



AGENDA - ADRC of Southwest WI-Iowa County Board
Tuesday, August 23, 2022 at 10:00 a.m.
Conference Call: 1-312-626-6799
Zoom Meeting ID: 847 6317 8672

Passcode: 798394

<https://us02web.zoom.us/j/84763178672?pwd=NE1lcGlJOFQzeHBJallqTUVIUGFCZz09>

**Health & Human Services Center, Community Room,
303 W Chapel St., Dodgeville, WI 53533**

**Iowa
County
Wisconsin**

1	Call to order.
2	Roll Call.
3	Approve the agenda for this August 23, 2022 meeting.
4	Approve the minutes of the July 26, 2022 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Overview Presentation of ADRC and Aging Program by ADRC Manager
7	Review ADRC Monthly Financial Summaries. No action will be taken.
8	Department Reports: a) SUN: b) ADRC: (EBS, DBS, ADRCS, and Transportation)
9	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates
10	Set next meeting date: Tuesday, September 27, 2022 at Health & Human Services Center, 303 W. Chapel Street, Dodgeville, WI 53533. 10:00 a.m. Zoom will still be an option.
11	Adjournment.
	Posting verified by: ADRC Date: 8.10.2022 Initials: DR/nm

TUESDAY, JULY 26, 2022

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN,
IOWA COUNTY BOARD MEETING HELD
TUESDAY, JULY 26, 2022 at 10:00 a.m.
HEALTH & HUMAN SERVICES CENTER,
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2022-05

Item		Index
1)	Chairman Richter called the meeting to order at 10:03 a.m.	Call to Order
2)	Roll Call – Members Present in Community Room: Doug Richter, Brad Stevens, W. Michael Britt, William Ladwig, Elsie Jayne Murphy, Marilyn Rolfsmeyer, Susan Schroeder, George Swamp Members Present Remotely: J. Patrick Reilly Members Excused: Dianne Evans and Nancy Clements, Lynn Munz Members Not Excused: Brenda Hlavac, Kathy Elliott, Alice Fischer Others Present in Community Room: Nikki Mumm, Tom Slaney, Renae Kratcha	Roll Call
3)	Approval of the July 26, 2022 Agenda. Motion by Ladwig and seconded by Schroeder to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the May 24, 2022 meeting minutes. Motion by Britt and seconded by Ladwig to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
5)	Slaney informed the committee that GWAAR notified the ADRC that they will be receiving the nutrition program contract beginning in 2023. He is in the process of gathering information on how it will affect the ADRC and SUN Program. Ladwig inquired about the finances. Slaney stated the County will be responsible and can sub-contract the services to the SUN Program.	Members of audience address Committee
6)	Report provided. Mumm presented. No comments.	Monthly Financial Summary
7)	Report provided. Mumm presented. Mumm asked members to let her know if they had any suggested or wanted to discuss the budget. Slaney shared that August 2 nd is the Public Hearing for the budget.	2 nd Quarter Financials
8)	Review Department Reports: SUN (Seniors United for Nutrition): McManus presented. She shared information regarding their steak dinner cookout this Thursday at the meal sites. SUN recently received donations from the Iowa County Cattleman's Association and Compeer Financial. SUN, along with the ADRC, had a table at the Dodgeville Town Squire to recruit volunteers. They are still looking for volunteers to cover a couple routes a couple days per week in Dodgeville as well as volunteers to provide backup to current volunteers should they need time off. There will be live music at the Arena meal site on August 10 th . Folklore Village organized the music and the ADRC Care A Van will be giving rides to residents. They are hoping to set up music at the Dodgeville meal site this fall. They have signed a contract with UW-Platteville to provide the meals for the Dodgeville meal site. They are currently going through their annual audit. They have been able to be flexible with home delivered meals due to the pandemic, but need to transition ineligible clients back to congregate sites. Britt inquired about eligibility qualifications, and McManus shared those with the committee. Swamp asked that they share the information with those receiving home delivered meals. Slaney shared that delivering meals for the SUN Program is very satisfying and encouraged committee members to reach out to people they know about volunteering.	Review Department Reports

