



City Council Meeting AGENDA

DATE: Monday, January 5, 2026
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

5 - 7 6.1. Year End 2024 Liquor Unexpended Budget Correction [Agenda Item Report - Pdf](#) [Expenditures Comparison 2024](#)

7. MAYOR'S REPORT

Annual listing the volunteers who lead the Community Center's Water

- 8 7.1. Aerobics classes (Pam Weidenbach, Mary Nedella, Judy Weisz, Janet Anderson, Connie Hurlburt and Vicki Buhler) in the Council minutes for liability and workers' compensation coverage in 2026.
[Agenda Item Report - Pdf](#)
- 9 7.2. Annual listing of volunteers for the Sturgis Police Department Reserves in the Council minutes for workers' compensation and liability coverages in 2026. Sturgis Police Reserve Officers: Randy Brennick, Alora Borg, John Marshall, James Meyer, Doug Douglas, Kasey Sedlacek, Edward Allen, Justin Pritchard, and Don Gibbs.
[Agenda Item Report - Pdf](#)
- 10 7.3. Annual listing the volunteers of the various Boards and Commissions in the Council minutes for workers' compensation and liability coverages in 2026 Planning Commission: Aaron Rabenberg, David Owen, Thomas Magdanz Jr., Richelle Bruch, Dusty Hess, Rose Byars, and Alex Moravec.
Municipal Utility Board: Shawn Mechling, Tom Herman, and Bernadette Usera
Park/Forestry Board: Jeanie Blair, Karen Lynass, Jennessa Scholl-Dempsey, and Charla Smith
Library Board: Kristi Palmer, Kelly Magdanz, Cathie Anderson, Terry Hermann, Robin Englehart-Bagley, Nick Jones- City Council Rep. The County Rep position is vacant.
[Agenda Item Report - Pdf](#)
- 11 7.4. Annual listing the volunteers of the Sturgis Volunteer Fire Department in the Council minutes for workers' compensation coverage in 2026. Sturgis Volunteer Fire Department: Mandie Aga, Reed Beldin, Mark Bruch, Mike Bruch, Michael Casey, Roy Casteel, Dave Cummings, Nicholas Draine, Hugo Estes, Shawn Fischer, Adam Grubl, Chris Grubl, Dan Grubl, Cody Heupel, Bryce Hill, Bryson Kool, Nathan Kress, Dravan Lensegrav, Scott Lensegrav, Cory Nelson, Tom Nelson, Brad Olson, Calev Owen, Isaiah Owen, Cameron Paisley, Parker Peterson, Keanu Phumiprapha, Jeff Potter, Warren Shaulis, Chase Smith, Molly Strader, Lee Stroschine, and Derek Swain.
Annual listing of the volunteers of the Sturgis Volunteer Fire Department in the Council minutes for workers' compensation coverage in 2026. Sturgis Volunteer Fire Department Auxiliary: Shannon Lensegrav, Courtney Walker, Desirae McCaskey, Terri Jo Bruch and Jennifer Cummings.
[Agenda Item Report - Pdf](#)
- 12 7.5. Annual listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2026.

Sturgis & Meade County Animal Shelter: Mary Ingram, Tessa Meland-her kids Kerrigan, Kwynlee, Kambria and Karsey Meland, Melissa Lugmao, Dallas Fox, Heather Adolph, Olivia Burnett, Madelyn Perkovich, Pat Kurtenbach, Linn Baur, Daniel, Treyton and Asher Tammi, Cyrus Lyons, and Mallory Lyons

[Agenda Item Report - Pdf](#)

- 13 7.6. Payroll - Hugo Estes (Paramedic Part-time) (Ambulance) - earned Paramedic license. Promotion from EMT- Basic to Paramedic. Salary is \$30.83 per hour.

[Payroll Report - Pdf](#)

- 14 - 19 7.7. Authorize the submission of a Letter of Interest to the Bureau of Land Management (BLM) to initiate the Recreation and Public Purposes (R&PP) Lease process for potential development of public soccer facilities on federal land.

Motion to approve

[Agenda Item Report - Pdf](#)

8. CONSIDER CONSENT AGENDA

- 20 - 25 8.1. Consideration to Approve the Minutes from the December 15, 2025 meeting

[City Council - Dec 15 2025 - Minutes - Pdf](#)

- 26 - 27 8.2. Consideration to Authorize the Mayor to Sign, Reassign and Terminate Hanger Lease Agreements.

[Agenda Item Report - Pdf](#)

- 28 8.3. Set a Public Hearing for February 17, 2026 to consider a Use on Review application for 3385 Canyon View Court for a in home daycare.

[Agenda Item Report - Pdf](#)

- 29 8.4. Set a Public Hearing for February 17, 2026 to consider a Use on Review application for 206 Tulsa Drive for a in home business to work on other people vehicles on a limit basis.

[Agenda Item Report - Pdf](#)

9. APPROVAL OF THE CLAIMS

- 30 - 39 9.1. [Council Bills 01052026](#)

10. PUBLIC HEARINGS

11. REPORTS

- 40 - 49 11.1. Consideration to Approve First Amendment to Meade County Jail Professional Medical Service Agreement
[Agenda Item Report - Pdf](#)
- 50 - 59 11.2. Consideration to approve Resolution 2026-01, Salaries & Wages for 2026 Payroll
[Agenda Item Report - Pdf](#)

12. EXECUTIVE SESSION

- 12.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
 b. Pursuant to SDCL 1-25-2 (3), Legal:
 c. Pursuant to SDCL 1-25-2 (4), Contracts:
 d. Pursuant to SDCL 1-25-2 (5), Marketing:
 e. Pursuant to SDCL 1-25-2 (6), Security:

13. RESUME OPEN MEETING

- 60 - 61 13.1. Return to Open Session
- 13.2. Approve Mutual Settlement Agreement & Release re: Sturgis v. Price et al
[Agenda Item Report - Pdf](#)

14. ADJOURN

15. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

Meeting Date: City Council - Jan 05 2026
Agenda Item: Year End 2024 Liquor Unexpended Budget Correction
Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

This report presents a comparison of the **original adopted Liquor Fund budget** and the **final corrected budget**, with specific emphasis on the correction of the unexpended balance. The adjustment resulted from the identification and correction of a process issue within the financial software that affected the posting of accounts payable transactions.

DISCUSSION:

During a review of Liquor Fund activity, it was discovered that **accounts payable transactions were being posted to an incorrect account** due to a **missing step in the established software processing workflow**. As a result:

- Certain expenditures were not reflected accurately in the appropriate expenditure accounts
- The **originally reported unexpended balance was overstated**
- No additional expenditures were incurred; the issue was strictly a **classification and process error**

Once the missing step in the software process was identified, the transactions were corrected and reposted to the proper accounts, resulting in an updated and accurate unexpended balance.

The final corrected Liquor Fund budget accurately reflects expenditures and the resulting unexpended balance. The City has addressed the process issue within the financial software to prevent recurrence, and the corrected figures provide City Council with a clear and reliable financial position for the Liquor Fund.

BUDGET IMPACT:

The correction **did not change the overall financial position** of the Liquor Fund, nor did it result in additional spending. The adjustment improves compliance with accounting standards and strengthens internal controls over accounts payable processing.

Approved By:
Ann Bertolotto, Finance Officer

Status:
Approved - Dec 31 2025

CITY OF STURGIS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

LIQUOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIQUOR</u>					
601-4990-41100 SALARIES	224,584.28	224,584.28	243,572.00	18,987.72	92.2
601-4990-41110 OVERTIME WAGES	9,841.03	9,841.03	2,400.00	(7,441.03)	410.0
601-4990-41200 FICA EXPENSES	16,675.05	16,675.05	18,817.00	2,141.95	88.6
601-4990-41300 RETIREMENT	15,374.17	15,374.17	18,758.00	3,383.83	82.0
601-4990-41500 GROUP INSURANCE	34,491.45	34,491.45	41,634.00	7,142.55	82.8
601-4990-41510 DENTAL INSURANCE	2,013.44	2,013.44	2,107.00	93.56	95.6
601-4990-41520 PRINCIPAL LIFE INS	251.39	251.39	275.00	23.61	91.4
601-4990-41600 UNEMPLOYMENT & WORK COMP	2,439.00	2,439.00	2,527.00	88.00	96.5
601-4990-42100 INSURANCE	46,459.11	46,459.11	44,908.00	(1,551.11)	103.5
601-4990-42200 PROFESSIONAL FEES	24,372.97	24,372.97	20,400.00	(3,972.97)	119.5
601-4990-42300 PUBLISHING	123,172.12	123,172.12	36,000.00	(87,172.12)	342.1
601-4990-42400 RENT	.00	.00	600.00	600.00	.0
601-4990-42500 REPAIRS & MAINTENANCE	9,017.74	9,017.74	11,700.00	2,682.26	77.1
601-4990-42600 SUPPLIES & MATERIALS	19,552.92	19,552.92	19,750.00	197.08	99.0
601-4990-42620 OFF SALE LIQUOR	2,252,039.18	2,252,039.18	1,745,702.00	(506,337.18)	129.0
601-4990-42630 OFF SALE WINE	204,219.37	204,219.37	.00	(204,219.37)	.0
601-4990-42640 SNACKS FOR RESALE	17,867.26	17,867.26	10,978.00	(6,889.26)	162.8
601-4990-42650 POP FOR RESALE	53,647.48	53,647.48	38,310.00	(15,337.48)	140.0
601-4990-42660 OFF SALE BEER	1,134,159.46	1,134,159.46	859,591.00	(274,568.46)	131.9
601-4990-42670 OTHER LIQUOR	44,052.88	44,052.88	.00	(44,052.88)	.0
601-4990-42680 APPAREL FOR RESALE	.00	.00	1,700.00	1,700.00	.0
601-4990-42800 UTILITIES	27,043.95	27,043.95	38,262.00	11,218.05	70.7
601-4990-42900 OTHER	51,473.54	51,473.54	51,300.00	(173.54)	100.3
601-4990-42910 GIFT CERTIFICATE	724.81	724.81	1,200.00	475.19	60.4
601-4990-42930 INVENTORY ADJUSTMENTS	11,135.46	11,135.46	.00	(11,135.46)	.0
601-4990-43400 MACHINERY & EQUIPMENT	.00	.00	2,642.00	2,642.00	.0
601-4990-43700 CAPITAL IMPROVEMENT	.00	.00	500.00	500.00	.0
601-4990-44100 PRINCIPAL	.00	.00	12,220.00	12,220.00	.0
601-4990-44200 INTEREST	.00	.00	28,760.00	28,760.00	.0
601-4990-45200 MERCHANDISE FOR RESALE	24,431.22	24,431.22	59,500.00	35,068.78	41.1
601-4990-45210 CIGARETTES FOR RESALE	48,644.30	48,644.30	35,206.00	(13,438.30)	138.2
601-4990-45220 TOBACCO FOR RESALE	9,155.69	9,155.69	500.00	(8,655.69)	1831.1
601-4990-51100 OPERATING TRANSFERS OUT	417,402.96	417,402.96	417,403.00	.04	100.0
TOTAL LIQUOR	4,824,242.23	4,824,242.23	3,767,222.00	(1,057,020.23)	128.1
TOTAL FUND EXPENDITURES	4,824,242.23	4,824,242.23	3,767,222.00	(1,057,020.23)	128.1
NET REVENUE OVER EXPENDITURES	(1,385,742.25)	(1,385,742.25)	.00	1,385,742.25	.0

CITY OF STURGIS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

LIQUOR

	PERIOD ACTUAL	YTD ENC	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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601-4990-41110 OVERTIME WAGES	9,841.03	.00	9,841.03	2,400.00	(7,441.03)	410.0
601-4990-41200 FICA EXPENSES	16,675.05	.00	16,675.05	18,817.00	2,141.95	88.6
601-4990-41300 RETIREMENT	15,374.17	.00	15,374.17	18,758.00	3,383.83	82.0
601-4990-41500 GROUP INSURANCE	34,491.45	.00	34,491.45	41,634.00	7,142.55	82.8
601-4990-41510 DENTAL INSURANCE	2,013.44	.00	2,013.44	2,107.00	93.56	95.6
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601-4990-42500 REPAIRS & MAINTENANCE	9,017.74	.00	9,017.74	11,700.00	2,682.26	77.1
601-4990-42600 SUPPLIES & MATERIALS	19,552.92	.00	19,552.92	19,750.00	197.08	99.0
601-4990-42620 OFF SALE LIQUOR	1,389,109.52	.00	1,389,109.52	1,745,702.00	356,592.48	79.6
601-4990-42630 OFF SALE WINE	202,887.37	.00	202,887.37	.00	(202,887.37)	.0
601-4990-42640 SNACKS FOR RESALE	11,724.62	.00	11,724.62	10,978.00	(746.62)	106.8
601-4990-42650 POP FOR RESALE	35,288.51	.00	35,288.51	38,310.00	3,021.49	92.1
601-4990-42660 OFF SALE BEER	764,903.67	.00	764,903.67	859,591.00	94,687.33	89.0
601-4990-42670 OTHER LIQUOR	44,052.88	.00	44,052.88	.00	(44,052.88)	.0
601-4990-42680 APPAREL FOR RESALE	.00	.00	.00	1,700.00	1,700.00	.0
601-4990-42800 UTILITIES	27,043.95	1,423.95	27,043.95	38,262.00	9,794.10	74.4
601-4990-42900 OTHER	51,473.54	.00	51,473.54	51,300.00	(173.54)	100.3
601-4990-42910 GIFT CERTIFICATE	724.81	.00	724.81	1,200.00	475.19	60.4
601-4990-42930 INVENTORY ADJUSTMENTS	11,135.46	.00	11,135.46	.00	(11,135.46)	.0
601-4990-43400 MACHINERY & EQUIPMENT	.00	.00	.00	2,642.00	2,642.00	.0
601-4990-43700 CAPITAL IMPROVEMENT	.00	.00	.00	500.00	500.00	.0
601-4990-44100 PRINCIPAL	.00	.00	.00	12,220.00	12,220.00	.0
601-4990-44200 INTEREST	.00	.00	.00	28,760.00	28,760.00	.0
601-4990-45200 MERCHANDISE FOR RESALE	24,431.22	.00	24,431.22	59,500.00	35,068.78	41.1
601-4990-45210 CIGARETTES FOR RESALE	32,589.92	.00	32,589.92	35,206.00	2,616.08	92.6
601-4990-45220 TOBACCO FOR RESALE	3,714.38	.00	3,714.38	500.00	(3,214.38)	742.9
601-4990-51100 OPERATING TRANSFERS OUT	417,402.96	.00	417,402.96	417,403.00	.04	100.0
TOTAL LIQUOR	3,544,727.48	1,423.95	3,544,727.48	3,767,222.00	221,070.57	94.1
TOTAL FUND EXPENDITURES	3,544,727.48	1,423.95	3,544,727.48	3,767,222.00	221,070.57	94.1
NET REVENUE OVER EXPENDITURES	(106,227.50)	(1,423.95)	(106,227.50)	.00	107,651.45	.0

City Council
STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Annual listing the volunteers who lead the Community Center's Water Aerobics classes (Pam Weidenbach, Mary Nedella, Judy Weisz, Janet Anderson, Connie Hurlburt and Vicki Buhler) in the Council minutes for liability and workers' compensation coverage in 2026.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

All volunteers who will be covered by the City's Work Comp and Liability policies must be notated in the City Council minutes each year.

