



1040 Harley-Davidson Way  
Sturgis, SD 57785  
605-347-4422

## Sturgis City Council Regular Meeting Agenda

Monday, May 17, 2021

Executive Session 6:00 pm ~ Regular Meeting 6:30 pm

City Hall – Council Chambers

1040 Harley-Davidson Way, Sturgis, SD 57785

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1. **Call to Order**
2. **Approval of the Agenda**
3. **Executive Session**
  - a. Legal Cases - 3
  - b. Contracts - 3
  - c. Personnel - 2
4. **Pledge of Allegiance**
5. **Informational Reports**
  - a. Planning Commission minutes from May 4, 2021-unapproved
  - b. MUB minutes from March 23, 2021
6. **Announcements and Praise**
  - a. Presentation of Challenge for Charities check to Sturgis Rally Charities
7. **Councilor's Update**
8. **City Manager's Report**
  - a. Sales Tax Update
  - b. Payroll Changes within Budget-
    1. Parks: Johnathan Zimmiond-Parks Maintenance Tech- classification change to Operator \$17.71
    2. Ambulance: Samuel Morgen-Frankfort-Paramedic \$17.00 (\$15.00 on orientation); Bailey Bauer-EMT-B \$12.00 (\$10.00 on orientation)
    3. Ambulance Service Wage Rates
9. **Consider Consent Calendar**
  - a. Consideration to approve minutes from May 3, 2021 regular Council meeting

- b. Consideration to approve signing the CRRSA Grant paperwork for the Airport Corona Virus Response Grant Program for the Sturgis Municipal Airport
- c. Consideration to set a public hearing for June 7, 2021 for a Use on Review to operate an at-home, part-time motorcycle repair business at 2120 Moose Drive for Exit 32 Fit Shop (Brandon Anderson)
- d. Consideration to set a public hearing for June 7, 2021 for a variance request to the side setback for a new 14x19.1' carport at 1930 Arizona Avenue for Laverne Paul
- e. Consideration to approve a fence taller than 6'0" at Trailhead Subdivision for PSI Family LLLP (Rod Bradley)
- f. Consideration to set a public hearing June 7, 2021 for a SEL for Knuckle Saloon for the Jack Daniels Rally Tent at 1201 Lazelle St. August 7 – 13, 2021
- g. Consideration to set a public hearing June 7, 2021 for a SEL for Knuckle Saloon for Music on Main on June 16, 2021 at 919 Harley Davidson Way
- h. Consideration to set a public hearing June 7, 2021 for a SEL for Knuckle Saloon for the Camaro Rally Mixer on June 24, 2021 at 919 Harley Davidson Way
- i. Consideration to set a public hearing June 7, 2021 for a SEL for Knuckle Saloon for Music on Main on July 7, 2021 at 919 Harley Davidson Way
- j. Consideration to set a public hearing June 7, 2021 for a Consumption Only Permit for the City of Sturgis on August 9 and 12, 2021 at 1040 Harley Davidson Way for the Sturgis Motorcycle Rally VIP Social and Sturgis Motorcycle Rally Vendor Social
- k. Consideration to set Joint Public Hearing with Planning Commission on June 7, 2021 regarding consideration of temporary ordinance for local Medical Cannabis establishments
- l. Consideration to set a public hearing on June 7, 2021 for a street closure and Open Container (June 24-26, 2021) and Police Escort (June 25-27, 2021) for the Camaro Rally
- m. Consideration to set a public hearing on May 24, 2021 for a street closure and open container for Music on Main on June 2, 9, 16, 23, 30, July 7, 14, 21, 2021
- n. Consideration to set a public hearing for May 24, 2021 for a SEL for Oasis for Music on Main on June 2, 23 and July 14, 2021 at 919 Harley-Davidson Way
- o. Consideration to authorize a transfer of funds from the General Fund to the Ambulance Fund for previously approved purchase and remount of an ambulance

## **10. Approval of the claims**

## **11. Public Hearings**

- a. Consideration to approve 2021-2022 Malt Beverage Renewals
- b. Consideration to approve a Special Events License for Fat Boys, LLC (Samson's Corner) on August 6-15, 2021
- c. Consideration to approve a Special Event License for the Oasis at Harley-Davidson Way Rally Point for August 6-14, 2021
- d. Consideration to approve Resolution 2021-28 for Open Container during the 2021 Sturgis Motorcycle Rally
- e. Consideration to approve a Special Event License for the Knuckle Saloon at Harley-Davidson Way Rally Point May 29, 2021 for Salute to the Heroes Celebration
- f. Consideration to approve a Special Event License for the Knuckle Saloon at Harley-Davidson Way Rally Point June 3, 2021 for the Art Walk/Festival

## **12. Reports**

- a. Preliminary results of meeting management systems
- b. Adoption of the 2021 Building Codes (IBC & IRC) and 2018 Business Code
- c. Accepting low bid for 2021 Airport Taxi-lane project
- d. First reading for Title 26 - changes to the Downtown BID
- e. Update on 7<sup>th</sup> Street Crossing update

f. Citizen Request-Dwight Griffiee 7<sup>th</sup> Street crossing

**13. Other matters that may come before the Council**

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

**14. Executive Session – SDCL 1-25-2 – if necessary**

**15. Adjourn**



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## Planning Commission Minutes

The City of Sturgis Planning Commission held a regular meeting on Tuesday, May 4, 2021 at 5:30pm at Sturgis City Hall at 1040 Harley-Davidson Way, Sturgis, SD.

