

. D. Casing

Where crossings by underground lines are encased in protective conduit or duct, the encasement shall extend at least two feet beyond the toe of slope or three feet beyond the ditch line. On curbed sections it shall extend at least one foot outside the outermost back of curbs.

A. Work Site Cleanup

All debris, refuse, and waste resulting from the utility's activities shall be removed from the site and the motorists' view within two weeks of completion of work, unless otherwise provided by the permit. Burning of cuttings, brush, or other debris shall not be permitted within the limits of the right-of-way. Also see Section 50(G) regarding chip spreading.

All replaced poles shall be completely removed from the highway. No replaced pole shall be allowed to remain, in whole or in part, and it shall not be sawed off. The pole's hole shall be properly backfilled and compacted. All anchor rods shall be removed or cut off a minimum of one foot below ground level.

B. Highway Restoration

The utility shall be responsible for restoring the highway and the adjacent right-of-way to its original condition (as close as possible) **within two weeks** after completion of the facility installation. Exceptions may be allowed (e.g. in the case of bad weather) with prior approval from the County. Failure of the utility to make prompt and satisfactory restorations of the highway or adjacent right-of-way may cause the County to arrange for restoration by others at the utility's expense. For late season work, exhibiting restoration issues in the spring following the completion of work, the Utility shall be responsible for restoration for a period of six months from the completion of the fall work (late season shall mean any work completed after December 1st of the prior year)

Any curb, gutter, pavement, sidewalk, driveway, gravel base, ballast, shouldering material, or other highway element disturbed by the utility shall be restored to the qualities, grades, compactions, conditions, etc. in accordance with the Wisconsin Department of Transportation's Standard Specifications for Highway and Structure Construction, current edition. Any subsequent subsidence, heaving settling or other faulting or movements attributable to the permitted work shall be repaired in a manner satisfactory to the County at the utility's expense. Backfilling Details in the county's addendum shall be used as a guide for backfilling excavation operations (see Appendix).

Any turfed area of the highway disturbed by the utility shall be restored with topsoil to the depth that existed prior to construction within the right-of-way and reseeded to perennial grass or sodded to the satisfaction of the County. Trees or vegetation which are damaged or destroyed shall be replaced in-kind unless specified in the utility's permit. Once replaced, the utility shall also maintain turfed areas, trees, and vegetation until they achieve sustained growth.

If, in the opinion of the County the permitted work or facilities are found to obstruct highway drainage, unduly increase the difficulty of highway maintenance, or in any other manner adversely affect a highway interest, the utility shall, upon notice, cure the fault as directed and restore the highway facility to the satisfaction of the County.

A. Authority

A utility shall assure that proper erosion control and storm water management measures comply with standards and statutes of the Wisconsin Department of Natural Resources and that they are implemented at all times during work operations. The utility shall also be responsible for providing erosion control and storm water management measures to protect all restored areas upon completion of the project until the replacement vegetation achieves sustained growth.

B. Implementation

The County has divided utility operations into two categories -- minor and major -- for the purpose of determining erosion control and storm water management plan requirements. **When submitting its permit application form, a utility shall check the appropriate box for the category in which it feels the proposed operation belongs.** Based upon the information submitted, the County has the option to change the category.

Should a change become necessary, the utility has some options. If the change is from the minor to major category, the utility may elect to submit an erosion control plan. It could also amend or revise and resubmit its permit application form provided a change in work methods could place the utility operation into the minor category. If the change is from major to minor, the utility may still use its proposed erosion control plan.

If disturbing more than one acre of land area, an erosion control permit may be required from the appropriate county permit authority and/or the Wisconsin Department of Natural Resources. The Utility is responsible for determining which local or state permit(s) are required for each of its projects and acquiring those needed permit(s) in advance of starting work.

C. Major Projects

1. Definition

Major projects are defined as excavations which will not be restored in the same day or immediately the next day. Examples of utility projects that may fall under the major category include, but are not limited to, the following:

1. Grading on right-of-way.
2. Large, open pavement/shoulder cuts.
3. Large boring operations and boring pits.
4. Trenching operations.
5. Any project adjacent to a waterway which is **not** classified as “routine” under the DNR Waterway Crossings Agreement.

2. Specific Guidelines

Some key elements are highlighted as follows:

A utility shall submit an erosion control plan along with its permit application form. The plan may be either in written or pictorial format or both formats. A utility may use Chapter 10 of the Wisconsin Department of Transportation's Facilities Development Manual (FDM) or Standard Erosion Control Plan guidance documents and Best Management Practice references from the Wisconsin Department of Natural Resources as a guide in the proper selection, installation, and maintenance of erosion control and storm water management measures.

Major Projects (continued)

Drawings for some erosion control devices are also available in FDM Chapter 16. Joint County/utility field meetings may also be needed to review proposed erosion control and storm water management plans as that work pertains to the drainage of highways and the associated connected waterways of highways.

Required erosion control and storm water management measures shall be installed at the job site prior to the commencement of work. After installation of the erosion control, measures are completed at a site or when the temporary erosion control measures are no longer required for their intended purpose, the utility shall remove all temporary erosion control measures.

A utility should be aware that after the installation or alteration of a facility a considerable amount of time (e.g. one to three months) may lapse between restoration of the right-of-way and removal of temporary erosion control measures. The County will not consider a utility project to be “final” until the right-of-way has been restored **and** all temporary erosion control measures have been removed. Failure to remove temporary erosion control measures after restoration has been completed and vegetation been taken; shall be handled under the guidelines listed in Section 07.

After completion of construction activities and the installation of permanent erosion control and storm water management measures, the utility shall promptly notify the County which will render an inspection of the site. The purpose of this inspection is to ensure that all permanent erosion control and storm water management measures are adequate and functioning properly.

D. Minor Projects

1. Definition

The County is aware of various utility operations that disturb minor amounts of soil or, in fact, no soil. These “minor” projects shall not require a formal erosion control plan; however, a utility shall follow the guidelines listed in the next section. **Minor projects are defined as excavations which will be restored in the same day or immediately the next day.** Examples of utility projects that may fall under the minor category include, but are not limited to, the following:

- | | |
|--|---------------------------------------|
| 1. Overhead crossings. | 6. Hand digging. |
| 2. Pole installations | 7. Small boring operations (moles). |
| 3. Plowing operations. | 8. Small open pavement/shoulder cuts. |
| 4. Trenching operations. | |
| 5. Any project adjacent to a waterway which is classified as “routine” under the <u>DNR Waterway Crossings Agreement</u> . | |

The DNR defines “routine” water crossings as simple plowed-in or directional bored crossings.

2. Guidelines for Erosion Control

The utility shall respond to any soil disturbance by promptly replacing the soil and topsoil and/or temporary seeding and mulching the soil. This includes repairing equipment and vehicle tracks which also may disturb soil.

Erosion control devices such as hay or straw bales and silt fence shall be present at the job site or be immediately accessible in case changing weather conditions force a utility to take immediate action to project bare or loose soil. Soil piles left overnight shall be covered or protected with silt fence, etc. to prevent possible runoff especially when located near or adjacent to surface waterways.

SECTION 60 – SPECIFIC REQUIREMENTS

The following sections, 61 through 64, cover the various specific requirements relevant to communications, electric, fluids and gases, and private utility facilities.

A. Standards

The minimum standards for the design, construction, operation, and maintenance of communication-type utility facilities shall be those embodied in the Wisconsin Administrative Code for each of the various utilities and phases of utility activities covered therein. When the codes, ordinances, or laws of governmental agencies having jurisdiction are more restrictive, they shall govern. When neither the Wisconsin Administrative Codes nor the local governmental regulations apply, the communication facility shall at least conform with the currently applicable National Electrical Safety Code.

Small cellular carriers are to be governed by State Statute and shall participate in the Utility Accommodation Policy requirements. Specifically, locating of these structures in the right-of-way are subject to the following conditions of proof for applicability of need at any given location:

1. Capacity needs: the cellular network is taxed on capacity needs and the request to improve such.
2. Carrier is to supply a Radio Frequency Study (RF) that shows the need for the additional site(s); if requested to do so by the County.
3. Engineering Study:
 - a. any design parameters for communication towers must be fulfilled and submitted (tower, mount, geo-technical, foundation, etc).
 - b. If the cellular provider desires to install equipment on County (highway) facilities; then, each facility must have its design parameters for communication towers analyzed and submitted.
4. Carrier's broadcast responsibilities are
 - a. to identify ALL requirements for install and maintenance of a small cell, and justify the equipment list meets UAP requirements and specifications.

B. Type of Construction

For aboveground (overhead) installations, the following should be considered:

1. Single Pole

Any longitudinal installations of overhead lines within the right-of-way should utilize single pole construction.

2. Joint Use

Joint use pole construction should be used:

- a. At locations where more than one utility or type of facility is involved.
- b. When the right-of-way widths approach the minimum needed for safe operations or maintenance requirements.
- c. When separate installations require extensive removal or alterations of trees.

C. Down Guy Locations

Guy wires to ground anchors and other supporting or bracing devices shall not be placed between a pole and traveled way where they would encroach upon the clear zone unless specifically authorized by the County utilizing breakaway technology.

D. Maintenance Activities

Certain maintenance and other type of utility activities are considered minor in nature and shall be allowed to be performed without an additional permit provided that such maintenance shall be performed in accordance with this policy. However, should any of these selected maintenance activities be performed on facilities located within freeway right-of-way or significantly impact the free flow of traffic on any other highway (closure of a travel lane, diversion of traffic, etc.), a permit shall first be obtained from the County.

No additional permit is required for:

1. Repair or replacement of overhead service wire.
2. Repair or replacement of overhead cable and terminal hardware two spans or less.
3. Replace pole, same location, maximum of 10 poles per 5-mile section.

Note: Once a new pole is installed, all attached facilities (electric, telephone, CATV, etc.) shall be transferred to the new pole in a timely manner. The old pole shall then be completely removed in accordance with Section 54(A).

4. Locate buried facilities.
5. Stake route for proposed buried cable.
6. Connect and test wiring at buried cable pedestal locations.
7. Crossarm, bracket, and hardware repair/replacement.
8. Add anchor, guy, or brace between pole and right-of-way line or no closer to traveled way than pole.
9. Trench a pole to maintain or increase roadside clearance.
10. Repair or replace overhead conductor 2 spans or less.
11. Line patrolling.
12. Inspection of manholes (includes water removal, cable tagging, and minor modifications, etc.).
13. Electrolysis surveys.
14. Test for location of underground lines.
15. Paint poles, towers, or crossarms.
16. Straighten pole, crossarm, or brace.
17. Test or treat existing pole.
18. Remove debris from overhead line.
19. Repair or add grounds.

20. Resag, reattach, or rearrange conductor.

Maintenance Activities (continued)

21. Repair cable bonding.

22. Survey lines.

23. Replace pole tags and signs.

24. Reinforce existing pole.

25. Mark location of proposed pole; proposed cable.

26. Grass cutting or snow plowing.

27. Trim trees or remove brush for existing line.

28. Minor repair of lines (installation of buried splices, etc.)

29. Sign and marker installation/replacement.

30. Replace/remove line in existing duct.

31. Surveying and resetting reclosures.

32. Abandonment of underground facilities shall be done in accordance with Section 06(B) of this policy.

A. Standards

The minimum standards for the design, construction, operation, and maintenance of electric-type utility facilities shall be those embodied in the Wisconsin Administrative Code for each of the various utilities and phases of utility activities covered therein. When the codes, ordinances, or laws of governmental agencies having jurisdiction are more restrictive, they shall govern. When neither the Wisconsin Administrative Codes or the local governmental regulations apply, the electrical power facility shall at least conform with the currently applicable National Electrical Safety Code.