DISCUSSION:

The Water Aerobics classes are conducted by volunteers.

RECOMMENDATION:

Motion to approve

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Annual listing of volunteers for the Sturgis Police Department Reserves in the Council minutes for workers' compensation and liability coverages in 2026. Sturgis Police Reserve Officers: Randy Brennick, Alora Borg, John Marshall, James Meyer, Doug Douglas, Kasey Sedlacek, Edward Allen, Justin Pritchard, and Don Gibbs.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

All volunteers who will be covered by the City's Work Comp and Liability policies must be notated in the City Council minutes each year.

DISCUSSION:

Reserves must complete a comprehensive educational and ride time curriculum as part of the Sturgis Police Department's Reserve training. They are then certified by the State of South Dakota.

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the City. This expense is included in the annual budget. There is no additional premium for our liability coverage.

RECOMMENDATION:

Motion to approve

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Annual listing the volunteers of the various Boards and Commissions in the Council minutes for workers' compensation and liability coverages in 2026
Planning Commission: Aaron Rabenberg, David Owen, Thomas Magdanz Jr., Richelle Bruch, Dusty Hess, Rose Byars, and Alex Moravec.
Municipal Utility Board: Shawn Mechling, Tom Herman, and Bernadette Usera
Park/Forestry Board: Jeanie Blair, Karen Lynass, Jennessa Scholl-Dempsey, and Charla Smith
Library Board: Kristi Palmer, Kelly Magdanz, Cathie Anderson, Terry Hermann, Robin Englehart-Bagley, Nick Jones- City Council Rep. The County Rep position is vacant.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

All volunteers who will be covered by the City's Work Comp and Liability policies must be notated in the City Council minutes each year. Members of the Planning Commission, Park Board, Municipal Utility Board, and Sturgis Public Library Board of Trustees are covered in their official capacity on those entities

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the City. This expense is included in the annual budget. There is no additional premium for our liability coverage.

RECOMMENDATION:

Motion to approve

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Annual listing the volunteers of the Sturgis Volunteer Fire Department in the Council minutes for workers' compensation coverage in 2026. Sturgis Volunteer Fire Department: Mandie Aga, Reed Beldin, Mark Bruch, Mike Bruch, Michael Casey, Roy Casteel, Dave Cummings, Nicholas Draine, Hugo Estes, Shawn Fischer, Adam Grubl, Chris Grubl, Dan Grubl, Cody Heupel, Bryce Hill, Bryson Kool, Nathan Kress, Dravan Lensegrav, Scott Lensegrav, Cory Nelson, Tom Nelson, Brad Olson, Calev Owen, Isaiah Owen, Cameron Paisley, Parker Peterson, Keanu Phumiprapha, Jeff Potter, Warren Shaulis, Chase Smith, Molly Strader, Lee Stroschine, and Derek Swain.
Annual listing of the volunteers of the Sturgis Volunteer Fire Department in the Council minutes for workers' compensation coverage in 2026. Sturgis Volunteer Fire Department Auxiliary: Shannon Lensegrav, Courtney Walker, Desirae McCaskey, Terri Jo Bruch and Jennifer Cummings.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

All volunteers who will be covered by the City's Work Comp policies must be notated in the City Council minutes each year. This list of volunteers has been approved by SVFD Chief Scott Lensgrav. The City's work comp policy covers SVFD volunteers while responding to calls for service within the City limits. Calls for service in the county are covered by the Meade County work comp policy. The SVFD carries its own liability policy. The SVFD also has an auxiliary that supports the VFD on scene and assists with fundraising and community building efforts. Their volunteers are also being listed.

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the City. This expense is included in the annual budget.

RECOMMENDATION:

Motion to approve

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Annual listing of volunteers for the Sturgis Animal Shelter in the Council minutes for workers' compensation and liability coverages in 2026. Sturgis & Meade County Animal Shelter: Mary Ingram, Tessa Meland- her kids Kerrigan, Kwynlee, Kambria and Karsey Meland, Melissa Lugmao, Dallas Fox, Heather Adolph, Olivia Burnett, Madelyn Perkovich, Pat Kurtenbach, Linn Baur, Daniel, Treyton and Asher Tammi, Cyrus Lyons, and Mallory Lyons

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

Volunteers who will be covered by the City's Work Comp and Liability policies must be notated in the City Council minutes each year. This list of volunteers has approved by Trishelle Tammi and Chief Vandewater.

BUDGET IMPACT:

Volunteers comprise a very minor portion of the work comp premiums paid by the City. This expense is included in the annual budget. There is no additional premium for our liability coverage.

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Payroll - Hugo Estes (Paramedic Part-time) (Ambulance) - earned Paramedic license. Promotion from EMT- Basic to Paramedic. Salary is \$30.83 per hour.

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

The Ambulance Services employees EMT-Basics, EMT-Advanced, Paramedics, Critical Care Paramedics to provide BLS and ALS emergency and transport services to our response area. The Ambulance also employees registered staff for the jail contract.

Mr. Estes is a current part time employee.

All Ambulance Service employees are non-exempt (except the Director).

DISCUSSION:

New Hires

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

Meeting Date: City Council - Jan 05 2026

Agenda Item: Authorize the submission of a Letter of Interest to the Bureau of Land Management (BLM) to initiate the Recreation and Public Purposes (R&PP) Lease process for potential development of public soccer facilities on federal land.

Prepared By: Kevin Forrester, Mayor

BACKGROUND INFORMATION:

The **Recreation and Public Purposes (R&PP) Lease** program allows state and local governments, as well as certain nonprofit organizations, to lease federally owned public land administered by the BLM at a nominal cost for qualifying public recreation facilities. The program is intended to support public-serving uses that provide broad community benefit and long-term public access. Additional information regarding the R&PP program is included in the attached materials.

Participation in organized soccer within the City of Sturgis has increased substantially over the past several decades. The City's primary soccer facilities are currently located at the former City Park; however, the continued growth of youth and adult soccer participation has exceeded the capacity of the existing complex.

Existing Conditions

The current soccer complex faces several limitations, including:

- Insufficient number of playable fields to meet demand
- Scheduling constraints that limit practice and game availability
- Inadequate parking capacity for players, families, and spectators
- Site constraints that limit feasible expansion

These conditions have resulted in operational challenges and limit the City's ability to support current and future recreational demand.

Stakeholder Support

The **Sturgis Soccer Association** has formally identified the deficiencies of the existing soccer facilities and expressed strong support for pursuing additional recreational space. An attached letter from Richelle Bruch, President of the Sturgis Soccer Association, outlines the challenges associated with the current complex and supports submitting a Letter of Interest to the BLM to initiate the R&PP lease process.

DISCUSSION:

Submitting a Letter of Interest does not commit the City to a specific project or site, nor does it obligate funding. Rather, it initiates coordination with the BLM to:

- Determine land availability and suitability
- Confirm consistency with applicable land-use plans
- Identify environmental review requirements
- Evaluate long-term feasibility for public recreational use

If the process advances, any future lease application, site plan, environmental documentation, or capital investment would be brought forward for separate Council review and approval.

Attached is a map of the BLM location and a conceptional soccer complex plan.

BUDGET IMPACT:

There is **no immediate fiscal impact** associated with submitting a Letter of Interest. R&PP leases typically involve nominal annual rent. Any future development, maintenance, or operational costs would be evaluated and presented to the City Council prior to commitment.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[RPP Program Soccer Focus](#)

[Sturgis Soccer Association Letter Support for BLM R&PP Letter of Interest](#)

[Lease Aera Map](#)

[Ft.Meade Soccer Complex-11X17 Portrait](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 31 2025

Recreation and Public Purposes (R&PP;) Program Soccer Facilities Focus

The Recreation and Public Purposes (R&PP;) Program allows eligible state and local governments to lease federal public land administered by the Bureau of Land Management (BLM) at nominal cost for qualifying public recreation facilities. This program provides an effective mechanism for developing long-term public soccer facilities that serve community-wide recreational needs.

Program Authority and Purpose

The R&PP; Program is authorized under the Recreation and Public Purposes Act and is intended to support public-serving recreational uses. Soccer complexes and associated facilities qualify when they are publicly accessible, non-exclusive, and operated primarily for community benefit.

Eligible Soccer-Related Uses

- 1 Multi-field soccer complexes
- 2 Youth and adult league practice and competition fields
- 3 Restrooms, parking, and support facilities
- 4 Pedestrian paths, spectator areas, and open space
- 5 Limited ancillary facilities directly supporting public recreation

Typical Lease Terms

- 1 Lease terms of up to 20 years, with renewal options
- 2 Nominal annual rent, often one dollar per year
- 3 Federal ownership of land retained by the United States
- 4 City or public sponsor ownership of approved improvements during the lease term

Application Process Overview

- 1 Initial coordination with the local BLM field office
- 2 Submission of a Letter of Interest describing proposed soccer facilities
- 3 Land use plan consistency review and environmental analysis (NEPA)
- 4 Public notice and opportunity for comment
- 5 Issuance of an R&PP; lease upon approval

Public Benefit Considerations

Soccer facilities developed under the R&PP; Program must provide broad public access and demonstrated community benefit. Typical benefits include youth development, recreational opportunities for all ages, support for community events and tournaments, and long-term preservation of open space for organized recreation.

Ongoing Responsibilities

- 1 Operation and maintenance of soccer facilities in accordance with approved plans
- 2 Continued public access and safety management
- 3 Periodic reporting and coordination with the BLM
- 4 BLM approval required for material changes or expansion

Sturgis Soccer Association has been a vital part of the Sturgis community since 1978. Over nearly five decades, the Association has grown significantly in both participation and impact. In recent years alone, Sturgis Soccer has expanded to serve more than 300 youths during both fall and spring seasons, reflecting the strong demand for accessible, organized youth athletics in our community.

With this growth comes challenges, and our most pressing issue is field space. Currently, the Association hosts two outdoor tournaments annually (one in April and one in September) each averaging approximately 80 teams. Due to limited field availability, Sturgis Soccer has been forced to turn away teams from each of the last four tournaments over the past two years, despite continued interest and demand.

These tournaments provide a meaningful economic benefit to the City of Sturgis. The influx of teams, families, and spectators results in increased hotel occupancy, full restaurants, and higher traffic in local retail businesses. Many local business owners have shared that one of our tournament weekends is comparable to a Rally weekend in terms of hotel usage, restaurant volume, and overall economic activity.

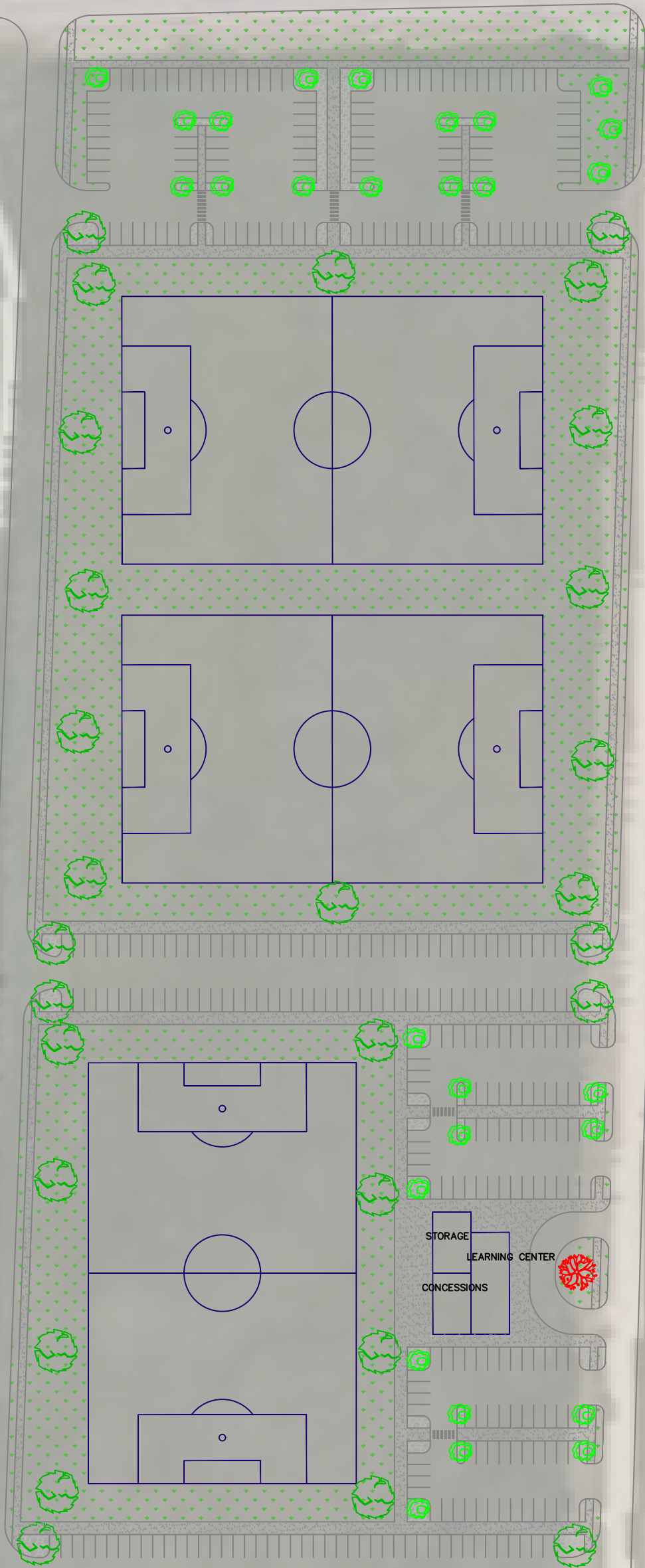
Approval of the proposed lease agreement would allow Sturgis Soccer Association to relocate to a site with increased field capacity. This forward progress would enable the Association to better serve Sturgis youth, reduce participation limitations, and meet growing community demand. Expanded field capacity would also allow Sturgis Soccer to increase the size and reach of its tournaments, further positioning Sturgis as a regional destination for youth sports and family-centered events.

