

NOTICE OF AN ELECTRONIC MEETING

The following meeting will have a videoconferencing/teleconferencing option. The public may attend in person at the location noted on the agenda. The public is encouraged to attend via electronic means.

	Public Works Committee Monday January 3, 2022 – 5:00 pm Conference Call 1.312.626.6799 Join Zoom Meeting https://us02web.zoom.us/j/88422789249?pwd=bG4xVmJvb1BSb01KR2tWQkhTYXRMQT09 Zoom Meeting ID: 884 2278 9249 Passcode: 296440 Health & Human Services Center – Community Room 303 W. Chapel Street Dodgeville, Wisconsin	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399. <i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call. (Committee & Audience)	
3	Consent Agenda: One motion to adopt all of the consent agenda items: A. Approve the meeting Agenda for January 3, 2022. B. Approve the Minutes of December 5, 2021 meeting. C. Next meeting: Monday January 31, 2022.	
4	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
5	Truck and Equipment bid discussion regarding an exception to County Policy regarding acquisitions for Highway Department.	
6	Highway Commissioner's Report A. How to Navigate a R-Cut / J-Turn video from WisDOT. B. Review of 2020-21 2.0M Borrowing Acquisitions. C. Review of 2021 1.7M Borrowing Acquisitions. D. CTH II Bridge Project Bid Results E. Bid Awards – Equipment (Roller) and Engineering Services (CTH C, K, YD). F. Project updates CTH F, N, NN, and T. G. Employment Update. H. Public review and comment for improvements to CTH F intersection at Blue Mounds.	
7	Motion to go into closed session pursuant to Wisconsin Statutes sec. 19.85(1)(g). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Jurisdictional Offer to purchase property easement for CTH F highway project).	
		

8	Motion to return to open session.
9	Possible action on the Closed Session Items.
10	Motion to Adjourn.
Posting verified by the County Clerk's Office: Kris Spurley, County Clk Date: Initials:	



Public Works Committee UNAPPROVED MINUTES
Monday December 6, 2021 – 6:00 pm
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled please call 935-0399.

Any subject on this agenda may become an action item.

1	The meeting was called to order at 6:00 pm by Sup. Gollon
	Roll Call: All members present
2	Others present: Commissioner Hardy, Administrator Bierke, Corp Counsel Dave Morzenti Present via Zoom: Operations Manager Sudmeier, Business Manager Fitzsimons, Sup. Nankee, and Sup. Leix, Al Kosharek and John Kreul from Highland Township, Tom Michek Blackhawk Lake Park, Mary Foley, Jeff Perrin, Gail Richgels.
3	Sup. Storti moved to approve the agenda for this meeting and the minutes for the meeting on October 25, 2021. Sup. Butteris seconded the motion. Sup. Masters moved to amend the minutes related to agenda item 7d adding the scale to the project narrative. Motion approved unanimously. Next meeting date was set to be held on Monday, January 3, 2022 at 5:00 P.M.
4	Public Comment. Administrator Bierke went over the tax levy with the Committee.
5	Perrin Driveway Variance Request – same side of road spacing. Hardy showed slides of the driveway request location and shared the crash history of the site. Hardy provided the sight distance issues for the location due to roadway geometry and terrain. Perrin addressed the committee explaining why he wanted the driveway on the westerly tax parcel and not off of Hansen Road due to the poor visibility. There was discussion amongst the Committee of the different driveway access options and any issues those would pose. Hardy went over each access in detail. Hardy summarized three options for the committee: 1. To deny the request and variance which would send the drive to Hansen Road and the owner would have to request a drive from the township; 2. Grant the variance to allow a less than 300Ft spacing from a neighboring driveway although it did not meet sight safety criteria; or 3 grant a variance for distance from an intersection and locate the driveway at the property line for the two tax parcels which would be the location along the parcel with the greatest sight safety distances. Sup. Storti moved to grant a variance to the Intersection Spacing requirement for the driveway of 600LF as a location at about 500LF provides the best visibility (meets Stopping Sight Distance criteria) of all the options along CTH Q, including the present intersection with Hanson Road. Seconded by Sup. Deal. Motion carried unanimously.
6	Resolution in support of a Transportation Alternatives Program (TAP) grant for CTH T. Hardy shared a concept drawing for the proposed shared use path from the Village to the Birch Lake Park along CTH T. The Committee discussed the plans. Sup. Storti motioned for the Resolution in support the CTH T TAP grant application to go to the Board for consideration. Seconded by Sup. Masters. Motion carried unanimously.
7	Ordinance 600.18B ATV/UTV Route Ordinance amendment. There was a route request from the SWAT Inc. ATV/UTV club on behalf of the residents along CTH BH to add a portion of CTH BH to the roads utilized for routes. The proposal was to open CTH BH from STH 80 to the parcel just before