B. Additional Permit Information

For transmission-type installations, the permit application form shall specify the proposed operating voltage or voltages.

C. Type of Construction

For aboveground (overhead) installations, the following should be considered:

1. Single Pole

Joint use single pole construction should be used:

- a. At locations where more than one utility or type of facility is involved.
- b. When the right-of-way widths approach the minimum needed for safe operations or maintenance requirements.
- c. When separate installations require extensive removal or alteration of trees.

D. Down Guy Locations

Guy wires to ground anchors and other supporting or bracing devices shall not be placed between a pole and the traveled way where they would encroach upon the clear zone unless specifically authorized by the County utilizing breakaway technology.

E. Maintenance Activities

Certain maintenance and other type of utility activities are considered minor in nature and shall be allowed to be performed without an additional permit same as Section 61(D). However, should any of these selected maintenance activities be performed on facilities located within freeway right-of-way (except #37) or significantly impact the free flow of traffic on any other highway (closure of a travel lane, diversion of traffic, etc.), a permit shall first be obtained from the County.

E. Maintenance Activities (continued)

No additional permit is required for:

1. Switching.
2. Fuse replacement.
3. Transformer replacement.
4. Crossarm, bracket, and hardware repair/replacement.
5. Add anchor, guy, or brace between pole and right-of-way line or no closer to traveled way than pole.
6. Trench a pole to maintain or increase roadside clearance.
7. Replace pole, same location, maximum of 10 poles per 5-mile section.

Note: Once a new pole is installed, all attached facilities (electric, telephone, CATV, etc.) shall be transferred to the new pole and the old pole removed within 60 days. The old pole shall be completely removed in accordance with Section 54(A).

8. Repair or replacement of overhead conductor 2 spans or less.
9. Line patrolling.
10. Manhole inspection (includes water removal, cable tagging, minor modifications, etc.).
11. Electrolysis surveys.
12. Test for location of underground lines.
13. Paint poles, towers, or crossarms.
14. Straighten pole, crossarm, or brace.
15. Test or treat existing pole.
16. Clean insulators.
17. Remove debris from overhead line.
18. Repair or add grounds.
10. Resag, reattach, or rearrange conductor.
20. Sample or test insulating oil.
21. Repair cable bonding.
22. Install or remove transformer or regulator.
23. Survey lines.

E. Maintenance Activities (continued)

24. Replace outdoor lighting bulbs and cleaning glass.
25. Repair or replace outdoor lighting control.
26. Reset time clock or control switch.
27. Replace pole tags or signs.
28. Reinforce existing pole.
29. Mark location of proposed pole/proposed cable.
30. Grass cutting or snow plowing
31. Trim trees or remove brush for existing line.
32. Sign and marker installation/replacement.
33. Minor repair of lines (splice, etc.).
34. Replace/remove line in existing duct.
35. Repair or replace overhead service.
36. Reading service meters (access from expressway or free shoulders is allowed during non-peak rush hours only).
37. Locate buried facilities.
38. Surveying and resetting reclosures.
39. Abandonment of underground facility shall be performed in accordance with Section 06(B) of this policy.

A. Standards

The minimum standards for the design, construction, operation, and maintenance of fluid- and gas-type utility facilities shall be those embodied in the Wisconsin Administrative Code for each of the various utilities and phases of utility activities covered therein. When the codes, ordinances, or laws of governmental agencies having jurisdiction are more restrictive, they shall govern.

In addition to the Wisconsin Administrative Codes and local governmental regulations, the utility installations shall at least meet the following requirements:

1. Water lines shall conform with the currently applicable specifications of the American Water Works Association and the Wisconsin Underground Contractors Association's Standard Specifications for Water and Sewer Construction in Wisconsin; most recent version and addendums.
2. Pressure pipelines shall conform with the currently applicable requirements of Title 49, Code of Federal Regulations of the Office of Pipeline Safety.
3. Liquid petroleum pipelines shall conform with the currently applicable recommended practice of the American Petroleum Institute for pipeline crossings under railroads and highways.
4. Sanitary and storm sewers shall conform with the currently applicable specifications of the Wisconsin Underground Contractors Association's Standard Specifications for Water and Sewer Construction; most recent version and addendums.

B. Irrigation and Drainage Pipes, Ditches, and Canals

Irrigation and drainage facilities installed across the right-of-way generally shall be designed and constructed in accordance with the Wisconsin Department of Transportation's specifications as shown in Chapter 16, Standard Detail Drawings, of the Facilities Development Manual. Appurtenances which would constitute a hazard to traffic shall not be permitted within the clear zone and should be located outside of the right-of-way. Where ditch rider roads are adjacent to ditches or canals that cross the highway, consideration shall be given to safety, traffic, operations, and economic features when providing for the continuity of such roads.

C. Requirements for Appurtenances

Vent standpipes are not required for casings but when used, the vent shall be located and constructed to not interfere with maintenance of the highway nor be concealed by vegetation. These pipes should stand near a fence or the right-of-way line.

If drains are provided for casings, tunnels, or galleries enclosing carriers of liquids, liquefied gases, or heavy gases, they shall not outfall into highway ditches or natural water courses.

D. Special Treatment of Pipelines**1. General Policy**

Special treatment of pipelines beneath highways, including interstates and other freeways and including any median, should not be required provided the pipe would be installed by jacking and/or dry boring the carrier pipe to an essentially snug fit.

2. Special Treatment

The County shall require special treatment such as casing, cathodic protection, thickened wall carrier pipe, coating and wrapping, concrete sleeves, or caps of particular pipe crossings if, in the determination of the County, such installation shall be more protective of the highway or of the safety and convenience of the traveling public. Some examples of locations where special treatment may be required include, but are not limited to, the following:

- a. Locations where a pipeline (whether crossing or a portion of pipe paralleling the highway) would pass in close proximity to a substructural part of a highway structure. This refers to pipes underground and not to pipes suspended on a highway structure, the latter of which should not require special treatment.
- b. Locations where a pipeline would pass beneath the slope wall below a highway structure.
- c. Locations where restraints inhibit a pipe from being placed or remaining at the depth required by code.
- d. Locations where the ground conditions are known to be particularly unstable.
- e. Locations where restraints inhibit a water pipe from being placed or remaining below the frost line.

E. Attachments to Structures

Pipelines that will be attached to a highway structure shall not exceed a maximum internal pressure of 150 PSIG. Pipelines carrying pressures in excess of 150 PSIG shall be considered only if no other alternative location off the structure is feasible.

F. Maintenance Activities

Certain maintenance and other types of utility activities are considered minor in nature and shall be allowed to be performed without an additional permit. However, should any of these selected maintenance activities be performed on facilities located within freeway right-of-way or significantly impact the free flow of traffic on any other highway (closure of a travel lane, diversion of traffic, etc.), a permit shall first be obtained from the County.

No additional permit required for:

1. Leak surveys (vehicle or walk patrol), line patrolling.
2. Pressure surveys (gauge check or setting of charts).
3. Odorant checks.
4. Regulator maintenance (change out, lockup check, spring change, etc.).

F. Maintenance Activities (continued)

5. Valve maintenance (activation check, grease, replacement, etc.).
6. Line purging.
7. Exposed line survey and maintenance (on bridges, exposed valve assembly, etc.).
8. Line locates and facility marking.
9. Up rating pressure of main (monitoring).
10. Abandonment of underground facilities in place shall comply with Section 06(B) of this policy.
11. Pit (vault) maintenance (water removal, painting, minor modifications).
12. Minor cutouts and repair of lines (installation of clamps, welds, etc.).
13. Cathodic protection checks and related repair.
14. Sign and marker installation/replacement.
15. Relief vent line inspections.
16. Maintenance and repair of telemetering equipment.
17. Land surveying.
18. Painting aboveground facilities.
19. Grass cutting or snow plowing.
20. Trim trees or remove brush for existing line.

A. General

Private utility-type facilities may be allowed to cross County highways and are not subject to approval by the Federal Highway Administration (FHWA).

All private utility facilities shall follow the requirements of the Policy and shall be designed, constructed, operated, and maintained as described in the specific policies for communications, electric, fluid or gas lines, whichever more closely resembles the facility.

B. Occupation Fees

Private utility installations may be assessed a fee by the County for right-of-way crossing or occupation. The fee for each installation shall be determined on county-by-county basis and may be based upon, but not limited to, the following:

1. The value of the facility.
2. Complexity of the installation.
3. County review time.
4. Comparison with the value of private easements adjacent to the proposed location.
5. Comparison with fee schedules for other similar utility installations in Wisconsin and across the nation.

C. Additional Requirements

Based upon the proposed private utility installation's potential for damage to the highway, adjacent right-of-way, or the environment, the County may require the following to be submitted with a permit application form:

1. Evidence of commercial general liability, workers compensation and employer's liability, and commercial motor vehicle liability insurance.
2. A certificate of insurance which names the County as an additional insured.
3. Approval from the Wisconsin Department of Natural Resources that the project will have no significant impact upon the environment.



Utility Accommodation Policy, Supplemental Conditions

Date Originated: 01/30/2019
Date of Modifications: 09/01/2021; 03/09/2022;
Policy Number: 1106.1
Drafted By: Highway Commissioner

1. PURPOSE:

The Utility Accommodation Policy #1106 provides general guidelines and requirements for owners of public or private utilities permitted or allowed to be within the County Trunk Highway right of way by issuance of a Utility Permit or a Work in Right-of-Way Permit and a Private Utility Agreement. Policy #1106 was created to be a standard statewide generic permitting process for all counties by the Wisconsin County Highway Association and is similar to the Wisconsin Department of Transportation (WisDOT) Utility Accommodation Policy for consistency with implementation statewide. Section ~~100.0 96-99~~ is reserved for county specific criteria regarding permits within the specific county. This Policy clarifies the Section ~~100.0 96-99~~ special conditions and provides supplemental information pertaining to the type of work, construction standards, restoration requirements, and other concerns with work performed by others within the County highway right of way.

2. ORGANIZATIONS AFFECTED:

Any organization, entity, business, or private individual requesting to install a public or private utility within the County Trunk Highway right of way.

3. POLICY:

This policy shall supplement Policy #1106 Wisconsin County Highway Association Utility Accommodation Policy (Effective date ~~January 2022~~) to provide general guidelines and special considerations for utility installations within Sections ~~100.0 THRU 111.0 96-99~~ and pertaining to the following items:

- County Map.
- County Contacts Information.
- Sample Permit Application Forms.
- Highway Clearance Diagram.
- Trench Location Details.
- Open Trench and Surface Restoration Requirements.
- Private Signage Requirements.
- WDNR Regional Service Center Contact Information.
- Stop Work Notice
- Completion Notice Form
- Utility Policy Memorandum – Utility Marker Requirements.
- Instructions for Filing of Permits.
- Plans, Diagrams, and Details.
- County specific pavement restoration requirements.
- Other Project Specific Details.
- Fee Table.