	<u>EBS and DBS (Elder & Disability Benefit Specialist)</u>: Report provided. Kratcha presented. She shared examples of services provided to clients. <u>ADRC Specialists</u> (formerly I&A): Report provided. No comments. <u>ADRC Transportation</u>: Report provided. Mumm presented. She shared that the Rural Taxi can deliver groceries through local grocery pick up services to residents. Victoria Mecozzi, the new ADRC Bus Driver, started on July 18th. We are working on getting our bus up and running again. Ladwig suggested the agency should look into advertising the programs in Spanish. Rolfsmeyer suggested looking into advertising or finding trip options in the Hidden Valleys of Southwest Wisconsin Magazine. Mumm to follow up with Stevens regarding advertising and the publication.	
9)	<u>ADRC Manager's Report</u>: Valerie Hiltbrand, ADRC Manager, was absent. Slaney presented. He stated the Hiltbrand would follow up with an e-mail to the committee. Ladwig inquired about the hiring process for the open positions, and Slaney shared that we are in the process of hiring for a Department Assistant and looking at modifying the job description for the ADRC Specialist to move the prevention responsibilities to the Department Assistant and Lead positions. <u>Advocacy Updates</u>: No comments.	ADRC Manager
10)	Tuesday, August 23, 2022 approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom is still an option.	Next Meeting Date
11)	Motion by Ladwig and seconded by Schroeder to Adjourn. Motion carried. Meeting adjourned at 10:57 a.m.	Adjourn

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
JULY 2022**

Income **\$64,169.55**

- Income includes ADRC Regional reimbursement, GWAAR reimbursement, driver escort co-payments, reimbursement from Veterans Service Office and Family Care for driver escort rides, city taxi payments, and rural taxi payments.

Expenditures **\$64,169.55**

- Expenses include payroll and fringes, office supplies, postage, News & Views publication, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, caregiver respite, and delivering meals for Seniors United for Nutrition (SUN).

Disability Benefit Specialist: Kayla Larson

Elder Benefit Specialist: Renae Kratcha

July 2022 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

NEW CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 0
Elder Benefit Specialist: 16

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:
Open Cases: 0 Closed Cases: 0

Elder Benefit Specialist:
Open Cases: 104 Closed Cases: 31

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

18-59:
60-69: 22
70-79: 1
80-89: 2
90-99: 0

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist:
Elder Benefit Specialist: **\$179,665.00**

ADRC Specialist Report

July 2022

Brittany Mainwaring & Jenny Huffman

Total number of contacts: 454

Encounter Contacts: 430

This number reflects the number calls, walk-ins, scheduled office appointments or home visits for people requesting Information. This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Referrals from Nursing Homes: 2

Scheduled Phone/Virtual/Office Visits: 12

Home Visits: 13

Number of Functional Screens Administered: 10

A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Number of Nursing Home Relocations: 0

A Nursing Home Relocation means Medical Assistance is paying for a person's stay in the nursing home and they want to discharge back into the community. The individual is able to directly enroll into a long-term care service, either Family Care or IRIS, because they are already receiving Medicaid services. The long-term care program helps them "relocate" back into the community.

Number of People Enrolled in Family Care: 3

Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Number of People Referred to IRIS: 1

IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Staff participated in the following events:

Activities: SUN Meal deliveries

Trainings: Iowa County Safety Training; Dementia Capable Training with dementia live experience; Impact of sexuality and dementia training

Meetings: HeART Coalition; Quarterly Client Tracking mtg;

Outreach Events: Planning for the Health & Wellness Expo on 09/30/22

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

TRANSPORTATION COORDINATOR'S REPORT

July 2022

Submitted by

DRIVER ESCORT SERVICES

Current Month	2021	YTD	2022	YTD
Total Units of Service Provided:	159	1,305	126	797
Current Month	2021	YTD	2022	YTD
Driver Escort Fees Deposited:	\$1,597.72	\$13,346.34	\$1,353.62	9,718

ADRC TAXI SERVICES

Current Month	2021	YTD	2022	YTD
Total Units of Service Provided:	211	1,747	200	2,002
Current Month	2021	YTD	2022	YTD
ADRC Taxi Fees Deposited:	\$542.05	\$7,238.63	\$268.60	3,196.10

- We averaged 12.72 Taxi riders per day.

