



1040 Harley-Davidson Way
Sturgis, SD 57785
605-347-4422

Sturgis City Council Regular Meeting Agenda

Monday, July 19, 2021

Executive Session 6:00 pm ~ Regular Meeting 6:30 pm

City Hall – Council Chambers

1040 Harley-Davidson Way, Sturgis, SD 57785

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Executive Session**
 - a. Legal Cases - 2
 - b. Contracts - 3
 - c. Personnel - 2
- 4. Pledge of Allegiance**
- 5. Informational Reports**
 - a. Planning Commission minutes from July 7, 2021 (approved)
 - b. Planning Commission minutes from July 13, 2021 (unapproved)
 - c. Library Board minutes from June 30, 2021
- 6. Announcements and Praise**
 - a. Presentation to Sturgis Motorcycle Museum for \$20,000
- 7. Councilor's Update**
- 8. City Manager's Report**
 - a. Payroll Changes
 1. Ambulance: Cody Heupel Paramedic change to FT \$22.47
- 9. Consider Consent Calendar**
 - a. Consideration to approve minutes from June 21, 2021, regular Council meeting, Special Council meeting on June 28, 2021 and regular Council meeting on July 6, 2021
 - b. Consideration to approve Resolution 2021-37 to surplus city items
 - c. Consideration to set a public hearing for August 23, 2021 for a street closure and open container for the Sturgis Area Chamber of Commerce at Harley-Davidson Rally Point on August 20, 2021 for the Community Appreciation Picnic

- d. Consideration to set a public hearing for August 23, 2021 for a SEL for the Loud American at Harley-Davidson Rally Point on August 20, 2021 for the Community Appreciation Picnic
- e. Consideration to approve Resolution 2021-38 a Plat of Tract 1 and Tract 2 of Government Lot 1 for Lenders Commercial Finance Corporation and Devorah Lopez
- f. Consideration to set public hearing for Monday, August 23 for a Use on Review application for a business to operate out of a temporary structure at 970 Main Street (Nutrition Club-Tracy Handt)

10. Approval of the claims

11. Public Hearings

- a. Consideration to approve a SEL for the Knuckle Saloon at 901 E. Main St, August 6-14, 2021

12. Reports

- a. Consideration to approve second reading of Title 32 – Animals, Animal Shelter

13. Other matters that may come before the Council.

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

14. Executive Session – SDCL 1-25-2 – if necessary

15. Adjourn



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Planning Commission Minutes

The City of Sturgis Planning Commission held a regular meeting on Wednesday, July 7, 2021 at 5:30pm at Sturgis City Hall at 1040 Harley-Davidson Way, Sturgis, SD.

Present:

Chairman Bill Phillips
Vice-Chairman Dustin Bostrom
Commissioner David Murtha

Commissioner Aaron Rabenberg
Commissioner Alex Usera

Absent:

Commissioner Preston Williams
Commissioner Brad Neuschwander

Also Present:

Laura Abernathy – Planning Coordinator
Dave Smith – Director of Planning and Permitting
Angela Wilkerson (City Council)

Mike Bachand (City Council)
Deano & Tracy Handt
Ben Wallace

Chairman Phillips called the meeting to order at 5:29pm. Motion by Rabenberg, second by Murtha, to approve the minutes from the June 22, 2021 special meeting. Motion carried.

Action Item #1 – Use on Review – Nutrition Club, Tracy and Deano Handt

The applicants have submitted a conditional use application to operate a smoothie business from a 10x30' temporary structure at 970 Main Street. The property is described as Lots 18 and 19 in Block 3 of Ft. Meade Addition. The property is zoned as General Commercial and is within the Downtown Overlay zoning district. The owner of the property is Family Holdings, LLC. Abernathy presented an overview of the application and said a conditional use permit would be required for them to operate a business from a temporary structure that is not associated with a permanent retail business. She gave several examples of similar operations operating under conditional uses, such as coffee kiosks. Ms. Handt answered questions from the commission and described the nature of their business operations. She said they operate four other locations in North Dakota and one in Minnesota. The commission asked the applicant questions regarding anchoring and skirting the structure, utility usage, setbacks, and floodplain regulation. After discussion, there was a **motion by Murtha to recommend approval of the conditional use on review. Second by Bostrom. Motion passed with all members present voting yes.**

