



City Council Meeting AGENDA

DATE: Monday, November 3, 2025
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD

Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

7. TABLED ITEMS

4 - 7

7.1. Consideration to approve Resolution 2025-35 A Resolution Declaring Certain Personal Property Surplus and Appointing Appraisers.

Motion to approve

[Agenda Item Report - Pdf](#)

8. MAYOR'S REPORT

9. CONSIDER CONSENT AGENDA

- 8 - 16 9.1. [City Council - Oct 20 2025 - Minutes - Pdf](#)
- 17 9.2. Consideration to set a Public Hearing for December 1, 2025 for a variance to Title 19-Subdivision of Land Design Standards and Required Improvements for Wade Cudmore at 3215 Bowman Lane.
[Agenda Item Report - Pdf](#)
- 18 - 24 9.3. Consideration to Authorize the Mayor to sign an AMENDED Airport Hanger Site Lease for Triple J&K Properties LLC at 204 Turbine Alley at the Sturgis Municipal Airport
[Agenda Item Report - Pdf](#)

10. APPROVAL OF THE CLAIMS

- 25 - 35 10.1. [Council Bills 11032025](#)

11. PUBLIC HEARINGS

- 36 11.1. Consideration to approve the renewal of the On/Off Sale Liquor and Wine licenses for the year 2026.
[PUBLIC NOTICE - LIQUOR-WINE RENEWALS 2026](#)

12. REPORTS

- 37 - 46 12.1. Consideration to Authorize the Mayor to sign agreements with the SD Department of Transportation Aeronautics Commission for the Airport Terminal Program Grant Agreement
[Agenda Item Report - Pdf](#)
- 47 - 115 12.2. First Reading of the 2026 Budget Ordinance 2025-02
[Agenda Item Report - Pdf](#)

13. EXECUTIVE SESSION

- 13.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:

- c. Pursuant to SDCL 1-25-2 (4), Contracts:
- d. Pursuant to SDCL 1-25-2 (5), Marketing:
- e. Pursuant to SDCL 1-25-2 (6), Security:

14. RESUME OPEN MEETING

- 14.1. Return to Open Session

15. ADJOURN

16. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

City Council STAFF REPORT



Meeting Date: City Council - Nov 03 2025

Agenda Item: Consideration to approve Resolution 2025-35 A Resolution Declaring Certain Personal Property Surplus and Appointing Appraisers.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

This item was tabled from the October 20, 2025, City Council meeting to the November 3, 2025, meeting to allow staff time to identify three (3) qualified real property owners residing within the corporate limits of the City of Sturgis to serve as appraisers for the real property proposed to be declared surplus.

DISCUSSION:

Under SDCL ch. 6-13, the City Council may dispose of property once it first determines the item is no longer necessary, useful, or suitable for its original purpose. After that declaration, the Council must appoint three real property owners of the City as appraisers (or use a licensed fee appraiser) to value the property and file their report with the Finance Officer. Staff then recommends a compliant disposition path (e.g., sealed bids, public auction, intergovernmental transfer, trade-in, or destruction) and will return to the Council for further action, following the applicable notice and process requirements in SDCL ch. 6-13. For items appraised at less than \$2,500, staff intends to conduct a private or public sale pursuant to law. For items appraised at more than \$2,500, staff intends to publish notice of a sale and accept sealed bids pursuant to law.

Note: Council members, city officers, and the appointed appraisers may not purchase surplus property except at public auction. The surplus resolution requires a majority vote of the City Council. If the City proceeds with a sale of city property, that action requires a two-thirds majority. Non-sale dispositions permitted by law (e.g., transfer, trade-in, destruction) require a simple majority vote.

CODE REFERENCES:

SDCL ch. 6-13

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Resolution 2025-35 Declaring Surplus Property](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 31 2025

RESOLUTION 2025-35

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND
APPOINTING APPRAISERS**

WHEREAS, SDCL § 6-13-1 authorizes the governing body to “sell, trade, loan, destroy, or otherwise dispose of” property that, by appropriate motion, is determined to be no longer necessary, useful, or suitable for the purpose for which it was acquired; and

WHEREAS, SDCL § 6-13-2 provides that, after such a determination, the governing body shall appoint three real property owners of the political subdivision to appraise the value of the property and file their report with the finance officer;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that:

1. **Surplus Declaration.** The personal property listed on Exhibit A attached hereto and incorporated herein by this reference is declared surplus, having been determined to be no longer necessary, useful, or suitable for the purpose for which it was acquired, pursuant to SDCL § 6-13-1.
2. **Appointment of Appraisers.** In accordance with SDCL § 6-13-2, the City Council hereby appoints the following three (3) real property owners of the City of Sturgis as appraisers to appraise the value of the surplus property described in Exhibit A and to file an appraisal report with the Finance Officer:
 - Mark Chaplin-1706 Baldwin Street, Sturgis SD 57785
 - Joshua Rumore- 835 Deadwood Street, Sturgis SD 57785
 - Mike Plaggemeyer- 1501 Otter Road, Sturgis SD 57785
3. **Direction to Finance Officer/Staff.** The Finance Officer is directed to receive and file the appraisal report. City staff is authorized and directed to prepare recommended disposition steps consistent with SDCL ch. 6-13—including, as appropriate, notice and sealed-bid sale, public auction, or other authorized disposition(s)—and to return such recommendations to the Council for action.

CITY OF STURGIS

ATTEST:

Kevin Forrester, Mayor

Ann Bertolotto, Finance Officer

(Seal)

Adopted: _____

Published: _____

Effective: _____

EXHIBIT A TO RESOLUTION 2025-35

Fleet Division

- 2017 Textron Stampede Unit 144 (four-seat side-by-side) 3,049 miles (VIN: 4UFT40B8J9003588)
- 2015 Arctic Cat Wildcat Unit 145 (side-by-side) 1,204 Miles (VIN: 40F15NPV7FT306563)
- 2012 Chevy Equinox Unit 40 75,375 Miles (VIN: 2GNFLCEK7C62767790)

Sanitation Division

- 1972 Caterpillar D8H dozer 7,408 Hours (VIN: 46A28380)
- 2003 Dressta TD25LA Dozer 11,260 Hours (VIN: 73106)
- Orwak Bailing Press 8020 E.F.G. (Cardboard Bailer) (VIN: 07-0062C-012)

Rally Department Surplus

- (1) Crate of toy wood blocks
- (1) Colonel Sturgis photo prop
- (22) Metal locking cash boxes
- (2) Corn hole boards
- (1) hand sanitizer station
- (8) jump house fans
- (1) 10'x10' premium canopy
- (1) inflatable sumo wrestling arena
- (1) inflatable two-lane bungee run
- (1) inflatable custom sticky wall
- (1) gold pallet four-wheel dolly
- (1) purple obstacle course inflatable
- (3) inflatable bouncy houses

Wastewater

- (2) Bauer Rainstar E4-125-400 plus reel (VIN: 0198-26777)
- (2) Bauer RainStar E125-400 plus reel (VIN: 0199-28298)
- 6" Irrigation Pipe & Fittings
 - (4) 90 degree
 - (3) -5 degree
 - (3) 6 to 8 reducers
 - (5) misc fittings
- 10" Irrigation Pipe & Fittings
 - (2) 90 degree
 - (2) 45 degree
 - (5) Couplers
 - (1) Cap
 - (1) Reducer
 - (1) Bonet
- 12" Irrigation Pipe & Fittings

- (16) Pieces
- (1) Bonet
- (4) Couplers
- (1) 90 Degree
- (1) 10 to 12 Reducer
- (88) pieces of Yellow Mine Pipe (1768 LF)

Sturgis Ambulance Surplus

- 2007 Dodge Durango 120,040 Miles (VIN: 1D8HB38P07F537329)
- 2005 Chevy Tahoe 188,787 Miles (VIN: 1GNEK13V25J198831)
- 1996 International Bus 193,265 Miles (VIN: 1HYBBAAP9TH374109)
- Lifter Pramac GSW 22 generator 969 Hours
- 2014 Nova SL12 Tilt Trailer - 12-foot, single axle - (VIN: 57MPT1218FA000577)
- 12' trailer single axle trailer with the wooden box from the army tent.
- Kyocera Taskalfa 3501i - Business copier
- Brother MFC-L2700DW All-in-one personal copier/scanner
- Brother MFC-J497DW All-in-one personal copier/scanner
- (3) Computer Monitors, No HDMI - VGA/DVI connections only
- Clear View c magnification reader - appears new and never used
- (4) Old Vacumax EVO 605 portable suction devices
- (10) Old Lifepack AEDs - all have bad batteries
- (1) Manual Stretcher Striker EZ Pro
- (2) Manual Stretchers Striker MX PRO
- US Army Surplus Tent Tan 20'x20 feet' aluminum frame with full floor and insulating layer
- (8) Folding cot/litter/beds from inside US Army surplus tent
- (8) Privacy partitions US Army surplus tent
- (4) Old wooden desks
- (2) Old metal desks

Library

- Lenovo ThinkCentre M710e (SN: MJ09Z92V)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y9Z)
- Lenovo ThinkCentre M710e (SN: MJ0B3YAX)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y8N)
- Lenovo ThinkCentre M710e (SN: MJ0B3YA2)
- Lenovo ThinkCentre M710e (SN: MJ09290J)
- Lenovo ThinkCentre M710e (SN: MJ0B3Y9J)
- Lenovo ThinkCentre M710e (SN: MJ0B3YBD)

Sponsorship

- 2023 Harley-Davidson FLTRX / Road Glide 130 Miles (VIN: 1HD1KHC11PB652804)
- 2024 Harley-Davidson RH975 Nightster 492 Miles (VIN: 1HD1ZH116RB308063)

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, October 20, 2025**6:30 PM****Council Chambers**

PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Kopp, Alex Usera, Mark Chaplin, and Terry Jensen, City Administrator Aaron Jordan, Finance Officer Ann Bertolotto, City Attorney Eric Davis, Staff (consists of Rick Bush and Geody VanDewater)

ABSENT: None

Call to Order Regular Meeting of the City Council

Mayor Forrester called the meeting to order at 6:30 p.m.

Pledge of Allegiance/Prayer

All stood and recited the Pledge of Allegiance. Pastor Brian Ross gave a prayer of invocation.

Approval of the Agenda

Usera moved, Dargatz seconded, and all voted to approve the agenda as posted.

Announcements and Praise

Councilor Thompson announced upcoming community events.

Elizabeth Bartlett thanked Rick Bush and the Public Works Department crews for their work during fall clean-up week.

Non-Agenda matters that may come before the Council

Dr. Bill Meirose with the Sturgis Alliance of Churches shared information about the organization.

Department Updates

Public Works Director Rick Bush provided information about the city's utility billing audit and utility rates.

City Attorney Eric Davis presented an overview of the Board of Adjustment.

Mayor's Report

Payroll - Blake Buckley - (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)

Payroll - Tamera (Rose) Wolf - (Paramedic Part-time) (Ambulance) - \$25 on Orientation (\$27 off orientation)

Payroll - Kristi Rosenlund - (EMT Part-time) (Ambulance) - Orientation wage \$19/hr after orientation is completed would raise to \$21/hr. Once Advanced EMT certification is completed, she would be promoted to AEMT at \$24

Payroll - Troy Walter - (Referee) (Seasonal) (Recreation) - \$30 per game and Brinley Heikes (Referee) (Seasonal) (Recreation) - \$30 per game.

Consider Consent Agenda

Jones moved, Thompson seconded, and all voted to approve the consent agenda as follows:

- Approve the minutes from the Oct. 6, City Council meeting.
- Consideration to set a public hearing on November 3, 2025, for the renewal of the On/Off Sale Liquor and Wine licenses for the year 2026.

Approval of the claims

CLAIMS

Vendor Name	Description	Net Invoice Amount
605 FIRE PROTECTION	Rep & Maint	305
A & B BUSINESS	Copier lease	204.99
A & B WELDING CO	Medical supplies	2112.12
A & J SCREENING	Uniform shirts	2560
ADMIRAL BEVERAGE CORP	Liquor	7593.1
ADVANCED ENG & ENVIR	Cap Imp	14590.6
ALSCO	Mats & towels	578.12
AMICK SOUND	Prof Fees	34.24
AXON ENTERPRISES	Mach & Equip	3777.84
BAKER & TAYLOR	Books	62.51
BIERSCHBACH EQUIPMENT	Rep & Maint	177.77
BLACK HILLS ASPHALT	Prof Fees	9116.24
BLACK HILLS CHEMICAL	Supp & Mat	1038.31
BLACK HILLS ENERGY	Utilities	58845.98
BLACK HILLS PIONEER	Publishing	491.34
BLACK HILLS SNACKS	Liquor	26.8
BLUE PEAK	Utilities	5656.28
BORDER STATES ELECTRIC	Rep & Maint	147
BUTTE ELECTRIC	Utilities	2141.91
CASELLE	Prof Fees	2251
CBH COOPERATIVE #112407	Fuel	3465.58
CBH COOPERATIVE - #865928	Fuel	237.62
CBH COOPERATIVE #119343	Fuel	3276.86
CBH COOPERATIVE #912448	Fuel	3567.15
CENGAGE LEARNING / GALE	Books	123.7
CENTURY BUSINESS PRODUCTS	Copier lease	184.78
CITY OF BELLE FOURCHE	Landfill tickets	30353.84
CITY OF STURGIS WATER DEPT	Water	8239.8
COCA COLA BOTTLING CO	Water	90.94

CORE & MAIN LLP	Rep & Maint	2092.32
COUNTY DRUG	Medical supplies	54.76
CULLIGAN OF THE NH	Water	19.25
DAKOTA REDI-MIX	Cap Imp	178902.3
DAKOTA SUPPLY GROUP	Supp & Mat/Rep & Maint	12479.96
DAKOTA'S BEST	Liquor	307.2
DEMCO	Supp & Mat	442.88
DOUBLE STAR COMPUTING	Prof Fees	9167.5
DUSTBUSTERS ENTERPRISES	Rep & Maint	8728.5
ECOLAB PEST ELIMINATOR DIV	Pest control	250.9
EPIC OUTDOOR ADV	Adv	1500
FLOYD'S TRUCK CENTER	Rep & Maint	207.59
GODFREY BRAKE SERVICE	Rep & Maint	2182.25
GREAT WESTERN TIRE CO	Supp & Mat	913.08
HALME INC	Cap Imp	202696.91
HENRY SCHEIN	AMB supplies	265.79
HOMESLICE MEDIA GROUP	Prof Fees	3500
INLAND TRUCK PARTS	Rep & Maint	3119.58
INOVALON PROVIDER	Contract	497.36
J & J ASPHALT	Rep & Maint	2225.3
JENNER EQUIPMENT CO	Rep & Maint	169.06
JOHNNY'S TREAD MARK TIRE	Rep & Maint	32.96
JOHNSON WESTERN WHOLESALE	Liquor	18691.9
K T CONNECTIONS	Prof Fees	1365
KIEFFER SANITATION	Rental	643.64
LEWIS, DR SARAH	Prof Fees	500
LYNN'S DAKOTAMART	Supp & Mat	97.71
MARCO TECH	Prof Fees	148.5
MASTERCARD	credit cards	10736.76
MB SERVICES LLC	Prof Fees	2237
MCGAS PROPANE	Supp & Mat	42
MEADE COUNTY AUDITOR	Dispatch/LEC	10865.39
MENARD'S	Supp & Mat	96.14
MIDAMERICA BOOKS	Books	130.75
MIDCONTINENT TESTING LAB	Prof Fees	1085.5
MONTANA DAKOTA UTILITIES	Utilities	4719.64
MONUMENT HEALTH RC HOSPITAL	Medical Supplies	1093.19
NORTHERN HILLS VET CLINIC	Prof Fees	1322.26
NORTHERN TRUCK EQUIPMENT	Rep & Maint	3185.44
ON SITE FIRST AID AND SUPPLY	First Aid Supp	154.82
OREILLY AUTO PARTS	Rep & Maint	70.56
OWENS INTERSTATE SALES INC	Supp & Mat	82.49
PARK AVENUE CAR WASH	Car washes	65.97
POINTCLICKCARE TECHNOLOGIES	Prof Fees	540

QUALITY BRANDS OF THE BH	Liquor	9287.15
RACE WHEELS	New hire testing	600
RASMUSSEN MECHANICAL	Rep & Maint	2131
RCS CONSTRUCTION	Cap Imp	308009.35
REPUBLIC BEVERAGE COMPANY	Liquor	4755.83
RICHTER'S TIRE & EXHAUST	Rep & Maint	364.92
RIVERFRONT BROADCASTING	Adv	1254.6
RUNNINGS SUPPLY INC	Pet food/supplies	286.25
RUSHMORE OFFICE SUPPLY	Supp & Mat	906.53
SACRISON PAVING	Rep & Maint	2791.54
SD POLICE CHIEFS ASSN	ONLINE POLICE TESTING	245
SEDLACEK, KASEY	TRANSPORT	60
SERVALL TOWEL & LINEN	Mats & towels Library	369.9
SOUTH DAKOTA 811	Prof Fees	110.88
SOUTHERN GLAZER'S OF SD	Liquor	7623.13
STAN HOUSTON EQUIPMENT	Supp & Mat	15
STURGIS ACE HARDWARE #1	Supp & Mat	64.96
STURGIS ACE HARDWARE #3	Supp & Mat	116.99
STURGIS NAPA	Supp & Mat/Rep & Maint	1233.14
STURGIS RALLY CHARITIES	2025 Distbursement	25000
STURGIS RESPONDER SUPPLY	Clothing Allowance	49.99
THE ICE MAN	Ice	464.6
TOM'S T'S	Softball shirts	338
TRUGREEN	Weed spraying	2491.56
TURBIVILLE INDUSTRIAL ELEC	Supp & Mat	256.35
TWICE THE ICE	Ice	318
USA BLUE BOOK	Supp & Mat	517.84
VANWAY TROPHY	NAME PLATES	21.25
VOSS DISTRIBUTING	Liquor	91.31
WAMCO LAB	Prof Fees	380
WARNE CHEMICAL	Supp & Mat	1030.89
WILEN MASONRY	Bricks	459.18

WAGES

Mayor & Council	101-4111	\$ 6,407.31
Attorney	101-4141	\$ 4,192.82
Finance	101-4142	\$ 10,209.58
HR	101-4143	\$ 3,431.67
City Admin	101-4144	\$ 7,102.76
Buildings	101-4192	\$ -
Custodial	101-4193	\$ 3,411.90
Engineering	101-4194	\$ -
Planning & Permitting	101-4196	\$ 2,274.80

Fleet	101-4197	\$ 7,989.09
Sponsorship	101-4198	\$ 3,114.92
Rally	101-4199	\$ -
Police	101-4211	\$ 51,826.81
AnimalShelter	101-4212	\$ 4,852.62
FireDept	101-4229	\$ 195.25
Streets	101-4311	\$ 15,187.24
Cemetery	101-4370	\$ 435.72
Community Center	101-4511	\$ 8,835.06
Recreation	101-4512	\$ 4,344.93
Parks	101-4520	\$ 15,614.45
Library	101-4551	\$ 10,913.71
Auditorium	101-4560	\$ -
SpecialSalesTax	211-9000	\$ -
Downtown BID	213-4195	\$ -
Liquor	601-4990	\$ 8,832.65
Water	602-4330	\$ 13,380.62
Wastewater	604-4325	\$ 14,638.20
SanitaryService	612-4323	\$ 16,000.06
Ambulance	644-4460	<u>\$ 47,766.29</u>
		\$ 260,958.46
		\$ 15,125.33
		\$ 3,537.41
		\$ 20,702.26
		\$ 300,323.46

Moved by Chaplin, seconded by Jones, to approve the claims.
Members present carried unanimously.

Board of Adjustment for Variance, Use on Review or other Administrative Appeals

Forrester declared adjournment to Council meeting to meet as a Board of Adjustment.

No council members declared conflicts of interest and/or ex parte communications.

Public Works Director Bush reported on the request for a variance to the side setback requirement abutting a residential zoned area for Tim and Jill Edson at 1800 Main Street.

Tim Edson, Attorney Kellen Willert, Terry Keszler, Joseph Bryant, and Elizabeth Bartlett made comments regarding the variance request.

Usera moved, Jensen seconded to deny the variance request and accept the facts and findings. Jones, Jensen, Usera, Dargatz, Blakeman, Kopp and Chaplin voted in favor of the denial. Thompson voted against the denial.

Forrester declared adjournment as a Board of Adjustment and to reconvene as the City Council.

Reports

Consideration to Approve Resolution 2025-37 Final Plat of Lots 7A, 7B and 7C in Block 1 of Lot 12 of the NE1/4SW1/4 of Section 4 T5N, R5E, BHN, City of Sturgis, Meade County, South Dakota. (formerly Lots 7 & 8 in Block 1 of Lot 12)

RESOLUTION 2025-37 RESOLUTION APPROVING PLAT

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Don and Barbara Hannah:

PLAT OF

Lot 2A in Block 29 of Ashes Extension

Formerly Lots 2, 3A and 3B, Block 29 of Ashes Extension.

All Located in the NW1/4SW1/4 of Section 4, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 20th day of October, 2025.

Published: 10/31/25

Effective: 11/21/25

Public Works Director Bush reported on Resolution 2025-37

Moved by Chaplin, seconded by Usera, to Approve Resolution 2025-37 Final Plat of Lots 7A, 7B and 7C in Block 1 of Lot 12 of the NE1/4SW1/4 of Section 4 T5N, R5E, BHN, City of Sturgis, Meade County, South Dakota. (formerly Lots 7 & 8 in Block 1 of Lot 12).

Members present carried unanimously.

Consideration to approve Resolution 2025-36 a Final Plat of Lot 2A in Block 29 of Ashes Extension, formerly Lots 2, 3A, and 3B, Block 29 of Ashes Extension to the City of Sturgis. All in the NW1/4 of the SE1/4 of the SW1/4 of Section 4, T5N, R5E, B.H.M., City of Sturgis, Meade County, South Dakota.

RESOLUTION 2025-36

RESOLUTION APPROVING PLAT

WHEREAS the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Larry Harris:

PLAT OF

Lots 7A, 7B, and 7C in Block 1 of Lot 12 of the NE1/4SW1/4.

Formerly Lot 7 and Lot 8 in Block 1 of Lot 12 of the NE1/4SW1/4

All Located in the NE1/4SW1/4 of Section 4, Township 5 North, Range 5 East, Black Hills Meridian,
City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes; and

WHEREAS, that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 20th day of October, 2025.

Published: 10/31/25

Effective: 11/21/25

Public Works Director Bush reported on Resolution 2025-36

Moved by Jones, seconded by Thompson, to approve Resolution 2025-36 a Final Plat of Lot 2A in Block 29 of Ashes Extension, formerly Lots 2, 3A, and 3B, Block 29 of Ashes Extension to the City of Sturgis. All in the NW1/4 of the SE1/4 of the SW1/4 of Section 4, T5N, R5E, B.H.M., City of Sturgis, Meade

County, South Dakota.

Members present carried unanimously.

Consideration to Authorize the advertisement of a Request for Proposals (RFP) for Municipal Solid Waste Collection and Disposal.

Public Works Director Bush presented agenda report.

Moved by Dargatz, seconded by Usera, to approve authorizing the advertisement of a Request for Proposals for Municipal Solid Waste Collection and Disposal in accordance with South Dakota Codified Law and City procurement procedures.

Members present carried unanimously.

Consideration to approve and adopt the Condrey and Associates Job Classification and Compensation Plan for the City of Sturgis, dated October 2025, with an effective date of December 15, 2025

Human Resources Director Carrie Belawske provided an overview of the Condrey and Associates Job Classification and Compensation Plan for the City of Sturgis. Resident Tammy Bohn made comments concerning the plan.

Moved by Kopp, seconded by Jones, to approve and adopt the Condrey and Associates Job Classification and Compensation Plan for the City of Sturgis, dated October 2025, with an effective date of December 15, 2025

Members present carried unanimously.

City Attorney's report on the scope and procedure of a potential revision to Chapter 11.08 of Sturgis Municipal Code (temporary camping)

City Attorney Eric Davis reported on the scope and procedure of a potential revision to Chapter 11.08 of Sturgis Municipal Code (temporary camping)

Elizabeth Bartlett, Christine Beane, and Bonnie Alberts made comments concerning the temporary camping ordinance.

Moved by Kopp, seconded by Dargatz, to approve advancing a possible amendment to the temporary camping ordinance, and to direct the city attorney to prepare an expanded report with some recommendations on what the outline of an amended ordinance could look like and then forward that onto the ordinance committee for them to work up and discuss and bring a recommendation back to the council who will then take further action, and potentially include public input.

Members present carried unanimously.

First Reading of Ordinance No. 2025-02 - An Ordinance Granting MDU a Franchise to Operate a Gas Transmission and Distribution System

Attorney Davis reported on first reading of Ordinance No. 2025-02.

Moved by Chaplin, seconded by Thompson, to approve first reading of Ordinance No. 2025-02 - An Ordinance Granting MDU a Franchise to Operate a Gas Transmission and Distribution System

Members present carried unanimously.

Consideration to approve a SEL for the Loud American Roadhouse for the Annual Tree Lighting Ceremony on November 29, 2025.

Finance Officer Ann Bertolotto presented agenda report.

Moved by Jensen, seconded by Jones, to approve a SEL for the Loud American Roadhouse for the Annual Tree Lighting Ceremony on November 29, 2025.

Members present carried unanimously.

Surplus and Disposal of Personal Property

Attorney Davis reported on surplus and disposal of the city's personal property. Residents Tammy Bohn and Bonnie Alberts made comments concerning the resolution.

Moved by Jones, seconded by Usera, to table action on Resolution 2025-35 Resolution Declaring Property Surplus until the Nov. 3 Sturgis City Council meeting.

Members present carried unanimously.

2025 Year To Date Revenues and Expenses For General Fund Compared to the 2025 Budget

Finance Officer Ann Bertolotto presented agenda report. Tammy Bohn made comments concerning the report.

Adjourn

Usera moved, Thompson seconded and all voted to adjourn at 9:36 p.m.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

City Council
STAFF REPORT



Meeting Date: City Council - Nov 03 2025

Agenda Item: Consideration to set a Public Hearing for December 1, 2025 for a variance to Title 19-Subdivision of Land Design Standards and Required Improvements for Wade Cudmore at 3215 Bowman Lane.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

A request to set a Public Hearing for a variance to Title 19- Subdivision of Land, to waive the design standards and required improvements as set forth under this title has been made by Wade Cudmore for the property located at 3215 Bowman Lane, Sturgis SD.

RECOMMENDATION:

Motion to approve

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 30 2025

City Council
STAFF REPORT



Meeting Date: City Council - Nov 03 2025

Agenda Item: Consideration to Authorize the Mayor to sign an AMENDED Airport Hanger Site Lease for Triple J&K Properties LLC at 204 Turbine Alley at the Sturgis Municipal Airport

Prepared By: Rick Bush, Director of Public Works

DISCUSSION:

The existing Airport Hangar Lease with Triple J&K Properties LLC with a term of 1/1/2025 thru 12/31/2025 includes a hangar structure size of 50x70, 3500 square feet. Lessee has requested this lease be amended to include a hangar structure size of 56x72, 4032 square feet. The total annual lease payment will increase from \$446.04 to \$513.84.

RECOMMENDATION:

to approve the Mayor to sign an AMENDED Airport Hanger Site Lease for Triple J&K Properties LLC at 204 Turbine Alley at the Sturgis Municipal Airport.

ATTACHMENTS:

[Sturgis Airport Hangar Site Lease 2025-Triple J&K Properties LLC \(AMENDED\)](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 30 2025

STURGIS AIRPORT HANGAR SITE LEASE

The parties to this Lease are the City of Sturgis, a municipal corporation duly organized under the laws of South Dakota, whose mailing address is 1040 Harley Davidson Way, Sturgis, SD 57785, hereinafter referred to as "CITY" and owner of the Sturgis Municipal Airport located within the City of Sturgis, South Dakota.

And **Triple J&K Properties LLC** hereinafter referred to as LESSEE, with a mailing address as set forth in Paragraph 14 below. CITY is the owner of the land underlying a hangar structure occupying a building footprint of **56 X 72 - 4032** square feet located at **204 Turbine Alley**, as shown on the layout drawing of the Sturgis Municipal Airport, which layout is on file in the City Finance Office of the City of Sturgis and a copy attached hereto as Exhibit A. The terms of the LEASE are as follows:

1. That the term of this Lease Agreement commenced on the 1st day of January **2025** and shall terminate on the 31st day of December **2035**, both dates inclusive. Thereafter, the LESSEE has the option of renewing the lease on new terms of payment and other provisions for up to two additional 10-year periods, for a lease period of thirty (30) years,
2. That the annual lease payment shall be calculated on a square footage of the building footprint building size at 12 cents (\$.12) per square foot per calendar year, plus applicable sales tax. All lease payments shall be paid annually **\$483.84**, plus applicable tax **\$30.00**, for a total of **\$513.84**.
3. All lease payments not made by January 1st of the year due are subject to a late fee of \$100.00 per month and 12% interest on all past due amounts.
4. Lease payments will be reviewed by CITY annually and any notice of increase shall be provided to LESSEE by December 10th prior to the increase in the following year. All hangars that are serviced by water with a connection to the city service line will pay an additional \$300.00 per year with a onetime tap fee of \$1,500.00. Yearly area maintenance of grass and weed control along with snow removal can be obtained from the city for \$450.00 per year.
5. The hangar shall remain the property of the LESSEE and all obligations to insure said property shall be that of the LESSEE and under no circumstances shall the LESSEE remove the hangar from the land on which it is constructed without 30 days prior written notice to the CITY. This lease may be assigned by the LESSEE as approved herein so as to give effect to the sale by the LESSEE of the aircraft hangar, but it is understood that if lease is approved for assignment that hangar shall remain at **204 Cessna Way**, as shown on the attached Exhibit A. This lease shall not be assigned to any other person, firm or corporation without the written consent to modification of the lease by CITY, which consent will not be unreasonably withheld. This in no way disallows the LESSEE the ability to rent space to park aircraft inside the hangar.

6. The LESSEE shall be obligated to keep the hangar and all of the area inside the hangar, the area immediately adjoining the hangar structure and the apron area in front of the hangar in a clean and orderly condition and in a good state of repair. The LESSEE shall not be allowed to store any equipment, materials or any other items outside the hangar building, and the exterior area around the hangar building shall be kept neat and clean and free of all debris, weeds, tall grass and material of any kind whatsoever. LESSEE's permitted use of CITY property is limited to only the leased premises and access to it by the apron area which provides direct access from the leased premises to the taxiway, unless a yearly maintenance agreement has been obtained and paid for.
7. At all times during the term of this Agreement, the LESSEE shall be obligated to carry liability insurance for at least Five Hundred Thousand Dollars (\$500,000.00), with the City of Sturgis named as an additional insured for any personal injury or property damage for which the LESSEE might be liable due to the use of the Hangar or apron area, and proof of compliance with this provision shall be provided at the time this lease becomes effective. A Certificate of Liability confirming that the coverage is in effect shall be provided thereafter with each annual lease payment and promptly thereafter upon request of the City, and a copy maintained in the City Finance Office of the City of Sturgis. Upon yearly renewal, a current certificate shall be sent to the City of Sturgis Finance Office. Expiration or cancellation of this insurance coverage for any reason shall constitute a breach of this agreement by LESSEE. LESSEE further agrees that CITY shall not be responsible for nor have any obligation to repair any damage to paving the apron area, or other improvements approved by CITY and made by LESSEE, or damage to improvements of any other nature, which MAY occur as a result of snow removal, maintenance activities or other actions of CITY.
8. The LESSEE shall save the CITY harmless from all claims, demands and liability arising out of the LESSEE's use of the described property and hangar. The LESSEE shall indemnify CITY for any costs, including reasonable attorney fees, resulting from any claims or actions brought against LESSEE due to the use of any CITY property by the LESSEE
9. That this Agreement shall be subordinate to the provisions of any existing or future Agreements between the CITY and the United States of America and the State of South Dakota relative to the operation or maintenance of the Sturgis Municipal Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. That this Agreement and the terms hereof are subject to the approval of the Federal Aviation Administration and the State of South Dakota, and the LESSEE shall in no way do anything or conduct any affairs in the hangar which would violate any Federal Aviation Administration rules or regulations, or any rules or regulations of the State of South Dakota State Aeronautics Commission.

10. The LESSEE shall not, at any time during the term of the Agreement, sell aviation fuel from the hangar facility.
11. At the termination of the Agreement, LESSEE shall remove the hangar building from the property owned by CITY. In the event the LESSEE fails to remove the hangar building within sixty (60) days after the termination of this Agreement, Then all of the LESSEE's property remaining on the lot designated as **204 Cessna Way**, including the hangar structure, shall be forfeited and become the property of CITY. In the event LESSEE does provide required notice and remove the hangar building form the property, the LESSEE shall be responsible to see that the property shall be left in a neat and clean condition and free of any debris whatsoever. This obligation of LESSEE shall survive the termination of this agreement.
12. Should LESSEE become in default under any provision of this Agreement, then CITY shall have all of the rights and remedies granted to it under the laws of the State of South Dakota for the LESSEE's breach of this Agreement. Notice to LESSEE of default will be provided by mailing notice to LESSEE as set out in paragraph 14 herein.
13. NON-WAIVER: The failure by one party to require performance of any provision herein shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
14. NOTICE: All notices shall be given in accordance with the state laws and shall be in writing to the addresses below, and shall be (a) personally delivered, (b) sent by registered or certified mail, return receipt requested, or (c) sent by overnight commercial carrier, such as, among others, Federal express. Any such notice or other communication shall be deemed received, unless otherwise provided by law, upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice; (ii) if mailed, on the date of delivery as shown by the addressee's registry or certification receipt; (iii) if sent and delivered by overnight commercial carrier, one (1) business day after the date of delivery of such communication to such carrier as marked thereon, with applicable charges prepaid.

To CITY: City of Sturgis
 Mayor Kevin Forrester
 1040 Harley-Davidson Way
 Sturgis, SD 57785

To LESSEE:

Triple J&K Properties LLC
PO Box 300
Hermosa, SD 57744

(mailing and email addresses)

15. DEFAULT: The occurrence of any of the following shall constitute a default under this Agreement:

- a. The failure of LESSEE to make payment as required above, or
- b. Failure to perform services within 15 days as described above, or
- c. The failure of LESSEE to perform in any material manner as required by this lease, or
- d. The insolvency or bankruptcy of LESSEE

16. TERMINATION: This agreement may be terminated for Cause, and either Party may terminate this Agreement by giving written notice of termination to the other, upon the occurrence of Default as listed above or any of the following events:

- a. a party breaches or is in default on any of its material obligations under this Agreement and does not cure the breach or default within thirty (30) calendar days after the non-breaching Party gives written notice describing the breach or default in reasonable detail.
- b. A party dissolves or liquidates or otherwise discontinues substantially all its business operations.
- c. In the event of termination, LESSEE agrees to compensate or assume payment for any unpaid expenses incurred by CITY in performing as required by this Agreement.
- d. In the event of termination of this Agreement, CITY may immediately award a Lease Agreement for the subject premises to another party.

17. TIME OF ESSENCE: Time is of the essence of this Agreement

18. MUTUAL WARRANTIES: Each Party (as the "Warranting Party") warrants and represents to the other Party that:

- a. *Authorization*: The individual signing on behalf of the Warranting Party has been duly and validly authorized to sign, execute, and deliver this Agreement on behalf of that Party.
- b. *Enforceability*: This Agreement constitutes the valid and binding obligation of the Warranting Party and is enforceable against the Warranting Party in accordance with its terms.
- c. *No Conflict*: The Warranting Party's performance under this Agreement in a timely and complete manner will not violate, or be materially or adversely impaired by, any of the following: (i) any other contract or agreement binding on the Warranting Party; (ii) any law, regulation, or order of any court or government or governmental agency or instrumentality binding on or affecting the Warranty Party; or (iii) any pending or threatened litigation or administrative proceeding.

19. ADDITIONAL TERMS:

- a. No Third-Party Beneficiary Rights: Except as otherwise specifically provided herein, this Agreement is not intended to create, nor shall it in any way be interpreted or construed to create any third-party beneficiary rights in any person not a party hereto, except for indemnified parties.
- b. Limitation of Damages: The Parties AGREE that in the event that CITY does not perform as required herein, CITY shall not be liable to LESSEE for any claim for Special, Direct, Indirect or consequential damages, including but not limited to lost profits, lost revenue, economic loss however measured, nor for any damage or injury to any property of LESSEE, nor any of its officers, employees, agents or contractors, however claimed by LESSEE to be attributable to or related to accident, theft, fire or any other cause whatsoever, regardless of whether the parties have knowledge of the possibility of such claimed loss or damages.
- c. Amendments or Modification: This Agreement may only be amended or modified by a written document duly executed by all parties.
- d. Construction, Jurisdiction and Venue: This validity, performance, and enforcement Agreement shall be interpreted are governed by the laws of the State of South Dakota without regard to any conflicts of laws provision. Any legal proceeding involving the parties in connection with this Agreement will lie exclusively under this Agreement shall be resolved in the Circuit Court for Meade County, State of South Dakota, and federal courts located in Rapid City, South Dakota. The headings and numbering of the provisions of this Agreement are inserted for convenience only and are not to affect the meaning, construction, or effect of any provision.
- e. Voluntary Agreement: The parties acknowledge that they are entering into this agreement freely and voluntarily, that they have the opportunity to be represented and advised by counsel in the negotiations resulting in this Contract, that they have given due consideration to the provisions contained herein, and that they thoroughly understand and consent to all provisions herein.

