

NOTICE OF AN ELECTRONIC MEETING

This meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present.

In accordance with Wisconsin law, the meeting will remain open to the public. The public may attend in person at the location noted on the agenda.

	Iowa County Airport Commission Meeting Wednesday March 24, 2021 – 6:00 pm Conference Call 1.312.626.6799 Zoom Meeting ID:824 6905 7067 Passcode: 672786 Join Zoom Meeting https://us02web.zoom.us/j/82469057067?pwd=bzM1UW1TMDRQcSthd2w4UjljK0Q1UT09 Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call. (Committee & Audience).	
3	Approve the meeting agenda for Wednesday March 24, 2021 meeting.	
4	Approve the minutes of January 27, 2021 meeting.	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
6	Review Airport Capital Improvement Plan 2022-2026.	
7	Highway Commissioner's Report: A. Award of Bids for Mowing Equipment Status. B. EOY 2020 Operations and Capital Projects Revenue and Expense Report. C. Highway Local Force Account Quote for Lower Taxiway Paving Project. D. 2020-21 CARES Act Funding for General Airport update. E. Request to build new private hangar on Lot B and provide/make sanitary hookup.	

8	Airport Manager's update – Gone Flyin' Aviation LLC – Adam. A. Buildings and Grounds and Equipment Maintenance Report. B. Fuel Sales Report. C. 65% Runway Plan Review Update. D. AWOS update.
9	Airport Commission Chair Report.
10	Adjournment. Next meeting to be determined by the Chair.
Posting verified by the County Clerk's Office: Date: Initials:	

The public is encouraged and requested to attend via electronic means.

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download> At the date and time of the meeting, you log on through the Zoom program and enter the Meeting ID from the above agenda.

You may also attend via conference call by dialing the phone number listed on the agenda above.



UNAPPROVED MINUTES
IOWA COUNTY AIRPORT COMMISSION MEETING HELD
1/27/21 – 5:00pm
Health and Human Services Center
303 W. Chapel St
Dodgeville, WI

**Iowa
County
Wisconsin**

- | | |
|---|---|
| 1 | Meeting called to order by Deal at 5pm |
| 2 | Roll Call – Benish, Christen, Storti, Masters, Meives, Meeks, Deal. Also Present Highway Commissioner Hardy, Airport Manager Langbecker, Josh Holbrook-BOA, County Administrator Larry Bierke, Dan Nankee, Scott Godfrey, Dave Morzenti, Dave Aschilmann, Joe Klocke. |
| 3 | Approve the meeting agenda for 1/27/21. Motion by Benish, second by Storti. Passes unanimously |
| 4 | Approve the minutes of the 12/16/20 meeting. Motion by Storti, second by Benish. Passes unanimously |
| 5 | Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. No comments from the committee or audience. |
| 6 | <p>Discussion of the Iowa County Airport Overlay Zoning Ordinance 400.165A residential density standards – Hardy presents ordinance and map of zones. Hardy presents an emailed response from Hal Davis – BOA in regards to changing residential density and usage. Godfrey describes the differences of lot size from Zones 2A to 2B, 20 acre and 10 acre respectively. Godfrey notes that changing this would change all of Zone 2B. Godfrey does not advocate changing Zone 2A. The underlying zoning regulations in this area would allow 1-2 acre lots. It is noted that the BOA does not have an issue with single-family residence development, but does not like to see multi-family or commercial development. Masters inquires if there is any precedent for these changes or any conflicts. Godfrey indicates he is not aware of any. Benish inquires if the statement from Hal is considered a binding document. Morzenti notes that it is valid at this moment, but anything is subject to changes. Benish reiterates he would prefer to see a signed document from the BOA stating that this change would not affect future funding requests. Hardy indicates there is currently no guidance from the FAA in regards to lot sizes for single-family development; so there isn't a standard to meet. Hardy notes that Juneau and Middleton airports are in close proximity to communities with lots considerably smaller than those currently being considered here. But, also comments those airport also receive complaints due to developments and proximity of those airports. Hardy notes that it is unlikely to get a signed letter from BOA or FAA commenting on a discussion, but more likely if we have a proposal or revision to consider. And, he notes that even that could be subject to future legislative and funding apportionment changes over time. A discussion of airport noise occurs, as it would affect properties in the area. Holbrook states areas adjacent to Middleton and Juneau often raise airport noise as an issue. Storti notes it shouldn't be a problem if a fair disclosure agreement is part of the property conditions and it is in the zoning packet. Godfrey notes that the Fair Disclosure Agreement in the packets was removed in the 2018 ordinance revision; as the County did not have a mechanism to ensure it happens between buyer-seller. Storti inquires if this is in the Mineral Point zoning area? Godfrey indicates that the Mineral Point Extra-Territorial Zoning District is the underlying zoning and any development would have to meet both zoning standards/requirements. A discussion of lot sizing occurs and whether to make for all Zone 2B's or just the Zone 2B including Ludden Lake. Masters makes a motion to change all Zone 2B parcel sizing to 2+ acres; if it is verified</p> |

