

## PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, October 4, 2021, at the Sturgis City Hall Council Meeting Room. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Kevin Forrester, Aaron Jordan (by phone), David Martinson, Dean Sigman, Angela Wilkerson and Beka Zerbst. Also present: City Manager Daniel Ainslie and City Attorney Mark Marshall. Absent: None.

Motion by Martinson, second by Zerbst and carried with all members present unanimously voting yes to approve the agenda.

Motion by Bachand, second by Zerbst and carried with all members present unanimously voting yes to go into executive session for three legal cases, three contracts and two personnel at 6:01 pm.

Motion by Martinson, second by Sigman to return to regular session at 6:38 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

### Informational Reports:

- Mayor Carstensen proclaimed the month of October Domestic Violence Awareness Month.
- Mayor Carstensen proclaimed October 4, 2021, as World Habitat Day.

### Announcements:

- Fall Clean up week is October 4-8, 2021.
- Lakeside Adventure Park meetings will be on October 11<sup>th</sup> from 1pm to 7pm and October 12<sup>th</sup> from 1pm to 5pm at the Community Center.
- Dept. of Transportation will be having a meeting on the Lazelle Street corridor on October 19<sup>th</sup> at the Community Center from 5:30 pm to 7:30 pm.
- The Post-Rally Summit will be held on October 14<sup>th</sup> from 8:30 am to 1:00 pm at the Community Center.

### City Manager Ainslie reported:

- a. Payroll – within budget
  1. Police Volunteer – Karen Hilliard, Theresa Palmer and Jennifer Nelson – Foster animals, socialize in home and with family
  2. Library Volunteer – Mary “Jeanie” Shyne
  3. Community Center – Kennedy Nacy – Front Desk Attendant - \$9.45
  4. Police – Beth Bachand – Patrol Officer - \$22.45
- b. Six- month Ordinance review schedule:
  - October 18 discussion, November 1, 1<sup>st</sup> reading, November 15, 2<sup>nd</sup> reading
    - Zoning-Use on Review process
    - Zoning- Residential Camping, continuation of preexisting nonconforming uses
    - Nuisance – Times of outdoor amplified sound and other noise concerns
  - November 15 discussion, December 6, First reading, December 20, Second reading
    - Streets, Sidewalks & Public Rights of Way – Sidewalk construction and rehab review process
    - Zoning – Allowance of Food Trucks and times of authorization
    - Traffic – Various issues brought forward by the Police Dept.

January 4 discussion, January 18<sup>th</sup> – First reading, February 7, Second reading  
Contractor’s licensing – Review of Building permit process and costs  
Nuisance – Consideration of adoption of a Property Maintenance Code

Motion by Wilkerson, second by Martinson and carried with all members present unanimously voting yes to approve the following items on the consent calendar with the exception of a & b:

- a. ~~Consideration to approve minutes from regular Council meeting on September 20, 2021.~~
- b. ~~Consideration to approve 2021-2022 Professional Medical Services Contract between the Sturgis Ambulance Service and Meade County.~~
- c. Consideration to approve Resolution 2021-46 – Surplus Property from several departments.

**RESOLUTION 2021-46**  
**A RESOLUTION DECLARING PROPERTY SURPLUS**

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BE IT FURTHER RESOLVED BY THE COMMON COUNCIL OF THE CITY OF STURGIS that the personal property described below is hereby declared surplus and to be disposed of as described by SDCL 6-13-1. It is being advisable and in the best interest of the City to sell/trade/dispose of such personal property.