	request to utilize a portion of STH 191 near CTH BB by WisDOT. There are also some minor formatting revisions. Hardy explained the routes to the Committee. There were comments from the public regarding the route, signage, and concerns for ATV/UTV entry into Blackhawk Lake, as well as some discussion of enforcement. The Committee discussed the proposed amendments. Sup. Storti moved to approve the Amendments of Ordinance 600.18B ATV-UTV Route Ordinance for Board consideration at the December meeting. Seconded by Sup. Butteris. Motion carried unanimously.
8	3 rd Quarter Revenue and Expense Report review. Hardy pointed out a formula subtraction error on page 23, referencing the Highway Department's remaining revenues for the year.. There were no other questions or comments from the Committee.
9	Consider a Potential Conflict of Interest concern related to the acquisition of right of way from a Board Supervisor along the CTH N project. Hardy went over the process and timeline for the right of way acquisitions and copies of previous actions by the Committee, copy of the Sales Study information, copy of the acquisition from the Storti's, and correspondence from Corp Counsel to the DOA CDBG Program Administrator; as included in the Public Works Committee meeting packet.. The Committee understands the timeline for the CTH N project acquisitions, and reviewed the information to determine if a potential conflict of interest had occurred. Committee Chair Gollon asked the Committee if there were any objections to the acquisition of right of way which has occurred from the Storti's. There were no concerns from the Committee or objections. There was a motion by Sup. Masters that the Public Works Committee was notified of and reviewed a Potential Conflict of Interest concern regarding the acquisition of right of way along the CTH N CDBG Close project CL-PF-20-18 from a County Board Supervisor – Sue and Mark Storti- and finds: Due to the method of setting a blanket acquisition price for right of way across the county for all highway projects performed during the timeframe; Due to the timing of the plan revisions for CTH N resulting in acquisition of right of way at this parcel; Due to the nominal amount (\$250) of acquisition from the Storti's at this location; and Due to Sup Storti not being in attendance of the August 2, 2021 Public Works Committee meeting at which point the Plat of Survey and Relocation Orders for CTH N right of way acquisition were approved by the committee; It is the opinion of the Public Works Committee that No Conflict of Interest has occurred which may be considered to be in violation of the County Ethics Policy or any State or Federal ethics rules. In addition; Corp Counsel and the County Board Chair shall notify the State DOA Grant Administrator in writing of this determination. Seconded by Sup. Butteris. Yea: 4 Nay: 0 Abstentions: Sup. Storti Motion carried.
10	Land Conservation 4 th Quarter Report review. There were no questions or comments from the Committee.
11	Hardy showed a map of the culverts included in the Culvert Pipe Spot Improvement Right of Way and Relocation Orders. There was a general discussion amongst the Committee. Sup. Masters moved to approve the right of way and relocation orders for the culverts at seven location along CTH H, HH, and T; and for the documents to be field with the County Clerk. Seconded by Sup. Butteris. Motion carried unanimously.
12	Highway Commissioner's Report A. The video on how to navigate a R-Cut / J-Turn video from WisDOT was not functioning. B. Hardy showed slides of the proposed Highway Safety improvements being considered by WisDOT to USH 18/151 at various at-grade intersections.