	with the BOA/FAA and found to not impact future funding at the airport; and to include a property or parcel disclosure statement requirement regarding the proximity of the airport on the deeds , second by Storti. Passes unanimously.
7	Highway Commission's report- A. 12/30/20 Operations and Capital Projects Revenue and Expense report. Hardy explains the handouts. Benish indicates that they are not the easiest documents to interpret. Hardy notes that it is the program we have, and he'll review for other formats to provide the information. Hardy notes the additional 30K from cares act funding and the camera project reimbursement. B. 30% plan review for the Runway and Taxiway project – Hardy indicates that bid letting is expected in Summer/Fall 2021, construction to occur in 2022. It will be both runway and lighting for the runway. The anticipated project cost is 2.4 million with the county share being 5%, or around \$120,000.
8	Airport Manager's Update- A. Building and Grounds and Equipment Maintenance report. Langebecker notes the grounds and buildings are holding up well over the winter. Langbecker reports minor maintenance and repairs on snow removal equipment. B. Fuel Sales Report. Langbecker gives overview of year in fuel sales. Langbecker notes that it was a strong year and we are showing a growth trend for fuel sales. Langbecker states that having UW Medflight buying more fuel from us has helped tremendously. C. Business view Magazine Feature Article. Langbecker describes the brochure in the works for MRJ. Langbecker notes that Business View was using marketing techniques to solicit advertising in a way not coincident with government run institutions. Langbecker has asked them to stop using these techniques and they have complied. D. Hangar Agreement Updates. Langbecker notes the airport is at 100% capacity. Langbecker also states he is working with an interested party who has expressed interest in building on lot B. E. AWOS update. Langbecker notes A&B electric is working with TC Networks to resolve the phone line issue. Langbecker notes TC Networks has indicated that fiber might not be the answer.
9	Airport Chair Report – Morzenti indicates he received a response in relation to the letter sent as request at the 12/16/20 meeting. Morzenti gives a brief overview of the letter. Deal inquires to the timing of the funding for the runway. Hardy indicates amounts of funding will be determined in September with the bid letting results, county funding will be part of the 2022 budget process utilizing fund balance to correlate to when the county would incur it.
10	Adjournment. Next meeting to be determined by the chair. Motion by Benish to adjourn at 6:03, second by Storti. Passes unanimously.
Minutes prepared by Adam Langbecker; Gone Flyin Aviation	

MRJ Airport Capital Outlay Plan 2022-2028

REVENUE SOURCES						
				DEPT.	FUND	Federal /
	TOTAL	TAX LEVY	G.O. DEBT	BALANCE	State Grants	
2021 TAXIWAY & MAINT EQUIPMENT →	\$ 525,000	\$ -	\$ -	\$ 30,000	\$ 495,000	
2022				\$ 112,209		
A Rehab Runway 11/29 Base Bid	\$ 1,750,000			\$ 87,500	\$ 1,662,500	
B Runway 11/29 Lights	\$ 450,000			\$ 22,500	\$ 427,500	
C Runway 11/29 NAVAIDS	\$ 200,000			\$ 10,000	\$ 190,000	
Subtotal	\$ 2,400,000	\$ -	\$ -	\$ 120,000	\$ 2,280,000	
2023				\$ (7,791)		
A SRE - Snow Removal Equipment	\$ 166,666	\$ -		\$ 8,333	\$ 158,333	
B (MP) Commercial Hangers Design and Env.	\$ 35,000	\$ -		\$ 3,500	\$ 31,500	
Subtotal	\$ 201,666	\$ -	\$ -	\$ 11,833	\$ 189,833	
2024				\$ (19,624)		
A (MP) Nested Tee Hanger Construction	\$ 750,000		\$ 450,000		\$ 300,000	
Subtotal	\$ 750,000	\$ -	\$ 450,000	\$ -	\$ 300,000	
2025						
A Nested Tee Hanger Payback	\$ 166,666	\$ 8,333			\$ 158,333	
Subtotal	\$ 166,666	\$ 8,333	\$ -	\$ -	\$ 158,333	
2026						
A Nested Tee Hanger Payback	\$ 166,666	\$ 8,333			\$ 158,333	
Subtotal	\$ 166,666	\$ 8,333	\$ -	\$ -	\$ 158,333	
2027						
A Nested Tee Hanger Payback	\$ 166,666	\$ 8,333			\$ 158,333	
Subtotal	\$ 166,666	\$ 8,333	\$ -	\$ -	\$ 158,333	

