



Agenda
General Government Committee
Thursday, September 9, 2021 - 5:00 pm
Conference Call 1-312-626-6799
Zoom Meeting ID: 842 1312 0106
Passcode: 310024
<https://us02web.zoom.us/j/84213120106>
Courthouse
The Loft (2nd floor)
222 N Iowa Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled, please call 935-0399.

Any subject on this agenda may become an action item.

1	Call to order.
2	Roll Call.
3	Approve the agenda for this September 9, 2021 meeting.
4	Approve the minutes of the May 6, 2021 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Preliminary Financial Reports for the period ending 6/30/2021.
7	Resolution Setting Marriage License Fee for the Iowa County Clerk's office.
8	Resolution Supporting Memorandum of Understanding Between Iowa County and Any Municipalities Requesting a Resource Sharing Relationship for Use of the Statewide Voter Registration System.
9	Consider update to Iowa County Library Plan.
10	Update on upcoming Bloomfield Prairie Ordinance proposal; discussion of public input process.
11	Consider proposal for off-leash dog area at the Bloomfield property.
12	Consider a Public Access and Recording Policy.

13	Reclassification of ADRC Bus Driver.
14	Employment Activity Report.
15	Establishing Internship Rate of Pay Resolution.
16	Amend 4-0720 Creating Two Project Based Public Nurse Health Positions.
17	Amend 7-0519 Create a Part-Time Project Grant Funded Position (HeART) in the Health Dept.
18	Amend 2-1211 Sheriff's Part-Time On-Call Road Deputy/Dispatcher Correctional Compensation.
19	Budget Update - Employee Relations Dept.
20	2022 Health Insurance.
21	Resolution Creating a Condemnation Commission.
22	Set date and time for next meeting. (October 7, 2021 at 5:00 p.m.)
23	Adjournment.
	Posting verified by the County Clerk's Office. Kris Spurley Date: 09-02-2021 @ 12:00 pm Initials: kks

	Draft Minutes General Government Committee Thursday, May 6, 2021 - 5:00 pm Conference Call 1-312-626-6799 Zoom Meeting ID: 817 4473 7754 Iowa County Health & Human Services Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
1	Chair Ronald Benish called the meeting to order at 5:00 p.m.	
2	- Roll Call. Members present: Sups. Ronald Benish, Mike Peterson, Curt Peterson, Judy Lindholm. - Others present: Larry Bierke, Steve Deal, Mel Masters, Allison Leitzinger, and Kris Spurley. - Others present remotely: None	
3	Sup. Lindholm <u>moved</u> to approve the agenda for this May 6, 2021 meeting. Sup. C. Peterson seconded. Motion carried. Aye-4 Nay-0	
4	Sup. C. Peterson <u>moved</u> to approve the minutes of the April 8, 2021 meeting. Sup M. Peterson seconded. Motion carried. Aye-4 Nay-0	
5	Public Comments: None	
6	Iowa County Register of Deeds 2020 Annual Report-No questions or comments.	
7	Bruce Paull was unable to attend the meeting to provide an update on the Pace Projects. M. Peterson <u>moved</u> to have Bruce give an update next month. C. Peterson seconded. Motion carried. Aye-4 Nay-0	
8	Considered the creation of a Department Assistant position for County Administrator/Corporation Counsel/Employee Relations. Sup. C Peterson moved to have Allison and Larry do an assessment of using in-house staff for the hours needed and bring back to the committee with their results. Sup. M. Peterson seconded. Motion carried. Aye-4 Nay-0	
9	Allison reviewed the Employment Activity Report and gave an update to the committee.	
10	The next meeting date is June 3, 2021 at 5:00 p.m.	
11	Sup. M. Peterson <u>moved</u> to adjourn the meeting. Sup. C. Peterson seconded the motion. Motion carried. Aye-4 Nay-0 Meeting adjourned at 5:26 p.m.	

DRAFT

AGENDA ITEM COVER SHEET

Title: 6-30-2021 Financial Reports for the General Government Committee

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

6-30-2021 Preliminary financial report with a comparison of budget to actual year-to-date for the departments that report to the General Government Committee

RECOMMENDATIONS (IF ANY):

For informational purposes only

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Preliminary 6/30/2021 Financial Statements

FISCAL IMPACT:

None, status of the 2021 budgetary balances as of 6/30/2021 - preliminary

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

A	B	C	D	E	F	G	H
1	Iowa County - Financial Statement - includes Departments that report to the General Government Committee						
2	Preliminary - For the Period Ending June 30, 2021 (prepared 8/11/2021)						
3	<u>Department</u>	<u>2021 Tax Levy Amount - Adopted & Fund Balance Applied</u>	<u>Budget Adjustments / Transfers</u>	<u>Carryovers From Prior Year</u>	<u>2021 Tax Levy + Budget Adjustments / Transfers / Carryovers</u>	<u>Revenues - other than Tax Levy</u>	<u>Excess (Deficiency) of Revenues over Expenditures</u>
4	<u>General Fund</u>						
5	County Board - Fire Suppression	2,000			2,000	-	2,000
6	Employee Relations Dept	143,352			143,352	5	57,808
7	Economic Development	36,442			36,442	-	3,075
8	Information Systems	606,292		24,679	630,971	-	426,942
9	County Treasurer - NOTE 1	(934,370)			(934,370)	456,066	(577,858)
10	Co Treasurer - Transfer from						
11	County Sales Tax Fund	(2,055,000)			(2,055,000)	-	(2,055,000)
12	County Clerk	203,568	31,578	839	235,985	15,982	120,625
13	Register of Deeds	27,644		13,330	40,974	159,180	125,977
14	Environmental Services	483,292			483,292	6,955	271,291
15	County Farm	(104,919)			(104,919)	11,645	(99,365)
16	County Insurance	60,595			60,595	205,860	37,429
17	Cultural-Aid to Libraries	347,576			347,576		13,368
18	Cultural-Library, Fair & Historical Society	32,932		4,661	37,593	-	37,593
19	Snowmobile/ATV	-			-	64,327	(29,885)
20	Total General Fund including aids to Libraries	(1,150,596)	31,578.00	43,509	(1,075,509)	920,019	(1,665,998)
21	Special Revenue, Capital Funds, & Internal Service Fund						
22	Revolving Loan Fund				-	3,500	3,500
23	Capital Projects - Information Technology	164,000			164,000	-	89,718
24	Capital Projects - Court Security Project				-	-	-
25	Capital Projects - Environmental Services	450,000			450,000	-	444,940
26	Self-Insured Workers Comp				-	122,883	(208,122)
27							
28							
29	Special Rev, Capital Funds & Internal Service FundTotal	614,000	-	-	614,000	126,383	330,036
30							
31	Total of All Funds	(536,596)	31,578	43,509	(461,509)	1,046,401	(1,335,963)
32							
33	Note 1: County Treasurer 2021 Tax Levy Amount Adopted does not include general fund tax levy or levy for library aids						
34							