	C. Updated the committee on 6 Position Recruitments: - Mechanic – Vacancy since 09/28/2021 – 2 / 3 – Open/Offer Pending. - Winter Seasonals – Returning 5 in some capacity -Auxiliary Maintenance – Ongoing Paint /Road Oil Crews Vacant -Section Maintenance – Ongoing County and State Vacancy -Equipment Operator – New hire starts 12/13/21 -Highway Accountant – Ongoing / Pursuing Temp Service Assistance. -Operations Manager – Offer accepted 12/06/21. -Engineering Technician – Recruitment started -Section Maint Crew Lead – Recruitment started D. Recap of County Highway Improvement Project Applications (LRIP) for 2022 and Backlog. E. The WCHA Winter Road School meeting is set for January 17, 2022 for the Wisconsin County Highway Association (WCHA) Road School Agenda and Registration. Hardy invited the Committee members to register and attend. F. The WCHA Constitution Revisions were included in the agenda packet and discussed. G. WCHA has a position recruitment for an Administrative Services Contractor. The request for proposal was included in the agenda packet. H. Hardy advised the committee of some issues with density on the binder mat for the lower taxiway. The date of paving the temperatures were low, combined with a long haul distance and site constraints the department experienced some difficulty with roller pattern and attaining mat density targets. For the surface, the QA/QC controller for Iverson construction was onsite to work with staff and test densities (compared to engineer (MSA), with a better outcome. All densities met the requirements. Issues were complicated by late season paving. The project was slated for earlier (September / October) paving window; but for a number of reasons the paving was delayed until early November when conditions aren't as favorable. Also, some minor concerns were raised regarding joint differences in height, which would be re-evaluated in the spring and routed if deemed necessary.
13	Sup. Storti moved to adjourn the meeting. Sup. Masters seconded the motion. Motion Carried unanimously. Meeting adjourned at 7:52 pm
Minutes prepared and submitted by Tammy Fitzsimmons, Highway Business Manager.	

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Craig Hardy

From: Jeff Lutes <JeffLutes@truckcountry.com>
Sent: Wednesday, December 29, 2021 11:45 AM
To: Craig Hardy
Subject: RE: Truck chassis tandem and tri
Attachments: 47X Plow Truck.JPG; 47X Plow Truck-2.JPG

Craig,

We are sold out of our allocation for CY2022. We do not yet have word on when pricing and scheduling will be released yet for CY2023. We are starting to take names for reserving CY23 slots. I will share with you that the Wester Star 4700 is going away later this year and will be replaced by a new model, the 47X. I've attached a couple pics.

Thank You,

Jeff Lutes | Truck Sales
119 State Road 11
Shullsburg, WI. 53586
Office 608-965-4462 | Cell 563-542-4320
www.truckcountry.com

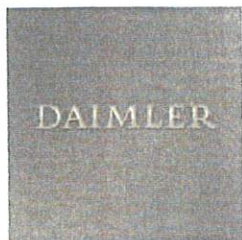


From: Craig Hardy <Craig.Hardy@iowacounty.org>
Sent: Wednesday, December 29, 2021 11:37 AM
To: Jeff Lutes <JeffLutes@truckcountry.com>
Subject: Truck chassis tandem and tri

This message was sent from outside the company. Use caution when opening links or attachments.

Jeff,

Are you taking any orders for delivery of units in 2022? What is your next available order date open?



Dear Mr. Hellenbrand,

As you know, the entire world has been subject to an unprecedented global public health crisis over the past 20+ months. While our industry has shown incredible resilience and we've been instrumental in keeping the world moving, unrelenting and prolonged turbulent economic conditions have resulted. The challenges faced include skyrocketing material and component costs, increased labor wages, rising fuel prices, higher logistics rates and the highest rate of inflation in over three decades.

