



City Council Meeting
AGENDA

DATE: Monday, March 16, 2026
TIME: Regular Meeting - 6:30 PM
PLACE: Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD
Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. PLEDGE OF ALLEGIANCE/PRAYER

3. APPROVAL OF THE AGENDA

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

5.1. Non-agenda matters that may come before the Council

6. DEPARTMENT UPDATES

5 - 9 6.1. February 2026 Sales Tax Update
[Agenda Item Report - Pdf](#)

10 - 35 6.2. February 2026 Monthly Financial Report
[Agenda Item Report - Pdf](#)

7. MAYOR'S REPORT

- 36 - 37 7.1. Consideration to approve Resolution 2026-13 Resolution to Amend Resolution 2026-1 Salaries and Wages for B. Kool
Approve the correct salary amount. The amount of \$30.52 has been verified by the City Administrator.
[Agenda Item Report - Pdf](#)

8. CONSIDER CONSENT AGENDA

- 38 - 46 8.1. Consideration to approve the minutes from the March 2, 2026 of the Sturgis City Council meeting
[City Council - Mar 02 2026 - Minutes - Pdf](#)
- 47 - 49 8.2. Consideration to approve the abatement for the Beaver Bar
[Agenda Item Report - Pdf](#)
- 50 - 53 8.3. Consideration to Approve Veteran Exemption
[Agenda Item Report - Pdf](#)

9. APPROVAL OF THE CLAIMS

- 54 - 87 9.1. [Council Bills 03162026](#)
[Mastercard March 2026](#)
[Salary Sheet 03132026](#)

10. PUBLIC HEARINGS

- 88 - 98 10.1. Public Hearing-Award of the 2026-2030 Sturgis Municipal Hay Harvest Contract by approving Resolution 2026-10
[Agenda Item Report - Pdf](#)

11. REPORTS

- 99 11.1. Citizen Request to be on the Agenda - Kailey Synder, Black Hills Council of Local Governments
[Agenda Item Report - Pdf](#)
- 100 - 105 11.2. Consider Mayor's Proposed Revised Residential Camping Regulations
[Agenda Item Report - Pdf](#)
- 106 - 128 11.3. Memorandum on the City of Sturgis Motorcycle Rally Sponsorship Program: Evaluation of Operator Pathways Under Option 2
[Agenda Item Report - Pdf](#)

- 129 - 137 11.4. Consideration to approve 1st Reading of revised Zoning Code § 156.004 (definitions) and § 156.439 (restoration of damaged nonconforming structures) to enable reconstruction of non-conforming site-built dwellings in the MH-1 zoning district (Manufactured Single Family Homes Moderate Density)
[Agenda Item Report - Pdf](#)
- 138 - 144 11.5. Consideration to approve Resolution 2026-11 Resolution to participate in the Bridge Inspection Program using Bridge Replacement Funds.
[Agenda Item Report - Pdf](#)
- 145 - 162 11.6. Use of City Property- HD Rally Point on May 25, 2026 from 11AM- 4PM for the Miles of Honor Event.
[Agenda Item Report - Pdf](#)
- 163 - 177 11.7. Consideration of Use of City Property at the Ft. Meade Recreation Area for the Youth Mountain Bike Series Race July 24-25, 2026
[Agenda Item Report - Pdf](#)
- 178 - 184 11.8. Consideration of Use of City Property at the Ft. Meade Recreation Area for the Black Hills Endurance Ride Event, July 2-6, 2026.
[Agenda Item Report - Pdf](#)
- 185 - 241 11.9. Consideration of Collective Bargaining Agreement with General Drivers & Helpers Union Local 120 Affiliated with the International Brotherhood of Teamsters and the City of Sturgis Public Safety
[Agenda Item Report - Pdf](#)
- 242 - 249 11.10. Consideration to approve Sturgis Volunteer Fire Department (SVFD) for Fire Protection Services
[Agenda Item Report - Pdf](#)

12. EXECUTIVE SESSION

- 12.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:
c. Pursuant to SDCL 1-25-2 (4), Contracts:
d. Pursuant to SDCL 1-25-2 (5), Marketing:
e. Pursuant to SDCL 1-25-2 (6), Security:

13. RESUME OPEN MEETING

- 13.1. Return to Open Session

14. ADJOURN

15. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

Meeting Date: City Council - Mar 16 2026
Agenda Item: February 2026 Sales Tax Update
Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

Title 20 of the City of Sturgis Ordinances authorizes the City to collect a 2% municipal sales tax on most items and services purchased within the City. Revenue from this tax is distributed into three primary municipal funds:

- 50% – General Fund
- 45% – Capital Improvement Fund
- 5% – Equipment Replacement Fund

These revenues are critical to the City's financial structure. The General Fund supports core municipal services including Police, Fire, Library, Parks, Recreation, and other general government operations. The Capital Improvement Fund provides funding for infrastructure investments such as road reconstruction, road overlays, park enhancements, and community facility upgrades. The Equipment Replacement Fund is used to fund the replacement of municipal fleet and heavy equipment including road graders, plow trucks, and other operational vehicles.

In addition to the general municipal sales tax, Title 20.03 authorizes a 1% special tax, commonly referred to as the Bed, Board, Booze, and Ticket (BBB) tax, which applies to:

- Lodging accommodations for periods less than 28 consecutive days
- Alcoholic beverage sales
- Restaurants and prepared food establishments
- Admissions and ticket sales to amusement, athletic, and cultural events

Revenue generated from the BBB tax is restricted by ordinance and may be used only for purposes related to community facilities, land acquisition, construction costs, operations of civic and athletic facilities, and promotion and advertising of the municipality and its attractions.

DISCUSSION:

Sales tax receipts for February 2026 show continued stability in local economic activity when compared to prior years.

For the General Fund sales tax (1%), collections in February 2026 were 1.16% higher than February 2025. When examining year-to-date performance, sales for the first two months of 2026 are 0.77% higher than the same period in 2025 and 23.36% higher than the same period in 2024.

This trend suggests that while year-over-year growth compared to 2025 is modest, overall taxable sales remain significantly higher than levels observed two years ago.

For the Municipal Gross Receipts Tax (MGRT), commonly referred to as the BBB tax, February 2026 collections were 7.26% higher than February 2025. Year-to-date revenues through the first two months of 2026 are 1.70% higher than the same period in 2025 and 7.06% higher than 2024 levels.

The stronger growth in MGRT collections compared to general sales tax may indicate continued strength in the hospitality, lodging, restaurant, and entertainment sectors, which are key components of the local economy and closely tied to tourism and event-related activity in the Sturgis area.

Overall, the early 2026 data reflect stable and modestly increasing sales activity, with particularly strong performance relative to 2024 levels. Staff will continue to monitor monthly collections to determine whether this trend continues through the spring and into the upcoming tourism and rally season.

ATTACHMENTS:

[February 2026 Sales Tax Report](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 12 2026



OFFICE OF THE CITY ADMINISTRATOR
 1040 HARLEY-DAVIDSON WAY
 STURGIS, SD 57785
 605.347.4422 | STURGIS-SD.GOV

February 2026 Sales Tax Update

Title 20 of the Sturgis City Ordinance authorizes the City to collect a 2% sales tax on most items and services purchased in the City of Sturgis. The City deposits these taxes into the following funds

- 50% into the General Fund
- 45% into the Capital Improvement Fund
- 5% into the Equipment Replacement Fund

The General Fund provides the revenue needed to support Police, Fire, Library, Parks, Recreation and other needs.

The Capital Improvement Fund provides the funding for various scheduled infrastructure upgrades including road reconstruction, road overlays, park enhancements, community center upgrades, etc.

The Equipment Replacement Fund provides the funding for most of the City's fleet replacement (road graders, trucks, plows, etc.).

Title 20.03 authorizes the City to collect special bed, board, booze and ticket sales tax of 1% upon the gross receipts from the sale of leases or rentals of hotel, motel, campsites or other lodging accommodations within the municipality for the period of less than twenty-eight (28) consecutive days, the sale of alcoholic beverages as defined in SDCL 35-1-1, establishments where the public eat, dine or purchase and carry out prepared food for immediate consumption, and ticket sales or admissions to places of amusement, athletic and cultural events.

Revenue from this tax may be used only for the purpose of land acquisition, architectural fees, construction cost, payments for the civic center, auditoriums or athletic facility buildings, including maintenance, staffing and operations of such facilities, and the promotion and advertising of the municipality, its facilities, attractions and activities.

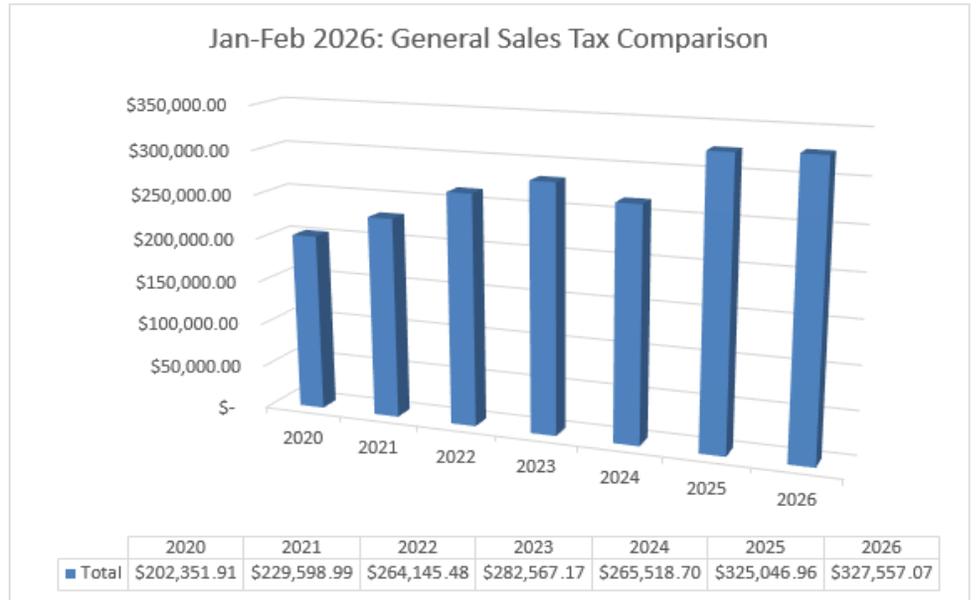
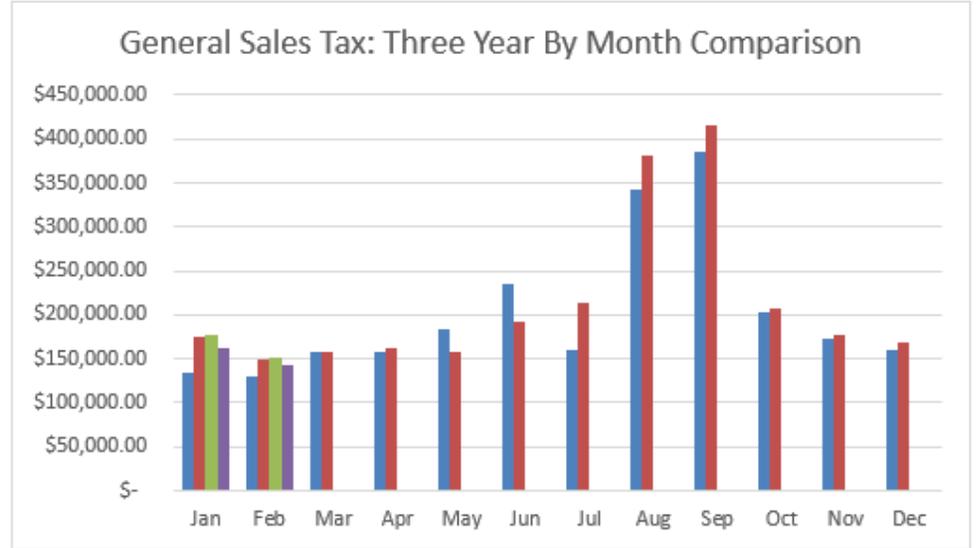
February 2026 Sales Tax Update

General Fund - Sales Tax (1%)

Sales in February 2026 are **1.16% higher** than February of 2025. Sales for the first two months of 2026 are **0.77% higher** than in the same period in 2025, and **23.36% higher** than in 2024.

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	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Average</u>
Jan	\$ 135,388.26	\$ 175,607	\$ 176,391	\$ 162,462.00
Feb	\$ 130,130.44	\$ 149,440	\$ 151,166	\$ 143,578.91
Mar	\$ 157,355.56	\$ 157,356		
Apr	\$ 156,949.65	\$ 162,760		
May	\$ 184,487.59	\$ 157,429		
Jun	\$ 236,265.19	\$ 191,762		
Jul	\$ 159,596.65	\$ 213,673		
Aug	\$ 343,349.79	\$ 380,455		
Sep	\$ 386,268.19	\$ 414,649		
Oct	\$ 203,699.14	\$ 206,606		
Nov	\$ 173,156.70	\$ 176,827		
Dec	\$ 159,152.93	\$ 168,895		
YTD	\$ 2,425,519	\$ 3,255,047	\$ 3,275,557	\$ 3,065,041
GF TOTAL	\$ 2,425,800	\$ 2,555,459	\$ 3,275,557	\$ 3,065,041



LEGEND

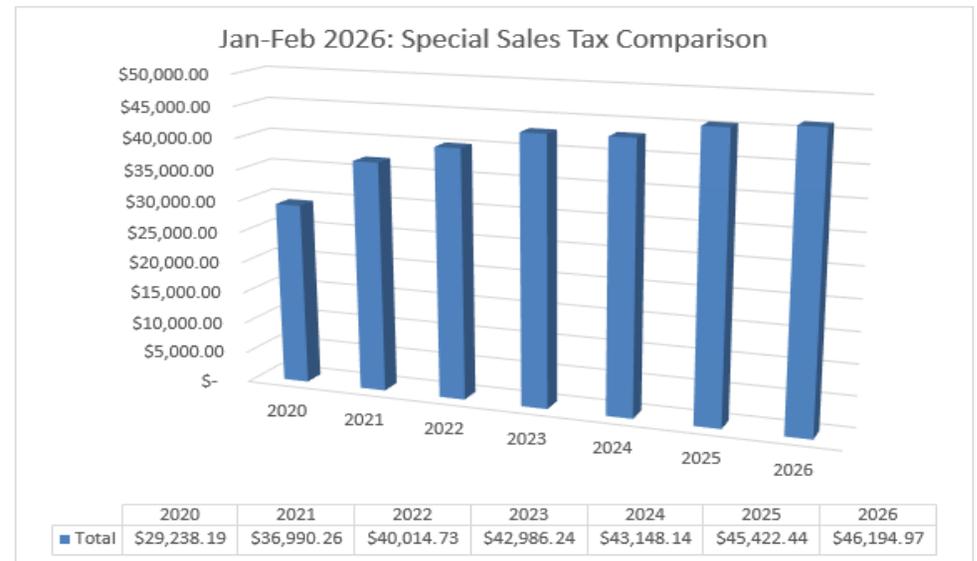
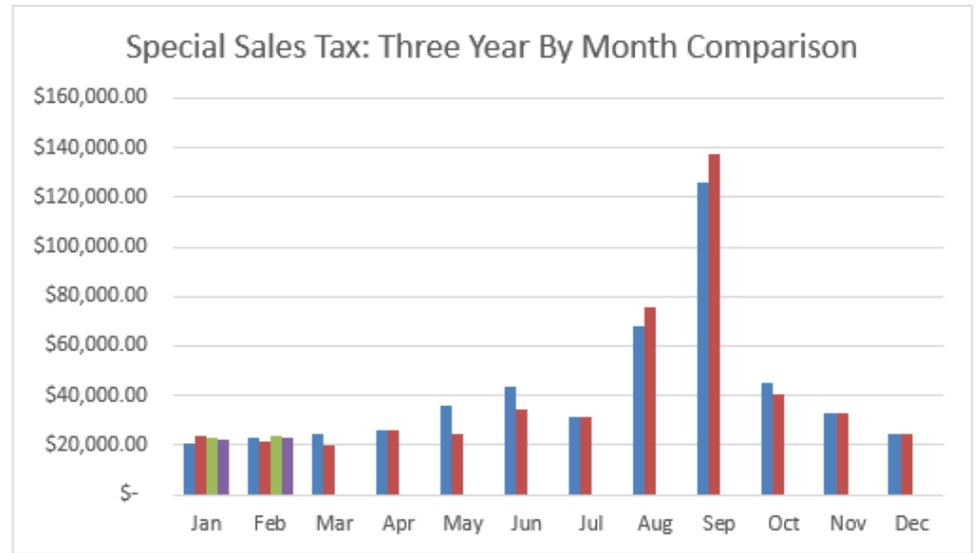
- BOLD** Highest Month
- HIGHLIGHT** Above 3-Year Average

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Municipal Gross Receipt Tax (MGRT) / (BBB) - Sales Tax (1%)

For February 2026, these related sales are **7.26% higher** than February of 2025. Sales for the first two months of 2026 are **1.70% higher** than in 2025, and **7.06% higher** than in 2024.

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Average</u>
Jan	\$ 20,377.62	\$ 23,635.52	\$ 22,826.47	\$ 22,279.87
Feb	\$ 22,770.52	\$ 21,786.92	\$ 23,368.50	\$ 22,641.98
Mar	\$ 24,559.78	\$ 19,793.04		
Apr	\$ 26,133.29	\$ 26,133.29		
May	\$ 36,043.30	\$ 24,283.20		
Jun	\$ 43,450.57	\$ 34,631.82		
Jul	\$ 31,523.52	\$ 31,523.52		
Aug	\$ 68,064.46	\$ 75,615.87		
Sep	\$ 125,737.49	\$ 137,812.04		
Oct	\$ 45,443.44	\$ 40,749.08		
Nov	\$ 32,926.90	\$ 32,513.08		
Dec	\$ 24,500.27	\$ 24,147.67		
YTD	\$ 43,148	\$ 45,422	\$ 46,195	\$ 44,922
BBB TOTAL	\$ 501,531	\$ 492,625	\$ 46,195	\$ 44,922



LEGEND

BOLD Highest Month

HIGHLIGHT Above 3-Year Average

City Council
STAFF REPORT



Meeting Date: City Council - Mar 16 2026
Agenda Item: February 2026 Monthly Financial Report
Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

Per City Ordinance monthly financials are to be presented at a regular Council meeting.

DISCUSSION:

Attached is the January 2026 Budget Execution Report showing expenditures and the January 2026 Revenues Compared to Budget Report. The remaining budget amount and the percentage of the budget used are also represented. Revenues and Expenditures compared to budget should be at 17%. General Fund Revenues -18.2% Expenses -15.4% Liquor Fund Revenues-11% Expenses-12.45% Water Revenues-14.3% Expenses-12.57% Wastewater Revenues-16.3% Expenses-20.01% Sanitation Revenues-15.2% Expenses-7.95% Ambulance Revenues-10.5% Expenses-25.93%

ATTACHMENTS:

[Mar26Financial](#)
[Feb 2026 Rev compared to budget](#)

Approved By:
Ann Bertolotto, Finance Officer

Status:
Approved - Mar 12 2026

Report Criteria:

- Includes only accounts with balances
- Includes grand totals
- [Report].Revenue = none

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
General					
Department: 4110					
101-4110-41100	Salaries		.00	.00	0.00%
101-4110-41200	FICA Expenses		.00	.00	0.00%
101-4110-41300	Retirement		.00	.00	0.00%
101-4110-41520	Principal Life Ins		.00	.00	0.00%
Total Department: 4110:			.00	.00	0.00%
Mayor & Council					
101-4111-41100	Salaries	134,504	24,282.98	110,221.02	18.05%
101-4111-41200	FICA Expenses	10,289	1,857.76	8,431.24	18.06%
101-4111-41300	Retirement		.00	.00	0.00%
101-4111-41500	Group Insurance		.00	.00	0.00%
101-4111-41510	Dental Insurance		.00	.00	0.00%
101-4111-41520	Principal Life Ins		.00	.00	0.00%
101-4111-42200	Professional Fees	41,750	118.00	41,632.00	0.28%
101-4111-42300	Publishing	27,500	4,205.87	23,294.13	15.29%
101-4111-42500	Repairs & Maintenance		.00	.00	0.00%
101-4111-42600	Supplies & Materials	2,500	.00	2,500.00	0.00%
101-4111-42700	Travel	1,500	.00	1,500.00	0.00%
101-4111-42800	Utilities	500	472.56	27.44	94.51%
101-4111-42900	Other	27,050	25,367.22	1,682.78	93.78%
101-4111-42910	Contingency Funds	85,675	.00	85,675.00	0.00%
101-4111-51100	Operating Transfers Out		.00	.00	0.00%
Total Mayor & Council:		331,268	56,304.39	274,963.61	17.00%
Attorney					
101-4141-41100	Salaries	104,405	19,450.80	84,954.20	18.63%
101-4141-41200	FICA Expenses	7,987	1,453.37	6,533.63	18.20%
101-4141-41300	Retirement	7,264	1,467.06	5,796.94	20.20%
101-4141-41500	Group Insurance	9,043	1,433.36	7,609.64	15.85%
101-4141-41510	Dental Insurance	1,078	.00	1,078.00	0.00%
101-4141-41520	Principal Life Ins	71	.00	71.00	0.00%
101-4141-42200	Professional Fees	25,000	2,742.46	22,257.54	10.97%
101-4141-42600	Supplies & Materials	500	.00	500.00	0.00%
101-4141-42700	Travel	500	.00	500.00	0.00%
101-4141-42800	Utilities		.00	.00	0.00%
Total Attorney:		155,848	26,547.05	129,300.95	17.03%
Finance Office					
101-4142-41100	Salaries	281,168	51,034.64	230,133.36	18.15%
101-4142-41110	Overtime Wages	4,000	271.18	3,728.82	6.78%
101-4142-41200	FICA Expenses	21,509	3,435.99	18,073.01	15.97%
101-4142-41300	Retirement	20,870	4,018.39	16,851.61	19.25%
101-4142-41500	Group Insurance	61,829	7,475.55	54,353.45	12.09%
101-4142-41510	Dental Insurance	2,689	.00	2,689.00	0.00%
101-4142-41520	Principal Life Ins	287	.00	287.00	0.00%
101-4142-42200	Professional Fees	119,621	4,544.46	115,076.54	3.80%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4142-42300	Publishing		595.00	595.00-	0.00%
101-4142-42400	Rent	1,960	.00	1,960.00	0.00%
101-4142-42500	Repairs & Maintenance	250	.00	250.00	0.00%
101-4142-42600	Supplies & Materials	22,500	6,903.74	15,596.26	30.68%
101-4142-42700	Travel	2,000	.00	2,000.00	0.00%
101-4142-42800	Utilities	560	93.04	466.96	16.61%
101-4142-42900	Other	1,845	207.60-	2,052.60	-11.25%
Total Finance Office:		541,088	78,164.39	462,923.61	14.45%

Human Resources

101-4143-41100	Salaries	84,974	16,441.69	68,532.31	19.35%
101-4143-41110	Overtime Wages		.00	.00	0.00%
101-4143-41200	FICA Expenses	6,500	1,257.78	5,242.22	19.35%
101-4143-41300	Retirement	6,098	1,362.50	4,735.50	22.34%
101-4143-41500	Group Insurance	2,400	.00	2,400.00	0.00%
101-4143-41510	Dental Insurance	576	.00	576.00	0.00%
101-4143-41520	Principal Life Ins	68	.00	68.00	0.00%
101-4143-42200	Professional Fees	3,565	3,042.46	522.54	85.34%
101-4143-42300	Publishing	1,000	.00	1,000.00	0.00%
101-4143-42500	Repairs & Maintenance	150	.00	150.00	0.00%
101-4143-42600	Supplies & Materials	2,000	.00	2,000.00	0.00%
101-4143-42700	Travel	850	25.00	825.00	2.94%
101-4143-42800	Utilities	470	93.04	376.96	19.80%
101-4143-42900	Other		.00	.00	0.00%
Total Human Resources:		108,651	22,222.47	86,428.53	20.45%

City Administrator

101-4144-41100	Salaries	223,327	41,075.25	182,251.75	18.39%
101-4144-41110	Overtime Wages		.00	.00	0.00%
101-4144-41200	FICA Expenses	17,083	3,076.25	14,006.75	18.01%
101-4144-41300	Retirement	14,400	2,840.52	11,559.48	19.73%
101-4144-41500	Group Insurance	12,015	1,433.36	10,581.64	11.93%
101-4144-41510	Dental Insurance	1,209	35.40-	1,244.40	-2.93%
101-4144-41520	Principal Life Ins	143	.00	143.00	0.00%
101-4144-42200	Professional Fees	1,810	318.52	1,491.48	17.60%
101-4144-42400	Rent	1,800	267.26	1,532.74	14.85%
101-4144-42500	Repairs & Maintenance		.00	.00	0.00%
101-4144-42600	Supplies & Materials	650	14.85	635.15	2.28%
101-4144-42700	Travel	550	.00	550.00	0.00%
101-4144-42800	Utilities	400	93.04	306.96	23.26%
101-4144-42900	Other	200	.00	200.00	0.00%
Total City Administrator:		273,587	49,083.65	224,503.35	17.94%

Information Technology

101-4145-42200	Professional Fees	87,935	6,590.00	81,345.00	7.49%
101-4145-42300	Publishing		.00	.00	0.00%
101-4145-42500	Repairs & Maintenance	3,950	.00	3,950.00	0.00%
101-4145-42600	Supplies & Materials	36,383	2,286.70	34,096.30	6.29%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
Total Information Technology:		128,268	8,876.70	119,391.30	6.92%
Insurance					
101-4147-41600	Unemployment & Work Comp	176,597	155,550.36	21,046.64	88.08%
101-4147-42100	Insurance	270,363	31,873.25	238,489.75	11.79%
Total Insurance:		446,960	187,423.61	259,536.39	41.93%
Buildings					
101-4192-41100	Salaries	52,452	9,900.75	42,551.25	18.88%
101-4192-41200	FICA Expenses	4,013	596.69	3,416.31	14.87%
101-4192-41300	Retirement	4,147	994.04	3,152.96	23.97%
101-4192-41500	Group Insurance	10,118	2,010.48	8,107.52	19.87%
101-4192-41510	Dental Insurance	1,078	.00	1,078.00	0.00%
101-4192-41520	Principal Life Ins	68	.00	68.00	0.00%
101-4192-42200	Professional Fees		16,960.00	16,960.00-	0.00%
101-4192-42500	Repairs & Maintenance	21,041	3,829.78	17,211.22	18.20%
101-4192-42600	Supplies & Materials	10,100	1,555.41	8,544.59	15.40%
101-4192-42800	Utilities	115,758	12,978.83	102,779.17	11.21%
101-4192-42900	Other		.00	.00	0.00%
101-4192-43200	Buildings		.00	.00	0.00%
Total Buildings:		218,775	48,825.98	169,949.02	22.32%
Custodial					
101-4193-41100	Salaries	83,423	14,357.06	69,065.94	17.21%
101-4193-41110	Overtime Wages	3,200	1,228.82	1,971.18	38.40%
101-4193-41200	FICA Expenses	6,382	1,158.44	5,223.56	18.15%
101-4193-41300	Retirement	5,005	911.14	4,093.86	18.20%
101-4193-41500	Group Insurance	18,902	1,441.86	17,460.14	7.63%
101-4193-41510	Dental Insurance	1,151	.00	1,151.00	0.00%
101-4193-41520	Principal Life Ins	121	.00	121.00	0.00%
101-4193-42500	Repairs & Maintenance		.00	.00	0.00%
101-4193-42600	Supplies & Materials	11,000	1,453.50	9,546.50	13.21%
101-4193-42900	Other	450	.00	450.00	0.00%
Total Custodial:		129,634	20,550.82	109,083.18	15.85%
Engineering					
101-4194-41100	Salaries		.00	.00	0.00%
101-4194-41200	FICA Expenses		.00	.00	0.00%
101-4194-41300	Retirement		.00	.00	0.00%
101-4194-41500	Group Insurance		.00	.00	0.00%
101-4194-41510	Dental Insurance		.00	.00	0.00%
101-4194-41520	Principal Life Ins		.00	.00	0.00%
101-4194-42200	Professional Fees	45,000	6,707.60	38,292.40	14.91%
101-4194-42500	Repairs & Maintenance		.00	.00	0.00%
101-4194-42600	Supplies & Materials		.00	.00	0.00%
101-4194-42700	Travel		.00	.00	0.00%
101-4194-42800	Utilities		.00	.00	0.00%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4194-42900	Other	14,575	3,162.50	11,412.50	21.70%
Total Engineering:		59,575	9,870.10	49,704.90	16.57%
Planning and Permitting					
101-4196-41100	Salaries	171,664	8,786.00	162,878.00	5.12%
101-4196-41110	Overtime Wages		.00	.00	0.00%
101-4196-41200	FICA Expenses	12,730	672.16	12,057.84	5.28%
101-4196-41300	Retirement	9,985	.00	9,985.00	0.00%
101-4196-41500	Group Insurance	22,000	.00	22,000.00	0.00%
101-4196-41510	Dental Insurance	2,264	.00	2,264.00	0.00%
101-4196-41520	Principal Life Ins	143	.00	143.00	0.00%
101-4196-42200	Professional Fees	21,525	.00	21,525.00	0.00%
101-4196-42300	Publishing	1,500	.00	1,500.00	0.00%
101-4196-42400	Rent	1,800	.00	1,800.00	0.00%
101-4196-42500	Repairs & Maintenance	1,500	.00	1,500.00	0.00%
101-4196-42600	Supplies & Materials	7,700	377.10	7,322.90	4.90%
101-4196-42700	Travel	1,350	.00	1,350.00	0.00%
101-4196-42800	Utilities	1,800	103.14	1,696.86	5.73%
101-4196-42900	Other	7,000	5,744.78	1,255.22	82.07%
Total Planning and Permitting:		262,961	15,683.18	247,277.82	5.96%
Fleet Management					
101-4197-41100	Salaries	217,635	40,278.22	177,356.78	18.51%
101-4197-41110	Overtime Wages	3,000	320.64	2,679.36	10.69%
101-4197-41200	FICA Expenses	16,879	3,019.96	13,859.04	17.89%
101-4197-41300	Retirement	16,238	3,103.94	13,134.06	19.12%
101-4197-41500	Group Insurance	21,510	2,874.72	18,635.28	13.36%
101-4197-41510	Dental Insurance	2,341	70.80	2,270.20	3.02%
101-4197-41520	Principal Life Ins	214	.00	214.00	0.00%
101-4197-41530	HSA Expense	225	.00	225.00	0.00%
101-4197-42200	Professional Fees	250	.00	250.00	0.00%
101-4197-42500	Repairs & Maintenance	1,200	29.86	1,170.14	2.49%
101-4197-42600	Supplies & Materials	16,000	1,882.16	14,117.84	11.76%
101-4197-42800	Utilities	580	79.46	500.54	13.70%
Total Fleet Management:		296,072	51,659.76	244,412.24	17.45%
Sponsorship					
101-4198-41100	Salaries - Sponsorship	85,590	15,563.49	70,026.51	18.18%
101-4198-41200	FICA--Sponsorship	6,548	1,000.76	5,547.24	15.28%
101-4198-41300	Retirement--Sponsorship	6,135	1,197.80	4,937.20	19.52%
101-4198-41500	Group Insurance--Sponsorship	19,556	2,024.48	17,531.52	10.35%
101-4198-41510	Dental - Sponsorship	604	.00	604.00	0.00%
101-4198-41520	Principal Life Ins -Sponsorshi	72	.00	72.00	0.00%
101-4198-42200	Professional Fees	36,405	.00	36,405.00	0.00%
101-4198-42300	Publishing--Sponsorship		.00	.00	0.00%
101-4198-42400	Rental--Sponsorship	102,200	3,200.00	99,000.00	3.13%
101-4198-42500	Repairs & Maintenance--Rally	720	.00	720.00	0.00%
101-4198-42600	Supplies & Materials - Sponsor	73,365	18.00	73,347.00	0.02%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4198-42700	Travel--Sponsorship	12,000	.00	12,000.00	0.00%
101-4198-42800	Utiilites	6,970	753.98	6,216.02	10.82%
101-4198-42900	Other - Sponsorship	25,000	.00	25,000.00	0.00%
Total Sponsorship:		375,165	23,758.51	351,406.49	6.33%

Rally Department

101-4199-41100	Salaries--Rally		.00	.00	0.00%
101-4199-41110	Overtime--Rally		.00	.00	0.00%
101-4199-41200	FICA--Rally		.00	.00	0.00%
101-4199-41300	Retirement--Rally		.00	.00	0.00%
101-4199-41500	Group Insurance--Rally		.00	.00	0.00%
101-4199-41510	Dental - Rally		.00	.00	0.00%
101-4199-41520	Principal Life Ins - Rally		.00	.00	0.00%
101-4199-42200	Professional Fees--Rally/Spons	105,415	4,562.50	100,852.50	4.33%
101-4199-42300	Publishing--Rally/Sponsorship	600	94.26	505.74	15.71%
101-4199-42400	Rental--Rally/Sponsorship	10,250	.00	10,250.00	0.00%
101-4199-42500	Repairs & Maintenance--Rally		.00	.00	0.00%
101-4199-42600	Supplies & Materials - Rally/S	285	.00	285.00	0.00%
101-4199-42700	Travel--Rally/Sponsorship		.00	.00	0.00%
101-4199-42800	Utilities--Rally	2,660	646.50	2,013.50	24.30%
101-4199-42900	Other - Rally/Sponsorship		444.36	444.36-	0.00%
101-4199-45200	Merchandise for Resale--Rally		.00	.00	0.00%
101-4199-46530	City Promotion--Rally/Sponosrs	3,325	.00	3,325.00	0.00%
Total Rally Department:		122,535	5,747.62	116,787.38	4.69%

Police

101-4211-41100	Salaries	1,606,551	250,833.54	1,355,717.46	15.61%
101-4211-41110	Overtime Wages	286,000	19,282.41	266,717.59	6.74%
101-4211-41200	FICA Expenses	122,901	20,210.02	102,690.98	16.44%
101-4211-41300	Retirement	120,458	24,172.82	96,285.18	20.07%
101-4211-41500	Group Insurance	144,159	8,366.54	135,792.46	5.80%
101-4211-41510	Dental Insurance	16,836	849.60	15,986.40	5.05%
101-4211-41520	Principal Life Ins	1,502	.00	1,502.00	0.00%
101-4211-42200	Professional Fees	14,900	10,327.15	4,572.85	69.31%
101-4211-42400	Rent	2,200	292.00	1,908.00	13.27%
101-4211-42500	Repairs & Maintenance	30,700	2,847.71	27,852.29	9.28%
101-4211-42600	Supplies & Materials	91,350	8,408.45	82,941.55	9.20%
101-4211-42700	Travel	3,000	75.00	2,925.00	2.50%
101-4211-42800	Utilities	15,250	3,438.56	11,811.44	22.55%
101-4211-42900	Other	111,000	13,568.42	97,431.58	12.22%
101-4211-43400	Machinery & Equipment	90,719	49,069.33	41,649.67	54.09%
101-4211-43410	Furniture & Minor Equipment	24,000	.00	24,000.00	0.00%
Total Police:		2,681,526	411,741.55	2,269,784.45	15.35%

Animal Shelter

101-4212-41100	Salaries	135,440	22,814.32	112,625.68	16.84%
101-4212-41110	Overtime Wages	3,200	576.44	2,623.56	18.01%
101-4212-41200	FICA Expenses	10,606	1,630.13	8,975.87	15.37%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4212-41300	Retirement	7,358	1,799.45	5,558.55	24.46%
101-4212-41500	Group Insurance	21,609	2,010.48	19,598.52	9.30%
101-4212-41510	Dental Insurance	1,209	.00	1,209.00	0.00%
101-4212-41520	Principal Life Ins		.00	.00	0.00%
101-4212-41530	HSA Expense	150	.00	150.00	0.00%
101-4212-42200	Professional Fees	14,500	1,197.46	13,302.54	8.26%
101-4212-42300	Publishing	200	.00	200.00	0.00%
101-4212-42500	Repairs & Maintenance	17,000	272.86	16,727.14	1.61%
101-4212-42600	Supplies & Materials	11,300	2,033.98	9,266.02	18.00%
101-4212-42700	Travel	500	.00	500.00	0.00%
101-4212-42800	Utilities	8,900	1,463.17	7,436.83	16.44%
101-4212-42900	Other		.00	.00	0.00%
Total Animal Shelter:		231,972	33,798.29	198,173.71	14.57%
Dispatch					
101-4218-42900	Other	175,000	.00	175,000.00	0.00%
Total Dispatch:		175,000	.00	175,000.00	0.00%
Fire					
101-4229-41100	Salaries	28,103	739.37	27,363.63	2.63%
101-4229-41110	Overtime Wages	1,500	.00	1,500.00	0.00%
101-4229-41200	FICA Expenses	2,150	56.57	2,093.43	2.63%
101-4229-41300	Retirement		.00	.00	0.00%
101-4229-41500	Group Insurance		.00	.00	0.00%
101-4229-41510	Dental Insurance		.00	.00	0.00%
101-4229-41522	CC Membership Benefit	800	.00	800.00	0.00%
101-4229-41523	Payment to SVFD	78,348	19,587.00	58,761.00	25.00%
101-4229-42200	Professional Fees	1,763	657.00	1,106.00	37.27%
101-4229-42500	Repairs & Maintenance	7,200	1,731.31	5,468.69	24.05%
101-4229-42600	Supplies & Materials	18,293	506.97	17,786.03	2.77%
101-4229-42700	Travel	2,000	1,441.42	558.58	72.07%
101-4229-42800	Utilities	10,000	1,176.94	8,823.06	11.77%
101-4229-42900	Other	18,000	.00	18,000.00	0.00%
Total Fire:		168,157	25,896.58	142,260.42	15.40%
Streets					
101-4311-41100	Salaries	429,510	77,209.03	352,300.97	17.98%
101-4311-41110	Overtime Wages	14,500	649.59	13,850.41	4.48%
101-4311-41200	FICA Expenses	33,967	5,537.05	28,429.95	16.30%
101-4311-41300	Retirement	26,640	6,124.55	20,515.45	22.99%
101-4311-41500	Group Insurance	107,235	10,175.92	97,059.08	9.49%
101-4311-41510	Dental Insurance	7,137	.00	7,137.00	0.00%
101-4311-41520	Principal Life Ins	730	.00	730.00	0.00%
101-4311-42200	Professional Fees	33,950	375.00	33,575.00	1.10%
101-4311-42400	Rent	3,000	.00	3,000.00	0.00%
101-4311-42500	Repairs & Maintenance	70,000	2,589.93	67,410.07	3.70%
101-4311-42600	Supplies & Materials	173,400	27,962.78	145,437.22	16.13%
101-4311-42700	Travel	1,800	391.02	1,408.98	21.72%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4311-42800	Utilities	5,925	450.53	5,474.47	7.60%
101-4311-42900	Other	2,500	.00	2,500.00	0.00%
Total Streets:		910,294	131,465.40	778,828.60	14.44%
Street Lighting					
101-4316-42500	Repairs & Maintenance	30,000	337.22	29,662.78	1.12%
101-4316-42800	Utilities	145,000	13,989.99	131,010.01	9.65%
Total Street Lighting:		175,000	14,327.21	160,672.79	8.19%
Airport					
101-4350-42200	Professional Fees	58,724	10,245.66	48,478.34	17.45%
101-4350-42500	Repairs & Maintenance	6,000	3,988.88	2,011.12	66.48%
101-4350-42600	Supplies & Materials	166,500	22,507.58	143,992.42	13.52%
101-4350-42700	Travel	750	50.00	700.00	6.67%
101-4350-42800	Utilities	14,957	1,932.17	13,024.83	12.92%
101-4350-42900	Other		.00	.00	0.00%
101-4350-43400	Machinery & Equipment	7,500	.00	7,500.00	0.00%
101-4350-43700	Capital Improvement	170,000	.00	170,000.00	0.00%
Total Airport:		424,431	38,724.29	385,706.71	9.12%
Cemetery					
101-4370-41100	Salaries		2,219.20	2,219.20-	0.00%
101-4370-41110	Overtime Wages		23.44	23.44-	0.00%
101-4370-41200	FICA Expenses		162.91	162.91-	0.00%
101-4370-41300	Retirement		134.55	134.55-	0.00%
101-4370-41500	Group Insurance		358.35	358.35-	0.00%
101-4370-41510	Dental Insurance		.00	.00	0.00%
101-4370-41520	Principal Life Ins		.00	.00	0.00%
101-4370-42200	Professional Fees	2,050	700.00	1,350.00	34.15%
101-4370-42500	Repairs & Maintenance	5,500	34.58	5,465.42	0.63%
101-4370-42600	Supplies & Materials	14,000	.00	14,000.00	0.00%
101-4370-42700	Travel		.00	.00	0.00%
101-4370-42800	Utilities	770	72.73	697.27	9.45%
101-4370-42900	Other		.00	.00	0.00%
101-4370-43400	Machinery & Equipment	1,000	.00	1,000.00	0.00%
Total Cemetery:		23,320	3,705.76	19,614.24	15.89%
Community Center					
101-4511-41100	Salaries	309,997	52,437.81	257,559.19	16.92%
101-4511-41110	Overtime Wages	2,500	477.84	2,022.16	19.11%
101-4511-41200	FICA Expenses	11,794	3,833.53	7,960.47	32.50%
101-4511-41300	Retirement	9,251	2,088.92	7,162.08	22.58%
101-4511-41500	Group Insurance	29,051	3,286.52	25,764.48	11.31%
101-4511-41510	Dental Insurance	1,736	.00	1,736.00	0.00%
101-4511-41520	Principal Life Ins	143	.00	143.00	0.00%
101-4511-42200	Professional Fees	9,811	1,197.12	8,613.88	12.20%
101-4511-42300	Publishing	350	.00	350.00	0.00%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4511-42400	Rent	900	384.76	515.24	42.75%
101-4511-42500	Repairs & Maintenance	49,115	1,372.36	47,742.64	2.79%
101-4511-42600	Supplies & Materials	39,200	6,750.45	32,449.55	17.22%
101-4511-42700	Travel	750	.00	750.00	0.00%
101-4511-42800	Utilities	146,438	15,948.38	130,489.62	10.89%
101-4511-42900	Other	6,800	1,313.86	5,486.14	19.32%
101-4511-43410	Furniture & Minor Equipment	14,500	.00	14,500.00	0.00%
101-4511-45200	Merchandise for Resale	2,000	699.00	1,301.00	34.95%
101-4511-45300	Refunds	500	45.00	455.00	9.00%
101-4511-51100	Operating Transfers Out		.00	.00	0.00%
Total Community Center:		634,836	89,835.55	545,000.45	14.15%
Recreation					
101-4512-41100	Salaries	85,299	16,479.81	68,819.19	19.32%
101-4512-41110	Overtime Wages	1,600	88.00	1,512.00	5.50%
101-4512-41200	FICA Expenses	4,077	1,221.33	2,855.67	29.96%
101-4512-41300	Retirement	3,197	907.68	2,289.32	28.39%
101-4512-41500	Group Insurance	9,947	1,604.93	8,342.07	16.13%
101-4512-41510	Dental Insurance	1,186	.00	1,186.00	0.00%
101-4512-41520	Principal Life Ins	66	.00	66.00	0.00%
101-4512-42200	Professional Fees	3,275	.00	3,275.00	0.00%
101-4512-42300	Publishing	250	31.76	218.24	12.70%
101-4512-42500	Repairs & Maintenance	1,000	.00	1,000.00	0.00%
101-4512-42600	Supplies & Materials	9,950	1,681.50	8,268.50	16.90%
101-4512-45200	Merchandise for Resale		.00	.00	0.00%
101-4512-45300	Refunds	250	60.00	190.00	24.00%
Total Recreation:		120,097	22,075.01	98,021.99	18.38%
Park					
101-4520-41100	Salaries	434,604	80,559.91	354,044.09	18.54%
101-4520-41110	Overtime	4,240	749.17	3,490.83	17.67%
101-4520-41200	FICA Expenses	33,572	5,573.80	27,998.20	16.60%
101-4520-41300	Retirement	26,330	6,988.67	19,341.33	26.54%
101-4520-41500	Group Insurance	64,660	13,224.49	51,435.51	20.45%
101-4520-41510	Dental Insurance	4,703	.00	4,703.00	0.00%
101-4520-41520	Principal Life Ins	440	.00	440.00	0.00%
101-4520-42200	Professional Fees	29,597	35.00	29,562.00	0.12%
101-4520-42400	Rentals	15,000	.00	15,000.00	0.00%
101-4520-42500	Repairs & Maintenance	59,000	2,701.49	56,298.51	4.58%
101-4520-42600	Supplies & Materials	50,450	2,381.48	48,068.52	4.72%
101-4520-42700	Travel	1,500	.00	1,500.00	0.00%
101-4520-42800	Utilities	25,500	1,900.91	23,599.09	7.45%
101-4520-42900	Other	4,750	.00	4,750.00	0.00%
101-4520-43400	Machinery & Equipment	4,500	.00	4,500.00	0.00%
Total Park:		758,846	114,114.92	644,731.08	15.04%
Library					
101-4551-41100	Salaries	312,334	57,232.96	255,101.04	18.32%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
101-4551-41110	Overtime Wages		79.94	79.94-	0.00%
101-4551-41200	FICA Expenses	23,894	3,926.27	19,967.73	16.43%
101-4551-41300	Retirement	22,740	4,104.06	18,635.94	18.05%
101-4551-41500	Group Insurance	51,084	7,194.99	43,889.01	14.08%
101-4551-41510	Dental Insurance	3,549	.00	3,549.00	0.00%
101-4551-41520	Principal Life Ins	341	.00	341.00	0.00%
101-4551-42200	Professional Fees	9,000	408.63	8,591.37	4.54%
101-4551-42500	Repairs & Maintenance	1,000	39.18	960.82	3.92%
101-4551-42600	Supplies & Materials	38,750	7,549.00	31,201.00	19.48%
101-4551-42700	Travel	700	.00	700.00	0.00%
101-4551-42800	Utilities	5,620	807.00	4,813.00	14.36%
101-4551-42900	Other		.00	.00	0.00%
Total Library:		469,012	81,342.03	387,669.97	17.34%
Auditorium					
101-4560-41100	Salaries	4,107	.00	4,107.00	0.00%
101-4560-42200	Professional Fees	450	74.32	375.68	16.52%
101-4560-42500	Repairs & Maintenance	1,850	.00	1,850.00	0.00%
101-4560-42600	Supplies & Materials	1,500	6.99	1,493.01	0.47%
101-4560-42800	Utilities	16,950	2,009.65	14,940.35	11.86%
101-4560-42900	Other		.00	.00	0.00%
Total Auditorium:		24,857	2,090.96	22,766.04	8.41%
General Expenditure Total:		10,247,735	1,573,835.78	8,673,899.22	15.36%
Total General:		-10,247,735	1,573,835.78-	8,673,899.22-	15.36%
Special Sales Tax					
Misc Expenditures					
211-9000-42800	Utilities	2,950	763.21	2,186.79	25.87%
211-9000-46510	Sturgis Economic Dev Corp	60,000	10,000.00	50,000.00	16.67%
211-9000-46520	Sturgis Area Chamber of Commer	81,816	13,636.00	68,180.00	16.67%
211-9000-46530	City Promotion	319,854	.00	319,854.00	0.00%
211-9000-51100	Operating Transfers Out		.00	.00	0.00%
Total Misc Expenditures:		464,620	24,399.21	440,220.79	5.25%
Special Sales Tax Expenditure Total:		464,620	24,399.21	440,220.79	5.25%
Total Special Sales Tax:		-464,620	24,399.21-	440,220.79-	5.25%
Capital Improvement					
Streets					
212-4311-42600	Supplies & Materials	22,000	.00	22,000.00	0.00%
212-4311-42900	Other		.00	.00	0.00%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
212-4311-43700	Capital Improvement	1,620,000	6,400.00	1,613,600.00	0.40%
Total Streets:		1,642,000	6,400.00	1,635,600.00	0.39%
Debt Service					
212-4700-44100	Principal	455,761	169,588.82	286,172.18	37.21%
212-4700-44200	Interest	398,511	68,736.11	329,774.89	17.25%
Total Debt Service:		854,272	238,324.93	615,947.07	27.90%
Misc Expenditures					
212-9000-43200	Building		1,000.00	1,000.00-	0.00%
212-9000-43300	Improvements		155,434.06	155,434.06-	0.00%
212-9000-51100	Operating Transfers Out	170,000	.00	170,000.00	0.00%
Total Misc Expenditures:		170,000	156,434.06	13,565.94	92.02%
Capital Improvement Expenditure Total:		2,666,272	401,158.99	2,265,113.01	15.05%
Total Capital Improvement:		-2,666,272	401,158.99-	2,265,113.01-	15.05%

Business Improvement District

213-1220	Special Assessment Receivable		76,295.68	76,295.68-	0.00%
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Economic Development

213-4195-41100	Salaries		.00	.00	0.00%
213-4195-41200	FICA Expenses		.00	.00	0.00%
213-4195-42200	Professional Fees		.00	.00	0.00%
213-4195-42300	Publishing/Marketing/Advertisn		.00	.00	0.00%
213-4195-42600	Supplies & Materials		.00	.00	0.00%
213-4195-42800	Utilities		.00	.00	0.00%
213-4195-42900	Other		.00	.00	0.00%
213-4195-42901	Other	75,500	.00	75,500.00	0.00%

Total Economic Development:		75,500	.00	75,500.00	0.00%
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Business Improvement District Expenditure Total:		75,500	.00	75,500.00	0.00%
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Total Business Improvement District:		-75,500	76,295.68-	795.68	101.05%
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Hotel Occupancy Tax District

Misc Expenditures

214-9000-42600	Supplies & Materials		.00	.00	0.00%
214-9000-42900	Other	83,000	78,174.35	4,825.65	94.19%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
Total Misc Expenditures:		83,000	78,174.35	4,825.65	94.19%
Hotel Occupancy Tax District Expenditure Total:		83,000	78,174.35	4,825.65	94.19%
Total Hotel Occupancy Tax District:		-83,000	78,174.35-	4,825.65-	94.19%

Equipment Replacement Fund

Misc Expenditures

219-9000-43400	Machinery & Equipment	70,184	.00	70,184.00	0.00%
219-9000-51100	Operating Transfers Out	100,000	.00	100,000.00	0.00%
Total Misc Expenditures:		170,184	.00	170,184.00	0.00%
Equipment Replacement Fund Expenditure Total:		170,184	.00	170,184.00	0.00%
Total Equipment Replacement Fund:		-170,184	.00	170,184.00-	0.00%

TIF #11 SPM

Misc Expenditures

329-9000-42900	Other	85,000	.00	85,000.00	0.00%
Total Misc Expenditures:		85,000	.00	85,000.00	0.00%
TIF #11 SPM Expenditure Total:		85,000	.00	85,000.00	0.00%
Total TIF #11 SPM:		-85,000	.00	85,000.00-	0.00%

TIF #12 Dolan Creek

Misc Expenditures

330-9000-42900	Other	400,000	246,788.68	153,211.32	61.70%
Total Misc Expenditures:		400,000	246,788.68	153,211.32	61.70%
TIF #12 Dolan Creek Expenditure Total:		400,000	246,788.68	153,211.32	61.70%
Total TIF #12 Dolan Creek:		-400,000	246,788.68-	153,211.32-	61.70%

TIF #13 Canyon View

Interest

331-9000-42900	Other	75,000	.00	75,000.00	0.00%
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Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
Total Interest:		75,000	.00	75,000.00	0.00%
TIF #13 Canyon View Expenditure Total:		75,000	.00	75,000.00	0.00%
Total TIF #13 Canyon View:		-75,000	.00	75,000.00-	0.00%
TIF #15 Woodland Dev Project					
Interest					
332-9000-42900	Other	12,000	.00	12,000.00	0.00%
Total Interest:		12,000	.00	12,000.00	0.00%
TIF #15 Woodland Dev Project Expenditure Total:		12,000	.00	12,000.00	0.00%
Total TIF #15 Woodland Dev Project:		-12,000	.00	12,000.00-	0.00%
TIF #17 Smitty's Dev Proj					
Misc Expenditures					
334-9000-42900	Other	4,860	.00	4,860.00	0.00%
Total Misc Expenditures:		4,860	.00	4,860.00	0.00%
TIF #17 Smitty's Dev Proj Expenditure Total:		4,860	.00	4,860.00	0.00%
Total TIF #17 Smitty's Dev Proj:		-4,860	.00	4,860.00-	0.00%
TIF #16 Trailhead Loop					
Misc Expenditures					
335-9000-42900	Other	42,712	.00	42,712.00	0.00%
Total Misc Expenditures:		42,712	.00	42,712.00	0.00%
TIF #16 Trailhead Loop Expenditure Total:		42,712	.00	42,712.00	0.00%
Total TIF #16 Trailhead Loop:		-42,712	.00	42,712.00-	0.00%
TIF #21 Hidden Estates					
Interest					
337-9000-44200	Interest	163,018	.00	163,018.00	0.00%