	A	B	C	D	E	F	G	H	I
1	Departments that Report to the Iowa County General Government Committee								
2	Preliminary - For the period ending 6/30/2021 as of 7/22/2021						compiled 8/1/2021		
3	Revenue - Compare Budget to Actual	2021 Adopted Annual Budget including Tax Levy & Fund Balance Applied	Budget Adjustments / Transfers	Carryovers From Prior Year	2021 REVISED BUDGET	Total Department YTD REVENUES	REMAINING BALANCE	% of Year completed	Actual YTD %
4	100 GENERAL FUND								
5	05 Employee Relations Department	143,352			143,352	5	143,347	46%	
6	14 ECONOMIC DEVELOPMENT	36,442			36,442	-	36,442	46%	
7	15 INFORMATION SYSTEMS	606,292			606,292	-	606,292	46%	
8	20 COUNTY TREASURER	530,500			530,500	456,066	74,434	46%	86%
9	20 COUNTY TREASURER - State Shared Rev & Exempt Computer Aid & Personal Property Aid	\$ 639,680			639,680	-	639,680	46%	0%
10	20 COUNTY TREASURER - Property Tax, and Library Aids	\$ 5,281,475			5,281,475	5,281,475	-	46%	100%
11	20 COUNTY TREASURER - Transfer from Sales Tax Fund	2,055,000			2,055,000	-	2,055,000	46%	0%
12	22 COUNTY CLERK	216,083			216,083	15,982	200,101	46%	7%
13	30 REGISTER OF DEEDS	215,644			215,644	159,180	56,464	46%	74%
14	34 ENVIRONMENTAL SERVICES	494,292			494,292	6,955	487,337	46%	1%
15	35 COUNTY FARM	110,144			110,144	11,645	98,499	46%	11%
16	36 COUNTY INSURANCE REVENUE	255,544			255,544	205,860	49,684	46%	81%
17	73 SNOWMOBILE/ATV PROGRAM	42,120			42,120	64,327	(22,207)	46%	153%
18									
19	TOTAL: GENERAL FUND	10,626,568	-	-	10,626,568	6,201,494	4,425,074	46%	58%
20	400 CAPITAL PROJECTS FUND								
21	32 Capital Projects - Information Technology	\$ 164,000			\$ 164,000	\$ 164,000	\$ -	46%	100%
22	32 Capital Projects - Environmental Services	\$ 450,000			\$ 450,000	\$ 450,000	\$ -	46%	100%
23									
24	TOTAL OF ALL FUNDS	11,240,568	-	-	11,240,568	6,815,494	4,425,074	46%	61%
25									
26	Other:								
27	250 REVOLVING LOAN FUND								
28	18 REVOLVING LOAN FUND	-	-		-	3,500	(3,500)	46%	100%
29	730 Self Insured Workers Comp								
30	37 SELF-INSURED WORKERS COMP				\$ -	\$ 122,883	\$ (122,883)	46%	
31									
32	Total Other:					126,383	(126,383)	46%	100%
33									
34	TOTAL - All Funds and Other:	11,240,568	-	-	11,240,568	6,941,876	4,298,692	46%	62%
35	Notes:								
36	YTD = Year-to-date								
37	Revenues: For all funds other than the general fund the tax levy is recorded in the departments at the beginning of the year.								

	A	B	C	D	E	F	G	H	I
1	Departments that Report to the Iowa County General Government Committee								
2	Preliminary - For the period ending 6/30/2021 as of 7/22/2021								
3	Expenditure - Compare Budget to Actual	2021	Budget	Carryovers	2021 REVISED	Total	REMAINING	% of Year	Actual
4	100 GENERAL FUND	ADOPTED ANNUAL BUDGET	Adjustments / Transfers	From Prior Year	BUDGET	Department YTD Expenditures	BALANCE	completed	YTD %
5	02 COUNTY BOARD - Fire Suppression	\$ 2,000			\$ 2,000	\$ -	\$ 2,000	46%	
6	05 Employee Relations Department	\$ 143,352			\$ 143,352	\$ 85,549	\$ 57,803	46%	60%
7	14 ECONOMIC DEVELOPMENT	\$ 36,442			\$ 36,442	\$ 33,367	\$ 3,075	46%	92%
8	15 INFORMATION SYSTEMS	\$ 606,292		24,679	\$ 630,971	\$ 204,029	\$ 426,942	46%	32%
9	20 COUNTY TREASURER	\$ 235,810			\$ 235,810	\$ 99,554	\$ 136,256	46%	42%
10	22 COUNTY CLERK	\$ 203,568	\$ 44,093	839	\$ 248,500	\$ 131,342	\$ 117,158	46%	53%
11	30 REGISTER OF DEEDS	\$ 215,644		13,330	\$ 228,974	\$ 74,177	\$ 154,797	46%	32%
12	34 ENVIRONMENTAL SERVICES	\$ 494,292			\$ 494,292	\$ 218,956	\$ 275,336	46%	44%
13	35 COUNTY FARM	\$ 5,225			\$ 5,225	\$ 6,091	\$ (866)	46%	117%
14	36 COUNTY INSURANCE - **	\$ 255,544			\$ 255,544	\$ 229,026	\$ 26,518	46%	90%
15	72 CULTURAL-Aid to Public Libraries	\$ 347,576		4,662	\$ 352,238	\$ 334,208	\$ 18,030	46%	95%
16	72 CULTURAL-Fair & Historical Soc	\$ 32,932			\$ 32,932	\$ -	\$ 32,932	46%	0%
17	73 SNOWMOBILE/ATV PROGRAM	\$ 33,420			\$ 33,420	\$ 94,211	\$ (60,791)	46%	282%
18									
19	TOTAL: GENERAL FUND	\$ 2,612,097	\$ 44,093	\$ 43,510	\$ 2,699,700	\$ 1,510,508	\$ 1,189,192	46%	56%
20	400 CAPITAL PROJECTS FUND								
21	32 Capital Projects - Information Technology	\$ 164,000			\$ 164,000	\$ 74,282	\$ 89,718	46%	45%
22	32 Capital Projects - Court Security Project				\$ -		\$ -		
23	32 Capital Projects - Environmental Services	\$ 450,000			\$ 450,000	\$ 5,060	\$ 444,940	46%	1%
24									
25	TOTAL OF ALL FUNDS	\$ 3,226,097	\$ 44,093	\$ 43,510	\$ 3,313,700	\$ 1,589,850	\$ 1,723,850	46%	48%
26									
27	Other:								
28	250 REVOLVING LOAN FUND								
29	18 REVOLVING LOAN FUND	\$ -			\$ -	\$ -	\$ -	46%	
30	730 Self Insured Workers Comp								
31	37 SELF-INSURED WORKERS COMP				\$ -	\$ 331,005	\$ (331,005)	46%	
32									
33									
34	Total Other	\$ -	\$ -	\$ -	\$ -	\$ 331,005	\$ (331,005)	46%	
35									
36	TOTAL - All Funds and Other:	\$ 3,226,097	\$ 44,093	\$ 43,510	\$ 3,313,700	\$ 1,920,855	\$ 1,392,845	46%	58%
37	Notes:								
38	YTD = Year-to-date								
39	Revenues: For all funds other than the general fund the tax levy is recorded in the departments at the beginning of the year.								

AGENDA ITEM COVER SHEET

Title: GENERAL GOVERNMENT COMMITTEE – MEETING DATE, SEPT 9, 2021

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Discussion and Approval of Resolution Setting Marriage License Fee for the Iowa County Clerk's Office.

RECOMMENDATIONS (IF ANY):

Marriage License fees have not increased since 2007.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Setting Marriage License Fee for the Iowa County Clerk's Office.

FISCAL IMPACT:

Increase in Marriage License fee.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Kris Spurley

DEPT: Iowa County Clerk's Office

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: September 9, 2021

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO.

Resolution Recommending Marriage License Fee for Iowa County

TO THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS

WHEREAS, the Iowa County Board sets the Marriage License Fees for the Iowa County Clerk's Office and

WHEREAS, the cost to obtain a marriage license will be \$100.00 effective January 1, 2022; and

NOW, THEREFORE, BE IT RESOLVED THAT: The Iowa County Board of Supervisors adopts the recommendations of the General Government Committee and approves the increase of the cost to obtain a marriage license to \$100 effective January 1, 2022.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this ____ day of September, 2021.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: GENERAL GOVERNMENT COMMITTEE – MEETING DATE, SEPT 9, 2021

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Discussion and Approval of Resolution Supporting Memorandum of Understanding Between Iowa County and Any Municipalities Requesting a Resource Sharing Relationship for Use of the Statewide WisVote Voter Registration System

RECOMMENDATIONS (IF ANY):

Updating previous Resolution No. 7-0918 which expires on December 31, 2021.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Supporting Memorandum of Understanding Between Iowa County and Any Municipalities

FISCAL IMPACT:

Increase in Election Revenue.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Kris Spurley

DEPT: Iowa County Clerk's Office

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: September 9, 2021

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. _____

**RESOLUTION SUPPORTING MEMORANDA OF UNDERSTANDING BETWEEN
IOWACOUNTY AND ANY MUNICIPALITIES REQUESTING A RESOURCE
SHARINGRELATIONSHIP FOR USE OF THE STATEWIDE WISVOTE VOTER
REGISTRATION SYSTEM**

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin Election Commission is charged with maintaining a Statewide Voter Registration System known as WisVote that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to administer, implement and maintain local voter registration information within a centralized WisVote system; and

WHEREAS, the State Legislature has enacted legislation which allows local units of government to share technology and resources with the County or other municipalities to maintain the local voter registration information within the centralized WisVote system,

THEREFORE, BE IT RESOLVED, that Iowa County directs the County Clerk, upon the request of a municipality, to enter into a three year Memorandum of Understanding with that municipality that will comply with the requirements of HAVA and provide a more efficient and cost effective implementation of WisVote through the sharing of technology and resources.