RURAL TAXI SERVICES

Current Month	2021	YTD	2022	YTD
Total Units of Service Provided:	46	449	53	464
Current Month	2021	YTD	2022	YTD
ADRC Taxi Fees Deposited:	\$211.50	\$1,324.00	\$300.00	2,263.00

- We averaged 1.56 Taxi riders per day.

ADRC CARE A VAN SERVICES

Current Month	2021	YTD	2022	YTD
Total Units of Service Provided:	0	0	0	0
Current Month	2021	YTD	2022	YTD
Donations Collected:	\$0.00	\$0.00	\$0.00	\$0.00
Current Month	2021	YTD	2022	YTD
Total Days Cancelled:	0	0	0	0

- We averaged 0.00 Care A Van riders per trip. (All bus trips canceled due to Pandemic.)



ADRC Manager's Report

August 2022 ADRC Board Meeting

ADRC Office:

We have one open position in the ADRC and one ADRC staff member on maternity leave. There is also a vacant Support Staff position, which primarily provides support to ADRC staff.

Senior Farmers Market Vouchers are still available. We can distribute the \$25 voucher booklets until September 30th. They have to be utilized by October 31st. This program not only helps the participants, but also our local farmers.

We are looking for some volunteer co-facilitators for our Health Promotion Programs.

Upcoming ADRC health promotion programs include Powerful Tools for Caregivers (Virtual), Walk with Ease (Self-directed), Stepping On (In-person).

UW Extension will be offering "Planning Ahead for the End of this Life," starting 9/13/22. This is a 7 session course that guides participant through 7 important topics. Contact UW Extension to register.

Upcoming Dementia & Caregiver Programming:

- Caregiver Educational Series: Karen Stobbe and her husband will be in Dodgeville on September 8th at Hidden Valley Church for an interactive presentation about caregiving. She will be interviewed for The Resilient Caregiver podcast.
- A virtual Book Club starts September, 15th. It will feature a book called "Mom's Gone Missing," by Susan Marshall. The book club will meet over a five week period of time.
- Savvy Caregiver, a workshop for family caregivers of persons with dementia, will start on October 3rd.
- The ADRC Dementia Care Specialists have started a Brain Health Bulletin which is an email listserv that the community can join to get current information from the ADRC's Dementia Care Specialists. They have also started a podcast called, "The Resilient Caregiver." These new items are featured in the upcoming News and Views.

"Mug Club for Caregivers" meets virtually on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and the regional Dementia Care Specialist.

You can find FREE telephone caregiver trainings at: www.caregiverteleconnection.org

The SUN Program still needs volunteers to deliver meals in all locations, but especially Dodgeville, Ridgeway, and Barneveld. Volunteers do not have to work every day of the week. There are a variety of opportunities available.

Our Elder Benefit Specialist held a Medicare 101 presentation at the Dodgeville Library on 8/30/22 at 5pm. This is great for people getting ready to retire.

We are working with the Iowa County Fair Office to see how we can promote the ADRC during the fair. Keep an eye out for the ADRC Care A Van which will be bringing residents to the Fair on Friday, 9/2/22.

The Health and Wellness Expo will be Friday, 9/30/22. We are partnering with Upland Hills Health to bring this to the community. It will be a drive-thru again this year. Hopefully you have seen the billboards which have been up for about a week. The Expo poster will be the front page of our upcoming News and Views. This year, Upland Hills Health will be doing a Chair Exercise Demonstration and a Meditation Exercise during the Expo. Community can participate in the demonstration while remaining in their vehicles and listening to the instruction through their car radio.

Advocacy:

Rural Older Adult Advisory Board: The Veterans Service Office and ADRC helped the UW School of Nursing to recruit 10 RURAL people who are over the age of 65 to be a part of this board. The first meeting for this group will be held September 16th, in Dodgeville.

Community Health Needs Assessment: The ADRC is participating in the Community Health Needs Assessment which is spearheaded by Upland Hills Health Hospital and the Iowa County Health Department.

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org