Account Number	Account Title	2026 Budget	2026 Actual	Budget Remaining	Percentage Used
	Total Interest:	163,018	.00	163,018.00	0.00%
	TIF #21 Hidden Estates Expenditure Total:	163,018	.00	163,018.00	0.00%
	Total TIF #21 Hidden Estates:	-163,018	.00	163,018.00-	0.00%

TIF 18 - Senior Living

Interest

338-9000-43700	Capital Improvement	1,305,000	.00	1,305,000.00	0.00%
338-9000-44200	Interest	86,500	.00	86,500.00	0.00%
	Total Interest:	1,391,500	.00	1,391,500.00	0.00%
	TIF 18 - Senior Living Expenditure Total:	1,391,500	.00	1,391,500.00	0.00%
	Total TIF 18 - Senior Living:	-1,391,500	.00	1,391,500.00-	0.00%

Fund: 339

Interest

339-9000-43700	Capital Improvement	1,300,000	.00	1,300,000.00	0.00%
	Total Interest:	1,300,000	.00	1,300,000.00	0.00%
	Fund: 339 Expenditure Total:	1,300,000	.00	1,300,000.00	0.00%
	Total Fund: 339:	-1,300,000	.00	1,300,000.00-	0.00%

TIF #23 12th Street Apts

Interest

340-9000-44200	Interest	7,265	.00	7,265.00	0.00%
	Total Interest:	7,265	.00	7,265.00	0.00%
	TIF #23 12th Street Apts Expenditure Total:	7,265	.00	7,265.00	0.00%
	Total TIF #23 12th Street Apts:	-7,265	.00	7,265.00-	0.00%

Garden Grove Phase II

Interest

341-9000-43700	Capital Improvement	800,000	.00	800,000.00	0.00%
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Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
	Total Interest:	800,000	.00	800,000.00	0.00%
	Garden Grove Phase II Expenditure Total:	800,000	.00	800,000.00	0.00%
	Total Garden Grove Phase II:	-800,000	.00	800,000.00-	0.00%

TIF #26 Habitat for Humanity

Interest

343-9000-44200	Interest	2,590	.00	2,590.00	0.00%
	Total Interest:	2,590	.00	2,590.00	0.00%
	TIF #26 Habitat for Humanity Expenditure Total:	2,590	.00	2,590.00	0.00%
	Total TIF #26 Habitat for Humanity:	-2,590	.00	2,590.00-	0.00%

Perpetual Maintenance

Misc Expenditures

401-9000-42900	Other	3,300	.00	3,300.00	0.00%
	Total Misc Expenditures:	3,300	.00	3,300.00	0.00%
	Perpetual Maintenance Expenditure Total:	3,300	.00	3,300.00	0.00%
	Total Perpetual Maintenance:	-3,300	.00	3,300.00-	0.00%

Liquor

Liquor

601-4990-41100	Salaries	246,846	42,204.33	204,641.67	17.10%
601-4990-41110	Overtime Wages	5,000	1,337.19	3,662.81	26.74%
601-4990-41200	FICA Expenses	19,266	3,057.01	16,208.99	15.87%
601-4990-41300	Retirement	19,111	3,429.10	15,681.90	17.94%
601-4990-41500	Group Insurance	37,979	4,891.20	33,087.80	12.88%
601-4990-41510	Dental Insurance	2,417	70.80	2,346.20	2.93%
601-4990-41520	Principal Life Ins	257	.00	257.00	0.00%
601-4990-41600	Unemployment & Work Comp	4,960	4,950.00	10.00	99.80%
601-4990-42100	Insurance	52,577	.00	52,577.00	0.00%
601-4990-42200	Professional Fees	25,590	4,022.90	21,567.10	15.72%
601-4990-42300	Publishing	20,000	14,115.20	5,884.80	70.58%
601-4990-42500	Repairs & Maintenance	6,000	11.99	5,988.01	0.20%
601-4990-42600	Supplies & Materials	25,350	2,592.60	22,757.40	10.23%
601-4990-42620	Off Sale Liquor	1,500,680	204,381.65	1,296,298.35	13.62%
601-4990-42630	Off Sale Wine	204,000	22,830.27	181,169.73	11.19%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
601-4990-42640	Snacks for Resale	14,625	2,004.64	12,620.36	13.71%
601-4990-42650	Pop for Resale	39,668	4,695.73	34,972.27	11.84%
601-4990-42660	Off Sale Beer	775,000	91,094.38	683,905.62	11.75%
601-4990-42670	Other Liquor		7,449.85	7,449.85-	0.00%
601-4990-42800	Utilities	27,186	2,855.70	24,330.30	10.50%
601-4990-42900	Other	112,250	7,298.54	104,951.46	6.50%
601-4990-42910	GIFT CERTIFICATE		101.35	101.35-	0.00%
601-4990-42930	Inventory Adjustments	10,000	10,277.50	277.50-	102.78%
601-4990-44100	Principal	12,220	.00	12,220.00	0.00%
601-4990-44200	Interest	28,759	.00	28,759.00	0.00%
601-4990-45200	Merchandise for Resale	53,042	3,343.42	49,698.58	6.30%
601-4990-45210	Cigarettes for Resale	36,035	4,323.43	31,711.57	12.00%
601-4990-45220	Tobacco for Resale	5,188	529.26	4,658.74	10.20%
601-4990-51100	Operating Transfers Out	264,904	.00	264,904.00	0.00%
Total Liquor:		3,548,910	441,868.04	3,107,041.96	12.45%
Liquor Expenditure Total:		3,548,910	441,868.04	3,107,041.96	12.45%
Total Liquor:		-3,548,910	441,868.04-	3,107,041.96-	12.45%

Water System Operations

Water System Operations

602-4330-41100	Salaries	383,828	75,342.75	308,485.25	19.63%
602-4330-41110	Overtime Wages	10,000	1,613.27	8,386.73	16.13%
602-4330-41200	FICA Expenses	30,093	5,516.61	24,576.39	18.33%
602-4330-41300	Retirement	23,603	5,736.88	17,866.12	24.31%
602-4330-41500	Group Insurance	88,973	7,079.63	81,893.37	7.96%
602-4330-41510	Dental Insurance	5,947	70.80	5,876.20	1.19%
602-4330-41520	Principal Life Ins	607	.00	607.00	0.00%
602-4330-41600	Unemployment & Work Comp	12,562	12,536.00	26.00	99.79%
602-4330-42100	Insurance	36,779	.00	36,779.00	0.00%
602-4330-42200	Professional Fees	75,500	31,771.82	43,728.18	42.08%
602-4330-42500	Repairs & Maintenance	59,000	1,003.84	57,996.16	1.70%
602-4330-42600	Supplies & Materials	101,450	12,736.94	88,713.06	12.55%
602-4330-42700	Travel	2,500	73.28	2,426.72	2.93%
602-4330-42800	Utilities	180,000	19,091.34	160,908.66	10.61%
602-4330-42900	Other	31,000	6,091.81	24,908.19	19.65%
602-4330-43400	Machinery & Equipment	13,500	13,279.60	220.40	98.37%
602-4330-43700	Capital Improvement	198,025	10,125.10	187,899.90	5.11%
602-4330-44100	Principal	164,491	.00	164,491.00	0.00%
602-4330-44200	Interest	114,479	22,158.18	92,320.82	19.36%
602-4330-44400	Well #8 Drinking Water	176,659	.00	176,659.00	0.00%
602-4330-51100	Operating Transfers Out	75,000	.00	75,000.00	0.00%
Total Water System Operations:		1,783,996	224,227.85	1,559,768.15	12.57%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
	Water System Operations Expenditure Total:	1,783,996	224,227.85	1,559,768.15	12.57%
	Total Water System Operations:	-1,783,996	224,227.85-	1,559,768.15-	12.57%

Wastewater Facilities

604-2357	Pioneer Bank Loan #1- LT		1,976,064.60	1,976,064.60-	0.00%
604-2358	SRF- 2018- LT		18,526,307.99	18,526,307.99-	0.00%

Wastewater Facilities

604-4325-41100	Salaries	459,101	73,086.88	386,014.12	15.92%
604-4325-41110	Overtime Wages	10,000	1,372.12	8,627.88	13.72%
604-4325-41200	FICA Expenses	35,794	5,437.08	30,356.92	15.19%
604-4325-41300	Retirement	34,324	7,009.80	27,314.20	20.42%
604-4325-41500	Group Insurance	96,650	7,688.19	88,961.81	7.95%
604-4325-41510	Dental Insurance	7,665	.00	7,665.00	0.00%
604-4325-41520	Principal Life Ins	714	.00	714.00	0.00%
604-4325-41600	Unemployment & Work Comp	12,637	12,610.00	27.00	99.79%
604-4325-42100	Insurance	59,305	.00	59,305.00	0.00%
604-4325-42200	Professional Fees	34,500	19,922.32	14,577.68	57.75%
604-4325-42500	Repairs & Maintenance	51,000	5,539.21	45,460.79	10.86%
604-4325-42600	Supplies & Materials	83,000	1,620.34	81,379.66	1.95%
604-4325-42700	Travel	4,500	.00	4,500.00	0.00%
604-4325-42800	Utilities	140,200	12,757.20	127,442.80	9.10%
604-4325-42900	Other	11,000	706.90	10,293.10	6.43%
604-4325-43400	Machinery & Equipment	40,640	.00	40,640.00	0.00%
604-4325-43700	Capital Improvement		244,917.94	244,917.94-	0.00%
604-4325-44100	Principal	489,029	.00	489,029.00	0.00%
604-4325-44200	Interest	395,512	94,035.06	301,476.94	23.78%
604-4325-44400	Sewer SRF-24 North Trunk Line	466,963	.00	466,963.00	0.00%
604-4325-51100	Operating Transfers Out		.00	.00	0.00%
	Total Wastewater Facilities:	2,432,534	486,703.04	1,945,830.96	20.01%
	Wastewater Facilities Expenditure Total:	2,432,534	486,703.04	1,945,830.96	20.01%
	Total Wastewater Facilities:	-2,432,534	20,015,669.55	22,448,203.55-	-822.83%

Sanitary Service

Sanitary Service

612-4323-41100	Salaries	515,205	84,627.21	430,577.79	16.43%
612-4323-41110	Overtime Wages	14,500	3,129.45	11,370.55	21.58%
612-4323-41200	FICA Expenses	40,522	6,394.79	34,127.21	15.78%
612-4323-41300	Retirement	31,782	8,519.69	23,262.31	26.81%
612-4323-41500	Group Insurance	74,223	8,625.31	65,597.69	11.62%
612-4323-41510	Dental Insurance	4,252	212.40	4,039.60	5.00%
612-4323-41520	Principal Life Ins	487	.00	487.00	0.00%
612-4323-41600	Unemployment & Work Comp	14,218	14,188.00	30.00	99.79%
612-4323-42100	Insurance	47,545	.00	47,545.00	0.00%

Account Number	Account Title	2026 Budget	2026 Acutal	Budget Remaining	Percentage Used
612-4323-42200	Professional Fees	83,200	3,026.66	80,173.34	3.64%
612-4323-42400	Rent	113,189	348.55	112,840.45	0.31%
612-4323-42500	Repairs & Maintenance	25,500	3,200.46	22,299.54	12.55%
612-4323-42600	Supplies & Materials	114,750	5,654.78	109,095.22	4.93%
612-4323-42700	Travel	1,000	.00	1,000.00	0.00%
612-4323-42800	Utilities	4,500	693.06	3,806.94	15.40%
612-4323-42900	Other	517,329	18,378.77	498,950.23	3.55%
612-4323-42920	Capital Reserves	89,211	.00	89,211.00	0.00%
612-4323-43400	Machinery & Equipment	110,789	.00	110,789.00	0.00%
612-4323-51100	Operating Transfers Out	172,000	.00	172,000.00	0.00%
Total Sanitary Service:		1,974,202	156,999.13	1,817,202.87	7.95%
Sanitary Service Expenditure Total:		1,974,202	156,999.13	1,817,202.87	7.95%
Total Sanitary Service:		-1,974,202	156,999.13-	1,817,202.87-	7.95%

Ambulance

Ambulance

644-4460-41100	Salaries	932,638	206,847.20	725,790.80	22.18%
644-4460-41110	Overtime Wages	100,000	33,784.97	66,215.03	33.78%
644-4460-41200	FICA Expenses	78,997	17,369.74	61,627.26	21.99%
644-4460-41300	Retirement	82,611	10,961.75	71,649.25	13.27%
644-4460-41500	Group Insurance	68,070	13,542.24	54,527.76	19.89%
644-4460-41510	Dental Insurance	7,550	141.60	7,408.40	1.88%
644-4460-41520	Principal Life Ins	635	.00	635.00	0.00%
644-4460-41600	Unemployment & Work Comp	69,960	69,814.00	146.00	99.79%
644-4460-42100	Insurance	25,000	24,651.75	348.25	98.61%
644-4460-42200	Professional Fees	39,800	8,594.80	31,205.20	21.59%
644-4460-42400	Rental		216.05	216.05-	0.00%
644-4460-42500	Repairs & Maintenance	31,000	5,571.66	25,428.34	17.97%
644-4460-42600	Supplies & Materials	71,700	12,502.64	59,197.36	17.44%
644-4460-42700	Travel	3,000	.00	3,000.00	0.00%
644-4460-42800	Utilities	13,500	1,383.18	12,116.82	10.25%
644-4460-42900	Other		230.56	230.56-	0.00%
644-4460-42901	Fundraising Expense		.00	.00	0.00%
644-4460-55100	Operating Transfers Out	40,000	.00	40,000.00	0.00%
Total Ambulance:		1,564,461	405,612.14	1,158,848.86	25.93%
Ambulance Expenditure Total:		1,564,461	405,612.14	1,158,848.86	25.93%
Total Ambulance:		-1,564,461	405,612.14-	1,158,848.86-	25.93%
Grand Totals:		-29,298,659	16,386,309.70	45,684,968.70-	-55.93%

Report Criteria:

Includes only accounts with balances

Includes grand totals

[Report].Revenue = none

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

		GENERAL				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
101-3100-03111	CURRENT YEAR	101,697.68	116,554.76	3,213,751.00	3,097,196.24	3.6
101-3100-03116	ALL PRIOR YEAR	12,182.04	12,381.07	5,000.00	(7,381.07)	247.6
101-3100-03117	TAX ON MOBILE HOMES	5,680.29	6,252.34	.00	(6,252.34)	.0
101-3100-03140	UTILITY PROPERTY TAX	.00	.00	28,000.00	28,000.00	.0
101-3100-03191	PENALTY & INTEREST GEN PROP	.00	.00	4,500.00	4,500.00	.0
TOTAL TAXES		119,560.01	135,188.17	3,251,251.00	3,116,062.83	4.2
<u>GENERAL SALES & USE TAX</u>						
101-3130-03130	GENERAL SALES AND USE TAX	132,419.97	325,229.11	2,466,433.00	2,141,203.89	13.2
TOTAL GENERAL SALES & USE TAX		132,419.97	325,229.11	2,466,433.00	2,141,203.89	13.2
<u>LICENSES & PERMITS</u>						
101-3200-03236	CONTRACTORS LICENSE	3,000.00	5,625.00	34,990.00	29,365.00	16.1
101-3200-03241	BEER LICENSE	.00	.00	7,275.00	7,275.00	.0
101-3200-03242	LIQUOR LICENSE	.00	.00	22,000.00	22,000.00	.0
101-3200-03250	TRANSIENT MERCHANTS LIC.-RALLY	205.00	3,245.00	328,000.00	324,755.00	1.0
101-3200-03261	BUILDING PERMITS	4,882.00	16,833.00	225,000.00	208,167.00	7.5
101-3200-03262	EXCAVATING PERMITS	150.00	150.00	.00	(150.00)	.0
101-3200-03270	SOUTH DAKOTA CABLE FRANCHISE	4,298.49	8,576.79	55,836.00	47,259.21	15.4
101-3200-03419	OTHER LICENSES & PERMITS	100.00	400.00	5,000.00	4,600.00	8.0
TOTAL LICENSES & PERMITS		12,635.49	34,829.79	678,101.00	643,271.21	5.1
<u>INTERGOVERNMENTAL REVENUES</u>						
101-3300-03310	FEDERAL GRANTS	47,599.32	874,701.25	.00	(874,701.25)	.0
101-3300-03342	COPS GRANT	.00	4,720.82	.00	(4,720.82)	.0
101-3300-03351	BANK FRANCHISE TAX	14,296.25	14,296.25	17,000.00	2,703.75	84.1
101-3300-03353	LIQUOR TAX REVERSION	.00	12,943.69	45,000.00	32,056.31	28.8
101-3300-03354	MOTOR VEHICLE LICENSES	13,086.91	20,176.87	109,801.00	89,624.13	18.4
101-3300-03358	LOCAL GVNT HWY & BRIDGE FUND	.00	30,575.69	266,000.00	235,424.31	11.5
101-3300-03382	COUNTY HWY & BRIDGE RESERVE	5,855.00	5,855.00	5,855.00	.00	100.0
101-3300-03384	PORT OF ENTRY	6,472.29	6,472.29	16,427.00	9,954.71	39.4
TOTAL INTERGOVERNMENTAL REVENUES		87,309.77	969,741.86	460,083.00	(509,658.86)	210.8

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

		GENERAL				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL GOVERNMENT</u>						
101-3410-03411	ZONING & SUBDIVISION FEES	.00	.00	1,500.00	1,500.00	.0
101-3410-03413	PLAT FEES	.00	.00	1,200.00	1,200.00	.0
101-3410-03414	SALE OF CEMETERY LOTS	.00	225.00	8,500.00	8,275.00	2.7
101-3410-03418	VIDEO LOTTERY MACHINE REVENUE	.00	.00	5,750.00	5,750.00	.0
101-3410-03419	OTHER GENERAL GOVERNMENT	85.00	149,207.36	75,000.00	(74,207.36)	198.9
101-3410-03422	CODE ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
101-3410-34110	RALLY PROPERTY LEASES	50,000.00	50,000.00	541,500.00	491,500.00	9.2
101-3410-34111	SPONSORSHIP, OFFICIAL MARK	.00	.00	10,000.00	10,000.00	.0
101-3410-34114	RALLY OTHER	33.00	33.00	.00	(33.00)	.0
101-3410-34116	VIP HOSPITALITY	.00	.00	20,000.00	20,000.00	.0
101-3410-34117	MAYOR'S RIDE	.00	.00	30,000.00	30,000.00	.0
101-3410-34118	RALLY ADVERTISING	250.00	(200.00)	170,000.00	170,200.00	(.1)
101-3410-34121	RETAIL LICENSE ROYALTY	.00	8,050.00	60,000.00	51,950.00	13.4
101-3410-34130	E-COMMERCE	75.00	118.00	20,000.00	19,882.00	.6
101-3410-34150	ADMINISTRATIVE CHARGE	.00	.00	315,000.00	315,000.00	.0
TOTAL GENERAL GOVERNMENT		50,443.00	207,433.36	1,260,450.00	1,053,016.64	16.5
<u>PUBLIC SAFETY</u>						
101-3420-03429	OTHER PUBLIC SAFETY	52.00	31,531.36	126,967.00	95,435.64	24.8
TOTAL PUBLIC SAFETY		52.00	31,531.36	126,967.00	95,435.64	24.8
<u>HEALTH</u>						
101-3450-03452	ANIMAL CONTROL & SHELTER FEE	.00	375.00	3,000.00	2,625.00	12.5
101-3450-03453	ANIMAL ADOPTION FEES	.00	100.00	2,300.00	2,200.00	4.4
101-3450-03454	FEES FROM OTHER GOVTS	15,000.00	15,000.00	11,000.00	(4,000.00)	136.4
TOTAL HEALTH		15,000.00	15,475.00	16,300.00	825.00	94.9
<u>CULTURE-RECREATION</u>						
101-3460-03461	PROGRAM FEES	6,804.18	10,443.28	30,000.00	19,556.72	34.8
101-3460-03463	RECREATION PROGRAM FEES	4,012.83	8,386.23	45,000.00	36,613.77	18.6
101-3460-03464	CONCESSIONS	303.89	1,373.18	6,500.00	5,126.82	21.1
101-3460-03465	COMMUNITY CENTER USE FEES	730.72	1,348.72	5,500.00	4,151.28	24.5
101-3460-03466	AUDITORIUM USE FEE	700.00	700.00	2,500.00	1,800.00	28.0
101-3460-03468	COMM CENTER MEMBERSHIP FEES	20,534.73	45,737.27	179,000.00	133,262.73	25.6
101-3460-03469	OTHER CULTURE-RECREATION	219.98	268.36	3,800.00	3,531.64	7.1
101-3460-03620	RENTALS	425.00	685.00	10,500.00	9,815.00	6.5
101-3460-34643	AQUATICS RESALE	.00	.00	500.00	500.00	.0
101-3460-34699	LIBRARY--COUNTY/SCHOOL	29,700.00	29,700.00	29,700.00	.00	100.0
TOTAL CULTURE-RECREATION		63,431.33	98,642.04	313,000.00	214,357.96	31.5

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

		GENERAL				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER REVENUE</u>						
101-3490-38599	AIRPORT FUEL SALES	8,357.74	15,407.00	210,000.00	194,593.00	7.3
	TOTAL OTHER REVENUE	8,357.74	15,407.00	210,000.00	194,593.00	7.3
<u>FINES & FORFEITS</u>						
101-3500-03510	COURT FINES & FORFEITS	(113.96)	(111.25)	1,500.00	1,611.25	(7.4)
101-3500-03530	PARKING FINES	.00	40.00	3,000.00	2,960.00	1.3
	TOTAL FINES & FORFEITS	(113.96)	(71.25)	4,500.00	4,571.25	(1.6)
<u>MISCELLANEOUS REVENUE</u>						
101-3600-03610	INTEREST EARNED	.00	.00	400,000.00	400,000.00	.0
101-3600-03620	RENTALS	.00	950.00	10,800.00	9,850.00	8.8
101-3600-03621	AIRPORT HANGAR LEASE	(1,218.00)	(1,218.00)	45,076.00	46,294.00	(2.7)
101-3600-03670	CONTR & DONATION PRIVATE SOURC	.00	.00	2,400.00	2,400.00	.0
101-3600-03673	PARK SHELTER DONATION	38.80	58.20	1,000.00	941.80	5.8
101-3600-03674	ANIMAL SHELTER DONATIONS	.00	14,360.00	10,000.00	(4,360.00)	143.6
101-3600-03690	OTHER MISC REVENUE	(2.67)	(2.67)	.00	2.67	.0
	TOTAL MISCELLANEOUS REVENUE	(1,181.87)	14,147.53	469,276.00	455,128.47	3.0
<u>SPECIAL ASSESSMENTS</u>						
101-3630-03632	INT. & PENALTIES COLLECT/COUNT	849.18	1,299.34	.00	(1,299.34)	.0
	TOTAL SPECIAL ASSESSMENTS	849.18	1,299.34	.00	(1,299.34)	.0
<u>OTHER SOURCES</u>						
101-3900-03911	OPERATING TRANSFERS IN	.00	.00	991,758.00	991,758.00	.0
101-3900-03914	COMPENSATION FOR LOSS/DAMAGE	20,400.00	20,400.00	.00	(20,400.00)	.0
	TOTAL OTHER SOURCES	20,400.00	20,400.00	991,758.00	971,358.00	2.1
	TOTAL FUND REVENUE	509,162.66	1,869,253.31	10,248,119.00	8,378,865.69	18.2
	NET REVENUE OVER EXPENDITURES	509,162.66	1,869,253.31	10,248,119.00	8,378,865.69	18.2

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

LIQUOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
601-3600-03600 MISCELLANEOUS REVENUE	.00	.00	800.00	800.00	.0
601-3600-03610 INTEREST EARNED	7.27	14.62	.00	(14.62)	.0
601-3600-03611 INTEREST REIMBURSEMENT RDLOAN	.00	.00	9,600.00	9,600.00	.0
TOTAL MISCELLANEOUS REVENUE	7.27	14.62	10,400.00	10,385.38	.1
<u>LIQUOR</u>					
601-3800-03804 OTHER SALES	5,133.93	10,819.83	100,000.00	89,180.17	10.8
601-3800-03806 5% MALT BEVERAGE FEE	4,814.04	11,116.08	84,006.00	72,889.92	13.2
601-3800-38012 OFF SALE LIQUOR	103,663.35	214,375.64	2,000,907.00	1,786,531.36	10.7
601-3800-38022 OFF SALE WINE	15,890.00	32,553.12	272,000.00	239,446.88	12.0
601-3800-38032 OFF SALE BEER	51,840.86	105,885.84	968,750.00	862,864.16	10.9
601-3800-38041 SNACK SALES	1,241.63	2,466.85	15,986.00	13,519.15	15.4
601-3800-38042 POP SALES	2,723.45	5,840.52	54,339.00	48,498.48	10.8
601-3800-38043 CIGARETTES	2,501.42	4,610.43	38,110.00	33,499.57	12.1
601-3800-38044 TOBACCO	238.99	672.93	4,412.00	3,739.07	15.3
TOTAL LIQUOR	188,047.67	388,341.24	3,538,510.00	3,150,168.76	11.0
TOTAL FUND REVENUE	188,054.94	388,355.86	3,548,910.00	3,160,554.14	10.9
NET REVENUE OVER EXPENDITURES	188,054.94	388,355.86	3,548,910.00	3,160,554.14	10.9

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

WATER SYSTEM OPERATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LICENSES & PERMITS</u>					
602-3200-03264	.00	1,300.00	16,000.00	14,700.00	8.1
TOTAL LICENSES & PERMITS	.00	1,300.00	16,000.00	14,700.00	8.1
<u>MISCELLANEOUS REVENUE</u>					
602-3600-03600	2,736.23	5,870.85	35,000.00	29,129.15	16.8
TOTAL MISCELLANEOUS REVENUE	2,736.23	5,870.85	35,000.00	29,129.15	16.8
<u>WATER</u>					
602-3810-03811	74,878.65	155,605.59	1,171,180.00	1,015,574.41	13.3
602-3810-03812	548.63	1,563.72	15,450.00	13,886.28	10.1
602-3810-03813	3,126.31	6,166.71	26,882.00	20,715.29	22.9
602-3810-03819	.00	.00	10,750.00	10,750.00	.0
602-3810-03841	13,320.22	26,630.51	160,455.00	133,824.49	16.6
602-3810-03842	12,365.54	24,722.05	149,044.00	124,321.95	16.6
602-3810-03843	18,808.07	37,599.92	.00	(37,599.92)	.0
602-3810-03844	.00	.00	226,708.00	226,708.00	.0
TOTAL WATER	123,047.42	252,288.50	1,760,469.00	1,508,180.50	14.3
TOTAL FUND REVENUE	125,783.65	259,459.35	1,811,469.00	1,552,009.65	14.3
NET REVENUE OVER EXPENDITURES	125,783.65	259,459.35	1,811,469.00	1,552,009.65	14.3

CITY OF STURGIS
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

WASTEWATER FACILITIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LICENSES & PERMITS</u>					
604-3200-03263	.00	800.00	2,000.00	1,200.00	40.0
	.00	800.00	2,000.00	1,200.00	40.0
<u>MISCELLANEOUS REVENUE</u>					
604-3600-03610	645.79	1,298.69	.00	(1,298.69)	.0
	645.79	1,298.69	.00	(1,298.69)	.0
<u>SEWER</u>					
604-3810-03813	9,379.20	18,513.86	50,000.00	31,486.14	37.0
	9,379.20	18,513.86	50,000.00	31,486.14	37.0
<u>SEWER</u>					
604-3830-03831	129,983.06	259,364.65	1,697,866.00	1,438,501.35	15.3
604-3830-03839	.00	50.00	500.00	450.00	10.0
604-3830-03840	2,050.00	4,100.00	15,000.00	10,900.00	27.3
604-3830-03841	69,179.96	138,253.77	826,186.00	687,932.23	16.7
604-3830-03842	45,461.53	90,853.13	549,733.00	458,879.87	16.5
	246,674.55	492,621.55	3,089,285.00	2,596,663.45	16.0
	256,699.54	513,234.10	3,141,285.00	2,628,050.90	16.3
	256,699.54	513,234.10	3,141,285.00	2,628,050.90	16.3

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SANITARY SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
612-3440-03443	.00	.00	220,500.00	220,500.00	.0
612-3440-03449	.00	.00	5,000.00	5,000.00	.0
TOTAL SANITATION	.00	.00	225,500.00	225,500.00	.0
<u>MISCELLANEOUS REVENUE</u>					
612-3600-03600	100.00	135.00	4,200.00	4,065.00	3.2
612-3600-03610	162.88	327.56	.00	(327.56)	.0
TOTAL MISCELLANEOUS REVENUE	262.88	462.56	4,200.00	3,737.44	11.0
<u>SOLID WASTE</u>					
612-3880-03881	110,568.86	222,399.02	1,380,533.00	1,158,133.98	16.1
612-3880-03882	10,820.00	17,665.00	170,000.00	152,335.00	10.4
612-3880-03884	600.00	600.00	7,000.00	6,400.00	8.6
612-3880-03888	.00	27,089.50	.00	(27,089.50)	.0
612-3880-03889	630.45	2,705.65	1,000.00	(1,705.65)	270.6
TOTAL SOLID WASTE	122,619.31	270,459.17	1,558,533.00	1,288,073.83	17.4
TOTAL FUND REVENUE	122,882.19	270,921.73	1,788,233.00	1,517,311.27	15.2
NET REVENUE OVER EXPENDITURES	122,882.19	270,921.73	1,788,233.00	1,517,311.27	15.2

CITY OF STURGIS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

AMBULANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AMBULANCE CHARGES</u>					
644-3470-03471	63,340.05	143,937.14	1,540,000.00	1,396,062.86	9.4
644-3470-03600	2,625.00	19,750.00	101,844.00	82,094.00	19.4
644-3470-03670	7,850.00	8,755.02	.00	(8,755.02)	.0
TOTAL AMBULANCE CHARGES	<u>73,815.05</u>	<u>172,442.16</u>	<u>1,641,844.00</u>	<u>1,469,401.84</u>	<u>10.5</u>
TOTAL FUND REVENUE	<u>73,815.05</u>	<u>172,442.16</u>	<u>1,641,844.00</u>	<u>1,469,401.84</u>	<u>10.5</u>
NET REVENUE OVER EXPENDITURES	<u><u>73,815.05</u></u>	<u><u>172,442.16</u></u>	<u><u>1,641,844.00</u></u>	<u><u>1,469,401.84</u></u>	<u><u>10.5</u></u>

City Council
STAFF REPORT



Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to approve Resolution 2026-13 Resolution to Amend Resolution 2026-1 Salaries and Wages for B. Kool

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

State Law requires that the salaries & wages of all City Officials and Employees be set by resolution of the Common Council each year. Resolution 2026-1 was passed on January 20, 2026. Resolution 2026-12 was passed by the Sturgis City Council with an incorrect salary for B. Kool.

DISCUSSION:

An incorrect hourly salary amount of \$31.69 was approved on March 2, 2026. The correct amount is \$30.52.

BUDGET IMPACT:

The incorrect salary amount of \$31.69 was not paid to the employee since the error was discovered on March 3, 2026. An email was sent to the employee on March 3 explaining the error with an offer to further explain the error.

RECOMMENDATION:

Approve the correct salary amount. The amount of \$30.52 has been verified by the City Administrator.

ATTACHMENTS:

[Resolution 2026-13 Resolution to Amend Wage Resolution Correct Certain Hourly Wages](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 13 2026

RESOLUTION NO. 2026-13

A RESOLUTION AMENDING RESOLUTION 2026-1 (SALARIES & WAGES) TO CORRECT CERTAIN HOURLY WAGE RATES

WHEREAS, the City Council of the City of Sturgis adopted Resolution 2026-1 on January 14, 2026, establishing the salaries and wages of City officials and employees for calendar year 2026; and

WHEREAS, following adoption of Resolution 2026-1, City staff identified that the hourly wage rates for three employees were inadvertently reflected incorrectly in the wage schedule approved by the City Council; and

WHEREAS, the City Council desires to correct those hourly wage rates to conform to the rates intended and approved for 2026, while leaving all other salaries and wages established by Resolution 2026-1 unchanged.

NOW THEREFORE IT IS HEREBY RESOLVED, by the City Council of the City of Sturgis, South Dakota, as follows:

Section 1. Amendment; Correction of Hourly Wage Rates.

Resolution 2026-1 is hereby amended solely to correct the following hourly wage rates for calendar year 2026:

- Bryson Kool: hourly rate corrected to \$30.52

• Section 2. No Other Changes.

Except as expressly amended by this Resolution, all other provisions, salary and wage amounts, and terms of Resolution 2026-1 remain in full force and effect.

CITY OF STURGIS

Kevin Forrester, Mayor

(Seal)

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, March 2, 2026
6:30 PM
Council Chambers

PRESENT: Tony Dargatz, Jesse Blakeman, Jim Thompson, Nick Jones, Ruth Nichols, Alex Usera, Mark Chaplin, and Terry Jensen,

STAFF

PRESENT: Finance Officer, Ann Bertolotto, City Administrator, Aaron Jordan, City Attorney, Eric Davis, Chief of Police, Geody VanDewater, and Director of Public Works, Rick Bush

ABSENT: Kevin Forrester

Call to Order Regular Meeting of the City Council

Council President Tony Dargatz calls meeting to order at 6:30 p.m.

Pledge of Allegiance/PRAYER

Brian Ross offers prayer.

Approval of the Agenda

Thompson moved, Nichols seconded, and all voted to approve the agenda.

Announcements and Praise

Councilman Thompson makes announcements on city matters and upcoming community events.

Non-Agenda matters that may come before the Council

Beth Ann Bartlett offered comments about the camping ordinance. Councilor Blakeman said Bartlett would need to share her comments when that issue came up on the agenda later in the meeting.

Thomas Vaughn and Ricky Miller shared their concerns about what they believe to be dangerous road crossings in Sturgis.

Harley Stansbury spoke about concerns with an ongoing legal battle.

James Biolatta shared concerns about the Sturgis Area Chamber of Commerce

DEPARTMENT UPDATES

Surplus Equipment Auction Results Purple Wave Auction

Bush shared that the city's surplus auction through Purple Wave generated \$162,675 (minus \$4,700 for a vehicle not paid for) in gross proceeds from surplus assets.

MAYOR'S REPORT

- Payroll - Jacob Palmer (Custodian) Full-time, non-exempt, eligible for benefits) \$18.78
- Payroll - Brody Royer (Referee) (Seasonal) (Recreation) - \$30.00 per game
- Payroll - Frazier-Riggs, Sierra (Library - Change in wage \$21.93 new wage \$25.26
- Payroll - Drey Reihe (EMT Advanced - Change in wage \$22.71) new wage \$23.97
- Correction to Resolution 2026-1 Salaries & Wages for 2026 payroll for wages for B. Kool, T. Jensen, and C. Roselles. Jones moved, Nichols seconded, and all voted to approve the corrected Resolution 2026-1.

- **RESOLUTION NO. 2026-12**

A RESOLUTION AMENDING RESOLUTION 2026-1 (SALARIES & WAGES) TO CORRECT CERTAIN HOURLY WAGE RATES

WHEREAS, the City Council of the City of Sturgis adopted Resolution 2026-1 on January 14, 2026, establishing the salaries and wages of City officials and employees for calendar year 2026; and

WHEREAS, following adoption of Resolution 2026-1, City staff identified that the hourly wage rates for three employees were inadvertently reflected incorrectly in the wage schedule approved by the City Council; and

WHEREAS, the City Council desires to correct those hourly wage rates to conform to the rates intended and approved for 2026, while leaving all other salaries and wages established by Resolution 2026-1 unchanged.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sturgis, South Dakota, as follows:

Section 1. Amendment; Correction of Hourly Wage Rates.

Resolution 2026-1 is hereby amended solely to correct the following hourly wage rates for calendar year 2026:

- Bryson Kool: hourly rate corrected to \$31.69
- Teresa Jensen: hourly rate corrected to \$15.39
- Cami Roselles: hourly rate corrected to \$15.39

Section 2. No Other Changes.

Except as expressly amended by this Resolution, all other provisions, salary and wage amounts, and terms of Resolution 2026-1 remain in full force and effect.

CITY OF STURGIS

Kevin Forrester, Mayor
Ann Bertolotto, Finance Officer

Adopted: 03-02-2026
Published: 03-13-2026
Effective: 04-02-2026

Consider Consent Agenda

- Approve minutes from the February 17, 2026 City Council meeting
- Approve a SEL for the Knuckle Saloon on March 21, 2026 for Ducks Unlimited at the Sturgis Armory.
- Approve a SEL for the Loud American Sturgis for the Northern Hills FCU Annual Meeting at the Sturgis Armory on March 26, 2026.
- Approve a SEL for the Loud American Sturgis at the Sturgis Armory on April 25, 2026.
- Approve request for the annual Sturgis Chamber Parade of Lights temporary road closures for December 4, 2026.
- Approve the 2026 Sturgis Tree Lighting Ceremony on Saturday, November 28, at Harley-Davidson Rally Point and Open Container request.
- Approve Resolution 2026-06 for the 2025 Sturgis Area Chamber Battle of the Bands Pre-Party Friday, June 5, 2026.

RESOLUTION 2026-06

RESOLUTION TO USE CITY PROPERTY AND LIFT THE OPEN CONTAINER BAN FOR THE 2026 BATTLE OF THE BANDS PRE-PARTY

WHEREAS, the 2026 Battle of the Bands Pre-Party will be held in the City of Sturgis, Friday, June 5, 2026, and

WHEREAS, Organizers are requesting the ban on open containers be lifted within the normal downtown event area, as seen on the attached boundary map. This will be on Friday, June 5th, from 3:00 PM until 10:00 PM. Informational signs will be on display throughout the open container area.

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting June 6th, 2026, after 2:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close Harley-Davidson Way between Lazelle and Main St, Main Street between the east side of the First Interstate drive through leaving the Harley-Davidson/Main Street intersection open and lift the ban on open container.

Dated this 2nd day of March 2026.

CITY OF STURGIS

Mayor, Kevin Forrester
Ann Bertolotto, Finance Officer

Published: 03-02-2026

Effective: 04-02-2026

- Approve Resolution 2026-07 for the 2026 Sturgis Area Chamber Art Festival & Battle of the Bands Saturday, June 6, 2026

RESOLUTION 2026-07

RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY & LIFT THE OPEN CONTAINER BAN FOR THE 2026 ART FESTIVAL & BATTLE OF THE BANDS

WHEREAS, the 2026 Art Festival & Battle of the Bands will be held in the City of Sturgis, Saturday, June 6, 2026, and

WHEREAS, Event organizers are requesting a closure that is similar to Music on

Main; Harley Davidson Way between Lazelle and Main St, Main Street between HarleyDavidson Way and 3rd Street, leaving the Harley-Davidson/Main Street intersection open, allowing for art festival vendors, food trucks, and eating areas. The closure will begin on June 6th at 6:00 AM and will last until 9:00 PM. The intersection of Main and Harley-Davidson Way and the alley behind the Knuckle will remain open to regular traffic; and

WHEREAS, Organizers are requesting the ban on open containers be lifted within the normal downtown event area, as seen on the attached boundary map. This will be on Saturday, June 6th, from 10:00 AM until 10:00 PM. Informational signs will be on display throughout the open container area.

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting June 7th, 2026, after 2:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close Harley-Davidson Way between Lazelle and Main St, Main Street between Harley-Davidson Way and 3rd Street, leaving the Harley-Davidson/Main Street intersection open and lift the ban on open container.

Dated this 2nd day of March 2026.

CITY OF STURGIS

Mayor, Kevin Forrester

Ann Bertolotto, Finance Officer

Published: 03-13-2026

Effective: 04-02-2026

- Approve Resolution # 2026-08 for the Street Closure and Lifting of Open Container Ban during the 2026 Sturgis Fall Festival on October 10, 2026.

RESOLUTION 2026-08

RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY AND LIFTING OF OPEN CONTAINER BAN FOR THE 2026 FALL FESTIVAL

WHEREAS, the 2026 Fall Festival will be held in the City of Sturgis, October 10, 2026, and

WHEREAS, the Sturgis Chamber of Commerce will close Harley-Davidson Way from Main Street to Lazelle Street (the alley will remain open) and on Main Street from Harley-Davidson Way to Third Street from 6:00 am until 8:00 pm for games and activities; and

WHEREAS, Organizers are requesting the ban on open containers be lifted within the normal downtown event area, as seen on the attached boundary map. This will be on Saturday, October 10, 2026, from 10:00 AM until 10:00 PM. Informational signs will be on display throughout the open container area.

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting October 11, 2026, after 2:00 am.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the city street to vehicular traffic, unauthorized parking and lifting the open container ban between 6:00 am until 8:00 pm October 10, 2026.

Dated this 2nd day of March 2026.

CITY OF STURGIS

Kevin Forrester, Mayor

ATTEST:

Ann Bertolotto, Finance Officer

Published: 03-13-26

Effective: 04-02-2026

- Approve Resolution 2026-09 for the 2026 Music on Main - Street Closure and Lifting of Open Container Ban. The dates for this year’s Music on Main are June 10, June 17, June 24, July 1, July 8, July 15, July 22, July 29, August 26, and Sept 2. September 2 will also include the Community Picnic.

RESOLUTION 2026-09

RESOLUTION TO CLOSE DESIGNATED STREETS ON CERTAIN PUBLIC PROPERTY AND WITHIN CERTAIN PUBLIC RIGHTS OF WAY AND LIFTING OF OPEN CONTAINER BAN FOR THE 2026 MUSIC ON MAIN SERIES

WHEREAS, the 2026 Music on Main Series will be held in the City of Sturgis, June 10, 17, 24, July 1, 8, 15, 22, 29, August 26, and September 2, 2026, and

WHEREAS, the Sturgis Chamber of Commerce will close Harley-Davidson Way from Main Street to Lazelle Street (the alley will remain open) and on Main Street from Harley-Davidson Way to the First Interstate Bank drive-through from 2:00 pm until 10:00 pm for music and vendors; and lifting of open container ban; and

WHEREAS, the Police Department will be authorized to tow vehicles within the street closure area, starting after 2:00 am on the mornings following all the forementioned dates.

NOW THEREFORE IT IS HEREBY RESOLVED, as set forth herein that the City of Sturgis shall hereby close the city street to vehicular traffic, unauthorized parking and lifting the open container ban between 5:00 pm until 10:00 pm on all the forementioned dates.

Dated 2nd of March 2026.

CITY OF STURGIS

Kevin Forrester, Mayor

ATTEST:

Ann Bertolotto, Finance Officer

Published: 03-13-2026

Effective: 04-02-2026

- Set a public hearing on March 16, 2026, for Resolution 2026-10: Resolution of Intent to Enter into a Hayfield Lease Agreement.

Approval of the claims

Vendor Name	Description	Net Invoice Amount
A & B WELDING CO	SUPP & MAT	813.19
AAA COLLECTIONS	COLLECTION FEES	160.17
ADMIRAL BEVERAGE CORP	LIQUOR	13304.05
ADVANCED ENG & ENV	CAP IMP	13346
ALSCO	MAT & TOWELS	285.29
ALTIMATE FLOORING LLC	FLOORING	1616.88
AMICK SOUND	PROF FEES	34.24
AT&T MOBILITY	CELL PHONES	1938.56
BLACK HILLS CHEMICAL	SUPP & MAT	1775.37
BLACKFORK SPIRITS LLC	LIQUOR	546.12

BLACKHILLS.COM	HIPPA COMPLIANCE	476
BURNHAM ROGER	CONTRACT	4847.83
CASH-WA DISTRIBUTING	LIQUOR	724.54
CASK & CORK	LIQUOR	1840.38
CBH COOPERATIVE #112407	FUEL	3230.97
CBH COOPERATIVE #920771	FUEL	773.96
CENGAGE LEARNING / GALE	BOOKS	26.24
CENTURY BUSINESS PRODUCTS	COPIER RENTAL	104.66
CLAIMS ASSOCIATES	RESTITUTION REIMBURSE	197.29
COCA COLA BOTTLING CO	LIQUOR	827.5
CRUM ELECTRIC SUPPLY CO	REP & MAINT	100.56
DAKOTA REDI-MIX	CAP IMP	197870.44
DAKOTA'S BEST	LIQUOR	307
EBSCO SUBSCRIPTION SERVICE	LIBRARY SUBS	808.24
ECOLAB PEST ELIMINATOR DIV	PEST CONTROL	243.32
EVOGOV	ADA HOSTING	59
GREY HOUSE PUBLISHING	RESOURCE GUIDE	180.5
gWorks	PROF FEES	6527.75
HAWKINS	RENTAL FEES	150
IMAGE TREND	PROF FEES	1407.58
INGRAM LIBRARY SERVICES	BOOKS	734.85
INLAND TRUCK PARTS	REP & MAINT	489.04
iSOLVED	PROF FEES	3000
JEO CONSULTING GROUP	CAP IMP	5291.25
JOHNSON WESTERN		
WHOLESALE	LIQUOR	28829.9
K T CONNECTIONS	PROF FEES	699
KONE	REP & MAINT	260.19
LEWIS DR. SARAH	CONTRACT	500
LYNN'S DAKOTAMART-STURGIS	SUPP & MAT	34.51
MARCO TECH	COPIER RENTAL	111.39
MIDCONTINENT TESTING LAB	WATER TESTING	266
MONUMENT HEALTH RC		
HOSPITAL	SUPP & MAT	26.7
NORTH CENTRAL INTL	REP & MAINT	955.1
ONSOLVE LLC	PROF FEES	3696
OREILLY AUTO PARTS	SUPP & MAT	29.86
OWENS INTERSTATE SALES	REP & MAINT	287.39
PETTY CASH	REIMBURSEMENT	303.16
POINTCLICKCARE TECH	PROF FEES	540
POWERPLAN	REP & MAINT	18.44
PURCHASE POWER	POSTAGE	401
QUALITY BRANDS OF THE BH	LIQUOR	14352.75
QUIK SIGNS	CHAMBER SIGN	174.35

REPUBLIC BEVERAGE CO	LIQUOR	9295.97
RUNNINGS SUPPLY	REP & MAINT	44.39
RUSHMORE OFFICE SUPPLY	SUPP & MAT	459.7
SANFORD HEALTH OCCMED	PROF FEES	490
SAWYER BREWING CO	LIQUOR	244
SERVALL TOWEL & LINEN	SUPP & MAT	392.71
SHERWIN-WILLIAMS	SUPP & MAT	279.75
SOUTHERN GLAZER'S OF SD	LIQUOR	7257.73
STERN OIL CO	SUPP & MAT	155.71
STURGIS ACE HARDWARE #1	SUPP & MAT	80.04
STURGIS ACE HARDWARE #3	SUPP & MAT	63.15
STURGIS AREA CHAMBER	CONTRACT	6818
SEDC	CONTRACT	5000
STURGIS NAPA	REP & MAINT/SUPP & MAT	843.14
SWANA	PROF FEES	255
SYNTECH	PROF FEES	550
UTILITY SERVICE CO	PROF FEES	16515.71
VAN METER	REP & MAINT	432.82
VERIZON WIRELESS	CELL PHONES	842.36
VOSS DISTRIBUTING	LIQUOR	157.42
WATEROUS COMPANY	REP & MAINT	367.79
WINSUPPLY	REP & MAINT	88.86
ZENON ENVIRO CORP	PROF FEES	9325.65

WAGES

Mayor & Council	\$ 4,825.38
Attorney	\$ 3,871.80
Finance	\$ 10,136.40
HR	\$ 3,293.36
City Admin	\$ 8,196.95
Buildings	\$ 1,970.84
Custodial	\$ 3,340.30
Engineering	
Planning &	
Permitting	\$ 1,273.00
Fleet	\$ 8,020.25
Sponsorship	\$ 3,098.37
Rally	
Police	\$ 55,466.61
Animal Shelter	\$ 4,694.02
Fire Dept	\$ 100.35
Streets	\$ 15,299.07
Cemetery	\$ 442.22

Community Center	\$ 10,811.11	
Recreation	\$ 3,842.21	
Parks	\$ 15,822.53	
Library	\$ 11,471.32	
Auditorium		
Special Sales Tax		
Downtown BID		
Liquor	\$ 8,985.89	
Water	\$ 13,741.66	
Wastewater	\$ 14,535.23	
Sanitary Service	\$ 17,301.43	
Ambulance	\$ 44,928.23	
	<hr/>	
	\$ 265,468.53	
SS	\$ 15,278.15	
MED	\$ 3,573.20	
FWT	\$ 19,291.18	Grand Total
	<hr/>	\$303,611.06
	\$ 38,142.53	

Jensen moved, Chaplin seconded, and all voted to approve the claims.

TABLED ITEM

- Consideration of Proposed Residential Camping Ordinance forwarded by Ordinance Advisory Committee

City Administrator Jordan reported on the proposed revisions of the temporary residential camping ordinance forwarded by the Ordinance Advisory Committee. He shared that adjustments to that proposed ordinance are ongoing. Citizens made public comment on the proposed ordinance. Jordan said the intent is to go back and make some adjustments and bring back the revised ordinance to the council in the near future for a second introduction.

Jones moved, Nichols seconded to take no action on the proposed revised ordinance.

Carried by the following vote: Ayes: Usera, Nichols, Jones, Dargatz, Blakeman, Jensen and Chaplin Nays: Thompson

Reports

- Memorandum on the City of Sturgis Rally Sponsorship Program: Legal Posture, Transparency Framework, and Threshold Structural Options

Attorney Davis spoke about the Rally sponsorship program. He shared that there were two options to consider moving forward. They are: In-House, Public-Facing Sponsor Agreements or an Outsourced Operator. James Biolatta shared his thoughts on the sponsorship program. Chaplin moved, Jones seconded to proceed with the Outsourced Operator option. Carried by the following vote: Ayes: Usera, Nichols, Jones, Dargatz, Blakeman, Jensen and Chaplin Nays: Thompson

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to approve the abatement for the Beaver Bar

Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

The abatement is for 5 cabins that were located at the Beaver Bar and were moved to the property owned by Steel Pony in 2023. The assessed value for the cabins was added to the Steel Pony's parcel and the taxes paid for 2024, but the value was never removed from the Beaver Bar property.

DISCUSSION:

Application for the abatement is being presented due to improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Beaver Form](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 11 2026

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

TO THE BOARD OF COUNTY COMMISSIONERS OF MEADE COUNTY, SOUTH DAKOTA.

Beaver, Leslye, being first duly sworn deposes and says that he/she has grounds for abatement or refund of taxes.

Application for an abatement/refund of taxes is being presented due to the following reason (check applicable provision)

An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property, or in the extension of the tax to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The property is exempt from the tax;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in §10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments 5 Rental Cabins were removed from the property. Abatement is to remove the cabin value from the 2024 assessment.

PARCEL - LS01.EE.0C

LOCATION- Glencoe Sub

ORIGINAL ABSTRACT CLASS	ORIGINAL 2024 VALUE	ORIGINAL EQUALIZED	NEW ABSTRACT CLASS	NEW 2024 VALUE	NEW EQUALIZED
Other	30,492	29,791		0	0

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES (CONT.)

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes.

[Signature]
Signature

10-5-25
Date

Subscribed and sworn to, before me this 5th day of October, 2025.



Adrianna M. Campbell
Notary / Auditor / Deputy Auditor

APPLICANT SHOULD USE THIS SPACE FOR FULL DESCRIPTION OF PROPERTY

DESCRIPTION OF PROPERTY	YEAR	VALUATION	STATE TAX	CONSOLIDATED TAX	AMT OF ABATEMENT OR REFUND	
					ASKED	ALLOWED
Parcel #LS01.EE.OC	2024	30,492				

DATE RECEIVED in Auditor's Office _____		Received by _____	
Total Valuation _____		Total Taxes on Property _____	
Amount Abated _____		Amount Refunded _____	
Date Approved _____		Check Number _____	

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to Approve Veteran Exemption

Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

Veteran Exemption Application received from Meade County shows the applicant qualified for a veteran's exemption per 10-4-40 but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2(10). Abatement application or supporting documents for this exemption is confidential per SDCL 10-4-40

DISCUSSION:

The abatement is for parcel 01.51.25.05 1971 Williams Street for July -December 2025. Applicant qualified June 25, 2025

CODE REFERENCES:

SDLRC-Codified Law 10-4-40

BUDGET IMPACT:

This action will lower the assessed values for the City of Sturgis

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[SDCL 10-4-40 & 10-4-41](#)

[Veterans Exemption Brochure](#)

Approved By:

Ann Bertolotto, Finance Officer

Status:

Approved - Mar 11 2026

10-4-40. Partial exemption--Owner-occupied dwellings of certain disabled veterans.

Two hundred thousand dollars of the full and true value of the total amount of a dwelling or portion thereof classified as owner-occupied pursuant to §§ 10-13-39 to 10-13-40.4, inclusive, that is owned and occupied by a veteran who is rated as permanently and totally disabled from a service-connected disability is exempt from property taxation. The veteran shall apply for this partial exemption on a form prescribed by the secretary of revenue. Any application or supporting document for this exemption is confidential. Any veteran who would otherwise qualify for this exemption but fails to comply with the application deadline for the owner-occupied classification or the deadline for application for this exemption may petition the board of county commissioners to recalculate the taxes based upon the owner-occupied classification and this exemption and abate or refund the difference in taxes pursuant to chapter 10-18.

