

	*Agenda* Executive Committee Tuesday, February 14, 2023 – 5:00 pm Conference Call 1-312-626-6799 Zoom Meeting ID: 883 4888 7561 Passcode: 454700 https://us02web.zoom.us/j/88348887561 Health & Human Services Center – Community Room 303 W Chapel St Dodgeville, Wisconsin	Iowa County Wisconsin
For information regarding access for the disabled, please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call.	
3	Approve the agenda for this February 14, 2023 meeting.	
4	Approve the minutes of the January 10, 2023 meeting.	
5	Opportunity for members of the audience to address the committee.	
6	Consider documents creating the "Iowa County Campbell Fund" with the Community Foundation of Southern Wisconsin.	
7	MHTC Broadband MOU – Discussion and consideration.	
8	Consider Policy County to Township Highway Transfer Program.	
9	Discussion on the SUN Program.	
10	Motion to go into closed session pursuant to State Statute 19.85(1)(c), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (County Administrator compensation).	
11	Motion to return to open session.	
12	Possible action on any of closed session items.	
13	County Administrator's Report.	
14	Set date and time for next meeting. (March 14, 2023 at 5:00 p.m.)	
15	Adjournment.	
	Posting verified by the County Clerk's Office: Kris Spurley, Cty Clerk Date: 2-7-23 @ 12:00 pm	

Send Result Report



MFP

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No.	Date/Time	Destination	Times	Type	Result	Resolution/ECM
001	02/07/23 12:08	Dodge Chronicle	0°00'21"	FAX	OK	200x100 Normal/On
002	02/07/23 12:10	WDMP	0°00'46"	FAX	OK	200x100 Normal/Off



Draft Minutes
Executive Committee
Tuesday, January 10, 2023 – 5:00 pm
Health & Human Services Center – Community Room
303 W Chapel St
Dodgeville, Wisconsin

Iowa
County
Wisconsin

1	Call to order. The January 10, 2023 Executive Committee meeting was called to order by Chairman John Meyers at 5:00 p.m.
2	Roll Call. Present at roll call: Supervisors: John Meyers, Dave Gollon, Mel Masters, Steve Deal, and Curt Peterson. Via Zoom: Supervisor Dan Nankee Supervisor Mike Peterson arrived at 5:30 p.m. Others present: Supervisor Joan Davis, Larry Bierke, Jamie Gould, Dave Morzenti, Allison Leitzinger, Nick Portzen, Richard Zemlicka, Ingmar Nelson and Julie Flint. Others via Zoom: Supervisor Don Leix, Supervisor Justin O'Brien, and Pat Reilly
3	Approve the agenda for this January 10, 2023 meeting. Motion by Sup. Masters seconded by Sup. Deal to approve the agenda for the January 10, 2023 meeting. Motion carried.
4	Approve the minutes of the December 13, 2022 meeting. Motion by Sup. Masters seconded by Sup. Nankee to approve the minutes for the December 13, 2022 meeting. Motion carried.
5	Opportunity for members of the audience to address the committee. Sup. Nankee spoke to regarding recent SUN meeting.
6	Resolution Awarding Financing for Replacement of Road Culverts. Motion by Sup. Gollon seconded by Sup. C. Peterson to approve Resolution Awarding Financing for Replacement of Road Culverts. Motion carried.
7	Update on Sale of Bloomfield Building Property. County Administrator Bierke the committee with an update on the sale of Bloomfield building property. The County Board still needs to accept the bid and approve of the sale of Bloomfield building property.
8	Consider Resolution Amending Resolution 20-1202 Establishing the Opioid Settlement Task Force. Motion by Sup. Deal seconded by Sup C. Peterson to approve Resolution Amending Resolution 20-1202 Establishing the Opioid Settlement Task Force. Motion carried.
9	Consider Resolution to <u>Amend</u> Resolution 5-1022 Establishing A "Sheriff Office Staffing Reserve".