20. ENTIRE AGREEMENT: This instrument contains the entire Agreement between the parties and replaced and supersedes all prior agreements, negotiations, and representations, written and oral, relating to the subject matter hereof. No statement, promises, or inducements made by either party or agent of either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by parties and endorsed hereon. By signing below both parties signify that they have read, understand, and agree to the terms and condition of this entire Agreement by signing the appropriate spaces below.

DATE: _____
DATE: _____

LESSEE: _____

CITY:

(Correct Name)

Jerald Styles
Triple J&K Properties LLC

Mayor Kevin Forrester

Witness: _____

Attest: _____

Ann Bertolotto, Finance Officer

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
EVOGOV, INC.	EVOGOV, INC.	101-4111-42200 Professional Fees	ADA Hosting Aug 2025	64.00	08/20/2025
EVOGOV, INC.	EVOGOV, INC.	101-4111-42200 Professional Fees	ADA Hosting Sept 2025	59.00	09/20/2025
EVOGOV, INC.	EVOGOV, INC.	101-4111-42200 Professional Fees	ADA Hosting Oct 2025	59.00	10/20/2025
A & B BUSINESS	A & B BUSINESS	101-4111-42600 Supplies & Materials	Copier lease/copies	35.50	10/20/2025
AT&T MOBILITY	AT&T MOBILITY	101-4111-42800 Utilities	Phones Oct 2025	45.96	10/15/2025
Total General:				263.46	
Total Mayor & Council:				263.46	
Attorney					
General					
DEMERSSEMAN JENSEN	DEMERSSEMAN JENSEN	101-4141-42200 Professional Fees	Prof Fees Aug 2025	1,425.00	09/30/2025
NOONEY & SOLAY LLP	NOONEY & SOLAY LLP	101-4141-42200 Professional Fees	Prof Fees KP lease	399.52	10/17/2025
Total General:				1,824.52	
Total Attorney:				1,824.52	
Finance Office					
General					
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4142-42600 Supplies & Materials	copier lease Aug 2025	75.61	08/27/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4142-42600 Supplies & Materials	copier lease Oct 2025	67.69	10/27/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4142-42600 Supplies & Materials	Water	54.00	10/06/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4142-42600 Supplies & Materials	Flash drives	58.00	10/17/2025
AT&T MOBILITY	AT&T MOBILITY	101-4142-42800 Utilities	Phones Oct 2025	45.96	10/15/2025
Total General:				301.26	
Total Finance Office:				301.26	
Human Resources					
General					
AT&T MOBILITY	AT&T MOBILITY	101-4143-42800 Utilities	Phones Oct 2025	46.95	10/15/2025
Total General:				46.95	
Total Human Resources:				46.95	

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
City Administrator						
General						
A & B BUSINESS	A & B BUSINESS	101-4144-42500	Repairs & Maintenance	Copier lease/copies	35.52	10/20/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4144-42600	Supplies & Materials	file folders for City Administrator	23.50	10/18/2025
AT&T MOBILITY	AT&T MOBILITY	101-4144-42800	Utilities	Phones Oct 2025	45.96	10/15/2025
Total General:					104.98	
Total City Administrator:					104.98	
Buildings						
General						
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	pest control	133.92	10/17/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	pest control	183.87	10/20/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500	Repairs & Maintenance	Pest Control PW	150.00	10/20/2025
JOHNSON CONTROLS	JOHNSON CONTROLS	101-4192-42500	Repairs & Maintenance	Spare relay at City Hall & fixed garage door at PW	609.45	10/15/2025
KNIGHT SECURITY, INC.	KNIGHT SECURITY, INC.	101-4192-42500	Repairs & Maintenance	Library UL Primary Fire coverage 11/1/2025 to 10/31/2026	780.00	10/15/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500	Repairs & Maintenance	Liquor store toilet repair	22.98	10/22/2025
ALSCO, INC	ALSCO, INC	101-4192-42600	Supplies & Materials	Mats& towels PW	150.33	10/16/2025
ALSCO, INC	ALSCO, INC	101-4192-42600	Supplies & Materials	Mats & towels PW	150.33	10/23/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600	Supplies & Materials	Mats City Hall	46.10	10/15/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600	Supplies & Materials	Mats at Library	51.12	10/29/2025
AT&T MOBILITY	AT&T MOBILITY	101-4192-42800	Utilities	Phones Oct 2025	45.96	10/15/2025
Total General:					2,324.06	
Total Buildings:					2,324.06	
Economic Development						
Business Improvement District						
DOWNTOWN STURGIS FOUNDATION	DOWNTOWN STURGIS FOUNDATION	213-4195-42901	Other	2025 Disbursement	75,217.75	10/31/2025
DOWNTOWN STURGIS FOUNDATION	DOWNTOWN STURGIS FOUNDATION	213-4195-42901	Other	2024 Reconciliation	10,084.92	10/31/2025
Total Business Improvement District:					85,302.67	
Total Economic Development:					85,302.67	
Planning and Permitting						
General						
A & B BUSINESS	A & B BUSINESS	101-4196-42500	Repairs & Maintenance	Copier lease/copies rally office	204.99	10/20/2025
A & B BUSINESS	A & B BUSINESS	101-4196-42500	Repairs & Maintenance	Copier lease/copies	35.50	10/20/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4196-42600 Supplies & Materials	Fuel	51.01	10/14/2025
CBH COOPERATIVE #920771	CBH COOPERATIVE #920771	101-4196-42600 Supplies & Materials	Fuel	54.94	10/28/2025
VANWAY TROPHY & AWARD	VANWAY TROPHY & AWARD	101-4196-42600 Supplies & Materials	Nameplate Byars	25.55	10/13/2025
AT&T MOBILITY	AT&T MOBILITY	101-4196-42800 Utilities	Phones Oct 2025	51.01	10/15/2025
Total General:				423.00	
Total Planning and Permitting:				423.00	
Fleet Management					
General					
LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	101-4197-42600 Supplies & Materials	Connectors, washers, 5 gal cleaner & 50' hose	1,011.93	10/21/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4197-42600 Supplies & Materials	Hi-temp grease (20)	99.80	10/29/2025
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Brake cleaner	39.48	10/24/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4197-42800 Utilities	Phones Oct 2025	39.73	10/19/2025
Total General:				1,190.94	
Total Fleet Management:				1,190.94	
Sponsorship					
General					
A & B BUSINESS	A & B BUSINESS	101-4198-42400 Rental--Sponsorship	2025 Copier Lease - Sep/Oct	35.50	10/20/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4198-42800 Utilites	Phones Oct 2025	39.73	10/19/2025
Total General:				75.23	
Total Sponsorship:				75.23	
Rally Department					
General					
HELIX SOLUTIONS	HELIX SOLUTIONS	101-4199-42200 Professional Fees--Rall	Monthly Hosting Subs	350.00	10/01/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4199-42800 Utilities--Rally	Phones Oct 2025	39.73	10/19/2025
Total General:				389.73	
Total Rally Department:				389.73	
Police					
General					
DAKOTA EXTINGUISHER & SAFETY, LLC	DAKOTA EXTINGUISHER & SAFETY, L	101-4211-42500 Repairs & Maintenance	FIRE EXTINGUISHER MAINTENANCE	363.00	10/16/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OLSON TOWING	OLSON TOWING	101-4211-42500 Repairs & Maintenance	POLICE TOW	328.00	09/16/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42500 Repairs & Maintenance	UNIT #143 OIL CHANGE	104.53	10/20/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4211-42500 Repairs & Maintenance	UNIT# 149 DISMOUNT AND MOUNT TIRES	22.89	10/22/2025
WAREING MOTORS OF STURGIS	WAREING MOTORS OF STURGIS	101-4211-42500 Repairs & Maintenance	WIRE ASSEMBLY BLOWER MOTOR UNIT #139	87.01	10/20/2025
KIESLER POLICE SUPPLY	KIESLER POLICE SUPPLY	101-4211-42600 Supplies & Materials	POLICE ROUNDS	887.64	10/15/2025
AT&T MOBILITY	AT&T MOBILITY	101-4211-42800 Utilities	Phones Oct 2025	1,345.74	10/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4211-42800 Utilities	Phones Oct 2025	40.04	10/19/2025
COMM GEAR SUPPLY	COMM GEAR SUPPLY	101-4211-42900 Other	HEADSETS	2,259.79	10/21/2025
Total General:				5,438.64	
Total Police:				5,438.64	
Animal Shelter					
General					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	3 Cat's neuter and shots	361.78	10/15/2025
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	3 Cat's spay/neuter 3c Cat's vaccine's	369.00	10/16/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	FUEL	64.68	10/15/2025
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4212-42600 Supplies & Materials	SUPPLIES FOR ANIMAL SHELTER	100.53	10/22/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4212-42800 Utilities	Phones Oct 2025	79.46	10/19/2025
Total General:				975.45	
Total Animal Shelter:				975.45	
Fire					
General					
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42500 Repairs & Maintenance	PARTS FOR BRUSH #4	12.58	10/21/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42500 Repairs & Maintenance	PARTS FOR BRUSH #4	10.58	10/21/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution AMBULANCE	6.00	10/14/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4229-42600 Supplies & Materials	PEST CONTROL SHARED WITH AMBULANCE	54.70	10/20/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42600 Supplies & Materials	BATTERIES FOR DOOR OPENER	13.99	10/16/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42600 Supplies & Materials	SUPPLIES FOR HOSE	39.97	10/22/2025
Total General:				137.82	
Total Fire:				137.82	
Streets					
General					
INLAND TRUCK PARTS	INLAND TRUCK PARTS	101-4311-42500 Repairs & Maintenance	Misc Hydraulics #34	169.43	10/20/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42500 Repairs & Maintenance	Air brake part #34	15.99	10/16/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42500 Repairs & Maintenance	Air Brake parts and DOT air brake fluid #34	36.97	10/16/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42500 Repairs & Maintenance	Weatherstripping #50	24.70	10/17/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42500 Repairs & Maintenance	2 flares #9	108.34	10/24/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42500 Repairs & Maintenance	90 elbow #34	15.18	10/20/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Incandescent solid beams #13	16.24	10/16/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	Snow plow fluid @13	41.98	10/16/2025
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	85 Octane & Diesel #2	6,938.23	10/21/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	Transmission filter #70	16.65	10/29/2025
SIMON MATERIALS	SIMON MATERIALS	101-4311-42600 Supplies & Materials	Restock 1" Gravel base Course	1,623.02	10/15/2025
SIMON MATERIALS	SIMON MATERIALS	101-4311-42600 Supplies & Materials	Restock 1" Gravel Base Course	2,363.34	10/16/2025
AT&T MOBILITY	AT&T MOBILITY	101-4311-42800 Utilities	Phones Oct 2025	51.01	10/15/2025
Total General:				11,421.08	
Total Streets:				11,421.08	
Sanitary Service					
Sanitary Service					
A & B BUSINESS	A & B BUSINESS	612-4323-42400 Rent	Copier lease/copies	85.95	10/20/2025
KNECHT HOME CENTER	KNECHT HOME CENTER	612-4323-42500 Repairs & Maintenance	Gutter, caulk & fascia Baseline repair	49.94	10/29/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Wheel cylinders #32	30.10	10/15/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Brake fluid #32	9.32	10/16/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	20HB cir. breaker #42	4.04	10/22/2025
CENTURY LINK	CENTURY LINK	612-4323-42800 Utilities	Phones/Internet Oct 2025	103.91	10/19/2025
VERIZON WIRELESS	VERIZON WIRELESS	612-4323-42800 Utilities	Phones Oct 2025	79.74	10/19/2025
SABER SHRED SOLUTIONS	SABER SHRED SOLUTIONS	612-4323-42900 Other	15.31 tons tires shredded	3,827.50	10/15/2025
Total Sanitary Service:				4,190.50	
Total Sanitary Service:				4,190.50	
Wastewater Facilities					
Wastewater Facilities					
WESTERN PEAKS LOGISTICS LLC	WESTERN PEAKS LOGISTICS LLC	604-4325-42200 Professional Fees	Delivery of wastewater testing	16.90	09/04/2025
A & B BUSINESS	A & B BUSINESS	604-4325-42500 Repairs & Maintenance	Copier lease/copies	85.95	10/20/2025
AERZEN USA CORP	AERZEN USA CORP	604-4325-42500 Repairs & Maintenance	O-ring, gaskets & positive displacement blower WWTP	18,147.73	10/16/2025
BOERGER LLC	BOERGER LLC	604-4325-42500 Repairs & Maintenance	Lift station-parts & tools	2,448.65	10/15/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	604-4325-42500 Repairs & Maintenance	Deck screws for cold storage door WWTP	17.49	10/21/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	604-4325-42500 Repairs & Maintenance	2 rakes	59.98	10/21/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	604-4325-42500 Repairs & Maintenance	Vinyl tubing WWTP	31.80	10/28/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Oil & air filter #146	30.29	10/20/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	HD hydraulic filter #18	16.02	10/21/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Oil & air filter #92	17.93	10/23/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	604-4325-42600 Supplies & Materials	Pest bait 9lb WWTP	93.98	10/28/2025
STURGIS NAPA	STURGIS NAPA	604-4325-42600 Supplies & Materials	Oil #146	69.98	10/20/2025
AT&T MOBILITY	AT&T MOBILITY	604-4325-42800 Utilities	Phones Oct 2025	142.93	10/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	604-4325-42800 Utilities	Phones Oct 2025	85.35	10/19/2025
DAKOTA TESTING & ENGINEERING LLC	DAKOTA TESTING & ENGINEERING LL	604-4325-43700 Capital Improvement	North Trunk Line	2,925.00	10/24/2025
DAKOTA TESTING & ENGINEERING LLC	DAKOTA TESTING & ENGINEERING LL	604-4325-43700 Capital Improvement	Sturgis Dudley Corridor	1,611.00	10/28/2025
Total Wastewater Facilities:				25,800.98	
Total Wastewater Facilities:				25,800.98	
Water System Operations					
Water System Operations					
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	602-4330-42600 Supplies & Materials	Copier lease Aug 2025	75.60	08/27/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	602-4330-42600 Supplies & Materials	Copier Lease Oct 2025	67.68	10/27/2025
CORE & MAIN LLP	CORE & MAIN LLP	602-4330-42600 Supplies & Materials	Meters w prorated warranty	176.42	10/06/2025
CORE & MAIN LLP	CORE & MAIN LLP	602-4330-42600 Supplies & Materials	Meters (8)	1,480.00	10/03/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	Chlorine Cylinders	130.00	10/15/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	602-4330-42600 Supplies & Materials	Corp stop, insert & fasteners	400.98	10/21/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	602-4330-42600 Supplies & Materials	Fittings	20.17	10/29/2025
SIMON MATERIALS	SIMON MATERIALS	602-4330-42600 Supplies & Materials	Restock supplies	1,962.32	10/15/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	602-4330-42600 Supplies & Materials	Phone splice wire (3)	8.97	10/22/2025
AT&T MOBILITY	AT&T MOBILITY	602-4330-42800 Utilities	Phones Oct 2025	51.01	10/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	602-4330-42800 Utilities	Phones Oct 2025	139.21	10/19/2025
CURRY, SHERRIE	CURRY, SHERRIE	602-4330-45300 Refunds	Curry Water Refund	36.18	10/22/2025
D & T VENTURES	D & T VENTURES	602-4330-45300 Refunds	3446 Davenport Lp Water Refund	73.36	10/22/2025
EIXENBERGER, RYAN & CODY	EIXENBERGER, RYAN & CODY	602-4330-45300 Refunds	Water Refund	10.81	10/24/2025
FOSS, MIKEL & MIAMI LEEPER	FOSS, MIKEL & MIAMI LEEPER	602-4330-45300 Refunds	Foss Water Refund	18.74	10/22/2025
GUTHRIE, CHASSANDRA L	GUTHRIE, CHASSANDRA L	602-4330-45300 Refunds	Water Refund	20.89	10/24/2025
HENRY, JASON	HENRY, JASON	602-4330-45300 Refunds	Henry Water Refund	30.52	10/22/2025
MARINER, STEVE	MARINER, STEVE	602-4330-45300 Refunds	Water Refund	95.74	10/22/2025
Total Water System Operations:				4,798.60	
Total Water System Operations:				4,798.60	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
General					
H&H SEPTIC SERVICE	H&H SEPTIC SERVICE	101-4350-42500 Repairs & Maintenance	Septic pumping	225.00	10/06/2025
CB&B AVIATION	CB&B AVIATION	101-4350-42600 Supplies & Materials	5 sets cutting edges	1,000.00	10/24/2025
CENTURY LINK	CENTURY LINK	101-4350-42800 Utilities	Phones/Internet Oct 2025	269.46	10/19/2025
Total General:				1,494.46	
Total Airport:				1,494.46	
Ambulance					
Ambulance					
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200 Professional Fees	HIPPA COMPLIANT SERVER	476.00	10/21/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	644-4460-42200 Professional Fees	SPLIT PEST CONTROL WITH FIRE	54.70	10/20/2025
INOVALON PROVIDER, INC.	INOVALON PROVIDER, INC.	644-4460-42200 Professional Fees	INSURANCE DISCOVERY SERVICE	497.36	08/20/2025
INOVALON PROVIDER, INC.	INOVALON PROVIDER, INC.	644-4460-42200 Professional Fees	INSURANCE DISCOVERY SERVICE	497.36	10/23/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	187.71	10/07/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution WITH FIRE	6.00	10/14/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42600 Supplies & Materials	COPIER RENT	118.30	09/15/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42600 Supplies & Materials	COPIER	236.60	10/15/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	BROOM	14.99	10/16/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	TOILET PAPER	12.99	10/20/2025
SPEARFISH AMBULANCE SERVICE	SPEARFISH AMBULANCE SERVICE	644-4460-42700 Travel	PALS PROVIDER TRAINING	24.00	10/16/2025
SPEARFISH AMBULANCE SERVICE	SPEARFISH AMBULANCE SERVICE	644-4460-42700 Travel	BLS PROVIDER TRAINING	30.00	10/18/2025
SPEARFISH AMBULANCE SERVICE	SPEARFISH AMBULANCE SERVICE	644-4460-42700 Travel	ACLS PROVIDER TRAINING	40.00	10/18/2025
VERIZON WIRELESS	VERIZON WIRELESS	644-4460-42800 Utilities	Phones Oct 2025	180.18	10/19/2025
Total Ambulance:				2,376.19	
Total Ambulance:				2,376.19	
Community Center					
General					
A & B BUSINESS	A & B BUSINESS	101-4511-42200 Professional Fees	Copier lease/copies	83.65	10/20/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	cabinet door hinge repair	22.27	10/22/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	Chlorine/Acid Magic	537.81	10/23/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4511-42600 Supplies & Materials	gas	40.98	09/14/2025
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	batteries	19.98	09/02/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4511-42800 Utilities	Phones Oct 2025	39.73	10/19/2025
Total General:				744.42	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Community Center:				744.42	
Recreation					
General					
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42500 Repairs & Maintenance	gas can	29.99	10/22/2025
A & B BUSINESS	A & B BUSINESS	101-4512-42600 Supplies & Materials	Copier lease/copies	83.65	10/20/2025
Total General:				113.64	
Total Recreation:				113.64	
Park					
General					
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4520-42500 Repairs & Maintenance	2 flares #12	71.97	10/23/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4520-42500 Repairs & Maintenance	Flare #12	35.99	10/24/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4520-42500 Repairs & Maintenance	2 flares #12	56.98	10/28/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Relay #33	13.18	10/22/2025
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Toggle switch #33	20.76	10/22/2025
MENARD'S	MENARD'S	101-4520-42600 Supplies & Materials	Batteries, light bulbs & adhesive	25.39	10/27/2025
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4520-42600 Supplies & Materials	Irrigation fix at Centennial Park	134.92	10/27/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4520-42600 Supplies & Materials	Dismount, mount & balance 2 tires #2	91.54	10/21/2025
RICHTER'S TIRE & EXHAUST, LLC	RICHTER'S TIRE & EXHAUST, LLC	101-4520-42600 Supplies & Materials	Dismount, mount & balance 2 tires #93	137.31	10/21/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	Parks winterization	20.46	10/22/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	Winterize park buildings	14.94	10/24/2025
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42600 Supplies & Materials	Winterize park buildings	14.94	10/24/2025
SD PARKS & RECREATION ASSN	SD PARKS & RECREATION ASSN	101-4520-42700 Travel	4 attendees SDPRA Conference	500.00	10/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4520-42800 Utilities	Phones Oct 2025	39.73	10/19/2025
Total General:				1,178.11	
Total Park:				1,178.11	
Library					
General					
BAKER & TAYLOR	BAKER & TAYLOR	101-4551-42600 Supplies & Materials	Book	21.99	10/10/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4551-42600 Supplies & Materials	Needs & Noodles	7.97	10/14/2025
Total General:				29.96	
Total Library:				29.96	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Auditorium					
General					
605 FIRE PROTECTION, LLC	605 FIRE PROTECTION, LLC	101-4560-42500 Repairs & Maintenance	sprinkler and alarm inspections	340.00	09/30/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4560-42500 Repairs & Maintenance	Pest Control	82.27	09/17/2024
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4560-42500 Repairs & Maintenance	pest control	82.27	09/18/2025
Total General:				504.54	
Total Auditorium:				504.54	
Liquor					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	87.98	03/14/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	108.71	07/03/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	20.73	09/15/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	90.21	09/04/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	62.19	10/06/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	50.24	10/06/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	fuel	57.98	10/23/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42600 Supplies & Materials	water jug refill	9.00	10/13/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	mops, towels, mats	171.54	10/21/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	140.25	10/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	148.50	10/14/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	247.50	10/21/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	377.88	09/30/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	280.64	10/01/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	440.00	10/07/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	300.00	10/08/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	222.92	10/14/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	726.20	10/08/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	10,820.32	10/08/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	237.14	10/09/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	13,446.43	10/15/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	10,119.72	10/15/2025
JOHNSON WESTERN WHOLESale	JOHNSON WESTERN WHOLESale	601-4990-42620 Off Sale Liquor	Liquor	64.00	10/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	269.30	10/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	435.52	10/13/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	515.30	10/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	162.50	10/20/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	4,803.18	10/08/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	5,188.27	10/15/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	5,337.05	10/22/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,764.58	10/07/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	359.90	10/08/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	5,536.49	10/15/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	4,900.07	10/22/2025
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	94.20	10/15/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	87.17	10/14/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	70.63	10/21/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	81.50	10/16/2025
TRUE BRANDS	TRUE BRANDS	601-4990-42640 Snacks for Resale	Snacks	681.60	10/15/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	199.88	10/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	312.86	10/21/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	14.00	10/06/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	184.50	10/06/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit to pop	46.00-	10/06/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	145.00	10/13/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit to pop	25.00-	10/13/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	282.50	10/20/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit to pop	10.00-	10/20/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	Pop	278.90	10/15/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,484.40	10/07/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,402.60	10/10/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,097.55	10/10/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	50.85-	10/10/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,396.40	10/14/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	36.04-	10/14/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,854.30	10/17/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,512.05	10/21/2025
GLOBAL DISTRIBUTING INC.	GLOBAL DISTRIBUTING INC.	601-4990-42660 Off Sale Beer	Beer	127.00	10/16/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	209.50	10/08/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	34.75	10/15/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,349.95	10/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	7.69-	10/09/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	1,556.33	10/13/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,038.93	10/16/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	1,308.73	10/20/2025
VERIZON WIRELESS	VERIZON WIRELESS	601-4990-42800 Utilities	Phones Oct 2025	39.73	10/19/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Juices	192.36	10/14/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	salt/juice	65.73	10/21/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco/bev	661.33	09/30/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco	126.00	10/07/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco	85.00	10/07/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco	280.00	10/08/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other drinks	192.00	10/14/2025
TRUE BRANDS	TRUE BRANDS	601-4990-45200 Merchandise for Resal	Merchandise for Sale	839.03	10/16/2025
TRUE BRANDS	TRUE BRANDS	601-4990-45200 Merchandise for Resal	Credit to Merch	34.49-	07/28/2025
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Ice	80.85	10/16/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	621.31	10/14/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	609.43	10/21/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	435.00	10/16/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	131.33	10/14/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	148.29	10/21/2025
Total Liquor:				98,604.79	
Total Liquor:				98,604.79	
Misc Expenditures					
Capital Improvement					
AVID4 ENGINEERING	AVID4 ENGINEERING	212-9000-43300 Improvements	Project 23-111.8 Blanche & Sly Street Bear Butte Crossing Analysis	3,420.00	10/21/2025
SD DEPT OF TRANSPORTATION	SD DEPT OF TRANSPORTATION	212-9000-43300 Improvements	Project #3-46-4600-30-2024 Pavement Maintenance	6,558.62	10/08/2025
SD DEPT OF TRANSPORTATION	SD DEPT OF TRANSPORTATION	212-9000-43300 Improvements	PTAPU(24) Otter from Raccoon to Vanocker Canyon Rd & to Pineview Dr	26,989.40	10/22/2025
Total Capital Improvement:				36,968.02	
Total Misc Expenditures:				36,968.02	
Grand Totals:				287,024.00	

Publish: October 24, 2025

NOTICE OF PUBLIC HEARING
UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that the Common Council of the City of Sturgis, South Dakota, will meet in regular session at Sturgis City Hall Council Chambers, 1040 Harley-Davidson Way, on the 3rd day of November 2025 at 6:30 pm to consider the following liquor and wine license renewal applications for the calendar year 2026:

Package (off-sale) Liquor

1. City of Sturgis, dba Sturgis Liquor – 1075 Lazelle
2. City of Sturgis, dba Sturgis Liquor Annex – 985 Harley Davidson Way

Retail (on-sale w/Sunday Sales) Liquor

- a. American Legion Meade Post 33/ VFW Paha Sapa Post 2730 – 868 Main St
- b. Willie Nillie Inc dba Baymont-Sturgis – 2721 Lazelle
- c. GM B Services, LLC dba – Gas Monkey – 1025 Junction Ave
- d. KSLB & D, Inc dba Iron Horse Saloon & Steakhouse – 888 Junction Ave.
- e. Homeslice Management, LLC dba Loud American Roadhouse – 1305 Main St
- f. PSI Enterprises, LLC dba Oasis Bar & Lounge – 1145 Main St
- g. One Eyed Jack's Saloon USA LLC – 1304 Main St
- h. Shade Valley Inc, dba Sidehack Saloon – 1027 Lazelle Street
- i. NCSC Sturgis Ops LLC, dba The Knuckle Saloon – 931 1st St

Wine (on-off sale) License

- a. Willie Nillie Inc. dba Baymont-Sturgis – 2721 Lazelle St
- b. Moyle Petroleum dba Common Cents – 2421 Junction Ave
- c. Days End Campground – 2501 Avalanche Rd
- d. Dolgen Midwest LLC dba Dollar General Store #18409 – 1940 Lazelle St
- e. Magnolia Soup Company/Sheree D Schriver – 2715 Lazelle St Ste B
- f. GM B Services LLC, dba Gas Monkey – 1025 Junction Ave
- g. Emma's Ice Cream Emporium LLC, dba Emma's Ice Cream Emporium – 1063 Main St
- h. Family Dollar Store #7146 – 2415 Lazelle St
- i. Kan-Meyer Inc dba Grocery Mart – 2216 Junction Ave
- j. NCSC Sturgis Ops LLC, The Knuckle Saloon – 931 1st St
- k. Lynn's Inc. dba Lynn's DakotaMart Sturgis – 1111 Lazelle St
- l. T-Bob Investment Holdings LLC, dba The Thunderdome 12976 SD Hwy 34
- m. Dungeon Bar dba Royal Flush Casino and Sports Bar – 1030 Main St
- n. Jawbone Investments, LLC dba Stinger Saloon – 1102 Main St
- o. Sturgis Brewing Company, LLC dba Sturgis Brewing Company – 600 Anna St
- p. MAJR, LLC dba Sturgis Coffee Company – 2275 Lazelle Street
- q. Sturgis Wine Company LLC dba Sturgis Wine Company – 1117 Main St
- r. BW Gas & Convenience LLC dba Yesway Store 1194 – 2350 Lazelle St
- s. Smokes N' Things LLC dba Smokes N'Things – 2715 Lazelle St Suite A

NOTICE IS FURTHER GIVEN that any person(s) or their attorney who is interested in the approval or rejection of any such application may appear and be heard. Individuals needing assistance pursuant to the Americans with Disabilities Act should contact the City of Sturgis Finance Officer (605-347-4422) in advance of the meeting to make any necessary arrangements.

Published once at the total approximate cost of \$38.58.

City Council STAFF REPORT



Meeting Date: City Council - Nov 03 2025

Agenda Item: Consideration to Authorize the Mayor to sign agreements with the SD Department of Transportation Aeronautics Commission for the Airport Terminal Program Grant Agreement

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The South Dakota Department of Transportation (SDDOT), through the Aeronautics Commission, has awarded the City of Sturgis a South Dakota Airport Terminal Program (SDATP) grant in the amount of \$210,000.00. These funds were appropriated by the South Dakota Legislature under Senate Bill 144 to support the improvement, expansion, and future capacity needs of public airport terminals.

The grant award was confirmed by correspondence dated November 19, 2024, from the SDDOT Office of Air, Rail, and Transit, requesting that the City execute the grant agreement and return it to their office along with documentation of council authorization.

DISCUSSION:

The SDATP funds will be used exclusively for construction reimbursement related to the Sturgis Municipal Airport terminal improvements. Eligible project expenses include improvements necessary to enhance terminal capacity and public service functionality.

Per program requirements, SDATP funds cannot be combined with Aeronautics Trust Funds for the same project, and the City will be responsible for any ineligible or overage costs not covered by the grant.

FUNDING

- Grant Award: \$210,000.00 (State of South Dakota – SDATP)
- City Match: None required under this grant.
- Ineligible Costs: 100% City responsibility.
- Funding Source: Airport Capital Improvement Fund

BUDGET IMPACT:

This grant will provide \$210,000 in reimbursement funds for eligible construction costs associated with terminal improvements at the Sturgis Municipal Airport. No direct impact to the Airport Budget is anticipated.

RECOMMENDATION:

Motion to approve and authorize the Mayor to sign the South Dakota Airport Terminal Program (SDATP) Grant Agreement between the City of Sturgis and the South Dakota Department of Transportation Aeronautics Commission.

ATTACHMENTS:

[Sturgis agreement](#)
[Letter to Sturgis to sign agreement](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Oct 30 2025

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
SOUTH DAKOTA AIRPORT TERMINAL PROGRAM
GRANT AGREEMENT**

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Aeronautics Commission, referred to in this Agreement as the "STATE," and the city of Sturgis, South Dakota, referred to in this Agreement as the "AIRPORT."

1. BACKGROUND:

- A. Pursuant to South Dakota Senate Bill 144 (SB144), the Legislature appropriated from the general fund the sum of \$10,000,000.00 to the South Dakota Aeronautics Commission for grants to support the improvement, expansion, and future capacity demands of terminals at public airports.
- B. The grant funds will be known as the South Dakota Airport Terminal Program (SDATP).
- C. Any grants awarded by the STATE are to be consistent with SDCL § 50-2-12.
- D. The grant funding is only available for airport projects which are consistent with the intent of SB144, which are already planned projects eligible for SDATP grant funds, and which have been included on the Airport Capital Improvement Plan or National Plan of Integrated Airports (NPIAS) submitted yearly to the STATE.
- E. The AIRPORT has submitted a qualifying application for SDATP grant funds and the STATE has awarded to the AIRPORT a SDATP grant for the improvement, expansion, and future capacity demands of terminals at public airports (the "PROJECT"). The application is attached to this Agreement as **Exhibit A**.
- F. The Secretary of the Department of Transportation shall approve vouchers and the state auditor shall draw warrants to pay expenditures authorized by SB144.
- G. Any amounts appropriated pursuant to SB144 not lawfully expended or obligated shall revert in accordance with the procedures prescribed in SDCL ch. 4-8.

THE STATE AND THE AIRPORT MUTUALLY AGREE AS FOLLOWS:

2. TERM

- A. The Aeronautics Commission awarded a SDATP grant to the AIRPORT on July 18, 2024.
- B. This Agreement is effective as of the date of last signature.
- C. The work contemplated by this Agreement will be completed no later than five (5) years from the date of the effective date. No reimbursements will be processed by the STATE for work performed after the date of June 30, 2029.

3. GRANT AWARD

- A. The AIRPORT applied for SDATP grant funds and was awarded a SDATP grant for the PROJECT in the amount of Two Hundred Ten Thousand Dollars and No Cents (\$210,000.00).
- B. The AIRPORT will dedicate the SDATP grant funds to the improvement, expansion, and future capacity demands of terminals at a public airport (the "PROJECT").
- C. The STATE will pay the AIRPORT within thirty (30) days upon receipt of approved itemized Vouchers submitted by the AIRPORT to the STATE at the South Dakota Department of Transportation, Office

of Air, Rail, and Transit, after review and approval by the Secretary of the Department of Transportation.

4. GRANT AWARD CONDITIONS

- A. The AIRPORT cannot use both Aeronautics Trust Funds and SDATP funds for the same project and must choose one, with the requirement to de-obligate Aeronautics Trust Funds if SDATP funds are elected.
- B. In addition to the projects being included on the Airport Capital Improvement Plan or National Plan of Integrated Airports (NPIAS) submitted yearly to the State, the project must receive funding by the federal government to include a minimum of one (1) year of Airport Improvement Program (AIP) federal entitlements and Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) allocation and show that an application has been submitted, a grant has been awarded, or a commitment to applying in the next federal funding round.
- C. Projects not awarded federal grants by September 30, 2025, lose eligibility, and their funds will be redistributed to other eligible projects that have been approved for SDATP funds.
- D. SDATP funds are strictly for construction reimbursement, excluding project planning, design, and administration costs.
- E. Only projects that have not been completed by the grant application deadline will be eligible for grant funds.
- F. The AIRPORT will retain a professional engineering firm to perform the preliminary engineering for the PROJECT.

5. ADDITIONAL PROJECT COSTS

The AIRPORT will be one hundred percent (100%) responsible for any ineligible costs or costs not covered by the SDATP funds application and Agreement conditions.

6. AMENDMENT

This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement and be signed by an authorized representative of each of the parties.

7. INDEMNIFICATION

The AIRPORT will indemnify and defend the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that arise as the result of any act or omission of the AIRPORT or the AIRPORT'S officers, agents, or employee. The AIRPORT is not required to be responsible for nor defend against claims or damages arising solely from errors or omissions of the STATE, its officers, agents, or employees.

8. AUDIT

- A. All PROJECT charges will be subject to audit by the STATE. The AIRPORT and the AIRPORT'S contractors and subcontractors will keep accounting records clearly identified with this Agreement and will support all PROJECT charges by documents which evidence, in detail, the nature and propriety of those charges.
- B. The AIRPORT certifies the AIRPORT is in compliance with the federal Single Audit Act and the requirements of SDCL § 4-11-2.1, if applicable. The AIRPORT further certifies audits are displayed on the AIRPORT'S website.

9. EXAMINATION OF RECORDS

Upon reasonable notice, the AIRPORT and the AIRPORT'S contractors and subcontractors will allow the STATE, through any authorized representative, to have access to and the right to examine and copy all records, books, papers, or documents related to services rendered under this Agreement. The AIRPORT will keep these records clearly identified and readily accessible for a period of three (3) years after the date of final payment under this Agreement.

10. CIVIL RIGHTS ACT

The AIRPORT will abide by the requirements of Title VI of the Civil Rights Act of 1964, incorporated in and attached to this Agreement as **Exhibit C**.

11. AMERICAN WITH DISABILITIES ACT

The AIRPORT will perform under this Agreement in compliance with the Americans with Disabilities Act of 1990 and any amendments.

12. FUNDING AVAILABILITY

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the STATE may terminate this Agreement. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

13. TERMINATION

The STATE may terminate this Agreement upon thirty (30) days' notice to the AIRPORT. If the STATE terminates this Agreement due to the AIRPORT'S breach, then any payments owed to the AIRPORT at the time of termination may be adjusted to cover any additional costs to the STATE because of the AIRPORT'S breach. The adjustment of payments will be in addition to any other remedies the STATE may pursue as a result of AIRPORT'S breach, and the STATE does not waive these other remedies by making a payment adjustment. If termination is not due to a breach by the AIRPORT, then the AIRPORT will be paid for eligible PROJECT costs incurred up to the date of termination, subject to the maximum limiting amount of the BIG.

14. COMPLIANCE

- A. The AIRPORT must comply with all federal, state, and local laws, together with all ordinances and regulations applicable to the work and will be solely responsible for obtaining current information on such requirements. The AIRPORT must procure all licenses, permits, or other rights necessary for the fulfillment of its obligations under this Agreement.
- B. The AIRPORT certifies the AIRPORT has filed an Internal Revenue Services (IRS) Form 990 in compliance with federal law, if applicable. The AIRPORT will display the filed IRS Form 990 on the AIRPORT'S website immediately upon filing.
- C. The AIRPORT certifies the AIRPORT has a conflict of interest policy and enforces said policy.
- D. The AIRPORT certifies the AIRPORT employs an effective internal control system.