The Sturgis Soccer Association respectfully requests that the City Council vote in favor of signing the lease agreement. This action supports youth recreation, strengthens community assets, and creates additional opportunities for sustained economic activity within the City of Sturgis.

Respectfully submitted,
Richelle Bruch
President, Sturgis Soccer Association

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FUTURE EXPANSION

PROJECT NAME:
STURGIS SOCCER COMPLEX

FT. MEADE, SD

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, December 15, 2025	6:30 PM	Council Chambers
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COUNCIL PRESENT: Kevin Forrester, Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Nichols, Alex Usera, Mark Chaplin, and Terry Jensen

STAFF PRESENT: Ann Bertolotto, Finance Officer, Aaron Jordan, City Administrator, Eric Davis, City Attorney, Geody VanDewater, Chief of Police, and Rick Bush, Director of Public Works

ABSENT: None

Call to Order Regular Meeting of the City Council

Mayor Forrester calls meeting to order at 6:30 p.m.

Pledge of Allegiance/Prayer

Dr. Bill Meirose gives prayer.

Approval of the Agenda

Usera moved, Dargatz seconded, and all voted to approve the agenda as posted.

Announcements and Praise

Councilman Thompson makes announcements of upcoming community events.

City Attorney Eric Davis reports on the 39th Annual Sturgis Christmas Bird Count held Sunday, Dec. 14.

Sturgis Human Resources Director Carrie Belawske shares information on the city holiday party which she believes was a great morale booster. The event raised \$708 for the Sturgis Optimist Toy Drive.

Resident Bonnie Alberts reports that some people are placing yard waste at the city's recycle location at Exit 32 although no receptacles are on site. Those materials are to be taken to the city's rubble site.

Non-Agenda matters that may come before the Council

Resident Donnlee Kiviaasen asks about the status of a zoning issue.

Department Updates

- Administrator Jordan presents the sales tax and BBB tax reports for November.
- Finance Officer Ann Bertolotto gives financial execution reports.
- Administrator Jordan presents update on sponsorship program

Public Hearings

Sturgis Sponsorship Director/Brand Manager Lance Scherer presents information on the lease for The Bank building, 1100 Main St., which had been tabled from the Dec. 1, meeting.

Usera moved, Jensen seconded, and all voted to approve the 2025 Dixxon Supply, LLC Property Lease Amendment.

Mayor's Report

Payroll - Brady Hansen (Water Operator) Full-time, non-exempt position, \$23.42 per hour

Consider Consent Agenda

Approval of the minutes from the Dec. 1, 2025, City Council meeting

Thompson moved, Jones seconded, and all voted to approve the consent agenda.

Approval of the claims

Vendor Name	Description	Net Invoice Amount
A & B WELDING CO	SUPP & MAT	1525.75
ADMIRAL BEVERAGE CORP	LIQUOR	19997.25
ALSCO	RUGS/MATS	578.12
BADLANDS DISTILLERY	LIQUOR	607.44
BEAR BUTTE VALLEY WATER	UTIL NOV 2025	112.85
BLACK HILLS CHEMICAL	SUPP	3738.11
BLACK HILLS ENERGY	UTIL NOV 2025	47463.75
BLACK HILLS PIONEER	PUB NOV 2025	986.95
BLACK HILLS SNACKS	LIQUOR	105.65
BLACK HILLS TRAILS	2026 BID DIST DISB	50000
BLACKFORK SPIRITS LLC	LIQUOR	188.68
BLACKHILLS COM	PROF FEES	150
BLUE PEAK	UTIL NOV 2025	5542.78
BMI	PROF FEES	644.18
BORDER STATES ELECTRIC	REP & MAINT	107.9
BUBBLES, LLC	CAR WASHES	40.14
BUTTE ELECTRIC	UTIL NOV 2025	2653.88
CASH-WA DISTRIBUTING	LIQUOR	2068.05
CASK & CORK	LIQUOR	7921.58
CBH COOPERATIVE #112407	FUEL	7557.99
CBH COOPERATIVE - #865928	FUEL	273.9
CBH COOPERATIVE #119343	FUEL	5666.14
CBH COOPERATIVE #920771	FUEL	593.53
CENGAGE LEARNING / GALE	BOOKS	624.93
CENTURY BUSINESS PRODUCTS	COPIER LEASE	119.29
CENTURY LINK	UTIL NOV 2025	374.56
CITY OF BELLE FOURCHE	NOV LANDFILL TICKETS	28067.44
CITY OF STURGIS WATER DEPT	UTIL NOV 2025	3672.41
COCA COLA BOTTLING CO	WATER/LIQUOR	1098.5

COLLINS, KATRINA	REIMB SUPP & MAT	64.73
CORE & MAIN LLP	PROF FEES	4176.89
CULLIGAN OF THE NH	WATER	33.75
DAKOTA'S BEST	LIQUOR	581.8
DOUBLE STAR COMPUTING	PROF FEES	4193.99
ECOLAB PEST ELIMINATOR DIV	PEST CONTROL	183.87
EVOGOV	PROF FEES	59
FERGUSON WATERWORKS	SUPP & MAT	862.11
FOTH INFRA & ENVIR	PROF FEES	10502.1
GORDON & REES	BOOKS	90
GREAT WESTERN TIRE CO	REP & MAINT	1616
GROSSENBURG IMPLEMENT	MOWER RENTAL	16275
HELIX SOLUTIONS	PROF FEES	350
HELMS & ASSOCIATES	CAP IMP	35361.29
HOMESLICE MEDIA GROUP, LLC	PROF FEES	3900
INGRAM LIBRARY SERVICES	BOOKS	456.02
J & J ASPHALT	SUPP & MAT	693.6
JOHNSON WESTERN WHOLESALE	LIQUOR	72370.4
K T CONNECTIONS	PROF FEES	2014.5
KETEL THORSTENSON	PROF FEES	4936.96
KIEFFER SANITATION	CONT RENTAL	643.64
LAWSON PRODUCTS	REP & MAINT	181.74
LYNN'S DAKOTAMART	SUPP & MAT	21.68
MAIER MEATS LLC	LIQUOR	432
MARCO TECH	PROF FEES	50.5
MASTERCARD	CREDIT CARD	9470.02
MEADE COUNTY AUDITOR	DISPATCH FEES	4506.67
MIDAMERICA BOOKS	BOOKS	130.75
MIDCONTINENT TESTING LAB	WATER TESTING	248
MONTANA DAKOTA UTILITIES	UTIL NOV 2025	12074.1
NORTHERN HILLS VET CLINIC	PROF FEES	138
NORTHWEST PIPE FITTINGS	SUPP & MAT	280
OWENS INTERSTATE SALES INC	SUPP & MAT/REP & MAINT	152.42
PITNEY BOWES INC	POSTAGE METER LEASE	462.99
POWERPLAN	REP & MAINT	1398.34
QUALITY BRANDS OF THE BH	LIQUOR	29109.56
RASMUSSEN MECHANICAL SERV	REP & MAINT	722
REPUBLIC BEVERAGE COMPANY	LIQUOR	19688.14
RICHTER'S TIRE	REP & MAINT	120.48
RIVERFRONT BROADCASTING, LLC	ADV	1254.6
RUNNINGS SUPPLY INC	SUPP & MAT	99.8
RUSHMORE OFFICE SUPPLY	SUPP & MAT	130.48
SAWYER BREWING CO	LIQUOR	126

SCHADE VINEYARD	LIQUOR	312
SD DEPT OF TRANSPORTATION	CAP IMP	19846.7
SDML WORK COMP FUND	WORK COMP	268885
SERVALL TOWEL & LINEN	RUGS/TOWELS	440.3
SOUTH DAKOTA 811	PROF FEES	75.04
SOUTH DAKOTA DOBER SOCIETY	RAFFLE REFUND	75
SOUTHERN GLAZER'S OF SD	LIQUOR	15572.34
STURGIS ACE HARDWARE #1	SUPP & MAT	45.74
STURGIS ACE HARDWARE #3	SUPP & MAT	135.95
STURGIS NAPA	SUPP & MAT	1026.67
TERESA D BOLEN	LIQUOR	100
THOMSON REUTERS	SUBSCRIPTION	237.96
TOLLISON, MATTHEW	PATIENT TRANSPORT	30
TWICE THE ICE	ICE	239.19
U DRIVE TECHNOLOGY	WEB STREAMING	674.52
VANWAY TROPHY & AWARD	NAME PLATE	28.55
VOSS DISTRIBUTING	LIQUOR	273.01
WARNE CHEMICAL	SUPP & MAT	168
WEST RIVER ELECTRIC ASSN	UTIL NOV 2025	737.74
WESTERN CONSTRUCTION	CAP IMP	776319.06

WAGES

Mayor & Council	101-4111	\$ 6,407.31
Attorney	101-4141	\$ 3,866.84
Finance	101-4142	\$ 9,943.61
HR	101-4143	\$ 3,431.80
City Admin	101-4144	\$ 7,102.76
Buildings	101-4192	\$ 2,017.39
Custodial	101-4193	\$ 3,126.66
Engineering	101-4194	\$ -
Planning & Permitting	101-4196	\$ 1,870.36
Fleet	101-4197	\$ 7,984.69
Sponsorship	101-4198	\$ 3,114.92
Rally	101-4199	\$ -
Police	101-4211	\$ 53,172.80
Animal Shelter	101-4212	\$ 4,796.43
Fire Dept	101-4229	\$ 161.80
Streets	101-4311	\$ 15,337.31
Cemetery	101-4370	\$ 436.43
Community Center	101-4511	\$ 8,953.39
Recreation	101-4512	\$ 4,065.25

Parks	101-4520	\$ 15,994.23
Library	101-4551	\$ 10,653.17
Auditorium	101-4560	\$ -
Special Sales Tax	211-9000	\$ -
Downtown BID	213-4195	\$ -
Liquor	601-4990	\$ 8,839.24
Water	602-4330	\$ 13,368.62
Wastewater	604-4325	\$ 14,701.90
Sanitary Service	612-4323	\$ 17,384.05
Ambulance	644-4460	\$ 50,167.16
		\$ 266,898.12
SS		\$ 16,231.74
MED		\$ 3,796.18
FWT		\$ 22,793.74
		\$ 42,821.66
		Grand Total
		\$309,719.78

Chaplin moved, Jensen seconded, and all voted to approve the claims.

Reports

1886 Properties, LLC Property Lease Amendment

Scherer presents information on the 2025 - 1886 Properties, LLC Property Lease Amendment for The Bank building lease.

Jones moved, Dargatz seconded, and all voted to approve the 2025 - 1886 Properties, LLC Property Lease Amendment.

Bluepeak Business Service Agreement and Addendum

Mayor Forrester speaks about updating the Bluepeak Business Service Agreement.

Jensen moved, Nichols seconded, and all voted to approve the Bluepeak Business Service Agreement and Addendum

Executive Session

Chaplin moved, Jones seconded, and all voted to enter executive session pursuant to SDCL 1-25-2 (3) at 7:16 p.m.

Resume Open Meeting

In open session, Usera moved, Thompson seconded, and all voted to return to regular session at 7:26 p.m.

Adjourn

Chaplin moved, Usera seconded, and all voted to adjourn at 7:27 p.m.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of \$ _____

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Consideration to Authorize the Mayor to Sign, Reassign and Terminate Hanger Lease Agreements.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The City maintains multiple hangar lease agreements at the Municipal Airport. From time to time, changes in hangar ownership, tenant needs, and lease administration require updates to existing agreements.

Several hangars have been sold or transferred to new owners, requiring the reassignment of the associated hangar lease agreements to reflect current ownership and occupancy. In addition, certain leaseholders have indicated they no longer wish to continue their lease agreements.

The lease terminations generally involve vacant hangar pad leases where no hangar structure has been constructed and the lessee no longer intends to build a hangar. Terminating these leases allows the City to return the sites to its available inventory and make them available to other interested parties.

During a routine review of existing hangar lease documents, staff also identified minor typographical and clerical errors in certain agreements. These corrections do not change the intent or substantive terms of the leases but are necessary to ensure accuracy, clarity, and consistency in City records.

Authorizing the Mayor to reassign and terminate hangar lease agreements, as applicable, will allow staff to efficiently manage these administrative updates, maintain accurate lease documentation, and ensure hangar availability is aligned with current ownership, tenant demand, and airport planning objectives for the 2026 calendar year.

DISCUSSION:

Reassignment of the following Leases:

1. 101 Beachcraft Ave.- 60 x 80 from Great Plains Enterprises LLC. to NIP Enterprises
2. 102 Turbine Alley- 72 x 104 from Titan Aviation to Gary Stutesman (correct address to 103 Turbine Alley)
3. 102 Beachcraft Ave.- 70 x 80 from LT Development Group LLC. to Bart Hamm/Aces Full

Terminate the Following Leases:

1. 105 Turbine Alley- 80 x 80 Wade Bail
2. 2 Jet Way- 100 x 100 Hanger 27 LLC.

New Leases:

1. 203 Turbine Alley - 60 x 80-Sundance Steel

2. 204 Turbine Alley - 60 x 80-JK Properties

BUDGET IMPACT:

There is no anticipated negative budget impact associated with this action. Reassignment of existing hangar lease agreements will maintain current lease revenue, while termination of vacant hangar pad leases where no hangar has been constructed will return those sites to the City's available inventory for future leasing. Correction of minor clerical and typographical errors will not affect lease rates or revenue. Any future lease revenue will be subject to separate Council action, as applicable.

RECOMMENDATION:

Move to authorize the Mayor to execute, reassign and termination of Municipal Airport hangar lease agreements, and to approve minor clerical and typographical corrections to existing hangar lease documents, as necessary.