	Motion by Sup. Masters seconded Sup. Gollon to approve Resolution to Amend Resolution 5-1022 Establishing a "Sheriff Office Staffing Reserve." Motion carried.
10	Consider applications for District 2 Supervisor for vacant supervisor position. Ingmar Nelson and Julie Flint introduced themselves to the committee.
11	Motion to go into closed session pursuant to State Statute 19.85(1)(g) and 19.85(1)(c), Wisconsin Statutes, conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Receive update and advice regarding UHH request for funding contributions for new nursing home, and the funding thereof). AND to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (District 2 Vacant Supervisor Position & County Administrator compensation). Motion by Sup. Deal seconded by Sup. Gollon to go into closed session at 5:16 p.m. Motion carried.
12	Motion to return to open session. Motion by Sup. M. Peterson seconded by Sup. Gollon to return to open session at 7:29 p.m. Motion carried.
13	Possible action on any of closed session items. Motion by Sup. Deal seconded by Sup. Masters to appoint Ingmar Nelson to as District 2 Supervisor of the Iowa County Board. Motion carried.
14	Review and possible contract renewal for County Administrator. No action was taken.
15	County Administrator's Report. County Administrator Bierke thanked the Executive Committee.
16	Set date and time for next meeting. (February 14, 2023 at 5:00 p.m.) The next Executive Committee meeting will be held on February 14, 2023 at 5:00 p.m.
17	Adjournment. Motion by Sup. Gollon seconded by Sup. M. Peterson to adjourn at 7:33 p.m. Motion carried.
	Prepared by Jamie Gould.

AGENDA ITEM COVER SHEET

Title: Robert G. Campbell Community Fund

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

At the December 20th, 2022 County Board meeting, Resolution 6-1222 was adopted directing that County staff impliment the creation of an endowment fund and that all documents establishing said fund be brought back to the Iowa County Board of Supervisors for final approval.

Attached is that resolution and then the completed documents that would create an "Iowa County - Campbell Fund" with the Southern Wisconsin Community Foundation.

During discussions with the Foundation, it was decided to make a modification to how the fund can be used, so I want to bring that out for your attention. Initially it was worded that the fund was to help seniors. There was a discussion about how an improvement might be viewed if it supported a larger class of people, but seniors were included. For example a walking track in a park. This would benefit many different ages and not just seniors. Ultimately we are proposing language that denotes "with a preference for seniors." Please feel free to suggest or discuss alternative language, as this was done to ensure certain proposals would not be excluded....

RECOMMENDATIONS (IF ANY):

The attached documents are for the Executive Committee and the County Board to discuss and adopt when ready.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution 6-1222 and the Endowment Documents

FISCAL IMPACT:

If approved, Iowa County would transfer all Campbell Funds in our possession to the Souther Wisconsin Community Foundation for management and grant recommendations. The Iowa County Health and Human Services Committee would need to advise on all grants issued from the fund.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 15 minutes

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED: ☐ Yes ☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Field of Interest Fund Agreements

A Field of Interest Fund (endowment or pass-through) typically is established to provide support for a specified charitable purpose (e.g., cancer research, the arts, public schools, impoverished children), with no future advice or recommendations from the Donor (or any persons designated by the Donor).

Fee Details: SELECT ONE

ENDOWED		
☒	Field of Interest	1%

Fund Fees effective July 1, 2019. The Board retains the power to modify fund fees subject to Board recommendation and approval.

ENDOWED

**FIELD OF INTEREST FUND AGREEMENT
BETWEEN
COMMUNITY FOUNDATION OF SOUTHERN WISCONSIN, INC. AND
Iowa County Board of Supervisors (“DONORS”)**

THIS AGREEMENT (the “Agreement”) is made and entered into as of May 1, 2023, by and between Community Foundation of Southern Wisconsin, Inc. (the “Community Foundation”), and Iowa County Board of Supervisors (“Donors”).

Recitals

The Donors desire to establish a field of interest endowment fund in the Community Foundation; and

The Community Foundation is a Wisconsin nonprofit corporation exempt from federal income taxes under Internal Revenue Code (“Code”) section 501(c)(3), a public charity described in Code section 170(b)(1)(A)(vi), and accordingly an appropriate institution within which to establish such a designated endowment fund; and

The Community Foundation is willing and able to hold and administer such a field of interest endowment fund, subject to the terms and conditions hereof.

General Provisions

The parties agree as follows:

1. GIFT AND FUND DESIGNATION. Donors hereby transfer irrevocably to the Community Foundation the property (cash, publicly traded securities, or other assets) described in the attached Exhibit A to establish a Field of Interest endowment fund to be known as the Robert G. Campbell Community Fund (the “Fund”). Subject to the right of the Community Foundation to reject any particular gift, from time to time the Community Foundation may accept additional irrevocable gifts of property from Donors or from any other source to be added to the Fund, all subject to the provisions hereof. All gifts, bequests, and devises to this Fund shall be irrevocable once accepted by the Community Foundation.