15. CONTROLLING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement will be venued in Circuit Court, Sixth Judicial Circuit, Hughes AIRPORT, South Dakota.

16. SEVERABILITY

If any court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, such holding will not invalidate or render unenforceable any other provision of this Agreement.

17. SUPERCESSION

All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and, except as specifically provided in this Agreement, this Agreement constitutes the entire agreement with respect to its subject matter.

18. CERTIFICATION OF NO PROHIBITED STATE LEGISLATOR INTEREST

The AIRPORT (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, the AIRPORT hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

19. COMPLIANCE WITH SDCL §5-18A

The AIRPORT certifies and agrees that the following information is correct:

The AIRPORT is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the DEPARTMENT to terminate any contract awarded and further would be cause to suspend and debar a business under SDCL § 5-18D-12.

The successful AIRPORT further agrees to provide immediate written notice to the DEPARTMENT if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

20. NOTICE

Any notice or communication required under this Agreement will be in writing and sent to the following addresses:

South Dakota Department of Transportation
Attn: Program Manager
700 East Broadway Avenue
Pierre, South Dakota 57501

City of Sturgis, South Dakota
Attn: Dave Smith, Director of Planning & Permitting
1040 Harley-Davidson Way
Sturgis, SD 57785

21. SIGNATURE AUTHORITY

The AIRPORT has designated its AIRPORT Mayor as the AIRPORT'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the AIRPORT. A copy of the AIRPORT'S Board minutes or resolution authorizing the execution of this Agreement by the Mayor as the AIRPORT'S authorized representative is attached to this Agreement as **Exhibit B**.

This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the AIRPORT to enter into the same.

City of Sturgis, South Dakota

By: _____

Printed Name: _____

Its: Mayor

Date: _____

Attest:

By: _____

Printed Name: _____

City Auditor/Clerk

(City Seal)

State of South Dakota
Department of Transportation

By: _____

Printed Name: _____

Its: _____

Date: _____

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
STANDARD TITLE VI / NONDISCRIMINATION ASSURANCES
APPENDIX A & E
MARCH 1, 2016**

During the performance of this Agreement, the AIRPORT, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes AIRPORTs) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

During the performance of this Agreement, the AIRPORT, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973 (23 U.S.C. § 324 *et seq.*) (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC Ch. 471, § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-209) (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 CFR Parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. Ch. 471, § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

November 19, 2024

Dave Smith, Director of Planning & Permitting
City of Sturgis
1040 Harley Davidson Way
Sturgis, SD 57785

RE: SUBJECT: South Dakota Airport Terminal Program (SDATP)

Congratulations on securing funding for your terminal project under the SDATP funds that were awarded by the SD Legislature in 2024. Enclosed you will find two (2) copies of the agreement. If acceptable, please obtain proper signature, date, attach seal, and return all copies to this office.

As per Agreement, an executed copy of the minutes of the SPONSOR's Commission authorizing the execution of this Agreement by the Mayor as the authorized representative for the SPONSOR should be attached hereto.

A fully executed copy will be returned for your files. If you have any questions, please contact me at (605) 773-4430 or email me at nancy.hiller@state.sd.us.

Sincerely,

Nancy Hiller, Transportation Specialist

Enclosures

City Council
STAFF REPORT



Meeting Date: City Council - Nov 03 2025

Agenda Item: First Reading of the 2026 Budget Ordinance 2025-02

Prepared By: Aaron Jordan, City Administrator

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Organization Chart 2026](#)
[2026 Budget-1st Reading](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Oct 31 2025

Economic Development

- Chamber of Commerce
- Sturgis Economic Development Corporation (SEDC)
- Sturgis Downtown Foundation
- Downtown BID Board
- Greater Sturgis Foundation
- Hotel BID Board

Sturgis Residents

Mayor & Council

City Attorney

City Administrator

Committees, Board, & Commissions

- Legal & Finance Committee
- Infrastructure Committee
 - Parks Board
 - Forestry Board
 - Transportation Board
- Rally & Events Committee
 - Sturgis Rally Charities
- Planning Commission
- Municipal Utility Board
- Senior Center
- Library Board
- Black Hills Council of Local Government
- Ordinance Committee

Finance Director

Activities

Accounts Payable
Accounts Receivable
Cash Receipting
Utility Payments
Municipal Elections
Vendor Licensing
Contract Administration

Public Works Director

Divisions / Activities

Engineering - Contracted
Parks & Cemetery
Streets
Sanitation
Water
Wastewater
Building & Facilities
Airport - Contracted

Public Safety Director

Divisions / Activities

Police
Ambulance
Animal Shelter
Emergency Mgmt
Code Enforcement
Fire

Communications &
Engagement

Human Resources

Library

Sponsorship

IT Services
(Contracted)

Liquor Store

Community Center

Planning

PART II

The following designates the fund on funds that money derived from the following sources are applied to:

	General 101	Special Sales Tax 211	Capital Improvement 212	Bid District #1 213	Hotel Occupancy 214	Revolving Loan 218	Equipment Replacement 219	TIF 11 329	TIF 12 330	TIF 13 331	TIF 15 332	TIF 16 335	TIF 17 334	TIF 18 338	TIF 20 336	TIF 21 337	TIF 22 339	TIF 23 340	TIF 24 341	TIF 26 343	Perp Maint 401	AWD Trust 402	Liquor 601	Water 602	Wastewater 604	Sanitation 612	Ambulance 643	TOTAL
Appropriated Fund Balance	-	\$0	\$0			\$0	\$0															\$0	\$0		\$0			(1)
3911 Operating Transfers	991,758			0																								991,758
310 Taxes	5,717,684	464,620	\$ 2,219,790	75,500			246,643	\$85,000	\$400,000	\$75,000	\$9,000	\$ 42,712	\$ 4,860	\$1,391,500	\$0	\$ 163,018		\$ 7,265		2,590				\$16,000	\$2,000			10,905,182
320 Licenses & Permits	680,801																											698,801
330 Intergovernmental	662,050		0																									662,050
340 Charges for Goods or Services	528,300		0																									528,300
340 Admin Charge-Enterprise Funds	315,000																											315,000
350 Fines & Forfeits	6,500																											6,500
360 Miscellaneous	1,346,026	0	12,000	0	83,000	16,000	40,640										1,300,000			800,000	800	8,000	800	35,000				3,642,266
379 Perpetual Maintenance																					2,500							2,500
380 Enterprise Funds-Goods & Services																							3,548,110	1,760,470	3,139,285	\$ 1,788,233	\$1,641,844	11,877,942
TOTAL	10,248,119	464,621	2,231,790	75,500	83,000	16,000	287,283	85,000	400,000	75,000	9,000	42,712	4,860	1,391,500	0	163,018	1,300,000	7,265	800,000	2,590	3,300	8,000	3,548,910	1,811,470	3,141,285	1,788,233	1,641,844	29,630,297
TOTAL MEANS OF FINANCE	10,248,119	464,621	2,231,790	75,500	83,000	16,000	287,283	85,000	400,000	75,000	9,000	42,712	4,860	1,391,500	0	163,018	1,300,000	7,265	800,000	2,590	3,300	8,000	3,548,910	1,811,470	3,141,285	1,788,233	1,641,844	29,630,297
COMPARED WITH PART I	10,248,119	749,474	2,666,272	75,500	83,000	0	170,184	85,000	400,000	75,000	12,000	42,712	4,860	1,391,500	0	163,018	0	7,265	0	2,590	3,300	8,000	3,284,006	1,832,191	3,045,585	1,630,202	1,564,461	29,258,688
ESTIMATED SURPLUS/DEFICIT	(0)	0	(434,482)	0	0	16,000	117,099	0	0	0	(3,000)	0	0	0	0	0	1,300,000	0	800,000	0	0	0	264,904	(20,722)	95,700	158,031	77,383	0
TRANSFER TO GF		\$284,854	\$170,000				\$100,000																\$264,904		-	\$172,000		\$991,758
TRANSFER TO SPECIAL SALES TAX		0																										
TRANSFER TO EQUIPMENT REPLACEMENT																									40,640			40,640
TRANSFER TO SANITATION	0																											
TRANSFER TO AMBULANCE	0																											

PART III

The Finance Officer is directed to certify the following dollar amount of tax levies in this ordinance \$3,212,751

CITY OF STURGIS

Kevin Forrester - Mayor

ATTEST:

Ann Bertolotto, Finance Officer

First Reading: 11-03-2025

Second Reading:

Adopted:

Published:

Effective: 01-01-2026

General Government Totals	3,449,915
Public Safety Totals	4,821,973
Public Works Totals	6,409,190
Equipment Replacement	70,184
Capital Imp	1,642,000
Culture & Rec Total	2,015,648
Economic Dev Total	623,120
Debt Service Total	5,686,330
Liquor	3,507,930
Transfers	1,032,398
Total Budget	29,258,688

GL Codes	General Fund #101	Budgeted 2026	YTD 2025	Budgeted 2025	YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
<u>Property Taxes</u>								
3100-003111	Current Year Property Taxes	3,213,751	1,837,995	3,131,526	2,871,218	2,916,367	2,616,638	2,643,794
31000-03116	Prior Year Property Taxes	5,000	26,167	5,000	20,062	-	4,980	-
3100-03117	Tax on Mobile Homes	-	-	-	7,848	-	-	-
3100-03140	Utility Property Taxes	28,000	-	28,486	10,198	28,486	28,538	28,486
3100-03191	Penalty & Interest	4,500	5,036	5,000	3,816	9,000	3,804	9,000
<u>Taxes & General Government</u>								
3130-03130	General Sales & Use Tax	2,466,433	1,559,916	2,622,333	2,361,967	2,504,516	2,622,333	2,434,079
3300-03351	Bank Franchise Tax	17,000	11,174	20,000	16,183	21,400	17,121	16,900
3300-03353	Liquor Tax Reversion	45,000	44,523	41,500	48,011	48,500	35,810	48,500
3100-03150	Amusement Taxes	-	-	-	-	-	-	-
3410-03418	Video Lottery Machines	5,750	4,350	5,750	6,200	6,500	5,750	5,900
3600-03610	Interest Earned (includes TIFD Interest 3636)	400,000	-	425,000	-	490,000	428,432	487,500
3630-03636	Total Special Assessment (new 2025)	-	4	-	-	-	-	-
3600-03620	Rentals (Verizon-Armory, NG Billboard)	10,800	4,956	10,800	4,650	10,800	8,910	10,500
3410-03416	ATM Revenue	-	-	4,200	1,516	4,200	4,078	2,420
3410-03419	Other General Govt	75,000	25,962	75,000	103,804	78,300	165,409	90,300
<u>Finance</u>								
3200-3241	Beer License (23 on, 11 off)	7,275	6,975	7,275	9,150	7,275	6,450	8,500
3242	Liquor License (8 liquor on, 1 liquor off, 4 wine)	22,000	500	23,150	23,720	23,150	19,650	24,175
3200-03252	Admin Fee/TFD	-	-	-	-	-	-	-
3410-03417	Photo Copies	-	-	-	-	-	-	-
	Credit Card Convenience Fee 3%	-	-	-	-	-	-	-
<u>Planning & Permitting</u>								
3200-03236	Contractor's License	34,990	24,331	39,250	40,653	49,000	45,541	48,000
3200-03250	Transient Merchant License (Vendor Licensing)	328,000	527,391	386,261	502,512	360,000	351,147	360,000
3251	Vendor Fine/Relocation Fees	-	-	-	-	-	-	-
3200-03261	Building Permits	225,000	138,746	225,000	216,937	200,000	275,994	177,500
3200-03262	Excavating Permits	-	1,650	-	1,500	-	1,500	-
3200-03265	Structure Movers Permit	-	-	-	-	-	50	-
3200-03267	Demolition Permit	-	-	-	100	-	150	-
3200-03270	SD Cable Franchise Fee	55,836	44,907	62,500	58,162	65,000	62,820	69,300
3200-03419	Other Licenses & Permits	5,000	10,861	-	5,374	-	5,985	-
3410-03411	Zoning & Subdivision	1,500	100	2,000	593	2,000	1,678	2,200
3410-03413	Plat Fees	1,200	1,150	1,900	1,200	1,900	1,300	3,000
3410-03422	Code Enforcement	2,000	1,400	2,000	4,350	6,000	800	3,000
<u>GF Related Grants (Other)</u>								
3300-3310	Federal Grants	-	1,180,554	-	14,810	-	51,385	-
3300-3340	State Grants	-	65,219	-	133,655	-	4,665	-
<u>Police</u>								
3300-3342	COPS Grant	-	5,806	-	-	-	17,082	-
3300-3343	Drug Free communities Grant	-	35,504	45,000	42,077	-	44,272	-
3420-03429	Other Public Safety-Meade School SRO	126,967	93,043	92,500	119,793	112,843	92,498	112,843
3500-03530	Parking fines	3,000	4,000	2,700	3,595	2,700	2,991	1,600
<u>Streets</u>								
3300-3358	Local Govt Hwy & Bridge (STIP Funds)	266,000	115,527	147,000	152,256	147,000	121,470	147,000
3300-3354	Motor Vehicle Licenses	109,801	92,262	110,725	109,801	110,725	112,060	109,844
3300-3382	County Hwy & Bridge	5,855	5,855	5,855	11,710	5,855	-	5,855
3300-3384	Port of Entry	16,427	16,693	13,500	16,563	10,100	16,634	14,300
3300-3360	State Pmts in Lieu of Taxes	-	4,184	-	2,842	-	-	-
3300-3390	County Pmts in Lieu of Taxes	-	-	2,400	2,402	2,400	-	2,400
<u>Cemetery</u>								
3410-03414	Sale of Cemetery Lots	8,500	10,241	8,500	6,934	13,275	7,559	15,000
<u>Rally & Sponsorship</u>								
3410-03495	Sale of Bricks	-	105	2,500	2,085	19,000	15,690	25,700
3410-34110	Rally Rentals Property Lease	541,500	536,342	540,000	650,677	610,000	652,689	675,000
3410-34111	Rally Sponsorship & Official Mark thru S'Ship & Licens	10,000	156,594	135,000	137,003	300,000	131,968	390,000
3410-34112	Other Rides	-	-	1,250	-	-	1,425	-
34113	Rally Other Rides/Information Booths	-	-	-	-	2,000	-	4,500
3410-34114	Rally Other	-	10,791	-	6,985	20,000	1,005	20,000
3410-34115	Rally Parking	-	200	500	-	500	700	7,000
3410-34116	VIP Hospitality	20,000	20,987	35,000	26,919	40,000	35,543	40,000
3410-34117	Mayor's Ride	30,000	32,444	60,000	41,584	89,000	58,406	89,000
3410-34118	Rally Advertising through Sponsorship Agreements	170,000	169,287	240,000	245,414	240,000	282,838	240,000
3410-34119	Photo Tower Revenue	-	-	2,250	-	-	2,250	-
34120	Rally Website Re-Sale Items	-	-	-	-	-	120	-
3410-34121	Retail Licensee Royalties & Cup Sales	60,000	22,646	54,200	14,067	100,000	3,920	100,000
3410-34130	FlatTrack Race Profit Sharing	-	-	-	-	-	-	-
3410-34130	Rally E-Commerce, Consignment	20,000	92,422	-	82,856	300,000	71,509	125,000
34140	Rally Charitable Activities	-	-	-	2,560	-	21,156	-
<u>Events</u>								
MOVED FROM 213 and incorporated into General Fund in 2025.								
34111	Sponsorship - Music on Main	-	-	7,500	-	-	15,738	6,000
34121	Musicfest Sponsorships	-	-	-	-	-	2,334	17,100
34125	ATV Sponsorship/Registration	-	-	-	-	-	-	8,500
34127	Camaro Rally Registration	-	-	2,000	-	2,000	1,176	2,000
34128	Camaro Sponsorship	-	-	38,600	-	38,600	36,933	38,600
34129	Other	-	-	-	-	-	8,784	-
	Music on Main Sponsorships	-	-	-	-	-	6,150	-
	Music on Main Trail Fees or Donations	-	-	-	-	7,500	-	-
34130	Sturgis Hometown Market Sponsorships, Sales, Registration	-	-	-	-	1,000	-	-
34140	Special Event Registration	-	-	-	-	-	5,690	20,000

GL Codes	General Fund #101	Budgeted 2026	YTD 2025	Budgeted 2025	YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
	<u>Property Taxes</u>							
3670	Contributions, donations, etc.			-			4,034	-
	<u>Animal Shelter</u>							
3410-03452	Animal Control	3,000	2,772	4,000	4,092	6,400	3,065	2,600
3410-03453	Animal Adoption / Surrender Fees	2,300	-	2,300	810	7,000	2,278	3,000
NEW	Animal Shelter Fees from other Governments	11,000		20,000	40	20,000		
3600-03674	Animal Shelter Donations	10,000	9,962	20,000	20,115	20,000	32,189	20,000
	<u>Community Center</u>							
3460-03461	Program Fees	30,000	26,636	29,000	35,959	30,000	30,638	30,000
3460-03463	Day Passes	45,000	41,632	40,000	52,762	38,000	45,845	38,000
3460-03464	Concessions at the Community Center	6,500	4,548	8,500	6,348	8,500	6,183	5,800
3460-03465	Community Center Use Fees	5,500	4,754	5,500	7,195	4,500	6,166	2,200
3460-03468	CC Membership Fees	179,000	169,000	175,000	178,510	180,600	183,250	136,856
3467	Swim Team Conference Fees			-		-	-	-
3460-03469	Community Center Other	3,800	2,982	3,000	3,977	3,000	4,504	3,000
3410-03620	Community Center Room rentals	10,500	4,956	10,500	13,066	10,500	12,889	10,000
3460-34643	Aquatics Resale	500		800	65	800	421	800
34645	Softball Concessions			-	636	1,250	365	1,250
	<u>Auditorium / Armory</u>							
3466	Auditorium Use Rent	2,500	2,875	2,400	3,425	2,400	2,620	2,800
	<u>Parks</u>							
3600-03673	Parks Shelter Donations	1,000	1,204	-	1,677	640	836	640
NEW	Parks Shelter Use Rent							
NEW	Rally Point Use Rent							
	Sports Facility Use Fees							
	<u>Library</u>							
3460-34699	Library - County	29,700	29,700	29,700	29,700	29,700	29,700	29,700
	<u>Airport</u>							
3490-38599	Airport Fuel Sales	210,000	113,946	202,950	216,568	307,500	272,164	275,520
3600-03621	Airport Hangar Lease	45,076	576	36,000	43,938	41,000	35,649	41,000
	<u>Attorney / Legal</u>							
3500-03510	Court Fines & Forfeits	1,500	3,722	1,500	1,410	3,500	1,260	2,250
	<u>Other</u>							
3600-03660	Gain on Sale of Fixed Assets		981,950	-	-	-	6,502	
3900-03913	Sales of General Fixed Assets		67,209	-	18,647		66,970	
3600-03670	Contribution Private Source (Not listed elsewhere)	2,400	-	2,400	3,803	11,000	6,806	11,000
3690	Other Misc Revenue			-	4	100	0	100
3911	Operating Transfers In (all)				704,903		575,000	
3911	Operating Transfer In - Wastewater Dividend			-		212,500		150,000
3911	Operating Transfers In - Sanitation Dividend	172,000		-		-		-
3911	Operating Transfers In - Water Dividend			-		-		-
3911	Operating Transfers In - Liquor Dividend	264,904		230,000		417,403		425,000
3911	Operating Transfers In - Equip Replacement	100,000		70,183		50,000		225,000
3911	Operating Transfers In - Capital Improvements	170,000		-				
3911	Transfer from BBB #211 for SCC Operations	284,854		267,000		25,000		-
3410-34150	Administrative Charges (all)				566,506		660,289	
3410-34150	Administrative Charge - Liquor	50,000		50,000				
3410-34150	Administrative Charge - Water	75,000		75,000		210,606		217,524
3410-34150	Administrative Charge - Wastewater	75,000		50,000		352,378		339,118
3410-34150	Administrative Charge - Sanitation	75,000		75,000		214,128		201,287
3410-34150	Administrative Charge - Ambulance	40,000		-		-		150,000
3900-03914	Compensation for Loss		6,298	-	43,194		24,550	
3420-03100	Cash On Hand / Savings / Use of Reserves			-	-	162,839	-	151,279
Total		10,248,119	8,423,519	10,081,644	10,103,659.51	11,329,035	10,474,843	10,997,987

GL SubDepartment Codes:

2026 Budgeted Expenditures	Dept Code	4110-4150					4210	4220
		Affiliated Revenues (not all)	Total Budget	Total Personnel Related Expenses	Total Insurance	Total Professional Fees		
Human Resources	4143	-	108,651	100,616	#4147 Budget	3,565		
Airport	4350	238,950	424,431	-	#4147 Budget	58,724		
Animal Shelter	4212	46,300	235,029	182,629	#4147 Budget	14,500		
Attorney	4141	1,500	160,849	129,849	#4147 Budget	30,000		
Auditorium (Armory)	4560	2,400	24,857	4,107	#4147 Budget	450		
Buildings	4192	-	218,775	71,876	#4147 Budget	-		
Cemetery	4370	8,500	23,320	-	#4147 Budget	2,050		
City Adminstrator	4144	-	273,587	268,177	#4147 Budget	1,810		
Community Center	4511	539,300	634,836	364,472	#4147 Budget	9,811		
Custodial	4193	-	129,635	118,185	#4147 Budget	-		
Dispatch	4218	-	175,000	-	#4147 Budget	-		
Engineering	4194	-	59,575	-	#4147 Budget	45,000		
Finance	4142	30,425	541,088	392,352	#4147 Budget	119,621		
Fire	4229	-	168,157	110,901	#4147 Budget	1,764		
Fleet	4197	-	295,597	277,817	#4147 Budget	-		
Information Technology	4145	-	128,268	-	#4147 Budget	87,935		
Insurance	4147	-	446,960	176,597	270,363	-		
Library	4551	29,700	469,012	413,942	#4147 Budget	9,000		
Mayor & Council	4111	-	330,593	144,793	#4147 Budget	41,750		
Parks	4520	-	758,846	568,549	#4147 Budget	29,597		
Planning & Permitting	4196	718,911	262,961	218,786	#4147 Budget	21,525		
Police	4211	140,200	2,679,326	2,298,407	#4147 Budget	14,900		
Rally & Sponsorship (newly combined)	4199 & 4198	2,226,641	493,375	117,505	#4147 Budget	141,820		
Recreation	4512	-	120,097	105,372	#4147 Budget	3,275		
Street Lighting	4316	-	175,000	-	#4147 Budget	-		
Streets	4311	279,480	910,294	619,719	#4147 Budget	33,950		
TOTAL GENERAL FUND EXPENDITURES		\$ 10,248,119	10,248,119	6,684,651	270,363	671,046		
Expenditures Exceed (Under) Revenues		\$ 0						

GL SubDepartment Codes:

		4230	4240	4250	4260	4270
2026 Budgeted Expenditures	Dept Code	Total Publishing (Inc Marketing)	Total Rent	Total Repairs & Maintenance	Total Supplies & Materials	Total Training & Travel
Human Resources	4143	1,000	-	150	2,000	850
Airport	4350	-	-	6,000	171,500	750
Animal Shelter	4212	200	-	17,000	11,300	500
Attorney	4141	-	-	-	500	500
Auditorium (Armory)	4560	-	-	1,850	1,500	-
Buildings	4192	-	-	21,041	10,100	-
Cemetery	4370	-	-	5,500	14,000	-
City Adminstrator	4144	-	1,800	-	650	550
Community Center	4511	350	900	49,115	39,200	750
Custodial	4193	-	-	-	11,000	-
Dispatch	4218	-	-	-	-	-
Engineering	4194	-	-	-	-	-
Finance	4142	-	1,960	250	22,500	2,000
Fire	4229	-	-	7,200	18,293	2,000
Fleet	4197	-	-	1,200	16,000	-
Information Technology	4145	-	-	3,950	36,383	-
Insurance	4147	-	-	-	-	-
Library	4551	-	-	1,000	38,750	700
Mayor & Council	4111	27,500	-	-	2,500	1,500
Parks	4520	-	15,000	59,000	50,450	1,500
Planning & Permitting	4196	1,500	1,800	1,500	7,700	1,350
Police	4211	-	-	30,700	91,350	3,000
Rally & Sponsorship (newly combined)	4199 & 4198	600	112,450	720	73,650	12,000
Recreation	4512	250	-	1,000	9,950	-
Street Lighting	4316	-	-	30,000	-	-
Streets	4311	-	3,000	70,000	173,400	1,800
TOTAL GENERAL FUND EXPENDITURES		31,400	136,910	307,176	802,676	29,750
Expenditures Exceed (Under) Revenues						

GL SubDepartment Codes:

		4280	4290	4340 & 4341	4370	4520
2026 Budgeted Expenditures	Dept Code	Total Utilities	Total Other Expenses	Total Furniture, Machinery & Equipment	Total Capital Expenditures	Total Merchandise for Resale
Human Resources	4143	470	-	-	-	N/A
Airport	4350	14,957	-	2,500	170,000	N/A
Animal Shelter	4212	8,900	-	-	-	N/A
Attorney	4141	-	-	-	-	N/A
Auditorium (Armory)	4560	16,950	-	-	-	N/A
Buildings	4192	115,758	-	-	-	N/A
Cemetery	4370	770	-	1,000	-	N/A
City Adminstrator	4144	400	200	-	-	N/A
Community Center	4511	146,438	6,800	14,500	-	2,000
Custodial	4193	-	450	-	-	N/A
Dispatch	4218	-	175,000	-	-	N/A
Engineering	4194	-	14,575	-	-	N/A
Finance	4142	560	1,845	-	-	N/A
Fire	4229	10,000	18,000	-	-	N/A
Fleet	4197	580	-	-	-	N/A
Information Technology	4145	-	-	-	-	N/A
Insurance	4147	-	-	-	-	N/A
Library	4551	5,620	-	-	-	N/A
Mayor & Council	4111	500	112,050	-	-	N/A
Parks	4520	25,500	4,750	4,500	-	N/A
Planning & Permitting	4196	1,800	7,000	-	-	N/A
Police	4211	15,250	111,000	114,719	-	N/A
Rally & Sponsorship (newly combined)	4199 & 4198	9,630	25,000	-	-	-
Recreation	4512	-	-	-	-	-
Street Lighting	4316	145,000	-	-	-	N/A
Streets	4311	5,925	2,500	-	-	N/A
TOTAL GENERAL FUND EXPENDITURES		525,008	479,170	137,219	170,000	2,000
Expenditures Exceed (Under) Revenues						

GL SubDepartment Codes:

GL SubDepartment Codes:		4530	4653	5110	
2026 Budgeted Expenditures	Dept Code	Total Refunds	Total City Promotion	Other Enterprise Expenses	Total Transfer Out to Other Funds
Human Resources	4143	N/A	N/A		N/A
Airport	4350	N/A	N/A		N/A
Animal Shelter	4212	N/A	N/A		N/A
Attorney	4141	N/A	N/A		N/A
Auditorium (Armory)	4560	N/A	N/A		N/A
Buildings	4192	N/A	N/A		N/A
Cemetery	4370	N/A	N/A		N/A
City Adminstrator	4144	N/A	N/A		N/A
Community Center	4511	500	N/A		-
Custodial	4193	N/A	N/A		N/A
Dispatch	4218	N/A	N/A		N/A
Engineering	4194	N/A	N/A		N/A
Finance	4142	N/A	N/A		N/A
Fire	4229	N/A	N/A		N/A
Fleet	4197	N/A	N/A		N/A
Information Technology	4145	N/A	N/A		N/A
Insurance	4147	N/A	N/A		N/A
Library	4551	N/A	N/A		N/A
Mayor & Council	4111	N/A	N/A		-
Parks	4520	N/A	N/A		N/A
Planning & Permitting	4196	N/A	N/A		N/A
Police	4211	N/A	N/A		N/A
Rally & Sponsorship (newly combined)	4199 & 4198	-	-		N/A
Recreation	4512	250	N/A		N/A
Street Lighting	4316	N/A	N/A		N/A
Streets	4311	N/A	N/A		N/A
TOTAL GENERAL FUND EXPENDITURES		750	-		-
Expenditures Exceed (Under) Revenues					

City of Sturgis
Human Resources # 4143
2025 Budget

Mission: Human Resources is dedicated to achieving City strategic goals by helping our employees to resolve concerns, questions, and issues in order to allow them to focus on what they do best - their jobs!

	FTE	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages								
1 Belawske, Carrie (HR Director)-G22/S4	1.0	84,974		\$ 44,990		\$ 90,745	\$ 93,341	\$ 87,677
Personnel Expense	1							
4110 Salaries & Wages (1-FTE)		84,974	8,817	44,990		90,745		87,677
Salaried Bonus (3%)				-				
Unused Vacation						4,537		3,372
Total Salaries & Wages	1.0	84,974	8,817	44,990	83,750	95,283	93,341	91,049
		0						
4111 Overtime		0	97	-	6	-	2,454	4,500
4120 FICA (7.65%)		6,501	634	3,442	6,328	7,289	7,949	7,309
4130 Retirement (6%)		5,098	557	2,699	4,806	6,717	6,275	5,733
4130 Supplemental Retirement Plan: \$1000 Match		1,000		1,000		1,000		1,000
4150 Health Benefits		2,400	562	2,625	334	2,625	360	2,522
4150 Dental Insurance		576	18	987	514	987	815	951
4150 Life Insurance		68	8	71	38	71	58	71
4150 Annual Deductible Reimbursement				-		-		-
Total Personnel Expense		100,616	10,692	53,805	95,776	112,971	111,252	113,136
4220 Professional Fees								
1 Caselle HR Module (implemented in 2015)		0		1,772		1,775		1,775
2 Professional Services: Adobe Acrobat Pro		240						
2 Drug Screen				-		50		50
3 Citizen Serve		0		-		1,500		1,500
4 Professional Associations (SHRM, SDGHRA)		325		82		540		540
5 Hire Forms		3,000	3,186	-		3,000		3,000
Wage and Compensation Study		0	39,500	40,000				
6 City Wide Leadership Training		0		-		-		10,000
Total Professional Fees		3,565	42,686	41,854	8,537	6,865	8,403	16,865
4230 Publishing								
Online Recruitment			-	1,000		-		-
Total Publishing		1,000		1,000	1,150	-	3,999	4,500
4240 Rent								
None				-		-		-
Total Rent		0		-		-	-	-
4250 Repairs & Maintenance								
1 Office Equipment		150		150		150		150
Computer								
Double Star Computing (Monthly Service & Misc)								
Total Repairs & Maintenance		150	-	150	-	150	-	150
4260 Supplies & Materials								
1 HR Copies (Portion of FO Copy Machine), postage		1,500		1,500		2,000		2,000
2 Misc Office Supplies		500	78	500		500		500
Total Supplies & Materials		2,000	78	2,000	607	2,500	3,510	2,500
4270 Training and Travel								
1 Day of Excellence		200		-				-
1 Online courses/education				-		-		-
2 SHRM, SDHRA, Municipal League		650		-		919		1,235
Total Training & Travel		850	-	-	420	919	504	1,235
4280 Utilities								
Cell Phone		470		630		640		627
Total Utilities		470		630	500	640	554	627
4290 Other Expenses								
1 Miscellaneous				-		1,975		500
Total Other Expenses		0		-	142	1,975	280	500
4340 Machinery & Equipment								
Transfer to Equipment Replacement Fund				-		-		-
Total Machinery & Equipment		0		-		-	-	-
4341 Furniture & Minor Equipment								
1 None				-		-		-
Total Furniture & Minor Equipment		0	-	-		-	-	-
4370 Capital Improvement								
None				-		-		-
Total Capital Improvement		0		-		-	-	-
Total Administrative Services Expense		108,651	53,456	\$ 99,439	\$ 107,132	\$ 126,020	\$ 128,502	\$ 139,513

City of Sturgis
Airport # 4350
2025 Budget

Mission: Manage and safely operate the City's general aviation airport in a budget neutral manner where revenues exceed expenditures through fuel sales, hangar leases and ground leases.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1	0.00			8,067				
Personnel Expense								
4110 Salaries & Wages				8,067				
Salaried Bonus (3%)				-				
Unused Vacation								
Total Salaries & Wages		0	-	8,067		-	-	-
4111 Overtime				-				
4120 FICA (7.65%)				617				
4130 Retirement (6%)				484				
4130 Supplemental Retirement Plan: \$1,000 Match				0				
4150 Health Benefits				1,407				
4150 Dental Insurance				99				
4150 Life Insurance				7				
4150 Annual Deductible Reimbursement								
Total Personnel Expense		0	-	10,681		-	-	-
4220 Professional Fees						\$ 56,480	\$ 50,048	\$ 54,570
1 Airport Management Contract		58174		\$ 58,174				
2 Fuelmaster Annual subscription		\$ 550		\$ 550				
Total Professional Fees		\$ 58,724	\$ 52,147	\$ 58,724	\$ 56,480	\$ 56,480	\$ 50,048	\$ 54,570
4230 Publishing								
None budgeted								
Total Publishing				-		258	111	1,006
4240 Rent								
None								
Total Rent				-		-	-	-
4250 Repairs & Maintenance								
1 Snow Rem/Lndscp equipment. Pumps.		6,000		12,000		6,235		10,000
Total Repairs & Maintenance		6,000	10,928	12,000	15,833	6,235	63,070	10,000
4260 Supplies & Materials								
1 Fuel for Fuel Island Resale		165000		165,000		250,000		224,000
2 Equip fuel, filters, oil, bulbs		6500		10,000		6,235		6,500
Total Supplies & Materials		171,500	113,840	175,000	157,558	256,235	189,506	230,500
4270 Training and Travel								
Airport Conference/ SDML Airport Assoc Dues				-		-		-
Total Training & Travel		750		-	300.00	360	300	400
4280 Utilities								
Bear Butte Valley Water		1666	1,187	1,575				
City Utilities		0	1,039	1,575				
Internet (Century Link / Blue Peak)		3607	2,964	3,402				
West River Electric		9684	7,177	9,135				
Other			360					
Total Utilities		14,957	12,727	15,687	21,118	14,655	15,175	14,368
4290 Other								
None budgeted				-		-		-
Total Other		-		-	231	-	4,114	-
4340 Machinery & Equipment								
Super AWOS Upkeep and Maintenance		2,500		2,500		-		-
Transfer to Equipment Replacement Fund				-		-		-
Total Machinery & Equipment		2,500		2,500		-	(2,500)	-
4341 Furniture & Minor Equipment								
1 None				-		-		-
Total Furniture & Minor Equipment				-		-	-	-
4370 Capital Improvement								
Super AWOS Upkeep and Maintenance				Moved up		2,500		2,500
Parallel Taxiway Construction (Local 2.5% Match)		170,000		-				-
Total Capital Improvement		170,000		-	12,216	2,500	1,419	2,500
Total Airport Expense		424,431	189,642	274,593	263,735	336,723	321,241	313,344

City of Sturgis
Animal Shelter # 4212
2025 Budget

Mission: To enforce animal laws as well as responsible for the shelter operations, adoptions and the care and welfare of the animals. The Sturgis/Meade County Animal Shelter is financed by the City of Sturgis and operated as a division of the Police Department.