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Dec 30 2025

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Set a Public Hearing for February 17, 2026 to consider a Use on Review application for 3385 Canyon View Court for a in home daycare.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Mary Heinle (Purple Butterflies Daycare LLC) has submitted a Conditional Use on Review application to operate a in home daycare business at her residence located at 3385 Canyon View Court, Sturgis, South Dakota.

The subject property is currently zoned Single-Family Residential, within which in-home daycare facilities are a permitted use, subject to compliance with applicable zoning standards and operational requirements.

Although the use is permitted, a conditional use review is being conducted to evaluate potential impacts related to neighborhood compatibility, traffic and parking, noise, and overall compliance with City ordinances.

DISCUSSION:

Board of Adjustments may provide direction or recommend approval of the in-home daycare use, subject to conditions deemed necessary to ensure compatibility with the surrounding residential neighborhood.

CODE REFERENCES:

City of Sturgis Title 18- Single Family Residential

RECOMMENDATION:

Motion to approve setting a public hearing for February 17, 2026.

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Dec 31 2025

Meeting Date: City Council - Jan 05 2026

Agenda Item: Set a Public Hearing for February 17, 2026 to consider a Use on Review application for 206 Tulsa Drive for a in home business to work on other people vehicles on a limit basis.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Jeremy Moore has submitted a Conditional Use on Review application to operate a in home business at his residence located at 206 Tulsa Drive, Sturgis, South Dakota. Jeremy would like to operate a in home business to work on other peoples vehicles on a limit basis in his a garage (no more than one vehicle at a time)

The subject property is currently zoned Single-Family Residential, within which in-home business are a permitted use, subject to compliance with applicable zoning standards and operational requirements.

Although the use is permitted, a conditional use review is being conducted to evaluate potential impacts related to neigh

DISCUSSION:

Board of Adjustments may provide direction or recommend approval of the in-home daycare use, subject to conditions deemed necessary to ensure compatibility with the surrounding residential neighborhood.

CODE REFERENCES:

City of Sturgis Title 18- Single Family Residential

RECOMMENDATION:

Motion to approve setting a public hearing for February 17, 2026.

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Dec 31 2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
A & B BUSINESS	A & B BUSINESS	101-4111-42600 Supplies & Materials	Copier Lease Dec 2025	31.34	12/19/2025
AT&T MOBILITY	AT&T MOBILITY	101-4111-42800 Utilities	Cell phones	46.53	12/15/2025
BLACK HILLS COUNCIL OF LOCAL GOVERN	BLACK HILLS COUNCIL OF LOCAL GO	101-4111-42900 Other	JAN 2026	3,800.00	01/01/2026
PRAIRIE HILLS TRANSIT	PRAIRIE HILLS TRANSIT	101-4111-42900 Other	CONTRACT JAN 2026	14,000.00	01/01/2026
STURGIS AREA ARTS COUNCIL	STURGIS AREA ARTS COUNCIL	101-4111-42900 Other	CONTRACT JAN 2026	2,250.00	01/01/2026
Total General:				20,127.87	
Total Mayor & Council:				20,127.87	
Attorney					
General					
NOONEY & SOLAY LLP	NOONEY & SOLAY LLP	101-4141-42200 Professional Fees	Leasing issues KP	1,550.00	12/18/2025
AMERICAN LEGAL PUBLISHING	AMERICAN LEGAL PUBLISHING	101-4141-42900 Other	Ordinance Codification	12,250.68	12/16/2025
Total General:				13,800.68	
Total Attorney:				13,800.68	
Finance Office					
General					
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4142-42600 Supplies & Materials	Envelopes	27.50	12/18/2025
AT&T MOBILITY	AT&T MOBILITY	101-4142-42800 Utilities	Cell phones	46.53	12/15/2025
Total General:				74.03	
Total Finance Office:				74.03	
Human Resources					
General					
AT&T MOBILITY	AT&T MOBILITY	101-4143-42800 Utilities	Cell phones	46.53	12/15/2025
Total General:				46.53	
Total Human Resources:				46.53	
City Administrator					
General					
A & B BUSINESS	A & B BUSINESS	101-4144-42500 Repairs & Maintenance	Copier Lease Dec 2025	31.35	12/19/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
AT&T MOBILITY	AT&T MOBILITY	101-4144-42800 Utilities	Cell phones	46.53	12/15/2025
Total General:				77.88	
Total City Administrator:				77.88	
Buildings					
General					
AMICK SOUND, INC.	AMICK SOUND, INC.	101-4192-42500 Repairs & Maintenance	Fire Alarm monitoring at PW	34.24	12/17/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	Pest Control-Community Center	133.92	12/11/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	Pest Control PW	150.00	12/11/2025
KNIGHT SECURITY, INC.	KNIGHT SECURITY, INC.	101-4192-42500 Repairs & Maintenance	basic monitoring-Cor Cent/Auditorium	1,560.00	12/15/2025
OFFICE OF FIRE MARSHALL-BOILER	OFFICE OF FIRE MARSHALL-BOILER	101-4192-42500 Repairs & Maintenance	Boiler at City Hall Inspection	320.00	12/15/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	150.33	12/11/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels at PW	150.33	12/18/2025
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	218.90	12/25/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at Library	51.12	12/10/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at City Hall	46.10	12/10/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at City Hall	53.84	12/24/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats for Library	58.48	12/24/2025
AT&T MOBILITY	AT&T MOBILITY	101-4192-42800 Utilities	Cell phones	46.53	12/15/2025
Total General:				2,973.79	
Total Buildings:				2,973.79	
Planning and Permitting					
General					
WATSON, JAYNA	WATSON, JAYNA	101-4196-42200 Professional Fees	DEC 2025 PROF FEES	718.75	12/24/2025
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Copier Lease Rally Dec 2025	204.99	12/19/2025
A & B BUSINESS	A & B BUSINESS	101-4196-42500 Repairs & Maintenance	Copier Lease Dec 2025	31.34	12/19/2025
AT&T MOBILITY	AT&T MOBILITY	101-4196-42800 Utilities	Cell phones	51.58	12/15/2025
Total General:				1,006.66	
Total Planning and Permitting:				1,006.66	
Fleet Management					
General					
VERIZON WIRELESS	VERIZON WIRELESS	101-4197-42800 Utilities	Cell phones	39.73	12/19/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				39.73	
Total Fleet Management:				39.73	
Sponsorship					
General					
GORDON & REES SCULLY MANSUKHANI	GORDON & REES SCULLY MANSUKH	101-4198-42200 Professional Fees	Declarations/Affidavit	800.00	12/17/2025
GORDON & REES SCULLY MANSUKHANI	GORDON & REES SCULLY MANSUKH	101-4198-42200 Professional Fees	USPTO Office Action	200.00	12/17/2025
GORDON & REES SCULLY MANSUKHANI	GORDON & REES SCULLY MANSUKH	101-4198-42200 Professional Fees	Contract(s) Review	390.00	12/17/2025
A & B BUSINESS	A & B BUSINESS	101-4198-42400 Rental--Sponsorship	2025 Copier Lease - Nov/Dec	31.34	12/19/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4198-42800 Utilites	Cell phones	39.73	12/19/2025
Total General:				1,461.07	
Total Sponsorship:				1,461.07	
Rally Department					
General					
VERIZON WIRELESS	VERIZON WIRELESS	101-4199-42800 Utilities--Rally	Cell phones	39.73	12/19/2025
Total General:				39.73	
Total Rally Department:				39.73	
Police					
General					
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4211-42500 Repairs & Maintenance	CAPSULE FOR UNIT 152	50.99	12/10/2025
BUNTAIN, JOSHUA	BUNTAIN, JOSHUA	101-4211-42600 Supplies & Materials	BUNTAIN UNIFORM ALLOWANCE	182.10	12/09/2025
DAKOTA EXTINGUISHER & SAFETY, LLC	DAKOTA EXTINGUISHER & SAFETY, L	101-4211-42600 Supplies & Materials	FIRE EXTINGUISHER REPLACEMENT	85.00	12/06/2025
GALL'S LLC.	GALL'S LLC.	101-4211-42600 Supplies & Materials	NEW HIRE MILLER UNIFORM	232.08	11/26/2025
GALL'S LLC.	GALL'S LLC.	101-4211-42600 Supplies & Materials	NEW HIRE PANTS MILLER	192.66	11/27/2025
GALL'S LLC.	GALL'S LLC.	101-4211-42600 Supplies & Materials	New hire name tag	48.15	12/02/2005
JACOBS, MATTHEW	JACOBS, MATTHEW	101-4211-42600 Supplies & Materials	JACOBS CLOTHING ALLOWANCE	84.90	07/27/2025
PAULSEN, BRIAN	PAULSEN, BRIAN	101-4211-42600 Supplies & Materials	clothing allowance Paulsen	77.49	12/11/2025
PAULSEN, BRIAN	PAULSEN, BRIAN	101-4211-42600 Supplies & Materials	CHRISTMAS PARTY BASKET	41.81	12/04/2025
PICKARD, KURT	PICKARD, KURT	101-4211-42600 Supplies & Materials	Buyback Unif Allow	105.69	12/09/2025
VANDEWATER, GEODY	VANDEWATER, GEODY	101-4211-42600 Supplies & Materials	GEODY CLOTHING ALLOWANCE	21.24	12/05/2025
AT&T MOBILITY	AT&T MOBILITY	101-4211-42800 Utilities	Cell phones	1,363.49	12/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4211-42800 Utilities	Cell phones	40.04	12/19/2025
APPLEGATE, GARRICK	APPLEGATE, GARRICK	101-4211-42900 Other	Tow reimbursement	333.47	12/08/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-42900 Other	FLEX 2 CONTROLLER	262.00	03/21/2025
BLACK HILLS FAMILY PRACTICE INC.	BLACK HILLS FAMILY PRACTICE INC.	101-4211-42900 Other	NEW HIRE PHYSICAL	125.00	12/01/2025
MEADE COUNTY AUDITOR	MEADE COUNTY AUDITOR	101-4211-42900 Other	UTILITES MONTHLY BILLING FOR LEC	4,784.89	12/02/2025
VANWAY TROPHY & AWARD	VANWAY TROPHY & AWARD	101-4211-42900 Other	AWARDS	127.95	12/03/2025
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-43400 Machinery & Equipmen	FLEET 3 PAYMENT	3,742.30	05/01/2025
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-43400 Machinery & Equipmen	BODY 2 MOUNT	34.00	05/16/2025
Total General:				11,935.25	
Total Police:				11,935.25	
Animal Shelter					
General					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	CAT EUTHANASIA	130.35	11/28/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42500 Repairs & Maintenance	FUEL	55.62	12/10/2025
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4212-42500 Repairs & Maintenance	FURNACE REPAIR	302.72	12/05/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4212-42600 Supplies & Materials	SHELTER SUPPLIES	11.99	12/02/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4212-42600 Supplies & Materials	SHELTER SUPPLIES	52.98	11/04/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4212-42600 Supplies & Materials	CLEANING SUPPLIES	35.96	12/12/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4212-42800 Utilities	Cell phones	79.46	12/19/2025
Total General:				669.08	
Total Animal Shelter:				669.08	
Fire					
General					
STURGIS NAPA	STURGIS NAPA	101-4229-42500 Repairs & Maintenance	TRUCK PARTS	19.44	12/10/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution WITH AMBULANCE	13.50	12/09/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	Split distribution	18.00	11/25/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42600 Supplies & Materials	PADLOCK	28.99	12/03/2025
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4229-42600 Supplies & Materials	SUPPLIES	29.97	12/13/2025
Total General:				109.90	
Total Fire:				109.90	
Streets					
General					
LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	101-4311-42500 Repairs & Maintenance	Breather vent for sweeper #50	4.86	12/03/2025
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	U-bolt kit & credit on incorrect u-bolt kit	59.59	12/15/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	Bulk fuel	5,497.97	12/09/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	Air filter #127	28.61	12/09/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD hydraulic & oil filter #27	27.82	12/09/2025
SD DEPT OF TRANSPORTATION	SD DEPT OF TRANSPORTATION	101-4311-42600 Supplies & Materials	Salt brine	1,609.20	12/11/2025
AT&T MOBILITY	AT&T MOBILITY	101-4311-42800 Utilities	Cell phones	51.58	12/15/2025
Total General:				7,279.63	
Total Streets:				7,279.63	
Sanitary Service					
Sanitary Service					
A & B BUSINESS	A & B BUSINESS	612-4323-42400 Rent	Copier Lease Dec 2025	76.43	12/19/2025
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Fuel & oil filter #194	71.68	12/12/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42600 Supplies & Materials	Oil filter #194	75.57	12/10/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42600 Supplies & Materials	Oil, filter #134	55.35	12/10/2025
VERIZON WIRELESS	VERIZON WIRELESS	612-4323-42800 Utilities	Cell phones	79.74	12/19/2025
Total Sanitary Service:				358.77	
Total Sanitary Service:				358.77	
Wastewater Facilities					
Wastewater Facilities					
A & B BUSINESS	A & B BUSINESS	604-4325-42500 Repairs & Maintenance	Copier Lease Dec 2025	76.43	12/19/2025
AERZEN USA CORP	AERZEN USA CORP	604-4325-42500 Repairs & Maintenance	Swith & oil	1,368.34	12/01/2025
AT&T MOBILITY	AT&T MOBILITY	604-4325-42800 Utilities	Cell phones	144.64	12/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	604-4325-42800 Utilities	Cell phones	85.35	12/19/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	604-4325-43700 Capital Improvement	North Trunk Line	102,649.15	11/30/2025
DAKOTA TESTING & ENGINEERING LLC	DAKOTA TESTING & ENGINEERING LL	604-4325-43700 Capital Improvement	Sturgis Dudley Corridor	943.00	12/29/2025
HALME INC	HALME INC	604-4325-43700 Capital Improvement	North Trunk Line-Dudley Corridor	359,465.55	12/10/2025
Total Wastewater Facilities:				464,732.46	
Total Wastewater Facilities:				464,732.46	
Water System Operations					
Water System Operations					
KODRU EQUIPMENT LLC	KODRU EQUIPMENT LLC	602-4330-42500 Repairs & Maintenance	Waterman parts	543.76	12/18/2025
TREADMARK TIRE & SERVICE	TREADMARK TIRE & SERVICE	602-4330-42500 Repairs & Maintenance	Flat tire repair #53	32.96	12/09/2025
HAWKINS, INC.	HAWKINS, INC.	602-4330-42600 Supplies & Materials	Chlorine Cylinders	160.00	12/15/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	602-4330-42600 Supplies & Materials	Screws for concrete forms	13.99	12/29/2025
AT&T MOBILITY	AT&T MOBILITY	602-4330-42800 Utilities	Cell phones	51.58	12/15/2025
VERIZON WIRELESS	VERIZON WIRELESS	602-4330-42800 Utilities	Cell phones	139.21	12/19/2025
Total Water System Operations:				941.50	
Total Water System Operations:				941.50	
Airport					
General					
BURNHAM, ROGER	BURNHAM, ROGER	101-4350-42200 Professional Fees	Professional Fees	4,847.83	01/01/2026
CB&B AVIATION	CB&B AVIATION	101-4350-42500 Repairs & Maintenance	1/2 of Hangar maintenance agreement	4,200.00	12/23/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4350-42600 Supplies & Materials	Fuel #155	44.00	12/17/2025
Total General:				9,091.83	
Total Airport:				9,091.83	
Ambulance					
Ambulance					
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200 Professional Fees	HIPAA COMPLIANT SERVER	476.00	12/21/2025
LEWIS, DR. SARAH	LEWIS, DR. SARAH	644-4460-42200 Professional Fees	CONTRACT JAN 2026	500.00	01/01/2026
A TO Z SHREDDING	A TO Z SHREDDING	644-4460-42290 Other Professional Ser	SHREDDING SERVICE	94.46	12/01/2025
MEDICAL WASTE TRANSPORT	MEDICAL WASTE TRANSPORT	644-4460-42290 Other Professional Ser	MEDICAL WASTE DISPOSAL	212.40	11/30/2025
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	644-4460-42400 Rental	COPIER FEE	137.37	10/13/2025
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42400 Rental	COPIER PAYMENT	118.30	12/15/2025
COREY'S POINT S TIRE	COREY'S POINT S TIRE	644-4460-42500 Repairs & Maintenance	TIRES FOR AMBULANCE	1,407.51	12/17/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	644-4460-42500 Repairs & Maintenance	PEST CONTROL	100.00	12/26/2025
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	644-4460-42500 Repairs & Maintenance	PEST CONTROL	109.40	12/11/2025
STURGIS NAPA	STURGIS NAPA	644-4460-42500 Repairs & Maintenance	Misc parts for S5	28.99	10/28/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	Medical supplies	157.08	10/29/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	644-4460-42600 Supplies & Materials	HAND FREE TOWEL, SOAP DISP	99.38	12/12/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	644-4460-42600 Supplies & Materials	TISSUE	68.86	12/12/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	644-4460-42600 Supplies & Materials	CLEANING SUPPLIES	136.85	12/23/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution WITH FIRE	13.50	12/09/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	Split distribution	18.00	11/25/2025
HENRY SCHEIN	HENRY SCHEIN	644-4460-42600 Supplies & Materials	MEDICAL SUPPLIES	196.25	11/18/2025
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	644-4460-42600 Supplies & Materials	JAIL SUPPLIES	7.79	12/13/2025
STRYKER SALES CORP	STRYKER SALES CORP	644-4460-42600 Supplies & Materials	MEDICAL SUPPLY SERVICE CONTRACT	5,314.00	08/12/2025
STRYKER SALES CORP	STRYKER SALES CORP	644-4460-42600 Supplies & Materials	MEDICAL EQUIPMENT SERVICE CONTRACT	5,314.00	08/12/2024
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	DROP CORDS FOR BAY	5.99	11/19/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	644-4460-42600 Supplies & Materials	HAND SOAP	8.99	11/21/2025
VERIZON WIRELESS	VERIZON WIRELESS	644-4460-42800 Utilities	Cell phones	180.18	12/19/2025
Total Ambulance:				14,705.30	
Total Ambulance:				14,705.30	
Community Center					
General					
A & B BUSINESS	A & B BUSINESS	101-4511-42200 Professional Fees	Copier Lease Dec 2025	94.26	12/19/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	Chlorine	251.59	12/05/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4511-42800 Utilities	Cell phones	39.73	12/19/2025
Total General:				385.58	
Total Community Center:				385.58	
Recreation					
General					
A & B BUSINESS	A & B BUSINESS	101-4512-42600 Supplies & Materials	Copier Lease Dec 2025	94.26	12/19/2025
Total General:				94.26	
Total Recreation:				94.26	
Park					
General					
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Hi templight socket #128	14.86	12/10/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600 Supplies & Materials	Pet waste fine sign	69.00	12/11/2025
VERIZON WIRELESS	VERIZON WIRELESS	101-4520-42800 Utilities	Cell phones	39.73	12/19/2025
Total General:				123.59	
Total Park:				123.59	
Library					
General					
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	Teen Books	87.27	11/14/2025
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	Credit for Missing Teen Book	5.99-	12/05/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				81.28	
Total Library:				81.28	
Liquor					
Liquor					
BLACK HILLS SECURITY & SYSTEMS, INC.	BLACK HILLS SECURITY & SYSTEMS,	601-4990-42200 Professional Fees		134.85	12/15/2025
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	138.37	12/11/2025
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	Fuel	44.69	12/22/2025
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	towels, rugs, mats	195.44	12/16/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	329.00	12/05/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Wine	55.00	12/09/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	586.31	12/16/2025
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	333.46	12/22/2025
DESJARLAIS FARMS	DESJARLAIS FARMS	601-4990-42620 Off Sale Liquor	Wine	528.00	12/15/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	969.00	12/04/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	723.00	12/04/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	18,821.07	12/10/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	1,670.00	12/15/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	16,740.30	12/17/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	316.00	12/22/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	2,149.36	12/22/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	11,198.28	12/23/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	75.00	12/08/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	326.90	12/11/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	618.50	12/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	255.15	12/22/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	8,694.38	12/10/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	7,248.79	12/17/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	6,535.00	12/18/2025
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	4,068.01	12/23/2025
SCHADE VINEYARD, INC.	SCHADE VINEYARD, INC.	601-4990-42620 Off Sale Liquor	Wine	312.00	12/08/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	236.22	12/02/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,091.91	12/10/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,149.78	12/11/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	664.94	12/12/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	496.85	12/17/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,472.41	12/17/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	4,841.19	12/23/2025
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	202.48	12/23/2025