2. PURPOSE. The purpose of the Fund shall be to provide support for work to improve the lives of Iowa County, WI citizens, with a preference for seniors (as detailed in Exhibit A) (a purpose within the scope of Code section 170(c)(1) or 170(c)(2)(B) that is consistent with the mission and purposes of the Community Foundation), as directed by the Board of Directors (the “Board”) of the Community Foundation.

3. DISTRIBUTIONS.

- a. The ordinary income, capital appreciation (realized and unrealized), and principal (both historic dollar value and any principal contributions, accumulations, additions, or reinvestments) allocable to the Fund, net of the fees and expenses set forth in this Agreement, may be committed, granted, or expended pursuant to the distribution (or spending) policy of the Community Foundation, as such policy may be amended from time to time by the Community Foundation, solely for purposes described in this Agreement (i) to pay expenditures of charitable or other exempt programs and activities conducted or sponsored by the Community Foundation itself, (ii) to other organizations described in Code section 170(b)(1)(A), or (iii) to other exempt organizations that are not public charities (such as organizations described in Code sections 501(c)(4) or 501(c)(6)), provided that the Community Foundation exercises due diligence similar to that required by private foundations exercising expenditure responsibility, to ensure such distributions are used for exclusively charitable purposes (as detailed in Exhibit A). The Community Foundation's distribution (or spending) policy, as applied to endowments such as the Fund, shall be designed to take into account total return concepts of investment and spending, with the goal of preserving the real spending power of endowments over time while balancing the need for consistent spending to support the charitable and similar purposes of such endowments.
- b. In accordance with IRS regulations, United States Treasury Regulations (as specified below) and the Bylaws of the Community Foundation, the Board shall have the power to modify any restriction or condition imposed by a Donor on the investment or distribution of assets if, in the sole judgment of the Board, such as restriction or condition becomes illegal, unnecessary, uneconomical, impossible to perform, or inconsistent with the charitable needs of community or area served, and such modification would more effectively serve the charitable purposes of the Community Foundation taking into consideration the wishes of the Donor(s).
- c. Distributions may be recommended via the Advisory Board, who's members have been approved by the Board (see Exhibit B). All recommendations are subject to the approval of the Board. No distribution shall be made from the Fund that may in the judgment of the Community Foundation jeopardize or be inconsistent with the Community Foundation's Code section 501(c)(3) status or result in the imposition of any excise tax, penalty, or other tax, fine, or assessment under the Code. Distributions in excess of fifty thousand dollars (\$50,000) require a thirty (30) day notice, or excise fees may apply.

4. PLEDGES AND BENEFITS. No distribution from the Fund shall be made to satisfy a written pledge or legal obligation of the Donor or any other person, and neither the Donor nor any other person may receive any benefit or privilege (such as gifts or tickets to events) in return for a distribution from the Fund.

5. ADMINISTRATIVE PROVISIONS. Notwithstanding anything herein to the contrary, the Community Foundation shall hold and administer the Fund, and all contributions and assets allocable to the Fund, subject to the provisions of applicable law and the Community

Foundation's Articles of Incorporation and Bylaws, as amended from time to time. The Board shall oversee distributions from the Fund and shall have all powers of modification and removal specified in federal tax laws.

The Board agrees to provide Donors a copy of any annual examination of the finances of the Community Foundation as reported by independent certified public accountants.

This Agreement and all related proceedings shall be governed by and interpreted under the laws of the State of Wisconsin. Any action with respect to this Agreement shall be brought in or venued to a court of competent jurisdiction in Wisconsin.

6. CONDITIONS FOR ACCEPTANCE OF GIFTS. Donors agree and acknowledge that the establishment of the Fund is made in recognition of, and subject at all times to, applicable law and the terms and conditions of the Articles of Incorporation, Bylaws, and the current Gift Acceptance Policy of the Community Foundation, as amended from time to time. The parties additionally agree and acknowledge that the Fund shall at all times be subject to terms and conditions in Exhibit A regarding Donors' intent.