			Budgeted 2026	Budget YTD 2025	Budgeted 2025	Actual 2024	Budgeted 2024
4110 Salaries & Wages	FTE						
1 Tammi, Trishelle (Animal Control Supervisor)-G16/S5	1.0		59,833		\$ 55,899		\$ 49,046
2 Lyons, Autumn (Animal Control Officer)-G14/S9	1.0	\$	59,607		\$ 55,445		\$ 53,067
Personnel Expense							
4110 Salaries & Wages (2 FTE)		\$	119,440	\$ 84,031	\$ 111,344		\$ 102,112
4110 Part-time Staff (2 - 3)		\$	16,000		\$ 16,000		
Total Salaries & Wages	2.0		135,440	84,031	127,344	(17,653)	102,112
4111 Overtime			3,200	3,819	3,200	265	3,200
4120 FICA (7.65%)			10,606	6,021	9,987	(878)	8,056
4130 Retirement (6%)			7,358	6,754	6,873	(1,545)	8,319
4130 Supplemental Retirement Plan: \$1000 Match							2,000
4150 Health Benefits			21,609	7,466	24,407	(5,757)	17,972
4150 Dental Insurance			1,209	737	920	(158)	1,053
4150 Life Insurance			150	104	146	(22)	149
Total Personnel Expense			182,629	108,933	172,877	(25,747)	140,861
4220 Professional Fees							
1 Euthanization, Vaccines & Dumping Fees			7000	5,456	7,000		17,000
2 Veterinary Expenses (Emergency, Office)			7500	5,456	12,000		
3 Use of Donations (I.e. vet bills)					20,000		
Total Professional Fees			14,500	10,912	39,000	24,968	17,000
4230 Publishing							
1 None budgeted			200	195	-		-
Total Publishing			200	195	-	288	258
4240 Rent							
1 None					-		-
Total Rent					-		-
4250 Repairs & Maintenance							
1 Vehicles			2,500	184	2,500		
2 Building Repairs & Upgrades			14,500	2,531			
Total Repairs & Maintenance			17,000	2,715	2,500	418	-
4260 Supplies & Materials							
1 Food & supplies			8,000		16,000		16,000
2 Gasoline			2,500		5,000		9,600
3 Uniform Allowance			800		800		-
Total Supplies & Materials			11,300	1,692	21,800	6,070	25,600
4270 Training and Travel							
1 Animal control officer annual SDACA meeting			500		900		900
Total Training & Travel			500	33	900		900
4280 Utilities							
1 Gas - MDU (Animal Shelter)			1,600	807	1,449		1,200
2 Cell phones, phone & Internet (Animal Shelter)			3,750	2,514	3,591		4,700
3 Electricity for Shelter			3,550	2,468	2,520		4,332
4 City Utilities				1,090	1,928		1,836
Total Utilities			8,900	6,879	9,488	6,948	12,068
4290 Other Expenses							
1 Credit Card Fees					1,500		
Total Other Expenses				107	1,500	379	-
4340 Machinery & Equipment							
1 Transfer to Equipment Replacement Fund					-		-
Total Machinery & Equipment					-		-
4341 Furniture & Minor Equipment							
1 None					-		-
Total Furniture & Minor Equipment					-		-
4370 Capital Improvement							
1 None					-		-
Total Capital Improvement					-		-

City of Sturgis
Attorney # 4141
2025 Budget

Mission: Provide legal services and counsel to the Mayor, Council and staff

			Budgeted 2,026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Personnel Expense									
4110	Davis, Eric (Attorney) G26/S7	FTE 0.75	104,405		-		193,622		184,074
	Unused Vacation / Retirement Buyout				-		9,681		7,080
	Total Salaries & Wages	0.0	104,405	-	-	170,711	203,303	190,164	191,154
4111	Overtime			4.98	-		-	5,693	-
4120	FICA (7.65%)		7,987	0.33	-	11,742	15,553	14,136	14,623
4130	Retirement (6%)		6,264	0.4	-	11,117	12,198	13,037	11,469
4130	Supplemental Retirement Plan \$1000 Match		1,000		-		2,000		2,000
4150	Health Benefits		9,043	25.49	-	5,935	11,611	6,150	15,605
4150	Dental Insurance		1,078	0.05	-	1,019	1,053	1,341	1,016
4150	Life Insurance		71	0.01	-	106	141	127	141
4150	HSA Expense				-		-	1300	
	Total Personnel Expense		129,849	31	-	200,631	245,859	231,948	236,009
4220 Professional Fees									
						Previously not broken down.			
1	West Law Subscription		10,000		-				
2	MCSO Service Fees				-				
3	Secretary of State Filing Fees				-				
4	State Bar dues, SDML Atty Assoc				-				
5	External Legal Outsourced		20,000	61,875	110,000				
6	Trademark & Licensing Legal Support				-				
	Total Professional Fees		30,000	61,875	110,000	5,693	6,200	8,071	6,200
4230 Publishing									
	None budgeted				-		-	-	-
	Total Publishing				-		-	-	-
4240 Rent									
	None budgeted				-		-	-	-
	Total Rent				-		-	-	-
250 Repairs & Maintenance									
	None budgeted				-		-	-	-
	Total Repairs & Maintenance				-		-	-	-
4260 Supplies & Material									
1	Photocopies, copier lease				-				
2	Office Supplies		500		-				
3	Postage				-				
4	Water				-				
	Total Supplies & Materials		500		-	1,464	2,000	1,977	2,000
4270 Training & Travel									
1	Conference, training, etc.		500		-		4,147		5,000
2	Continuing Education				-				
	Total Training & Travel		500		-	(32)	4,147	340	5,000
4280 Utilities									
1	Cell Phone				-		770		770
	Total Utilities				-	423	770	554	770
4290 Other Expenses									
1	Ordinance Contractor			7,846	20,000		-	-	-
	Total Other Expenses			7,846	20,000		-	759	-
4340 Machinery & Equipment									
1	Office equipment						1,000		1,000
	Total Machinery & Equipment				-		1,000	-	1,000
4341 Furniture & Minor Equipment									
1	None				-		-		-
	Total Furniture & Minor Equipment				-		-	-	-
4370 Capital Improvement									
	None				-		-		-
	Total Capital Improvement				-		-	-	-
Total Attorney Expense			160,849	\$ 69,752	\$ 130,000	\$ 208,179	\$ 259,976	\$ 243,649	\$ 250,979

Mission: Provide dedicated gym and event space at the Sturgis Auditorium (1019 Main Street)

	Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
41109 Salaries & Wages - Rally							
Custodial - Auditorium	4,107						
Total Personnel Expenses	4,107	-	-	-	-	-	-
4220 Professional Fees							
1 Video Security Monitoring	450		384		-	-	-
Total Professional Fees	450	1,362	384	357	-	64	-
4230 Publishing							
None budgeted							
Total Publishing			-		-	-	-
4240 Rent							
None budgeted							
Total Rent			-		-	-	-
4250 Repairs & Maintenance							
1 Fire panel/sys inspection, extinguisher maintenance	500		500		1,427		1,500
2 Pest Control Spraying			-				
3 Electrical (light changes, etc.)	350		350				
4 Misc repairs (doors, faucets, light switches, etc.)	1,000		325				
Total Repairs & Maintenance	1,850	1,133	1,175	1,513	1,427	6,386	1,500
4260 Supplies & Materials							
1 Custodial supplies	1500		1,500		1,500		1,500
2 Filters (taken out of Buildings #4192)			-		-		-
Total Supplies & Materials	1,500	1,253	1,500	1,231	1,500	1,037	1,500
4270 Training and Travel							
1 None budgeted			-				
Total Training & Travel		-	-		-	-	-
4280 Utilities (thru July 2025)							
1 MDU and BHE	15,750	9,095	15,750				
2 City Services		1,400	1,890				
3 Internet	1,200	725	1,512				
Total Utilities	16,950	11,220	19,152	15,342	21,000	16,303	16,320
4290 Other Expenses							
None Budgeted			-		-	-	-
Total Other Expenses		-	-	32	-	-	-
4340 Machinery & Equipment							
Transfer to Equipment Replacement Fund			-		-		-
Total Machinery & Equipment			-		-	-	-
4341 Furniture & Minor Equipment							
1 None			-		-		-
Total Furniture & Minor Equipment		-	-		-	-	-
4370 Capital Improvement							
None Budgeted			-				
Total Capital Improvement		-	-		-	-	-
Total Auditorium Expense	\$ 24,857	\$ 14,968	\$ 22,211	\$ 18,475	\$ 23,927	\$ 23,790	\$ 19,320

			Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages									
1	Vacant - Facilities Maintenance Lead G15/S1	1.0	52,452	75,167	75,690		73,485	-	-
Personnel Expense									
	Salaries & Wages (1 FTE)		52,452	75,167	75,690		73,485	-	-
	Salaries Bonus (3%)		-		-				
	Unused Vacation						3,674	-	-
	Total Salaries & Wages	1	52,452	75,167	75,690	75,331	77,159		-
4111	Overtime		-		-		-	-	-
4120	FICA (7.65%)		4,013	4,329	5,790	5,542	5,903	-	-
4130	Retirement (6%)		3,147	4,497	4,541	5,424	4,630	-	-
4130	Supplemental Retirement Plan: \$1,000 Match		1,000		1,000		1,000	-	-
4150	Health Benefits		10,118	6,144	10,229	8,330	8,986	-	14
4150	Dental Insurance		1,078	653	987	541	527	-	-
4150	Life Insurance		68	52	69	35	527	-	-
	Total Personnel Expense		71,876	90,843	98,306	95,204	98,731	-	14
4220 Professional Fees									
1	Music Licensing (ASCAP, etc.)				1,175				
2	Preventative Maintenance Agreement (HVAC)				16,000		15,000		15,000
	Total Professional Fees				17,175	18,432	15,000	15,320	15,000
4230 Publishing									
	None				-		-		-
	Total Publishing				-		-		289
4240 Rent									
	None				-		-		-
	Total Rent				-		-		-
4250 Repairs & Maintenance									
1	City Hall/Library Filters		4,611		4,611		4,611		3,500
2	City Hall Elevator Maintenance		2,500		2,500		2,500		2,500
3	City Hall Lights & Ballasts		1,600		1,600		1,600		1,600
4	City Hall Misc Repairs (i.e. plumbing, etc.)		3,000		3,000		3,000		3,000
5	City Hall and Library Window Cleaning, once a year		-		-		2,000		2,000
6	PWD Furnaces		500		500		500		500
	Pest Control (City Hall, SCC, PWD, Armory)		4,330		4,330				
7	PWD Misc. Repairs		500		500		500		500
8	Building Repairs/Improvements		1,000		1,000		2,500		2,500
9	Knight Security (City Hall, SCC, Auditorium)		2,000		2,000		2,000		2,000
10	Doors and Locks		1,000		1,000		2,500		2,500
	Total Repairs & Maintenance		21,041	18,054	21,041	37,034	21,711	12,514	20,600
4260 Supplies & Materials									
1	Uniforms per CBA				-		400		400
2	Electrical repairs (outlets, timers, etc.)		1,500		1,500				
3	Light bulbs (stage, flood, DMX, spot, etc.)		2,500		2,500				
4	Sound system repairs		2,500		2,500				
5	Rugs for City Hall, Library & PWD		3,600		3,600		5,122		5,500
6	Pest Control (City Hall, SCC, PWD, Armory)						3,500		3,500
7	Misc supplies				500		500		500
	Total Supplies & Materials		10,100	12,664	10,600	13,805	9,522	12,225	9,900
4270 Training and Travel									
1	None Budgeted				-				-
	Total Training & Travel				-		919	504	1,235
4280 Utilities									
	MDU		25,185	14,591	36,540	24,451	95,007		93,114
	Internet (City Hall & Library accounts) / Cell Phone		22,928	15,086	1,100	22,260			
	City Utilities			5,367	12,600	3,170			
	Black Hills Energy		67,645	39,474	75,600	65,675			
	Total Utilities		115,758	74,518	125,840	115,556	95,007	119,032	93,144
4290 Other Expenses									
1	None budgeted			4,903	-		-	-	-
	Total Other Expenses			4,903	-		-	759	-
4320 Buildings									
					115		124		
4340 Machinery & Equipment									
1	Transfer to Equipment Replacement Fund				-		-		-
	Total Machinery & Equipment				-		-		-
4341 Furniture & Minor Equipment									
1	None				-		-		-
	Total Furniture & Minor Equipment				-		-		-
4370 Capital Improvement									
1	None				-		-		-
	Total Capital Improvement				-		-		-
Total Buildings Expense			\$ 218,775	\$ 218,187	\$ 272,963	\$ 280,154	\$ 239,970	\$ 159,091	\$ 138,934

City of Sturgis
Cemetery # 4370
2025 Budget

Mission: The Cemetery staff is responsible for all maintenance and daily functions of the Bear Butte Cemetery, located on the east end of Main and Sherman Streets.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1	FTE moved to Parks	0.00		\$ 46,104		\$ 61,053		\$ 58,978
2	Was a percentage for Amy Hart in 2025	0.00		11,328		10,995		10,121
Personnel Expense								
4110	Salaries & Wages (1-FTE, 1-FTE @ 25%)		8,747	57,432		72,049		69,099
	Uniform			150		150		150
	Total Salaries & Wages	0.00	8,747	57,582	30,266	72,199	69,345	69,249
4111	Overtime		243		290		1,807	
4120	FICA (7.65%)		668	4,394	1,154	4,418	5,059	5,298
4130	Retirement (6%)		539	3,455	936	4,332	4,212	4,155
4130	Supplemental Retirement Plan: \$1000 Match			1,250		1,250		1,250
4150	Health Benefits		1,464	12,786	2,743	11,984	8,096	8,751
4150	Dental Insurance		101	592	122	658	632	540
4150	Life Insurance		11	87	15	88	82	71
	Total Personnel Expense		11,773	80,145	35,526	94,930	89,233	89,313
4220 Professional Fees								
1	Drug & Alcohol Testing		250	-		250		250
2	Burial Search Software: Ramaker & Assoc.		1800	3,529	1,000	1,800		1,800
	Total Professional Fees		2,050	3,529	1,000	2,050	1,884	2,050
4230 Publishing								
	None budgeted			-		-		-
	Total Publishing			-		-	1,399	1,005
4240 Rent								
	None budgeted			-		-		-
	Total Rent			-		-	-	-
4250 Repairs & Maintenance								
1	Equipment Repair		1,500	1,500		2,500		2,500
2	Vehicle Repairs		1,500	1,500		2,000		2,000
3	Shop Repairs		500	500		1,000		1,000
4	Grounds Repairs		2,000	2,500		2,993		4,500
	Total Repairs & Maintenance		5,500	2,599	6,000	8,493	7,144	10,000
4260 Supplies & Materials								
1	Fuel/Filter/Oil		1000	1,500		3,500		3,500
2	Clothing Allowance			200		200		200
3	Sand & Wood Chips			-		1,800		1,800
4	Weed and Feed by Outside Contractor		4000	4,000		4,000		4,000
5	Propane		1000	1,000		1,000		1,000
6	Flower Beds			-		500		500
7	Road Salt/Gravel		6000	6,000		6,000		6,000
8	Misc. Tools		500	500		1,000		1,000
9	Flags/Flagpoles		500	500		800		800
10	Miscellaneous supplies		500	500		1,500		1,500
11	Safety Equipment & Supplies		500	-		500		500
	Total Supplies & Materials		14,000	5,644	14,200	20,800	8,409	20,800
4270 Training and Travel								
1	SD Parks & Rec Conference			-		870		1,000
2	Tree Care Workshop			-		100		100
3	Recertification/Training			-		200		200
	Total Training and Travel		-	-	(10)	1,170	91	1,300
4280 Utilities								
	Utilities		770	581	750	-	-	-
	Total Utilities		770	581	750	1,205	770	1,181
4290 Other Expenses								
1	Scatter Garden					-	-	-
	Total Other Expenses		-	-	102	-	171	-
4340 Machinery & Equipment								
	Replace weeders (2)		1000	709.98	700	1,500		1,500
	Transfer to Equipment Replacement Fund			-		-		-
	Total Machinery & Equipment		1,000	710	700	1,500	-	1,500
4341 Furniture & Minor Equipment								
1	None			-		-		-
	Total Furniture & Minor Equipment		-	-		-	-	-
4370 Capital Improvement								
	None			-		-		-
	Total Capital Improvement		-	-		-	-	-
Total Cemetery Expense		\$ 23,320	\$ 24,835	\$ 102,795	\$ 41,906	\$ 130,148	\$ 109,102	\$ 127,150

Mission: The City Administrator is the chief administrative officer of the City, responsible to the Mayor for the administration of all City affairs placed in the City Administrator's charge by this Code and City Resolutions.

			Budgeted 2026	End June 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1	Jordan, Aaron (City Administrator)-G27/S4	1.00	\$ 145,385		\$ 149,760		\$ 145,000		\$ 129,792
2	Holland, Deb (Administrative Services)-G21/S3	1.00	77,942		\$ 37,072		\$ 31,991		\$ 30,914
		0.00			\$ -				
Personnel Expense									
4110	Salaries & Wages		223,327	127,889	186,832		176,991		160,706
	Unused Vacation				-		7,250		4,992
	Total Salaries & Wages	2.00	223,327	127,889.00	186,832	143,226	184,241	277,345	280,698
4111	Overtime					1,356	1,000	6,058	6,150
4120	FICA (7.65%)		17,085	8,609	14293	10,373	14,171	21,352	20,771
4130	Retirement (6%)		13,400	8,143	11210	10,858	12,614	14,474	13,017
4130	Supplemental Retirement Plan: \$1000 Match		1,000				1,500		1,500
4150	Health Benefits		12,015	2,058	26085	9,963	23,974	23,481	23,938
4150	Dental Insurance		1,209	448	757	1,320	1,250	1,796	1,205
4150	Life Insurance		143	41	104	94	106	147	106
4150	HSA Expense		0		-		-	3,917	-
	Total Personnel Expense		268,177	147,189	239,280	177,189	238,855	348,750	211,286
4220 Professional Fees									
1	Professional Services: adobe, ChatGPT, Box		1,810	418	2,500		5,000	11,586	13,000
2	Publishing/Communications				-		-	-	-
	Total Professional Fees		1,810	418	2,500	288	5,000	11,586	13,000
4230 Publishing									
	None budgeted				-		-	-	-
	Total Publishing				-		-	-	1,286
4240 Rent									
	Copier Lease (formally in professional fees)		1,800		-		-		-
	Total Rent		1,800		-		-	-	-
4250 Repairs & Maintenance									
1	Office Maintenance				-		2,266		2,700
2	Office Equipment/Furniture				-		750		750
3	Copier Lease (move to 4240-Rent)			280	1,000		1,000		1,000
4	Computer/IT Services				-		600		600
	Total Repairs & Maintenance		0	280	1,000	951	4,616	1,646	5,050
4260 Supplies & Materials									
1	Copies		250		250		500		500
2	Computers/Printers				-		500		500
3	Committee, Organization Meetings, Meals				(Moved down)		2,000		2,000
4	Phone				(Moved down)		600		600
5	Postage/FedEx				700		700		700
6	Misc Office Supplies		400	663	1,000		500		500
	Total Supplies & Materials		650	663	1,950	1,332	4,800	4,733	4,800
4270 Training and Travel									
1	SDML Trainings & Meetings		500		-		1,800		4,000
2	Lodging - Legis Outreach Travel (i.e. Pierre)				500				
3	Fuel								
	Total Training & Travel		550	144	500		1,800	464	4,000
4280 Utilities									
	Cell Phone		400	378	630		1,148		1,125
	Total Utilities		400	378	630		1,148	121	1,125
4290 Other Expenses									
1	Dues to organizations SDML, SDCM, ICMA		200		150		1,000		4,500
2	Meals with developers, organizations, comm, etc				1,500				
	Total Other Expenses		200	-	1,650		1,000	4,427	4,500
4341 Furniture & Minor Equipment									
1	None				-		-		-
	Total Furniture & Minor Equipment				-		-	-	-
4370 Capital Improvement									
	None				-		-	-	-
	Total Capital Improvement				-		-	-	-
Total City Administrator Expense			273,587	\$ 149,071	\$ 247,510	\$ 179,760	\$ 255,720	\$ 371,548	\$ 381,146

Mission: Provide a safe and healthy environment for the citizens of the greater Sturgis area so that they may participate in recreational and entertainment activities.

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
Heikes, Rod - (Director)-G22/S6	1.00	91,237		57,229		55,562		53,683
Duprel, Judy (Office Manager)-G14/S11	1.00	62,938		59,862		53,610		51,363
				-		Moved to #4192		72,100
Personnel Expense								
4110 Salaries & Wages (1-FTE and 2-PTE)	2.00	154,175		117,091		109,172		177,148
Part-time Employees								
PT Cleaning Staff (1039 hrs)				-		15,000		15,000
PT Lifeguards (2,870 hours @ average \$14.50)		63,616		41,615		61,000		61,000
PT Front Desk/Concessions (4,160 hours @ \$12.50 hr)		76,852		52,000		60,000		60,000
PT Theater Tech (45 hours @ \$17.00)		910		765		700		700
PT Bldg Assistant (G. Meyer) (\$15.50 @ 624 hrs)		14,444		9,672		11,700		11,700
41109 Salaries & Wages								
Janitorial - CC & Auditorium (Rally)				2,000		2,000		2,000
Salaried Bonus (3%)				-				
Unused Vacation						2,778		2,065
Total Salaries & Wages		309,997	179,219	223,143	257,811	262,350	307,854	329,613
4111 Overtime (Mainly Rally period)		2,500	2,226	5,000	6,141	4,000	12,919	2,500
41119 Overtime - Rally			3,972	-		-	-	2,500
4120 FICA (7.65%)		11,794	12,334	17,070	18,983	20,070	23,269	24,904
41209 FICA (7.65%) - Rally			1,109	-		-	-	6,565
4130 Retirement (6%)		9,251	6,617	7,025	8,695	6,717	12,471	19,533
41309 Retirement (6%) - Rally			442	-		-	-	244
4130 Supplemental Retirement Plan: \$1000 Match				1,670		1,670		2,670
4150 Health Benefits		29,051	11,618	24,279	22,875	25,038	21,372	26,851
41509 Insurance - Rally				-		-		-
4150 Dental Insurance		1,736	882	460	1,132	1,188	1,516	1,653
4150 Life Insurance		143	87	198	151	189	163	181
4150 HSA Expense				-		-	157	-
Total Personnel Expense		364,472	218,507	278,846	315,788	321,221	379,720	417,214
4220 Professional Fees								
1 ClubAutomation - software & support (\$505 per month)		7011		6,060		5,700		5,702
2 Copier Lease				900				
3 Knight Security				-		-		500
4 Fitness on Demand (ended 2024)				-		2,400		2,400
5 Visible Difference - Gym floor (not done in 2023, 2024, must do in 2025)		2,300		2,250		2,250		2,250
6 Nova - PM Agreement (Staff does now)				-		2,220		2,220
7 Servall (Towels, rubber mats) (Just day pass during Rally)		500		500		1,000		750
8 Douglas A Miller Memorial Memorabilia Cabinet				-		-		2,000
Total Professional Fees		9,811	6,251	9,710	10,347	13,570	9,239	15,822
4230 Publishing								
1 Black Hills Pioneer Ads		350		350		-		
2 Chamber 57785 Magazine				-		-		
Total Publishing		350		350		-	2,360	1,310
4240 Rent								
Copier Lease		900				-		-
Total Rent		900		-		-	-	-
4250 Repairs & Maintenance								
1 Vehicle & Fuel		625		625		625		500
2 Office/Machine Maint		250		250		250		250
3 Weight & Cardio Room Maintenance		1,300		1,300		1,000		1,000
4 Locker Room Maint		250		250		250		250
5 Pool Maint (Non-Pool Pak)		1,000		1,000		2,300		2,300
6 Air Handler Balancing (every five years)				500		-		10,000
7 Theater		250		250		500		500
8 Fire System Inspections (extinguishers, sprinkler & stove hood)		1,250		1,250		1,250		1,250
9 Pool Samples		250		250		500		500
10 Pool Pak Filters (Dehumidifier)		1,440		1,440		1,440		1,440
11 SCC Refrigerators & freezers		500				500		500
12 HVAC & POOL PAK - Rasmussen PM & Repair Costs		30,000		28,000		26,000		26,000
13 SCC Sealers (product, etc.)		500		500		500		500
14 SCC Paint		500		250		250		250
15 SCC Electrical		3,000		3,000		2,000		2,000
16 SCC Plumbing		1,500		1,500		1,000		1,000
17 SCC Door hardware		500		100		1,000		1,000
18 SCC Lights & Ballasts				-		-		-
19 SCC Sand Filter (Replace sand) (Every 5 years) (done in 2021)		2,000		-		-		-
20 Replace roofing above the Pool Roof				-		-		-
21 SCC Misc. Repairs		4,000		2,000		1,000		2,000
Total Repairs & Maintenance		49,115	42,732	42,465	66,193	40,365	32,917	51,240
4260 Supplies & Materials								
1 Computer/Copier Supplies		750		750		750		750
2 Office Supplies		500		500		500		500
3 Pool Chemicals		17,000		17,000		12,500		12,500
4 Professional Organization Dues		0		-		75		75
5 Gas & Oil		1500		500		500		500
6 Books & Publications		-		-		2,500		25
7 Custodial Supplies		14,000		12,000		12,000		11,500
8 Postage		450		450		450		450
9 Concession Supplies		250		250		250		500
10 Hardware & Materials		1,000		1,000		500		1,000
11 Theater		250		-		250		500
42609 Supplies & Materials - Rally								

Mission: Provide a safe and healthy environment for the citizens of the greater Sturgis area so that they may participate in recreational and entertainment activities.

	Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
1 Custodial Supplies	3500		3,000		2,500		2,500
2 Ice (<i>moved to Sponsorship</i>)			-		750		750
3 Towels (Professional Fee - we no longer purchase towels)			-		-		-
Total Supplies & Materials	39,200	33,362	35,450	48,841	33,525	86,570	31,550
4270 Training and Travel							
None budgeted	750		-		-		-
Total Training & Travel	750		-		900	650	750
4280 Utilities (thru July 2025)							
MDU	47,409	31,244	45,360				
BH Energy	91,350	71,914	91,350				
Internet	7,049	4,670	4,158				
City services		9,600	16,947				
Cell Phone	630	402	630				
Total Utilities	146,438	117,830	158,445	171,857	165,000	147,670	154,071
4290 Other Expenses							
1 Uniforms	200		200		566		500
2 Misc.	100		100		100		100
3 Scholarships (CC Children's Fund)	500		-		500		500
4 Credit Card Fees (average \$500 per month)	6,000		6,000		-		-
Total Other Expenses	6,800	7,340	6,300	9,833	1,166	6,258	1,100
4340 Machinery & Equipment							
1 Pool Equipment	-		-		-		-
2 Weight/Cardio Equipment	-		-		-		-
Total Furniture & Minor Equipment	-		-		-	-	-
4341 Furniture & Minor Equipment							
1 Pool Equipment	500		-		-		500
2 Weight/Cardio Equipment	14,000		-		250		500
Total Furniture & Minor Equipment	14,500	-	-	1,894	250	-	1,000
4370 Capital Improvement							
None			-				
Total Capital Improvement			-		-	-	-
4520 Merchandise for Resale							
Concessions (includes Rally), 24/7 access cards/fobs, goggles	2000	781	1,000		2,000		2,000
Total Merchandise for Resale	2,000	781	1,000	2,300	2,000	2,980	2,000
4530 Refunds							
Rec programs	500	238	250		500		500
Total Refunds	500	238	250	381	500	261	500
5110 Transfer Out to Sanitation for Roof Loan (\$12k/20 yrs.) (2006?)				12,000	12,000	12,000	12,000
Total Community Center Expense	\$ 634,836	\$ 427,042	\$ 532,816	\$ 639,434	\$ 590,497	\$ 680,625	\$ 688,557

			Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
Wilson, Toby (Custodian)-G10/S5	1.00		43,378		39,420		38,277		34,831
New Hire (v. Olstad) (Custodian)- G10/1	0.00		-		43,580		38,277		34,831
Rosenbaum (Custodian)- G10/S1	1.00		40,046		39,420		47,254		45,068
New Hire (Op Sup - 2 yrs) (2024)	0.00		-		-		44,455		50,477
New Hire to assist Parks 2025	0.0		-		-		-		-
Personnel Expense									
4110 Salaries & Wages (4-FTE)	2.00		83,423	81,753	122,420		168,263	140,913	165,206
Total Salaries & Wages			83,423	81,753	122,420	114,903	168,263	140,913	165,206
4111 Overtime			3,200	2,352	3,200	2,953	3,200	7,053	2,000
41119 Overtime - Rally			-		-		-	-	2,000
4120 FICA (7.65%)			6,382	6,138	9,365	8,489	12,872	10,607	12,638
41209 FICA (7.65%) - Rally			-		-		-	-	153
4130 Retirement (6%)			5,005	5,052	7,345	8,214	10,096	12,016	9,912
41309 Retirement - Rally (6%)			-		-		-	-	120
4130 Supplemental Retirement Plan: \$1000 Match			-		-		4,750	-	4,000
4150 Health Benefits			18,902	14,118	30,687	26,681	31,387	19,951	27,135
4150 Dental Insurance			1,151	1,068	1,447	1,510	3,487	2,067	2,918
4150 Life Insurance			121	135	200	182	345	230	275
4150 HSA Expense			-		-		-	1,300	-
Total Personnel Expense			118,185	110,617	174,664	162,931	234,400	194,137	226,358
4220 Professional Fees									
None budgeted					-		-	-	-
Total Professional Fees					-		-	-	-
4230 Publishing									
None budgeted					-		-	-	-
Total Publishing					-		-	-	-
4240 Rent									
None budgeted					-		-	-	-
Total Rent					-		-	-	-
4250 Repairs & Maintenance									
Repairs & Maintenance - Rally					-		-	-	-
Total Repairs & Maintenance					-		-	428	-
4260 Supplies & Materials									
1 Cleaning Chemicals for Library, City Hall & PW			5500		6,000		3,000		2,000
2 Paper products, soap for Library, City Hall & PW			5500		7,000		3,617		3,800
42609 Supplies & Materials - Rally									
1 Custodial Supplies (City Hall, PWD Campus)					-		-		-
Total Supplies & Materials			11,000	9,030	13,000	9,607	6,617	12,601	5,800
4270 Training and Travel									
1 Training					-		180		200
Total Training & Travel					-		180	-	200
4280 Utilities									
1 None budgeted					-		-		-
Total Utilities					-		-	113	-
4290 Other Expenses									
1 Staff Uniforms, clothing replacement per CBA			450		200		-		-
Total Other Expenses			450		200		-	-	-
4340 Machinery & Equipment									
Transfer to Equipment Replacement Fund					-		-		-
Total Machinery & Equipment					-		-	-	-
4370 Capital Improvement									
None					-		-	-	-
Total Capital Improvement					-		-	-	-
Total Custodial Expense			129,635	119,646	131,385	172,287	\$ 241,197	\$ 207,279	\$ 232,358

	Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Budgeted 2023	Actual YE 2023
Personnel Expense							
4110 Outsourced to Meade County			-		-	-	-
Total Personnel Expense			-		-	-	-
4220 Professional Fees							
None budgeted			-		-	-	-
Total Professional Fees			-		-	-	-
4230 Publishing							
None budgeted			-		-	-	-
Total Publishing			-		-	-	-
4240 Rent							
None budgeted			-		-	-	-
Total Rent			-		-	-	-
4250 Repairs & Maintenance							
Meade County Responsibility			-		-	-	-
Total Repairs & Maintenance			-		-	-	-
4260 Supplies & Materials							
Meade County Responsibility			-		-	-	-
Total Supplies & Materials			-		-	-	-
4270 Training and Travel							
1 Meade County Responsibility			-		-	-	-
Total Training & Travel			-	-	-	-	-
4280 Utilities							
1 None budgeted			-		-	-	-
Total Utilities			-	-	-	-	-
4290 Other Expenses							
Meade County Dispatch Service Contract	175,000	71,458	175,000	106,067	182,352	173,942	
Total Other Expenses	175,000	71,458	175,000	106,067	182,352	173,942	137,940
4340 Machinery & Equipment							
Transfer to Equipment Replacement Fund			-		-	-	
Total Machinery & Equipment			-		-	-	-
4341 Furniture & Minor Equipment							
1 None			-		-	-	-
Total Furniture & Minor Equipment			-	-	-	-	-
4370 Capital Improvement							
Meade County is not planning any for 2025.			-		-	-	-
Total Capital Improvement			-	-	-	-	-
Total Dispatch Expense	\$ 175,000	\$ 71,458	\$ 175,000	\$ 106,067	\$ 182,352	\$ 173,942	\$ 137,940

Mission: Oversees municipal projects and maintains specifications and standard plates for work conducted within the public rights of ways.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1 New Hie (City Engineer) (2025)	0.00			-		47,067		90,950
2 Fries (Staff Engineer) (2022)	0.00			-		73,056		70,085
Personnel Expense								
4110 Salaries & Wages (4 FTE, 1 FTE-50%, 1 FTE-25%)				-		120,122		161,035
Salaried Bonus (3%)				-				
Unused Vacation				-		2,353		3,498
Total Salaries & Wages	0.00		-	-	72,085	122,476	117,703	164,533
4111 Overtime				-		-	2,803	
4120 FICA (7.65%)				-	5,163	9,369	8,203	12,587
4130 Retirement (6%)				-	5,269	7,349	8,724	9,872
4130 Supplemental Retirement Plan: \$1000 Match				-		2,000		2,000
4150 Health Benefits				-	8,000	14,241	11,371	18,020
4150 Dental Insurance				-	460	1,020	711	1,459
4150 Life Insurance				-	62	133	93	133
4150 HSA Expense				-		-	3,900	-
Total Personnel Expense			-	-	91,039	156,588	153,507	208,604
4220 Professional Fees								
1 Outsourced Engineering Services		45,000	21,018	50,000		5,000		-
2 Citizenserve User Fees				-		-		-
3 Auto CAD & Civil 3D Subscription				-		5,000		-
Total Professional Fees		45,000	21,018	50,000	32,485	10,000	13,641	-
4230 Publishing								
None budgeted								
Total Publishing				-		-	-	1,250
4240 Rent								
None				-		-		-
Total Rent				-		-	-	-
4250 Repairs & Maintenance								
1 Vehicles				-		800		1,000
2 Copier Maintenance				-		250		250
3 Double Star Computing				-		500		500
4 Caselle (Service Contract)				-		250		250
Total Repairs & Maintenance			-	-	84	1,800	58	2,000
4260 Supplies & Materials								
1 Office Supplies				-		250		125
2 Meade Co. Times (Public Notifications & Hearings)				-				125
3 Code Book, Publication, & Ticket Books				-		500		200
4 Postage (Certified Letters)				-				100
5 Copier Paper & Printer Cartridges				-				375
6 Meade Co. Recording				-				100
7 Gasoline				-		500		500
8 Uniforms				-		86		600
42609 Supplies & Materials-Rally								
1 Supplies				-				100
Total Supplies & Materials			-	-	124	1,336	1,663	2,225
4270 Training and Travel								
1 Engineer Continuing Education				-		2,550		3,000
2 Municipal League, BH, Public Works Council				-		500		500
3 Seminars, etc.				-		1,000		1,000
4 Meals				-		-		595
Total Training and Travel			-	-	50	4,050	1,200	5,095
4280 Utilities								
1 Office Telephone				-		1,224		1,200
2 Verizon - Cell Phone			85.48	-		1,530		1,500
4 Dakota Backup (Computer Backup)				-		250		250
Total Utilities			85	-	508	3,004	904	2,950
4290 Other Expenses								
1 Certified flood plain manager yearly fee				-		1,000		1,000
2 PE exam fee				-		500		500
3 Flood Guage Warning System		14,575	16,103	14,575		13,075		-
Total Other Expenses		14,575	16,103	14,575	6,325	14,575	-	1,500
4340 Machinery & Equipment								
Transfer to Equipment Replacement Fund				-		-		-

Total Machinery & Equipment							
4341 Furniture & Minor Equipment							
1	Office equipment						
Total Furniture & Minor Equipment							
4370 Capital Improvement							
None							
Total Capital Improvement							
Total Engineering Expense		59,575	37,206	64,575	130,614	191,353	170,972

City of Sturgis
Finance # 4142
2025 Budget

Mission: Controls, supervises and maintains the accounting system for all departments in accordance with GAAP, GASB regulations, and State law.
Serves as the payment center for municipal utilities, manages all municipal elections and maintains public records for the city and Bear Butte Cemetery.

			Budgeted 2,026	END June 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1 Bertolotto, Ann (Finance Officer)-G24/S3	1.00		99,769		89,981		26,577		77,035
2 Korth, Robin (Asst Finance Officer)-G21/S1	1.00		66,131		56,520		35,477		31,470
3 Vasknetz, Dylan (Senior Accounting Officer)-G19/S1	1.00		59,471		86,700		72,000		43,414
4 Bush, Jenn (Payroll Specialist)-G16/S2	1.00		55,797		48,054		7,666		22,266
5	0.00				52,189		38,008		8,893
6 Accounting Clerk - Not replaced 2024/2025	0.00				-		22,675		
Personnel Expense									
4110 Salaries & Wages (4.0-FTE)	4.00		281,168	181,420	333,444		202,403		183,078
Salaried Bonus (3%)					-				
Unused Vacation							1,329		2,963
Total Salaries & Wages	4.00		281,168	181,420	333,444	187,736	203,732	205,329	201,640
4111 Overtime			4,000	7,622	3,200	3,081	3,200	14,224	12,500
41119 Overtime-Rally					-		-		1,500
4120 FICA (7.65%)			21,509	12,347	25,753	11,104	15,830	15,703	14,423
41209 FICA (7.65%)-Rally					-		-		115
4130 Retirement (6%)			16,870	13,918	20,199	11,738	12,416	13,946	14,402
4130 SRP: \$1000 Match			4,000		5,000		34,000		3,000
41309 Retirement (6%) - Rally					-		-		90
4150 Health Benefits			61,829	29,483	48,710	26,229	31,622	17,239	20,656
4150 Dental Insurance			2,689	1,811	2,500	1,543	2,521	2,043	1,980
4150 Life Insurance			287	184	270	167	283	188	226
4150 HSA Expense								3,235	
Total Personnel Expense			392,352	246,785	439,075	241,599	303,604	271,908	270,532
4220 Professional Fees									
1 Audit			55,000	10581	55,000	49,444	60,300		50,000
2 Caselle Financial Software			24,453	16563	16,634	18,061	-		-
3 Citizen Serve License			-	2100	2,100		1,500		1,500
4 Microsoft Annual Subscription (to IT Budget 2026)						1,152			
5 Financial Assistance, Cemetery Cloud Svc			40,000	14400		11,218			
6 Software Subscriptions			168	83					
Total Professional Fees			119,621	43,727	73,734	79,875.53	61,800	70,148	66,500
4230 Publishing									
1 Sturgis Information Publication - SIP					-		-	2,617	1,006
Total Publishing					-	3,115	-	2,617	1,006
4240 Rent									
1 Postage Meter			1,960	1388.97	1,673		1,650	1,224	1,650
Total Rent			1,960	1,389	1,673	2,150	1,650	1,224	1,650
4250 Repairs & Maintenance									
1 Office Equipment			250		250		250		250
Total Repairs & Maintenance			250	-	250	79	250	-	250
4260 Supplies & Materials									
1 Chairs/calculators					-		1,000		1,000
2 Copies			500		500		500		500
3 Office Supplies			2,000	7933	2,000		2,500		2,500
4 Postage			17,000	10070	17,000		15,500		15,500
5 Water bill card stock			1,500		1,500		1,500		1,500
42609 Supplies & Materials-Rally			1,500		1,500		1,500		1,500
Total Supplies & Materials			22,500	18,003	22,500	27,710	22,500	15,092	22,500
4270 Training and Travel									
1 F.O. School & Municipal League, Debt/Credit Class			2,000		-		6,595	20,380	8,000
Total Training and Travel			2,000		-	3,983	6,595	20,380	8,000
4280 Utilities									
1 Cell phone			560	415.45	-		661		648
Total Utilities			560	415	-	1,215	661	917	648
4290 Other Expenses									
1 Dues to SDML & BH Finance Officers Association			145		140		350		350
2 Elections			1,700	3329	3,500		3,000		
3 Miscellaneous - shirts					-		400		400
42909 Other-Rally					500		1,000		1,000
Total Other Expenses			1,845	3,329	4,140	4,911	4,750	1,423	1,750
4370 Capital Improvement									
1 None					-		-	-	-
Total Capital Improvement					-		-	-	-
Total Finance Expense			541,088	\$ 313,649	\$ 541,372	\$ 364,638	\$ 401,810	\$ 389,941	\$ 389,941

City of Sturgis
Fire Department # 4229
2025 Budget

Mission: The Department intends to serve and protect the community of Sturgis, Meade County, South Dakota, and its surrounding area to the best of its ability in regard to fire, rescue, and hazard mitigation.

