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|                                  | <p style="text-align: center;"><b>Agenda</b><br/><b>Public Safety Committee</b><br/><b>Tuesday, February 7, 2023 – 6:00 p.m.</b><br/><b>Conference Call 1-312-626-6799</b><br/><b>Zoom Meeting ID: 840 538 2607</b><br/><a href="https://us02web.zoom.us/j/8405382607">https://us02web.zoom.us/j/8405382607</a><br/><b>Iowa County LEC – Room 101</b><br/><b>109 E. Leffler Street</b><br/><b>Dodgeville, Wisconsin</b></p> | <p style="text-align: center;"><b>Iowa<br/>County<br/>Wisconsin</b></p> |
| <p style="text-align: center;"><b>For information regarding access for the disabled please call 935-0399.</b></p> |                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                         |
| <p style="text-align: center;"><i>Any subject on this agenda may become an action item.</i></p>                   |                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                         |
| 1                                                                                                                 | Call to order.                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                         |
| 2                                                                                                                 | Roll Call.                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                         |
| 3                                                                                                                 | Approve the agenda for this February 7, 2023 meeting.                                                                                                                                                                                                                                                                                                                                                                       |                                                                         |
| 4                                                                                                                 | Approve the minutes of the December 6, 2022 meeting. (attachment #1)                                                                                                                                                                                                                                                                                                                                                        |                                                                         |
| 5                                                                                                                 | Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.                                                                                                                                                                                                                                                                                             |                                                                         |
| 6                                                                                                                 | <p>County Administrator Larry Bierke</p> <ul style="list-style-type: none"><li>1) Clarification on the Staffing Reserve Resolution (attachment #2)</li><li>2) Discussion reference which departments report to this committee and when they report.</li></ul>                                                                                                                                                               |                                                                         |
| 7                                                                                                                 | <p>Iowa County Emergency Management Report</p> <ul style="list-style-type: none"><li>1) Emergency Medical Services In Iowa County Report.</li></ul>                                                                                                                                                                                                                                                                         |                                                                         |
| 8                                                                                                                 | <p>Iowa County Sheriff's Office Report</p> <ul style="list-style-type: none"><li>1) Monthly Report</li><li>2) Body Worn Camera and Squad Camera Program Update.</li><li>3) Coronavirus Emergency Supplemental Funding Grant for improving virtual meeting capabilities at the Law Enforcement Center.</li><li>4) 2022 Agency Vehicle Crash Report. (attachment #3)</li></ul>                                                |                                                                         |
| 9                                                                                                                 | Set date and time for next meeting. March 7, 2023 @6pm                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |
| 10                                                                                                                | Adjournment.                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                         |
| Posting verified by the County Clerk's Office.                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                             | Initials:                                                               |

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|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p style="text-align: center;"><b>Un-Approved Minutes<br/>Public Safety Committee<br/>Tuesday December 6, 2022 – 6:00 pm<br/>Zoom Video-Conference<br/>Law Enforcement Center Conference Room<br/>109 E. Leffler Street<br/>Dodgeville, Wisconsin</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p style="text-align: center;"><b>Iowa<br/>County<br/>Wisconsin</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                |
|                                                                                   | <p>1 Supervisor Mel Masters called the meeting to order at approximately 6:00 p.m.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>2 Roll Call. Members present: Supervisors Alan, Lease, Masters, Meyers, Stevens and Richter.<br/>- Others Present: County Administrator Larry Bierke, Supervisor Deal, Supervisor Kreul, Supervisor Nankee, Sheriff Michek, Jail Administrator Mike Peterson, Emergency Management Director Keith Hurlbert, DA Leigh and Finance Department Director Jamie Gould<br/>- Others On Zoom:<br/>-Absent:</p>                                                                             |
| <p>3</p>                                                                          | <p>Meeting Agenda: Supervisor Richter <u>moved</u>, Supervisor Lease seconded to approve the agenda for December 6, 2022. Motion carried.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>4 Meeting Minutes: Supervisor Stevens <u>moved</u>, Supervisor Richter seconded to approve the meeting minutes for November 1, 2022. Motion Carried</p>                                                                                                                                                                                                                                                                                                                             |
| <p>5</p>                                                                          | <p>Reports:</p> <p>Supervisor Deal commented on receiving calls from constituents about concerns with sustaining local EMS services. Would like some education on the subject for the County Board regarding responsibilities of Government on the issue and possible solutions to the problems facing EMS services and how the County assist local governments. It was decided to put the subject on the January Public Safety Committee Agenda. The committee requested EM Director Hurlbert to prepare a report.</p> <p>Supervisor Alan asked for a “Go Live” date on the License Plate Reader project. Sheriff Michek advised, weather permitting, it should go live over the next few months.</p> <p>Supervisor Masters commented that he had researched the legality of the flashing lights on the speed sign the county owns and found it to be legal.</p> | <p>6 Iowa County Finance Department Update<br/>10/26/2022 Financial Reports for the Public Safety Committee.<br/>Committee reviewed the finance reports. Administrator Bierke commented on how grant reimbursement delays can skew the revenue reports. Bierke also commented that TAD grant was awarded \$10,000 more than what was asked for. There was discussion on the continuing process for writing the TAD grant and whether Judge Alan would be doing that in the future.</p> |
| <p>7</p>                                                                          | <p>Iowa County District Attorney’s Office Report<br/>DA Zachary Leigh – Instituting alternatives to charging for some minor misdemeanor crimes and shifting them to civil actions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| 8                         | Iowa County Child Support's Office Report<br>No report given.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9                         | Iowa County Management Report<br>Director Hurlbert offered a printout of the equipment inventory for EM. He explained the purpose of each of the 4 trailers that EM operates and talked about what equipment is in each trailer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 10                        | Iowa County Sheriff's Office Update.<br>Sheriff Michek talked about the "Prepare Live" software and its implementation in dispatch.<br>Sheriff Michek advised that a dispatcher has given notice and a hiring process has begun.<br>Sheriff Michek mentioned the Santa Cop program and how it is funded.<br>Sheriff Michek discussed reestablishing the DARE program and K-9 program.<br>Sheriff Michek spoke about receiving a body camera grant for the replacement of body cameras that are 5 years old. The goal is to replace body and squad cameras as a package in 2023.<br>Jail Administrator Peterson gave a jail revenue report. Holding out of county inmates is at approximately \$151,440.00 which is about \$101,000 over budget. Sanction holds for probation and parole are at \$32,000 which is about \$20,000 over projections.<br>Sheriff Michek Retirement- there will be a retirement party at the LEC on the afternoon of December 20, 2022.<br>Swearing in of Sheriff-Elect Mike Peterson on December 29, 2022 at 3pm at the Courthouse. |
| 11                        | Environmental Services Director Jake Terrell gave a report on outstanding LEC building warranty work. Most warranty work. Most warranty work has been completed but there are 7 items left to be dealt with.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 12                        | Next Meeting: Set for January 3, 2023 at 6 PM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 13                        | Adjourn: Supervisor Lease <u>moved</u> , Supervisor Stevens seconded to adjourn the meeting. Motion carried at approximately 7:00 PM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Minutes by Keith Hurlbert |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