4. REFERENCES:

Policy #1106 Utility Accommodation Policy; Policy 1106.2 Iowa County Utility Permit Application

Form; Policy #1116 Encroachment and Revocable Occupancy Policy; and Iowa County Work in Right-of-way Permit. Wisconsin State Statutes CH 83.0 County Trunk Highways, CH. 86.0 Miscellaneous Highway Provisions, and CH. 196.0 Regulating Utilities.

5. PROCEDURES:

The Wisconsin County Highway Association (WCHA) Utility Accommodations was created to develop uniform consistent policies and procedures statewide for utility installations (adopted as Iowa County Policy #1106). The original version was made effective on January 2000 with a revision effective August 2012 and January 1, 2022. The County adopted the WCHA Utility Accommodation Policy in January of 2014, then as Policy #1106 Utility Accommodation on September of 2018. Section 100.096.90 of the policy is to contain supplemental or special considerations for utility installations by county. This Policy creates and clarifies the special supplemental considerations for utility installations within Iowa County.

All public utility permit requests shall utilize the Iowa County standard WCHA permit application, an example of which is contained within Section 96.12 of Policy #1106.2. A public utility permit may be submitted by any company, business, or entity who is either regulated by actions of the Public Service Commission or is a company working on behalf of those public utilities in accordance with the provisions within this Policy #1106 and Wisconsin State Statutes Chapter 196.0 Public Utilities.

Private utilities are those which are owned by a citizen, resident, business, or other entity which resides on or along the County Trunk Highway system, who is requesting to install a self-owned supply service utility for fluids, gases, telecommunications, communications, or similar types of infrastructure between properties they own and operate. Private utility installation requests shall be made on a County Work in Right-of-Way Form, an example of which is attached to this policy as section 102.096.96. The utility installed by the private party is intended solely for the use of the permittee. The utility installation public or private will be subject to the conditions within Policy #1106 and these special supplemental considerations Policy 1106.1. In addition, private utility installations will be regulated by special conditions within a Private Utility Agreement, see Policy #1106.0 Encroachment and Revocable Occupancy Permit, #1106.2 Revocable Occupancy Permit Recording Form, and 1106.3 Sample Revocable Occupancy Permit Agreement Section 96.97 for an example thereof.

Filing of Permits – The Highway Department will accept permit requests on properly filled out forms, including drawings and all attachments by mail or email. If submitting by mail, the permit fee must accompany the permit along with one copy of the drawings. If submitting via email, permits should be sent to Highway@iowacounty.org. In either case, hard copies will be provided to the permit contact when permits are approved. Emailed drawings shall be in Adobe PDF file format, and a copy of the permit fee check should be included or a business card contact for billing. All checks shall be issued and mailed to the:

Iowa County Highway Department
1215 N Bequette Street
Dodgeville, Wis. 53533
PH (608) 935-3381

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Maintenance Work – Utility maintenance work may be completed without a permit in accordance with the Utility Accommodation Policy Section 61 (D), 62 (E), and/or 63 (F), which is a part of Policy #1106; if a prior utility permit for the facility is on file with the County. Allowance of the activity without a permit does not release the Utility Company from a responsibility to notify. The utility company shall notify the County when and where they will be performing maintenance work, along with a point of contact and contact information for the person in charge of the work. When maintenance work consists of tree trimming, tree removal, woody vegetation removal, clearing and/or brushing, or other similar duties; the utility company shall notify the landowners of the work being performed and utility representative in charge of the work along with their contact information. During removal of trees, the landowners whose land is contiguous to the right of way along the removal project shall have the first right to refusal for firewood of the tree or trees being removed, in accordance with state statute for right-of-way acquired through Permanent or Highway Easements.

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Private Utility Installations – requests for installation for a privately owned or held utility line by a resident, citizen, or business shall also be subject to the conditions of the Utility Accommodation Policy #1106 and Encroachment and Revocable Occupancy Permit Policy #1116. Also, the permittee shall submit a Work in Right-of-Way Permit and sign a Private Utility Agreement, prior to commencement of the work. A sample Work in Right-of-Way Permit and Private Utility Agreement Form is in Section 106.0.

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All Utility Work Temporary Traffic Control performed on County Trunk Highways shall abide by the current version of the Manual of Uniform Traffic Control Devices and all Federal Highway Association (FHWA) supplements, the Wisconsin supplement thereto, and the most current version of the WisDOT Work Zone Field Manual 2021 edition. No utility work shall begin until all appropriate warning signs, devices, and public protection methods are in place and fully functional, which shall be maintained until all utility work is complete. All warning signs shall have prismatic, reflectorized sheeting material that complies with section 643.2.12.2 of WisDOT's Standard Specifications for Highway and Structure Construction, current edition. Warning signs shall be removed, covered, turned, or laid flat when worker's or worker's vehicles are not on the job site or when the signs' messages are not relevant. All barricades, barrels, or cones shall be reflectorized with Type H reflective sheeting and barrels or cones shall be as specified in the WisDOT Work Zone Field Manual. Vehicles and equipment operating at the work site shall have high intensity flashing (strobe or revolving) beacon and hazard warning lights operating when they are within the Clear Zone during work operations. Vehicles and equipment left within the right-of-way; but off of the highway overnight, shall be properly delineated and protected by reflective drums or barricades or flashing beacons. All utility, contractor, or other personnel associated to the permitted work who are out of their vehicles and within the right of way shall wear a retro-reflective Class II safety vests at all times.

Restoration - The utility is responsible for restoring the highway and adjacent right-of-way to its original condition within one week after completion of the facility installation. Long duration projects shall be structured so as to minimize the timeframe of soil disturbance with



restoration completed in phases. Any turfed area of the highway disturbed by the utility shall be restored with topsoil having a minimum depth of 4 inches, and reseeded with perennial grass (Madison Parks blend or approved equivalent) or sod. Trees or vegetation which are destroyed shall be replaced in-kind. Once replaced, the utility shall also maintain turfed areas, trees, and vegetation management areas until sustained growth occurs. The utility shall respond to any soil disturbance by promptly replacing the soil and topsoil and/or temporary seeding and mulching the soil. This includes repairing equipment or vehicle tracks that may disturb soils.

- The utility is responsible for marking and maintaining all aboveground and below ground structures in accordance with section 96.21 of Policy #1106. The County will not be responsible for any damages to aboveground utility structures which are not adequately and properly marked. Below ground or at-grade structures shall be set flush with the surface of the surrounding topography. The surrounding ground shall be graded to shield water and to protect the structure from being an intrusion for mowing operations.
- The utility or its contractor performing the work is responsible to assure the work site is secure against any hazard to the public at all times for the duration of the project. Vehicles, equipment, and materials, which are in active use at the work site; shall be regulated by the utility to assure consistently safe conditions are maintained.
- Utility hardware, equipment, materials, or vehicles that are located at the work site but not in the immediate (same day) use should be stored in a safe location off of the right-of-way. If it is not practical, then the equipment, hardware, or materials may be stored beyond the Clear Zone as close to the fence or right-of-way line as is possible, and suitably marked.
- All debris, refuse, and waste resulting from the utility's activities shall be removed from the jobsite and motorists' view. Burning of cuttings, brush, or other debris shall not be permitted within the right-of-way, and may require a burn permit depending on the location in the county.

These conditions shall satisfy the requirements within the WCHA Utility Accommodation Policy (Iowa County Policy #1106), with regards to Appendix Section 100.0 - 111.096.99 Appendix.

Appendices

Effective January 1, 2022 – Supersedes January 1, 2000 & August 21, 2012

Email: info@wiscohwy.org

Utility Accommodation Policy

Effective: _____

The Wisconsin County Highway Association (WCHA) Utility Accommodation Policy made effective January 2022, is attached, and hereby made a part of the _____ County Utility Accommodation Policy with the following additions and/or amendments:

Suggested inclusions each County should consider for a list of additions:

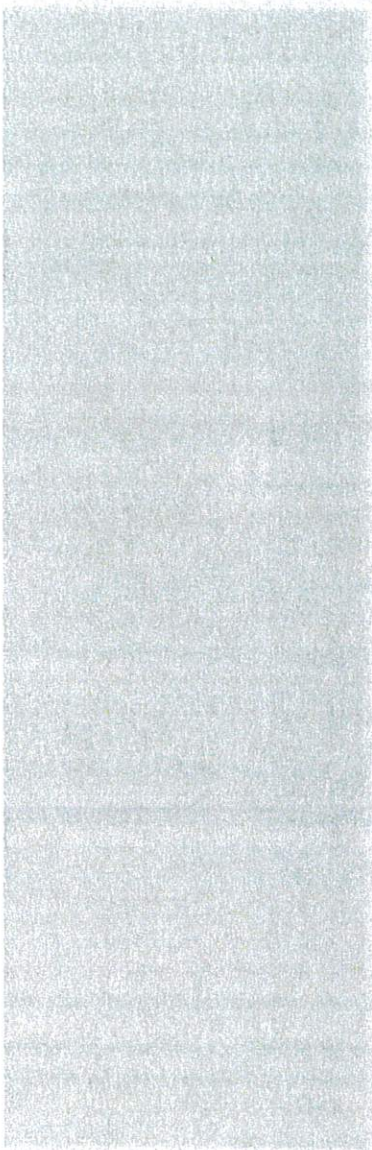
- County Specific Pavement Restoration Requirements
- Plans/Diagrams
- Fees
- Instructions for Filing of Permits

WCHA Utility Accommodation Policy Appendices Section 100 - 111

APPENDICES

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|





SECTION 101 – COUNTY CONTACT INFORMATION



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078

Phone: 608.935.3381

Fax 608.935.0372

Email: highway@iowacounty.org

CRAIG HARDY
HIGHWAY COMMISSIONER
WWW.IOWACOUNTY.ORG

Highway Commissioner

Craig Hardy

PH 608-935-3381 X605

Cell 608-574-2935

Craig.hardy@iowacounty.org

Operations Manager

Neil Wenger

PH 608-935-3381 X606

Cell 608-574-2936

Neil.wenger@iowacounty.org

Utility Permit Review / Intake

GIS/Engineering Technician

Kevin Peterson

PH 608-935-3381 X615

Cell 608-574-5280

Kevin.peterson@iowacounty.org

Business Manager / Billing

Tammy Fitzsimons

PH 608-935-3381 X604

Tammy.fitzsimon@iowacounty.org

Department email: Highway@iowacounty.org

SECTION 102 – SAMPLE UTILITY PERMIT APPLICATION FORM

IOWA COUNTY HIGHWAY DEPT
APPLICATION/PERMIT TO CONSTRUCT, OPERATE,
and MAINTAIN UTILITIES WITHIN HIGHWAY
RIGHT-OF-WAY

Applicant/Company: _____
Address: _____
Office Phone: _____
Cell Phone: _____
Plans Prepared By: _____
Company: _____
Phone: _____
Email: _____

LOCATION INFORMATION	
Highway(s): _____	
Town/Village/City of: _____	
_____ % of the _____ % Sec _____ T _____ N _____ R _____ E	
ADDITIONAL INFORMATION	
Annual Service Connection Permit? ☐ Yes ☐ No	
Utility Work Order # _____	
Fee Required? ☐ Yes ☐ No Amount \$ _____	

DESCRIPTION OF PROPOSED WORK (Check and fill out all that apply)

UTILITY TYPE: ☐ Electric ☐ Gas/petroleum ☐ Communications ☐ Water ☐ Sanitary sewer ☐ Private line
☐ Transmission ☐ Distribution ☐ Service Facility Size/Capacity: _____
 (diameter, # fibers, psi, Kv, etc.)