7. CONTINUITY OF THE FUND. The Fund shall continue so long as 1) assets remain above the minimum fund balance required as shown in Exhibit A, 2) funds are available in the Fund, or 3) the purposes of the Fund can be served by its continuation. If the Fund is terminated because of a failure to meet any of the above conditions, the Fund may be transferred to another endowed fund held by the Community Foundation at the discretion of the Board. When redirecting the funds to a new endowed fund, the Board will take into consideration the following:

- a. The scope of the charitable and other exempt purposes of the Community Foundation; and
- b. The original purpose of the Fund.

8. BEQUESTS/LEGACY GIFTS. It is the intent of the Community Foundation to maintain policies that support the growth of endowment funds for the long-term financial stability of the organization by allocating a portion of all bequest gift resources toward this objective. When Donor's donations are bequests, charitable remainder trusts, charitable lead trusts, gift annuities, life insurance/IRA beneficiaries, etc. received upon, or after, the passing of the Donor (a "Bequest"), the following policies govern the allocation of resources to endowments:

- a. Bequest/Deferred Gift Establishes a New Fund:
 1. A one percent (1%) grant to the Community Foundation's Legacy Endowment for Operations Fund will be granted upon deposit of the gift and on the anniversary of the gift for the following 2 years.
 2. The one percent (1%) grants to the Legacy Endowment for Operations Fund will be based on total assets of the fund at the anniversary of the initial gift.

- b. Bequest/Deferred Gift is added to an existing Community Foundation Fund:
1. A one percent (1%) grant to the Community Foundation's Legacy Endowment for Operations Fund will be granted upon deposit of the gift and on the anniversary of the gift for the following 2 years.
 2. The one percent (1%) grant to the Legacy Endowment for Operations Fund will be based on the principal gift of the Bequest/Deferred gift
 - a. For Example: \$25,000 is bequested to an existing Community Foundation fund. The existing fund will make a \$250 grant to the Community Foundation's Legacy Endowment for Operations Fund immediately upon deposit of the gift. There will also be an annual \$250 grant made to the Legacy fund for two years following the anniversary of the initial gift.

The fund shall incur its standard Community Foundation administrative fees.

9. NOT A SEPARATE TRUST. The Fund shall be a component part of the Community Foundation. All money and property in the Fund shall be held as general assets of the Community Foundation and not segregated as trust property of a separate trust.

10. ACCOUNTING. The receipts and disbursements of the Fund shall be accounted for separately and apart from those of other gifts to the Community Foundation.

11. INVESTMENT OF FUND ASSETS. The Community Foundation shall have all powers necessary, or in its judgment desirable, to carry out the purposes of the Fund including, but not limited to, the power to retain, invest, and reinvest the assets of the Fund and the power to commingle the assets of the Fund for investment purposes with those of other funds or the Community Foundation's general assets. **Funds shall be invested in uninsured securities and are subject to investment risks.**

- ☒ **It is understood and agreed that the Fund's assets will be co-mingled in the Foundation's long-term, pooled account.**

Initials

12. COSTS OF THE FUND. It is understood and agreed that the Fund shall share a fair portion of the total investment and administrative costs and expenses of the Community Foundation. Those costs and expenses charged against the Fund shall be determined in accordance with the then current fee schedule identified by the Community Foundation as applicable to funds of this type, as such schedule may be amended by the Community Foundation from time to time. Any costs and expenses incurred by the Community Foundation

in accepting, transferring, or managing property donated to the Community Foundation for the Fund, including without limitation the Community Foundation's costs and expenses (including reasonable attorney's fees) of any claim or proceeding with respect to the Fund in which the Community Foundation is prevailing party, also shall be paid from the Fund.

13. SINGULAR AND PLURAL. All references in this Agreement to the singular shall include the plural where applicable, and all references to gender shall include both genders and the neuter.

14. ADDITIONAL CONTRIBUTIONS. The Community Foundation may receive and accept additional assets to be added to the Fund from any person, institution, trust or entity who or which desires to contribute thereto and have such assets administered and distributed in accordance with the provisions hereof. Said intent shall be presumed conclusively from the receipt of any assets, security, or check designated for the Fund.

[GO TO NEXT PAGE]

Execution

IN WITNESS WHEREOF, Donors and the Community Foundation, by a duly authorized officer, have executed this Agreement as of the day and year first above written.

