

If anyone would like to speak at the meeting, County Board Rules require they contact the County Clerk's Office no later than 4:00 pm on the day of the meeting to register. 608.935.0399.

IOWA COUNTY BOARD MEETING

AGENDA

Tuesday, April 19, 2022

7:00 p.m.

Conference Call 1-312-626-6799

Zoom meeting ID: 8405382607

<https://us02web.zoom.us/j/8405382607>

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play – Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

1. Call to order by County Clerk Kris Spurley.
2. Pledge of Allegiance.
3. Administer Oaths of Office by Iowa County Clerk Kris Spurley.
4. Roll Call.
5. Election of Iowa County Board Chair.
6. Election of Iowa County Board Vice-Chair.
7. Election of Iowa County Board Second Vice Chair.
8. Adopt the current Robert's Rules of Order for Iowa County Government.
9. Approve the agenda for this April 19, 2022 meeting.
10. Approve the minutes of the March 15, 2022 meeting.
11. Special matters and announcements.
 - a) Committee Chair reports.
 - b) Iowa County Child Support Fiscal Year 2021 Certificate of Excellence Award.
 - c) Register of Deeds 2021 Year End Report.
 - d) Memorandum from the Wisconsin Counties Association (WCA).
 - e) Memorandum on 2022 WCA Annual Conference – Sept 18-20, 2022 in Sauk County.
 - f) Forward Analytics. (set-out).
 - g) Recognition of former County Board Members.
12. Comments from the public.

13. Land use changes from the Towns:

- * 1-422 Arena - Rezoning request by Amanda and William Wipperfurth.
- * 2-422 Arena - Rezoning request by Leah Forseth and 4Seth Farms LLC.
- * 3-422 Clyde - Rezoning request by Scott Gilbertson.
- * 4-422 Dodgeville - Rezoning request by Kent Kramer and Jeffrey Walker.
- * 5-422 Eden - Rezoning request by Dyersville Ready Mix Inc. d.b.a. Bard Materials.
- * 6-422 Highland - Rezoning request by Stephen & Kristin Stauffacher and Patricia Fillbach.
- * 7-422 Mineral Point - Rezoning request by Ken Ruppert, Karin Condon, Hollie Rickey, and Jordan Rickey.
- * 8-422 Ridgeway - Rezoning request by Brian and Margaret Hoefer.
- * 9-422 Waldwick - Rezoning request by James and Thomas Sitkie.

Public Safety Committee

14. Resolution No. 10-422 Approving Participation in Wisconsin Statewide Mutual Aid Compact for Emergency Management and Authorizing the County Board Chair to Sign.

Public Works Committee

15. Policy #1201 Soil and Water Resource Management Grant Cost-Sharing Prioritization.
16. Policy #1202 Farmland Preservation Tax Credit Program Compliance Policy.
17. Policy #1203 Agricultural Performance Standards Compliance for Non-Farmland Preservation Tax Credit Program (Non-FPP) Landowners.
18. Resolution No. 11-422 Adopting the Comprehensive Outdoor Recreation Plan.
19. Consider Amendment to the Iowa County Highway Access Ordinance for Variance and Appeals.

General Government Committee

20. Proposed Policy 504 Healthcare Equipment Loan Program.

Executive Committee

21. Resolution No. 12-422 Awarding Financing for Law Enforcement Center.
22. Resolution No. 13-422 Awarding Financing for County F as well as other County Trunk Roads and Bridge Projects.
23. County Administrator's report.
24. Approve the Administrator's appointment of:
- Scott Marty to the Veteran's Service Commission for a three year term expiring on December 31, 2024.
 - Al Bauman to the Board of Adjustments for a three year term expiring on July 31, 2025.
 - Scott Marty to the Board of Adjustments for a three year term expiring on July 31, 2023.
 - Jessica Shepherd to serve on the Opioid Task Force for a one year term expiring on May 1, 2023.
 - Levi Zimmerman to serve on the Opioid Task Force for a one year term expiring on May 1, 2023.

- Tom Howard to serve on the Board of Health for a three year term expiring on March 31, 2025.
- Recommend Douglas Richter and Clarence Johnson as the County's two recommendations to the Governor's Office to serve on the Lower Wisconsin Riverway Board for a three year term ending on May 1, 2025.

25. Chair's report.

26. Mileage and Per Diem Report for this April 19, 2022 meeting.

27. Motion to convene in closed session pursuant to section 19.85(1) (c), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Consider additional Benefit payout for Bloomfield employees (including funding source).

28. Motion to return to open session.

29. Possible action on closed session items.

30. Motion to adjourn to May 17, 2022.



Kristy K. Spurley, County Clerk

Posted 04/13/2022 @ 1:00 p.m.

Send Result Report

MFP

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Healthy and Safe Place to Live, Work and Play - Iowa County

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1. Call to order by County Clerk Kris Spurley.

2. Pledge of Allegiance.

No.	Date/Time	Destination	Times	Type	Result	Resolution/ECM
001	04/13/22 13:27	Dodge Chronicle	0°00'26"	FAX	OK	200x100 Normal/On
002	04/13/22 13:28	WDMP	0°01'57"	FAX	OK	200x100 Normal/Off

PROCEEDINGS OF THE MARCH SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, March 15, 2022 at 6:00 p.m. and was called to order by the Honorable John M. Meyers, Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Doug Richter, Stephen Deal, Susan Storti, Daniel Nankee, Ron Benish, David Gollon, Curt Peterson, Joan Davis, Brenda Hlavac, Bruce Haag, Roger Geisking, Richard Rolfsmeyer, Mike Peterson, John Meyers, Kimberly Alan, Jeremy Meek, Don Gander, Justin O'Brien, Don Leix, Mel Masters and Kevin Butteris.

Approval of Agenda: Sup. Storti moved to approve the agenda. Sup. Nankee seconded.
Motion carried.

Aye-21 Nay-0

Approval of Minutes: Sup. Benish moved to approve the minutes. Sup. Haag seconded. Motion carried.

Aye-21 Nay-0

Special matters and announcements.

- SWWRPC Winter 2022 Newsletter. (set out)

Comments from the public

- Matt Allen- Candidate for Iowa County Circuit Judge
- Frank Polizzi - Wind Turbines/Tourism
- Deirdre Birmingham - Wind Turbines
- Roberta Barham - Wind Turbines
- John Knicker - Wind Turbines (Green Cty)
- Jean Luedke - Wind Turbines
- Jane Batha - Wind Turbines(Zoom)
- Dena Kurt - Wind Turbines (Grant Cty)
- George Schwarzmenn - Wind Turbines
- Phillip Ross - Pattern, LLC

Administrator Bierke presented Joyce Ley, Housekeeping, Bloomfield Healthcare & Rehabilitation on her retirement with a Certificate of Appreciation and a gift card from the County for her 46 years of employment with Iowa County.

Administrator Bierke recognized Randy Sudmeier, Operations Manager, Highway Department on his retirement. He will receive a Certificate of Appreciation and a gift card from the County.

The board reviewed the summary of cost of the Law Enforcement Center.

Public Works Committee

Sup. Storti moved to approve the Quit Claim Deed of Highway Right of Way Along STH 23. Sup. Deal seconded. Motion carried.

Aye-21 Nay-0

Sup. Deal moved to approve Resolution No. 1-322 Supporting the Limited Access Study Preferred Alternatives for Future Proposed Improvements along USH/151 between Dodgeville and Verona. Sup. Gollon seconded. Motion carried.

Aye-21 Nay-0

Discussion of Ordinance No. 600.06 Annual County Vehicle Registration Fee. Sup. Nankee moved to continue and review in eight(8) years. Sup. Benish seconded. Motion carried.

Aye-21 Nay-0

Sup. Masters moved to approve Resolution No. 2-322 Directing Specific Funding for Highway Road and Bridge Improvements. Sup. Storti seconded. Motion carried.

Aye-21 Nay-0

Sup. Davis moved approve Resolution No. 3-322 Designating Work Zone Safety Awareness Week as April 11th-15th, 2022. Sup. Haag seconded. Motion carried

Aye-21 Nay-0

Long Range Planning Committee

Sup. Deal moved to approve Resolution No. 4-322 Recommending Transfer of Funds in 2022 from the Iowa County General Fund Balance to the Capital Projects Fund for the Costs Associated with an Appraisal of the Bloomfield Healthcare and Rehabilitation Center Property.

Sup. M. Peterson seconded. Motion carried.

Aye-21 Nay-0

Sup. Storti moved to approve Resolution No. 5-322 Amending the 2022 Capital Projects Fund Budget. Sup. Deal seconded. Motion carried.

Aye-21 Nay-0

General Government Committee

Sup. Benish moved to approve Resolution No. 6-322 Establishing the 2023-2026 Compensation for Sheriff, Clerk of Court and Coroner. Sup. Nankee seconded. Sup. Haag moved to amend the Coroner's Salary to \$9,000 in 2025. Sup. Davis seconded. Motion carried.

Aye-21 Nay-0

Vote on amended resolution. Motion carried.

Aye-21 Nay-0

Sup. C. Peterson moved to approve the Agreement Between Iowa County and the Wisconsin Professional Police Association (Sheriff's office). Sup. Benish seconded. Motion carried.

Aye-21 Nay-0

Executive Committee

Sup. Benish moved to approve Resolution No. 7-322 Establishing a Public-Private Partnership to Facilitate the Deployment of Affordable, Reliable, High-Speed Internet Services Throughout the County. Sup. Storti seconded. Motion carried.

Aye-21 Nay-0

Sup. Rolfsmeyer moved to approve Resolution No. 8-322 Supporting Public Service Commission of Wisconsin Broadband Grant Applications and Matching Funds Commitment for Broadband Projects. Sup. Masters seconded. Motion carried.

Aye-21 Nay-0

Sup. Storti moved to approve Resolution No. 9-322 Approving Revenue Bond Financing for Bug Tussel 1, LLC. Sup. Deal seconded. Mitchell Olson, Bug Tussel 1, LLC answered questions relating to the project. Atty. Morzenti addressed the board concerning financing/revenue. Motion carried.

Aye-21 Nay-0

Sup. Deal moved to approve changes to the Iowa County Committee Structure and Committee appointments. Sup. Storti seconded. Discussion followed. Sup. Deal moved to amend with additional changes to include: SW Regional Planning: a) Size of the Commission: 15 – 3 from each county (County Board Chair or their designee as approved by the County Board and 2 more members appointed by the County Board). Bloomfield Commission: The Commission serves as the fiduciary agent for segregated funds such as the Campbell fund. Sup. Davis seconded. Motion carried.

Aye-21 Nay-0

Vote on amended Committee Structure Changes: Motion carried

Aye-21 Nay-0

Sup. Gollon moved to deny Resolution No. 10-322 Directing Certain Justice, Equity, Diversity and Inclusion (JEDI) Efforts and send back to committee. Sup. Deal seconded. Discussion followed. Motion carried.