ORIENTATION: ☐ Overhead ☐ Underground ☐ Parallel to hwy centerline ☐ Hwy crossing ☐ Bridge attachment ☐ Tunnel

WORK TYPE: ☐ New construction ☐ Improve/repair existing ☐ Maintenance ☐ Removal ☐ Abandon in place

CONSTRUCTION METHOD(S): ☐ Plow ☐ Trench ☐ Bore ☐ Suspend on poles/towers ☐ Open cut hwy ☐ Cased

☐ Tree cutting/removal ☐ Chemical treatment of trees/brush Erosion Control Designation: ☐ Major ☐ Minor

Provide additional narrative if needed: _____

NAME AND PHONE NUMBER OF UTILITY REPRESENTATIVE
RESPONSIBLE FOR CONSTRUCTION: _____

Estimated Starting Date: _____ Estimated Completion/Restoration Date: _____

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy of the above-named county in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof.

By: _____ (Signature of Applicant/Company Authorized Representative) _____ (Title) _____ (Date)
 _____ (Typed/Printed Name of Person Signing Above or Electronic Signature Code) _____ (Authorized Applicant/Company Representative Telephone Number)

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved, and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Utility Accommodation Policy of the above-named county including the Indemnification as included in Section 03 of the WCHA Utility Accommodation Policy in effect on the date of this application.

Supplemental Provisions Attached: ☐ Yes ☐ No

By: _____
 (Authorized Representative for County)

(Title)

(Date)

Date Revised: 1/5/01 clm

FEE RECEIVED: \$ _____
CHECK NUMBER: _____
DATE ISSUED: _____
HWY PROJECT #: _____
PERMIT NUMBER: _____

SECTION 102 – SAMPLE PERMIT APPLICATION FORM

PERMIT PROVISIONS AND CONDITIONS OF ISSUANCE:

Pursuant to Wisconsin Statutes, WisDOT Highway Maintenance Manual, and other County Regulations, this permit is granted to allow performance of the specific work described or referenced herein. The following standard provisions and any included special provisions shall govern:

1. Comply with the conditions and requirements of the WCHA Utility Accommodation Policy (UAP).
1. Permitted facilities shall, if necessary, be altered at the expense of the Applicant/Owner to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant/Owner, unless a contract for such costs has been executed by County.
2. Permitted Utility location shall be installed at the furthest horizontal location from the centerline, shall maintain a consistent centerline offset, shall meet the minimal offset and cover requirements of the UAP, and shall not deviate in position from the approved Permit submittal documents without written COUNTY consent and approval.
3. No open cutting for a crossing will be allowed where the pavement is too narrow to always maintain one-way traffic, unless County has granted permission for a detour. Wherever the pavement is opened, spoil shall be hauled away and the trench shall be backfilled with sand, gravel, or structural fill (compacted in layers).
4. Pavement removed shall be replaced in accordance with County specifications.
5. Applicant shall provide ALL NECESSARY SIGNS, FLAGMEN, AND LIGHTS required per conformance with the "Manual on Uniform Traffic Control Devices". When a detour is allowed, local newspapers shall be notified, by the Applicant, in advance of the work being started.
6. All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of County representative. Access to all private drives and public street intersections shall be maintained, and all areas completely restored.
7. Trenching, tunneling, or excavating shall be performed in accordance with requirements of OSHA, Wisconsin Department of Commerce, this policy, and any applicable local regulations.
8. Copy of the permit approval, along with any plans and special provisions, shall be available on the job site.
9. Upon completion of the work, Applicant/Owner shall file a written notice of completion with the County.
10. Other jurisdictions that may have permit authority are to be contacted; for example, WDNR, Township, County Land & Water Conservation.
11. Issuance of a Permit does not exempt Applicant/Owner from any other Federal, State, County, or Local Agency Permits or approval processes.

INDEMNIFICATION:

1. APPLICANT shall indemnify, hold harmless and defend COUNTY, its boards, commissions, agencies, officers, employees, and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury, and loss of life), damages, costs, or expenses which COUNTY, its officers, employees, agencies, boards, commissions, and representatives may sustain, incur or be required to pay by reason of APPLICANT engaging in the activities authorized by the Permit or which arise out of or are connected with, or are claimed to arise out of or be connected with any of the work done by the APPLICANT, or the construction or maintenance of facilities by APPLICANT, pursuant to the Permit, on, under, or over highway right-of-way, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, costs, or expenses caused or resulting from the acts or omissions of County, its agents, boards, commissions, officers, employees, or representatives. Without limiting the generality of the foregoing, the liability, damage, loss, expense, claims, demands, and actions indemnified against shall include all liability, damage, loss, expense, claims, demands, and actions for damage to any property, lines, or facilities placed by or on behalf of the APPLICANT pursuant to the permit, for any loss of data, information, or material; for trademark, copyright, or patent infringement; for unfair competition or infringement of any other so-called "intangible" property right; for defamation, false arrest, malicious prosecution or any other infringement of personal or property rights of any kind whatever. APPLICANT shall at its own expense investigate all such claims and demands, attend to their settlement or other disposition, defend all actions based thereon and pay all charges of attorneys and all other costs and expenses of any kind arising from any such liability, damage, loss, claims, demands, and actions. The obligation of APPLICANT under this paragraph shall survive the expiration or termination of the Permit.
2. In order to protect itself and COUNTY, its officers, boards, commissions, agencies, employees, and representatives under the indemnity provisions of paragraph 1, above, APPLICANT will at all times during the term of the Permit keep in full force and effect comprehensive general liability and auto liability insurance policies issued by a company or companies authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department, with liability coverage provided for therein in the amounts of at least \$1,000,000 Combined Single Limit (CSL). Covered afforded shall apply as primary. COUNTY shall be given ten (10) days advance notice of cancellation or non-renewal. Upon issuance of the Permit, APPLICANT shall furnish COUNTY with a certificate of insurance listing COUNTY as an additional insured and, upon request, certified copies of the required insurance policies. If APPLICANT insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of issuance of the Permit, and the Certificate of Insurance shall state that coverage is Claims-Made and indicate the Retroactive date. APPLICANT shall maintain coverage for the duration of the Permit and two years thereafter. APPLICANT shall furnish COUNTY, annually on the Policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that APPLICANT shall furnish COUNTY with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either APPLICANT or COUNTY may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by the APPLICANT. In the event any action, suit, or other proceeding is brought against COUNTY upon any matter herein indemnified against, COUNTY shall give reasonable notice thereof to APPLICANT and shall cooperate with APPLICANT attorneys in the defense of the action, suit, or other proceeding. APPLICANT shall furnish evidence of adequate Worker's Compensation Insurance.
3. In case of any sublet work under the Permit, APPLICANT shall furnish evidence that every subcontractor has in force and effect insurance policies providing coverage identical to that required of APPLICANT.
4. The parties do hereby expressly agree that COUNTY, acting at its sole option and through its Risk Manager, may waive all requirements contained in paragraphs 1-3, above, such waiver to be in writing only.

SECTION 102 – SAMPLE UTILITY PERMIT APPLICATION FORM



Email: highway@iowacounty.org
1215 N Bequette Street
Dodgeville WI 53533-0078

Tel 608.935.3381
Fax 608.935.5788

**HIGHWAY
DEPARTMENT**

FOR OFFICE USE ONLY

Permit # _____	Check # _____
Invoice # _____	Fee Waived By: _____
Fee <u>\$50.00</u>	
Paid _____	Checks payable to: Iowa
Date _____	County Highway Dept.

PERMIT FOR WORK IN RIGHT-OF-WAY

Chapter 86.07 (2) of Wisconsin Statutes provides that the authority maintaining the highway issue a permit before any excavation or fill or installation of a culvert, waterline etc... is made on a public highway.

Permit issued to _____ of _____ Wisconsin.

Name of Contractor/Individual Performing Work _____

State Description and Purpose of Work _____

Conditions of Permit: The surface of the driveway connecting with rural-type highway sections shall slope down and away from the highway shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the highway roadbed.

Any soil disturbance in the County Right-of-Way must be made whole, using erosion control methods such as grass seed, mulch or erosion blanket material.

On/Under the _____ side of County Trunk Highway _____ located _____ miles

_____ (NSEW) of the junction of _____, Sec. _____ T _____ N _____ R _____ E _____.

Town/Village/City of _____.

Signed _____ Name _____
(Please print)

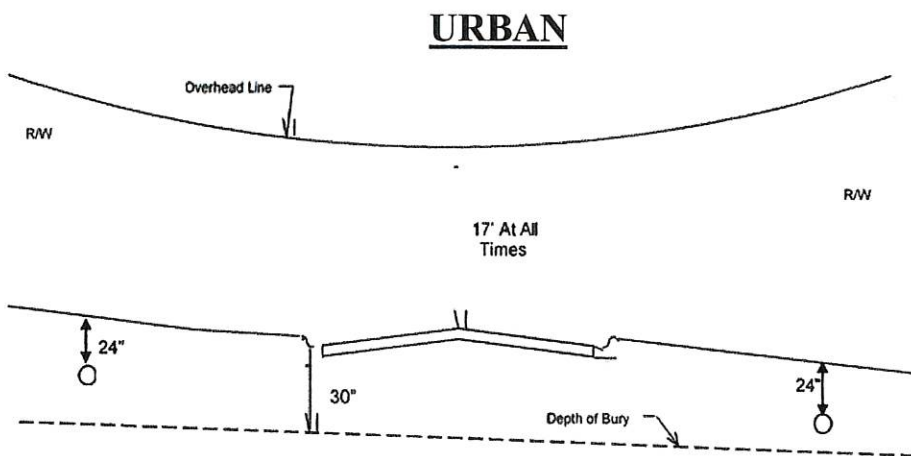
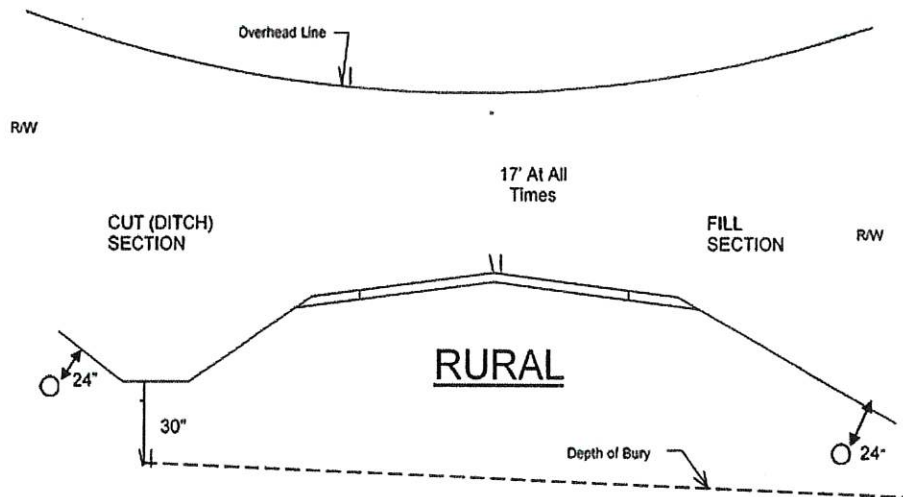
Address _____ Phone _____