FURTHER, BE IT RESOLVED, that Iowa County directs the County Clerk to increase the fee for each Township and Village, excluding Livingston, by \$50.00. The fee will be for the years 2022, 2023 and 2024.

FURTHER, BE IT RESOLVED, that Iowa County directs the County Clerk to leave the fee for setting up the local municipal races unchanged at \$50.00 per election and the School District fee for setting up the school races unchanged at \$25.00 per election.

Respectfully submitted by the Iowa County General Government Committee

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this ____ day of September, 2021.

John M. Meyers, Iowa County Board Chair

ATTEST: _____
Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Iowa County Library Plan Amendment

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Iowa County Library Committee is recommending certain changes to the Library Plan. This changes have fiscal implications for the work that the Committee is able to accomplish.

RECOMMENDATIONS (IF ANY):

Please review highlighted changes on the attached plan. Approving this change would provide greater dollars for the Library Committee to fund area libraries and to offer grants to library applicants.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is an updated copy of the plan with changes noted on PAGE 4 and PAGE 5

FISCAL IMPACT:

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed?

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Iowa County Library Plan for Library Services

I. Mission Statement

To make library service available to all Iowa County residents and to provide for equitable funding of that service.

II. Background

A. The Iowa County Library Planning Committee is established under Section 43.11 of the Wisconsin State Statutes as revised by 1997 Wisconsin Act 150. *See Appendix C.*

B. Iowa County has eight public libraries.

1. Public libraries located wholly in Iowa County.
 - a. Barneveld Public Library (pop. 1,231) was established in 1958.
 - b. Cobb Public Library (pop. 458) began in 1931.
 - c. Dodgeville Public Library (pop. 4,693) was founded in 1900.
 - d. Mineral Point Public Library (pop. 2,487) was founded in 1893.
2. Public libraries located partly in Iowa and partly in Grant Counties.
 - a. Livingston Public Library (pop. 664) was established in 1934.
 - b. Montfort Public Library (pop. 718) was established in 1937.
 - c. Muscoda Public Library (pop. 1,299) was established in 1928.
3. Public library located partly in Iowa and partly in Lafayette Counties.
 - a. Blanchardville Public Library (pop. 825) was established in 1950.

- In 1961, the Public Library Service Center of Southwestern Wisconsin was created by five counties including Crawford, Iowa, Lafayette, Grant, and Richland to help provide library service to county residents. This entity became the Southwest Wisconsin Library System in 1974.
 - An Iowa County Library Planning Committee was appointed by the Iowa County Board of Supervisors in 1991. The twelve-member committee had one member from each of the four public libraries, one representative from each of the four geographical quadrants, one county board member, one library system member and two representatives-at-large. The committee developed the “Iowa County Long-Range Plan of Library Service 1991-2001”.
 - Iowa County is part of the unglaciated area of southwestern Wisconsin with a total population of 23,687 (2010 census) a 907 increase over the 2000 census. It is primarily a rural county with two cities, nine villages and fourteen townships wholly within the county, and includes parts of 4 villages: Blanchardville (partly in Lafayette County), and Livingston, Montfort, and Muscoda (all partly in Grant County). The populations of the villages vary from 288 (Hollandale) to 1,231 (Barneveld). The populations of the townships vary from 306 (Clyde) to 834 (Arena). Many citizens are employed in retail trade, farming and related fields, or commute to Madison, WI and Dubuque, IA.
- C. Iowa County is a member of the Southwest Wisconsin Library System (SWLS). The method for allocating system board representation is by population. The Iowa County Board of Supervisors appoints three county residents to serve on the SWLS Board, one being a county board supervisor. An ad hoc Library Planning Committee was appointed in December 2017 and held its first meeting in April 2018 to revise the Iowa County Library

Plan for Library Services. The committee consisted of Vickie Stangel, Director of Dodgeville Public Library; Barbara Polizzi, Director of Mineral Point Public Library; Linda Gard, Director of Cobb Public Library; Alex LeClair, Director of Barneveld Public Library, Daniel Nankee, Iowa County representative and Judy Lindholm, Iowa County representative.

III. Current Library Services to County Residents

A. Libraries and Governance:

Iowa County is currently served by four public libraries completely within its borders: Barneveld Public Library, Cobb Public Library, Dodgeville Public Library, and Mineral Point Public Library. It also is served by Blanchardville, Livingston, Montfort and Muscoda. Each of the eight municipal libraries is administered by a Library Board of Trustees. These boards are created and maintained according to Wisconsin State Statute 43.54 based on municipality size.

See Appendix A for an inventory of current county library services.

B. Method for determining nonresident usage:

Libraries in Iowa County use automated integrated library systems and at any time, reports may be generated showing, by taxing municipality, the nonresident usage of libraries in the county. In all Iowa County municipal libraries, customers are asked to provide their taxing municipality and proof of address upon registering for a library card. Statistics on county residents' usage of system libraries outside the county are obtained through the same methods as referenced above and reciprocal agreements among the counties will be utilized for matters of reimbursement.

IV. Funding of Library Services to County Residents

See Appendix B for current comparison of funding amounts.

V. Goals and Objectives

A. Learn -- Iowa County libraries are key players in the advancement of educational achievement in Iowa County.

1. Support early learning to promote school readiness.
 - a. Provide parents and caregivers with quality story times and materials that encourage them to talk, sing, read, write, and play with their children.
 - b. Reach out to Pre-K classrooms, childcare facilities, and stay-at-home parents.
 - c. Investigate and invest in technology, resources, and creative tools that support early literacy.
2. Support a strong partnership with local schools.
 - a. Cooperatively work with teachers, school administrators, and school support staff to expand the reach of marketing efforts, increase the attendance at library programs, and improve the quality of library services.
 - b. Promote attendance in summer reading programs and summer activities.
 - c. Attend community school events to promote library services and gain insight into community needs.
 - d. Develop strong relationships with homeschoolers and homeschool networks.
3. Support personal growth and lifelong learning through high quality programs, materials, and services.

- a. Collaborate with public, private, and nonprofit partners to promote reading for pleasure, expand self-directed learning opportunities, and provide a variety of cultural experiences for all ages.
 - b. Develop strategies that better support distance learning, e.g. exam proctoring.
 - 4. Help library staff to develop the skills to search for, locate, evaluate, and effectively use information to meet the community's needs.
 - a. Ensure public service staff can readily assist patrons in finding what they need to know.
 - b. Develop and encourage a problem-solving network among Iowa County libraries.
 - c. Develop a staff training and professional development program.
 - 5. Ensure that public concerns about library services, as well as the unique challenges of providing library services to rural populations, are communicated to government representatives.
 - a. Encourage the county board representative on the Iowa County Library Committee to keep the Iowa County Board of Supervisors informed on library issues.
 - b. Encourage the county board representative on the Southwest Wisconsin System Board to keep County Board informed on library issues.
 - c. Encourage Library Directors and Library Board members to communicate to government representatives regarding the area's library issues.
 - d. Publicize library issues to the general public and encourage them to contact their elected representatives about these issues.
- B. Connect -- Iowa County libraries are open, thriving spaces where people can link to the universe of possibilities and enrich their lives.**
- 1. Provide safe and welcoming spaces for people of all ages, cultures, and backgrounds to connect with others and engage in individual pursuits. Solicit patron and staff feedback to assess customer satisfaction about the quality of the customer experience.
 - 2. Customize hours, spaces, services, and collections to meet community needs.
 - a. Apply data analytics to ensure more relevant collections, programs, services, hours, and space utilization.
 - b. Create intelligent displays that highlight aspects of the collections.
 - c. Evaluate the condition of the collection and move forward with a collection maintenance program.
 - d. Include such things as makerspaces, a learning commons, and/or other non-traditional materials in the library experience.
 - 3. Use a variety of media and community connections to develop and promote library programs and services.
 - a. Create and distribute a brochure promoting library services available to county residents.
 - b. Work with local community groups to better reach under-served populations.
 - c. Explore ways to improve the digital presence of county libraries, including the re-design of websites, the use of social media, and the promotion of digital collections.
 - d. Promote volunteer opportunities and grow a network of quality volunteers.
 - 4. Support cooperative activities, agreements, and evaluation among the county, member public libraries, Southwest Wisconsin Library System, and beyond.

