

SOUTHWEST WISCONSIN LIBRARY SYSTEM
1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

Full Board of Trustees Meeting

Nov. 20, 2019

5:00 pm 1300 Industrial Drive, Suite 2, Fennimore, WI 53809

AGENDA – Revised Nov. 19, 2019

Call to Order

Meeting Duly Posted

Recognition of Public Attendees

Acceptance of Agenda Action Required

Acceptance of Minutes of the Sept. 18, 2019 meeting Action Required

Transaction Lists/Check Registers:

Receipt in September and October 2019 transaction lists..... **Action Required**

Statements of Financial Control:

Receipt in September and October 2019 statements..... **Action Required**

Balance Sheets:

Receipt in September and October 2019 balance sheets **Action Required**

Citizen Participation, Communication and Announcements..... Informational

Director and Staff Activities Reports Action Required

Committee Reports

1. Net Southwest Director's Council
2. Public Librarians Advisory Committee (PLAC)
3. Legislative update

Old Business:

1. Tech support update **Informational**
2. Staffing update **Informational**

New Business:

1. Staff employment anniversary recognitions..... **Informational**
2. Sources of funds for retirement payouts **Action Required**
3. Financial audit of 2019 in 2020 **Action Possible**
4. Balance sheet consultation **Action Possible**
5. Delivery van purchase **Action Possible**
6. OverDrive and recent publisher ebook embargo **Action Possible**
7. Date & site of next Board meeting – Jan. 15, 2020, Fennimore **Action Possible**
8. Adjournment..... **Action Required**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the SWLS office at 608-822-3393, ext. 4, at least two business days before the meeting.