Carryover Calculation Worksheet		
Program: Iowa County Airport CAPITAL		
Carryover Balance from 2017 to 2018		82,387.09
2018		
Add Tax Appropriation for the Capital Outlay for the Airport	47,000.00	
Total Budget		47,000.00
Add Revenues Received		
None	-	
Transfer In from General Fund	-	
Total Revenues		-
Less Expenses Paid: - Airport Capital Outlay		
400.32.57350.00000.805		(6,813.08)
Carryover Balance from 2018 to 2019		122,574.01
2019		
Add Tax Appropriation for the Capital Outlay for the Airport	50,700.00	
Total Budget		50,700.00
Add Revenues Received - Expenditures		
	-	
Transfer In from General Fund	-	
Total Revenues		-
Less Expenses Paid: - Airport Capital Outlay		
400.32.57350.00000.805		(73,222.00)
Carryover Balance from 2019 to 2020		100,052.01
2020		
Add Tax Appropriation for the Capital Outlay for the Airport	-	
Total Budget		-
Add Revenues Received - Expenditures		
	-	
Transfer In from General Fund	50,500.00	
Total Revenues		50,500.00
Less Expenses Paid: - Airport Capital Outlay		
400.32.57350.00000.805		(8,691.78)
Carryover Balance from 2020 to 2021		141,860.23

Carryover Calculation Worksheet			
Program: Iowa County Airport - Operating			
Fund Balance as of 12/31/2017.		65,045.48	
2018			
Add Tax Appropriation for Operating for the Airport	77,036.00		
Total Budget		77,036.00	
Add Revenues Received - for 2018			
262	126,651.93		
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		126,651.93	
Less Expenses Paid: - Airport Operating for 2018			
262		(178,304.51)	25,383.42
Transfer to General Fund			
Fund Balance as of 12/31/2018		90,428.90	
2019			
Add Tax Appropriation for Operating for the Airport	76,437.00		
Total Budget		76,437.00	
Add Revenues Received - for 2019			
262	147,063.00		
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		147,063.00	
Less Expenses Paid: - Airport Operating for 2019			
262		(204,214.00)	19,286.00
Transfer to General Fund			
Fund Balance as of 12/31/2019		109,714.90	
2020			
Add Tax Appropriation for Operating for the Airport	76,437.00		
Total Budget		76,437.00	
Add Revenues Received - for 2020			
262	197,130.75		
Transfer In from General Fund			
Transfer In from General Fund			
Total Revenues		197,130.75	
Less Expenses Paid: - Airport Operating for 2020			
262		(245,175.22)	28,392.53
Transfer to Capital Fund		(50,500.00)	
Fund Balance as of 12/31/2020		87,607.43	



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078

Phone: 608.935.3381 Fax 608.935.0372

Email: highway@iowacounty.org

March 15, 2021

NOTICE OF AWARD – 2021 Iowa County Airport Zero Turn Mower Equipment Bid

After due consideration of the proposals submitted and additional supplemental information; Iowa County, Wisconsin is hereby providing the following NOTICE OF INTENT TO AWARD for acquisition of a zero turn mower in accordance with the Request for Proposals dated February 19, 2021:

**To: Farmer's Implement Store of Mineral Point
719 Ridge Road
Mineral Point, Wis. 53565**

Zero Turn 35HP Mower – Cub Cadet Pro Z960L Commercial as specified: = \$10,795.00

Attached hereto is a bid summary of bids received. Please contact me direct with any questions or for further information.