If the director of equalization determines that the veteran receives an exemption for the veteran's dwelling pursuant to this section, the veteran retains that exemption until the property ownership is transferred, the veteran does not occupy the dwelling, or the property has a change in use. If the legal description of property is changed or amended and the veteran continues to reside in the dwelling, the veteran retains the exemption provided by this section.

Source: SL 2007, ch 45, § 1; SL 2008, ch 39, § 1, eff. Nov. 1, 2007; SL 2008, ch 40, § 1; SL 2011, ch 1 (Ex. Ord. 11-1), § 161, eff. Apr. 12, 2011; SL 2019, ch 59, § 1; SL 2024, ch 34, § 1.

10-4-41. Partial exemption--Owner-occupied dwellings of surviving spouses of certain veterans.

Two hundred thousand dollars of the full and true value of the total amount of a dwelling, or portion thereof, classified as owner-occupied pursuant to §§ 10-13-39 to 10-13-40.4, inclusive, is exempt from property taxation if owned and occupied by:

- (1) The surviving spouse of a veteran who was rated as permanently and totally disabled from a service-connected disability; or
- (2) The surviving spouse of a veteran, who receives dependency and indemnity compensation from the United States Department of Veterans Affairs as a result of the veteran's service-connected death.

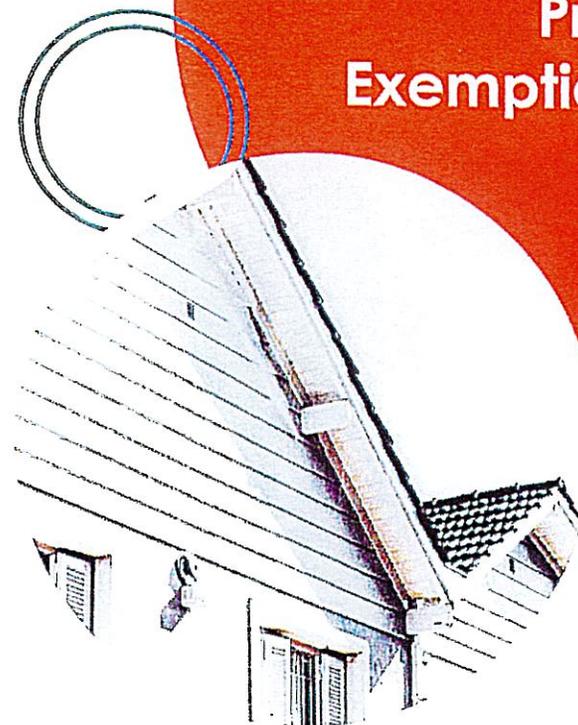
The surviving spouse shall apply for this partial exemption on a form prescribed by the secretary of revenue. Any application or supporting document for this exemption is confidential. Any surviving spouse who would otherwise qualify for this exemption but fails to comply with the application deadline for the owner-occupied classification or the deadline for application for this exemption may petition the board of county commissioners to recalculate the taxes based upon the owner-occupied classification and this exemption and abate or refund the difference in taxes pursuant to chapter 10-18.

If the director of equalization determines that the surviving spouse receives an exemption for the dwelling pursuant to this section, the surviving spouse retains that exemption until the property ownership is transferred, the surviving spouse does not occupy the dwelling, the surviving spouse remarries, or the property has a change in use. If the legal description of property is changed or amended and the surviving spouse continues to reside in the dwelling, the surviving spouse retains the exemption provided by this section.

Source: SL 2010, ch 46, § 1; SL 2011, ch 1 (Ex. Ord. 11-1), § 161, eff. Apr. 12, 2011; SL 2019, ch 59, § 2; SL 2022, ch 27, § 1; SL 2024, ch 34, § 2.



Disabled Veteran Property Tax Exemption Program



What can we do for you today?

The South Dakota Department of Revenue consistently provides a positive experience by partnering with their customers to understand their needs while guiding them to useful solutions with expertise, easy-to-use online tools and a human touch.

What's inside:

What the Program Does

Eligibility

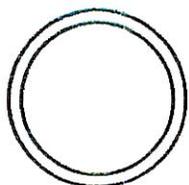
How to Apply

For additional assistance:

Phone: 1-800-829-9188

Email: proptaxin@state.sd.us

Website: <https://dor.sd.gov>



Contact Us

1-800-829-9188

proptaxin@state.sd.us

<https://dor.sd.gov>

December
2024

Relief Programs

Page 4 of 4

Assessment Freeze for the Elderly and Disabled

Disabled Veteran Exemption

Homestead Exemption Program

Property Tax Exemption for Paraplegic Veterans

Property Tax Reduction for Paraplegics

Property Tax Reduction from Municipal Taxes for the Elderly and Disabled

Sales or Property Tax Refund for Seniors & Citizens with Disabilities



Page 53 of 249

"The State of South Dakota recognizes and honors our state's veterans for the service they have given to and sacrifices they have made for their country. Some of our South Dakota veterans returned home with disabilities sustained through the course of that military service, and because of those conditions, may have difficulty meeting their property tax obligations. This brochure explains how the Disabled Veteran Property Tax Exemption Program works, what eligibility requirements must be met, and how to apply."

-Secretary Michael Houdyshell

What the Program Does

For those eligible, the program exempts \$200,000 of the full and true value of the dwelling, or portion thereof, from property taxes. Dwelling is defined as the home, garage, and the lot. Once approved for the exemption, no further applications are needed. The property will continue to receive the \$200,000 exemption until the property is sold or there is a change in use.

How to Apply

Application must be submitted to your county director of equalization on or before November 1.

The veteran must be rated as permanently and totally disabled as the result of a service-connected disability.

The property must be owned and occupied by a disabled veteran or unremarried surviving spouse.

The property must be classified as owner-occupied.

The property must be owned and occupied by an unremarried surviving spouse receiving dependency and indemnity as a result of the veteran's service-connected death.

For the initial application, the applicant must provide proof of their eligibility

Such proof can be obtained by calling the Sioux Falls VA Regional Office at 1-800-827-1000 and requesting that they send you a statement verifying that you are permanently and totally disabled as a result of a service-connected disability(ies). You must take a copy of that statement with you when you apply for the exemption as proof that you meet the eligibility requirements.

Applications are available at your county courthouse or from the Property Tax Division's website at: <https://dor.sd.gov/individuals/taxes/property-tax/relief-programs/>



Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
BLACK HILLS PIONEER	BLACK HILLS PIONEER	101-4111-42300 Publishing	newsletter printing	119.29	01/31/2026
BLACK HILLS PIONEER	BLACK HILLS PIONEER	101-4111-42300 Publishing	Publishing Feb 2026	650.51	02/28/2026
EVERGREEN MEDIA	EVERGREEN MEDIA	101-4111-42300 Publishing	ad for Chamber Magazine	896.00	02/12/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4111-42800 Utilities	801 6th St	275.17	03/03/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4111-42800 Utilities	801 6th Street	27.38	03/05/2026
Total General:				1,968.35	
Total Mayor & Council:				1,968.35	
Attorney					
General					
MASTERCARD	MASTERCARD	101-4141-42200 Professional Fees	ADOBE SUBS	21.23	03/03/2026
THOMSON REUTERS	THOMSON REUTERS	101-4141-42200 Professional Fees	Online Subscription	545.95	03/01/2026
Total General:				567.18	
Total Attorney:				567.18	
Finance Office					
General					
CASELLE, INC.	CASELLE, INC.	101-4142-42200 Professional Fees	Monthly Maint & Support	2,251.00	03/03/2026
KETEL THORSTENSON	KETEL THORSTENSON	101-4142-42200 Professional Fees	Audit progress	4,575.76	02/28/2026
MASTERCARD	MASTERCARD	101-4142-42200 Professional Fees	ADOBE SUBS	21.23	03/03/2026
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42400 Rent	Postage meter lease	462.99	02/27/2026
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4142-42600 Supplies & Materials	Copies	145.73	02/25/2026
MASTERCARD	MASTERCARD	101-4142-42600 Supplies & Materials	ADOBE SUBS	13.80	03/03/2026
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42600 Supplies & Materials	Postage meter supplies	172.62	02/27/2026
PURCHASE POWER	PURCHASE POWER	101-4142-42600 Supplies & Materials	Postage fees March 2026	555.58	03/10/2026
RUSHMORE OFFICE SUPPLY	RUSHMORE OFFICE SUPPLY	101-4142-42600 Supplies & Materials	Toner, envelopes, calculator tape	378.00	03/03/2026
Total General:				8,576.71	
Total Finance Office:				8,576.71	
Human Resources					
General					
MASTERCARD	MASTERCARD	101-4143-42200 Professional Fees	ADOBE SUBS	21.23	03/03/2026
MASTERCARD	MASTERCARD	101-4143-42700 Travel	SOCIETY FOR HR SHRM ANNUAL MEMB FEES	299.00	03/03/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				320.23	
Total Human Resources:				320.23	
City Administrator					
General					
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	DROPBOX SUBS	21.23	03/03/2026
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	CHAT GPT SUBS	21.24	03/03/2026
MASTERCARD	MASTERCARD	101-4144-42200 Professional Fees	ADOBE SUBS	116.79	03/03/2026
A & B BUSINESS	A & B BUSINESS	101-4144-42400 Rent	February Copier lease/copies	138.64	02/20/2026
Total General:				297.90	
Total City Administrator:				297.90	
Information Technology					
General					
K T CONNECTIONS, INC.	K T CONNECTIONS, INC.	101-4145-42200 Professional Fees	Prof Fees March 2026	1,365.00	03/06/2026
Total General:				1,365.00	
Total Information Technology:				1,365.00	
Insurance					
General					
SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	101-4147-42100 Insurance	General Liability/Auto Insurance	27,687.53	02/23/2026
SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	101-4147-42100 Insurance	General Liability/Auto Insurance	216,677.04	02/23/2026
Total General:				244,364.57	
Total Insurance:				244,364.57	
Buildings					
General					
BLACK HILLS ROOFING	BLACK HILLS ROOFING	101-4192-42500 Repairs & Maintenance	Roof project completed by 2-28-2026	108,488.93	02/28/2026
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42500 Repairs & Maintenance	pest control	183.87	02/26/2026
KNECHT HOME CENTER	KNECHT HOME CENTER	101-4192-42500 Repairs & Maintenance	2pc drywall & 4 floor leveler City Hall remodel	212.40	02/23/2026
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	101-4192-42500 Repairs & Maintenance	Urinal & toilet repair kits	208.98	02/25/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4192-42500 Repairs & Maintenance	Paint gloss black	49.99	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	6-knockout seals, coupling, connector, GFCI rect. & wall plate	56.44	02/23/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Garage door lube-all buildings	8.99	02/24/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Joint compound & corner bead City Hall remodel	26.17	02/24/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Trowel & wall plates	25.17	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	TV wall mount	89.99	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Gorilla glue minis	8.99	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Sanding disc and cheesecloth	19.98	03/05/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Paint brushes & liquid nails	31.17	03/05/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4192-42500 Repairs & Maintenance	Network & HDMI cables	84.98	03/06/2026
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats& towels PW	219.58	03/05/2026
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	101-4192-42600 Supplies & Materials	Pest control at PW	150.00	02/26/2026
INTERSTATE ALL BATTERIES CENTER	INTERSTATE ALL BATTERIES CENTER	101-4192-42600 Supplies & Materials	Electrical for City Hall	129.50	03/02/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at Library	60.71	03/04/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at City Hall	55.83	03/04/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	1057 Dudley/PW Campus	1,746.95	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4192-42800 Utilities	1040 Harley-Davidson Way	3,128.42	03/03/2026
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/ Internet March 2026	848.80	03/05/2026
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/ Internet March 2026	424.50	03/05/2026
BLUE PEAK	BLUE PEAK	101-4192-42800 Utilities	Phones/ Internet March 2026	668.47	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	1057 Dudley - Storage	32.82	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	1057 Dudley - Bldg A	1,348.56	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4192-42800 Utilities	1040 Harley-Davidson Way	1,686.92	03/05/2026
Total General:				119,997.11	
Total Buildings:				119,997.11	
Custodial					
General					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Chemical products for cleaning and disinfecting	178.28	02/26/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Paper towels & TP	647.92	02/26/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4193-42600 Supplies & Materials	Keys for new Custodian	13.18	03/04/2026
Total General:				839.38	
Total Custodial:				839.38	
Planning and Permitting					
General					
WATSON, JAYNA	WATSON, JAYNA	101-4196-42200 Professional Fees	Feb 2026 Prof Fees	3,562.50	03/01/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4196-42600 Supplies & Materials	Fuel-Dennis	53.50	02/27/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				3,616.00	
Total Planning and Permitting:				3,616.00	
Fleet Management					
General					
STURGIS NAPA	STURGIS NAPA	101-4197-42500 Repairs & Maintenance	Battery for shop vehicle	100.79	02/23/2026
STURGIS NAPA	STURGIS NAPA	101-4197-42500 Repairs & Maintenance	Credit for returned battery for shop vehicle	100.79-	02/24/2026
LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	101-4197-42600 Supplies & Materials	Brass connectors, cable ties, sealbutt connectors, steel washers, wiper blades, brill bits maintenance paint black & grey	255.62	02/19/2026
MASTERCARD	MASTERCARD	101-4197-42600 Supplies & Materials	RED KAP FLEET UNIFORMS	51.25	03/03/2026
STURGIS NAPA	STURGIS NAPA	101-4197-42600 Supplies & Materials	Air chuck for dually tires	26.09	02/24/2026
Total General:				332.96	
Total Fleet Management:				332.96	
Sponsorship					
General					
GORDON & REES SCULLY MANSUKHANI	GORDON & REES SCULLY MANSUKHANI	101-4198-42200 Professional Fees	Declarations/Affidavit Filing	800.00	02/25/2026
EPIC OUTDOOR ADVERTISING, LLP	EPIC OUTDOOR ADVERTISING, LLP	101-4198-42400 Rental--Sponsorship	Billboard Lease - Dec_2025	1,500.00	12/01/2025
EPIC OUTDOOR ADVERTISING, LLP	EPIC OUTDOOR ADVERTISING, LLP	101-4198-42400 Rental--Sponsorship	Billboard Lease March 2026	1,600.00	03/01/2026
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	DELTA AIRLINE BAGGAGE FEE	35.00	03/03/2026
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	DELTA AIRFARE	375.50	03/03/2026
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	DELTA AIRFARE	439.51	03/03/2026
MASTERCARD	MASTERCARD	101-4198-42700 Travel--Sponsorship	EXPEDIA HOTEL	1,231.97	03/03/2026
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Fee - Feb	283.26	03/01/2026
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Recording Fee - Feb	54.00	03/01/2026
Total General:				6,319.24	
Total Sponsorship:				6,319.24	
Rally Department					
General					
HELIX SOLUTIONS	HELIX SOLUTIONS	101-4199-42200 Professional Fees--Rall	Monthly Hosting Fees	162.50	03/01/2026
MASTERCARD	MASTERCARD	101-4199-42200 Professional Fees--Rall	GODADDY SUBS	23.57	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4199-42800 Utilities--Rally	1076 Lazelle St - Pkg Lot	15.00	03/03/2026
BLUE PEAK	BLUE PEAK	101-4199-42800 Utilities--Rally	Phones/ Internet March 2026	280.12	03/05/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				481.19	
Total Rally Department:				481.19	
Police					
General					
AXON ENTERPRISES, INC.	AXON ENTERPRISES, INC.	101-4211-42600 Supplies & Materials	BODY CAM BATTERY	149.60	01/28/2026
BIG DEAL AUTO	BIG DEAL AUTO	101-4211-42600 Supplies & Materials	TIRES FOR TAHOE AND RAM	1,393.40	02/25/2026
FEDEX	FEDEX	101-4211-42600 Supplies & Materials	POSTAGE	30.52	02/18/2026
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	SP DARECATALOG REFUND FOR DARE SUPPLIES	2,768.88	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	AMAZON PRESTJOHN CLOTHING ALLOW	14.20	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	ALIEN GEAR HOLSTERS SCHMIDT UNIFORM ALLOW	304.49	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	GOVX KIMBELL UNIFORM ALLOW	581.91	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42600 Supplies & Materials	SP DARECATALOG DARE SUPPLIES	2,768.88	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42700 Travel	SDML CODE ENFOR TRAINING COONROD	50.00	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42700 Travel	SDMUNICIPAL LEAGUE CHIEF ASSOC DUES	185.00	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42700 Travel	IOMGIA.NET	500.00	03/03/2026
MASTERCARD	MASTERCARD	101-4211-42700 Travel	WESTIN LODGING TRAINING SCHMIDT STATE WILL REIMB	780.04	03/03/2026
BLUE PEAK	BLUE PEAK	101-4211-42800 Utilities	Phones/ Internet March 2026	320.97	03/05/2026
MASTERCARD	MASTERCARD	101-4211-42900 Other	CREATIVE PRODUCT IND DARE SUPPLIES	2,713.73	03/03/2026
MASTERCARD	MASTERCARD	101-4211-43400 Machinery & Equipmen	DELL COMPUTER FOR UNIT 156	2,253.68	03/03/2026
Total General:				9,277.54	
Total Police:				9,277.54	
Animal Shelter					
General					
MASTERCARD	MASTERCARD	101-4212-42700 Travel	JUSTICE CLEARINGHOUSEPROF AUTUMN JCH MEMB	129.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4212-42800 Utilities	1141 Otter Rd	296.93	03/03/2026
BLUE PEAK	BLUE PEAK	101-4212-42800 Utilities	Phones/ Internet March 2026	351.07	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4212-42800 Utilities	1141 Otter Rd	186.42	03/05/2026
Total General:				963.42	
Total Animal Shelter:				963.42	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Fire					
General					
MONAHAN, SAN	MONAHAN, SAN	101-4229-41522 CC Membership Benefi	Reimbursement of CC Membership	294.00	03/09/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	WATER SPLIT WITH AMBULANCE	18.00	02/17/2026
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	101-4229-42600 Supplies & Materials	TIRES	962.95	02/27/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4229-42800 Utilities	1920 Ball Park Rd	406.70	03/03/2026
BLUE PEAK	BLUE PEAK	101-4229-42800 Utilities	Phones/ Internet March 2026	165.17	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4229-42800 Utilities	1901 Ball Park Rd	180.78	03/05/2026
Total General:				2,027.60	
Total Fire:				2,027.60	
Streets					
General					
JENNER EQUIPMENT CO	JENNER EQUIPMENT CO	101-4311-42500 Repairs & Maintenance	Belt drive #26	85.93	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4311-42500 Repairs & Maintenance	Squeegee and rags	23.58	03/03/2026
STURGIS NAPA	STURGIS NAPA	101-4311-42500 Repairs & Maintenance	4 batteries-18 month warranty #21, core deposits refunded on same invoice	594.60	02/24/2026
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	101-4311-42600 Supplies & Materials	Warranty work on tires #26	3.65-	02/27/2026
MASTERCARD	MASTERCARD	101-4311-42600 Supplies & Materials	ADOBE MONTHLY SUBSCRIPTION	19.99	03/03/2026
MCGAS PROPANE, LLC	MCGAS PROPANE, LLC	101-4311-42600 Supplies & Materials	Propane for asphalt trailer	89.00	03/02/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	2 HD air, 2 HD fuel & 1 coolant filter #96	87.10	02/23/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD oil filter #96	17.28	02/25/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD air filter	81.98	02/25/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	HD air filter	35.79	03/03/2026
MASTERCARD	MASTERCARD	101-4311-42700 Travel	CREDIT FEE FROM RAMKOTA	.87-	03/03/2026
MASTERCARD	MASTERCARD	101-4311-42700 Travel	PIERRE RAMKOTA APWA WINTER MTG	21.69	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	1057 Dudley St #tower	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	1037 Dudley St	43.46	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	1039 Dudley St	52.24	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	0 2nd St	63.05	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4311-42800 Utilities	1039 Dudley St	121.19	03/03/2026
Total General:				1,347.36	
Total Streets:				1,347.36	
Street Lighting					
General					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	E Ida St Light	7.95	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	100 Canyon View Ct	10.25	03/03/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	2804 Dump Rd	11.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1120 Howard St	11.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	2111 1/2 Paha Sapa Rd	11.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	952 Pineview Dr	13.14	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1232 Lazelle St	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1600 Lazelle St	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	8516 Sly Hill Rd (street light)	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	885 Lazelle St	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1 Vanocker Canyon Rd	15.38	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	50 Anna St	21.04	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	650 Lazelle	24.20	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1920 Ball Park Rd	29.07	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Pine View	35.10	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	0 Vanocker Canyon Rd	35.88	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	800 Junction Ave	36.15	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	8625 SLY HILL	50.55	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1341 Lazelle St	51.13	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Quartzite Drive	58.49	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1300 Junction Ave	60.72	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	2617 Meadows Dr	112.75	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Davenport St Lights	116.98	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	E Main & Middle St	118.23	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	902 2nd St	177.42	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	942 8th St	181.73	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	741 Lazelle St	189.85	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	0 SD Hwy 34	201.23	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	2877 Dickson Dr	356.48	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	4200 S Baldwin St	640.66	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	1300 Meade Ave	8,388.58	03/03/2026
BUTTE ELECTRIC	BUTTE ELECTRIC	101-4316-42800 Utilities	Utilities Feb 2026	1,216.65	03/01/2026
Total General:				12,244.56	
Total Street Lighting:				12,244.56	
Sanitary Service					
Sanitary Service					
SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	612-4323-42100 Insurance	General Liability/Auto Insurance	49,266.13	02/23/2026
A & B BUSINESS	A & B BUSINESS	612-4323-42400 Rent	February Copier lease/copies	178.84	02/20/2026
NORTHERN TRUCK EQUIPMENT	NORTHERN TRUCK EQUIPMENT	612-4323-42500 Repairs & Maintenance	Gear kit for grabber arm #54	1,887.49	02/24/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	Flare #84	46.58	02/23/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	Flare #84	46.58	02/26/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	Flare #84	46.58	02/27/2026
PLAINS TOWING & RECOVERY	PLAINS TOWING & RECOVERY	612-4323-42500 Repairs & Maintenance	#84 towed on 9-4-2025 First notice of invoice sent to us 2-25-2026	540.00	09/04/2025
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Center cap for hub	18.92	02/23/2026
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	2nd Center cap for hub #311	18.92	02/24/2026
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Coupler #54	13.04	03/02/2026
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	612-4323-42600 Supplies & Materials	Bulk fuel at Rubble Site	1,228.45	02/23/2026
MASTERCARD	MASTERCARD	612-4323-42600 Supplies & Materials	PRESENTATIONS PLAN	198.00	03/03/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	Oil, fuel, HD fuel & HD hydraulic filters #54	284.78	03/02/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	HD air filter #54	77.74	03/03/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42600 Supplies & Materials	2 Flares #54	53.18	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	590 Marshall St	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	20486 Avalanche Rd	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	612-4323-42800 Utilities	20492 Avananche Rd	218.85	03/03/2026
CENTURY LINK	CENTURY LINK	612-4323-42800 Utilities	Utilities Feb 2026	103.38	02/19/2026
Total Sanitary Service:				54,257.46	
Total Sanitary Service:				54,257.46	
Wastewater Facilities					
Wastewater Facilities					
SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	604-4325-42100 Insurance	General Liability/Auto Insurance	61,451.84	02/23/2026
BORDER STATES ELECTRIC	BORDER STATES ELECTRIC	604-4325-42500 Repairs & Maintenance	Fuses (4) WWTP	204.24	02/23/2026
BORDER STATES ELECTRIC	BORDER STATES ELECTRIC	604-4325-42500 Repairs & Maintenance	Contactora for air compressor at WWTP	146.77	02/24/2026
INLAND TRUCK PARTS	INLAND TRUCK PARTS	604-4325-42500 Repairs & Maintenance	Driveline parts #22	177.69	02/26/2026
MASTERCARD	MASTERCARD	604-4325-42500 Repairs & Maintenance	WAL-MART CAMERA VAN PART (CANON)	46.73	03/03/2026
OREILLY AUTO PARTS	OREILLY AUTO PARTS	604-4325-42500 Repairs & Maintenance	Battery terminal #124	10.49	02/24/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	604-4325-42500 Repairs & Maintenance	Outlet & utility box	9.68	03/02/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	604-4325-42500 Repairs & Maintenance	Refund credit for outlet Lift Station	6.29-	03/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	604-4325-42500 Repairs & Maintenance	Box cover at WWTP	2.39	03/03/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Battery cable terminal #124	9.14	02/24/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Windshd washer pump #22	19.79	02/25/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Wheel cylinder & oil seal #22	25.20	02/25/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	2 bearings #22	42.12	02/25/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Wheel bearing-rear outer #22 & credit for incorrect bearing from invoice 328422	6.50	02/25/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Gasket maker #22	25.99	02/27/2026
ALSCO, INC	ALSCO, INC	604-4325-42600 Supplies & Materials	Mats at WWTP	243.33	02/26/2026
MASTERCARD	MASTERCARD	604-4325-42600 Supplies & Materials	ZOOM.COM SUBS	16.99	03/03/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Oil & air filter #124	22.10	02/24/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Oil filter #22	4.41	02/24/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	0 SD Hwy 34	20.97	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	1 SD Hwy 34	234.62	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	0 SD Hwy 79	512.49	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	0 SD Hwy 34	948.70	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	604-4325-42800 Utilities	20555 Glencoe Dr	8,276.70	03/03/2026
BLUE PEAK	BLUE PEAK	604-4325-42800 Utilities	Phones/ Internet March 2026	537.07	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	Glencoe Dr	56.16	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	604-4325-42800 Utilities	19550 Glencoe Dr	981.51	03/05/2026
KIEFFER SANITATION	KIEFFER SANITATION	604-4325-42900 Other	Container rental	706.90	03/01/2026

Total Wastewater Facilities:

74,734.23

Total Wastewater Facilities:

74,734.23

Water System Operations

Water System Operations

SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	602-4330-42100 Insurance	General Liability/Auto Insurance	38,110.40	02/23/2026
SOUTH DAKOTA 811	SOUTH DAKOTA 811	602-4330-42200 Professional Fees	SD 811 Subscription	64.96	02/28/2026
FLOWPOINT ENVIRONMENTAL SYSTEMS	FLOWPOINT ENVIRONMENTAL SYSTE	602-4330-42500 Repairs & Maintenance	Water+Product Support	1,995.00	03/03/2026
OREILLY AUTO PARTS	OREILLY AUTO PARTS	602-4330-42500 Repairs & Maintenance	Reflex shock #53	135.04	03/03/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	602-4330-42500 Repairs & Maintenance	Bushings, fittings & grease #56	49.53	02/26/2026
CORE & MAIN LLP	CORE & MAIN LLP	602-4330-42600 Supplies & Materials	Meters (6)	3,750.00	02/26/2026
DAKOTA SUPPLY GROUP	DAKOTA SUPPLY GROUP	602-4330-42600 Supplies & Materials	Meters (25) & gaskets	4,787.50	03/01/2026
G & H DISTRIBUTING, INC.	G & H DISTRIBUTING, INC.	602-4330-42600 Supplies & Materials	Blue marking paint	167.70	02/25/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	1406 Pine View Rd	34.02	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	501 Pine View	39.41	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	1214 Industry Rd	41.46	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	1301 9th St	45.39	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	2201 Bluebell Dr	72.12	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	624 14th St	104.41	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	600 13th St	110.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	2901 Vanocker	238.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	952 Pineview Dr	285.19	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	501 Pine View	3,117.75	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	1777 Ball Park Rd	3,325.93	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	602-4330-42800 Utilities	2901 Vanocker	4,894.68	03/03/2026
BLUE PEAK	BLUE PEAK	602-4330-42800 Utilities	Phones/ Internet March 2026	124.89	03/05/2026
BUTTE ELECTRIC	BUTTE ELECTRIC	602-4330-42800 Utilities	Utilities Feb 2026	2,163.52	03/01/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	501 Pine View Dr	24.59	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	3439 Whitewood Rd	25.23	03/05/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	1214 Industry Rd	34.31	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	625 14th St	40.38	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	1301 9th St	40.38	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	2901 Vanocker Dr	64.26	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	2901 Vanocker Dr	155.10	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	602-4330-42800 Utilities	501 Pine View Dr	473.45	03/05/2026

Total Water System Operations:

64,515.25

Total Water System Operations:

64,515.25

Airport

General

DOOLEY'S PETROLEUM INC	DOOLEY'S PETROLEUM INC	101-4350-42600 Supplies & Materials	Fuel AV gas 5501 gallons	22,499.09	02/16/2026
BEAR BUTTE VALLEY WATER, INC.	BEAR BUTTE VALLEY WATER, INC.	101-4350-42800 Utilities	Utilities Feb 2026	108.40	03/01/2026
BLUE PEAK	BLUE PEAK	101-4350-42800 Utilities	Phones/ Internet March 2026	63.97	03/05/2026
CENTURY LINK	CENTURY LINK	101-4350-42800 Utilities	Utilities Feb 2026	269.16	02/19/2026
WEST RIVER ELECTRIC ASSN	WEST RIVER ELECTRIC ASSN	101-4350-42800 Utilities	Utilities Feb 2026	1,031.90	02/27/2026

Total General:

23,972.52

Total Airport:

23,972.52

Cemetery

General

BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	118 Main St	11.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	120 Main St	26.43	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	120 Main St	32.72	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	120 Main St	37.33	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	120 Main St	59.16	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4370-42800 Utilities	118 Main St	73.00	03/03/2026

Total General:

240.29

Total Cemetery:

240.29

Ambulance

Ambulance

POINTCLICKCARE TECHNOLOGIES, INC.	POINTCLICKCARE TECHNOLOGIES, I	644-4460-42200 Professional Fees	QUICK MAR FOR THE JAIL	540.00	02/28/2026
MASTERCARD	MASTERCARD	644-4460-42500 Repairs & Maintenance	ROCK AUTO TAIL LAMP ASSEMBLY	67.74	03/03/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	323.54	02/20/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	MEDICAL GAS	15.03	02/28/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	CORRECTION OF INV TAKEN AS CREDIT	123.59	12/05/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	REVERSAL OF INV TAKEN AS CREDIT	123.59	12/05/2025
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	CORRECTION TO INV TAKEN AS CREDIT	153.78	01/14/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	REVERSAL OF INV TAKEN AS CREDIT	153.78	01/14/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	CORRECTION TO INV TAKEN AS CREDIT	3.54	01/31/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	REVERSAL OF INV TAKEN AS CREDIT	3.54	01/31/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	CORRECTION TO INV TAKEN AS CREDIT	51.35	02/03/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	REVERSAL TO INV TAKEN AS CREDIT	51.35	02/04/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	644-4460-42600 Supplies & Materials	CLEANING SUPPLIES	117.61	03/05/2026
CBH COOPERATIVE #912448	CBH COOPERATIVE #912448	644-4460-42600 Supplies & Materials	FUEL	989.50	02/28/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	WATER SPLIT WITH FIRE	18.00	02/06/2026
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	644-4460-42600 Supplies & Materials	Copier lease buyout	5,140.88	02/20/2026
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	STURGIS ACE HARDWARE RADIO SUPPLIES	45.56	03/03/2026
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON MEDICAL SUPPLIES	69.84	03/03/2026
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	AMAZON MEDICAL SUPPLIES	72.95	03/03/2026
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	RESCUE ESSENTIALS NAR ARS NEEDLE DECOMPRESSION	80.70	03/03/2026
MASTERCARD	MASTERCARD	644-4460-42600 Supplies & Materials	HARBOR FREIGHT TOOLS FOR STATE COMPLIANCE	301.31	03/03/2026
STRYKER SALES CORP	STRYKER SALES CORP	644-4460-42600 Supplies & Materials	MEDICAL EQUIP	22,541.22	01/17/2023
STRYKER SALES CORP	STRYKER SALES CORP	644-4460-42600 Supplies & Materials	MEDICAL EQUIPMENT	14,526.77	07/01/2024
STRYKER SALES CORP	STRYKER SALES CORP	644-4460-42600 Supplies & Materials	MEDICAL EQUIP	29,348.69	07/01/2024
MASTERCARD	MASTERCARD	644-4460-42700 Travel	NATIONAL REGISTRY EMT ORG EXAM VOUCHER	159.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	644-4460-42800 Utilities	1920 Ball Park Rd	406.71	03/03/2026
BLUE PEAK	BLUE PEAK	644-4460-42800 Utilities	Phones/ Internet March 2026	165.18	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	644-4460-42800 Utilities	1901 Ball Park Rd	180.78	03/05/2026
Total Ambulance:				75,775.53	
Total Ambulance:				75,775.53	

Community Center

General

MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	SWIMOUTLETSPORTING GOODS STORES MEMBERSHIP DUES	5.30	03/03/2026
MASTERCARD	MASTERCARD	101-4511-42200 Professional Fees	DAXKO LLC SOFTWARE HOSTING FEE	622.22	03/03/2026
A & B BUSINESS	A & B BUSINESS	101-4511-42400 Rent	February Copier lease/copies	188.38	02/20/2026
MASTERCARD	MASTERCARD	101-4511-42500 Repairs & Maintenance	AMAZON CERAMIC WEIGHT WITH CLIP	23.60	03/03/2026
MASTERCARD	MASTERCARD	101-4511-42500 Repairs & Maintenance	INYO POOL PRODUCTS PUMPSEAL KIT/GASKETS POOL AREA	152.61	03/03/2026
MASTERCARD	MASTERCARD	101-4511-42500 Repairs & Maintenance	SPORTSMITH LLC CABLE/BALL STOP WGT ROOM	275.36	03/03/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
OFFICE OF FIRE MARSHALL-BOILER	OFFICE OF FIRE MARSHALL-BOILER	101-4511-42500 Repairs & Maintenance	Boiler inspection	80.00	03/06/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500 Repairs & Maintenance	coated cable	38.92	02/23/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500 Repairs & Maintenance	fastners/thimble weight room	8.37	03/02/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	accutabs/acid magic/chlorine	1,045.45	02/26/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4511-42600 Supplies & Materials	accutabs/acid magic/chlorine	1,045.45	03/05/2026
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4511-42600 Supplies & Materials	dishsoap/plates/silverware/hand sanitizer	54.44	02/25/2026
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	AMAZON SAUNA CLEANER	46.96	03/03/2026
MASTERCARD	MASTERCARD	101-4511-42600 Supplies & Materials	AMAZON MARK* B95CO0BG2MISCELLANEOUS AND SPECIALTY RETAIL STORES	47.99	03/03/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	Locker room gate locks/keys	45.97	02/24/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42600 Supplies & Materials	Shower Liners	87.95	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	1403 Lazelle St	10.81	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	0 SD Hwy 34	60.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	1403 Lazelle St	154.20	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	0 SD Hwy 34	175.01	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4511-42800 Utilities	1401 Lazelle St	7,346.09	03/03/2026
BLUE PEAK	BLUE PEAK	101-4511-42800 Utilities	Phones/ Internet March 2026	625.00	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4511-42800 Utilities	1401 Lazelle St	6,520.80	03/05/2026
Total General:				18,660.88	
Total Community Center:				18,660.88	
Recreation					
General					
MASTERCARD	MASTERCARD	101-4512-42600 Supplies & Materials	AMAZON PICKLEBALL SET	295.99	03/03/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4512-42600 Supplies & Materials	padlock/key/nets	31.97	03/01/2026
Total General:				327.96	
Total Recreation:				327.96	
Park					
General					
A & J SURPLUS	A & J SURPLUS	101-4520-42500 Repairs & Maintenance	Metal for signs	313.20	03/03/2026
MIRACLE RECREATION EQUIPMENT	MIRACLE RECREATION EQUIPMENT	101-4520-42500 Repairs & Maintenance	Bolts, nuts, washers & Mogul Slide	1,239.14	02/25/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4520-42500 Repairs & Maintenance	Asphalt sealer 5 gallon pail	32.99	03/03/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Flasher #147	46.28	02/04/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Reman. starter & core deposit #105	128.35	02/20/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Terminal #147	4.75	02/23/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500 Repairs & Maintenance	Core deposit reman. starter #105	29.00-	02/23/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600 Supplies & Materials	Urinal screens & surface cleaner	372.33	02/27/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
MASTERCARD	MASTERCARD	101-4520-42600 Supplies & Materials	RED KAP PARK UNIFORMS	73.91	03/03/2026
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4520-42600 Supplies & Materials	Resotock first aid kit	29.57	02/24/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4520-42600 Supplies & Materials	Air filter #59	35.78	03/03/2026
SUMMIT SIGNS & SUPPLY, INC	SUMMIT SIGNS & SUPPLY, INC	101-4520-42600 Supplies & Materials	Signs "Please leash & clean up after your pets" 1 placed near Flex Fitness 2 in reserve	97.50	02/25/2026
MASTERCARD	MASTERCARD	101-4520-42700 Travel	COMMERCIAL ORNAMEN PESTICIDE RECERT 5 PPL	325.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1303 1/2 Ball Park Rd	10.81	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	830 6th St	11.65	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	401 City Park Rd	12.59	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	2820 Starline Ave	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1910 Ball Park Rd	15.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1730 Ball Park Rd	19.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	405 City Park Rd	21.61	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	913 Woodland Dr	25.18	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	401 1/2 City Park Rd	25.79	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1301 Ball Park Rd	28.70	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	216 Ball Park Rd	30.81	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	405 City Park Rd	41.51	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	606 City Park Rd	51.60	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1510 Ball Park Rd	55.47	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	830 6th St	62.51	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1870 Ball Park Rd	71.03	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	591 Lazelle St	90.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1301 Ball Park Rd	101.60	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	500 6th St	115.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	1930 1/2 Ball Park Rd.	165.00	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4520-42800 Utilities	405 City Park Rd	364.15	03/03/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	830 6th St	106.89	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4520-42800 Utilities	1870 Ball Park Rd	110.76	03/05/2026
Total General:				4,221.46	
Total Park:				4,221.46	
Library					
General					
SD SUPPLEMENTAL RETIREMENT PL	SD SUPPLEMENTAL RETIREMENT PL	101-4551-41100 Salaries	Sichler Special Pay Plan	45.00	03/12/2026
SD SUPPLEMENTAL RETIREMENT PL	SD SUPPLEMENTAL RETIREMENT PL	101-4551-41100 Salaries	Sichler Special Pay Plan	657.26	03/12/2026
MASTERCARD	MASTERCARD	101-4551-42200 Professional Fees	ZOOM.COM SUBS	159.90	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42500 Repairs & Maintenance	AMAZON OFFICE SUPPLIES PENS/ENV/SHEET PROT	83.22	03/03/2026
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	Large Print	74.22	02/19/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	Large Print	62.97	02/19/2026
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	Large Print	49.48	02/20/2026
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	Juve Book	22.19	02/20/2026
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	teen book	17.09	02/27/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON RUBBER STAMP	13.81	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON BATTERIES	27.71	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON HEADPHONES	36.07	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON DVD CASE/PROC MATERIALS	49.40	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	UNIV OF SD PERIODICALS	53.10	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON BOOKS	106.48	03/03/2026
MASTERCARD	MASTERCARD	101-4551-42600 Supplies & Materials	AMAZON AUDIO VISUAL/DVDS	107.61	03/03/2026
BLUE PEAK	BLUE PEAK	101-4551-42800 Utilities	Phones/ Internet March 2026	406.00	03/05/2026
Total General:				1,971.51	
Total Library:				1,971.51	
Auditorium					
General					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4560-42800 Utilities	1023 Main St	641.89	03/03/2026
BLUE PEAK	BLUE PEAK	101-4560-42800 Utilities	Phones/ Internet March 2026	109.49	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	101-4560-42800 Utilities	1019 Main St	738.11	03/05/2026
Total General:				1,489.49	
Total Auditorium:				1,489.49	
Liquor					
Liquor					
SD PUBLIC ASSURANCE ALLIANCE	SD PUBLIC ASSURANCE ALLIANCE	601-4990-42100 Insurance	General Liability/Auto Insurance	54,480.81	02/23/2026
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	COUNTERPOINT POS MGMT PROF FEES - UNITS	154.35	03/03/2026
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	COUNTERPOINT LIQUOR STORE POS SYSTEM PROF FEES	352.80	03/03/2026
MASTERCARD	MASTERCARD	601-4990-42200 Professional Fees	LPA RETAIL MONTHLY SUPPORT/HOSTING FEE	1,470.00	03/03/2026
BLACK HILLS PIONEER	BLACK HILLS PIONEER	601-4990-42300 Publishing	Valentine's Ad	98.00	02/11/2026
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	Radio Ads	627.30	02/28/2026
RIVERFRONT BROADCASTING, LLC	RIVERFRONT BROADCASTING, LLC	601-4990-42300 Publishing	Radio Ads	627.30	02/28/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	80.82	02/19/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	26.94	02/19/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	255.70	02/19/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	57.98	02/19/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	80.39	02/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags-CREDIT	40.20-	02/20/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	bags	134.65	02/26/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	80.39	02/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	57.98	03/05/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	Fuel	44.00	02/05/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	Fuel	56.00	02/25/2022
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42600 Supplies & Materials	Water	18.00	03/02/2026
MASTERCARD	MASTERCARD	601-4990-42600 Supplies & Materials	LPA RETAIL NEW POS REGISTERS - 2	3,064.00	03/03/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	601-4990-42600 Supplies & Materials	mats	159.00	02/27/2026
SPEEDY LUBE	SPEEDY LUBE	601-4990-42600 Supplies & Materials	Oil Change-Van	180.44	02/27/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42620 Off Sale Liquor	Liquor	431.75	03/03/2026
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	983.74	02/24/2026
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	Liquor	14,141.03	02/25/2026
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	Liquor	10,642.50	03/04/2026
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42620 Off Sale Liquor	credit to liquor	60.50-	02/11/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	212.15	02/16/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	139.15	02/23/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	429.75	02/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	125.85	03/02/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	214.10	03/05/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	57.40	03/05/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	135.00	03/09/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	3,587.49	02/25/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	162.80	02/26/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	Liquor	2,942.78	03/04/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	credit to liquor	45.40-	02/05/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	credit to liquor	168.40-	02/19/2026
REPUBLIC BEVERAGE COMPANY	REPUBLIC BEVERAGE COMPANY	601-4990-42620 Off Sale Liquor	credit to liquor	126.40-	02/24/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,173.81	02/25/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	2,831.05	02/25/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,255.30	03/04/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	credit to liquor	44.40-	02/25/2026
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	72.30	03/04/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	21.25	02/24/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	101.70	03/10/2026
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	Snacks	241.00	03/05/2026
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-42640 Snacks for Resale	credit to Snacks	4.55-	03/05/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	76.30	02/24/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	pop	73.20	03/03/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	529.00	02/23/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	credit to pop	5.00-	02/23/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	pop	95.00	03/02/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	5.00	03/02/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	37.00	03/02/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	21.00	03/05/2026
VOSS DISTRIBUTING	VOSS DISTRIBUTING	601-4990-42650 Pop for Resale	Pop	99.90	03/04/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,906.00	02/24/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,656.95	02/27/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	credit to beer	36.00-	02/27/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	3,368.35	03/03/2026
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42660 Off Sale Beer	Beer	62.75	02/25/2026
JOHNSON WESTERN WHOLESAL	JOHNSON WESTERN WHOLESAL	601-4990-42660 Off Sale Beer	Beer	72.00	03/04/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	108.96-	03/11/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	1,656.40	02/23/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	179.00	02/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	39.00	02/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,848.83	02/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,124.40	03/02/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	2,817.93	03/05/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	96.81-	03/05/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	281.00	03/09/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	1,706.75	03/09/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	30.00-	02/23/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	credit to beer	9.75-	02/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	45.45	02/24/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	601-4990-42800 Utilities	1075 Lazelle St	25.40	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	601-4990-42800 Utilities	1075 Lazelle St	1,278.64	03/03/2026
BLUE PEAK	BLUE PEAK	601-4990-42800 Utilities	Phones/ Internet March 2026	410.33	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	601-4990-42800 Utilities	1075 Lazelle St	241.40	03/05/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Juice	101.11	02/24/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Juice	168.05	03/10/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other drinks	1,004.29	02/24/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other drinks	182.00	03/03/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Other tobacco	303.33	03/06/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	1,037.38	02/24/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	744.01	03/10/2026
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	72.50	03/05/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	119.76	02/24/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	276.45	03/10/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Liquor:				129,898.24	
Total Liquor:				129,898.24	
Misc Expenditures					
Special Sales Tax					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	211-9000-42800 Utilities	1211 MAIN ST	80.43	03/03/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	211-9000-42800 Utilities	1211 MAIN ST	300.25	03/03/2026
BLUE PEAK	BLUE PEAK	211-9000-42800 Utilities	Phones/ Internet March 2026	424.50	03/05/2026
MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	211-9000-42800 Utilities	985 Harley-Davidson Way	64.83	03/05/2026
Total Special Sales Tax:				870.01	
Capital Improvement					
UDA ARCHITECTURE & DESIGN	UDA ARCHITECTURE & DESIGN	212-9000-43200 Building	Roofing Replacement Project	1,000.00	02/27/2026
HELMS & ASSOCIATES	HELMS & ASSOCIATES	212-9000-43300 Improvements	Airport Terminal	2,509.60	02/17/2026
HELMS & ASSOCIATES	HELMS & ASSOCIATES	212-9000-43300 Improvements	Airpot Taxiway	3,132.71	02/17/2026
Total Capital Improvement:				6,642.31	
Total Misc Expenditures:				7,512.32	
Grand Totals:				872,483.44	



Posting Date: 02/04/2026 - 03/03/2026

ADEN SCHILLIG
 XX -6617
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/05/2026	02/05/2026	NATIONAL REGISTRY EMT COLUMBUS, OH -43229-1740	159.00
Expense Description		NREMT EXAM VOUCHER	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42700 -Travel
02/22/2026	02/20/2026	HARBOR FREIGHT TOOLS 4RAPID CITY, SD -57701	301.31
Expense Description		TOOLS FOR STATE COMPLIANCE	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42600 -Supplies & Materials
			Total
			460.31



Posting Date: 02/04/2026 - 03/03/2026

CARRIE BELAWSKE
XX -4005
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/26/2026	02/25/2026	SOCIETYFORHUMANRESOURCALEXANDRIA,VA -22314	299.00
Expense Description		SHRM Annual Membership fees	
Accounting Codes			
Fund:	101 -General Fund	Department:	4143 -Human Resources
		Expense:	42700 -Travel
			Total
			299.00



Posting Date: 02/04/2026 - 03/03/2026

CHRISTOPHER HAHN
 XX -3473
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/17/2026	02/16/2026	ZOOM.COM 888-799-9666SAN JOSE,CA -95113	159.90
Expense Description		Computer Software Subscription	
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	42200 -Professional Fees
02/19/2026	02/18/2026	UNIVERSITY OF SDVERMILLION,SD -57069	53.10
Expense Description		Periodicals - SD Review	
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	42600 -Supplies & Materials
02/25/2026	02/24/2026	AMAZON MARK* B90N88N81SEATTLE,WA -98109	113.18
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	
02/27/2026	02/27/2026	AMAZON MARK* B989O38F1SEATTLE,WA -98109	83.22
Expense Description		Office Supplies-pens, envelopes, sheet protectors, laminating sheets	
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	42500 -Repairs & Maintenance
03/01/2026	02/27/2026	AMAZON RETA* B937G63C0SEATTLE,WA -98109	214.09
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	
03/03/2026	03/02/2026	AMAZON MKTPL*B95JB28J0SEATTLE,WA -98109	13.81
Expense Description		Office Supplies-Rubber Stamp	
Accounting Codes			
Fund:	101 -General Fund	Department:	4551 -Library
		Expense:	42600 -Supplies & Materials
			Total
			637.30

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Posting Date: 02/04/2026 - 03/03/2026

DEBRA HOLLAND
 XX -4706
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/04/2026	02/03/2026	Dropbox G6J649FF5YYXSan Francisco,CA -94107	21.23
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department:	4144 -City Administrator
		Expense:	42200 -Professional Fees
02/08/2026	02/07/2026	DNH*GODADDY#401222636TEMPE,AZ -85281	23.57
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department:	4199 -Rally Department
		Expense:	42200 -Professional Fees
02/23/2026	02/22/2026	OPENAI *CHATGPT SUBSCRSAN FRANCISCO,CA -94158	21.24
Expense Description			
Accounting Codes			
Fund:	101 -General Fund	Department:	4144 -City Administrator
		Expense:	42200 -Professional Fees
			Total
			66.04



Posting Date: 02/04/2026 - 03/03/2026

FINANCE OFFICE
 XX -9370
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/08/2026	02/06/2026	AdobeSan Jose,CA -95110	13.80
Expense Description		Adobe Subs	
Accounting Codes			
Fund:	101 -General Fund	Department:	4142 -Finance Office
		Expense:	42600 -Supplies & Materials
02/19/2026	02/18/2026	NCR VOYIX COUNTERPOINTATLANTA,GA -30308	352.80
Expense Description		Liquor Store POS system	
Accounting Codes			
Fund:	601 -Liquor Fund	Department:	4990 -Liquor
		Expense:	42200 -Professional Fees
03/03/2026	03/02/2026	NCR VOYIX COUNTERPOINTATLANTA,GA -30308	154.35
Expense Description		POS Mgmt Prof Fees - 3 units	
Accounting Codes			
Fund:	601 -Liquor Fund	Department:	4990 -Liquor
		Expense:	42200 -Professional Fees
03/03/2026	03/02/2026	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337	1,470.00
Expense Description		Monthly Support/Hosting Fee	
Accounting Codes			
Fund:	601 -Liquor Fund	Department:	4990 -Liquor
		Expense:	42200 -Professional Fees
03/03/2026	03/02/2026	LPA RETAIL SYSTEMSBURNSVILLE,MN -55337	3,064.00
Expense Description		New POS Registers - 2	
Accounting Codes			
Fund:	601 -Liquor Fund	Department:	4990 -Liquor
		Expense:	42600 -Supplies & Materials
			Total
			5,054.95



Posting Date: 02/04/2026 - 03/03/2026

GEODY VANDEWATER
 XX -2920
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/04/2026	02/03/2026	GOVX8884685511,CA -92037	581.91
Expense Description		KIMBELL UNIFORM ALLOWANCE	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42600 -Supplies & Materials
02/05/2026	02/04/2026	SP DARECATALOGSANTA MONICA,CA -90403	2,768.88
Expense Description		DARE SUPPLIES	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42600 -Supplies & Materials
02/06/2026	02/05/2026	IN *CREATIVE PRODUCT SSANTA MONICA,CA -90403	2,713.73
Expense Description		DARE SUPPLIES	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42900 -Other
02/08/2026	02/06/2026	SP DARECATALOGSANTA MONICA,CA -90403	(2,768.88)
Expense Description		REFUND FOR PURCHASE OF DARE SUPPLIES	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42600 -Supplies & Materials
02/08/2026	02/06/2026	SDMUNI* SOUTH DAKOTA MFORT PIERRE,SD -57532	185.00
Expense Description		GEODY CHIEF ASSOCIATION DUES	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42700 -Travel
02/10/2026	02/10/2026	AMAZON MARK* XX2Z815T3SEATTLE,WA -98109	14.20
Expense Description		PRESTJOHN CLOTHING ALLOWANCE	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42600 -Supplies & Materials
02/22/2026	02/20/2026	SP ALIEN GEAR HOLSTERSPOST FALLS,ID -83854	304.49
Expense Description		SCHMIDT UNIFORM ALLOWANCE	

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Posting Date: 02/04/2026 - 03/03/2026

GEODY VANDEWATER
 XX -2920
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42600 -Supplies & Materials
02/22/2026	02/20/2026	PAYPAL *IOMGIA.NET4805409591,WI -53022	500.00
Expense Description		IOMGIA INV. ASSOCIATION	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42700 -Travel
02/22/2026	02/21/2026	RES* WESTINSANAWEST PALM BEA,FL -33401	780.04
Expense Description		TRAINING SCHMIDT STATE WILL REIMB.	
Accounting Codes			
Fund:	101 -General Fund	Department: 4211 -Police	Expense: 42700 -Travel
			Total
			5,079.37



Posting Date: 02/04/2026 - 03/03/2026

LANCE O SCHERER
 XX -7489
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/20/2026	02/20/2026	EXPEDIA 73378092296031SEATTLE,WA -98119	1,231.97
Expense Description Hotel: DBW 2026 [Hotel (\$1,231.97) + Hotel Service Fee (\$12.05) + Airfare (\$439.51 + \$375.50) = Package \$2,059.03]			
Accounting Codes			
Fund:	101 -General Fund	Department: 4198 -Sponsorships	Expense: 42700 -Travel
02/22/2026	02/19/2026	DELTA SEATTLE,WA -30354-1989	375.50
Expense Description Airfare: DBW 2026 [Hotel (\$1,231.97) + Hotel Service Fee (\$12.05) + Airfare (\$439.51 + \$375.50) = Package \$2,059.03]			
Accounting Codes			
Fund:	101 -General Fund	Department: 4198 -Sponsorships	Expense: 42700 -Travel
02/22/2026	02/19/2026	DELTA SEATTLE,WA -30354-1989	439.51
Expense Description Airfare: DBW 2026 [Hotel (\$1,231.97) + Hotel Service Fee (\$12.05) + Airfare (\$439.51 + \$375.50) = Package \$2,059.03]			
Accounting Codes			
Fund:	101 -General Fund	Department: 4198 -Sponsorships	Expense: 42700 -Travel
03/02/2026	03/01/2026	DELTA RAPID CITY,SD -30354-1989	35.00
Expense Description Airline Baggage Fee: DBW 2026			
Accounting Codes			
Fund:	101 -General Fund	Department: 4198 -Sponsorships	Expense: 42700 -Travel
			Total
			2,081.98