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	117.90	12/09/2025
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	141.20	12/24/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	72.80	12/09/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	21.25	12/23/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	185.35	12/11/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	53.95	12/24/2025
MAIER MEATS LLC	MAIER MEATS LLC	601-4990-42640 Snacks for Resale	Snacks	144.00	12/22/2025
TERESA D BOLEN	TERESA D BOLEN	601-4990-42640 Snacks for Resale	Snacks	50.00	12/15/2025
TERESA D BOLEN	TERESA D BOLEN	601-4990-42640 Snacks for Resale	Snacks	100.00	12/15/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	567.00	12/08/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	10.00	12/08/2025
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	248.50	12/22/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	pop	21.00	12/11/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	pop	21.00	12/15/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	Pop	207.10	12/10/2025
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	pop	172.26	12/24/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,583.60	12/09/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,307.40	12/16/2025
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	90.48-	12/16/2025
GLOBAL DISTRIBUTING INC.	GLOBAL DISTRIBUTING INC.	601-4990-42660 Off Sale Beer	Beer	285.50	12/11/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	172.25	12/10/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	30.00	12/17/2025
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	64.75	12/22/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,356.68	12/08/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,412.63	12/11/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	95.47	12/15/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,367.50	12/15/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	162.00	12/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	3,896.44	12/19/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	4,488.25	12/22/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	9.00-	12/08/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	741.60-	12/08/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	741.60	12/08/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	return to beer	30.00-	12/19/2025
SAWYER BREWING CO	SAWYER BREWING CO	601-4990-42660 Off Sale Beer	Beer	180.00	12/18/2025
VERIZON WIRELESS	VERIZON WIRELESS	601-4990-42800 Utilities	Cell phones	39.73	12/19/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Juice	100.46	12/09/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Juice	44.99	12/23/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other tobacco	526.27	12/09/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other tobacco	380.00	12/16/2025
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	other drinks	148.00	12/16/2025

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
CASK & CORK	CASK & CORK	601-4990-45200	Merchandise for Resal	Other drinks	262.00	12/22/2025
PSI ENTERPRISES	PSI ENTERPRISES	601-4990-45200	Merchandise for Resal	Tom & Jerry Batter	191.52	12/05/2025
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-45200	Merchandise for Resal	credit to merch - steins	73.00-	12/11/2025
THE HOTEL STURGIS	THE HOTEL STURGIS	601-4990-45200	Merchandise for Resal	Tom & Jerry Batter	191.52	12/24/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210	Cigarettes for Resale	Cigarettes	513.02	12/09/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210	Cigarettes for Resale	Cigarettes	808.02	12/23/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210	Cigarettes for Resale	Cigarettes	290.00	12/11/2025
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210	Cigarettes for Resale	Cigarettes	217.50	12/24/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220	Tobacco for Resale	Tobacco	194.21	12/09/2025
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220	Tobacco for Resale	Tobacco	77.15	12/23/2025
Total Liquor:					125,539.33	
Total Liquor:					125,539.33	
Misc Expenditures						
Special Sales Tax						
STURGIS ECONOMIC DEVELOPMENT CORP.	STURGIS ECONOMIC DEVELOPMENT	211-9000-46510	Sturgis Economic Dev	CONTRACT JAN 2026	5,000.00	01/01/2026
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520	Sturgis Area Chamber	CONTRACT JAN 2026	6,818.00	01/01/2026
Total Special Sales Tax:					11,818.00	
Capital Improvement						
ADVANCED ENGINEERING & ENVIRONMENT	ADVANCED ENGINEERING & ENVIRO	212-9000-43300	Improvements	Moose Drive Reconstruction	5,600.00	12/09/2025
AVID4 ENGINEERING	AVID4 ENGINEERING	212-9000-43300	Improvements	Blanche & Sly St. Bear Butte Crossing Analysis	1,041.25	12/16/2025
DAKOTA REDI-MIX, INC.	DAKOTA REDI-MIX, INC.	212-9000-43300	Improvements	North Trunk Line	40,521.80	11/30/2025
HELMS & ASSOCIATES	HELMS & ASSOCIATES	212-9000-43300	Improvements	Airport Terminal	10,087.81	12/17/2025
HELMS & ASSOCIATES	HELMS & ASSOCIATES	212-9000-43300	Improvements	Airport Taxiway	27,137.46	12/17/2025
JEO CONSULTING GROUP	JEO CONSULTING GROUP	212-9000-43300	Improvements	Safe Streets 4 ALL	27,208.05	12/23/2025
Total Capital Improvement:					111,596.37	
Total Misc Expenditures:					123,414.37	
Grand Totals:					799,110.10	

Meeting Date: City Council - Jan 05 2026

Agenda Item: Consideration to Approve First Amendment to Meade County Jail Professional Medical Service Agreement

Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

The City of Sturgis and the Meade County Sheriff's Office entered into a Meade County Jail Professional Medical Services Agreement on December 17, 2024, under which the City provides professional medical services to inmates housed in the Meade County Jail. As the original agreement approaches the end of its initial term, both parties have determined that a short-term extension is necessary to ensure continuity of inmate medical services while Meade County evaluates and pursues a long-term medical services arrangement independent of Sturgis Ambulance.

In addition to extending the agreement term, the amendment updates the compensation structure applicable during the extension period to reflect current service costs and operational conditions. The amendment also clarifies the scope of services by excluding blood draw services, which are no longer feasible or appropriate to provide under the existing agreement framework, while leaving all remaining medical service obligations unchanged.

This amendment allows for uninterrupted delivery of required medical services at the jail during the transition period, provides cost clarity for the extension period, and aligns the agreement's scope with the services the City can reasonably provide while Meade County works toward a permanent, independent long-term solution. The agreement will terminate no later than February 28, 2026, or sooner if Meade County establishes a long-term medical services arrangement prior to that date. In the event of early termination, compensation shall be prorated based on the reduced period during which Sturgis Ambulance provides medical services to the Meade County Jail.

DISCUSSION:

- This amendment is a **short-term extension** to prevent any interruption in required inmate medical services at the Meade County Jail.
- Meade County is actively pursuing a **long-term medical services provider that will not include Sturgis Ambulance**, and this agreement provides a defined transition period rather than an open-ended commitment.
- The amended agreement has a **fixed end date of February 28, 2026**, and may terminate earlier if Meade County secures a long-term provider, with **compensation prorated** for the actual period of service.
- Compensation during the extension period has been **updated to reflect current costs**, ensuring the City is not subsidizing county operations.
- The amendment **does not expand services** and narrows the scope by excluding blood draw services, which are no longer feasible for the City to provide.

- Staff recommends approval to ensure continuity of care, cost recovery, and a clear path toward transitioning away from this service.

Included in the attachments is the 2025 Meade County Jail Professional Medical Service Agreement that is being amended.

BUDGET IMPACT:

Approval of this agreement is not anticipated to impact the ambulance budget; compensation is expected to be equal to the cost of providing service.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[2026 Amendment Jail Medical Services Agreement](#)
[2025 Jail Contract](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Dec 30 2025

**FIRST AMENDMENT TO
MEADE COUNTY JAIL PROFESSIONAL MEDICAL SERVICES AGREEMENT**

This **First Amendment to Meade County Jail Professional Medical Services Agreement** (this "Amendment") is made and entered into effective January 1, 2026, notwithstanding any later date of approval or execution by either party (the "Effective Date"), by and between the **Meade County Sheriff's Office ("MCSO")**, 1400 Main St., Sturgis, SD 57785, and the **City of Sturgis ("City")**, 1040 Harley-Davidson Way, Sturgis, SD 57785 (collectively, the "parties").

RECITALS

- A. The parties entered into that certain Meade County Jail Professional Medical Services Agreement dated December 17, 2024 (the "Agreement"), pursuant to which City provides professional medical services to inmates housed in the Meade County Jail under MCSO supervision.
- B. The parties desire to (i) extend the term of the Agreement through, at most, February 28, 2026, (ii) modify compensation for the extension period, and (iii) exclude blood draw services, while leaving the remainder of the Agreement unchanged.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

- 1. **Term Extension.** Section 3 (TERM) of the Agreement is amended and restated in its entirety to read as follows:

"3. TERM: This Agreement will commence on January 1, 2025, and terminate no later than February 28, 2026. Notwithstanding Section 11, the County may terminate the agreement earlier than February 28, 2026, on written notice from the Chair of the Meade County Commission or the Meade County Executive Director."