**RALLY & EVENTS**

- (1) Small Gym bag style Tote (very cheap lightweight plastic)
- (2) 2-hole punches
- (1) 3-hole punch
- (1) post-it tape dispenser
- (1) typing stand for data entry
- (1) wire computer monitor stand
- Numerous plastic paperclip / pencil holder / desk organizers
- ½ box of legal sized hanging files
- (2) plastic envelope sleeves
- (6) reams of white legal paper
- (1) Lynksys wireless router (no cords)
- (4) keyboards
- (4) wired mice
- (5) plastic business card holders
- (5) plastic pamphlet holders
- (7) Paper tray holders (wire and plastic styles)
- (3) large accordion file folders
- (5 bottles) tile sealer
- (2 boxes) brown expandable folders
- (1/2 spool) blank CDs
- (1) AmpliVox Portable Sound system
- (28 1-qt bottles) transmission fluid
- (1) keyboard for an old Samsung tablet
- (2) Sansui 32” HD/LCD TV/DVD (model HDLCDVD325)
- (1) 10-key calculator
- (1) lap top bag (square style)
- (3) metal H2O bottles (non-City logo)
- Random little leftover swag from prior sponsors
- 2021 Harley Davidson FLHX ROAD/STR-VIN 1HD1KBC1XMB652471

2021 Harley Davidson FXBBS ROAD/STR – VIN 1HD1YYL1XMB054481

**AMBULANCE**

- (3) Ferno Cots
- (3) Skeds
- (4) Cot Stretchers
- (9) 4' Shop Light Bulbs
- (15) 8' Shop Light Bulbs
- (3) Sharp Cash Registers
- (1) Physio Control Life Pack 10
- (3) Boxes office file racks
- (2) Boxes Legal Hanging Folder Frames
- (6) Rolls Coax Cable
- (1) Paper Towel Dispenser (Stainless Steel)
- (3) Napkin Dispenser (Stainless Steel)
- 6 Soap Dispenser (Stainless Steel)
- 5 Toilet paper Dispenser (Stainless Steel)
- 3 Paper Towel Dispensers (Stainless Steel)
- 1 Dodge Pickup Mirrors (New)
- 2 Screen Projector
- 1 Easel
- 2 Boxes Cove Base Vinyl 4"X120'
- 2 Lucile White Paint 5-gal interior
- 2 Partial Lucile White Paint 5-gal Interior
- (1) 2003 Ford Medtec (S3) VIN:1FDSS34F63HB10913

**COMMUNITY CENTER**

- (1) homemade 2 step staircase with handle (for getting on a stage)
- (1) wooden children's school chair
- (4) Spalding Portable Basketball Hoops
- Hillyard C2 Cleaning Companion Machine
- Hillyard C3 Cleaning Companion Machine
- (2) Floor Buffers
- Carpet Cleaner machine

The football following youth football equipment were out of date and cannot be sold for safety and liability reasons. They will be thrown away.

- Youth football helmets (YS): 8
- Youth football helmets (S): 17
- Youth football helmets (M): 33
- Youth football helmets (L): 16
- Youth football helmets (XL): 6
- Youth football pads (60-80lbs): 4
- Youth football pads (70-100lbs): 7
- Youth football pads (90-120): 1
- Youth football pads (unknown size): 1

**LIQUOR STORE**

- Old POS system
- (3) integrated cash drawers
- (3) hard drives
- (3) NCR receipt printers
- (3) Verifone MX 915 credit card pin pads
- (3) touch point of sale screens
- (1) Asus monitor (no power cable)
- 6 battery back-ups (don't know if any work)

**CITY HALL**

Guest chairs

- (11) Canvas with open sides
- (7) Canvas with closed sides
- (3) Vinyl with arms
- (1) Vinyl with no arms
- (1) Vinyl rocker
- (7) Canvas with no arms
- (3) Executive style with wheels

**POLICE DEPT**

- (1) BC-119 Radio
- (4) EF Johnson Radios
- (86) Icom Radios
- (4) Icom BC-144N Radios
- (11) Maxon Radios
- (2) Motorola Radios
- (4) Radius Radios
- (3) Radius SP50 Radios
- (6) Vertex Radios
- (1) Yaesu NC-73 Radio

**MISCELLANOUS DEPARTMENTS**

The following items will be thrown away.