Posting Date: 02/04/2026 - 03/03/2026

POLICE DEPT
 XX -1134
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/17/2026	02/17/2026	DMI* DELL SM BUSROUND ROCK,TX -78682	2,253.68
Expense Description		computer for unit 156	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	43400 -Machinery & Equipment
02/20/2026	02/19/2026	SDML AFFILIATESFORT PIERRE,SD -57532	50.00
Expense Description		CODE ENF TRAINING COONROD	
Accounting Codes			
Fund:	101 -General Fund	Department:	4211 -Police
		Expense:	42700 -Travel
			Total
			2,303.68



Accounting Code Detail

Posting Date: 02/04/2026 - 03/03/2026

PUBLIC WORKS
XX -7381
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/24/2026	02/23/2026	EB *COMMERCIAL ORNAMEN8014137200,CA -94105	325.00
Expense Description		Pesticide recert. 5 ppl	
Accounting Codes			
Fund:	101 -General Fund	Department:	4520 -Parks
		Expense:	42700 -Travel
		Total	325.00



Posting Date: 02/04/2026 - 03/03/2026

RICK BUSH
 XX -1582
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/08/2026	02/05/2026	PIERRE RAMKOTAPIERRE,SD -57501	21.69
Expense Description		APWA Winter mtg	
Accounting Codes			
Fund:	101 -General Fund	Department: 4311 -Streets	Expense: 42700 -Travel
02/11/2026	02/09/2026	CC DIVERTED TRANSACTION	(0.87)
Expense Description		Credit fee from Ramkota	
Accounting Codes			
Fund:	101 -General Fund	Department: 4311 -Streets	Expense: 42700 -Travel
02/17/2026	02/16/2026	ZOOM.COM 888-799-9666SAN JOSE,CA -95113	16.99
Expense Description			
Accounting Codes			
Fund:	604 -Wastewater Fund	Department: 4325 -Wastewater	Expense: 42600 -Supplies & Materials
02/23/2026	02/22/2026	AdobeSan Jose,CA -95110	19.99
Expense Description		Adobe monthly subscription	
Accounting Codes			
Fund:	101 -General Fund	Department: 4311 -Streets	Expense: 42600 -Supplies & Materials
02/27/2026	02/27/2026	PRESENTATIONS AI PTE.SINGAPORE,UNK -573970	198.00
Expense Description		Presentations Plan	
Accounting Codes			
Fund:	612 -Sanitary Service Fund	Department: 4323 -Sanitation Service	Expense: 42600 -Supplies & Materials
			Total 255.80



Posting Date: 02/04/2026 - 03/03/2026

ROD HEIKES
 XX -2956
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/06/2026	02/05/2026	AMAZON MKTPL*YB2SR6DD3SEATTLE,WA -98109	23.60
Expense Description		ceramic weight with clip	
Accounting Codes			
Fund:	101 -General Fund	Department:	4511 -Community Center
		Expense:	42500 -Repairs & Maintenance
02/08/2026	02/06/2026	INYO POOL PRODUCTS LONGWOOD,FL -32752	152.61
Expense Description		pump seal kit/gaskets pool area	
Accounting Codes			
Fund:	101 -General Fund	Department:	4511 -Community Center
		Expense:	42500 -Repairs & Maintenance
02/08/2026	02/07/2026	AMAZON MARK* MK4VW9A83SEATTLE,WA -98109	295.99
Expense Description		pickleball set	
Accounting Codes			
Fund:	101 -General Fund	Department:	4512 -Recreation
		Expense:	42600 -Supplies & Materials
02/16/2026	02/15/2026	VSP*DAXKO, LLC BIRMINGHAM,AL -35209	622.22
Expense Description		Software hosting fee	
Accounting Codes			
Fund:	101 -General Fund	Department:	4511 -Community Center
		Expense:	42200 -Professional Fees
02/22/2026	02/21/2026	AMAZON MARK* B95CO0BG2SEATTLE,WA -98109	47.99
Expense Description		reagent powder pool area	
Accounting Codes			
Fund:	101 -General Fund	Department:	4511 -Community Center
		Expense:	42600 -Supplies & Materials
02/24/2026	02/23/2026	AMAZON MARK* B974M5Y02SEATTLE,WA -98109	46.96
Expense Description		Sauna Cleaner	
Accounting Codes			
Fund:	101 -General Fund	Department:	4511 -Community Center
		Expense:	42600 -Supplies & Materials
02/24/2026	02/23/2026	SPORTSMITH LLC9186153210,OK -74146	275.36



Posting Date: 02/04/2026 - 03/03/2026

ROD HEIKES
XX -2956
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
Expense Description	cable/ball stop for weight room		
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42500 -Repairs & Maintenance
02/26/2026	02/26/2026	SWIMOUTLET CAMPBELL, CA -95008	5.30
Expense Description	Membership dues		
Accounting Codes			
Fund:	101 -General Fund	Department: 4511 -Community Center	Expense: 42200 -Professional Fees
			Total 1,470.03



Posting Date: 02/04/2026 - 03/03/2026

STURGIS AMBULANCE
 XX -7756
 1040 HARLEY DAVIDSON WAY
 STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/11/2026	02/10/2026	RESCUE ESSENTIALSLELAND,NC -28451	80.70
Expense Description		NAR ARS NEEDLE DECOMPRESSION	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42600 -Supplies & Materials
02/12/2026	02/11/2026	ROCK AUTOMADISON,WI -53719	67.74
Expense Description		TAIL LAMP ASSEMBLY	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42500 -Repairs & Maintenance
02/18/2026	02/17/2026	STURGIS ACE HARDWARESTURGIS,SD -57785	45.56
Expense Description		RADIO SUPPLIES	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42600 -Supplies & Materials
02/24/2026	02/23/2026	AMAZON MKTPL*IH1FQ9K23SEATTLE,WA -98109	72.95
Expense Description		MEDICAL SUPPLIES	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42600 -Supplies & Materials
02/26/2026	02/26/2026	AMAZON MKTPL*BE81P80E2SEATTLE,WA -98109	69.84
Expense Description		MEDICAL SUPPLIES	
Accounting Codes			
Fund:	644 -Ambulance Fund	Department:	4460 -Ambulance
		Expense:	42600 -Supplies & Materials
			Total
			336.79



Posting Date: 02/04/2026 - 03/03/2026

STURGIS ANIMAL SHELTER
XX -1661
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/08/2026	02/06/2026	JUSTICE CLEARINGHOUSECOLORADO SPRI,CO -80920	129.00
Expense Description		AUTUMN JCH MEMBERSHIP	
Accounting Codes			
Fund:	101 -General Fund	Department:	4212 -Animal Shelter
		Expense:	4270 -Training and Travel
		Total	129.00



Accounting Code Detail

Posting Date: 02/04/2026 - 03/03/2026

STURGIS WASTEWATER
XX -7406
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

Posting Date	Transaction Date	Description	Expense Amount
02/19/2026	02/18/2026	WAL-MART #1543SPEARFISH,SD -57783	46.73
Expense Description		Camera van part (Canon)	
Accounting Codes			
Fund:	604 -Wastewater Fund	Department:	4325 -Wastewater
		Expense:	42500 -Repairs & Maintenance
		Total	46.73

March 13, 2026

Updated 03/12/2026

Mayor & Council	101-4111	\$	4,825.38
Attorney	101-4141	\$	3,871.80
Finance	101-4142	\$	10,165.89
HR	101-4143	\$	3,293.36
City Admin	101-4144	\$	8,196.95
Buildings	101-4192	\$	1,970.84
Custodial	101-4193	\$	3,862.86
Engineering	101-4194	\$	-
Planning & Permitting	101-4196	\$	1,668.20
Fleet	101-4197	\$	8,030.26
Sponsorship	101-4198	\$	3,098.37
Rally	101-4199	\$	-
Police	101-4211	\$	50,599.90
Animal Shelter	101-4212	\$	4,455.05
Fire Dept	101-4229	\$	88.54
Streets	101-4311	\$	15,282.85
Cemetery	101-4370	\$	444.98
Community Center	101-4511	\$	10,567.70
Recreation	101-4512	\$	4,477.32
Parks	101-4520	\$	15,703.13
Library	101-4551	\$	11,318.65
Auditorium	101-4560	\$	-
Special Sales Tax	211-9000	\$	-
Downtown BID	213-4195	\$	-
Liquor	601-4990	\$	8,328.18
Water	602-4330	\$	13,502.09
Wastewater	604-4325	\$	14,624.50
Sanitary Service	612-4323	\$	17,123.44
Ambulance	644-4460	\$	43,824.91
		\$	<u>259,325.15</u>
	SS	\$	14,896.46
	MED	\$	3,483.88
	FWT	\$	<u>18,789.87</u>
		\$	37,170.21
			Grand Total
			\$296,495.36

Meeting Date: City Council - Mar 16 2026

Agenda Item: Public Hearing-Award of the 2026-2030 Sturgis Municipal Hay Harvest Contract by approving Resolution 2026-10

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Public Hearing and consideration of awarding the 2026–2030 Sturgis Municipal Airport Hay Harvest Contract to the highest responsive and responsible bidder.

The City of Sturgis periodically solicits bids for the harvesting of hay on City-owned property located at the Sturgis Municipal Airport. The purpose of this contract is to allow a contractor to harvest forage crops from designated areas of airport property while ensuring the land remains properly maintained and compliant with airport safety requirements.

On March 12, 2026 at 1:00 PM, sealed bids were received and opened for the 2026–2030 Hay Harvest Contract. The contract term will run through December 31, 2030.

The contract allows the successful bidder to retain the harvested forage crop while paying the City a lump sum annual cash payment due by November 1 of each year, with the contract awarded based on the highest total five-year bid amount.

DISCUSSION:

- The contractor keeps 100% of the harvested hay, and in return pays the City a lump-sum annual cash payment due each year by November 1.
- The contractor is responsible for all equipment, labor, weed control, and agricultural management of the hay areas.

The contract contains strict requirements to ensure airport operations remain the priority, including:

- Harvesting restrictions near the runway safety areas
- Coordination with Public Works and the Airport Manager
- All hay cutting and removal must be completed before August 1 so it does not interfere with Rally operations or airport activity.
- Benefit to the City-The agreement provides:
 - Revenue to the City
 - Maintenance of airport property
 - Weed control and land management
 - Minimal operational impact to staff

CODE REFERENCES:

SDCL 9-12-5.2
SDCL 9-12-5.1

BUDGET IMPACT:

The contract will provide annual revenue to the City of Sturgis through the lump sum cash payment received each year of the contract term.

Total anticipated revenue will be \$32,790.00 for the five-year contract period.

RECOMMENDATION:

Staff recommends the following actions:

1. Open the Public Hearing for the 2026–2030 Sturgis Municipal Airport Hay Harvest Contract.
2. Receive public comment.
3. Close the Public Hearing.
4. Award the contract to the highest responsive and responsible bidder.
5. Authorize the Mayor to sign Resolution 2026-10.

ATTACHMENTS:

[sturgis_airport_hay_bid_tabulation_2026_2030](#)

[Resolution 2026-10 - Resolution of Intent to Enter into a Hayfield Lease Agreement](#)

[Bid Specs 2026-30 Hay Harvest Contract\(1\)](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 12 2026

CITY OF STURGIS

Bid Tabulation Sheet

2026–2030 Sturgis Municipal Airport Hay Harvest Contract

Bid Opening Date: March 12, 2026 **Bid Opening Time:** 1:00 PM

Location: Sturgis Finance Office – 1040 Harley-Davidson Way, Suite 103, Sturgis, SD

Bidder	2026	2027	2028	2029	2030	Total 5-Year Bid
Bechen Ranch – Doug Bechen Whitewood, SD 57793	\$5,500.00	\$5,510.00	\$5,520.00	\$5,530.00	\$5,540.00	\$27,600.00
Nick Uherka 20732 Kimber Road, Sturgis, SD 57785	\$6,558.00	\$6,558.00	\$6,558.00	\$6,558.00	\$6,558.00	\$32,790.00
Melvin Zebroski 20822 Ft. Meade Way Road, Sturgis, SD 57785	\$6,100.00	\$6,200.00	\$6,300.00	\$6,400.00	\$6,500.00	\$31,500.00
Matt King 13865 199 th Street, Sturgis, SD 57785	\$6,000.00	\$6,100.00	\$6,200.00	\$6,300.00	\$6,400.00	\$31,000.00
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$

**Contract to be awarded to the highest responsive and responsible bidder based on the total five-year bid amount.*

Staff Review Completed By: Public Works Director R. Bush & Finance Officer Ann Bertolotto

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

RESOLUTION 2026-10
RESOLUTION OF INTENT TO ENTER INTO A HAYFIELD LEASE AGREEMENT

WHEREAS, the statutes of the State of South Dakota authorize the City of Sturgis to lease municipally owned property to a private person; and

WHEREAS, the Common Council of the City of Sturgis intends to enter into a Hayfield Lease Agreement with Nick Uherka, 20732 Kimber Road, Sturgis, SD 57785 to lease a portion of the Sturgis Municipal Airport property; and

WHEREAS, a copy of said lease agreement is on file with the City of Sturgis Finance Office and available for public inspection,

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the Council intends to enter into said lease, and a public hearing for considering the same shall be conducted at the Sturgis City Council meeting on March 16, 2026 at 6:30pm.

Dated this 16th day of March, 2026.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

Published: 3/27/26
Effective: 4/17/26



2026-2030
CITY OWNED HAY HARVEST CONTRACT
Sturgis Municipal Airport



NOTICE TO BIDDERS
CITY OWNED HAY LAND CONTRACT

The City of Sturgis will be accepting sealed bids for rental of City-owned hay land until **1:00PM, Thursday March 12, 2026**, at which time they will be opened and read. Bids shall be delivered to Sturgis City Finance Office, 1040 Harley-Davidson Way, Suite 103, Sturgis, SD 57785.

The following City properties will be rented for a period of **Five (5) years for 2026, 2027, 2028, 2029 and 2030** to the highest responsive and responsible bidder.

Property- Sturgis Municipal Airport (Cash Payment)

The successful bidder will be responsible for primary noxious weed control. Satisfactory weed control shall be defined as not letting weeds reach the blooming stage, either through the use of chemicals or mowing. The annual rent shall be as follows: The full annual cash payment shall be due by **November 1 of each year** of the contract. The Contractor shall not assign or sublet this contract without prior written consent of the City of Sturgis. The contract will be awarded to the bidder offering the highest total five-year bid amount.

Specifications and proposal forms may be inspected and procured at the Sturgis City Finance Office, 1040 Harley-Davidson Way, Suite 103, Sturgis, SD 57785 or online at www.sturgis-sd.gov . Bidders shall check for Addendums on the website.

All bids must be signed and submitted in a sealed envelope and shall state on the envelope "**2026-2030 Hay Harvest Contract – Sturgis Municipal Airport**". Each bid shall be sealed in an envelope. Any bids received after the deadline will not be accepted.

No bid may be withdrawn within a period of thirty (30) days after the date fixed for opening bids. The City of Sturgis reserves the right to accept or reject any or all bids, to waive any informality in the bid received and to accept the bid that is to the advantage of, and in the best interest of the City of Sturgis, after all bids have been examined.

Published two (**2**) times at the total approximate cost of \$ _____ .

February 20, 2026

February 27, 2026

Prepared By:
City of Sturgis
Public Works Department
February 2026

CITY HAY HARVEST CONTRACT-STURGIS MUNICIPAL AIRPORT

Bidders shall be sign and submit bid in a sealed envelope and shall state on the envelope “**2026-2030 Hay Harvest Contract – Sturgis Municipal Airport**”. All bids must be received no later than 1:00 PM Mountain Time on March 12, 2026, any bids received after the deadline will not be accepted.

General Terms of Harvesting Contract

- Term of the contract commences on the date of an executed agreement and terminates at midnight December 31, 2030.
- Contractors shall submit to the Sturgis Finance Office, at the end of each year a tabulation of the number of cuttings and the hay production (number of bales and size) harvested from the land.
- Contractor shall only harvest forage crops or hay on the areas identified by City Staff as designated “ Hay Area.”
- Contractor shall prepare a bid in a manner in which the **bidder shall retain 100%** of the forage crop or hay harvested from the property and pays the City of Sturgis a **Lump Sum Cash Payment** yearly by **November 1 each year** of the Contract. The contract will be awarded to the bidder offering the highest total five-year bid amount.
- Contractor shall furnish all Equipment, Labor and Supplies necessary to fulfill the contract, risk of loss for equipment damage, theft, fire, hail on Bidder/Contractor
- Contractors will be responsible for primary noxious weed control. Satisfactory weed control shall be defined as not letting weeds reach the blooming stage, either through the use of chemicals or mowing. Methods of weed control shall be approved each year by the Public Works Department.

- Contractor shall be responsible for the application, and any related cost, of any necessary agriculture related chemical applications on the property. Chemicals shall be applied in accordance with good haying practices to maximize the crop yield and quality while minimizing the growth of undesirable grasses and weeds.
- Contractor shall remove hay within Fourteen (14) Days of baling, weather permitting, unless other arrangements are made with the City of Sturgis Public Works Department or the City Employee charged with management of the Airport property.
- Access to City land is only for weed control, crop assessment, harvest and bale removal, any other access only with pre-authorized approval from Public Works staff or airport manager.
- No Farm Machinery, Equipment or other Vehicles will be allowed to operate on Airport property without pre-approval of City Public Works staff or Airport manager and in no cases in wet conditions.
- Contractors should provide the City of Sturgis with a certificate of insurance with limits of at least **One Million Dollars (\$1,000,000.00) per occurrence** and **Two Million Dollars (\$2,000,000.00) aggregate**, naming the City of Sturgis as additional insured on or before the date on which an agreement is signed.
- Contractor shall indemnify and hold harmless the City of Sturgis and its representatives, agents or employees, from and against any and all claims, suits, damages, liabilities, cost and expenses including, but not limited to court costs and reasonable attorney fees, arising out of, based on or in any other manner associated to this hay Contract.
- Failure to comply with any General Term or Specific Term of the property shall constitute cause for the immediate cancelation of the current of any subsequent year Agreement.

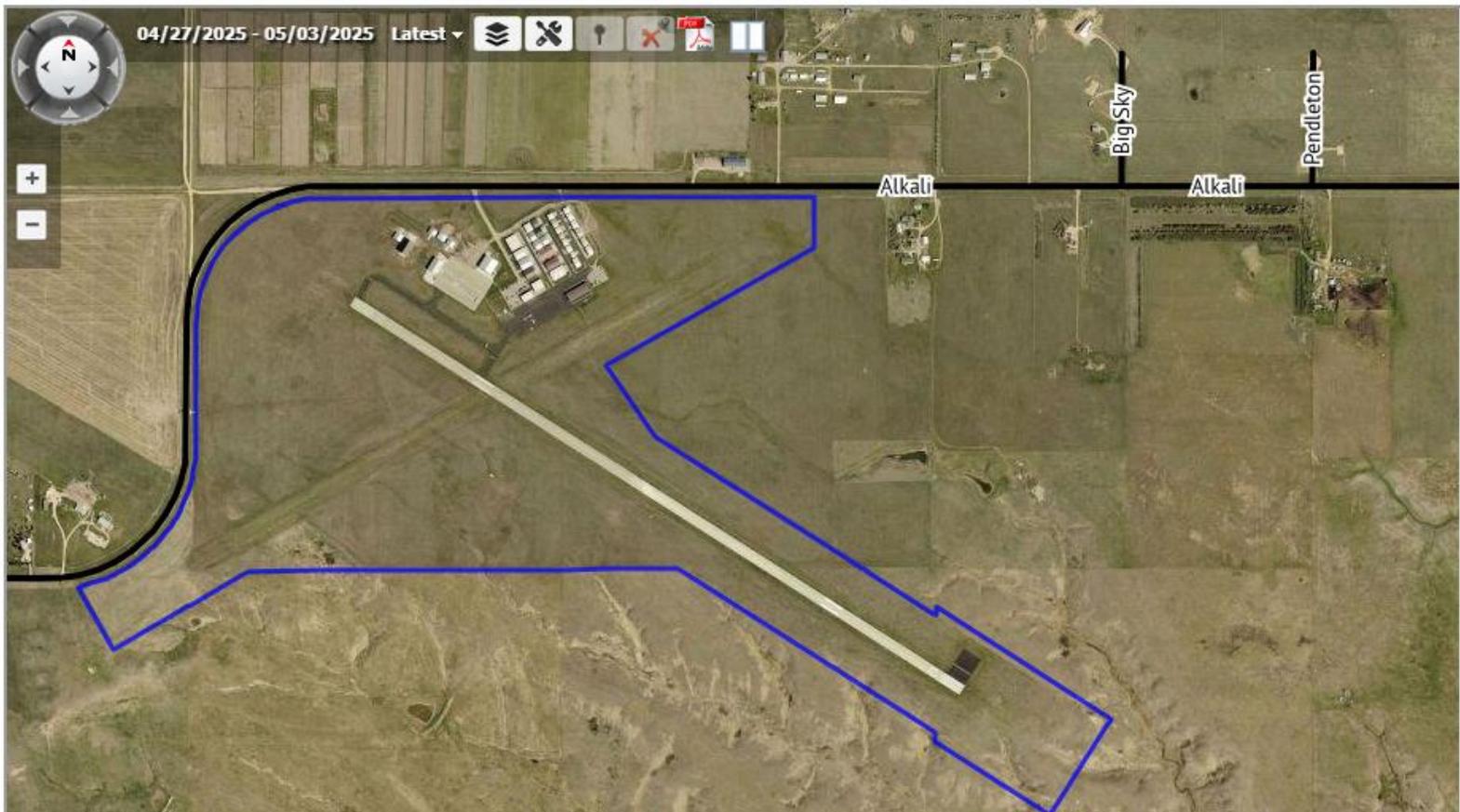
Specific Terms of Hay Harvest Contract Sturgis Municipal Airport

- Contractor shall prepare a bid in a way the bidder shall retain 100% of the forage crop or hay harvested from the property and pays the City of Sturgis a Lump Sum Cash Payment yearly by November 1 each year of the Contract. The contract will be awarded to the bidder offering the highest total five-year bid amount.
- Contractor shall comply with all applicable City, County, State and Federal Laws and Regulations, including all applicable regulations of the Federal Aviation Administration.
- No Farm Machinery, Equipment or other Vehicles shall be unloaded or operated at any time by Contractor upon any pavement or runway at the Sturgis Municipal Airport property without approval of the Airport Manager.
- No forage crop or hay shall be cut or harvested any closer than **Four Hundred**
- **(400) feet** from each end of the runway and within **Two hundred Fifty (250) feet** from the centerline of the runway, without permission from the Airport Manager on the day of the cutting.
- No baled forage or hay shall be left at any time after sundown, within **Two Hundred Fifty (250) feet** from the edge of any runway or be allowed to remain after sundown within the area between the end of each runway and the boundary of the Airport property.
- Baled forage or hay may be placed in a designated area along the perimeter fence of the property for temporary storage before being removed from the Airport property with permission from the Airport Manager.
- **Contractor shall submit each year and have been approved by the Public Works Staff and Airport Manager, a schedule to complete the cutting, baling and removal of the forage crop from the property, prior to entering upon the property to begin the harvest. All hay cuttings and removal shall**

be completed prior to August 1 of each year so as to not interfere with Rally Operations at the Sturgis Municipal Airport.

- The failure of the Contractor to meet the approved schedule and to have bales removed as set forth in the approved schedule will result in a penalty of \$1.00 per bale per day, for each day of noncompliance, as liquidated damages paid to the City of Sturgis or the actual cost of removal of the bales by a third party, whichever the City deems in its best interest.
- Contractor shall have the right to access and use the above-described property for forage harvest only, and the right to harvest hay pursuant to a signed agreement which shall in no way interfere with the primary purpose of the property to be utilized as a Municipal Airport. If a conflict arises between the primary use and harvesting hay, the primary use will prevail, and all conflicts shall be resolved in a manner which assures the preservation of the primary use of the property.

AIRPORT PROPERTY



BID SHEET

The City of Sturgis is soliciting proposals from qualified contractors for a Five (5) year contract to mow/swath and bale the **Sturgis Municipal Airport property**. It may be possible to expect two (2) cuts annually from the property, depending on the general weather conditions, however there is no guarantee of the quantity or quality of the crop available on each property.

2026 Year Bid	2027 Year Bid	2028 Year Bid	2029 Year Bid	2030 Year Bid
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

The undersigned has checked carefully all figures, and understands that the City of Sturgis, South Dakota, will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

Unless otherwise required by law, the undersigned agrees that the City Council, City of Sturgis, South Dakota, has the right to hold all bids received for a period of thirty (30) days after the date of the opening thereof.

Name of Bidder: _____

Mailing Address: _____

Telephone Number: _____

Signature: _____

Dated this _____ day of _____ 2026.

City Council
STAFF REPORT



Meeting Date: City Council - Mar 16 2026

Agenda Item: Citizen Request to be on the Agenda - Kailey Synder, Black Hills Council of Local Governments

Prepared By: Aaron Jordan, City Administrator

DISCUSSION:

Kailey Synder, Black Hills Council of Local Governments is providing an update on the following:

1. Meade County Natural Hazard Mitigation and Community Wildfire Protection Plan Update. There is a request for the council to consider selecting a planning team member for this action.
2. Black Hills Council member update.

Approved By:
Aaron Jordan, City Administrator

Status:
Approved - Mar 12 2026

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consider Mayor's Proposed Revised Residential Camping Regulations

Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

The purpose of this report is to summarize Mayor Forrester's recent work on the residential Rally camping ordinance, report on the public comment and discussion received to date, and recommend next steps for Council consideration.

Residential camping during the Sturgis Motorcycle Rally is a longstanding part of the Sturgis experience. It benefits many resident-owners, supports tourism, and contributes to the local economy. At the same time, large-scale camping activity in residential areas can create real and predictable conflicts with ordinary neighborhood life, especially when issues such as parking, noise, sanitation, access, and general intensity are not adequately managed.

The City's current position is not sustainable. For many years, residents have been left with rules on paper that do not consistently match reality on the ground. That has created uncertainty for property owners, frustration for neighbors, and recurring concerns about inconsistent enforcement. If the City leaves the ordinance unchanged, it will continue to face the same basic dilemma: either enforce the ordinance as written in a way that may eliminate much of the larger-scale residential Rally camping many people have come to expect, or continue an unstable pattern that undermines trust, predictability, and equal treatment.

Accordingly, the question before the Council is not whether residential Rally camping should be regulated. The question is how to regulate it in a way that is realistic, lawful, and capable of being administered consistently.

DISCUSSION:

Public Comment and Consensus-Building Effort

This issue has benefited from a more open and public process than many policy questions in recent past. The Council-appointed Ordinance Advisory Committee developed an initial framework over multiple meetings with staff participation. That framework then generated substantial comment from residents, property owners, media, Council members, staff, and other interested parties. Additional conversations followed outside the formal meeting setting in an effort to better understand concerns, test possible revisions, and identify a more workable path forward. That public input reflected a range of viewpoints, but several themes emerged clearly.

First, many participants emphasized that residential Rally camping has value and should continue in some form. It is part of the character and economic reality of Rally in Sturgis, and many property owners rely on it or have come to expect that it will remain a lawful seasonal use.

Second, many comments reflected concern that the current ordinance is too rigid and not well aligned with how Rally-period camping actually occurs. In broad terms, the current framework relies on hard distinctions, fixed numerical caps, and one-size-fits-all restrictions that do not always account for parcel size, layout, operating conditions, or differences among properties. It also uses tighter parking limitations and other rules that many residents view as difficult to administer consistently in real-world conditions.

Third, other comments made clear that the public is not asking for an unregulated system. Repeated concerns were raised about neighborhood impacts, parking congestion, sanitation, fire and life safety, emergency access, noise, and the use of vacant lots for camping. In that sense, the public comment did not support either extreme. It pointed instead toward the need for a better middle-ground ordinance: one that preserves residential Rally camping, but under clearer rules and with more practical guardrails.

In response, Mayor Forrester has spent the last several weeks working to refine the ordinance direction and incorporate that feedback into a revised proposed framework. The attached infographic reflects an attempt to capture the strongest concerns raised by the public and shape them into a framework that better balances neighborhood protection, property rights, public safety, and the economic and cultural reality of Rally camping in Sturgis.

Discussion

The mayor's revised proposed framework is built around several core policy judgments.

First, the City should expressly recognize that residential Rally camping has value and should continue in regulated form. The goal should not be to eliminate it, but to allow it under clearer and more workable rules.

Second, the ordinance should distinguish between ordinary lower-intensity residential camping and Rally-period camping. Rally camping is different in duration, intensity, and neighborhood effect, and the regulatory structure should acknowledge that reality rather than attempting to treat all residential camping the same.

Third, the permit process should be simple, accessible, and designed to encourage compliance. The proposed direction is a free permit, not a revenue-generating device. The purpose is to replace uncertainty and inconsistent enforcement with a workable framework that gives both property owners and neighbors more predictability.

Fourth, the revised framework keeps the responsibility on the property owner to design and submit a reasonable camping plan tailored to the property. The City's role is not to dictate every operational detail of how camping must occur on a site. Instead, the City reviews the owner's proposed plan against baseline health, safety, and welfare criteria. It allows flexibility for different properties while still requiring the owner to demonstrate that the proposal adequately addresses sanitation, parking, fire and life safety, ingress and egress, emergency access, potable water, garbage handling, and similar site-specific concerns.

Fifth, the ordinance should focus less on rigid one-size-fits-all caps and more on whether a proposed camping arrangement satisfies practical public health, safety, and neighborhood compatibility standards. Based on the public discussion, the stronger policy approach is to focus on outcomes that

matter most to neighbors and the City rather than relying exclusively on arbitrary numerical line-drawing.

Sixth, the ordinance should directly address the types of properties eligible to host this activity and clearly state how the City intends to treat vacant-lot camping over time. The revised framework does that by drawing clearer lines around who may host, what types of properties qualify, and how certain forms of vacant-lot camping will be phased out.

In the mayor's view, this represents a meaningful improvement over the City's current position and the Ordinance Committee's proposed ordinance. It gives the public a clearer framework to work within. It gives staff and the City a more practical framework to administer. And it gives the Council a policy structure that can be adjusted over time as the City gains experience with how the ordinance functions in practice.

Consensus has been a worthwhile goal, and the mayor's effort to build as much common ground as possible has been productive. At the same time, consensus is not the required or even expected outcome on a policy issue of this kind. No ordinance on residential Rally camping will solve every problem or make every person happy. That is not a realistic standard.

What the Council needs is an ordinance that materially improves the current situation, gives the public a workable framework, and can receive the support of a majority of the residents' elected representatives. The mayor's position is that the City is either there now or close.

Even if this framework does not resolve every concern, it is still a step in the right direction. It provides the public with a clearer set of expectations, gives the City a more workable administrative and enforcement framework, and gives the Council a structure it can refine over time if experience shows adjustments are needed.

Recommendation

If the Council agrees with the general direction reflected in the mayor's revised proposed framework and the attached infographic, staff recommends that the Council direct the City Attorney to revise the ordinance text accordingly and return the matter to the Council for first reading. That step would advance the process from general policy discussion to specific legislative text while preserving the Council's ability to continue refining the proposal through the ordinance process.

CODE REFERENCES:

https://codelibrary.amlegal.com/codes/sturgissd/latest/sturgis_sd/0-0-0-2610

BUDGET IMPACT:

n/a

RECOMMENDATION:

Consider and provide direction

ATTACHMENTS:

[Residential Camping Infographic - Mayor's Proposal - 3-13-26](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 13 2026

Mayor's Revised Proposed Residential Rally Camping Framework



The proposed framework keeps lower-intensity camping simpler, uses a **free permit** for larger Rally-period camping, and focuses on practical health, safety, and neighborhood-compatibility standards rather than rigid one-size-fits-all caps.

LOWER-INTENSITY, NON-COMMERCIAL

By-right residential camping — Non-Rally

- Up to 3 camping units
- Up to 10 campers
- Up to 7 calendar days per year

WITHOUT PERMIT

By-right residential camping — Rally

- Up to 3 camping units
- Up to 10 campers
- Owner-occupied single-family residential dwelling only (other residential dwellings by permit)

SETBACKS

5-foot setback

Applies to all residential camping and all property lines.

RALLY-PERIOD CAMPING

When a permit is required

If Rally-period camping exceeds the by-right level, a **free permit** is required.

Small-scale camping remains simpler. Larger Rally-period camping moves into the permit process.

PERMIT FRAMEWORK

No automatic hard caps

- Permit application, review, and approval process will be owner-centered and deniable only if clear health or safety deficiencies remain unmitigated, with a right to appeal.
- No fixed maximum number of camping units or individual campers.
- Scale depends on the site and whether the plan satisfies health, safety, and welfare guardrails.

OWNER'S CAMPING PLAN

Owner-designed, City-reviewed

The property owner designs and submits a camping plan tailored to the property. The City's role is not to dictate how camping must be conducted on the site, but to review the owner's proposed plan against baseline health, safety, and welfare criteria.

- Proposed site layout and overall camping density
- Parking impacts and available on-site space for required vehicle parking
- Safe and adequate ingress and egress
- Availability of potable water
- Acknowledgement of applicable noise regulations and fire bans
- Restroom facilities available for guests on-site
- Fire and life-safety hazards and proposed mitigation measures
- Adequate fire lanes and emergency access
- Solid waste and garbage management

Mayor's Revised Proposed Residential Rally Camping Framework



PARKING RULES

Vehicle placement

- Motorcycles and passenger vehicles may park on-street where lawful.
- Towing vehicles, trailers, and RVs must be parked on the owner's property.

SAFETY REQUIREMENTS

Sanitation and safety

- Porta-potties for tent camping unless adequate restroom access is available in the home.
- Suitable fire extinguishers for scale.
- Potable water availability.
- Safe access and movement on the site.
- Identification and mitigation of site-specific hazards.
- Solid waste management plan.

ELIGIBLE PROPERTIES

Who can host

- Single-family residential dwelling, regardless of whether owned by a Sturgis resident or non-resident.
- Duplex, triplex, or four-plex if owned by a Sturgis resident, by permit.
- Dwelling may also host camping on an adjoining or nearby vacant lot under the same ownership.

PUBLIC SAFETY

Guest record

Maintained by the host for public-safety purposes. Only provided to appropriated public officials if necessary for law enforcement or emergency management purposes during the Rally window.

VACANT-LOT TRANSITION AND SUNSET

Vacant-lot camping

Adjoining or nearby vacant lots tied to an owner-occupied residential dwelling under the same ownership may continue to be used. Other vacant-lot camping phases out over time.

2025

2028 Rally

2030 Rally

- Owners of an owner-occupied residential dwelling with an adjoining or nearby vacant lot under the same ownership may allow camping activity on that vacant lot.
- All other vacant-lot camping may continue only if the owner can show camping occurred in 2025.
 - For vacant lots that are not adjoining or nearby an owner-occupied residential dwelling, camping sunsets after the **2028 Rally** for non-Sturgis residents.
 - For vacant lots that are not adjoining or nearby an owner-occupied residential dwelling, camping sunsets after the **2030 Rally** for Sturgis residents.
- Thereafter, no camping on vacant lots unless the lot is adjoining or nearby an owner-occupied residential dwelling under the same ownership.

Meeting Date: City Council - Mar 16 2026

Agenda Item: Memorandum on the City of Sturgis Motorcycle Rally Sponsorship Program:
Evaluation of Operator Pathways Under Option 2

Prepared By: Eric Davis, City Attorney

BACKGROUND INFORMATION:

At the Council's prior review of the City of Sturgis Rally Sponsorship Program, staff presented the first memorandum in this series, referred to as Decision Bite #1. That memorandum framed the threshold structural issue facing the City: whether the City should continue to act as the direct contracting party in the Rally sponsorship program under a public-facing contract model, or whether the City should instead move to an operator model under which the City enters into a public-facing prime agreement with a non-governmental operator to handle sponsor contracting and package negotiations, sales, and fulfillments.

The first memorandum explained that the City's existing sponsorship and licensing model is generally productive and well-established, but that it contains a fundamental legal-structural problem arising from the City's role as the direct contracting party in agreements historically treated as private and confidential. The first memorandum also distinguished between two related but separate questions: (1) the legal-structure issue that must be corrected in any event, and (2) the transparency policy question regarding how much sponsor-specific pricing and related information should be public. Following review of that memorandum, the Council selected Option 2, meaning the Council directed staff to further evaluate an operator-based structure rather than continue to pursue an in-house public-contracting model.

The memorandum included in the current packet builds on that prior work and constitutes Decision Bite #2. It does not revisit the threshold decision already made by the Council. Instead, it addresses the next question that naturally follows from the Council's prior direction: what type of operator structure is the best fit for the City under Option 2?

DISCUSSION:

1. Summary of Decision Bite #2 Memorandum

The attached memorandum is intended to assist the Council in evaluating the three potential operator pathways identified under Option 2:

- 2A — National Specialized Agency
- 2B — Nonprofit Operator
- 2C — Local For-Profit Operator

The memorandum is written as a neutral decision document. It first identifies the material terms, controls, and transition requirements that staff believes should apply regardless of which sub-option is ultimately selected. Those include, among other things, the City's continued ownership and control

of City-owned assets and intellectual property; the City’s retention of all Rally policy-making and municipal police powers; the expectation that substantially all commercialization functions would be outsourced to the selected operator; required reporting, audit, and accountability controls; transition requirements through the 87th Rally; and the concept of a long-term agreement supported by a stepped compensation structure during the initial transition period.

The memorandum then compares the strengths, weaknesses, risks, and implementation demands associated with each of the three sub-options. It also addresses the procurement process expected to apply to the national-agency and local for-profit pathways, and it explains how the nonprofit pathway would instead require governance-formation documents such as articles of incorporation and bylaws. In addition, the memorandum discusses the possibility of “hybrid” arrangements under which a nonprofit or local for-profit operator could engage a national specialized firm for limited support functions without outsourcing the operator role entirely.

The packet also includes a comparative table intended to help the Council review the three sub-options in a side-by-side format.

2. Nature of the Current Decision

This is a significant policy and operational decision for the City. The operator selected under Option 2 would be expected to market, make available, and monetize identified City-owned property—real, personal, and intellectual—related to the City of Sturgis Motorcycle Rally for the benefit of the City’s general fund, while the City’s elected leadership retains all Rally policy authority and municipal control. The decision therefore has implications for public accountability, governance, long-term sponsor relationships, operational continuity, transition planning, and the City’s future revenue-generating capacity to fund municipal services related and unrelated to the Rally.

Because of the scale and significance of that decision, staff believes thoughtful review and public input are important before the Council determines which of the three sub-options it prefers.

3. Public Review and Comment

No decision is requested at this meeting. The purpose of this meeting is to present the memorandum, place it in the public record, and allow the Council and the public time to review it carefully. If, after that review period, the Council feels prepared to make a decision, staff anticipates returning at the next meeting for further discussion and potential Council direction.

The public is encouraged to read the memorandum and offer comment. Public comment will be most helpful if it is focused on the current decision—that is, the comparison among Sub-Options 2A, 2B, and 2C—and if it identifies specific sections of the memorandum that are believed to be incorrect, incomplete, unclear, or in need of further development.

4. Requested Action at This Meeting

Staff recommends that the Council:

1. Receive the attached Decision Bite #2 Memorandum and related comparative table;
2. Open the matter for public review and comment; and
3. Continue the matter for further Council discussion and possible action at the next regular meeting, if the Council feels prepared to do so.

ATTACHMENTS:

[DB2 - Rally Sponsorship Memorandum - FINAL - 3-13-26](#)
[Exhibit A - DB2 Comparative Scorecard - 3-13-26](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 13 2026

Memorandum on the City of Sturgis Motorcycle Rally Sponsorship Program: Evaluation of Operator Pathways Under Option 2

To: Sturgis Mayor, Sturgis City Council
From: Eric Davis, City Attorney
Date: March 13, 2026

1. Executive Summary and How to Use This Memorandum

At its prior meeting, the City Council selected Option 2 for the Rally Sponsorship Program: an operator model under which the City enters into a public-facing agreement with a non-governmental operator, and the operator handles sponsor contracting and package sales for authorized City sponsorship inventory and City-owned intellectual property, subject to City ownership, City controls, and City oversight.

This memorandum is intended to support the Council's next phase of consideration under Option 2 by evaluating the three operator pathways that have been identified as legally viable structures:

- **2A - National Specialized Agency**
- **2B - Nonprofit Operator** (most naturally conceived as a City-led new nonprofit, or an existing nonprofit willing and able to conform to the required mission and governance framework)
- **2C - Local For-Profit Operator**

This memorandum is written to help the Council compare those pathways in a structured and neutral way. It describes: (i) the baseline guardrails and material terms that should apply regardless of sub-option; (ii) the evaluation criteria the Council may wish to use in comparing 2A, 2B, and 2C; (iii) the strengths, weaknesses, risks, and implementation considerations associated with each pathway; and (iv) the drafting and implementation work that would follow each pathway if later selected.

A central premise of this memorandum is that the City is not reinventing the wheel. The existing sponsorship and licensing program is productive and established, and the City has many long-term, mutually beneficial relationships with past and existing partner-sponsors. The City's objective is to carry that model forward without substantial disruption while correcting a legal-structural flaw: the City's current role as the direct contracting party in sponsorship agreements

that have historically been treated as fully private and confidential. In that sense, the purpose of Option 2 is not to discard the City's current sponsorship and licensing model, but to preserve it, stabilize it, and cure the structural defect.

This memorandum also emphasizes exactly what the operator is being asked to do. Under any Option 2 pathway, the operator's function shall be limited to (and exist only to the extent authorized by the City Council and described in the public City-operator agreement) marketing, making available, and monetizing identified City-owned real, personal, and intellectual property related to the City of Sturgis Motorcycle Rally for the benefit of the City's general fund. The intent is that the operator will handle substantially all Rally sponsorship and licensing functions associated with City-authorized inventory, including related exhibitor, lease, and sponsor-activation elements identified in the prime agreement.

By contrast, all Rally policy and governance decisions would remain with the City's elected leadership, including sponsor and licensee veto authority, the vendor permit process, law enforcement, City-sponsored Rally events (excluding sponsor-related event elements), street closures, open-container regulations, and all authority over City streets, rights-of-way, and other municipal police powers.

2. Decision Bite #2 and Decision Sequencing

2.1 The Question Now Before Council

With Option 2 selected, the question now before the Council is whether Sub-Option 2A, 2B, or 2C best fits the City's goals and constraints for 2026 and beyond while preserving public accountability, practical continuity, and legal durability.

2.2 Why the Decision Must Be Made in Sequence

This decision must be made in sequence because the operator pathway selected determines the City's next drafting and implementation work:

- Under 2A or 2C, the City will generally need to proceed through a competitive proposal process and then finalize a public-facing City-operator agreement.
- Under 2B, the City will need to develop governance foundation documents (articles of incorporation, bylaws, conflicts policies, and related framework documents) in addition to the public-facing City-operator agreement.

The Council's selection among 2A, 2B, and 2C therefore determines what staff should build and present next.

2.3 2026 Implementation Note

Regardless of the sub-option pursued, the City should assume that relationships with sponsors and licensees in 2026 require clear operational planning and timely execution. The relevant question is not whether Option 2 can function in concept, but how the City should implement and oversee the operator relationship so that sponsor communication, sponsor servicing, deliverable fulfillment, and on-the-ground activation are coordinated effectively and transparently during the 86th Rally and beyond.

3. Baseline Guardrails, Common Terms, and Transition Requirements Across All Sub-Options

This section identifies the material terms and controls that should apply under any Option 2 operator pathway. These are intended to preserve City ownership and policy authority, prevent a “black box” operator relationship, and ensure continuity through the 86th and 87th Rallies as the operator builds capacity.

3.1 Operator Function Defined

Under any sub-option, the operator’s function shall be limited to (and exist only to the extent authorized by the City Council and described in the public City-operator agreement) marketing, making available, and monetizing identified City-owned real, personal, and intellectual property related to the City of Sturgis Motorcycle Rally for the benefit of the City’s general fund.

This includes all sponsorship and licensing functions associated with the Rally that the City authorizes the operator to handle, including sponsor solicitation; package sales; sponsor contracting; administration of authorized licensing relationships; and related exhibitor, lease, and sponsor-activation elements identified in the prime agreement. The City’s expectation is that this function will be outsourced in substantially its entirety, rather than split between the City and the operator.

This function does not include municipal governance, law enforcement, regulatory decision-making, or independent authority over public property. The operator is a commercialization vehicle, not a policymaker. The operator receives no ownership interest in any City property, mark, or asset; and any authority to market or make available City inventory exists solely by contract and only to the extent expressly granted by the City Council.

3.2 City Retains Municipal Governance, Police Powers, and Rally Policy Control

Under any sub-option, the City’s elected leadership retains exclusive authority over Rally policy and all municipal governance decisions. The operator’s role is limited to the commercialization

function described in this memorandum and does not extend to legislative, executive, regulatory, or law-enforcement authority. Accordingly, the City retains sole authority over, among other things:

- sponsor and licensee approval and veto authority;
- vendor permitting requirements and the vendor permit process;
- law enforcement, public safety, and emergency operations;
- City-sponsored Rally events, except to the extent the operator is authorized to administer defined sponsor-related event elements;
- street closures, open-container regulations, and related municipal policy decisions; and
- all authority over City streets, rights-of-way, public infrastructure, public property use, and other matters within the City's municipal police powers.

The operator will have no authority to make or control those decisions. The City may consider operator requests relating to sponsor fulfillment and the use of authorized City inventory in good faith, but all such matters remain subject to City approval, public-safety requirements, and the City's independent exercise of municipal authority.

3.3 City Ownership and Brand Control

Under any sub-option, the City will retain:

- ownership of City marks and other City-owned intellectual property;
- authority to establish and enforce brand standards and permitted uses;
- category and sponsor/licensee approval and veto authority as defined by Council policy; and
- remedies for misuse, including corrective action, suspension, termination, and injunctive relief where appropriate.

3.4 Public-Facing Prime Agreement; Private Sponsor Agreements

A central structural feature of Option 2 is that:

- the City-operator agreement is public-facing; and
- the operator-sponsor agreements are private contracts of the operator and not City contracts.

The public-facing City agreement should:

- identify the City inventory authorized for monetization (by category and/or by specific asset list);
- describe the City's aggregate financial return structure and reporting rights; and
- establish the operator's duties, performance standards, accountability, and oversight obligations.

3.5 Authorized Inventory Definition and Change Control

Under any sub-option, the City should define the inventory authorized for monetization and retain change control. This should include:

- a defined inventory schedule (categorical or asset-specific);
- City approval for additions, substitutions, or material changes; and
- safeguards ensuring that the operator cannot unilaterally expand into municipal functions, public property uses, or brand categories without City consent.

3.6 Existing Model Preserved; Structural Flaw Corrected

Under any sub-option, the City's goal is to preserve the successful core of the existing sponsorship and licensing model while correcting its legal-structural problem. The City is not now seeking to abandon its current sponsor relationships, its current inventory, or the general structure of how Rally-related sponsorship and licensing opportunities are developed and monetized. Rather, the City is seeking to carry that model forward under a legally durable contracting framework and to outsource substantially all commercialization function to the selected operator.

3.7 Continuity and Handoff Requirement Through the 87th Rally

The City has long-standing relationships with many of its current sponsor-partners, and an effective handoff is essential to protect the value of City-owned assets. Under any sub-option, the City will require the operator to engage the services of the City's current Brand and Sponsorship Director through the 87th Rally for the purpose of effectuating an effective handoff and seamless transition as the operator builds capacity and develops relationships with the City and with sponsors. This transition period is intended to:

- protect long-standing sponsor relationships;
- ensure continuity in sponsor servicing and deliverable fulfillment;
- allow the operator to build internal capacity without disrupting the sponsor experience; and
- facilitate practical knowledge transfer from the City's current operating model to the new structure.

After the 87th Rally, the operator may elect to extend or terminate that engagement consistent with the governing agreement.

3.8 Financial Structure and Stepped Compensation Framework

Regardless of sub-option, the public-facing City-operator agreement should establish a clear revenue flow model, including:

- operator compensation methodology;
- remittance timing and reconciliation;
- accounting standards and audit rights; and

- protections for the City’s net return.

The compensation structure should also reflect a practical reality: many sponsors have already largely been secured by the City under the current model. For that reason, the City should consider a lower and stepped commission structure for the 86th and 87th Rallies, with compensation varying based on the source and nature of the sponsorship revenue, including distinctions among:

- sponsorships already secured by the City before transition;
- renewed sponsorships; and
- newly developed sponsorships.

This stepped structure is fair to both the City and the operator because it recognizes the City’s existing work in securing the 86th Rally sponsor base while still rewarding the operator for retention, growth, and new business development during the transition period.

3.9 Performance Management and Service Levels

Under any sub-option, the City should require:

- sponsor onboarding and servicing standards;
- deliverable and activation coordination standards, especially during Rally operations;
- reporting cadence and performance metrics; and
- cure rights, escalation paths, and performance remedies.

The operator should be evaluated not merely on sales, but also on sponsor experience, fulfillment accuracy, and responsiveness to City oversight.

3.10 Oversight, Auditability, and “No Black Box” Controls

Because sponsor-level contracts remain outside direct City contracting, the City should build “no black box” controls into the public-facing prime agreement, including:

- required reporting packages and schedules;
- audit and inspection rights over operator performance and financial reporting;
- rights to verify sponsor deliverables touching City inventory; and
- continuity provisions for data ownership and transfer if the operator relationship ends.

3.11 Conflicts of Interest, Ethics, and Compliance

Under any sub-option, the City should require:

- conflict-of-interest standards and disclosures for operator principals, officers, directors, and key employees;
- limitations on related-party transactions absent City approval and documentation;
- compliance with applicable laws and nondiscrimination requirements; and

- transparent processes for handling sponsor complaints, disputes, and deliverable conflicts.

3.12 Long-Term Agreement Term and Termination Standard

Any sub-option will require a substantial operator commitment and investment in systems, relationships, staffing, and sponsor development. For that reason, the City is contemplating a long-term agreement of at least five (5) years, terminable only for cause. This is intended to give the operator sufficient stability to justify upfront investment while still preserving the City's rights in the event of material nonperformance or breach. A long-term commitment is expected to:

- attract more serious and economical proposals or operator structures;
- allow the operator to invest in systems and relationships over time;
- reduce churn and transition inefficiency; and
- better align operator incentives with long-term program performance.

3.13 Hybrid Tools Available Under Any Sub-Option

Under any sub-option—particularly 2B or 2C—the operator may retain specialized vendors (including national agencies) for discrete support functions without outsourcing the operator role entirely. Examples include:

- lead generation and sponsor recruitment support, compensated through a finder's fee or similar structure;
- valuation consulting for inventory pricing and package design; and
- marketing analytics or sponsorship fulfillment systems.

Any hybrid engagement should:

- preserve operator accountability to the City;
- require conflict-of-interest disclosures and cost controls; and
- prohibit delegation of municipal powers or City approval authority.

4. Evaluation Criteria for Selecting Among 2A / 2B / 2C (Neutral)

This section identifies neutral criteria the Council may wish to use in evaluating the sub-options.

4.1 Core Goals and Constraints

Council goals and constraints implicated in this decision include:

- legal durability and public accountability;
- preservation of the existing sponsorship/licensing model with minimal unnecessary disruption;
- competitiveness and net-to-City performance over time;

- feasibility for 2026 implementation and operational continuity;
- local control and stakeholder management; and
- long-term resilience and continuity.

4.2 Recommended Evaluation Criteria

The Council may choose to evaluate 2A, 2B, and 2C across the following criteria:

- 2026 readiness and transition complexity;
- sponsor sales capacity and systems;
- on-the-ground activation and fulfillment capacity;
- market reach and sponsor development potential;
- accountability and reporting clarity;
- operator compensation risk and net-to-City alignment;
- process defensibility and optics;
- local stakeholder coordination and responsiveness; and
- long-term resilience and continuity.

5. Comparable Public-Entity Sponsorship and Rights Models

The operator structure under consideration is not being created from whole cloth. Comparable public-sector arrangements are already used in South Dakota in other public business-enterprise settings, including the athletics programs of the State's Division I public universities. In those settings, the public institution retains control of its core operations, brand platform, and policy decisions, while an outside commercial partner manages identified sponsorship, signage, media, hospitality, and related revenue-generating inventory under the institution's authority.

The relevance of those examples is structural, not identical. The City's Rally sponsorship program is not the same as a university athletics multimedia-rights program, and the City's municipal police powers and governance responsibilities are unique. Even so, the comparison is useful because it shows that a public entity may publicly contract with an outside operator to market and monetize identified public-facing sponsorship and licensing inventory while preserving institutional control over policy, operations, and brand standards.

