once Advanced EMT certification is completed, she would be promoted to AEMT at \$24.00
[Payroll Report - Pdf](#)
- 15 7.3. Payroll - Troy Walter (Referee) (Seasonal) (Recreation) - \$30.00 per game and Brinley Heikes (Referee) (Seasonal) (Recreation) - \$30.00 per game.

[Payroll Report - Pdf](#)

8. CONSIDER CONSENT AGENDA

- 16 - 20 8.1. [City Council - Oct 06 2025 - Minutes - Pdf](#)
- 21 - 22 8.2. Consideration to set a public hearing on November 3, 2025 for the renewal of the On/Off Sale Liquor and Wine licenses for the year 2026.
[Agenda Item Report - Pdf](#)

9. APPROVAL OF THE CLAIMS

- 23 - 57 9.1. [Council Bills 10202025](#)
[Credit Cards 10202025](#)

10. BOARD OF ADJUSTMENT FOR VARIANCE, USE ON REVIEW OR OTHER ADMINISTRATIVE APPEALS

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

- 10.1. Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items:
- 10.2. Declaration of conflicts of interest and/or ex parte communications by members of the Board
- 58 - 78 10.3. Consideration of Variance to the Side Setback requirement abutting a residential

zoned area for Tim and Jill Edson at 1800 Main Street. VAR25-00003
[Agenda Item Report - Pdf](#)
[Variance 003 \(Edson\) Draft Proposed Findings of Fact and Conclusions of Law - 10-17-25](#)

10.4. Adjourn Board of Adjustment and reconvene Council Meeting

11. PUBLIC HEARINGS

12. REPORTS

- | | |
|-----------|---|
| 79 - 83 | 12.1. Consideration to approve Resolution 2025-37 Approving the Final Plat of Lots 7A, 7B and 7C in Block 1 of Lot 12 of the NE1/4SW1/4 of Section 4, T5N, R5E, BHM, City of Sturgis, Meade County, South Dakota. (formerly Lots 7 & 8 in Block 1 of Lot 12).
Agenda Item Report - Pdf |
| 84 - 88 | 12.2. Consideration to approve Resolution 2025-36 a Final Plat of Lot 2A in Block 29 of Ashes Extension, formerly Lots 2, 3A, and 3B, Block 29 of Ashes Extension to the City of Sturgis. All in the NW1/4 of the SE1/4 of the SW1/4 of Section 4, T5N, R5E, B.H.M., City of Sturgis, Meade County, South Dakota.
Agenda Item Report - Pdf |
| 89 - 98 | 12.3. Consideration to Authorize the advertisement of a Request for Proposals (RFP) for Municipal Solid Waste Collection and Disposal.
Agenda Item Report - Pdf |
| 99 - 120 | 12.4. Consideration to approve and adopt the Condrey and Associates Job Classification and Compensation Plan for the City of Sturgis, dated October 2025, with an effective date of December 15, 2025
Agenda Item Report - Pdf |
| 121 - 127 | 12.5. City Attorney's report on the scope and procedure of a potential revision to Chapter 11.08 of Sturgis Municipal Code (temporary camping)
Agenda Item Report - Pdf |
| 128 - 131 | 12.6. First Reading of Ordinance No. 2025-02 - An Ordinance Granting MDU a Franchise to Operate a Gas Transmission and Distribution System
Agenda Item Report - Pdf |
| 132 - 135 | 12.7. Consideration to approve a SEL for the Loud American Roadhouse for the Annual Tree Lighting Ceremony on November 29, 2025.
Agenda Item Report - Pdf |
| 136 - 140 | 12.8. Surplus and Disposal of Personal Property |

[Agenda Item Report - Pdf](#)

- 141 - 152 12.9. 2025 Year To Date Revenues and Expenses For General Fund
Compared to the 2025 Budget
[Agenda Item Report - Pdf](#)

13. EXECUTIVE SESSION

- 13.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:
c. Pursuant to SDCL 1-25-2 (4), Contracts:
d. Pursuant to SDCL 1-25-2 (5), Marketing:
e. Pursuant to SDCL 1-25-2 (6), Security:

14. RESUME OPEN MEETING

- 14.1. Return to Open Session

15. ADJOURN

16. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

Meeting Date: City Council - Oct 20 2025

Agenda Item: Staff update on 2025 Utility Billing Internal audit and 2026 Utility Rate Evaluation

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

As part of the City's annual rate evaluation and financial performance review, Public Works staff conducted an internal utility billing audit to ensure accuracy, consistency, and compliance with the adopted rate structure. This audit is part of the City's continuing efforts to maintain transparency and reliability within our water, sewer, and sanitation utilities.

During this review, staff identified a portion of utility billing accounts where monthly charges had been incorrectly calculated. The issue stemmed from system-generated rate assignments that were not correctly set up in the billing software from its initial implementation. This configuration error resulted in commercial sewer accounts being billed only at the monthly minimum rate rather than based on actual usage.

In addition, staff discovered several accounts that were not being billed correctly for the appropriate service line size or the correct number of units. These discrepancies have since been corrected to ensure full compliance with the City's adopted utility rate structure.

No back billing will occur and the corrected Commercial Sewer billing would be effective on January 1, 2026.

DISCUSSION:

The audit included a comprehensive review of:

- Active residential and commercial utility accounts within the Caselle billing system;
- Rate code assignments and consumption tiers for all customer classes;
- Application of surcharges, service line multipliers, and unit counts; and
- Monthly reconciliation between metered consumption and billed usage.

Key Findings:

- Certain commercial sewer accounts were billed at the monthly minimum rather than based on metered flow.
- Some accounts were incorrectly classified for service line size or unit count, resulting in inaccurate base rate calculations.
- Overall system integrity for residential water and sanitation billing remained accurate and consistent with the adopted schedule.

All identified errors have now been corrected in the billing system. Staff will continue conducting quarterly spot checks moving forward to verify ongoing compliance.

Following completion of the audit and a review of operational expenses, system maintenance costs, and future capital obligations, staff has developed the following 2026 Utility Rate Recommendations that will be presented to the MUB for recommendation to the council on October 28, 2025:

- **Water:**

- No increase to the 2026 Base Rate
- Include 2,000 gallons of water in the base rate (\$8.01 Residential) will result in a lower rate for approximately 1/3 of current account holders.
- Increase the per 1,000-gallon usage rate as follows:
 - Residential: from \$2.52 to \$3.25
 - Commercial: from \$2.83 to \$3.50

Comparing with Butte Meade Sanitary Water, The City of Spearfish, and the City of Belle Fourche I found the following;

BMSW 3000 gallons included in the minimum @ \$55 then \$4 per 1000 gallons after.

City of Spearfish has a minimum of \$17.86, \$2.40 for each thousand gallons up to 2000, then it graduated to \$4.21, \$4.69, and the highest at \$4.91 per 1000 gallons

City of Belle Fourche charges \$28.40 which includes the first 3000 gallons and then it is \$2.99 per 1000 gallons.

- **Sewer:**

- No change recommended for 2026.

- **Sanitation:**

- No change recommended for 2026.

These recommendations are intended to maintain rate stability for the average user while ensuring sufficient revenue for continued operations, debt service coverage, and capital improvement funding.

The updated rate structure also encourages water conservation, especially for customers who use higher amounts of water. By keeping the base rate affordable and including 2,000 gallons of water, most residential users will see little to no change. However, the higher per-gallon rate for usage beyond that amount will help motivate larger water users to reduce consumption. This approach supports the City's ongoing effort to use water resources wisely and manage the system sustainably.

Staff will be prepare a letter explaining the Audit and Findings to be included in the Monthly Sturgis Information Publication (SIP) newsletter.

BUDGET IMPACT:

The proposed 2026 rate structure is designed to balance financial stability with affordability for Sturgis residents. By including 2,000 gallons of water in the base rate and applying the rate increase only to usage beyond that amount, the structure minimizes the impact on customers with lower or fixed incomes—particularly elderly residents and small households whose consumption typically falls within the base allowance.

At the same time, the increased per-1,000-gallon rate for higher-volume users ensures the utility fund continues to generate adequate revenue to cover operational costs, long-term maintenance, and future capital improvements. This balanced approach supports the City's commitment to maintaining a reliable water system while keeping essential services affordable and sustainable for all users

ATTACHMENTS:

[Utility Letter](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 16 2025



1040 HARLEY-DAVIDSON WAY
STURGIS, SD 57785
605.347.4422 | STURGIS-SD.GOV

Subject: Update Regarding Utility Bill Audit

Dear Account Holder,

As part of our ongoing commitment to accuracy and transparency, the City of Sturgis has recently completed a routine audit of utility billing accounts. During this review, we discovered that a portion of monthly utility charges had been incorrectly calculated.

Moving forward, your monthly bill will reflect the corrected calculation. This adjustment may result in a slight increase in your utility bill compared to prior months. Please note that **no back billing will occur**—the adjustment applies only to future billing cycles.

We sincerely apologize for any inconvenience this may cause and want to assure you that we are taking steps to prevent similar issues in the future. Our team remains dedicated to providing reliable, accurate utility services to all residents and businesses.

If you have any questions or would like further clarification about this adjustment, please contact our Utility Billing Office at (605) 347-1832 or Ahart@sturgisgov.com. We appreciate you're understanding and continued trust in our services.

Sincerely,

City Council
STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Informational Report - General overview of the Board of Adjustments

Prepared By: Eric Davis, City Attorney

DISCUSSION:

See Attachment

ATTACHMENTS:

[Memo 002 - A General Overview of the BOA - 10-20-25](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 18 2025

MEMO

Date: October 20, 2025

Subject: A General Overview of the Authority, Role, Jurisdiction, and Procedures of a Municipal Board of Adjustment under South Dakota Law (002)

Author: Eric Davis, City Attorney

Confidentiality: This memo does not contain confidential or attorney-client privileged information and may be released to the public.

A General Overview of the Authority, Role, Jurisdiction, and Procedures of a Municipal Board of Adjustment under South Dakota Law

1. What is a municipal Board of Adjustment?

Every South Dakota municipality that adopts a zoning ordinance must provide for a Board of Adjustment (BOA).¹ The governing body may appoint a separate BOA or designate the planning and zoning commission to act as the BOA.² The governing body may also choose to act as the BOA; and if it does, the mayor is the chair.³ This is the option implemented in Sturgis.

2. Core powers and voting requirements

By statute, a municipal BOA exercises quasi-judicial powers to: (1) hear and decide appeals from administrative zoning decisions and (2) decide variances in appropriate cases.⁴ Municipalities may assign “approving authority” for conditional uses by ordinance and may designate the BOA as that authority.⁵

“The concurring vote of at least two-thirds of the members of the [BOA] is necessary to reverse any order, requirement, decision, or determination of the administrative officer, or to effect any variation in an ordinance.”⁶ If the BOA is the approving authority for a conditional use

¹ SDCL § 11-4-13.

² SDCL § 11-4-13.

³ SDCL § 11-4-24.

⁴ SDCL § 11-4-17.

⁵ SDCL § 11-4-4.1.

⁶ SDCL § 11-4-23.

permit, approval “requires the affirmative majority vote of the members of the approving authority who are present and voting.”⁷

3. What does “quasi-judicial” mean?

When a BOA applies an existing zoning ordinance to the facts of a specific property (like deciding an appeal, variance, or conditional use) that work is quasi-judicial (*i.e.*, more like a court than a legislature).⁸ In South Dakota, quasi-judicial action is adjudicatory (case-by-case), not policy-making. The Supreme Court has explained that administrative action is adjudicatory “if it is particular and immediate,” unlike legislative action, which is “general and future in effect.”⁹ Because BOAs act quasi-judicially, due process applies, which entitles an applicant to a fair process before an impartial decision-maker, with a decision grounded in the law and the hearing record. A public hearing or meeting regarding a quasi-judicial matter may be conducted informally to secure the information required to make a decision, and formal rules of procedure and evidence do not apply.¹⁰

a. Impartial decision-makers and recusal

Due process requires unbiased decisionmakers. Officials are presumed fair, but they must step aside if there’s actual bias or an unacceptable risk of bias:

*An elected or appointed municipal, county, or township officer may receive input from the public, directly or indirectly, about any matter of public interest. Such contact alone does not require the officer to recuse himself or herself from serving as a quasi-judicial officer in another capacity. An elected or appointed officer is presumed to be objective and capable of making decisions fairly on the basis of the officer’s circumstances and may rely on the officer’s own general experience and background. Only by a showing of clear and convincing evidence that the officer’s authority, statements, or actions regarding an issue or a party involved demonstrates prejudice or unacceptable risk of bias may an officer be deemed disqualified in a quasi-judicial proceeding.*¹¹

b. Ex parte contacts (off-record communications)

If a member *relies upon* information gathered outside the public hearing or record, the information must be disclosed on the record so others can respond.¹² Disqualification is required only upon “clear and convincing evidence” of actual bias or an unacceptable risk of bias.¹³ Serious undisclosed involvement or ex parte communications could require a new

⁷ SDCL § 11-4-4.1.

⁸ See § SDCL 1-32-1(10).

⁹ See *Hanson v. Minnehaha Cnty. Comm’n*, 2014 S.D. 75, 855 N.W.2d 841.

¹⁰ SDCL § 6-1-20.

¹¹ SDCL § 6-1-21.

¹² SDCL § 6-1-20.

¹³ SDCL § 6-1-21.

hearing without the disqualified member.¹⁴ But if the improper contact is limited and the remaining votes were not affected, throwing out the tainted vote can be enough.¹⁵

c. Decide on the law and the record—not popularity.

A BOA must ground its decisions in ordinance criteria and evidence. A decision based solely on the opinion of neighbors would be judicially invalidated as arbitrary and beyond the BOA's jurisdiction.¹⁶

4. Judicial Review

The decisions of a BOA are subject to judicial review but are reviewed only to ensure the BOA had jurisdiction and regularly pursued its authority and not to reweigh evidence.¹⁷ Courts will defer to the BOA's interpretation of its ordinance.¹⁸

¹⁴ *Armstrong v. Turner County Board of Adjustment*, 2009 S.D. 81, 772 N.W.2d 643.

¹⁵ *Hanson v. Minnehaha County Commission*, 2014 S.D. 75, 79, 855 N.W.2d 836.

¹⁶ *Hines v. Board of Adjustment of City of Miller*, 2004 S.D. 13, ¶ 16, 675 N.W.2d 231.

¹⁷ *Hines v. Board of Adjustment of City of Miller*, 2004 S.D. 13, ¶¶ 10–11, 675 N.W.2d 231 (“our consideration...is limited to whether the board...had jurisdiction...and whether it pursued in a regular manner the authority conferred...‘certiorari cannot be used to examine evidence for the purpose of determining the correctness of a finding.’”)

¹⁸ SDCL § 11-4-25.1.

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Payroll - Blake Buckley (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)
Payroll - Tamera (Rose) Wolf (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employs registered staff for the jail contract.

While new hire employees are on orientation, their wage is reduced by \$2.00 per hour as they are training (unless they are an existing employee). Once released from orientation, their wage is adjusted to the regular base wage for their certification level.

All Ambulance Service employees are non-exempt (except the Director).

DISCUSSION:

New Hires

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 10 2025

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Payroll - Kristi Rosenlund (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hr after orientation is completed would raise to \$2100/hr. Once Advanced EMT certification is completed, she would be promoted to AEMT at \$24.00

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employees registered staff for the jail contract.

While new hire employees are on orientation, their wage is reduced by \$2.00 per hour as they are training (unless they are an existing employee). Once released from orientation, their wage is adjusted to the regular base wage for their certification level.

All Ambulance Service employees are non-exempt (except the Director).

DISCUSSION:

New Hire

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Payroll - Troy Walter (Referee) (Seasonal) (Recreation) - \$30.00 per game and Brinley Heikes (Referee) (Seasonal) (Recreation) - \$30.00 per game.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

Referees officiate the games, explaining and enforcing rules, assessing penalties, signaling the start and end of games, stopping play for reviews as needed. They inspect equipment and fields before the start of the game. They are also responsible for the safety of the players. They have the authority to discipline spectators for unruly behavior.

Referees are hired onto a call list and ref based on availability. They are only paid for those games they work.

Referees are paid more for a 3-6th recreation league games (\$30) as there is more parent / spectator involvement for the older age divisions.

Referees hired in the fall will work Flag Rec Football games (and may stay to work Girls Rec Basketball games), and they will be relisted on the salary resolution if they stay to work the Boys Rec Basketball games in the winter.

BUDGET IMPACT:

None. Referee wages are included as part of the Recreation budget.

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, October 6, 2025**6:30 PM****Council Chambers**

PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, and Mark Chaplin, City Administrator Aaron Jordan, Finance Officer Ann Bertolotto, City Attorney Eric Davis, Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: None

Call to Order Regular Meeting of the City Council

Mayor Forrester called the meeting to order at 6:30 p.m.

Pledge of Allegiance/Prayer

All stood and recited the Pledge of Allegiance. Pastor Brian Ross gave a prayer of invocation.

Approval of the Agenda

Usera moved, Thompson seconded, and all voted to approve the agenda as posted.

Announcements and Praise

Councilor Thompson announced upcoming community events.

Non-Agenda matters that may come before the Council

Councilor Thompson shared information about the Disabled and Senior Citizen Assessment Freeze program.

Department Updates

City Administrator Jordan presented the September 2025 Sales Tax Report.

Mayor's Report

- Payroll - Teresa Jensen- HIIT Instructor (Recreation) - \$14.25 per hour
- Payroll - Rachel Diaz (EMT Part-time) (Ambulance) - Orientation wage \$19.00/hour after orientation is completed would raise to \$21.00/hour
- Listing of volunteers for the Sturgis Animal Shelter in the Council minutes for worker's compensation and liability coverages in 2025: Lily Salazar

Consider Consent Agenda

Thompson moved, Kopp seconded, and all voted to approve the consent agenda as follows:

- Approve the minutes from the Sept. 29, Special City Council meeting.
- Approve the use of wooden barriers to close the back parking lot of the Community Center for the Northern Hills Veterans Appreciation Fair/Got Your Six on Nov. 8.

Approval of the claims

Usera moved, Chaplin seconded, and all voted to approve the following claims:

CLAIMS

Vendor Name	Description	Net Invoice Amount
605 FIRE PROTECTION	Annual Fire Alarm Inspections	835
A & B BUSINESS	Copier leases	473.96
A & J SURPLUS	Supp & Mat	186.91
ADMIRAL BEVERAGE CORP	Pop/Beer	16849.09
ADVANCED ENG & ENV	Cap Imp	37257.9
ALSCO	Mats & Towels	698.29
AMICK SOUND	Prof Fees	34.24
AT&T MOBILITY	Phones	1823.48
BAKER & TAYLOR	Books	689.24
BALCO UNIFORMS	Uniform	100.5
BEAR BUTTE VALLEY WATER	Util	138.1
BIG DEAL AUTO	Rep & Mat/Tires	550
BLACK HILLS CHEMICAL	Supp & Mat	2677.06
BLACK HILLS PIONEER	Adv/Printing	663.88
BLACK HILLS SECURITY	Prof Fees	134.85
BLACK HILLS SNACKS	Liquor	476.35
BURNHAM, ROGER	Contract	4847.83
CASH-WA DIST	Liquor	2736.13
CASK & CORK	Liquor	2431.14
CBH COOPERATIVE #112407	Fuel	8772.62
CBH COOPERATIVE - #865928	Fuel	190.7
CBH COOPERATIVE #912448	Fuel	2458.8
CBH COOPERATIVE #920771	Fuel	624.55
CENGAGE LEARNING / GALE	Books	135.7
CENTRAL STATES SANITATION	Porta Pottys	1150
CENTURY BUSINESS PRODUCTS	Copier leases	308.34
CENTURY LINK	Phone/Int	370.09
COCA COLA BOTTLING CO	Pop	2373.17
CONSTRUCTION INDUSTRY CENTER	EW" Dues	450
CORE & MAIN LLP	Supp & Mat/Rep & Maint	1524.66
DAKOTA EQUIPMENT RENTAL	Supp & Mat/Rep & Maint	85.63
DAKOTA SUPPLY GROUP	Supp & Mat/Rep & Maint	2847.78
DAKOTA TESTING & ENGINEERING LLC	Cap Imp	3189

DAKOTA'S BEST	Liquor	155.5
DESJARLAIS FARMS	Liquor	543
DOOLEY'S PETROLEUM INC	Airport Fuel	10636.92
DOUG ANDRUS DISTRIBUTING LLC	Salt	7326
ECOLAB PEST ELIMINATOR DIV	Pest Control	603.8
EPIC OUTDOOR ADVERTISING, LLP	Adv	1500
FOTH INFRASTRUCTURE & ENVIRONMENT	Cap Imp	13528.44
GLOBAL DISTRIBUTING INC.	Liquor	269.5
GREAT WESTERN TIRE CO	Tires	1891.58
HAWKINS	Supp & Mat	1703.5
HELMS & ASSOCIATES	Cap Imp	312387.56
HENRY SCHEIN	Medical Supp	265.79
JEO CONSULTING GROUP	Cap Imp	20192.5
JOHNSON WESTERN WHOLESALE	Liquor	45767.31
KNECHT HOME CENTER	Supp & Mat	118.38
LACAL EQUIPMENT	Rep & Maint	7386.92
LEGENDARY ELECTRIC	Rep & Maint	4892.87
LENSEGRAV, SCOTT	Fire Contract	7500
LENSLOCK INC	Cameras	14950
LYNN'S DAKOTAMART-STURGIS	Supp & Mat	128.49
MENARD'S	Supp & Mat	107.85
MIDAMERICA BOOKS	Books	624.79
MIDCONTINENT TESTING LAB	Prof fees	626.5
MONUMENT HEALTH RC HOSPITAL	Medical supplies	1816.03
NELSON LAW	Prof fees	10340
NELSON, TOM	Fire Contract	750
NOONEY & SOLAY LLP	Prof Fees	625
NORTHERN HILLS VET CLINIC	Prof Fees	556.48
NORTHWEST PIPE FITTINGS	Rep & Maint	879.89
NORTHWESTERN POWER EQUIPMENT	Rep & Maint	1372
NUESYNERGY	Ins Adm Fees	939.75
ON SITE FIRST AID AND SUPPLY	Supp & Mat	47.75
OWENS INTERSTATE SALES INC.	Supp & Mat/Rep & Maint	304.68
POINTCLICKCARE TECH	Prof fees	540
POWERPLAN	Supp & Mat	65.16
QUALITY BRANDS OF THE BH	Liquor	22989.77
RAMAKER & ASSOC	Prof fees	2079
REPUBLIC BEVERAGE COMPANY	Liquor	15406.56
RICHTER'S TIRE & EXHAUST	Rep & Maint	212.46
RIVERFRONT BROADCASTING	advertising	1533.4
ROCKINGTREE LANDSCAPE	Prof fees	1762.8
RUNNINGS SUPPLY INC	Mulch	1274.22
RUSHMORE OFFICE SUPPLY	Supp & Mat	587.79

SD SUPPLEMENTAL RETIREMENT PL	Special Plan Payout	16915.83
SERVALL TOWEL & LINEN	rugs, towels, mats	543.94
SHORT, BOB	Supp & Mat	1000
SIMON MATERIALS	Supp & Mat	299.88
SOUTHERN GLAZER'S OF SD	Liquor	15540.64
STERLING COMPUTER	Rep & Maint	467.01
STURGIS ACE HARDWARE #1	Supp & Mat	847.6
STURGIS ACE HARDWARE #3	Supp & Mat	172.56
STURGIS AREA CHAMBER OF COMMERCE	Contract	11371.92
SEDC	Contract	7500
STURGIS MOTORSPORTS	Rep & Maint	31.99
STURGIS NAPA	Supp & Mat/Rep & Maint	3088.14
STURGIS RESPONDER SUPPLY	Uniforms	194.89
STURGIS VOLUNTEER FIRE DEPT	Contract	8708.75
TIME EQUIPMENT RENTAL & SALES	Supp & Mat	760.75
TOM'S T'S	t-shirts	1200.5
TURBIVILLE INDUSTRIAL ELECTRIC, LL	Rep & Maint	936.02
TWICE THE ICE	Ice	284.85
U DRIVE TECHNOLOGY	Prof fees	674.52
UDA ARCHITECTURE & DESIGN	Cap Imp	2000
URBANIAK, PAT	Fire Contract	1875
VERIZON WIRELESS	Phones	842.23
VOSS DISTRIBUTING	Liquor	370.21
WAREING MOTORS OF STURGIS	Supp & Mat	11.44
WARNE CHEMICAL	Weed Control	572.38
WEST RIVER ELECTRIC ASSN	Util	861.25

Reports

Easement request

Public Works Director Bush reported on a request by Black Hills Power, Inc. for a utility easement for an underground electric line on the city's Marcotte property. Ken Meirose, the Northern and Southern Hills Operations Manager for Black Hills Energy, answered questions about the request.

Jensen moved, Chaplin seconded to authorize the mayor or city administrator to execute the utility easement.

Reconsideration to approve 2026 Mill Levy

City Administrator Jordan clarified figures used for calculating the city's tax levy.

Kopp moved, Dargatz seconded to certify the mill levy to the Meade County Auditor at .00409 or \$4.09 per \$1,000 of valuation.

Adjourn

Dargatz moved, Usera seconded and all voted to adjourn at 7:05 p.m.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to set a public hearing on November 3, 2025 for the renewal of the On/Off Sale Liquor and Wine licenses for the year 2026.

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

These licenses run from January 1st to December 31st each year. Each year the Council votes to approve the renewal of these licenses. We have 2 Off Sale Liquor licenses (Sturgis Liquor Store and Sturgis Liquor Annex), 9 On-Sale Liquor licenses, and 19 On/Off Sale Wine & Cider licenses.

BUDGET IMPACT:

The city receives \$13,500 in fees from the On Sale Liquor licenses, and \$9,500 in fees from the On/Off Sale wine & cider licenses. A list is attached.

RECOMMENDATION:

to set a public hearing to approve the renewal of On/Off Sale Liquor and Wine licenses.

ATTACHMENTS:

[PUBLIC NOTICE - LIQUOR-WINE RENEWALS 2026](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Oct 17 2025

Publish: October 24, 2025

NOTICE OF PUBLIC HEARING
UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that the Common Council of the City of Sturgis, South Dakota, will meet in regular session at Sturgis City Hall Council Chambers, 1040 Harley-Davidson Way, on the 3rd day of November 2025 at 6:30 pm to consider the following liquor and wine license renewal applications for the calendar year 2026:

Package (off-sale) Liquor

1. City of Sturgis, dba Sturgis Liquor – 1075 Lazelle
2. City of Sturgis, dba Sturgis Liquor Annex – 985 Harley Davidson Way

Retail (on-sale w/Sunday Sales) Liquor

- a. American Legion Meade Post 33/ VFW Paha Sapa Post 2730 – 868 Main St
- b. Willie Nillie Inc dba Baymont-Sturgis – 2721 Lazelle
- c. GM B Services, LLC dba – Gas Monkey – 1025 Junction Ave
- d. KSLB & D, Inc dba Iron Horse Saloon & Steakhouse – 888 Junction Ave.
- e. Homeslice Management, LLC dba Loud American Roadhouse – 1305 Main St
- f. PSI Enterprises, LLC dba Oasis Bar & Lounge – 1145 Main St
- g. One Eyed Jack's Saloon USA LLC – 1304 Main St
- h. Shade Valley Inc, dba Sidehack Saloon – 1027 Lazelle Street
- i. NCSC Sturgis Ops LLC, dba The Knuckle Saloon – 931 1st St

Wine (on-off sale) License

- a. Willie Nillie Inc. dba Baymont-Sturgis – 2721 Lazelle St
- b. Moyle Petroleum dba Common Cents – 2421 Junction Ave
- c. Days End Campground – 2501 Avalanche Rd
- d. Dolgen Midwest LLC dba Dollar General Store #18409 – 1940 Lazelle St
- e. Magnolia Soup Company/Sheree D Schriver – 2715 Lazelle St Ste B
- f. GM B Services LLC, dba Gas Monkey – 1025 Junction Ave
- g. Emma's Ice Cream Emporium LLC, dba Emma's Ice Cream Emporium – 1063 Main St
- h. Family Dollar Store #7146 – 2415 Lazelle St
- i. Kan-Meyer Inc dba Grocery Mart – 2216 Junction Ave
- j. NCSC Sturgis Ops LLC, The Knuckle Saloon – 931 1st St
- k. Lynn's Inc. dba Lynn's DakotaMart Sturgis – 1111 Lazelle St
- l. T-Bob Investment Holdings LLC, dba The Thunderdome 12976 SD Hwy 34
- m. Dungeon Bar dba Royal Flush Casino and Sports Bar – 1030 Main St
- n. Jawbone Investments, LLC dba Stinger Saloon – 1102 Main St
- o. Sturgis Brewing Company, LLC dba Sturgis Brewing Company – 600 Anna St
- p. MAJR, LLC dba Sturgis Coffee Company – 2275 Lazelle Street
- q. Sturgis Wine Company LLC dba Sturgis Wine Company – 1117 Main St
- r. BW Gas & Convenience LLC dba Yesway Store 1194 – 2350 Lazelle St
- s. Smokes N' Things LLC dba Smokes N'Things – 2715 Lazelle St Suite A

NOTICE IS FURTHER GIVEN that any person(s) or their attorney who is interested in the approval or rejection of any such application may appear and be heard. Individuals needing assistance pursuant to the Americans with Disabilities Act should contact the City of Sturgis Finance Officer (605-347-4422) in advance of the meeting to make any necessary arrangements.

Published once at the total approximate cost of \$.