- a. Ensure that Iowa County member agreement with Southwest Wisconsin Library System is in place and is current.
- b. Iowa County will appoint the required number of members to serve on the Southwest Wisconsin Library System Board of Trustees. One of the members shall be a Supervisor and other members will be from the general public.
- c. Annually in April, review and evaluate existing agreements and assist in development of future agreements among county libraries.

C. Grow – Iowa County public libraries are committed to the economic vitality of our communities.

1. Explore and develop 21st century literacies. Develop programs and services to foster innovation and creativity to support science, technology, engineering, arts, and math (S.T.E.A.M.) skills.
2. Educate for digital literacy and marketable workplace skills to improve prospects for employment.
 - a. Create programs and offer resources that help with job seeking and career development.
 - b. Promote proctoring services for local distance education students.
3. Leverage business, political, and professional relationships to properly represent the changing nature of library services and resources.
 - a. Identify viable businesses and economic development partnerships that will pave the way for the library to share resources and co-promote programs and services.
 - b. Coordinate an advocacy message and approach with other county libraries.
 - c. Recommend and advocate for changes in state law, county ordinance, and contractual agreements that will enable library services in Iowa County to be delivered equitably, effectively, and efficiently.
4. Ensure fair and equitable compensation for library services provided to all county residents.
 - a. Iowa County will continue to reimburse municipal libraries-for loans of materials made by the library during the prior calendar year to Iowa County residents who do not reside in the municipality maintaining the public library and whose own residence is in a municipality which does not maintain its own library. Per Wisconsin Statute 43.12 this amount shall be at least seventy percent of the cost of library service provided to nonresidents.
 - b. Iowa County agrees to use the same nonresident usage statistics defined in 4.a. to ~~reimburse-fund~~ the Iowa County Library Committee at ~~25~~% starting in 20~~19~~22 in order to provide funding for the county-wide promotion of library services available to Iowa County residents. This plan will be evaluated annually to recommend reimbursement levels for future years.
 - c. Iowa County agrees to reimburse libraries operated wholly or partly in Iowa County for library usage by Iowa County residents whose residence is in a municipality which does not maintain its own public library at ~~72~~5% starting in 20~~19~~22. This plan will be reevaluated afterward to recommend for future years.
 - d. Annually, a statement will be provided on behalf of each library to the Iowa County Clerk that reports the number of loans of material made by

that library to nonresidents of that municipality in the previous year.

This statement shall show the cost of the individual loan and the formula used to determine that cost; the number of loans made to nonresidents who live in Iowa County; and the number of loans made to nonresidents who live in a county other than Iowa, showing the number of loans to residents of each individual county.

- e. Four of the eight Iowa County libraries are located in municipalities that cross county lines. These libraries only will report Iowa County non-resident use figures to Iowa County.

VI. Future Plans

- A. An Iowa County Library Committee will be appointed and shall be composed of four of the eight Library Directors in Iowa County, one Southwest Wisconsin Library System Board Member, one Iowa County Board Supervisor, and one Citizen-at-Large.

- 1. The Committee will review the Iowa County Library Plan for Library Service annually.
- 2. The Committee will monitor its progress in implementing its goals and objectives.
- 3. The Committee will explore non-traditional ways to serve Iowa County residents through cooperation with other types of existing library and non-library services.
- 4. The Committee will create an annual report to present to the Iowa County Board of Supervisors each year during the second quarter ~~by the end of May~~.

Respectfully submitted by the Iowa County Library Committee.

Adopted by the Iowa County Board of Supervisors this 21 day of August, 2018.

Modified by the Iowa County Board of Supervisors this ____ day of September, 2021.

John M. Meyers, Chairman
County Clerk

~~Greg Klusendorf~~ Kristy K. Spurley,

**NOTICE OF PUBLIC HEARING
IOWA COUNTY LIBRARY PLAN AMENDMENT**

PLEASE BE ADVISED, Pursuant to Wis Statutes §43.11, that a public hearing will be held on the Iowa County Library Plan Amendment before the Iowa County Board of Supervisors on **Tuesday, September 21, 2021 at 6:30 p.m.** in the Community Room, Health & Human Services Building, 303 West Chapel St, Dodgeville, WI 53533.

Following the Public Hearing, the County Board may discuss and adopt the Iowa County Library Plan Amendment at its regular meeting on Tuesday, September 21, 2021 immediately following the Public Hearing.

Dated this 27th day of August, 2021.

s/Kristy Spurley
Iowa County Clerk

Please publish in the Dodgeville Chronicle on September 2nd, September 9th and September 16th, 2021.

AGENDA ITEM COVER SHEET

Title:Bloomfield Prairie Off-leash dog area proposal

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Staff from Land Conservation, Bloomfield Healthcare and Rehabilitation Center, and Environmental Services are proposing a fenced, off-leash dog area at the Bloomfield property. This is a much-needed community resource for several reasons (see attached proposal).

RECOMMENDATIONS (IF ANY):

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Proposal and map

FISCAL IMPACT:

No tax levy impact. Initial expenses would be grant and/or sponsor funded, with minimal staff time needed. We anticipate any expenses for upkeep would be minor and could be offset by voluntary donations by users.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed?

COMPLETED BY: Katie Abbott

DEPT: Land Conservation

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



LAND CONSERVATION DEPARTMENT
303 W Chapel Street, Suite 2100
Dodgeville, WI 53533

August 25, 2021

Memorandum to General Government Committee

Subject: Bloomfield Prairie Off-Leash Dog Area Proposal

With the events of the last year causing people to stay closer to home, many more dog owners are frequenting Bloomfield Prairie's mowed trails and firebreaks. While this is a great public resource, there are still issues of unleashed dogs running and impacting other users or nesting birds. Dog waste not being cleaned up is an issue, especially near the shelter and sign areas. This proposal is to create a safe off-leash dog area for the citizens of Iowa County. The off leash area will also allow Bloomfield residents opportunities to interact with family pets or simply enjoy viewing dogs at play.

Except for some staff time, this will be budget-neutral. Grants are available to fund the installation of new dog areas (\$25,000 award) and for upkeep of areas (\$5,000 award). They are competitive and generally stipulate that the area will be free of charge for public use.

- I. Current and Proposed Use Restrictions of Bloomfield Prairie
 1. Dogs must be under control at all times, whether leashed or voice-controlled.
 2. Dogs must be leashed during the grassland bird nesting season, April 15th through September 1st of the same calendar year.
- II. Current and Anticipated Issues
 1. Off-leash dogs on trails during hunting and trapping is a hazard for the dogs and their owners, whether they run a risk of being shot or trapped.
 2. Grazing cattle in the rented land often hang out along the fence line; off-leash dogs could pose a threat or become hurt if they run into the pasture.
 3. Dog waste accumulation by the shelter is a human health hazard. It can also spread disease among dogs or increase algae blooms in the pond.
- III. Suggestions to Consider
 1. Create a fenced-in off-leash area, with ample room for dogs to run and socialize.
 - a. Currently a vacant mowed lot at the Bloomfield Manor location
 - b. Next to parking area and already has street lights installed/used.
 - c. Allows play and socialization for dogs, and sense of community in owners.
 - d. Allows Bloomfield residents to interact with pets and visiting dogs, improving mental/emotional wellbeing.

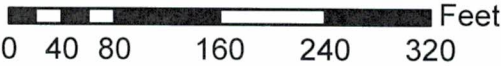
IV. Other Considerations

1. Require all dogs be up to date on vaccinations (rabies, distemper, bordetella at minimum), 2 or 3 dog limit per person, and that dogs must be socialized/non-aggressive.
2. Dog waste bags could be donated plastic shopping bags to cut on cost. Waste collection could be worked out with normal maintenance schedule.
3. Mowing or maintaining fenced area could be completed by volunteers; a “friends” group could be formed for this purpose. There could be a designated “closed” time for maintenance weekly or monthly.
4. Water spigots available at white barn and well house adjacent to lot.
5. Donation station with suggested use donation, \$1/visit or \$5 annually per dog to help with upkeep.