For that reason, the Council is not being asked to invent an unfamiliar public-private commercialization structure. Rather, the Council is being asked to decide which version of a familiar public-entity rights-management framework is the best fit for the City of Sturgis, the Rally, and the City's identified inventory and policy goals.

6. Procurement Process Applicable to Sub-Options 2A and 2C

Sub-options 2A and 2C both contemplate selection of an operator through a competitive proposal process rather than a sealed-bid, low-price process. Because the relationship at issue is complex and best evaluated on capability, systems, staffing, reporting, activation experience, accountability, and compensation alignment—not price alone—an RFP is the preferred procurement vehicle.

6.1 Why an RFP Is Preferable to Sealed Bids

Under South Dakota procurement law, a competitive sealed proposal method may be used where sealed bidding is not practicable or not advantageous. That approach is a better fit here because:

- the City is selecting a complex commercialization operator, not buying a commodity;
- evaluation factors beyond price are essential;
- the City may need to compare operator systems, staffing, activation capability, reporting methods, and governance structures; and
- the City may need discussions, interviews, clarifications, and best-and-final offers before award.

6.2 RFP Statutory Requirements (High-Level Summary)

If the City proceeds with an RFP for 2A or 2C, the process should be designed to comply with SDCL chapter 5-18A. At a high level, that means:

- the City should make a written determination that sealed bids are not practicable or not advantageous for this procurement;
- the RFP should state the relative importance of price and other evaluation factors;
- public notice should be published in the manner and timing required by law;
- proposals should be handled to avoid inappropriate disclosure during negotiations;
- discussions and best-and-final offers may be used where appropriate;
- award should be supported by a written determination that the selected proposal is most advantageous considering price and evaluation factors; and
- the procurement file should document the basis for award or any rejection/cancellation.

6.3 Practical RFP Timeline

A practical RFP schedule for 2A or 2C would generally include:

- drafting and package development (recommended 2–4 weeks): scope, inventory schedule, evaluation criteria, reporting requirements, and draft prime agreement;

- public notice and proposal window (recommended 3–4 weeks): although statute sets a minimum notice requirement, a longer response window is more defensible for a complex operator procurement;
- evaluation and discussions (recommended 2–4 weeks): proposal review, interviews, reference checks, discussions, and best-and-final offers where appropriate;
- award documentation and notice (about 1 week): written determination and file documentation; and
- contract finalization and execution (recommended 2–4 weeks): finalize the prime agreement consistent with the RFP and execute within the required time.

Best-case total is approximately 6–10 weeks. A typical total is approximately 10–14 weeks, depending on complexity and negotiations.

7. Sub-Option Profiles and Differences

7.1 Sub-Option 2A — National Specialized Agency

7.1.1 Summary

Under Sub-Option 2A, the City would select a national specialized agency to serve as the operator responsible for sponsor contracting and package sales for authorized City inventory under the public-facing City-operator agreement.

7.1.2 Strengths

- Potentially stronger access to national sponsor pipelines and relationships.
- Greater experience with sponsorship valuation, package construction, and sales systems.
- Existing operational infrastructure, including CRM systems, sponsorship analytics, and fulfillment systems.
- Potential to identify and recruit new sponsor categories or higher-value partnerships.

7.1.3 Weaknesses / Risks / Threats

- A national specialized agency will likely expect a higher compensation structure, particularly if the City requires substantial on-site staffing, Rally-period presence, and transition support.
- Because the operator would not be locally based, there is a greater risk of responsiveness gaps, weaker familiarity with local Rally dynamics, and less intuitive coordination with City staff, sponsors, and local stakeholders unless those expectations are clearly built into the agreement.

- The Rally presents a more complex governmental interface than many purely private events, including public-safety considerations, public-property constraints, and municipal approvals. A national operator may require more time and structure to adapt to that environment.
- The City would need especially strong reporting, performance-management, and fulfillment controls to ensure that sponsor servicing and activation quality remain consistent with City expectations.
- A national operator may also have other business priorities, clients, and internal incentives that do not always align perfectly with the City's specific operational or political needs or prioritize financial return to the City.

7.1.4 2026 Readiness and Transition Considerations

A national specialized agency may be a viable long-term model for the 87th Rally and beyond, but it is not a realistic standalone solution for the 86th Rally. If the Council ultimately prefers this pathway, the City should assume that a separate bridge approach will be required for 2026 while the procurement, contracting, and implementation process is completed.

Even for a longer-term launch, this model would require the most structured transition planning. A successful handoff would depend on clearly defined inventory, strong on-site staffing expectations, robust service-level requirements, and close coordination with the City's current Brand and Sponsorship Director through the 87th Rally to preserve continuity in sponsor relationships and sponsor servicing.

7.1.5 Key Drafting Issues (2A-Specific)

- minimum on-site staffing and activation support requirements during Rally operations;
- service-level requirements and fulfillment expectations;
- reporting and audit package design; and
- compensation structure that reflects existing sponsor continuity and stepped commissions during the 86th and 87th Rallies.

7.1.6 Hybrid Enhancements (2A)

Hybrid tools are less central for 2A because the operator itself is the specialized agency. However, the City may still require or permit local subcontracting for on-the-ground coordination, subject to City approval and accountability controls.

7.1.7 Threshold Questions for Council (2A)

- What level of national market reach is worth the additional cost and setup complexity?
- What minimum on-site staffing is necessary for Rally execution?

- What controls are needed to ensure responsiveness and transparency at the City level?

7.2 Sub-Option 2B — Nonprofit Operator (City-Led New Nonprofit or Adapted Existing)

7.2.1 Summary

Under Sub-Option 2B, the operator would be a nonprofit entity that performs sponsorship sales and sponsor contracting under the public-facing City-operator agreement. At a threshold level, this pathway can take two forms:

- a City-led formation of a new nonprofit whose mission is narrowly tailored to monetize the City's Rally sponsorship and licensing inventory for the benefit of the City; or
- evaluation of an existing qualified nonprofit willing and able to expand or revise its mission and governance to conform to the required framework.

7.2.2 Strengths

- Local familiarity and potentially stronger local coordination during Rally operations.
- Ability to design governance and reporting structures tailored to City accountability needs.
- Potentially bridge-ready for 2026 if governance and staffing are established quickly.
- Ability to preserve local accountability while still using targeted national support where helpful.
- City objectives, including revenue optimization, are the operator's sole interest focus.

7.2.3 Weaknesses / Risks / Threats

- Capability ramp-up risk: the nonprofit must have real staffing, systems, and sales capacity.
- Risk of under-resourcing leading to underperformance or sponsor dissatisfaction.
- Governance pitfalls if conflicts, accountability, or reporting controls are not designed clearly.
- Need for careful design to ensure the entity operates as a real operator and not a nominal pass-through.

7.2.4 2026 Readiness and Transition Considerations

A nonprofit operator appears to present the most workable path for a local 2026 bridge structure if governance, staffing, and transition support can be put in place quickly and credibly. Its feasibility depends less on formal procurement timing and more on whether the City can establish a real operating framework in time, including leadership, administrative support, clear reporting, and an orderly handoff process.

If this pathway is selected, the most important near-term question will be whether the nonprofit can be organized and staffed quickly enough to begin operating with real credibility while relying on the required transition engagement with the City's current Brand and Sponsorship Director through the 87th Rally.

7.2.5 Governance Foundation Documents (2B-Specific)

If the Council selects 2B, the City will need to prepare governance foundation documents that create a credible operating structure from the outset. At minimum, that work would include:

- Articles of Incorporation establishing a mission limited to monetizing City-authorized Rally sponsorship and licensing inventory for the benefit of the City, along with appropriate restrictions on distributions, dissolution, and purpose.
- Bylaws establishing board structure, selection or appointment methods, officer roles, conflicts-of-interest rules, meeting and governance procedures, financial controls, audit expectations, and reporting obligations.
- Conflicts-of-interest and related governance policies sufficient to ensure public confidence and reduce the risk of self-dealing or informal control.
- A financial and operational reporting framework aligned with the City's oversight needs and the "no black box" principles described in Section 3.

The purpose of these documents is not merely organizational formality. They are the mechanism by which the City would ensure the nonprofit is a real, independent operator with durable governance, accountability, and capacity, rather than a nominal pass-through entity.

7.2.6 Key Drafting Issues (2B-Specific)

- Board credibility and independence. The nonprofit's board structure must be qualified, stable, and protected against conflicts, while still remaining aligned with the City's public accountability expectations.
- Real operating capacity. The nonprofit must have a realistic staffing model, leadership structure, and administrative support sufficient to perform the operator function in practice, not just in concept.
- Clear accountability to the City. Reporting requirements, audit rights, approval triggers, and performance standards must be drafted to ensure the nonprofit does not become opaque or difficult to supervise.
- Transition and knowledge transfer. The governing documents and prime agreement must be coordinated with the required transition engagement through the 87th Rally so that continuity and sponsor relationships are preserved while the nonprofit builds capacity.
- Separation from informal control. The structure must be designed so that the nonprofit operates as a legitimate and accountable entity, rather than as an informal extension of any one individual, sponsor, or stakeholder group.

7.2.7 Hybrid Enhancements (2B)

Under a nonprofit pathway, the operator could engage a national specialized agency for discrete support functions while retaining operator accountability locally. Examples include:

- sponsor recruitment and lead generation (finder's fee structure);
- valuation and package design consulting; and
- systems support for sponsorship tracking and fulfillment.

Any hybrid engagement should be controlled by City approval of material vendor relationships, conflict disclosures, and cost controls.

7.2.8 Threshold Questions for Council (2B)

- What governance structure ensures credibility, independence, and accountability?
- What staffing plan is required for the nonprofit to perform at a professional level?
- What reporting and audit rights are necessary to ensure transparency at the City level?

7.3 Sub-Option 2C — Local For-Profit Operator

7.3.1 Summary

Under Sub-Option 2C, the City would select a local for-profit operator to perform sponsorship sales and sponsor contracting under the public-facing City-operator agreement. Because the operator would be a private, profit-seeking entity selected to provide a complex "best value" service, this pathway is most naturally aligned with the RFP process described in Section 6.

7.3.2 Strengths

- Local presence and local knowledge.
- Potential agility and strong on-the-ground coordination.
- Potential for a strong locally managed sponsor-servicing model, depending on operator capability.

7.3.3 Weaknesses / Risks / Threats

- In a small market, a local for-profit selection process may create a greater risk of favoritism concerns, perceived insider access, or disappointment among unsuccessful proposers unless the procurement and evaluation process is designed and documented with particular care.
- The capability, systems, staffing depth, and sponsor-development experience of potential local operators may vary significantly, creating a wider range of possible performance outcomes than under a more established national model.

- A local for-profit structure may raise political or public questions about private profit being derived from City-related Rally inventory unless the agreement, compensation model, and accountability framework are clearly explained.
- Because the operator’s business interests may extend beyond the City’s interests, the City would need strong conflict-of-interest, reporting, and related-party controls to preserve confidence in the relationship.
- If a local operator lacks sufficient systems, sponsor-network reach, or fulfillment capacity, the City could face performance and continuity risks unless those weaknesses are offset by staffing, technology, or targeted outside support.

7.3.4 2026 Readiness and Transition Considerations

A local for-profit operator may be workable for 2026, but that outcome depends on two things occurring on the required timeline: a defensible and timely selection process, and selection of an operator with sufficient staffing, systems, and operational capacity to assume the function without material disruption.

This pathway may be more workable for 2026 than a national-agency model because of local presence and reduced mobilization barriers, but it also carries more immediate procurement and transition risk than a nonprofit bridge concept if the City must move quickly. As with the other sub-options, continuity would depend heavily on the required transition engagement with the City’s current Brand and Sponsorship Director through the 87th Rally.

7.3.5 Key Drafting Issues (2C-Specific)

- Strong conflict-of-interest controls and related-party restrictions;
- Clear process documentation and evaluation criteria;
- Defined reporting, audit, and performance standards; and
- Stepped compensation structure reflecting the City’s existing sponsor base for the 86th and 87th Rallies.

7.3.6 Process Defensibility / Optics Controls (2C)

If 2C is pursued, the City should place particular emphasis on process controls that reduce favoritism concerns. Because the local universe of plausible operators may be small, the appearance of favoritism or informal preselection could become a material political and process risk unless the RFP and evaluation process are designed with particular care. Relevant controls include:

- clear evaluation criteria published in the RFP and applied consistently;
- evaluation committee composition and conflict disclosures;
- written documentation of the basis for award; and
- strong conflict-of-interest and related-party controls in the prime agreement.

7.3.7 Hybrid Enhancements (2C)

A local for-profit operator could engage a national specialized agency for discrete functions such as lead generation, sponsor recruitment, or valuation support, while retaining operator accountability locally. Any hybrid arrangement should be governed by City approval, cost controls, and conflict disclosures.

7.3.8 Threshold Questions for Council (2C)

- What procurement structure best protects the City from the perception of favoritism?
 - What minimum capability requirements should be required to ensure performance?
 - What accountability measures are needed to preserve public confidence?
-

8. Comparative Summary (2A vs 2B vs 2C)

8.1 Comparative Table (Non-Scored)

A separate comparative table is included to assist the Council in evaluating Sub-Options 2A, 2B, and 2C in a neutral, non-scored format. The purpose of that table is not to recommend a result, but to present the principal distinctions among the sub-options in a side-by-side structure that highlights their relative strengths, weaknesses, risks, transition demands, and drafting implications.

The table should be read together with this memorandum. It is intended to summarize and organize the comparison, not replace the narrative analysis in Sections 7 and 8. In particular, the table should help the Council focus on the practical differences among the sub-options with respect to 2026 readiness, operator capability, governance/accountability structure, procurement or formation requirements, political and public-perception risks, and long-term continuity.

8.2 Key Decision Tradeoffs (Neutral Summary)

The principal tradeoffs among the three sub-options appear to be these:

- 2A offers the strongest potential market reach, sponsor-development systems, and national sales capacity, but it also requires the most deliberate long-term transition planning and is not a realistic standalone solution for the 86th Rally.
- 2B offers the greatest flexibility to build a locally accountable structure around the City's needs and appears to present the most workable bridge concept for 2026, but it requires credible governance, real staffing, and disciplined institutional design to succeed.

- 2C offers local presence and potential agility, but it carries the greatest procurement and optics sensitivity and depends heavily on whether a qualified local operator emerges through a defensible process.

Viewed another way, the choice is not simply between national, nonprofit, and local for-profit models in the abstract. It is a choice among:

- greater national-market reach and systems sophistication (2A),
- greater governance tailoring and local public-benefit alignment (2B), and
- greater local business flexibility with increased procurement/process sensitivity (2C).

8.3 Hybrid Variants (Combining Strengths Without Outsourcing the Operator Role)

If the Council later selects 2B or 2C, the operator can incorporate targeted national-agency support without delegating the operator role itself. This may allow the City to combine:

- local accountability, local presence, and local coordination; with
- national lead generation, sponsor recruitment, or valuation support.

Hybrid arrangements should remain subject to City approval, cost controls, and operator accountability.

9. Next Steps and Future Council Action

9.1 Next Deliverables by Sub-Option

When the Council selects a sub-option, staff's next work will generally include the following:

If the Council selects 2A:

- preparation of an RFP package, including scope of services, authorized inventory schedule, evaluation criteria, and proposal instructions;
- development of a draft public City-operator agreement framework;
- development of service-level standards, reporting requirements, audit rights, and on-site activation expectations; and
- a proposed implementation timeline, including bridge planning for the 86th Rally and transition planning for the 87th Rally and beyond.

If the Council selects 2B:

- preparation of draft Articles of Incorporation, Bylaws, and governance policies;
- development of a proposed board structure and governance framework;
- development of a draft public City-operator agreement framework;

- preparation of a proposed staffing and transition plan, including the required engagement of the City's current Brand and Sponsorship Director through the 87th Rally; and
- development of reporting, audit, and accountability structures consistent with the City's oversight needs.

If the Council selects 2C:

- preparation of an RFP package, including scope of services, authorized inventory schedule, evaluation criteria, proposal instructions, and conflict-of-interest safeguards;
- development of a draft public City-operator agreement framework;
- development of selection-process documentation and process-defensibility controls, including evaluation structure and disclosure expectations; and
- a proposed implementation timeline, including transition planning and continuity protections for the 86th and 87th Rallies.

9.2 Implementation Timeline and Checkpoints

Following future Council direction, staff will return with:

- a proposed implementation timeline;
- a recommended schedule of Council checkpoints; and
- a transition plan for sponsor servicing and deliverable fulfillment.

9.3 Attachments / Exhibits

- Exhibit A: Evaluation criteria and comparative table (non-scored)

Exhibit A

Comparative Decision Scorecard (Non-Scored): Option 2 Sub-Options 2A / 2B / 2C

Purpose: assist Council and public review of the three operator pathways under Option 2. This exhibit is neutral and non-scored. It highlights principal distinctions, tradeoffs, risks, and drafting implications, but it does not recommend a result.

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Evaluation Criterion	2A — National Specialized Agency	2B — Nonprofit Operator	2C — Local For-Profit Operator
Operator Model	National specialized agency serves as operator under a public City-operator agreement.	Nonprofit entity serves as operator under a public City-operator agreement; most naturally as a new City-led nonprofit, though an existing nonprofit could be adapted if willing and able to conform to the required mission and governance structure.	Local for-profit contractor or business entity (existing or newly formed) serves as operator under a public City-operator agreement.
Core Strength	Strongest potential market reach, sponsorship sales systems, and sponsor-development capacity.	Strongest ability to tailor governance and accountability structure to City needs while preserving local alignment.	Strongest combination of local presence, business agility, and potentially responsive on-the-ground coordination.
Primary Risk	Higher cost/commission structure and potential mismatch between a national model and the City's Rally-specific operational realities.	Risk of underperformance if governance, staffing, or systems are underdeveloped or slow to mature.	Greater procurement/process optics risk in a small market; quality and capacity may vary significantly by proposer.
2026 Readiness / Transition Complexity	Not workable as a standalone 2026 solution and would require a bridge approach for 2026. For 2027 and beyond, likely requires the most structured transition planning and a strong on-site servicing plan.	Likely the most workable bridge concept for 2026 if governance, staffing, and transition support are put in place quickly and credibly; also workable for 2027 and beyond.	Potentially workable for 2026 depending on the timing of Council action, the procurement timeline, proposer capacity, and transition discipline; workable for 2027 and beyond.
Transition / Handoff Through 87th Rally	Likely to rely heavily on the required transition engagement with the current Rally and Sponsorship Director to bridge local knowledge and sponsor continuity.	Well-suited to a structured handoff if the nonprofit is intentionally built around continuity and local relationship management.	Also dependent on the required transition engagement; success depends on how well the selected operator absorbs City knowledge and sponsor relationships.
Sponsor Sales Capacity / Systems	Typically strongest formal sales systems, sponsor valuation methods, and national lead-generation capacity.	Variable; depends on whether the nonprofit is built with real leadership, systems, and staffing from the start.	Variable; may be strong if a sophisticated local operator emerges, but less predictable than 2A.
On-the-Ground Activation / Fulfillment Capacity	May require contractually mandated on-site staffing and Rally-period presence to ensure responsiveness and seamless sponsor servicing.	More naturally positioned for local activation support if properly staffed.	Potentially strong due to local presence, but depends on actual staffing depth and operator sophistication.
Market Reach / Sponsor Development Potential	Highest potential access to new sponsor categories and broader national sponsor relationships.	Moderate; may improve over time, especially if hybrid support is used.	Moderate; may be strongest in regional/local relationships unless supplemented with outside help.
Local Knowledge / Local Coordination	Lowest natural familiarity with local context unless supplemented by local staffing and strong transition support.	Strong local alignment if governance and staffing are built intentionally.	Strongest natural local familiarity and physical proximity.
Governance / Accountability Structure	Accountability must be created primarily through contract terms, reporting, audits, and performance standards.	Accountability can be built into both the nonprofit's governance documents and the prime agreement.	Accountability must be created through contract terms, procurement conditions, conflict controls, and reporting.

Continued on next page.

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Exhibit A (continued)

Comparative Decision Scorecard (Non-Scored): Option 2 Sub-Options 2A / 2B / 2C

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Evaluation Criterion	2A — National Specialized Agency	2B — Nonprofit Operator	2C — Local For-Profit Operator
Reporting / Auditability / 'No Black Box' Controls	Requires robust contract-based reporting and audit rights to ensure transparency at the City level.	Can be designed to be highly transparent at the City level through bylaws, reporting obligations, and agreement terms.	Requires strong contract-based reporting, audit rights, and conflict controls to preserve confidence.
Need for Governance Foundation Documents	No separate governance-formation documents required beyond procurement and agreement drafting.	Requires Articles of Incorporation, Bylaws, conflicts policies, governance framework, and related startup work.	No separate governance-formation documents required beyond procurement and agreement drafting.
Procurement Process	Anticipates competitive sealed proposal / RFP process.	Does not necessarily require the same RFP path if the City forms the nonprofit structure directly, though substantial governance drafting is required.	Anticipates competitive sealed proposal / RFP process.
Procurement / Process Defensibility	Generally defensible if the RFP is clear and the evaluation criteria fit a best-value operator model.	Governance design, board formation, and startup legitimacy are the major defensibility issues rather than formal procurement.	Highest optics sensitivity; requires especially careful RFP design, conflict disclosures, and award documentation.
Compensation / Net-to-City Alignment	Likely higher commission expectations, but may offer stronger sponsor-development upside.	Compensation can be structured more flexibly and may align well with City goals if the nonprofit is properly designed.	Compensation may be market-competitive, but local profit motive and proposer quality may vary.
Stepped Compensation for 86th and 87th Rallies	Should reflect that the City has already secured much of the 86th Rally sponsor base; likely requires a reduced and stepped compensation model.	Same stepped-compensation concept applies; can be tailored cleanly in the prime agreement and related startup framework.	Same stepped-compensation concept applies; may require especially careful drafting in the RFP and agreement.
Long-Term Stability / 5-Year Term Fit	Likely attractive to a national agency if the economics justify the opportunity and the performance expectations are clear.	Strong fit if Council wants a durable local structure built for long-term continuity.	Also potentially a strong fit, but long-term stability depends heavily on operator quality and process credibility.
Institutional Resilience / Continuity	Less dependent on specific City staff for sponsor sales, but more dependent on contract oversight and successful integration with local operations.	Can be designed for continuity if governance and staffing are real and durable; vulnerable if underbuilt.	Potentially resilient if a strong local operator is selected, but continuity may be more personality-dependent.
Hybrid Potential	Less central, because the operator itself is the national specialist.	High; nonprofit operator can retain a national agency for discrete recruitment, lead-generation, or valuation support.	High; local operator can retain a national agency for discrete support functions while preserving local accountability.
Political / Public Optics	May raise concern about a remote or externally controlled model unless local presence and accountability are clear.	May be viewed favorably as a locally governed/public-benefit structure if governance is credible and transparent.	May raise favoritism or insider concerns unless process design and conflict controls are especially strong.
What Staff Would Need to Draft Next	RFP package, evaluation criteria, draft prime agreement, service-level standards, and reporting package.	Articles, bylaws, governance policies, draft prime agreement, staffing/transition framework, and reporting package.	RFP package, evaluation criteria, conflict controls, draft prime agreement, and reporting package.

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Reading note: baseline City control of policy, police powers, public property, and City-owned intellectual property is assumed under all three sub-options. The most significant distinctions generally relate to 2026 readiness, operator capability, governance/accountability design, procurement or formation requirements, and political or public-perception risk.

City Council
STAFF REPORT



Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to approve 1st Reading of revised Zoning Code § 156.004 (definitions) and § 156.439 (restoration of damaged nonconforming structures) to enable reconstruction of non-conforming site-built dwellings in the MH-1 zoning district (Manufactured Single Family Homes Moderate Density)

Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

See attached Planning Commission Report Attachment.

DISCUSSION:

Planning commission took public comment on the revised MH-1 Ordinance and recommends that the City Council approve the revised ordinance.

See attached Planning Commission Report Attachment for more detailed discussion on topic.

Attachment includes:

- Planning Commission Report on MH-1
- Arial Map showing MH-1 zoning locations
- Draft MH-1 Ordinance Revision

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[Revised MH-1 Ordinance Report](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 14 2026

Meeting Date: Planning Commission - Mar 10 2026

Agenda Item: Recommendation for amending the zoning code § 156.004 (definitions) and § 156.439 (restoration of damaged nonconforming structures) to enable reconstruction of non-conforming site-built dwellings in the MH-1 zoning district (Manufactured Single Family Homes Moderate Density)

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The MH-1 zoning district in the City of Sturgis is a manufactured/mobile home zoning district defined in the zoning code as:

“This district is to provide for medium density residential development. The principal uses shall be manufactured homes which are mobile in nature with approved skirting and are functionally compatible with intensive residential uses. This district is for those who [sic] individuals who own their lots. In no case shall there be more than nine-(9) lots per acre.” (Title 18.05.07(A))

There are two areas zoned MH-1 in Sturgis (please see map attached to the staff report):

- Between Sherman and Cleveland Street west of the train bridge viaduct
- 8th Street and Strickland Street east of Bear Butte Creek

For the purposes of this discussion, the following terms are used. Please see proposed ordinance language for the exact definition. In summary, they are:

- **Building Footprint:** The outline of a building, as measured around its foundation plus any attached decks, carports, patios and similar spaces.
- **Manufactured home:** A dwelling built according to the Manufactured Home Construction and Safety Standards (MHCSS), commonly known as the HUD code, and transported to the final homesite.
- **Mobile home:** A factory-built dwelling built prior to June 15, 1976, or otherwise not constructed to the HUD Code, designed to be transported on its own chassis and used as a dwelling.
- **Modular home:** A dwelling constructed in compliance with the building code in effect at the time of construction, built off-site, and transported to the final homesite.
- **Site-built dwelling:** Constructed in compliance with the building code in effect at the time and on the homesite.

In the MH-1 zoning district, there exists a mix of residential structures as described above, however only manufactured/mobile homes are permitted by right, and all other types of homes have legal non-conforming status.

DISCUSSION:

What is legal non-conforming status:

Zoning systems rely on a fundamental legal premise: when zoning rules change over time, some existing buildings and uses will not match the new rules. The law generally addresses that reality through the concept of legal nonconformity (sometimes called “grandfathering”). Legal nonconformity is not a mere local policy choice—it is a core, widely recognized feature of zoning regulation grounded in law and long-standing practice. It exists to balance two legitimate interests: (1) the City’s authority to regulate land use going forward, and (2) fairness to property owners who lawfully built or used property under earlier rules.

Issue to be resolved:

In the MH-1 areas of Sturgis, the zoning framework has long been oriented toward manufactured/mobile housing. When that framework was applied decades ago (in the 1980s), a substantial number of traditional, site-built dwellings already existed in that area—roughly half of the homes. Under zoning law’s basic nonconforming principles, those homes were allowed to remain as lawful nonconforming dwellings.

The practical problem arises from what happens after a major casualty event. Under long-standing nonconforming rules, if one of these lawful nonconforming site-built homes is destroyed or damaged beyond a defined threshold (for example, fire damage exceeding 50%), the owner may not be allowed to rebuild the same type of home on that lot. That rule has been part of Sturgis’s zoning framework for decades.

More recently, however, a change in certain lending and appraisal practices—particularly in transactions involving FHA or VA financing—has made this long-standing rebuild limitation more consequential for some owners in the MH-1 zoning district. Some lenders and underwriting standards treat “legal rebuildability” as a condition of financing. If the home cannot legally be rebuilt after a loss, the buyer may be unable to obtain that type of loan. That has created real transaction friction for some MH-1 owners who want to sell to buyers using those loan programs.

It is also important to keep the impact in context. These legal nonconforming homes are not “unsellable” or “worthless.” Cash buyers and many conventional loans are not affected, and owners can generally insure against casualty loss. The issue is that a limited subset of lenders places meaningful weight on the ability to rebuild on the same lot, and that can eliminate certain financing options for certain buyers. This has created an immediate issue for some residents that the City Council has indicated its intent to remedy, while also taking a comprehensive look at the zoning regulations more broadly.

Current Applicable Zoning Regulation:

The following is the current language in the zoning code that pertains to this matter:

Article VI. NONCONFORMING BUILDINGS, STRUCTURES AND USES OF LAND

[. . .]

I. RESTORATION OF DAMAGED NONCONFORMING STRUCTURES:

A nonconforming structure damaged in any manner and from any cause whatsoever to the extent of not more than fifty percent (50%) of its replacement cost may be restored, provide [sic] restoration is completed within one (1) year of the date of the damage; provide that if a nonconforming residential structure is damaged to the extent of more than 50 percent (50%) of its [sic] replacement cost it may be restored by the person who is the owner of the nonconforming structure at the time that it became a nonconforming use and amy [sic] restore said structure providing restoration is completed within one (1) year from the date of the damage. (Title 18, Article VI(I))

[. . .]

Solution:

At its February 2nd meeting, the City Council directed staff to proceed in two phases to address this issue.

- **Phase 1** is a narrow text amendment intended to address the immediate financing-related problem. The objective is to allow an existing lawful nonconforming site-built dwelling in MH-1 to be repaired, restored, or reconstructed substantially as-is and where-is after casualty loss (even if the damage is extensive) and to remain lawful afterward. Phase 1 is being advanced as quickly as state law and required public process allow. The general Phase 1 timeline is March through May or June 2026.
- **Phase 2** is a broader policy evaluation of whether the MH-1 framework should be adjusted more generally going forward, including whether new site-built homes should be allowed by right, whether legal nonconforming dwellings can be enlarged, and what standards would be needed to support orderly development and infrastructure planning. The general Phase 2 timeline is Fall 2026.

Proposed Update - Phase 1:

Attached to the staff report is a proposed amendment to the zoning code that will:

- Modernize the definitions pertaining to the above referenced dwelling types.
- Update the non-conforming zoning text language to allow site-built homes to be repaired if damaged.

Public Input Received at the February 2 City Council meeting:

Citizens attending the meeting expressed their support to update the code to allow reconstruction of homes in the MH-1 as part of the Phase 1 effort. They also favor the ability to improve a site-built home in the MH-1 for any reason, and this will be part of the Phase 2 discussion.

CODE REFERENCES:

Code References: § 156.004 (definitions) and § 156.439 (restoration of damaged nonconforming structures)

BUDGET IMPACT:

None anticipated.

RECOMMENDATION:

to recommend approval of zoning code changes to City Council.

ATTACHMENTS:

- [Arial Map showing MH-1 zoning locations](#)
- [March 10 draft MH-1 Ordinance](#)

Approved By:

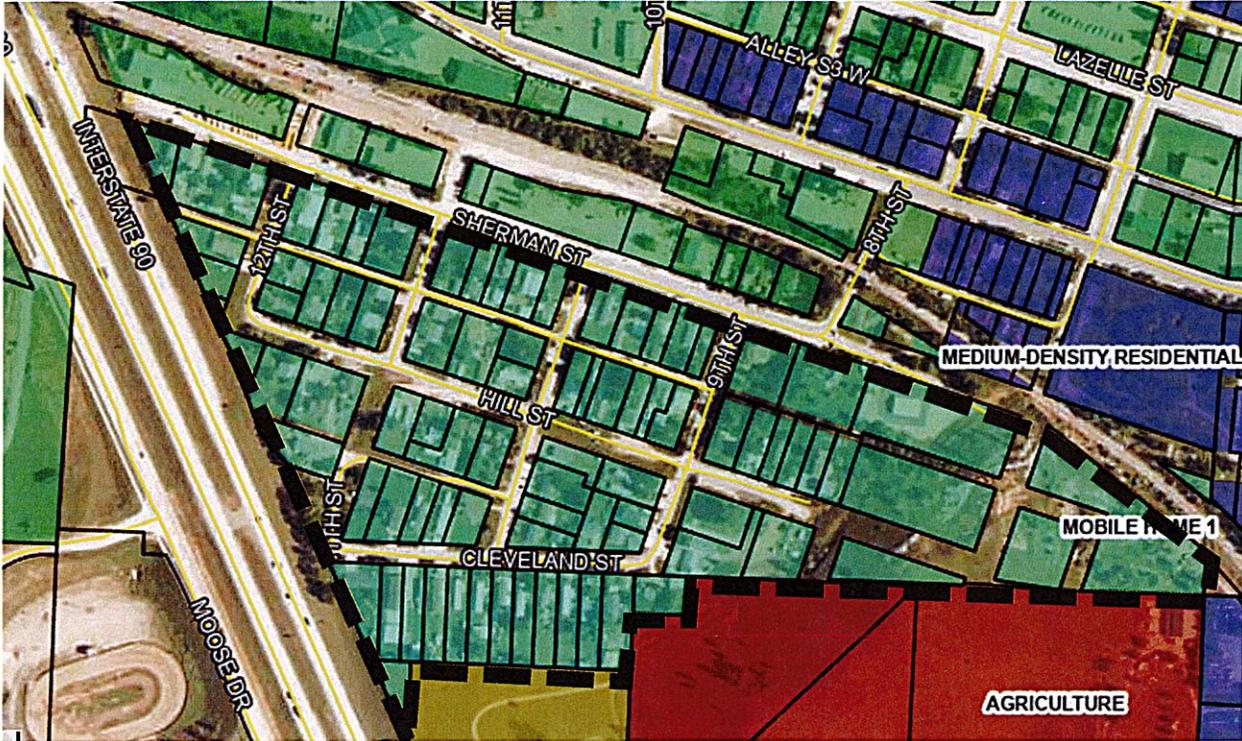
Rick Bush, Director of Public Works

Status:

Approved - Mar 04 2026

Attachment 1
MH-1 zoning locations

Sherman Street to Cleveland Street, south of train viaduct area within dashed line.



8th Street from Joedy Street to Strickland Street, north of Bear Butte Creek



ORDINANCE NO. 2026-03

AN ORDINANCE AMENDING CHAPTER 156 (ZONING) OF THE CITY OF STURGIS CODE OF ORDINANCES BY (1) AMENDING § 156.004 (DEFINITIONS) TO UPDATE AND CLARIFY CERTAIN HOUSING-RELATED DEFINITIONS; AND (2) AMENDING § 156.439 (RESTORATION OF DAMAGED NONCONFORMING STRUCTURES) TO PROVIDE A NARROW MH-1 RECONSTRUCTION EXCEPTION FOR LAWFUL NONCONFORMING SITE-BUILT DWELLINGS, SUBJECT TO CONDITIONS

WHEREAS, the City of Sturgis has identified a need to implement a targeted Phase 1 text amendment to address the immediate “rebuildability” issue affecting certain lawful nonconforming site-built dwellings located in the MH-1 zoning district; and

WHEREAS, the City Council finds it is in the public interest to adopt a limited amendment to the nonconforming restoration provisions and to update certain related definitions to support consistent administration of the zoning code;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Sturgis, South Dakota, as follows:

SECTION 1. AMENDMENT TO § 156.004 (DEFINITIONS).

Chapter 156, § 156.004 (DEFINITIONS) is hereby amended as follows, with underlining indicating text to be added and ~~striketrough~~ indicating text to be deleted:

1. The definition of “MOBILE OR MANUFACTURED HOME” is hereby DELETED.

~~MOBILE OR MANUFACTURED HOME. A structure, transportable in one or more sections, that is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities. The chassis consists of the undercarriage, wheel assembly and towing hitch assembly. The floor joists are structural members of the chassis. Two or more longitudinal I-beams complete the chassis/floor system.~~

2. The definition of “MODULAR HOME” is hereby DELETED in its entirety and REPLACED with the following:

~~MODULAR HOME. Any conventionally manufactured dwelling unit that is constructed in two or more main sections and transported to and permanently assembled on a foundation at the site. The chassis or frame for which the sections are transported, shall not be in part or whole required for the structural integrity of the building. Said frame, trailer or chassis shall be removed prior to placement of the structure on a permanent foundation.~~

MODULAR HOME. A dwelling constructed in compliance with the building code in effect at the time of construction, built off-site, and transported to the final homesite.

3. The following definitions are hereby ADDED (to be inserted in alphabetical order):

BUILDING FOOTPRINT. The horizontal area within the exterior perimeter of a building at ground level, measured to the outside face of the exterior walls (or to the outside edge of supporting columns, where applicable). The building footprint includes any portion of the structure at or near grade that is supported by posts, columns, or walls. Carports, decks, patios, and porches are included in the building footprint.

MANUFACTURED HOME. A factory-built dwelling constructed in accordance with the federal Manufactured Home Construction and Safety Standards (HUD Code), 24 C.F.R. Part 3280, as amended, and transported to the site as one or more sections for installation.

MOBILE HOME. A factory-built dwelling built prior to June 15, 1976, or otherwise not constructed to the HUD Code, designed to be transported on its own chassis and used as a dwelling.

SITE-BUILT DWELLING. A dwelling constructed in compliance with the building code in effect at the time of construction and constructed on the homesite.

SECTION 2. AMENDMENT TO § 156.439 (RESTORATION OF DAMAGED NONCONFORMING STRUCTURES).

Chapter 156, § 156.439 (RESTORATION OF DAMAGED NONCONFORMING STRUCTURES) is hereby amended as follows, with underlining indicating text to be added and ~~strikethrough~~ indicating text to be deleted:

~~A nonconforming structure damaged in any manner and from any cause whatsoever to the extent of not more than 50% of its replacement cost may be restored; provided, that restoration is completed within one year of the date of the damage; and provided, that if a nonconforming residential structure is damaged to the extent of more than 50% of its replacement cost, it may be restored by the person who is the owner of the nonconforming structure at the time that it became a nonconforming use and may restore said structure, provided restoration is completed within one year from the date of the damage.~~

- (A) General rule. A nonconforming structure damaged in any manner and from any cause whatsoever to the extent of not more than fifty percent (50%) of its replacement cost as defined in this section, may be restored provided that a certificate of occupancy is issued within eighteen (18) months of the date of the damage, and substantially in the dwelling's pre-damage location and building footprint (as-is/where-is) and without an increase in the degree of non-conformity in the area regulations of the zoning district.
- (B) Narrow MH-1 Exception. Notwithstanding the not more than fifty percent (50%) limitation in this section, a lawful nonconforming site-built dwelling located within the Manufactured Single-Family Homes, Moderate Density (MH-1) zoning district may be repaired, restored, or reconstructed following casualty loss even if the damage exceeds fifty percent (50%) of replacement cost as defined in this section, and may continue thereafter as a lawful nonconforming dwelling, subject to the conditions set forth herein:

(1) Eligibility. The dwelling must have been lawfully established and must qualify as a lawful nonconforming site-built dwelling at the time the casualty loss occurs.

(2) As-is/where-is; location and footprint. Repair, restoration, or reconstruction shall occur substantially in the dwelling's pre-damage location and building footprint (as-is/where-is).

(3) No increased nonconformity. Repair, restoration, or reconstruction shall not reduce existing setbacks and shall not otherwise increase the degree of nonconformity, including through relocation on the lot, footprint expansion, or dimensional encroachment beyond what lawfully existed immediately prior to the casualty loss.

(4) Permits, codes, and floodplain requirements. Repair, restoration, or reconstruction under this subsection remains subject to all required permits and inspections, compliance with adopted building codes, and any applicable flood damage prevention requirements.

(5) Other nonconformity provisions preserved. All other nonconformity provisions in this chapter remain in effect, including provisions governing abandonment/discontinuance and enlargement or extension of nonconforming structures, except to the limited extent necessary to give effect to this subsection.

(6) A building permit must be issued for reconstruction no later than one (1) year from the date of the damage and a certificate of occupancy is issued no later than two (2) years from the date of the damage.

(7) Replacement cost is defined as the greater of:

a. The declared replacement cost on an insurance policy that is in effect on the date of the structure damage.

b. A real estate appraisal completed not more than one year before the date of the structure damage.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon passage and publication as required by law.

Dated this ____ day of _____, 2026.

CITY OF STURGIS

Kevin Forrester, Mayor

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

First reading:
Second reading:
Adopted:
Published:
Effective:

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to approve Resolution 2026-11 Resolution to participate in the Bridge Inspection Program using Bridge Replacement Funds.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The South Dakota Department of Transportation (SDDOT) administers the statewide bridge inspection program for local agencies to ensure compliance with the National Bridge Inspection Standards (NBIS). Under this program, SDDOT procures qualified engineering consultants to perform required inspections of locally owned bridges.

SDDOT has selected consulting firms for the 2026 inspection cycle and is requesting participating municipalities adopt a resolution acknowledging the consultant selection and authorizing the inspections to proceed.

The U.S. Federal Highway Administration requires the initial inspection and the re-inspection at intervals not to exceed two (2) years of all bridges (Title 23, CFR 650, Subpart C, Code of Federal Regulations). Any government jurisdiction that failing to comply with the requirements of the National Bridge Inspection Standards (NBIS) Program may lose its eligibility for Federal Transportation dollars.

The NBIS Program requires all structures over 20 feet in length be inspected, every two (2) years and four (4) years for eligible Reinforced Concrete Box Culverts (RCBC).

DISCUSSION:

Participation in the program ensures the City remains compliant with federal bridge inspection requirements and maintains eligibility for federal transportation funding. The inspections provide critical information regarding structural condition, maintenance needs, and long-term capital planning for the City's bridge infrastructure.

To accomplish the inspections of these structures during 2026, the following three options are available for consideration to the City of Sturgis:

1. Hire a consulting engineer to inspect the bridges that are due for inspection and pay for these services utilizing 100% City Funds.
2. Follow the prescribed South Dakota Department of Transportation (SDDOT) procedures for Consultant Selection of Engineering Services, hire the consultant of your choice and qualify for 80% Federal reimbursement participation in the cost of the inspection.
3. Utilize one (1) one of the consulting firms that are under retainer contract with the SDDOT and pay 20% of the cost with City funds.

Within the Jurisdiction of the City of Sturgis there are currently eight (8) structures that meet the NBIS Program eligibility requirements. :

1. 47-009-426-Triple Barrel Reinforced Concrete Box Culvert
2. 47-033-449-Vanocker Road- Twin 10 X 5 Precast Reinforced Concrete Box Culvert.
3. 47-014-427- Whitewood Service Road- Three Span Reinforced Continuous Concrete Slab Bridge.
4. 47-024-427- 9th Street- Two Span Prestressed Concrete Girder Bridge.
5. 47-030-429-Junction Ave.- Four Span Reinforced Continuous Concrete Slab Bridge.
6. 47-031-438-Fulton Street-Single Barrel Reinforced Concrete Box Culvert (Deadman Channel).
7. 47-031-439-Marshall Street- Single Barrel Reinforced Concrete Box Culvert (Deadman Channel).
8. 47-032-429-Sly Street- (6) Barrel Corrugated metal Pipe Arch Culvert.

BUDGET IMPACT:

The bridge inspections are funded primarily through federal transportation funds administered by SDDOT.

- **Federal Funding:** 80%
- **Local Match:** 20%

The City will be responsible for the local 20% match for inspection services performed on City-owned bridges. The final cost will depend on the number of bridges inspected and the consultant's established rates. Staff anticipates funding for this program will be accommodated within the Public Works budget.

RECOMMENDATION:

City Staff would recommend that the Council authorize staff to proceed using Option #3, as referenced above, and select Brosz Engineering from the 2026 SDDOT Consulting Engineering Firms Selection List for the 2026 Bridge Inspections and authorize the Mayor to sign Resolution 2026-11 and to sign all agreements necessary for the completion of this work.

ATTACHMENTS:

- [Resolution 2026-11 - Resolution to Participate in the Bridge Inspection Program Sturgis](#)
- [Local Bridge Inspection List 2026](#)

Approved By:
Rick Bush, Director of Public Works

Status:
Approved - Mar 10 2026

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2026-11
RESOLUTION TO PARTICIPATE IN THE BRIDGE INSPECTION PROGRAM
USING BRIDGE REPLACEMENT FUNDS**

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years, with the exception of reinforced concrete box culverts that meet specific criteria requiring reinspection at intervals not to exceed four years;

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the Council intends to participate in the Bridge Inspection Program using Bridge Replacement funds. The City of Sturgis requests SDDOT to hire Brosz Engineering, Inc. for the inspection work. SDDOT will secure Federal approvals, make payments to Brosz Engineering, Inc. for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 16th day of March, 2026.

CITY OF STURGIS

BY:

Kevin Forrester – Mayor

ATTEST:

Ann Bertolotto – Finance Officer

Published:

Effective:

Str No	County	Owner Code	Location
47009426	47 MEADE	L03 City or municipal highway agenc	WEST EDGE OF STURGIS
47033449	47 MEADE	L03 City or municipal highway agenc	0.5S EXIT 32 - STURGIS
47014427	47 MEADE	L03 City or municipal highway agenc	WEST EDGE OF STURGIS
47024427	47 MEADE	L03 City or municipal highway agenc	9TH ST - STURGIS
47030429	47 MEADE	L03 City or municipal highway agenc	JUNCTION AVE - STURGIS
47031438	47 MEADE	L03 City or municipal highway agenc	FULTON ST - STURGIS
47031439	47 MEADE	L03 City or municipal highway agenc	MARSHALL ST - STURGIS
47032429	47 MEADE	L03 City or municipal highway agenc	200' N INT OF SLY/DUDLEY

Routine Insp Due	Interval	NSTM Insp Due	Posting Status	Structure Length	Year Built
6/20/2026 12:00:00 AM	48	1/1/1901 12:00:00 AM	PO	32.8	2006
6/21/2026 12:00:00 AM	48	1/1/1901 12:00:00 AM	PO	27.4	2005
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	100.0	2006
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	136.0	2019
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	166.0	1998
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	24.5	1979
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	22.8	1979
7/11/2026 12:00:00 AM	24	1/1/1901 12:00:00 AM	PO	59.4	2013

Material	Span Type	Latitude	Longitude	Bridge Condition
2 - Concrete, Not PS	8 - CULVERT (BRDG LENG)	44.42241200900	-103.55174632300	G Good
2 - Concrete, Not PS	8 - CULVERT (BRDG LENG)	44.38582345400	-103.50419932500	G Good
2 - Concrete, Not PS	0 - SLAB	44.41987885000	-103.54210219100	G Good
8 - Conc, Prestresse	1 - GIRDER	44.41956688000	-103.52113552000	G Good
2 - Concrete, Not PS	0 - SLAB	44.41731177400	-103.50913476300	G Good
2 - Concrete, Not PS	8 - CULVERT (BRDG LENG)	44.40413567500	-103.50610091500	G Good
2 - Concrete, Not PS	8 - CULVERT (BRDG LENG)	44.40338683300	-103.50773830000	G Good
3 - Steel	8 - CULVERT (BRDG LENG)	44.41707828800	-103.50913875200	G Good

2026 - 2028

LOCAL – BRIDGE INSPECTION

AECOM TECHNICAL SERVICES, INC.
BANNER ASSOCIATES, INC.
BROSZ ENGINEERING, INC.
CIVIL DESIGN INC.
COLLINS ENGINEERS, INC.
CONSOR ENGINEERS, LLC.
FICKETT STRUCTURAL SOLUTIONS, INC.
HDR ENGINEERING, INC.
HOUSTON ENGINEERING, INC.
IMEG CONSULTANTS CORP.
JEO CONSULTING GROUP, INC.
KIRKHAM MICHAEL & ASSOCIATES INC
KLJ ENGINEERING
MARINE SOLUTIONS, INC.
SCHEMMER ASSOCIATES, INC.
SHORT ELLIOTT HENDRICKSON INC.
STANTEC CONSULTING SERVICES INC.
ULTEIG OPERATIONS, LLC.
WISS, JANNEY, ELSTNER ASSOCIATES INC.

Meeting Date: City Council - Mar 16 2026

Agenda Item: Use of City Property- HD Rally Point on May 25, 2026 from 11AM- 4PM for the Miles of Honor Event.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The City has been contacted regarding the Miles of Honor Memorial Run, a statewide commemorative run organized by endurance runner Mai Richards. The event is a 450-mile solo run across South Dakota honoring fallen service members and raising awareness and support for veteran organizations. Mai will complete this 450 mile long journey running in Military Combat boots.

The run will begin May 1, 2026, in Sioux Falls at the South Dakota Military Heritage Alliance and conclude on May 25, 2026, in Sturgis at Harley-Davidson Rally Point Plaza.

The runner will carry an American flag throughout the route in remembrance of fallen military members. Each mile of the run is dedicated to service members whose names and stories are submitted by veterans, families, and supporters.

The Miles of Honor Memorial Run aims to:

- Honor fallen military service members
- Unite communities across South Dakota in remembrance of veterans
- Support veteran and military-related organizations
- Raise awareness for veteran support programs across the state

The event is also intended to serve as a Guinness World Record attempt for the first individual to carry the American flag across South Dakota on foot.

Organizations intended to benefit from the awareness and fundraising associated with the run include:

- Veterans Helping Hands Project
- Participating American Legion Posts
- South Dakota Veterans Cemetery (Sioux Falls)
- Black Hills National Cemetery
- The Good Ride / Carey Hart Foundation

The run will conclude in downtown Sturgis on **May 25, 2026**, with the runner arriving at Rally Point Plaza.

A small gathering is anticipated at the finish location to recognize the completion of the run and honor fallen service members represented during the journey, including a formal presentation to take place at 1pm.

Attendance is expected to be modest and primarily ceremonial in nature, however coordination with the Sturgis Police Department may be required for arrival and pedestrian safety.

DISCUSSION:

Route & Daily Schedule (Subject to Change)

All runs begin at 9:00 AM. Rain or shine unless there is lightning and thunder.

American Legion Partnerships Across South Dakota

The following American Legion posts are along our route and are the ones we hope to connect with during the run:

Direction Route

Day	Route (Start → End)	Approx Miles	Notes	Nearest American Legion Post
1	Sioux Falls → Colton	18	Opening Ceremony at SD Military Heritage Alliance	Post 206 Colton
2	Colton → Madison	20	Long Day	Post 25 Madison
3	Madison → Howard	18	—	Post 145 Howard
4	Howard → Huron	12	Recovery Miles	Post 7 Huron
5	Huron → Wessington Springs	18	—	Post 14 Wessington Springs
6	Wessington Springs → Miller	22	Long Day	Post 89 Miller
7	Miller → St. Lawrence	18	—	Post 89 Miller (overlap area)
8	St. Lawrence → Highmore	18	—	Post 143 Highmore
9	Highmore → Harrold	20	Long Day	Post 183 Harrold
10	Harrold → Pierre	18	Major Ceremony Stop at Missouri River	Post 8 Pierre
11	Pierre → Hayes	18	—	Post 8 Pierre (closest)
12	Hayes → Midland	20	—	Post 143 Midland

Day	Route (Start → End)	Approx Miles	Notes	Nearest American Legion Post
13	Midland → Philip	18	—	Post 173 Philip
14	Philip → Quinn	12	Recovery Miles	Coordinate via Post 173 Philip
15	Quinn → Wall	18	—	Post 246 Wall
16	Wall → Wasta	18	—	Post 246 Wall (serves area)
17	Wasta → New Underwood	18	—	Post 256 New Underwood
18	New Underwood → Ellsworth AFB area	20	Long Day	Post 22 Rapid City
19	Ellsworth AFB → Rapid City (East Entrance)	18	—	Post 22 Rapid City
20	Rapid City → Downtown Rapid City	12	Recovery Miles	Post 22 Rapid City
21	Rapid City → Black Hawk	18	—	Post 22 Rapid City or Summerset contact
22	Black Hawk → Piedmont	18	—	Post 311 Piedmont Valley
23	Piedmont → Sturgis (Veterans Club area)	18	—	Post 33 Sturgis
24	Community engagement day in Sturgis area	12	Recovery and media prep day	Post 33 Sturgis
25	Sturgis (Veterans Club) → Rally Point Plaza (Main Street)	22	Final Memorial Tribute Run and Closing Ceremony	Post 33 Sturgis (host site)

BUDGET IMPACT:

There is no direct financial impact anticipated to the City. Any operational support provided by City departments is expected to be minimal and handled within normal staffing levels.

RECOMMENDATION:

Staff recommends acknowledging the event and authorizing the use with the event organizer as necessary to ensure a safe and successful conclusion of the run in Sturgis.

ATTACHMENTS:

[Miles of Honor FINAL \(1\)](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 10 2026

MILES OF HONOR

Sponsorship Opportunities:
Partner for a Purpose



The Memorial Day Honor Run (2021–2025)

For the past five years, I have completed the Memorial Day Honor Run. A 22-mile solo run from Spearfish to the Sturgis Buffalo Chip Freedom Field, carrying the American flag in remembrance of our fallen heroes.

Each year, I dedicate every mile to honor the men and women who gave their lives in service to our country. Many of those miles are run in tribute to heroes submitted by the veteran community and Gold Star families, who share the names, photos, and stories of their loved ones. Carrying their memory mile by mile has been both humbling and sacred, and a true honor.

Though the run is completed alone with a small roadside crew, I'm supported by hundreds of people from across the country who follow online, submit names of loved ones, and share words of encouragement. At the end of each run, a small group gathers at the Freedom Field to reflect and honor those represented by the 804 flags that stand there in tribute.