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Action Item #2 – Plat – Lender Commercial Finance Corp, Devorah Lopez

The applicants have submitted a plat application of Tract 1 and Tract 2 of Government Lot 1 located in the SE ¼ SE ¼ Section 36, T6N, R5E, BHM, Meade County, South Dakota. The property is currently described as Government Lot 1 and a portion of Government Lot 2. The approximate location is 12995 Rock N Rally Road. The property is outside of city limits but within the City of Sturgis/Meade County platting jurisdiction. Abernathy presented the application and said the purpose of the plat application is to swap 3.97 acres of land between the two property owners. She said a new road is under construction which will be used as a new access to the property. **Motion by Usera to recommend approval of the plat. Second by Rabenberg. Motion passed with all members present voting yes.**

Other Items/Public Comment:

Ben Wallace of 1940 Arizona Avenue was present to state his concerns about the conditional use permit currently operating at 1923 Arizona Avenue. City staff said they would gather more information regarding any valid complaints and present them to the Planning Commission at the next regularly scheduled meeting.

Meeting was adjourned at 6:19pm.

Respectfully submitted,
Laura Abernathy



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Planning Commission Minutes

The City of Sturgis Planning Commission held a special meeting on Tuesday, July 13, 2021 at 5:30pm at Sturgis City Hall at 1040 Harley-Davidson Way, Sturgis, SD.

Present:

Chairman Bill Phillips
Vice-Chairman Dustin Bostrom
Commissioner David Murtha
Commissioner Brad Neuschwander

Commissioner Aaron Rabenberg
Commissioner Alex Usera
Commissioner Preston Williams

Also Present:

Daniel Ainslie (City Manager)
Dave Smith (Director of Planning and Permitting)
Dean Sigman (City Council)

Angela Wilkerson (City Council)
Becca Zerbst (City Council)

Chairman Phillips called the meeting to order at 6:03pm. Motion by Usera, second by Rabenberg, to approve the minutes from the July 7, 2021 regular meeting. Motion carried.

Action Item #1 – City Ordinance Title 39 review: Cannabis Regulation

Ainslie presented drafts of Title 39: Cannabis Establishments and Article 11 – Cannabis Establishments that would be added to Title 18 of the City Ordinance. The commission reviewed the contents of the ordinance and discussed changes to recommend to City Council for the July 19 meeting. A copy of the audio file from the meeting is available at the Planning and Permitting Office and on the City website. **Motion by Rabenberg to recommend approval of Title 39 and Article 11 of Title 18 with suggested changes. Second by Williams. Motion passed unanimously.**

Other Items/Public Comment:

None

Meeting was adjourned at 7:25pm.

Respectfully submitted,
Dave Smith (Laura Abernathy)

**Minutes are not considered official until approved by the Planning Commission*

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MINUTES
STURGIS PUBLIC LIBRARY BOARD OF TRUSTEES
30 June 2021

PRESENT (Board Members): Terry Hermann, Kelly Magdanz, Kristin Meunier, Lance Scherer,
(Other): Julie Moore Peterson, Lisa Katzenstein
Absent: Dean Sigman, Cathie Anderson, Kristi Palmer

CALL TO ORDER: Library Board President Hermann called the board meeting to order at 4:03 pm; a quorum was present.

MINUTES: Motion by Scherer, second by Meunier, to approve the 26 May board meeting minutes as presented. All voted in favor.

BILLS AND ACCOUNTS: Motion by Meunier, second by Magdanz, to approve the June library bills and accounts, including the transfer of \$5,575.00 from the library savings account to the checking account (for Summer Reading, programming, and Large Print book expenditures). All voted in favor.