V. Budget

1. Funding would be raised by grants, donations and/or sponsorships from local businesses.
2. Fencing and Gates - \$15,000
Dog Waste Station - \$189.00 x 4
Minimum Needed: \$15,756
Supplementary Items:
 - a. A-Frame Ramps - \$150
 - b. Dig area – Sand - \$100, Pavers/Edging - \$150
 - c. Gravel – Perimeter \$500
 - d. Prairie Planting Seed Mix – Donated from Prairie groups?
 - e. Ball/Stick Library - \$100Total for supplementary items: \$1000
3. If not grant-funded, we would seek sign donations from local companies. At a minimum, there will be signs for rules of use, dog-owner liability, and hours of use.
4. If not grant-funded, we would seek donations of supplementary items from local companies (lumber, gravel, sand). Labor could be found through partnerships with local groups such as Boy Scouts, 4-H, and/or County Employee workgroups.

Katie Abbott, Sarah Hovis, Echo Bristol, Jake Tarrell



AGENDA ITEM COVER SHEET

Title: Public Access and Recording Policy

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

There is a website called Youtube.com that compensates individuals for developing content (videos) that are uploaded to Youtube. The more people that watch your videos, the more you get paid. One popular genre of films or video clips exist where the videographer tries to catch public safety officers or government employees doing something they shouldn't be doing. A more recent subset of this genre is a group called "1st Amendment Auditors" who film government locations and employees in an effort to test the limits of the videographer's first amendment rights. The Wisconsin Counties Association gave a webinar to educate about the tactics used by this type of creator and the problems filming restricted areas can create. Remember the more sensationalized or controversial the video, the more views they get and the more money they earn. The attached policy was drafted to better defend Iowa County should someone try to film in restricted areas or personal information that is discussed by Iowa County employees while they are working. The policy is also an educational tool to help remind many of our employees that they may legally be filmed while they work.

RECOMMENDATIONS (IF ANY):

Staff is concerned that a video could be taken that inadvertently shares a residents personal information, that there could be video clips taken and used out of context to sensationalize a situation, or that a situation could develop where police assistance is needed. The attached policy is an effort to lay the ground rules for what may be videotaped and what may not be. Putting up proper signage is also part of the plan. Staff would recommend careful consideration by the Committee in balancing the videographer's right to film their government in work and the rights of privacy for those conducting business with Iowa County staff.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

A copy of the proposed policy 711 drafted by a small staff committee.

FISCAL IMPACT:

There will need to be signs purchased or printed and hung in certain areas of Iowa County Property. This may cost money and will take some staff time.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED: ☐ Yes ☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



Public Access and Recording Policy

Date Originated: 2/18/21

Date of Modifications: N/A

Policy Number: 711

1. PURPOSE:

To establish public access, audio, video and photographic recording standards for county property.

2. ORGANIZATIONS AFFECTED:

All county buildings and property except those properties and buildings that have individual department level policies in place.

3. POLICY:

- A. Iowa County government respects the right of citizens to observe and record the actions of Iowa County public employees in course of discharging their duties. The right of citizens to observe and/or record said activities is not absolute.
- B. Due to issues related to respecting the right of privacy of citizens utilizing government services, public safety and protection of personally identifiable information, protected health information and other confidential records, Iowa County government has identified locations within Iowa County properties as "Restricted" areas.
- C. The use of photographic, audio and/or video recording devices is allowed within "General Public Access" areas unless otherwise indicated and the observation and/or recording activity does not interfere with the performance of the duties of Iowa County personnel. This includes meetings of government bodies required to comply with open meetings guidelines under Wisconsin State Statute 19.81. Use of still image, audio and/or video recording devices is prohibited within or in the immediate vicinity of areas designated as "Restricted".

4. REFERENCES:

Policy # 109, Policy # 702, Iowa County Sheriff's Office policy #416.

5. PROCEDURES:

- A. Department Heads will assess their space to determine where the designation of "General Public Access" or "Restricted Area" applies.
- B. Signage will be displayed on the "restricted area" designated areas. Signage messaging is predetermined to ensure consistency throughout the county. Three categories of signage have been developed: Interior signage, Exterior signage and Mobile signage. Contact the Maintenance Department to request signage for your areas.
- C. Department Heads will educate all staff on proper procedures to follow when violations of this policy occur.

6. DEFINITIONS:

A. General Public Access:

Any area within or on Iowa County property which is accessible without the use of a key (including electronic key fobs or cards), access code or needing access granted by an Iowa County employee acting within the scope of their duties.

B. Immediate Area:

Within close enough physical distance so as to be able to capture a legible copy of written information or a discernible copy of audio information.

C. Personally Identifiable Information:

Information that can be associated with a particular individual through one or more identifiers or other information or circumstances. (Wisconsin State Statute 19.60(5))

D. Restricted Area:

Any area within or on Iowa County property that is only accessible via a key, code or needing access granted by an Iowa County employee acting within the scope of their duties. Restricted areas include but are not limited to records rooms containing confidential (personally identifiable information and/or protected health information), staff office space, employee break rooms, vehicle and other equipment maintenance and chemical storage areas due to Occupational Safety and Hazards Association and Mine Safety Health Association regulations.

AGENDA ITEM COVER SHEET

Title:Reclassification of ADRC Bus Driver

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The ADRC has purchased a new bus, which no longer requires driver to have a CDL (Commercial Drivers License) to operate the bus. The ADRC Bus Driver is currently classified as a Grade D (\$13.45 - \$14.94). With removing the requirement of CDL, the position is now recommended at Grade C (\$12.01 - \$13.34).

This position will then be combined into the same job description as the ADRC Taxi Driver, which the title of the job will change to ADRC Public Transportation Driver.

RECOMMENDATIONS (IF ANY):

Approve the reclassification from Grade D to Grade C

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

FISCAL IMPACT:

Budget Savings

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Allison Leitzinger _____

DEPT: Employee Relations _____

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



Iowa County Employee Relations

222 N Iowa Street - Dodgeville, WI 53533 - 608.935.0374 – Fax: 608.935.0325

Allison.leitzinger@iowacounty.org

TO: General Government Committee
FROM: Allison Leitzinger, Employee Relations Director
DATE: September 1, 2021
RE: Employment Activity Report

Outlined below is the employment activity for August 2021:

- Patrol Deputy – New hire started July 6, 2021
- Correctional Officer/Dispatcher – New hire started August 30, 2021.
- Social Service Lead Social Worker – Internal hire started June 14, 2021.
- Highway Business Manager – New hire started June 28, 2021
- Highway Section Maintenance Patrol – New hire started May 24, 2021.
- ADRC Benefit Specialist – Internal hire started
- ADRC Social Worker – Internal hire started
- ADRC Information and Assistance Specialist – New hire started August 26, 2021.
- Social Services Social Worker – New hire started August 30, 2021.
- Corporation Counsel – First review scheduled for Friday, September 10, 2021.
- Real Property Lister – First review scheduled for Friday, September 10, 2021.
- Public Health Nurse – Interviews scheduled for Thursday, September 2, 2021.
- ADRC Benefit Specialist – First review of candidates in process.
- Finance Accountant Specialist – Interview completed, references started.
- Dispatchers - Interviews completed.
- Bloomfield Healthcare Business Manager – New hire started June 28, 2021
- Bloomfield Healthcare Director of Nursing – Internal hire started August 30, 2021.
- Bloomfield Healthcare MDS and Infection Prevention Manager – New hire started August 19, 2021.
- Bloomfield Hospitality Service Aide – Two new hire started in June 2021.
- Bloomfield Healthcare Certified Nursing Assistants – 4 new hire started in August and 1 starting in September; ongoing recruitment
- Bloomfield Healthcare Registered Nurse/LPN – 1 new hire started in July and 1 new hire started in August; ongoing recruitment
- Bloomfield Healthcare Dietary Aide – Internal hire started May 24, 2021.

AGENDA ITEM COVER SHEET

Title: Establish Hourly Wage for Iowa County Internships

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Each department determines if they would like to have an Intern. Over the last couple of years, Iowa County has not been consistent in providing a universal hourly rate of pay.

I would like to establish a universal hourly rate of pay for Internships at \$13.00/hour.