Aye-21 Nay-0

County Administrator Bierke gave a brief report.

Chair Meyers spoke about the upcoming election and thanked the outgoing board members for their service.

Sup. Benish spoke about his experiences of being a County Board member.

Mileage and Per Diem Report for this March 15, 2022 Session of the Board was presented.

21 Members 516 Miles and Per Diem \$1,151.86

Sup. Deal moved to approve. Sup. Nankee seconded. Motion carried.

Aye-21 Nay-0

Sup. Benish moved to adjourn to April 19, 2022. Sup. Alan seconded. Motion carried.

Meeting adjourned at 8:03 p.m.

John M. Meyers, Chair

Kristy K. Spurley, County Clerk

DRAFT



April 14, 2022

Deb Rosenthal, Director
Courthouse
222 North Iowa Street, Suite 203
Dodgeville, WI 53533

Dear Ms. Rosenthal:

Congratulations to the Iowa County Child Support Agency for receiving the Federal Fiscal Year 2021 Certificate of Excellence Award.

The Iowa County Child Support Agency demonstrated excellence in all four-performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of 18 child support agencies honored this year with this award.

Congratulations on this exceptional accomplishment. On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

A handwritten signature in blue ink, appearing to read "Debra L. Barnes".

Debra L. Barnes
Director, Bureau of Child Support

John M. Meyers, County Board Chairperson
Lorinda Patzner, BRO Regional CS Coordinator

MEMORANDUM

TO: Wisconsin County Executives, Administrators, Administrative Coordinators, and Board Chairs

FROM: Amy Dias, Office Manager
Sarah Diedrick-Kasdorf, Director of Outreach & Member Engagement

DATE: April 5, 2022

SUBJECT: WCA Biennial Publications

Every two years, the Wisconsin Counties Association (WCA) produces several publications designed to assist county officials in understanding their roles and responsibilities, as well as introduce county officials to the services of the Wisconsin Counties Association. WCA will be distributing these publications, with the help of county clerks, in a welcome packet. Ideally, packets will be distributed to all county supervisors at the county organizational meeting.

The following items are enclosed in the welcome packet:

1. A letter from President & CEO Mark O'Connell introducing the association
2. The *WCA Brochure*
3. The 8th edition of the *Wisconsin County Official's Handbook*
4. A parliamentary procedure card on motions
5. Electronic publications & outreach flyers
6. County Officials Workshops (COWS) brochure

Extra copies of the publications are included in this distribution for use at the county's discretion. Please contact the WCA office for additional copies at 1.866.404.2700; however, stock may be limited.

Finally, we must acknowledge our county clerks. Without their assistance we could not produce and distribute the many documents in the welcome packet and others yet to come. From updating contact information for our database and the county directory, to registering county officials for the WCA Annual Conference, to helping with the distribution of publications, their help is invaluable.

If you have any questions regarding WCA's biennial publications, please do not hesitate to contact the WCA office.

cc: Wisconsin County Clerks

MEMORANDUM

TO: Wisconsin County Clerks

FROM: Amy Dias, WCA Office Manager

DATE: April 8, 2022

SUBJECT: 2022 WCA Annual Conference – Registration and Room Block

The 2022 Wisconsin Counties Association's Annual Conference will be held September 18-20, 2022 in Sauk County at the Kalahari Resort & Convention Center. Online registration for the event, as well as room blocks, open **May 2, 2022**.

To ensure information is up to date, we will post all event resources and registration forms electronically at www.wicounties.org. Note that we will **NOT** be mailing a tentative agenda or registration form.

Register Online

On May 2, 2022, simply visit www.wicounties.org and click on the "Register Online" icon. This will take you directly to our online registration page, where you can register all the county attendees as well as any guests, spouses, or additional delegates. Once you have registered, you have the option to pay online with a credit card, or have an invoice sent to you via email.

As a reminder, WCA will waive the 2022 WCA Annual Conference registration fee for new supervisors who wish to attend in their first year in office.

Housing Information

Conference Hotel Room Block Start Date: 5/2/22

Conference Hotel Room Block Cut-Off Date: 8/5/22

WCA has room blocks at the Kalahari Resort & Convention Center, Wilderness Hotel and Golf Resort, and Wintergreen Resort & Conference Center in Wisconsin Dells, Wisconsin.

Hotel room blocks open on May 2, 2022 at 8:00 a.m. If booking multiple rooms, you must have a different name for each reservation (booking five rooms all under one name is not

allowed). Rooms are booked on a first-come, first-serve basis. Don't forget to mention the WCA Conference to get the appropriate rate!

If you are requesting a handicap room, please contact the Wisconsin Counties Association office at 866.404.2700 or email dias@wicounties.org. This request must occur no later than Friday, July 22, 2022.

Deadline for county room reservations is August 5, 2022. After this date, the WCA room blocks will be released to the general public.

If you have any questions regarding registration or room blocks, please feel free to contact me at the WCA Office or dias@wicounties.org.

AGENDA ITEM COVER SHEET

Title: The Wisconsin Statewide Mutual Aid Compact for Local Emergency Management

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

A mutual aid agreement for Emergency Management that provides a procedure for obtaining mutual aid from other counties in the state.

RECOMMENDATIONS (IF ANY):

Approve joining the Compact

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Mutual Aid Compact agreement and County Resolution approving the County joining the Compact

FISCAL IMPACT:

None

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed?

COMPLETED BY: Keith Hurlbert

DEPT: Emergency Management

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

WiSMAC
Wisconsin Statewide Mutual Aid Compact
For
Local Emergency Management Assistance

This Wisconsin Statewide Mutual Aid Compact is made and entered into this ____ day of _____ 20____ by and between participating Counties, Cities, Villages, and Towns as well as federally-recognized Indian tribes and bands (Member), within the State of Wisconsin as authorized by their respective governing bodies.

WHEREAS, emergencies involving natural disasters and/or technological incidents will arise throughout the State of Wisconsin, which may require additional assistance beyond each Member's own resources; and

WHEREAS, the training and/or expertise of local emergency management personnel throughout the State of Wisconsin could be requested to assist in dealing with natural disasters and/or technological incidents within the state; and

WHEREAS, the Members recognize that natural disasters and/or technological incidents can more effectively be handled by pooling of human resources; and

WHEREAS, the Members have authority to enter into this Wisconsin Statewide Mutual Aid Compact pursuant to Sections 59.03, 59.04, 66.0301, 66.0313, 66.0314, and 323.14 of the Wisconsin Statutes.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Members agree as follows:

1. Purpose: The Members agree to use their best efforts to ensure the public safety and protect the citizens within the confines of the geographical jurisdictions of the respective Members.
2. Term: The duration of this Compact shall be a one-year period; the Compact shall automatically be renewed on a year-to-year basis. Any of the Members may terminate this Compact by providing at least ninety (90) days written notice of said intent to terminate participation in the Compact to all other Members to the Compact.
3. No Joint Venture: No separate legal entity will be created by this Compact.
4. Approval Authority: The power to make a request for assistance or to provide assistance under this Compact shall reside in the Emergency Management Department of each respective Member County, City, Village, Town, Tribe or Band. Requests for assistance will be made by following the WiSMAC Procedure.
5. Right of Refusal: It is expressly understood and agreed by the Members hereto that the rendering of assistance under the terms of this Compact shall not be mandatory and shall be within the sole discretion of the Member receiving the request. Assistance may be refused, and assistance which is being provided may be terminated at any time, within the sole discretion of the Member receiving the request. In situations where the Member's emergency management personnel are unable to furnish the requested assistance, they will notify the requesting Member as soon as practicable that assistance will not be rendered. No Member may make any claim whatsoever against the requested Member for refusal of assistance.
6. Employment Status: All emergency management personnel acting on behalf of a Member under this Compact shall, at all times, remain the employee of that Member.

7. Compensation: A responding Member may invoice an impacted Member for miles, meals, and lodging expenses for emergency management personnel provided. Actual personnel time shall not be reimbursed but will be documented as volunteer hours, as specified in the WiSMAC Procedure.
8. Duration: A responding Member's deployment is limited to 72 hours with the option to extend if mutually agreeable to the responding and the requesting Member.
9. Statutory Protections: It is agreed by the Members that nothing in this Compact, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Members of any immunity, liability limitation or other protection available to them under any applicable statute or other law. To the extent that any provision of this Compact is found by any court or competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Member shall apply unless the Member elects otherwise.
10. Incident Command Structure: In the event of an incident, emergency management personnel will operate under the established incident command structure of the requesting Member.
11. Public Liability and Property Damage Insurance: A Member shall maintain, at its own expense, and keep in effect during the term of this Compact, commercial liability, bodily injury and property damage insurance against any claim(s) which might occur in carrying out this Compact. Minimum coverage is one million (\$1,000,000) liability for bodily injury and property damage including products liability and completed operations. If a Member is self-insured or uninsured, a Certificate of Protection in Lieu of an Insurance Policy shall, if requested, be submitted to the responding Member certifying that the requesting Member is protected by a Self-Funded Liability and Property Program or alternative funding source(s). The Certificate is required to be presented to the responding Member, when requested, prior to receipt of emergency management personnel services under this Compact.
12. Automobile Liability: A Member shall obtain and keep in effect automobile liability insurance for all owned, non-owned and hired vehicles that are used in carrying out this Compact. This coverage may be written in combination with the commercial liability and property damage insurance mentioned in Section 8. Minimum coverage shall be one million (\$1,000,000) per occurrence combined single limit for automobile liability and property damage. If a Member is self-insured or uninsured, a Certificate of Protection in Lieu of an Insurance Policy shall, if requested, be submitted to the responding Member certifying that the requesting Member is protected by a Self-Funded Liability and Property Program or alternative funding source(s). The Certificate is required to be presented to the responding Member, when requested, prior to receipt of emergency management personnel services under this Compact.
13. Severability: If any provision of this Compact is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected. The rights and obligations of the Members shall be construed and enforced as if the Compact did not contain the particular provision held to be invalid.
14. Construction of Compact: This Compact is intended to be solely between the Members hereto. No part of the Compact shall be construed to add, supplement, amend, abridge, or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of the Members.
15. Assignment: No right or duty, in whole or in part, of the Member under this Compact may be assigned or delegated without the prior written consent of the other Members.

16. Waiver: A waiver by any Member of any breach of this Compact shall be in writing. Such a waiver shall not affect the waiving Member's rights with respect to any other or further breach.
17. Applicable Law: This Compact shall be governed under the laws of the State of Wisconsin. The Members shall at all times comply with and observe all federal and state laws, local laws, ordinances and regulations which are in effect during the period of this Compact and which may in any manner affect the work or its conduct.
18. Multiple Originals: This contract may be executed in multiple originals, each of which together shall constitute a single Compact.