We at **Istate Truck Center** and Daimler Truck North America (DTNA) have worked tirelessly to mitigate the effect of those increased commodity and supply chain costs to you, our valued customer and business partner, to date. However, these continued challenging economic conditions have made it necessary to implement a pricing surcharge on all MY23 Freightliner & Western Star trucks. Increases are in addition to the MY23 Product Cost Surcharge announced earlier this year. We'll be contacting you soon to discuss the specific adjustments for your trucks order(s), but wanted to share this update with you as soon as we were made aware.

In closing, we want to convey our appreciation for your business. We value deep-seated partnerships that extend past recessionary cycles, and which are built on the desire to see our mutual businesses succeed. To that end, we look forward to continuing to be your dealer partner of choice, and to helping your company flourish now and well into the future.

Best regards,

Craig Potter | Municipal Sales Specialist | Istate Truck Center, Inc.

6303 Pepsi Way Windsor, WI 53598

C: 608-228-1177 O: 608-846-0680 F: 608-246-0682

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WisDOT Justification Email Guidance

December 2020

An estimate is required to be justified by the designer if the low bid is more than 10% lower than your estimate or if the low bid more than 5% higher than your estimate, FDM 19-5-7.3. Emails also may be sent asking to check quantities.

Justification emails use contact information from the plan letter. If the wrong individual is emailed, please forward the justification email to the correct contact and CC everyone else in the original email.

Emails will be sent to the following individuals when a bid justification is required:

- Design Engineer
- Project Manager or Local Program Project Manager
- Region Design QA Engineer
- Supervisor
- Design Chief and Planning Chief

Please send the justification response before noon on Friday. You do not need to wait for concurrence responses before sending the justification. Bureau of Project Development can ensure no additional information is needed for the justification before the letting review and the proposal may be awarded as soon as the concurrences are received.

Justification Responses

Simply saying that a bid is higher or lower than expected bid prices is not enough. Differences between the estimate and bid(s) need more thought out reasons in the justification.

Focus on bid items that caused the proposal to require a justification. You do not need to list reasons why all estimate item prices are different from the bid.

Short justifications do not require a separate attached document. Simply embed responses in different colored text within the original email text for the justification. Otherwise, justification attachments can become lost in replies.

Chief Concurrences

Chief concurrences are only required when the bid is higher than the estimate. BPD needs the emails from the chiefs to award the proposals. These emails can be forwarded or emailed as an attachment.

Local Concurrence

Local concurrences are required when the project has a State Municipal Agreement with local funds included in the funding of the project.

Administrator and Secretary Review

The WisDOT Administrator's and Secretary's Office thoroughly review proposals that are bid significantly higher than the estimate.

- The Administrator's Office reviews the justification when the difference between the estimate and low bid is greater than 20% or the bid is more than \$1 million over the estimate.
- The Secretary's Office reviews the justification when the difference between the estimate and low bid is greater than 15%.

Explaining the proposal's need, scope, and program schedule and reasons why the proposal should be awarded is vital in the administrator and secretary reviews. BPD highly recommends that the designer place a deliberate effort for thorough responses in the email justification for projects where the bids are higher than the estimate.

Beanie

From: DOT DTSD BPD Proposal Management Section <DOTDTSDDBPD@dot.wi.gov>

Sent: Wednesday, December 15, 2021 4:23 PM

To: Guider, Valerie S - DOT <Valerie.Guider@dot.wi.gov>; Angie Clary <angie.clary@jewellassoc.com>; VonRuden, John - DOT <john.vonruden@dot.wi.gov>; Rud, Michael - DOT <Michael.Rud@dot.wi.gov>

Cc: DOT DTSD BPD Proposal Management Section <DOTDTSDDBPD@dot.wi.gov>; Fehrman, Jillene J - DOT <jillene.fehrman@dot.wi.gov>; Winger, Oscar - DOT <Oscar.Winger@dot.wi.gov>; Matheson, Todd - DOT <Todd.Matheson@dot.wi.gov>; Flottmeyer, Stephen - DOT <Stephen.Flottmeyer@dot.wi.gov>

Subject: Justification for Proposal ID 20211214015, 12/14/2021 Letting, Project ID 5682-00-75

Importance: High

Valeria and Angie,

The letting for Proposal ID 015 (Project ID 5682-00-75) occurred Tuesday 12/14/2021. The actual bid cost for this proposal was 5.5% or \$47,388.00 over the engineer's estimate. Please review the letting results. Estimate documentation will be used to review the letting results. Your response needs to answer the questions below.