- 2. **Compensation During Extension Period.** Section 4 (COMPENSATION) of the Agreement is amended solely with respect to services performed from January 1, 2026 through no later than February 28, 2026 (the "Extension Period") as follows:

- a. For the Extension Period, MCSO shall pay City Fourteen Thousand Five Hundred Dollars (\$14,500.00) per month.

- b. The Extension Period payments shall be made in installments due the last day of the month in which services were performed by the City. Should the agreement terminate prior to February 28, 2026, the MCSO shall pay on a pro-rated daily basis.

c. The parties' agreement to split 50/50 the additional costs of implementing and maintaining an online medical record system, and City's right to bill MCSO monthly for MCSO's 50% cost-share, shall continue during the Extension Period unless otherwise agreed in writing. For avoidance of doubt, all compensation terms in Section 4 applicable to services provided prior to January 1, 2026 remain unchanged.

3. **Blood Draw Services Excluded.** The parties agree that blood draw services are excluded. Accordingly, Section 2(q) of the Agreement is deleted in its entirety and replaced with the following:

"(q) Blood Draws: Intentionally omitted. City shall have no obligation under this Agreement to provide 24/7 on-call response for the purpose of conducting blood draws on arrestees or inmates."

Except as expressly provided above, the remainder of Section 2 (SCOPE OF SERVICES) remains unchanged and in full force and effect.

4. **No Other Amendments; Ratification.** Except as expressly modified by this Amendment, all terms and conditions of the Agreement remain unchanged and in full force and effect, and the Agreement is hereby ratified and confirmed.
5. **Miscellaneous.** This Amendment may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. This Amendment is an amendment to the Agreement and shall be interpreted, construed, and enforced in accordance with the terms of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment by their duly authorized officers as of the Effective Date.

MEADE COUNTY



Gary Deering
Chairperson, Meade County Commission



County Auditor



CITY OF STURGIS

Kevin Forrester
Mayor

Ann Bertolotto
Finance Officer

MEADE COUNTY JAIL PROFESSIONAL MEDICAL SERVICES AGREEMENT

This MEADE COUNTY JAIL PROFESSIONAL MEDICAL SERVICES AGREEMENT ("Agreement") made this 17th day of DECEMBER 2024, between the **Meade County Sheriff's Office ("MCSO")**, located at 1400 Main St., Sturgis, SD 57785, and the **City of Sturgis ("City")**, located at 1040 Harley-Davidson Way, Sturgis, SD 57785, and collectively known as the **"Parties."**

In consideration of the foregoing, the Parties agree as follows:

1. **PURPOSE:** The purpose of this Agreement is to provide for the specific terms and scope of services to which the City will provide professional medical services to the inmates housed in the Meade County Jail under MCSO supervision.
2. **SCOPE OF SERVICES:** The City will provide the following scope of services.
 - a. Maintain medical response protocols, including the Jail Medical Protocols, for the jail, updating as necessary, and ensuring the MCSO staff is trained on protocol updates. Protocols will be reviewed and signed by a licensed Medical Physician.
 - b. Conduct initial inmate medical exams and medication assessments once a week, including verifying medications provided by the inmate (or their family), and a general examination including the inmate's weight, pulse, and blood pressure.
 - c. Complete inmate medical records online, to be provided and maintained as directed by MCSO.
 - d. Prepare and administer medication and treatments according to the established Jail Medical Protocols.
 - e. Provide requisition requests to MCSO staff for ordering medication and supplies, including but not limited to, the medical cart supplies, first aid supplies, over-the-counter medications, personal protective equipment (PPE), etc. necessary to provide the services as required by the terms of this Agreement.
 - f. Schedule patient appointments according to established Jail Medical Protocols.
 - g. Send medication refills and appointment requests to the licensed Medical Physician, who will review as appropriate.
 - h. Scheule and order appointments and medication.
 - i. Review sick call slips and provide agreed upon care to inmates according to the established Jail Medical Protocols.
 - j. Report inmate conditions and symptoms to the jail nurse, according to the established Jail Medical Protocols.
 - k. Update inmate care plans.
 - l. Communicate as necessary with inmates and Jail staff, according to the established Jail Medical Protocols.

- m. Provide clear, concise, accurate, and legible documentation, as required by the Jail Medical Protocols.
 - n. City staff must follow, at all times, pertinent safety and security policies and procedures of the Meade County Jail when dealing with inmates and any required medical care under this Agreement.
 - o. Provide occasional inmate transport and care via Ambulance to the Monument Sturgis Hospital regardless of inmate's individual ability to pay for the services.
 - p. Schedule and attend quarterly meetings between the City and MCSO representatives.
 - q. Provide 24/7 on-call response to the Meade County Jail for the purpose of conducting blood draws on arrestees stemming from criminal arrests.
3. **TERM:** This agreement will commence on January 1, 2025, and terminate on December 31, 2025.
4. **COMPENSATION:** as consideration, the MCSO will pay the City the sum of one hundred sixty-two thousand dollars (\$162,000.00). MCSO will pay the City in four payments of forty thousand five hundred dollars (\$40,500) each by March 31, 2025, June 30, 2025, September 30, 2025, and December 31, 2025. In addition to the above payments, the City and the MCSO agree to split 50/50 the additional costs of implementing and maintaining an online medical record system. The City will bill the MCSO monthly for MCSO's 50% cost-share of the online medical record system.

The above consideration paid by the MCSO includes services for ambulatory care and transportation of Meade County Inmates outside of the Meade County Jail. The above consideration does not cover any ambulatory costs and transport for inmates being housed for a different county. Any City provided ambulatory care and transport to any inmate from a different county other than Meade County will be billed directly to the specific county.

If this Agreement is terminated by either Party under the provisions of Paragraph 11 below, the City is entitled to the pro-rated weekly cost for all services provided to the MCSO through the final and effective date of termination.

5. **MCSO RESPONSIBILITIES:** The MCSO will provide all supervision and management of the budgetary process for supplies. As such, the MCSO will provide all disposable medical supplies, either through directed purchase or reimbursement to the City for all supplies and materials provided by the City at the request of MCSO Jail staff.

Additionally, the MCSO will have the following responsibilities under this Agreement:

- a. Ensure that jail staff and all correctional officers follow the established medical protocols, especially with regards to contacting City staff after hours.

- b. Ensure that MCSO representatives (at a minimum the Sheriff and a representative of the County Commission) attend the quarterly meeting with City representatives (City Representative and Ambulance Director).
 - c. The MCSO will inform the City daily of new inmates. Such notification will be sent via email to shawnf@sturgisgov.com, or as the City otherwise directs. The initial exam must occur within four (4) days of the time of incarceration.
- 6. **NON-DISCRIMINATION:** The Parties must not provide any services under this Agreement in any manner that discriminates regarding race, color, sex, creed, religion, ancestry, national origin, or disability.
- 7. **INDEPENDENT CONTRACTOR:** THE Parties agree that the City operates as an independent contractor and is contracting to do work according to its own methods, without being subject to the control of the MCSO. The relationship between the City and the MCSO is that as between an independent contractor and not as an employer-employee relationship. The payment to the City is inclusive of any use, excise, income, or any other tax obligation which might be determined at a later time to be the responsibility of the City arising out of this Agreement.
- 8. **INSURANCE:** The City must maintain liability insurance providing occurrence basis coverage for any claim arising from the allocation, in the amount of \$1,000,000 each occurrence and \$1,000,000 annual aggregate. All such coverage must be issued by recognized, reputable insurance companies. The insurance specified in this section may be in a policy or policies of insurance, primary or excess. Certificates of all required insurance must be provided by each Party to the other, if requested, within fifteen (15) days.

The City will provide the MCSO with at least thirty (30) days' written notice of an insurer's intent to cancel or not renew any of the insurance coverage. The City's failure to obtain or maintain insurance through an involuntary termination of coverage by the current insurer and inability to find a viable alternative insurer will be the cause for termination of this Agreement upon the last date of liability coverage.
- 9. **IDEMNIFICATION:** THE Parties agree to be solely responsible for any actions related to their individual duties under this Agreement. The Parties agree to protect, save, defend, indemnify, and hold one another harmless, as well as each of their respective assigns, heirs, agents, representatives, and affiliates, from and against any and all expenses, damages, claims, suits, actions, judgments, demands, liabilities, debts, damages, and/or costs whatsoever, including reasonable attorney's fees, arising out of, and/or in any way connected with, any injury, claim, and/or action arising out of each Parties' individual respective duties under this Agreement. This provision shall survive any termination or expiration of this Agreement.
- 10. **NOTIFICATION:** All notice shall be made in writing and mailed by regular U.S. Mail, postage prepaid, to the following addresses. Such notice is deemed complete upon mailing to the following address:

MCSO

Meade County Sheriff's Office

Attn: Sheriff

1400 Main St

Sturgis, SD 57785

City

City of Sturgis

AND

City of Sturgis

Attn: Finance Officer

Attn: Ambulance Director

1040 Harley-Davidson Way

1901 Ballpark Rd

Sturgis, SD 57785

Sturgis, SD 57785

Either party may change the address or addresses on ten (10) days' written notice which complies with the above notice requirements.

11. **TERMINATION:** This Agreement may be terminated by either Party by giving written notice of termination to the other, upon the occurrence of any of the following events:

- a. A Party breaches any of its material obligations under this Agreement, and after receiving notice of the breach describing the breach in reasonable detail, fails to cure the breach within thirty (30) calendar days;
- b. A Party dissolves or liquidates or otherwise discontinues substantially all its business operations; or
- c. A Party is no longer legally authorized to provide the services outlined in this Agreement.

12. **JAIL NURSE:** In order to legally administer medicine in the Meade County Jail, a licensed Jail Nurse is legally required for ambulance staff to administer medicine under this contract. Any staff administering medicine must be a registered medication aide under the supervision of a licensed nurse. The City Ambulance Director currently acts as the licensed Jail Nurse delegating their authority to administer medicines to the registered medical aides.

In the event that the City no longer has a licensed nurse capable of delegating medicine administration under state law, the City may terminate this Agreement upon thirty (30) days' notice as provided in Paragraph 11(c). Alternatively, the MCSO may provide, at their own expense, a licensed nurse capable of delegating their medicine administration tasks to maintain State registration of the City's medication aides. If the MCSO provides their own licensed nurse,

as described in this section, enabling the City to continue legally administering medicine, then this Agreement will continue as if no termination notice occurred.

13. **CONFIDENTIAL INFORMATION:** Both Parties recognize that the City and its assigned officers, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities. The City agrees that it shall not disclose any confidential information it obtains and acknowledges that the public records requirements of SDCL Chapter 1-27 and Title 7 of the Sturgis Municipal Ordinances will determine the City's duties under this provision. The City further agrees to take appropriate action to prevent such disclosure by its assigned officers. The confidentiality covenants contained herein will survive termination or cancellation of this Agreement.

All requests for information related to this Agreement, or services provided under this Agreement, received by the City from a third party will be forwarded to the MCSO for review and full response. The MCSO will provide a copy of the response to the City.

14. **VOLUNTARY AGREEMENT:** The Parties acknowledge that they are entering into this Agreement freely and voluntarily; that they have the opportunity to be represented and advised against counsel in the negotiations and resulting Agreement; that they have given due consideration to the provisions contained herein; and they thoroughly understand and consent to all provisions herein.
15. **ASSIGNMENT:** Neither Party shall assign any of the rights, nor delegate any of the duties imposed upon it under the provisions of the Agreement without first obtaining written permission from the other Party.
16. **WAIVER:** the failure by one party to require performance of any provision herein shall not affect that Party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.
17. **NO PARTNERSHIP:** nothing contained in this Agreement shall be construed as establishing an employer/employee, partnership, or joint venture relationship between the Parties.
18. **GOVERNING LAW, JURISDICTION AND VENUE:** this Agreement shall be governed by and construed according to the laws of the State of South Dakota. All actions or proceedings related to or arising under this Agreement shall be brought in the Circuit Court for the Fourth Judicial Circuit, Meade County, South Dakota.
19. **AMENDMENT OR MODIFICATION:** Any amendments, changes, modifications, or revisions to the terms of this Agreement must be in writing and signed by both Parties with the same formality as the original Agreement.
20. **ENTIRE AGREEMENT:** This written Agreement and all of its provisions shall be considered the complete agreement of the Parties relating to the matters set forth therein. This Agreement contains the complete terms between the Parties and supersedes all prior

negotiations and representations, both written and oral, relating to the subject matter thereof. No statement, promises, or inducements made by either party or agents of either party that are not contained in this written agreement will be valid or binding.

21. **COUNTERPARTS:** this Agreement may be executed in counterparts; each such counterpart shall be deemed an original and when taken together with other signed counterparts, shall constitute one Agreement.
22. **SEVERABILITY:** if any provision of this Agreement is held unenforceable by a court of competent jurisdiction, such holding shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

MEADE COUNTY SHERIFF'S OFFICE

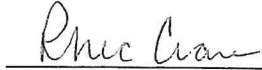
Dated this 17th day of DECEMBER 2024.



Pat West, Sherriif

Meade County Sheriff's Office

ATTEST:



County Auditor

City of Sturgis

Dated this 5th day of January 2024.



Kevin Forrester

City of Sturgis Mayor



Ann Bertolotto

Sturgis Finance Officer

Meeting Date: City Council - Jan 05 2026

Agenda Item: Consideration to approve Resolution 2026-01, Salaries & Wages for 2026 Payroll

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

State Law requires that salaries & wages of all City officials and employees be set by resolution of the Common Council each year. Resolution 2026-1 sets wages and salaries for all employees. The cost of living granted to employees was 2.9%. This COLA is a result of negotiations with Teamsters Local 120 Union that represents the City's bargaining unit employees. The cost-of-living for nonmanagement city employees as well as certified law enforcement officers is set by the collective bargaining agreement as well as the corresponding pay scales for the various job classifications. All wages and salaries are within the approved 2026 budget.

DISCUSSION:

During the implementation of the 2026 payroll, we may discover that an employee was not listed or a wage was listed incorrectly. If there is any errors in the calculations, a correction will be included for consideration for the January 20th Council meeting.