IN WITNESS WHEREOF, the Member has executed this Compact.

Member Emergency Management Director Date

Member Chief Elected Official Date

Member Clerk Date

RESOLUTION NO. 10-422

A RESOLUTION APPROVING PARTICIPATION IN WISCONSIN STATEWIDE MUTUAL AID COMPACT FOR EMERGENCY MANAGEMENT AND AUTHORIZING THE COUNTY BOARD CHAIR TO SIGN

WHEREAS, the County has the authority under Wisconsin Statutes to enter into mutual aid agreements for Emergency Management; and

WHEREAS, entering into a mutual aid agreement would allow additional services to be provided to Iowa County during an emergency situation; and

WHEREAS, Wisconsin Emergency Management (WEM) coordinates a Wisconsin Statewide Mutual Aid Compact for Local Emergency Management Assistance (WiSMAC) providing all counties, cities, villages, and towns the opportunity to participate and be part of a large mutual aid agreement; and

WHEREAS, Iowa County would benefit by having the opportunity to access mutual aid through a statewide agreement; and

WHEREAS, there is no upfront cost to participate in this agreement and only minimal reimbursement if mutual aid was provided by a member entity.

NOW, THEREFORE, the Iowa County Board of Supervisors does hereby approve Iowa County entering into the WiSMAC agreement and further authorizes the County Board Chair and Emergency Management Director to Sign said agreement.

Adopted this 18th day of April, 2022.

David Morzenti
Corporation Counsel

John C. Meyers, Chair
Executive Committee

Attest:

Signed by:

Kris Spurley
Iowa County Clerk

John C. Meyers, Chair
Iowa County Board of Supervisors

AGENDA ITEM COVER SHEET

Title: #1201 Soil and Water Resource Management Grant Cost-Share Prioritization 

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Consider an amendment of the policy. A copy of the policy changes are highlighted and provided in the packet as attached.

RECOMMENDATIONS (IF ANY):

Recommend to approve and move to the County Board for consideration.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of Policy with the proposed revisions highlighted.

FISCAL IMPACT:

None

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 mins

COMPLETED BY: CRH

DEPT: Highway

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 04/04/2022

AGENDA ITEM # 6A

COMMITTEE ACTION:



SOIL AND WATER RESOURCE MANAGEMENT GRANT COST-SHARE PRIORITIZATION

Date Originated:

Date of Modifications: 2022

Policy Number: 1201

1. PURPOSE:

To describe the process for prioritizing and administering cost-share projects funded by Wisconsin Department of Agriculture, Trade and Consumer Protection's Soil and Water Resource Management Grants.

2. ORGANIZATIONS AFFECTED:

Land Conservation Department

3. POLICY:

Cost-share administration shall follow guidelines set forth in Wisconsin Administrative Code ATCP 50.

Cost-share amount shall not exceed \$14,000 without Land Conservation Committee (LCC) approval.

The Land Conservation Department (LCD) staff shall rank structural cost-share projects prior to contracting to ensure funding is spent on priority projects that have a documented conservation benefit and prioritize land that is actively engaged in a farming operation.

Project ranking shall be based on:

- a. level of conservation benefit
- b. alignment with Iowa County's current Land and Water Resource Management Plan
- c. current geographic or resource priorities
- d. current practice priorities
- e. Farmland Preservation Program participation
- f. cost-effectiveness of the practice
- g. availability of other funding sources
- h. landowner's compliance and project completion history

4. REFERENCES:

Wisconsin Administrative Code Chapter ATCP 50

Wisconsin Administrative Code Chapter NR 151

5. PROCEDURES:

- a. The LCD shall create a numerical ranking form based on the above criteria, including delineating high-, medium-, and low-priority practices and a minimum numerical value for eligibility.
- b. The LCC shall approve the ranking form and any future updates. The form shall be updated as needed, with a review no less than once every five years.
- c. The LCD shall create a "Request for Technical Assistance" form. A landowner and/or cost-share recipient must submit this form to the LCD before any site visit, cost-share, or other technical assistance will be provided.
- ~~b.d.~~ The LCD may, at their discretion, create one or more deadlines per year by which Request for Technical Assistance forms are due. Forms received after that date will be considered dependent on funding and staff availability, or will be saved for the following year. Due dates may vary by practice or funding source as needed, and shall be included on the Request for Technical Assistance form.
- ~~e.e.~~ Based on a site investigation, maps, and other information, LCD staff shall rank each project using the approved form before offering a cost-share contract.
- ~~d.f.~~ If funding is limited, projects with the highest ranking value shall be funded first.
- ~~e.g.~~ Lower-ranked projects may be cost-shared if there is adequate funding, provided they meet the established minimum value.

If the cost-share recipient is a member of the County Board, Land Conservation Committee or County staff, or a family member thereof, at least one neutral party, who is not an Iowa County Employee, Supervisor, or Committee member, shall be asked to rank the project using the current ranking form to corroborate the value of the project. The neutral party may be from the Natural Resources Conservation Service, a different County's Land Conservation Department, or other qualified party.

AGENDA ITEM COVER SHEET

Title: #1202 Farmland Preservation Tax Credit Program Compliance Policy

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Consider an amendment of the policy. A copy of the policy changes are highlighted and provided in the packet as attached.

RECOMMENDATIONS (IF ANY):

Recommend to approve and move to the County Board for consideration.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of Policy with the proposed revisions highlighted.

FISCAL IMPACT:

None

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 mins

COMPLETED BY: CRH

DEPT: Highway

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 04/04/2022

AGENDA ITEM # 6B

COMMITTEE ACTION:



FARMLAND PRESERVATION TAX CREDIT PROGRAM COMPLIANCE

Date Originated:

Date of Modifications: 2022

Policy Number: 1202

1. PURPOSE:

To describe the process for issuing Notices of Noncompliance Wisconsin's Farmland Preservation Tax Credit Program (FPP).

2. ORGANIZATIONS AFFECTED:

Land Conservation Department

3. POLICY:

Compliance determination shall follow guidelines set forth in Wisconsin Administrative Code ATCP 50.

The Land Conservation Department (LCD) staff shall require an annual Compliance Self-Certification Form from each FPP participant. Participants who do not return their form by the deadline will be issued a Notice of Noncompliance (NON).

Each farm shall also have an on-site compliance check by LCD staff no less than once every four years. A site visit will also be conducted if LCD staff receives a complaint or has other compliance concerns. Any compliance issues found during the site visit shall be resolved by the landowner within the compliance timeframe set forth below. If the compliance timeframe is not met, the Land Conservation Committee (LCC) will issue a Notice of Noncompliance.

Tier 1 violations: one year compliance schedule

- Soil Tests Overdue (Nutrient Management Plan Violation, NR 151.07)
- Idle Manure Storage Closure Needed (NR 151.05)
- Not following guidelines set forth in the most current University of Wisconsin Division of Extension publication A2809, "Nutrient application guidelines for field, vegetable, and fruit crops in Wisconsin." (Nutrient Management Plan Violation, NR 151.07)
- Not following nitrogen or manure application limitations in sensitive areas (Nutrient Management Plan Violation, NR 151.07)

Tier 2 violations: one year compliance schedule*

- Clean Water Diversions needed for feedlot, barnyard, or manure storage in a Water Quality Management Area (WQMA- 300ft from a stream, NR 151.06)

- 70% self-sustaining cover is not present on pasture streambanks (NR 151.08)
*fencing to exclude cattle or reduce average stocking density must be installed within 6 months
- Unprotected concentrated flow channel identified (Nutrient Management Plan Violation, NR 151.07)
- 5 ft. tillage setback from streambanks not being followed (NR 151.03)

Tier 3 violations

- Overflowing manure pit (NR 151.08): one-month compliance schedule
- Cracked, leaking, or failing manure pit (NR 151.05): six-month compliance schedule
- Tillage results in rotational T exceedance (NR 151.02): one year compliance schedule
- Phosphorus Index violation, not using P-reduction strategy when needed (NR 151.04): one year compliance schedule
- Not following manure winter spreading restrictions, groundwater conduit/well setbacks, or WQMA spreading strategies (Nutrient Management Plan Violation, NR 151.07): one-year compliance schedule
- Manure stacking occurring in a WQMA (NR 151.08): one-month compliance schedule
- Significant Discharge of Process Wastewater to waters of the state (NR 151.055): one-year compliance schedule
- Direct runoff of manure into waters of the state (NR 151.08): immediate action required to stop manure flow; three-month compliance schedule to prevent reoccurrence

The LCC may approve an extension of the compliance window, not to exceed three years, under extenuating circumstances. The LCC may also approve an immediate Notice of Noncompliance for grievous violations, lack of cooperation by the landowner, or other circumstances as warranted.

Multiple Violations: Subsequent violations found after the site visit may result in shorter compliance timeframes or immediate NONs according to the following guidelines:

If the first site visit found:

- Only Tier 1 violation(s): if 2 subsequent Tier 2 and/or 3 violations are found within one year of the site visit, a ~~Notice of Noncompliance (NON)~~ is issued immediately.
- Any Tier 2 or 3 violations(s): If a subsequent Tier 2 or 3 violation is found within one year of the first site visit, a NON is issued immediately.

Probationary Period: Once a participant has achieved compliance they will fall under a ~~one~~^{two}-year probationary period. Within one year of achieving compliance from any Tier of violation:

- A subsequent Tier 3 violation will result in an immediate NON
- A subsequent Tier 2 violation will result in a written warning and a schedule of compliance set for one year. If not achieved, a NON is issued with no extension possibility.
- A subsequent Tier 1 violation will result in a 1 year schedule of compliance after which an extension request may be made for no more than 1 year. No further extensions may be requested

Voluntary reporting: If a participant voluntarily reports a subsequent compliance issue on their own property or operation that would have resulted in an immediate NON under the Multiple Violations or Probationary Period procedures above, the NON will not be issued immediately. Instead, the Participant will be allowed half of the time listed in the compliance timeframe to come into compliance. The LCC may approve an extension at their discretion.

Requests for response: If a letter from the Department requests or requires that the landowner respond, the landowner shall have thirty (30) calendar days to provide the response.

Return to program: Notices of Noncompliance will be cancelled at any point a landowner comes back into full compliance, allowing eligibility for the same tax year in which compliance was achieved.

4. REFERENCES:

Wisconsin Administrative Code Chapter ATCP 50

Wisconsin Administrative Code Chapter NR 151

Iowa County Ordinance 400.18: Manure Storage and Management

5. PROCEDURES:

- a. The LCD shall mail Compliance Self-Certification Forms to all FPP participants in mid-October each year with a deadline of December 1 (or nearest week day).
- b. Participants who turn in their Form after the December 1 deadline will be assessed a late fee.
- c. The LCC will approve Notices of Noncompliance for participants who have not turned in their form by the December LCC meeting date.
- d. LCD staff will send Notices of Noncompliance to the Department of Revenue by December 31 each year.