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
BLACK HILLS PIONEER	BLACK HILLS PIONEER	101-4111-42300 Publishing	Publishing Sept 2025	491.34	09/30/2025
MASTERCARD	MASTERCARD	101-4111-42300 Publishing	USPS Postage for SIP	1,013.94	10/17/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4111-42800 Utilities	Utilities Sept 2025	352.77	10/02/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4111-42800 Utilities	Utilities Sept 2025	100.93	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4111-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
MASTERCARD	MASTERCARD	101-4111-42900 Other	Lynn's Supplies for budget meeting	40.26	10/17/2025
Total General:				2,022.60	
Total Mayor & Council:				2,022.60	
Finance Office					
General					
CASELLE, INC.	CASELLE, INC.	101-4142-42200 Professional Fees	Monthly Maint & Support	2,251.00	10/01/2025
MASTERCARD	MASTERCARD	101-4142-42200 Professional Fees	Adobe Subs	21.23	10/17/2025
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	Amazon Screen Protector	5.98	10/17/2025
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	Amazon Cell Phone cover	12.99	10/17/2025
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	Adobe Subs	13.80	10/17/2025
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	Pirate Ship Postage for Superstore	100.00	10/17/2025
MASTERCARD	MASTERCARD	101-4142-42900 Other	Interest Fee	2.00	10/17/2025
Total General:				2,407.00	
Total Finance Office:				2,407.00	
Human Resources					
General					
MASTERCARD	MASTERCARD	101-4143-42200 Professional Fees	Adobe Subs	21.23	10/17/2025
MASTERCARD	MASTERCARD	101-4143-42600 Supplies & Materials	Amazon Cell Phone cover	11.99	10/17/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4143-42600 Supplies & Materials	Business Cards	83.30	10/08/2025
Total General:				116.52	
Total Human Resources:				116.52	
City Administrator					
General					
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	credit to Adobe Subs	31.85-	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	credit to Adobe Subs	8.92-	10/17/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	credit to Adobe Subs	6.37-	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	DropBox Subs	21.23	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	ChatGPT Subs	21.24	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	Adobe Subs	116.79	10/17/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4144-42600 Supplies & Materials	Water	13.50	10/06/2025
MASTERCARD	MASTERCARD	101-4144-42700 Travel	Expedia Stay Protection	10.18	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42700 Travel	Common Cents Fuel SDML	30.00	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42700 Travel	SDML Registrations Fees A Jordan	102.95	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42700 Travel	SDML Registrations Fees Bertolotto/Belawske	133.84	10/17/2025
MASTERCARD	MASTERCARD	101-4144-42700 Travel	Baymont Inn Lodging SDML	177.12	10/17/2025
Total General:				579.71	
Total City Administrator:				579.71	
Information Technology					
General					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	360.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	790.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees	460.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof fees	670.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Comm Center Prof Fees	1,260.00	10/11/2025
K T CONNECTIONS, INC.	K T CONNECTIONS, INC.	101-4145-42200 Professional Fees	Prof Fees Sept 2025	1,365.00	10/07/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42600 Supplies & Materials	Supplies	53.74	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42600 Supplies & Materials	Supplies	123.84	10/03/2025
Total General:				5,082.58	
Total Information Technology:				5,082.58	
Buildings					
General					
AMICK SOUND, INC.	AMICK SOUND, INC.	101-4192-42500 Repairs & Maintenance	Fire Alarm monitoring October	34.24	10/14/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	pest control - CC	116.98	11/21/2022
STURGIS NAPA	STURGIS NAPA	101-4192-42500 Repairs & Maintenance	COIL PLUG FOR 138	69.97	10/09/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & Towels PW	195.40	10/02/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels WWTP	232.39	10/09/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	150.33	10/09/2025
MASTERCARD	MASTERCARD	101-4192-42600 Supplies & Materials	Amazon Tie Down Straps	56.94	10/17/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4192-42600 Supplies & Materials	Service call City Hall	2,131.00	08/15/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats & towel Library	51.12	10/01/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats City Hall	46.10	10/01/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats & towels Library	51.12	10/15/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Sept 2025	1,215.08	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	Utilities Sept 2025	3,473.88	10/02/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/Internet	823.61	09/30/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/Internet	403.00	09/30/2025
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/Internet	613.76	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4192-42800 Utilities	Utilities Sept 2025	953.98	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Sept 2025	23.95	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Sept 2025	160.23	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	Utilities Sept 2025	554.50	10/07/2025
Total General:				11,357.58	
Total Buildings:				11,357.58	
Custodial					
General					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	gloves/blocoid/toilet paper/paper towels/glass cleaner/toilet cleaner	903.61	10/09/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4193-42600 Supplies & Materials	paper towels	16.25	10/15/2025
Total General:				919.86	
Total Custodial:				919.86	
Planning and Permitting					
General					
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Rally copier lease	204.99	09/19/2025
Total General:				204.99	
Total Planning and Permitting:				204.99	
Fleet Management					
General					
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4197-42600 Supplies & Materials	Cylinder Rental	43.18	09/20/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4197-42600 Supplies & Materials	Nozzles, tips, conduit & ultracores	305.58	09/24/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Grease (20)	99.80	10/01/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Cable cutter	33.99	10/07/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Propane tank 14.1 oz	23.99	10/07/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Coupler	9.44	10/09/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				515.98	
Total Fleet Management:				515.98	
Sponsorship					
General					
HOMESLICE MEDIA GROUP, LLC	HOMESLICE MEDIA GROUP, LLC	101-4198-42200 Professional Fees	Retainer Sep_2025 (Invoice #148426-1)	3,500.00	09/30/2025
EPIC OUTDOOR ADVERTISING, LLP	EPIC OUTDOOR ADVERTISING, LLP	101-4198-42400 Rental--Sponsorship	Billboard Lease	1,500.00	10/01/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4198-42600 Supplies & Materials -	Water - CH/CA Office (4198)	13.50	10/06/2025
MASTERCARD	MASTERCARD	101-4198-42600 Supplies & Materials -	DocuSign Subs	318.60	10/17/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4198-42800 Utilites	Utilities Sept 2025	15.00	10/02/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4198-42800 Utilites	Utilities Sept 2025	78.25	09/30/2025
STURGIS RALLY CHARITIES FOUNDA	STURGIS RALLY CHARITIES FOUNDA	101-4198-42900 Other - Sponsorship	2025 SRCF Donation - Budgeted	25,000.00	10/17/2025
Total General:				30,425.35	
Total Sponsorship:				30,425.35	
Rally Department					
General					
WILEN MASONRY, INC.	WILEN MASONRY, INC.	101-4199-42200 Professional Fees--Rall	Additional brick placement	459.18	10/06/2025
BLUE PEAK	BLUE PEAK	101-4199-42800 Utilities--Rally	Phones/Internet	261.41	09/30/2025
Total General:				720.59	
Total Rally Department:				720.59	
Police					
General					
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	101-4211-42400 Rent	COPY MACHINE RENT	148.50	09/29/2025
STURGIS NAPA	STURGIS NAPA	101-4211-42500 Repairs & Maintenance	Swaybar Link X2 138	74.22	10/10/2025
CBH COOPERATIVE #119343	CBH COOPERATIVE #119343	101-4211-42600 Supplies & Materials	FUEL	3,276.86	09/30/2025
CULLIGAN OF THE NORTHERN HILLS	CULLIGAN OF THE NORTHERN HILLS	101-4211-42600 Supplies & Materials	OFFICE WATER	19.25	09/30/2025
JOHNNY'S TREAD MARK TIRE & SERVICE	JOHNNY'S TREAD MARK TIRE & SERV	101-4211-42600 Supplies & Materials	FLAT REPAIR	32.96	10/02/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	Vistaprint Teal Business Cards	27.59	10/17/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	Courage Tact GV clothing allowance	51.92	10/17/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	Gallsmen's GV clothing allowance	172.01	10/17/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	BH Harley-Davidson MC Repair	710.78	10/17/2025
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	BH Harley-Davidson MC Repair	724.03	10/17/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4211-42600 Supplies & Materials	FIRST AID SUPPLIES	109.97	10/07/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4211-42600 Supplies & Materials	INTERIOR CLEANING SUPPLIES FOR POLICE CARS	41.96	09/26/2025
PARK AVENUE CAR WASH	PARK AVENUE CAR WASH	101-4211-42600 Supplies & Materials	CAR WASH	65.97	10/12/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	139 OIL CHANGE AND TIRE ROTATION	118.83	10/02/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	OIL CHANGE TIRE ROTATION FOR UNIT 152	120.96	10/02/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42600 Supplies & Materials	OIL CHANGE TIRE ROTATION UNIT 142	125.13	10/06/2025
STURGIS RESPONDER SUPPLY, LLC	STURGIS RESPONDER SUPPLY, LLC	101-4211-42600 Supplies & Materials	GOETSCH CLOTHING ALLOWANCE	49.99	09/02/2025
VANWAY TROPHY & AWARD	VANWAY TROPHY & AWARD	101-4211-42600 Supplies & Materials	NAME PLATES	21.25	09/19/2025
MASTERCARD	MASTERCARD	101-4211-42700 Travel	Pryor Learning School Excel Class	105.14	10/17/2025
BLUE PEAK	BLUE PEAK	101-4211-42800 Utilities	Phones/Internet	291.24	09/30/2025
MASTERCARD	MASTERCARD	101-4211-42800 Utilities	Amazon Panza Phone case/Screen Protector	16.97	10/17/2025
MEADE COUNTY AUDITOR	MEADE COUNTY AUDITOR	101-4211-42900 Other	LEC MONTHLY BILLING	5,147.56	10/03/2025
RACE WHEELS, LLC	RACE WHEELS, LLC	101-4211-42900 Other	New hire testing	600.00	10/15/2025
SD POLICE CHIEFS ASSN	SD POLICE CHIEFS ASSN	101-4211-42900 Other	ONLINE POLICE TESTING	245.00	09/23/2025
SEDLACEK, KASEY	SEDLACEK, KASEY	101-4211-42900 Other	MENTAL HOLD	30.00	11/01/2025
SEDLACEK, KASEY	SEDLACEK, KASEY	101-4211-42900 Other	TRANSPORT	30.00	09/22/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4211-42900 Other	LINEN FOR BARRACKS	22.51	08/04/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4211-42900 Other	LINEN FOR BARRACKS	27.51	08/06/2025
THE ICE MAN	THE ICE MAN	101-4211-42900 Other	ice for rally	238.00	08/02/2025
THE ICE MAN	THE ICE MAN	101-4211-42900 Other	Ice for Rally	226.60	08/02/2025
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-43400 Machinery & Equipmen	BODY CAMERA LICENSE BUNDLE	3,777.84	09/25/2025
Total General:				16,650.55	
Total Police:				16,650.55	

**Animal Shelter
General**

DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4212-42200 Professional Fees	Prof Fees	220.00	10/11/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	CANINE NEUTER X2 AND VACCINES	355.39	09/29/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	MEDICATION	86.80	09/08/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	MEDICATION	8.80	09/24/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	KITTEN EXAM, VACCINES AND MEDS	80.30	09/25/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	EUTHANASIA	103.85	09/26/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	VACCINE'S	42.00	09/30/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	VACCINES	42.00	09/30/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	VACCINES	42.00	09/30/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	VACCINES	42.00	09/30/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	LAB TESTING CAT	193.60	09/30/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	NEUTER, VACCINES AND MECIATION	139.52	10/07/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	NEUTER AND SHOTS	133.00	10/13/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	CAT SHOTS	53.00	10/07/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	FUEL FOR 137	54.95	09/26/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	FUEL 137	51.52	08/12/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4212-42600 Supplies & Materials	Correction to invoice	10.00	09/17/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4212-42600 Supplies & Materials	credit correction to invoice	16.56-	09/17/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4212-42600 Supplies & Materials	Supplies - Security upgrade	699.99	10/03/2025
MENARD'S	MENARD'S	101-4212-42600 Supplies & Materials	SHELTER SUPPLIES	96.14	10/12/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4212-42600 Supplies & Materials	PET FOOD AND SHELTER SUPPLIES	150.48	10/08/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4212-42600 Supplies & Materials	WIPE BOARD	35.58	10/02/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4212-42600 Supplies & Materials	OFFICE SUPPLIES	44.49	10/08/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4212-42800 Utilities	Utilities Sept 2025	423.33	10/02/2025
BLUE PEAK	BLUE PEAK	101-4212-42800 Utilities	Phones/Internet	564.90	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4212-42800 Utilities	Utilities Sept 2025	159.25	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4212-42800 Utilities	Utilities Sept 2025	39.28	10/07/2025
Total General:				3,855.61	
Total Animal Shelter:				3,855.61	
Dispatch					
General					
MEADE COUNTY AUDITOR	MEADE COUNTY AUDITOR	101-4218-42900 Other	Dispatch Sept 2025	5,717.83	10/03/2025
Total General:				5,717.83	
Total Dispatch:				5,717.83	
Fire					
General					
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4229-42500 Repairs & Maintenance	CALIPER	33.60	09/18/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	SHOP SUPPLIES	39.53	09/18/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	DISC BRAKE PADS	73.04	09/18/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	BRAKE PARTS CLEANER	7.30	09/18/2025
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	ULTRA FRONT CALIPER	19.79	09/18/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution	24.00	09/16/2025
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4229-42600 Supplies & Materials	CORE RETURN	5.00-	09/18/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4229-42800 Utilities	Utilities Sept 2025	462.70	10/02/2025
BLUE PEAK	BLUE PEAK	101-4229-42800 Utilities	Phones/Internet	199.59	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4229-42800 Utilities	Utilities Sept 2025	149.70	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4229-42800 Utilities	Utilities Sept 2025	33.10	10/07/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				1,037.35	
Total Fire:				1,037.35	
Streets					
General					
BLACK HILLS ASPHALT, LLC	BLACK HILLS ASPHALT, LLC	101-4311-42200 Professional Fees	Clean, prep, fill, seal & paint	9,116.24	09/27/2025
MASTERCARD	MASTERCARD	101-4311-42200 Professional Fees	SDML Annual Conf	128.69	10/17/2025
DUSTBUSTERS ENTERPRISES, INC.	DUSTBUSTERS ENTERPRISES, INC.	101-4311-42500 Repairs & Maintenance	Dust Control Sly & Glencoe	8,728.50	09/29/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Alarm #96	30.00	10/01/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Electronic flasher #21	32.16	10/02/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	2 yr wty battery #31	297.94	10/07/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Door lock rod clips #34	5.12	10/07/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk fuel #2 Diesel	3,465.58	10/03/2025
MASTERCARD	MASTERCARD	101-4311-42600 Supplies & Materials	Adobe Subs	21.23	10/17/2025
MCGAS PROPANE, LLC	MCGAS PROPANE, LLC	101-4311-42600 Supplies & Materials	Propane for patching machine	42.00	09/15/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD oil, 2 air & oil filters,	82.49	10/09/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42600 Supplies & Materials	Markers for banners	3.99	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	Utilities Sept 2025	261.86	10/02/2025
Total General:				22,215.80	
Total Streets:				22,215.80	
Street Lighting					
General					
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	101-4316-42500 Repairs & Maintenance	16 light heads	8,848.00	10/07/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	9,381.15	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	11.88	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	20.55	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	47.73	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	319.08	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	796.20	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	62.99	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	628.38	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities Sept 2025	53.65	10/02/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	101-4316-42800 Utilities	Util Sept 2025	645.50	10/01/2025
Total General:				20,815.11	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Street Lighting:				20,815.11	
Sanitary Service					
Sanitary Service					
FLOYD'S TRUCK CENTER	FLOYD'S TRUCK CENTER	612-4323-42500 Repairs & Maintenance	Pulley #84 & pressure sensor #54	207.59	09/22/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	612-4323-42500 Repairs & Maintenance	Credit memo	20.00-	09/30/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	612-4323-42500 Repairs & Maintenance	Joystick #84	1,585.44	09/26/2025
GODFREY BRAKE SERVICE	GODFREY BRAKE SERVICE	612-4323-42600 Supplies & Materials	Tire chains	2,182.25	10/07/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Sept 2025	89.87	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Sept 2025	15.00	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	Utilities Sept 2025	15.00	10/02/2025
CITY OF BELLE FOURCHE	CITY OF BELLE FOURCHE	612-4323-42900 Other	Landfill tickets September 2025	30,353.84	10/01/2025
Total Sanitary Service:				34,428.99	
Total Sanitary Service:				34,428.99	
Wastewater Facilities					
Wastewater Facilities					
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	604-4325-42200 Professional Fees	Testing Pond #3	378.50	10/06/2025
WAMCO LAB, INC.	WAMCO LAB, INC.	604-4325-42200 Professional Fees	DMRQA Study #45	380.00	09/29/2025
BIERSCHBACH EQUIPMENT	BIERSCHBACH EQUIPMENT	604-4325-42500 Repairs & Maintenance	Leveling grade rod WWTP	177.77	10/06/2025
BORDER STATES ELECTRIC	BORDER STATES ELECTRIC	604-4325-42500 Repairs & Maintenance	Relay gen-purpose	147.00	09/25/2025
CORE & MAIN LLP	CORE & MAIN LLP	604-4325-42500 Repairs & Maintenance	Manhole covers	2,092.32	09/23/2025
MASTERCARD	MASTERCARD	604-4325-42500 Repairs & Maintenance	Fed Ex Shipping for blower motor WWTP	795.00	10/17/2025
MASTERCARD	MASTERCARD	604-4325-42600 Supplies & Materials	Zoom Subs	16.99	10/17/2025
USA BLUE BOOK	USA BLUE BOOK	604-4325-42600 Supplies & Materials	CalGas	517.84	10/02/2025
WARNE CHEMICAL	WARNE CHEMICAL	604-4325-42600 Supplies & Materials	Flumigard WWTP	1,030.89	10/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	Utilities Sept 2025	7,623.04	10/02/2025
BLUE PEAK	BLUE PEAK	604-4325-42800 Utilities	Phones/Internet	505.15	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities Sept 2025	94.22	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Utilities Sept 2025	61.53	10/07/2025
KIEFFER SANITATION	KIEFFER SANITATION	604-4325-42900 Other	Monthly Container Rental	643.64	10/01/2025
ADVANCED ENGINEERING & ENVIRONMENT	ADVANCED ENGINEERING & ENVIRO	604-4325-43700 Capital Improvement	North Trunk Line	14,590.60	10/07/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	604-4325-43700 Capital Improvement	North Trunk Line	178,902.30	09/26/2025
HALME INC	HALME INC	604-4325-43700 Capital Improvement	Installation of sidewalk, curb, gutter, asphalt, sewer main & appurtenances	202,696.91	09/24/2025
Total Wastewater Facilities:				410,653.70	
Total Wastewater Facilities:				410,653.70	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Water System Operations					
Water System Operations					
MB SERVICES LLC	MB SERVICES LLC	602-4330-42200 Professional Fees	Mowing drainage, by tanks & well houses	2,237.00	10/04/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	602-4330-42200 Professional Fees	Monthly testing 12 locations & Hyd N. end of Junction	602.00	10/06/2025
SOUTH DAKOTA 811	SOUTH DAKOTA 811	602-4330-42200 Professional Fees	Subscription fees	110.88	09/30/2025
INLAND TRUCK PARTS	INLAND TRUCK PARTS	602-4330-42500 Repairs & Maintenance	Heater #162	327.17	10/10/2025
J & J ASPHALT	J & J ASPHALT	602-4330-42500 Repairs & Maintenance	Asphalt 26.18 tons	2,225.30	09/30/2025
SACRISON PAVING, INC.	SACRISON PAVING, INC.	602-4330-42500 Repairs & Maintenance	4" asphalt patch East Main St	2,791.54	10/13/2025
STURGIS NAPA	STURGIS NAPA	602-4330-42500 Repairs & Maintenance	2 yr warranty battery #47	148.97	10/02/2025
STURGIS NAPA	STURGIS NAPA	602-4330-42500 Repairs & Maintenance	2yr wty battery #46	148.97	10/06/2025
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	602-4330-42600 Supplies & Materials	Meters, optical head w/usb	2,337.00	10/07/2025
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	602-4330-42600 Supplies & Materials	Meters	1,294.96	10/10/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	602-4330-42600 Supplies & Materials	Padlock for South Tank	26.99	10/07/2025
STURGIS NAPA	STURGIS NAPA	602-4330-42600 Supplies & Materials	Oil stabilizer #47	13.49	10/06/2025
MASTERCARD	MASTERCARD	602-4330-42700 Travel	Country Inn Travel to Pierre, presented on North Trunk Line	436.62	10/17/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Sept 2025	2,358.61	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Sept 2025	631.27	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Sept 2025	5,531.20	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Sept 2025	11,417.86	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	Utilities Sept 2025	24.60	10/02/2025
BUTTE ELECTRIC	BUTTE ELECTRIC	602-4330-42800 Utilities	Util Sept 2025	1,496.41	10/01/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	602-4330-42800 Utilities	Utilities Sept 2025	418.09	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	27.59	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	24.68	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	68.88	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	438.21	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
RCS CONSTRUCTION, INC.	RCS CONSTRUCTION, INC.	602-4330-43700 Capital Improvement	Well 8 Schedule B-Well House construction	308,009.35	10/07/2025
Total Water System Operations:				343,241.08	
Total Water System Operations:				343,241.08	
Airport					
General					
BLUE PEAK	BLUE PEAK	101-4350-42800 Utilities	Phones/Internet	69.28	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4350-42800 Utilities	Utilities Sept 2025	131.38	09/30/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				200.66	
Total Airport:				200.66	
Cemetery					
General					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	Utilities Sept 2025	71.45	10/02/2025
Total General:				71.45	
Total Cemetery:				71.45	
Ambulance					
Ambulance					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	Prof Fees	60.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	Prof Fees	40.00	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	644-4460-42200 Professional Fees	Prof Fees	820.00	10/11/2025
INOVALON PROVIDER, INC.	INOVALON PROVIDER, INC.	644-4460-42200 Professional Fees	INSURANCE DISCOVERY	497.36	09/17/2025
LEWIS, DR. SARAH	LEWIS, DR. SARAH	644-4460-42200 Professional Fees	CONTRACT OCT 2025	500.00	10/01/2025
POINTCLICKCARE TECHNOLOGIES, INC.	POINTCLICKCARE TECHNOLOGIES, I	644-4460-42200 Professional Fees	QUICKMAR	540.00	09/30/2025
STURGIS NAPA	STURGIS NAPA	644-4460-42500 Repairs & Maintenance	FUEL FILTER FOR S5	92.26	10/03/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	263.74	08/06/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	FINANCE CHARGE	12.54	08/31/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	136.66	09/02/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	OXYGEN	131.66	09/23/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	FINANCE CHARGE	11.38	09/30/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	621.73	08/20/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	585.65	09/20/2025
A & J SCREENING	A & J SCREENING	644-4460-42600 Supplies & Materials	UNIFORM SHIRTS	2,560.00	09/25/2025
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	FUEL	3,567.15	09/30/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	644-4460-42600 Supplies & Materials	Copier lease/copies	184.78	08/14/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution FIRE	24.00	09/16/2025
COUNTY DRUG	COUNTY DRUG	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	54.76	08/31/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	644-4460-42600 Supplies & Materials	Supplies - Security upgrade	839.98	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	644-4460-42600 Supplies & Materials	Supplies-battery	29.99	10/14/2025
HENRY SCHEIN	HENRY SCHEIN	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	265.79	09/20/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	DISHWASHING LIQUID	6.49	09/10/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Dollar General Cleaning Supplies	4.25	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Sturgis Ace Coupler	9.12	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Common Cents Fuel Transfer	38.02	10/17/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Amazon Web Cam	43.80	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Amazon Medical Supplies	44.95	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Amazon Medical Supplies	59.52	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Natl Registry EMT Application Fee	104.00	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	Cenex Fuel Transfer	106.83	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	ShopCPR BLS Instructor Package	179.02	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	ShopCPR PALS Instructor Package	236.76	10/17/2025
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	ShopCPR ACLS Instructor Package	241.64	10/17/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	9.21	09/09/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	830.56	09/10/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	20.08	09/12/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	171.67	09/26/2025
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	61.67	09/30/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	DOOR KEY	5.99	09/09/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	TOASTER	27.99	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	644-4460-42800 Utilities	Utilities Sept 2025	462.71	10/02/2025
BLUE PEAK	BLUE PEAK	644-4460-42800 Utilities	Phones/Internet	199.59	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	644-4460-42800 Utilities	Utilities Sept 2025	149.69	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	Utilities Sept 2025	33.10	10/07/2025

Total Ambulance:

14,886.09

Total Ambulance:

14,886.09

Community Center**General**

MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	VSP Software Hosting Fees	584.25	10/17/2025
605 FIRE PROTECTION, LLC	605 FIRE PROTECTION, LLC	101-4511-42500 Repairs & Maintenance	sprinkler and alarm inspections	305.00	09/30/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4511-42500 Repairs & Maintenance	pest control	133.92	09/18/2025
MIDCONTINENT TESTING LAB, INC.	MIDCONTINENT TESTING LAB, INC.	101-4511-42500 Repairs & Maintenance	pool testing	105.00	10/02/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4511-42600 Supplies & Materials	gas	65.08	10/09/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4511-42600 Supplies & Materials	Supplies - Security upgrade	839.98	10/03/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4511-42600 Supplies & Materials	Supplies	139.99	10/14/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	coffee/spoons/plates/wipes	40.40	10/03/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	Laundry soap	28.92	10/07/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42600 Supplies & Materials	red paint/slide	19.99	10/06/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4511-42600 Supplies & Materials	surge protector/index cards/pens/copy paper	442.68	10/03/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4511-42600 Supplies & Materials	return battery backup	245.00-	10/13/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	adhesive/duct tape	27.98	10/01/2025
TURBIVILLE INDUSTRIAL ELECTRIC, LL	TURBIVILLE INDUSTRIAL ELECTRIC, L	101-4511-42600 Supplies & Materials	exhaust fan motor - pool area	256.35	10/07/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Sept 2025	297.38	10/02/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Sept 2025	155.25	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	Utilities Sept 2025	8,538.81	10/02/2025
BLUE PEAK	BLUE PEAK	101-4511-42800 Utilities	Phones/Internet	572.66	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4511-42800 Utilities	Utilities Sept 2025	1,519.32	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4511-42800 Utilities	Utilities Sept 2025	2,890.61	10/07/2025
Total General:				16,718.57	
Total Community Center:				16,718.57	
Recreation					
General					
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	USPS Postage for BB forms	18.15	10/17/2025
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	Amazon	26.98	10/17/2025
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	Amazon Pull Down Cables	38.97	10/17/2025
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	Amazon Whistle Lanyards	39.57	10/17/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42600 Supplies & Materials	striping paint	49.45	09/30/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42600 Supplies & Materials	striping paint	39.56	10/14/2025
TOM'S T'S	TOM'S T'S	101-4512-42600 Supplies & Materials	Softball shirts	338.00	09/16/2025
Total General:				550.68	
Total Recreation:				550.68	
Park					
General					
TRUGREEN	TRUGREEN	101-4520-42200 Professional Fees	Weed spraying at parks	2,491.56	09/30/2025
INLAND TRUCK PARTS	INLAND TRUCK PARTS	101-4520-42500 Repairs & Maintenance	Fuel pump & fuel line #12	2,792.41	10/09/2025
JENNER EQUIPMENT CO	JENNER EQUIPMENT CO	101-4520-42500 Repairs & Maintenance	Oil, filter & seal #26	169.06	10/01/2025
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	101-4520-42500 Repairs & Maintenance	Cutting edges	1,620.00	10/01/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Reman. alternator #45	93.63	10/06/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Sealed beams #45	21.25	10/07/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Credit core deposit	11.00-	10/07/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Boxed mini lamps #24	9.08	10/15/2025
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	101-4520-42600 Supplies & Materials	6 tires #93	913.08	10/13/2025
MASTERCARD	MASTERCARD	101-4520-42600 Supplies & Materials	D&C Tools Adapter	49.36	10/17/2025
MASTERCARD	MASTERCARD	101-4520-42600 Supplies & Materials	Sherwin Williams Stain	472.06	10/17/2025
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4520-42600 Supplies & Materials	Restock first aid	44.85	10/07/2025
STAN HOUSTON EQUIPMENT	STAN HOUSTON EQUIPMENT	101-4520-42600 Supplies & Materials	Impact driver	15.00	09/22/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Sept 2025	61.83	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Sept 2025	75.01	10/02/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Sept 2025	647.56	10/02/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	Utilities Sept 2025	963.92	10/02/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4520-42800 Utilities	Utilities Sept 2025	3,509.71	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42900 Other	Paint for Pump Track	15.98	10/09/2025
Total General:				14,001.07	
Total Park:				14,001.07	
Library					
General					
MASTERCARD	MASTERCARD	101-4551-42500 Repairs & Maintenance	Amazon Books	15.90	10/17/2025
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Books	62.51	09/25/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	LP Books	74.22	10/07/2025
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	LP Books	49.48	09/30/2025
DEMCO	DEMCO	101-4551-42600 Supplies & Materials	Processing Supplies	442.88	09/22/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Amazon Juv Prog Supplies	14.99	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Walmart Supplies	19.84	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Walmart Cleaning Supplies	21.44	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Amazon Books	29.27	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	SI Subs	35.00	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Amazon Juv Prog Software	44.99	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	USPS Postage	78.00	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Amazon Proc Materials	135.64	10/17/2025
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	Amazon Books & DVDs	181.94	10/17/2025
MIDAMERICA BOOKS	MIDAMERICA BOOKS	101-4551-42600 Supplies & Materials	Juve Books	130.75	10/03/2025
BLUE PEAK	BLUE PEAK	101-4551-42800 Utilities	Phones/Internet	379.08	09/30/2025
Total General:				1,715.93	
Total Library:				1,715.93	
Auditorium					
General					
MASTERCARD	MASTERCARD	101-4560-42200 Professional Fees	SimpliSafe Surveillance Cameras	33.97	10/17/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4560-42800 Utilities	Utilities Sept 2025	725.49	10/02/2025
BLUE PEAK	BLUE PEAK	101-4560-42800 Utilities	Phones/Internet	82.99	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	101-4560-42800 Utilities	Utilities Sept 2025	251.05	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4560-42800 Utilities	Utilities Sept 2025	59.52	10/07/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				1,153.02	
Total Auditorium:				1,153.02	
Liquor					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	601-4990-42200 Professional Fees	Prof Fees	360.00	10/14/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LPA Retail Prof Fees for POS system	131.25	10/17/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LPA Retail Prof Fees for POS system	134.25	10/17/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	NCR Counterpoint Prof Fees POS System	444.64	10/17/2025
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LPA Retail Prof Fees for POS system	1,470.00	10/17/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	advertising	627.30	09/30/2025
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	advertising	627.30	09/30/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	53.88	10/02/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	80.82	10/02/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	66.07	10/09/2025
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	601-4990-42600 Supplies & Materials	Supplies - Security upgrade	1,399.99	10/03/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	601-4990-42600 Supplies & Materials	supplies	5.65	10/09/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	plastic bags	99.98	10/09/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	601-4990-42600 Supplies & Materials	printer toners	445.50	10/10/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	towels, mop, mats	171.54	10/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	286.00	09/30/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	285.75	10/03/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	450.91	09/25/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	305.00	09/30/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	17,514.74	10/01/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	490.00	10/02/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	85.00	10/03/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	credit to liquor	219.25-	10/03/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	247.50	10/02/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	214.50	10/06/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	4,755.83	10/01/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	152.22	09/26/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	5,283.41	10/01/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,187.50	10/03/2025
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	26.80	10/01/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	307.20	10/02/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	22.50	09/29/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	pop	71.55	10/02/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	Red Bull	91.31	10/01/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	3,357.50	09/30/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	81.30-	09/30/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,485.65	10/03/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,259.50	10/03/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	65.50	10/01/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,451.90	10/02/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	4.00-	10/02/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	6.71-	10/06/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	5,312.41	10/06/2025
BLACK HILLS ENERGY	BLACK HILLS ENERGY	601-4990-42800 Utilities	Utilities Sept 2025	1,578.44	10/02/2025
BLUE PEAK	BLUE PEAK	601-4990-42800 Utilities	Phones/Internet	351.17	09/30/2025
CITY OF STURGIS WATER DEPT	CITY OF STURGIS WATER DEPT	601-4990-42800 Utilities	Utilities Sept 2025	818.45	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Ice	95.55	09/30/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Ice	222.45	10/06/2025
Total Liquor:				57,606.51	
Total Liquor:				57,606.51	
Misc Expenditures					
Special Sales Tax					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	211-9000-42800 Utilities	Utilities Sept 2025	35.45	10/02/2025
BLUE PEAK	BLUE PEAK	211-9000-42800 Utilities	Phones/Internet	338.85	09/30/2025
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	211-9000-42800 Utilities	Utilities Sept 2025	23.36	10/07/2025
Total Special Sales Tax:				397.66	
Capital Improvement					
MASTERCARD	MASTERCARD	212-9000-43300 Improvements	Dept of Ag Construction Stormwater Annual Fee	256.25	10/17/2025
Total Capital Improvement:				256.25	
Total Misc Expenditures:				653.91	
Grand Totals:				1,020,526.67	