After five consecutive years, the Memorial Day Honor Run continues to evolve, growing from a personal act of remembrance into a statewide mission of unity and honor. The upcoming Miles of Honor Run builds on that foundation, expanding the route from 22 miles to 450 miles across South Dakota to carry the same flag and spirit of remembrance from one end of the state to the other.

So, what began as a Memorial Day tradition now becomes a journey across an entire state. Running as a force for good as I like to say.

Miles of Honor

A Solo Run Across South Dakota in Tribute to our Fallen Heroes

- **Route:** South Dakota Military Heritage Alliance (Sioux Falls) to Harley-Davidson Rally Point Plaza (Sturgis)
- **Dates:** May 1 – May 25, 2026
- **Distance:** Approximately 450 miles on foot
- **Location Start:**
South Dakota Military Heritage Alliance
1600 W Russell Street
Sioux Falls, SD 57104-1330
- **Location End:**
Harley-Davidson Rally Point Plaza
985 Harley Davidson Way
Sturgis, SD 57785-8503

Mission

To honor our fallen heroes, unite communities across South Dakota, and support veteran and military causes. This run will also stand as a Guinness World Record attempt and the first person to bear the American flag across the state of South Dakota on foot.

Beneficiaries

- Veterans Helping Hands Project – Larry Zimmerman Contact
- Participating American Legion posts
- South Dakota Veterans Cemetery (Sioux Falls, South Dakota)
- Black Hills National Cemetery (Sturgis, South Dakota)
- The Good Ride (Carey Hart Foundation)

Mission & Purpose

The Miles of Honor Memorial Run is a 450-mile solo journey across the state of South Dakota, beginning at the South Dakota Military Heritage Alliance in Sioux Falls and concluding at the Harley-Davidson Rally Point Plaza in Downtown Sturgis.

Carrying the American flag every step of the way, this run is dedicated to honoring the men and women who made the ultimate sacrifice for our nation. Each mile represents remembrance, resilience, respect and a living tribute to those who gave their lives for the freedoms we enjoy.

Beyond remembrance, Miles of Honor seeks to unite communities across South Dakota. By connecting with American Legion posts, potential Veterans of Foreign Wars halls, and local supporters along the route. The run fosters healing, recognition, and collective gratitude for our fallen heroes.

Funds raised outside sponsorships will directly support:

- Veterans Helping Hands Project
- Participating American Legion posts
- South Dakota Veterans Cemetery (Sioux Falls, South Dakota)
- Black Hills National Cemetery (Sturgis, South Dakota)
- The Good Ride (Carey Hart's Foundation)

This effort also stands as a pending Guinness World Record attempt, and documentation has been submitted, and we await official confirmation. Regardless of outcome, it will mark the first time the American flag has been carried across the entire state of South Dakota on foot.

Route & Daily Schedule (Subject to Change)

All runs begin at 9:00 AM. Rain or shine unless there is lightning and thunder.

American Legion Partnerships Across South Dakota

The following American Legion posts are along our route and are the ones we hope to connect with during the run:

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Strava Route

Scan the **QR code** below to view the full **Miles of Honor** route on Strava.



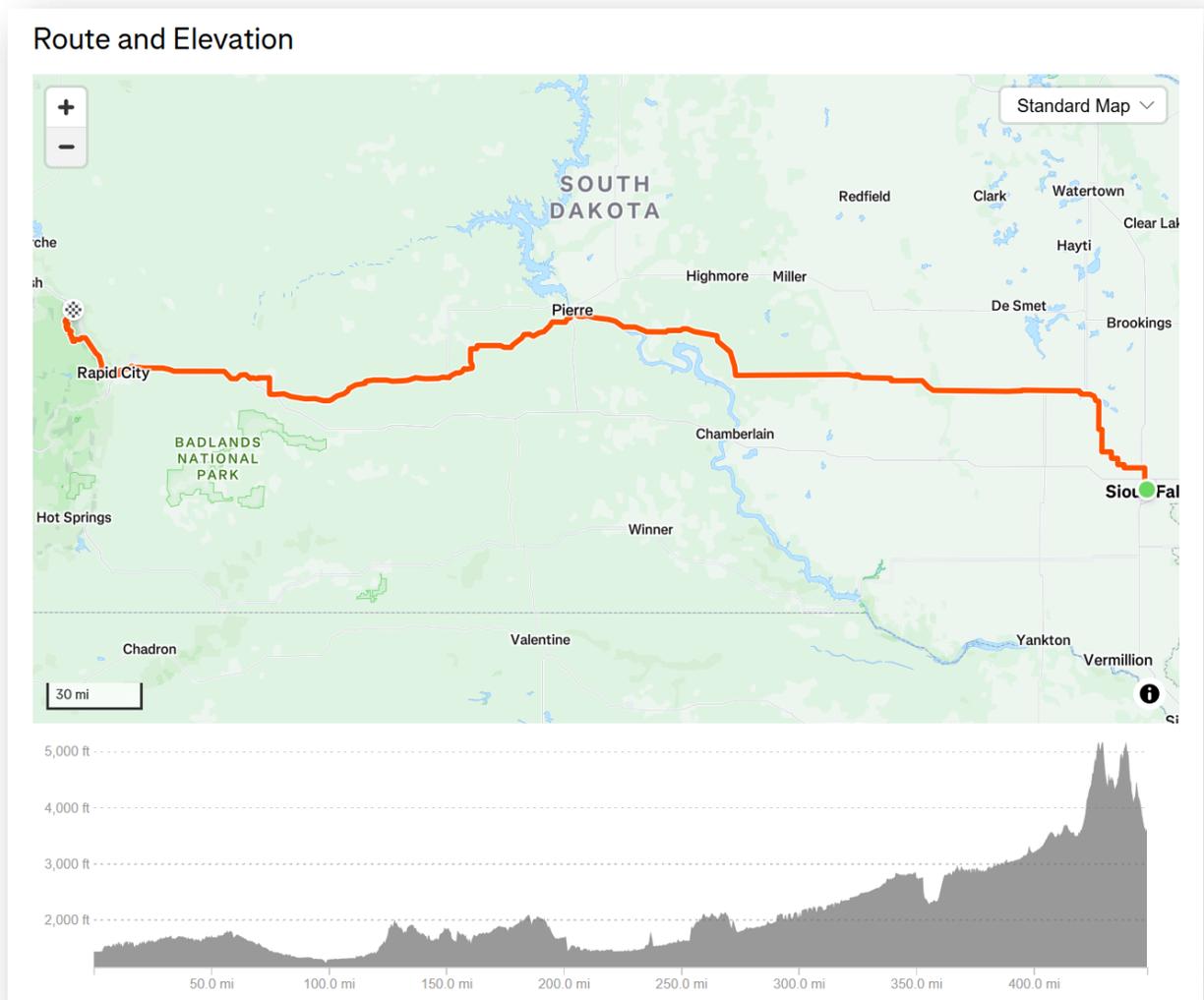
Click the **link** below to view the full **Miles of Honor** route on Strava.

[Strava Route: Miles of Honor](#)

Copy and paste the **link** below to view the full **Miles of Honor** route on Strava.

<https://bit.ly/MilesOfHonor>

Map Route



Disclaimer from Strava: Route recommendations may be incomplete and/or inaccurate in some areas and may contain sections of private land and/or sections of terrain that could be challenging or hazardous. Always make your best judgement about the safety of road and trail conditions and follow traffic and property laws.

Detailed Route Directions

1. Proceed onto off-road waypoint. No data available	0 mi
2. Continue on West Mulberry Street	0 mi
3. Proceed onto off-road waypoint. No data available	0 mi
4. Continue on North Industrial Avenue	0.1 mi
5. Right onto West Russell Street	0.2 mi
6. Left onto North Kiwanis Avenue	0.8 mi
7. Proceed onto off-road waypoint. No data available	0.8 mi
8. Right onto North Bob Halla Drive	3.3 mi
9. Proceed onto off-road waypoint. No data available	3.4 mi
10. Left onto West 54th Street North	3.7 mi
11. Right onto North Westport Avenue	4.0 mi
12. Continue on North Kiwanis Avenue	4.5 mi
13. Left onto 257th Street	8.5 mi
14. Continue on East 4th Street	10.5 mi
15. Continue on West 4th Street	11.0 mi
16. Continue on 257th Street	11.5 mi
17. Right onto 466th Avenue	14.9 mi
18. Left onto 256th Street	15.9 mi
19. Right onto 464th Avenue	17.9 mi
20. Left onto 254th Street	19.9 mi
21. Right onto 462nd Avenue	21.9 mi
22. Left onto 252nd Street	23.9 mi
23. Right onto 459th Avenue	26.9 mi
24. Left onto 245th Street	33.9 mi
25. Right onto 458th Avenue	34.9 mi
26. Right onto 244th Street	35.9 mi
27. Left onto 458th Avenue	35.9 mi
28. Left onto 236th Street	43.7 mi
29. Proceed onto off-road waypoint. No data available	44.5 mi
30. Right onto South Union Avenue	48.6 mi
31. Left onto Southwest 10th Street	48.6 mi
32. Continue on 234th Street	49.0 mi
33. Continue on Territorial Road	50.7 mi
34. Left onto 233rd Street	52.1 mi
35. Proceed onto off-road waypoint. No data available	54.0 mi
36. Left onto SD Highway 34	55.0 mi
37. Continue on East SD Highway 34	69.4 mi
38. Arrive at Finish	448.3 mi

Support Crew & Logistics

The success of the run depends on a strong support system working alongside the runner (Mai Richards). While this is a solo run on foot, it is not done alone. This effort requires road safety, medical readiness, hydration, and coordination with local communities.

Core Team:

- Mai Richards – Run Lead (runner, flag bearer)
- Larry Zimmerman – Liaison & Outreach (connections to American Legion/VFW posts across South Dakota)

Support Needs:

- Road Crew: Escort vehicles to ensure safe passage along highways and transitions into towns.
- Medical Support: Basic first aid, on-call EMT or nurse, and coordination with local medical services.
- Hydration/Nutrition Crew: Mobile hydration support and nutrition replenishment.
- Volunteers: Local community members to assist at transitions, host runners overnight, or help with daily logistics.

Agencies & Partnerships:

- South Dakota Department of Transportation (DOT): Guidance on approved routes, safety along highways, and traffic considerations.
- Law Enforcement: Local police and county sheriffs to assist with road safety and escort when necessary.
- South Dakota Tourism: Promotional support to highlight the run as a unique event of statewide significance.
- American Legion & VFW Posts: Hosting, local support, and ceremonial participation along the route.
- Safety & Insurance: Event liability insurance will be secured to cover the run and related activities.
- All support vehicles will maintain valid insurance and compliance with state regulations.
- Medical coverage and emergency response protocols will be established in advance of the run.
- DOT and law enforcement coordination will further ensure safety throughout the route.

Charities & Sponsorships

These organizations were chosen for their dedication to veterans, active-duty service members, and the families of the fallen. Each donation ensures that the sacrifices of our heroes are remembered and that their legacies live on through meaningful programs and community support.

Sponsorship Opportunities

We invite you to partner with us through our Red, White, and Blue Sponsorship Packages. Each level includes recognition, visibility, and the opportunity to stand alongside a mission that honors our fallen heroes and supports veteran-focused charities.

Sponsorship funds are used to cover the direct costs of the run itself, including safety, support crew, logistics, outreach, and route coordination. Additionally, sponsorships help provide a donation to each participating American Legion post along the route in recognition of their support, service, and presence during key moments of the journey. These contributions make the Miles of Honor Run possible.

All additional donations and fundraising proceeds beyond the cost of the run will go directly to the beneficiaries:

- Veterans Helping Hands Project
- Participating American Legion posts
- South Dakota Veterans Cemetery (Sioux Falls, South Dakota)
- Black Hills National Cemetery (Sturgis, South Dakota)
- The Good Ride (Carey Hart's Foundation)

Sponsorship Tiers

RED SPONSOR – \$7,500

- Primary recognition as Title Sponsor for the Miles of Honor Run
- Logo featured on all event banners, apparel, and marketing materials
- Recognition in all press releases and radio interviews
- Featured mentions on social media and in video updates throughout the run
- Prominent logo display on support vehicles
- Invitation to the Sioux Falls kickoff and Sturgis closing ceremonies
- Recognition on post-event thank-you materials sent statewide
- **Named as a Community Partner Champion for helping fund American Legion post donations**

WHITE SPONSOR – \$2,500

- Recognition as a Major Sponsor of the run
- Logo featured on select marketing materials and social media posts
- Acknowledgment in media and press coverage
- Logo display on support crew signage or equipment
- Invitation to the opening and closing ceremonies
- Recognition in post-event thank-you communication
- **Acknowledged as a supporter of American Legion post community donations**

BLUE SPONSOR – \$1,000

- Recognition as a Support Crew Sponsor
- Social media acknowledgment throughout the run
- Logo display on select signage or vehicle materials
- Recognition in post-event thank-you communication

PATRIOT PARTNER – \$250

- Recognition as a Community Partner of the Miles of Honor Run
- Social media thank-you post
- Listing in the official sponsorship section of the packet
- Optional plaque of appreciation after the event

For sponsors who wish to designate their support specifically toward veteran organization donations, please note this option is available and can be highlighted in media and social posts.

Guinness World Record Attempt

The Miles of Honor Run is not only a tribute to our fallen heroes but also a historic endeavor. An official application has been submitted to Guinness World Records to recognize this effort as the:

“First person to carry the American flag across the state of South Dakota on foot.”

Status

- Documentation and application have been submitted to Guinness World Records.
- Official confirmation of the attempt and specific guidelines are pending review.

Verification Process

- Based on standard Guinness World Record requirements for endurance events, documentation will be collected through:
 - Video and photo evidence at daily start and finish points.
 - Witness statements from American Legion posts, VFW halls, and local officials along the route.
 - GPS and mileage tracking are verified through Strava, Whoop, and equivalent tools.
 - Logbook entries maintained throughout the run.

These verification methods will be adjusted as necessary once Guinness provides final documentation requirements.

Why It Matters

This world record attempt adds both symbolic and historical significance to the Miles of Honor Run. Carrying the American flag across an entire state on foot has never been done before in South Dakota (also my home state). Whether or not Guinness formally certifies the record, this run will stand as the first documented crossing of the state with the American flag on foot and will be a lasting tribute to the men and women who gave their lives in service to our country.

Media & Outreach

The Miles of Honor Run will use multiple platforms and media partners to share the story of this historic event, honor our fallen heroes, and recognize the support of sponsors and communities along the route.

Radio & Media Partners

- **BK102 Radio (Sioux Falls):** Planned coverage and updates at the start of the run.
- **X Rock Radio (Black Hills):** Coverage and interview leading into the Sturgis finale.
- **Local Press & Television:** Outreach to south Dakota media outlets along the route to cover daily progress and ceremonies.

Ceremonies & Community Engagement

- **Opening Ceremony:** Kickoff at the South Dakota Military Heritage Alliance in Sioux Falls.
- **Closing Ceremony:** Flag-carrying finale at the Harley-Davidson Rally Point Plaza.
- **American Legion & VFW Posts:** Hosting and participation along the route to provide witness verification, support, and ceremonial recognition.

Digital & Social Media

- **Instagram, Facebook & TikTok:** Daily posts, stories, and livestreams from the road.
- **Sponsor Recognition:** Sponsors will be tagged and featured regularly posts and media coverage, ensuring visibility across multiple platforms.

Our Call to Action

The Miles of Honor Run unites communities across South Dakota with one purpose: to honor, remember, and give back to those who served and sacrificed for our freedom.

How You Can Help

- **Sponsor the Run:** Support logistics, safety, and outreach through one of our sponsorship tiers.
- **Volunteer:** Join the crew, help along the route, or assist at ceremonies.
- **Donate:** Contribute directly to the beneficiaries' supporting veterans and families of the fallen.
- **Share the Story:** Follow the journey on social media and help raise awareness for the cause.

Contact Information

Mai Richards

Run Lead | Miles of Honor

Email: mai.richards0718@gmail.com

Phone: (651) 757-5141

Larry Zimmerman

Outreach & Support Coordinator

Email: lzimmerman0154@gmail.com

Phone: (605) 787-2226

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration of Use of City Property at the Ft. Meade Recreation Area for the Youth Mountain Bike Series Race July 24-25, 2026

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

Staff has been coordinating with organizers of a youth mountain biking event scheduled for July 24-25, 2026, with anticipated participation of up to 250 participants.

The event is intended to provide youth cycling opportunities and encourage outdoor recreation in the Sturgis area. According to the submitted operating plan, the event focuses on introducing young riders to the Fort Meade trail system and outdoor recreation opportunities while promoting safe riding and stewardship of public lands

Staff will be onsite on July 24th to assist with event preparation and ensure facilities are properly staged prior to the event. Equipment and race markings will be installed along the bike paths near Fort Meade in preparation for the event.

To accommodate participants and spectators, the event organizer will be contracting for portable restroom services. These units will be delivered and placed onsite on July 24th and July 25th to ensure adequate sanitation services are available throughout the event.

City will provide additional trash receptacles that will be staged around the facility to supplement existing containers and to maintain cleanliness during the event.

Event organizers have also committed to collecting and removing trash following the event to ensure the site is restored to its original condition.

DISCUSSION:

To accommodate participants traveling from outside the area, Organizers are requesting the use of 6–8 designated overnight parking/camping spots available near the northern softball field for the evening of July 24, 2026.

These spaces will be offered on a limited basis to individuals participating in the event who need overnight accommodations prior to the race. The overnight use will be temporary and limited to the night prior to the event.

Event organizers have indicated that the event will follow standard safety protocols including:

- Helmet requirements for riders
- Access to water for participants
- Emergency communication through event staff and PA systems

- Coordination with Sturgis EMS for emergency response if needed

BUDGET IMPACT:

There is no significant direct cost to the City, as portable restrooms and trash services are being contracted by the event organizer. City staff time will be limited to routine coordination and setup assistance.

RECOMMENDATION:

Staff supports the event and recommends allowing the temporary staging of portable restrooms, trash receptacles, and limited overnight parking for participants on July 24, 2026, as described above.

Staff recommends that the City Council approve the use of the Ft. Meade Recreation Area for the 2026 Youth Mountain Bike Series race and authorize staff to coordinate facility use with the event organizers.

ATTACHMENTS:

[Sturgis BLM Operating plan and waiver](#)

[Youth MTB series maps](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 12 2026

OPERATING PLAN FOR A COMMERCIAL SPECIAL RECREATION PERMIT
Bureau of Land Management - South Dakota Field Office

SRP # (Agency Use Only):

The operating plan must accurately identify the use and activities, the use area, and the use seasons of the operations proposed on public lands and related waters. Make sure the information is complete and that you describe all proposed services, facilities, and dates of use. Failure to respond to any of the items, or inaccurate disclosures, may result in delays in processing or rejection of the application. This outline is provided for convenience only; it is not a required form, and other formats are acceptable. Attach additional pages as necessary.

I. COMPANY INFORMATION

(1) Company Name and Address: *Spearfish MTB Club*
810 N Main P.O. Box 254
Spearfish SD, 57783

(2) Type of Company: Sole Proprietorship Partnership Gov. Agency Corporation

(3) Date Company Established: *Aug 3, 2018*

Number of Years with Current Owner(s): *8*

(4) Name of Owner(s)/Partners: *Alex Johnson*

Contact Information:
Telephone: *(605) 940-2145*
Alternate Telephone:
Fax:
Email: *SpearfishMTBclub@gmail.com*
Website:

Name of person authorized to conduct business with the Bureau of Land Management (BLM) concerning this permit: *Alex Johnson*

II. PURPOSE OF AND NEED FOR THE PERMIT

(1) Describe the need for the service or activity to be offered.

Creating youth cycling opportunities for kids.
There are currently 0 youth focused cycling events in SD.

(2) How will the service or activity offered enhance the opportunity for visitors to enjoy public lands and related waters and the visitors' recreation experience?

We will be exposing many of these kids to the Ft Meade trails for the very first time!

(3) How will the service or activity offered help the BLM meet its management objectives?

Get kids outside and show them how much open space we have to appreciate

(4) Explain why the proposed use area is suitable and is not in excess of the size needed to accomplish the purpose.

The proposed area is perfect for a large contained event. The parking and resources available on the East side of Ft. Meade will suit our needs well.

III. CONDUCT OF YOUR SERVICE OR ACTIVITY

A. Activity Parameters

(1) Maximum and minimum group size: 50-250

(2) Number of staff and ratio of staff to customer:

20-30 staff

(3) Trip length and/or dates of activity:

July 25th 2026

(4) Activities to be engaged in; the equipment, vehicles, or livestock to be used; and the services/activities to be offered.

Youth Mountain Bike Race
Side by side to set up and tear down
Race equipment on the bike path near Ft. Meade.

(5) Methods and means of transportation, including the numbers and types of vehicles, including street legal vehicles, all-terrain vehicles, boats, aircraft, and livestock.

3 TRUCKS
1 side by side

(6) Describe any vending, rentals, or sales of consumer products or services.

If none, check here [].

We hope to have food and coffee options via food trucks.

B. Operations Area

- (1) Provide a map at a scale of 1:100,000 of the operations area on public lands. Additional maps may be required.
- (2) Note on the map all staging areas, camping locations, attraction sites, and routes of travel.

C. Environmental Protection and Conservation of Natural Resources

- (1) How will your operations comply with the environmental protection stipulations of the permit?

Leave the area as we found it

- (2) How will your operations incorporate Leave No Trace and Tread Lightly! Principles?

we will apply all principles

D. Health, Safety, and Sanitation

- (1) What first aid (including universal precautions) and evacuation equipment will be present during your operations?

Helmets and water are required.
PA system for evacs

- (2) What emergency communications will be available?

Radios + PA system

- (3) What is your emergency evacuation plan?

Everyone off course - Sweeps will ensure this
30 minutes wait for lightning
Possibly use ft. meade for shelter
of vehicles

(4) What environmental hazards exist (e.g., exposure, flash flood, avalanche, weather, fauna, terrain)? How will you manage these hazards?

Weather and snakes, we will use the National Weather Service for lightning along with our evacuation plan. Sturgis EMS for everything else.

(5) What hazards are inherent to the activity? How will they be managed?

Scrapes, bruises + concussions
Sturgis EMS

(6) What safety equipment will be used, and how is it inspected and maintained?

Essential materials from Sturgis EMS

(7) What toilet facilities will you provide, how will you dispose of human waste, and how will you provide for washing? How will you contain and remove trash?

We will have Porta-potties on site in addition to the softball facilities.
We will provide cans + remove trash as well that
out w/toilets

(8) Demonstrate how you will comply with other federal, state, and local laws pertaining to your activity:

We will comply with all federal, state + local laws

(9) If your activity will involve firearms, what provisions will you make for safe storage, transportation, and use?

(10) If your activity uses livestock for riding or packing, identify the kind and number of animals you will use. Also, identify how the animals will be fed, watered, and confined when not being used.

E. Staff Experience and Training

(1) What level of first aid training is required?

None for general staff

(2) What level of training or experience for the specific activity is required?

BASIC BIKE SKILLS

(3) What knowledge and experience do you have with the operations area?

5 years experience with the operations area

(4) If your activity involves visits to cultural sites, prehistoric, and/or historic sites, demonstrate a basic knowledge of the laws and regulations dealing with protection and preservation of antiquities, objects of historical interest, and graves. Demonstrate a factual knowledge of the site(s) to be visited.

(5) Have any of your company owners/partners or employees been convicted of a federal, state, or local violation regarding guiding, outfitting, resources protection, or the activity proposed for this permit? If so, provide details.

(6) Has your company or its owner/operators ever been denied a permit, had a permit revoked, or surrendered a bond related to a permit for operations on lands administered by the Bureau of Land Management, the National Park Service, the U.S. Forest Service, or other federal or state agency? If so, provide details.

F. Customer Information

(1) Attach a copy of the customer contract, including any risk acknowledgment and/or waivers.

(2) Attach a price list.

Elementary Free Middle school \$40
High school \$50

G. Other Required Permits

(1) List any permits required by other federal, state, or local agencies to conduct your activity.

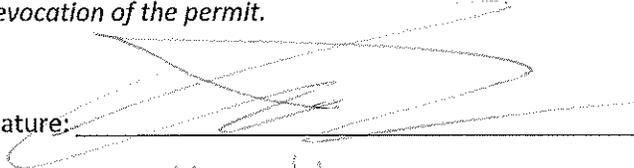
None

(2) List any permissions or contracts required to use private lands that you do not own or control.

none

IV. CERTIFICATION

I certify that the information given by me in this proposed operating plan is true, accurate, and complete to the best of my knowledge. I acknowledge that I (we) must comply with the requirements and stipulations on Form 2930-2, Special Recreation Permit, and any additional stipulations that the field manager may deem necessary. I (we) further understand that providing false information, or failure to keep this operating plan or other permit requirements up-to-date, is grounds for probation, suspension, or revocation of the permit.

Signature:  _____ Date: 1-22-26

Printed Name: Alex Johnson

Signature: _____ Date: _____

Printed Name: _____

WAIVER AND RELEASE OF LIABILITY -- READ BEFORE SIGNING

In consideration of being allowed to participate in any way in the (name of organization) program, its related events and activities, I, (name of participant), the undersigned, acknowledge, appreciate, and agree that:

1. The risk of injury from the activities involved in this program is significant, including the potential for permanent paralysis and death, and while particular skills, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,
2. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE, FOREVER DISCHARGE, INDEMNIFY, AND HOLD HARMLESS (name of organization), their officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and, if applicable, owners and lessors of premises used for the activity ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property associated with my presence or participation, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, to the fullest extent permitted by law.
3. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,
4. I willingly agree to comply with the stated and customary terms and conditions for participation. If, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the Company immediately; and,

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

X _____ Age: _____ Date Signed: _____
PARTICIPANTS SIGNATURE

FOR PARENT/LEGAL GUARDIAN OF PARTICIPANTS OF MINORITY AGE

This is to certify that I, as parent/legal guardian with legal responsibility for this participant, do consent and agree to his/her release as provided above of all the Releasees, and, for myself, my child and our heirs, assigns, and next of kin, I release and agree to indemnify and hold harmless the Releasees from any and all liabilities incident to my minor child's involvement or participation in these programs as provided above, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES, to the fullest extent permitted by law.

X _____ Date Signed: _____
PARENT/LEGAL GUARDIAN SIGNATURE
(print name)

Hooper Dairy Road

Hooper Dairy Road

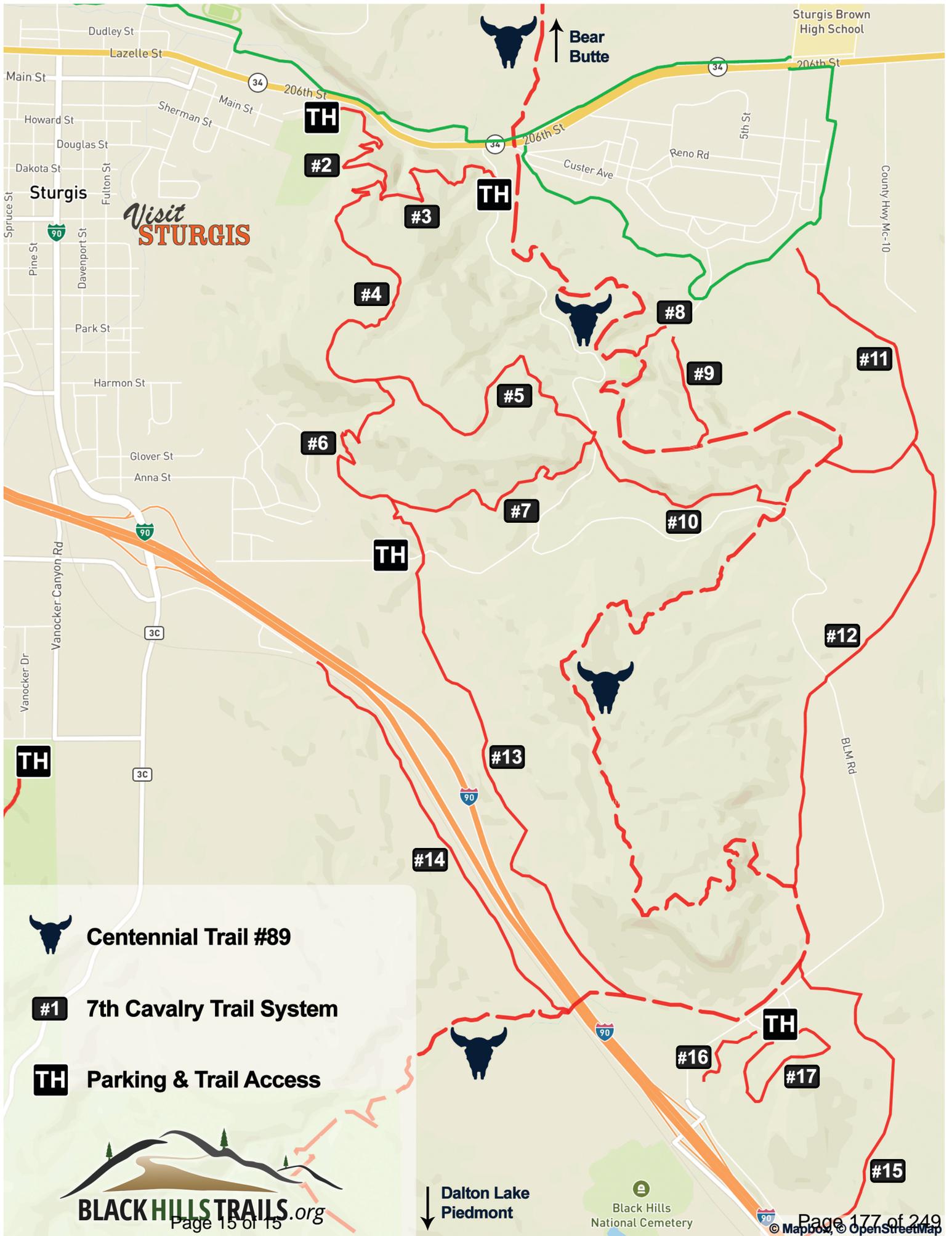
Fort Meade Trl

Fort Meade Trl

6th Street







Centennial Trail #89

#1

7th Cavalry Trail System

TH

Parking & Trail Access



BLACK HILLS TRAILS.org
Page 15 of 15

**Dalton Lake
Piedmont**

Black Hills
National Cemetery

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration of Use of City Property at the Ft. Meade Recreation Area for the Black Hills Endurance Ride Event, July 2-6, 2026.

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The City of Sturgis has received a request from Black Hills Endurance to host the Fort Meade Endurance Ride at the Fort Meade Recreation Area in July of 2026.

The Fort Meade Endurance Ride is a nationally recognized equestrian endurance event in which riders and horses compete in long-distance rides of 25 or 50 miles across the Fort Meade trail system. Riders have approximately 6 hours to complete a 25-mile ride and 12 hours to complete a 50-mile ride, with veterinary inspections occurring throughout the course to ensure the health and safety of the horses.

The event operates under endurance riding standards in which the emphasis is on finishing the course in good condition rather than speed or placement. Same horse and rider teams may compete over multiple days as part of the endurance series.

The Fort Meade Endurance Ride has been held in the Fort Meade area for many years and typically attracts participants from across the United States and Canada. Previous events have drawn approximately 75–80 riders and additional spectators over the course of the three-day event.

The endurance rides utilize portions of the 7th Cavalry Trail System and Centennial Trail network, operating under permits issued by the Bureau of Land Management and the U.S. Forest Service where applicable.

- Riders & Horses cover long distances over challenging courses.
- The focus is on finishing in good condition rather than coming in the quickest or first.
- Periodic checkpoints occur throughout the competition to ensure the health and fitness of the horse and athlete.
- Each course is divided into phases with a compulsory halt for veterinary inspection.

This event was previously held at the Ft. Meade Camp at Alkali Creek until four (4) years ago when the event outgrew this location and was moved to the City's property at Barry Stadium.

This location has provided a suitable site, however it can be somewhat weather dependent and access is thru the Ft. Meade Veterans Hospital property.

It was suggested by City Leadership that we look at the Buffalo Soldier Trailhead area directly to the South of the Ft. Mead Softball fields as it provided better "all weather access" via the BLM Road and more amenities Staff met onsite with the event organizers to review the proposed area.

Event organizers have met with city staff and attached is a Medical Plan, Ride Routes, USFS Permits, BLM Permits. the event is expected to draw 75-80 riders and many spectators over the course of the event.

DISCUSSION:

Requested Facility Use:

Event organizers are proposing the following schedule for the 2026 event:

- **Opening Camp:** July 2, 2026
- **Ride Dates:** July 4–6, 2026
- **Camp Closure:** July 6, 2026

The event will use the ball field area at the Fort Meade Recreation Area as the primary ride camp and staging area and the applicant has requested the following use of City facilities and services:

- Use of the Trailhead, Parking Lot and Ballfield area for event camping and staging.
- Access to the concession stand and restroom facilities.
- Garbage Services.
- Electrical hookups for campers.
 - Proposed fee: **\$20 per night**, collected and remitted to the City.
- Dry camping for participants.
 - Proposed fee: **\$10 per person per night**, collected and remitted to the City.
- Water access to fill livestock troughs for horses.

Based on prior events and documentation submitted by the organizers, the following operational considerations apply:

- Event organizers are responsible for overall event management and participant coordination.
- Riders and horses travel along designated trail routes within the Fort Meade recreation area and surrounding trail systems.
- Veterinary checks are conducted periodically to ensure the health and safety of horses participating in the endurance rides.
- Event organizers coordinate with federal land managers for required permits and trail use approvals.
- Participants typically camp onsite using self-contained horse trailers.
- Event organizers are responsible for site cleanup and restoration following the event.

Safety and emergency response planning includes access for ground ambulances via Fort Meade and access roads and potential helicopter landing zones within the ride camp area if necessary.

BUDGET IMPACT:

Potential revenue to the City may include:

- Electrical hookup fees: \$20 per night per camper
- Dry camping fees: \$10 per person per night

Actual revenue will depend on the number of riders, spectators, and campers attending the event.

Historically, event registration fees collected by the organizers are used to cover event expenses such as veterinarians, awards, and event logistics.

RECOMMENDATION:

Staff recommends that the City Council approve the use of the Fort Meade Recreation Area ball field for the 2026 Fort Meade Endurance Ride event and authorize staff to coordinate facility use, event logistics, and applicable fees with the event organizers.

ATTACHMENTS:

[SturgisProposal](#)

[Ft. Meade Endurance Ride Area Map](#)

Approved By:

Rick Bush, Director of Public Works

Status:

Approved - Mar 12 2026



Black Hills Endurance

12365 Rochford RD

Deadwood, SD 57732

Fort Meade Endurance Ride Proposal -2026

Facility use- The ball field area. Opening camp on July 2, closing it on July 6. Ride dates are July 4,5 and 6

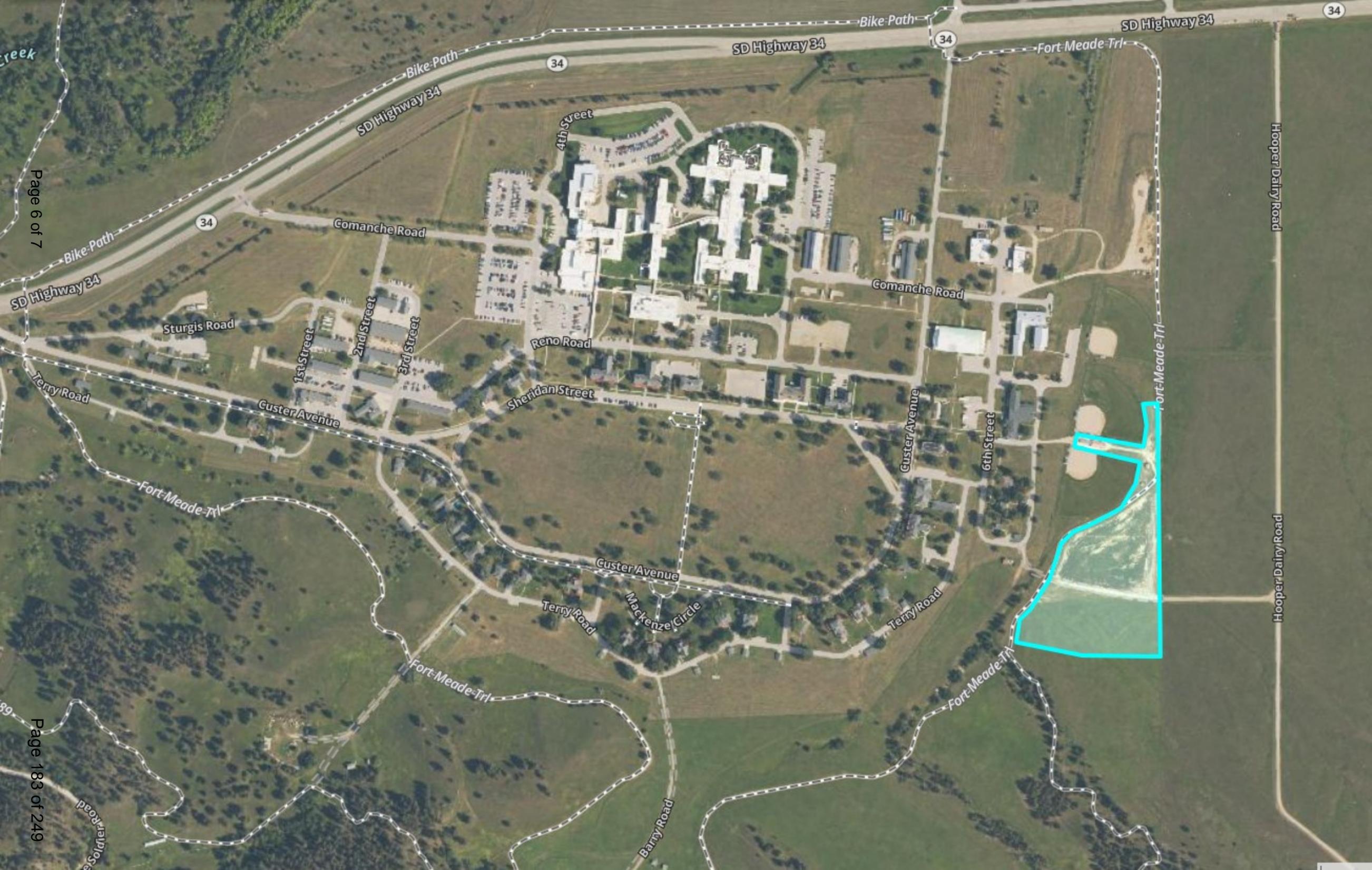
Concession stand and bathroom use requested. Electric hookup use requested, \$20 per night collected and paid to the city of Sturgis.

Dry camping use \$10 per person per night, collected and paid to the City of Sturgis.

Water use requested to fill troughs.

Please let me know if you need anything else. I am excited about the new camp location.

Thanks, Jen Masters





Hooper Dairy Road

6th Street

Fort Meade Trl



Weather

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration of Collective Bargaining Agreement with General Drivers & Helpers Union Local 120 Affiliated with the International Brotherhood of Teamsters and the City of Sturgis Public Safety

Prepared By: Carrie Belawske, Human Resources

BACKGROUND INFORMATION:

In September of 2025 the City started to negotiate a new CBA with the City Employees group and the General Drivers & Helpers Union Local 120. Initial proposals from the City Employees requested significant pay increases and competitive insurance coverage benefits, including free coverage for single employees and 80% coverage for family plan premiums. The City countered with an implementation of the Condrey Wage study over 2 years, a 2026 salary with 27 pay periods, and allowing employees to decide on their group insurance by using the Insurance Committee to compare insurance companies and then bring the top 2 companies to an employee vote. The Union agreed to the Wage study and insurance but rejected the 27pp and countered with a 2-year CBA with a 2.9 COLA for 2026 and COLA for 2027. The City agreed to the 2-year CBA and a 2027 COLA range of 1.5% to 3.0% consistent with the index published by the South Dakota Department of Labor and Regulation. On 3-9-2026 the City received notification from the Teamsters Business Agent that the members had met and agreed to the city's offer. The CBA was finalized and forwarded to the Union for Authorization.

DISCUSSION:

Staff recommends approving the 2026-2027 agreement between the General Drivers and Helpers Union Local 120 and Public Safety

BUDGET IMPACT:

COLA for 2027 guaranteed between 1.5% and 3.0% consistent with the index published by the South Dakota Department of Labor and Regulation.

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[CBA 2026 Public Safety FINAL](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 11 2026

AGREEMENT BY AND BETWEEN
GENERAL DRIVERS & HELPERS UNION LOCAL 120
AFFILIATED WITH THE
INTERNATIONAL BROTHERHOOD OF TEAMSTERS
AND
THE CITY OF STURGIS, A MUNICIPAL CORPORATION

PUBLIC SAFETY

(January 1, 2026 - December 31, 2027)

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AGREEMENT BY AND BETWEEN THE
GENERAL DRIVERS & HELPERS UNION LOCAL 120
AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS
AND
THE CITY OF STURGIS, A MUNICIPAL CORPORATION

PREAMBLE

This Agreement made and entered into at Sturgis, South Dakota by and between the General Drivers and Helpers Union Local 120, affiliated the International Brotherhood of Teamsters, hereinafter referred to as the "Union", and the City of Sturgis, hereinafter referred to as the "City", "Sturgis Police Department" "Sturgis Ambulance Department", or "Employer".

WITNESSETH

WHEREAS, both parties to this Agreement are desirous of reaching an amicable understanding with respect to the employer-employee relationship which exists between the City and those employees covered by this Agreement and of entering into a complete Agreement covering wages, rates of pay, hours of work and other conditions of employment, *and*

WHEREAS, the parties recognize that all of the provisions of this Agreement must meet with the requirements and procedures required by law and the provisions of the statutes of the State of South Dakota, *and*

WHEREAS, the parties do hereby acknowledge that both parties have met, conferred, and negotiated in good faith regarding wages, hours and other terms and conditions of employment for the employees in said bargaining unit and that this Agreement is the result of the unlimited right and opportunity afforded to each of the parties to make any and all demands and proposals with respect to the wages, rates of pay, hours of work and other conditions of employment with respect to the unit of employees covered hereby, *and*

WHEREAS, the Employer recognizes the method and manner of according to each of the members of the Union, the following Bill of Rights:

1. Except when on duty, or whenever acting in his/her official capacity, consistent with City and department personnel policies no member shall be prohibited from engaging in political activity;

2. Whenever a member is under investigation or subjected to interrogation by his/her Chain of Command and/or the Department, for any reason which could lead to disciplinary action, demotion, dismissal, transfer, or criminal action or charges, such investigation or interrogation shall be conducted under the following conditions:

- A. The interrogation shall be conducted at a reasonable daytime hour, unless the seriousness of the investigation is of such a degree that an immediate interrogation is required, and if such interrogation does occur during off-duty time of the member being interrogated, the member shall be compensated for such off-duty time in accordance with regular Department procedures.
- B. The interrogation shall take place either at the Office of Command of the investigating officer or the local station, bureau, or unit in which the incident allegedly occurred as designated by the investigating officer, or any other place agreeable to both parties.
- C. The member under investigation shall be informed prior to such interrogation of the rank and name of the Command Officer in charge of the investigation, the interrogating officers and all persons present during the interrogation. All questions directed to the officer under interrogation shall be asked by and through no more than three (3) interrogators.
- D. The members under investigation shall be informed of the nature of the investigation prior to any interrogation, and they shall be informed of the names and addresses of all complainants.
- E. Interrogating sessions shall be for reasonable periods and shall be timed to allow for such personal necessities and rest periods as are reasonably necessary, provided that no period of continuous questioning shall be longer than a reasonable duration without the member's consent.
- F. The member under investigation shall not be subjected to offensive language or threatened with transfer, or disciplinary action. No promise of reward shall be made as an inducement to answering any question. The member shall not be subjected to visits by the press or news media without the member's express consent, nor shall the member's home address or photograph be given to the press or news media without the member's express consent.
- G. The complete interrogation of the member, including all recess periods, shall be recorded, and there shall be no unrecorded questions or statements. At the request of the member a copy of the interrogation shall be furnished to the member if transcribed and if any further proceedings are contemplated by the Department or any other agency. If a tape recording is made of the investigation, the member shall have access to the tape if any further proceedings are contemplated.
- H. If the member about to be interrogated is under arrest, or is likely to be placed under arrest as a result of the interrogation, the member shall be

completely informed of all their constitutional rights prior to the commencement of any interrogation.

- I. A member about to be interrogated shall have the right to be represented by counsel or any other representative of their choice, at employee expense, who shall be present at all times during such interrogation.
- J. A member shall have the right to name witnesses to be interviewed by the investigating officers.

3. No complaint by a civilian against a member shall result in any disciplinary action unless the complaint is duly sworn to by the complainant before an official authorized to administer oaths, provided, however, that for the purpose of this paragraph admonishment shall not be a disciplinary action.

4. No members shall be discharged, disciplined, demoted, transferred or denied promotion or reassignment, or otherwise discriminated against in regard to their employment, or be threatened with any such treatment, by reason of their lawful exercise of their constitutional rights and/or the rights granted in this Agreement, except as consistent with City and department personnel policies.

5. No dismissal, demotion, transfer, reassignment, denial of promotion or reassignment, or other personnel action which might otherwise be considered a punitive measure shall be taken against a member unless such a member is notified of the action and the reason(s) therefore prior to the effective date of such action.

6. In place of any administrative procedures available to the member regarding the filing of complaints and grievances, any member may waive those procedures and institute an action in a civil court to obtain redress or grievance.

NOW THEREFORE, in consideration of the execution of this Agreement and covenants and agreements mutually expressed herein and arrived at by the parties hereto, it is hereby agreed as follows:

DEFINITIONS

Aggrieved employee: An employee who may take action, may have taken action, or against whom action has been taken in order to resolve a grievance.

Contracted Employees: Employees who are contracted to work for the City and who have a specific starting date and a specific termination date, which are agreed upon at the time of hiring.

Discharge: Termination of employment resulting from misconduct, inefficiency, a repeated pattern of misconduct, or other situation or performance. In some cases, an employee's employment can be immediately terminated for inefficiency or other infraction related to job without following progressive disciplinary action.

Disciplinary Action: An action, formal or informal, which brings to the employee's attention a deficiency in the employee's conduct, unsatisfactory job performance, or other employment related behavior(s). Disciplinary action imparts the seriousness of the situation to the employee so that the employee can take immediate corrective action(s). Disciplinary action can include, but is not limited to, warning, suspension, demotion, and termination (discharge). A verbal counseling or coaching is not considered disciplinary action, but the occurrence and subject matter of counseling or coaching shall be documented.

Division: A major section of the whole Police Department or Ambulance services.

Essential Personnel, Essential Employees: Those employees (full time and half time) who perform essential services.

Essential Services: Those services which are required to maintain or to protect the health, safety, and physical well-being of the general public and which must be provided even in the event of an emergency, extreme weather event, or other incident during which other City operations may be closed, delayed start, or released early. Examples of essential services include, but are not limited to, police or ambulance services, snow removal, etc. and can vary depending upon the emergency.

FMLA: Family and Medical Leave Act as well as any subsequent amendments (i.e. NDAA) (See Article 31 of the present Agreement).

Function: A special part or purpose of a division.

Full-Time Employees: Employee of the Sturgis Public Safety Department who works at least 2,080 hours per year.

Grievance: A dispute by an employee (or group of employees) covered by this Agreement based upon an alleged violation, misinterpretation, or inequitable application of any existing agreements, contracts, ordinances, policies, or rules of the City, as they apply to the conditions of employment as laid out in this Agreement. Negotiations for, or a disagreement over, a non-existing agreement, contract, ordinance, policy or rule is not a "grievance". The term "grievance" shall not apply to any matters as to which (1) the method of review is expressly limited by law, or (2) the Mayor of the City is without authority to act.

Gross Inefficiency (Grossly Inefficient Job Performance): Failure to satisfactorily perform job requirements as set out in the job description, work plan, or as directed by the ~~Chief of Police~~ Public Safety Director (or other authorized designee) and the act or failure to act causes or results in: (a) death or serious.

bodily injury or creates conditions that increase the chance for death or serious bodily injury to employee(s) or to members of the public; or (b) the loss of or damage to City property or funds that results in a serious adverse impact on the City and/or work unit.

Half Time Employees: Employees of the Sturgis Public Safety Department who work more than 1,039 hours per year and less than 2,080 hours. All Half-Time Employees shall be entitled to one-half (1/2) of the benefits provided to Full Time Employees in accordance with this Agreement.

Lay-off: The separation of any employee from the Department for lack of work, decrease in or lack of funds, changing position requirements, return of employee from leave of absence, or for reasons other than the acts or delinquencies of the employee.

Lock-out: Shutdown of operations undertaken by management to prevent union members from working.

Job Abandonment: An employee fails to give adequate notice and does not show for two consecutive shifts without notifying the City (unless the employee presents evidence to the satisfaction of the City that it was impossible for him to give such notification);

Just Cause: Guiding principle used when the City engages in disciplinary action, progressive discipline, and /or termination of an employee for misconduct, negligence, job performance, insubordination, gross inefficiency, or other performance related reason.

Part-Time Employees: Employees of the Sturgis Public Safety Department who work a maximum of or less than 1,039 hours per year.

Progressive Discipline: Philosophy towards disciplinary action in which an employee receives increasingly stern disciplinary action. Exceptions from the progressive discipline philosophy will be made in instances of an employee's severe misconduct, gross inefficiency, blatant disregard for City policies, procedures or practices, or other severe infraction.

Punitive Measure: Adverse consequences of an employment related activity

Seniority: The length of continuous service by a Full-Time Employee or Half-Time Employee with the Sturgis Public Safety Department beginning with the latest date the employee commenced Full- Time Employee or Half-Time Employee status.

Serious Health Condition: A serious health condition is defined as a condition that requires inpatient care at a hospital, hospice or residential medical care facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care or a condition that requires continuing care by a licensed health care provider. It can include illnesses of a serious and long-term nature, resulting in recurring or lengthy absences. Generally, a chronic or long- term health condition that would result in a period of three consecutive days of incapacity with the first visit to the health care provider within seven days of the onset of the incapacity and a

second visit within 30 days of the incapacity would be considered a serious health condition. For chronic conditions requiring periodic health care visits for treatment, such visits must take place at least twice a year.

Special Event: Any pre-planned special event lasting more than two (2) full days and which requires shifts to be moved to twelve (12) hour shifts for the duration of the special event. Such altered schedule will correspond to a special pay cycle specifically for Special Events.

Strike: As defined by South Dakota Codified Law 3-18-9

Task: Expected work of a function that can be day-to-day or special in nature

Temporary Employees: Employees who are hired on a seasonal or temporary basis and who work less than 1,039 hours per year.

Uniform: Clothing and equipment of distinctive and standardized style or design which is worn by members of the Public Safety Department as a means of identification. Daily patrol uniforms, dress uniforms, footwear, and special uniforms (i.e. SRT, motorcycle, etc.) shall be standardized. The Public Safety Director (or authorized designee) has the sole authority to dictate the components, style and design of the Police Department and Ambulance uniforms. Plain clothes 'uniforms' are also subject to this definition.

Workweek: The period of time from 12:00 a.m. Monday until 11:59 p.m. the following Sunday that is used for computation of pay for all work falling within the workweek. For a twelve-hour shift the workweek is a two-week block corresponding to the pay period.

ARTICLE 1 RECOGNITION

Section 1.1 SOLE REPRESENTATION

The Employer hereby recognizes the Union as the sole collective bargaining representative for the collective bargaining unit as defined in Section 1.2 immediately following. The Union recognizes the responsibility assumed by it as the exclusive representative of all employees in the collective bargaining unit. As a part of this responsibility the Union pledges the full cooperation of its members to maintain continuous service to the public, to perform efficient work and to protect the property and interests of the City, and to cooperate with the City in the promotion of the welfare of its patrons and citizens.

Section 1.2 COLLECTIVE BARGAINING UNIT

The collective bargaining unit includes all regular, sworn and non-sworn Full-Time Employees and Half Time Employees of the Sturgis Public Safety Department, with the exception of the following:

- Elected or appointed officials;
- Public Safety Director

- Chief of Police
- Ambulance Director
Assistant Chief of Police;

Additionally, the collective bargaining unit specifically does not include the following:
(a) temporary employees, (b) part-time employees, (c) volunteers, (d) contracted employees, and e) City consultants.

Section 1.3 RESENTATION WITHOUT EXCLUSIVE REPRESENTATIVE

Notwithstanding this recognition, the parties hereto understand and agree that any individual employee, or group of employees, consistent with City personnel and department policies, still have the right at any time to present grievances to the City and to have such grievances adjusted without the intervention of the exclusive representative so long as the adjustment is not inconsistent with the terms of any settlement with the exclusive representative then in effect, and provided that the exclusive representative has been given the opportunity to be present at such adjustment.

Section 1.4 DUES CHECK-OFF

The City agrees to deduct from the pay of the members covered by this Agreement: (a) initiation fees, (b) monthly dues, (c) uniform dues, (d) assessments, and/or (d) D.R.I.V.E and Teamster Federal Credit Union deductions of the Local Union. The City agrees to remit to the Union such deductions within ten (10) days after the end of the month for which the deductions are made. Written authorization by the employee is to be furnished in the form required. Check-off procedures and timing shall be worked out between the Union and the City.