BUDGET IMPACT:

Wages were appropriated in the 2026 budget

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Resolution 2026-1 Wage Resolution](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Jan 02 2026

Resolution 2026-1

WHEREAS, State Law requires that the salaries & wages of all City Officials and Employees be set by resolution of the Common Council each year,

WHEREAS, State Law requires the minimum wage to increase to \$11.85, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, that the salaries & wages of City

Officials and Employees for the year 2026 shall be as follows:

Last Name	First Name	Job Title	Status	Hire Date	Years of Service	2026 Budgeted Wage	FREQ.	Bargaining Unit
Abernathy	Russell	Water Operator	Full time	3/3/2014	12	\$30.71	Hourly	Yes
Aga	Kevin	Heavy Equipment Operator	Full time	5/4/1995	31	\$30.55	Hourly	Yes
Aga	Mandie	Ambulance EMT - Basic	Part time	11/9/2020	6	\$25.31	Hourly	No
Ager	Brant	Water Operator	Full time	8/3/2020	6	\$29.35	Hourly	Yes
Ainslie	Christian	Community Center Lifeguard	Part time	5/30/2022	4	\$16.29	Hourly	No
Baker	Casey	Ambulance Paramedic	Full time	1/24/2019	7	\$30.13	Hourly	Yes
Baldwin	Molly	Ambulance Paramedic-Advanced	Part time	6/20/2024	2	\$25.31	Hourly	No
Bedford	Tucker	Police Officer	Full time	5/24/2021	5	\$31.51	Hourly	Yes
Belawske	Carrie	Human Resource Director	Full time	7/3/2025	1	\$3,193.36	Pay period	No
Berghorst	Jacob	Rubble Site Operator	Full time	5/5/2015	11	\$23.09	Hourly	Yes
Bertolotto	Ann	Finance Officer	Full time	7/27/1992	34	\$3,613.15	Pay period	No
Blakeman	Jesse	City Councilperson	Elected	4/9/2024	2	\$493.92	Pay period	No
Boerboom	Justin	Ambulance EMT - Basic	Part time	5/7/2016	10	\$25.31	Hourly	No
Borg	Nathanael	Police Sergeant	Full time	4/4/2011	15	\$34.07	Hourly	Yes
Bostrom	Dustin	Planning Commission	Part time	1/1/2022	4	\$75.00	Hourly	No
Boyer	Lisa	Liquor Sales Clerk II	Full time	8/1/2003	23	\$21.92	Hourly	Yes
Broderick	Kenadie	Community Center referee	Seasonal	1/1/2025	1	\$30.00	Hourly	No
Bruch	Richelle	Planning Commission	Part time	10/26/2021	5	\$75.00	Hourly	No
Bruch	Terri	Ambulance EMT - Basic	Part time	6/23/2023	3	\$25.31	Hourly	No
Bryant	Scott	Sanitation Operator	Full time	9/11/2024	2	\$21.77	Hourly	Yes

Buckley	Blake	Ambulance Paramedic	Part time	10/20/2025	1	\$27.00	Hourly	No
Buntain	Joshua	Police Officer	Full time	12/6/2021	5	\$29.35	Hourly	Yes
Bush	Jennifer	Payroll Specialist	Full time	10/15/2019	7	\$25.25	Hourly	Yes
Bush	Ricky	Public Works Director	Full time	2/9/2009	17	\$4,449.92	Pay period	No
Buttrel	Joshua	Ambulance EMT - Basic	Part time	7/7/2025	1	\$21.00	Hourly	No
Byars	Rose	Planning Commission	Part time	8/30/2025	1	\$75.00	Hourly	No
Cano	Jeremiah	WW Treatment Plant Lead Operator	Full time	1/18/2021	5	\$35.01	Hourly	Yes
Cass	Dan	Mechanic	Full time	12/16/1998	28	\$33.14	Hourly	Yes
Chaplin	Mark	City Councilperson	Elected	1/7/2025	1	\$493.92	Pay period	No
Chavez	Cruz	Wastewater Maintenance	Part time	5/15/2023	3	\$24.09	Hourly	No
Coacher	William	Sanitation Operator	Full time	2/7/2007	19	\$28.36	Hourly	Yes
Cobb	Cody	Ambulance Paramedic	Part time	7/7/2023	3	\$30.83	Hourly	No
Collins	Katrina	Ambulance Paramedic	Full time	6/23/2023	3	\$29.75	Hourly	Yes
Coonrod	Donovan	Code Enforcement Officer	Full time	10/24/2019	7	\$24.22	Hourly	Yes
Cornelius	Dylan	Ambulance EMT - Basic	Part time	9/7/2025	1	\$21.00	Hourly	No
Crowser	Coy	Heavy Equipment Operator	Full time	6/15/2025	1	\$22.28	Hourly	Yes
Cummings	David	Ambulance EMT-Basic	Part time	6/28/2021	5	\$25.31	Hourly	No
Dargatz	Tony	City Councilperson	Elected	5/4/2015	11	\$493.92	Pay period	No
Davidson	Jamin	Wastewater Operator	Part time	6/1/2025	1	\$24.09	Hourly	No
Davis	Eric	Attorney	Full time	9/15/2025	1	\$3,871.80	Pay period	No
Diaz	Rachel	Ambulance EMT - Basic	Part time	10/11/2025	1	\$21.00	Hourly	No
Droppers	Tyrel	Wastewater Operator	Full time	5/2/2022	4	\$27.54	Hourly	Yes
Duprel	Judy	Community Center Office Manager	Full time	7/7/2011	15	\$28.48	Hourly	Yes
Dykstra	Kathy	Circulation Librarian	Full time	9/1/1999	27	\$24.57	Hourly	Yes
Erickson	Mitchell	Police Officer	Full time	10/19/2025	1	\$26.96	Hourly	Yes
Estes	Hugo	Ambulance Paramedic	Part time	6/4/2023	3	\$30.83	Hourly	No
Ficek	Alison	Custodian	Full time	11/2/2025	1	\$18.78	Hourly	Yes
Forrester	Kevin	Mayor	Elected	3/15/2021	5	\$1,131.06	Pay period	No
Frazier-Riggs	Sierra	Youth Services Librarian	Full time	10/22/2019	7	\$21.93	Hourly	Yes
Fulkerson	Rhonda	Ambulance Paramedic	Part time	6/29/2025	1	\$30.83	Hourly	No

Ganz	Beverly	Parks Maintenance Technician	Full time	5/15/2022	4	\$21.17	Hourly	Yes
Gartner	Timothy	Ambulance Paramedic	Part time	5/4/2025	1	\$30.83	Hourly	No
Gilbert	David	Water Meter Reader	Full time	10/28/2019	7	\$29.35	Hourly	Yes
Goebel	David	Sales Clerk (Rally / Seasonal)	Seasonal	6/1/2021	5	\$15.00	Hourly	No
Goetsch	Dylan	Police Sergeant	Full time	7/29/2014	12	\$32.64	Hourly	Yes
Goetsch	Randee	Ambulance Paramedic	Part time	7/15/2022	4	\$30.83	Hourly	No
Goodro	Seth	Ambulance Paramedic	Part time	4/7/2022	4	\$25.31	Hourly	No
Graf	Ethan	Community Center referee	Seasonal	9/13/2025	1	\$30.00	Hourly	No
Hackett	Donald	Community Center referee	Seasonal	8/16/2025	1	\$30.00	Hourly	No
Hafner	Dennis	Building Inspector	Part time	4/7/2025	1	\$38.00	Hourly	No
Hahn	Christopher	Library Director	Full time	9/1/2021	5	\$2,700.81	Pay period	No
Hale	James	Assistant Ambulance Director	Part time	2/17/2017	9	\$36.52	Hourly	No
Hale	Rachel	Planning Commission	Part time	4/1/2022	4	\$75.00	Hourly	No
Hammerstrom	Noree	Community Center Lifeguard	Part time	5/31/2025	1	\$16.29	Hourly	No
Hansen	Brady	Wastewater Operator	Full time	11/16/2025	1	\$23.47	Hourly	Yes
Hanson	Caedon	Ambulance EMT - Basic	Part time	11/16/2025	1	\$21.00	Hourly	No
Hart	Amy	Public Works Admin Assistant	Full time	7/11/2023	3	\$22.09	Hourly	Yes
Harvey	Laura	Ambulance Paramedic Shift Supervisor	Full time	10/29/2025	1	\$28.99	Hourly	Yes
Harvey	Thomas	Ambulance Paramedic	Part time	2/16/2016	10	\$30.83	Hourly	No
Haxton	Alexander	Liquor Sales Clerk I	Part time	6/15/2025	1	\$19.77	Hourly	No
Heikes	Brinley	Community Center referee	Seasonal	10/19/2025	1	\$30.00	Hourly	No
Heikes	Keeley	Community Center referee	Seasonal	10/31/2022	4	\$30.00	Hourly	No
Heikes	Rod	Community Center Director	Full time	9/3/1996	30	\$3,302.50	Pay period	No
Heikes	Shannon	Community Ctr. Customer Svc. Asst.	Part time	2/24/2003	23	\$15.39	Hourly	No
Henry	Rebecca	Community Ctr. Customer Svc. Asst.	Part time	12/15/2024	2	\$15.89	Hourly	No
Hilde	Logan	Ambulance EMT - Advanced	Part time	8/24/2025	1	\$24.00	Hourly	No
Holland	Debra	Comm and Outreach Director	Full time	10/1/2022	4	\$2,820.62	Pay period	No

Huber	Natalie	Community Center Lifeguard	Part time	11/16/2025	1	\$16.29	Hourly	No
Hunt	Charles	Heavy Equipment Operator	Full time	8/24/2025	1	\$22.80	Hourly	Yes
Hunt	Michelle	Liquor Sales Clerk II	Full time	8/24/2020	6	\$19.90	Hourly	Yes
Jacobs	Matthew	Police Officer	Full time	1/8/2018	8	\$29.59	Hourly	Yes
Jensen	Teresa	Community Ctr. Customer Svc. Asst.	Part time	8/31/2019	7	\$15.89	Hourly	No
Jensen	Terry	City Councilperson	Elected	4/8/2025	1	\$493.92	Pay period	No
Johnson	Jay	Sanitation Superintendent	Full time	7/27/1987	39	\$3,064.20	Pay period	No
Jones	Megan	Comm. Ctr. Groups Fitness Instructor	Part time	9/11/2018	8	\$18.82	Hourly	No
Jones	Nick	City Councilperson	Elected	4/9/2024	2	\$493.92	Pay period	No
Jordan	Aaron	City Administrator	Full time	1/13/2025	1	\$5,276.33	Pay period	No
Karsten	Randy	Sanitation Operator	Full time	1/24/2025	1	\$20.97	Hourly	Yes
Kautz	Michael	Wastewater Treatment Plant Technician	Full time	10/22/2019	7	\$31.62	Hourly	Yes
Kiepke	Mark	Community Center referee	Seasonal	7/16/2024	2	\$30.00	Hourly	No
Kimbell	Andrew	Police Officer	Full time	4/21/2024	2	\$29.65	Hourly	Yes
King	Cody	Parks Superintendent	Full time	4/17/2017	9	\$3,025.02	Pay period	No
Klunder	Kurtis	Ambulance Paramedic	Part time	6/29/2025	1	\$30.83	Hourly	No
Knutson	Dale	Community Center referee	Seasonal	9/11/2023	3	\$30.00	Hourly	No
Kool	Bryson	Ambulance Paramedic- Shift Supervisor	Full time	10/9/2021	5	\$30.13	Hourly	Yes
Korth	Robin	Deputy Finance Officer	Full time	6/22/2022	4	\$2,344.43	Pay period	No
Kotab	Christian	Community Center Theater Tech	Part time	4/18/2022	4	\$20.22	Hourly	No
Kroh	Lisa	Ambulance EMT - Basic	Part time	7/7/2025	1	\$21.00	Hourly	No
Last Horse	Merman	Library clerk	Part time	10/1/2015	11	\$19.77	Hourly	No
Legner	Kristen	Comm. Ctr. Groups Fitness Instructor	Part time	9/7/2012	14	\$18.82	Hourly	No
Lewis	Reginald	Parks Maintenance Technician	Full time	8/14/2023	3	\$22.28	Hourly	Yes
Loftin	Kian	Community Center Lifeguard	Part time	7/31/2023	3	\$16.29	Hourly	No
Logan	Haley	Ambulance Paramedic	Part time	11/1/2022	4	\$30.17	Hourly	No

Long	Leigha	Community Center referee	Seasonal	11/23/2024	2	\$30.00	Hourly	No
Lord	Cindy	Library clerk	Part time	8/11/2023	3	\$19.77	Hourly	No
Lucas	Jeffrey	Rubble Site Operator	Full time	9/1/1987	39	\$30.55	Hourly	Yes
Lyons	Autumn	Animal Control Officer	Full time	1/5/2010	16	\$26.97	Hourly	Yes
Magdanz	Thomas	Planning Commission	Part time	2/18/2025	1	\$75.00	Hourly	No
Martin	Dyllen	Ambulance Paramedic	Part time	6/23/2023	3	\$25.31	Hourly	No
Martinez	Clayton	Ambulance EMT - Basic	Part time	4/20/2025	1	\$25.31	Hourly	No
Martinson	Kevin	Building Maintenance Superintendent	Full time	11/2/2025	1	\$1,970.84	Pay period	No
Mentzer	Jeffrey	Community Center referee	Seasonal	5/4/2025	1	\$30.00	Hourly	No
Meyer	Gary	Community Center Custodian	Part time	5/19/2014	12	\$17.39	Hourly	No
Meyer	Joshua	Community Center referee	Seasonal	1/25/2021	5	\$30.00	Hourly	No
Miller	Hayley	Police Officer	Full time	7/13/2025	1	\$26.96	Hourly	Yes
Mitchell	Aaron	Ambulance Paramedic	Part time	11/9/2020	6	\$33.20	Hourly	No
Mitchell	Christine	Ambulance EMT - Advanced	Part time	7/7/2025	1	\$24.00	Hourly	No
Mitchell	Clint	Police Officer	Part time	7/31/2014	12	\$28.38	Hourly	No
Moravec	Alex	Planning Commission	Part time	5/30/2022	4	\$75.00	Hourly	No
Moravec	Rudolph	Community Center Theater Tech	Part time	7/13/1998	28	\$20.22	Hourly	No
Murray	Neil	Wastewater Operator	Full time	4/15/2004	22	\$33.99	Hourly	Yes
Nichols	Ruth	City Councilperson	Elected	4/9/2024	2	\$493.92	Pay period	No
O'Boyle	Katherine	Community Center referee	Part time	10/31/2022	4	\$30.00	Hourly	No
Ogden	Tammy	Custodian	Full time	11/17/2025	1	\$18.78	Hourly	Yes
Olson	Bradley	Mechanic	Full time	11/5/2007	19	\$31.23	Hourly	Yes
Overweg	Linda	Public Works Administrative Assistant	Full time	3/17/2025	1	\$21.59	Hourly	Yes
Owen	Brian	Ambulance Paramedic	Part time	1/1/2002	24	\$30.83	Hourly	No
Owen	Calev	Ambulance EMT - Basic	Part time	7/15/2023	3	\$21.00	Hourly	No
Owen	David	Planning Commission	Part time	2/18/2025	1	\$75.00	Hourly	No
Paddock	Terry	Parks Maintenance Technician	Full time	5/15/2023	3	\$22.28	Hourly	Yes
Panza	Anthony	Police Officer	Full time	3/17/2025	1	\$28.57	Hourly	Yes
Parker	Travis	Liquor Store Manager	Full time	5/15/2017	9	\$3,246.24	Pay period	No