2

# AGENDA ITEM COVER SHEET

**Title:** Staffing Account

☒ Original

☐ Update

## TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

### DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Iowa County Board adopted Resolution 5-1022 creating the staffing account. In January 2023 the Iowa County Board adopted resolution 6-0123 modifying the initial resolution. The County Administrator will be present at this meeting to discuss the staffing reserve account and to answer any Committee Member's questions. At this time there is no balance for the account to report, as the fiscal year 2022 has not been closed out. We should know more by the March Committee Meeting.

### RECOMMENDATIONS (IF ANY):

### ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☐ No

If yes, please list below:

Attached is the initial resolution and the modifying resolution both adopted by the Iowa County Board.

### FISCAL IMPACT:

This report has no financial impact.

### LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

### PUBLICATION REQUIRED:

☒ Yes

☐ No

### STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 Minutes

**COMPLETED BY:** Larry Bierke

**DEPT:** County Administrator

### **2/3 VOTE REQUIRED:**

☐ Yes

☒ No

## TO BE COMPLETED BY COMMITTEE CHAIR

**MEETING DATE:**

**AGENDA ITEM #**

### COMMITTEE ACTION:

**IOWA COUNTY BOARD OF SUPERVISORS**  
**RESOLUTION 5-1022**  
**A RESOLUTION TO ESTABLISH A "SHERIFF'S OFFICE STAFFING RESERVE"**

**WHEREAS**, Iowa County recently completed the construction of a 104 bed county jail; and

**WHEREAS**, other Wisconsin Counties have a need for inmate housing and have requested assistance from Iowa County; and

**WHEREAS**, Iowa County has assisted counties with inmate housing, however is unable to utilize the full capacity and available housing without increasing staffing; and

**WHEREAS**, the Iowa County Board of Supervisors has invested taxpayer funds into a facility and sunk the costs needed to provide housing capacity in an order to plan for future needs of Iowa County; and

**WHEREAS**, the Iowa County Board of Supervisors would like to use the space created to assist other counties until such space is needed for Iowa County inmates; and

**WHEREAS**, the Iowa County Board of Supervisors does not wish to hire staff based on temporary inmate contracts only to be faced with costs associated with maintaining staff or being forced to lay staff off when contracts are concluded.