Union agrees to give reasonable notice of any applicable changes in dues.

Section 1.5 NEGOTIATION

The City will recognize and deal with the Union Representative in the matter of negotiation of contracts, and, when necessary, on re-negotiation of any major or substantial change in any contract made during the course of the administration of any existing contract.

Section 1.6. REPRESENTATIVES OF THE UNION

The Employer will deal with the Representatives of the Union or its designee in the initial phase or state of all matters relating to grievances, interpretations of the Agreement or in any other matters which affect or may affect, the relationship between the Employer and the Union, and accordingly, full compliance by both the Employer and the Union will be made with grievance procedures as set forth in this Agreement.

ARTICLE 2 EXISTING AGREEMENTS

This Agreement shall supersede and replace all existing Agreements between the City and the Union. There is no guarantee that working conditions and practices will be continued if they are not included in this Agreement or have not been or are not hereafter specifically authorized by ordinance, by written City personnel or departmental policies, or by resolution of the City Council. It is agreed that the provisions of this Article shall not apply to inadvertent or bona fide errors made by the City or the Union in applying the terms and conditions of this Agreement.

Such bona fide errors may be corrected at any time.

ARTICLE 3 ANTI-HARASSMENT AND NON-DISCRIMINATION

The municipality of Sturgis, SD is committed to providing a work environment that is free from discrimination and harassment. The Employer and employees agree to treat each other with dignity and respect at all times. Any alleged violations of this Article shall be subject to the applicable grievance procedure.

ARTICLE 4 EMPLOYER RIGHTS

Section 4.1 RESERVATION OF RIGHTS

Except to the extent expressly modified by a specific provision of this Agreement, the Employer reserves and retains solely and exclusively all of its statutory and Common Law Rights to manage the operation of the Public Safety Departments of the City of Sturgis, South Dakota, as such rights existed prior to the execution of this Agreement with the Union.

Section 4.2 EMPLOYER RIGHTS

Such rights shall include, but are not limited to:

- A. To take such measures as the Employer, Public Safety Director, may determine to be necessary for the orderly and efficient operation of the Sturgis Public Safety Department.
- B. To develop, alter or abolish policies, practices, procedures, and rules to govern the operation of the Sturgis Public Safety Department and to bring about discipline and maintain performance.
- C. To determine work assignments and establish, alter and/or eliminate work schedules, locations or functions in accordance with departmental needs or to contract or sub- contract any or all of the functions.
- D. To discipline, transfer, promote or demote employees; or to lay off, terminate, discharge, or otherwise relieve employees from duty for just cause.
- E. To recruit, select, and determine the number and types of employees required, including the establishment of any necessary standards and procedures for application, testing, selection, and appointment to all positions in the Sturgis - Public Safety Department.
- F. To establish basic and in-service training programs and requirements for upgrading of employees.
- G. To determine the number and type of equipment, materials, products, supplies, etc. to be used and any policies for purchasing and cost controls.

- H. To determine, effectuate, and implement the objectives and goals of the Sturgis Public Safety Department.

In addition to the Management Rights enumerated above, the City shall have all other rights and prerogatives which in the past it has lawfully exercised or could have lawfully exercised unilaterally, subject only to the express restrictions of such rights (if any) as provided in this Agreement.

To the extent that the above rights are specifically limited by the provisions of this Agreement, alleged violations are subject to grievance and arbitration procedures.

ARTICLE 5 CONDUCT OF UNION AFFAIRS

Section 5.1 UNION REPRESENTATIVES

The City recognizes the right of the Union to appoint one (1) Steward and one (1) Alternate Steward for the Public Safety Department. Both Steward and Alternate Steward shall be employees of the Sturgis Public Safety Department and shall be members of the collective bargaining unit defined in Section 5.2. Stewards shall be selected by the Union and shall function on behalf of the employees of the unit. Each employee is expected to perform full-time work for the Employer except when performing authorized duties as Steward.

A written list containing the names of the Union Representatives and employees shall be first furnished to the Employer immediately after their designation. The Union shall notify the Employer promptly in writing of any changes in membership or its administrative structures.

Section 5.2 NOTIFICATION

Each Steward shall inform the Safety Director (or other authorized designee) prior to the time of leaving his/her work to perform authorized duties as a Steward. The Steward shall also report in upon return to his/her work assignment (unless the prior consent of the Steward's Supervisor not to so report has been secured). When it is necessary for a Steward to enter a work area other than his/her own for the purposes of conducting his/her authorized duties of a Steward, the Steward shall notify the Public Safety Director (or other appropriate Supervisor of that area) of the Steward's presence and of the nature of his/her business.

Stewards shall record on their time cards such time used for performance of their authorized duties as a Steward.

Section 5.3 AUTHORIZED DUTIES OF THE STEWARD

Upon request to the Public Safety Director (or other authorized designee), a Steward shall be permitted, without unnecessary delay, to devote reasonable periods of time, during his/her normal working hours and without loss of pay, to do the following:

- A. Investigate any grievance or dispute so that the same can be properly presented to the Public Safety Director (or other authorized designee);

- B. Present to the Public Safety Director (or other authorized designee) a grievance or dispute which an employee or group of employees has requested to be presented for adjustment;
- C. Attend meetings with the Public Safety Director, Supervisors or other Employer representatives when such meetings are necessary to adjust grievances or disputes, all of which meetings will be held without unnecessary delay;
- D. Confer with authorized representatives of the Union and/or member/employees on Employer's premises relative to the adjustment of grievances or disputes at such times and places as may be authorized by the Public Safety Director (or other authorized designee).

Stewards shall not be paid overtime compensation if they perform Steward duties beyond their regularly scheduled shift time.

Section 5.4 EXCESSIVE ACTIVITIES BY UNION STEWARDS

Any charges by the Employer that a Steward is spending an unreasonable amount of time in handling grievances or disputes or performing other duties for the Union relative to the administration of this Agreement shall be referred to the Joint Committee (Article 8) for discussion and recommendation. The Employer shall have the right to require the Union to refrain from excessive activities on Employer premises.

ARTICLE 6 GRIEVANCE PROCEDURE

Section 6.1 PURPOSE

The purpose of the grievance process is to secure, at the lowest possible administrative level, equitable solutions to the problems which may arise from time to time. Proceedings under the procedure will be kept as informal and confidential as may be appropriate at any level of the procedure.

Nothing contained herein will be construed as limiting the right of any employee having a grievance to discuss the matter informally with any appropriate Supervisor and to have the grievance adjusted, provided the adjustment is consistent with City personnel and department policies and with the opportunity to be present and to state its views at any level in the grievance procedure beyond Level One.

Section 6.2 FORMAL GRIEVANCE PROCEDURE

Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each level should be considered as a maximum acceptable time period. Every effort should be made to expedite the process. However, the time limit specified may be extended by mutual agreement.

For the sake of the Grievance Process, the term "days" shall refer to calendar days. Where a time period in the grievance procedure expires during a working day when the Police Department's public (business) office is not open (i.e. weekend or holiday), the time limit shall commence on the date of the incident and the limit shall be extended to and shall conclude 5:00pm on the next regularly scheduled day when the public (business) office is open.

LEVEL ONE: A grievance will be submitted in writing to the Public Safety Director with the objective to resolve the matter formally. Upon receipt of the written grievance, the Public Safety Director may request to discuss the grievance with the aggrieved employee personally (individually). During such meeting, the aggrieved employee may request that a representative of the Union accompany him/her and/or act on the employee's behalf. The Public Safety Director reserves the right to invite a representative from the Human Resources Department to participate in such meeting. The Public Safety Director may choose (at his/her sole discretion) to delegate this process to an authorized designee. In such case, the Public Safety Director will notify the union and the employee in writing. Following the review by the Public Safety Director, a written decision will be rendered within seven (7) days after the presentation of the grievance and given to the aggrieved employee.

LEVEL TWO: If the aggrieved employee is not satisfied with the disposition of the grievance at Level One, or if no decision has been rendered within seven (7) days after the presentation of the grievance, the employee may file the grievance in writing with the City Administrator within seven (7) days after the grievance decision has been rendered at Level One, or within fourteen (14) days after the grievance was presented at Level One, whichever is sooner.

If requested by the employee, the Union may file such grievance on behalf of the employee within the time limit set forth.

The City Administrator shall meet with the aggrieved employee and parties in interest in an effort to resolve the grievance.

The date and time for such meeting shall be established within seven (7) days after receipt of the written grievance by the City Administrator. The date and time for this meeting shall be at a mutually convenient time for the employee (and any union representative s/he requests be present) and the City representatives (including the Public Safety Director or designees). The City Administrator shall render a decision in writing to the aggrieved employee within seven (7) days of this meeting between the parties.

LEVEL THREE: If the aggrieved employee is not satisfied with the disposition of the grievance at Level Three, or if no decision has been rendered within seven (7) days after the mayor has heard the grievance, the employee may, within seven (7) days thereafter, initiate an appeal to the Director of Labor and Management Relations, who shall conduct an investigation and hearing and shall issue an order covering the points raised, which

order shall be binding on the employees and the City in accordance with the rules and regulations of said Director.

It is specifically and expressly understood and agreed that taking an appeal to said Director constitutes an election of remedies and a waiver of any and all rights by the appealing party or parties and his/her or their representative to litigate or otherwise contest the appeal subject matter in any court, except in the form of an appeal from the decision as provided by SDCL 1-26.

Section 6.3 RIGHTS OF EMPLOYEES TO REPRESENTATION

The City shall not discriminate against any employee, any party in interest or any other participation in the grievance procedure solely by reason of such participation. Any aggrieved employee or parties in interest may be represented at any level of the grievance procedure by a person or persons of their own choosing.

Section 6.4 INVESTIGATION BY UNION STEWARD

Prior to any proposed investigation by the Steward of a grievance, the Steward shall inform and obtain permission from the Public Safety Director. Permission will be granted, except in the case that the Steward or the aggrieved employee is working on something that requires the Steward's or aggrieved employee immediate attention, or there is another extenuating circumstance. If permission cannot be immediately granted, the Public Safety Director will arrange to allow investigation of the grievance at the earliest possible time. Supervisory permission shall be given verbally to the Steward provided that verbal authorization insures adequate controls; otherwise written permission will be required.

Section 6.5 MISCELLANEOUS PROVISIONS

If a grievance affects a group of employees, from more than one department, such grievance may be submitted in writing directly to the City Administrator's office, and the proceedings of such grievance may be commenced at Level Two.

The City shall make available to the aggrieved employee and his/her representative all pertinent information, not privileged or confidential under law, in its possession or control which is relevant to the issues raised by the grievance.

When it is necessary for a Steward (s) of the Union to attend a meeting or hearing called during the work day, the Steward shall notify the Public Safety Director or other authorized designee), and the Steward shall be released without loss of pay for such time as their attendance is required at such meeting or hearing.

Section 6.6 WAIVER OF RIGHT TO PRESENT GRIEVANCE

No grievance shall be recognized unless it shall have been presented at the appropriate level (including informal resolution) within thirty (30) days after the aggrieved employee knew, or should have known, of the act or conditions of which the grievance is based. If a grievance is not so presented, the grievance will be considered as waived.

In the case of a grievance filed under the first paragraph of the Miscellaneous Provisions (Section 7.5), such grievance shall not be recognized at Level Two unless it is filed with the City Administrator's office within at least forty-five (45) days after the act or condition upon which it is based occurred.

Section 6.7 FAILURE TO COMPLY

Failure by an employee to comply with any time limitations shall constitute a withdrawal of the grievance. Failure of the City to comply with any time limitations shall constitute a settlement of the grievance in accordance with the requested remedy.

Section 6.8 VOLUNTARY TERMINATION

Employees who voluntarily terminate their employment shall also constitute a withdrawal of their grievance and will not benefit by any later settlement of an individual or group grievance.

ARTICLE 7 DISCIPLINARY SUSPENSION OR DISCHARGE

Section 7.1 DISCHARGE OR DISCIPLINARY SUSPENSION

In all cases of discharge or disciplinary suspension, the employee and the Union shall be advised in writing of the reason for such discharge or disciplinary suspension, unless the employee immediately states in writing not to notify the union.

Section 7.2 GRIEVANCE

If the employee is grieved by such action, the parties shall follow the normal grievance process but all times specific therein shall be in accordance with this section.

LEVEL 1. The aggrieved employee must file a signed written grievance and submit it to the Public Safety Director within seventy-two (72) hours of the receipt of notification of the discharge or disciplinary suspension. If the seventy-two-hour period ends on a day when the business office is not open, the deadline is extended to 12:00pm on the next working day.

LEVEL 2. If the aggrieved employee is not satisfied with the disposition of the grievance at Level One, the employee may file the grievance in writing with the City Administrator within three (3) business days after the grievance decision has been rendered at Level One.

If requested by the employee, the Union may file such Level 2 grievance on behalf of the employee within the time limit set forth.

The City Administrator shall meet with the aggrieved employee and parties in interest in an effort to resolve the grievance.

The date and time for such meeting shall be established within three (3) business days after receipt of the written grievance by the City Administrator. The date and time for this meeting shall be at a mutually convenient time for the employee (and any union representatives)/he requests be present)

and the City representatives. The Mayor shall render a decision in writing to the aggrieved employee within three (3) days of this meeting between the parties.

LEVEL 3. If the aggrieved employee is not satisfied with the disposition of the grievance at Level Three, the employee may, within three (7) days after the Mayor has rendered a decision, initiate an appeal to the Director of Labor and Management Relations, who shall conduct an investigation and hearing and shall issue an order covering the points raised, which order shall be binding on the employees and the City in accordance with the rules and regulations of said Director and state law.

Note: While the employee is grieving a disciplinary suspension, the effective date of any suspension will be postponed until the conclusion of the grievance process.

Note: While the employee is grieving a disciplinary termination, the employee will be placed on administrative leave without pay. Should the termination be dismissed, the employee will be entitled to repayment of his/her wages for the duration of the administrative leave.

Section 7.3 REINSTATEMENT

If it is decided under the grievance procedure prior to any judicial appeal that the employee was discharged or disciplined without just cause, the employees shall be reinstated to their former position without loss of seniority and pay, less any unemployment compensation payment received.

Section 7.4 DOCUMENTATION AND PERSONNEL FILES

No information contained in any employee's personnel file shall be used by the Employer in such disciplinary proceedings or in considerations relating to qualifications under Seniority (Article 10) unless such information has been made known to the employee within two business days after Employer's knowledge and their acknowledgment of the receipt for such information indicated thereon, either by their signature or initials or by a statement by the Employer or its designee that the employee had been shown the material and refused to affix their signature or initials. Signing or initialing the document does not imply agreement with the contents but merely indicates that the contents of the document were made known and were discussed.

The employee may contest the facts of such information through the formal grievance procedures outlined in Article 6.

The employee may request to review the contents of his/her personnel file at any time. On each employee's anniversary date, the employee may request that the Public Safety Director or designee may consider the removal of any documentation identified by the employee that is at least one year old from the employee's file. The Public Safety Director, or designee will review the employee's request within 2 weeks and make a final written determination. Documentation which the Director is not legally obligated to retain and which the Director does not believe warrants continued retention shall be purged from the employee's file following annual review. Furthermore, the purging of documentation must comply with any applicable state public records laws and/or pending litigation. Employees on probation, involved in litigation, and/or under disciplinary

sanctions are ineligible to make this request.

Section 7.5 POLYGRAPH EXAMINATIONS

Under no circumstances will the employee be required to take a polygraph examination without his/her consent.

Section 7.7 FINAL PAYMENT UPON DISCHARGE

Upon discharge the Employer shall pay all money due to the employee during the second Finance Office payroll department working day following the effective date of discharge.

**ARTICLE 8 COMMITTEE FOR UNION-MANAGEMENT
COOPERATION**

Section 8.1 OVERVIEW

The parties recognize that during the term of this Agreement, problems of administration may arise which are not currently anticipated by either party. Both parties also recognize that the commitment by both parties to continue and enlarge their respective efforts to gain a better appreciation and understanding of their problems and objectives can only result in more mutually constructive and productive relationships during such periods.

The City and the Union also acknowledge that what first may appear to be problems and areas of conflict or disagreement are frequently the result of mutual misunderstanding and, as such, conflict or disagreement can often be resolved through a complete and frank exchange by both parties of their respective viewpoints and ideas. Although limitations are placed upon formal negotiations during the period of this Agreement covering the employees, the Union and the City believe that a better atmosphere in which to achieve improved day-to-day relations can be created through the periodic meetings of a Joint Committee.

Section 8.2 JOINT COMMITTEE FOR UNION-MANAGEMENT COOPERATION

The purpose of the Joint Committee for Union-Management Cooperation ("Joint Committee") shall be to foster a fair exchange of viewpoints and ideas between the City and the Union with regards to administrative questions or concerns which may arise during the course of this Agreement.

The Joint Committee shall be composed of three (3) members designated by the Union and three (3) members designated by the City. Any actual recommendations of the committee shall be adopted by a majority of the committee before submission to the Mayor.

Section 8.3 MEETINGS OF THE JOINT COMMITTEE

A meeting of the Joint Committee can be held during the term of this Agreement, provided that neither the City nor the Union requests a meeting of the Joint Committee more often than one (1) time per calendar month. Such meetings will be held for the purpose of appraising and discussing the problems (if any) which may arise concerning administration, interpretation or

application of this Agreement. The Joint Committee may also meet to discuss any other matter which either party believes can contribute to the improvement in the relations between them within the framework of the Agreement.

Whenever a reference is made in this Agreement to matters to be referred to a committee for resolution, this Joint Committee shall take such matters into consideration.

However, such meetings shall not be for the purpose of handling grievances or conducting continuing formal negotiations nor shall they be for any purpose which will modify, add to or detract from the provisions of this Agreement in any way.

Section 8.4 COMMITMENT OF BOTH PARTIES

In agreeing to such meetings, the Union and the City provide evidence of their sincere desire to encourage friendly, cooperative relationships between their respective representatives at all levels as well as with and between those employees covered by this Agreement. It further demonstrates both parties' desire to find mutually beneficial ways to overcome difficulties, influence or attitudes, which may interfere with such relationships.

Section 8.5 SAFETY OR WORKING CONDITIONS

The Joint Committee may also be the means for handling problems that may arise concerning the safety and/or working conditions. Each of the parties recognizes the importance of protecting the health, life and limb of the employees, and the City will make all reasonable efforts to protect safety and health among its employees. Reasonable efforts may include, but are not limited to, implementation of Safety Manuals, Guidelines, Standard Operating Procedures, and/or training or (re)certification requirements. The committee may make recommendations to the Mayor concerning conditions which, in its opinion, require correction, and the City agrees that it will use due diligence to avoid hazardous conditions and make reasonable efforts to eliminate any condition which might result in injury or illness to any member of the bargaining unit.

If the Joint Committee is unable to reach a majority decision on any question of safety, the question may be referred to a person or persons selected by a majority of the committee to make recommendations on the issue or may be referred to the grievance procedure set forth herein.

Section 8.6 MINUTES

Minutes shall be kept by a member designated by the Mayor of all meetings of the committee and shall be distributed to the City and to the Union. Minutes shall be made available to employees upon written request.

ARTICLE 9 NO STRIKES OR LOCKOUTS

Section 9.1 PROHIBITION OF STRIKES

The City and the Union agree that the grievance and arbitration procedures provided in this Agreement are adequate to provide fair and final determination of all grievances arising under the terms of this Agreement.

During the period of this Agreement, there shall be no strikes.

No employee nor Steward of the Union shall authorize, instigate, aid or condone any strike. No employee shall participate in any strike. Union liability, however, shall exist in case, but only in case, the Union calls, sanctions, ignores or disregards such strike or related activity.

The City shall be under no obligation to bargain with the Union concerning the subject of any strike as long as the strike continues. The City reserves its right to replace workers who strike.

Section 9.2 CONSEQUENCES OF EMPLOYEE(S) STRIKING

The City may discipline or discharge any employee who engages in a strike, and such action shall not be subject to the grievance procedure upon any ground other than that the employee did not take part in the strike.

The City also reserves the right to pursue all legal recourse permitted under South Dakota Codified Law regarding strikes by public employees.

Section 9.3 PROHIBITION OF LOCKOUTS

There shall be no lockouts during the period of this Agreement.

ARTICLE 10 SENIORITY

Section 10.1 SENIORITY LISTS

The Employer will furnish the Union stewards a list of the employees within the bargaining unit showing the names of all employees in the order of their seniority ranking. This list shall be provided within thirty (30) days after the effective date of this Agreement, and, thereafter, whenever there is a personnel change. Protests of errors in or omissions from seniority rosters must be made to the Employer within thirty (30) days from the date of the furnishing of the lists or lists will be deemed correct for all purposes.

Section 10.2 PROBATIONARY EMPLOYEES

Any newly hired Full-Time or Half-Time Employee (or former employee who is rehired) shall be considered probationary employees for a period of twelve (12) calendar months. The Public Safety Director may extend the probationary period for an additional three (3) months, provided the extension is done in writing prior to the termination of the probationary period.

The Employer, consistent with the needs of the Police Department but within the probationary period, will send sworn personnel, without loss of pay, to the first Law Enforcement Standards Commission School to which they may be admitted.

During the probationary period, employees shall have no seniority status and may be laid off or terminated in the sole discretion of the Employer without regard to their relative length of service.

When an employee completes the probationary period as above defined, their seniority shall be based upon the date of hire or promotion to qualified Full-Time or Half-Time status.

Section 10.3 HALF-TIME EMPLOYEES

For purposes of Seniority only, Half-Time Employee shall be treated exactly the same as Full-Time Employees.

Section 10.4 TERMINATION OF SENIORITY

Seniority and the employment relationship shall terminate when an employee:

1. Voluntarily quits.
2. Quits to avoid discharge for just cause.
3. Is discharged for just cause.
4. Retires.
5. Abandons his or her job (Job Abandonment).
6. Fails to report at the end of a leave of absence including military service.
7. Is laid off for a continuous period of twelve (12) months.
8. Fails to report for work within seven (7) days after being recalled to work following a lay-off;
9. Is absent for twelve (12) months because of a non-occupational illness or injury, unless such time is extended in writing by the Employer.

Section 10.5 SELECTION FOR FILLING VACANCIES

In the event of a job vacancy, preference shall be given in filling such vacancy to qualified City employees. In the event the City does not fill the vacancy with a qualified Public Safety Department employee, the City may fill the vacancy, as it deems necessary.

The Employer is in accord with the principle that seniority should be a factor in filling vacancies. Such employment action shall be based on seniority, fitness and ability. In the case where fitness and ability of the applicants are equal, seniority will ordinarily prevail.

It is recognized that the integrity of the Public Safety Department and its performance as the conservator of the public safety must not be jeopardized through artificial constraints resulting from the application of the principle of strict seniority. As such, the City is not required to hire, transfer, or promote an unqualified employee into a Department vacancy on the sole basis of strict (higher) seniority.

The City shall be the judge of fitness and ability of candidates. Fitness and ability can be evaluated in many ways, including but not limited to, the considerations of qualifications, experiences, interviews, testing results, past performance, disciplinary action within the previous twelve (12) months, reference checks, and/or other means which the City shall establish at its sole discretion.

However, the City shall not act in an arbitrary or discriminatory manner in the application of its judgment to the fitness and ability of candidates. Should fitness and ability be equal, seniority shall prevail in the final candidate selection. Should seniority be bypassed, the employee not selected shall be provided an explanation and any alleged violation of the obligation may be appealed in accordance with grievance processes established by this Agreement.

Section 10.6 POLICE DEPARTMENT PROMOTIONS

All promotions within the Sturgis Police Department will be based on factors and formulas listed below. Promotion eligibility will be at the discretion of the Chief of Police with the approval and consent of the Mayor.

To be eligible for promotion to any position on in the Sturgis Police Department, the sworn officer(s) must meet the following criteria:

- a) Must have completed one (1) year as a full-time certified law enforcement officer in the Sturgis Police Department (or prior consistent supervisory experience as a certified officer with another law enforcement agency).
- b) Must be free of all serious disciplinary problems.
- c) Receive a letter of eligibility from the Public Safety Director with the approval and consent of the Mayor.

In evaluating candidates for promotion, the City's goal is to promote the best candidate for the position. The Public Safety Director will clearly outline the selection process when the promotional opportunity is posted. The Director will consider any combination of the following evaluation techniques: oral interview, written letter of interest, seniority, performance evaluations (of an equal period for all candidates), background check. Additionally, other Police or City employees as well as representatives from external agencies may be asked to participate in portions of the selection process although the final promotional decision rests with the Director.

Type and content of exam(s) will be at the discretion of the Public Safety Director with the approval and consent of Mayor. Once exams have been selected, they will be administered fairly and equally to all eligible candidates.

Section 10.7 LAYOFFS

All part-time and temporary employees must be laid off prior to the layoff of full time probationary or permanent employees. Then, all probationary employees shall be laid off. Should half time and full time employees be subject to layoff, the Employer is in accord with the principle that seniority is the determining factor in layoffs.

Employees subject to layoff shall be notified individually, in writing, of pending layoff as soon as possible, but no definite time period is required. However, at least two (2) weeks notification is desirable if possible.

Section 10.7 RECALLS

The Employer is in accord with the principle that reverse seniority will be the determining factor in recalls. The City shall notify in writing those employees who are recalled to return to work after a lay-off by mailing such notice by certified mail with return receipt requested to the last address furnished to the Employer by the employee. An acceptable alternative is to deliver such notice in writing, personally delivered to the employee.

Any employee thus notified must, within three (3) days after the receipt of such notification, advise the City in writing whether they intend to return to work. If the employee intends to return to work, the employee must report for work within seven (7) days after receipt of a return- to-work notice, unless such time is extended in writing by the Employer. The seven day period mentioned previously in this paragraph shall commence on the date of mailing or date personally served.

Each employee shall keep the City advised of their correct and current mailing address.

ARTICLE 11 HOURS OF WORK

Section 11.1 NO GUARANTEE OF HOURS

This Article is intended to define the normal working hours and shall not be construed as a guarantee of hours of work per day nor days of work per week.

Section 11.2 POSTING OF SCHEDULES

A regular schedule of hours and days of work for all employees shall be established and posted monthly. Schedules shall be made with the intent to provide as near as possible and practical, equal distribution of days off and rotation of shifts.

Section 11.3 SHIFT ASSIGNMENT AND SCHEDULES

Regular scheduled hours of work for all Full Time employees covered by this Agreement shall be forty (40) hours per week per person unless by mutual agreement, and so arranged as to give twenty-four (24) hour service, seven (7) days a week. Regular scheduled hours of work for all Half Time employees covered by this Agreement shall be between twenty (20) and forty (40) hours per week per person, and so arranged as to give twenty-four (24) hour service, seven (7) days a week.

Work is normally to be scheduled so as to give eight (8) consecutive hours per day per person and working days per week shall be five (5) consecutive days, with two (2) consecutive days off, or work is to be scheduled as to give ten (10) consecutive hours per day per person and working days per week shall be four (4) consecutive days with three (3) consecutive days off, unless by

mutual written agreement with the employee involved or in accordance with the following Section 11.4.

Alternatively, the City may elect to move to a twelve hour shift schedule. Should the City elect that type of shift schedule, the following would apply:

Regular scheduled hours of work for all Full Time employees covered by this Agreement shall be eighty (80) hours per two week pay period, arranged so as to give twenty-four (24) hour service, seven (7) days a week. Regular scheduled hours of work for all Half Time employees covered by this Agreement shall be between forty (40) and eighty (80) hours per time period per person.

The shift schedule shall be as determined by the Public Safety Director (or other authorized designee).

Section 11.4 CHANGES TO NORMAL SCHEDULES / WORK ROTATIONS

Unless three (3) or more days' notice is given to the employee, any schedule change shall be compensated at the rate of one and one-half (1 ½) times the regular rate of pay for all hours and days which deviate from the employee's existing schedule. This shall not apply if employee voluntarily changes shift. This shall not apply to the schedule known as the Special Events Schedule. For a schedule change that happens prior to the three (3) days' notice deadline but which extends beyond the three-day deadline, only those shifts which the employee works prior to the 3rd day will be paid at the increased rate. Any shift worked after the third day will be at regular pay.

Section 11.5 REFUSAL TO WORK.

Except in cases of illness, emergency, or another cause deemed satisfactory at the sole discretion of the Employer:

1. No employee should refuse to work their regular day off;
2. No employee shall have the right to leave their duties until they have been relieved, or released by their immediate Supervisor;
3. No employee can refuse to work a longer shift (more hours than scheduled). Employees shall stay beyond their regular shift at the express request of the Public Safety Director (or other authorized designee).

Section 11.6 TRADING SHIFTS

Except in emergencies, employees may occasionally trade time in their work shifts provided that:

1. Employees provide advance written notice to the Public Safety Director (or other authorized designee) no less than two (2) hours prior to the start of shift; *and*
2. The employees have obtained the consent of the Public Safety Director (or other authorized designee); *and*
3. The trading of shift would not result in a violation of the Wage and Hour Laws that would result in penalties assessed on the Employer.

Section 11.7 PROTECTED DAY

Employees have the right to request one "protected day" per month wherein the Public Safety Director will not change the schedule. As such, an employee will know that on that one protected day, his/her shift (or corresponding time off) will not be changed, nor will an employee be called back to work on that day.

Employees must notify the Public Safety Director of their requested monthly "protected" dates by March 15 for the following 12 months. Should there be a conflict over a preferred date, the employee with seniority shall be given their choice of that day.

ARTICLE 12 REPORTING FOR WORK, CALL BACK, OFF DUTY COURT, & AMBULANCE HOLDOVER

Section 12.1 REPORTING FOR WORK

Employees shall report to work as scheduled or assigned by the Public Safety Director (or other authorized designee). Employees shall make best efforts to not clock in early nor clock out late for their shift without prior approval from the Public Safety Director (or other authorized designee).

For those employees utilizing Sick Leave shall provide notice in accordance with the provisions of that Article.

Section 12.2 ESSENTIAL SERVICES

There are essential services that the City must provide even in the event of a closing, delayed start, or early release. Employees who provide these essential services are only excused from work by the specific authorization of the Public Safety Director (or other authorized designee), regardless of any other announcements. Employees providing these services are made aware of them upon hiring.

Employees who work through a closing, delayed start, or early release will be paid for all hours worked.

Section 12.3 LACK OF SCHEDULED WORK

It is understood that if the Employer cannot use an employee in his/her regular or scheduled capacity, the Employer may avail itself of the employee's services for the period above-mentioned in any available capacity. If it does so, the employee will be compensated for their hours worked.

However, if an employee reports for work on his/her regular shift without previously having been notified not to report and work is unavailable as the result of causes beyond the control of the Employer, the Employer shall not be obligated to compensate the employee.

In the event, an employee reports for work on his/her regular shift without previously having been notified not to report and the Employer has no need for the employee's service (without the

extenuating circumstances mentioned in the previous paragraph) (i.e. training is cancelled), the employee shall be compensated with two (2) hours pay at their regular straight time hourly rate.

Employees shall keep the Employer advised at all times of their address and telephone number where they may be notified.

Section 12.4 CALL BACK

Call back duty occurs when an employee is ordered to return to duty on a non-regularly scheduled work shift. Call back does not occur when an employee is held over immediately following his/her prior shift (i.e. without clocking out or leaving the workplace) or an employee works prior to the regularly scheduled shift, provided that the employee works his or her normal eight (8 or 10) consecutive hours.

Any employee who is called in to work outside of their regular shift shall receive compensation for all such hours worked and be guaranteed at least two (2) hours work or two (2) hours pay at one and one-half (1½) times the regular rate of pay for the employee. Employees shall keep the Employer advised at all times of their address and telephone number where they may be notified.

Employees shall not be entitled to the call back compensation minimum if it has been scheduled in advance and the employee is provided with at least seven (7) calendar days' notice of said assignment. The employee shall only be paid for actual time worked. Should such assignment result in an employee working more than forty (40) hours in the workweek, the employee is entitled to overtime.

Furthermore, an employee shall not be entitled to the call back compensation minimum if the call back results from the employee's failure to adequately complete time sensitive documentation. The employee shall only be paid for actual time worked. Should such assignment result in an employee working more than forty (40) hours in the workweek, the employee is entitled to overtime.

Employees must report to call back duty as soon as possible. Employees may refuse callback without disciplinary action in the event that the employee is a reasonable distance from the community and cannot return to Sturgis by the start of the call back shift.

Section 12.5 OFF DUTY COURT

Employees attending off duty court appearance on behalf of the Employer, State or Federal prosecutors shall be paid at one and one-half (1 ½) times their regular rate of pay for each hour which they are necessarily required to appear. Such employees shall be guaranteed at least two (2) hours pay. The Employer shall set up a specific method of checking in and checking out to determine the actual time spent by each employee for court appearances.

Section 12.6 AMBULANCE HOLDOVER TIME

Ambulance personnel shall not be required to remain on duty beyond their scheduled shift more than three (3) hours, except in situations deemed an emergency. Any holdover time worked, up to the three (3) hour maximum shall be compensated at the overtime rate of one and one-half (1 ½) times the employee's regular rate of pay.

In the event of a declared emergency, holdover beyond three (3) hours may be required and shall continue to be compensated at the applicable overtime rate.

ARTICLE 13 REST AND MEAL PERIODS

Section 13.1 REST PERIODS

All employees shall receive one (1) paid, fifteen (15) minute rest period during each one-half (1/2) shift.

However, those employees in positions that require the uninterrupted presence of an employee shall receive two (2) such rest periods per complete shift, but only when qualified relief is available and practicable. The Employer retains the right to schedule employees rest periods to fulfill the operations needs of the various work units.

Rest periods may not be accumulated - if any employee does not receive a rest period because of operational requirements such rest period may not be taken during a subsequent work shift.

Section 13.2 MEAL PERIODS

Employees will eat lunch as circumstances permit without reduction in pay for the lunch period, but remain subject to service.

ARTICLE 14 WORK RULES

Whenever the Employer shall adopt work rules governing operations of the various Employer work operations, those shall be reasonable and shall be communicated to all employees by posting on bulletin boards in the various departments.

Any employer-adopted rules must be applied uniformly and without discretion. Failing to establish rules does not permit employees to ignore employment conditions, departmental policies, job performance standards, work schedules, or supervisor instructions with respect to work being performed.

Any dispute over the reasonableness of work rules shall be first submitted to the Joint Committee. If the dispute is not resolved by the Joint Committee, it may be processed through the grievance procedures.

ARTICLE 15 TRAVEL EXPENSES

Section 15.1 PRIVATELY OWNED VEHICLES AND MILEAGE

Employees shall be paid travel expenses when using their privately owned vehicles for official

City business in accordance with the City's Personnel and Purchasing policies. All employees who wish to travel must receive prior authorization by the Public Safety Director (or other authorized designee). Employees who travel overnight will be paid for their regularly scheduled workday (i.e. 8, 10 or 12 hours) unless documentation is submitted that shows training will last longer than this workday. This is subject to pre-approval by the Public Safety Director.

Section 15.2 TRAVEL AND SUBSISTENCE RATES

Please see the City's Purchasing Policy for the reimbursement procedures, which reimburses for reasonable, actual travel and subsistence costs. (Should the Purchasing Policy be changed, the Policy shall govern any reimbursement for expenses incurred minimum reimbursement limit shall not be less than current state travel rates.)

**ARTICLE 16 WAGES INCREASES, JOB CLASSIFICATIONS,
AND PAYCHECKS**

Section 16.1 COST OF LIVING INCREASES

Any cost of living increases in wage rates shall be effective on January 1 of each year.

Employees will be paid in accordance with the compensation table located in Appendix C.

Section 16.2 STEP INCREASES

Upon completion of implementation of Condrey implementation, step increases shall be effective the pay period after the employee completed the waiting period per the chart below. Employees shall receive a step increase every 52 weeks until they reach step 10 and then shall receive a step increase every 104 weeks until they reach step 18.

Steps 1-10	52 weeks
Steps 11-18	104 weeks

Section 16.3 JOB DESCRIPTIONS

The City will maintain and update as required job descriptions for individual jobs. Job descriptions will designate job classification in accordance with the appropriate salary grade.

Section 16.4 CHANGES IN JOB CLASSIFICATIONS

Whenever the Employer shall combine job classifications, change job classifications, or establish new job classifications, it shall put such changes into effect at its discretion. In the event the Union disagrees with the rate or rates as established, it will make its disagreement known to the Joint Committee before the rates have been in effect for thirty (30) working days. If resolution is not reached by the Joint Committee, a grievance may be filed within ten (10) calendar days following the determination of the Joint Committee, even if that is longer than the period established by Article 6 above.

Employees who move from a lower paying job classification to a higher paying job classification

and are disqualified from the new job shall be returned to their former job classification, when possible, and shall be paid at a rate of pay for the former job classification based the employee's years of service and seniority. This also holds for employees who move from a higher paying job classification to a lower paying job classification.

Section 16.5 WORKING A HIGHER PAY CLASSIFICATION

Employees temporarily assigned to work in a higher paid classification than their own, shall be paid at the higher rate, excepting as follows:

- In case of emergency or temporary assignment not to last over thirty (30) days; or
- If an employee requests training in another classification and if the Employer agrees to train such employee, the employee's rate of pay shall not change during a training period of not more than three (3) months. After three (3) months the employee shall be paid at the rate appropriate to that classification. This shall not apply when an assignment for training purposes is made at the direction of the Employer.

Section 16.6 WORKING A LOWER PAY CLASSIFICATION

An employee may be temporarily assigned to work in a lower-paid classification, but without reduction in pay. Temporary assignments will be those assignments with duration of less than thirty (30) days.

Section 16.7 PAY PERIODS

Employees will be paid bi-weekly on Fridays for a total of twenty-six (26) paycheck per year, except in 2026 where the yearly salaries have been broken into twenty-seven (27) pay periods.

Section 16.7 PAYCHECK ERROR

If there is an error in the paycheck, upon written notification by the employee to the Finance Office, the City will investigate and, if necessary, rectify any errors (including overpayment) and pay issuing any additional compensation owed with the employee's paycheck as soon as reasonably possible, but no longer than within three (3) business days after City and employee are made aware of the error, but in the case of overpayment, the error will rectified not later than the next regularly scheduled paycheck.

ARTICLE 17 PUBLIC SAFETY EXAMINATIONS, CERTIFICATIONS, & PROFICIENCIES

Section 17.1 POLICE OFFICER PHYSICAL EXAMINATIONS

The ability to maintain a minimum level of physical fitness is required to perform the minimum duties of a law enforcement officer. Each applicant for employment shall be examined by a reputable physician chosen by the Employer. Thereafter, every regular employee shall be examined as directed by the Public Safety Director (or other authorized designee) by a physician of the Employer's choosing, but not more frequently than one (1) time per calendar year.

Any employee who fails to pass such physical examination may at his or her option have a review

of his or her case in the following manner:

1. The employee may employ a qualified medical examiner of his or her own choosing and at his or her own expense for the purpose of conducting a physical examination for the same purpose as the physical examination made by the medical examiner employed by the City.
2. A copy of the findings of the medical examiner chosen by the employee shall be furnished to the Employer and in the event that such findings verify the findings of the medical examiner employed by the Employer, no further review of the case shall be afforded.
3. In the event the findings of the medical examiner employed by the employee do not agree with the findings of the medical examiner employed by the Employer, the question will be determined through the grievance procedure outlined in Article 7 herein.

Section 17.2 POLICE DEPARTMENT PHYSICAL FITNESS

The City reserves the right to implement a physical fitness assessment on officers with at least three months' advance notice prior to the first assessment. While the assessment might be offered more than annually, the employee's successful completion of the assessment would not be required more than once in a twelve (12) month period.

Employees (sworn) who are employed and in good standing with the department at the commencement of this contract but who cannot pass the physical fitness assessment will be required to participate in all testing opportunities until the employee passes the physical fitness standard. There is no penalty or disciplinary action to these employees for not passing the physical fitness standard.

New hire employees hired after the commencement of this contract must successfully complete the assessment the first time it is offered during their probationary period or as part of the hiring and selection process, whichever comes first.

Full-time, non-probationary employees who successfully pass the physical fitness test will be granted one (1) additional personal day.

Section 17.3 CONTINUED PROFICIENCY IN FIREARMS

All employees required by the Employer to use firearms as a part of their necessary duties shall not less than one (1) times a year, and as may be required by the Employer in addition there to, be examined by a qualified instructor and examiners to certify their continued proficiency.

Section 17.4 FAILURE TO PASS EXAMINATIONS. CERTIFICATIONS

The parties recognize that it is necessary that continued good health, physical fitness, and ability

in the use of firearms is essential and that failure to pass adequate examinations in either field shall be grounds for suspension until appropriate certificates from physicians or firearm examiners are obtained. Similarly, employees are required to maintain at all times a valid their law enforcement certification with the State of South Dakota.

Section 17.5 INCAPACITATION

When employees who, on account of their health, physical handicap, disability, incapacitation, or who are partly incapacitated as a result of their employment with the Employer, are not able to continue to satisfactorily perform the work in the classification in which they were employed, such employees may be transferred to another department or classification where there is work that they can perform. There is no guarantee that such position may be available. The City shall work with such employees individually to determine whether a reasonable accommodation or light duty may be possible. However, there is no guarantee that such position or accommodation may be available or possible.

Section 17.6 POLICE TRAINING

If Officers wish to be reimbursed for tuition or fees related to college level, criminal justice courses or equivalent courses which enhance law enforcement skills, they shall receive prior approval from the Public Safety Director (or other authorized designee) for reimbursement. The Officers will be reimbursed for the tuition only if they receive a 2-point average or better.

Section 17.7 AMBULANCE TRAINING

The Employer will provide reasonable in-house training opportunities to allow employees to obtain Continuing Education Units (CEUs) for maintaining current EMS certifications to maintain required EMT, AEMT and Paramedic certifications and licenses. When such training is required by the Employer or the State EMS Board, time spent should be considered hours worked. If attendance is required outside normal hours, those hours shall be compensated as overtime in accordance with this Agreement.

ARTICLE 18 OVERTIME AND PREMIUM PAY

Section 18.1 OVERTIME

Employees shall be compensated at an overtime rate of one and one-half (1 ½) times the employee's regular hourly rate of pay for all work performed in excess of forty (40) hours per week, except:

1. Where time is lost during the workweek by reason of an unexcused absence;
2. Where the overtime results from the employee performing work as a Union Steward provided for in Article 6 of this Agreement.
3. Any sick leave which falls during the employee's work week shall not count towards the computation of overtime, per Section 26 Sick Leave.

Section 18.2 NO DUPLICATION OR PYRAMIDING

Overtime shall not be paid twice for the same hours nor shall there be a duplication or pyramiding hours of premium pay by combining it with overtime.

There shall be no payments of overtime for hours not worked.

Section 18.3 APPROVAL FOR OVERTIME

Overtime will not be allowed without the approval of the Public Safety Director (or other authorized designee). Failure to obtain appropriate permission to work unscheduled overtime will result in disciplinary action. Where overtime is allowed, it shall be distributed as equitably as practical among employees in the same job classification within a specific work unit.

Section 18.4 DISTRIBUTION OF OVERTIME

The policy of the Employer with respect to the distribution of overtime is:

EMPLOYER RESPONSIBILITY

It shall be the responsibility of the Employer to determine in each instance if overtime is required and, if so, how many employees will be required to perform the work.

DIVISION OF OVERTIME WORK

Overtime work will be distributed as equitably as is reasonably practical among employees normally engaged in the classification involved. It is understood that this Section does not assume that each employee sharing overtime within a particular classification will at any given time have received the same number of overtime hours but merely expresses the fundamental policy of the Employer to keep such overtime as nearly in balance from time to time as practical under the circumstances.

MAINTENANCE OF BALANCE OF OVERTIME

If a balance of the overtime hours worked among a classification which normally shares overtime work is not properly maintained because of improper allocation and a grievance is filed and as a result an employee is found not to have had their fair share of overtime, the off balance condition shall be identified and preference given to the aggrieved employee over the other employees involved on further similar jobs until a fair balance in the overtime distribution is re-established.

ASSIGNMENT OF OVERTIME

Employees who request to be excused and are excused from working overtime on a particular day shall be charged with the overtime hours which they would otherwise have worked on that day for the purpose of balancing.

Section 18.5 POLICE OFFICER SPECIAL EVENTS SCHEDULE & CORRESPONDING COMPENSATION

Any pre-planned special event lasting more than 2 full days and which requires shifts to be moved

to twelve (12) hour daily shifts for the duration of the special event will result in officers being paid as in accordance with the schedule outlined below.

Overtime for Special Events as defined by this agreement shall be as set forth in this present section provided that after the Special Event, all officers going to the normal schedule shall receive one and one-half (1½) times their normal rate of pay until such time as they receive twenty-four (24) hours off duty.

The starting day of Special Events Schedule will be the first adjusted twelve (12) hour shift of any full time officer, ending with the final adjusted twelve (12) hour work shift of all full time officers. This time period is associated with special events lasting more than 2 days and which require the adjustment of officers' work schedule to twelve (12) hour work shifts.

If employees are already working a standard twelve hour shift schedule, the Special Events Schedule commences the first day when the following circumstances occur:

1. the employee has had a shift change from his/her normal work shift (i.e. nights to days or days to nights) and/or the employee is now scheduled to work each twenty-four hour period during the Special Events Schedule and
2. the employee will not have break of twenty-four hours off duty during the 9 day period.

The Special Events Schedule encompasses the official dates of the Sturgis Motorcycle Rally. The Special Events Schedule ends once the employee has had twenty-four (24) hours off duty.

Note: The first day of the Special Events Schedule can vary by employee.

The following will show how pay for this period will be paid and is based on the officer's regular hourly rate of pay as it is indicted in this contract for each officer. In situations where the FLSA requires overtime pay during a Special Events Schedule, overtime will be paid.

Day 1

Hours 1 - 8 Hourly rate of pay
Hours 9 - 10 Time and one-half hourly rate of pay
Hours 11 on Double hourly rate of pay.

Day 2

Hours 1 - 8 Hourly rate of pay
Hours 9 - 10 Time and one-half hourly rate of pay
Hours 11 on Double hourly rate of pay.

Day 3

Hours 1 - 8 Hourly rate of pay
Hours 9 - 10 Time and one-half hourly rate of pay
Hours 11 on Double hourly rate of pay.

Day 4

Hours 1 - 8 Hourly rate of pay
Hours 9 - 10 Time and one-half hourly rate of pay
Hours 11 on Double hourly rate of pay.

Day 5

Hours 1 - 8 Hourly rate of pay
Hours 9 - 10 Time and one-half hourly rate of pay
Hours 11 on Double hourly rate of pay.

Day 6

Hours 1 - 12 Time and one-half hourly rate of pay
Hours 13+ Double hourly rate of pay.

Any days after Day 6 will be paid at the double time rate of pay until the Chief of Police returns the work schedule to the regular shifts or, in the case of a regular twelve-hour shift schedule, the employee has had twenty-four (24) hours off duty.

**ARTICLE 19 REIMBURSEMENT FOR EMPLOYEES' DAMAGED
ITEMS**

In the case of damage, while in the performance of the employee's duties, of the employee's eye glasses, the City shall repair or replace the damaged item, up to a maximum of \$200.00 per item, unless the employee can provide documentation showing that the replacement is 'like-in-kind', in which case full reimbursement for the damaged eye glasses will be provided. Replacement will be for a like-in-kind item up to the maximum and the City reserves the right to request supporting documentation. Also, at the City's sole discretion, it may elect to reimburse the employee for the costs for replacement, up to the reimbursement amount.

In the case of damage, while in the performance of the employee's duties, of the employee's watch, the City shall repair or replace the damaged watch, up to a maximum of \$100.00 per item.

When an employee suffers a loss that is reimbursable under this Section, the employee will report the loss within three (3) days of the loss to the City Finance Officer on the form(s) prescribed by the City Finance Officer. In the case of reimbursement for employee's replacement costs (in lieu of the City's purchasing the replacement), the employee will be required to provide documentation (i.e. receipts).

In the event the employee receives restitution, either through insurance, or any other reimbursement program, including court ordered reimbursements, then the amount of reimbursement that the employee receives shall be repaid by the employee to the City, up to the maximum amount which the employee received from the City for damage to these items.

In cases of gross negligence or improper use and care on the part of the employees, employees shall replace lost or damaged items at their own expense.

ARTICLE 20 UNIFORMS AND CLOTHING

Section 20.1 PROVISION OF UNIFORMS

The City will provide the following uniforms and equipment for each new employee during their first year of employment as needed.

Officers

1. Three (3) pairs of trousers
2. Three (3) summer shirts
3. Three (3) winter shirts
4. One (1) heavy jacket
5. One (1) summer hat
6. One (1) winter cap
7. One (1) dress uniform consisting of dress pants, dress jacket, and dress hat

Animal Control

1. One (1) pair of bite proof trousers
2. Three (3) polo shirts
3. One (1) Heavy jacket

Ambulance

1. Two (2) pairs of pants
2. Three (3) shirts
 - a. One (1) Collared (Polo) shirt
 - b. One (1) t-shirt
 - c. One (1) long-sleeved shirt

Newly hired employees will be eligible for a pro-rated annual uniform allotment upon their one year anniversary.

An additional uniform allowance may be requested for maternity uniforms. The approving authority is the Public Safety Director or their designee.

Should the employee voluntarily leave the City's employment during the probationary period, the employee is required to reimburse the City for the cost of the uniform items received and ballistics vest.

Section 20.2 ANNUAL UNIFORM ALLOTMENT

The Employer shall provide, for the purposes of uniform maintenance only, an allotment of \$800.00 (gross) each year for each Police officer, \$400.00 for Animal Control officers, and \$600 for Ambulance responders after one (1) year employment. Funds are available for use on January 1 of each calendar year.

Each employee shall be allowed to purchase uniform components from his/her allotment provided that the employee has expressed approval for the component by the Public Safety Director (or authorized designee) or the component is listed on the approved uniform list as provided to the Department by the Public Safety Director. Once approved, the employee shall purchase the components and invoice the City directly for payment. (Employees will not receive the allotment as a cash payment.) Employees shall prioritize their uniform needs and ensure proper number and type of uniform components in order to meet the department's uniform requirements.

Police Detectives shall be required to maintain a dress uniform. However, they may use their uniform allotment to purchase approved business attire (civilian dress).

Uniform allowance can be used for reimbursement of alterations and/or dry cleaning expenses should the employee decide they require such service(s).

All uniforms, including plain clothes attire, shall be subject to inspection by the Public Safety Director or designee and, at his/her sole determination, designated appropriate for duty. Should a piece of uniform be designated inappropriate for duty (i.e. due to age, wear, or other valid reason), the employee shall replace the component using his/her available uniform allotment.

Should an employee not have uniform funds remaining, the employee may be required to purchase the replacement with his/her own funds. Employees cannot borrow from the next year's uniform allotment. Employees cannot borrow from another employee's unused uniform allotment.

The City retains ownership of any issued safety gear (i.e. ballistic vest, original issue leathers, service weapon, ammunition, etc.).

Receipts for all uniform allowance purchases must be submitted by January 5 of the year immediately following purchase in order to obtain credit for the purchase against the prior year's uniform allowance. For purchases with receipts submitted after January 5 the purchase will be credited against the subsequent new year's uniform allowance, regardless of the date of purchase.

Upon notice by the employee of their voluntary termination or retirement from the City of Sturgis, the employee is no longer eligible to request reimbursement from the uniform allowance for new purchases. Purchases made prior to giving notice may be reimbursed per the Public Safety Director's discretion.

Section 20.3 POLICE EQUIPMENT AND PERSONAL SAFETY EQUIPMENT

The Employer shall furnish, at no expense to the employees, the police equipment and personal safety equipment which it requires officers and ACO's to use in connection with their official duties. Personal safety equipment shall be deemed to include safety vests, weapons, ammunition and leather as may be determined by the Employer. The employees may elect to use their own leather provided it meets the standard to be furnished by the Employer. One (1) firearm shall be provided by the Department.

Section 20.4 ITEMS REMAIN CITY PROPERTY

Items furnished shall remain the property of the Employer, shall be used only in connection with duties required by the Employer and before replacement of any item the employee shall return the issued article to the Employer before a replacement will be made.

All issued items shall be returned to the Employer upon termination of employment prior to settlement of wages or other payments dues.

Section 20.5 GROSS NEGLIGENCE & IMPROPER USE

In cases of gross negligence or improper use and care on the part of the employees, employees shall replace lost or damaged items at their own expense.

Section 20.6 UNIFORM ALLOWANCE BUY-BACK

Annually, a maximum of \$120.00 in unspent uniform allowance may be paid to the employee. The employee shall make a written request for such payment by January 10 of the following year. Upon verification and approval by the Public Safety Director, such payment will be made to the employee as part of the next regularly scheduled payroll. Payment is subject to income tax and other payroll withholdings.

ARTICLE 21 INSURANCE, RETIREMENT PLAN AND BENEFIT PACKAGE

Section 21.1 MAJOR MEDICAL COVERAGE

The City shall provide hospitalization and surgical plan insurance, including major medical coverage for all employees. The City shall provide prescription drug coverage through its major medical coverage. The City also commits to contributing per individual for medical insurance, if the employee elects medical coverage. The City shall pay 76% of the premium for a single employee and the City shall pay 53.3% of premiums for the Teamsters Joint Council 32F.