- e. If at any time the LCD is made aware of an issue with a farm enrolled in FPP, staff shall visit the site as soon as possible to verify the issue, and will work with the landowner to address the problem within the compliance timeframe.
- f. Any compliance issues that pertain to Iowa County's Manure Storage and Management Ordinance shall also be referred to the Iowa County Planning & Development department. Any compliance issues that pertain to an existing Concentrated Animal Feeding Operation (CAFO) application or CAFO permit shall also be referred to the Department of Natural Resources.
- e.g. If a landowner wishes to obtain LCD technical or financial assistance to achieve compliance, they must first submit a "Request for Technical Assistance" form.

If the FPP participant is land ownership includes a member of the County Board or Land Conservation Committee, is a sibling, parent, spouse, or child thereof, or is considered county staff, at least one neutral party, who is not an Iowa County Employee, Supervisor, or Committee member, shall be asked to verify Iowa County staff's compliance assessment. The verification may include review of maps, photos, descriptions, and other supporting materials provided by staff, or joining accompany Iowa County staff on site visits. The neutral party may be from the Natural Resources Conservation Service, a different County's Land Conservation Department, or other qualified party.

AGENDA ITEM COVER SHEET

Title: #1203 Agricultural Performance Standards Compliance for Non-Farmland

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Consider an amendment of the policy. A copy of the policy changes are highlighted and provided in the packet as attached.

RECOMMENDATIONS (IF ANY):

Recommend to approve and move to the County Board for consideration.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of Policy with the proposed revisions highlighted.

FISCAL IMPACT:

None

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 mins

COMPLETED BY: CRH

DEPT: Highway

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 04/04/2022

AGENDA ITEM # 6C

COMMITTEE ACTION:



AGRICULTURE PERFORMANCE STANDARDS COMPLIANCE FOR NON-FPP LANDOWNERS

Date Originated:

Date of Modifications: 2022

Policy Number: 1203

1. PURPOSE:

To describe the process for addressing issues of non-compliance with Wisconsin Agriculture Performance Standards, as specified in Administrative Code Chapter NR 151, for farms that are not enrolled in the Farmland Preservation Tax Credit Program.

2. ORGANIZATIONS AFFECTED:

Land Conservation Department

3. POLICY:

The Land Conservation Department (LCD) shall investigate all complaints in a timely manner. A voluntary approach, including education, technical assistance and/or an offer of cost-share, will be the primary strategy. Urgent violations will be referred to the Wisconsin Department of Natural Resources (DNR). Cost-sharing offers and other requirements of enforcement are specified in NR 151.

4. REFERENCES:

Wisconsin Administrative Code Chapter NR 151

Wisconsin Administrative Code Chapter ATP 50

Iowa County Land and Water Resource Management Plan

Iowa County Ordinance 400.18: Manure Storage and Management

5. PROCEDURES:

- a. Active manure spills that have the potential to have an adverse impact to human health, welfare or the environment, should be immediately reported to the DNR Spills Hotline. Any issues on permitted Confined Animal Feeding Operations (CAFOs) ~~permitted farms~~ will also be referred to DNR.

- i. With manure spills, LCD staff shall accompany DNR on site visits whenever possible. If DNR issues a Notice of Discharge (NOD), LCD shall cooperate with DNR and the landowner to explore cost-sharing options. If DNR chooses not to issue a NOD, the LCD shall follow steps b.i-b.iv below.

- ~~b. For other complaints~~ Complaints must be relevant to NR151 or the Iowa County Manure Storage and Management Ordinance in order for LCD staff to follow up.;
Staff shall provide other options or contacts for non-relevant complaints, to the extent practicable.

- ~~b-c.~~ For relevant complaints, LCD staff shall review the potential issue as soon as possible from a public road, or a neighboring property, air photo, or other documentation to determine if there is the likelihood of a compliance violation of the Agriculture Performance Standards and document observations via notes and/or photographs.
- d. Any site visits, letters, or other follow-up on issues relevant to the Iowa County Manure Storage and Management Ordinance shall be carried out in collaboration with the Iowa County Planning & Development Department.
- ~~e.e.~~ Upon confirmation of a ~~If a~~ violation is confirmed or likely, LCD staff will call the landowner within two weeks to request an on-site meeting to document the issue, discuss management, technical assistance, and cost-share options, and determine next steps with the landowner. If no phone number is available, calls are not returned within two weeks of a second attempt, or the landowner refuses a site visit, a letter will be mailed.
- i. Following the site visit a letter will be sent to the landowner summarizing the discussion, outlining next steps, and including notification requirements as specified in NR 151 and the Iowa County Land and Water Resource Management Plan.
 - ~~ii.~~ The Iowa County Land Conservation Committee (LCC) will be notified at the next LCC meeting of these complaints and the follow-up that occurred.
 - ~~iii.~~ ii. If a landowner refuses to cooperate or implement corrective practices within the timeframe provided, LCD shall work with the LCC to determine next steps follow procedures of WI Codes NR151 and ATCP50, and/or the Iowa County Manure Storage and Management Ordinance. Follow-up may include including referring the issue to the DNR or other State or Federal agencies.

If the landowner land ownership includes is a member of the County Board, Land Conservation Committee or County staff, or a family member (sibling, parent, spouse, or child) thereof, at least one neutral party, who is not an Iowa County Employee, Supervisor, or Committee member, shall be asked to verify Iowa County staff's compliance assessment. The assessment may include review of maps, photos, descriptions, and other supporting materials provided by staff, or joining Iowa County staff on site visits. The neutral party may be from the Natural Resources Conservation Service, a different County's Land Conservation Department, or other qualified party, and after a violation has been confirmed by Iowa County staff, steps 5.b.i and 5.b.ii above shall be referred to another County's LCD.

AGENDA ITEM COVER SHEET

Title: Consider Iowa County Comprehensive Outdoor Recreation Plan and Resolution

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The 1981-1986 comprehensive plan has been updated for the County related to outdoor recreation by Southwest Regional Planning. Having an approved plan opens opportunities for grant funding for projects and to identify, protect, preserve, create, and develop opportunities for recreation and enjoyment of county parks and recreation resources. The accompanying resolution is to signify adoption of the plan by the County.

RECOMMENDATIONS (IF ANY):

Recommend to approve the Resolution and Plan and move to the County Board for adoption.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the plan and resolution for adoption.

FISCAL IMPACT:

Annually determined with the Budget and Long Range Planning for local cost share match of any grants as deemed necessary.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10Mins

COMPLETED BY: CRH

DEPT: Highway

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 04/04/2022

AGENDA ITEM # 7

COMMITTEE ACTION:

RESOLUTION NO 11-422

**RESOLUTION ADOPTING THE COMPREHENSIVE OUTDOOR RECREATION
PLAN**

TO THE HONORABLE BOARD OF SUPERVISORS OF IOWA COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Iowa County has recognized the need for a Comprehensive Outdoor Recreation Plan based upon an inventory of outdoor recreation facilities and natural resources within Iowa County and its municipalities; and

WHEREAS, the development of the plan will serve as a guide for making future decisions related to outdoor recreation in Iowa County and through its adoption will make the county eligible to participate in state and federal recreation aid programs; and

WHEREAS this comprehensive outdoor recreation plan has been prepared for the Iowa County Board of Supervisors by Southwestern Wisconsin Regional Planning Commission; and

WHEREAS, this recreation plan is based on sound planning principles and long-range goals and objectives for the county's recreational development;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for Iowa County hereby go on record to adopt the Iowa County Comprehensive Outdoor Recreation Plan as the county's guide for future outdoor recreation improvements and development;

AND, BE IT FURTHER RESOLVED, that the Iowa County Board of Supervisors requests the Wisconsin Department of Natural Resources to provide eligibility to Iowa County for participation in the state and federal cost-sharing programs for an additional five-year period.

Dated this ____ day of _____, 2022

IOWA COUNTY

John M. Meyers, Board Chair

Kristy Spurley, Clerk

ATTEST:

I hereby certify that the above is a true and correct copy of the resolution passed by the Iowa County Board of Supervisors at the regular meeting thereof held on this ____ day of _____, 2022.

Kristy Spurley, Clerk

AGENDA ITEM COVER SHEET

Title: Highway Access Ordinance Amendment for Variances and Appeals

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Amendment of the Highway Access Ordinance to clarify the process for variance and appeal requests and establish a fee for considering those requests. The Ordinance creates certain criteria for consideration of given/requested locations for an access along the County Trunk Highway. Highway Department staff review Highway Access Permits for compliance with the criteria in the Ordinance. In situations where the criteria within the Ordinance cannot be met, staff work with a landowner to find a location that does comply. If a location cannot be met or a landowner does not agree with the revised location(s), the Department denies the permit. The proposed Amendment to the Ordinance clarifies the appeal or variance process for the landowner based on the Department's decision. The recommended process in the Ordinance is the current practice related to resolution of these issues.

RECOMMENDATIONS (IF ANY):

Recommend to Approve and move to the County Board for consideration.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the Highway Access Ordinance as with amended language highlighted.

FISCAL IMPACT:

Create a new fee for processing of requests for variance or appeal.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Minutes

COMPLETED BY: CRH

DEPT: Highway

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 04-04-2022

AGENDA ITEM # 8

COMMITTEE ACTION:

IOWA COUNTY

HIGHWAY ACCESS CONTROL ORDINANCE

Adopted on 02/16/2010
Adopted as amended 08/18/2015
Adopted as Amended 12/18/2018
Adopted as Amended 09/09/2019
Adopted as Amended 07/20-2021
Draft Amendment 04/04/2022~~10/25/2021~~

Highway Access Control

Section 1 Title and Purpose

(a) **Title**

This ordinance shall be known, cited and referred to as:
THE IOWA COUNTY HIGHWAY ACCESS CONTROL ORDINANCE.

(b) **Purpose**

This Ordinance shall be established to create uniform, concise, and consistent guidance for the control of ingress/egress access to/from the County Trunk Highway System.

Section 2 Authorization, Jurisdiction and Severability

(a) **Statutory Authorization**

This ordinance is established by the provisions set forth in Section 86.07(2) of the State of Wisconsin Statutes and Chapter TRANS205 and TRANS231 of the Wisconsin Administrative Code.

(b) **Jurisdiction**

This Ordinance shall have jurisdiction over all existing or proposed accesses to County Highways within Iowa County. Standards set forth by this Ordinance apply only within the right-of-way of County Highways. Townships regulate construction of driveways beyond the right of way line. Landowners should contact their township clerk to determine what additional requirements may exist in the respective townships.

(c) **Severability**

Should any section, clause, provision or portion of this Ordinance be adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3 Definitions

For the purpose of simplicity, the following terms shall be applied as indicated throughout this ordinance.