**THEREFORE, BE IT RESOLVED**, by the Iowa County Board of Supervisors as follows:

1. As of January 1, 2023, a new account shall be created to help set aside funding from housing inmates as a service to other counties. This account shall be known as the "Sheriff's Office Staffing Reserve" and maintained as part of the County's restricted fund balance.
2. Iowa County will be entering into contracts to house inmates from other counties. The staffing needed to support this additional inmate population shall be covered by income generated via these contracts. Iowa County shall establish housing contracts in a way that ensures multiple contracts do not conclude at the same time to help ensure staffing stability and all contracts must require that inmates be released in their county of origin.
3. In addition, the Sheriff, as the supervisor in charge of all Jail operations will ensure that the Sheriff's Office Staffing Reserve has a balance of \$80,000 before hiring any additional Sheriff's Office staff. Once the reserve has:
  - a. \$80,000, one supplementary staff member may be hired,
  - b. \$160,000, two supplementary staff members may be hired,
  - c. \$240,000, three supplementary staff members may be hired

The intent is to ensure that for every additional staff member hired in support of added jail capacity, the County has \$80,000, or approximately one year's salary set aside.

4. The Sheriff's Office Staffing Reserve shall be used to avoid layoffs and instability relative to inmate housing contracts and any cancellation of said contract. The Sheriff is responsible to the County Board for ensuring this reserve fund is maintained for each position staffed in support of inmate housing contracts. Any positions added to support inmate contracts will need to be discontinued when said contracts end and reserve fund no longer supports positions.

IOWA COUNTY BOARD OF SUPERVISORS  
RESOLUTION 6-0123

**A RESOLUTION TO AMEND RESOLUTION 5-1022  
ESTABLISHING A "SHERIFF'S OFFICE STAFFING RESERVE"**

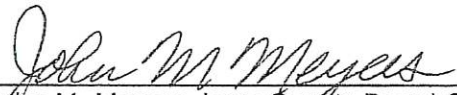
**WHEREAS**, the Iowa County Board of Supervisors adopted Resolution 5-1022 on October 18<sup>th</sup>, 2022 to create the Sheriff's Office Staffing Reserve account; and

**WHEREAS**, Iowa County provided space at the Law Enforcement Center under inmate housing contracts to other Wisconsin Counties in 2022; and

**WHEREAS**, the Iowa County Board of Supervisors would like to amend Resolution 5-1022 to modify the start date of the account from fiscal year 2023 to fiscal year 2022 in an effort to capture the revenue generated in 2022 and include a portion thereof to the Sheriff's Office Staffing Reserve account.

**THEREFORE, BE IT RESOLVED**, by the Iowa County Board of Supervisors that Resolution 5-2022 be modified to ensure the Sheriff's Office Staffing Reserve Account may start in fiscal year 2022 and include a portion of the inmate housing revenue generated in 2022.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 17<sup>th</sup> day of January, 2023.

  
\_\_\_\_\_  
John M. Meyers, Iowa County Board Chair

ATTEST:

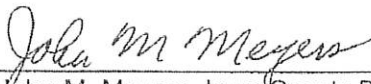
  
\_\_\_\_\_  
Kristy Spurley, County Clerk

STATE OF WISCONSIN } I, Kristy K. Spurley  
COUNTY, IOWA } do hereby certify that  
the above is a true and correct copy of the original now  
file in the office of the County Clerk and that it was  
adopted by the Iowa County Board of Supervisors on  
this date.

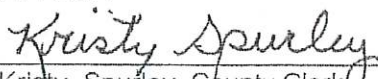
Date 1-18-2023   
County Clerk

5. The County Administrator shall report annually, as part of the annual budget process, the status of the reserve account, number of positions hired, the number of inmate contracts existing, and the approximate income generated from said contracts. Any adopted budget will still authorize new hires and the department understands that new positions must have County Board approval via their position control authority.
6. Two years after inmate housing contracts end, the restricted Sheriff's Office Staffing Reserve shall be eliminated and any balance in the fund shall be moved to the General Fund Balance as unrestricted dollars.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 18<sup>th</sup> day of October, 2022.

  
\_\_\_\_\_  
John M. Meyers, Iowa County Board Chair

ATTEST:

  
\_\_\_\_\_  
Kristy, Spurley, County Clerk

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| 2022 IOSO Agency Vehicle Incidents |                     |           |                 |                       |       |
|------------------------------------|---------------------|-----------|-----------------|-----------------------|-------|
| Date                               | Location            | Deputy    | Incident Number | Incident Type         | Claim |
| 2/13/2022                          | Village of Highland | Naeger    | 22-00210        | Backing Incident      | None  |
| 3/26/2022                          | Town of Mifflin     | Havlick   | 22-00417        | Crash with Raccoon    | Yes   |
| 6/19/2022                          | Town of Highland    | Kennicker | CFS22009764     | Car/Deer              | None  |
| 8/13/2022                          | Grant County        | Severson  | 22-01184        | OWI Arrest            | Yes   |
| 10/10/2022                         | Town of Linden      | Faull     | GML2R51TL8      | Car/Deer              | Yes   |
| 10/20/2022                         | Town of Dodgeville  | Durst     | 22-001554       | Backing Incident      | Yes   |
| 12/15/2022                         | Town of Dodgeville  | Jackson   | 22-01914        | Rear Ended at a Scene | None  |
| 12/26/2022                         | Village of Highland | Naeger    | 22-01991        | Backing Incident      | None  |