Respectfully Submitted;

Craig E Hardy; PE/RLS
Iowa County Highway Commissioner
Attachments.

Company	Manufacturer	Model #	Engine	Bid	Speed / Fuel Capacity	Deck Construction	Warranty	12V Outlet	Strobe	Bracket	ROPS Shade
Sloans Implement 1419 S Main St Cuba City, Wis.	John Deere	Z970R	35HP	\$ 12,900	12 MPH / 11.5 GALS	Stamped Deck	36Mos / 1500 Hrs.				
KN Small Engines 3959 STH 81 Lancaster, Wis.	Big Dog	Diablo MP	35HP Kawasaki	\$ 11,249	14MPH / 11.7 GALS	Fabricated	7YRS / 1500 HRS	X	X	X	
KN Small Engines 3959 STH 81 Lancaster, Wis.	Altoz	XC610 Z	31HP Kawasaki	\$ 12,939	19MPH / 14 GALS	Fabricated	3Yrs / 1500 Hrs	X	X	X	
Farmer's Implement Store 719 Ridge Road Mineral Point, Wis.	Cub Cadet	Pro Z 960L	35HP Kawasaki	\$ 10,795	14MPH / 14.9 GALS	Fabricated	3Yrs / No Hr Limit	X	X	X	X

AGENDA ITEM COVER SHEET

Title: Preliminary Financial Reports for the period ending 12/31/2020

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Preliminary 2020 financial report with a comparison of budget to actual year-to-date for the period ending 12/31/2020

RECOMMENDATIONS (IF ANY):

For informational purposes only - this is a preliminary report and there will still be adjustments to 2020

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Preliminary 12/31/20 Financial Statements

FISCAL IMPACT:

None, status of the 2020 budgetary balances as of 12/31/20 - preliminary

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

BLANK

	A	B	C	D	E	F	G	H	I
1	Iowa County Public Works Committee - Financial Statement - Includes only those Departments that report to the Committee								
2	For the Period Ending December 31, 2020 prepared 2/23/2021								
3	Department	2020 Tax Levy Amount - Adopted & Fund Balance Applied	Budget Adjustments / Transfers	Carryovers From Prior Year	2020 Tax Levy + Budget Adjustments / Transfers / Carryovers	Revenues - other than Tax Levy	Expenditures	Excess (Deficiency) of Revenues over Expenditures	Notes
4	General Fund								
5	Planning & Development	109,294		184,927	294,221	404,347	468,081	230,487	
6	Land Conservation	173,211		1,053	174,264	315,568	430,963	58,869	
7									
8	Total General Fund	282,505	-	185,980	468,485	719,915	899,044	289,356	
9									
10	Special Revenue & Capital Funds								
11	Tri County Airport	10,705			10,705	-	15,452	(4,747)	
12	Iowa County Airport - operating	76,437	(50,500)		25,937	200,797	281,371	(54,637)	
13	Wisconsin River Rail Transit - Expenditures	30,000			30,000	-	30,000	-	
14	Capital Projects Fund - Land Conservation Only	38,000			38,000	-	42,456	(4,456)	
15	Capital Projects Fund - Planning & Development Only	20,000			20,000	-	-	20,000	
16	Capital Projects Fund - Airport only	105,201	50,500		155,701	-	34,566	121,135	
17	Special Rev & Capital Funds Total	280,343	-	-	280,343	200,797	403,845	77,295	
18									
19	Enterprise Funds								
20	Highway Dept-includes 50/50 bridge aids & Hwy Debt Pmts	4,258,395			4,258,395	8,424,363	8,586,151	4,096,608	
21	Enterprise Funds Total	4,258,395	-	-	4,258,395	8,424,363	8,586,151	4,096,608	
22									
23	Total of All Funds	4,821,243	-	185,980	5,007,223	9,345,075	9,889,040	4,463,258	

Job Estimate

Phone 608-935-3381 x 605 or Fax 608-935-0372

Total	956.88
	3,686.40
	9,175.04
	1,744.68
	4,999.68
	1,955.52
	2,537.60
	1,868.00