RECOMMENDATIONS (IF ANY):

Set universal Internship hourly rate of pay at \$13.00.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Draft Resolution

FISCAL IMPACT:

Budgeted within each Departments 2022 Budget.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Allison Leitzinger

DEPT: Employee Relations

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. _____

WAGE FOR IOWA COUNTY INTERNSHIPS

TO THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS

WHEREAS, each Iowa County Department determines and defines if an internship would be beneficial to their department; and

WHEREAS, each Iowa County Department who determines if an internship is beneficial and determines the department wants to offer a paid internship will make a request through the budget process; and

WHEREAS, Internships are not a position on the Iowa County Wage Structure; and

WHEREAS, current Internship positions are currently paid at different hourly rates of pay across departments; and

WHEREAS, the General Government Committee supports fair and competitive compensation to all positions.

NOW, THEREFORE BE IT RESOLVED, the Committee recommends that all Iowa County Internships wages be set at \$13.00 per hour.

BE IT FURTHER RESOLVED, that this resolution replace resolution no. 03-0119.

Respectfully submitted by the Iowa County General Government Committee:

Dated this 9th day of September 2021

AGENDA ITEM COVER SHEET

Title:Continue Public Health Nurse Project Positions

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

As the response to the COVID-19 pandemic continues in the state of Wisconsin, the Iowa County Health Department is looking to continue the two project based Public Health Nurse positions for a period of 15 months (October 1, 2021 through December 31, 2022).

Local and tribal health departments in Wisconsin have received federal funding under the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC).

The purpose of the ELC funding is to support efforts to continue Coronavirus pandemic response activities including testing, coordination, planning, contacting tracing, isolation and quarantine, vaccination and recovery.

RECOMMENDATIONS (IF ANY):

Approve the recommendation to recruit up to two project based Public Health Nurse positions through December 31, 2022.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Draft Resolution

FISCAL IMPACT:

Funded by Federal and State grants.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 minutes

COMPLETED BY: DS/AL

DEPT: Public Health Director/Employee Relations

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. _____

RESOLUTION TO CONTINUE TWO PROJECT BASED PUBLIC HEALTH NURSE POSITIONS.

THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, local and tribal health departments in Wisconsin have received federal funding under the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) to continue Coronavirus pandemic response activities including testing, coordination, planning, contacting tracing, vaccination and recovery; and

WHEREAS, the purpose of this funding is to support local efforts towards the shared mission of responding to the COVID-19 pandemic through public health activities listed above; and

WHEREAS, the Iowa County Health Department requests two full-time Public Health Nurse Project positions be renewed to assist with the ongoing Coronavirus pandemic response; and

WHEREAS, given the uncertainty of state and federal funding, the position is considered a project funded position from October 1, 2021 through December 31, 2022 and will be evaluated for extension in November 2022.

NOW THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors that up to two full-time Public Health Nurse Project positions be continued to the Iowa County Health Department as soon as possible upon approval of this Resolution.

BE IT FURTHER RESOLVED, that the funding for these project position will be paid by federal and state grant as approved and appropriated in the Iowa County Health Department Budget.

Respectfully submitted by the Iowa County General Government Committee:

AGENDA ITEM COVER SHEET

Title:Continue HeART Community Coordinator/Educator position in Public Health

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Iowa County Health Department was awarded a grant under the Healthy Aging in Rural Towns (HeART) grant sponsored by the Margaret A. Cargill Foundation and coordinated by the University of Wisconsin Madison School of Nursing which ends September 30, 2021. These grant dollars funded a part-time Community Coordinator/Educator position in the Iowa County Health Department. The General Government Committee recommends and supports extending the position of Community Coordinator/Educator so long as there are grant funds to cover costs.

There is funding for this position and all associated costs under grant dollars received by the Iowa County Health Department from the federal government and the State of Wisconsin, Department of Health Services. Funding includes the Public Health Emergency Preparedness Public Health Workforce Development to expand and sustain the public health workforce and the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC).

RECOMMENDATIONS (IF ANY):

Approve the recommendation to continue the part-time grant funded Community Coordinator/Educator position (up to 32 hrs. /wk.) The position is considered a project funded position October 1, 2021 through December 31, 2022.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Draft Resolution

FISCAL IMPACT:

Funded by Federal and State grants received by the Iowa County Health Department.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 minutes

COMPLETED BY: DS/AL

DEPT: Public Health Director/Employee Relations

2/3 VOTE REQUIRED: ☐ Yes ☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. _____

RESOLUTION TO CONTINUE THE PART-TIME PROJECT GRANT FUNDED POSITION WITHIN THE HEALTH DEPARTMENT

THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Iowa County Health Department award of \$80,640 under the Healthy Aging in Rural Towns (HeART) grant sponsored by the Margaret A. Cargill Foundation and coordinated by the University of Wisconsin Madison School of Nursing ends September 30, 2021 which funded a part-time Community Coordinator/Educator position in the Iowa County Health Department; and

WHEREAS, the General Government Committee recommend and support extending the position of Community Coordinator/Educator; and

WHEREAS, the funding for this position and all associated costs will be covered under grant dollars received by the Iowa County Health Department from the federal government and the State of Wisconsin, Department of Health Services. Funding includes the Public Health Emergency Preparedness Public Health Workforce Development to expand and sustain the public health workforce and the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) to continue COVID-19 pandemic response activities including testing, coordination, planning, contacting tracing, vaccination and recovery; and

WHEREAS, the Iowa County Health Department requests one part-time (up to 32 hrs. /wk.) Community Coordinator/Educator (project) position; and

WHEREAS, the position is considered a project funded position October 1, 2021 through December 31, 2022.

NOW THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors that the part-time Community Coordinator/Educator project position be continued to the Iowa County Department of Public Health effective as soon as possible upon approval of this Resolution.

BE IT FURTHER RESOLVED, that the funding for this part-time project position will be paid by funding from the federal government and the State of Wisconsin, Department of Health Services (Public Health Emergency Preparedness Public Health Workforce Development funding awarded to expand and sustain the public health workforce and the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) to continue COVID-19 pandemic response activities as approved and appropriated in the Iowa County Health Department Budget.

Respectfully submitted by the Iowa County General Government Committee:

AGENDA ITEM COVER SHEET

Title: Sheriff's Office Part Time On-Call Patrol Deputy and Correctional Officer/Dispatcher

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Sheriff's Office part time on-call Patrol Deputy and Correctional Officer/Dispatcher hourly wages have not been increased since December 2011. With evaluating current part-time rates, staff would like to recommend a \$3.00 increase in hourly rate of pay for both part time on-call positions.

RECOMMENDATIONS (IF ANY):

Increase hourly rate of pay for part time on-call Road Deputy and Correctional Office/Dispatcher positions.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Draft Resolution

FISCAL IMPACT:

Budget neutral within 2021 budget.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Allison Leitzinger _____

DEPT: Employee Relations _____

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. _____

**SHERIFF'S OFFICE PART TIME ON-CALL ROAD DEPUTY AND
CORRECTIONAL OFFICER/DISPATCHER COMPENSATION**

TO THE HONRABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, the General Government Committee has evaluated the compensation paid to Iowa County Sheriff's Office employees who are not represented by a collective bargaining unit and are not independent contractors; and

WHEREAS, the Committee supports fair and competitive compensation for all positions including part time/on-call employees; and

WHEREAS, the Sheriff's Office part time on-call Dispatcher/Correctional Officers' hourly rate of pay is currently \$17.29/hr. and Patrol Deputies hourly rate of pay is currently \$18.29/hr., was last increased in December 2011.

NOW, THEREFORE, the Committee recommends the following actions to be taken with the compensation of the aforementioned positions.

Effective September 25, 2021 the Iowa County Sheriff's Office part-time, on-call Patrol Deputy hourly wage will be increased from \$18.29 per hour to \$21.29 per hour.

Effective September 25, 2021 the Iowa County Sheriff's Office part-time, on-call Correctional Officer/Dispatcher hourly wage will be increased from \$17.29 per hour to \$20.29 per hour.