Posting Date: 09/04/2025 - 10/03/2025

AARON JORDAN
XX -0778
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
09/08/2025	09/07/2025	SDMUNI* SOUTH DAKOTA MFORT PIERRE,SD -57532			102.95
Expense Description		SDML Registration Fees A Jordan			
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42700 -Travel
					Total
					102.95



Posting Date: 09/04/2025 - 10/03/2025

ACCOUNTS PAYABLE

XX -8571

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

				Expense
Posting Date	Transaction Date	Description	Amount	
09/07/2025	09/05/2025	EXPEDIA 73232324626417EXPEDIA.COM,WA -98119	10.18	
Expense Description	Stay Protection Plan			
Accounting Codes				
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense: 42700 -Travel
09/07/2025	09/05/2025	SDMUNI* SOUTH DAKOTA MFORT PIERRE,SD -57532	133.84	
Expense Description	SDML Registration fees			
Accounting Codes				
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense: 42700 -Travel
10/03/2025	10/03/2025	INTEREST CHARGE PURCHASE	2.00	
Expense Description	interest fee			
Accounting Codes				
Fund:	101 -General Fund	Department:	4142 -Finance Office	Expense: 42900 -Other
				Total 146.02



Posting Date: 09/04/2025 - 10/03/2025

ADEN SCHILLIG
XX -6617
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date			Transaction Date		Description	Expense Amount
09/21/2025			09/20/2025		NATIONAL REGISTRY EMT614-888-4484,OH -43229-1740	104.00
Expense Description			EMT Initial Appl Fee			
Accounting Codes						
Fund:			644 -Ambulance Fund	Department:	4460 -Ambulance	Expense: 42600 -Supplies & Materials
09/30/2025			09/29/2025		AMERICAN HEART SHOPCPRDALLAS,TX -75231	179.02
Expense Description			BLS Instructor Package			
Accounting Codes						
Fund:			644 -Ambulance Fund	Department:	4460 -Ambulance	Expense: 42600 -Supplies & Materials
09/30/2025			09/29/2025		AMERICAN HEART SHOPCPRDALLAS,TX -75231	236.76
Expense Description			PALS Instructor Package			
Accounting Codes						
Fund:			644 -Ambulance Fund	Department:	4460 -Ambulance	Expense: 42600 -Supplies & Materials
09/30/2025			09/29/2025		AMERICAN HEART SHOPCPRDALLAS,TX -75231	241.64
Expense Description			ACLS Instructor Package			
Accounting Codes						
Fund:			644 -Ambulance Fund	Department:	4460 -Ambulance	Expense: 42600 -Supplies & Materials
Total						761.42



Posting Date: 09/04/2025 - 10/03/2025

CARRIE BELAWSKE
XX -4005
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
10/03/2025	10/01/2025	BAYMONT INN & SUITESPIERRE,SD -57501			177.12
Expense Description		Travel Exp to SDML Conference			
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42700 -Travel
10/03/2025	10/02/2025	COMMON CENTS #120STURGIS,SD -57785			30.00
Expense Description		Travel Exp to SDML Conference			
Accounting Codes					
Fund:	101 -General Fund	Department:	4144 -City Manager	Expense:	42700 -Travel
					Total
					207.12



Posting Date: 09/04/2025 - 10/03/2025

CHRISTOPHER HAHN

XX -3473

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
09/14/2025	09/12/2025	WM SUPERCENTER #1543SPEARFISH,SD -57783	19.84
Expense Description	Office Supplies		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42600 -Supplies & Materials
09/16/2025	09/15/2025	AMAZON RETA* HW4C53YE3SEATTLE,WA -98109	181.94
Expense Description	Books and Audio Visual - DVDs		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42600 -Supplies & Materials
09/18/2025	09/17/2025	AMAZON MKTPL*DU9XN7Z63Amzn.com/bill,WA -98109	15.90
Expense Description	Equipment Maintenance & Repair-power brick for computer		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42500 -Repairs & Maintenance
09/19/2025	09/18/2025	AMAZON MKTPL*AY1HK1723Amzn.com/bill,WA -98109	29.27
Expense Description	Books - Teen		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42600 -Supplies & Materials
09/26/2025	09/25/2025	USPS PO 4681720785STURGIS,SD -57785	78.00
Expense Description	Postage Stamps		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42600 -Supplies & Materials
09/30/2025	09/29/2025	AMAZON MKTPL*0R2ZY9WE3Amzn.com/bill,WA -98109	14.99
Expense Description	Juvenile Programming Supplies		
Accounting Codes			
Fund:	101 -General Fund	Department: 4551 -Library	Expense: 42600 -Supplies & Materials
10/02/2025	10/02/2025	AMAZON MARK* NJ9PH2BD2SEATTLE,WA -98109	44.99



Posting Date: 09/04/2025 - 10/03/2025

CHRISTOPHER HAHN
XX -3473
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date					Expense Amount
Expense Description					Juvenile Programming (software)
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42600 -Supplies & Materials
10/02/2025	10/02/2025	AMAZON MARK* NV0AZ95G0SEATTLE,WA -98109			135.64
Expense Description					Processing Materials; Juvenile Programming; Adult Programming;
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42600 -Supplies & Materials
10/03/2025	10/02/2025	WM SUPERCENTER #1543SPEARFISH,SD -57783			21.44
Expense Description					Office Supplies-Cleaning Supplies
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42600 -Supplies & Materials
10/03/2025	10/02/2025	SPORTS ILLUSTRATEDNEW YORK,NY -10013			35.00
Expense Description					Periodicals - Subscription
Accounting Codes					
Fund:	101 -General Fund	Department:	4551 -Library	Expense:	42600 -Supplies & Materials
					Total
					577.01



Posting Date: 09/04/2025 - 10/03/2025

CODY KING
XX -9790
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
09/17/2025	09/16/2025	SHERWIN-WILLIAMS723071SPEARFISH,SD -57783			472.06
Expense Description		Stain for fence			
Accounting Codes					
Fund:	101 -General Fund	Department:	4520 -Parks	Expense:	42600 -Supplies & Materials
09/30/2025	09/29/2025	D&C TOOLSBOX ELDER,SD -57719			49.36
Expense Description		Impact Adaptor			
Accounting Codes					
Fund:	101 -General Fund	Department:	4520 -Parks	Expense:	42600 -Supplies & Materials
					Total
					521.42



Posting Date: 09/04/2025 - 10/03/2025

DEBRA HOLLAND
XX -4706
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
09/04/2025	09/03/2025	Dropbox 29WWMFVCW67GSan Francisco,CA -94107	21.23
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4144 -City Manager	Expense: 42200 -Professional Fees
09/10/2025	09/08/2025	LYNN'S DAKOTAMARTSTURGIS,SD -57785	40.26
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4111 -Mayor & Council	Expense: 42900 -Other
09/14/2025	09/13/2025	AdobeSan Jose,CA -95110	(31.85)
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4144 -City Manager	Expense: 42200 -Professional Fees
09/14/2025	09/13/2025	AdobeSan Jose,CA -95110	(8.92)
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4144 -City Manager	Expense: 42200 -Professional Fees
09/14/2025	09/13/2025	AdobeSan Jose,CA -95110	(6.37)
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4144 -City Manager	Expense: 42200 -Professional Fees
09/23/2025	09/22/2025	OPENAI *CHATGPT SUBSCRSAN FRANCISCO,CA -94104-5401	21.24
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4144 -City Manager	Expense: 42200 -Professional Fees
09/26/2025	09/25/2025	USPS.COM EVERY DOOR DT800-3447779,DC -20260	1,013.94



Posting Date: 09/04/2025 - 10/03/2025

DEBRA HOLLAND
XX -4706
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

						Expense
Posting Date	Transaction Date	Description				Amount
Expense Description						
Accounting Codes						
Fund:	101 -General Fund	Department:	4111 -Mayor & Council	Expense:	42300 -Publishing	
Total						1,049.53



Posting Date: 09/04/2025 - 10/03/2025

FINANCE OFFICE

XX -9370

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
09/07/2025	09/06/2025	AdobeSan Jose,CA -95110	13.80
Expense Description	Adobe Subs		
Accounting Codes			
Fund:	101 -General Fund	Department: 4142 -Finance Office	Expense: 42600 -Supplies & Materials
09/19/2025	09/19/2025	AMAZON MKTPL*JS4JP4CQ3Amzn.com/bill,WA -98109	24.98
Expense Description	Cell Phone covers		
Accounting Codes			
Fund:	101 -General Fund	Department: 4142 -Finance Office	Expense: 42600 -Supplies & Materials
09/21/2025	09/19/2025	NCR COUNTERPOINTATLANTA,GA -30308	444.64
Expense Description	Prof Fees POS system		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42200 -Professional Fees
09/24/2025	09/23/2025	AMAZON MKTPL*B56KB8VE3Amzn.com/bill,WA -98109	5.98
Expense Description	Screen Protectors phone		
Accounting Codes			
Fund:	101 -General Fund	Department: 4142 -Finance Office	Expense: 42600 -Supplies & Materials
09/24/2025	09/23/2025	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337	131.25
Expense Description	Prof Fees POS System		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42200 -Professional Fees
09/24/2025	09/23/2025	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337	134.25
Expense Description	Prof Fees POS system		
Accounting Codes			
Fund:	601 -Liquor Fund	Department: 4990 -Liquor	Expense: 42200 -Professional Fees
09/28/2025	09/26/2025	PIRATE SHIP * POSTAGE8444455854,WY -83001	100.00



Posting Date: 09/04/2025 - 10/03/2025

FINANCE OFFICE

XX -9370

1040 HARLEY DAVIDSON WAY

STURGIS, SD 577858505 USA

Expense				
Posting Date	Transaction Date	Description		Amount
Expense Description		Postage for SS products		
Accounting Codes				
Fund:	101 -General Fund	Department:	4142 -Finance Office	Expense: 42600 -Supplies & Materials
10/02/2025	10/01/2025	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337		1,470.00
Expense Description		Prof fees POS system monthly hosting		
Accounting Codes				
Fund:	601 -Liquor Fund	Department:	4990 -Liquor	Expense: 42200 -Professional Fees
				Total 2,324.90



Posting Date: 09/04/2025 - 10/03/2025

GEODY VANDEWATER
XX -2920
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
09/11/2025	09/10/2025	BLACK HILLS - HARLEY DRAPID CITY,SD -57702	710.78
Expense Description		Motorcycle repair	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
09/11/2025	09/10/2025	BLACK HILLS - HARLEY DRAPID CITY,SD -57702	724.03
Expense Description		Motorcycle repair for rally	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
09/28/2025	09/26/2025	AMAZON MARK* NJ68M76Z0SEATTLE,WA -98109	16.97
Expense Description		PANZA PHONE CASE AND SCREEN PROTECTOR	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42800 -Utilities
09/28/2025	09/26/2025	COURAGETACT8003306422,MI -48042	51.92
Expense Description		GEODY CLOTHING ALLOWANCE	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
09/28/2025	09/27/2025	GALLSLEXINGTON,KY -40505	172.01
Expense Description		GEODY CLOTHING ALLOWANCE	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
Total			1,675.71



Posting Date: 09/04/2025 - 10/03/2025

LANCE O SCHERER
XX -7489
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
09/11/2025	09/10/2025	DOCUSIGN INC.Wilmington,DE -19810			318.60
Expense Description	Electronic-Signature Service (DS) - Annual Subscription Fee (9/10/2025 - 9/9/2026)				
Accounting Codes					
Fund:	101 -General Fund	Department:	4198 -Sponsorships	Expense:	42600 -Supplies & Materials
					Total 318.60



Posting Date: 09/04/2025 - 10/03/2025

POLICE DEPT
XX -1134
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense
Posting Date	Transaction Date	Description			Amount
09/16/2025	09/15/2025	VISTAPRINT8662074955,MA -02451			27.59
Expense Description	Teal Bus. Cards				
Accounting Codes					
Fund:	101 -General Fund	Department:	4211 -Police	Expense:	42600 -Supplies & Materials
09/18/2025	09/17/2025	PRYOR LEARNINGMISSION,KS -66202			105.14
Expense Description	Stacy Excel Class				
Accounting Codes					
Fund:	101 -General Fund	Department:	4211 -Police	Expense:	42700 -Travel
					Total
					132.73



Posting Date: 09/04/2025 - 10/03/2025

PUBLIC WORKS
XX -7381
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

						Expense
Posting Date	Transaction Date	Description				Amount
09/11/2025	09/10/2025	FEDEX FREIGHT INCHARRISON,AR -72601				795.00
Expense Description		Shipping for blower motor to be rebuilt WWTP				
Accounting Codes						
Fund:	604 -Wastewater Fund	Department:	4325 -Wastewater	Expense:	42500 -Repairs & Maintenance	
					Total	795.00



Posting Date: 09/04/2025 - 10/03/2025

RICK BUSH
XX -1582
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date			Transaction Date		Description	Expense Amount
09/07/2025			09/05/2025		SDMUNI* SOUTH DAKOTA MFORT PIERRE,SD -57532	128.69
Expense Description			SDML Annual Conference			
Accounting Codes						
Fund:			101 -General Fund	Department:	4311 -Streets	Expense: 42200 -Professional Fees
09/17/2025			09/16/2025		ZOOM.COM 888-799-9666SAN JOSE,CA -95113	16.99
Expense Description			Zoom Monthly subscription			
Accounting Codes						
Fund:			604 -Wastewater Fund	Department:	4325 -Wastewater	Expense: 42600 -Supplies & Materials
09/23/2025			09/22/2025		AdobeSan Jose,CA -95110	21.23
Expense Description			Adobe monthly subscription			
Accounting Codes						
Fund:			101 -General Fund	Department:	4311 -Streets	Expense: 42600 -Supplies & Materials
09/24/2025			09/23/2025		DEPARTMENT OF AGRICULTPIERRE,SD -57501-3182	256.25
Expense Description			Construction Stormwater Annual Fee			
Accounting Codes						
Fund:			212 -Capital Improvements	Department:	9000 -Misc Expenditures	Expense: 43300 -Improvements
10/02/2025			10/01/2025		COUNTRY INN BY CARLSONPIERRE,SD -57501	436.62
Expense Description			Travel to Pierre, presented on North Trunk Line			
Accounting Codes						
Fund:			602 -Water Fund	Department:	4330 -Water	Expense: 42700 -Travel
						Total 859.78



Posting Date: 09/04/2025 - 10/03/2025

ROD HEIKES
XX -2956
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

			Expense Amount
Posting Date	Transaction Date	Description	
09/07/2025	09/06/2025	AMAZON MKTPL*M73EO4US3Amzn.com/bill,WA -98109	38.97
Expense Description		pull down cables	
Accounting Codes			
Fund:	101 -General Fund	Department: 4512 -Recreation	Expense: 42600 -Supplies & Materials
09/10/2025	09/09/2025	USPS PO 4681720785STURGIS,SD -57785	18.15
Expense Description		postage for girls basketball forms	
Accounting Codes			
Fund:	101 -General Fund	Department: 4512 -Recreation	Expense: 42600 -Supplies & Materials
09/11/2025	09/10/2025	AMAZON MKTPL*602R73Q23Amzn.com/bill,WA -98109	56.94
Expense Description		tie down straps	
Accounting Codes			
Fund:	101 -General Fund	Department: 4192 -Buildings	Expense: 42600 -Supplies & Materials
09/11/2025	09/11/2025	AMAZON MKTPL*Z29Q58V93Amzn.com/bill,WA -98109	26.98
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department: 4512 -Recreation	Expense: 42600 -Supplies & Materials
09/11/2025	09/11/2025	AMAZON MKTPL*MC06C37Z3Amzn.com/bill,WA -98109	39.57
Expense Description		whistle/lanyards	
Accounting Codes			
Fund:	101 -General Fund	Department: 4512 -Recreation	Expense: 42600 -Supplies & Materials
09/16/2025	09/15/2025	VSP*DAXKO, LLCBIRMINGHAM,AL -35209	584.25
Expense Description		Software hosting fees	
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42200 -Professional Fees
09/29/2025	09/29/2025	SIMPLISAFE888-957-4675,MA -02108	33.97



Posting Date: 09/04/2025 - 10/03/2025

ROD HEIKES
XX -2956
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date					Expense Amount	
Transaction Date						
Description						
Expense Description						
Accounting Codes						
Fund:						
101 -General Fund						
Department:						
4560 -Auditorium						
Expense:						
42200 -Professional Fees						
Total					798.83	



Posting Date: 09/04/2025 - 10/03/2025

STURGIS AMBULANCE
XX -7756
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

					Expense Amount
Posting Date	Transaction Date	Description			
09/04/2025	09/03/2025	DOLLAR GENERAL #18409STURGIS,SD -57785			4.25
Expense Description		Cleaning supplies			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
09/04/2025	09/03/2025	STURGIS ACE HARDWARESTURGIS,SD -57785			9.12
Expense Description		Coupler			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
09/05/2025	09/04/2025	AMAZON MKTPL*KD8679V13Amzn.com/bill,WA -98109			43.80
Expense Description		Web Cam			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
09/05/2025	09/04/2025	AMAZON MKTPL*C58S96MT3Amzn.com/bill,WA -98109			44.95
Expense Description		Pressure activated saftey lancets			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
09/25/2025	09/24/2025	AMAZON MKTPL*NJ6KR2CO3Amzn.com/bill,WA -98109			59.52
Expense Description		MEDICAL SUPPLIES			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
10/03/2025	10/02/2025	COMMON CENTS #108RAPID CITY,SD -57701			38.02
Expense Description		FUEL FOR TRANSFER			
Accounting Codes					
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials
10/03/2025	10/02/2025	CENEX- TORNADO STOPOAKES,ND -58474			106.83



Posting Date: 09/04/2025 - 10/03/2025

STURGIS AMBULANCE
XX -7756
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date						Expense Amount
Transaction Date						
Description						
Expense Description						
Accounting Codes						
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance	Expense:	42600 -Supplies & Materials	
Total						306.49

Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration of Variance to the Side Setback requirement abutting a residential zoned area for Tim and Jill Edson at 1800 Main Street. VAR25-00003

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

LOCATION:

The subject property is situated at 1800 Main Street in Sturgis, South Dakota and is legally described as Lot E and the West 33' of the Vacated 8th Street Right of Way of Block 7 of Ash's Extension to the City of Sturgis.

APPLICANTS:

The applicants are Tim and Jill Edson.

ZONING:

The subject property is zoned Highway Service and abuts a residential zoning district.

Applicants desire to construct a welding shop on the subject property, which is a use allowed by right on properties zoned Highway Service, subject to the requirements and restrictions contained in Section 18.05.12 of the City of Sturgis Municipal Code and other applicable laws and ordinances.

AREA REGULATIONS:

Section 18.05.12(D) of the City of Sturgis Municipal Code establishes the following setbacks on the subject property relevant to the requested variance:

- Side setbacks: 25' from property line abutting residential zoned area and 10' otherwise
- Front setback: 35' from property line
- Rear setback: 15' from property line

VARIANCE REQUEST:

Applicants have requested a variance to the side setback requirement abutting the residential zoned area (vacated 8th Street) from 25' to 13', a variance of 12'.

DISCUSSION:

Applicants have twice previously applied for a variance on the subject property. On April 4, 2022, the Sturgis Board of Adjustment denied a request to vary the side setback requirement from 25' to 7'. On April 3, 2023, the Sturgis Board of Adjustment denied a request to vary the side setback requirement from 25' to 13'. The current request is not materially different from the 2023 request.

The subject property is a 16,000 sq. ft. vacant lot located on the corner of 8th Street and Main Street. The subject property's Highway Service zoning designation is due to the historical use of the property as a gas station in the 1950s and 1960s. The properties to the west of the subject property are also zoned Highway Service. The properties to the east of the subject property are zoned Medium Density Residential. Pursuant to Section 18.05.12(D) of the City of Sturgis Municipal Code, when, as here, a parcel zoned Highway Service abuts residential zoning, "the side yards shall not be less than 25 feet."

Applicants intend to construct a commercial welding shop, which is a use allowed by right on properties zoned Highway Service, subject to the requirements and restrictions contained in Section 18.05.12 of the City of Sturgis Municipal Code and other applicable laws and ordinances—including the 25' required side yard setback.

An 8" city sewer main line cuts across the northwest corner of the subject property, with an easement extending 12.5' on either side of the line. Applicants contend the existence of this sewer line is an exceptional physical condition justifying the requested variance to the 25' side yard setback required by ordinance.

In response to past applications, many neighbors voiced concerns with the construction of a commercial welding business adjacent to a residential area. These concerns are certainly understandable; however, the subject property is zoned Highway Service, and the proposed use is permitted by right in the Highway Service zoning district. The variance request pertains only to the distance of the side yard setback.

Staff concludes that the mandated 25' side yard setback is intended to act as a buffer to mitigate the potential effects of locating a business next to a residential area. Assuming that the existence of the sewer line is a "special circumstance or condition," staff concludes that reducing the required 25' side yard setback would tend to defeat the intended buffering effect of the requirement. Therefore, based on the record and applicable criteria, staff cannot conclude that the granting of the requested variance would be "in harmony with the general purposes and intent of this Ordinance." For the same reason, staff cannot conclude that the granting of the variance would not be "injurious to the neighborhood, detrimental to the public welfare or in conflict with the comprehensive plan for development." See Title 18, Article VII, Section 3(C)(5).

Further, based on the record and applicable criteria, staff cannot conclude that the strict application of the 25' side yard setback "would deprive the applicant of any reasonable use of his land." It appears Applicants could construct a smaller building or could redesign and reorient the building to maintain the proposed square footage but stay within the required setbacks. See Title 18, Article VII, Section 3(C)(3). For the same reason, staff cannot conclude that the requested variance is "the minimum adjustment necessary for the reasonable use of the land." See Title 18, Article VII, Section 3(C)(4).

The Sturgis Planning Commission met on October 7, 2025, at 5:30 PM (MST) to consider the variance request.

After the item had been brought to the floor by Commission President Aaron Rabenberg, Public Works Director Rick Bush presented the staff report and recommendation to deny the variance as presented.

Mr. Tim Edson, who was accompanied by his legal counsel, Mr. Kellen Willert, addressed the Commission to provide his property ownership background and reasoning for the variance request.

Following this, public comment was opened and heard, and staff read into the record letters that were received prior to the meeting.

After deliberation, a motion was made to deny the variance request, and the Planning Commission voted unanimously to recommend denial of the variance for the reasons stated in the staff report, primarily that:

- The 25-foot setback requirement provides an essential buffer between commercial and residential uses.
- The presence of a sewer easement does not constitute an exceptional physical condition depriving the applicant of reasonable use.
- The request does not satisfy the criteria for hardship under Title 18, Article VII, Section 3 of the City of Sturgis Municipal Code.

CODE REFERENCES:

The granting of variances is governed by SDCL Ch. 11-4 and Title 18, Article VII, Section 3 of the City of Sturgis Municipal Code.

- Pursuant to SDCL § 11-4-13, the Board of Adjustment may, in appropriate cases and subject to appropriate conditions and safeguards, grant variances to the terms of an ordinance establishing zoning regulations and restrictions.
 - Pursuant to SDCL § 11-4-17.2, the Board of Adjustment may “[a]uthorize upon appeal in specific cases such variance from terms of the ordinance not contrary to the public interest, if, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship and so that the spirit of the ordinance is observed and substantial justice done[.]”
 - Pursuant to SDCL § 11-4-24, the concurring vote of at least two-thirds of the members of the Board of Adjustment is necessary to effect any variation in such ordinance.
 - Pursuant to Title 18, Article VII, Section 3 of the City of Sturgis Municipal Code, “The purpose of the variance is to modify the strict application of the specific requirements of this Ordinance in the case of exceptionally irregular, narrow, shallow or steep lots, or other exceptional physical conditions, whereby such strict application would result in practical difficulty or unnecessary hardship which would deprive an owner of the reasonable use of his land. The variance shall be used only where necessary to overcome some obstacle which is preventing an owner from using his lot as the Zoning Ordinance intended.”
-
- Title 18, Article VII, Section 3(C) sets forth the standards for granting variances and require the Board of Adjustment to ascertain that the following criteria are met:
 1. Variances shall be granted only where special circumstances or conditions (such as exceptional narrowness, topography, or when the relaxation of a restriction of the code, granted by the Board of Adjustment shall provide a quantifiable benefit to the City and the surrounding neighborhood of the parcel) are fully described in the finding of the Board.

2. Variances shall not be granted to allow a use otherwise excluded from the particular district in which requested.
3. For reasons fully set forth in the findings of the board, the aforesaid circumstances or conditions are such that the strict application of the provisions of the Ordinance would deprive the applicant of any reasonable use of his land. Mere loss in value shall not justify a variance, there must be a deprivation of beneficial use of land.
4. Any variance granted under the provisions of this section shall be the minimum adjustment necessary for the reasonable use of the land.
5. The granting of any variance is in harmony with the general purposes and intent of this Ordinance and will not be injurious to the neighborhood, detrimental to the public welfare or in conflict with the comprehensive plan for development.

RECOMMENDATION:

Staff's recommendation along with Planning Commission recommendation is that the variance request be denied.

Should the BOA reach different conclusions and find that the criteria are satisfied, it could grant the variance in whole or in part and impose reasonable conditions to mitigate the effect of the reduced setback.