(a) **General**

- (1) The present tense includes the future tense and the singular tense includes the plural.
- (2) The word “shall” is mandatory; the word “may/should” is permissive.
- (3) The words “used” or “occupied” also mean intended, designed or arranged to be used or occupied.
- (4) The word “person” includes any individual, firm, association, joint stock association, organization, partnership, limited, trust, body politic, governmental agency, company, corporation and includes any trustee, receiver, assignee, or other representative thereof.
- (5) All distances unless otherwise stated shall be measured in the horizontal direction.

(b) **Definitions**

ACCESS – Driveway or road access point for any motorized/non-motorized Vehicle, except for State of Wisconsin funded snowmobile trails.

ACCESS PERMIT – A permit from the Iowa County Highway and Transportation Department granting access onto a CTH.

ADT – Average Daily Traffic generated on a given road or highway.

ALTER, MODIFY, RECONSTRUCT – To change the slope, location, length, width, access point, to completely remove and rebuild in whole or in part, or to conduct any similar activity with regard to an access.

COUNTY HIGHWAY – Any segment of a road under the jurisdictional maintenance authority of the Iowa County Highway Department.

DRIVEWAY – Any access built in accordance with and to the standards of this Ordinance for motorized/non-motorized vehicles to one or more parcels.

HIGH HAZARD POTENTIAL – shall be a phrase utilized for driveway access locations which contribute to traffic accidents or accident history as a result of its physical location and restrictions in visibility due to terrain, highway construction, or other geographical features. May also be utilized for driveway access locations which do not meet adequate stopping sight distance criteria for visibility.

HIGHWAY COMMISSIONER – Iowa County Highway Commissioner or his/her designee

LANDOWNER – shall be the person(s) whom have legal possession of or legal access to; via an easement or other legal document, the land abutting, adjoining, and contiguous to the County highway Right-of-Way.

LIMITED ACCESS HIGHWAY – Highways (or segments of highways) on which access is provided with entrance and exit ramps (US Hwy 151).

NON-CONFORMING ACCESS – An access which existed prior to the adoption of this Ordinance as a point of entry to the County Trunk Highway but does not comply with the definitions of Pre-existing Use Access or Driveway. An access

PARCEL – The area of land within the property lines of a given piece of property.

PRE-EXISTING USE ACCESS – An access which existed prior to the adoption of this Ordinance and is a defined point of entry/exit to/from the County Trunk Highway as designated by at least two or all of the following:

- A. The location has an existing in place and maintained County approved Fire Number sign;
- B. Identified by having a defined driveway bed, side slope, and culvert;
- C. Identified by having the existing asphalt surface paving notch bump outs;
- D. Identified as being notably visible on the County GIS 1968 Black and White Aerial photos.
- E. Or having a previously issued driveway permit application issued and installed under an earlier version of this Ordinance.

ROAD – Any road, street, alley, expressway, highway, avenue, parkway, lane, drive, boulevard, circle, bypass or other pathways intended for the use of motorized/non-motorized vehicles to obtain access to more than two parcels.

ROUTINE MAINTENANCE – Regular or customary maintenance activity for an access point, to include; for example, snow removal, mowing, and addition/grading of gravel for gravel driveways or road access points so long as the slope, location, length, width, or type of surface material of the driveway or access point is not substantially altered.

RURAL Highway – Any County Highway with a 55 M.P.H. speed limit.

SEMI-URBAN Highway – Any County Highway outside of the municipal boundaries of a city or village with a speed limit below 55 M.P.H.

URBAN Highway – Any County Highway within the municipal boundaries of a city, village, or township with a speed limit below 36 M.P.H.

Section 4 Permit Required

No access subject to this Ordinance shall be installed, altered, changed, replaced or extended until an application for an access permit has been approved by the Iowa County Highway Commissioner or his/her designee. Application forms and information can be obtained from the Iowa County Highway Department.

Section 5 Regulations

a) Non-Conforming Access

An access that existed prior to the adoption or amendment of this Ordinance; which has not been previously permitted under this Ordinance or does not fit the definition of a Driveway or a Pre-existing Use Access as defined in Section 3. A non-conforming access location is identified as not having a

defined driveway access point. The presence or existence of a gate in the fence line at a point in question is not justification in itself of being a Pre-existing Use Access.

A Pre-existing Use and Non-conforming access may be continued to be used although it does not meet the standards of this Ordinance. However, other than routine maintenance; any act to alter, modify or reconstruct the access; replace a culvert; reshape the approaches or drive itself; or a change in the nature of its use or the parcel's use shall require full compliance with this Ordinance. It is the responsibility of the applicant to provide adequate evidence of a Non-conforming Access or Pre-existing Use access to the Highway Commissioner.

The County will restore driveways along and as a result of Highway Improvement projects in the following manner:

- (1) A previously permitted driveway access will be restored, to the standards of this ordinance, to a substantially similar level of improvement as that which existed prior to the performance of the highway improvement project
- (2) A "Pre-existing Use Access" will be matched into the highway improvement in like / similar surface materials at the existing level of improvement width, grade, and construction between the right of way line and the improvement (IE the County will not be required to improve the drive to the standards of this Ordinance).
- (3) A "Non-Conforming Access" driveway or property entrance shall be vacated, and it shall be the responsibility of the Non-conforming Access driveway or property entrance landowner to apply for a Highway Access permit. In this situation, if no permit application is filed or the permit application is denied, the Non-Conforming Access driveway or property entrance may be determined by the Highway Commissioner to be vacated. It is the responsibility of the landowner of a "Vacated Access" driveway or property entrance to apply for a Highway Access permit to restore, alter, modify, or reconstruct highway access.

When a Non-conforming or Pre-existing Use access is identified as causing damage to the highway or shoulder, the lack of maintenance thereof causes drainage issues or obstructions to the county right-of-way, or the lack of maintenance thereof is leading to erosion of surface materials and deposits

onto the county highway; the Highway Commissioner may deem the access as deficient and issue a written Notice of Deficiency and Order for Remediation. In cases of excessive surface erosion onto the highway system, the Highway Commissioner may order the landowner to pave the access portion within the right-of-way. Any access improved in response to a Notice of Deficiency and Order for Remediation shall comply with these Ordinance requirements and be required to obtain a permit.

When a Non-Conforming or Pre-existing Use access creates a high hazard potential; either due to accident history or sight visibility concerns, the Highway Commissioner is hereby authorized to declare it closed provided a new access can be provided that will serve the same purpose of the existing, in a location that is deemed a lower hazard potential. The landowner shall relocate said access to be in compliance with these Ordinance requirements, and obtain a permit. In any case, a high hazard potential access shall be encouraged to be discontinued as soon as practicable.

b) Vacated access

If the Highway Commissioner considers the use of a Pre-existing Use access to have been discontinued to the point where it is not being properly maintained, the Highway Commissioner shall notify the owner that the access is to be brought into proper condition or it will be considered vacated.

If the Highway Commissioner considers the use of a Non-conforming Access is causing damage to the Roadway or Highway infrastructure; the Commissioner shall notify the owner that the access is non-conforming, considered vacated, and its' use shall be immediately ceased by the owner.

The Notice from the Highway Commissioner shall identify what issues or concerns have led to the determination of the access to be considered vacated. For an access determination of Vacated; the landowner will be required to obtain a permit and be subject to the regulations of this Ordinance as a request for new access, including relocation if necessary. For Driveways considered as and Notice Provided as Vacated; any further usage thereof shall be ceased immediately. And, the access will no longer be considered a Non-Conforming or Pre-Existing Use access.

c) Access to Highway

1. Entrance upon or departure from a County Highway shall be prohibited except at Pre-existing Use accesses, Non-Conforming accesses, or permitted locations specifically designated by this section. No Non-conforming or Pre-existing Use access shall be improved; no new road or access shall be opened into or connected with any County Highway, and no previously permitted access shall be converted from one type of use access to another type of use access without an access permit in accordance with this Ordinance.
2. Access permits onto a County Highway shall only be granted to a landowner as defined in Section 3 of this Ordinance.
3. The permit applicant shall state the purposes for the type of access to be requested as one of the following, which shall set forth the requirements for construction or improvement;
 - a. TYPE A – AGRICULTURAL RESIDENTIAL OR RESIDENTIAL – access to one or two agricultural-residential or residential parcels. Agricultural-residential zoned properties which are also utilized as an agricultural equipment access point should be applied for as a Type B agricultural/field access.
 - b. TYPE B – AGRICULTURAL/FIELD – access for the primary purpose of agricultural equipment access to/from agricultural or horticultural field parcels or homesteads.
 - c. TYPE C – COMMERCIAL – access to residential parcels with 3 to 20 units or less or commercial/industrial land-use zoning with 25,000 square feet or less of improvements
 - d. TYPE D – INDUSTRIAL – access to residential parcels of 20+ units and commercial or industrial parcels with 25,000 square feet or more of improvements.

d) Access Spacing and Frequency

- (1) No more than six (6) accesses for agricultural use shall be allowed along the same side of a County Highway within a linear mile for any single property owner.
- (2) Only one access for residential use shall be allowed per a given residence. In the event where a second access for a U-shaped driveway is proposed, the minimum access spacing listed in (6) shall be met.

- (3) When a landowner requests an access to be installed within the minimum horizontal spacing distance from the property line as measured at the Highway centerline to be less than :

300 feet for a Rural County Highway
150 feet for a Semi-urban County Highway
100 feet for an urban County Highway.

- a. If reasonably possible given other site considerations including topography and the required sight and stopping distances; highway driveway accesses shall be shared at the property line with an adjacent parcel. In the instance of installing a shared access drive, each driveway shall require a permit and shall meet the requirements of Section (f) Design Standards of this Ordinance with exception to Existing Driveways as defined in Section 5 (a).
 - b. If an applicant does not request a shared property line access and the width of the parcel is less than the minimum horizontal spacing distance listed above, such that a highway access cannot be installed and meet the offset distances listed above; the access shall be placed to be in compliance with the required sight and stopping distances while maintaining the largest horizontal spacing distance possible given the constraints of the width of the parcel.
 - c. Otherwise, the access location shall meet the horizontal spacing dimensions listed above and be situated where topography sight and stopping distance criteria can be met.
- (4) The number of accesses for commercial and/or industrial use shall be commensurate with the demonstrated need and suitable for the anticipated traffic conditions.
- (5) When there is an option between granting an access to more than one road for a given property, the road with the lowest average daily traffic and hazard potential shall be favored.
- (6) The minimum horizontal distance between accesses along the same side of a County Highway as measured at the centerline shall be:
- 300 feet for a Rural County Highway
150 feet for a Semi-urban County Highway
100 feet for an Urban County Highway
- (7) The minimum distance that an access shall be from the intersection of a public road with a County Highway, as measured to the centerline of the intersecting public roads, shall be:
- 600 feet for a Rural County Highway

450 feet for Semi-urban County Highway

250 feet for an Urban County Highway

Where possible, roads should not be staggered, creating "T" intersections, but connect with another road on the other side of the highway.