Respectfully submitted by the Iowa County general Government Committee

Dated this 9th day of September 2021

AGENDA ITEM COVER SHEET

Title: 2022 Employee Trust Funds Health Insurance

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County has received the 2022 Health Insurance rates for the Local Deductible Plan (\$500 single/\$1000 family) without Dental. ETF offers four program options:

-Traditional Plan

-Local Deductible (\$500 single/\$1000 family) **CURRENT PROGRAM

-Local Health Plan (\$250 single/\$500 family Deductible, Co-pay and Co-insurance)

-Local High Deductible Plan (\$1,500 single/\$3,000 family Deductible, Co-pays and Co-insurance)

All four plans have the option to include dental insurance or without dental.

It's Your Choice Open Enrollment period is from September 27 - October 22. It is crucial to have rates set before Open Enrollment so employees are aware and can make an informed decision during IYC Open Enrollment.

Iowa County Administration is recommending the County pay 83% of the average of the two qualified plans for non-represented employees. The Sheriff's Office County portion is part of the Collective Bargaining Agreement - current agreement expires December 31, 2021.

RECOMMENDATIONS (IF ANY):

To move forward with the Low Deductible Plan without Dental, the County paying 83% of the average of the two qualified plans for non-represented employees.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Page H1: Resolution to adopt 83% of the average of the two qualifying plans on the Local (Low) Deductible plan without dental.

Page H2: 2021 Adopted Health Insurance Rates

Page H3/H4 - 2022 Proposed Health Insurance, includes employer and employee costs.

FISCAL IMPACT:

\$49,069.56 (Page H3 of the Health Insurance handouts)

LEGAL REVIEW PERFORMED:

☐ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? 10 minutes

COMPLETED BY: Allison Leitzinger

DEPT: Employee Relations

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

RESOLUTION NO.

TO THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Iowa County General Government Committee has evaluated the Wisconsin Public Employers Group (ETF) Health Insurance premium rate scheduled to be implemented January 1, 2022; and

WHEREAS, current law states that local governments such as Iowa County who subscribe to the ETF health insurance plan are prohibited from paying more than 88% of the average cost of their respective qualified ETF plans, which began with premiums from January 2012 coverage forward; and

WHEREAS, Iowa County must comply with the requirements of current law based upon an average cost assessment, while at the same time providing reasonably-priced health insurance coverage with multiple options to qualified employees; and

WHEREAS, with the recognition that the average cost of the two qualified Iowa County ETF plans presents a mandated solution that must consider equity in the contributions toward health care options across all plans.

NOW THEREFORE, BE IT RESOLVED, the Committee recommends for fiscal year 2022 premiums, Iowa County as employer will pay the equivalent of 83% of the average cost of the two qualifying ETF Local Deductible plans (without dental) in the County toward the cost of the ETF family or single plan selected by the employee.

BE IT FURTHER RESOLVED, that this resolution applies to all staff except for the Sheriff's Office employees covered under the Collective Bargaining Agreement and Sheriff's Office management staff (Sheriff and Chief Deputy).

Respectfully submitted by the Iowa County General Government Committee:

Dated this 9th day of September, 2021.

	A	B	C	D	E	F	G	H	I	J	K											
1	ADOPTED- Iowa County - 2021 Health Insurance Rates																					
2	Adopted at the Septmeber 15, 2020 County Board Meeting																					
3																						
4																						
5																						
6	Please Note: GHC South Central WI is the lowest qualified plan for 2021																					
7																						
8	<u>Covers all eligible Iowa County Employees except Sheriff's Department Represented Employees & Sheriff Management</u>																					
9																						
10																						
11																						
12																						
13	<u>LOW DEDUCTIBLE PLAN - \$500 Single Plan and \$1,000 Family Plan</u>																					
14																						
											Employee Share Per Pay Period											
15																						
16	Dean Health	Single Monthly Premium	731.22	Family Monthly Premium	1,791.06	Employee Share Single Plan Monthly Premium (Deduction)	142.08	Employer Share Single Monthly Premium (Benefit)	589.14	Employee Share Family Plan Monthly Premium (Deduction)	348.56	Employer Share Family Monthly Premium (Benefit)	1,442.50	Employee % of Single Monthly Premium Rate	19.43%	Employee % of Family Monthly Premium Rate	19.46%	1/2 of single ded.	71.04	1/2 of family ded.	174.28	
17	GHC of South Central WI		705.68		1,727.22		116.54		589.14		284.72		1,442.50		16.51%		16.48%		58.27		142.36	
18	Medical Associates		675.06		1,650.66		85.92		589.14		208.16		1,442.50		12.73%		12.61%		42.96		104.08	
19	Quartz Community		878.00		2,158.02		288.86		589.14		715.52		1,442.50		32.90%		33.16%		144.43		357.76	
20	Quartz UW		666.10		1,628.26		76.96		589.14		185.76		1,442.50		11.55%		11.41%		38.48		92.88	
21																						
22	Annual Employer Cost per Single & Family Plan:																					
23																						
24																						
25																						

	A	B	C	D	E	F	G	H	I	J
1	Prepared 8/27/20 RRH									
2	Projected 2021 Health Insurance Rates - Low Deductible Plan									
3										
4	2022 - 83% if the Average Cost of the Average of the 2 qualified Plans for Iowa County									
5	2021 - 82% if the Average Cost of the Average of the 2 qualified Plans for Iowa County									
6	LOW DEDUCTIBLE PLAN - \$500 single plan & \$1,000 family plan									
7										
8	Iowa County									
9	Compare 2022 (82% of Average) and 2021 Adopted Monthly Health Insurance Rates									
10	Note: GHC South Central WI is the lowest qualified plan for 2022									
11		2021 Single Plan Monthly Premium	2022 Projected Single Plan Monthly Premium	Amount of Increase	% of Increase		2021 Family Plan Monthly Premium	2022 Projected Family Plan Monthly Premium	Amount of Increase	% of Increase
12	Plan									
13	Dean Health	731.22	781.04	49.82	6.8%		1,791.06	1,917.28	126.22	7.0%
14	GHC of South Central WI	705.68	669.36	(36.32)	-5.1%		1,727.22	1,638.08	(89.14)	-5.2%
15										
16										
17	Average Cost of the Qualified Plans for Iowa County	718.45	725.20	6.75	0.9%		1,759.14	1,777.68	18.54	1.1%
18										
19	Monthly County Contribution 82% based on average premiums of the qualified plans for 2021 & 83% on Average of plans for 2022	589.13	601.92	12.79	2.2%		1,442.50	1,475.47	32.97	2.3%
20										
21	Current # of Plans for the September 2021 Health Insurance Invoice:			31					112	
22										
23	Projected Decrease County Cost per Month for Employees			396.49					3,692.64	
24										
25	Total Projected Increase in Annual 2022 County Cost - EE's other than Sheriff			4,757.88					44,311.68	\$ 49,069.56
26	Total Projected Increase in Annual 2022 County Cost - Sheriff Department									unknown
27	Total Projected Increase in Annual 2022 County Cost									\$ 49,069.56

H3

	A	B	C	D	E	F	G	H	I	J	K
1	Proposed - Iowa County - 2022 Health Insurance Rates										
2	For the September 21, 2021 County Board Meeting										
3											
4	<i>All Rates are Monthly Rates</i>										
5	Please Note: GHC South Central WI is the lowest qualified plan for 2022										
6											
7	<u>Covers all eligible Iowa County Employees except Sheriff's Department Represented Employees & Sheriff Management</u>										
8											
9	Iowa County contributes <u>83% of the average premium cost of qualified plans</u>										
10	These rates apply to all Full-Time Employees. Rates for Part-Time Employees are pro-rated.										
11											
12	<u>LOW DEDUCTIBLE PLAN - \$500 Single Plan and \$1,000 Family Plan</u>										
13											
14	Plan	Single Monthly Premium	Family Monthly Premium	Employee Share Single Plan Monthly Premium (Deduction)	Employer Share Single Monthly Premium (Benefit)	Employee Share Family Plan Monthly Premium (Deduction)	Employer Share Family Monthly Premium (Benefit)	Employee % of Single Monthly Premium Rate	Employee % of Family Monthly Premium Rate	1/2 of single ded.	1/2 of family ded.
15		781.04	1,917.28	179.12	601.92	441.80	1,475.48	22.93%	23.04%	89.56	220.90
16		669.36	1,638.08	67.44	601.92	162.60	1,475.48	10.08%	9.93%	33.72	81.30
17		728.66	1,786.34	126.74	601.92	310.86	1,475.48	17.39%	17.40%	63.37	155.43
18		838.94	2,062.04	237.02	601.92	586.56	1,475.48	28.25%	28.45%	118.51	293.28
19	Quartz UW	709.68	1,738.88	107.76	601.92	263.40	1,475.48	15.18%	15.15%	53.88	131.70
20											

44

AGENDA ITEM COVER SHEET

Title: Resolution creating a Condemnation Commission

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Judge Koehler is being required to create a Condemnation Commission. Wisconsin Statutes identify how that Commission is established and compensated.