			Budgeted 2026	Budgeted 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1 Scott Lensgrav	0.00		11,000		10,454		17,147		17,727
Personnel Expense									
4110 Salaries & Wages (1-PTE)			11,000	-	10,454		17,147		17,727
41109 Salaries & Wages - Rally & 3rd, 4th July			17,103		17,103		17,500		14,000
Total Salaries & Wages			28,103	21,938	27,557	16,475	34,647	18,731	31,727
4111 Overtime			1,500	1,114	1,500	\$ 5,206	1,500	3,576	-
41119 Overtime - Rally			-	-	-	-	-	-	1,500
4120 FICA (7.65%)			2,150	1,708	2,223	1,166	2,765	1,707	1,356
41209 FICA (7.65%) - Rally			-	-	-	-	-	-	1,186
4130 Retirement						19			
4150 Group Insurance						16			
41510 Dental Insurance						1			
Total Staff Direct Expense			31,753	24,761	31,279	22,846	38,912	24,013	35,769
41522 CC Membership Benefit - Volunteers			800	792	800		800	932	800
41523 Payment to SVFD			78,348	56,501	75,335	68,687	72,437	69,651	69,651
Total SVFD Fees for Services			79,148	57,293	76,135	68,687	73,237	70,583	70,451
Total Personnel Expense			110,901	82,054	107,414	91,533	112,149	94,596	106,220
4220 Professional Fees									
1 Image Trend Fire Module Add-on			1,575		1,575		-		-
2 Instructor for Conference			-		-				
3 Copier			1,962		1,962				
Total Professional Fees			1,764	1,764	1,575	2,575	-	6,823	-
4230 Publishing									
1 None Budgeted					-		-		1,005
Total Publishing					-		-	1,399	1,005
4240 Rent									
1 None budgetd					-		-		-
Total Rent					-		-		-
4250 Repairs & Maintenance									
1 Tires/batteries/belts/seasonal changes			2,200		2,200		2,200		2,200
2 Parts/alter/fuel pumps/plugs, etc.			1,500		1,500		1,500		1,500
3 Structural pump repair			1,500		1,500		1,500		1,500
4 Radio/pager repair: batteries etc.			-		-		1,000		1,000
5 Vehicle Repair			2,000		2,000		2,000		2,000
6 Wildland Engine Pump Repair			-		-		700		700
Total Repairs & Maintenance			7,200	4,253	7,200	7,190	8,900	8,047	8,900
4260 Supplies & Materials									
1 Outreach - prevention/elderly/grade school			-		-		2,100		2,100
2 SCBA upgrade & testing			2,000		2,000		2,000		2,000
3 SCBA Hydro Testing			-		-		2,000		2,000
3 SCBA Maintenance			2,000		2,000		2,000		2,000
4 Class A foam			-		-		1,000		1,000
5 Office supplies			1,000		1,000		2,000		2,000
6 Gas & oil			5,000		5,000		5,000		5,000
7 Maintenance for Radios			-		-		2,500		2,500
8 Bunker Gear			5,293		5,293		12,000		12,000
9 Ladder testing			1,000		1,000		1,000		1,000
10 1.75" Fire Hose (10-50' lengths)			-		-		1,000		1,000
11 Pump Testing engines 1500			2,000		2,000		2,000		2,000
12 Cascade Air System (5 year hydro test)			-		-		1,200		1,200
42609 Supplies & Materials - Rally									
1 Meals			-		-		1,694		2,000
2 Water bottles & Misc.			-		-		250		250
Total Supplies & Materials			18,293	27,685	18,293	12,399	37,744	30,804	38,050
4270 Training and Travel									
1 State fire school					-		1,090		1,500
2 Districts & Regional schools & musters					-		300		300
3 Officer/Fire Academy Classes					-		300		300
4 State instructors conference			2,000		2,000		2,000		2,000
Total Travel & Training			2,000	-	2,000	325	3,690	2,326	4,100

4280 Utilities							
1	Phone			1,240		1,240	1,240
2	Electric	5,000	3,627	4,823	4,972	4,823	4,823
3	Natural Gas	1,500	984	6,732	1,396	6,732	6,732
4	Internet Access: Blue Peak	3,500	1,868	1,774	3,409	1,774	1,774
5	City		796				
Total Utilities		10,000	7,275	14,569	9,778	14,569	12,828
4290 Other Expenses							
1	NFPA Dues			-		-	-
2	Firehouse software, support, upgrade			1,000		1000	1,000
3	SD Fire Association Dues			-		950	950
4	SD Instructors Dues			-		1,000	1,000
5	Cancer Insurance Benefit for Qualified Volunteers (new 2022)	18,000		18,000		14,282	21,000
Total Other Expenses		18,000	(2)	19,000	15,316	17,232	1,345
4340 Machinery & Equipment							
1	None budgeted			-		-	-
Total Machinery & Equipment				-		-	-
4341 Furniture & Minor Equipment							
1	None budgeted			-		-	-
Total Furniture & Minor Equipment				-		-	-
4370 Capital Improvements							
1	None budgeted					-	-
Total Capital Improvements				-		-	-
Total Fire Department Expense		\$ 168,157	\$ 123,030	\$ 170,051	\$ 139,116	\$ 194,284	\$ 158,168
						\$ 196,794	

City of Sturgis
Fleet Management # 4197
2025 Budget

			Budgeted 2,026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE								
1 Cass, Dan (Mechanic) -G15/15	1.0		73,248		68,771		66,758		64,498
2 Olson, Bradley (Mechanic) - G15/13	1.0		69,020		64,101		62,237		58,222
3 Rumore, Joshua (Fleet Superintendent) - G20/S6	1.0		75,367		71,038		68,969		58,939
4	0.0		0		-		34,606		50,000
Personnel Expense									
4110 Salaries & Wages (4 FTE)			217,635	158,897	203,909		232,570		231,659
Salaried Bonus (3%)			0		-				
Unused Vacation							3,448		2,902
Total Salaries & Wages	3.0		217,635	158,897	203,909	202,343	236,019	193,160	234,560
4111 Overtime			3,000	2,721	320	2547.69	320	6,256	200
41119 Overtime - Rally					-		-	-	200
4120 FICA (7.65%)			16,879	11,832	15,624	14,954	18,080	14,576	17,959
4120 FICA (7.65%) - Rally					-		-	-	15
4130 Retirement (6%)			13,238	11,757	12,254	14,494	14,180	14,062	14,086
41309 Retirement (6%) - Rally					-		-	-	12
4130 Supplemental Retirement Plan: \$1000 Match			3,000		3,000		4,000	-	4,000
4150 Health Benefits			21,510	12,728	21,444	17,260	28,101	13,234	18,708
4150 Dental Insurance			2,341	1,177	1,973	1,510	1,931	1,526	1,523
4150 Life Insurance			214	122	208	163	283	157	201
4150 HSA Expense			225		-		-	1,300	-
Total Personnel Expense			277,817	199,234	258,733	253,271	302,914	244,271	291,464
4220 Professional Fees									
1 Drug Testing			250		-		-		-
Total Professional Fees						144			
4230 Publishing									
1 None budgeted					-		-		-
Total Publishing									258
4240 Rent									
1 None budgeted					-		-		-
Total Rent									
4250 Repairs & Maintenance									
1 Vehicles			1,200	422	1,200		1,200		1,200
Total Repairs & Maintenance			1,200	422	1,200	3,013	1,200	217	1,200
4260 Supplies & Materials									
1 Shop Supplies			15,000		15,000		15,511		18,000
2 Gasoline			500		500		500		500
3 Uniforms (per CBA)			500		500		500		500
Total Supplies & Materials			16,000	9,581	16,000	10,132	16,511	18,605	19,000
4270 Training and Travel									
1 None budgeted					-		-		-
Total Training & Travel			0						
4280 Utilities									
1 Cell Phone			580	402	1,000		1,273		1,248
Total Utilities			580	402	1,000	1,013	1,273	859	1,248
4290 Other Expenses									
1 None budgeted					-		-		-
Total Other Expenses			0						
4340 Machinery & Equipment									
1 Transfer to Equipment Replacement Fund					-		-		-
Total Machinery & Equipment									
4341 Furniture & Minor Equipment									
1 None budgeted					-		-		-
Total Furniture & Minor Equipment									
4370 Capital Improvement									
1 None					-		-		-
Total Capital Improvement									
Total Fleet Management Expense			295,597	\$ 209,640	\$ 276,933	\$ 267,574	\$ 321,898	\$ 263,953	\$ 313,171

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Personnel Expense	FTE							
4110 Outsourced to Third Party IT Vendor	0.00			-		-	-	-
Total Personnel Expense		-		-	-	-	-	-
4220 Professional Fees								
1 Dakota Back-up (City wide)		14,550	12,285	14,550		10,000		10,000
2 Third Party Consultant to handle help desk and networking (remote)		58,500	26,959	18,500		21,000		21,000
3 Caselle Module for Onboarding		-		-		-		-
4 Accounts Payable Software Software		-		-		4,000		4,000
5 Microsoft Office Subscriptions (all City)		10,765	-	10,765				
6 Trend Micro Filter/Quarantine Service		2,250		2,250				
7 InfoRouter Software Licensing Fee (City archives and vault)		1,870		1,870				
Total Professional Fees		87,935	39,244	47,935	49,383	35,000	36,918	35,000
4230 Publishing								
None budgeted				-		-	-	-
Total Publishing		-		-	380	-	111	-
4240 Rent								
None budgeted				-		-	-	-
Total Rent		-		-		-	-	-
4250 Repairs & Maintenance								
1 Black Hills Power Fiber Rental (\$25 per pole)		450		450		450		450
2 Hardware, Server, Computer Network Replacement parts		3,000	2,759	500		1,500		1,500
3 Other non-computer components (i.e. boxes, etc.)		500		500		2,500		2,500
4 Microsoft Office Subscriptions, email, filter, etc				<i>Moved up</i>		9,425		9,425
Total Repairs & Maintenance		3,950	2,759	1,450	1,395	13,875	847	13,875
4260 Supplies & Materials								
1 New computers, laptops, etc. (3 towers)				3,000		6,000		6,000
2 Miscellaneous network hardware (switches, panels, firewall, routers, etc.)		36,383				2,000		2,000
3 Hardware replacements (i.e. cables, monitors, fan case, etc.)				1,500		2,432		2,525
Total Supplies & Materials		36,383	330	4,500	3,932	10,432	17,727	10,525
4270 Training and Travel								
1 None Budgeted				-		-	-	-
Total Training & Travel		-		-		-	-	-
4280 Utilities								
1 None budgeted				-		-	-	-
Total Utilities		-		-		-	-	-
4290 Other								
None budgeted				-		-	-	-
Total Other Expenses		-		-	-	-	156.29	-
4340 Machinery & Equipment								
Transfer to Equipment Replacement Fund				-		-	-	-
Total Machinery & Equipment		-		-		-	-	-
4341 Furniture & Minor Equipment								
1 None budgeted				-		-	-	-
Total Furniture & Minor Equipment		-		-	-	-	-	-
4370 Capital Improvement								
None budgeted				-		-	-	-
Total Capital Improvement		-		-	-	-	-	-
Total Information Technology Expense		\$ 128,268	\$ 42,333	\$ 53,885	\$ 55,091	\$ 59,307	\$ 55,759	\$ 59,400

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Personnel Expense	FTE							
4110 Salaries & Wages (4-FTE)	0.00			-		-	-	
Total Salaries & Wages		-		-		-	-	-
4160 Workers' Compensation & Unemployment								
1 Workers' Compensation		154,547		95,936		89,591		76,560
2 Unemployment		14,000		13,500		16,500		16,500
41609 Workers' Compensation & Unemployment - Rally								
1 Workers' Compensation		8,050		7,816		7,653		7,345
2 Unemployment				-		-		-
Total Personnel Expense		176,597	121,311	117,253	107,914	113,743	90,597	100,405
4210 Insurance								
1 Airport Liability		3,858		3,674		4,668		4,253
2 Bonds - Notary		250		250		250		250
3 Fire Liability & Property (SVFD Policy)		25,430		25,430		25,430		21,318
4 General Liability & Vehicle & Property		209,105		199,148		167,135		153,695
5 Law Enforcement		26,720		25,448		21,378		18,494
6 Supplemental Events Insurance - Rally		5,000		5,784		4,577		4,056
7 Supplemental Events Insurance - non Rally events (i.e. Music on Main, etc.)				5,784		4,041		4,056
Total Insurance		270,363	244,370	265,518	251,076	227,479	216,277	209,620
4220 Professional Fees								
None budgeted				-		-	-	-
Total Professional Fees		-		-		-	-	-
4230 Publishing								
None budgeted				-		-	-	-
Total Publishing		-		-		-	111	-
4240 Rent								
None budgeted				-		-	-	-
Total Rent		-		-		-	-	-
4250 Repairs & Maintenance								
None budgeted				-		-	-	-
Total Repairs & Maintenance		-		-		-	-	-
4260 Supplies & Materials								
None budgeted				-		-	-	-
Total Supplies & Materials		-		-		-	-	-
4270 Training and Travel								
1 None Budgeted				-		-	-	-
Total Training & Travel		-		-		-	-	-
4280 Utilities								
1 None budgeted				-		-	-	-
Total Utilities		-		-		-	-	-
4290 Other								
None budgeted				-		-	-	-
Total Other Expenses		-		-		156.29	-	-
4340 Machinery & Equipment								
Transfer to Equipment Replacement Fund				-		-	-	-
Total Machinery & Equipment		-		-		-	-	-
4341 Furniture & Minor Equipment								
1 None budgeted				-		-	-	-
Total Furniture & Minor Equipment		-		-		-	-	-
4370 Capital Improvement								
None budgeted				-		-	-	-
Total Capital Improvement		-		-		-	-	-
Total Insurance Expense		446,960	365,680	382,770	358,990	341,222	306,874	310,025

*Supplemente

Mission: The Sturgis Public Library provides materials, information, programs, services, and access to technology contributing to the life-long learning and Personnel enrichment of community members.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
Hahn, Christopher (Director)-G21/S2	1.0	74,611		69,582		67,554		65,270
Sichler, Donia (Assistant Director)-G19/S2	1.0	61,501		54,456		52,959		51,167
Strocschine, Lee (Librarian)-G14/S2	1.0	47,382		41,327		40,128		36,989
Frazier-Riggs, Sierra (Librarian)-G14/S2	1.0	48,440		43,362		40,128		38,770
Dykstra, Kathy (Librarian)-G14/S5	1.0	54,300		50,818		49,342		47,672
Personnel Expense								
4110 Salaries & Wages		286,234	211,291	259,633		250,112		239,868
(2) PT Programming Asst.		26,100		14,000		18,772		18,772
Unused Vacation						2,598		2,510
4110 Total Salaries & Wages	5.0	312,334	211,291	273,633	274,833	271,482	256,202	261,151
4111 Overtime			537	1,300	632	800	3,897	1,000
4120 FICA (7.65%)		23,894	14,645	21,032	19,718	20,830	19,048	20,055
4130 Retirement (6%)		18,740	15,565	16,496	19,111	16,337	19,206	15,729
4130 Supplemental Retirement Plan: \$1000 Match		4,000				5,000		5,000
4150 Health Benefits		51,084	35,098	54,990	37,587	40,373	25,305	45,897
4150 Dental Insurance		3,549	2,293	3,027	2,491	3,093	2,675	2,983
4150 Life Insurance		341	244	331	325	330	279	312
4150 HSA Expense				-		-	1,571	
Total Personnel Expense		413,942	279,674	370,809	354,697	358,245	328,183	352,126
4220 Professional Fees								
1 Computer Support (Consortium Cost: KOHA, Content Café)		5,800	5,022	5,800		-	-	-
2 Computer Software Subscriptions:		1,200						
3 Digital Content Subscriptions (Swank, Medici.tv)		2,000		2,000				
Total Professional Fees		9,000	5,022	7,800		-	-	-
4230 Publishing								
1 None budgeted				-		-	-	-
Total Publishing		-		-		-	1,399	1,006
4240 Rent								
Total Rent		-		-		-	-	-
4250 Repairs & Maintenance								
1 Consortium Costs				Moved up		5,600		5,500
2 Equipment Maintenance (computers, etc.)		600	2,929	1,900		6,000		6,000
3 Building Maintenance (electrical, etc.)		400	165	1,000		2,490		2,800
Total Repairs & Maintenance		1,000	3,094	2,900	15,514	14,090	16,322	14,300
4260 Supplies & Materials								
1 Books		18500		15,000		13,000		12,000
2 Periodicals		4500		4,500		5,600		3,600
3 Processing Materials & supplies		1900		1,100		1,000		1,500
4 Office Supplies		1000		800		950		1,500
5 New Programming (Makerspace equipment & supplies)		1000		-		2,000		3,500
6 Digital Resources (Overdrive, Flipster, etc.)		3800		Moved up		5,500		5,000
7 Postage & Meter		650		400		400		300
8 Audio Visual materials (i.e. DVDs, audiobooks, etc)		1000		600		4,000		4,500
9 Computers & software		2600		1,600		2,400		2,100
10 Programming		3800		3,800		4,000		4,000
Total Supplies & Materials		38,750	19,662	27,800	31,530	38,850	34,925	38,000
4270 Training and Travel								
1 SDLA-Meetings-Workshop		700		500.00		2,522		3,000
Total Training & Travel		700		500	1,732	2,522	2,117	3,000
4280 Utilities								
1 Internet, cell phone		4,900		4,788		2,384		2,384
2 Hotspot data subscription		720		-				
Total Utilities		5,620	3,077	4,788	4,908	2,384	5,156	2,384
4290 Other Expenses								
Total Other Expenses		-		-	1,018	-	(97)	-
4320 Buildings								
1 Buildings			23					
Total Machinery & Equipment			23					
4340 Machinery & Equipment								
Total Machinery & Equipment		-	-	-	-	-	-	-
4341 Furniture & Minor Equipment								
1 None Budgeted				-		-		-
Total Furniture & Minor Equipment		-		-	-	-		-
Total Library Expense		\$ 469,012	\$ 310,553	\$ 414,597	\$ 409,399	\$ 416,090	\$ 388,005	\$ 410,816

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages at Council Discretion							
Mayor	30,819		29,678		28,813		27,839
Council Members (8)	103,685		99,844		96,936		93,659
Holland, Deb (Administrative Services) (2022)			37,072		71,984		78,110
Personnel Expense							
Salaries & Wages	134,504	131,311	166,594		197,734		199,608
Salaried Bonus (3%)			0		-		-
Unused Vacation			0		-		-
Overlap			0		2,500		-
Total Salaries & Wages	134,504	131,311	166,594	201,579	200,234	203,307	199,608
4120 FICA 7.65%	10,290	9,853	12,744	15,133	15,318	16,001	15,270
4130 Retirement		2,845	2,224	5,839	4,319	4,461	4,687
4130 Supplemental Retirement Plan: \$1000 Match			-		1,000		1,000
4150 Health Benefits		3,820	-	8,550	8,062	4,006	
4150 Dental Insurance		392	-	211	527		
4150 Life Insurance		35	-	70	71	45	
Total Personnel Expense	144,793	148,256	181,563	231,383	229,531	227,820	221,193
4220 Professional Fees							
1 Meeting Management Module (iCompass / Diligent)	13,500	12,161	13,000		10,600		10,600
2 Google Voice, Workspace for Council			-		2,500		2,500
3 Website - Service Maint., Modules, Upgrades	2,500	2,934	2,500		6,000		6,000
4 Software Subscriptions (Adobe, DropBox, ChatGPT)		548	-				
5 Code Red			-				
6 City Property Sale Expenses, i.e. plats (new)		8,150					
7 Comprehensive Plan Update - BHCLG	25,750		-		15,000		30,000
8 Contracts with non-profits (new)		2,000					
Total Professional Fees	41,750	25,792	15,500	33,435	34,100	32,097	49,100
4230 Publishing							
1 Legal Notices (BH Pioneer, Faith Independent)	12,500		7,200				
2 SIP, Annual Report, etc.	15,000	16,010	25,000				
3 Other (Non-Rally City FB advertising)			500				
Total Publishing	27,500	16,010	32,700	36,205	38,883	7,603	15,201
4240 Rent							
1 None budgeted			-		-		-
Total Rent	-	-	-	-	-	-	-
4250 Repairs & Maintenance							
1 None budgeted			-		-		-
Total Repairs & Maintenance	-	-	250	1,189	-	183	-
4260 Supplies & Materials							
1 Expanded Communication - Open Houses	1,000		1,000		1,000		1,000
2 Work Studies/Strat Planning/Committee Mtgs.	1,000		1,000		1,000		1,000
3 Copier, paper, office supplies	500	257	500		-		-
4 Copier Lease (move to City Admin)		281					
5 SIP (Publishing?)		1,647					
6 Software Subscriptions		197					
7 Elections (finance??)		42					
Total Supplies & Materials	2,500	2,424	2,500	2,669	2,000	4,680	2,000
4270 Travel & Conference							
1 BH Mayors Mtgs/SDML-Governors Conferences	500	192	500		2,344		3,500
2 Council Mtgs/SDML	1,000						
Total Travel & Conference	1,500	500	500	1,468	2,344	2,291	3,500
4280 Utilities							
1 Kiwanis Food Pantry (MDU, BHE, Water)	-	3,483	5,481				
2 Cell phone, Tablet Data	500	415	1,572				
Total Utilities	500	3,899	7,053	6,609	5,565	6,274	5,456
4290 Other Expenses							
1 Black Hills Community Economic Development			-		2,000		2,000
2 Black Hills Local Council of Governments	3,800	3,780	3,655		3,655		3,445
3 Other - Flowers,Cards, Service Awards, etc	2,000		2,000		7,000		7,000
4 Professional Services, (ec. Dev. Studies, Eng. Studies, etc.)			-		7,500		7,500
5 SDML Dues	5,000	4,879	4,800		3,720		3,720
6 Sturgis Area Transportation System	14,000	14,000	14,000		14,000		14,000
7 Sturgis Arts Council - Operations	2,250	2,250	2,250		3,500		3,500
8 Mayor-Council Giving		115	-		25,000		25,000
9 Land Purchases			-		-		-
10 New hire employee incentive program			-		-		15,000
11 Other		291					

Total Other Expenses		27,050	25,314	26,705	54,545	66,375	71,665	81,165
42910 Contingency Fund		85,000	15,242	95,139		80,000	-	80,000
4340 Machinery & Equipment								
1 Transfer to Equipment Replacement Fund				-		-		-
Total Machinery & Equipment		-		-		-	-	-
4341 Furniture & Minor Equipment								
1 None budgeted				-		-		-
Total Furniture & Minor Equipment		-		-		-	-	-
4370 Capital Improvement								
1 Debt Service						-		-
Total Capital Improvement		-		-		-	-	-
5510 Transfer to Ambulance Fund				160,000	109,153	109,153	110,000	110,000
Total Mayor & Council Expense		330,593	237,439	521,910	476,656	567,951	462,623	567,614

Mission: The mission of the Parks Department is to provide outdoor recreational opportunities for the residents of Sturgis and visitors to our community. This includes providing land, recreational equipment and facilities that are clean and safe for people of various ages, abilities and interests.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages								
	FTE							
1	King (Parks & Bldgs Superintendent) - G21/S6	1.0	83,585		79,171	76,865		74,265
2	Weber (Park Maint. Tech) - G14/S1	1.0	49,234		46,104	44,757		45,375
3	Schaeffer(Park Maint. Tech) - G14/S14	1.0	67,511		62,879	61,053		58,981
4	Paddock (Park Maint. Tech) - G14/S1	1.0	49,234		46,104	46,974		58,981
5	Lewis (Park Maint. Tech) - G14/S1	1.0	49,234		46,104	44,455		37,969
6	Williams (Park Maint. Tech) - G14/S1	1.0	49,234		46,104	46,974		48,117
9	Ganz (Park Maint. Tech) - G14/S1	0.8	32,812		30,995	28,272		
Personnel Expense								
4110	Salaries & Wages (FTEs)		380,844	298,687	357,463	349,351		323,689
	Summer Employees (PTEs May - August)		53,760		53,760	53,760		73,320
	Salaried Bonus (3%)		-		-			
	Unused Vacation		-		-	3,843		2,856
Total Salaries & Wages		6.75	434,604	298,687	411,223	406,954	333,100	399,865
4111	Overtime		4,240	1,931	4,240	2,006	4,240	5,300
4120	FICA (7.65%)		33,572	20,884	31,783	24,703	31,456	25,168
4130	Retirement (6%)		26,331	21,098	24,928	25,408	24,672	19,739
4130	Supplemental Retirement Plan: \$1000 Match					6,750		6,000
4150	Health Benefits		64,660	40,578	58,781	58,805	49,606	50,317
4150	Dental Insurance		4,703	3,177	4,275	3,964	4,080	3,490
4150	Life Insurance		440	291	400	389	479	394
4150	HSA Expense		-		-	-	1,300	-
Total Personnel Expense			568,549	386,644	535,631	471,698	552,214	434,098
4220 Professional Fees								
1	Drug & Alcohol Testing		800		500	1,200		1,200
2	Equipment Rental				9,500	9,500		9,500
3	Weed Spray (outside contractor)		24,797		26,000	25,000		25,000
4	PubWorks Tracker Software				1,000	900		900
5	Computer IT - Software (RecDesk)		4,000		-	2,000		2,000
Total Professional Fees			29,597	14,942	37,000	38,600	34,348	38,600
4230 Publishing								
	None budgeted							
Total Publishing			-	-	-	-	1,399	1,005
4240 Rent								
1	John Deer Tractor		15,000		-	-		-
Total Rent			15,000	-	-	-	176	-
4250 Repairs & Maintenance								
1	Equipment Repairs		4,000		5,000	8,000		8,000
2	Vehicle Repair		4,000		5,000	8,500		8,500
3	Gravel/Asphalt		1,500		1,500	2,500		2,500
4	Sand/Salt		7,500		7,500	7,500		7,500
6	Snow Removal Repairs		8,000		8,000	10,000		15,000
7	Tennis Court				500	500		500
8	Soccer Complex				500	500		500
9	Sports Complex (diamond dry)		1,000		2,500	4,500		4,500
10	Pony Field		500		500	500		500
11	Girls Softball Complex		500		-	500		500
12	Contractual Service Park Facilities (porta potties, etc.)		8,500		2,500	8,500		8,500
13	Bleacher Railing				-	4,000		5,000
14	Park Facility Repairs/Maintenance. Rally Pt		7,500		12,000	7,500		7,500
15	Fences		2,000		2,000	5,000		5,000
16	Landscaping				500	3,500		7,500
17	Brick Sealing		4,000		4,000	4,000		500
18	Stump Grinding		3,000		3,000	3,000		3,000
19	Trail Maintenance		2,000		2,000	2,000		2,000
20	Tree Replacement		5,000		-	5,000		5,000
Total Repairs & Maintenance			59,000	26,426	57,000	24,863	85,500	92,000

Mission: The mission of the Parks Department is to provide outdoor recreational opportunities for the residents of Sturgis and visitors to our community. This includes providing land, recreational equipment and facilities that are clean and safe for people of various ages, abilities and interests.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4260 Supplies & Materials							
1 Fuel	15000		15,000		30,000		20,000
2 Oil & Filters	2000		2,000		2,000		2,000
3 Tires	5000		5,000		7,000		7,000
4 Paint	1500		1,500		1,500		1,500
5 Fertilizer/Seed	250		250		1,500		1,500
6 Lumber	2500		2,500		7,500		12,000
7 Sanitation Products	5000		5,000		5,000		5,000
8 Plumbing & Irrigation Supplies & Materials	5000		5,000		5,000		5,000
9 Mosquito and Weed control sprays	1500		-		3,000		3,500
10 Office Supplies	750		2,000		2,000		2,000
1 Downtown Flowers	5000		5,000		5,000		10,000
11 Flower Planting Supplies			-		500		500
12 Safety Equip	500		1,000		2,500		2,500
13 Park Signs	1000		1,500		3,000		3,000
14 Bark & Sand at Playgrounds	0		5,000		10,000		10,000
15 Freedom Site Expenditures	250		250		250		250
16 Tools	2500		2,500		4,646		5,000
17 Computers & Software	1500		-		1,000		1,000
18 Logo Uniform Allowance	1200		1,200		1,200		1,200
19 Park Furniture	0		-		-		8,000
20 Supplies & Materials - Rally Pt	0		500		-		2,000
Total Supplies & Materials	50,450	20,784	55,200	17,537	92,596	55,733	102,950
4270 Training and Travel							
1 State Park/Rec Conference	700		-		700		1,000
2 Arborist Association Conference	500		-		1,000		1,000
3 Tree Workshop			-		-		500
4 Pesticide Recertification	300		500		500		500
5 West Nile Conference			-		500		500
Total Training and Travel	1,500		500	164	2,700	307	3,500
4280 Utilities							
MDU, BH Energy, etc. (city for 2025)	25,000	34,836	74,000		70,061		68,687
Cell Phone (King)	500	402					
Total Utilities	25,500	35,238	74,000	86,847	70,061	69,787	68,687
4290 Other Expenses							
1 Recreation facility repairs/upgrades	3000		2,500		5,000		5,000
2 Pump Track Upgrades	1750		1,750		3,500		5,000
3 Employee Training			-		-		1,000
4 Maintaining Exit 30			-		-		500
5 ADA Upgrades Sidewalks & Parks (2022 Supplemental)			-		-		150,000
6 Other Current Expenses - Rally			-		-		500
Total Other Expenses	4,750	3,281	4,250	918	8,500	25,948	162,000
4340 Machinery & Equipment							
1 Small engine equipment - Weed eaters, blowers	4500	1,111	3,500		4,500		5,000
2 Transfer to Equipment Replacement Fund			-		-		-
Total Machinery & Equipment	4,500	1,111	3,500	(138)	4,500	2,045	5,000
4341 Furniture & Minor Equipment							
1 None budgeted			-		-		-
Total Furniture & Minor Equipment	-	-	-	-	-	-	-
4370 Capital Improvement							
None budgeted			-		-		-
Total Capital Improvement	-	-	-	-	-	-	-
Total Parks Expense	\$ 758,846	\$ 488,426	\$ 799,999	\$ 637,707	\$ 854,671	\$ 690,749	\$ 907,841

City of Sturgis
Planning and Permitting # 4196
2025 Budget

Mission: The Planning and Permitting Department includes the offices of Code Enforcement, Building Inspections, and Planning and Zoning. Together, this department is responsible for providing information to the general public on planning, zoning, building, and code compliance-related issues.