_____ Email _____

Signed: _____
Craig E. Hardy, Highway Commissioner

Date: _____

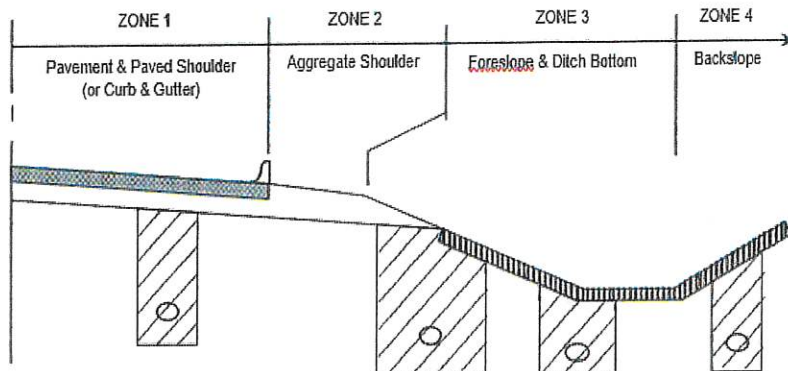
SECTION 103 – HIGHWAY CLEARANCE DIAGRAM



SECTION 104 - TRENCH LOCATION DETAILS

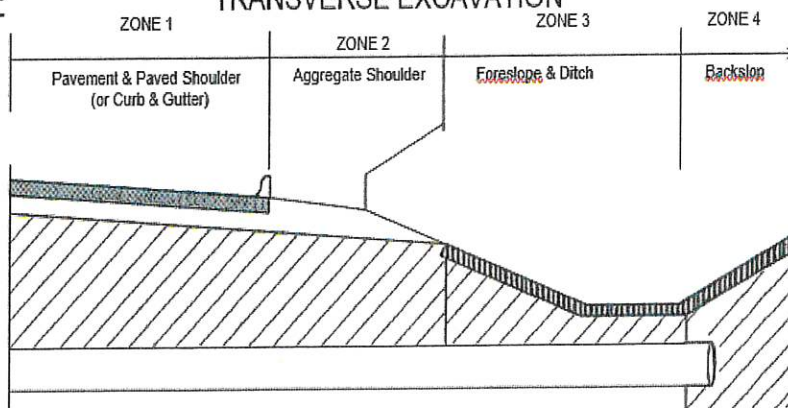
URBAN

LONGITUDINAL EXCAVATION



BACKFILLING EXCAVATION DETAIL DRAWINGS

TRANSVERSE EXCAVATION



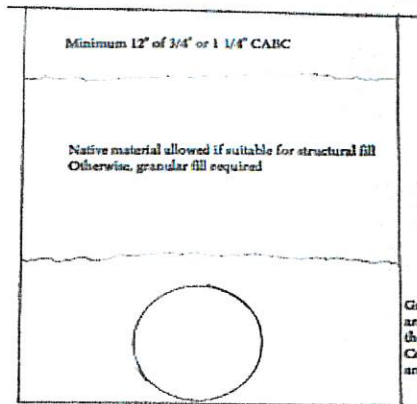
SECTION 105 – OPEN TRENCH POLICY AND SURFACE RESTORATION DETAIL

Open trench methods may be allowed, provided the following requirements are met;

- Pavement condition is a PASER rating of 5 or less;
- Applicant/Owner shall own the property on both sides abutting the right-of-way if the facility is capable of conveying surface water from one side of the highway to the other, or if the area is enrolled in an established drainage district, or the abutting property owner(s) have signed a right of easement or access agreement to allow free access across the parcel(s) for the utility.
- Applicant/Owner agrees to own the facility, pipe, casing, or structure being installed and accepts the perpetual maintenance responsibility of the facility and the excavation in accordance with this Utility Accommodation Policy;
- Inspection of the installation shall be at the Applicant/Owner's expense;
- Slurry backfill may be required if native soils are deemed unacceptable to County (WisDOT slurry backfill formula from Highway Maintenance Manual 09-15-45 or equal);
 - Place material in clean concrete mixer truck and mix following (water amount as provided).
 - Run at mixing speed for 1 full minute to ensure even mixture prior to placement.
 - More Flowable (for each cubic yard): Sand = 1,600 pounds; #1 Stone = 1,400 pounds; #2 Stone = 1,000 pounds; Water = 25 gallons
 - More Rigid: subtract 400 pounds of #1 Stone and add 400 pounds of #2 Stone to Flowable formula.
- Surface restoration and backfill activities shall meet the conditions of the UAP.

Saw cut match joint
clean, even cut
minimum 1 ft back from edge of excavation.

Replace surface asphalt with minimum 4" HMA:
2" Binder = 3LT 5828S
2" Surface = 4LT 5828S



Granular fill required
around and 6" over top of
the installed conduit(s).
Compaction required
around the haunch.

All backfill materials to be free of rocks, large stones, roots, stumps, or any other deleterious materials.
Place and compact in minimum lift heights of 12"; provide suitable mechanical methods.
Compact soils to minimum 95% standard proctor or 90% modified proctor criteria per ASTM.

SECTION 105 – OPEN TRENCH POLICY AND SURFACE RESTORATION DETAIL

For private facilities placed in accordance with this policy that are not incorporated within the Digger's Hotline service system, the installation shall be marked and identified at the right-of-way line nearest the utility location with a sign. Signs shall be provided by the County at the Applicant/Owner's expense. Signs shall provide warning that a private utility is in the vicinity with a current contact phone number and the County permit number reference as well. Applicant/Owner shall be responsible for maintenance of this sign until the facility is either removed or properly abandoned

SAMPLE:



SECTION 105 – OPEN TRENCH POLICY AND SURFACE RESTORATION DETAIL

PERMIT FOR CONSTRUCTION WITHIN HIGHWAY RIGHT-OF-WAY

Applicant's Name _____
Address _____
City, State, ZIP _____
Phone _____ Fax _____

TYPE OF CONSTRUCTION (Describe in Detail include identification of General Contractor) _____

Location: Road Name _____
Distance _____ Direction _____ from _____
feet or miles nearest cross road or intersection

The applicant agrees to indemnify and hold harmless the Permitting Authority, its employees, and its agents, from any cost, claim, suit, liability, and/or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the applicant shall bind such applicant to abide by this permit and all its conditions and provisions. The applicant understands and agrees the permitted work shall comply with all permit provisions, conditions, plans, details or notes attached hereto and made a part thereof. Applicant understands and agrees the permitted activity is an encroachment onto properties maintained by the county and retained for public usage, as such the County may request its' discontinuance of usage should the installation be determined to be a hindrance to the usage of the right of way by the public.

By _____ Title: _____
(Signature of Authorized Representative)

Date: _____

Permit Approval by the Permitting Authority: This permit conforms to the requirements of the Iowa County Highway Department.

By _____ Title: _____
(Signature of Authorized Representative)

Date: _____

SECTION 106 - PRIVATE SIGNAGE REQUIREMENTS

PRIVATE UTILITY LICENSE AGREEMENT

This application is hereby approved and permit issued by the Iowa COUNTY Highway Department, subject to full compliance with all provisions on the reverse side hereof and all attachments hereto.

By _____

(signature of authorized representative)

Title _____

Date _____

Pursuant to Wisconsin Statutes, this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern.

1. When one-way traffic or a detour is used, the contractor shall provide all necessary signs, flagmen, and lights required according to the latest edition of the "Manual on Uniform Traffic Control Devices." When a detour is allowed, local newspapers, radio stations, law enforcement and fire authorities, postmaster and school bus operators shall be notified by the contractor in advance of any work being started. The Owner/Installer shall not close the roadway or install a detour without proper notification of the Iowa County Highway Commissioner requesting to do so.
2. All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Permitting Authority or his representative. Access to all private drives and public road intersections shall be maintained and all disturbed areas completely restored.
3. Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor and Human Relations, and any applicable local regulations. Trenching or excavating of the roadway will not be allowed, unless specifically stated within this agreement under type of construction.
4. A copy of this approval along with any plans and special provisions shall be available on the job site during installation.

SPECIAL PROVISIONS

Owner shall specify the manner of construction with a Plan document illustrating the location of the crossing and boring pits. Owner shall specify the method/manner of construction with the County Highway Commissioner prior to installation.

This AGREEMENT is entered into between OWNER, a Wisconsin landowner (hereinafter called "PERMITTEE") and the COUNTY of Iowa, Iowa COUNTY, Wisconsin (hereinafter called "COUNTY").

RECITALS:

A. PERMITTEE is the lessee, easement holder, or owner of record of the following described parcels of real estate: A portion of lands within section XX of Town X North, Range X East/West in the Town of xxxxx, Iowa County Wisconsin along and contiguous to the right of way for CTH xxxxx.

B. PERMITTEE desires to install an irrigation system upon adjacent cropland parcels, which system will require the installation of a pipeline across and beneath the COUNTY road X which separates such parcels. Location of the parcel is shown on attached map.

C. PERMITTEE has requested COUNTY to grant it a license to permit the installation of such pipelines across and beneath the COUNTY roads which separate the parcels and

SECTION 106 - PRIVATE SIGNAGE REQUIREMENTS

COUNTY is willing to grant such permission to PERMITTEE on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, receipt of which is acknowledged by the parties, the parties hereby agree as follows:

SECTION 1: GRANT OF LICENSE

COUNTY hereby grants to PERMITTEE, its successors and assigns, a license (hereinafter the License) for

(a) Type of system: Metal casing or heavy wall (SDR 35 or equivalent) PVC pipe for crossing liner/casing pipe. Casing pipe to extend from ditchline to ditchline or toe of slope to toe of slope, with a minimum bury of 6 feet to alleviate frost issues, or be properly protected to negate frost effects as approved by the COUNTY. The metal casing pipe shall be adequately sized to handle the stainless steel irrigation water line proposed per the irrigation system manufacturer's recommendation. In addition, a separate nominal 2-inch diameter line shall be installed adjacent to the water line for conveyance of private electrical utility. Both ends of the irrigation water line pipe crossing at the end of casing shall be fitted with a cleanout access for blowing out and removal of standing water in the winter seasons, to negate the effects of frost and frost rupture of the system.

(b) Location: The crossing shall be installed from the property side of the line to property line side of the line across the right of way. The Owner shall meet the following additional requirements:

- a. The crossing shall intersect the roadway centerline at either a 90 ninety degree angle or at a 45-degree angle.
- b. The crossing and casing pipe shall be a direct line of sight from right of way intersection point to right of way intersection point, no angle points or bends.
- c. The Owner shall mark both ends of the line with a metal reflective sign on a metal sign post at the point where the line enters the right of way on each side. The Owner shall be responsible for maintaining the signage to signify its' location for the duration of its' existence.
- d. The Owner shall be responsible to notify all future permittee's of the utility location and depth. Owner shall provide an As-Built map/drawing of the utility location to the Highway Department upon completion of its' installation. Receipt of the drawing, shall not alleviate the Owner of its' responsibility to maintain the private utility service.

SECTION 2: PURPOSE AND RESPONSIBILITIES DEFINED

1. The use of the License shall be limited to the installation and maintenance of one (1) irrigation system at +/- 1100 feet south of the intersection of CTH K and STH 14 in section 24, T-8-N, R-5-

SECTION 106 - PRIVATE SIGNAGE REQUIREMENTS

E in the Town of Arena. The initial installation of the pipeline and any future required replacement of the pipes beneath noted location shall only be installed by means of jacking and boring beneath the County trunk Highway at a sufficient depth so as not to damage the pavement or base course of the County Highway at said location. Owner and installer shall verify the requirements for depth of bury to address potential issues related to frost/heave action of the subsurface soils.