Please send the justification responses for the first group of questions right away and let us know if it will take more than a week to obtain all the required concurrences. Bureau of Project Development (BPD) can ensure no additional information is needed before the letting review and the proposal may be awarded as soon as the concurrences are received.

1. Why do you believe the overall bid is higher than the estimate? The engineer estimate was based on current trends from the previous 3 years however recent inflation appears to be causing higher unit costs. The remote location, which makes it more difficult to haul materials and equipment, may have contributed to the overall cost increase in unit price between the engineers estimate and low bid.

The items with the largest discrepancy:

- Excavation for Structures- The unit cost for this item came in much higher than anticipated, possibly because the contractor wants to get the money up front.
- Concrete Masonry Bridges- The unit cost for this item came in much higher than anticipated. Although this project location is only about 15 miles from Dodgeville, the location is a remote/rural area which makes hauling concrete more difficult, therefore possibly the reason for higher unit price.
- Bar Steel- The engineer estimate was based on current trends from the previous 3 years however unit prices on bar steel appear to be increasing at a more rapid pace than expected.
- Piling- The engineer estimate was based on current trends from the previous 3 years however unit prices on piling appear to be increasing at a more rapid pace than expected.
- Site Mowing- This item is not common and there is not much bid item history. The unit price used in the Engineer Estimate was estimated based on a unit price from a recent similar project in the SWR that had the Site Mowing item added during 2021 construction season via a contract change order.
- Flashing Stainless Steel- There wasn't much bid item history to base our unit price estimate on. Although we did our best to estimate this unit price, it appears that we underestimated this item.

2. What bid items have large discrepancies between the bid and estimate? Provide explanations for the differences between the bid and estimate items. Focus on bid items that caused the proposal to require a justification. Include estimate documentation assumptions.
- Are the plan quantities accurate? Yes
 - Are the bid prices reasonable? Why? Yes
 - Does the bid or estimated unit prices reflect the work depicted in the proposal? Yes
3. Are there problems relating this contract later? Yes
- A minimum of two months later? Delaying project two months or later is not possible because of the construction windows for environmental resources and threatened/endangered species.
 - In the next year or two? Delaying project a year or two is not possible because Iowa County is constructing the roadway approaches.
 - If yes, please provide explanations such as public safety, coordination of schedule with other projects, or community events. See above responses.

BPD would like to see the email(s) for concurrences. Concurrence emails may be CCed, forwarded or sent as an attachment to DOTDTSDBPDProposalManagementSection@dot.wi.gov. They may be sent all at once or one at a time.

- 1. Do you as the designer concur with awarding this proposal? If not already answered above, why, or why not? We concur with awarding the project. Although the low bid is 5.5% higher than the engineers estimate, the low bid is still reasonable.
2. Provide concurrence from the local official(s) for the increase in funding if local funds were used for a portion of this project. Concurrence is required by Iowa County. See attached
3. Do DOT PDS and SPO management agree with awarding this project? Concurrence is required from the chiefs listed below or management of equal or greater qualification.
- PDS Chief: Todd Matheson
 - SPO Planning Chief: Stephen Flottmeyer

The Engineer's Estimate, Significant Items and Final Cost Estimate Reports are attached. The engineer's estimate is confidential and shall not be distributed to the public before, during or after a letting. The bid prices are confidential until after award.