Employees who elect not to participate in the City's medical insurance plan shall receive a gross payment of \$200 per month so long as they can provide comparable, creditable coverage through another health plan.

Provided, however, as to any employees who are half time employees, working less than forty (40) hours per week, but more than twenty (20) hours per week, the City shall pay the premium for a single employee as scheduled above, and the City shall pay one-fourth (1/4) of the total employee plus dependent premium for all married employees. The employee shall pay the remaining portion of the premium.

The Union shall be notified of any changes in the medical plan prior to any changes taking place, unless the changes are beyond the control of the City.

Section 21.2 DENTAL COVERAGE

The City agrees to offer employees dental coverage. The City will pay 100% of the dental

premiums for individual coverage. The City will cost share for the dental premiums for family coverage.

Section 21.3 RETIREMENT PLAN

Employees who duly qualify for the retirement plan which is described in SDCL 3-12 and is commonly known as the South Dakota Retirement System (SDRS) shall be entitled to participate in accordance with the terms, conditions and limitations of said plan.

Section 21.4 COMMUNITY CENTER MEMBERSHIP

Employees shall be granted membership to the Community Center, including access to the pool, gym, weight room and track at no charge. The employee may also elect to purchase such membership privileges at a fifty percent (50%) cost for their family.

Any special programs, assisted activities that require an instructor, or other additional costs will be at the member's expense.

Section 21.5 ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE

The City shall select and provide an Accidental Death and Dismemberment insurance policy for employees in the bargaining unit with maximum benefit of \$40,000, with injury payment subject to current policy schedule.

Section 21.6: SUPPLEMENTAL RETIREMENT PLAN

The South Dakota Retirement System currently offers a tax-deferred savings option to members of SDRS. This plan is called the South Dakota Retirement System - Supplemental Retirement Plan (SDRS-SRP). The City will match an employee's contribution to a non-Roth account with the SDRS-SRP at a rate of \$0.80 per \$1.00 contributed, up to \$1,000.00 annually.

Roll-overs from another qualifying retirement fund or plan are specifically excluded from the match. City contributions to the employee's SDRS-SRP account shall vest immediately. Participation in the SDRS-SRP is voluntary. A participating employee's contributions must meet the minimum contribution guidelines as established by the SDRS.

ARTICLE 22 LIABILITY INSURANCE

The Employer will provide to the extent allowable by statute, insurance covering the liability of the Employer and occurring within the scope of any employee's duties.

The limits of such policies shall be a minimum of \$500,000.00.

ARTICLE 23 HOLIDAYS

Section 23.1 RECOGNIZED CITY POLICE DEPARTMENT HOLIDAYS

It is the intent of the City that all non-certified law enforcement full-time employees that are

eligible to receive holidays as well as full-time certified law enforcement officers who are not working 12 hour shift schedule will receive between 96 and 104 hours of holiday pay per year.

It is in the intent of the City that for full-time certified law enforcement employees working a 12 hour shift schedule, they will receive no more than 120 hours of holiday pay per year.

The following days will be recognized and observed as holidays by all employees who are covered by this Union Contract:

1. The first day of January, commonly known as New Year's Day
2. The third Monday in January, commonly known as Martin Luther King, Jr. Day
3. The third Monday in February, the commemoration of the birthdays of Presidents Lincoln and Washington
4. The last Monday in May, commonly known as Memorial Day.
5. June 19 referred to as "Juneteenth" Day
6. The fourth day of July, commonly known as Independence Day
7. The first Monday in September, commonly known as Labor Day
8. The second Monday in October, commonly known as Native American Day
9. The eleventh day of November, commonly known as Veteran's Day
10. The fourth Thursday in November, commonly known as Thanksgiving Day
11. The twenty-fifth day of December, commonly known as Christmas Day

To reach the target holiday hours for those employees who are normally scheduled Monday through Friday and who normally work an eight-hour shift, additional observed holidays include Easter Sunday (observed on Good Friday), Juneteenth Day (June 19th), and the day immediately following Thanksgiving Day (commonly referred to as Black Friday). The Public Safety Director or designee may choose to close the Business Office on these days.

For those employees who are normally scheduled Monday through Friday and work an eight-hour shift, if any holidays listed above fall on a Sunday, then the Monday immediately following is a legal holiday and shall be so observed. If such holiday falls upon a Saturday, the Friday immediately preceding is the legal holiday and shall be so observed. The exception is Easter Sunday will be observed on the Friday preceding. Employees whose work schedules require them to work on a continuous basis shall observe the holiday on the actual day it falls.

Section 23.2 HOLIDAY PAY

Employees shall receive compensation at their regular rate of pay for eight (8) hours of pay or the amount equivalent to the employees normal work day for each holiday recognized by this Agreement on which no work is performed. If the employee reports for work and work is performed on a recognized holiday, employees shall be paid their holiday wages as well as compensation for all hours worked at their overtime rate of pay.

Section 23.3 ELIGIBILITY FOR HOLIDAY PAY

Eligibility for holiday pay when the holiday is not worked shall be as follows:

1. The employee must be in active employment when the holiday occurs unless on sick leave; *or*
2. The employee must have performed the required work on both his/her last scheduled shift prior to the holiday and his/her first scheduled shift after the holiday; *or*
3. If the employee is scheduled to work on the holiday and refuses to do so, no payment will be made for the holiday.

Section 23.4 HOLIDAYS DURING VACATION

If a holiday falls during employees' scheduled vacation period, the employees shall have the option of receiving any holiday pay for which they are eligible at straight time in addition to their vacation pay. Or the employees may elect to take an extra day of vacation in lieu of holiday pay to be taken at a later date. (See also Section 25.5)

Section 23.5 HOLIDAYS AND HOURS WORKED

Any holiday which falls on a day during the employee's scheduled workweek shall count toward the computation of overtime for that workweek, unless the holiday falls on an employee's scheduled day off in which event it shall not count toward the computation of overtime for that workweek. (See also Section 25.6)

ARTICLE 24 PERSONAL LEAVE DAY

Every full-time employee who has completed six (6) months of employment will be allowed to have two (2) personal leave days per year. The personal leave days are equivalent to the number of hours for an employee's regularly scheduled shift. A personal leave day can alternatively be used one-half (1/2) on one day of the year and one-half (1/2) on another day of the year. It cannot be used in blocks of time less than one-half (1/2) the employee's normally scheduled shift. If the personal leave day is not used during the calendar year, it is forfeited.

The employee is paid at the regular wage rate for a personal leave day and this time does count as hours worked towards the computation of overtime.

The purpose of the personal leave day is for an employee to be absent from work to tend to personal business or to celebrate a holiday which may not be recognized by the City. The employee's immediate Supervisor's must grant prior permission to the employee to use the personal leave day at least twenty-four (24) hours in advance of the date that the employee desires to be absent.

ARTICLE 25 VACATION

Section 25.1 HALF TIME EMPLOYEES

Half time employees accrue exactly one-half (1/2) the hours of vacation that full time employees with similar seniority would accrue.

Section 25.2 VACATION ACCRUAL

Employees must be full or half-time employees to be eligible for vacation time. Employees will earn leave based upon their start date. Employees employed from one to five years will earn two weeks (eighty hours) of vacation per year or 3.08 hours per pay period.

Employees employed from five to nine years will earn three (3) weeks of vacation (one hundred twenty (120) hours or 4.62 hours per pay period based upon their start date

Employees employed for ten or more years will earn four (4) weeks of vacation (one hundred sixty (160)) hours or 6.16 hours per pay period based upon their start date.

Section 25.4 VACATION PAY

Employees will receive at their regular rate of pay for each hour of vacation taken by the employee and on which the employee performs no work.

Section 25.5 VACATION AND HOURS WORKED

Any vacation which falls during the employee's forty (40) hour workweek shall count towards the computation of overtime in that workweek.

Section 25.6 HOLIDAYS DURING A VACATION PERIOD

If a holiday falls during an employee's vacation period, the employee shall have the option of (a) receiving any holiday pay for which they are eligible (at straight time) in addition their vacation pay, or (b) taking an extra day of vacation at a later date and receiving only the holiday pay for which they are eligible (at straight time).

Section 25.7 SCHEDULING VACATION

Employees should give as much advance notice as possible, but no less than seven (7) days prior to using vacation time so that the City can ensure adequate shift coverage. Employees should also inform the department of any weekends (even if the employee is not normally scheduled to work a vacation) when they could not work so that, should a scheduling emergency arise, the Department is aware of a potential conflict. If adequate shift coverage is available, seven day prior notification for a vacation request can be waived.

Vacation may not be scheduled between July 15 and August 18 because of the Sturgis Motorcycle Rally. Vacation must be scheduled with the approval of the employee's supervisor. In the rare cases of conflicting vacation schedules between employees, seniority will be used to allocate scheduling.

The final decision on the approval or denial of vacation leave shall rest with the Public Safety Director (or other authorized designee). In considering approval or denial of a vacation request, supervisors shall consider the shift staffing (manpower) and work load as the determining factors

for approval or denial. Vacation leave shall not be unreasonably denied.

For employees who have more than 120 hours of vacation available on January 1st, the employee is required to take at least one block of vacation time of at least 32 hours during that calendar year. For employees who have less than 120 hours of vacation available on January 1 the employee is required to take at least one block of vacation time of at least 24 hours during that calendar year. For employees who work 10-hour shift schedule, the requirement block of vacation time is 30 and 20 hour blocks respectively. (Under extenuating circumstances, the Public Safety Director (or other authorized designee) may grant an exception to this requirement.) The remaining vacation time may be taken anyway / anytime at the discretion of the employee's supervisor, so long as no more than a maximum of ten percent (10%) in each classification may be off on vacation at any one time (unless otherwise approved by the Public Safety Director).

The minimum block of vacation time that may be taken is thirty minutes (1/2 hour).

The Public Safety Director shall make available vacation request forms to the employees in mid-January so that the employees may list their choice of vacation periods. These forms shall be returned turned to the Public Safety Director by January 31st, and the Public Safety Director (or other authorized designee) shall post the schedule of vacations by February 15. If there is a conflict over vacation periods, the employees with greater seniority shall be given their choice of vacation time. Any employees not selecting their vacation time when the forms are circulated shall relinquish their seniority rights for the purpose of selecting vacation time.

Section 25.8 VACATION CARRYOVER

Employees may carry over a maximum of one hundred sixty (160) hours of unused vacation time into the next calendar year.

Section 25.9 VACATION PAYOUT UPON TERMINATION

Upon termination of employment regardless of the length of employment (including death, disability, voluntary or involuntary with or without cause), the employee shall be entitled to receive their accrued but unused vacation hours at their normal wage rate.

Section 25.10 CALL BACK DURING VACATION

Employees who are called back to work while they are on vacation shall choose one of the following options for their daily pay:

1. Vacation pay at their regular wage rate plus one and one-half (1½) times their normal rate for those hours worked during which the employee was scheduled to take vacation time. All other time worked will be paid at one and one-half (1 ½) the employee's normal rate. *Or*
2. The employee shall select another day of vacation in lieu of the vacation day worked. The employee will then be paid their normal rate for their scheduled daily hours instead of using the vacation time. The employee is paid one and one-half (1½) their normal rate for all other hours worked.

Employees may refuse callback without disciplinary action in the event that the employee is on vacation at a reasonable distance from the community (i.e. more than two hours travel time from Sturgis). If callback is required, City shall reimburse employee for reasonable, pre-paid vacation expenses that may result from callback, so long as the employee provides sufficient documentation to verify expenses.

ARTICLE 26 SICK LEAVE

Section 26.1 SICK LEAVE

Sick leave may be used for an employee's personal illness, well-care or sick medical, dental, optical appointments, injury, and medical quarantine. Sick leave may also be used for illness and well-care in an employee's immediate family member. In special cases, (as outlined in Article 28), sick leave may be used for Emergency Leave.

Employees shall be eligible for sick leave pay under the following conditions:

1. Employees contact to the Public Safety Director (or other authorized designee) not later than two (2) hours before their normal starting day, unless in the judgment of the City the circumstances surrounding the absence make such reporting impossible, in which event such report must be made as soon thereafter as possible.

Section 26.2 SICK LEAVE ACCRUAL

Half-time employees accrue one-half (1/2) the sick leave benefits that full-time employees accrue.

Each full-time employee shall accrue sick leave benefits at the rate of eight (8) hours for each calendar month of service. Unused sick leave may be accumulated to a total of a maximum of one thousand five hundred (1,500) hours.

Employees will not accrue sick leave while on administrative leave without pay, disciplinary suspension, Discretionary Leave, and/or Military Leave.

Section 26.3 SICK LEAVE USAGE

Each day of paid sick leave shall be equivalent to an employee's normal work day. Sick leave is paid at the employee's applicable rate at the start of the absence for which compensation is requested, except as otherwise provided in this Agreement. Sick leave must be taken in half hour (30 minute) increments. Employees shall give at least one hour prior notice of use of non-emergency sick leave (i.e. medical appointment). Employees may be required to provide a medical release or certification indicating the reason for such absence(s) lasting longer than three (3) days. Additionally, the Public Safety Director and/or Human Resources can require a certification or return to work statement from a physician or medical health provider concerning such absence.

Sick leave may also be counted as FMLA leave, if applicable.

Section 26.4 SICK LEAVE AND WORKER'S COMPENSATION

An employee who is absent from work because of an occupational disability arising out of and in the course of their employment which is compensable under the Worker's Compensation Law shall be paid sick leave payments on the basis of two and one-half (2 ½) hours per day until their accrued sick leave is exhausted or they return to work, whichever comes first.

No sick leave shall be accrued while the employee is drawing Worker's Compensation payments.

Section 26.5 SICK LEAVE AND HOURS WORKED

Any sick leave which falls during the employee's forty (40) hour workweek shall not count towards the computation of overtime in that workweek.

Section 26.6 SICK LEAVE AND FMLA

Sick Leave shall run concurrently with any FMLA Leave for which the employee may be eligible. Additional documentation may be required by Human Resources in compliance with the Family and Medical Leave Act. For more information on the Family and Medical Leave Act leave for the City of Sturgis, please see Section 30.

Section 26.7 RETURN FROM SICK LEAVE

Upon return from sick leave, employees shall present a signed statement indicating the reason for such absence, such statement to be filed with the Human Resources Department. Human Resources or the Public Safety Director may request a physician's statement concerning such absence.

Section 26.8 MISUSE OF SICK LEAVE

Any employee who willfully violates or misuses this sick leave policy or who misrepresents any statement or condition under said policy shall forfeit all accumulated sick leave and any further rights to the use and accumulation of sick leave for a period of one (1) year, or shall be subject to dismissal at the discretion of the Mayor.

Section 26.9 SICK LEAVE UPON SEPARATION OF EMPLOYMENT

If any employee quits, retires or is laid off from their employment, any unused accumulation of sick leave will be paid at one half (1/2) of accumulated hours at three-fourth (3/4) the applicable rate of pay when employee has quit or retires, provided that the employee has completed ten (10) years of service to the City at the time of separation. The sick leave buyout program does not apply to employees terminated for just cause.

ARTICLE 27 SICK LEAVE BANK

Section 27.1 ESTABLISHMENT OF A SICK LEAVE BANK

The parties to this Agreement recognize that the City of Sturgis has established a sick leave bank, for contribution to and use by all City employees.

Section 27.2 SICK LEAVE BANK

A voluntary Sick Leave Bank will be established under the following conditions:

1. Each participating employee contributes eight (8) hours of sick leave per year to the Bank. Upon approval by the Mayor, each participating employee may draw up to a maximum of two hundred, forty (240) hours of sick leave per year from the bank, provided that the participating employee has used two (2) days more than all of his or her accumulated sick leave and vacation, as provided by the City policy. Compensation time ("comp time") does not apply to this.
2. Deadline for sick leave bank enrollment will be by January 2 of each fiscal year.
3. Administration of the program will be handled by the City Human Resources Department.
4. All requests for use of this Bank must be submitted in writing to the Public Safety Director or Human Resources. The Mayor may, at his or her discretion, request a doctor's report before granting approval for withdrawal of days from this bank. The request will specify the number of hours requested (up to the maximum) and must be signed by the employee. The Mayor will sign the approval.
5. Employees enrolling in the Bank will donate eight (8) hours of their sick leave to the Bank each January 2 until the bank totals nine hundred, sixty (960) or more days. No more hours will be added to this total until the Bank is depleted to four hundred, eighty (480) hours, except for those hours contributed by new participants. A new participant becomes eligible to draw from the sick leave bank anytime after having accrued their first sixty-four (64) hours of sick leave.
6. A person withdrawing from membership in the Bank will not be able to withdraw contributed day(s).
7. Persons withdrawing sick leave days from the Bank will not have to replace these days except as a regular contributing member of the bank.
8. A participating employee, with five (5) or more years of continuous service with the City, who has used all his or her accumulated sick leave, current year accumulated vacation, two (2) days without pay, and thirty (30) days from the Sick Leave Bank, may, at the sole discretion of the Mayor, be allowed to use a maximum of two hundred, forty (240) additional sick leave hours from the bank, provided however, that the additional hours have been contributed by employees on a voluntary basis.

ARTICLE 28 EMERGENCY LEAVE

The City also grants employees the privilege of using accrued sick leave, in accordance with this article, to cover absences due to emergencies of illness, temporary, post-surgery care, injury, or death of an immediate family member. For the purpose of this section, the immediate family shall include mother, father, children, wife, husband, brother, sister, father-in-law, mother-in-law, sister-in-law, brother-in-law, grandmother, grandfather, grandchildren, son-in-law, daughter-in-law, step-sister, step-brother, step-daughter, step-son, step-mother and step-father, aunts, uncles, nieces, and nephews of the employee.

Employees traveling to an emergency of illness, temporary, post-surgery care, injury or death of an immediate family member within 250 miles of Sturgis shall be permitted to use up to five (5) days sick leave per occurrence to cover such absences. Employees traveling to an emergency of illness, temporary, post-surgery care, injury or death of a family member outside of a 250 mile radius of Sturgis shall be permitted to use up to eight (8) days sick leave per occurrence to cover such absences.

Additionally, each employee shall also be granted the privilege of using a maximum of one (1) day of sick leave per year to cover any absence in order to attend the funeral or someone unrelated, but close to the employee.

When applicable, such leave shall run concurrent with FMLA leave.

ARTICLE 29 DISCRETIONARY LEAVE

Section 29.1 DISCRETIONARY LEAVE

An employee who has been employed for three (3) or more years may be granted a leave of absence without compensation for a period of up to one (1) year. A request for such leave must be submitted in writing as far in advance of the need as is known by the employee, and such written request shall state the reasons for requesting the leave, the duration of the requested leave and the date upon which it is requested that the leave begin. All such written consents shall be acted upon within fifteen (15) days after the receipt thereof, and such requests may be granted or denied at the discretion of the Mayor of the City of Sturgis.

In addition to Employees will not receive benefits nor will they accrue vacation and sick leave during discretionary leave. However, they retain reemployment rights at the end of the discretionary leave period.

Section 29.2 SENIORITY COMPENSATION DURING DISCRETIONARY LEAVE

Employees will receive no compensation (including benefits, vacation/sick leave accrual, etc.) during their discretionary leave. However, they retain reemployment rights at the end of the discretionary leave period.

Scheduled increment adjustments in salary and other credits are not received during a discretionary leave. Additionally, during any discretionary leave, the employee shall not accrue seniority, but shall remain on the seniority list. Any exceptions to such list must be made to the City within thirty (30) days from the date of the furnishing of such list and revisions thereof, or the lists shall be deemed correct for all purposes.

ARTICLE 30 FAMILY AND MEDICAL LEAVE

The City acknowledges its commitment to comply with the spirit and intent of the leave entitlement provided by the Family and Medical Leave Act and subsequent amendments (i.e. NOAA), referred hereafter collectively as "FMLA". The City and the Union recognize that on occasion it will be necessary for employees of the City to take job-protected leave for reasons consistent with the FMLA. As defined by the FMLA, reasons for an FMLA leave may include an employee's serious health condition, for the care of a child, spouse, or parent who has a serious health condition, and/or for the birth or adoption of a child. The FMLA also provides military family leave for qualified exigencies (as defined by the FMLA) and military caregiver leave to qualified employees.

The City of Sturgis will grant leave to the maximum workweeks provided under FMLA during a 12-month period to eligible employees. FMLA leave is unpaid in and of itself, but FMLA leave shall run concurrent with sick leave, vacation, sick leave bank, and any other paid time off which the employee has accrued or is eligible to receive. As such, employees must exhaust all paid leave prior to taking unpaid time off. FMLA also runs concurrent with any unpaid discretionary leave.

The 12-month period for tracking FMLA leave entitlement is the current calendar year (January 1 - December 31).

An employee's eligibility for FMLA leave is determined in accordance with the eligibility criteria set forth in the FMLA. The City will require certification for the employee's or qualified family member's serious health condition and such certifications or re-certifications will be made in accordance with the regulations established by the FMLA and as interpreted by the Department of Labor.

Each time an employee takes leave, the City will compute the amount of leave the employee has taken under FMLA in the current calendar year and subtract it from the maximum weeks of available leave, in accordance with the maximums granted by the FMLA. The balance remaining is the amount the employee is entitled to take at that time. The calculation of FMLA usage will be done in accordance with the regulations established by the FMLA.

Employees must provide the employer with thirty (30) days notice, when it can be reasonably foreseen. When the need for FMLA leave is not foreseeable, the employee must comply with the City's usual and customary notice and procedural requirements for requesting leave, absent unusual circumstances.

While an employee is on FMLA leave, the City will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work. Under this present Agreement, the employee pays a portion of the health care premium for spouse, dependent(s), and family coverages. While on paid leave, the City will continue to make payroll deductions to collect the employee's share of the premium. While on unpaid leave, the employee must continue to make this payment, either in person or by mail. The payment must be received in the Finance Department by the last working day of the month prior to the next following month of insurance coverage. If the payment is more than 30 days late, the employee's health care coverage may be dropped for the duration of the leave. The employer will provide notification prior to the employee's loss of coverage.

If the employee chooses not to return to work for reasons other than a continued serious health condition of the employee or the employee's qualified family member or a circumstance beyond the employee's control, the City will require the employee to reimburse the City the amount it paid for the employee's health insurance premium during the leave period.

The employee is granted reemployment rights in accordance with the FMLA. Additionally, no employee shall be interfered with, discriminated against, disciplined, or otherwise restrained from exercising his or her right under the FMLA. Any FMLA leave shall be granted without loss of seniority.

In the event that a husband and wife who are jointly employed by the City and who are both eligible for FMLA leave entitlement, the total number of workweeks of leave to which they are jointly entitled is limited to twelve (12) workweeks during any twelve (12) month period if such leave is taken for the birth of an employee's child, the placement of a child with the employee for adoption or foster care, or when the employee is needed to care for an ill parent.

Intermittent leave or a reduced leave schedule is only permitted in the cases of a serious health condition of the employee or a qualified family member when such leave is foreseeable based upon planned medical treatment. In such case, the employer may require such employee to transfer temporarily to an available alternative position offered by the employer for which the employee is qualified, which has equivalent pay and benefits, and which can better accommodate the recurring periods of leave (in comparison to the employee's regular employment position).

The City's rights and responsibilities as granted under the FMLA are not restricted by this Agreement. Nothing in this Agreement should be construed to allow the City to provide less than what is provided by the FMLA. Nor is it the City's intent to provide leave entitlements in addition to leave granted under the FMLA. Additionally, FMLA does not supersede any Article of this Contract which may provide greater family and medical leave rights.

This section is not subject to grievance or arbitration as it is governed by federal law. Any appeals regarding an FMLA decision should be directed to the Human Resources. FMLA is a Federal law and administered and enforced by the Department of Labor, Employment Standards Administration, Wage and Hour Division.

ARTICLE 31 MILITARY LEAVE

Section 31.1 MILITARY LEAVE FOR ANNUAL DUTY

Employees who have served their probationary period and who are duly qualified members of the "Reserve Component of the Armed Forces", who are members of the "Ready Reserve", who are members of an organized unit, and who, in order to receive military training with the Armed Forces of the United States not to exceed fifteen (15) days in any one calendar year, or who in order to perform active service in the South Dakota National Guard in the service of this or any other State, leaves a position other than a temporary position in the employ of the City, and who shall give evidence defining date of departure and to the extent reasonable possible date of return for purposes of military training or active service as provided above, prior to the date of departure and who shall further give evidence of the satisfactory completion of such training or duty immediately thereafter, and who is still qualified to perform the duties of such position, shall be entitled to be restored to their previous or a similar position with the City with the same status, pay and seniority, provided also that such seniority shall continue to accrue during such period of absence for military training or duty. In case the military pay allowance for such fifteen (15) day period is less than the employee's normal wages, the employees shall be paid at their normal wages by the City and the military pay allowance shall be remitted to the City.

Section 31.2 MILITARY LEAVE

Any employees covered by this Agreement who have served their probationary period and who are at any time required by proper authority to report for duty or perform duty in any branch of the Armed Forces of the United States shall, if they make written application for reinstatement to the position held before required to report for duty or perform duty in the Armed Forces within ninety (90) days after their release from the jurisdiction of the Armed Forces, or within ninety (90) days after a hospitalization continuing after such release for a period of not more than one (1) year, be reinstated in such position, provided that the position still exists, and that the person is capable of discharging the duties of the position and provided further that their separation from the Armed Forces must have been other than dishonorable before such employee may avail themselves of the reinstatement privileges contained.

Section 31.3 MILITARY MEDICAL LEAVE

Additionally, the City will provide military medical leave in accordance with the Family and Medical Leave Act and its subsequent amendments.

Section 31.4 VACANCIES RESULTING FROM MILITARY LEAVE

It is understood and agreed that no person employed to fill any vacancy, created as a result of any employee covered by this Agreement previously holding the employment being ordered to report for duty or perform duty in the Armed Forces of the United States, shall acquire any rights thereby, contractual or otherwise, which cannot be divested by a reinstatement of the employee's order to duty in the manner above described.

ARTICLE 32 JURY LEAVE

The City will abide by all state statutes with regards to temporary leaves of absence to perform jury duty. Employees shall notify the City of the dates corresponding to a summons to appear for jury duty, as soon as they are known.

Employees who serve on a jury shall receive full pay from the City on the condition that any pay or compensation received from such jury duty during the employee's regular work day shall be given to the City and deposited in the General Fund.

An employee may, at their discretion, have the option to utilize vacation time to participate on a jury. If the employee chooses to take vacation leave, the employee will not have to remit payment of any compensation for jury duty to the City for those days that vacation time was utilized.

The employee must furnish the City with a certificate of attendance or a similar certified statement from the Court setting forth the dates of jury service and remuneration received thereafter. When not engaged in actual jury service, the employees are expected to report to work to their assigned duties.

ARTICLE 33 VOLUNTEERS

The parties recognize that it is desirable to encourage the development of a volunteer force (sworn and non-sworn) both as a source of future employees and as a reserve in case of emergency.

The Department will post and maintain a current list of the volunteers.

ARTICLE 34 SAVINGS CLAUSE

Should any portion or provision of this Agreement be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not render any of the remaining terms of this Agreement invalid nor shall such decision terminate this agreement. Thereafter and upon sufficient notice, the parties shall set a time and place to re-negotiate such invalid provision.

ARTICLE 35 DURATION

This Agreement, when signed following approval by the Sturgis City Council, shall be effective at 12:00am on January 1, 2026 and shall remain in full force and effect until 11:59pm on December 31, 2027

Should the parties not reach an Agreement on a new contract by 11:59pm on December 31, 2027, the present contract will remain in full force and effect until such time a new Agreement is reached.

On or before April 1, 2027, either party (or the party's designated representative) may notify the other in writing of its desire to re-negotiate the terms and provisions of a successor Agreement and by providing its initial proposal of successor terms and provisions.

Following such notification, conferences and negotiations shall be carried out by the parties in 2027 as follows:

Step 1. Submission of Union proposals by April 1, 2027.

Step 2. Negotiations to continue, thereafter, at such mutually agreeable times until agreement is reached.

The language of this Article does not waive or alter any of the rights of Employer as set forth in Article 4 herein.

Employees authorized entered into this agreement by approval of the Sturgis City Council meeting held on the
16th day of March, 2026.

Dated at Sturgis, South Dakota, this 16th day of March, 2026

Signatures

GENERAL DRIVERS & HELPERS UNION
LOCAL 120
Affiliated with the
International Brotherhood of Teamsters

CITY OF STURGIS, SOUTH DAKOTA



PRESIDENT



CITY ADMINISTRATOR


BUSINESS AGENT

MAYOR

ATTEST:


FINANCE OFFICER

:

APPENDIX A
POLICE DEPARTEMENT JOB CLASSIFICATIONS

Classification A: Sworn, certified employees who are responsible for their own assigned tasks. These employees perform their tasks under the direct supervision of another employee (i.e. shift supervisor) on a daily basis. *Employees are responsible for 'themselves' and carry rank of Patrol Officer or Detective*

Classification B: Sworn, certified employees who are responsible for their own assigned tasks, which are performed under the direct supervision of another employee (i.e. shift supervisor) on a daily basis. Additionally, these employees are also assigned, by the Public Safety Director, for the management, organization and resource deployment of one or more division functions. The employee assigned to this division function will be responsible to the Public Safety Director (or authorized designee) in all matters of the management, organization, resource deployment, and performance of the specific division function(s). These responsibilities may also include the deployment of full time employees, volunteers and others when they are *temporarily assigned* to carry out the tasks of the division function. When a Class B employee is no longer manages at least one division function on a permanent basis (through reassignment or request), then the employee will be returned to the Class A designation. The Public Safety Director has the sole responsibility of giving and taking away the assignments to a division function. In making such assignments, the ability of the employee as well as the needs of the department and/or division may be considered. *Employees are responsible for 'themselves' and 'division functions' and carry the rank of Patrol Officer or Detective*

Classification C: Sworn, certified employees who are responsible for their own assigned tasks as well as the management, organization and resource deployment of a division function that has full time employees *permanently assigned* to the division function. These responsibilities will include the supervision of full time employees who are permanently assigned to carry out the tasks of the division function which the Class C employee supervises. Class C employees have limited daily supervision and are directly responsible to the Public Safety Director (or authorized designee) for the responsibilities of his/her tasks and those of his/her assigned division function, including the performance and daily supervision of all employees permanently assigned to that division function. *Basically, employees are responsible for 'themselves', 'division functions, and the daily supervision of other employees. These employees carry the rank of Sergeant.*

For a visual depiction of the current functions and divisions of the Sturgis Police Department, please reference the Police Department's organizational chart. The current division functions of the Sturgis Police Department are as follows:

- *Drug & Property Crimes Evidence Control function*
Crime Scene Unit function
- *Reserve Unit function*
Training Unit function

Appendix B
Position/Grade Analysis by Department
City of Sturgis Personnel

DEPT	POSITION	GRADE
PD/1	Director of Public Safety	24
PD/2	Assistant Police Chief	22
PD/3	Sergeant	20
PD/4	Detective	19
PD/5	Police Officer	17*
PD/6	Animal Control Supervisor	16
PD/7	Code Enforcement Officer	14
PD/8	Administrative Coordinator	14
PD/9	Animal Control Officer	14
PD/10	Animal Shelter Technician	10
AMB/1	Ambulance Director	23
AMB/2	Assistant Ambulance Director	21
AMB/3	Ambulance Paramedic	19**
AMB/4	Ambulance Advanced EMT	17***
AMB/5	Ambulance EMT - Basic	15

*May be designated Senior Police Officer and placed at grade 18

**Supervisory Paramedic may be graded at a 20

***Supervisory EMT may be grade at a 18

\$.34 Stipend granted for Police Officers in specified positions identified by the Chief of Police and approved by City Council

Appendix C

Section C. COMPENSATION

A cost of living adjustment for 2026 of 2.9 % as shown by the following table, effective January 1, 2026.

2026 Grade / Step Scale (2.5% between steps)					2026 COLA													
When Grade Step	Annual	Biennial																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	26,374.69	27,034.06	27,709.91	28,402.65	29,112.72	29,840.54	30,586.55	31,351.22	32,135.00	32,938.37	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21
2	27,709.91	28,402.66	29,112.72	29,840.54	30,586.55	31,351.22	32,135.00	32,938.37	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90
3	29,112.72	29,840.54	30,586.55	31,351.22	32,135.00	32,938.37	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45
4	30,586.55	31,351.22	32,135.00	32,938.37	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06
5	32,135.00	32,938.37	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20
6	33,761.83	34,605.88	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62
7	35,471.03	36,357.80	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36
8	37,266.75	38,198.41	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76
9	39,153.37	40,132.21	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49
10	41,135.51	42,163.90	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55
11	43,218.00	44,298.45	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30
12	45,405.91	46,541.06	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46
13	47,704.59	48,897.20	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17
14	50,119.63	51,372.62	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94
15	52,656.94	53,973.36	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76
16	55,322.69	56,705.76	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02
17	58,123.41	59,576.49	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02	86,284.52	88,441.63
18	61,065.90	62,592.55	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02	86,284.52	88,441.63	90,652.68	92,918.99
19	64,157.36	65,761.30	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02	86,284.52	88,441.63	90,652.68	92,918.99	95,241.97	97,623.02
20	67,405.33	69,090.46	70,817.73	72,588.17	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02	86,284.52	88,441.63	90,652.68	92,918.99	95,241.97	97,623.02	100,063.59	102,566.18
21	74,402.87	76,262.94	78,169.52	80,123.76	82,126.85	84,180.02	86,284.52	88,441.63	90,652.68	92,918.99	95,241.97	97,623.02	100,063.59	102,566.18	105,129.31	107,757.54	110,451.48	113,212.77
22	82,126.85	84,180.02	86,284.52	88,441.63	90,652.68	92,918.99	95,241.97	97,623.02	100,063.59	102,566.18	105,129.31	107,757.54	110,451.48	113,212.77	116,043.09	118,944.17	121,917.77	124,965.71
23	90,652.68	92,918.99	95,241.97	97,623.02	100,063.59	102,566.18	105,129.31	107,757.54	110,451.48	113,212.77	116,043.09	118,944.17	121,917.77	124,965.71	128,089.86	131,292.10	134,574.41	137,938.77
24	100,063.59	102,566.18	105,129.31	107,757.54	110,451.48	113,212.77	116,043.09	118,944.17	121,917.77	124,965.71	128,089.86	131,292.10	134,574.41	137,938.77	141,387.24	144,921.92	148,544.96	152,258.99
25	110,451.48	113,212.77	116,043.09	118,944.17	121,917.77	124,965.71	128,089.86	131,292.10	134,574.41	137,938.77	141,387.24	144,921.92	148,544.96	152,258.99	156,065.05	159,966.68	163,965.85	168,064.99
26	121,917.77	124,965.71	128,089.86	131,292.10	134,574.41	137,938.77	141,387.24	144,921.92	148,544.96	152,258.99	156,065.05	159,966.68	163,965.85	168,064.99	172,266.62	176,573.28	180,987.61	185,512.31
27	134,574.41	137,938.77	141,387.24	144,921.92	148,544.96	152,258.99	156,065.05	159,966.68	163,965.85	168,064.99	172,266.62	176,573.28	180,987.61	185,512.31	190,150.11	194,903.87	199,776.46	204,770.87

The wage rates for 2027 will be increased by the July 2026 SD Department of Labor and Regulation data, with a minimum increase of 1.5 % and a maximum increase of 3.0%. If the July 2026 SD Department of Labor and Regulation data is below 1.5%, the wage will be 1.5%. If the July 2026 SD Department of Labor and Regulation data is above 3.0%, the wages will be 3.0%. Employee salaries will be updated the first pay period in 2027.

Miscellaneous:

The above wage rates are to be considered as minimum rates only and the City reserves the right to pay a new employee at a higher starting wage rate than that shown above, depending upon the new employee's experience and education. Should the new employee have demonstrable experience equivalent to that which is required for the position, the City can grant the employee a rate higher than step 1 in the grade of the position up to a maximum of grade 4. (This only applies to determining the employee's wage. It does not apply for the purposes of vacation accrual, retirement, layoffs, seniority lists, sick leave pay-out, etc.) Should the City grant a grade increase to a new employee, the City will note this in the City Council minutes, and the employee's offer letter. If, at any time during the probationary period, the employee is unable to demonstrate the skills and abilities for which the service credit was granted, it will be modified or rescinded

Employees moving from one certified job classification to another certified job classification shall move to the level of pay in the new job classification based on his or her length of service with the Sturgis Police Department as fully described in Article 16 above.

All Police Officers who are certified by the South Dakota Standards and Training Commission as of the date of their employment with the Police Department will receive the one (1) year wage increase at the end of his or her probationary period.

Meeting Date: City Council - Mar 16 2026

Agenda Item: Consideration to approve Sturgis Volunteer Fire Department (SVFD) for Fire Protection Services

Prepared By: Aaron Jordan, City Administrator

BACKGROUND INFORMATION:

The City of Sturgis has historically partnered with the Sturgis Volunteer Fire Department (SVFD) to provide fire protection and emergency response services within the city limits. The SVFD operates as a nonprofit volunteer organization and is responsible for dispatching trained personnel, firefighting apparatus, and related equipment when responding to fire alarms and emergency incidents affecting life and property within the City. In addition to fire suppression, the SVFD also participates in emergency response coordination, hazardous materials incident stabilization until the regional hazardous materials team arrives, and community education related to fire safety and prevention.

The agreement establishes the operational framework between the City and the SVFD, including governance, reporting requirements, financial support, equipment provisions, insurance coverage, and coordination with other emergency services. The initial term of the agreement began January 1, 2026, and continues through December 31, 2026, with the option for annual renewals for up to five years unless terminated by either party with proper notice.

The contract also outlines administrative and operational expectations such as compliance with dispatch protocols, participation in City department head meetings when requested, adherence to National Incident Management System (NIMS) standards, and maintenance of appropriate training and certification for volunteer firefighters.

DISCUSSION:

The agreement outlines the operational, administrative, and financial responsibilities between the City of Sturgis and the Sturgis Volunteer Fire Department. The SVFD is responsible for providing trained volunteer firefighters, maintaining firefighting apparatus and equipment, and responding to emergency calls within the City limits. The department must ensure that its members maintain proper certifications and training in accordance with City ordinances and State of South Dakota requirements. The SVFD is also required to maintain current training records and provide periodic reports to the City Administrator regarding operations and membership levels.

Operational coordination between agencies is addressed in the agreement through compliance with Meade County dispatch protocols and coordination with other emergency responders including law enforcement and emergency medical services. The agreement also requires adherence to the National Incident Management System (NIMS) for emergency incident management to ensure standardized response procedures during emergencies.

The City provides several forms of operational support to the SVFD. This includes providing facility space at the fire hall consisting of office space, apparatus bays, and training areas necessary for fire department operations. The City also provides workers' compensation coverage for volunteer

firefighters while responding to incidents within City limits or through mutual aid agreements. Additional insurance coverage related to liability and operations is also provided by the City. Financially, the agreement provides annual operational support to the SVFD in the amount of \$78,348 for 2026, distributed through quarterly payments. The agreement also allows for City reimbursement of extraordinary costs associated with direct fire suppression efforts when approved by the City Council. In addition, the City may support the SVFD through grant participation and other equipment purchases when appropriate.

Administrative accountability is also addressed through reporting requirements. The SVFD must submit activity reports to the City Administrator, provide annual nonprofit certification documentation, and submit an annual budget request by May 1 each year outlining anticipated operational needs and requests for City support.

BUDGET IMPACT:

Fully Budgeted in 2026 budget appropriations

RECOMMENDATION:

Motion to approve

ATTACHMENTS:

[SVFD - Sturgis Contract-2026 - Signed by SVFD](#)

Approved By:

Aaron Jordan, City Administrator

Status:

Approved - Mar 11 2026

CONTRACT FOR FIRE PROTECTION SERVICES TO THE CITY OF STURGIS

The Parties to this Agreement are the Sturgis Volunteer Fire Department, a non-profit South Dakota Corporation, hereinafter referred to as "SVFD", and the City of Sturgis, a Municipal Corporation organized under South Dakota law, hereinafter referred to as "CITY". Pursuant to authority of each party as recognized by South Dakota Codified Laws, Sturgis Volunteer Fire Department, Inc. ("SVFD") and the City of Sturgis ("CITY ") do covenant and agree as follows:

1. SCOPE AND PURPOSE: The SVFD operates in cooperation with the CITY and elects its own Board, Chief, Assistant Chiefs, and any other officers as necessary for the effective operation of the SVFD. The SVFD agrees to furnish and provide continuing fire protection and related emergency services by dispatching, upon call of Meade County Dispatch or any resident or property owner, the necessary equipment and adequate personnel to respond to the call. The parties agree this will include acting to respond to fire alarms, assist in the protection of life and property, and perform other similar duties as described in Title IX, Section 96, of Sturgis City Ordinances. In addition, the SVFD will provide educational outreach through its volunteer fire fighting force to protect residents and property lying within the boundaries of the City of Sturgis. The SVFD may also be called to coordinate the initial response to a hazardous materials emergency call within the boundaries of the City of Sturgis prior to the arrival of the regional hazardous materials team (which is dispatched from Rapid City, South Dakota). Responses outside the boundaries shall not commit SVFD or equipment as would jeopardize adequate coverage within CITY boundaries. The City will retain an employee who will oversee Code Compliance.
2. TERM. The term of this agreement shall commence on January 1, 2026 (notwithstanding any later date of approval or execution by either party) and end on December 31, 2026 ("Initial Term"). Unless either party gives notice of its intent to terminate, this agreement shall automatically renew on the first day of January of each subsequent year for an additional one-year term; provided, the terms of this Agreement, including Initial Term and all Renewal Terms, shall not exceed five (5) years. Upon such renewal, the payment amount reflected in Section 9(d) shall increase annually by 4%.
3. REPORTING: The SVFD shall abide by all applicable rules and regulations of each federal, state and/or local government agency in which it may operate. It shall be responsible for all data entry, record keeping and record filing required by any federal, state, local government agency or insurance group. Furthermore, the SVFD shall be responsible for submitting weekly reports to the City Administrator every Friday by noon, as well as other reports and assessments as may be required under the terms of Title IX § 96, of Sturgis City Ordinances. A designated representative of the SVFD will attend City Department Head staff meetings at least once a month (or more often as requested by the City Administrator) and upon request of the City Administrator will be required to attend occasional Council meetings to provide updates as to the SVFD participation in

upcoming community and educational events as well as provide information on items related to the mission of SVFD that may come before the Council.

4. EVALUATION STANDARDS: The SVFD having given input through its Board of Directors shall comply with any and all standards established or as modified and approved from time to time by the CITY, whether through ordinance or by other means, for all members and fire personnel operating within the City of Sturgis during the term of this agreement.
5. DISPATCH PROTOCOL: The SVFD shall comply with the Meade County dispatch protocol. The CITY shall not interfere with the SVFD's participation in meetings regarding said protocol. Upon dispatch to an emergency call, the SVFD shall coordinate its response(s) with any and all other Fire Fighting personnel and/or other first responders (including police and emergency medical services) who are present at the scene of an emergency call.
6. NON-PROFIT STATUS: The SVFD will provide its non-profit slate certification along with an annual report to the Finance Office by March 15 of each year.
7. TRAINING AND CERTIFICATION: The SVFD utilizing the financial assistance of the CITY as set forth in this agreement, shall ensure that all members are adequately and appropriately trained and certified in accordance with the City's Ordinances and the State of South Dakota protocols. All certifications and training records shall be kept current, and a copy of each subsequent training/certification record disclosing the number of active, certified members shall be provided by the SFVD to the CITY upon request, or on an annual basis, whichever occurs first.
8. EQUIPMENT INVENTORY: The SVFD agrees to provide the firefighting equipment and vehicles necessary to respond when dispatched to emergency calls within the boundaries of the CITY. A listing of all said firefighting equipment and vehicles is attached to and included in this agreement and designated as Exhibit B. The SVFD shall ensure that all annual testing on such vehicles and/or equipment is completed and that all equipment and vehicles are kept in a constant state of response readiness (i.e. hoses). It will, from time to time purchase (with or without CITY financial assistance) equipment and vehicles that it deems necessary.
9. FINANCIAL RESOURCES: The CITY agrees to provide the following resources to the SVFD:
 - a. Building Space: The CITY shall provide one (1) office for sole use by the SVFD, twelve (12) garage bays for sole use by the SVFD and one (1) training/meeting room to be used jointly with the CITY and SVFD. The aforementioned areas shall be used by personnel to store and quickly deploy equipment and vehicles in response to a service or emergency call. The CITY shall provide the maintenance and upkeep of these

spaces in accordance with standard protocol for CITY facilities. Any additional needs required by the SVFD will be the responsibility of the SVFD. All utilities and insurance on such space shall also be provided by the CITY. The CITY will also provide snow removal services at the Sturgis Fire Hall to ensure timely deployment of emergency vehicles. The CITY shall be responsible for the lawn care and snow removal of the building and surrounding area.

- b. Workers Compensation: The CITY will pay for the following workers' compensation coverage for volunteer fire fighters. Upon a SVFD related injury within CITY boundaries, the injury shall be reported by the SVFD member within the timelines required by the workers' compensation insurance provided on their behalf, this timeline shall be provided by the CITY to the SVFD on an annual basis. The City's workers' compensation coverage is provided as described in the terms of the coverage of the policy as related to injuries to volunteers resulting from response within the City's jurisdiction, or any response resulting from a City's Mutual Aid Agreement. The SVFD shall provide the CITY with a current listing of all volunteers as of December 31st of each year for names of current volunteers to be recorded in the Council minutes from the first Council meeting of the following year. Additionally, the SVFD will inform the CITY promptly of changes to membership throughout the year so the CITY may likewise inform the Council as required by state law. (A copy of the current worker's compensation insurance limits is attached in Exhibit C.) Additionally, the SVFD will develop and maintain a proactive back safety training program to minimize injuries on service calls and to ensure the continued good health of its volunteers.
- c. Other Insurance: The CITY will also pay, on behalf of the SVFD, for insurance coverage related to errors and omission, vehicle liability coverage, and inland marine coverage as it relates to the areas of responsibility outlined in this contract. The minimum insurance shall be in amounts of \$2 million per occurrence and \$10 million aggregate. Insurance coverage is provided based upon replacement cost to vehicle or apparatus. A copy of current insurance coverage is attached as Exhibit D.
- d. Financial Support: The CITY shall provide quarterly payment to the SVFD that totals \$78,348 in 2026 throughout the agreement time frame. Upon written quarterly request made by the SVFD, the City may reduce this quarterly payment by the amount of any supplemental stipend requested for an individual member of the SVFD. Any such stipend payment shall be subject to all applicable tax reporting and withholding provisions of the Internal Revenue Code.
- e. Cost Reimbursement: The CITY shall not be prohibited, upon approval by the CITY Council, from providing reimbursement to SVFD for unusual and unforeseeable costs incurred for direct fire suppression within the City limits.
- f. Support Staff: The CITY provides compensation for SVFD to employ a Mechanic on a limited part-time basis. This position may be expanded or eliminated by the City, at its

sole prerogative. Before taking any such action, the CITY shall provide the SVFD at least 30 days' written notice.

- g. Equipment Purchase/Transfer: Should City funds be used for a portion of the purchase of equipment and/or vehicles, the City Administrator shall provide input and opinion regarding said purchase(s). Fire equipment and apparatus purchased with the assistance of the CITY funds shall be co-owned and titled as jointly owned by the parties but operated by the SVFD. Should the SVFD wish to divest of equipment or apparatus in the normal course of its business, it shall notify the CITY with sixty (60) days advance notice if the equipment or apparatus was purchased with a grant for which the CITY is the designated Grant Administrator to ensure that all grant or funding requirements (i.e. minimum retention timelines, divestiture procedures, etc.) are met.
 - h. Insolvency or Sale/Trade of Equipment: Should the SVFD at any time become insolvent, wish to divest assets, or cause to be dissolved as a Fire Protection Corporation, the CITY shall have returned to it all jointly owned property proportional to the City's original contribution and any significant costs (i.e. major repairs). If necessary to comply with grant, financing or other funding conditions, transfer of the asset without direct payment may be made to the CITY. Additionally, the CITY will also have the first option to purchase any remaining assets of the Fire Department for fair market value. (For illustrative purposes only: If the City and the SVFD jointly purchase an engine for \$200,000 and the City provided \$100,000 (50%) of this total cost (with no major repair considerations), it retains a 50% proportional interest in the engine. Therefore, subject to the City purchasing Policy and state bid law requirements, if the vehicle is to be sold for \$80,000 (the fair market value), the City would need to pay the fair market value of the remaining proportional interest (\$40,000) of the engine's fair market value to take full ownership of the engine).
 - i. Grant Notice: The SVFD shall give the CITY thirty (30) day notice if it wishes for the CITY to consider participation in a joint grant application with the SVFD.
 - j. Budget and Voucher Use: The SVFD will provide a preliminary budget to the City Administrator and Finance Office by May 1 of each calendar year. Said budget shall delineate all requests made by the SVFD to the CITY. All charges for supplies, repairs and utilities will be processed in accordance with the customary practice for the City Department.
10. NON-EMPLOYMENT: CITY and SVFD are not engaged in any partnership, principal-agent relationship, employer-employee relationship, joint venture or any other relationship of any kind, and language of this agreement describes their mutual obligations.
11. INCOME AND REPORTING: All income received and liabilities incurred by the SVFD

through approved means shall be the sole responsibility of the SVFD and shall be managed by them (including, but not limited to, the payment of all applicable taxes and accounts payable). The SVFD is encouraged to coordinate fundraising initiatives or drives, and such fundraising shall be done in accordance with all applicable laws. Additionally, it is understood that CITY employees while wearing City attire and/or CITY resources are not permitted to participate or be utilized in SVFD fundraising events. This prohibition does not include the processing of any incidental SVFD merchandise sales (i.e. patches, t-shirts, etc.) by CITY employees at the Sturgis Fire Hall.

12. MUTUAL AID AGREEMENTS: The SVFD is free to enter into mutual aid agreements or memorandums of understanding with other fire departments and legal entities and shall recognize any mutual aid agreements or memorandums of understanding between the CITY and any other emergency services (with relation to emergencies and fire protection services). Nothing in this agreement shall prohibit or prevent the SVFD from otherwise providing fire protection services outside the CITY provided that the SVFD fulfills the priority response requirement to the City as set forth in Section 1.
13. EMERGENCY/MEDICAL RESPONSE/ASSISTANCE: First Responders: If the Sturgis Volunteer Fire Department, Inc. is called upon to provide emergency/medical response and/or assistance, it shall be done in accordance with the rules set forth by the South Dakota Office of E.M.S. and the City of Sturgis E.M.S. protocols.
14. NATIONAL INCIDENT MANAGEMENT SYSTEM: The City of Sturgis has established the National Incident Management System (NIMS) as the CITY standard for incident management and the SVFD being under contract with CITY will function under the standards of the National Incident Management System.
15. TERMINATION: This contract may be terminated for cause only by either party giving 180 days written notice of its intent to terminate to the officeholder signing this agreement on behalf of each party. A replacement agreement may be negotiated prior to the termination of the present contract.
16. NON - DISCRIMINATION: The CITY does not discriminate on the basis of race, color, sex, national origin, religion, political affiliation, age, disability-, or veteran's status in employment including the recruitment and hiring of new employees, as well as all personnel actions taken with respect to current and retired employee.
17. DISPUTE: If a dispute arises between CITY and SVFD under this contract, the parties will first attempt mediation. If mediation fails then South Dakota is the law under which this contract is interpreted, and the forum for any lawsuit will be in Meade County, Fourth Judicial Circuit, Sturgis, South Dakota.
18. ENTIRE AGREEMENT: The terms and provisions herein contained constitute the entire agreement by and between the CITY and SVFD. This agreement represents the full and

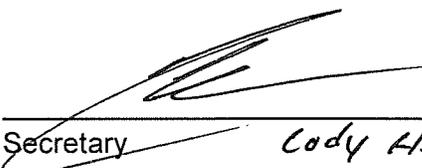
entire agreement of the parties. It shall supersede and replace any and all prior agreements, understanding, practices, customs and policies, whether written or oral, which may have existed between the parties at any time prior to the effective date of this agreement. It is the specific intent of the parties that this new agreement shall govern all interactions between them, without regard to any prior understandings.

In witness whereof, the SVFD has caused this present document to be signed by its President (as authorized by a resolution of the membership) and attested by its Secretary, and the CITY, with the approval of the Sturgis City Council, has by resolution authorized this document to be signed in its name by the Mayor, and attested by the City Finance Officer.

STURGIS VOLUNTEER FIRE DEPARTMENT



President Cory Nelson



Secretary Cody Alempel

CITY OF STURGIS

Kevin Forrester, Mayor

(Seal)

ATTEST:

Ann Bertolotto, Finance Officer

EXHIBITS

Exhibit A: 2025 Annual Report of the SVFD

Exhibit B: Listing of all firefighting equipment and vehicles

Exhibit C: Current worker's compensation coverage limits

Exhibit D: Listing of current insurance coverages (general liability, vehicle, etc.)