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1 Hafner (Bldg Inspector) Part-time through October 1, 2026	1.00	30,934		62,922		61,096		59,025
Bldg Inspector	1.00	43,994						
2 Planning GIS Coordinator	0.00			52,189		25,338		28,343
3 Planning Director	1.00	91,486		72,600		78,317		75,668
4	0.00			0		31,991		30,914
5	0.00			-				
Personnel Expense								
4110 Salaries & Wages (2 FTE, 1 FTE-50%, 1 FTE-50%)		166,414	55,859	187,711		\$ 196,743		\$ 193,950
Planning Commissioners (\$25 per meeting)		5,250		5,250		5250		5250
Salaried Bonus (3%)				-				
Unused Vacation						3916		2910
Rally Inspectors (2 re-allocated employees)				1,414				
Total Salaries & Wages	3.00	171,664	55,859	194,375	194,960	205,908	194,722	202,110
4111 Overtime			877	500	1,650	1,280	6,825	700
41119 Overtime - Rally				900		-	-	900
4120 FICA (7.65%)		12,731	3,264	14,908	13,791	15,850	14,647	15,515
4120 FICA (7.65%) - Rally				69		-		69
4130 Retirement (6%)		9,985	1,428	11,692	13,605	12,431	13,343	12,169
41309 Retirement (6%) - Rally				54		-		54
4130 Supplemental Retirement Plan: \$1000 Match						3,000	-	3,000
4150 Health Benefits		22,000	163	25,295	25,238	31,092	20,594	22,196
4150 Dental Insurance		2,264	(66)	1,941	1,465	2,040	1,462	1,967
4150 Life Insurance		143	12	201	203	212	202	177
Total Personnel Expense		218,786	61,535	249,935	250,913	271,813	251,794	258,856
4220 Professional Fees								
1 Code Enforcement				175		200		175
2 Building & Inspections / GIS		350	4,137	175		200		200
3 Planning Coordinator		175		175		200		200
4 Professional Software Packages/subscriptions		4,000						
5 Flood Monitoring Gauges (moved to Engineering)				-		-		13,075
6 Citizenserve User Fees		17,000	23,100	6,300		5,000		4,500
Total Professional Fees		21,525	27,237	6,825	21,801	5,600	17,840	18,150
4230 Publishing								
1 Public Notifications & Hearings)		1,500		1,000		1,500		1,000
Total Publishing		1,500		1,000		1,500	1,399	1,035
4240 Rent								
1 Copier Lease		1,800		-		-	-	-
Total Rent		1,800		-		-	-	-
4250 Repairs & Maintenance								
1 Vehicles		500		3,500		3,500		3,500
2 Copier Maintenance / Lease				1,000		2,000		1,500
3 GPS and Basestation								
4 Double Star Computing		1,000		-		1,500		1,500
Total Repairs & Maintenance		1,500	1,686	4,500	253	7,000	1,059	6,500
4260 Supplies & Materials								
1 Office Supplies		250		250		600		1,000
2 Code Book, Publication, & Ticket Books		500		-		400		300
3 Postage (Certified Letters)		2,000		2,500		2,500		2,500
4 Copier Paper & Printer Cartridges		500		250		2,000		1,500
5 Meade Co. Recording		3,000		3,000		3,500		3,000
6 Gasoline		1,200		3,000		11,487		12,000
7 Uniforms (Inspections & Code Enforcement)		250		-		550		550
Total Supplies & Materials		7,700	1,331	9,000	3,184	22,537	7,637	21,850
4270 Training and Travel								
1 Code Enforcement				-		1,500		1,200
2 Planning Coordinator		750		100		1,700		1,200
3 Building & Inspections		300		250		1,200		1,200
4 GIS Coordinator		300						
4 Municipal League, BH, Public Works Council				200		1,200		1,200
5 Seminars, etc.			100	500		1,000		500
6 Meals				-		600		500
Total Training and Travel		1,350	100	1,050	740	7,200	2,300	5,800
4280 Utilities								
1 Office Telephone (Blue Peak) - move to IT budget???				2,076		2,017		1,977
2 Cell Phone, Tablets		1,800	556	851		2,547		2,497
3 Dakota Backup (Computer Backup) - IT Budget??				-				
Total Utilities		1,800	556	2,926	1,352	4,563	1,736	4,474
4290 Other Expenses								
1 GIS Supplies				2,000		1,500		5,000
2 Code Enforcement (Nuisance Abatement)				2,000		3,500		5,000
3 Xpress bill pay fees for credit card (Citizenserve)		7,000		7,000		-		-
Total Other Expenses		7,000	8,658	11,000	31,204	5,000	15,833	10,000
4340 Machinery & Equipment								

1 Transfer to Equipment Replacement Fund						-	-	-							
Total Machinery & Equipment						-	-	-							
4341 Furniture & Minor Equipment															
1 None budgeted						-	-								
Total Furniture & Minor Equipment						-	-	-							
4370 Capital Improvement															
1 None budgeted						-	-	-							
Total Capital Improvement						-	-	-							
Total Planning & Permitting Expense		\$	262,961	\$	101,104	\$	286,237	\$	309,447	\$	323,714	\$	299,598	\$	326,665

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

			Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages									
1	VanDewater, Geody (Director, Public Safety) - G24/S8	1.00	110,051						
2	Paulsen, Brian (Asst Police Chief) - G22/S5	1.00	86,480						
3	Kimbell, Andrew (Police Officer) - G17/6)	1.00	64,060						
4	Schmidt, Teal - (Sergeant) - G20/S2	1.00	68,889						
5	Goetsch, Dylan - (Sergeant) - G20/S5	1.00	71,555						
6	Siscoe, Dylan - (Sergeant) - G20/6	1.00	74,187						
7	Jacobs, (Senior Police Officer - SRO) - G18/S4	1.00	65,399						
8	Sauder, Levi (Police Officer) - G17/S5	1.00	63,186						
9	Prestjohn, Halayna (Police Officer) - G17/S5	1.00	63,186						
10	Borg, Nathaniel (Detective - Sergeant) - G20/S6	1.00	74,554						
11	Whitford, Joshua (Detective) - G18/S9	1.00	71,261						
12	Stacy, Danny (Sergeant) - G20/S4	1.00	70,294						
13	Pickard, Kurt (Police Officer) - G17/S6	1.00	64,060						
14	Bedford, Tucker (Police Officer) - G17/S5	1.00	64,060						
15	New hire (Patrol Officer) - G17/S1	1.00	53,532						
16	Buntain, Joshua (Senior Patrol Officer - SRO) -G18/S3	1.00	64,060						
17	Panza, Anthony (Patrol Officer) - G17/S1	1.00	63,186						
18	Vacant for 2025 (Patrol Officer)	0.00							
		17.00							
Non Certified LE									
1	ACO2 - Transferred to Animal Shelter Dept #4212	0.00							
2	Shelter Tech - Transferred to Animal Shelter Dept #4212	0.00							
3	Rumore, Stacy (Admin Coordinator) - G14/S1	1.00	47,690						
4	Coonrod (Code Enforcement Officer) - G14/S4	1.00	53,532						
		2.00							
Personnel Expense									
4110	Salaries & Wages (21-FTE, 0-PTE)		1,293,222	867,075	1,220,318		1,223,468		1,272,845
	Mitchell/Tebben - PT Patrol (1,500 hours)		43,860		20,541				
	Part time help from resolution				-		2,500		2,500
	Salaried Bonus (3%)				-				
	Unused Vacation						6,991		6,857
41109	Salaries & Wages - Rally								
	Reserves, Special Officers, Security Civilian Employees Reg Pay		144,802	169,886	138,676		138,676		138,676
	Reserves, Special Officers, Security Civilian Employees OT Pay		124,667	121,661	85,000		85,000		85,000
	Total Salaries & Wages	19.00	1,606,551	1,158,621	1,464,535	1,551,308	1,456,635	1,391,847	1,505,879
4111	Overtime		286,000	267,448	128,546	306,191	128,545	291,551	128,545
4120	FICA (7.65%)		102,287	105,882	104,759	137,096	104,155	124,394	107,922
41209	FICA (7.65%) - Rally		20,614		17,111		17,111		17,111
4130	Retirement (8%) - SDRS Class B - Law Enforcement		95,360	99,010	109,552	136,364	103,802	128,081	99,984
4130	Retirement (6%) - SDRS Class A - Non-Law Enforcement		8,098		1,294		3,839		9,657
41309	Retirement (8%) - Rally-Overtime				17,894		17,894		17,894
4130	Supplemental Retirement Plan: \$1000 Match		17,000				19,000		21,000
4150	Health Benefits		144,159	43,367	160,517	110,658	132,527	82,688	136,692
4150	Dental Insurance		16,836	9,571	15,561	13,723	15,987	12,870	15,923
4150	Life Insurance		1,502	937	1,501	1,369	1,448	1,295	1,526
4150	HSA Expense				-		-	12,371	-
41521	Utilities Benefits - Reserves (7 officers)						1,500		1,500
	Total Personnel Expense		2,298,407	1,684,835	2,021,271	2,256,708	2,002,443	2,045,097	2,063,633
4220 Professional Fees									
1	Euthanization, Vaccines & Dumping Fees				Moved #4212				13,000
2	Evidence Analysis, Medical Exams, Cloud Data Storage, Other		11000	8166	11,000		11,000		11,000
3	Legal Defense premium		1500		1,500		1,500		1,500
4	Citizen Serve				-		1,500		1,500
5	Leads Online (Stolen Items)		2400	2321	2,300		1,600		1,600
	Total Professional Fees		-	14,900	10,487	14,800	13,070	15,600	28,600
4230 Publishing									
	None budgeted				-		-		-
	Total Publishing		-	-	-	-	-	1,879	1,191
4240 Rent									
	Copier Lease		2200		-		-		-
	Total Rent		2,200	-	-	-	-	-	-

City of Sturgis
Police # 4211
2025 Budget

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4250 Repairs & Maintenance							
1 Patrol Vehicles-Primary (3)	7,000		7,000		6,000		4,000
2 Patrol Vehicles-Secondary (6)	10,000		16,000		12,000		11,000
3 Non-patrol Vehicles (7)	4,000		4,000		3,000		3,000
4 Specialty Vehicles (7)	4,500		10,000		5,000		3,000
5 Computer Maintenance & Upkeep & Tech Support			-		2,000		2,500
6 Copy Machine Maint Contract			1,850		1,850		1,500
7 Radio Maint & Upkeep	2,000		1,200		1,200		1,000
8 Radar & PBT Repair & Upkeep-In-Car Camera System	2,000		-		5,500		3,000
9 Fire Extinguishers & Upkeep	700		700		700		500
10 Law Enforcement Center - roof			50,000		-		3,000
11 Firearms Repair & Upkeep	500		-		500		500
Emergency Warning Equipment							
Upkeep & Replacement Shop Mechanic Tools							
Motorcycle Units Repairs & Maint.							
42509 Repairs & Maint - Rally							
Total Repairs & Maintenance	30,700	7,546	90,750	31,533	37,750	30,304	33,000
4260 Supplies & Materials							
1 Uniform Allowance (20 Officers) Per CBA	17,000		17,000		15,700		14,000
2 Office Supplies, Printer & Fax Cartridges	1,200		1,200		1,200		1,200
4 Computer Supplies	500		500		500		500
5 Gasoline	35,000		35,000		35,000		35,000
6 Oil, Tires, Filters, Brakes, Tire Repair	10,000		15,000		10,000		9,000
7 Postage	2,000		1,500		1,000		1,000
8 Traffic & Warning Tickets	1,000		1,000		1,000		1,000
9 Dog Pound (food, repairs, supplies)							11,500
10 Ammunition, Defensive Equipment	5,000		5,000		8,000		8,000
11 Breakroom Supplies & Rugs			-		1,500		1,500
12 Less Lethal Munitions	1500		1,000		2,150		1,500
13 Evidence & Fingerprint supplies, Drug Testing Supplies	1500		1,500		1,500		900
14 Leather replacement & upkeep	1000		500		1,000		1,000
15 Firearms cleaning & range supplies	500		-		1,000		1,000
16 Uniform collar brass, Patches, buttons, vest upkeep	1000		-		2,600		3,600
17 Flashlight repair & Batteries	900		900		900		900
18 Garage supplies, new car setup, car washes	500		-		1,500		1,500
19 Printed forms, letterhead etc			-		600		600
20 Medical supplies, first aid & protective supplies	500		2,000		2,000		2,000
21 Audio, Visual Supplies	250		-		250		250
22 CSI Unit Operation Cost			-		1,000		-
23 Bike Patrol Operation Cost	500		-		900		900
24 Stop Sticks	1500		1,500		1,500		1,500
25 Camera Supplies	5000		4,000		4,000		500
26 Radio Supplies	1000		-		1,000		1,000
27 Firearms Supplies	500		500		1,200		1,200
29 Taser Supplies	2500		4,500		4,500		4,500
30 Motorcycle Units Supplies	1000		-		1,000		1,000
Total Supplies & Materials	91,350	74,574	92,600	76,291	102,500	106,754	106,550

Mission: It is the mission of the Sturgis Police Department to provide the citizens of Sturgis and its guests with the highest level of law enforcement services. This will be accomplished with an unmatched level of honesty, integrity, and respect. Through education, partnerships with the community, and enforcement, the police department will work to reduce crime and build relationships with the community.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4270 Training and Travel							
Atty Gen Conference & Meetings							
1 Chiefs Meetings, LECC, LEIN & Drug Meetings, AG Mtgs/Conf			-		2,750		2,750
2 Non-state Funded law enforcement training	3000		3,000		5,125		6,000
3 Animal control officer annual SDACA meeting			Moved #4212		-		1,000
Total Training and Travel	3,000	3,817	3,000	1,990	7,875	9,093	9,750
4280 Utilities							
1 Phone & Internet & hardware upgrade			-				
2 Cell Phone (6-tablets, 2-walkie-talkies, 17-cell phones)	15250		14,400		8,742		8,782
3 Electricity & water & sewer			Moved #4212				21,440
Water & Sewer							
4 Gas - MDU (Animal Shelter)			Moved #4212				1,200
5 Phone & Internet (Animal Shelter)			Moved #4212				4,700
6 Electricity for Shelter			Moved #4212				4,332
7 Water & Sewer for Shelter			Moved #4212				1,836
Total Utilities	15,250	15,319	14,400	16,646	8,742	42,245	42,290
4290 Other Expenses							
1 Prisoner Cost & Transport Fees	3,000		3,000		3,000		3,000
2 School & Crime Prevention (D.A.R.E)	3,000		3,000		3,000		1,800
3 In-service Training & Material			-		1,000		1,000
4 Dues (LECC, Chief's Assn, Hills & Plains)	500		500		500		500
5 Sponsor Reserve Programs			-		2,000		2,000
6 LEC - bldg maint/supplies - Custodian Service	48,000		48,000		65,000		45,000
7 Promotional Expense			-		1,500		1,500
8 Community Service Program			-		500		500
9 New Hire Testing	500		-		2,000		1,000
10 Animal Depredation			-		2,500		-
11 Tactical Response (3 Officers)	8,000		8,000		17,000		-
42909 Other Current Expenses - Rally							
1 Police Uniform Shirts & Caps	5,000		5,000		5,000		5,000
2 Body camera rentals program for the Rally	18,000		16,000		16,000		13,324
3 Bedding & Towels for barracks & cleaning	3,000		3,000		3,000		3,000
4 Lodging for Special Units	3,000		3,000		3,000		3,000
5 Meals	19,000		19,000		19,000		19,000
6 Department patches (New) & Promo items			-		1,500		1,500
7 Radio Rental Program for Rally			-		6,000		6,000
8 Police Pins			-		1,500		1,000
Total Other Expenses	111,000	85,825	108,500	134,934	153,000	84,417	108,124
4340 Machinery & Equipment							
1 New 2025 Patrol Vehicle	80,000		-		70,865		57,365
2 Equipment grant match (Highway Safety Grant)	1,219		3,990		3,990		3,990
3 New Wiring at the LEC			-		-		-
4 New Tasers (3)	3,500		5,500		5,500		5,500
5 Axon Body Camera (3)	6,000		4,000		4,000		3,900
Total Machinery & Equipment	90,719	5,500	13,490	77,706	84,355	134,974	70,755
4341 Furniture & Minor Equipment							
1 New firearms			-		600		14,000
2 Patrol Room Radios	4,000		-		4,000		3,500
3 Furniture			-		-		1,000
4 New Vests (warranty expires after 5 yrs)	20,000		-		2,000		1,000
5 New Patrol Rifle			-		2,000		2,000
Total Furniture & Minor Equipment	24,000		-	808	8,600	6,359	21,500
4370 Capital Improvement							
None budgeted			-		-		-
Total Capital Improvement	-	-	-	-	-	-	-
Total Police Expense	2,679,326	1,887,902	2,358,811	2,609,685	2,420,865	2,492,843	2,485,393

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
1	FTE no longer funded	0.00	16,426	16,084		78,075		75,435
2	FTE no longer funded	0.00		-		41,893		56,196
3	FTE no longer funded	0.00		-		43,982		40,484
4	Scherer, Lance (Sponsorship Director, Brand Mgr)-G21/S7	1.00	85,590	55,978	80,988	78,629		75,970
Personnel Expense								
	Salaries & Wages (3) - Rally			16,084				
	Rally Temporary Labor / Seasonal			-		14,000		14,000
	Salaried Bonus (3%) - Rally							
	Unused Vacation - Rally					3,904		5,063
	Total Wages & Salaries - Rally		16,426	16,084	83,671	210,654	177,611	219,978
4110	Salaries & Wages (1) - Sponsorship	85,590	55,978	80,988		78,629	80,207	75,970
	Demographic Survey - Temp Help			-		-	-	4,000
	VIP Hospitality Host - Temp Help			-		1,500	-	1,500
	Salaried Bonus (3%) - Sponsorship			-				
	Unused vacation - Sponsorship			-		3,931	-	-
	Total Wages & Salaries - Sponsorship	85,590	55,978	80,988	39,314	84,060	80,207	81,470
	Total Salaries & Wages	1.00	85,590	72,404	97,071	294,715	257,818	301,448
4111	Overtime - Rally		378		441	9,000	10,396	9,000
4111	Overtime - Unbenefited Rally					3,800	-	7,000
4111	Overtime - Sponsorship			-	-	-	2,629	
4120	FICA (7.65%) - Rally		1,225	1,230	5,798	17,094	12,823	18,052
4120	FICA (7.65%) - Sponsorship	6,548	3,304	6,196	2,280	4,904	5,151	6,232
4130	Retirement (6%) - Rally		986	965	7,091	13,407	15,538	14,159
4130	Retirement (6%) - Sponsorship	5,135	4,309	4,859	3,045	4,808	5,558	4,888
4130	Supplemental Retirement Plan: Match - Rally			-	-	3,000	-	3,000
4130	Supplemental Retirement Plan: Match - Sponsorship			-	-	1,000	-	1,000
4150	Health Benefits - Rally		2173	480	17,473	27,559	18,145	24,407
4150	Health Benefits - Sponsorship	19,556	11,395	20,971	10,305	19,180	13,381	14,292
4150	Dental Insurance - Rally		90	197	972	1,580	1,881	1,523
4150	Dental Insurance - Sponsorship	604	349	527	251	527	502	508
4150	Life Insurance - Rally		13	14	101	204	196	649
4150	Life Insurance - Sponsorship	71	46	69	35	71	67	71
4150	HSA Expense - Rally			-	-	-	2,600	-
	Total Personnel Expense - Rally		21,291	18,970	115,547	286,299	239,190	297,768
	Total Personnel Expense - Sponsorship		117,505	75,381	113,609	15,916	114,549	108,461
	Total Personnel Expense		117,505	96,672	132,579	400,848	346,685	406,229
4199-4220 Professional Fees - Rally		105,415	55,433	135,500	5,464	12,250	37,087	12,250
	Rally Events Contract (rally events)	35,000	30,345	50,000				
	Sturgis Chamber Events Contract (non-rally events)	57,000	6,800	70,000				
	Music on Main (Sound) (non-rally events)	8,415	3,035			250		250
	Installation of Bricks		5,253	5,500	5,478	12,000		12,000
	Placer.ai (Demographic analytics)	5,000	10,000	10,000				
4198-4220 Professional Fees - Sponsorship		36,405	92,146	97,500	80,296	146,128	109,929	150,861
	Sponsorship and Licensing Agency Commissions (residuals)	-	38,500	19,500		19,000		18,450
	IP Enforcement	10,000	1,790	10,000		20,000		-
	Electronic Demographic Count / Placer.AI	-		-		-		-
	Marketing Agency Monthly Retainer		28,000	42,000		42,000		42,000
	Citizen Serve			-		1,500		1,500
	Music & Bands	14,250	12,100	12,000		43,628		53,911
	Booking Agent (Bands)	2,200	2,706	4,000				
	Entertainment - Opening Ceremony	-		-				
	Sound Production (9 days)	9,955	9,050	10,000				
	Sponsorship Agent Retainer							
	Creative Marketing Development	-		-		20,000		35,000
	Total Professional Fees	141,820	147,579	233,000	85,760	158,378	147,016	163,111
4199-4230 Publishing - Rally		600	1,050	16,700	13,874	10,200	4,745	10,988
	Website: Domain Fees, Hosting, Updates	600		10,200		5,500		5,500
	Superstore Web Hosting (Ecomitize) - Registrations, products		1,050	-				
	Rack Cards			-		500		500
	Job Positions/Brick Project & Catering Bid Advertising			-		200		200
	SIP/City Newsletter			-		-		788
	Social Media Strategies/Website Updates Official Events Website			6,500		4,000		4,000
4198-4230 Publishing - Sponsorship		-	-	-	11,250	17,000	7,960	12,500
	SMR Magazine-City Ads & Sponsor/Marketing Ads			-		17,000		9,000
	SMR Guide-production pieces			-		-		2,000
	Advertising: BHB&L Chamber Publications Additional Events			-		-		1,500
	Total Publishing	600	1,050	16,700	25,124	27,200	12,705	23,488

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4199-4240	Rent - Rally	10,250	-	9,750	-	8,560	60,696	9,560
1	11th Street Traffic Signal	9,500		9,000		5,400		5,400
2	Pipe & Drape (Armory)	750.0		750		3,000		3,000
3	Limo-Mayor's Ride			-		-		1,000
4	Water Dispenser Rental					160		160
5	Methodist Church (Employee Meals Rally)					-		-
4198-4240	Rent - Sponsorship	102,200	322,227	301,270	277,218	288,820	487,521	283,060
1	Copier Lease		246	360				
2	Billboard Lease - 5	55,600	46,720	53,920		51,520		45,360
3	Property leases (Samsons, Lot by Bowling Alley)	-	220,000	180,000		180,000		180,000
4	Tents - Contractual Agreements	-	8,861	7,850		7,600		8,000
5	Meade County Property Taxes for Subleased properties	-	-	12,500		-		-
6	Other property leases (bank building, etc.)	46,600	46,400	47,000		49,700		49,700
7	Water Dispenser (City Hall - Upstairs)							
	Total Rent	112,450	322,227	311,020	277,218	297,380	548,217	292,620
4199-4250	Repairs & Maintenance - Rally	-	820	-	1,024	2,000	6,074	2,000
1	Office Equipment Service		820			1,000		1,000
2	Car Repairs					1,000		1,000
4198-4250	Repairs & Maintenance - Sponsorship	720	32	150	803	1,235	183	300
1	Computer IT	100		-		-		300
2	Office	320	32	150		120		-
3	Copier					1,115		-
4	VIP Plumbing	300						
	Total Repairs & Maintenance	720	852	150	1,827	3,235	6,256	2,300
4199-4260	Supplies & Materials - Rally	285	(355)	600	1,626	69,090	81,690	65,090
	Supplies - Office, Rally Staff Shirts					8,000		8,000
	Postage					2,500		2,500
	Gas					3,000		3,000
	Rally Events (Mil App)	200		600		14,340		14,340
	Water for Rally Staff			-		400		400
	Shipping Replicas - Brick Project					1,200		1,200
	Challenge Coins - Mayor's Ride			-		4,500		4,500
	Miscellaneous Supplies-Wrist bands etc-Mayor's Ride					250		250
	AMA Yearly Charter & Memberships			-		400		400
	Event Catering (Mayor's Ride Bfast & Lunch, 5-K, Rides, Receptions)					7,000		5,000
	Traffic Decals			-		-		-
	Employee Meals					23,000		21,000
	Photographer - All activities					2,000		2,000
	Grand Marshall Bricks	85						
4198-4260	Supplies & Materials - Sponsorship	73,365	40,976	70,050	5,920	133,000	88,169	126,250
	Shipping: Magazine Distribution, Prize Winners, etc.	-		2,000		2,000		2,000
	Signage/Street Banners	27,350	10,663	26,550		20,000		15,000
	JD Mayor's Ride Bottles	-		-		34,000		34,000
	Creative design for Sponsor Ads/Banners	500		2,000		2,000		2,000
	Catering/Staff @ VIP Hospitality Center, Receptions	23,500	20,091	20,000		24,000		24,000
	VIP - Alcohol	250						
	Banner Display/Deadwood	-	-	1,700		3,600		3,600
	Servall for Outside Expo Electrical Cords	-		500		500		500
	Setting Electrical Services at Sponsor Locations	1,200	1,154	2,500		2,500		2,500
	Sponsor Meetings/Entertainment	500		500		500		500
	Temp. Phone lines/Internet for registration	-		-		1,500		1,500
	VIP/Media Passes	385	371	500		500		500
	Billboard Production/Placement	12,160	3,106	11,800		11,650		9,900
	Ride Catering	4,710	2,689			4,500		4,500
	Photography-Events & Rides for promotion & production	2,000	2,000	2,000		2,500		2,500
	Ice -VIP/Receptions/Mayor's Ride/RP	470	449	-		-		-
	VIP - Laundry/Dry-Cleaning	340	323					
	Hall of Fame Breakfast	-		-		2,500		2,500
	Savings from CoS Rally Product Purchase	-		-		23,250		23,250
	Office		130					
	Total Supplies & Materials	73,650	40,622	70,650	7,547	202,090	169,858	191,340
4199-4270	Training and Travel - Rally			-	801	9,000	5,465	10,000
	SD Tourism Conference			-		1,000		1,000
	BH Badland & Lakes Membership					2,000		2,000
	VIP Housing (in Sturgis) (Mayor's Ride Grand Marshall)			-		4,000		5,000
	VIP Travel (Mayor's Ride Grand Marshall)			-		500		500
	IFEA Association Membership			-		1,000		1,000
	Travel/Rally Meals					500		500
4198-4270	Training and Travel - Sponsorship	12,000	4,602	7,500	2,436	22,500	18,081	29,000
	Event and Show Travel & Lodging	12,000	4,602	7,500		10,500		17,000
	Housing, travel, appearance fee for Grand Marshall (VIP)			-		12,000		12,000
	Total Training and Travel	-	12,000	7,500	3,237	31,500	23,546	39,000

City of Sturgis
Rally #4199 (Events moved to Budget #XXXX)
Sponsorship #4198
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4199-4280	Utilities - Rally	2,660	2,401	4,221	1,235	5,150	4,105	5,049
	Cell phone, tablet		334	1,260		5,150		5,049
	Internet / Phone Service	2,660	2,067	2,961				
4198-4280	Utilities - Sponsorship	6,970	3,565	7,156	2,305	9,500	8,518	9,500
	Cell Phone	600	362	600				
	Conferencing Service							
	Webcam	6,070	2,698	6,056		5,000		5,000
	Temp. Electrical-Rally Rental Properties					4,500		4,500
	MDU, BH Energy - Rally Rental Properties	300	505	500				
	Total Utilities	9,630	5,966	11,377	3,540	14,650	12,622	14,549
4199-4290	Other Expenses - Rally	-	4,371	5,500	1,184	44,000	101,177	44,000
	Credit Card Fees (Registrations, Superstore)	-	2,538	5,000		4,000		4,000
	Liquor Store Inventory Purchases (i.e. awards)	-	238	500				
	Chiefs Ride Registration							
	Tow Bill Refunds		1,595					
	Road Guards for Mayor's Ride (Deadwood VFW)							
	Mayor's Ride Charitable Giving (SVFD, PAL, etc.)	-		-		40,000		40,000
4198-4290	Other Expenses - Sponsorship	25,000	-	25,000	-	106,750	143,699	164,750
	Trademark Production, Enforcement					-		49,000
	Sturgis Rally Charities (Event Cups, Royalties)	25,000		25,000		53,375		57,875
	CoS Rally Charities Endowment (Royalties, Event Cups)			-		53,375		57,875
	Total Other Expenses	25,000	4,371	30,500	1,184	150,750	244,876	208,750
4199-4340	Machinery & Equipment - Rally			-	-	-	4,925	-
	Transfer to Equipment Replacement Fund			-		-	-	-
4198-4340	Machinery & Equipment - Sponsorship			-	-	-	-	-
	Total Machinery & Equipment	0		-	-	-	4,925	-
4199-4341	Furniture & Minor Equipment - Rally			-	-	-	-	-
1	None budgeted			-		-	-	-
4198-4340	Furniture & Minor Equipment - Sponsorship			-	-	-	-	-
1	None budgeted			-		-	-	-
	Total Furniture & Minor Equipment	0		-	-	-	-	-
4199-4370	Capital Improvement - Rally			-	-	-	-	-
	None budgeted			-		-	-	-
4198-4340	Capital Improvement - Sponsorship			-	-	-	-	-
1	None budgeted			-		-	-	-
	Total Capital Improvement	0		-	-	-	-	-
4199-4520	Merchandise for Resale - Rally	-	4,154	4,000	3,260	118,417	63,956	119,500
	Superstore - Official Products (Apparel, etc)			-		98,917		100,000
	Superstore - VIP Packages, Hotels, concerts, misc.)			-		15,000		15,000
	Bricks/Engraving		4,154	4,000		4,500	-	4,500
4198-4520	Merchandise for Resale - Sponsorship			-	-	-	-	-
	None budgeted			-		-	-	-
4199-4521	Merchandise for Resale - Rally	-	40	-	-	-	418	100,000
	Ecommerce		40	-		-	-	-
4198-4521	Merchandise for Resale - Sponsorship			-	-	-	-	-
	Ecommerce			-		-	-	-
	Total Merchandise for Resale	0	4,193	4,000	3,260	118,417	64,374	219,500
4199-4530	Refunds - Rally			-	-	-	30	-
	Refunds			-		-	-	-
4198-4530	Refunds - Sponsorship			-	-	-	-	-
	Refunds			-		-	-	-
	Total Refunds	0		-	-	-	30	-
4199-4653	City Promotion - Rally			-	337	67,500	6,210	117,500
1	Vendor Reception (absorbed above)			-		3,500		3,500
2	Promotional Pins/City of Riders Pins for social media, reg			-		14,000		14,000
3	Outside Brand Marketing	3,325		-		50,000		-
4	Supplemented			-		-		100,000
4198-4653	City Promotion - Sponsorship			-	-	28,000	1,941	3,000
1	Sponsor Reception - Catering			-		3,000		3,000
2	State Coop supplement (3 years)			-		25,000		-
	Total City Promotion	0		-	337	95,500	8,151	120,500
4199 & 4198	Total Expenses - Rally, Sponsorship	493,375	628,134	817,476	579,812	1,499,948	1,589,261	1,681,387
	Total Rally Expense	119,210	89,204	195,241	144,353	632,466	615,768	793,705
	Total Sponsorship Expense	374,165	538,930	622,235	396,144	867,482	973,495	887,682

			Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages		FTE							
Heikes (Director) (1996) moved to Community Center		0.00	0		28,188		27,366		26,441
Selfridge-Weisz, Shelby (Recreation Director)-G16/S2		1.00	53,292		46,608		48,572		44,644
Personnel Expense									
4110 Salaries & Wages (2-FTE)		1	53,292		74,796		75,939		71,085
Part-time Employees									
PT Referees (Football, Basketball (Girls, Boys), and Coed/Mixed Softball Umps)			13,000		10,800		10,800		10,800
Gym Supervisor-\$20 for the day					-		300		300
Swimming Lessons Instructors (720hrs x 16.15)			11,628		10,000		10,000		10,000
Aerobics Instructors (2 PT) (Land, HIIT)(250 hrs x \$16.40)			4,100		3,625		2,625		2,625
Yoga Instructors (2 PT) (Mixed, Morning) (200 hours x \$16.40)			3,279		2,900		2,625		2,625
Softball/Football Concessions Staff					-		1,375		1,375
Salaried Bonus (3%)					-				
Unused Vacation							1,053		1,017
Total Salaries & Wages	1		85,299	68,429	102,121	99,051	104,716	93,050	99,826
4111 Overtime			1,600	721	1,600	1,532	1,600	2,298	2,000
4120 FICA (7.65%)			4,077	4,952	7,935	7,101	8,133	6,788	7,790
4130 Retirement (6%)			3,197	4,182	6,223	5,621	6,379	5,429	6,110
4130 Supplemental Retirement Plan: \$1000 Match							330		1,330
4150 Health Benefits			9,947	8,167	17,149	12,471	15,315	10,909	13,111
4150 Dental Insurance			1,186	551	852	799	852	794	822
4150 Life Insurance			66	57	84	85	86	82	86
4150 HSA Expense			0		-		-	1,071	-
Total Personnel Expense			105,372	87,059	135,964	126,660	137,412	120,421	131,075
4220 Professional Fees									
1 SDASA Team Registration Fees			375		-		375		375
2 Copy/Printer Lease 1/2 Rec 1/2 CC			900		900				
3 Volleyball Officials for Youth Rec Program - Paid to SBHS Girls VB			2,000	1,500	1,238				
4 Basketball Camp instructor/officials - Paid to SBHS Girls BB					-				1,500
Total Professional Fees			3,275	1,500	2,138	2,475	375	285	1,875
4230 Publishing			250						
					-		-	-	-
Total Publishing			250		-	33	-	1,399	1,006
4240 Rent									
					-		-	-	-
Total Rent			-		-		-	-	-
4250 Repairs & Maintenance									
1 Misc. Repairs			1,000		-		-	-	-
2 Gravel at Fort Meade Softball Field Parking Lot					500				
Total Repairs & Maintenance			1,000	3,468	500	540	-	920	-
4260 Supplies & Materials									
1 Swim Lesson Program - Swimming equipment			500		500		1,500		1,500
2 Youth Volleyball Program - Team/Game Shirts			1700		1,700		500		500
3 Youth Rec BB Program (Girls, Boys) - Team/Game Shirts			1700		1,900		1,750		1,500
4 Youth Rec BB Program (Girls, Boys) - Basketballs, cones, pennies, etc.			300		200		200		200
5 Youth Rec Flag (K-6) Football Program - Team/Game Shirts			750		750		750		500
6 Youth Rec Flag (K-6) Football Program - Footballs, flags, etc.			200		150		165		100
7 Coed/Women's Softball Programs - Tournament Shirts			150		750		500		500
8 Coed/Women's Softball Program - Game-practice balls, etc			600		300		400		400
9 Coed/Women's Softball Program - Diamond Dry for Fields			750		750		750		750
10 Coed/Women's Softball Program - Chalk for Fields			1500		750		750		750
11 Coed/Women's Softball Program - Tournament Trophies, Awards			700		175		300		300
12 Field Maintenance - Striping Paint - Football and Softball			400		350		400		400
13 First Aid Supplies - AED pads, kits, ice packs, bandaids, etc			450		450		765		1,000
14 Computer/Copier Supplies - Flyers, school mailers, etc			250		250		250		250
Total Supplies & Materials			9,950	4,800	8,975	8,489	8,980	10,557	8,650
4270 Training and Travel									
1 None Budgeted					-		-	-	-
Total Training & Travel			-		-		-	-	-
4280 Utilities									
1 None budgeted					-		-	-	-
Total Utilities			-		-		-	-	-
4290 Other									
None budgeted					-		-	-	-
Total Other Expenses			-		-		-	-	-
4340 Machinery & Equipment									
Transfer to Equipment Replacement Fund					-		-	-	-
Total Machinery & Equipment			-		-		-	-	-
4341 Furniture & Minor Equipment									
1 None budgeted					-		-	-	-
Total Furniture & Minor Equipment			-		-		-	-	-
4370 Capital Improvement									
None budgeted					-		-	-	-
Total Capital Improvement			-		-		-	-	-
4520 Merchandise for Resale									
Concessions			0		-		1,000		1,000
Total Merchandise for Resale			-		-	1,117	1,000	1,667	1,000
4530 Refunds									
Rec programs			250		250		500		500
Total Refunds			250		250		250	-	250
Total Recreation Expense			\$ 120,097	\$ 96,827	\$ 147,826	\$ 139,314	\$ 148,017	\$ 135,248	\$ 143,856

			Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Personnel Expense		FTE							
4110 No staff		0.00			-		-		-
	Total Salaries & Wages				-	-	-	-	-
4220 Professional Fees									
None budgeted					-		-		-
	Total Professional Fees				-	-	-	-	-
4230 Publishing									
None budgeted					-		-		-
	Total Publishing				-		-	111	-
4240 Rent									
None budgeted					-		-		-
	Total Rent				-		-	-	-
4250 Repairs & Maintenance									
1 Street Light Repairs (LED heads)			30,000	10,898	30,000		30,000		30,000
	Total Repairs & Maintenance		30,000	10,898	30,000	7,357	30,000	38,726	30,000
4260 Supplies & Materials									
1 None budgeted									
	Total Supplies & Materials				-		-	835	-
4270 Training and Travel									
1 None Budgeted					-		-		-
	Total Training & Travel				-		-	-	-
4280 Utilities									
Utilities			145,000	93,347	143,050		140,000	136,238	140,000
	Total Utilities		145,000	93,347	143,050	142,405	140,000	136,238	140,000
4290 Other Expenses									
None budgeted					-		-		-
	Total Other Expenses				-	-	-	-	-
4340 Machinery & Equipment									
Transfer to Equipment Replacement Fund					-		-		-
	Total Machinery & Equipment				-		-	-	-
4341 Furniture & Minor Equipment									
1 None budgeted					-		-		-
	Total Furniture & Minor Equipment				-	-	-	-	-
4370 Capital Improvement									
None budgeted					-		-		-
	Total Capital Improvement				-	-	-	-	-
Total Street Lighting Expense			\$ 175,000	\$ 104,246	\$ 173,050	\$ 149,761	\$ 170,000	\$ 175,799	\$ 170,000

Mission: To clear and maintain city streets for all types of vehicular traffic.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4110 Salaries & Wages	FTE							
Bush, Rick (Director) (Water, Streets, WW, Sanitation) - G24/S10	0.25	30,735		28,832		27,993		27,046
Plaggemeyer, Marty (Superintendent) - G27/S7	1.00	84,820		79,504		77,189		74,579
Aga, Kevin (Hvy Equip Operator) - G14/S14	1.00	67,511		62,879		61,053		58,978
Crowser, Coy (Hvy Equip Operator) - G14/S1	1.00	49,234		50,646		46,974		45,380
Wagner, Doug (Hvy Equip Operator) - G14/S14	1.00	67,511		62,879		61,053		58,978
Hunt, Charles (Hvy Equip Operator) - G14/S1	1.00	50,326		48,375		46,974		58,978
Williamson, Jacob (Hvy Equip Operator) - G14/S6	1.00	55,246		51,289		48,110		37,969
Hart, Amy (Administrative Asst) - G14/S1	0.25	12,203		21,747		21,114		20,403
Overweg, Linda (Administrative Asst) - G14/S1	0.25	11,922		-		6,120		7,086
Personnel Expense								
4110 Salaries & Wages (6-FTE, 0.63 FTE)		429,510	278,159	406,154		396,581		389,397
Salaried Bonus (3%)		-		-				
Unused Vacation						4,045		3,909
Total Salaries & Wages	6.75	429,510	278,159	406,154	390,138	400,627	371,459	393,306
4111 Overtime		14,500	6,611	14,500	8,475	14,500	14,794	12,500
41119 Overtime - Rally		-		-		-	-	1,000
4120 FICA (7.65%)		33,967	19,834	32,180	28,124	31,757	27,206	31,044
41209 FICA (7.65%) - Rally		-		-		-		77
4130 Retirement (6%)		26,641	21,694	25,239	29,012	24,908	28,157	24,348
41309 Retirement (6%) - Rally		-		-		-		60
4130 Supplemental Retirement Plan: \$1000 Match						6,705		6,705
4150 Health Benefits		107,235	34,283	65,578	54,526	63,057	41,978	58,171
4150 Dental Insurance		7,137	2,689	3,492	4,115	3,646	4,344	3,516
4150 Life Insurance		730	283	448	439	466	422	474
4150 HSA Expense		-		-		-	2,417	-
Total Personnel Expense		619,719	363,553	547,591	514,830	545,666	490,775	531,200
4220 Professional Fees								
1 PubWorks Tracker Software		1000		-		1,000		1,000
2 Drug testing		750		750		750		750
3 Misc. Engineering/Bridge Inspection		7500		7,500		3,000		3,000
4 Misc Electrical		-		-				
5 PWD Membership		1200		1,200		1,200		1,200
6 Striping & City Owned Parking Lot Maintenance		21000		20,000		20,000		25,000
7 GIS, IT, Software		2500		2,500		2,500		2,500
8 Dakota Back up\Doublestar Computing		-		-				
Total Professional Fees		33,950	1,841	31,950	1,753	28,450	24,094	33,450
4230 Publishing								
None budgeted				-		-		-
Total Publishing		-	-	-	-	-	1,399	996
4240 Rent								
1 Equipment Rental		3000	1764	3,000		3,000		3,000
Total Rent		3,000	1,764	3,000	3,000	3,000	1,680	3,000
4250 Repairs & Maintenance								
1 Equip - tool repair - replacement		12,000		12,000		12,000		11,300
2 Mag water		8,000		8,000		8,000		8,000
3 Sweeper Parts (brushes, brooms etc.)		15,000		15,000		8,500		8,500
4 Plow & Sander Repairs - Snow Removal		15,000		15,000		15,000		15,000
5 Street Emergency Repair		20,000						
Total Repairs & Maintenance		70,000	37,984	50,000	43,083	43,500	56,138	42,800