Donors:

Iowa County Board Chair

Date

Iowa County Clerk

Date

Address: _____

COMMUNITY FOUNDATION OF SOUTHERN WISCONSIN, INC.:

By: _____

Date

Wyatt D. Jackson

Title: President/CEO

Date of Board Approval: _____

EXHIBIT A

LIST OF INITIAL DONATIONS TO FUND

TOTAL: ~\$600,000

Cash: ~\$600,000

Publicly Traded Securities:

Fund Details: For work to improve the lives of Iowa County citizens, with a preference for seniors
Including but not limited to: offering recreational opportunities, quality of life improvements, relaxation opportunities and supporting community events that honor Iowa county senior citizen contributions and achievements.

Spendable: \$ 80,000 (20k each for 2023, 2024, 2025 and 2026)

Endowed: \$ ~\$520,000

EXHIBIT B**LIST OF INITIAL ADVISORY BOARD MEMBERS**

An Advisory Board will make recommendations to the Community Foundation on distribution of funds, will provide leadership in raising funds, and will assure proper stewardship of donated funds.

The Advisory Board will be the Iowa County Board of Supervisors Health and Human Services Committee - a standing committee of the Iowa County Board.

After creation of the initial Advisory Board, board members will be appointed by the Iowa County Board following the election cycle of Iowa Co. Board of Supervisors.

Should the Advisory Board fail to self-perpetuate or become inactive according to the Community Foundation inactivity policy, then the Community Foundation Board will work with the Iowa County Board of Supervisors to reestablish the advisory board.

The Advisory Board members shall be known as the Health and Human Services Committee:

FIRST NAME	LAST NAME	ADDRESS	EMAIL	TELEPHONE #
Dody	Cockeram			
Joan	Davis			
Dan	Nankee			
Justin	O'Brien			
Rickard	Rolfsmeyer			

To be advised by an already established Community Fund/EIE/Advised Fund/Grants Committee:

Name of Community Fund/EIE/Advised Fund/Grants Committee:

--

**Donor QUESTIONNAIRE
(Optional)**

Did a bank recommend the Community Foundation of Southern Wisconsin to you as a charitable option?

☐ Yes

If so, which bank/financial institution: _____

☒ No

Did a professional advisor recommend the Community Foundation of Southern Wisconsin to you as a charitable option?

☐ Yes

If so, which Professional Advisor: _____

☒ No

Resolution No. 6-1222

**RESOLUTION DIRECTING THE REDEPLOYMENT OF
THE CAMPBELL FUND**

WHEREAS, Robert G. Campbell donated funds to Iowa County for the creation of the Campbell Fund in 1992 with the intent that the funds be "used in behalf of Bloomfield Manor in such a manner as the trustees thereof shall determine" and noted that it was his wish "that the fund be employed liberally to provide recreation, enjoyment and relaxation for the patients at Bloomfield Manor"; and

WHEREAS, for the past thirty years, the Campbell Fund has supported purchases and activities at Bloomfield Manor, subsequently renamed Bloomfield Healthcare and Rehabilitation Center, that provided entertainment, building improvements, a chapel addition, and many additional purchases that improved the quality of life for residents of Bloomfield.

WHEREAS, on January 18, 2022, the Iowa County Board of Supervisors approved Resolution No. 12-122 that directed the closure of Iowa County's Nursing Home, Bloomfield Healthcare and Rehabilitation Center; and

WHEREAS, the Bloomfield Commission, whose responsibility it is to serve as the trustee of the Campbell Fund, has met on multiple occasions, sought legal advice, and researched alternatives for said Campbell Fund; and

NOW THEREFORE, BE IT RESOLVED that the Iowa County Board of Supervisors hereby directs that the following occur respective to the existing Campbell Fund:

1. Iowa County shall return the depreciated value of the Chapel building to the Campbell Fund.
2. All funds remaining in the Iowa County Campbell Fund shall be deposited into a new endowment fund created at the Community Foundation of Southern Wisconsin and entitled the "Robert G. Campbell" Community Fund. This endowment fund shall make grants to nonprofits that support and enrich the lives of Iowa County senior citizens.
3. That the Health and Human Services Committee be used to advise on management and distribution of said funds. This endowment fund shall support the wishes of Robert G. Campbell and be used for the recreation, relaxation, and to improve the quality of life of Iowa County senior citizens.
4. Should the Community Foundation of Southern Wisconsin discontinue or dissolve for any reason, said funds shall be returned to the Iowa County Board of Supervisors for redeployment.

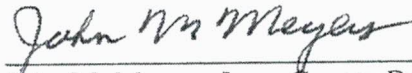
NOW THEREFORE, BE IT FURTHER RESOLVED that Iowa County staff is hereby directed to implement the creation of this endowment fund and that all documents establishing said funds be brought before the Iowa County Board of Supervisors for final approval.