Job Estimate
Iowa County Highway Department
Craig E. Hardy, Highway Commissioner
Phone 608-935-3381 x 605 or Fax 608-935-0372

Date _____

Highway/Location _____

Job Number _____

Work may be started on _____

Work to be completed by _____

Prepared By _____

Requested By _____

501P	494CS	401T	403T	184	190	190	190	190	190	190	102	121	530	147	148	442	46M	46S	518R	437J

Total Machinery Costs

Material	
Geotextile Fabric	
CABC	
Select crushed	
Tack Coat	
HMA 4LT 58-28 S	
HMA 4LT 58-28 H	
Paint	

AIRPORT LOWER TAXIWAY

COUNTY STAFF

CRH

99 BLAW KNOX PF5510 PAVES CUM57 C174 45824682	1030	1.36	1	1,400.80
03 DIMAS SUPERMAG CEMENT SAW WISU456D1 02110177	8	74.38	1	595.04
94 TRAIL KING SEMI TRAILER KOHLER M16S 2334120883	22	37.82	1	832.04
90 BUTLER BT3020 TILTBED TRAILER	8	21.68	1	173.44
06 STERLING LT9513 TRIAXLE MBE4000 0460809973	32	59.34	1	1,898.88
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	50.1	59.34	1	2,971.95
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	72	59.34	1	4,269.18
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	24	59.34	1	1,396.24
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	46	59.34	1	2,719.75
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	61	59.34	1	3,595.31
17 WESTERN STAR 4700B TRIAXLE DD13 471928S0438202	24.3	59.34	2	2,887.88
13 WESTERN STAR 4700SB DAY CAB SEMI	22	67.32	1	1,481.04
17 WESTERN STAR 4700SF TANDEM AXLE	8	67.32	1	538.56
18 ETNYRE CHIP SPREADER	10	157.56	1	1,575.60
97 IHC 4900 TANDEM IHC DT466E 1829901C1	2	43.46	1	86.92
2019 MACK PAINT TRUCK	2	87.90	1	175.80
17 BROCE SWEEPER	54	42.38	1	2,288.52
79 FINN MSW29 EAGLE MULCHER GM MOTOR	8	47.78	1	382.24
79 FINN BUHS8 BANTAM SEEDER WISCONSIN VH4D	8	50.86	1	406.88
97 HYPAC C766A ROLLER CUM 4BTA4 45373925	16	34.58	1	553.28
88 PAVEMENT BREAKER BR67120	4	28.48	1	113.92
#N/A		#N/A	1	-

\$ 57,267.07

Material Costs

Rate per Unit	Unit	\$	Total
= 40812.5 / 6400 SF - 15 X 360 Roll	9.00	801.57	7,214.13
Aggregate Bids \$/Ton	1,295.00	7.75	10,036.25
Aggregate Bids \$/Ton	400.00	7.75	3,100.00
Applied at 0.07 Gals/SY	350.00	4.32	1,512.00
County Mix 2020 \$/Ton	525.00	48.21	25,310.25
County Mix 2020 \$/Ton	525.00	48.21	25,310.25
Gallons of Paint	5.00	7.35	36.75

Water
UNCL
CABC
SELECT
PULVERIZE
ASPHALT
TOPSOIL

Job Estimate
Iowa County Highway Department
Craig E. Hardy, Highway Commissioner
Phone 608-935-3381 x 605 or Fax 608-935-0372

Date	
Highway/Location	AIRPORT LOWER TAXIWAY
Job Number	
Work may be started on	
Work to be completed by	COUNTY STAFF
Prepared By	CRH
Requested By	

18

CRRSAA Stimulus Funds for Airports

Dear Airport Sponsor,

In preparation for the upcoming Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) Airport Grant Program, the Wisconsin Department of Transportation - Bureau of Aeronautics (BOA) is sharing the most up to date information we have in order to quickly and efficiently distribute the funds that have been allocated. For general information on the program, please visit <https://www.faa.gov/airports/crrsaa/>. Within this email, there are two specific requests required of all NPIAS airports.

The airport grant portion of the CRRSAA funds has been established to assist airports with both operational needs and capital improvement programs. This communication will focus primarily on the Operation and Maintenance Grant.