ATTACHMENTS:

[Site Plan 2025 \(2\)](#)

[Zoning Map \(2\)](#)

[Adjacent Property Owner Letters of Concern](#)

[FINAL Notice of Public Hearing](#)

[Addresses within 200 ft \(Edson - 1800 Main St\)](#)

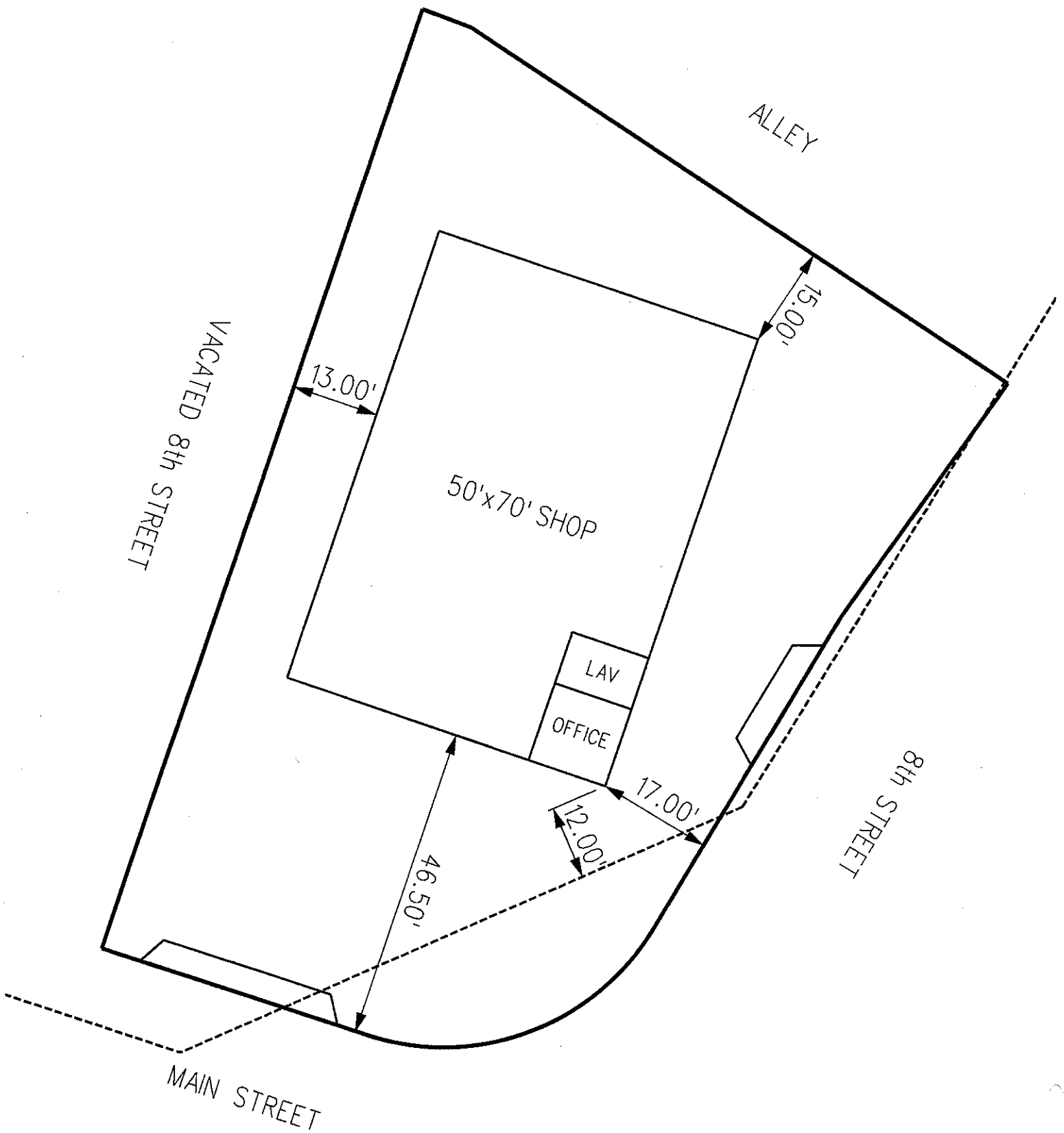
[1800 Main Street \(Edson\) - 200 ft radius addresses \(1\)](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 16 2025



Existing Zoning Ash's Extension



October 5th, 2025

Sturgis Planning & Zoning Members,

Steven T. Kindstater
Property Owner
1732 Main Street
1732 1/2 Main Street
Sturgis, SD

I was optimistic after the last 2 attempts that this unfortunate situation would be permanently resolved. But here we go, Round 3. Talking to people who were involved in trying to remedy this situation, they tell me that it seemed a waste of time. No real interest on the property owners part.

The misinformed purchase of this property should not be the problem of property owners of the area. We purchased our property in good faith that a new fabrication business would not affect our investments!

It is a quiet neighborhood. With an increase in noise, clutter, air pollutants, traffic and other undesirable, how can property values not be negatively affected?

This entire situation makes no sense with a perfectly good Industrial Park on the edge of town!

I ask that this request be denied again, and this situation be permanently resolved.

Respectfully,
Steven T. Kindstater
St T Kind

To Planning and Zoning Commision

We live at 1749 Main Street, we purchased the home last year because we loved the neighborhood and everything in it. Outside of the Sturgis Rally our neighborhood is quiet and safe for all who live here. Many children reside in this neighborhood.

We have heard about the issues with 1800 Main Street and we think it would be detrimental to property values, we also think that a welding shop does not belong in this residential neighborhood. The extra traffic and noise this would bring to our neighborhood is a cause for concern. Extra traffic is a safety risk for the children and the noise this would bring turns our peaceful neighborhood into an industrial park. 1800 Main Street should be zoned residential so that a home could be built on it.

We strongly feel that this variance should be denied.

Travis and Amy Towry

Rick Bush

From: Travis James <towry96@gmail.com>
Sent: Friday, October 3, 2025 2:01 PM
To: Rick Bush
Subject: 1800 Main Variance
Attachments: To Planning and Zoning Commision.pdf

This is from Travis and Amy Towry that reside at 1749 Main Street.
We strongly feel that this variance should be denied. Thank you Rick.

Rick Bush

From: keszler@rushmore.com
Sent: Thursday, October 2, 2025 3:57 PM
To: Rick Bush
Subject: Fwd: Letter

----- Original Message -----

Subject:Letter
Date:2025-10-02 16:55
From:Joseph Bryant <joseph.bryant2014@gmail.com>
To:Terry and Barb <keszler@rushmore.com>

To Sturgis Planning and Zoning Commission Members:

We are Terry and Barb Keszler. We have lived in our home at 1745 Main Street for 39 years.

This letter is in regard to a variance request for Lot 1800 Main Street by Tim and Jill Edson. That lot runs continuously with the 1700 Main Street residential block.

This variance request will make the third time in less than 4 years that we must defend our neighborhood and our property investment!

Previously, the City of Sturgis and SEDC have attempted to assist the Edson's in finding an appropriate site for their industrial type business. Why, because it is realized a welding business does not belong in a residential area. The neighborhood property owners have always been against an industrial business on the block. We also believe any neighborhood in Sturgis would feel as we do.

The request is for a 12 foot variance to the side setback, which is the same as the 2023 request. We are not sure what has changed since then. The city requires a side setback of 25 feet. The setback is in place for a reason, to safeguard neighborhoods. This case is a perfect example for the 25 foot setback between Highway Service and a Residential area.

The shape of the lot should not be considered in the variance request. The footprint of the lot has not changed since purchase. It would have been prudent for the purchaser to determine the desired use of the lot and the feasibility of the lot to accommodate that use prior to purchase. A requirement for granting a variance includes the enhancement of the neighborhood. A welding shop by its very nature with increased air/noise pollution, additional traffic and visible commercial material is inconsistent with the environment desired by residents living in close proximity and would not enhance a residential zone. A welding business adjacent to homes would inevitably affect value and future resale of those homes also. The past or present easement question should have no bearing on your decision. This is about the variance request.

1800 Main Street should be zoned residential and everyone knows it!

Don't make our neighborhood the victims to this. Two parallel requests have been through Planning and Zoning and City Council previously. Each time those requests were denied unanimously!

We pray that Planning and Zoning recommends denial of the variance request to the Sturgis City Council. Thank you. Respectfully submitted.

Terry and Barb Keszler
605 347 0745

Rick Bush

From: Joseph Bryant <joseph.bryant2014@gmail.com>
Sent: Thursday, October 2, 2025 11:41 AM
Subject: October 7th Planning and Zoning Commission Meeting

Dear City of Sturgis Planning and Zoning Commissioner,

For the third time, we are requesting that you deny the Variance Request of Tim and Jill Edson of 1800 Main Street.

In 2022, 2023, and now in 2025 we are seeing a Variance Request from Tim and Jill Edson of 1800 Main Street. The requests all deal with encroaching on the residential neighborhood that abuts their property.

1. March 8th, 2022 The Original Request was a 7' side setback variance. Building size: was 50' x 80'.
 - a. When asked about having a smaller building and shifting it over on the lot Mr. Edson said that a "small and narrow building would not work."
 - b. Addressing the concerns of the neighboring residents Mr. Edson confirmed, that traffic could be an issue once in a while.
2. March 7th, 2023 Request was a 12' Variance off of vacated 8th Street, a 15' variance off of alley, and a 1' variance off 8th Street. Building size was 50' x 70'.
 - a. Sewer easement northwest corner of property came up.
 - i. A 25' city sewer easement is located near the northwest corner of the property for an existing 8" sewer main. Given the close proximity to the City Sanitary Sewer Main, 12' would be considered a minimum amount of distance needed to make line repairs and to get large excavating equipment in place. Digging vertically to the main lines depth (8'+) could also possibly pose a threat to the stability of the ground adjacent to the proposed structure or the structure foundation and consideration should be given. A sewer main line takes a much larger excavation footprint for repairs than does a service line.
3. May 6th, 2024 Sturgis Economic Development Revolving Fund Application
 - a. The City of Sturgis and its business development partners have tried to work with the Edson's on this proposal for a welding business in Sturgis, but the Edson's didn't provide the city with the financial documents that were requested and therefore received a denial for a city loan that would have helped them build in the industrial park where their business belongs.
4. October 7th, 2025 Edson's are back with the 2023 request but only one variance request this time? Building size is 50' x 70'.
 - a. It's time that the Edson's accept that this lot isn't suitable for their business wishes and either sell the lot or rezone the lot to medium-density residential and build something that adds value to the area.

Rick Bush

From: lettau@rushmore.com
Sent: Sunday, October 5, 2025 4:56 PM
To: Rick Bush
Subject: Variance Request - 1800 Main Street

Rick,

I am Susan Lettau and I live at 1723 Main Street and have lived here for over 20 years. I am writing to you in regards to the Variance Request from Tim and Jill Edson. This is the 3rd time that they have made a variance request. It was denied the past two times and I request that it be denied again.

This welding shop does not belong in a residential area! The lot needs to be rezoned to residential and a home or apartment building be built there.

I am aware that the City has tried to work with the Edson's on trying to find a more appropriate place for their welding shop. Obviously, the Edson's haven't been willing to accept anything that the City has come up with.

I don't think anyone, including the Edson's would be willing to have this type of a business in their neighborhood. Please encourage Planning and Zoning and the City Council to deny this request.

Thank you for your time.

Sincerely,

Susan Lettau

605-490-1593

Rick Bush

From: foster darcy <panster59@gmail.com>
Sent: Sunday, October 5, 2025 9:38 AM
To: Rick Bush
Subject: Request for variance at 1800 Main Street
Attachments: 1800 Main st. variance request.odt

Please find attached my letter of concern for the request for a variance for the 1800 Main Street. I will be unable to attend the meeting on Oct 7 due to harvesting commitments.

September 28, 2025

Issue: Variance request for the lot at 1800 Main Street.

My name is Darcy Foster. My wife Cathy and I have owned the property at 1722 Main Street since 2013.

In my opinion, the zoning of this property made sense when the roadway adjacent to it was the route taken to get to Deadwood. That is not the situation today. I know my opinion on the zoning is not relevant on this particular matter but I need to convey my thoughts that this lot should have been re-zoned residential long ago.

The request for a side yard variance for this property has been denied twice in the last four years making this time the third attempt.

The 25 foot setback was designed to give some protection to the adjacent residential lot from possible noise and air pollution. By reducing this to 12 feet would eliminate that protection which is unfair to the home owner.

The 1700 block of Sturgis is a peaceful neighbourhood occupied by working folks, families with children, and retired people. An industrial buisness will add more traffic and disrupt the quiet harmony of the area and undoutably affect our property values. It does not belong here.

Please deny the request for the 12 foot variance for this proptery.

Thank you

Darcy and Catherine Foster 306-537-1950

NOTICE OF PUBLIC HEARING
CITY OF STURGIS – BOARD OF ADJUSTMENT
VARIANCE #25-003

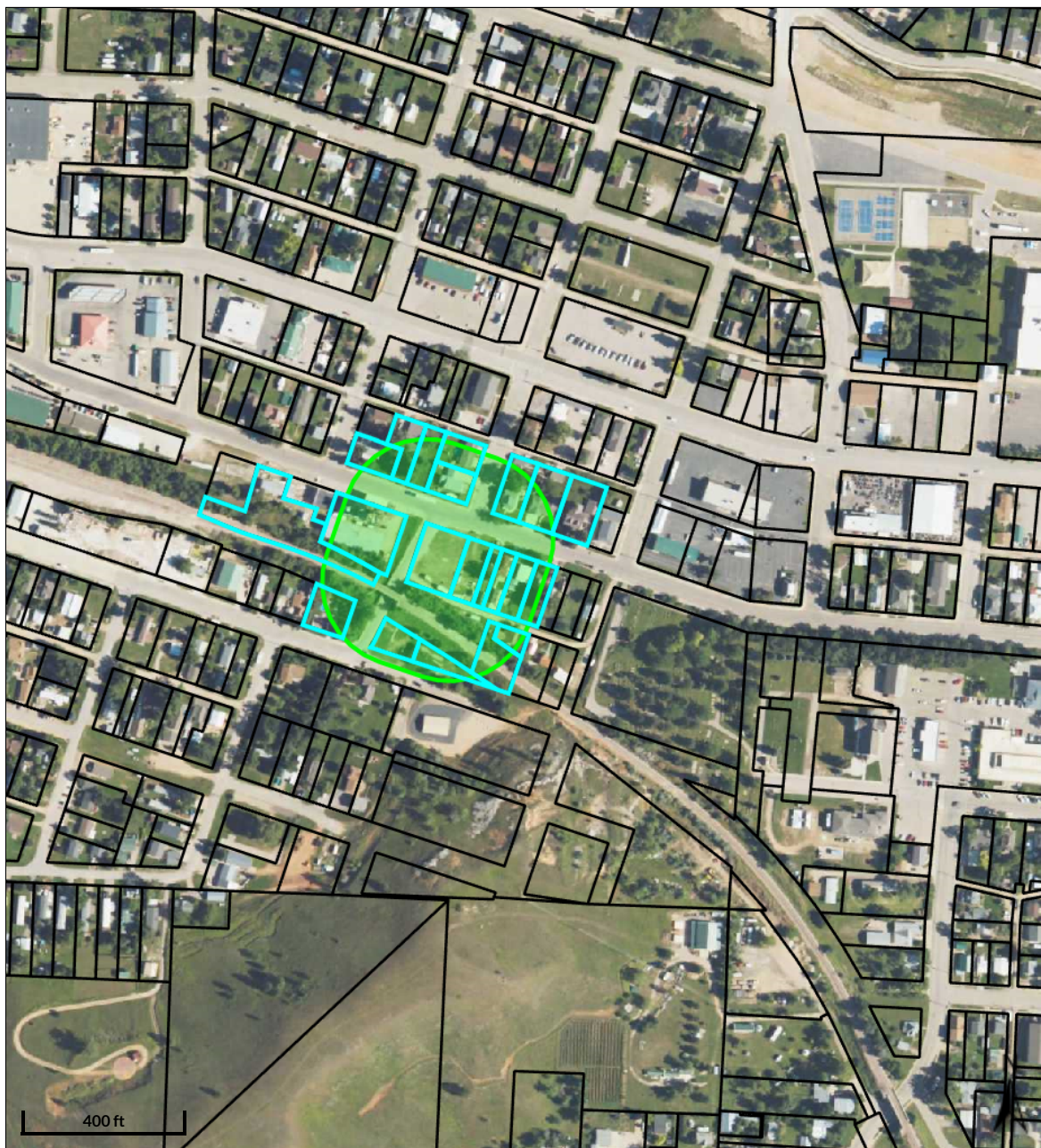
NOTICE IS HEREBY GIVEN that the Sturgis City Council, acting as the Sturgis Board of Adjustment, will hold a public hearing on Monday, October 20, 2025 at 6:30 PM in Council Chambers, City Hall, 1040 Harley-Davidson Way, Sturgis, SD 57785, to consider the following request for variance:

Applicants: Tim and Jill Edson

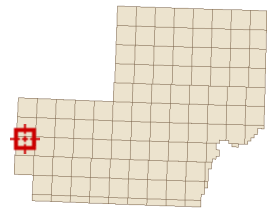
Property: 1800 Main Street (Lot E and the West 33' of the Vacated 8th Street Right of Way of Block 7 of Ash's Extension to the City of Sturgis)

Request: Variance to reduce the required side yard setback from 25 ft to 13 ft pursuant to Title 18, § 18.05.12(D)(2) and Title 18, Art. VII, § 3 of the City of Sturgis Municipal Code.

Any interested person may appear and be heard or may send written comments to Rick Bush at RBush@sturgisgov.com or 1057 Dudley Street , Sturgis, SD 57785. Any written comments received will become part of the public record.



Overview



Legend

 Parcels 2025

Date created: 9/8/2025
Last Data Uploaded: 9/6/2025 12:20:34 AM

Developed by  **SCHNEIDER**
GEOSPATIAL

OWNER	PHYSICAL ADDRESS	MAILING ADDRESS	CITY	STATE	ZIP
Cecelia Baldwin (Deceased)	01.51.12.05		Sturgis	SD	57785
James Bradley	945 8th St	945 8th St	Sturgis	SD	57785
Travis Towry	1749 Main St	1749 Main St	Sturgis	SD	57785
Terrence Keszler	1745 Main St	1745 Main St	Sturgis	SD	57785
Susan Lettau	1723 Main St	1723 Main St	Sturgis	SD	57785
Robert & Carrie Steeves	942 9th St	PO Box 12	Sturgis	SD	57785
Gary Meyer	1829 Main St	1829 Main St	Sturgis	SD	57785
Dale Kreutz Family Trust	931 8th St	13801 Titan Rd	Sturgis	SD	57785
Steven Kindsfater	1732 Main St	1732 Main St	Sturgis	SD	57785
Garry Kriz	1742 Main St	2198 Mesabi Ave	St Paul	MN	55109
Cora Rottenbucher Revocable Trust	1724 Main St	1724 Main St	Sturgis	SD	57785
Shirley Hise Revocable Trust	01.51.08.061	1740 Main St	Sturgis	SD	57785
Richard Freeman	1750 Main St	1895 North Ford Rd	Chehalis	WA	98532
Tammy Burud	1746 Main St	1214 SE 85th Ave	Portland	OR	97216
Michael Bruch	01.51.07.17			SD	57793
Shirley Hise Revocable Trust	1740 Main St	1740 Main St	Sturgis	SD	57718
Michael Bruch	01.20.RRX			SD	57785
Sandra Lemmel	1040 8th St	3209 Pine Tree Trail	Sturgis	SD	57785
?	01.51.07.0A		Sturgis	SD	57785
Tracey Ulman	1831 Sherman St	1831 Sherman St	Sturgis	SD	57785
Dale Kreutz Family Trust	1831 Sherman St	13801 Titan Rd	Sturgis	SD	57785
			Sturgis	SD	57785
			Sturgis	SD	57785
			Sturgis	SD	57785
			Sturgis	SD	57785
			Sturgis	SD	57785

Sturgis Board of Adjustment
Findings of Facts, Conclusions of Law, and Decision
VAR25-00003

Findings of Fact

1. The applicants are Tim and Jill Edson.
2. The subject property is situated at 1800 Main Street, Sturgis, SD (Lot E and W 33' of vacated 8th St. Right of way, Block 7, Ash's Extension) (the "Property").
3. The Property is a 16,000-sq-ft corner lot zoned Highway Service (HS). Properties to the west are also zoned HS. Properties east are zoned Residential. The proposed use (a commercial welding shop) is permitted by right in HS subject to dimensional standards and other requirements, including a 25-foot side yard where HS abuts residential. SMC § 18.05.12(D)(2).
4. Where HS abuts a residential zoning district, the side yard setback shall be ≥ 25 ft. SMC § 18.05.12(D)(2). The requested variance is to reduce the HS side yard setback abutting residential from 25 feet to 13 feet.
5. The Sturgis Board of Adjustment (BOA) has previously denied variance requests on the Property on April 4, 2022 and April 3, 2023. The current request is not materially different from the 2023 request.
6. An 8-inch City sewer main crosses the northwest corner of the Property and limits the buildable area of the lot. Applicants contend this is the special physical condition justifying relief from the side yard setback.

Conclusions of Law

- A. **Jurisdiction and Authority.** The Sturgis City Council sits as the Board of Adjustment (BOA). The BOA may hear appeals and authorize variances in specific cases. SDCL 11-4-13, 11-4-17(1), (3); SMC Title 18, Art. VII §§ 1(B), 3.
- B. **Notice and Hearing.** A public hearing was duly noticed and held; publication occurred ≥ 10 days in advance; mailed neighbor notice and a site sign were provided as required by ordinance. SDCL 11-4-21; SMC Art. VII §§ 2, 3(B).
- C. **Applicable Standards and Requirements:**
 1. "A board of adjustment may authorize upon appeal in specific cases a variance from the terms of the ordinance as will not be contrary to the public interest, if,

owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship and so that the spirit of the ordinance is observed and substantial justice done.” SDCL 11-4-17(3).

2. Variances shall not be granted to allow a use otherwise excluded from the particular district in which requested. SMC Title 18, Art. VII, § 3(C)(2).
3. The special condition must be such that the strict application of the ordinance would deprive the applicant of any reasonable use of the land. Mere loss in value cannot justify a variance; there must be a deprivation of beneficial use of land. SMC Title 18, Art. VII, § 3(C)(3).
4. Any variance granted must be the minimum adjustment necessary for the reasonable use of the land. SMC Title 18, Art. VII, § 3(C)(4).
5. Any variance granted must be in harmony with the general purposes and intent of the ordinance and not be injurious to the neighborhood, detrimental to the public welfare, or in conflict with the comprehensive plan for development. SMC Title 18, Art. VII, § 3(C)(5).
6. The granting of the variance must not be contrary to the public interest. SMC Title 18, Art. VII, § 3(D)(1).

D. Application of the Applicable Standards and Requirements to the Requested Variance:

1. On this record, the requested variance does not satisfy SDCL 11-4-17(3). Although the lot is constrained by an 8-inch sewer main, the evidence shows reasonable, code-compliant alternatives (e.g., other uses, downsizing and/or re-siting/re-orienting the building) that would avoid or materially reduce the need for a variance. Because feasible alternatives exist, the applicant has not demonstrated unnecessary hardship arising from special conditions. Further, reducing the HS/residential 25-foot buffer to 13 feet would undercut the buffer’s purpose, so the spirit of the ordinance would not be observed, and granting the variance would be contrary to the public interest rather than effecting “substantial justice.”
2. This request is not a use variance. A commercial welding operation is a use permitted in the HS district; the variance concerns only the dimensional side-yard standard when HS abuts residential. Accordingly, § 3(C)(2) is satisfied.
3. The record does not establish that strict application of the 25-foot side yard setback deprives the owner of any reasonable use of the land. Practicable, compliant configurations exist (including a smaller or reoriented building footprint) that would permit a functional HS shop without encroaching into the residential buffer. Because reasonable use remains, the showing required by § 3(C)(3) is not met, and mere cost or preference for a larger building cannot justify a variance.
4. The requested 12-foot variance to the side yard setback is not proven to be the minimum adjustment necessary. The record reflects lesser relief or full compliance could be achieved through modest downsizing and/or re-siting that

respects the sewer easement and the residential interface. Because a smaller departure (or no departure) is feasible, § 3(C)(4) is not satisfied.

5. Granting the variance would not be “in harmony with the general purposes and intent” of the ordinance and would be injurious to the adjacent residential area. The 25-foot side yard setback functions as a compatibility buffer. The requested variance would diminish that buffer’s intended separation of commercial activity from homes. On this record, § 3(C)(5) is not satisfied.
6. Because feasible code-compliant alternatives exist and because the 25-foot buffer serves a public-facing compatibility function at HS/residential boundaries, granting the variance would be contrary to the public interest. The application therefore fails to satisfy the requirement of § 3(D)(1).

E. Analysis of Potential Special Conditions and Safeguards:

1. If granting a variance, the BOA may impose appropriate conditions and safeguards. SDCL 11-4-13.
2. The applicant has proposed the construction of a privacy fence or other screen to buffer the potentially conflicting HS/Residential use and noted that he could, by right, conduct welding and fabricating operations outdoors if required to reduce the desired size of his building to comply with the side setback requirement.
3. Although welding/fabrication is an allowable land use in the HS zoning district, Sturgis’s code already constrains outdoor work and storage at an HS–Residential edge in ways that protect the neighborhood without needing a variance and limits certain outdoor activities. First, when HS abuts a Residential district, the side yard “shall not be less than 25 feet.” Outdoor welding and fabrication would not be allowed within the required setbacks. Further, any outdoor storage/work yard elsewhere on the lot would require a Use on Review (CUP), which would impose screening (7-foot solid fence) and paving requirements (SMC Title 18.05.12(C)(1)(A)–(B)). Additionally, any lighting for outdoor activity would be controlled so as not to interfere with Residential districts. SMC Title 18, Art. V, § 13.

F. Identification of the Record. The Board of Adjustment’s decision is made solely on the record developed for this application. Pursuant to SDCL 6-1-20, any information received by a member outside the public hearing and relied upon for this decision was publicly disclosed at the public hearing and incorporated into the record so that all parties could respond. The Board’s findings and conclusions herein are grounded in, and limited to, the record, which consists of the following materials, each of which was received, made public, and considered:

1. Planning Commission Materials:
 - i. Staff report and site plan;
 - ii. Oral public comments presented at the public hearing held October 7, 2025; and
 - iii. Written public comments submitted for the public hearing and entered into the record.

2. Board of Adjustment Materials:
 - i. Staff report and site plan;
 - ii. Oral public comments presented at the public hearing held October 20, 2025; and
 - iii. Written public comments submitted for the public hearing and entered into the record.
3. Notices and Administrative Materials:
 - i. Notice of publication of the public hearing notice(s) in the legal newspaper; and
 - ii. Certified mail notice list and receipts; site-posting photo(s).

G. **Decision.** For the reasons identified herein, the requested variance is denied.

H. **Notice of Appeal Rights.** Any person aggrieved by a decision of the Board of Adjustment may seek judicial review by filing a verified petition for a writ of certiorari in circuit court in Meade County, South Dakota within 30 days after the decision is filed. SDCL 11-4-25; 11-4-26.

Dated and filed this ____ day of _____, 2025.

CITY OF STURGIS BOARD OF ADJUSTMENT

Kevin Forrester, Chair

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to approve Resolution 2025-37 Approving the Final Plat of Lots 7A, 7B and 7C in Block 1 of Lot 12 of the NE1/4SW1/4 of Section 4, T5N, R5E, BHM, City of Sturgis, Meade County, South Dakota. (formerly Lots 7 & 8 in Block 1 of Lot 12).

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The subject property is located in Block 1 of Lot 12 of the NE1/4SW1/4 of Section 4, T5N, R5E, BHM, City of Sturgis, Meade County, South Dakota and is zoned as Medium Density Residential. The MDR district allows for detached and attached single-family homes, manufactured homes on foundations, and townhomes, among other uses. Townhomes are specifically addressed within the MDR zoning and require that each unit be platted on a sperate lot, with common walls to be the property lines.

Each lot is required to have individual water and sewer services.

Applicants are: Larry Harris and Beth Harris.

ZONING & AREA REGULATIONS:

Pursuant to Title 18.05.04 (MDR Zoning) and the Townhome Regulations, the following standards apply:

Lot Area & Width (Townhomes):

- o Minimum Lot Area: 3,500 sq. ft. per townhome lot
- o Minimum Lot Width: 35 feet

Setbacks:

- o Front Yard: Minimum 10 feet
- o Side Yard (interior): 5 feet, unless abutting a common wall where property line is shared
- o Side Yard (corner lots): Minimum 18 feet
- o Rear Yard: Minimum 10 feet

Maximum Lot Coverage: 50% of total lot area

Height: No structure shall exceed 2 ½ stories

Parking: Each unit must provide at least 400 sq. ft. of hard-surfaced parking (minimum two vehicles)

Floodplain: First floor elev

DISCUSSION:

The proposed plat converts two existing lots (Lots 7 and 8) into three new lots (Lots 7A, 7B, and 7C) to accommodate a multi-family townhouse development. The design places common walls along the

property lines, consistent with MDR townhouse zoning requirements. Each new lot provides adequate lot width and lot area to conform with Title 18 standards, and the plat aligns with the City's Subdivision Ordinance (Title 19).

- This replat allows for the construction of a townhouse project that increases residential density while remaining consistent with the MDR zoning district.
- The creation of three lots from two facilitates individually platted townhome units, as required by ordinance for ownership and financing purposes.
- The proposed plat satisfies MDR zoning and townhome requirements for lot area, width, coverage, and parking.
- No variances are requested as part of this action.
- Staff has reviewed the plat and finds it in conformance with Title 18 (Zoning) and Title 19 (Subdivision Ordinance).

Planning Commission Unanimously approved this Final Plat at their regularly scheduled meeting on October 7, 2025.

CODE REFERENCES:

City of Sturgis Municipal Code Title 18.05.04 – Medium Density Residential

City of Sturgis Municipal Code Townhome Regulations – Title 18.05.04(H)

City of Sturgis Subdivision Ordinance (Title 19)

RECOMMENDATION:

Staff recommends approval of the Final Plat for Lots 7A, 7B, and 7C in Block 1 of Lot 12 of the NE $\frac{1}{4}$ SW $\frac{1}{4}$ of the City of Sturgis, as presented, it complies with the Medium Density Residential zoning standards for townhomes and the City's subdivision regulations.

ATTACHMENTS:

[25-038 MCKEE REPLAT L7R INTO 3 LOTS Prelim \(5\)](#)

[Resolution 2025-37](#)

[Lot 7A, 7B & 7C](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 16 2025

COUNTY TREASURER'S CERTIFICATE

Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this _____ day of _____, 20____.

Meade County Treasurer

CERTIFICATE OF EQUALIZATION DIRECTOR

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described Plat.

Dated this _____ day of _____, 20____.

City of Sturgis
Director of Equalization

CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this _____ day of _____, 20____.

Signed: _____
Chairman

Attest: _____
Secretary

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this _____ day of _____, 20____.