Respectfully submitted by the Health and Human Services Committee.

Adopted this 20th day of December, 2022

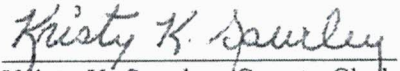
Resolution No. 6-1222

The foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 20th day of December, 2022.



John M. Meyers, Iowa County Board Chair

ATTEST:



Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: County to Township Highway Transfer Program

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Review and discuss a policy whereby the County Administration and Staff pursue options with the townships to jurisdictionally transfer roads classified as Low Volume or Local Roads to the Townships from the County. The Towns would take over all maintenance responsibility, permitting authority, and care for the roadway.

RECOMMENDATIONS (IF ANY):

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of proposed policy, listing of all roads in the County currently classified as Low Volume / Local Roads.

FISCAL IMPACT:

Impacts to Township (potential increase) and County (potential decrease) in General Transportation Aids annually. Future budget implications by reducing the amount of highway mileage to be improved and maintained by the County.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Mins

COMPLETED BY: CRH & LB

DEPT: Hwy & Admin

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 02-06-2023

AGENDA ITEM # 6

COMMITTEE ACTION:



2023-2024 Highway Transfer Program

Date Originated: 1/1/2023
Date of Modifications:
Policy Number:

1. PURPOSE:

The purpose of this policy is to establish a program for which Iowa County begins to compensate townships for accepting jurisdictional transfers of specific County highways.

At the time of adoption, Iowa County maintained 366 miles of County Highways. Based on funding for replacement, it would take 120 years to replace all 366 miles. The funding needed to improve this timeline is unrealistic and impossible. As a result, Iowa County must make decisions based on traffic use and highway location when scheduling reconstruction activities and investing County tax dollars.

Under state aid formulas, which ever local government maintains responsibility for a highway gets annual assistance from the state in support of that highway. For Counties, the formula is based on a total expenses per mile share-of-cost method through averaging of 6-year rolling costs. As the formula for counties is based on a share of transportation related expenses, Iowa County is currently maxing out its' aid available due to tax levy caps and therefore no longer benefitting from maintaining all 366 miles of highway. At the Township level, the amount of aid is based on a per mile of maintenance payout. Due to the level of County funding, there are specific highways that are never likely to see any improvements completed by Iowa County. These highways will continue to degrade.

Townships where these County highways are located may find it beneficial to accept a jurisdictional transfer and begin collecting state aid. Iowa County would like to pursue a policy of allowing jurisdictional transfers of "Local Road" Functionally Classified County Trunk Highways to townships and will incentivize said transfers in order to reduce the number of highway miles under County jurisdiction.

2. ORGANIZATIONS AFFECTED:

This policy applies to all County highways listed in this policy and the townships they are located in.

3. POLICY:

Functional classification is a process by which streets and highways are grouped into classes or systems according to the character of service they are intended to provide. In basic terms, a highway can be functionally classified as:

- Arterial are designations for roads serving to provide mobility such that traffic can move for one place or destination to another quickly and safely with little interruption.
- Collector are designations for roads serving to link Arterials and local roads to each other and provide some duties of each class.
- Local are designations for roads primarily serving to provide start / end of route access to homes, businesses, or other similar properties.

Generally, Arterial roads are state or federal high volume highways and interstates, Collector roads are County or Regional Trunk Highways, and Local are Municipal (City, Town, or Village) streets or roads providing access at start or end of travel locations.

A. Therefore, per Functional Classification definitions; County Trunk Highways with a designation of Local Road are of a Town Road status. Of the Iowa County Trunk Highway system 28.2% (103.3 Miles) are identified as Local Roads, and; therefore would be eligible for this program. Of this road listing, Iowa County has identified the following highways as having the lowest reconstruction priority and are hereby eligible for this program:

1. Arena Township – County Highway CC from County C to Highway 14
2. Arena Township – County HH from the Town Line to County H
3. Brigham Township – County HH from County K to Town Line Road
4. Clyde Township – County NN from the Town Line to Highway 130
5. Dodgeville Township – County M from County Q to Highway 130
6. Dodgeville Township – County ZZ from Highway 23 to the Town Line
7. Eden Township – County Highway B from Highway 80 to County Highway J
8. Highland Township – County PP from County P to County I
9. Linden Township – County QQ from Highway 39 to the Town Line
10. Mineral Point Township – County DD from Highway 39 to County K
11. Mineral Point Township – County QQ from Highway 39 to the Town Line
12. Moscow Township – County DD from Highway 39 to County K
13. Moscow Township – County HK from the Town Line to County H
14. Pulaski Township – County NN from County N to the Town Line
15. Ridgeway Township – County ZZ from County Y to the Town Line
16. Waldwick Township – County DD from Highway 39 to County K
17. Waldwick Township – County HK from County K to the Town Line
18. Waldwick Township – County U from County DD to Highway 39

- B. Iowa County is prepared to transfer any Local Road classified County Trunk Highway or any of the highways from 3(A) to a township level of government located within Iowa County beginning in 2023.
- C. Iowa County will incentivize the transfer of these highways to townships with the payment of \$30,000 per mile. Payable immediately after road transfer.
- D. Townships shall also begin receiving funding annually from the State of Wisconsin General Transportation Aid program for said lane miles once transferred to their jurisdiction.
- E. Townships participating in this program will receive annual payments from state aid and a one-time payment from Iowa County. How they invest these funds are entirely up to them.

4. REFERENCES:

Wisconsin State Statute Sections - General Municipality Law §§66.1005 Reversion of Title; State Trunk Highways, Federal Aid §§ CH 84.0; Wisconsin General Transportation Aid Program §§86.30; and Platting Lands and Recording and Vacating Plats §§236.43 Vacation or Alteration of Areas Dedicated to the Public.

5. PROCEDURES:

- a. Should a township listed under 3(A) decide they would like to pursue a jurisdictional transfer, they shall contact the Iowa County Highway Commissioner. The Highway Commissioner will create the paperwork needed for the Township to approve.

- b. The Highway Commissioner will collect the signed document from the Township and present it to the County Board for approval.
- c. Once the jurisdictional transfer is approved by both governmental entities, it shall be filed with the state of Wisconsin and properly recorded along with the revisions of their respective system maintenance mileage for General Transportation Aid payments.
- d. The incentive payment from Iowa County shall be issued within seven days after the Iowa County Board has adopted the jurisdictional transfer.

This "Highway Transfer Program" will be reviewed and updated every two years.

DRAFT

	Un-Approved Minutes Seniors Untied for Nutrition Wednesday, December 28, 2022 – 10:00 am Zoom Video-Conference Health and Human Services Center - Community Room 303 W. Chapel Street Dodgeville, Wisconsin	
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1	Chair Nankee called the meeting to order at 10:01 a.m.
2	Roll Call. Members present: Justin O'Brien, Dan Nankee, Doug Richter, and Bob Boyle. - Others Present: Larry Bierke, Tom Slaney, Joan Davis, and Cecile Manus. - Others On Zoom: Kris Marion, Rita Bucholz,. - Absent: None
3	Meeting Agenda: O'Brien <u>moved</u> , Boyle seconded to approve the agenda for December 28, 2022. Motion carried.
4	Reports: Chair Nankee asked if any members of the audience that had any comments: <u>Tom Slaney</u> spoke and raised the following concerns about the SUN meal program: 1) GWAAR recently transitioned their meal support contract from SUN to Iowa County. They did this because they couldn't get the changes and improvements they wanted to see working with SUN. 2) Training for staff and volunteers need to be improved. 3) Agency appears to be in crisis mode and treading water instead of making meaningful improvements. 4) Financially, the agency needs to manage two separate client counties with two separate set of books, keeping funding and expenses separate from one another. 5) The accuracy of the financial accounting is suspect and beginning to lose confidence in it. 6) There is a lack of policies to govern meal sites and they are not readily available to volunteers and staff. 7) Assessments that accompany home meal deliveries are not current or completed on schedule. 8) Funding formula will change the way the agency is providing meal services and agency will need to cut back on home delivery substantially and focus on congregate sites. The agency needs a policy on enrolling residents in order to create consistency. With the new GWAAR Contract, Iowa County is becoming responsible for the Senior United for Nutrition program and will need to scrutinize operations a lot more. SUN will need to work on improvements. <u>Joan Davis</u> spoke and noted that she has been volunteering on Mondays since 2021. 1) There are 72 Counties with different operational models and the SUN could modify their operations to copy another model in an effort to improve the meal program. The SUN organization needs to ask themselves what needs to be done and what positions should really be doing this. Need to balance delivery with congregate sites and need flexibility for customers who have changing health needs. <u>Larry Bierke</u> spoke on his concerns: 1) The organization is not keeping up to date with their website or internet presence. Out dated menu, and limits fundraising opportunities. The meal prices are also incorrect. 2) There has been a number of volunteers and employees who have cycled through recently. The SUN Board should be doing exit interviews to learn why that is happening and what can be done to stop it. 3) Compensation of employees needs to be higher to compete for staff. Do employees get meaningful job performance evaluations? 4) Are volunteers being reimbursed accurately for mileage and costs? 5) Need to improve volunteer recruitment efforts. Do they have job descriptions for volunteer positions? 6) How can SUN afford to serve an increasing number of meals at the voluntary fee charged? This must be impacting your financial position as an organization. How long can you lose money before organization is bankrupt? 5) Could you consider providing a report on how ARPA funding was spent and when it was spent? 6) Expressed concern that SUN was borrowing money to meet operational costs. <u>John Meyers</u> asked that Larry Bierke read a statement on his behalf. Meyers noted the following: 1) SUN has