- (8) Safety shall not be interfered with due to access locations near hills, curves, or other locations; which may not be in clear and apparent view of on-coming traffic.

e) **Paved Apron**

Access onto a County Highway may require a paved apron within the right-of-way of the County Highway, at the owner's expense, in instances when usage or drainage warrants as may be determined by the County Highway Commissioner.

f) **Design Standards**

Accesses within the County Highway right-of-way must comply with the following design standards:

- (1) CULVERTS, when required, must be at least 30 feet in length plus apron end walls, placed at a depth of at least 1 foot under the surface of the access, be a minimum of 15 inches (38.1 cm) or equivalent in diameter or as large as determined necessary for adequate drainage by the County Highway Commissioner, be at least 10 feet (3.048 m) from the end of the nearest culvert, and be constructed of corrugated metal, aluminum, or concrete, with apron end walls. High Density Poly Ethylene (HDPE) Polyethylene and, Polypropylene (PP), or Plastic pipe and/or apron end walls shall not be allowed; unless specified by the Highway Commissioner or his/her designee. Allowable culvert pipe materials for a given permit location will be specified on the permit at the time of issuance. Apron endwalls and bands shall be of the same material as the specified pipe.
- (2) ACCESS HEIGHT at the point of the culvert shall be equal to or lower than the level of the outside edge of the County Highway shoulder.
- (3) SLOPES to the side of the access shall not be steeper than 4 to 1 (25 percent desirable) or that of the embankment of the existing County Highway, whichever is less.
- (4) RETAINING WALLS, STONE WALLS, ETC. shall not be allowed on driveways within right-of-way.
- (5) ANY PAVEMENT surface or combination of base coarse aggregate, asphalt, or concrete shall be a minimum thickness as specified in

- (12). Any pavement of access shall consist of asphalt or be similar in material to the adjoining County Highway surface (concrete shall only be allowed if the adjoining County Highway surface is concrete) to a minimum distance of 5 feet from the outside edge of the existing paved portion of the highway.
- (6) ANY PAVEMENT in the right-of-way, whether new, resurface, or replacement may be required to be replaced at the owner's expense when it causes a safety or drainage problem, as deemed necessary by the Highway Commissioner.
- (7) CROWNING of access shall be provided with a minimum pitch of 2 percent towards the side of the access. Ditches may have to be created along the driveway to accommodate runoff from the driveway entrance to control and preclude runoff entry onto the county highway.
- (8) CURB AND GUTTER shall not be allowed within the County Highway right-of-way for private accesses; except for type C or D accesses as approved on a case by case basis.
- (9) ANGLE of a driveway shall be as close to 90 degrees with the center-line of the County Highway as possible, but not less than 75 degrees.
- (10) FACING ACCESS on opposite sides of a County Highway shall be located directly opposite each other whenever possible.
- (11) SHARED ACCESS is encouraged to minimize the number of access points and interruption of traffic flow.
- (12) TYPE OF DRIVEWAY ACCESS being requested shall be specified by the landowner/applicant based on the following criterion:
1. TYPE "A" ACCESS: PRIVATE DRIVEWAYS with access to one or two zoned agricultural-residential or residential parcels must have a minimum driveway width of 12 ft. (3.6575 m) as measured at the right-of-way line and a return radius of 20 feet (6.096 m). The driveway surface shall be a minimum of 12-inches of thickness. Owner shall determine the thickness of desired paved surface, if so desired at the location. The paved surface may be asphalt, concrete, or other non-porous materials in compliance with this ordinance. For concrete surface driveways, a minimum of 6-inches of base coarse shall be installed as a sub-material. For asphaltic pavement surfaces, a minimum of 8-inches of ¾-

inch or 1-1/4 –inch crushed aggregate base coarse shall be installed under the asphaltic surface. For unpaved entrances, there shall be a minimum of 6-inches of nominal 3-inch to 6-inch breaker run and 6 inches of ¾-inch or 1-1/4-inch dense crushed aggregate base coarse. Sand or existing bedrock may be utilized to meet the breaker run requirements specified herein, if part of the natural geology of the location(see drawing attached hereto).

- b. Type “B” ACCESS standards (see diagram attached hereto) must be used for agricultural equipment access parcels or field entrances to agricultural parcels or agricultural-residential parcels or homestead access, must have a minimum driveway width of 16 ft. (4.8767m or greater) as measured at the right-of-way line, and a return radius as illustrated in the drawings attached hereto for Type B driveways. Owner shall determine overall thickness of base coarse based upon the size of equipment utilizing the access, it is recommended to follow the NRCS and FHWA guidance on base coarse design for agricultural equipment. As a minimum, the drive shall consist of 12-inches of nominal 6-inch breaker run and 8-inches of nominal ¾-inch crushed aggregate base coarse or 1-1/4-inch crushed dense aggregate base coarse within the right-of-way. Sand or existing bedrock may be utilized to meet the breaker run requirements specified herein, if part of the natural geology of the location.
- c. TYPE “C” ACCESS standards (see diagram attached hereto) must be used for residential parcels with 3-20 units and commercial or industrial parcels with up to 25,000 square feet of improvements (2,322.5 sq. m), must have a minimum driveway width of 22 ft. or more (6.705m or greater), and radii as illustrated in the drawings attached hereto for Type C driveways. As a minimum non-paved accesses shall consist of 6-inches of nominal 6-inch breaker run and 8-inches of nominal ¾-inch or 1-1/4-inch dense base coarse aggregate. Accesses which contribute 101 ingress/egress uses per day or more shall have a paved surface. . BYPASS LANE may be required where the ADT of the County Highway the access enters onto is 2500 or more for type C access.

- d. TYPE "D" ACCESS standards (see diagram attached hereto) must be used for residential parcels with over 20 units and commercial or industrial parcels over 25,000 square feet of improvements (2,322.5 sq. m), must have a minimum driveway width of 22 ft. or more (6.705m or greater), and return radii as illustrated in the drawings attached hereto for Type D driveways. As a minimum non-paved accesses shall consist of 6-inches of nominal 6-inch breaker run and 8-inches of nominal ¾-inch or 1-1/4-inch dense base coarse aggregate. Accesses which contribute to 101 ingress/egress uses or more shall have a paved surface. BYPASS LANE is required where the ADT of the County Highway the access enters onto is 1000 or more for type D access.
- (13) TURNAROUNDS should be provided on the property so that vehicles do not back out onto a County Highway.
- (14) EXISTING CTH PROPERTY including road surfaces, curbs, shoulders, slopes, ditches and vegetation shall be restored to its original condition.
- (15) VISION CORNERS must be free of all obstructions at each access point in accordance with the applicable Vision Corner diagram attached hereto. Driveway vision corners are to be measured from a point 3.5 feet (1.0668 meter) above the driveway surface at the center of the proposed access, 15 feet (4.572 meter) back from the edge of the pavement of the County Highway, to two points 4.5 feet (1.3716 meter) above the surface of the center of the nearest on-coming lane of the County Highway in each direction, at a distance of "D" from the point where the County Highway meets the center of the proposed access. The "D" = Distance Table shall correspond to the posted speed limit of the County Highway in the vicinity of the access. If the posted speed limit of the County Highway is not given in the attached Vision Corner diagram D = Distance Table, the next highest speed limit shall be used. Signalized intersections at an access shall need to meet the standards provided for driveways, in addition to review and approval by the Highway Commissioner.

Section 6 Administration and Enforcement

(a) Administration

The Highway Commissioner is hereby authorized to administer this ordinance.

Applications for permits shall be made to the County Highway Commissioner or his/her designee who shall review the proposed development or construction and shall either grant or deny the proposed access based upon the provisions, standards, and requirements of this ordinance, within fifteen (15) working days. A working day shall be determined as those days in which the County Highway Department performs its' daily operations.

(b) Interpretation

All restrictions on the use of land are restricted to the objects, growth, and use of land within the right-of-way of the Iowa County Highways. Whenever it is questionable as to whether or not an object or a part of an object is within the jurisdiction of this ordinance, the entire object shall be considered to be entirely within.

(c) Permits for Driveways and Obstructions such as Fences, Shrubs, Etc., On Highway Access

No structure, object, excavation nor growth shall be constructed, reconstructed, altered, placed, installed, or planted within the right-of-way of a County Highway until an access permit has been issued by the Highway Commissioner. Any proposed placement of an object, structure, or growth shall be clearly noted on the access permit application and shall be limited to items such as mail boxes, fire number posts, culverts, apron end walls, delineators, reflectors, and items specifically required for construction of an access. No objects which are of a non-breakaway design shall be allowed within the clear zone of the County Trunk Highway, as defined by the Wisconsin Department of Transportation Facilities Development Manual Chapter 11.0. Said permit shall be placed in clear view as near to the point of proposed construction or access as possible.

An access permit shall expire one year from the date of issuance. All construction must be completed within this time with the final approval inspection made by the Highway Commissioner. The Highway Commissioner may extend approval of an access permit once for a maximum of an additional six (6) months.

The permit recipient shall be liable for all materials, labor and other costs connected with the construction of the access within the highway right-of-way. The County shall not be liable for any damage or injury which results from the construction of an access. Iowa County shall not be responsible for any maintenance of a private access/access culvert including the removal of snow, ice, or sleet from the access.

Temporary driveways. A temporary driveway may be installed under the issuance of a one-time per property Work-in-Right-of-Way permit; however, the temporary driveway must be removed within one year of the date of the issuance of the Work-in-Right-of-Way permit. The removal of the driveway must restore the right-of-way to its' pre-existing condition. And any temporary driveway constructed shall meet the requirements of this ordinance with exception to the centerline-to-centerline driveway spacing requirements listed in Section 5 (d) (6) listed herein.

(d) Hazard Marking and Lighting

Any access location during construction within the right-of-way shall be provided with adequate hazard marking and lighting to prevent possible accidents. The hazard marking and lighting shall be the responsibility of the owner of the parcel to which the access will enter. Driveway markers may be installed at access points to aid in entry during low visibility timeframes. Any markers utilized shall be designed as a breakaway type when struck by a vehicle.

Lighting for delineation of driveways shall not be allowed within the right of way. Owners may install lighting of low intensity along their driveways on private property; off of highway right of way in accordance with any zoning requirements.

Wisconsin State Statute 346.41 (3) precludes the use of any red or amber reflector within the highway right of way. Landowners shall be allowed to install blue reflectors to illuminate private entrances at night or during poor visibility to facilitate entry. Reflectors, if installed on the right-of-way; shall be located within ten (10) feet of the right-of-way line and along the driveway. Reflectors installed on right-of-way shall be retroreflective in compliance with the Manual of Uniform Traffic Control Devices and 3 inches in diameter. Reflectors shall be allowed in a vertical arrangement of one to three. The top of the top reflector shall be mounted at a height of four

(4) feet above the near edge of the driveway surface it is installed to delineate.