General Aviation (GA) Operation and Maintenance Grant

This grant is intended to stabilize airport operational needs. Funds have been allocated by Federal Aviation Administration (FAA) headquarters based on a formula that included ASSET Study airport classification and ranges from \$9,000 to \$57,000 per general aviation airport. Primary airports are receiving funds based on a separate formula to be allocated by the FAA.

These funds are available to cover costs related to operations, personnel, cleaning, sanitization, janitorial services, and debt service payments. More specifically, the FAA has outlined that operational expenses are items such as payroll, utilities, service contracts, and items generally having a limited useful life, including personal protective equipment and cleaning supplies. The intent is to relieve any operational costs incurred on or since January 20, 2020, extending until the grant amount is fully utilized within the period of performance of 4 years.

Also included in this CRRSAA Grant Program are amounts for GA FAA Contract Towers (FCT), in the amount of \$34,162 each. This additional amount for FCT applies to 5 airports in Wisconsin. Funds for the FCT program may be used to cover lawful expenses to support FAA contract tower operations. More information on the FAA Contract Tower Program is available at:

https://www.faa.gov/about/office_org/headquarters_offices/ato/service_units/mis-sion_support/faa_contract_tower_program/

BOA encourages each sponsor to use these funds solely for operational needs, to expedite the distribution of funds.

Primary Airport Operations and Maintenance Grants

Similar to CARES Act funding, primary airport operations and maintenance grants will be administered directly by the FAA Chicago Airports District Office. Any

March 12, 2021

primary airports wishing to fund operations and maintenance expenses with CRRSAA funds should apply for a CRRSAA grant directly with the FAA.

Development Projects (both GA and Primary Airport)

Capital development projects are also eligible under the program, with limited development opportunities. Any development-related costs must be associated with combating the spread of pathogens at the airport. Examples of eligible development would be replacing or upgrading a heating, ventilation, and air conditioning (HVAC) system; reconfiguring the terminal to accommodate increased social distancing; or reconfiguring terminal space or other facilities to accommodate health screening. Please be aware that all traditional AIP project requirements (airport petition, NEPA clearance, construction safety phasing, Buy American, etc.) will remain and need to be addressed prior to funds being distributed, should you choose to use your CRRSAA funds for development purposes. This will be a slower process given the emphasis and intent of the CRRSAA funding.

Procedurally, these development funds will be administered by the BOA in a manner similar to the existing block grant program.

To expedite distributing your Operation and Maintenance Grant, every Wisconsin airport that is a part of the National Plan of Integrated Airport Systems (NPIAS) needs to contact their BOA Aeronautics project manager by close of business on Friday, March 26, 2021 (project manager list and CRRSAA Fund Allocation Table attached).

In your communication to your BOA project manager, please use this format and enter/submit your information in the highlighted locations:

1. (Airport) has been allocated \$X under the CRRSAA. We (INTEND or DO NOT INTEND) to request this funding.
2. If you intend to receive the funding, you plan to use these funds for (Select One):
 - 1) Operational needs only (salary, utilities, debt, etc.)
 - 2) Operational needs and development project opportunities
 - 3) Development project opportunities only
3. If any development is planned, please indicate that you acknowledge the traditional airport development requirements (petition process/agency agreement complete, environmental clearance, construction safety phasing, air spacing, etc.). All are still required. Include a description of the project you desire to accomplish:

It remains BOA's intent to distribute these funds as quickly as possible. A response from every Wisconsin airport in the National Plan of Integrated Airport Systems (NPIAS) to BOA staff

March 12, 2021

remains critical for finalization of an overall grant application from BOA to the FAA for the Operations and Maintenance funds.

For GA airports requesting Operations and Maintenance funds, a special agency agreement will need to be in place for BOA to apply for the Operations and Maintenance block grant funding. **The special Agency Agreement is attached to this correspondence and must be sent to your BOA project manager by Friday, April 9, 2021.** Please ensure the persons signing the special agency agreement have been given the authority to sign the agreement. Copies of the CARES Act special agency agreement are available upon request if a comparison is desired.

Once BOA applies for and receives the GA Operations and Maintenance Grant Funds from the FAA, the follow steps will need to occur:

1. Invoices, payroll summaries, or other financial documents supporting the grant request will be required for any Operations and Maintenance Grant reimbursements. Those documents will be submitted to your BOA project manager for processing and payment. If development is planned to be utilized, additional information is needed and may delay the processing of your CRRSAA funding.
2. Maintain all documentation that supports your utilization of the grant. It is highly anticipated that an audit of these funds and their use will occur.
3. The process for grant closeout has not yet been finalized. As that information is developed and provided, it will be shared.