Highway or Street Authority

STURGIS COMMON COUNCIL

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting held

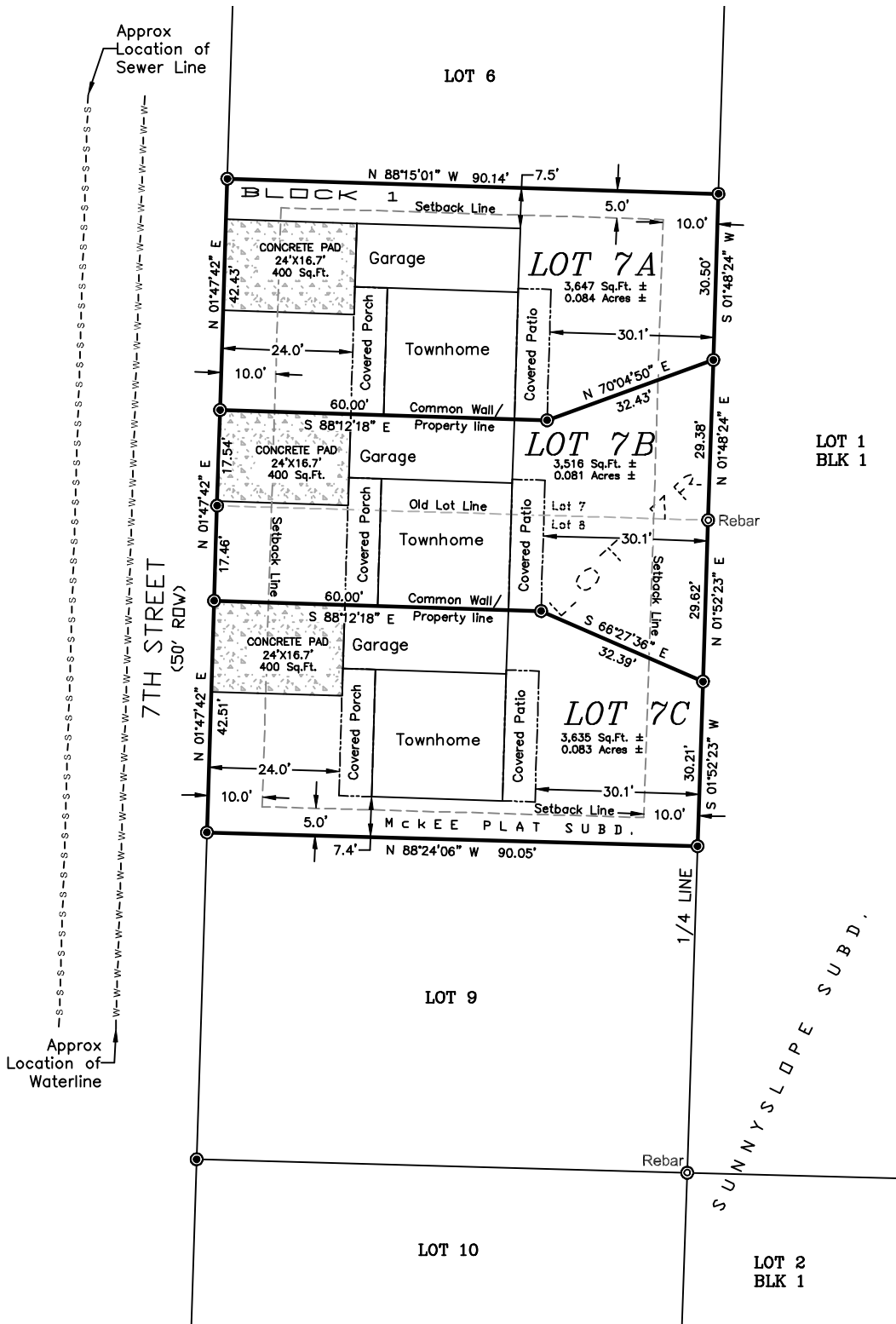
on this _____ day of _____, 20____, that
We did Approve this Plat.

Attest: _____ City Auditor: _____ Mayor: _____

OFFICE OF REGISTER OF DEEDS

Meade County Register of Deeds

Preliminary Plat of
Lots 7A, 7B, and 7C in Block 1 of McKEE Plat Subdivision.
(Formerly Lot 7R in Block 1 of McKEE Plat Subdivision)
All Located in the NE1/4 of the SW1/4 of Section 4, Township 5 North, Range 5 East,
Black Hills Meridian, City of Sturgis, Meade County, South Dakota.



SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Ave., being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal

Dated this _____ day of _____, 20____.

Shanon E. Vasknetz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, Larry Harris and Beth Lee-Harris, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. Dedicated right-of-way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

Dated this _____ day of _____, 20____.

Larry Harris, Owner

Beth Lee-Harris, Owner

ACKNOWLEDGEMENT OF OWNERS

STATE OF SOUTH DAKOTA

COUNTY OF _____

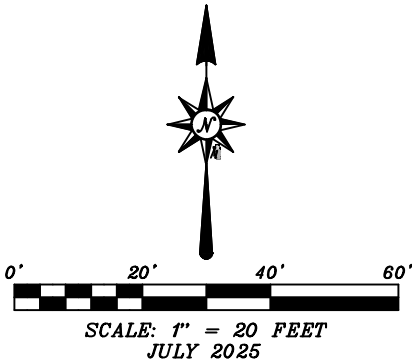
Dated this _____ day of _____, 20____,
undersigned officer, personally appeared Larry Harris and Beth Lee-Harris, known to me to be the persons who executed the foregoing Owner's Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

Notary Public

My commission expires:

PREPARED BY: BASELINE SURVEYING, INC.,
2305 JUNCTION AVENUE, STURGIS, S.D. 57785
EMAIL: baseline@sturgissurveying.com
PHONE: 605 490-1401 JOB NO. 25-038



Platted Acreage

LOT 7A: 0.084 ACRES±
LOT 7B: 0.081 ACRES±
LOT 7C: 0.083 ACRES±

Reference Documents as shown on:
1. Plat Book 5 at Page 74
as recorded at the Meade County Register
of Deeds Office.

Major Drainage Easement

All major drainage easements shown hereon shall be kept free of all obstructions including, but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

SURVEYOR'S NOTES

- 1) Utility & Minor Drainage Easements:
8' Wide on the interior side of all lot lines.
- 2) Building Setbacks: Current Zoning as Medium Density Residential Housing.
Per the City of Sturgis Title 18.05.04 Zoning Code for Townhome Regulations. 10' on Front, 10' Rear and 5' on All Side Lot Lines including an 18' Corner Lot Frontage.
- 3) Basis of Bearings using Geodetic North Determined from Global Positioning System (GPS).

LEGEND

- ⊙ Found or Set 5/8" Rebar with Cap
Marked 'VASKNETZ RLS7719'.
- ⊙ Found Survey Monument as Noted.

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2025-37
RESOLUTION APPROVING PLAT**

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Don and Barbara Hannah:

PLAT OF
Lot 2A in Block 29 of Ashes Extension
Formerly Lots 2, 3A and 3B, Block 29 of Ashes Extension.
All Located in the NW1/4SW1/4 of Section 4, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 20th day of October, 2025.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

Published: 10/31/25
Effective: 11/21/25

Lot 7A, 7B and 7C of Block 1 Lot 12

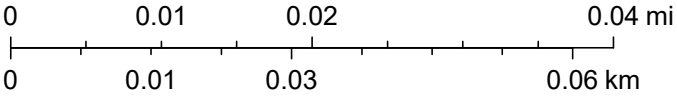


September 29, 2025

Sturgis_Zoning - Zoning (Parcels)

- MEDIUM-DENSITY RESIDENTIAL HOUSING
- MOBILE HOME 1
- MOBILE HOME 2
- Sturgis City Limits

1:1,128



Maxar, Microsoft

Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to approve Resolution 2025-36 a Final Plat of Lot 2A in Block 29 of Ashes Extension, formerly Lots 2, 3A, and 3B, Block 29 of Ashes Extension to the City of Sturgis. All in the NW1/4 of the SE1/4 of the SW1/4 of Section 4, T5N, R5E, B.H.M., City of Sturgis, Meade County, South Dakota.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The subject property is located within Block 29 of Ash's Extension to the City of Sturgis and is zoned as Medium Density Residential. The MDR zoning district provides for one and two-family residential uses, as well as certain compatible uses such as recreation, religious, and educational facilities upon review.

Applicants are: Donald G Hannah and Barbra D. Hannah.

ZONING & AREA REGULATIONS

Pursuant to Title 18.05.04, the following regulations apply to MDR property:

- **Permitted Uses:** Detached and attached single-family dwellings (up to 8 units), manufactured homes on foundations, incidental construction buildings, small storage structures, accessory structures with setbacks, and small agricultural gardens
- **Uses Permitted on Review:** Churches, schools, public parks, libraries, utility substations, planned residential developments, home occupations, daycare/group homes, and townhomes.

Area Regulations:

- Front Yard: Minimum 10 feet
- Side Yard: Minimum 5 feet (greater for taller structures)
- Corner Lot Side Yard: Minimum 18 feet
- Rear Yard: Minimum 10 feet
- Lot Width: Minimum 50 feet
- Lot Area: Minimum 6,000 sq. ft.
- Maximum Lot Coverage: 45% of total lot area
- Alley Garage Setback: 10 feet

Height Regulation: Maximum 2 ½ stories

Parking: Each dwelling must provide at least 400 sq. ft. of hard-surfaced parking configured for two vehicles

Floodplain Requirements: Finished floor elevation must be 1 foot above base flood elevation if within mapped FEMA floodplain.

DISCUSSION:

The platting action simplifies multiple smaller parcels into a single lot, facilitating future development.

The new lot maintains compliance with MDR zoning standards, ensuring that permitted residential uses are feasible on the property.

No variances are requested as part of this plat.

Staff has reviewed the plat and finds it consistent with Title 18 zoning regulations and the City's subdivision requirements.

Planning Commission unanimously approved this Final Plat at the regularly scheduled planning meeting on October 7, 2025.

CODE REFERENCES:

City of Sturgis Municipal Code Title 18.05.04 – Medium Density Residential

City of Sturgis Subdivision Ordinance (Title 19)

RECOMMENDATION:

The proposed plat consolidates Lots 2, 3A, and 3B of Block 29 into a single lot identified as Lot 2A. The replat is intended to create a single, buildable parcel consistent with zoning requirements.

The final plat meets the minimum lot area, width, and dimensional requirements of the MDR district and aligns with the City's Subdivision Ordinance requirements.

Staff Recommends Final Approval of the plat as submitted.

ATTACHMENTS:

[25-147 PLAT LOTS 2_3a_b ASH EXT FINAL PLAT](#)

[Resolution 2025-36](#)

[Zoning Map](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 16 2025

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this ____ day of _____, 20____.

Meade County Treasurer

CERTIFICATE OF EQUALIZATION DIRECTOR

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described Plat.

Dated this ____ day of _____, 20____.

City of Sturgis
Director of Equalization

CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this ____ day of _____, 20____.

Signed: _____
Chairman

Attest: _____
Secretary

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this ____ day of _____, 20____.

Highway or Street Authority

SURVEYOR'S NOTES

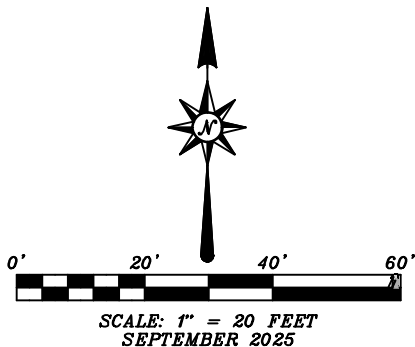
- Recorded Information:
Plat Book 4 at Page 9 as recorded with the Meade County Register of Deeds Office, Sturgis, South Dakota.
- Utility & Minor Drainage Easements:
8' Wide on the interior side of all lot lines.
- Building Setbacks: Per City of Sturgis Ordinance, Front lot lines 25' setback. Rear lot lines 15' setback unless serviced from the rear setback is then 30'. Sides are 10' unless adjacent to residential, setback is then 25' from sides.
- Basis of Bearings using Geodetic North Determined from Global Positioning System (GPS).

LEGEND

- Found or Set 5/8" Rebar with Cap Marked 'VASKNETZ RLS7719'.
- ⊙ Found Survey Monumnet as Noted.

Major Drainage Easement

All major drainage easements shown hereon shall be kept free of all obstructions including, but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.



STURGIS COMMON COUNCIL

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting held on

this ____ day of _____, 20____, that

We did Approve this Plat.

Attest: _____
City Auditor: _____ Mayor: _____

SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Ave., being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal

this ____ day of _____, 20____.

Shanon E. Vasknetz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, Donald G. Hannah and Barbara D. Hannah, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. Dedicated right-of-way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

this ____ day of _____, 20____.

Donald G. Hannah, Owner

Barbara D. Hannah, Owner

ACKNOWLEDGEMENT OF OWNERS

STATE OF _____ } SS
COUNTY OF _____

On this ____ day of _____, 20____, before me, the undersigned officer, personally appeared Donald G. Hannah and Barbara D. Hannah, known to me to be the persons who executed the foregoing Owner's Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

Notary Public _____ My commission expires: _____

OFFICE OF REGISTER OF DEEDS

Meade County Register of Deeds

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2025-36
RESOLUTION APPROVING PLAT**

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Larry Harris:

PLAT OF

Lots 7A, 7B, and 7C in Block 1 of Lot 12 of the NE1/4SW1/4.
Formerly Lot 7 and Lot 8 in Block 1 of Lot 12 of the NE1/4SW1/4
All Located in the NE1/4SW1/4 of Section 4, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 20th day of October, 2025.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

Published: 10/31/25
Effective: 11/21/25

Lot 2A of Ashes Extension



September 29, 2025

Sturgis_Zoning - Zoning (Parcels)

MEDIUM-DENSITY RESIDENTIAL HOUSING

MULTI-FAMILY RESIDENTIAL

PARK LAND

PUBLIC LAND

Sturgis City Limits

1:1,128

0 0.01 0.02 0.04 mi
0 0.01 0.03 0.06 km

Maxar, Microsoft

Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to Authorize the advertisement of a Request for Proposals (RFP) for Municipal Solid Waste Collection and Disposal.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The City of Sturgis currently provides residential and commercial solid waste collection and disposal services through the Sanitation Division of the Public Works Department. City staff manage the collection routes, equipment, maintenance, and customer service for approximately 2,780 residential and 352 commercial accounts each week.

As part of a strategic evaluation of municipal service delivery, staff have prepared a Request for Proposals (RFP) for Municipal Solid Waste Collection and Disposal Services to explore potential cost savings, operational efficiencies, and enhanced customer service opportunities through contracted solid waste services.

The proposed RFP seeks bids from qualified environmental service providers to collect and dispose of municipal solid waste within City limits and to provide curb side recycling services. The RFP includes provisions for event support (e.g., Sturgis Motorcycle Rally, Mustang Rally, and local events).

The intent of this RFP is not a commitment to privatize the City's sanitation services but rather to obtain competitive proposals and evaluate the potential benefits, costs, and service delivery models available to the City.

Current Operational Challenges

The City's Sanitation Division is currently operating under significant staffing and equipment constraints. At present, the department has only two active full-time drivers responsible for managing all municipal solid waste collection routes. These employees are working seven days a week to meet the ongoing residential, commercial, and event-related demands. Despite repeated recruitment efforts, the City continues to face a shortage of qualified applicants for CDL-required positions, consistent with regional and statewide workforce shortages in the public works and trucking sectors.

In addition to daily residential and commercial collection, these limited staff must also perform duties that include managing the Exit 32 Recycling Center, cardboard pickup routes, and yard waste collection operations. These additional responsibilities have placed heavy demands on the existing workforce and required that I have to routinely pull staff from the Street Division to assist with sanitation functions just to maintain service levels.

Compounding these staffing pressures is an aging fleet garbage trucks, many of which are nearing or past their recommended service life. Maintenance requirements and downtime are increasing, leading to additional overtime costs and operational disruptions. Without new investment or an

alternate service model, the City's ability to maintain consistent, reliable collection services will continue to be strained.

This RFP process therefore represents a proactive effort to evaluate long-term solutions that ensure sustainability, operational reliability, and customer satisfaction while addressing the City's ongoing staffing and equipment challenges.

DISCUSSION:

As part of this discussion, staff has carefully evaluated the potential advantages and disadvantages of pursuing contracted municipal solid waste services.

While the benefits may include reduced capital investment, lower personnel costs, enhanced operational efficiency, and access to specialized equipment and technology, staff also recognize the importance of maintaining local control, protecting existing employees, and ensuring consistent customer service.

The decision to solicit proposals through this RFP is intended to provide the City Council with factual, competitive information needed to make an informed decision. This process will allow the City to weigh actual costs and performance commitments against the value of maintaining in-house operations. Ensuring that whichever approach is ultimately chosen best supports the long-term financial stability, service reliability, and quality expectations of the Sturgis community.

Potential Benefits:

1. Reduced Capital and Equipment Costs:

The City's sanitation fleet is aging, and future replacement costs are expected to exceed several hundred to millions of dollars. Contracting collection and disposal services could eliminate or defer the need for major capital purchases, reducing future depreciation and maintenance liabilities.

2. Reduced Personnel and Benefit Costs:

Contracting could reduce direct labor, benefits, and workers' compensation exposure associated with sanitation operations. These savings could be redirected toward other core Public Works functions.

3. Improved Efficiency and Service Reliability:

Private firms often utilize newer equipment, route optimization software, and automated collection technologies that may improve efficiency and reduce missed pickups.

4. Environmental and Sustainability Advancements:

The RFP requires contractors to include recycling and sustainability initiatives to reduce landfill volume and support City environmental goals.

5. Budget Predictability:

A long-term service contract with defined pricing would stabilize solid waste collection costs and assist with rate planning.

Potential Disadvantages/Considerations:

1. Loss of Direct Operational Control:

Transitioning to a contracted model may reduce the City's flexibility in responding to local service needs or special requests.

2. Employment Impacts:

Transitioning sanitation services may impact current City employees. Appropriate transition planning is necessary to mitigate workforce impacts through reassignment or attrition.

3. Service Transition Challenges:

A contract model would require strong oversight and coordination to ensure smooth customer service during implementation.

4. **Long-Term Cost Risks:**

While initial savings are possible, future contract renewals could be subject to market fluctuations or limited competition.

BUDGET IMPACT:

At this stage, fiscal impact is undetermined pending receipt and evaluation of proposals. However, staff anticipate that potential cost savings could be realized through reductions in equipment replacement, maintenance, fuel, and personnel expenditures.

This RFP will help identify the overall financial benefit and inform future rate recommendations to the council.

RECOMMENDATION:

Upon Council authorization, the RFP will be published, with notice appearing twice in the Black Hills Pioneer (the City's legal newspaper).

Proposals will be due November 21, 2025, with public opening at 2:00 p.m. at the City Finance Office.

Following staff will review will return to the City Council with a recommendation on how to proceed.

Staff request that the Sturgis City Council authorize the advertisement of the attached Request for Proposals for Municipal Solid Waste Collection and Disposal in accordance with South Dakota Codified Law and City procurement procedures.

ATTACHMENTS:

[Sturgis RFP Municipal Solid Waste](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 16 2025



Request for Proposals (RFP)

MUNICIPAL SOLID WASTE COLLECTION AND DISPOSAL

City of Sturgis

Release Date: October 31, 2025

Due Date: November 21, 2025 at 2:00PM (MT)

Location: City Finance Office, 1040 Harley-Davidson Way, Sturgis, SD 57785

Official Newspaper: Black Hills Pioneer

Page 92 of 152

Request for Proposals (RFP)

Municipal Solid Waste Collection and Disposal

RFP Schedule of Activities

RFP Released	October 31, 2025
Deadline to Submit Questions:	November 14, 2025
Questions & Answers Posted:	November 18, 2025
Proposals Due and Public Opening:	November 21, 2025 at 2:00PM (MT)
City Council Authorization:	December 1, 2025
Contract Negotiations End	December 15, 2025
Implementation of New Contract	January 1, 2026

City of Sturgis Contact Information and question submittal:

Rick Bush-Director of Public Works

1057 Dudley Street, Sturgis, SD 57785

Phone: (605) 347-3916

Email: Rbush@sturgisgov.com

Purpose of this Request for Proposal (RFP)

The City of Sturgis is soliciting proposals from qualified environmental service providers to provide Municipal Solid Waste (MSW) collection and disposal services within the Sturgis City limits. The City of Sturgis seeks to establish a long-term contract with a contractor that can deliver reliable, safe, and customer-focused waste collection services at a competitive cost.

Program goals include:

- Providing dependable and cost-effective services
- Maintaining high performance standards for service quality, safety, and customer care

- Utilizing innovation and technology to improve efficiency and communication
- Minimizing environmental impacts
- Educating and engaging with the community

Legal Compliance and Publication

This RFP shall be publicly advertised in accordance with SDCL 5-18A-14. Publication will occur twice in the City of Sturgis' official newspaper, the Black Hills Pioneer, with the first publication at least ten (10) days prior to the submission deadline.

RFP Process

The process involves planning, solicitation, evaluation of proposals, contractor selection, contract negotiations, and implementation of services. If successful, the selected contractor will be required to execute a formal agreement with the City of Sturgis.

Questions regarding this RFP must be submitted in writing to the City by the deadline indicated above. Responses will be issued as an addendum.

Submission Format

Contractor shall submit a bid for collecting, hauling, and disposing of Municipal Solid Waste (MSW) on a per household basis. MSW is defined as, "non-hazardous waste normally generated in households,." Bid shall also include Recyclable Services offered and garbage containers (30-90 gallons) to each household for the use of disposing and collecting Recyclables. Current average number of households per month billed by the City of Sturgis is 2780 Residential accounts and 352 Commercial Accounts.

Electronic Submission: PDF formats are acceptable and should be delivered on thumb drive or other media storage device in an envelope clearly marked "Response – City of Sturgis Municipal Solid Waste Collection and Disposal"

Printed Submission: (3) Three bound copies, sealed and labeled with proposer's name and "RFP Response – City of Sturgis Municipal Solid Waste Collection and Disposal," delivered to City of Sturgis Finance Office at 1040 Harley-Davidson Way, Sturgis SD 57785.

Proposals will be publicly opened and read aloud at 2:00 PM (MT) on November 21, 2025 at the Sturgis City Finance Office, 1040 Harley-Davidson Way, Sturgis, SD 57785.

Late submissions will not be considered.

Scope of Services

The contractor shall provide all supervision, equipment, labor, and materials required to:

- Collect and dispose of municipal solid waste at all households within Sturgis City Limits on a weekly basis (curbside).
- Offer Recycling services to all account holders within the Sturgis City Limits on a set schedule to be mutually agreed upon by the contractor and City of Sturgis.
- Collect and dispose of solid waste during special events on an as-needed basis: to include but not limited to the Sturgis Motorcycle Rally, Mustang Rally and Local Sporting Events.
- Provide centralized collection of cardboard material at a city provided site.
- City of Sturgis will consider proposals to include sale or rental of existing 90-gallon and 300-gallon carts that are currently in place and that are in storage.
- Provide any new containers and/or carts suitable for automated or semi-automated collection and maintain all existing containers and/or carts.
- Maintain an operations schedule approved by the City of Sturgis.
- Ensure missed pickups are resolved within 24 hours.
- Maintain clean, safe, and identifiable vehicles and staff uniforms.
- Provide customer service via a toll-free number during business hours.
- Provide reporting to the City regarding collection volumes, complaints, and performance metrics.

Exclusions: Hazardous waste, construction debris, bulky items, or other special waste unless otherwise negotiated.

Contract Term

- Initial contract term shall be five (5) years, with up to two (2) optional two-year renewals upon mutual agreement.

Bid, Performance, and Insurance Requirements

Each proposal must include a proposal guarantee that equals 10% of the proposal, a sa bond or approved security per SDCL5-18A-35.

The Successful Proposer shall provide a Performance Security (required by the City): 100% of the annual contract value as a performance bond or approved security per SDCL 5-18A-362).

Minimum Insurance Requirements:

- \$1,000,000 General Liability (per occurrence)
- \$2,000,000 General Aggregate
- \$1,000,000 Automobile Liability
- Workers Compensation – Statutory per SDCL 62-3-2
- City of Sturgis listed as Additional Insured.

Billing Options

As part of this proposal, the City of Sturgis is seeking input from qualified contractors on the preferred billing structure for services. Two options are being considered, and proposers may indicate which option they recommend or provide pricing for both:

1. City-Managed Billing:

- The City of Sturgis would continue to manage and provide monthly billing to all customers.
- The contractor would submit invoices to the City for services rendered, and the City would remain the point of contact for customer billing, collections, and account management.

2. Contractor-Managed Billing:

- The contractor would assume full responsibility for billing customers directly.
- Under this option, the contractor would manage account setup, monthly billing, collections, and customer service related to billing.

Proposers may select one option or provide proposals for both options, along with any recommendations, advantages, or considerations that should be taken into account.

Service Order Management Options

As part of this proposal, the City of Sturgis is also evaluating how service orders (e.g., new service starts, stops, transfers, missed service complaints, or special pickups) will be managed. Two options are being considered, and proposers may indicate which option they recommend or provide pricing for both:

1. City-Managed Service Orders:

- The City of Sturgis would continue to serve as the primary point of contact for all customer service orders.
- City staff would receive, log, and forward requests to the contractor for fulfillment on a daily basis.
- The contractor would be responsible for timely completion and reporting back to the City for tracking and recordkeeping.

2. Contractor-Managed Service Orders:

- The contractor would assume responsibility for receiving, managing, and completing all customer service orders directly.
- Customers would contact the contractor for service requests, and the contractor would manage scheduling, resolution, and recordkeeping.
- The contractor would provide periodic reports to the City summarizing activity, service levels, and response times.

Proposers may select one option or provide proposals for both options, along with any recommendations, advantages, or considerations that should be taken into account.

Contractor Requirements

Maintain an office and staff contact within a reasonable distance of the City of Sturgis corporate limits.

- Provide adequate equipment fleet in good repair, with visible company identification.
- Maintain compliance with all City ordinances, State of South Dakota laws, and federal regulations.
- Provide training, safety programs, and customer service commitments.
- Obtain all required permits, licenses, and insurance.

Proposal Requirements

Proposals must include:

1. Cover Letter – firm introduction and contact info
2. Table of Contents
3. Executive Summary – how proposer will meet City goals
4. Qualifications and Experience – company history, relevant projects, references
5. Operations and Equipment – fleet details, maintenance programs, route management
6. Customer Service Plan – complaint resolution, communications, reporting

7. Pricing Proposal – per unit/per month pricing, optional alternate services, and pricing.
8. Proof of Financial Stability – audited financial statements, bonding capacity
9. Proof of Insurance – meeting City minimum coverage limits
10. Required Forms – bid bond, performance bond, certifications.

Proposal Evaluation

Proposals will be scored based on:

- Qualifications and Experience – 30 points
- Operations and Equipment – 20 points
- Sustainability/Environmental Efforts – 20 points
- Customer Service – 10 points
- Pricing – 20 points

Total: 100 points

The City reserves the right to reject any or all proposals, waive irregularities, and award the contract deemed most advantageous to the community.

Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to approve and adopt the Condrey and Associates Job Classification and Compensation Plan for the City of Sturgis, dated October 2025, with an effective date of December 15, 2025

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

The City Council approved contract with Condrey and Associates on January 9, 2025, to conduct a job classification and compensation study. Each employee completed a questionnaire pertaining to the job duties followed by phone interviews with approximately 50% of the employees. Condrey submitted a preliminary report in April 2025; the final report was received October 6, 2025, and is attached to this report.

Administrator Jordan provided an informational report on August 18, 2025, that summarized the objectives of the study and methodology used in determining the grade for the positions. Study Objectives:

1. Remain competitive in the local market by attracting and retaining most qualified workforce.
2. Collect salary data
3. Produce a recommended pay plan based on job analysis, job evaluation, and wage survey data.

DISCUSSION:

The cost to implement the plan is estimated at \$434,151 for the full-time employees and \$65,568 for part-time and seasonal employees.

Condrey and Associates recommended equity steps for employment service with the City of Sturgis. Equity steps are additional steps for years of service to alleviate wage compression. The report provides an additional step for employees with over 5 years of employment service; two additional steps with over 10 years of service. Condrey's preliminary report recommended an additional step for employees with 1 to 3 years of service, and two steps for employees with 4 or more years of service.

Included in the report is the recommended Grade/Step Salary Scale that includes an annual step increase for first 10 years and then every two years through step 18. Step increases are contingent on meeting job performance standards.

The recommendation is to implement the wage increase over two years; half in 2026 and the remaining half in 2027. Implementation over two years is primarily due to 27 pay periods in 2026 at the cost of an additional 3.85% increase in wages and salaries for the year. Employees will not receive a COLA increase for 2026 due to the 27th Pay Period.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Sturgis report 10-6-25 Final](#)
[City of Sturgis Wage Scale](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

Final Report:
A JOB CLASSIFICATION AND
COMPENSATION PLAN
FOR THE CITY OF
STURGIS, SOUTH DAKOTA

October 2025

Condrey and Associates, Inc.
2046 Trimleston Road
Statham, Georgia 30666
www.condrey-consulting.com

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Appendix B: Position/Grade Analysis by Grade	
Appendix C: Salary Survey Summary	

Introduction

At the request of the City of Sturgis, Condrey and Associates, Inc. entered into a contract with the City for the development of a job classification and compensation plan.

The objectives of the study included:

1. Reviewing and revising the current classification system and pay plan for all City employees;
2. Collecting salary data; and
3. Producing a recommended pay plan based on job analysis, job evaluation, and wage survey data.

The process used to collect the necessary data and develop the classification and compensation plan consisted of several steps or phases. The first step involved the distribution of a position questionnaire to all city employees. The questionnaire covered major aspects of the employee's position as well as the physical demands and work environment of the position.

After reviewing the information contained in the position questionnaires, Condrey and Associates interviewed employees individually and developed a classification recommendation for each position. Approximately 50% of the city's 89 full-time and 80 part-time employees were personally interviewed for the study. Our experience in interviewing the City's employees was a positive one. The City should take pride in its competent and professional workforce.

The next phase in the work plan involved evaluating each classification for grade assignment. In order to provide a reliable set of ratings, all positions were rated by Condrey and Associates utilizing the Factor Evaluation System (FES). An explanation of FES follows in another section of the report.

The project also involved collecting salary survey information. Condrey and Associates conducted a salary survey of selected organizations specifically for this study. The survey respondents are listed in Table I. Appendix C displays the Salary Survey Summary.

Even after completion of these phases, it will be necessary to reevaluate positions based on a change in duties or on a refocused job description. It is the intention of Condrey and Associates to provide technical assistance in this process.

Table I
Salary Survey Respondents
City of Sturgis Personnel Project

South Dakota

City of Belle Fouche

City of Box Elder

City of Madison

City of Pierre

City of Spearfish

Montana

City of Laurel

Nebraska

City of Alliance

City of Chadron

City of Gering

Wyoming

City of Buffalo

City of Douglas

City of Lander

City of Sheridan

City of Worland

Ambulance Department Salary Survey Respondents

Spearfish, South Dakota Ambulance Service

Custer, South Dakota Ambulance Service

Rapid City, South Dakota

Laurel, Montana

The Classification Plan

The system used to classify the jobs in the City of Sturgis is an adapted version of the Factor Evaluation System (FES). FES is considered to be a state-of-the-art system in public human resource management.