(f) Appeals and Variances.

The purpose of this Ordinance is to establish criteria for provision of safe ingress/egress access to/from the County Trunk Highway system. Section 5 of this Ordinance sets criterion for the determination of driveway siting in a safe manner. Such criteria include driveway width minimums, side road spacing, driveway to driveway spacing, maximum number of accesses for a parcel, free and clear of obstruction vision triangles, construction requirements, and other aspects. In addition, stopping sight distance is utilized to establish clear visibility for motorists to react to any potential obstructions in their path of motion. Therefore, the burden of proof for the creation of a hardship on a landowner aggrieving a decision made in the administration of this ordinance shall lie with the landowner.

A landowner may aggrieve a decision made by the Department through an Access Appeal or Variance Request. An Appeal or Variance, when requested; shall be submitted by the applicant in writing to the Highway Commissioner. The appeal or request shall accompany the Highway Access Permit and specify the legal description or tax parcel ID number of the parcel, access location in question, and the reason therefore given.

An Appeal shall be filed for a situation where the landowner disagrees with the decision of the Highway Commissioner with administration or interpretation of the Ordinance.

Variance shall be requested in the situation when a landowner is requesting a siting criteria tolerance other than what is established within this ordinance (such as CL-CL spacing, side road spacing, etc.).

Any person aggrieved by any decision made in the administration of this ordinance may appeal to the Iowa County Public Works Committee. Requests for Appeal or Variance Appeals shall be filed within thirty (30) calendar days following the administrative decision by the Highway Commissioner. Appeals shall be filed in writing with the Highway Commissioner. The appeal shall specify the legal description or tax parcel ID number of the parcel, access location in question, and the reason given for the appeal. Requests shall be charged a Committee Review fee of \$525 dollars to cover the costs for the Public Works committee meeting and advertisement determined as follows:

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- a. Per diems \$375.
- b. Advertisement \$150.
- c. Committee Appeals / Variance fee of \$525.00

The Public Works Committee shall make a decision on the appeal within sixty (60) calendar days from the day the appeal was filed. The decision of the Public Works Committee shall be made by the majority present.

(g) Violations and Penalties

- 1) Violations may be pursued by either the issuance of a citation, referral to the District Attorney's Office as a formal complaint or both as authorized by this Ordinance.
- 2) Any construction which is in violation of this Ordinance or occurs without a permit therefore; shall immediately cease upon written order or the placement of a notification of violation at the site by Iowa County or the Highway Commissioner, and construction may not resume until the order is released by the County or the Highway Commissioner.
- 3) Violations of this Ordinance shall be prosecuted by Iowa County Corporation Counsel upon referral from the Highway Commissioner.
- 4) Any person who fails to comply with the provisions of this ordinance, or with any order of Iowa County or the Highway Commissioner issued in accordance with this ordinance, may be subject to a forfeiture of not less than \$10.00 nor more than \$200.00 plus court costs for each violation. The issuance of a citation by Iowa County shall not be deemed as waiver of further enforcement action, and payment of this citation shall not be deemed as compliance. Each violation and each day in which a violation continues to exist shall constitute a separate offense.
- 5) After the fact fees: The following fees apply for construction of a driveway begun before a required permit is secured:
 - a. First Offense – Triple the regular fee
 - b. Second Offense - Quadruple the regular fee
 - c. Third Offense - Quadruple the regular fee plus a citation.

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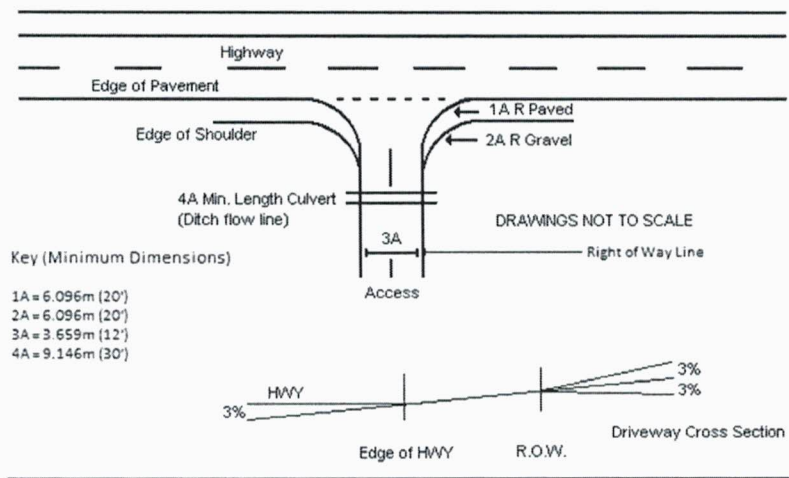
Each offense is exonerated if, after 36 months, there have been no subsequent offenses by the property owner. These fees pertain to the property owner regardless whether the effected property is the

same from one offense to another; and regardless of who may have installed the driveway.

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TYPE "A" RESIDENTIAL ACCESS

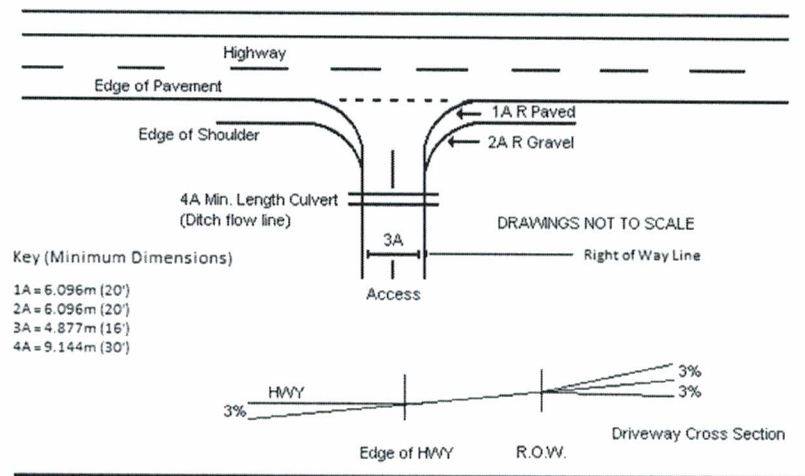
Access Design Standards



For Access Described in Section 5 f. (12a)

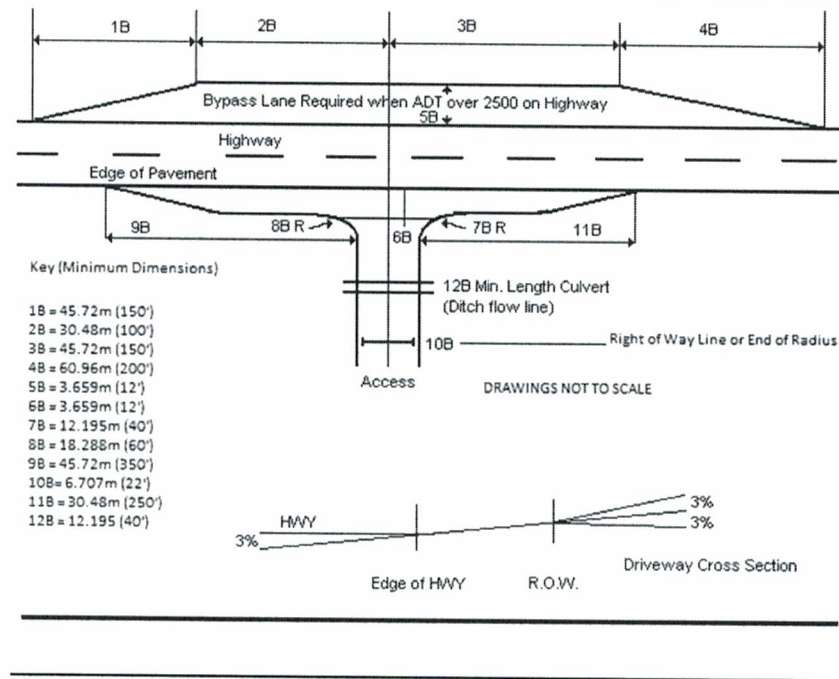
TYPE “B” AGRICULTURAL FIELD ACCESS

Access Design Standards



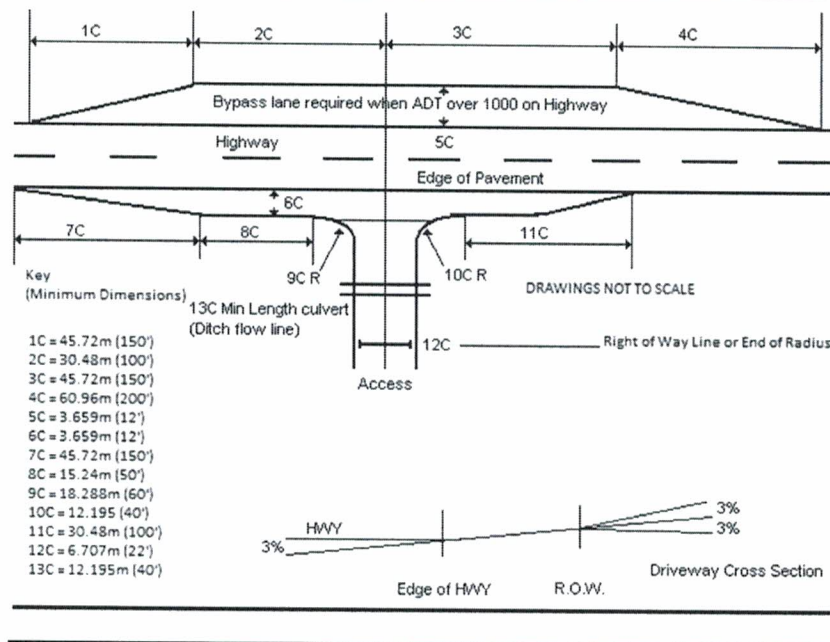
For Access Described in Section 5 f. (12b)

TYPE "C" COMMERCIAL ACCESS



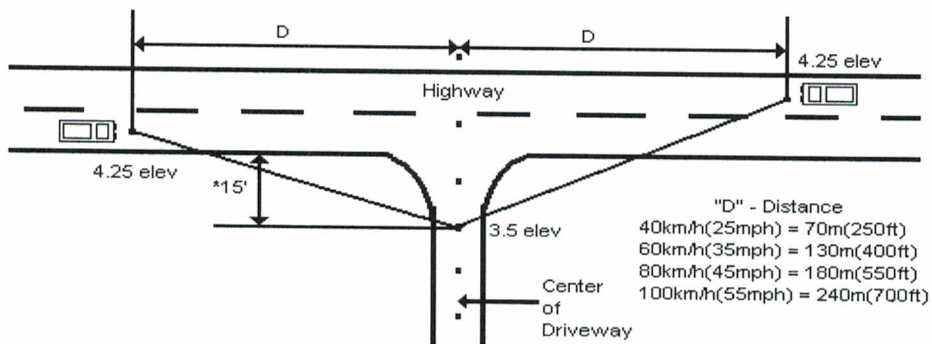
For Access Described in Section 5 f. (12c)

TYPE "D" INDUSTRIAL ACCESS



For Access Described in Section 5 f. (12d)

VISION CORNER DIAGRAM



DRAWINGS NOT TO SCALE

For Access Described in Section 5 f. (15)

AGENDA ITEM COVER SHEET

Title: Proposed Policy 504 Healthcare Equipment Loan Program

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County has historically managed the Healthcare Equipment Loan Program (HELP) out of our nursing home. Staff are recommending that with the closure of the nursing home, that this program continue. Attached is a policy that would govern the program after moving it to the Veterans Service Office.