RECOMMENDATIONS (IF ANY):

Adopt the attached resolution to comply with state laws and set compensation for said commission.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of state statute attached and a copy of the draft resolution

FISCAL IMPACT:

Minimal impact to County Budget. Iowa County will need to cover costs of miles and hourly wage for Commissioners.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed?

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION CREATING A CONDEMNATION COMMISSION

WHEREAS, the Iowa County Circuit Court Judge is required to create a Condemnation Commission under Wisconsin Statutes 32.08; and

WHEREAS, Wisconsin Statute 32.08(4) denotes that Commissioners shall receive no salary but shall be compensated for actual service at an hourly rate to be fixed by the County Board of the county; and

WHEREAS, Wisconsin Statute 32.08(4) denotes that all Commissioners shall receive mileage at a rate fixed by the County Board for necessary and direct round trip travel from their homes to the place where the Condemnation Commission conducts its hearings.

NOW THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors that Iowa County's hereby establishes a Condemnation Commission of six commissioners to be appointed on staggered terms by the Circuit Court Judge as described in Wisconsin Statute 32.08.

BE IT FURTHER RESOLVED, that said Condemnation Commission shall be compensated at a rate of twelve dollars (\$12) per hour, receive mileage to and from their home, and shall be reimbursed for costs, including meals, associated with Commission meetings.

Adopted this _____ day of _____, 2021

property subject to the petition and to automatically discharge any lis pendens filed in relation to the condemnation of the property.

(c) An order issued under par. (b) shall direct that:

1. The public utility return the petitioner's ownership interest in the property.

2. The public utility remove any lien or other encumbrance that may have accrued or been assessed since acquisition by the public utility.

3. The petitioner pay to the public utility the fair market value of the property returned to the petitioner under the order, which fair market value shall be determined under a method prescribed by the court.

4. The public utility pay its prorated share of any real estate or ad valorem taxes due on the date of the order.

5. If requested by the petitioner, the public utility pay for all costs for return of property to a reasonable topographic configuration or the condition the property was in at the time the public utility first acquired the property, as established by the court and subject to applicable land use restrictions.

6. The public utility remove from the property, at the option of the petitioner but at no expense or inconvenience to the petitioner, all buildings, equipment and other materials placed on the property by the public utility.

(d) In an order issued under par. (b), the court may award the petitioner court costs and reasonable attorney fees and may include in the order any other terms that it deems just and reasonable.

History: 1979 c. 110; 1983 a. 236 s. 12; 1983 a. 338, 538; 1993 a. 496; 1997 a. 204; 2005 a. 387.

32.08 Commissioner of condemnation. (1) The office of commissioner of condemnation is created. In counties having a population of less than 100,000 there shall be 6 commissioners; in counties having a population of 100,000 or more and less than 500,000 there shall be 9 commissioners; in counties having a population of 500,000 or more there shall be 12 commissioners. Each such commissioner must be a resident of the county or of an adjoining county in the same judicial circuit prior to appointment and remain so during the term of office. Not more than one-third of such commissioners shall be attorneys at law, licensed for active practice in this state.

(2) Such commissioners shall be appointed by the circuit judge or judges of the circuit court for such county and may be removed by said judge or judges at their pleasure. Where any county has more than one circuit judge, the affirmative vote of a majority of such judges shall be necessary to an appointment or a removal. All appointments and removals shall be filed with the clerk of the circuit court for the county. Each commissioner shall take and file the official oath. The first appointments after April 6, 1960 shall be made for staggered terms of 1, 2 and 3 years as fixed by the circuit judge. Thereafter all appointments shall be made for 3-year terms. Vacancies shall be filled for the remainder of the unexpired term.

(3) The commissioners in each county shall annually elect one of their number as chairperson, and the chairperson shall select and notify the commissioners to serve on each commission of 3 required to sit in condemnation.

(4) Commissioners shall receive no salary but shall be compensated for actual service at an hourly rate to be fixed by the county board of the county. Commissioners shall also receive mileage at a rate fixed by the county board for necessary and direct round trip travel from their homes to the place where the condemnation commission conducts its hearings. The chairperson of the county commission shall receive such reasonable sum, computed at the hourly rate as fixed by the county board, as shall be allowed by the circuit judge having jurisdiction over the hearing, for his or her administrative work in selecting and notifying the commissioners to serve in the condemnation hearing and his or her necessary out-of-pocket expenses in connection with the

hearing. All such compensation and expenses shall be paid by the condemnor on order approved by the circuit judge.

(5) If the petitioner under s. 32.06 is entitled to condemn the property or any portion of it or interest therein, the circuit judge having jurisdiction of the petition, or to whom an application for county commissioner of condemnation review is taken from a highway taking award, shall assign the matter to the chairperson of the county condemnation commissioners who shall within 7 days select 3 of the commissioners to serve as a commission to ascertain the compensation to be made for the taking of the property or rights in property sought to be condemned, fix the time and place of the hearing before the commission, which time shall not be less than 20 nor more than 30 days after the assignment date, and notify the parties in interest thereof. The judge's order of assignment shall be accompanied by a copy of the petition for condemnation. Notice shall be given to each interested person or, where the persons have appeared in the proceeding by an attorney then to the attorney, by certified mail with return receipt requested, postmarked at least 10 days prior to the date of hearing. If any party cannot be found and has not appeared in the proceedings, a class 3 notice shall be published, under ch. 985, in the community which the chairperson of the condemnation commission directs. Costs of notification shall be paid by the petitioner upon certification by the commission chairperson.

(6) (a) At the hearing the commissioners shall first view the property sought to be condemned and then hear all evidence desired to be produced. The condemnee shall present his or her testimony first and have the right to close. Except as provided in s. 901.05, in conducting the hearing the commission shall not be bound by common law or statutory rules of evidence. The commission shall admit all testimony having reasonable probative value, but shall exclude immaterial, irrelevant and unduly repetitious testimony. The amount of a prior jurisdictional offer or award shall not be disclosed to the commission. The commission shall give effect to the rules of privilege recognized by law. Basic principles of relevancy, materiality and probative force, as recognized in equitable proceedings, shall govern the proof of all questions of fact. The commission may on its own motion adjourn the hearing once for not more than 7 days, but may by stipulation of all parties grant other adjournments. A majority of the commissioners, being present, may determine all matters.

(b) If either party desires that the proceedings by the commission be transcribed, the commission may order the same and the applicant shall pay the cost thereof. Within 10 days after the conclusion of such hearing the commission shall make a written award specifying therein the property taken and the compensation, and file such award with the clerk of the circuit court, who shall cause a copy thereof to be mailed to each party in interest and record the original in the judgment record of such court. The commission shall file with the clerk of the court a sworn voucher for the compensation due each member, which sum, upon approval by the circuit judge, shall be paid by the condemnor.

History: 1977 c. 449; 1983 a. 302 s. 8; 1991 a. 269, 316; 1993 a. 184.

The failure of a condemnation commission to file its award within 10 days did not deprive it of jurisdiction. *Herro v. Natural Resources Board*, 53 Wis. 2d 157, 192 N.W.2d 104 (1971).

The 60-day period under s. 32.05 (10) (a) for appealing a condemnation commission award begins to run when the commission has filed its award with the circuit court clerk and the clerk has mailed and recorded the award under sub. (6) (b). *Dairyland Fuels, Inc. v. State*, 2000 WI App 129, 237 Wis. 2d 467, 614 N.W.2d 829, 99-1296.

32.09 Rules governing determination of just compensation. In all matters involving the determination of just compensation in eminent domain proceedings, the following rules shall be followed:

(1) The compensation so determined and the status of the property under condemnation for the purpose of determining whether severance damages exist shall be as of the date of evaluation as fixed by s. 32.05 (7) (c) or 32.06 (7).

(1m) As a basis for determining value, a commission in condemnation or a court may consider the price and other terms and