Again, please respond for your airport with answers to the three questions above by the close of business on **Friday, March 26, 2021**, and if a GA airport, please submit the signed Special Agency Agreement by the close of business on **Friday, April 9, 2021**.

Sincerely,



Matt Malicki
Airport Engineering Section Chief
Wisconsin Bureau of Aeronautics

Attachments:

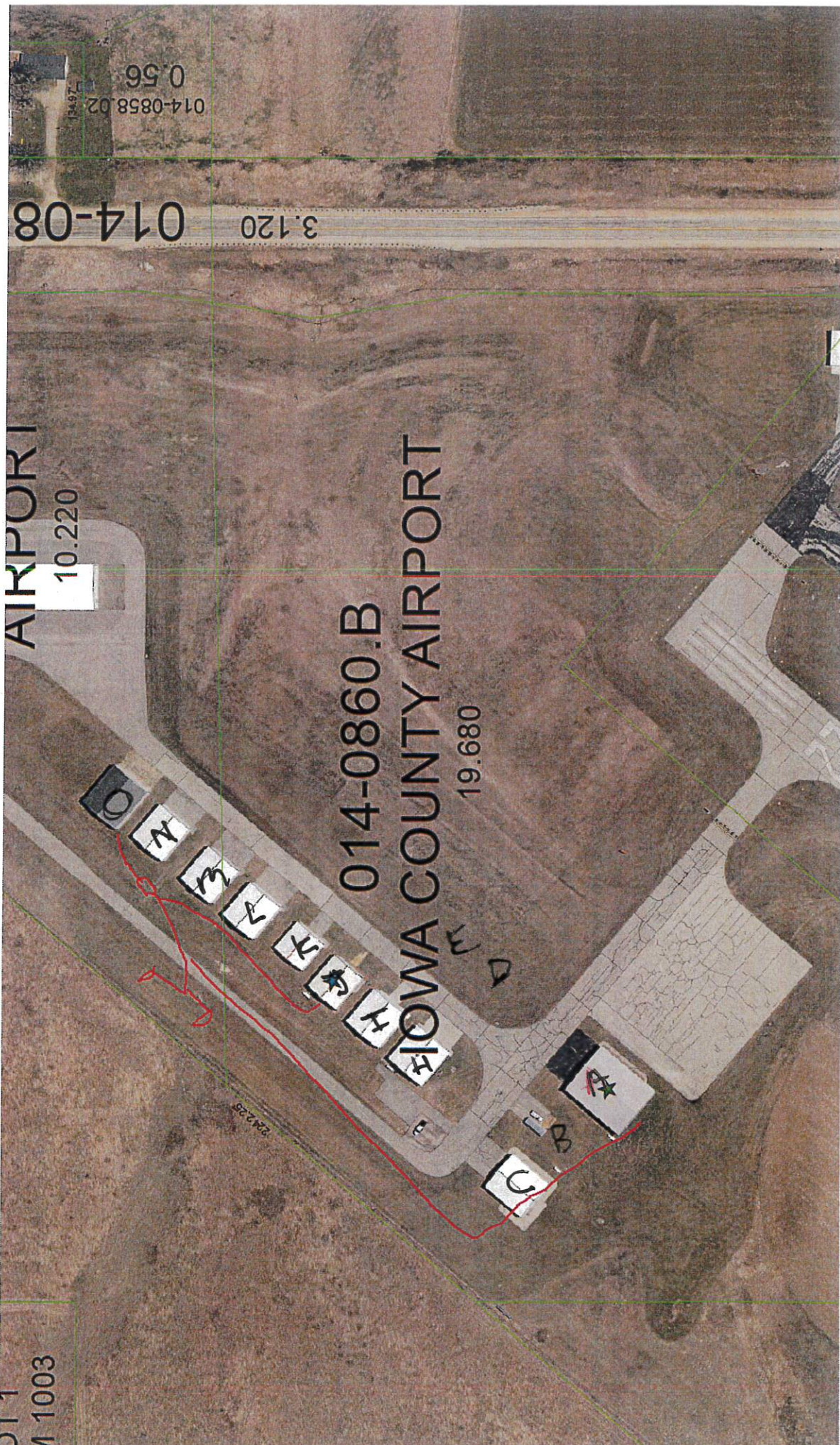
BOA Project Manager List
CRRSAA Fund Allocation Table
Special Agency Agreement for Operations and Maintenance Funds