- 1 homemade structure with small cubbies
- 1 weathered wooden lounge chair (*unstable*)
- 2 file cabinet drawers (*no cabinet*)
- 3 wooden pallets
- Bound NatGeos from 1957 and 1955 (*Library cannot use*)
- (4) bricks (*errored inscriptions*)
- (1) Igloo cooler base (*cooler was stolen*)
- (1) White board / pin board (*broken in half*)
- (2) battery back-ups (*don't work*)
- (6) Official Photo signs (*obsolete information*)
- Numerous old/outdated banners (*Mayor's Ride, Camaro Rally*)
- (4) hula hoops (*bent / broken*)
- (2) PCR-T280 cash registers (*can't program*)
- (1) Samsung Galaxy Tab tablet with case and keyboard (*no power cables*)
- Multiple old Camaro Rally prints (*outdated / wrong sponsors*)
- (4 pads) old Chamber maps of the City (*outdated*)
- (4 cases) 3+ year old soda
- (2) pin maps with plastic frames
- (5 cases) BH Badlands & Lakes 2018 magazines (*outdated*)
- Bench seat for an unknown vehicle (*police*)
- Circulation inventory security detector (*Library*) (*obsolete from before 2006 remodel*)
- Gateway 2000 computer (*Community Center*)
- 2 box style monitors (*Community Center*)
- Hard drive (unsupported operating system - XP) (*Liquor Store*)
- Hard drive (unsupported operating system – Windows 8) (*Liquor Store*)
- Wooden table (*City Hall*)

Dated this 4<sup>th</sup> day of October 2021.

Published: 10-09-2021

Effective: 10-30-2021

Motion by Zerbst, second by Wilkerson and carried with all members present unanimously voting yes to approve the minutes from the regular Council meeting on September 20, 2021.

Motion by Anderson, second by Forrester and carried with all members present unanimously voting yes to approve the 2021-2022 Professional Medical Services Contract between the Sturgis Ambulance Service and Meade County.

Motion by Sigman, second by Bachand and carried with all members present unanimously voting yes to approve the following claims:

**WAGES** – Ambulance \$30,349.00; Attorney \$5819.23; Auditorium \$202.96; Buildings \$1229.09; Cemetery \$2345.50; City Manager \$4460.27; Community Center \$12,791.65; Finance Office \$6704.30; Fire Department \$515.63; Fleet \$6651.26; Human Resource \$4900.26; Library \$8188.20; Liquor \$7717.12; Mayor and Council \$4046.71; Parks \$11,096.64; Planning & Permitting \$10,225.93; Police \$44,141.59; Rally \$9870.65; Recreation \$2824.57; Sanitary Service \$16,335.92; Streets \$12,290.37; Wastewater \$11,277.82; Water \$14,789.77; Federal Withholding \$18,213.90; FICA \$16,231.31.

**COMBINED CASH FUND** – Joe Perkon, \$81.95, refund.

**GENERAL** – A&B Business, \$782.16, sup; Baker & Taylor, \$179.06, sup; Big Deal Auto, \$394.12, rep; Black Hills Energy, \$17281.75, util; Border States Electric, \$3874.93, rep; Roger Burnham, \$3824.58, prof fee; Central States Sanitation, \$340.00, rep; City of Sturgis Water Dept, \$14458.22, util; Comfort Inn & Suites, \$150.00, travel; Double Star Computing, \$1793.44, prof fee; Daniel Grubl, \$1500.00, contact; Holiday Inn Express, \$703.36, travel; Lori Jeffery-Kirk, \$150.00, other; Kevin Klug, \$50.00, prof fee; Scott Lensegrav, \$5000.00, contract; Marco Technologies, \$110.83, rep; Meade County Auditor, \$19389.86, other; Meade County Register of Deeds, \$270.00, other; Nebraska Salt & Grain, \$7126.59, sup; Park Avenue Car Wash, \$177.00, sup; Postmaster, \$2500.00, sup; Race Wheels, \$600.00, other; Sacrison Asphalt, \$2413.80, sup; Lance Scherer, \$763.76, travel; SD Secretary of State, \$30.00, ins; Sturgis Ambulance, \$300.00, prof fee; Sturgis Volunteer Fire Dept, \$9668.23, contract; U Drive Technology, \$283.26, util; Pat Urbaniak, \$1500.00, contact; Kris York, \$65.00, other.