We will begin awarding proposals on Tuesday 12/21/2021, so we need your response no later than noon on Friday 12/17/2021. Please review the attached guidance or contact Jillene Fehrman (jillene.fehrman@dot.wi.gov or 608-266-3721) if you have any questions. Send your response to the Bureau of Project Development mailbox at DOTDTSDBPDProposalManagementSection@dot.wi.gov.

Thank you,
Bureau of Project Development

Fred Schunke, P.E.
Estimating Engineer, DTSD-BPD
1681 Second Ave. South
Wisconsin Rapids, WI 54495
Direct: 608-266-9626



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078

Phone: 608.935.3381

Fax 608.935.0372

Email: highway@iowacounty.org

CRAIG HARDY
HIGHWAY COMMISSIONER
WWW.IOWACOUNTY.ORG

HWY Department Employment Update:

Mechanic – Vacancy from 09/28/2021 - New (rehire) Employee started on 12/20/2021. Received a total of three applicants for the position.

Winter Seasonals – 5 Rehires in place as of 12/28/21.

Auxiliary/Section Maintenance Patrol – Ongoing Recruitment from 09/30/2021. Received 5 applicants for the Auxiliary position – internal placement from an equipment operator. Ongoing recruitment for Section Maintenance – state route opened from internal shift on 11/03/2021.

Equipment Operator – Ongoing vacancy from internal shift – Filled initially on 12/06/2021 form 10/20/2021. Recruitment ongoing from internal shift of staff. 7 Applicants; hired 1, 2 did not have CDL requirement.

Highway Office Accounting – Ongoing Recruitment from 10/13/2021

Operations Manager – Filled on 12/06/2021. 4 total applicants.

Section Maintenance Lead – Ongoing from internal placement on 12/06/2021; 4 applicants, 1 without CDL requirement.

Engineering Technician – Ongoing from 12/13/2021 Advertisement.

Craig Hardy

From: Theisen, Steven R - DOT <Steven.Theisen@dot.wi.gov>
Sent: Monday, December 13, 2021 3:01 PM
To: Theisen, Steven R - DOT
Subject: WisDOT: Public review of materials for US 18/151 and County F intersection near Blue Mounds, Dane County



News Release

Wisconsin Department of Transportation

Southwest Region 2101 Wright Street Madison, WI 53704

December 13, 2021



For more information, contact:
Steven Theisen, WisDOT Region Communications Manager
(608) 245-8962, steven.theisen@dot.wi.gov

Public review of materials for US 18/151 and County F intersection near Blue Mounds, Dane County

The Wisconsin Department of Transportation (WisDOT) is requesting public feedback on proposed improvements at the US 18/151 and County F intersection near the Village of Blue Mounds in Dane County.

WisDOT is proposing to improve intersection safety and operations with a Restricted Crossing U-Turn, or RCUT. There are two RCUT designs under consideration – a J-Turn and a Median U-Turn.

- The J-turn design allows County F traffic to turn right-in and right-out at the intersection. To turn left onto US 18/151, or continue across on County F, vehicles will turn right onto US 12/18 and use a U-Turn. US 18/151 traffic can make left turns onto County F.
- The Median U-Turn does not allow US 18/151 traffic to make left turns onto County F. To turn left onto County F, drivers will continue through the U-Turn, then use the right turn lane on the opposite side of the road.

Both designs accomplish the desired safety improvements. The advantage of the J-turn is left turn lanes for US 18/151 traffic, while the Median U-Turn has a slightly smaller footprint and a lower cost. Construction at the intersection is currently scheduled for 2025.

Information regarding the US 18/151 and County F intersection project, including the proposed configuration, can be found at wisconsindot.gov/Pages/projects/by-region/sw/us18-bluemounds/default.aspx. The public is encouraged to watch the narrated presentation explaining the project and submit feedback. Comments will be received through January 7, 2022.

If you would like more information on the US 18/151 and County F intersection project, please contact Cody Kammerzelt at (608) 243-5995 or Cody.Kammerzelt@dot.wi.gov. Written comments regarding the project can be mailed to Cody Kammerzelt, 2101 Wright Street, Madison, WI 53704.

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