FES is a point-factor-comparison evaluation system that uses nine factors for the evaluation of jobs: Knowledge Required by the Position, Supervisory Controls, Guidelines, Complexity, Scope and Effect, Personal Contacts, Purpose of Contacts, Physical Demands, and Work Environment. In order to adapt it to this setting, a tenth factor covering supervisory responsibility was added by Condrey and Associates. The factors are weighted (i.e., Knowledge Required by the Position "counts more" than Physical Demands). Each factor has several levels, and each level is assigned a specified number of points. The combined score on all the factors determines the total number of points for each position and its assignment to a grade in the classification plan. Appendix A depicts the grade level assigned all City positions. The assigned grade levels reflect a combination of data generated by FES, the salary survey, and a review of organizational relationships within the government.

The Compensation Plan

The compensation plan developed for the City is based on an internal value system reflected in the classification plan and on a salary survey of comparable organizations to help ensure an externally equitable and competitive pay system.

The pay plan consists of twenty-seven grades. Table II displays the proposed salary scale. The salary range for each grade is approximately fifty percent. The range is deliberately broad so that problems associated with employees reaching the top of their pay range will be minimized.

In order to keep the proposed salary tables current, an annual market adjustment should be considered. This adjustment should be applied as an increase to the salary schedule and as a general percentage salary increase for all employees when market conditions dictate. An excellent source to determine market conditions is the Employment Cost Index published by the United States Bureau of Labor Statistics. If the City applies approximately 75% - 100% of this index to the salary plan on an annual basis, a review and update of the City's personnel system will not be necessary for three to four years. This market adjustment should be made in addition to employee performance increases. Thus, the City may budget for two annual personnel cost adjustments: 1) an across-the-board increase which would raise every employee salary and every pay range equally when market conditions dictate, and 2) increases linked to employee performance.

Table II
Proposed Salary Scale
City of Sturgis Personnel Project

Grade	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	25,631.38	26,272.16	26,928.97	27,602.19	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18
2	26,928.97	27,602.19	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61
3	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00
4	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41
5	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14
6	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80
7	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24
8	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64
9	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46
10	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52
11	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97
12	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31
13	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44
14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65
15	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65
16	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60
17	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11
18	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28
19	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74
20	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62
21	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13
22	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84
23	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28
24	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53
25	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47
26	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47	167,411.68	171,596.97	175,886.89	180,284.07
27	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47	167,411.68	171,596.97	175,886.89	180,284.07	184,791.17	189,410.95	194,146.22	198,999.88

Cost of Implementation

The following paragraphs present the implementation plan for the City's consideration. The cost figures do not include benefit costs. Thus, the following cost figures do not represent the City's total personnel costs for these positions.

Table III depicts the cost to implement the new compensation plan. The annualized cost to implement the Plan is \$299,072 or 4.90% of payroll (approximately 100% of the labor market).

Condrey and Associates will be available to assist the City of Sturgis in implementing the new compensation plan. Implementing the new plan will result in further pay compression (position salaries grouped closely together regardless of length or quality of service to the organization). To help ameliorate this problem, an equity adjustment is presented in Table III. Its cost is 2.11% of adjusted payroll.

In our preliminary report dated April 2025, we recommended an equity adjustment that would provide for a 1-step increase for employees with 1 to 3 years of experience with the City, and a 2-step increase for employees with 4 or more years of experience with the City. The City has chosen to implement an equity adjustment only for those employees with 5 or more years of experience. This adjustment will provide a 1 step increase for employees with 5 — 9 years of experience with the City and a 2-step increase for employees with 10 or more years of experience with the City. We believe this adjustment will cause problems for employees with less than 5 years of experience with the City, which will possibly create the situation of paying these employees the same as newly hired employees.

Table III
Cost of Implementation
Sturgis Personnel Project

	Classification Changes¹	Equity Adjustment²	Total Implementation Cost
Plan	\$299,072 (4.90%)	\$135,079 (2.11%)	\$434,151

¹ Increases are projected based on current payroll total of \$6,217,482. Excluded from this figure are salaries for contract employees. The figures presented are exclusive of benefit costs.

² Figures presented are the estimated cost for equity adjustment increases. The calculations for the Plan are based on a maximum 1-step increase for employees with 5-9 years of service and a 2-step increase for employees with 10 or more years of service as of December 31, 2025.

Appendix A
Position/Grade Analysis by Department
City of Sturgis Personnel Project

DEPT	POSITION	GRADE
ADM/1	City Administrator	27
ADM/2	Communications and Outreach Director	21
ADM/3	Sponsorship Coordinator and Brand Manager	21
ADM/4	Executive Assistant	16
AMB/1	Ambulance Director	23
AMB/2	Assistant Ambulance Director	21
AMB/3	Ambulance Paramedic	19
AMB/4	Ambulance Advanced EMT	17
AMB/5	Ambulance EMT - Basic	15
AMB/6	Ambulance Emergency Medical Responder	14
CA/1	City Attorney	26
CC/1	Community Center Director	22
CC/2	Aquatic-Athletic Coordinator	16
CC/3	Office Manager	14
CC/4	Theater Technician	14
CC/5	Custodian	10
CC/6	Customer Service Assistant	9
CC/7	Group Fitness Instructor	9
CC/8	Lifeguard	9
FIN/1	Finance Officer	24
FIN/2	Deputy Finance Officer	21
FIN/3	Senior Accountant	19
FIN/4	Payroll Specialist	16
FIN/5	Accounts Payable Specialist	16
HR/1	Human Resources Manager	22
IT/1	IT Director	23
LIB/1	Library Director	21 ¹
LIB/2	Assistant Library Director	19
LIB/3	Circulation Librarian	14 ²
LIB/4	Youth Services Librarian	14 ²
LIB/5	Research Librarian and Archivist	14 ²

¹ Place at grade 23 if in possession of an MLS or MLIS from an ALA accredited university.

² Place at grade 17 if in possession of an MLS or MLIS from an accredited university.

DEPT	POSITION	GRADE
LIB/6	Library Assistant	10
LS/1	Liquor Store Manager	21
LS/2	Liquor Sales Clerk II	12
LS/3	Liquor Sales Clerk I	10
PL/1	Planning Director	23
PL/2	Building Inspector	17
PL/3	GIS Coordinator	17
PD/1	Director of Public Safety	24
PD/2	Assistant Police Chief	22
PD/3	Sergeant	20
PD/4	Detective	18
PD/5	Police Officer	17 ³
PD/6	Animal Control Supervisor	16
PD/7	Code Enforcement Officer	14
PD/8	Administrative Coordinator	14
PD/9	Animal Control Officer	14
PD/10	Animal Shelter Technician	10
PW/1	Public Works Director	24
PW/2	Assistant Public Works Director	22
PW/3	Administrative Coordinator	14
PW-BLD/1	Building Maintenance Superintendent	20
PW-BLD/2	Facility Maintenance Lead	15
PW-BLD/3	Custodian	10
PW-FLT/1	Fleet Maintenance Superintendent	20
PW-FLT/2	Mechanic	15 ⁴
PW-PK/1	Parks Superintendent	21
PW-PK/2	Parks Maintenance Technician	14
PW-PK/3	Parks Maintenance Worker	9
PW-SAN/1	Sanitation Superintendent	20
PW-SAN/2	Rubble Site Supervisor	16
PW-SAN/3	Sanitation Operator	14
PW-SAN/4	Rubble Site Operator	14
PW-ST/1	Street Superintendent	21
PW-ST/2	Heavy Equipment Operator	14

³ May be designated Senior Police Officer and placed at grade 18.

⁴ If ASE certified, place at grade 16.

DEPT	POSITION	GRADE
PW-WAT/1	Water Superintendent	21
PW-WAT/2	Water Operator	14 ⁵
PW-WAT/3	Water Operator and Meter Reader	14 ⁵
PW-WW/1	Wastewater Superintendent	21
PW-WW/2	Wastewater Treatment Plant Lead Operator	17
PW-WW/3	Advanced Wastewater Treatment Plant Operator	15
PW-WW/4	Wastewater Treatment Plant Technician	14 ⁶
PW-WW/5	Wastewater Operator	14 ⁷

⁵ If in possession of Class II Water Distribution License, advance within grade.

⁶ If in possession of a Class II Wastewater Treatment License, advance within grade.

⁷ If in possession of Class II Wastewater Collection License, advance within grade.

Appendix B
Position/Grade Analysis by Grade
City of Sturgis Personnel Project

DEPT	POSITION	GRADE
ADM/1	City Administrator	27
CA/1	City Attorney	26
PD/1	Director of Public Safety	24
FIN/1	Finance Officer	24
PW/1	Public Works Director	24
AMB/1	Ambulance Director	23
IT/1	IT Director	23
PL/1	Planning Director	23
PD/2	Assistant Police Chief	22
PW/2	Assistant Public Works Director	22
CC/1	Community Center Director	22
HR/1	Human Resources Manager	22
AMB/2	Assistant Ambulance Director	21
ADM/2	Communications and Outreach Director	21
FIN/2	Deputy Finance Officer	21
LIB/1	Library Director	21 ¹
LS/1	Liquor Store Manager	21
PW-PK/1	Parks Superintendent	21
ADM/3	Sponsorship Coordinator and Brand Manager	21
PW-ST/1	Street Superintendent	21
PW-WW/1	Wastewater Superintendent	21
PW-WAT/1	Water Superintendent	21
PW-BLD/1	Building Maintenance Superintendent	20
PW-FLT/1	Fleet Maintenance Superintendent	20
PW-SAN/1	Sanitation Superintendent	20
PD/3	Sergeant	20
AMB/3	Ambulance Paramedic	19
LIB/2	Assistant Library Director	19
FIN/3	Senior Accountant	19
PD/4	Detective	18
AMB/4	Ambulance Advanced EMT	17

¹ Place at grade 23 if in possession of an MLS or MLIS from an ALA accredited university.

DEPT	POSITION	GRADE
PL/2	Building Inspector	17
PL/3	GIS Coordinator	17
PD/5	Police Officer	17 ³
PW-WW/2	Wastewater Treatment Plant Lead Operator	17
FIN/5	Accounts Payable Specialist	16
PD/6	Animal Control Supervisor	16
CC/2	Aquatic-Athletic Coordinator	16
ADM/4	Executive Assistant	16
FIN/4	Payroll Specialist	16
PW-SAN/2	Rubble Site Supervisor	16
PW-WW/3	Advanced Wastewater Treatment Plant Operator	15
AMB/5	Ambulance EMT - Basic	15
PW-BLD/2	Facility Maintenance Lead	15
PW-FLT/2	Mechanic	15 ⁴
PD/8	Administrative Coordinator	14
PW/3	Administrative Coordinator	14
AMB/6	Ambulance Emergency Medical Responder	14
PD/9	Animal Control Officer	14
LIB/3	Circulation Librarian	14 ²
PD/7	Code Enforcement Officer	14
PW-ST/2	Heavy Equipment Operator	14
CC/3	Office Manager	14
PW-PK/2	Parks Maintenance Technician	14
LIB/5	Research Librarian and Archivist	14 ²
PW-SAN/4	Rubble Site Operator	14
PW-SAN/3	Sanitation Operator	14
CC/4	Theater Technician	14
PW-WW/5	Wastewater Operator	14 ⁷
PW-WW/4	Wastewater Treatment Plant Technician	14 ⁶
PW-WAT/2	Water Operator	14 ⁵
PW-WAT/3	Water Operator and Meter Reader	14 ⁵
LIB/4	Youth Services Librarian	14 ²
LS/2	Liquor Sales Clerk II	12

² Place at grade 17 if in possession of an MLS or MLIS from an accredited university.

³ May be designated Senior Police Officer and placed at grade 18.

⁴ If ASE certified, place at grade 16.

⁵ If in possession of Class II Water Distribution License, advance within grade.

⁶ If in possession of a Class II Wastewater Treatment License, advance within grade.

⁷ If in possession of Class II Wastewater Collection License, advance within grade.

DEPT	POSITION	GRADE
PD/10	Animal Shelter Technician	10
CC/5	Custodian	10
PW-BLD/3	Custodian	10
LIB/6	Library Assistant	10
LS/3	Liquor Sales Clerk I	10
CC/6	Customer Service Assistant	9
CC/7	Group Fitness Instructor	9
CC/8	Lifeguard	9
PW-PK/3	Parks Maintenance Worker	9

Appendix C
Salary Survey Summary
City of Sturgis Personnel Project

Position Title	Minimum Annual Rate Mean	Minimum Annual Rate Median	Maximum Annual Rate Mean	Maximum Annual Rate Median	Actual Annual Rate Mean	Actual Annual Rate Median
City Administrator	\$131,797	\$140,193	\$191,058	\$211,233	\$137,469	\$141,232
Administrative Coordinator	\$48,818	\$52,212	\$70,765	\$78,670		
Advanced WWTPPO (Class III)	\$52,580	\$51,376	\$78,849	\$79,270		
Ambulance Director	\$80,000	\$80,000	#DIV/0!	#NUM!		
Ambulance EMT-Basic	\$52,582	\$50,336	\$72,586	\$72,586		
Ambulance Paramedic	\$63,727	\$63,800	\$80,026	\$80,026		
Animal Control Officer	\$43,048	\$43,662	\$63,813	\$63,117		
Aquatic-Athletic Coordinator	\$48,776	\$47,855	\$71,100	\$67,402		
Assistant Police Chief	\$77,351	\$78,863	\$118,961	\$130,704		
Building Inspector	\$58,930	\$60,088	\$88,195	\$93,207		
Building Maintenance Superintendent	\$63,840	\$56,908	\$95,686	\$81,286		
Chief of Police	\$94,315	\$93,960	\$140,977	\$147,679		
Community Center Director	\$70,459	\$68,488	\$105,800	\$105,472		
Finance Officer	\$90,816	\$88,957	\$134,946	\$131,954		
Fleet Maintenance Superintendent	\$65,838	\$65,343	\$102,460	\$102,106		
Heavy Equipment Operator	\$48,708	\$51,500	\$72,752	\$73,652		
Library Director with MLS or MLIS	\$78,119	\$69,284	\$113,990	\$99,070		
Library Director without MLS or MLIS	\$57,828	\$57,828	\$85,434	\$85,434		
Mechanic	\$50,049	\$49,696	\$76,583	\$77,228		
Parks Maintenance Technician	\$44,814	\$47,491	\$66,830	\$73,362		
Parks Superintendent	\$69,938	\$65,956	\$102,768	\$99,674		
Payroll Specialist	\$54,104	\$53,157	\$76,380	\$78,670		
Planning Director	\$82,375	\$87,982	\$118,316	\$132,977		

Position Title	Minimum Annual Rate Mean	Minimum Annual Rate Median	Maximum Annual Rate Mean	Maximum Annual Rate Median	Actual Annual Rate Mean	Actual Annual Rate Median
Police Officer	\$56,329	\$56,031	\$84,629	\$82,607		
Public Works Director	\$88,874	\$84,406	\$133,060	\$127,622		
Sanitation Superintendent	\$69,412	\$64,880	\$106,775	\$108,697		
Sergeant	\$66,586	\$68,106	\$100,574	\$101,801		
Street Superintendent	\$72,701	\$74,357	\$108,727	\$113,859		
Wastewater Superintendent	\$79,750	\$77,509	\$121,934	\$119,839		
Water Operator	\$46,357	\$47,302	\$70,695	\$73,652		
Water Superintendent	\$72,910	\$74,017	\$110,294	\$113,859		
Youth Services Librarian with MLS or MLIS	\$51,154	\$49,004	\$73,098	\$70,096		
Youth Services Librarian without MLS or MLIS	\$47,705	\$47,961	\$71,543	\$71,679		

2026 Grade / Step Scale (2.5% between steps)

When	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	When
Grade Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Step Grade
1	25,631.38	26,272.16	26,928.97	27,602.19	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	1
2	26,928.97	27,602.19	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	2
3	28,292.25	28,999.55	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	3
4	29,724.54	30,467.66	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	4
5	31,229.35	32,010.08	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	5
6	32,810.33	33,630.59	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	6
7	34,471.36	35,333.14	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	7
8	36,216.47	37,121.88	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	8
9	38,049.93	39,001.18	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	9
10	39,976.20	40,975.61	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	10
11	42,000.00	43,050.00	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	11
12	44,126.25	45,229.41	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	12
13	46,360.14	47,519.14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	13
14	48,707.12	49,924.80	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	14
15	51,172.92	52,452.24	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	15
16	53,763.55	55,107.64	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	16
17	56,485.33	57,897.46	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	17
18	59,344.90	60,828.52	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	18
19	62,349.24	63,907.97	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	19
20	65,505.67	67,143.31	68,821.89	70,542.44	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	20
21	72,306.00	74,113.65	75,966.49	77,865.65	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	21
22	79,812.29	81,807.60	83,852.79	85,949.11	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	22
23	88,097.84	90,300.28	92,557.79	94,871.74	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	23
24	97,243.53	99,674.62	102,166.48	104,720.65	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	24
25	107,338.66	110,022.13	112,772.68	115,592.00	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47	25
26	118,481.80	121,443.84	124,479.94	127,591.94	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47	167,411.68	171,596.97	175,886.89	180,284.07	26
27	130,781.74	134,051.28	137,402.56	140,837.63	144,358.57	147,967.53	151,666.72	155,458.39	159,344.85	163,328.47	167,411.68	171,596.97	175,886.89	180,284.07	184,791.17	189,410.95	194,146.22	198,999.88	27

When	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	Biennial	When
Step Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Step Grade
1	12.32	12.63	12.95	13.27	13.60	13.94	14.29	14.65	15.01	15.39	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	1
2	12.95	13.27	13.60	13.94	14.29	14.65	15.01	15.39	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	2
3	13.60	13.94	14.29	14.65	15.01	15.39	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	3
4	14.29	14.65	15.01	15.39	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	4
5	15.01	15.39	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	5
6	15.77	16.17	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	6
7	16.57	16.99	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	7
8	17.41	17.85	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	8
9	18.29	18.75	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	9
10	19.22	19.70	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	10
11	20.19	20.70	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	11
12	21.21	21.74	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	12
13	22.29	22.85	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	13
14	23.42	24.00	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	14
15	24.60	25.22	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	15
16	25.85	26.49	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	38.37	39.33	16
17	27.16	27.84	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	38.37	39.33	40.31	41.32	17
18	28.53	29.24	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	38.37	39.33	40.31	41.32	42.35	43.41	18
19	29.98	30.72	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	38.37	39.33	40.31	41.32	42.35	43.41	44.50	45.61	19
20	31.49	32.28	33.09	33.91	34.76	35.63	36.52	37.44	38.37	39.33	40.31	41.32	42.35	43.41	44.50	45.61	46.75	47.92	20
21	34.76	35.63	36.52	37.44	38.37	39.33	40.31	41.32	42.35	43.41	44.50	45.61	46.75	47.92	49.12	50.35	51.61	52.90	21
22	38.37	39.33	40.31	41.32	42.35	43.41	44.50	45.61	46.75	47.92	49.12	50.35	51.61	52.90	54.22	55.57	56.96	58.39	22
23	42.35	43.41	44.50	45.61	46.75	47.92	49.12	50.35	51.61	52.90	54.22	55.57	56.96	58.39	59.85	61.34	62.88	64.45	23
24	46.75	47.92	49.12	50.35	51.61	52.90	54.22	55.57	56.96	58.39	59.85	61.34	62.88	64.45	66.06	67.71	69.40	71.14	24
25	51.61	52.90	54.22	55.57	56.96	58.39	59.85	61.34	62.88	64.45	66.06	67.71	69.40	71.14	72.92	74.74	76.61	78.52	25
26	56.96	58.39	59.85	61.34	62.88	64.45	66.06	67.71	69.40	71.14	72.92	74.74	76.61	78.52	80.49	82.50	84.56	86.67	26
27	62.88	64.45	66.06	67.71	69.40	71.14	72.92	74.74	76.61	78.52	80.49	82.50	84.56	86.67	88.84	91.06	93.34	95.67	27

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: City Attorney's report on the scope and procedure of a potential revision to Chapter 11.08 of Sturgis Municipal Code (temporary camping)

Prepared By: Eric Davis, City Attorney

BACKGROUND INFORMATION:

During the Special City Council meeting held September 29, 2025, the City Council directed the City Attorney to prepare a report related to the possibility of updating the temporary residential camping and present it to the Council at the Oct. 20 meeting. The requested report is attached.

ATTACHMENTS:

[Report On Temporary Camping - 10-17-25](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

REPORT

Date: October 20, 2025

Subject: City Attorney's report on the scope and procedure of a potential revision to Chapter 11.08 of Sturgis Municipal Code (temporary camping)

Author: Eric Davis, City Attorney

Introduction

This report explains how Sturgis's temporary camping rules work for homeowners today and, at the City Council's direction, outlines a simple path the Council could take if it wants to change those rules. In 2021, the ordinance (Title 11, Chapter 11.08) was updated and moved into the Health & Sanitation title to make the standards clear and more enforceable; improve sanitation and neighborhood compatibility during the Rally and year-round; and draw a clear line between private, residential camping and public/commercial campground operations regulated by other laws.

What is currently allowed:

- **Camping at owner-occupied residences only:** The ordinance regulates short-term camping at an owner-occupied home.
- **Scope of allowed activity:** Governs non-public (private) camping and allows public camping limited to one (1) camping unit at a residence.
 - Private (non-public) camping for invited family/friends within one defined campsite area on the lot.
 - Headcount up to 19 people for the non-public scenario.
 - One (1) public/paid camping unit at a residence (still under Chapter 11.08).
 - Use one campsite area; keep all tents/RVs/gear/cooking/sanitation inside it.
 - Keep units ≥ 5 ft from the sidewalk/front lot line/ROW; maintain a 10-ft clear access lane to a door.
 - Provide adequate on-site parking; maintain surfaces/grade so runoff stays on the property.
 - Utilities: No permanent outdoor camper hookups; temporary (construction-type) water/electric is OK during camping.
 - Wastewater: No dumping to ground/ditches/drains—haul to an approved dump station.

- **Regulations and restrictions triggered:** The requirements of the ordinance apply when camping lasts more than two consecutive nights.
 - **Extra Rally-time triggers:**
 - During the official Rally window (including ± 3 days), if more than 8 people stay more than 3 consecutive nights:
 - Provide a portable toilet for the duration, and
 - Special Sanitation Fee and arrangement for extra garbage service.
 - **§11.08.21 Permit:** The ordinance provides a narrow “safety valve” if a homeowner cannot meet a specific Chapter 11.08 requirement (e.g., a unique setback) but cannot convert an owner-occupied home into a multi-site public campground. City staff are working on developing criteria, procedures, and forms for Council review.

What is currently excluded/not allowed:

- Camping at non-owner-occupied dwellings (rentals, vacant homes, short-term rentals) or at business/commercial sites under this chapter (except at properly zoned and state-licensed commercial campground).
- Two or more public/paid campsites at a residence (that is a campground use outside Chapter 11.08).
- More than one campsite area on a parcel, or more than 19 people for non-public camping.
- Exceeding 21 total camping days in any 12-month period at a residence.
- Permanent outdoor camper hookups or any wastewater/gray-water discharge to ground/ditches/drains.
- Camping cabins/temporary dwelling structures at a residential campsite.
- Obstructing sidewalks/ROW, creating nuisances, or having open fires during a burn ban.
- Using the §11.08.21 permit to authorize multi-site public/paid operations (the permit only offers limited relief from a specific Chapter 11.08 rule for residential scenarios, or the single public-unit case).

Summary

Chapter 11.08 lets an owner-occupied home host short-term camping by invitation within clear limits (single campsite area, up to 19 people, setbacks, and sanitation). It also covers, at most, one public/paid camping unit at a residence. Anything more (especially two or more public/paid sites) falls into campground territory governed by state licensure and other City codes, not the residential camping ordinance.

Guidance from South Dakota Department of Health

The City of Sturgis has an excellent working relationship with the South Dakota Department of Health (DOH) through its work at the Rally and otherwise. City staff has

communicated with representatives from DOH who are familiar with Sturgis's temporary camping ordinance and were consulted when the ordinance was revised in 2021.

Under South Dakota law, if a person offers two or more campsites to the public, that person is operating a campground. Once that definition is satisfied, the campground must be licensed by DOH; operating a campground without the license is unlawful. This state-law requirement applies regardless of how briefly the campground is operated (e.g., only during Rally) and is in addition to any City of Sturgis vendor licensing or tax obligations—it does not replace them.

Generally (and unless there are problems), DOH does not regulate temporary campgrounds—the duration of operation of such campgrounds is simply too short for meaningful regulation or enforcement actions (if the DOH is even aware of them). DOH has expressed its general approval with the Sturgis City Council revising Chapter 11.08 to permit expanded public temporary residential camping (if that is the City Council's desire) so long as the City imposes and enforces reasonable health, safety, and welfare restrictions and a permitting and approval process. For campgrounds, DOH regulates:

- General site-plan review and approval;
- A safe, adequate potable water supply;
- Approved wastewater/graywater collection and disposal;
- Solid waste management, odor, pest, and vermin control;
- Fire code compliance and fire extinguisher availability;
- Sanitary and code-compliant toilets and showers (if provided); and
- Compliant guest registration records.

Guidance from the South Dakota Department of Revenue

Pursuant to SDCL § 10-45-7, campgrounds must have a sales tax license and collect sales tax on gross receipts. A campground is defined as any property or premise kept, used, maintained, advertised, or held out to the public to be a place where sites are available for the placing of tents, campers, trailers, mobile homes or other mobile accommodations to transient guests. However, the “casual or occasional” rental of a camping site is not subject to sales tax. The law defines “casual or occasional” to mean the rental of a camping site for ten or less days in a calendar year.

Preliminary Options for the Sturgis City Council

Option 1: Keep Chapter 11.08 more or less unchanged. Maintain residential, non-public camping (plus one public unit) with existing standards; finalize §11.08.21 criteria/forms; continue current enforcement.

Option 2: Expand public camping to add a narrow, time-limited pathway for public/paid camping beyond the single unit, with guardrails and inspections.

1. **OPTION 1-** Keep Chapter 11.08 as-is and enforce
 - a. **What would happen next:**

- i. Adopt implementing criteria, procedures, and forms for the §11.08.21 permit (relief from specific chapter restrictions only);
- ii. Direct staff to prepare a plain-English homeowner guide to residential camping;
- iii. Confirm enforcement posture (*i.e.*, complaint-driven vs. proactive Rally compliance checks).

b. Some public policy considerations in support of Option 1:

- i. Preserves and maintains the character of residential neighborhoods and neighborhood compatibility;
- ii. Keeps enforcement simple and creates no zoning/regulation/state law complications beyond current practice;
- iii. Pushes campers to established and regulated commercial campgrounds where state sales tax can be collected.

c. Some public policy considerations in opposition to Option 1:

- i. There is a history/culture within the community of renting multiple campsites to Rally attendees.
- ii. The ordinance prohibiting this practice has not been consistently and uniformly enforced in the past. Enforcing the current ordinance may result in numerous enforcement actions against non-compliant uses.

d. Ready-to-use Motion for Option 1:

- i. "Move to retain Chapter 11.08 without amendment and direct staff to finalize §11.08.21 permit criteria application materials and publish updated homeowner's guide before the next Rally season."

2. OPTION 2 – Amend the ordinance to expand allowed public camping

a. What would happen next:

- i. Define the scope of expansion:
 - 1. Retain owner-occupied only or expand to non-owner-occupied/short-term rental/vacant lot/commercial?
 - 2. Number of public units allowed?
 - 3. Duration?
- ii. Choose the legal pathway:
 - 1. By-right model:
 - a. Example: Up to 2 public units by-right for ≤10 days with basic standards.
 - b. Pros: Simple; predictable, no sales tax license required.
Cons: Less site-specific control.
 - 2. Permit model:
 - a. Example: 3-12 public units by conditional use permit with criteria.
 - b. Pros: Case-by-case tailoring; caps density. Cons: Staff workload; timing, appeals.
 - 3. Combined by-right and permit model:

- a. Example: Up to 2 public units by right (≤ 10 days/yr) + 3-12 units by permit during Rally
- iii. Define and adopt guardrails:
 - 1. Conditional Use Permit and Title 31 vendor license (unless exempted)
 - 2. Health & sanitation: potable water plan; wastewater/dump service; portable toilets; garbage service; vermin control.
 - 3. Life safety: fire lanes; tree/flood hazards, fire extinguishers; max occupancy per unit; egress/lighting/traffic management.
 - 4. Site design: single ingress/egress; setbacks; one consolidated campsite zone; parking on-site; quiet hours.
 - 5. Neighborhood compatibility: buffers; noise; parking; complaint threshold for review; contact posting.
 - 6. Operations & accountability: posting of City/State licenses; host on-site or on-call; revocation triggers.
 - 7. Rally overlay: higher headcount triggers; special sanitation fee linking; inspection windows.
- iv. Cross-title & external alignment
 - 1. Title 11: Amend Ch. 11.08 text to authorize public units per scope; insert permit authority + criteria cross-reference.
 - 2. Title 18 (zoning): Clarify that temporary residential public camping authorized by Ch. 11.08 is distinct from permanent campgrounds (retain campground use in RV district);
 - 3. Title 31 (vendor): Ensure a clean path for temporary business licensing, fee tiers, and Special Sanitation Fee.
 - 4. Finance/Tax: Remind operators of state sales tax requirements for campsite charges.
- b. **Some public policy considerations in support of Option 2:**
 - i. Creates a legal pathway that allows residents to capitalize on the Rally without pushing activity underground
 - ii. Clearer expectations for residents and staff
 - iii. Public health & safety leverage: Lets the City impose targeted criteria (sanitation, fire lanes, max occupancy, quiet hours) and revoke for non-compliance
 - iv. Potential economic upside: May encourage more Rally attendees to stay and spend money in town; incremental vendor-license and sanitation-fee revenue; supports local spending and sales tax generation without building permanent campgrounds.
 - v. Neighborhood parity: Citywide criteria can be applied evenly and reduce selective enforcement.
- c. **Some public policy considerations in opposition to Option 2:**
 - i. Increased administrative load: permitting, inspections, complaints, and revocations will require staff time (Code, PW, Fire, PD, Finance); peak workload concentrates around Rally.