**SPECAIL SALES TAX** – Sturgis Area Chamber of Commerce, \$7916.67; Sturgis Economic Development, \$5833.33.

**CAPITAL IMPROVEMENT** – CB&B Aviation, \$1500.00, improvement; Complete Concrete, \$56847.61, improvement; Fence Crafters, \$23285.62, rep; Severson Dirt Works, \$7387.77, improvement.

**BUSINESS IMPROVEMENT DISTRICT** – Big Gear Events, \$2500.00, prof fee; Black Hills Sports Car Club, \$2200.00, prof fee; Jerry Cole, \$102.22, sup; Dana's Plumbing, \$178.40, sup; Gene's Lock Shop, \$30.00, sup; SD Public Assurance Alliance, \$477.31, prof fee; The Knuckle Saloon & Steak House, \$2097.45, sup.

**HOTEL OCCUPANCY TAX DISTRICT** – Sturgis Area Chamber of Commerce, \$400.00, other.

**EQUIPMENT REPLACEMENT FUND** – RHS, \$3500.00, equip.

**TIF #21 HIDDEN ESTATES** – Advanced Engineering & Environmental, \$6552.50.

**LIQUOR** – Arctic Glacier USA, \$271.74, resale; Black Hills Energy, \$2438.92, util; Black Hills Security & Systems, \$134.85, other; Cash-Wa Distributing, \$1768.03, resale; Cask & Cork, \$916.98, resale; City of Sturgis Water Dept, \$701.00, util; Coca cola, \$763.50, resale; Dakota's Best, \$1517.95, resale; Fisher Beverage, \$8420.30, resale; Johnson Western Wholesale, \$18361.99, resale; Pepsi Cola Bottling, \$300.20, resale; Prairie Berry, \$426.00, resale; Quality Brands of the Black Hills, \$12923.20, resale; Republic Beverage Co., \$25491.85, resale; Sawyer Brewing, \$244.00, resale; Southern Glazer's of SD, \$14035.03, resale; Voss Distributing, \$43.40, resale.

**WATER** – Black Hills Energy, \$17368.45, util; City of Sturgis Water Dept, \$411.83, util; Core & Main, \$2048.07, sup; Dakota Supply Group, \$962.92, sup; G&H Distributing, \$118.80, sup; Hawkins, \$983.88, sup; MB Tree & Landscape, \$1730.00, prof fee.

**WATEWATER** – Advanced Engineering & Environmental, \$61673.02, cap imp; Double Str Computing, \$645.20, sup; Cody King, \$39.99, sup; PKG Contracting, \$185549.08, cap imp.

**SANITATION** – Black Hills Energy, \$205.35, util City of Belle Fourche, \$49704.66, other; Crossroads Hotel, \$551.94, travel; Holz Industries, \$426.00, rep.

**AMBULANCE** – Arrow manufacturing, \$5059.77, rep; Black Hills Energy, \$663.07, util; City of Sturgis Water Dept, \$466.12, util; Double Star Computing, \$180.00, sup; Henry Schein, \$140.44, sup; Image Trend, \$996.00, prof fee; Dr. Joy Mueller, \$500.00, prof fee.

Motion by Martinson, second by Zerbst and carried with all members present unanimously voting yes to table until the next meeting Resolution 2021-45 - Amendment to TIF #18.

Motion by Martinson, second by Bachand and carried with all members present unanimously voting yes to approve the purchase of a new garbage truck for \$326,669.90 to be paid out of 2022 budget. This purchase is through the National Joint Powers Association purchasing program.

Any other business:

Bernadette Usera asked why the TIF #18 was tabled. The Council wanted to make sure the legal descriptions were correct.

Deb Holland advised the Council that Love Inc. is having a speaker talk about how to make Sturgis a Dementia Friendly Community. This will be on October 14<sup>th</sup> at 6:00 pm at the Sturgis United Methodist Church.

Motion by Zerbst, seconded by Sigman and carried with all members present unanimously voting yes to adjourn the meeting at 7:21 pm.

ATTEST: \_\_\_\_\_  
Fay Bueno, Finance Officer

APPROVED \_\_\_\_\_  
Mark Carstensen, Mayor

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