### Present:

Commissioner Dustin Bostrom  
Commissioner Aaron Rabenberg  
Commissioner David Murtha  
Commissioner Preston Williams

Commissioner Bill Phillips  
Commissioner Alex Usera  
Commissioner Brad Neuschwander

### Also Present:

Laura Abernathy (Planning Coordinator)  
Dave Smith (Director of Planning & Permitting)  
Daniel Ainslie (City Manager)  
Greg Barnier (City Attorney)

Angela Wilkerson (City Council)  
Brandon Anderson  
Laverne Paul & Minnie Snook  
Rod Bradley

Abernathy called the meeting to order at 5:30pm. Motion by Phillips to approve the minutes from the regular Planning Commission meeting held on Tuesday, April 6, 2021. Second by Bostrom. Motion carried.

### Oath of Office

David Murtha, Aaron Rabenberg, Preston Williams, Brad Neuschwander and Alex Usera were introduced as new appointees to the Planning Commission. City Attorney Barnier gave the Oath of Office to the new appointments.

### Election of Officers

A motion was made by Bostrom and seconded by Williams to nominate Phillips as Chairman. The vote to approve the nomination of Phillips as Chairman passed unanimously.

A motion was made by Rabenberg, seconded by Phillips to nominate Bostrom as Vice-Chairman. The vote to approve the nomination of Bostrom as Vice-Chairmen passed unanimously.

### Action Item #1 – Use on Review – PerformanceX d.b.a. Exit 32 Fit Shop (Brandon Anderson)

The applicant has applied for a conditional Use on Review to operate a part-time, at-home motorcycle repair business within a Medium-Density Residential Housing zone. The location of the property is 2120 Moose Drive (Lot 2 of Lot A-3 of Hurley Subdivision). Abernathy presented the information in the staff report. The applicant was present and answered questions and described plans for the business. He said he planned on working on one bike at a time inside the garage. **Motion by Bostrom to recommend approval of the use on review. Second by Usera. Motion carried unanimously.** A public hearing will be set for Monday, June 7 for City Council consideration.

[www.sturgis-sd.gov](http://www.sturgis-sd.gov)

[www.facebook.com/cityofsturgis](https://www.facebook.com/cityofsturgis)



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**Action Item #2 – Variance – Laverne Paul**

The applicant has applied for a 2.5' variance request to the 5' side setback to build a 14'x19.1' carport over the existing driveway at 1930 Arizona Avenue (Lot 16 in Block 1 of Hillview Subdivision). Abernathy presented the information in the staff report, which included a site plan of the proposed carport. The applicant was present to answer questions. Neuschwander asked if the neighboring landowner had been contacted. Paul said he has discussed the plans with his neighbor and had verbal approval. **Motion by Rabenberg to recommend approval of the variance request. Second by Neuschwander. Motion carried unanimously.** A public hearing will be set for Monday, June 7 for City Council consideration.

**Action Item #3 – Request for Fence over 6' – PSI Family LLLP (Rod Bradley)**

The applicant has requested to install an 8' fence vs. a 6' fence along the west boundary of Trailhead Subdivision. The applicant was present to answer questions. Discussion included the vicinity of the floodplain, the platted right-of-way to the west of the subdivision, utilities, maintenance of the fence, and the physical aspects of the property. **Motion by Williams to recommend approval of the request. Second by Murtha. Motion carried unanimously.** The item will be presented to the City Council at the May 17, 2021 meeting.

**City Council Update:** Abernathy gave a brief update on Council actions from the previous meeting.

**Other Items/Public Comment:** None

Meeting was adjourned at 6:14pm.

A regular meeting will be scheduled for Tuesday, June 8, 2021.

Respectfully submitted,  
Laura Abernathy

*\*Minutes are not considered official until approved by the Planning Commission*

## MUB MEETING MINUTES

March 23rd, 2021

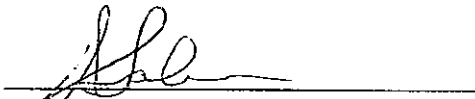
Attendees included: Ken Sabers, MUB President; Shawn Mechling, MUB member; Ron Waterland, MUB member; Rick Bush, Public Works Director; Todd Youngberg, Water Superintendent; Liz Wunderlich, City Engineer; Greg Barnier, City Attorney; Amanda Anglin, SEDC Executive Director.