The HELP program donates used medical equipment to residents in need, primarily in Iowa County. Staff estimates that the program will need about 10 hours per week to manage, once the transition is complete. Equipment will remain stored at the County Farm until a better location is found. [Ideally, staff would prefer a new storage building near HHS parking lot.]

RECOMMENDATIONS (IF ANY):

Please consider the attached policy and suggest changes/modifications.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Policy 504 is attached.

FISCAL IMPACT:

The HFLP program uses equipment donated to Iowa County to donate to residents in need. Costs to Iowa County include staff time, mileage, and occasional advertising. Historically the program has received small fiscal donations to support it.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



Healthcare Equipment Loan Program

Date Originated: 4/19/2022
Date of Modifications:
Policy Number: 504

1. PURPOSE:

The purpose of this policy is to establish guidance and rules for the management, maintenance, and availability of medical equipment donated to and from residents of Iowa County. Iowa County has an inventory of medical equipment that has been donated or purchased over a number of years. This medical equipment is available to residents of Iowa County under this policy.

2. ORGANIZATIONS AFFECTED:

This policy applies to Iowa County staff and establishes how the Healthcare Equipment Loan Program is managed and maintained.

3. POLICY:

- A. It is the policy of Iowa County to maintain an inventory of medical equipment that can be easily donated to residents in need. This equipment is available free to Iowa County residents.
- B. All equipment shall be cleaned thoroughly before being loaned to the public.
- C. Equipment received or purchased by Iowa County must pass a safety inspection by the Environmental Services Department before it is donated to any resident. Equipment not passing said safety inspection may be recycled or disposed of at the discretion of Environmental Services Department staff.
- D. All equipment is donated to residents based on their request. Equipment may be donated to Iowa County for reuse, or Iowa County may purchase equipment with donated funds.
- E. The Veterans Services Department shall include in their budget a carryover line item where funds may be received in support of the program.
- F. Equipment may be delivered at the discretion of the Veterans Service Officer and only to residents residing in Iowa County. Requests for equipment to be used by residents of another County shall be referred to the county where the resident resides, before equipment is donated from Iowa County.

4. REFERENCES:

5. PROCEDURES:

- A. The Veterans Service Officer shall manage the H.E.L.P. in conjunction with the staff at the ADRC. Residents desiring to borrow equipment shall place a call to the ADRC and communicate with the Veterans Service Officer to arrange for the equipment donation to or from a resident.

- B. One staff member from ADRC, Veterans Service Department, and the Environmental Services Division shall participate in annual equipment inventory.
- C. By February 1 of each year, a report shall be produced by the Veterans Service Officer and provided to the County Administrator identifying the program use from the previous calendar year.
1. What are equipment inventory levels, as of the end of the last calendar year?
 2. What equipment and how much of each type were donated to residents in the previous year?
 3. Report of equipment purchased during the last calendar year and program donations accepted.
 4. What equipment was donated to residents of another County?
 5. How many equipment deliveries occurred in the last calendar year?
 6. Identify any trends occurring with the program.
- D. An advertisement shall be printed in two Iowa County newspapers annually noting the availability of the program for members of the public to use. Funding for advertising shall come out of the H.E.L.P. program donated funds account.

AGENDA ITEM COVER SHEET

Title: Resolution Awarding-Financing for Law Enforcement Center

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

On March 11, 2020 the County Board adopted Resolution 1-0320 authorizing the issuance of financing in an amount not to exceed \$29,895,000 to be used for paying the cost of the purchase of land and for constructing, equipping and furnishing of a new Law Enforcement Center (LEC). In May 2020, general obligation bonds in the amount of \$27,000,000 were issued to finance a portion of the LEC project. The attached resolution will award the financing of \$2,174,530 for the remaining cost of the project.

RECOMMENDATIONS (IF ANY):

Staff Recommendation to borrow \$2,174,530 from Farmer's Savings Bank -Mineral Point at a term of 5 years.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Awarding the Financing for Law Enforcement Center

FISCAL IMPACT:

Repayment of \$2,174,530 principal plus interest. Interest rate is 1.95%

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 12-422

RESOLUTION AWARDING THE FINANCING FOR LAW ENFORCEMENT CENTER

WHEREAS, on March 11, 2020, the County Board of Supervisors of Iowa County, Wisconsin (the "County") adopted an initial resolution (the "Initial Resolution") authorizing the issuance of a financing through the State Trust Fund Loan Program (STFL), promissory notes, or through a financial institution in an amount not to exceed \$29,895,000 for the cost of the purchase of land and for constructing, equipping and furnishing of a new Law Enforcement Center (the "Project");

WHEREAS, it is necessary and in the best interest of the County to issue financing in the principal amount of \$2,174,530 pursuant to Chapter 67 of the Wisconsin Statutes and as authorized by the Initial Resolution, to finance the costs of the Project;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that: the County of Iowa, Wisconsin, borrow from Farmers Savings Bank the sum of \$2,174,530 for the purpose of financing the cost of the purchase of land and for constructing, equipping and furnishing of a new Law Enforcement Center and for no other purpose. The loan is to be payable within five (5) years from the date of loan is made. The loan will be repaid in five installments with interest at the rate of 1.95 percent per annum.

RESOLVED FURTHER, that there shall be raised and levied upon all taxable property, within the County of Iowa, Wisconsin, and a direct annual tax for paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the County of Iowa by such loan from Farmers Saving Bank be applied or paid out for any purpose except financing the cost of the land and for constructing, equipping and furnishing of a new Law Enforcement Center without the consent of Farmers Savings Bank.

RESOLVED FURTHER, that when the financing is received from Farmers Savings Bank, that the chairman and clerk of the County of Iowa, Wisconsin, are authorized and empowered, in the name of the county to execute and deliver to Farmers Savings Bank, certificates of indebtedness, in such form as required by Farmers Savings Bank, for any sum of money that may be loaned to the county pursuant to this resolution. The County Board Chairperson and County clerk will perform all necessary actions to fully carry out the provisions of chapter 67, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this county forward this certified record to Farmers Savings Bank.

Resolution No. 12-422

Adopted this 19th day of April, 2022.

John M. Meyers
Iowa County Chair

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution Awarding-Financing for County Trunk Highway F

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

On June 16, 2020 the County Board adopted Resolution 14-0620 on Funding the Reconstruction of County Highway F. The resolution authorizes Iowa County to borrow \$3,000,000 and repay the loan over a five-year period. Resolution 06-0521 was adopted by the County Board on May 18, 2021, which authorizes using the \$3,000,000 borrowing for the reconstruction of County Trunk Highway F as well as other county trunk highway road and bridge improvement projects.

RECOMMENDATIONS (IF ANY):

Staff Recommendation to borrow \$3,000,000 from Farmer's Savings Bank -Mineral Point at a term of 5 years.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Awarding the Financing for Reconstruction of County Trunk Highway F and Other County Trunk Highway Road and Bridge Improvement Projects

FISCAL IMPACT:

Repayment of \$3,000,000 principal plus interest. Interest rate is 1.95%

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 13-422

RESOLUTION AWARDING THE FINANCING FOR RECONSTRUCTION OF COUNTY TRUNK HIGHWAY F AND OTHER COUNTY TRUNK HIGHWAY ROAD AND BRIDGE IMPROVEMENT PROJECTS

WHEREAS, on June 16, 2020, the County Board of Supervisors of Iowa County, Wisconsin (the "County") adopted an initial resolution (the "Initial Resolution") authorizing the issuance of a financing through the State Trust Fund Loan Program (STFL), promissory notes, or through a financial institution in the amount of \$3,000,000 for the Reconstruction of County Trunk Highway F (the "Project");

WHEREAS, on May 18, 2021, the County Board of Supervisors of Iowa County, Wisconsin (the "County") adopted Resolution No. 6-0521 authorizing the use of the \$3,000,000 in borrowing funds for the reconstruction of County Trunk Highway F as well as other county trunk highway road and bridge improvement projects.

WHEREAS, it is necessary and in the best interest of the County to issue financing in the principal amount of \$3,000,000 pursuant to Chapter 67 of the Wisconsin Statutes and as authorized by the Initial Resolution, to finance the costs of the Project;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that: the County of Iowa, Wisconsin, borrow from Farmers Savings Bank the sum of \$3,000,000 for the purpose of financing the reconstruction of County Trunk Highway F as well as other county trunk highway road and bridge improvement projects and for no other purpose. The loan is to be payable within five (5) years from the date of loan is made. The loan will be repaid in five installments with interest at the rate of 1.95 percent per annum.

RESOLVED FURTHER, that the 2023 annual interest and principal payment shall be raised and levied upon all taxable property, within the County of Iowa, Wisconsin. The 2024 through 2027 annual interest and principal installments shall be repaid from the Badger Hollow Solar Farm Utility Revenue, with any shortfall funded by the Iowa County Debt Levy.

RESOLVED FURTHER, that no money obtained by the County of Iowa by such loan from Farmers Saving Bank be applied or paid out for any purpose except the reconstruction of County Trunk Highway F as well as other county trunk highway road and bridge improvement projects without the consent of Farmers Savings Bank.

RESOLVED FURTHER, that when the financing is received from Farmers Savings Bank, that the chairman and clerk of the County of Iowa, Wisconsin, are authorized and empowered, in the name of the county to execute and deliver to Farmers Savings Bank, certificates of indebtedness, in such form as required by Farmers Savings Bank, for any sum of money that may be loaned to the county pursuant to this resolution. The County Board Chairperson and County clerk will perform all necessary actions to fully carry out the provisions of chapter 67, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this county forward this certified record to Farmers Savings Bank.

Resolution No. 13-422

Adopted this 19th day of April, 2022.

John M. Meyers
Iowa County Chair

ATTEST:

Kristy K. Spurley
Iowa County Clerk