Mission: To clear and maintain city streets for all types of vehicular traffic.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4260 Supplies & Materials							
1 Fuel	40,000		40,000		50,000		50,000
2 Oil & Filters	5,000		5,000		5,000		5,000
3 Safety Equipment (5)	1,000		1,000		1,000		1,000
4 Gravel/Base Course	10,000		10,000		10,000		15,000
5 Tires	5,000		5,000		5,000		5,000
6 Tires & Chains - Snow Removal	5,000		5,000		5,000		5,000
7 Snow/Ice Chains - Cutting Edge	10,000		10,000		10,000		10,000
8 Asphalt/Concrete	10,000		10,000		10,000		15,000
9 Road Salt/Sand	50,000		50,000		50,000		40,000
10 Tack Oil	250		250		500		500
11 Servall (Mechanics Supplies)	-		-		-		250
12 Shop Supplies	5,000		3,500		5,000		7,500
13 Traffic Signs\Post	5,750		5,000		5,750		6,500
14 Liquid solutions for ice maintenance	5,000		5,000		5,000		5,000
15 Traffic Paint	12,000		12,000		10,000		10,000
16 Office Supplies	400		400		432		1,000
17 Computer Updates/Supplies	2000		2000		2000		2,000
18 Logo Uniform Allowance	1,500		1,500		1,500		1,500
19 Mowing Equipment/Supplies	500		500		500		500
42609 Supplies & Materials - Rally - (Signs, Paint , Cable Ties, etc)	5,000		5,000		5,000		5,000
Total Supplies & Materials	173,400	196,272	171,150	216,170	181,682	191,166	185,750
4270 Training and Travel							
Training	1800		-		1,800		3,500
Total Training & Travel	1,800		-	1,675	1,800	1,792	3,500
4280 Utilities							
Cell Phone	1,200	461	630		28,091		27,540
Black Hills Energy	4,725	2,355	4,725				
Total Utilities	5,925	2,816	5,623	4,477	28,091	4,518	27,540
4290 Other Expenses							
1 Deadman Channel (Army Corps Requirement)	2,500	372	2,500		2,500		2,000
Total Other Expenses	2,500	372	2,500		2,500	2,112	2,000
4340 Machinery & Equipment							
Grader Lease Payment (Moved Equipment Replacement)							
Transfer to Equipment Replacement Fund			-			-	
Total Machinery & Equipment	-		-		-	-	-
4341 Furniture & Minor Equipment							
1 None budgeted					-		
Total Furniture & Minor Equipment	-		-		-		
4370 Capital Improvement							
None budgeted			-		-	456,534	
Total Capital Improvement	-		-		-	456,534	460,000
Total Streets Expense	910,294	604,603	811,814	781,987	834,688	1,230,207	1,290,236

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3130	Municipal Gross Receipts Sales Tax (BBB - 3rd penny)	464,620	279,709	473,488	431,123	471,824	483,891	453,575
3610	Interest		515	-	925	-	-	-
3678	Fireworks Donations			-	-	-	-	-
	Rally Digital Advertising Campaign			-	-	-	-	10,000
	Cash on Hand			-		2,727	-	30,000
	Movie Screen Donations			-	-	-	-	-
	2022 Sales Tax Supplemental unspent			-	-	-	-	50,000
	Total Means of Finance	464,620	280,224	473,488	432,048	474,551	483,891	543,575
4110	No staff		1,063					
Expenditures								
Personnel Expense								
	FTE							
4110	Salaries & Wages			-	-	-	-	-
4110	No staff		0.00					
	Total Salaries & Wages	-	-	-	-	-	-	-
4120	Benefits & Payroll Costs							
4120	No staff			-	-	-	-	-
	Total Personnel Expense	-	-	-	-	-	-	-
4220	Professional Fees							
	None budgeted			-	-	-	54	-
	Total Professional Fees	-	-	-	-	-	54	-
4230	Publishing							
	None budgeted			-	-	-	-	-
	Total Publishing	-	-	-	-	-	-	-
4240	Rent							
	None budgeted			-	-	-	-	-
	Total Rent	-	-	-	-	-	-	-
4250	Repairs & Maintenance							
	None budgeted			-	-	-	-	-
	Total Repairs & Maintenance	-	-	-	-	-	-	-
4260	Supplies & Materials							
	None budgeted			-	-	-	-	-
	Total Supplies & Materials	-	-	-	-	-	-	-
4270	Training and Travel							
1	None Budgeted			-	-	-	-	-
	Total Training & Travel	-	-	-	-	-	-	-
4280	Utilities							
1	Rally Point Utilities - BH Energy	650	321	600		6,763		6,630
	Rally Point Utilities - MDU	300	160	300				
	Rally Point Utilities - Blue Peak	2000	3,976	5,951				
	Total Utilities	2,950	4,456	7,194	8,454	6,763	9,166	6,630
4290	Other							
	None budgeted			-	-	-	-	-
	Total Other Expenses	-	-	200	-	-	1,308	-
4340	Machinery & Equipment							
	Transfer to Equipment Replacement Fund			-	-	-	-	-
	Total Machinery & Equipment	-	-	-	-	-	-	-
4341	Furniture & Minor Equipment							
1	None budgeted			-	-	-	-	-
	Total Furniture & Minor Equipment	-	-	-	-	-	-	-
4370	Capital Improvement							
	None budgeted			-	-	-	-	-
	Total Capital Improvement	-	-	-	-	-	-	-
4651	Sturgis Economic Development Corporation	60,000	67,500	90,000	95,000	95,000	95,000	95,000
4652	Sturgis Area Chamber of Commerce	81,816	102,347	76,667	115,000	115,000	115,000	115,000
4653	City Promotion							
	Event Funding - Chamber	10,000	8,500	10,000		20,000		20,000
	Downtown BID City Owned Land Fees (per ordinance)	5,000		5,000		5,000		5,000
	Fireworks	20,000	15,000	17,000		17,000		17,000
	Movies at Rally Point and Comm Center			-		5,000		5,000
	Fall Festival/Music Weekend			-		27,500		27,500
	Equipment for various events (2022 Supplemental)			-		-		26,156
	Rally Digital Campaigns			-		80,000		80,000
	Tourist Season Promotion/Event			-		12,000		30,000
	Total City Promotion	35,000	23,500	32,000	36,372	191,500	203,629	260,656
4653	Transfer Funding to General Fund for Community Center Operations	284,854		267,000		25,000		50,000
5110	Transfer to BID Fund Sturgis Shoulder Season Events & Marketing			-	91,289	66,289	66,289	66,289
	Total Sales Tax Fund Expenditures	\$ 464,620	\$ 197,804	\$ 473,061	\$ 346,114	\$ 474,552	\$ 490,446	\$ 543,575

City of Sturgis
#212 - Capital Improvements
2025 Budget

	Budgeted 2026	Actual YE 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance							
3130 Sales Tax - 45% of the 2nd Penny	2,219,790	1,534,217	2,360,100	1,960,519	2,254,064	1,968,224	2,190,671
3310 & 3340 Intergovernmental Revenues (State/Federal Grants)		266,344	-	1,897,656	-	523,421	-
3317 Airport Improvement Funds (federal/state)			-		-	285,540	-
34110 Rally Point Land Leases/Naming Rights			100,000		150,000	100,000	150,000
Storm Water Capital Project from Water			-		-	-	-
STIP			261,045		261,045	-	240,618
3100 Cash balance / Cash on Hand			-		357,489	-	939,923
3610 Interest Earned	12,000	10,521		13,199			
3670 Contributions, Donations, etc. (\$100k -HD / \$5K - Coke)		105,000	-	105,000	-	7,500	-
3912 Sale of Bonds			-		-	2,623,596	-
3914 Operating Transfers In			-		-	-	-
3914 Compensation for loss and damages			-		-	-	-
Total Means of Finance	2,231,790	1,916,082	2,721,145	3,976,374	3,022,598	5,508,282	3,521,212
Expenditures							
Capital Improvement Schedule			-	717,189	2,317,857	2,496,937	2,900,000
Total Projects	-		-	717,189	2,317,857	2,496,937	2,900,000
4311 Streets							
Moose Drive							
Boulder Canyon (Hwy 14A) - Bike Path	300,000		500,000				
Moose Drive - Drainage & Road improvements	1,000,000		500,000				
Moose Drive - Bike Path (TAP Grant Match)	120,000		120,000				
General Street Maintenance & Improvements			150,000				
Downtown Alley Replacement			-				
Traffic Signal Replacement - Junction & BallPark	200,000		270,000				
Municipal ADA - Ballpark & Junction Intersection			-				
4260 Supplies & Materials	22,000	20,234		18,097			
4290 Other				70,184			
Total Streets	1,642,000	20,234	1,540,000	88,281	-	-	-
Water							
Avalanche Storage Tank			-				
Total Water	-	-	-	-	-	-	-
Community Center							
General Improvement			-				
Total Water	-	-	-	-	-	-	-
Fire Department							
Fire Truck			16,471				16,471
Total Fire	-	-	16,471	-	-	-	16,471
4700 Debt Service							
2017 Pioneer Bank loan			390,565		390,565		390,565
4700-44300 RD Loan for PW Campus			214,176		214,176		214,176
4700-44100 Pioneer Bank loan - Principal	228,439	147,072		210,769		185,503	
4700-44100 RD Loan for PW Campus - Principal	69,822	45,489		67,021		84,449	
4700-44100 FIB Loan - Principal	157,500	118,088	336,116		100,000		
4700-44200 Pioneer Bank Loan - Interest	162,126	113,304		179,795		184,803	
4700-44200 RD Loan for PW Campus - Interest	144,654	97,295		147,155		149,986	
4700-44200 FIB Loan - Interest	91,731	68,797		118,863		35,115	
Total Debt Service	854,272	590,045	940,857	\$ 723,603	704,741	639,855	604,741
9000 Misc. Expenditures							
4320 Buildings		15,337					
4330 Improvements		781,375					
5110 Operating Transfers Out		791,937					
Total Misc. Expenditures	-	1,588,648	-	-	-	-	-
Operating Transfer to General Fund							
Airport Project	170,000						
Total Operating Transfer Out	170,000	-	-	-	-	-	-
Total Capital Improvements Fund Expenditures	\$ 2,666,272	\$ 2,198,928	\$ 2,497,328	\$ 1,529,073	\$ 3,022,598	\$ 3,136,792	\$ 3,521,212

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3140-03130	Special Assessment - BID Tax	75,500	75,218	\$ 75,500	\$ 70,911	\$ 75,500	\$ 75,026	\$ 75,500
3410-34111	Sponsorship Music & Events		3,700		\$ 21,737		15,738	6,000
3410-34121	Oktoberfest / Musicfest Sponsorships		294				2,334	17,100
3410-34122	Criterion and Gravel Grinder Event Sponsorships/Registrations						-	8,500
3410-34125	ATV Sponsorship/Registration		431		\$ 177	2,000	1,176	2,000
3410-34127	Camaro Rally Registration				\$ (20)	38,600	36,933	38,600
3410-34128	Camaro Sponsorship		495		\$ 3,351		8,784	-
3410-34129	Other		750		\$ 2,016		6,150	
	Music on Main Sponsorships					7,500	-	-
	Music on Main Trail Fees or Donations					1,000	-	-
3410-34130	Sturgis Hometown Market Sponsorships, Sales, Registration				\$ (5,820)		5,690	20,000
3410-34131	Sales of Tours						-	-
3410-34140	Special Event Registration						4,034	-
3600-03610	Interest Earned		380		\$ 474			
3600-03670	Contributions, donations, etc.							
3630-03632	Interest & Penalties collected		501		\$ 3,125			
3900-03911	Transfer from BBB Fund (211-9000-51100)			-	66,289	66,289	66,289	66,289
Total Means of Finance		75,500	81,769	75,500	162,241	190,889	222,153	233,989
Expenditures								
4110	Salaries & Wages					-	11,619	9,000
4120	FICA Expenses					-	889	1,000
Total Personnel Fees						-	12,508	10,000
4220	Professional Fees							
	Camaro Rally					4,500		4,500
	Music on Main Bands/Sound				\$ 25,888	27,500		27,500
	Criterion, Gravel Grinder Promoter, Purse, Timer							8,500
	SEDC Downtown Assessment Grant Administration					11,500		11,500
	Other				\$ 2,800			
Total Professional Fees					28,688	43,500	32,730	52,000
4230	Publishing							
1	Electronic Adds - Art Walk					500		500
2	Electronic Adds - Criterion/Gravel Grinder							5,000
3	Electronic Adds- Music Fest					2,500		2,500
4	Electronic Adds - ATV					3,500		3,500
5	Ads Camaro Rally					6,500		6,500
6	Electronic Adds - Sturgis for the Holidays					1,000		1,000
7	Electronic Adds - Salute to our Heros					-		-
8	Billboards							
9	Lamppost Banners							
10	Radio Ads - ATV					1,600		1,600
11	Radio Ads - Music Fest					1,000		1,000
12	Radio Adds - Sturgis for the Holidays					1,000		1,000
13	Radio Adds - Music on Main					1,000		1,000
Total Publishing					4,867	18,600	3,892	23,600
4240	Rent							
1	None budgeted (Revisit if reopen the Marketplace)					-	-	-
Total Rent						-	-	-
4250	Repairs & Maintenance							
1	None budgeted					-	-	-
Total Repairs & Maintenance						-	-	-
4260	Supplies & Materials							
1	None budgeted		(38)		-	-	-	-
Total Supplies & Materials			(38)		-	-	-	-
4260	Supplies & Materials							
1	Portable Toilets - Events					5,000		5,000
2	Post Rally Conference					1,500		1,500
3	ATV Supplies, food, swag, etc.					4,000		4,000
4	Trail Permitting Fees - ATV/Music on Main					2,500		2,500
5	Art Walk Supplies					500		500
6	Music on Main supplies, games, giveaways, etc.					2,000		2,000
7	Criterion/Gravel Grinder Supplies							12,500
8	MusicFest Supplies, Decorations					3,000		3,000
9	Sturgis for the Holidays Supplies					2,500		2,500
10	Camaro Rally Supplies					13,600		13,600
11	Product for Sturgis for the Holidays/Sturgis Local Market							
Total Supplies & Materials					27,541	34,600	28,101	47,100
4270	Training and Travel							
1	None Budgeted					-	-	-
Total Training & Travel						-	-	-
4280	Utilities							
	Marketplace		490			-	-	-
Total Utilities			490		2,244	-	6,827	-
4290	Other Expenses							
1	Rent, Temporary Labor - Downtown Markets, Music Fest Entertainment				-	44,202	110,327	37,289
Total Other Expenses - non BID Board					-	44,202	110,327	37,289
42901	Other - Recommended by BID Board							
1	Determined and recommended by BID Board	75,500		75,500	60,826	64,000	1,905	64,000
Total Other Expenses - BID Board		75,500		75,500	60,826	64,000	1,905	64,000
4340	Machinery & Equipment							
	Transfer to Equipment Replacement Fund					-	-	-
Total Machinery & Equipment						-	-	-
4341	Furniture & Minor Equipment							
1	None budgeted					-	-	-
Total Furniture & Minor Equipment						-	-	-
4370	Capital Improvement							
	None budgeted					-	-	-
Total Capital Improvement						-	-	-
Total Downtown BID Fund Expenditures		\$ 75,500	\$ 452	\$ 75,500	\$ 166,124	\$ 190,889	\$ 196,289	\$ 233,989

City of Sturgis
#214 - Hotel Occupancy Tax
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3140-03130	Hotel Occupancy Tax	83,000	47,488	83,000	88,664	83,000	86,743	83,000
3600-03610	Interest Earned		401		579			
Total Means of Finance		83,000	47,889	83,000	89,243	83,000	86,743	80,000
Expenditures								
4110	Salaries & Wages	-	-	-	-	-	11,619	9,000
4120	FICA Expenses	-	-	-	-	-	889	1,000
Total Personnel Fees		-	-	-	-	-	12,508	10,000
42200 Professional Fees								
	None Budgeted	-	-	-	-	-	-	-
Total Professional Fees		-	-	-	-	-	-	-
4230 Publishing								
1	None Budgeted	-	-	-	-	-	-	-
Total Publishing		-	-	-	-	-	-	-
4240 Rent								
1	None budgeted	-	-	-	-	-	-	-
Total Rent		-	-	-	-	-	-	-
4250 Repairs & Maintenance								
1	None budgeted	-	-	-	-	-	-	-
Total Repairs & Maintenance		-	-	-	-	-	-	-
4260 Supplies & Materials								
1	None budgeted	-	-	-	67	-	-	-
Total Supplies & Materials		-	-	-	67	-	3,657	-
4270 Training and Travel								
1	None Budgeted	-	-	-	-	-	-	-
Total Training & Travel		-	-	-	-	-	-	-
4280 Utilities								
	None Budgeted	-	-	-	-	-	-	-
Total Utilities		-	-	-	-	-	-	-
4290 Other								
	Marketing, events and travel			-	37,350	48,000		45,000
	State Digital Marketing Co-op (Matched)			40,000		35,000		35,000
	SD Vacation Guide			5,000		-		
	Sturgis Soccer Association (thru 2033)	10,000	10,000	10,000	10,000	-		
	Other BID Board Recommendations	73,000	25,500	28,000	27,860	-		-
Total Other		83,000	35,500	83,000	75,210	83,000	71,757	80,000
4340 Machinery & Equipment								
	Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-
Total Machinery & Equipment		-	-	-	-	-	-	-
4341 Furniture & Minor Equipment								
1	None budgeted	-	-	-	-	-	-	-
Total Furniture & Minor Equipment		-	-	-	-	-	-	-
4370 Capital Improvement								
	None budgeted	-	-	-	-	-	-	-
Total Capital Improvement		-	-	-	-	-	-	-
Total Hotel BID Fund Expenditures		83,000	35,500	83,000	75,277	83,000	75,415	80,000

City of Sturgis
#218 - Revolving Loan Fund
2025 Budget

	Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance							
3610 Interest on Loans	16,000	13,074	16,000	18,520	16,000	19,934	16,000
Appropriated Fund Balance (Cash at end of year)			-		-	-	184,000
Total Means of Finance	16,000	13,074	16,000	18,520	16,000	19,934	200,000
4290 Other - Loans							
Economic Development Loans	-	-	-	-	-	-	200,000
Capital Reserve	-	-	-	-	-	-	-
Total Other - Loans	-	-	-	-	16,000	-	200,000
Total Revolving Loan Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ 200,000

City of Sturgis
#219 - Equipment Replacement Fund
2025 Budget

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3130-03130	Sales Tax (10% of 2nd Penny)	246,643	25,699	262,233	204,036	250,452	241,608	243,408
	Transfer from Wastewater	40,640		-				20,800
	Estimated Cash Balance			-				
	Auction			-		10,000		10,000
	Cash Balance							
	<i>Interest Earned</i>		494.32		647			
	Total Means of Finance	287,283	26,193	262,233	204,683	260,452	241,608	274,208
Expenditures								
	Motor Grader Lease Payment	70,184		70,183	70,184	50,000		
	Machinery & Equipment					210,452		78,000
	<i>Operating Transfer Out</i>	\$ 100,000			50,000			
	4340 Capital Appreciation			-				196,208
	Total Equip Rep Fund Expenditures	170,184		70,183	120,184	260,452	256,313	274,208

City of Sturgis
Open Tax Increment Financing (TIFs) Districts
2025 Budget

TIF #11 - Scott Peterson Motors

2025 Budget
329

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	85,000	39,795	85,000	91,136	85,000	83,508	45,000
3610	Interest							
	TIF Proceeds							17,995
Total Means of Finance		85,000	39,795	85,000	91,136	85,000	83,508	62,995
Expenditures								
4290	Capital Appreciation	42,800	-	42,800	-	42,800		13,484
	Interest (Paid to General Fund)	42,200	-	42,200	-	42,200	45,884	49,511
Total TIF #11 - Scott Peterson Motors		85,000	-	85,000		85,000	45,884	62,995

TIF #12 - Dolan Creek Subdivision

2025 Budget
330

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	400,000	267,062	400,000	472,224	400,000	382,160	315,536
3610	Interst							
	TIF Proceeds							
Total Means of Finance		400,000	267,062	400,000	472,224	400,000	382,160	315,536
Expenditures								
4290	Other							
	TIF Proceeds	400,000	267,062	400,000	244,140	400,000	357,860	315,536
Total TIF #12 - Dolan Creek Subdivision		400,000	267,062	400,000	244,140	400,000	357,860	315,536

TIF #13 - Canyon View Estates Subdivision

2025 Budget
331

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	75,000	48,713	75,000	75,863	75,000	62,508	55,000
3610	Interest							
	TIF Proceeds							
Total Means of Finance		75,000	48,713	75,000	75,863	75,000	62,508	55,000
Expenditures								
	Capital Appreciation - Int. Fund Repayment?	69,000	-	69,000	-	71,576	-	47,412
4290	Interest (Paid to General Fund)	6,000	-	6,000	-	3,424	5,558	7,588
Total TIF #13 - Canyon View Estates Subdivision		75,000	-	75,000	-	75,000	5,558	55,000

TIF #15 - Woodland Development

2025 Budget
332

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	9000	4,467	9,000	8,570	12,000	7,607	15,000
3610	Interest							
	TIF Proceeds							

Total Means of Finance		9,000	4,467	9,000	8,570	12,000	7,607	15,000
Expenditures								
	Capital Appreciation	6,575	-	6,575	-	6,575	-	-
4290	Interest (Paid to General Fund)	5,425	-	5,425	-	5,425	5,691	15,000
Total TIF #13 - Canyon View Estates Subdivision		12,000	-	12,000	-	12,000	5,691	15,000

TIF #16 Trailhead

2025 Budget 335

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	35,000	41,907	35,000	73,173	35,000	-	1,000
3610	Interest			-		-	44,891	-
	TIF Proceeds	7,712	-	7,712	-	7,712	-	45,701
3912	Sale of Bond - Cash on Hand			-		-	-	990,000
Total Means of Finance		42,712	41,907	42,712	73,173	42,712	41,071	1,036,701
Expenditures								
4290	Interest (Paid to General Fund)	42,712	-	42,712	-	42,712	44,891	46,701
4330	Improvements			-		-	-	-
Total TIF #16 - Trailhead		42,712	-	42,712	-	42,712	44,891	46,701

*Modified

TIF # 17 Smitty's

2025 Budget 334

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	4,860	8,097	4,860	14,385	4,860	3,923	4,000
3610	Interest			-	-	-		1,266
	TIF Proceeds						-	-
Total Means of Finance		4,860	8,097	4,860	14,385	4,860	3,923	5,266
Expenditures								
	Capital Appreciation							
4290	Interest (Paid to General Fund)	4860	-	4,860	-	4,860	5,067	5,266
Total TIF #17 - Smitty's		4,860	-	4,860	-	4,860	5,067	5,266

*Modified

TIF # 18 Senior Living

2025 Budget 338

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	15,000	21,096	15,000	35,389	15,000	17,265	3,500
3610	Interest			-	9,000	-	7,000	
	TIF Proceeds	1,376,500	-	1,376,500	-	1,376,500		1,390,000
Total Means of Finance		1,391,500	21,096	1,391,500	44,389	1,391,500	24,265	1,393,500
Expenditures								
44200	Interest (Paid to General Fund)	86,500	-	86,500	-	86,500	-	88,500
43700	Improvements	1,305,000	-	1,305,000	-	1,305,000	1,139,852	1,305,000
42900	Other			-		-	20,000	-
Total TIF #18 - Senior Living		1,391,500	-	1,391,500	-	1,391,500	1,159,852	1,393,500

TIF # 20 Garden Grove

2025 Budget 336

		2026	2025	2025	2024	2024	2023	2023
Means of Finance								
3119	Other General Property Tax	75,000	79,795	5,000	61,783	15,000	4,285	15,000
3610	Interest			-		-		-
	TIF Proceeds - Cash on Hand			-	-	87,322		199,185
Total Means of Finance		75,000	79,795	5,000	61,783	102,322	4,285	214,185
Expenditures								
44200	Interest (Paid to General Fund)			-	-	102,322	105,838	94,775
4330	Improvements						-	105,000
42900	Other						-	-
Total #20 Garden Grove		-	-	-	-	102,322	105,838	199,775

TIF # 21 Hidden Estates / Valley View

2025 Budget

337

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax	30,000	73,024	30,000	63,656	30,000	35,570	15,000
3610	Interest			-		-		-
3100	TIF Proceeds / Cash on Hand (Unlabeled 2024)				-	133,018	-	1,773,950
Total Means of Finance		30,000	73,024	30,000	63,656	163,018	35,570	1,788,950
Expenditures								
44200	Interest (Paid to General Fund)	163,018	-	163,018	-	163,018	169,952	173,950
4330	Improvements			-		-	7,347	1,615,000
Total TIF #21 - Hidden Estates		163,018	-	163,018	-	163,018	177,299	1,788,950

TIF # 22 Harvest Meadow

2025 Budget

339

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024
Means of Finance						
3119	Other General Property Tax					
3610	Interest			-		-
	Cash on Hand			-	-	1,300,000
Total Means of Finance		-	-	-	-	1,300,000
Expenditures						
4290	Interest (Paid to General Fund)					
4330	Improvements	1,300,000	-	1,300,000	-	1,300,000
Total TIF #22 - Harvest Meadow		1,300,000	-	1,300,000	-	1,300,000

TIF # 23 12th Street Apts

2025 Budget

340

		Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3119	Other General Property Tax						-	-
3610	Interest			-		-	-	-
	TIF Proceeds	7265	-	7,265	-	7,265	-	-
Total Means of Finance		7,265	-	7,265	-	7,265	-	-
Expenditures								
44200	Interest (Paid to General Fund)	7265	-	7,265	-	7,265	3,500	-
43700	Improvements						105,400	-

42900	Other	-	25,000
-------	-------	---	--------

Total TIF #23 - 12th Street Apts

7,265	-	7,265	-	7,265	118,500	140,000
--------------	----------	--------------	----------	--------------	----------------	----------------

TIF # 24 Garden Grove II & III

2025 Budget

341

Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
--------------------------	---------------------	--------------------------	---------------------------	--------------------------	---------------------------	--------------------------

Means of Finance

3119 Other General Property Tax	3,992		\$ 4,200		12,862	-
3610 Interest		-		-		
TIF Proceeds	800,000	800,000	-	800,000	-	-
Total Means of Finance	800,000	800,000	4,200	800,000	12,862	-

Expenditures

4290 Other		-		-	-	-
4420 Interest (Paid to General Fund)		-		-	-	-
4330 Improvements	800,000	800,000	-	800,000	-	-
Total TIF #24 - Garden Grove	800,000	800,000	-	800,000	-	-

TIF # 26 Habitat for Humanity

2025 Budget

343

Budgeted 2026	YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
--------------------------	---------------------	--------------------------	---------------------------	--------------------------	---------------------------	--------------------------

Means of Finance

3119 Other General Property Tax		-		-	-	-
3610 Interest		-		-	-	-
TIF Proceeds	2590	2,590	-	2,590	-	-
Total Means of Finance	2,590	2,590	-	2,590	-	-

Expenditures

44200 Interest (Paid to General Fund)	2590	2,590	-	2,590	1,200	-
43700 Improvements					35,724	35,750
42900 Other					-	4,975
Total TIF #26 - Habitat for Humanity	2,590	2,590	-	2,590	36,924	40,725

#401 - Perpetual Maintenance (Cemetery)

2025 Budget

	Budgeted 2026	Budget YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance							
3610 Interest	800	831	60	863	60	-	60
3790 Perpetual Maintenance	\$ 2,500	3,654	2,500	1,750	2,500	2,010	2,500
Total Means of Finance	3,300	4,484	2,560	2,613	2,560	2,010	2,560
Expenditures							
Estimated Cash Balance	3,300	-	2,560	2,613	2,560	-	2,560
Total #401 - Perpetual Maintenance	\$ 3,300	-	2,560	2,613	2,560	-	2,560

#402 - Alice Wiggins Dunn Trust (Library)

2025 Budget

		Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance						
3610 Interest	8,000	15,823	12,200	12,200		12,200
Cash on Hand						
Total Means of Finance	8,000	15,823	12,200	-	12,200	-
Expenditures						
4250 Repairs & Maintenance	-		12,200	12,200	-	12,200
4260 Supplies					-	
Estimated Cash Balance						
Total #402 - Alice Wiggins Dunn Trust	\$ 8,000	15,823	12,200	12,200	-	12,200

City of Sturgis
Liquor Store #601-4990
2025 Budget

Mission: Provide every day low prices on a large selection of beer, wine and spirits with excellent customer service and rigorous inventory and compliance controls in order to return a dividend to the General Fund for the residents of Sturgis.

		Budgeted 2026	Budget TYD 2025	Budgeted 2025	Actual YTD 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance / Revenues								
601-3600-03600	Miscellaneous Revenue	800	61	69,377	892	1,200	1,260	1,144
601-3800-03804	Etching, Barrels and other miscellaneous items	100,000	97,234	-	67,119	85,000	72,194	76,314
601-3800-03806	5% Malt Beverage Fee	84,006	73,077	97,236	86,604	96,262	85,943	92,638
601-3800-03809	Other Liquor	-	-	-	-	-	-	-
601-3800-03812	Off-Sale Liquor	2,000,907	1,412,354	1,902,464	1,933,365	2,042,061	1,873,154	1,946,912
601-3800-38022	Off-Sale Wine	272,000	176,126	325,876	273,815	285,542	280,379	314,762
601-3800-38032	Off-Sale Beer	968,750	665,508	1,088,090	968,218	1,088,090	1,018,289	1,041,880
601-3800-38041	Snacks	15,986	11,892	19,118	16,480	15,683	18,211	13,409
601-3800-38042	Pop	54,339	37,604	51,854	48,170	54,729	50,766	47,773
601-3800-38043	Cigarettes	38,110	37,328	39,254	39,289	50,294	37,887	37,454
601-3800-38044	Tobacco	4,412	3,260	5,984	4,548	4,435	5,472	3,760
601-3800-38045	Apparel	-	-	-	-	1,082	115	2,500
601-3800-38046	Advertising/Rental	-	-	-	-	-	2,992	-
601-3600-03611	Interest on Building Reimbursement	9,600	-	9,600	-	9,150	9,699	9,300
	Cash On Hand / Savings / Use of Reserves	-	-	-	-	33,694	-	35,624
Total Means of Finance		3,548,910	2,514,444	3,608,853	3,438,500	3,767,222	3,456,360	3,623,470
Expenses								
4110 Salaries & Wages		FTE						
	Travis Parker (Store Manager) - G21/S10	1.0	89,693		84,642		82,177	79,398
	Joshua Stensland (Sales Clerk II) - G12/S1	1.0	41,758		43,362		40,128	38,770
	Lisa Boyer (Sales Clerk II) - G12/S5	1.0	48,444		45,783		44,455	40,684
	Michelle Hunt (Sales Clerk II) - G12/S2	1.0	43,951		39,420		50,811	49,228
		4.0						
Personnel Expenses / Staffing								
4110	Salaries & Wages (4-FTE)	223,846	170,369	213,208		217,572		208,080
Part-time Employees (sales clerks)								
	Seasonal PT positions	13,000		13,000		13,000		13,000
	PT Positions (year round)	10,000		10,000		10,000		10,000
	Salaried Bonus (3%)	0		-				
	Unused Vacation					3,000		3,000
601-4990-41100	Total Salaries & Wages	4.0	246,846	170,369	236,208	224,584	223,956	234,080
601-4990-41110	Overtime		5,000	4,066	8,000	9,841	2,400	11,300
601-4990-41200	FICA (7.65%)		19,266	12,601	18,682	16,675	18,817	17,167
601-4990-41300	Retirement (6%)		15,111	11,505	14,652	15,374	14,758	15,814
601-4990-41300	Supplemental Retirement Plan: \$1000 Match		4,000		4,000	-	4,000	4,000
601-4990-41500	Health Benefits		37,979	18,846	40,915	34,508	41,634	28,773
601-4990-41510	Dental Insurance		2,417	1,486	2,040	2,013	2,107	2,004
601-4990-41520	Life Insurance		257	187	262	251	275	244
601-4990-41500	Annual Deductible Reimbursement							275
601-4990-41600	Worker's Compensation Insurance		4,960	3,405	2,683	2,439	2,527	2,032
601-4990-41530	HSA Expense		-	-	-	-	1,300	-
Total Personnel Expense			335,836	222,465	327,442	305,686	330,089	302,589
601-4990-42100	Insurance		52,577	49,399	48,088	46,459	44,908	41,970
601-4990-42200	Professional Fees							
	Point of Sale Computer updates & support		25,000	20,523	19,460		20,000	20,000
	Security monitoring		590		540		-	-
	Administrative fee for GF Support				50,000			
	Advertising firm retainer				-		-	-
	Random & New Hire Screening				-	400		400
Total Professional Fees			25,590	20,523	70,000	26,385	20,400	17,003
601-4990-42400	Publishing							
	Radio, internet, print advertising		20,000	13,258	20,000		36,000	36,000
	Loyalty Awards							
Total Publishing			20,000	58,401	20,000	123,385	36,000	128,934
601-4990-42400	Rent							
	None Budgeted				-	-	-	-
Total Rent			0	-	-	600	-	600
601-4990-42500	Repairs & Maintenance							
	Cooler Repairs		5,000	352	1,500		5,000	5,000
	Waxing Floors				-		500	500
	Rugs, Mops, Cleaning Towels			868	-		3200	3,200
	Heating & Cooling System (move to bldg?)		\$ 1,000		2,500		3,000	3,000
Total Repairs & Maintenance			6,000	1,219	4,000	9,018	11,700	14,498
601-4990-42600	Supplies & Materials							
	Office Supplies & Non-resale Items	\$	2,700	\$ 5,015	2,500		8,000	7,482
	Computer hard/software-registers/cc processors	\$	9,000					
	Cleaning supplies, chemicals, etc.	\$	2,500	\$ 2,539	7,000		-	
	Rugs, carpets, etc.	\$	3,650	\$ 2,402	2,060		-	
	Shirts & Logo	\$	500		500		750	750
	Miscellaneous Equipment	\$	4,000		4,000		7,000	3,000
	Fuel & Oil	\$	3,000	\$ 1,114	3,750		4,000	4,000
Total Supplies & Materials			25,350	11,070	19,810	20,028	19,750	15,283

City of Sturgis
Liquor Store #601-4990
2025 Budget

Mission: Provide every day low prices on a large selection of beer, wine and spirits with excellent customer service and rigorous inventory and compliance controls in order to return a dividend to the General Fund for the residents of Sturgis.