March 12, 2021

30

21

Blank



Blank

IOWA COUNTY AIRPORT - Comparison by Month of Number of Gallons of Fuel Sold

	January	February	March	April	May	June	July	August	September	October	November	December	Totals for the Year
2019 - # of Gallons Sold													
100LL													
Sale Price per Gallon	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	\$ 4.65	4.65 / 3.30	3.30 / 2.00		\$ 4.659	\$ 4.659	\$ 4.659	
Total 100LL	140.39	168.82	209.95	266.77	443.66	452.02	1,849.40	4,091.56	-	201.86	230.14	432.00	8,486.57
JET-A Fuel													
Sale Price per Gallon	\$ 4.10	\$ 4.10	\$ 4.10	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.95	\$ 3.959	\$ 3.959	\$ 3.959	
Total JET-A Fuel	180.54	406.33	485.72	532.08	2,052.90	1,368.44	2,575.68	3,980.59	257.39	1,346.16	565.39	30.06	13,781.28
2019 - Total Gallons - All Types	320.93	575.15	695.67	798.85	2,496.56	1,820.46	4,425.08	8,072.15	257.39	1,548.02	795.53	462.06	22,267.85
Difference between 2018 & 2019	(79.77)	226.14	(88.93)	(785.73)	1,432.48	(342.25)	210.13	5,456.54	(789.90)	787.44	149.76	(357.49)	5,818.42
% of Increase or (Decrease)	-20%	65%	-11%	-50%	135%	-16%	5%	209%	-75%	104%	23%	-44%	35%
2020 - # of Gallons Sold													
100LL													
Sale Price per Gallon	\$ 4.659	\$ 4.659	\$ 4.659	\$ 4.659	\$ 4.659	\$ 4.659	\$4.659 / \$3.70	\$ 3.70	\$ 3.70	\$ 3.700	\$ 3.700	\$ 3.700	
Total 100LL	277.55	316.99	442.51	550.37	180.28	618.57	1,378.96	1,889.80	467.66	927.05	625.73	422.30	8,097.77
JET-A Fuel													
Sale Price per Gallon	\$ 3.959	\$ 3.959	\$ 3.959	\$ 3.959	\$ 3.959	\$ 3.959	\$3.959 / \$3.30	\$ 3.30	\$ 3.30	\$ 3.300	\$ 2.990	\$ 2.990	
Total JET-A Fuel	755.61	262.05	957.41	670.19	2,029.27	2,583.47	3,780.90	2,773.78	802.10	2,385.57	765.23	700.32	18,465.90
2020 - Total Gallons - All Types	1,033.16	579.04	1,399.92	1,220.56	2,209.55	3,202.04	5,159.86	4,663.58	1,269.76	3,312.62	1,390.96	1,122.62	26,563.67
Difference between 2019 & 2020	712.23	3.89	704.25	421.71	(287.01)	1,381.58	734.78	(3,408.57)	1,012.37	1,764.60	595.43	660.56	4,295.82
% of Increase or (Decrease)	222%	1%	101%	53%	-11%	76%	17%	-42%	393%	114%	75%	143%	19%
2021 - # of Gallons Sold													
100LL													
Sale Price per Gallon	\$ 3.700	\$ 3.700											
Total 100LL	285.32	374.43											659.75
JET-A Fuel													
Sale Price per Gallon	\$ 2.990	\$ 2.990											
Total JET-A Fuel	491.00	560.96											1,051.96
2021 - Total Gallons - All Types	776.32	935.39											1,711.71
Difference between 2020 & 2021	(256.84)	356.35	(1,399.92)	(1,220.56)	(2,209.55)	(3,202.04)	(5,159.86)	(4,663.58)	(1,269.76)	(3,312.62)	(1,390.96)	(1,122.62)	(24,851.96)
% of Increase or (Decrease)	-25%	62%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-94%

Blank