	received more money (ARPA and levy), but it seems to be never ending request. 2) Meals Program does more than hand out meals, it provides safety check-ins to residents and well-checks. 3) SUN has borrowed money to keep paying the bills and the raining day fund is less than what it was, appears to be a negative cash flow. 4) When involved in meal price negotiations with Summit Foods, the Executive Director gave away a 50 cent reduction in costs. Now meal costs are higher. 4) The Executive Director is prioritizing desserts. Diabetics would find them a detriment and your Management disagrees. We need to get back to the basics on the meal plan. Offer them to only shut ins. 5) In Iowa County we are struggling with volunteers. I have interviewed a few of them (active and former) and found -Frustration with training, -frustration with inconsistent reimbursement for mileage and other expense - A mess” was one response from an educated and respected person- Others said they would love to come back and help but not under these conditions. 6) Iowa County has in the past used our own paid employees to deliver meals. These employees have a full time job already, and it costs Iowa County money to have them doing volunteer work on paid time. 7) Office manager left. She was good but frustrated. The program needs to take corrective action. 1) SUN board needs to set policy for equal and fair reimbursement to volunteers 2) Cut current manager to nutrition work only to 25% paid position 3) Hire a new manager. Divert savings toward a good manager who is a people person and can create a team environment, will do billing and fundraising on a regular basis, will place orders as recommended by a nutritionist, pay accounts payable, manage volunteers and set schedules OR you need to use local restaurants and go to a voucher system. The ship has not sunk, but it is taking on water quickly. It is time for corrective actions. Start by setting policies and develop a long-range plan. Nobody plans to fail. Some fail to plan. We need emergency actions.
5	SUN Executive Director <u>Cecile Manus</u> noted that there were a lot of public comments and concerns expressed that could be explained. She noted the following: 1) that SUN does have policies on many of the issues raised and that anyone can ask for them anytime. 2) Customer assessments are done within a week, but GWAAR requirement is 30 days. Iowa County is a bit behind right now having assessments completed. 3) Volunteers are a huge challenge and she is open to help. Each site manager does volunteer training and all have policies on issues referenced. 4) Funding is a challenge. GWAAR hasn’t changed funding, but SUN is serving more meals. A note of how ARPA funds were spent went to the Iowa County Finance Director. 5) It isn’t my background in Finance, so there isn’t anyone at SUN who can train a financial staff member. There are other reasons staff have left and they can be personal. Maybe SUN needs another ½ time position to help out? Chair Nankee noted that Manus works well with GWAAR and that there are seven meal sites in each county and four cooking sites. Money continues to be collected as it should and that SUN is working on policies. Manus noted that she doesn’t have control over funding. We transfer money from congregate site to home delivery as that is where our growth has been. Nankee and the other Committee members had further discussion on how things appear to be different between Iowa and Lafayette Counties. The conversation also covered finances and how food prices have increased and then shifted to job descriptions for all SUN staff.
6 & 7	Chair Nankee noted that two hours had passed and that there wasn’t a need to go into closed session for further discussion.
8	No Action
9	Adjourn: Boyle <u>moved</u> , O’Brien seconded to adjourn the meeting. Motion carried at 11:59 AM.
Minutes by Larry Bierke	