1. Meeting called to order by Ken Sabers at 7:32 a.m.
2. a.) Waterland made a motion to approve the March agenda, second by Mechling. All approved.  
b.) Waterland made a motion to approve the February 16th, 2021 minutes, second by Mechling. All approved
3. Mechling made a motion to approve the claims, second by Waterland. All approved.
4. City Finance Office Report- none
5. Customer Concerns - none
6. Water Superintendent Report- Water department is busy with TAPs in new developments. Youngberg mentioned need to adjust hydrants. During recent events, there has been left handed valves. Valves will be color coded to allow easy identity.
7. Public Works Director Report- Bush stated all Hidden Hills lines are in. Will air check lines for leaks. Will go through city right away. DOT wants only one job done so will sleeve sewer at the same time. Bush stated there may be a need for a lift station.
8. Public Hearings- none
9. Old business – none
10. New Business- Amanda Anglin with SEDC handed out annual report for 2020. There are 17 new businesses, 34 new jobs, and 5 businesses expanded bringing in 38 jobs.
11. Other matters that may come before the MUB Board – none

12. Executive Session- none.

Mechling made a motion to adjourn at 8:15 a.m., Waterland seconded and all approved.

The next meeting will be held on April 27th, 2021 at 7:30 a.m. in the conference room at the Public Works Campus.

A handwritten signature in black ink, appearing to read 'Ken Sabers', is written over a horizontal line.

Ken Sabers, MUB President

Published one time at the total approximate cost of \$ 21.71.

Payroll Change/New Hire Form



Name Johnathan Zimmiond

Job Title Parks Maintenance Tech

Department Parks

Brief Job Description (1-2 sentences) Perform a variety of landscaping, maintenance, & construction duties in the care and maintenance of athletic fields, cemetery, and park land, recreational trails, and other grounds throughout the City. Provides tree care as required by Tree City USA. Assists with set-up and tear-down of special events.

Status: (Full time, Part time, Seasonal, etc.) Change to Operator classification

Hourly Wage \$17.71


Effective Date April 26, 2021

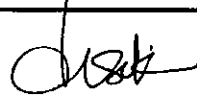
Council Date May 17, 2021

**Notes:** (Indicate whether within budget, new position, replacement employee, etc.)

Within budget.

Johnathan has successfully tested for his CDL as required by his job description for this pay classification.

Signature of Department Head Rick Bush, PWD Director 

<b>Reviewed by Human Resources:</b> Lisa Katzenstein 
<b>Authorization:</b> Daniel Ainslie, City Manager



Payroll Change/New Hire Form



Name Samuel Morgen-Frankfort

Job Title Paramedic

Department Sturgis Ambulance Service

Brief Job Description (1-2 sentences) Responds to emergencies and dispatches at the Paramedic level.

Status: (Full time, Part time, Seasonal, etc.) Part-time / PRN

New Wage \$17.00 (\$15.00 on orientation)

Effective Date May 18, 2021

Council Date May 17, 2021

*Notes:* (Indicate whether within budget, new position, replacement employee, etc.)  
Within budget.

Signature of Department Head Shaun Fischer

<p><b>Reviewed by Human Resources:</b> Lisa Katzenstein</p>	<u>[Signature]</u>
<p><b>Authorization:</b> Daniel Ainslie, City Manager</p>	

Payroll Change/New Hire Form



Payroll Change/New Hire Form

Name Bailey Bauer

Job Title EMT-B

Department Sturgis Ambulance Service

Brief Job Description (1-2 sentences) Responds to emergencies and dispatches at EMT-Basic level.

Status: (Full time, Part time, Seasonal, etc.) PRN - Part-time (Max 1,039 hrs per year) (Max 29 hours per week)

New Wage \$12.00 (\$10.00 on orientation)

Effective Date May 18, 2021

Council Date May 17, 2021

*Notes: (Indicate whether within budget, new position, replacement employee, etc.)*

Within budget.

Signature of Department Head Shaun Fischer

**Reviewed by Human Resources:**  
Lisa Katzenstein [Signature]

**Authorization:**  
Daniel Ainslie, City Manager

<b>MARKET ADJUSTMENT</b>	<b>Current Starting</b>	<b>Proposed Starting</b>
EMT-Basic	\$ 12.00	\$ 15.00
EMT-Advanced	\$ 15.00	\$ 18.00
Paramedic	\$ 17.00	\$ 21.00
Critical Care Paramedic	\$ 17.50	\$ 22.00

Comments:

Orientation Wage will be \$2.00 less per hour.

Full-time employees (benefited employees working at least 36 hours a week) will earn \$1.00 more per hour.

Those employees assigned to oversee a function (i.e. jail, QA, billing) will receive a stipend of \$1.50 per hour.