		Budgeted 2026	Budget TYD 2025	Budgeted 2025	Actual YTD 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Cost of Goods Sold								
601-4990-42620	Liquor	1,500,680	1,301,541	1,471,255	2,279,909	1,745,702	1,417,367	1,696,255
601-4990-42630	Wine	204,000	15,142	200,000	204,219	-	205,393	-
601-4990-42640	Snacks	14,625	9,010	14,338	17,946	10,978	12,929	9,386
601-4990-42650	Pop	39,668	28,095	38,890	53,647	38,310	32,778	33,441
601-4990-42660	Beer	775,000	602,302	870,472	1,134,159	859,591	801,053	823,085
601-4990-42670	Other Liquor	-	2,182	-	44,053	-	43,667	-
601-4990-42680	Apparel	-	141	-	-	1,700	691	1,700
601-4990-45200	Barrels & other miscellaneous items for retail	53,042	38,352	52,002	24,514	59,500	-	53,420
601-4990-45210	Cigarettes	36,035	34,141	35,328	49,365	35,206	31,833	26,218
601-4990-45220	Tobacco, cigars	5,188	3,252	5,086	9,156	500	4,321	500
Total Cost of Goods Sold		2,628,237	2,034,158	2,687,371	3,816,970	2,751,488	2,550,032	2,644,006
601-4990-42700 Training and Travel								
	Travel			-		-	-	-
Total Training & Travel		0		-	-	-	-	1,000
601-4990-42800 Utilities								
	City Services	-	3,413	5,665				
	Internet and cell	5,200	3,665	6,509				
	BH Energy	20,250	12,736	20,507				
	MDU	1,736	953	1,654				
Total Utilities		27,186	20,767	34,334	29,443	38,262	31,206	37,523
601-4990-42900 Other Expenses								
	Liquor Stamp Tax	250		250		250		250
	Administration 5% Malt Bev Fee	500		500		500		500
	Event Marketing	1,000		1,000		550		550
	Credit Card Debit Card	42,000	23,388	54,060		50,000		33,000
	Loyalty Rewards (2026) - from Publishing	68,500						
	CRJE Transaction - Liquor Store		(15,255)					
Total Other Expenses		112,250	8,133	55,810	51,474	51,300	55,403	34,300
601-4990-42910	Gift Certificates / Donations		353	-	725	1,200	363	1,200
601-4990-43400	Escrow for Vehicle Replacement			-		2,642	-	2,030
601-4990-43700	Capital Improvements			-		500	-	500
Inventory Adjustments								
601-4990-42930	Inventory Adjustments	10,000	-8,491	10,000	11,135	-	15,672	-
Total Inventory Adjustments		10,000	-8,491	10,000	11,135	-	-	-
601-4990-44100	Principal	12,220		12,220		12,220	-	12,220
601-4990-44200	Interest	28,760		28,760		28,760	26,528	28,760
601-4990-45700	Depreciation						35,065	34,785
601-4990-49500	Pension Expense							7,446
601-4990-51100	Liquor Dividend to General Fund/Transfer	264,904		230,000	417,403	417,403	425,000	425,000
Total Liquor Store Expenses		3,548,910	2,417,998	3,547,836	4,858,110	3,767,222	3,588,816	3,623,471
Reserves / Cash on Hand / Savings		0	96,447	61017	(1,419,610)	-	(132,456)	-

City of Sturgis
Water Fund #602-4330
2025 Budget

Mission: To enhance the City's environmental services by bringing the highest water quality to its citizens and managing the public's utilities by being accessible, cost-effective, and efficient.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3264	Water Tap Permits	16,000	15,535	24,500	16,275	24,500	13,000	24,500
3600	Miscellaneous Revenue	35,000	32,104	33,636	38,863	33,636	39,293	25,000
3811	Metered Water Sales	1,171,180	856,113	1,211,180	1,216,228	1,538,662	1,119,878	1,482,706
3812	Bulk Water Sales	15,450	7,717	15,450	14,967	15,450	16,870	15,000
3813	Availability Fee	26,882	19,965	27,500	26,882	27,500	28,952	27,500
3819	Other Water	10,750	11,259	10,750	10,376	10,750	12,575	11,000
	Credit Card Convenience Fees 3% Upcharge			25,000				
Restricted Revenues								
3840	Surcharge #1 - Murray Addition			-	(12)	-	-	75,000
3841	Surcharge #3 Lazelle Water project	160,455	121,249	150,258	160,348	150,258	145,037	151,585
3842	Surcharge #2 - RD Water Projects	149,044	112,621	146,467	148,934	146,467	156,202	145,369
	Water Surcharge - SRF-23 / Well #8			513,659	732,141	-	219,454	
	Water Surcharge - Well #8	226,708	171,182	194,325	-			
39107	Capital Contributions / Cash on Hand / Use of Reserves			-		-	-	
3300-03340	State Grants		750,000					
	Use of Cash on Hand / Reserves / Savings							
Total Means of Finance		1,811,470	2,097,746	2,352,725	2,365,002	1,947,223	1,751,261	1,957,660
Expenses								
4110 Salaries & Wages								
	Bush, Rick (PWD Director) - G24/10	0.25	30,735	28,832		27,993		27,046
	Youngberg (Water Superintendent) - G21/S5	1.00	81,103	76,387		74,162		71,654
	Abernathy, Russ (Water Operator) - G14/S14	1.00	67,749	63,329		59,267		57,265
	Ager, Brant (Water Operator) - G14/S12	1.00	64,871	61,037		59,267		57,265
	Gilbert (Water Operator/Meter Reader) - G14/S12	1.00	64,870	61,037		59,267		45,380
	Vacant (Water Operator) - G14	1.00	49,924	57,909		49,794		52,097
	Hart, Amy (Admin Coordinator) - G14/S1	0.25	12,203	11,328		10,995		10,121
	Overweg, Linda (Admin Coordinator) - G14/S1	0.25	11,922	16,475		21,754		21,021
	FO Support - Bergstrom	0.00		-		43,441		28,844
	FO Support - J. Bush	0.00		-		13,957		13,487
	FO Support - J. Smith	0.00		-		12,669		50,395
	FO Support - Bueno (Retired)	0.00		-		6,644		19,259
	FO Support - Hosch	0.00		-		18,000		11,922
	FO Support - 5th Position (Unfilled)	0.00		-		5,669		
	P&P Support - Ragels	0.00		-		6,120		7,086
		5.75						
Personnel Expense								
4,110	Salaries & Wages		383,378	292,880	376,335	468,998		472,841
	Temp Help Summer				-	8,960		8,960
	Seasonal or Professional Mowing				6,000	6,000		6,000
	Uniform Allowance		450	450		450		450
	Salaried Bonus (3%)				-			
	Unused Vacation, Rally Salary Bonus					4,185		4,537
Total Salaries & Wages		5.75	383,828	292,880	382,785	415,043	488,593	492,788
4111	Overtime		10,000	7,662	10,000	13,174	10,000	18,467
4120	FICA (7.65%)		30,093	20,447	29,283	29,567	32,067	37,778
4130	Retirement (6%)		23,603	20,644	23,207	28,205	29,916	30,167
4130	Supplemental Retirement Plan: \$1000 Match				-	7,965		7,965
4150	Health Benefits		88,973	32,577	73,182	58,546	76,307	64,872
4150	Dental Insurance		5,947	2,299	3,318	3,300	4,490	4,776
4150	Life Insurance		607	298	437	424	479	536
4160	Worker's Compensation Insurance		12,562	11,622	10,448	9,498	9,423	8,304
41530	HSA Expense				-	-	4,984	-
Total Personnel Expense			555,613	388,430	532,660	557,758	664,628	657,186
4210 Insurance								
	Liability, property, vehicle coverages, etc.		36,779	31,578	36,779	28,909	27,019	26,435
Total Insurance			36,779	31,578	36,779	29,700	28,909	26,435
4220 Professional Fees								
1	Water Testing		4,500	4,500		4,500		4,500
2	Code Red		4,000	4,000				
3	One Call Concepts		1,000	1,000		1,000		1,000
4	AWWA & SDWA Dues		3,500.0	2,000		2,000		3,000
5	Leak Detection		1,000	1,000		1,000		800
6	Administrative Fee for GF support			75,000		210,856		139,568
7	Citizenserve User Fees			1,500		1,500		1,500
8	Dakota Backup			-		-		2,800
9	Double Star			-		6,000		6,000
10	Drug & Alcohol Testing		500	500		500		500
11	GWorks Tracker Software (Change-100% to Water)		6,000.0	850		850		850
12	Auto Read Maint Agreement		2,500	2,500		-		-
13	SCADA Dakota Pump Fees		2,500	2,500		2,500		2,500
14	Tank Repair & Maintenance Agreement		25,000	25,000		45,000		45,000
15	Storm Water Maintenance		25,000	25,000		80,000		80,000
Total Professional Fees			75,500	48,369	145,350	45,911	355,706	288,018

City of Sturgis
Water Fund #602-4330
2025 Budget

Mission: To enhance the City's environmental services by bringing the highest water quality to its citizens and managing the public's utilities by being accessible, cost-effective, and efficient.

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4230 Publishing								
Legal Notices				-		-		-
	Total Publishing	-		-	-	255	1,636	1,951
4240 Rent								
1 Copier Lease				2,400		-	-	-
	Total Rent	-		2,400	-	-	-	-
4250 Repairs & Maintenance								
1 4 Pickups, Tractor, Dump truck		5,000		5,000		6,000		6,000
2 Office Equipment in PW Office		500		500		1,000		1,000
3 Water Operations		-		-		2,000		2,000
4 Auto Read Maint Agreement		-		-		-		2,500
5 Waterman		2,500		2,500		500		500
6 Well Houses		1,000		1,000		1,000		1,000
7 Wells		25,000		25,000		35,000		35,000
8 Asphalt Replacement		10,000		10,000		15,000		15,000
9 Mainlines		15,000		15,000		-		14,000
10 Document Center Maintenance						800		800
	Total Repairs & Maintenance	59,000	17,748	59,000	54,908	61,300	144,606	77,800
4260 Supplies & Materials								
1 Office Supplies		1,000		1,000		1,000		1,000
2 Shop Supplies		2,500		2,500		2,500		4,500
3 Gas		14,000		14,000		14,000		12,000
4 Oil & Filters		2,000		2,000		2,000		2,000
5 Postage		250		250		2,000		2,000
6 Chlorine		10,000		10,000		10,000		7,000
7 Fluorosile acid		10,000		10,000		10,000		7,000
8 Meters & Conversion Units		35,000		35,000		75,000		95,000
9 Hydrants & valves		4,000		4,000		4,000		4,000
10 Corp stop, valve, fittings, etc		15,000		15,000		15,000		20,000
11 Nuts, bolts, tools		-		-		-		3,000
12 Gravel		5,000		5,000		7,500		7,500
13 2 " Pump (Diaphragm)		-		-		1,000		1,000
14 Network Hardware		-		-		1,000		1,500
15 Computer Software Hardware		1,000		1,000		1,000		1,000
16 Safety Equipment		500		500		500		1,000
17 Logo Uniform Allowance per CBA		1,200		1,200		1,200		1,950
	Total Supplies & Materials	101,450	41,062	101,450	43,043	147,700	151,979	171,450
4270 Training and Travel								
1 Water conference		1,250		1,250		1,250		1,500
2 State DENR Training fees		1,250		1,250		1,000		1,000
	Total Training and Travel	2,500	45	2,500	648	2,250	1,139	2,500
4280 Utilities								
City Services, MDU, BH Energy, etc		180,000	113,612	188,477		156,527		153,565
Cell Phone		2,290	1,903					
	Total Utilities	180,000	115,515	188,477	181,504	156,527	170,954	153,565
4290 Other Expenses								
1 State Use Fees/Storm Water				-		8,000		8,000
2 Contribute - SEDC		-		-		40,000		40,000
3 State DENR fees		2500		4,500		2,500		2,500
4 Credit Card Fees & Collections		28500		25,000		20,000		20,000
5 BH Trails Watershed Trail Management		-		2,000		2,000		2,000
	Total Other Expenses	31,000	24,351	31,500	64,893	72,500	73,739	72,500
4340 Machinery & Equipment								
1 Equipment - Underground Locator Purchase		13,500		-		-	-	-
	Total Machinery & Equipment	13,500		-	-	-	-	-
43410 Furniture & Minor Equipment								
1 None Budgeted				-		-	-	-
	Total Machinery & Equipment	-		-	-	-	-	-
4370 Other Capital Improvements								
1 Scheduled Main Projects						175,976		224,783
2 Water Tanks Repair, Cleaning and Inspections		2,500		2,500		2,500		2,500
3 Unscheduled emergency repairs		195,525		275,000				
	Total Capital Improvements	198,025	3,069,970	277,500	1,122,356	178,476	58,995	227,283
44000 Debt Service								
4410 RD Loan on Phase 1&2 Water Projects - Principal		57,216	-	143,232	-	143,232	-	143,232
4420 RD Loan on Phase 1&2 Water Projects - Interest		86,016						
4410 Lazelle St Water Project - Principal		107,275						
4420 Lazelle St Water Project - Interest		28,463	74,962	135,739	124,423	135,739	119,428	135,739
Well #8 Drinking Water SRF Loan DW-05		176,659		176,659		-		
	Total Debt Service	455,630	74,962	455,630	124,423	278,971	119,428	278,971
45300 Refunds								
			1,683					

City of Sturgis
Water Fund #602-4330
2025 Budget

Mission: To enhance the City's environmental services by bringing the highest water quality to its citizens and managing the public's utilities by being accessible, cost-effective, and efficient.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Schedule Capital Projects							
Restricted Monies							
Restricted - Well #8 Surcharge Monies (10% of payment)	17,666		17,666				
Restricted - Lazelle Street (10%)	24,716		-				
Restricted - RD Phase 1 & 2 (10%)	5,812						
Total Restricted Savings	48,194		17,666	-	-	-	-
5110 Water Dividend to General Fund/Transfer	75,000		-	-	-	-	-
Total Water Fund Expenses	1,832,191	3,812,030	1,850,913	2,225,145	1,947,222	1,496,432	1,957,660

City of Sturgis
Wastewater Fund #604-4325
2025 Budget

Mission: Sewer line maintenance (jetting lines, camera inspections and sewer tap inspections), Storm sewer maintenance, Operations and maintenance of City's Wastewater Treatment Facility and lagoon system

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3610	Interest Earned		6,571	-	8,049	-	-	-
3263	Sewer Tap Permits	2,000	2,800	10,000	73,116	10,000	2,650	10,000
3310	Federal Grants			-	-	-		-
3813	Availability Fee	50,000	57,863	73,272		25,500	65,218	25,500
3831	Sewer Use Fees	1,697,866	1,173,577	1,557,866	1,513,499	1,513,331	1,414,918	1,443,170
3831	Lagoon Punch Cards			200	-	200	-	200
3839	Other Sewer Service	500	938	500	10,294	500	10,285	500
3840	Surcharge on Murray Addition	15,000	19,799	10,000	24,300	25,000	28,421	25,000
	American Rescue Plan			-		-	-	-
39107	Capital Contributions			-		-	-	-
	Use of Cash on Hand / Reserves / Savings			-		330,504	-	191,701
Restricted Revenues								
3841	Surcharge - WWTP - Clean Water SRF Loan #461068-06	826,186	626,975	774,506	825,192	800,112	758,729	754,101
3842	Surcharge - 2024 Bear Butte Trunk Line - Clean Water	549,733	411,942	594,000	410,659	-		-
Total Means of Finance		3,141,285	2,300,465	3,020,344	2,865,109	2,705,147	2,280,220	2,450,171
Expenses								
4110 Salaries & Wages							381,145	
	Bush, Rick (PWD Director) - G24/10	0.25	15,669	28,832		27,993		27,046
	Plaggemeyer, Mike (WW Superintendent) - G21/S7	1.00	76,887	79,194		76,887		74,287
	Droppers, Tyrel (Wastewater Operator) - G14/S9	1.00	60,881	48,375		46,974		110,000
	Murray, Neil (Wastewater Operator) - G14/S18	1.00	75,137	70,592		68,545		64,097
	Cano, Jeremiah (WW Treatment Plant Lead Op)-G17/S12	1.00	76,422	73,077		70,956		68,548
	Vacant (Advanced WWTF Operator	1.00	49,924	62,665		37,506		46,471
	Kautz, Michael (Mechanic) (WWTF)-G14/S15	1.00	69,895	65,793		63,874		
	Overweg, Linda (Admin Coordinator) - G14/S1	0.25	11,922			21,114		20,403
	Hart, Amy (Admin Coordinator) - G14/S1	0.25	12,203			10,995		10,121
	P&P Support - Ragels	0.00	-	-		6,120		7,086
Personnel Expense								
4110	Salaries & Wages	448,941		428,529		430,965		428,059
	Seasonal Help - May through August	8,960		8,960		8,960		8,960
	Uniform Allowance	1,200		1,200		1,200		1,200
	Salaried Bonus (3%)	-		-				
	Unused Vacation	-		-		4,034		3,897
Total Salaries & Wages		6.75	459,101	321,984	438,689	403,524	445,158	381,145
4111	Overtime	10,000	9,666.3	5,500	9,832	5,500	15,988	5,500
4120	FICA (7.65%)	35,794	24,156	33,980	29,888	34,475	29,546	34,243
4130	Retirement (6%)	28,074	23,553	26,651	28,334	27,040	27,494	26,857
4130	Supplemental Retirement Plan: \$1000 Match	6,250		6,250	-	6,955		6,955
4150	Health Benefits	96,650	30,623	57,089	43,109	59,431	31,729	47,269
4150	Dental Insurance	7,665	2,322.59	3,667	2,969	3,603	3,014	3,643
4150	Life Insurance	714	292	57,390	375	484	366	484
4150	Unused Vacation, Salaried Bonus	-		-	-	5,244		
4150	HSA Expense	-		-	-		5,175	
4160	Worker's Compensation Insurance	12,637	11,891	10,299	9,363	9,865	7,932	8,944
Total Personnel Expense		656,885	424,487	639,515	527,394	597,755	502,388	576,010
4210 Insurance								
	Liability and property coverage	59,305	56,481	56,841		50,958		46,523
Total Insurance		59,305	56,481	56,841	53,122	50,958	47,625	46,523
4220 Professional Fees								
1	WW Pond Monitoring/Testing	5000		30,000		30,000		10,000
2	Membership Dues - APWA, SDDPLS, BHPWA, MARLS	1000		1,000		1,000		2,000
3	Drug Testing	500		500		500		500
4	Administrative Fee for GF support			50,000		352,378		373,501
5	Dakota Back-Up			-		1,500		1,500
6	Double Star	1500		1,500		1,500		3,000
7	Wastewater DENR Permit Fee	7500		7,500		7,000		7,000
8	Groundwater monitoring			-		1,200		1,200
9	Citizenserve User Fees			-		-		1,500
10	PubWorks Monitoring & Testing - to Water Fund	0		1,000		1,000		800
11	Laboratory and MBR Support Services	15000		15,000		15,000		64,600
12	Wastewater Well Treatment	4000		4,000		4,000		4,000
Total Professional Fees		34,500	21,280	110,500	391,960	415,078	432,163	469,601
4230 Publishing								
1	None budgeted			-		-		-
Total Publishing		-	-	-	-	258	1,399	1,181
4240 Rent								
1	None budgeted			-		-		-
Total Rent		-	-	-	-	-	-	-

City of Sturgis
Wastewater Fund #604-4325
2025 Budget

Mission: Sewer line maintenance (jetting lines, camera inspections and sewer tap inspections), Storm sewer maintenance, Operations and maintenance of City's Wastewater Treatment Facility and lagoon system

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4250 Repairs & Maintenance							
1 Truck and Equipment Repairs	15,000		15,000		15,000		20,000
2 Annual Sewer Line smoke testing	2,500		2,500		2,500		2,500
3 Manholes repairs/replacements (Sanitary Sewer)	3,500		3,500		5,000		5,000
4 Collection system repairs (Base Course, Asphalt, Concrete, pipe)	1,000		1,000		1,000		1,000
5 Storm Drain Replacements & Grates	2,000		2,000		2,000		2,000
6 Automated Bar raking screen supplies	1,000		1,000		1,500		1,500
7 WWTP Equipment Maintenance	20,000		20,000		20,000		13,000
8 Computer Hardware Replacement & Software	2,000		2,000		2,000		4,000
9 Document Center Maintenance	1,000		1,000		800		800
10 Lift Station Supplies	3,000		3,000		3,000		3,000
Total Repairs & Maintenance	51,000	27,765	51,000	27,923	52,800	26,700	52,800
4260 Supplies & Materials							
1 Fuel	15,000		15,000		20,000		15,000
2 Filers & Oil	1,000		1,000		1,000		2,000
3 Safety Supplies	3,500		3,500		4,500		4,500
4 Tires replacement/repairs	2,500		2,500		2,500		2,500
5 Vactor Truck (Jet nozzles, hoses etc)	2,500		2,500		2,500		2,500
6 Locate Supplies - Spray Paint, Cleaning, Utility locates Etc	2,000		2,000		2,500		3,000
7 Office Supplies	1,000		1,000		1,000		1,000
8 PH Monitoring & Test Equipment	2,000		2,000		2,500		2,500
9 Rally Port A Pot Contracts	50,000		50,000		60,000		60,000
10 Chemicals for WWTP	3,500		3,500		-		3,000
Total Supplies & Materials	83,000	56,845	83,000	55,728	96,500	63,600	96,000
4270 Training and Travel							
1 Schools/conferences	4,500	1,093	4,500		4,500		2,000
Total Training and Travel	4,500	1,093	4,500	645	4,500	2,047	2,000
4280 Utilities (Cell phone & Internet Service)							
BH Energy, MDU, Blue Peak, Rushmore Coms	137,000	86,950	156,637		185,844		141,815
Cell (5 phones / 1 tablet)	3,200	2,320					
Total Utilities	140,200	89,269	156,637	137,424	185,844	142,074	141,815
4290 Other Expenses							
1 Weed Control (WW Ponds, Rubbles Site, Bear Butte Creek)	3,500	2,657	3,500		3,500		3,500
2 DENR Tap fees			-		500		500
3 Keiffer Dumping Fee	7,500	5,149	7,500		5,000		5,000
Total Other Expenses	11,000	7,806	11,000	7,572	9,000	8,531	9,000
4340 Machinery & Equipment							
Transfer to Equipment Replacement Fund			-		-		20,800
Equipment	40,640						
Total Machinery & Equipment	40,640		-	-	-	-	20,800
4341 Furniture & Equipment							
None Budgeted							
Total Furniture & Equipment	-	-	-	-	-	-	-
4370 Other Capital Improvements							
1 None Budgeted			-		-		-
Total Capital Improvements	-	2,771,852	-	1,600,896	-	382,194	-
4325 Debt Service							
4410 WWTF - Clean Water SRF Loan #461068-06 - Principal	383,547		704,097	-	800,112	-	704,097
4420 WWTF - Clean Water SRF Loan #461068-06 - Interest	320,550						
4410 Pioneer Loan Extension, Rake - Principal	105,482		180,344		180,344	-	180,344
4420 Pioneer Loan Extension, Rake - Interest	74,962						
Sewer SRF-24 North Trunk Line	466,963		466,963		-		-
44200 Interest		137,141	-	463,642		434,532	-
Total Debt Service	1,351,503	137,141	1,351,403	463,642	980,456	434,532	884,440
Scheduled Capital Projects			366,347	-	100,000	-	-
Restricted Monies							
Restricted - Surcharge Reserve (10% of payment) WWTF	122,089	626,975	70,410				
Restricted - Surcharge Reserve (10% of payment) Trunk	466,963	411,942	46,696				
Total Restricted Monies	589,052	117,106	-	-	-	-	-
Escrow for WWTF maintenance (i.e. membranes)	24,000	24,000	-	-	-	-	-
5110 Wastewater Dividend to General Fund/Transfer	-		-	212,500	212,000	150,000	150,000
Total Wastewater Fund Expenses	3,045,585	3,594,020	2,971,849	3,478,807	2,705,148	2,900,991	2,450,171

City of Sturgis
Sanitation & Special Sanitation Fund #612-4323
2025 Budget

Mission: Provide sanitation services to the residents of Sturgis: Residential and commercial waste collection and disposal, collection and handling of rubble, wood, white goods, branches and yard waste, such as leaves and grass, implementation of the Recycling program, management of the Rubble Site and coordination of the bi-annual City-wide Clean-Up.

			Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance									
3300-3443	Special Sanitation Fees		220,500	51,313	175,000	56,134	218,051	166,860	218,051
3440-3449	New Building Sanitation Charge		5,000		5,000		5,000	-	5,000
3600-3600	Miscellaneous Revenue		4,200	9,770	2,800	4,191	2,800	4,266	2,800
3600-3610	Interest Earned		-	1,657	-	2,034	-	-	-
3880-3881	Garbage Collection Charge		1,380,533	1,008,384	1,380,533	1,298,517	1,229,951	1,215,714	1,211,493
3880-3882	Rubble Site Fees		170,000	100,205	200,000	169,015	170,000	286,843	170,000
3880-3884	Rubble Site Punch Cards		7,000	3,420	7,000	5,940	7,000	6,270	7,000
3880-3888	White goods		-		-	4,716	-	23,430	-
3880-3889	Other Revenue - Solid Waste		1,000	1,176	1,000	140	17,700	62	17,700
	Recycling				-	0	-	1	-
	Use of Cash on Hand / Reserves / Savings				-		70,215		
3910	Transfer In From Community Center				-	12,000	12,000	12,000	12,000
	Total Means of Finance		1,788,233	1,175,925	1,771,333	1,552,687	1,732,717	1,715,446	1,644,044
Expenses									
4110	Salaries & Wages							470,649	
	Bush, Rick (PWD Director) - G24/10	0.25	30,735		28,832		27,993		27,046
	Johnson, Jay (Superintendent) - G20/S11	1.00	84,653		79,182		76,876		74,276
	Walker, Clint (Rubble Site Supervisor) - G16/S1	1.00	54,548		57,741		56,317		48,117
	Berghorst, Jacob (Rubble Site Operator) - G14/S2	1.00	48,447		51,289		46,974		45,380
	Lucas, Jeff (Rubble Site Operator) - G14/S14	1.00	67,511		62,879		61,053		48,117
	Hart, Amy (Admin Coordinator) - G14/S1	0.25	12,203		11,328		10,995		10,121
	Overweg, Linda (Admin Coordinator) - G14/S1	0.25	11,922				6,120		7,086
							56,640		53,192
	Coacher, William (Sanitation Operator) - G14/S11	1.00	62,678		58,338		58,879		56,886
	Karsten, Randy (Sanitation Operator) - G14/S1	1.00	46,307		62,879		49,794		48,117
	Bryant, Scott (Sanitation Operator) - G14/S1	1.00	48,100		46,104		46,974		48,117
	Vacant (Sanitation Operator) - G14/S1	1.00	48,100		46,104				
Personnel Expense									
4110	Salaries & Wages		515,205	374,222	504,679		498,617		466,457
	Salaried Bonus (3%)				-		4,033		3,897
	Unused Vacation								
	Total Salaries & Wages	8.75	515,205	374,222	504,679	476,339	502,650	470,649	470,354
4111						16,466	14,500	25,077	14,500
4120	Overtime		14,500	15,949	14,500	35,614	39,562	36,784	37,091
4130	FICA (7.65%)		40,522	27,322	39,717	36,126	31,029	36,663	29,091
4130	Retirement (6%)		31,782	28,162	31,151	-	8,625		8,625
4150	Supplemental Retirement Plan: \$1000 Match				8,500	70,036	84,488	59,620	61,445
4150	Health Benefits		74,223	48,789	67,475	4,410	5,118	4,729	4,934
4150	Dental Insurance		4,252	3,775	3,865	512	594	536	586
4150	Life Insurance		487	431	443	-	-	1,633	
4150	HSA Expense				-	21,597	20,317	16,335	16,858
4160	Worker's Compensation Insurance		14,218	15,536	23,757	21,597	20,317	16,335	16,858
	Total Personnel Expense		695,189	514,185	694,087	661,100	706,883	652,027	643,484
4210	Insurance								
	Property, liability, vehicle coverages		47,545	44,727	44,221		40,437		37,418
	Total Insurance		47,545	44,727	44,221	41,328	40,437	42,003	37,418
4220	Professional Fees								
1	Membership dues (SDSWMA)(SWMA)		1,200		1,200		1,200		1,200
2	Drug Testing		1,000		1,000		1,500		1,500
3	Administrative Fee for GF support		75,000		75,000		214,128		147,220
4	Dakota Back-up		-		-		2,800		2,800
5	Rubble Site Groundwater Testing		2,500		2,500		2,500		2,500
6	Citizenserve		-		-		1,500		1,500
7	Double Star		2,500		2,500		4,750		4,750
8	PubWorks Tracker Software		1,000		1,000		1,000		1,000
	Total Professional Fees		83,200	313	83,200	217,814	229,378	152,653	162,470
4230	Publishing								
	Legal notices, etc				-		-		-
	Total Publishing		-	-	-	-	258	1,399	1,739
4240	Rent								
1	Copier Lease		2,400	662	2,400		-		-
2	Equipment Lease		110,789						
	Total Rent		113,189	662	2,400	-	-	-	-

City of Sturgis
Sanitation & Special Sanitation Fund #612-4323
2025 Budget

Mission: Provide sanitation services to the residents of Sturgis: Residential and commercial waste collection and disposal, collection and handling of rubble, wood, white goods, branches and yard waste, such as leaves and grass, implementation of the Recycling program, management of the Rubble Site and coordination of the bi-annual City-wide Clean-Up.

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
4250 Repairs & Maintenance							
1 Equipment repairs (Sanitation and Rubble Site)	25,000		25,000		25,000		25,000
2 Repairs (Property Damage-fences, Mailboxes)	500		500		500		500
3 Computer Updates, etc.			-		-		1,500
Total Repairs & Maintenance	25,500	40,151	25,500	60,384	25,500	34,852	27,000
4260 Supplies & Materials							
1 Fuel	65,000		65,000		75,000		66,000
2 Filters & Oil	10,000		10,000		10,000		10,000
3 Safety supplies (10) (goggles, gloves, face shields, dust masks)	-		-		-		2,500
4 Tires/repairs	15,000		15,000		10,000		10,000
5 Printing (rubble tickets and door hangers)	500		500		1,000		2,000
6 Refuse containers/repair parts	15,000		15,000		15,000		10,000
7 Miscellaneous (ie. Paint, odds & ends)	250		250		-		500
8 Logo Uniform Allowance	1,000		1,000		1,000		1,950
9 Office Supplies (paper, pens, binders, etc.)	1,000		1,000		700		700
10 Cleaning Supplies-Rally (vendor trash bags & enzymes)	2,000		2,000		2,000		2,500
11 Equipment Cost (Garbage Trucks)-Rally	5,000		5,000		5,000		5,000
12 ADC (Alternate Daily Cover)			-		1,000		1,000
13 Recycling Supplies			-		1,000		1,000
14 Shop Supplies			-		-		1,200
Total Supplies & Materials	114,750	41,304	114,750	57,886	121,700	95,238	114,350
4270 Training and Travel							
1 SDSWMA (2 conferences)	1,000	-	1,000		1,620		1,800
Total Training and Travel	1,000	-	1,000	220	1,620	583	1,800
4280 Utilities (Cell phone & Internet Service)							
BH Energy, Century Link	3,400	3,507	4,888		6,602		6,473
Cell Phone	1,100	762					
Total Utilities	4,500	4,269	6,797	6,278	6,602	4,434	6,473
4290 Other Expenses							
1 Belle Fourche Landfill Tickets	376,025	219,898	376,025		358,119		333,830
2 Asphalt Grinder	-		-		-		30,000
3 Weed Control	3,500		3,500		3,500		3,500
4 Tire Disposal	8,000	5,888	8,000		8,000		8,000
5 Tipping Fees - Belle-Rally	20,000		20,000		16,296		15,520
6 Sales Tax	109,804	34,088	108,843		105,170		103,970
Total Other Expenses	517,329	259,873	516,368	430,276	491,085	460,880	494,820
4340 Machinery & Equipment							
1 Equipment Replacement Savings	110,789	110,789			109,254	-	131,414
Total Machinery & Equipment	110,789	110,789	-	-	109,254	-	131,414
4341 Furniture & Minor Equipment							
None budgeted			-		-		-
Total Furniture & Minor Equipment	-	-	-	-	-	-	-
4370 Other Capital Improvements							
1 None budgeted			-		-		-
Total Capital Improvements	-	-	-	-	-	-	-
42920 Capital Reserves							
Savings for scale, improvements	-		-		-		-
5110 Sanitation Dividend to General Fund							
Escrow for long term Sanitation Truck Replacement	89,211	-	200,000	-	-	-	-
4700 Debt Service							
None budgeted			-		-		-
Total Debt Service	-	-	-	-	-	-	-
Wastewater Dividend to General Fund/Transfer	172,000						
Total Sanitation Fund Expenses	1,802,202	1,016,274	1,688,323	1,475,285	1,732,717	1,549,284	1,620,968

City of Sturgis
Ambulance Fund #644-4460
2025 Budget

		Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
Means of Finance								
3310	Federal Grants			-	-	-	75,383	
3340	State Grants			150,000	85,454	-		
03600	SMART Grant			50,000	-	50,000		50,000
3471	Ambulance Charges	1,540,000	426,466	950,000	610,454	1,257,458	918,481	1,050,000
3670	Contributions & Donations		3,601	30,000	11,425	20,000	5,588	20,000
3600	Miscellaneous Revenue - Jail Contract, etc.				209,525		232,358	
3600	Miscellaneous, Fundraising & Donations		7,096	35,000		20,000		20,000
3600	Lawrence County Ambulance Payment			2,500		1,500		1,150
3600	East Meade Ambulance District	67,844	34,770	67,844		67,844		64,575
3600	CPR Classes and Other Services			30,000		30,000		60,000
3600	Hospital Contract	34,000	223,696	217,000		180,000		126,000
03600	Use of Cash on Hand / Reserves / Savings			-		-		-
03600	SMART Billing & Hospital Contract for SMART			2,500		150,000		150,000
03600	Drug Testing			5,000		5,000		150,000
3600	Jail Reimbursement (for supplies, etc.)			15,000		5,000		
	Credit Card			14,000				
3911	Operating Transfer In from General Fund			160,000	109,153	109,153	110,000	110,000
3670	Contribution & Donation - Privated Sources			-	-	-	9,320	
3671	Fundraising Revenue		5,130	-	22,224	-	37,871	
3914	Compensation for Loss / Damage (Insurance)			-	-	-	8,624	
Total Means of Finance		1,641,844	700,759	1,728,844	1,048,235	1,895,955	1,397,625	1,801,725

Expenses

4110 Salaries & Wages

Aden Schillig (Ambulance Director) G23/S1	1.0	87,282						
Katrina Collins (Paramedic) G19/S2	1.0	65,767						
Vacant (Paramedic)	1.0	66,596						
Drey Reihe (EMT-Basic) G15/S1	1.0	50,169						
Casey Baker (Paramedic) G19/S3	1.0	66,596						
Byson Kool (Paramedic) G20/S1	1.0	66,596						
Jarrod Vandewater (EMT- Basic) G18/S1	1.0	54,174						
Kaleb Zook (EMT - Basic) G20/S1	1.0	56,658						
Marissa Rathert (EMT - Basic) G15/S3	1.0	54,754						
Laura Harvey (Paradmedic) G20/S1	1.0	64,047						
#####								
4110 9 - FTE Total		632,638	717,351	677,440		838,602		791,572
Part Time Employees		300,000				194,621		186,500
Adminstration, CHW, Fleet, Jail				280,000				
Orientation Wages (3rd riders)				48,000				
Rally				42,224				80,000
Standby Stipend				-				
Unused Vacation, Salaried Bonus				-				
Total Salaries & Wages		932,638	789,646	1,047,664	1,028,077	1,033,224	1,002,368	1,058,072

4111 Overtime		100,000	94,994	130,000	118,164	180,414	211,841	40,000
4111 Overtime - PRN Employees								
4120 FICA (7.65%)		78,997	63,959	90,091	85,005	92,843	89,128	84,003
4130 Retirement (8%)		82,611	49,842	51,676	67,137	67,088	73,967	65,884
4130 Supplemental Retirement Plan: \$1000 Match				-	-	10,000		12,000
4150 Health Benefits		68,070	57,479	93,901	66,031	155,991	65,245	74,620
4150 Dental Insurance		7,550	6,197	8,160	7,123	15,594	7,919	6,473
4150 Life Insurance		635	580	971	688	1,445	782	816
4150 HSA Expense				-		-	5,025	-
4160 Worker's Compensation Insurance		69,961	59,486	44,235	42,216	44,235	35,567	28,814
Total Personnel Expense		1,340,461	1,122,184	1,466,699	1,414,441	1,600,834	1,491,842	1,370,682

4210 Insurance

Property, liability, vehicle coverages		25,000	23,963	25,915		27,869	23,568	25,915
Total Insurance		25,000	23,963	25,915	50,029	27,869	23,568	25,915

4220 Professional Fees

Subscriptions - Image Trend,Lab Tech, My Ability		28000	37,106	49,245		50,000		50,000
Administrative Fee for GF support				-		-		-
Email Server Fees		5800	4284	-		-		-
4229 Other Professional Services		6000	4500	-		-	664	-
Total Professional Fees		39,800	45,890	49,245	19,643	50,000	71,572	50,000

4230 Publishing

None Budgeted				-		-		-
Total Publishing		-	-	-	-	-	1,399	1,500

4240 Rent

None Budgeted				-		-		-
Total Rent		-	-	-	-	-	-	-

4250 Repairs & Maintenance

1 Oil

	Budgeted 2026	Actual YTD 2025	Budgeted 2025	Actual YE 2024	Budgeted 2024	Actual YE 2023	Budgeted 2023
2 Vehicle Repairs	13,000	6,500	25,000		13,000		3,000
3 Cots/Defib Repairs	5,000		-		-		500
4 Misc Equip Repairs	3,000		5,000		11,598		7,000
5 Radio Repairs			-		5,000		1,000
6 Buildings	10,000	2,411					
Total Repairs & Maintenance	31,000	8,911	36,000	8,309	29,598	32,566	11,500
4260 Supplies & Materials							
1 Medical Supplies	25000	15,112	39,000		65,000		50,000
2 Coats/Shirts for crew	4000		8,000		7,000		7,000
3 Office Supplies	1200	1,130	1,500		6,000		6,000
4 Fuel	19500	12,970	30,000		43,500		43,500
5 Tire/Batteries	2000		8,000		10,000		8,000
6 Other	20000	44,983	-		3,000		2,500
7 Equipment: Radios		19,595					
Total Supplies & Materials	71,700	93,789	86,500	45,192	134,500	87,939	117,000
4270 Training and Travel							
1 Long Distance Transfers (2 hotels, 6 meals per transfer) (ave # / yr)			-		5,000		45,000
2 EMS Conference & SDAA Conference (Pierre) (Sioux Falls)	3000		1,000		11,153		
3 EMS Assoc - SDAA - AAA - NAEMT Memberships			-				
4 Admin/Billing Training (online)			1,000		8,000		
Total Training and Travel	3,000	101	2,000	3,326	24,153	19,282	45,000
4280 Utilities							
Cell Phone (4ea) / Tablets (5ea)	3500	2,623	660				
Telephone/Internet	3000	1,868					
City Services		796					
Black Hills Energy / MDU	7000	4,695	16,500				
Total Utilities	13,500	9,983	17,160	14,996	15,000	20,216	16,367
4290 Other							
1 Other			14,000	3,415	4,000		
2 Fundraisers, EMS Week expenses				31,505	5,000		
3 Jail Supplies & Medications			15,000		5,000		
Total Other	-	2,400	29,000	34,919	14,000	10,399	14,000
4340 Machinery & Equipment							
1 Escrow / Savings for a New Ambulance/Remount			-		-	-	60,000
2 Supplies and equipment from State Grants			-				
Total Machinery & Equipment	-	-	-	-	-	-	60,000
4341 Furniture & Minor Equipment							
Total Furniture & Minor Equipment	-	-	-	-	-	213	-
Capital Reserves	-	-	-	-	-	-	89,761
5110 Dividend Payment to General Fund	40,000		-		-	-	-
45700 Depreciation						70,154	
49500 Pension Expense							
Total Ambulance Fund Expenses	1,564,461	1,307,220	1,712,519	1,590,856	1,895,955	1,829,815	1,801,725
		(606,462)					
Reserves / Cash on Hand / Savings	77,383		16,325	(542,621)	0	(432,190)	-