2. PERMITTEE and its successors and assigns shall be responsible for and shall hold COUNTY harmless from any and all damage to said pipelines including, but not limited to, any and all damage which may result from the future construction, installation, repair and/or maintenance of the County Trunk Highway and/or the ditches, drainage ways, culverts, bridges and other improvements located within or adjacent to such public rights-of-way by COUNTY and/or its employees, agents, or any other person or entity performing services on behalf of COUNTY.

3. PERMITTEE and its successors and assigns shall be responsible for and liable to COUNTY for any damage to the County Trunk Highway resulting from said pipelines (including, but not limited to, the installation and maintenance thereof). PERMITTEE and its successors and assigns shall indemnify COUNTY from and against all loss, costs (including reasonable attorney's fees), injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with or resulting from said pipelines being located under the County Trunk Highway location noted above including, but not limited to, the installation and maintenance of said pipelines.

4. PERMITTEE and its successors and assigns shall restore any portion of the County Trunk Highway or right of way which may be disturbed by any installation or maintenance of the pipelines to its condition before the disturbance.

5. PERMITTEE and its successors and assigns shall have the right to any access needed to install and maintain said pipelines under the County Trunk Highway location noted above.

6. PERMITTEE and its successors and assigns shall be responsible for any and all costs incurred in connection with the installation and maintenance of said pipelines including, but not limited to, the complete restoration of the County Trunk Highway location noted above to its condition before any installation or maintenance activities.

7. PERMITTEE and its successors and assigns shall be responsible for obtaining any and all state, COUNTY or other permits required to install the pipelines under the County Trunk highway location noted above.

8. PERMITTEE and its successors and assigns shall be responsible to field locate the permitted irrigation system for the COUNTY and other companies that are performing maintenance or construction within the COUNTY right-of-way. If PERMITTEE does not belong to the normal utility locating service, PERMITTEE assumes the risk of protecting its own irrigation system and holds COUNTY harmless for any damage to irrigation system incurred when PERMITTEE'S irrigation system is not identified and marked.

SECTION 106 - PRIVATE SIGNAGE REQUIREMENTS

SECTION 3: CONSIDERATION

The consideration for the granting of this License is the covenants and conditions contained herein, and no payment of money shall be required by PERMITTEE to COUNTY for this agreement.

SECTION 4: LICENSE TO RUN WITH LAND

All of the terms and conditions in this Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by PERMITTEE and COUNTY and their respective successors and assigns. PERMITTEE and any successor or assign to PERMITTEE as fee simple owner, easement holder or lessee of parcel shall cease to have any liability under this Agreement with respect to facts or circumstances arising, after such party has transferred their/its interest(s) in parcel to an unrelated third person or entity. Should the two parcels of land which the irrigation system join be separated in ownership, the Owner agrees to abandon and fill the piping in place with suitable non-settling materials; as mutually agreed to by the Owner and County.

SECTION 5: TERMINATION

This License may be terminated by COUNTY at any time upon the giving of not less than 180 days advance written notice to PERMITTEE or its successor or assign.

SECTION 6: GENERAL PROVISIONS

1. All notices to either party to this Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, to the other party at that party's last known address. If the other party's address is not known to the party desiring to send a notice, the party sending the notice may use the address to which the other party's property tax bills are sent. Either party may change its address for notice by providing written notice to the other party.

2. This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.

3. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds for Iowa COUNTY, Wisconsin.

4. If any term or condition of this Agreement, or the application of this Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

SECTION 106 - PRIVATE SIGNAGE REQUIREMENTS

5. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms and conditions of this Agreement.

6. Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition of this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney's fees, from the non-prevailing party.

Dated this _____ Day of _____, 2013.

PERMITTEE _____ **COUNTY OF IOWA**

By: _____ By: _____

Iowa County Highway Commissioner

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
_____) :ss
COUNTY OF IOWA)

Personally came before me this _____ day of _____, 2013 the above-named _____, in his capacity as Owner of Record of the parcels and **PERMITTEE** to me known to be the person who executed the foregoing instrument and acknowledge the same.

Notary Public, Iowa County, Wisconsin
My Commission is permanent
or expires: _____.

SECTION 107 - WDNR DISTRICT OFFICES LIST

Wisconsin Department of Natural Resources Contact:

Fitchburg Regional Office
3911 Fish Hatchery Road
Fitchburg, Wis. 53711
608-275-3266
608-275-3338 Fax

Liaison:

Eric Hegglund
Environmental Review Specialist Advanced
608-228-7927 (Direct Dial)
Eric.Hegglund@wisconsin.gov

Permittee is required to comply with all local, state, and federal environmental law requirements for their project as warranted by USACE, WDNR, Iowa County Land Conservation, Iowa County Planning and Zoning, and / or other regulatory agencies.

Note this is a state WDNR staff position, and will be updated by the Highway Department when pertinent.

SECTION 108 – STOP WORK NOTICE

STOP WORK ORDER

In accordance with the requirements of the _____ County Utility Accommodation Policy (UAP), you are hereby ordered to immediately cease and desist with all work associated with permit # _____.

Stop Work instruction is being ordered on behalf of _____ County Highway Commissioner in accordance with section _____ of the _____ County UAP.

SITE LOCATION:

Highway _____ If divided, please indicate direction NB SB EB WB

County _____ City/Town _____ Village of _____

Distance from nearest public roadway intersection or mile marker _____

Other landmarks? _____

CONDITION RESULTING IN STOP WORK ORDER:

The following situation has occurred which is resulting in the Stop Work Order:

The following corrective action is required:

Only work to correct the defect as described herein may commence. No other Work on this project shall commence until such time as the defect is corrected to the satisfaction of the County and the UAP.

Signed,

Highway Commissioner

SECTION 109 – ENVIRONMENTAL DISCOVERY CHECKLIST

As soon as environmental conditions are discovered in the Department's right of way;
STOP WORK IMMEDIATELY
and be prepared to report the following information to the contacts listed in Section 8(E):

SITE LOCATION:

Highway _____ If divided, please indicate direction — NB — SB — EB — WB
County _____ City _____ Town _____ Village of _____
Distance from the nearest public roadway intersection or mile marker _____
Other landmarks? _____

ENVIRONMENTAL CONDITION:

1. Archaeological/Historical

What was found (burials, foundation, arrowheads)? _____ Is the location of the find marked? _____

Yes — No — If yes, how is it marked? _____ Approximate area (dimensions) of the find? _____

2. Contaminated Sites, UST's LUST's:

What was found? _____
Appearance of soils or liquid? _____
Odor of soils or liquid? _____ Approximate size of tank or area of contamination uncovered? _____
Is there an obvious liquid or product in the tank? _____ Yes — No
Is there an obvious smell? _____ Yes — No — If yes, can you describe it (varnish, kerosene, gasoline, diesel, other, unknown)? _____
Soil type(s) encountered (sand, gravel, clay, till)? _____
Depth to groundwater (if known)? _____
Any previous land use knowledge (local history, memory of site as a business)? _____

Is the location of the find marked? _____ Yes — No

If yes, how is it marked? _____

If arrowheads or buildings were discovered, has the State Historic Preservation Officer been notified? _____ Yes — No — By whom? _____

Name of contact: _____ Phone: _____

SECTION 109 – ENVIRONMENTAL DISCOVERY CHECKLIST

Environmental Discovery Checklist (Continued)

If a burial was encountered, has the Burial Sites Preservation Office been notified?

Yes ☐ No ☐ By whom? _____

Name of contact: _____ Phone: _____

If a contaminated site, UST or LUST was discovered, has DNR been notified? Yes ☐ No ☐

By whom? _____

Name of contact: _____ Phone: _____

Has WisDOT been contacted? Yes ☐ No ☐

By whom? _____

Name of contact: _____ Phone: _____

Name of contact: _____ Phone: _____

Has the Bureau of Environment been notified (this is not a utility responsibility)? Yes ☐ No ☐

By whom? _____

Name of contact: _____ Phone: _____

Name of contact: _____ Phone: _____

Other contacts: _____

STATUS OF PROJECT:

Has work stopped in the area? Yes ☐ No ☐ **IF NO, STOP WORK IMMEDIATELY!**

Has the area been secured (fenced, staked or marked, roped off or delineated by traffic control devices)? Yes ☐ No ☐

Can project work continue in another area? Yes ☐ If yes, for how long? _____

Can the affected area be avoided (utility facility placed in another location)? Yes ☐ No ☐

Has any completed utility work been clearly marked (staked, paint marked, or flagged)?

Yes ☐ No ☐

Is any of the completed utility facility active, energized, etc.? Yes ☐ No ☐

Is this utility being relocated to facilitate a highway project? Yes ☐ No ☐

RESUMING WORK:

Did WisDOT indicate a timeframe in which someone would respond? Yes ☐ No ☐

What is that timeframe? _____

Who will authorize resuming work? _____

When can the work be resumed? _____

Date authorization received _____

SECTION 110 – COMPLETION FORM

**RETURN THIS COMPLETION CERTIFICATE
TO THE IOWA COUNTY HIGHWAY DEPARTMENT
UPON COMPLETION OF ALL WORK**

(For Utility Permits)

E-Mail or Fax to Address Listed Below

Date _____

To: **IOWA COUNTY HIGHWAY DEPARTMENT**

ATTN: **KEVIN PETERSON**

TELEPHONE: **608-935-3381 X605**

FAX: **608-935-0372**

E-MAIL: **KEVIN.PETERSON@IOWACOUNTY.ORG** OR
HIGHWAY@IOWACOUNTY.ORG

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

CONTACT: _____

TELEPHONE: _____

COUNTY PERMIT NO.: _____

UTILITY PROJECT LOCATION CTH _____

The work requested under the above-mentioned highway permit has been completed. The County can now review to ensure proper restoration to the affected highway right-of-way has been made.

Signature: _____

Printed Name: _____

SECTION 111 – MAINTENANCE RESPONSIBILITY MEMO

Utility Policy Memorandum

To: All Utility Companies with Facilities on Roads within the County
From: _____, Highway Commissioner

Re: Utility Marker Installation Policy

Utility Marker Installation Effective Dates:

All New Equipment/Line Service: Upon Installation of Device
All Upgrading/Repairing Equipment/Line Service: Upon Installation of Upgrade/Repair
Any Existing Equipment/Line Service: as of January 1, 2011

High Visibility Pedestals/Cabinets Utility Markers

As per the Utility Accommodation Policy and to reduce accidental damage to telecommunications pedestals or any other utility fixtures, a highly visible utility marker shall be installed on each pedestal/fixture in all right of way areas that will have a tall grass, snow covered and vegetation/brush overgrowth areas. The markers shall be installed and maintained by the utility to be visible to vegetation mowers, brush cutters, snowplows and other right of way maintenance equipment. Utility markers are available to fit all varieties of topography and the type (height) of pedestal/fixture being installed, which generally would be 4' to 6' in length. The utility markers shall have a bright reflective tape placed on the top 12" of the utility marker. The reflective material may have orange and/or white striping material. The maintaining utility company shall also maintain a 5' vision clear zone (180 degrees in the right of way area) in the pedestal/fixture area of any/all brush and/or trees (See diagram below).