Paulsen	Brian	Assistant Police Chief	Full time	8/1/2001	25	\$3,129.36	Pay period	No
Perez-Franco	Ashly	Ambulance Paramedic	Part time	7/7/2023	3	\$30.83	Hourly	No
Pickard	Kurt	Police Officer	Full time	7/15/2020	6	\$28.98	Hourly	Yes
Plaggemeyer	Marty	Heavy Equipment Operator	Full time	1/4/1993	33	\$3,070.16	Pay period	No
Plaggemeyer	Michael	Wastewater Superintendent	Full time	1/1/1996	30	\$3,064.41	Pay period	No
Prestjohn	Halayna	Police Officer	Full time	9/22/2024	2	\$27.88	Hourly	Yes
Price	Thomas	Ambulance Paramedic	Part time	7/7/2025	1	\$30.83	Hourly	No
Pugh	Jaryd	Ambulance Paramedic	Part time	7/7/2025	1	\$30.83	Hourly	No
Rabenberg	Aaron	Planning Commission	Part time	1/1/2022	4	\$75.00	Hourly	No
Raderschadt	Lydia	Ambulance Paramedic	Part time	6/24/2024	2	\$30.83	Hourly	No
Raftevoid	Heidi	Ambulance Paramedic	Part time	6/15/2025	1	\$35.00	Hourly	No
Ramsey	Matthew	Ambulance Paramedic	Part time	11/3/2025	1	\$25.00	Hourly	No
Rathert	Marissa	Ambulance EMT - Basic	Full time	12/29/2021	5	\$24.77	Hourly	Yes
Reed	Karen	Ambulance EMT - Advanced	Part time	9/15/2025	1	\$24.00	Hourly	No
Reihe	Drey	Ambulance EMT-Advanced	Full time	7/15/2023	3	\$22.71	Hourly	Yes
Rendon	Antje	Ambulance EMT - Basic	Part time	9/7/2025	1	\$21.00	Hourly	No
Reynolds	Ian	Ambulance Paramedic	Part time	4/7/2022	4	\$30.83	Hourly	No
Richards	Brodie	Community Ctr. Customer Svc. Asst.	Part time	11/2/2025	1	\$15.39	Hourly	No
Roselles	Cami	Community Ctr. Customer Svc. Asst.	Part time	9/22/2024	2	\$15.89	Hourly	No
Rosenlund	Kristi	Ambulance EMT - Basic	Part time	10/4/2021	5	\$25.31	Hourly	No
Rowett	Kabella	Community Center Lifeguard	Part time	8/3/2024	2	\$16.29	Hourly	No
Rumore	Joshua	Fleet Maintenance Superintendent	Full time	8/3/2020	6	\$34.10	Hourly	No
Rumore	Stacy	Police Administrative Assistant	Full time	5/18/2025	1	\$21.59	Hourly	Yes
Sabers	Easton	Community Center referee	Seasonal	7/15/2024	2	\$30.00	Hourly	No
Sabers	Holly	Ambulance Paramedic	Part time	5/19/2014	12	\$32.25	Hourly	No
Sauder	Levi	Police Officer	Full time	8/2/2022	4	\$27.88	Hourly	Yes
Sazama	Reese	Community Center Lifeguard	Part time	6/3/2024	2	\$16.29	Hourly	No
Schaefer	Doyle	Parks Maintenance Technician	Full time	11/24/1997	29	\$30.55	Hourly	Yes

Scherer	Lance	Sponsorship Coord./ Brand Manager	Full time	8/1/2016	10	\$3,097.64	Pay period	No
Schillig	Aden	Ambulance Director	Full time	4/20/2025	1	\$3,160.23	Pay period	No
Schlenker	Courtney	Community Ctr. Customer Svc. Asst.	Part time	4/18/2022	4	\$15.39	Hourly	No
Schmidt	Teal	Police Sergeant	Full time	1/28/2021	5	\$31.51	Hourly	Yes
Schulze	Cody	Community Center referee	Seasonal	11/18/2019	7	\$30.00	Hourly	No
Selfridge- Weisz	Kayleen	Community Center referee	Seasonal	11/1/2021	5	\$30.00	Hourly	No
Selfridge- Weisz	Shelby	Aquatic-Athletic Coordinator	Full time	3/2/2015	11	\$24.13	Hourly	Yes
Shaulis	Warren	Ambulance Paramedic	Part time	10/16/2012	14	\$35.25	Hourly	No
Shyne	Mary	Community Ctr. Customer Svc. Asst.	Part time	6/1/1971	55	\$15.39	Hourly	No
Sichler	Donia	Assistant Library Director	Full time	11/1/2021	5	\$27.85	Hourly	Yes
Siferd	Charles	Ambulance Paramedic	Part time	11/9/2020	6	\$30.83	Hourly	No
Smith	Melissa	Ambulance EMT - Basic	Part time	6/20/2024	2	\$25.31	Hourly	No
Smith	Mona	Ambulance EMT - Basic	Part time	6/23/2023	3	\$25.31	Hourly	No
Snow	Kaylin	Community Center Lifeguard	Part time	5/18/2025	1	\$16.29	Hourly	No
Snyder	Michael	Community Center referee	Seasonal	9/24/2018	8	\$30.00	Hourly	No
Sorensen	Austin	Ambulance EMT - Basic	Part time	6/28/2021	5	\$25.31	Hourly	No
Spransy Burke	Kimberly	Comm. Ctr. Groups Fitness Instructor	Part time	10/3/2014	12	\$18.82	Hourly	No
Stacy	Danny	Police Sergeant	Full time	8/1/2014	12	\$31.80	Hourly	Yes
Stadum	Hannah	Ambulance Paramedic	Part time	7/11/2022	4	\$35.00	Hourly	No
Staigle	Cole	Community Center referee	Seasonal	9/13/2025	1	\$30.00	Hourly	No
Standen	Ashley	Community Center Lifeguard	Part time	12/2/2024	2	\$16.29	Hourly	No
Stark	Ryan	Ambulance EMT - Basic	Part time	7/11/2022	4	\$25.31	Hourly	No
Stehman	Devin	Ambulance EMT - Basic	Part time	11/16/2025	1	\$19.00	Hourly	No
Stensland	Joshua	Liquor Sales Clerk II	Full time	7/15/2022	4	\$18.91	Hourly	Yes
Stolle	Tammy	Comm. Ctr. Groups Fitness Instructor	Part time	4/5/2021	5	\$18.82	Hourly	No
Stroschine	Lee	Research Librarian and Archivist	Full time	10/26/2010	16	\$21.46	Hourly	Yes
Sulzbach	Kathrine	Community Center Lifeguard	Part time	5/31/2021	5	\$16.29	Hourly	No

Swain	Derek	Ambulance Paramedic	Part time	12/8/2015	11	\$30.83	Hourly	No
Tammi	Trishelle	Animal Control Supervisor	Full time	7/28/2014	12	\$27.07	Hourly	Yes
Tebben	Jameson	Police Officer	Part time	7/6/2016	10	\$31.38	Hourly	No
Thompson	Jimmy	City Councilperson	Elected	4/9/2024	2	\$493.92	Pay period	No
Usera	Alexander	City Councilperson	Elected	1/1/2022	4	\$493.92	Pay period	No
Van Roekel	Jaedon	Ambulance Paramedic	Part time	6/23/2023	3	\$32.25	Hourly	No
Van Winkle	Catherine	Community Center Lifeguard	Part time	6/15/2025	1	\$16.29	Hourly	No
Vandewater	Geody	Public Safety Director	Full time	11/1/2006	20	\$4,230.63	Pay period	No
Vandewater	Jarrod	Ambulance EMT Shift Supervisor	Full time	6/20/2024	2	\$24.55	Hourly	Yes
Vasknetz	Dylon	Senior Accountant	Full time	5/4/2025	1	\$26.93	Hourly	Yes
Vasknetz	Kelly	Parks Maintenance Technician	Full time	8/24/2025	1	\$22.28	Hourly	Yes
Wagner	Doug	Heavy Equipment Operator	Full time	5/29/1998	28	\$30.55	Hourly	Yes
Walker	Chase	Community Center Lifeguard	Part time	6/18/2024	2	\$16.29	Hourly	No
Walker	Clint	Rubble Site Supervisor	Full time	7/13/2025	1	\$24.68	Hourly	Yes
Weaver	Beth	Animal Shelter Tech	Part time	11/2/2025	1	\$19.77	Hourly	No
Weber	Danette	Parks Maintenance Technician	Full time	9/1/2023	3	\$22.28	Hourly	Yes
Weyer	Zachary	Community Center referee	Seasonal	9/10/2014	12	\$30.00	Hourly	No
Whitford	Joshua	Police Detective	Full time	12/7/2015	11	\$31.76	Hourly	Yes
Williams	Terry	Parks Maintenance Technician	Full time	5/15/2023	3	\$22.28	Hourly	Yes
Williams	Tori	Parks Maintenance Technician	Part time	10/21/2024	2	\$18.82	Hourly	No
Williamson	Jacob	Heavy Equipment Operator	Full time	12/21/2015	11	\$25.00	Hourly	Yes
Wilt	Damian	Community Ctr. Customer Svc. Asst.	Part time	5/1/2024	2	\$15.39	Hourly	No
Witcraft	Paul	Community Center referee	Seasonal	11/1/2021	5	\$30.00	Hourly	No
Wolf	Tamera	Ambulance Paramedic	Part time	10/20/2025	1	\$25.00	Hourly	No
Wolter	Troy	Community Center referee	Seasonal	10/19/2025	1	\$30.00	Hourly	No
Youngberg	Todd	Water Superintendent	Full time	7/20/2020	6	\$2,935.44	Pay period	No
Zastoupil	Austin	Community Center Lifeguard	Part time	6/1/2025	1	\$16.29	Hourly	No

Zook	Kaleb	Ambulance EMT Shift Supervisor	Full time	1/13/2014	12	\$25.66	Hourly	Yes
Zook	Paxton	Community Center Lifeguard	Part time	3/17/2025	1	\$16.29	Hourly	No

The negotiated 2026 cost-of-living adjustment was 2.90% for benefited employees.

All part-time (including seasonal) employees are limited to a maximum of 1,039 hours worked per year and no more than 29 hours per week (on average).

BE IT FURTHER RESOLVED that the foregoing salaries and wages shall take effect on January 1, 2026.

Adopted this 5th day of January 2026.

City of Sturgis

Kevin Forrester, Mayor

ATTEST:

Ann Bertolotto, Finance Officer

Published: 01/

City Council STAFF REPORT



Meeting Date: City Council - Jan 05 2026

Agenda Item: Approve Mutual Settlement Agreement & Release re: Sturgis v. Price et al

Prepared By: Kevin Forrester, Mayor

BACKGROUND INFORMATION:

In March of 2018, the City of Sturgis entered into a lease arrangement for certain real properties owned or controlled by Kenny Price. The original agreement ran through December 31, 2022 and included defined annual periods during which the City had exclusive use and could utilize the properties through sublease arrangements for Rally-related purposes, including sponsor/sublessee uses.

The relationship later evolved through a First Addendum dated August 30, 2019, and was later superseded (with limited exceptions) by a Lease With Option to Purchase that extended the relationship through December 31, 2033 and provided that the City could sublease at its discretion.

The City alleges these were valid and enforceable agreements, which the defendants unilaterally terminated (or attempted to terminate) in early 2025. The City alleges this unilateral termination—particularly after the defendants accepted the City's 2025 annual payment of \$180,000—created financial liability to the City.

Disputes between the parties led the City to initiate litigation. The parties have since negotiated a settlement, which is presented to the City Council for its approval.

DISCUSSION:

The proposed Mutual Settlement Agreement & Release ends the parties' business relationship and resolves all issues and claims arising out of the dispute and litigation, including mutual releases, a dismissal of pending litigation with prejudice, and an express statement that the settlement is not an admission of liability or fault by any party.

Financially, the Lease With Option to Purchase allocates pass-through obligations to the City under a triple-net structure (including taxes, insurance, and maintenance). During a period when the City was without a Finance Officer or City Manager, property tax administration under that structure did not occur as contemplated by the agreement.

The negotiation framework (not a stated term of the settlement agreement) is that the agreed settlement payment reflects: (1) reimbursement of the City's \$180,000 annual payment for 2025, (2) less the unpaid property tax obligations that would have been the City's responsibility under the triple-net structure, plus (3) 5% interest calculated from the date of the alleged breach/termination. It is my belief that the resulting financial resolution pursuant to the settlement agreement makes the City whole under the terms of the lease relationship and closes this chapter.

If approved and executed, the settlement provides for a payment to the City in the amount \$128,640.36, and confirms that, other than that payment, no additional monies or consideration is owed by any party. The agreement further provides that all agreements and contracts between the parties are terminated. I would ask the City Council to approve the terms of the Mutual Settlement Agreement & Release and authorize me to sign it on behalf of the City of Sturgis.

CODE REFERENCES:

n/a

RECOMMENDATION:

Approve and authorize the mayor to sign Mutual Settlement Agreement & Release

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Jan 02 2026