- ii. Enforcement complexity: distinguishing non-public vs public, counting nights/occupancy
- iii. Neighborhood impacts: noise, parking spillover, lighting, and trash risk could drive complaints.
- iv. Equity & optics: perceived commercialization of neighborhoods; potential disparities if only certain areas can practically host compliant sites.
- v. Risk exposure: more transient occupancy increases chances of nuisance claims, police/fire/medical calls for service, and political blowback if problems spike

d. Ready-to-use Motion for Option 2:

- i. “Move to direct the city attorney to prepare a draft ordinance revising Chapter 11.08 consistent with Council guidance provided at this meeting, to expand limited temporary public camping and to refer the draft to the Ordinance Committee for further analysis, workup, and recommendation to the Council for potential further direction or action.”

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Ordinance No. 2025-02 - An Ordinance Granting MDU a Franchise to Operate a Gas Transmission and Distribution System

Prepared By: Eric Davis, City Attorney

BACKGROUND INFORMATION:

Pursuant to SDCL Ch. 9-35, municipalities may regulate who may occupy public streets/alleys to construct and operate utility systems. Long-term right-of-way use is typically granted by non-exclusive franchise ordinance setting terms and conditions (construction standards, restoration, relocation, insurance/indemnity, etc.). Sturgis franchises are codified in Title 10 (Franchises) of the Sturgis Municipal Code.

DISCUSSION:

The City's current MDU natural gas franchise (codified in Chapter 10.03 of Sturgis Municipal Code) was enacted in 2005 and is at the end of its 20-year term. Ordinance 2025-02 will repeal and replace Chapter 10.03 to renew and extend the franchise with an updated, non-exclusive franchise ordinance consistent with SDCL ch. 9-35 and Title 10. Note: The statutory franchise election requirement does not apply to PUC-regulated natural-gas utilities under SDCL 9-35-3.

RECOMMENDATION:

Move first reading of Ordinance 2025-02

ATTACHMENTS:

[Ordinance 2025-02 - MDU-Sturgis Franchise - 10-17-25](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

ORDINANCE NO. 2025-02

AN ORDINANCE GRANTING TO MONTANA-DAKOTA UTILITIES CO., A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE FRANCHISE AND RIGHT TO CONSTRUCT, MAINTAIN AND OPERATE WITHIN AND UPON, IN AND UNDER THE STREETS, ALLEYS AND PUBLIC GROUNDS OF THE CITY OF STURGIS, MEADE COUNTY, SOUTH DAKOTA, A GAS TRANSMISSION AND DISTRIBUTION SYSTEM FOR TRANSMITTING AND DISTRIBUTING NATURAL OR MANUFACTURED GAS, OR A MIXTURE OF BOTH, FOR PUBLIC AND PRIVATE USE

BE IT ORDAINED by the Common Council of the City of Sturgis that Title 10, Chapter 10.03 of the City of Sturgis Municipal Code be repealed and replaced in its entirety as follows:

**Chapter 10.03
GAS UTILITY FRANCHISE**

SECTIONS:

10.03.01: Designations
10.03.02: Grant of Franchise
10.03.03: Obligation
10.03.04: Non-exclusivity
10.03.05: Police Power
10.03.06: Indemnification
10.03.07: Assignment
10.03.08: Acceptance
10.03.09: Duration

SECTION 10.03.01. For convenience, herein, the City of Sturgis is designated and referred to as "Municipality" and Montana-Dakota Utilities Co. is designated and referred to as "Grantee." Any reference to either includes their respective successors and assigns.

SECTION 10.03.02. There is hereby granted to Montana-Dakota Utilities Co., a Delaware corporation, its successors and assigns, subject to the limitations herein stated, the right and franchise to occupy and use the streets, alleys, and public grounds of the municipality as now, or hereafter constituted, for the purpose of constructing, maintaining, and operating, within, upon, in, and under the same, a gas distribution system for transmitting and distributing natural or manufactured gas, or a mixture of both, for public and private use.

SECTION 10.03.03. Grantee shall maintain an efficient distribution system for furnishing natural or manufactured gas, or a mixture of both, for public and private use at such reasonable rates as may be approved by the Public Utilities Commission of the State of South Dakota and under such orders, rules, or regulations as may be issued by a federal or state agency having jurisdiction thereof.

SECTION 10.03.04. This franchise shall not be exclusive and shall not be construed to prevent the Municipality from granting to any other party the right to use the streets, alleys, and public grounds of the Municipality for like purposes.

SECTION 10.03.05. The Municipality reserves any right it may have, under its police power or otherwise, to control or regulate the use of said streets, alleys, and public grounds by Grantee. This section shall not affect the right of Grantee to receive compensation for the expense of changing, removing, or relocating its facilities located in private rights of way. Further, if at any time said Municipality shall vacate any street, alley, or public grounds in which Grantee's facilities are located, an alternate route or private property easement shall be provided to Grantee. Grantee shall not be required to relocate facilities when any street, alley, or public grounds in which they are located is vacated for the convenience of abutting property owners or another private party and not as an incident to the public improvement, unless the reasonable cost of such relocation and the loss and expenses resulting therefrom is first paid to Grantee.

SECTION 10.03.06. Grantee shall indemnify and save and hold the Municipality harmless from any loss or damage due to the construction, installation, and maintenance of its distribution system, and its use of the streets, alleys, and public grounds of the Municipality; however, Grantee shall not be required to indemnify and save or hold the Municipality harmless from loss or damage to the extent such loss or damage is caused by the acts, omissions, or negligence of the Municipality, its employees, assigns, agents, contractors, or other persons under its direction or control.

SECTION 10.03.07. Grantee shall have the right to assign this franchise to any party, or corporation, but all obligations hereunder shall be binding upon its successors and assigns.

SECTION 10.03.08. Within thirty (30) days after Grantee is notified of passage and final approval of this Ordinance, Grantee shall file with the clerk or auditor of the Municipality its written acceptance of this franchise.

SECTION 10.03.09. This franchise shall continue and remain in full force and effect for a period of twenty (20) years from the date upon which this ordinance shall become effective as provided by law.

Dated this ____ day of _____, 2025.

CITY OF STURGIS

Kevin Forrester, Mayor

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

First reading: _____

Second reading: _____

Adopted: _____

Published: _____

Effective: _____

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: Consideration to approve a SEL for the Loud American Roadhouse for the Annual Tree Lighting Ceremony on November 29, 2025.

Prepared By: Robin Korth, Finance

BACKGROUND INFORMATION:

Each year the Chamber hosts a Tree Lighting Ceremony with holiday giveaway, music, treats and games. The Tree Lighting will take place at Harley-Davidson Rally Point on November 29, 2025 from 6-7 pm.

ATTACHMENTS:

[SEL Loud American request for 2025 Tree Lighting Ceremony](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 17 2025

License # _____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: Loud American Roadhouse
Owner Name: HomeSlice Management, LLC
Address: 1612 Junction Ave Ste 4 Sturgis, SD 57785
Telephone #: 605-347-5336
Date of Event: 11/29/2025

Description of Event:
The Tree Lighting Ceremony will take place on November 29th at Harley-Davidson Rally Point from 6pm-7pm. The Loud American will prepare and serve hot toddies.

Location of Event (Street Address):
985 Harley Davidson Way Sturgis, SD 57785. Rally Point

Map of premises where alcohol sales will occur
Please see attached

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: ☐ Malt Beverage ☒ Liquor ☐ Wine

Check which license is requested for Special Event: ☐ Malt Beverage ☒ Liquor ☐ Wine
Do you ☐ own or ☐ lease this property? If leasing, please include copy of lease agreement.

Also Include:

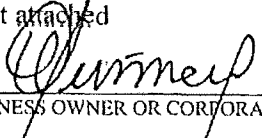
☒ Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

☒ \$100 per day fee for Liquor License.	No. of Days <u>1</u>	X \$100 = \$100	Total
☐ \$ 50 per day fee for Malt Beverage License.	No. of Days _____	X \$ 50 = _____	Total
☐ \$ 50 per day fee for Wine License.	No. of Days _____	X \$ 50 = _____	Total

TOTAL AMOUNT DUE \$100

☒ Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? ☐ Yes ☒ No
☐ Copy of request attached

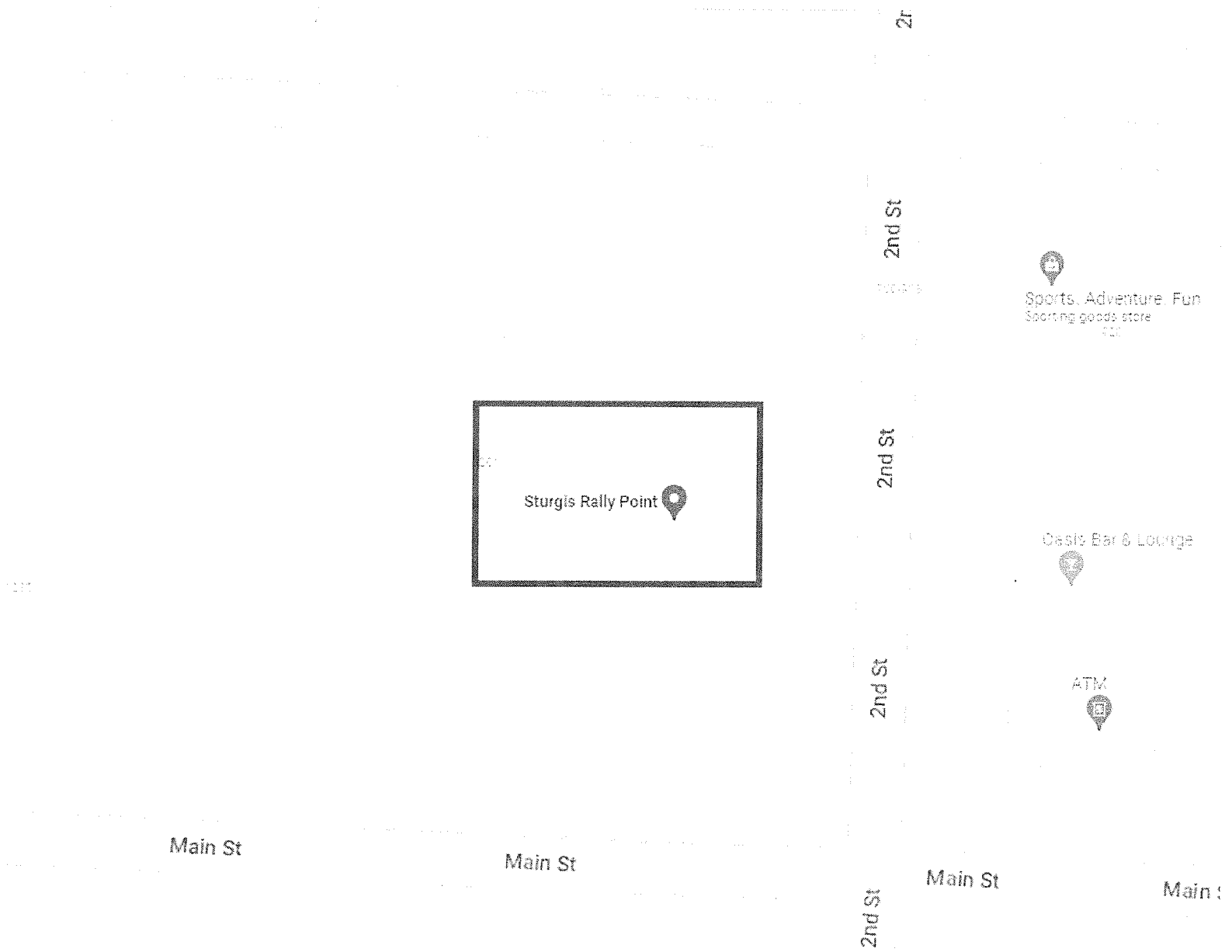
Signature  Date 9/25/25
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

Notice of Hearing Published on _____

Public Hearing Held on _____

COUNCIL DECISION: ☐ Approved ☐ Disapproved



HOMESLICE MANAGEMENT LLC
LOUD AMERICAN ROADHOUSE
1612 JUNCTION, #4
STURGIS, SD 57785

December 17, 2024

Dear HOMESLICE MANAGEMENT LLC

Below is your Retail On-Sale Liquor license. It shall be valid only for the person in whose name it is issued and for the transaction of business at the location approved. The license shall be available for inspection.

A list of the approved alcohol training programs may be found at: <https://dor.sd.gov/businesses/taxes/alcohol/>

Website: <http://dor.sd.gov>

SD EPath: <http://dor.sd.gov/EPath>



<http://dor.sd.gov>

This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

ISSUE DATE: 01/01/2025

EXPIRATION DATE: 12/31/2025

LICENSE NUMBER: RL-6170

LICENSE TYPE: Retail On-Sale Liquor

ISSUED TO:

HOMESLICE MANAGEMENT LLC
1305 MAIN ST
STURGIS, SD 57785-1528

LOUD AMERICAN ROADHOUSE
1305 MAIN ST
STURGIS, SD 57785-1528

A handwritten signature in black ink, appearing to read "Mike Houdyshell", is written over a horizontal line.

Mike Houdyshell
Secretary of Revenue

City Council STAFF REPORT



Meeting Date: City Council - Oct 20 2025
Agenda Item: Surplus and Disposal of Personal Property
Prepared By: Eric Davis, City Attorney

DISCUSSION:

Under SDCL ch. 6-13, the City Council may dispose of property once it first determines the item is no longer necessary, useful, or suitable for its original purpose. After that declaration, the Council must appoint three real property owners of the City as appraisers (or use a licensed fee appraiser) to value the property and file their report with the Finance Officer. Staff then recommends a compliant disposition path (e.g., sealed bids, public auction, intergovernmental transfer, trade-in, or destruction) and will return to the Council for further action, following the applicable notice and process requirements in SDCL ch. 6-13.

For items appraised at less than \$2,500, staff intends to conduct a private or public sale pursuant to law. For items appraised at more than \$2,500, staff intends to publish notice of a sale and accept sealed bids pursuant to law.

Note: Council members, city officers, and the appointed appraisers may not purchase surplus property except at public auction. The surplus resolution requires a majority vote of the City Council. If the City proceeds with a sale of city property, that action requires a two-thirds majority. Non-sale dispositions permitted by law (e.g., transfer, trade-in, destruction) require a simple majority vote.

CODE REFERENCES:

SDCL ch. 6-13

ATTACHMENTS:

[Surplus Memo and Resolution](#)

Approved By:
Aaron Jordan, City Administrator

Status:
Approved - Oct 17 2025

RESOLUTION 2025-35

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND APPOINTING APPRAISERS

WHEREAS, SDCL § 6-13-1 authorizes the governing body to sell, trade, loan, destroy, or otherwise dispose of property that, by appropriate motion, is determined to be no longer necessary, useful, or suitable for the purpose for which it was acquired; and

WHEREAS, SDCL § 6-13-2 provides that, after such a determination, the governing body shall appoint three real property owners of the political subdivision to appraise the value of the property and file their report with the Finance Officer;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that:

1. **Surplus Declaration.** The personal property listed on Exhibit A attached hereto and incorporated herein by this reference is declared surplus, having been determined to be no longer necessary, useful, or suitable for the purpose for which it was acquired, pursuant to SDCL § 6-13-1.
2. **Appointment of Appraisers.** In accordance with SDCL § 6-13-2, the City Council hereby appoints the following three (3) real property owners of the City of Sturgis as appraisers to appraise the value of the surplus property described in Exhibit A and to file an appraisal report with the Finance Officer:
 - _____
 - _____
 - _____
3. **Direction to Finance Officer/Staff.** The Finance Officer is directed to receive and file the appraisal report. City staff is authorized and directed to prepare recommended disposition steps consistent with SDCL ch. 6-13—including, as appropriate, notice and sealed-bid sale, public auction, or other authorized disposition(s)—and to return such recommendations to the City Council for its consideration and action.

CITY OF STURGIS

Kevin Forrester, Mayor

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

Adopted: _____

Published: _____

Effective: _____

EXHIBIT A TO RESOLUTION 2025-35

Fleet Division

- 2017 Textron Stampede Unit 144 (four-seat side-by-side) 3,049 miles (VIN: 4UFT40B8J9003588)
- 2015 Arctic Cat Wildcat Unit 145 (side-by-side) 1,204 Miles (VIN: 40F15NPV7FT306563)
- 2012 Chevy Equinox Unit 40 75,375 Miles (VIN: 2GNFLCEK7C62767790)

Sanitation Division

- 1972 Caterpillar D8H dozer 7,408 Hours (VIN: 46A28380)
- 2003 Dressta TD25LA Dozer 11,260 Hours (VIN: 73106)
- Orwak Bailing Press 8020 E.F.G. (Cardboard Bailer) (VIN: 07-0062C-012)

Rally Department Surplus

- (1) Crate of toy wood blocks
- (1) Colonel Sturgis photo prop
- (22) Metal locking cash boxes
- (2) Corn hole boards
- (1) hand sanitizer station
- (8) jump house fans
- (1) 10'x10' premium canopy
- (1) inflatable sumo wrestling arena
- (1) inflatable two-lane bungee run
- (1) inflatable custom sticky wall
- (1) gold pallet four-wheel dolly
- (1) purple obstacle course inflatable
- (3) inflatable bouncy houses

Wastewater

- (2) Bauer Rainstar E4-125-400 plus reel (VIN: 0198-26777)
- (2) Bauer RainStar E125-400 plus reel (VIN: 0199-28298)
- 6" Irrigation Pipe & Fittings
 - (4) 90 degree
 - (3) -5 degree
 - (3) 6 to 8 reducers
 - (5) misc fittings
- 10" Irrigation Pipe & Fittings
 - (2) 90 degree
 - (2) 45 degree
 - (5) Couplers
 - (1) Cap
 - (1) Reducer
 - (1) Bonet
- 12" Irrigation Pipe & Fittings

- (16) Pieces
- (1) Bonet
- (4) Couplers
- (1) 90 Degree
- (1) 10 to 12 Reducer
- (88) pieces of Yellow Mine Pipe (1768 LF)

Sturgis Ambulance Surplus

- 2007 Dodge Durango 120,040 Miles (VIN: 1D8HB38P07F537329)
- 2005 Chevy Tahoe 188,787 Miles (VIN: 1GNEK13V25J198831)
- 1996 International Bus 193,265 Miles (VIN: 1HYBBAAP9TH374109)
- Lifter Pramac GSW 22 generator 969 Hours
- 2014 Nova SL12 Tilt Trailer - 12-foot, single axle - (VIN: 57MPT1218FA000577)
- 12' trailer single axle trailer with the wooden box from the army tent.
- Kyocera Taskalfa 3501i - Business copier
- Brother MFC-L2700DW All-in-one personal copier/scanner
- Brother MFC-J497DW All-in-one personal copier/scanner
- (3) Computer Monitors, No HDMI - VGA/DVI connections only
- Clear View c magnification reader - appears new and never used
- (4) Old Vacumax EVO 605 portable suction devices
- (10) Old Lifepack AEDs - all have bad batteries
- (1) Manual Stretcher Striker EZ Pro
- (2) Manual Stretchers Striker MX PRO
- US Army Surplus Tent Tan 20'x20 feet' aluminum frame with full floor and insulating layer
- (8) Folding cot/litter/beds from inside US Army surplus tent
- (8) Privacy partitions US Army surplus tent
- (4) Old wooden desks
- (2) Old metal desks

Library

- Lenovo ThinkCentre M710e (SN: MJ09Z92V)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y9Z)
- Lenovo ThinkCentre M710e (SN: MJ0B3YAX)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y8N)
- Lenovo ThinkCentre M710e (SN: MJ0B3YA2)
- Lenovo ThinkCentre M710e (SN: MJ09290J)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y9J)
- Lenovo ThinkCentre M710e (SN: MJ0B3YBD)

Sponsorship

- 2023 Harley-Davidson FLTRX / Road Glide 130 Miles (VIN: 1HD1KHC11PB652804)
- 2024 Harley-Davidson RH975 Nightster 492 Miles (VIN: 1HD1ZH116RB308063)

City Council
STAFF REPORT



Meeting Date: City Council - Oct 20 2025

Agenda Item: 2025 Year To Date Revenues and Expenses For General Fund Compared to the 2025 Budget

Prepared By: Ann Bertolotto, Finance Officer

DISCUSSION:

The budgets should be 75% or less the beginning of the 4th quarter. The majority of the General Fund expense budgets are within the 75% burn rate. Buildings, Sponsorship, Community Center, and Police spending will need to be watched until the end of the year. The Revenues are low but will look better after November because we will be receiving our second half property taxes.

ATTACHMENTS:

[2025 GF Expenditure Thru 251013](#)

[2025 GF Revenue Thru 251013](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Oct 17 2025

Department	General Fund - Expenditures
2025 Budget as of	10/13/2025
Current Year Budge	\$10,087,937.00
YTD Actual	\$7,052,865.50
Variance	\$3,035,071.50

Acct Number	Account Title	YTD Actual	YTD Budget	Variance	%
101-4111-41100	Salaries	131,310.85	166,594.00	35,283.15	78.8%
101-4111-41200	FICA Expenses	9,853.24	12,744.00	2,890.76	77.3%
101-4111-41300	Retirement	2,844.87	2,224.00	(620.87)	127.9%
101-4111-41500	Group Insurance	3,820.23	-	(3,820.23)	
101-4111-41510	Dental Insurance	392.40	-	(392.40)	
101-4111-41520	Principal Life Ins	34.83	-	(34.83)	
101-4111-42200	Professional Fees	25,792.33	15,500.00	(10,292.33)	166.4%
101-4111-42300	Publishing	16,010.24	32,700.00	16,689.76	49.0%
101-4111-42500	Repairs & Maintenance	-	250.00	250.00	0.0%
101-4111-42600	Supplies & Materials	2,424.05	2,500.00	75.95	97.0%
101-4111-42670	Sturgis Sign	-	-	-	
101-4111-42700	Travel	192.12	500.00	307.88	38.4%
101-4111-42800	Utilities	3,898.63	7,053.00	3,154.37	55.3%
101-4111-42900	Other	25,314.76	26,705.00	1,390.24	94.8%
101-4111-42910	Contingency Funds	15,242.40	198,674.00	183,431.60	7.7%
101-4111-42920	Capital Reserves	-	-	-	
101-4111-43400	Machinery & Equipment	-	-	-	
101-4111-51100	Operating Transfers Out	-	160,000.00	160,000.00	0.0%
Mayor & Council		237,130.95	625,444.00	388,313.05	37.9%
101-4141-41100	Salaries	-	-	-	
101-4141-41110	Overtime Wages	4.98	-	(4.98)	
101-4141-41200	FICA Expenses	0.33	-	(0.33)	
101-4141-41300	Retirement	0.40	-	(0.40)	
101-4141-41500	Group Insurance	25.49	-	(25.49)	
101-4141-41510	Dental Insurance	0.05	-	(0.05)	
101-4141-41520	Principal Life Ins	0.01	-	(0.01)	
101-4141-41530	HSA Expense	-	-	-	
101-4141-42200	Professional Fees	61,875.17	110,000.00	48,124.83	56.3%
101-4141-42600	Supplies & Materials	1.60	-	(1.60)	
101-4141-42700	Travel	-	-	-	
101-4141-42800	Utilities	-	-	-	
101-4141-42900	Other	7,846.00	20,000.00	12,154.00	39.2%
101-4141-43410	Furniture & Minor Equipment	-	-	-	
Attorney		69,754.03	130,000.00	60,245.97	53.7%
101-4142-41100	Salaries	181,420.49	246,744.00	65,323.51	73.5%
101-4142-41110	Overtime Wages	7,622.12	3,200.00	(4,422.12)	238.2%
101-4142-41200	FICA Expenses	12,346.51	19,121.00	6,774.49	64.6%
101-4142-41300	Retirement	13,917.89	14,997.00	1,079.11	92.8%
101-4142-41500	Group Insurance	29,482.99	51,480.00	21,997.01	57.3%
101-4142-41510	Dental Insurance	1,811.42	-	(1,811.42)	
101-4142-41520	Principal Life Ins	183.53	-	(183.53)	
101-4142-41530	HSA expense	-	-	-	

101-4142-42200	Professional Fees	43,726.88	73,734.00	30,007.12	59.3%
101-4142-42300	Publishing	-	-	-	
101-4142-42400	Rent	1,388.97	1,673.00	284.03	83.0%
101-4142-42500	Repairs & Maintenance	-	250.00	250.00	0.0%
101-4142-42600	Supplies & Materials	18,003.46	22,500.00	4,496.54	80.0%
101-4142-42700	Travel	-	-	-	
101-4142-42800	Utilities	415.45	-	(415.45)	
101-4142-42900	Other	3,329.00	-	(3,329.00)	
Finance		313,648.71	433,699.00	120,050.29	72.3%
101-4143-41100	Salaries	8,816.97	44,990.00	36,173.03	19.6%
101-4143-41110	Overtime Wages	96.62	-	(96.62)	
101-4143-41200	FICA Expenses	643.24	3,442.00	2,798.76	18.7%
101-4143-41300	Retirement	556.90	3,299.00	2,742.10	16.9%
101-4143-41500	Group Insurance	561.55	2,074.00	1,512.45	27.1%
101-4143-41510	Dental Insurance	18.13	-	(18.13)	
101-4143-41520	Principal Life Ins	7.73	-	(7.73)	
101-4143-41530	HSA Expense	-	-	-	
101-4143-42200	Professional Fees	42,686.00	41,854.00	(832.00)	102.0%
101-4143-42300	Publishing	-	-	-	
101-4143-42500	Repairs & Maintenance	-	150.00	150.00	0.0%
101-4143-42600	Supplies & Materials	78.00	2,000.00	1,922.00	3.9%
101-4143-42700	Travel	-	-	-	
101-4143-42800	Utilities	-	630.00	630.00	0.0%
101-4143-42900	Other	-	-	-	
Human Resources		53,465.14	98,439.00	44,973.86	54.3%
101-4144-41100	Salaries	127,889.00	186,832.00	172,360.84	68.5%
101-4144-41110	Overtime Wages	18.46	-	(18.46)	
101-4144-41200	FICA Expenses	9,663.54	14,293.00	13,220.14	67.6%
101-4144-41300	Retirement	8,143.32	11,210.00	10,021.82	72.6%
101-4144-41500	Group Insurance	2,058.27	26,946.00	26,586.90	7.6%
101-4144-41510	Dental Insurance	55.65	-	(55.65)	
101-4144-41520	Principal Life Ins	67.29	-	(6.50)	
101-4144-42200	Professional Fees	418.32	2,500.00	2,081.68	16.7%
101-4144-42300	Publishing	-	-	-	
101-4144-42500	Repairs & Maintenance	279.58	1,000.00	720.42	28.0%
101-4144-42600	Supplies & Materials	662.64	3,900.00	3,237.36	17.0%
101-4144-42700	Travel	144.00	1,000.00	856.00	14.4%
101-4144-42800	Utilities	377.53	1,260.00	882.47	30.0%
101-4144-42900	Other	-	3,300.00	3,300.00	0.0%
City Administor		149,777.60	252,241.00	233,187.02	59.4%
101-4145-42200	Professional Fees	39,244.22	47,935.00	8,690.78	81.9%
101-4145-42300	Publishing	-	-	-	
101-4145-42500	Repairs & Maintenance	2,759.19	1,450.00	(1,309.19)	190.3%
101-4145-42600	Supplies & Materials	329.99	4,500.00	4,170.01	7.3%
Info & Tech		42,333.40	53,885.00	11,551.60	78.6%
101-4147-41600	Unemployment & Work Comp	121,310.68	117,253.00	(4,057.68)	103.5%
101-4147-42100	Insurance	244,369.52	265,518.00	21,148.48	92.0%
Insurance		365,680.20	382,771.00	17,090.80	95.5%
101-4192-41100	Salaries	75,166.84	75,690.00	523.16	99.3%