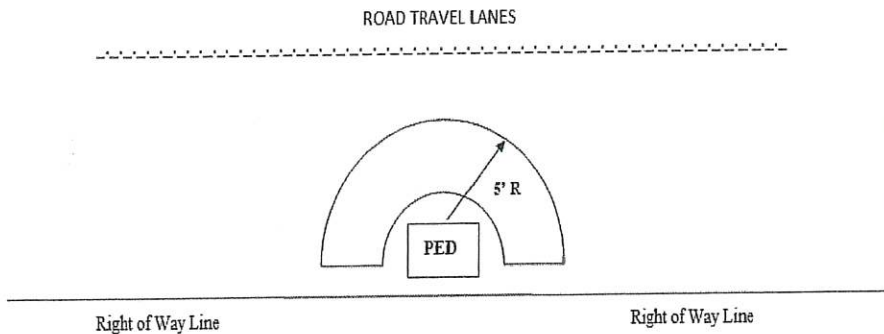


Diagram A

AGENDA ITEM COVER SHEET

Title: Temporary Work Zone Speed Limit Reductions

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Creates an ordinance codifying the process for a speed limit reduction to be posted in the County.

RECOMMENDATIONS (IF ANY):

Recommend to approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

DRAFT Ordinance

FISCAL IMPACT:

Fines and fees for violations are created, which could be receipted by the County depending on the fine / violation.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Mins

COMPLETED BY: CRH

DEPT: HWY

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 08-07-2023

AGENDA ITEM # 8

COMMITTEE ACTION:

103

BLANK

Ordinance No. _____
Ordinance for Posting of Temporary Speed Limits

WHEREAS, Wis. Stat. §§ 349.11(10) provides the authority to impose speed limits which differ from those statutorily created by Wis. Stat. §§ 346.57, if a highway is being constructed, reconstructed, maintained, or repaired to local authorities with respect to highways under their jurisdiction, post a temporary speed limit less than the speed limit imposed under this section or under Wis. Stat. §§ 346.57; And,

WHEREAS, Wis. Stat. §§ 349.11(10) provides the authority to impose speed limits which differ from those statutorily created by Wis. Stat. §§ 346.57 to any highway committee performing maintenance of the state trunk highway system under Wis. Stat. §§ 84.07 and any local authority with respect to highways not under its' jurisdiction that are being constructed, reconstructed, maintained, or repaired by the local authority may, for the safety of the highway construction and maintenance workers, pedestrians and highway users, post a temporary speed limit less than the speed limit imposed under this section or under Wis. Stat. §§ 346.57; And,

WHEREAS, Wis. Stat. §§ 83.015 (2) (b) transfers the power and duties in any county with a Highway Commissioner appointed under Wis. Stat. §§ 83.01 (1) (b) or (c), the county highway committee shall be only a policy-making body determining the broad outlines and principles governing administration and the county highway commissioner shall have the administrative powers and duties prescribed for the highway committee under Wis. Stat. §§ 349.11(10) and other portions of statutes; and,

WHEREAS, the Iowa County Highway Department provides annual construction and maintenance work on behalf of the state through various agreements and contracts to the state trunk highway system within the County of Iowa;

BE IT HEREBY ORDAINED BY the Iowa County Board of Supervisors, the Iowa County Highway Commissioner and in their absence, the Highway Operations Manager is authorized at their discretion to impose mandatory temporary speed limits under the continuing authority of this section and without the need of further action by this body; and,

Further, BE IT HEREBY ORDAINED temporary speed limits shall be in accordance with this section and shall be imposed by posting of either portable or fixed temporary regulatory speed limit signs of the same size, shape, design, reflectivity, and facing requirements of permanent regulatory speed limit signs, type R2-1, for the state trunk highway, county trunk highway or other local roadway under the county's jurisdiction as described in the Manual on Uniform Traffic Control and Devices as published by the Federal Highway Administration as adopted by the Wisconsin Department of Transportation and the Wisconsin Supplement to the Manual on Uniform traffic Control and Devices for which they will be installed on or along and with said work being performed by the County Highway Department; and,

Further, BE IT HEREBY ORDAINED that signs may be posted on any highway under the jurisdiction of this authority, and any state trunk highway upon which this county performs maintenance under Wis. Stat. §§ 84.07; when such highway is being constructed, reconstructed,

maintained, or repaired, but only in the immediate area of such work and of those persons engaged in performing such work; and,

Further, BE IT HEREBY ORDAINED any temporary speed limit imposed in an area where construction, reconstruction, maintenance, or repair work is being performed on the shoulders or what is normally the travelled portion of the roadway, shall be no less 45 MPH or 10 MPH less than the speed limit normally in effect for that portion of highway, whichever is deemed advisory by the Highway Department Management (i.e. temporarily 35 MPH in a normally 45 MPH zone or temporarily 60, 55, 50 or 45 MPH in a normally 65 MPH zone); and,

Further, BE IT HEREBY ORDAINED no temporary speed limit shall be imposed when construction, reconstruction, maintenance, or repair work is being performed inside the right-of-way but not on the shoulders or the travelled portion of the highway; and,

Further, BE IT HEREBY ORDAINED any speed limits imposed under the authority of this section are temporary, and the signs imposing such limits shall be removed, covered, or otherwise obscured when the highway construction or maintenance workers performing construction, reconstruction, maintenance, or repairs and their equipment are not present on the shoulders or travelled portion of the roadway or the conditions causing the speed reduction are no longer existent or relevant; and,

Further, BE IT HEREBY ORDAINED the work area in which any temporary speed limit imposed shall be terminated by posting a regulatory speed limit sign informing the public of the specific speed limit outside of the area of where construction, reconstruction, maintenance, or repair work is being performed; and,

Further, BE IT HEREBY ORDAINED that this ordinance shall be in effect upon approval and adoption and shall remain in effect until rescinded or amended by further action of the Iowa County Board of Supervisors.

Further, BE IT HEREBY ORDAINED that this ordinance shall be in effect upon proper publication and notification by the County Clerk and the Clerk is hereby authorized to do so.

Adopted by the Iowa County Board of Supervisors this ____ day of _____, 20XX.

John Meyers, Iowa County Board Chair

Larry Bierke, Iowa County Administrator

Attested to by:

Kris Spurley, County Clerk

Pecatonica Rail Transit Commission

1:00pm • Friday, July 28, 2023.

Green Co. Courthouse, 2nd Floor Courtroom, 1016 16th Ave • Monroe, WI

1. 1:00 PM Call to Order – *Harvey W. Kubly, Chair*
2. Roll Call. Establishment of Quorum – *Misty Molzof, PRTC Administrator*
3. Action Item. Certification of Meeting's Public Notice – *Noticed by Molzof*
4. Action Item. Approval of Agenda – *Prepared by Molzof*
5. Action Item. Approval of draft minutes from the June 2023 Special meeting – *Prepared by Molzof*
6. Updates. Public Comment – *Time for public comment may be limited by the Chair*
7. Updates. Announcements by Commissioners – *Discussion may be limited by the Chair*

REPORTS & COMMISSION BUSINESS

- 5 minutes estimated | Update & Action
8. PRTC Financial Report – *Admin, Treasurer*
 - Treasurer's Report and Action on Payment of Bills
 - Action on Certificate of Deposit, if needed
- 10 minutes estimated | Update
9. WSOR Operation's Report – *Ken Lucht, WSOR*
 - Update on Maintenance Activities
 - Update on Capital Projects
 - Report of Business Development
- 10 minutes estimated | Update
10. WisDOT Report – *Lisa Stern, Todd Wojciuk, WisDOT*
- 5 minutes estimated | Update
11. Tri-County Trail Commission Report – *Donna Flannery, TCTC*
 - Update on Trail Usage and Conditions
 - Update on Maintenance Activities
- 5 minutes estimated | Update
12. PRTC Administrator's Report – *Misty Molzof, PRTC Admin.*
 - Update on Communications
 - Administrative Projects
- 5 minutes estimated | Update & Possible Action
13. Permit Requests, if any – *Misty Molzof, PRTC Admin.*
- 10 minutes estimated | Update & Possible Action
14. Discussion on encroachments and trespassing issues – *Commission Members*
 - Logging on PRTC Property, Lafayette County, WI. (Possible Action)
 - Any other items as may be allowed by law; however, no action will be taken.
- 10 minutes estimated | Update & Possible Action
15. Discussion and Possible Action on Trail Encroachment in Calamine, WI – *Commission Members*
- 10 minutes estimated | Action Item
16. Discussion and Action on Draft 2024 Staff Services Agreement – *Molzof, Admin.*
- 10 minutes estimated | Action Item
17. Discussion and Action on Draft 2024 Budget – *Molzof, Admin*
- Action Item
18. Adjournment

PRTC JUNE 2 2023 SPECIAL MEETING MINUTES – DRAFT FOR APPROVAL

Pecatonica Rail Transit Commission
Commission Meeting – Friday, June 2, 2023 at 1:00 pm
Via Zoom: zoom.us & JOIN Meeting ID – 826 3768 6861 Passcode 379624

1. 1:00 PM Call to Order – Harvey Kubly, Chair 1:00 pm
2. Roll Call. Establishment of Quorum – Misty Molzof, Admin

Green	Harvey W. Kubly, Chair	X	Iowa	Charles Anderson, Secretary	X
	Kurt Schafer, Treasurer	X		Bill Ladewig	X
	Todd Larson	X		Kevin Peterson	X
Lafayette	Kurt Malott		Rock	Tom Brien	
	Luke McGuire	X		Alan Sweeney, 1 st Vice Chair	X
	Donna Flannery, Vice Secretary	X		Russ Podzilni	X
	Jeff Berget, Alternate				

Others present for all or some of the meeting:

Misty Molzof, Administrator	- Ken Lucht, WSOR - Lisa Stern, WisDOT - Max Blackburn, Lafayette County LCD - Mike Duke
---	---

3. Action Item. Certification of Meeting's Public Notice – Noticed by Molzof.
 - Motion to approve meeting's public notice – Anderson/Podzilni. Passed Unanimously.
4. Action Item. Approval of Agenda – Prepared by Maggled.
 - Motion to approve the agenda. Schafer/Sweeney. – Passed Unanimously.
5. Action Item. Approval of draft April, 2023 Meeting Minutes – Prepared by Molzof.
 - Motion to approve the April, 2023 meeting minutes with recommended change. Anderson/Sweeney. Passed Unanimously.
6. Updates. Public Comment – Time for public comment may be limited by the Chair.
None.
7. Updates. Announcements by Commissioners
None.

REPORTS & COMMISSION BUSINESS

8. Approve SWWRPC Forestry work on Lafayette County Logging along Trail - Molzof, Admin.
 - Motion to approve SWWRPC forestry work outside of scope not to exceed \$1,000 for logging issue in Lafayette County and to proceed billing Powers' for the services provide by SWWRPC along with the commission owned trees that were removed. Anderson/Podzilni. Passed Unanimously.
9. Calamine Pavilion Addition, TCTC, Calamine, WI - Molzof, Admin.
 - Motion to approve Permit agreement with Tri-County Trail Commission (TCTC) and Temporary permit agreement with Tri-County ATV Club for Calamine Pavilion addition contingent upon receipt of signed agreements and insurance certificates for stated amounts in agreements. Anderson/Schafer. Passed Unanimously.