Board Report:

Services:

Current Reporting Period 6/1-6/29	Total 2021
Curbside Deliveries: 6	115
Home Book Deliveries: 1	27
Computer Help: 2	9
Good Deeds Requests: (Program ended 4/16)	44 (Final Total: 279)
Computer Use: 615	2,186
Meeting Rooms Reservations: 34	145
Exam Proctoring: 4	16

Summer Reading Programs (Youth)

Reading Logs on READsquared (as of 6/23):

PreK added 4 new - total of 26

Children's added 5 new - total of 38

Tweens/Teens added 6 new - total of 29

Total Reading Participants: 94/ Total Books Read (June 25): 691

Summer Reading Programs on Tuesday, Wednesday, and Thursday:

23 in-person, live or virtual programs – 556 participants (2021: 68 programs - 3,477 attendance)

6 Activity programs – 251 participants (2021: 57 passive programs - 482 participants)

Adult Programs:

ReadSquared (as of 6/23)

38 signed-up

116 log entries

6298 logged minutes read

4 book reviews completed

3 Passive Programs: 73 Participants (208 total 2021)

Thurs. July 29th, 5:30-6:30 meet @ Ft Meade Centennial Trailhead

Bring your friendly pups for a short guided hike on the Centennial Trail! We'll be celebrating our summer achievements and giving lots of belly rubs.

Donations: \$25.00 - Francie Ruebel-Alberts; \$10.00 - Sue Lloyd-Davis; \$420.50 from the Scott Moses estate.

Art Exhibits: The quilt show was a huge success, we estimated that over 300 people have been in to see the display; on June 12, Linda Wells hosted a small get-together with some of the quilters (14 people) in the library. The July artist will be Lynn Birk from Sturgis, featuring watercolors and photography.

Meetings/Events: Moore met with Dorothy Pulscher from the Arts Council on June 7 to discuss scheduling literary events; the Orlando Chamber Symphony Teddy Bear story time was on June 24 in the Theater, over 30 people attended. Toni's last day was Tuesday, 6/22; staff ordered in food and had a small going-away party.

Facility Update: The handicapped access doors in the HD Way lobby are still not functioning; staff purchased and planted the flowers in the front courtyard and on the balcony.

UNFINISHED BUSINESS:

Library Protocols: Moore informed the board that the library is receiving quite a few requests for use of the public rooms; and that the Arts Council has scheduled a SD One Book discussion in September. The Armchair Travelers book club and History at High Noon will also start meeting in person in the fall. As long as the COVID recovery continues and numbers stay low, the library will allow meetings and events to be scheduled.

2022 Budget: Moore met with the City Manager and Finance Officer on June 8th to review the library's proposed 2022 City budget request; the board reviewed the revisions and Moore explained that it is not final yet, there will be additional changes to salaries and benefits as the library fills the open positions. The board also had the opportunity to review the 2022 non-mandated library budget request for Meade County funding. Motion by Magdanz, second by Scherer, to approve the 2022 Meade County budget request as presented. All voted in favor.

NEW BUSINESS:

Library Open Positions and Updated Job Descriptions: Moore explained that Toni Moore had moved to the City's janitorial services, and that Kathy Dykstra had requested to move into the (circulation librarian) position. Sierra Frazier-Riggs will then become the youth and adult services programming librarian. The library will list a Librarian 1 position for support of the circulation and programming services. Moore also informed the board that Library Assistant Director, Valerie Martin, has accepted a new position in New Mexico, and will be leaving sometime this summer. The library will post the Assistant Library Director position as soon as possible. Eddie Wagner, a former library employee, has agreed to come back to work part-time temporarily, and will start early in July.

Self-Service Copier: Moore reported that the library's coin-operated copier is deteriorating, and the monthly service contract fee is higher than the income. Most people now print from their phones or the computers in the library, and it is easier for staff to make copies on the Kyocera printer than to try to help people with the old copier. Motion by Meunier, second by Scherer, to retire and surplus the Canon 2200 copy machine. All voted in favor.

Other New Business:

Public Comment:

As there were no public comments, the meeting was adjourned.

Respectfully Submitted: Julie Moore Peterson