101-4192-41200	FICA Expenses	4,328.80	5,790.00	1,461.20	74.8%
101-4192-41300	Retirement	4,497.31	-	(4,497.31)	
101-4192-41500	Group Insurance	6,144.08	11,285.00	5,140.92	54.4%
101-4192-41510	Dental Insurance	653.44	-	(653.44)	
101-4192-41520	Principal Life Ins	52.29	-	(52.29)	
101-4192-42200	Professional Fees	17,089.92	17,175.00	85.08	99.5%
101-4192-42500	Repairs & Maintenance	18,053.63	21,041.00	2,987.37	85.8%
101-4192-42600	Supplies & Materials	12,664.46	10,600.00	(2,064.46)	119.5%
101-4192-42700	Travel	-	-	-	
101-4192-42800	Utilities	74,517.91	125,840.00	51,322.09	59.2%
101-4192-42900	Other	4,903.00	4,140.00	(763.00)	118.4%
101-4192-43200	Buildings	115.43	-	(115.43)	
Buildings		218,187.11	271,561.00	53,373.89	80.3%
101-4193-41100	Salaries	81,752.59	122,420.00	40,667.41	66.8%
101-4193-41110	Overtime Wages	2,352.36	3,200.00	847.64	73.5%
101-4193-41200	FICA Expenses	6,138.09	9,365.00	3,226.91	65.5%
101-4193-41300	Retirement	5,052.13	7,345.00	2,292.87	68.8%
101-4193-41500	Group Insurance	14,118.48	32,334.00	18,215.52	43.7%
101-4193-41510	Dental Insurance	1,068.20	-	(1,068.20)	
101-4193-41520	Principal Life Ins	134.68	-	(134.68)	
101-4193-42600	Supplies & Materials	9,029.63	13,000.00	3,970.37	69.5%
101-4193-42900	Other	-	200.00	200.00	0.0%
Custodial		119,646.16	187,864.00	68,217.84	63.7%
101-4194-41100	Salaries	-	-	-	
101-4194-41500	Group Insurance	19.50	-	(19.50)	
101-4194-42200	Professional Fees	21,018.20	50,000.00	28,981.80	42.0%
101-4194-42800	Utilities	85.48	-	(85.48)	
101-4194-42900	Other	16,102.50	14,575.00	(1,527.50)	110.5%
Engineering		37,225.68	64,575.00	27,349.32	57.6%
101-4196-41100	Salaries	55,858.57	194,375.00	138,516.43	28.7%
101-4196-41110	Overtime Wages	876.79	1,400.00	523.21	62.6%
101-4196-41200	FICA Expenses	3,263.86	14,977.00	11,713.14	21.8%
101-4196-41300	Retirement	1,427.55	11,746.00	10,318.45	12.2%
101-4196-41500	Group Insurance	163.02	27,437.00	27,273.98	0.6%
101-4196-41510	Dental Insurance	(66.05)	-	66.05	
101-4196-41520	Principal Life Ins	11.62	-	(11.62)	
101-4196-42200	Professional Fees	27,236.98	6,825.00	(20,411.98)	399.1%
101-4196-42300	Publishing	-	1,000.00	1,000.00	0.0%
101-4196-42500	Repairs & Maintenance	1,685.98	4,500.00	2,814.02	37.5%
101-4196-42600	Supplies & Materials	1,331.48	9,000.00	7,668.52	14.8%
101-4196-42700	Travel	100.00	1,050.00	950.00	9.5%
101-4196-42800	Utilities	555.73	2,927.00	2,371.27	19.0%
101-4196-42900	Other	8,658.09	11,000.00	2,341.91	78.7%
Planning & Permitting		101,103.62	286,237.00	185,133.38	35.3%
101-4197-41100	Salaries	158,897.07	203,909.00	45,011.93	77.9%
101-4197-41110	Overtime Wages	2,721.36	320.00	(2,401.36)	850.4%
101-4197-41200	FICA Expenses	11,831.66	15,624.00	3,792.34	75.7%
101-4197-41300	Retirement	11,757.05	15,254.00	3,496.95	77.1%
101-4197-41500	Group Insurance	12,727.64	23,625.00	10,897.36	53.9%

101-4197-41510	Dental Insurance	1,177.20	-	(1,177.20)	
101-4197-41520	Principal Life Ins	122.22	-	(122.22)	
101-4197-42200	Professional Fees	-	-	-	
101-4197-42500	Repairs & Maintenance	421.99	1,200.00	778.01	35.2%
101-4197-42600	Supplies & Materials	9,581.29	16,000.00	6,418.71	59.9%
101-4197-42700	Travel	-	-	-	
101-4197-42800	Utilities	402.04	1,000.00	597.96	40.2%
Fleet		209,639.52	276,932.00	67,292.48	75.7%
101-4198-41100	Salaries - Sponsorship	62,207.67	97,071.00	34,863.33	64.1%
101-4198-41110	Overtime--Sponsorship	-	-	-	
101-4198-41200	FICA--Sponsorship	3,657.85	7,426.00	3,768.15	49.3%
101-4198-41300	Retirement--Sponsorship	4,732.55	5,824.00	1,091.45	81.3%
101-4198-41500	Group Insurance--Sponsorship	12,852.41	22,258.00	9,405.59	57.7%
101-4198-41510	Dental - Sponsorship	392.40	-	(392.40)	
101-4198-41520	Principal Life Ins -Sponsorshi	52.29	-	(52.29)	
101-4198-41530	HSA Expense	-	-	-	
101-4198-42200	Professional Fees	93,146.24	97,500.00	4,353.76	95.5%
101-4198-42300	Publishing--Sponsorship	-	-	-	
101-4198-42400	Rental--Sponsorship	323,760.10	311,380.00	(12,380.10)	104.0%
101-4198-42500	Repairs & Maintenance--Rally	31.54	150.00	118.46	21.0%
101-4198-42600	Supplies & Materials - Sponsor	41,247.82	70,050.00	28,802.18	58.9%
101-4198-42700	Travel--Sponsorship	4,601.61	7,500.00	2,898.39	61.4%
101-4198-42800	Utilites	3,604.97	7,156.00	3,551.03	50.4%
101-4198-42900	Other - Sponsorship	(775.50)	25,000.00	25,775.50	-3.1%
Sponsorhip		549,511.95	651,315.00	101,803.05	84.4%
101-4199-41100	Salaries--Rally	16,426.31	-	(16,426.31)	
101-4199-41110	Overtime--Rally	377.58	-	(377.58)	
101-4199-41200	FICA--Rally	1,224.82	-	(1,224.82)	
101-4199-41300	Retirement--Rally	985.74	-	(985.74)	
101-4199-41500	Group Insurance--Rally	2,173.28	-	(2,173.28)	
101-4199-41510	Dental - Rally	90.27	-	(90.27)	
101-4199-41520	Principal Life Ins - Rally	12.72	-	(12.72)	
101-4199-42100	Insurance--Rally	-	-	-	
101-4199-42200	Professional Fees--Rally/Spons	58,833.21	135,500.00	76,666.79	43.4%
101-4199-42300	Publishing--Rally/Sponsorship	1,050.00	16,700.00	15,650.00	6.3%
101-4199-42400	Rental--Rally/Sponsorship	-	9,750.00	9,750.00	0.0%
101-4199-42500	Repairs & Maintenance--Rally	819.96	-	(819.96)	
101-4199-42600	Supplies & Materials - Rally/S	(354.60)	600.00	954.60	-59.1%
101-4199-42700	Travel--Rally/Sponsorship	-	-	-	
101-4199-42800	Utilities--Rally	2,440.96	4,221.00	1,780.04	57.8%
101-4199-42900	Other - Rally/Sponsorship	3,976.79	5,500.00	1,523.21	72.3%
101-4199-45200	Merchandise for Resale--Rally	4,153.75	4,000.00	(153.75)	103.8%
101-4199-45210	Merchandise E-Commerce	39.62	-	(39.62)	
Rally & Events		92,250.41	176,271.00	84,020.59	52.3%
101-4211-41100	Salaries	1,158,621.01	1,464,535.00	305,913.99	79.1%
101-4211-41110	Overtime Wages	267,447.64	128,547.00	(138,900.64)	208.1%
101-4211-41200	FICA Expenses	105,881.81	121,870.00	15,988.19	86.9%
101-4211-41300	Retirement	99,010.36	128,740.00	29,729.64	76.9%
101-4211-41500	Group Insurance	43,366.58	177,579.00	134,212.42	24.4%

101-4211-41510	Dental Insurance	9,570.53	-	(9,570.53)	
101-4211-41520	Principal Life Ins	937.22	-	(937.22)	
101-4211-42200	Professional Fees	10,487.00	14,800.00	4,313.00	70.9%
101-4211-42500	Repairs & Maintenance	7,545.72	90,750.00	83,204.28	8.3%
101-4211-42600	Supplies & Materials	74,574.41	92,600.00	18,025.59	80.5%
101-4211-42700	Travel	3,816.80	3,000.00	(816.80)	127.2%
101-4211-42800	Utilities	15,318.68	14,400.00	(918.68)	106.4%
101-4211-42900	Other	85,824.71	108,500.00	22,675.29	79.1%
101-4211-43200	Buildings	-	-	-	
101-4211-43400	Machinery & Equipment	5,500.00	13,490.00	7,990.00	40.8%
Police		1,887,902.47	2,358,811.00	470,908.53	80.0%
101-4212-41100	Salaries	88,415.83	127,344.00	38,928.17	69.4%
101-4212-41110	Overtime Wages	3,855.73	3,200.00	(655.73)	120.5%
101-4212-41200	FICA Expenses	6,318.14	9,987.00	3,668.86	63.3%
101-4212-41300	Retirement	7,097.64	6,873.00	(224.64)	103.3%
101-4212-41500	Group Insurance	7,903.30	25,473.00	17,569.70	31.0%
101-4212-41510	Dental Insurance	780.95	-	(780.95)	
101-4212-41520	Principal Life Ins	104.42	-	(104.42)	
101-4212-41521	Utilities Benefit	-	-	-	
101-4212-41530	HSA Expense	-	-	-	
101-4212-42200	Professional Fees	10,953.56	39,000.00	28,046.44	28.1%
101-4212-42300	Publishing	195.45	-	(195.45)	
101-4212-42400	Rent	-	-	-	
101-4212-42500	Repairs & Maintenance	2,829.97	2,500.00	(329.97)	113.2%
101-4212-42600	Supplies & Materials	2,249.20	21,800.00	19,550.80	10.3%
101-4212-42700	Travel	33.00	900.00	867.00	3.7%
101-4212-42800	Utilities	6,990.39	9,488.00	2,497.61	73.7%
101-4212-42900	Other	106.96	1,500.00	1,393.04	7.1%
101-4212-43200	Buildings	-	-	-	
Animal Shelter		137,834.54	248,065.00	110,230.46	55.6%
101-4218-42900	Other	71,457.52	175,000.00	103,542.48	40.8%
Dispatch		71,457.52	175,000.00	103,542.48	40.8%
101-4229-41100	Salaries	22,046.06	27,557.00	5,510.94	80.0%
101-4229-41110	Overtime Wages	1,114.20	1,500.00	385.80	74.3%
101-4229-41200	FICA Expenses	1,716.68	2,223.00	506.32	77.2%
101-4229-41522	CC Membership Benefit	792.00	800.00	8.00	99.0%
101-4229-41523	Payment to SVFD	56,501.25	75,335.00	18,833.75	75.0%
101-4229-42200	Professional Fees	1,763.83	1,575.00	(188.83)	112.0%
101-4229-42500	Repairs & Maintenance	4,957.25	7,200.00	2,242.75	68.9%
101-4229-42600	Supplies & Materials	27,799.93	18,293.00	(9,506.93)	152.0%
101-4229-42700	Travel	-	2,000.00	2,000.00	0.0%
101-4229-42800	Utilities	7,307.11	14,569.00	7,261.89	50.2%
101-4229-42900	Other	(1.56)	19,000.00	19,001.56	0.0%
Fire Department		123,996.75	170,052.00	46,055.25	72.9%
101-4311-41100	Salaries	278,159.28	406,154.00	127,994.72	68.5%
101-4311-41110	Overtime Wages	6,610.88	14,500.00	7,889.12	45.6%
101-4311-41200	FICA Expenses	19,833.96	32,180.00	12,346.04	61.6%
101-4311-41300	Retirement	21,694.09	25,239.00	3,544.91	86.0%
101-4311-41500	Group Insurance	34,283.48	69,518.00	35,234.52	49.3%

101-4311-41510	Dental Insurance	2,689.05	-	(2,689.05)	
101-4311-41520	Principal Life Ins	282.70	-	(282.70)	
101-4311-42200	Professional Fees	1,841.23	31,950.00	30,108.77	5.8%
101-4311-42400	Rent	1,764.00	3,000.00	1,236.00	58.8%
101-4311-42500	Repairs & Maintenance	37,983.85	50,000.00	12,016.15	76.0%
101-4311-42501	FEMA Repairs & Maintenance	5.73	-	(5.73)	
101-4311-42600	Supplies & Materials	196,271.81	171,150.00	(25,121.81)	114.7%
101-4311-42700	Travel	-	-	-	
101-4311-42800	Utilities	2,815.75	5,355.00	2,539.25	52.6%
101-4311-42900	Other	372.43	2,500.00	2,127.57	14.9%
Streets		604,608.24	811,546.00	206,937.76	74.5%
101-4316-42500	Repairs & Maintenance	10,898.24	30,000.00	19,101.76	36.3%
101-4316-42600	Supplies & Materials	-	-	-	
101-4316-42700	Travel	-	-	-	
101-4316-42800	Utilities	93,347.45	143,050.00	49,702.55	65.3%
Street Lighting		104,245.69	173,050.00	68,804.31	60.2%
101-4350-42100	Insurance	-	-	-	
101-4350-42200	Professional Fees	52,146.80	58,724.00	6,577.20	88.8%
101-4350-42300	Publishing	-	-	-	
101-4350-42400	Rent	-	-	-	
101-4350-42500	Repairs & Maintenance	10,927.77	12,000.00	1,072.23	91.1%
101-4350-42600	Supplies & Materials	113,840.02	175,000.00	61,159.98	65.1%
101-4350-42700	Travel	-	-	-	
101-4350-42800	Utilities	12,727.08	15,687.00	2,959.92	81.1%
101-4350-42900	Other	-	-	-	
101-4350-43200	Buildings	-	-	-	
101-4350-43400	Machinery & Equipment	-	2,500.00	2,500.00	0.0%
Airport		189,641.67	263,911.00	74,269.33	71.9%
101-4370-41100	Salaries	8,746.68	57,582.00	48,835.32	15.2%
101-4370-41110	Overtime Wages	242.63	-	(242.63)	
101-4370-41200	FICA Expenses	668.39	4,394.00	3,725.61	15.2%
101-4370-41300	Retirement	539.37	4,705.00	4,165.63	11.5%
101-4370-41500	Group Insurance	1,464.04	13,465.00	12,000.96	10.9%
101-4370-41510	Dental Insurance	100.69	-	(100.69)	
101-4370-41520	Principal Life Ins	10.70	-	(10.70)	
101-4370-42200	Professional Fees	3,529.00	1,000.00	(2,529.00)	352.9%
101-4370-42500	Repairs & Maintenance	2,598.96	6,000.00	3,401.04	43.3%
101-4370-42600	Supplies & Materials	5,644.05	14,200.00	8,555.95	39.7%
101-4370-42700	Travel	-	-	-	
101-4370-42800	Utilities	580.75	750.00	169.25	77.4%
101-4370-43400	Machinery & Equipment	709.98	700.00	(9.98)	101.4%
Cemetery		24,835.24	102,796.00	77,960.76	24.2%
101-4511-41100	Salaries	179,219.34	223,143.00	43,923.66	80.3%
101-4511-41110	Overtime Wages	6,197.83	5,000.00	(1,197.83)	124.0%
101-4511-41200	FICA Expenses	13,443.44	17,070.00	3,626.56	78.8%
101-4511-41300	Retirement	7,058.48	8,695.00	1,636.52	81.2%
101-4511-41500	Group Insurance	11,618.17	24,937.00	13,318.83	46.6%
101-4511-41510	Dental Insurance	882.36	-	(882.36)	
101-4511-41520	Principal Life Ins	87.12	-	(87.12)	

101-4511-42200	Professional Fees	6,250.86	9,710.00	3,459.14	64.4%
101-4511-42230	Community Center Employee Cor	-	-	-	
101-4511-42300	Publishing	-	350.00	350.00	0.0%
101-4511-42400	Rent	-	-	-	
101-4511-42500	Repairs & Maintenance	42,732.42	42,465.00	(267.42)	100.6%
101-4511-42600	Supplies & Materials	33,361.57	35,450.00	2,088.43	94.1%
101-4511-42690	CC Program Expenses	-	-	-	
101-4511-42691	Fun and Fitness Grant Exp	-	-	-	
101-4511-42700	Travel	-	-	-	
101-4511-42800	Utilities	117,829.78	158,445.00	40,615.22	74.4%
101-4511-42900	Other	7,340.34	6,300.00	(1,040.34)	116.5%
101-4511-45200	Merchandise for Resale	781.37	1,000.00	218.63	78.1%
101-4511-45300	Refunds	238.22	250.00	11.78	95.3%
101-4511-51100	Operating Transfers Out	-	-	-	
Community Center		427,041.30	532,815.00	105,773.70	80.1%
101-4512-41100	Salaries	75,684.45	102,121.00	26,436.55	74.1%
101-4512-41110	Overtime Wages	760.50	1,600.00	839.50	47.5%
101-4512-41200	FICA Expenses	5,466.74	7,935.00	2,468.26	68.9%
101-4512-41300	Retirement	4,656.82	6,223.00	1,566.18	74.8%
101-4512-41500	Group Insurance	9,125.17	18,085.00	8,959.83	50.5%
101-4512-41510	Dental Insurance	621.93	-	(621.93)	
101-4512-41520	Principal Life Ins	64.08	-	(64.08)	
101-4512-42200	Professional Fees	1,500.00	2,138.00	638.00	70.2%
101-4512-42300	Publishing	3.00	-	(3.00)	
101-4512-42500	Repairs & Maintenance	3,468.35	500.00	(2,968.35)	693.7%
101-4512-42600	Supplies & Materials	6,609.36	8,975.00	2,365.64	73.6%
101-4512-45300	Refunds	40.00	250.00	210.00	16.0%
Recreation		108,000.40	147,827.00	39,826.60	73.1%
101-4520-41100	Salaries	298,686.56	411,223.00	112,536.44	72.6%
101-4520-41110	Overtime	1,930.63	4,240.00	2,309.37	45.5%
101-4520-41200	FICA Expenses	20,884.01	31,783.00	10,898.99	65.7%
101-4520-41300	Retirement	21,097.86	24,928.00	3,830.14	84.6%
101-4520-41500	Group Insurance	40,577.59	63,456.00	22,878.41	63.9%
101-4520-41510	Dental Insurance	3,176.72	-	(3,176.72)	
101-4520-41520	Principal Life Ins	291.06	-	(291.06)	
101-4520-42200	Professional Fees	14,941.63	37,000.00	22,058.37	40.4%
101-4520-42500	Repairs & Maintenance	26,426.26	57,000.00	30,573.74	46.4%
101-4520-42600	Supplies & Materials	20,784.22	55,200.00	34,415.78	37.7%
101-4520-42700	Travel	-	500.00	500.00	0.0%
101-4520-42800	Utilities	35,238.15	74,000.00	38,761.85	47.6%
101-4520-42900	Other	3,280.51	4,250.00	969.49	77.2%
101-4520-43400	Machinery & Equipment	1,111.08	3,500.00	2,388.92	31.7%
101-4520-51100	Transfer Out	-	-	-	
Parks		488,426.28	767,080.00	278,653.72	63.7%
101-4551-41100	Salaries	211,290.86	273,633.00	62,342.14	77.2%
101-4551-41110	Overtime Wages	537.05	1,300.00	762.95	41.3%
101-4551-41200	FICA Expenses	14,645.24	21,032.00	6,386.76	69.6%
101-4551-41300	Retirement	15,564.83	16,496.00	931.17	94.4%
101-4551-41500	Group Insurance	35,098.48	58,347.00	23,248.52	60.2%

101-4551-41510	Dental Insurance	2,293.46	-	(2,293.46)	
101-4551-41520	Principal Life Ins	244.23	-	(244.23)	
101-4551-42200	Professional Fees	5,022.48	7,800.00	2,777.52	64.4%
101-4551-42500	Repairs & Maintenance	3,094.01	2,900.00	(194.01)	106.7%
101-4551-42600	Supplies & Materials	19,662.05	27,800.00	8,137.95	70.7%
101-4551-42700	Travel	-	500.00	500.00	0.0%
101-4551-42800	Utilities	3,077.33	4,788.00	1,710.67	64.3%
101-4551-42900	Other	-	-	-	
101-4551-43200	Buildings	22.99	-	(22.99)	
Library		310,553.01	414,596.00	104,042.99	74.9%
101-4560-41100	Salaries	-	-	-	
101-4560-41110	Overtime Wages	-	-	-	
101-4560-41200	FICA Expenses	-	-	-	
101-4560-41300	Retirement	-	5,541.00	5,541.00	0.0%
101-4560-42200	Professional Fees	1,361.52	384.00	(977.52)	354.6%
101-4560-42500	Repairs & Maintenance	1,133.13	1,175.00	41.87	96.4%
101-4560-42600	Supplies & Materials	1,253.13	1,500.00	246.87	83.5%
101-4560-42800	Utilities	11,220.13	22,554.00	11,333.87	49.7%
Auditorium		14,967.91	31,154.00	16,186.09	48.0%
TOTAL		7,052,865.50	10,087,937.00	3,035,071.50	69.9%

Department	General Fund - Revenue
20256 Budget as of	10/13/2025
Current Year Budget	\$10,081,644.00
YTD Actual	\$6,294,876.23
Variance	\$3,786,767.77

Account Number	Account Title	YTD Actual	YTD Budget	Variance	%
101-3100-03111	Current Year	1,837,994.57	3,131,526.00	1,293,531.43	58.7%
101-3100-03116	All prior year	26,167.07	5,000.00	(21,167.07)	523.3%
101-3100-03117	Tax on Mobile Homes	-	-	-	
101-3100-03140	Utility Property Tax	-	28,486.00	28,486.00	0.0%
101-3100-03150	Amusement Taxes	-	-	-	
101-3100-03191	Penalty & Interest Gen Prop	5,035.72	5,000.00	(35.72)	100.7%
101-3130-03130	General Sales and Use Tax	1,559,915.71	2,622,333.00	1,062,417.29	59.5%
101-3200-03231	Electrical License	-	-	-	
101-3200-03232	Plumbing License	-	-	-	
101-3200-03236	Contractors License	24,830.50	39,250.00	14,419.50	63.3%
101-3200-03237	Pawnbrokers License	-	-	-	
101-3200-03238	Excavators License	-	-	-	
101-3200-03239	Sub-Contractor License	-	-	-	
101-3200-03240	Sign Contractor License	-	-	-	
101-3200-03241	Beer License	6,975.00	7,275.00	300.00	95.9%
101-3200-03242	Liquor License	500.00	23,150.00	22,650.00	2.2%
101-3200-03250	Transient Merchants Lic.-Rally	527,391.07	386,261.00	(141,130.07)	136.5%
101-3200-03251	Vendor fine/relocation fee	-	-	-	
101-3200-03252	Admin Fee/TIFD	-	-	-	
101-3200-03261	Building Permits	142,407.50	225,000.00	82,592.50	63.3%
101-3200-03262	Excavating Permits	1,650.00	-	(1,650.00)	
101-3200-03265	Structure Movers Permit	-	-	-	
101-3200-03266	Sidewalk Permit	-	-	-	
101-3200-03267	Demolition Permit	-	-	-	
101-3200-03270	South Dakota Cable Franchise	44,906.81	62,500.00	17,593.19	71.9%
101-3200-03419	Other Licenses & Permits	10,861.00	-	(10,861.00)	
101-3300-03313	Community Development Block	-	-	-	
101-3300-03315	FEMA	-	-	-	
101-3300-03340	State Grants	65,218.51	-	(65,218.51)	
101-3300-03341	CARES Act Reimbursement	-	-	-	
101-3300-03342	COPS Grant	5,806.45	-	(5,806.45)	
101-3300-03343	PALS COPS Grant	35,503.89	45,000.00	9,496.11	78.9%
101-3300-03351	Bank Franchise Tax	11,173.93	20,000.00	8,826.07	55.9%
101-3300-03353	Liquor Tax Reversion	44,522.50	41,500.00	(3,022.50)	107.3%
101-3300-03354	Motor Vehicle Licenses	92,261.53	110,725.00	18,463.47	83.3%
101-3300-03358	Local Gvnt Hwy & Bridge Fund	115,526.70	147,000.00	31,473.30	78.6%
101-3300-03360	State Payment in Lieu of Taxes	4,183.72	-	(4,183.72)	
101-3300-03382	County Hwy & Bridge Reserve	5,855.00	5,855.00	-	100.0%
101-3300-03384	Port of Entry	16,692.58	13,500.00	(3,192.58)	123.6%

101-3300-03385	County Share Animal Shelter	-	-	-	
101-3300-03390	County Payments in Lieu of Tax	-	2,400.00	2,400.00	0.0%
101-3410-03411	Zoning & Subdivision Fees	100.00	2,000.00	1,900.00	5.0%
101-3410-03412	Sale of Maps & Publications	-	-	-	
101-3410-03413	Plat fees	1,150.00	1,900.00	750.00	60.5%
101-3410-03414	Sale of Cemetery Lots	10,021.09	8,500.00	(1,521.09)	117.9%
101-3410-03415	Grave Digging charges	-	-	-	
101-3410-03416	ATM Revenue	1,700.00	4,200.00	2,500.00	40.5%
101-3410-03417	Photo copies	-	-	-	
101-3410-03418	Video Lottery Machine Revenue	4,350.00	5,750.00	1,400.00	75.7%
101-3410-03419	Other General Government	25,961.99	75,000.00	49,038.01	34.6%
101-3410-03420	The Good Deeds Program	-	-	-	
101-3410-03422	Code Enforcement	1,400.00	2,000.00	600.00	70.0%
101-3410-03495	Sale of Bricks	105.00	2,500.00	2,395.00	4.2%
101-3410-34110	Rally Property Leases	536,341.92	540,000.00	3,658.08	99.3%
101-3410-34111	Sponsorship, Official Mark	156,594.00	135,000.00	(14,094.00)	116.0%
101-3410-34112	Other Rides	-	1,250.00	1,250.00	0.0%
101-3410-34113	Rally Information Booth	-	-	-	
101-3410-34114	Rally Other	10,790.60	-	(10,790.60)	
101-3410-34115	Rally Parking	200.00	500.00	300.00	40.0%
101-3410-34116	VIP Hospitality	20,987.00	35,000.00	14,013.00	60.0%
101-3410-34117	Mayor's Ride	32,444.00	60,000.00	27,556.00	54.1%
101-3410-34118	Rally Advertising	169,287.00	240,000.00	70,713.00	70.5%
101-3410-34119	Photo Tower Revenue	-	2,250.00	2,250.00	0.0%
101-3410-34120	Rally Website Re- Sale Items	-	-	-	
101-3410-34121	Retail License Royalty	22,646.20	54,200.00	31,553.80	41.8%
101-3410-34130	E-Commerce	92,421.91	-	(92,421.91)	
101-3410-34140	Rally Charitable Activities	-	-	-	
101-3410-34150	Administrative Charge	-	250,000.00	250,000.00	0.0%
101-3410-34191	Sturgis Sign Revenue	-	-	-	
101-3410-34192	ATM - Reimbursement	-	-	-	
101-3420-03100	Cash on Hand	-	-	-	
101-3420-03421	Special Polcie Services	-	-	-	
101-3420-03429	Other Public Safety	93,094.80	92,500.00	(594.80)	100.6%
101-3430-03434	Sidewalk Repair Reimbursement	-	-	-	
101-3430-03439	Other Street	-	-	-	
101-3450-03452	Animal Control & Shelter Fee	2,962.43	4,000.00	1,037.57	74.1%
101-3450-03453	Animal Adoption Fees	-	2,300.00	2,300.00	0.0%
101-3450-03454	Surrender Fee	-	-	-	
101-3450-03459	Other Health	-	-	-	
101-3460-03461	Program Fees	29,997.76	29,000.00	(997.76)	103.4%
101-3460-03463	Recreation Program Fees	42,226.28	40,000.00	(2,226.28)	105.6%
101-3460-03464	Concessions	4,548.19	8,500.00	3,951.81	53.5%
101-3460-03465	Community Center Use Fees	5,054.00	5,500.00	446.00	91.9%
101-3460-03466	Auditorium Use Fee	2,875.00	2,400.00	(475.00)	119.8%
101-3460-03467	Swim Team Conference Fees	-	-	-	
101-3460-03468	Comm Center Membership Fees	173,816.11	175,000.00	1,183.89	99.3%

101-3460-03469	Other Culture-Recreation	2,983.25	3,000.00	16.75	99.4%
101-3460-03620	Rentals	12,315.00	10,500.00	(1,815.00)	117.3%
101-3460-34643	Aquatics resale	-	800.00	800.00	0.0%
101-3460-34644	Auditorium Concessions	-	-	-	
101-3460-34645	Softball Concessions	-	-	-	
101-3460-34646	Fun and Fitness	-	-	-	
101-3460-34699	Library--County/School	29,702.88	29,700.00	(2.88)	100.0%
101-3490-03100	Cash on Hand	-	-	-	
101-3490-38599	Airport Fuel Sales	125,198.76	202,950.00	77,751.24	61.7%
101-3500-03510	Court Fines & Forfeits	3,722.01	1,500.00	(2,222.01)	248.1%
101-3500-03530	Parking Fines	4,090.00	2,700.00	(1,390.00)	151.5%
101-3600-03610	Interest Earned	-	425,000.00	425,000.00	0.0%
101-3600-03620	Rentals	4,956.00	10,800.00	5,844.00	45.9%
101-3600-03621	Airport Hangar Lease	576.00	36,000.00	35,424.00	1.6%
101-3600-03670	Contr & Donation Private Sourc	-	2,400.00	2,400.00	0.0%
101-3600-03671	Bike Raffle	-	-	-	
101-3600-03673	Park Shelter Donation	1,204.32	-	(1,204.32)	
101-3600-03674	Animal Shelter Donation	10,161.63	20,000.00	9,838.37	50.8%
101-3600-03675	Cemetery donation	-	-	-	
101-3600-03690	Other Misc Revenue	-	-	-	
101-3630-03631	Prinicipal Collected by County	-	-	-	
101-3630-03632	Int. & Penalties collect/Count	4.58	-	(4.58)	
101-3630-03633	Principal Collected by Municip	-	-	-	
101-3630-03634	Int & Pen Collected by Municip	-	-	-	
101-3630-03635	TIFD Principal	-	-	-	
101-3630-03636	TIFD Interest	-	-	-	
101-3900-03910	Other Financing Sources	-	-	-	
101-3900-03911	Operating Transfers In	-	567,183.00	567,183.00	0.0%
101-3900-03912	Sale of Bonds	-	-	-	
101-3900-03913	Sales of General Fixed Assets	67,208.88	-	(67,208.88)	
101-3900-03914	Compensation for Loss/Damage	6,297.88	-	(6,297.88)	
101-3900-03915	Long/Short Superstore	-	-	-	
101-3900-03916	Sale of timber	-	-	-	
	Events: M-on-M / Camaro		48,100.00	48,100.00	
		6,294,876.23	10,061,644.00	3,774,267.77	62.6%
101-3600-03660	Gain on Sale of Fixed Assets	981,950.00	-	(981,950.00)	
101-3300-03310	Federal Grants	1,180,553.93	-	(1,180,553.93)	
		8,457,380.16	10,061,644.00	1,611,763.84	