Discussion: Tom Jean, TCTC – built a pavilion years ago, and the club would like to put an 18X22' addition onto existing pavilion. TCTC will own the pavilion, and ATV group will be donating the materials and labor of the addition. The pavilion is used as a stopover, a meeting place (July commission meeting held there), and picnic area. TCTC has granted Permission and this is the last approval needed. Anderson asked about overnight camping, and Tom Jean stated that camping is not allowed; however, there are a couple of porta potties there. Larson confirmed with Molzof that legal counsel has been consulted and approves, and Anderson inquired as to the amount of the insurance required. Tom Jean clarified that TCTC is currently under an operating agreement with PRTC and removal of facilities in the event of reconstruction of rail is the responsibility of TCTC is in the original agreement.

10. Adjournment.
 - Motion to Adjourn at 1:18 pm Sweeney/Podzilni. Passed Unanimously.

PRTC - Cash Flow Statement
4/30/2023 - 6/30/2023

			CHECKING	Savings/Investment	Total
	Beginning Balance		180,431.80	100,350.49	280,782.29
					-
Date	DISBURSEMENTS:	Check#			
4/28/2023	SWWRPC - 1st Qtr 2023 Admin	2021	1,836.00		1,836.00
4/28/2023	Fidelity Investments	2022	125,200.00		125,200.00
					-
4/19/2023	Woodford CD Transfer to Checking (\$24,960.27)		39.73	25,000.00	25,039.73
4/19/2023	CD Transfer Fees		112.60		112.60
4/30/2023	Fidelity - Decrease in Value / Fees			10.48	10.48
5/31/2023	Fidelity - Decrease in Value / Fees			392.71	392.71
6/30/2023	Fidelity - Decrease in Value / Fees			36.65	36.65
	Total Disbursements		\$ 127,188.33	\$ 25,439.84	\$ 152,628.17
	RECEIPTS:				
				\$	-
4/21/2023	WSOR - 1st Qtr		3,000.00		3,000.00
4/30/2023	April Interest		23.59		23.59
5/31/2023	May Interest		10.51		10.51
6/30/2023	June Interest		10.02		10.02
4/30/2023	Fidelity Investments / Increases in Value / Interest			588.11	588.11
6/30/2023	Fidelity Investments / Changes in Value / Interest			3.13	3.13
4/19/2023	WI & SO RR Q2 2023				-
4/28/2023	Fidelity Investments - From Checking			125,200.00	125,200.00
4/19/2023	Woodford CD Transfer to Checking (\$24,960.27)		25,000.00		25,000.00
					-
					-
					-
	Total Receipts		\$ 28,044.12	\$ 125,791.24	\$ 153,835.36
	Account Ending Balance - Cash On Hand		\$ 81,287.59	\$ 200,701.89	\$ 281,989.48
	Woodford CD Balance			\$ 25,000.00	
	Fidelity Balance (Verified with Statement)			\$ 175,701.89	

Rate	Certificates of Deposit & Investments	Checking	Savings/Investment (Amt Invested)	Current Value	Unrealized Change in Value (+) Gain (-) Loss
4.35%	Woodford State Bank - 43216 (due 7/19/24)		25,000.00	25,000.00	-
5.10%	Fidelity - Wells Fargo (due 5/2/2024)		125,200.00	124,650.00	(550.00)
4.10%	Fidelity - Fifth Third BK (due 10/05/2023)		25,000.00	24,909.50	(90.50)
4.90%	Fidelity - Wells Fargo (due 4/18/2024)		25,000.00	24,896.00	(104.00)
	Fidelity Government Cash Reserves		-	1,246.39	1,246.39
	Beginning Balance of CDs & Investments	\$ -	\$ 200,200.00	\$ 200,701.89	\$ 501.89
	Accrued Interest at maturity (Woodford St Bank)			\$ 545.24	\$ 545.24
	Accrued Interest at maturity (Fidelity)			\$ 1,995.96	\$ 1,995.96
	Ending Value of CD's and Investments		#####	#####	#####
	Payments Outstanding				
	Bills for Payment Approval				
7/1/2023	SWWRPC - 2nd Qtr 2023 Admin	\$ 1,836.00			
		\$ 1,836.00			

PRTC - Balance Sheet
4/30/2023 - 6/30/2023

Revenues	Total Funds	Budget 2023	Actual Less Budget	% of Budget Rcv'd or Expended
County Contributions	34,000.00	34,000.00	-	100.00%
WSOR Rent	3,000.00	12,000.00	(9,000.00)	25.00%
Other Lease		250.00	(250.00)	0.00%
Permits		-	-	
Interest & Increase in Investments	776.83	600.00	176.83	129.47%
Total Revenues	\$ 37,776.83	\$ 46,850.00	\$ (9,073.17)	80.63%
Expenses				
Staff Services	1,836.00	7,344.00	(5,508.00)	25.00%
Legal Services		5,000.00	(5,000.00)	0.00%
Audit	\$	-	-	
Capital Improvements	34,000.00	34,000.00	-	100.00%
Misc - Includes Bank Charges & Decreases in	439.84	506.00	(66.16)	86.92%
Total Expenses	\$ 36,275.84	\$ 46,850.00	\$ (10,574.16)	77.43%
NET	\$ 1,500.99	\$ -	\$ 1,500.99	
Commitments				
2020 Capital Contribution	33,050.00			
2021 Capital Contribution	33,050.00			
2022 Capital Contribution	34,000.00			
2023 Capital Contributions	34,000.00			
Total	\$ 134,100.00			

PRTC DRAFT 2024 Budget
Presented for Discussion and Possible Action on July 28, 2023

	2022 Budget	2023 Budget	2023 Current	% Current	2024 Budget	Budget Change	Notes/ Change
Revenue							
Green County Contribution	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	100%	\$ 30,000.00	\$ -	0.00%
Lafayette County Contribution	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	100%	\$ 4,000.00	\$ -	0.00%
WSOR Lease	\$ 12,000.00	\$ 12,000.00	\$ 6,000.00	50%	\$ 12,000.00	\$ -	0.00%
Permits	\$ -	\$ -	\$ -	-	\$ -	\$ -	
Lane Lumber Lease	\$ 250.00	\$ 250.00	\$ -	0%	\$ 250.00	\$ -	0.00%
Interest	\$ 300.00	\$ 600.00	\$ 185.59	31%	\$ 600.00	\$ -	0.00%
Total Income	\$ 46,550.00	\$ 46,850.00	\$ 40,185.59	86%	\$ 46,850.00	\$ -	0.00%
Operating Expenses							
Management and Accounting	\$ 7,200.00	\$ 7,344.00	\$ 1,836.00	25%	\$ 7,712.00	\$ 368.00	5.01%
Audit Services	\$ 3,000.00	\$ -	\$ -	-	\$ -	\$ -	
Legal Services	\$ 2,250.00	\$ 5,000.00	\$ -	0%	\$ 5,000.00	\$ -	0.00%
Misc	\$ 100.00	\$ 506.00	\$ 152.23	30%	\$ 138.00	\$ (368.00)	-72.73%
Capital Expense							
Rail Project	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	0%	\$ 34,000.00	\$ -	0.00%
Total Expenses	\$ 46,550.00	\$ 46,850.00	\$ 35,988.23	77%	\$ 46,850.00	\$ 368.00	0.00%
Net	\$ -	\$ -	\$ 4,197.36		\$ -	\$ (368.00)	

115

Blank



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078
Phone: 608.935.3381
Fax 608.935.0372
Email: highway@iowacounty.org

CRAIG HARDY
HIGHWAY COMMISSIONER
WWW.IOWACOUNTY.ORG

Tri-county Cheese Trail Commission Meeting 7-20-2023 at 7:00PM in the Calamine Pavilion in Calamine off the Tri-County trail

- Tom reported he was applying for grants for various bridges on the trail. 4 spots that would require gravel and grading. 2 bridges. All total 1.2 million is applied for grants. There is a pre-approval meeting scheduled for June 25, 2023. Tom stated that preliminary thoughts from the committee is not all grants will be approved. Tom also stated that he might have to rewrite some grant application to be more creative.
- With the year end June 30, 2023, the clubs used up the remaining portion of the budgets on placement of gravel in their areas.
- The Tri County ATVers would like to build an additional 24 feet onto the existing pavilion in Calamine. The addition was approved by the PRTC committee. Will be built sometime in July. No addition has been started as of this meeting but should be constructed soon.
- The report was given that the trail receives approximately \$5000.00 in trail permits annually, which is down from the past due to the DNR collects some of those. It was also discussed that if the vehicle was registered to the DMV, it doesn't require a trail pass. It was discussed that the \$15.00 trail pass should be changed to a trail pass donation. No action was done.
- Meeting adjourned, the next meeting will be August 31, 2023, at the Monroe Courthouse.

Respectfully Submitted,
Kevin Peterson GIS/Engineering Technician

[illegible]



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078
Phone: 608.935.3381
Fax 608.935.0372
Email: highway@iowacounty.org

CRAIG HARDY
HIGHWAY COMMISSIONER
WWW.IOWACOUNTY.ORG

Wisconsin River Rail Transit Commission met on July 7 at 10:00 am at Hill Farms State Office Building. The following items were discussed:

Financial report:

County -Project funds – Originally designated for Janesville Bridges Sent to Merrimac Bridge Project
2021-\$108,000
2022-\$269,745
County-Project funds now designated for Janesville Bridges
2023-\$270,000
2024 \$107,745

WSOR Ken:

- weed spraying complete.
- Village of Oregon Businesses using R/W will need a permit

WIS DOT Lisa report:

- Shared photos of the Merrimac Bridge.
- The Janesville Project is progressing will inform Committee when as details come out.

Misty's report:

Nothing to report.

Popenhagen Trespassing Property agreement has been made

2023-2024 General Liability insurance is up 3%

Adjourned 10:35 AM.

Next meeting Scheduled for August 4, 2023

Respectfully Submitted,
Kevin Peterson GIS/Engineering Technician

WSOR Operator's Report

May 5, 2023

Wisconsin River Rail Transit Commission

Flood conditions at Prairie du Chien

As of May 3, 2023 water is over the rail on the island and service to Prairie du Chien is postponed until the water recedes. The Prairie Subdivision remains open west to the Crawford Interchange.

Weed Control

Contractor on-site middle of May. Application will start in Janesville. All scheduling and application is weather dependent.

Merrimac Bridge

This week, Michels is on-site doing prep work to the bridge. Cranes are being put together, crews are removing guard timbers on the bridge and setting up scaffolding to prepare for arrival of spans 4-13 in June. WSOR has received two invoices to date.

Prairie Subdivision Rail Project (Crawford to Wauzeka)

Is out for bid. Pre-bid meeting is May 9th, final bids are due May 25th.

Private Crossings

There are a number of residential and business private crossings that don't have private crossing agreements. The WSOR can provide a list of those private crossings without agreements. In November of 2021, WSOR and WRRTC reps toured the Waukesha Subdivision and identified these crossings along that corridor. WSOR will forward the list of undocumented residential and business private crossings.

United Cooperative Unit Train Track Project in Boscobel

Construction is underway with United's switching tracks within their own facility property. Construction also underway on extension of Tracks 571 and 572 parallel with our mainline.

New Janesville Locomotive Shop

Under construction. Sewer and water completed to the site. Concrete work to begin this summer to be followed by the building this fall.

WSOR will be hosting Troy Maggied and Misty Molzof of SSWRPC and WRRTC for a Hi-Rail Trip of the Monroe Subdivision on May 25th, 2023. WSOR will provide a brief tour of our Janesville Roundhouse and New Locomotive Shop, and point out our customer facilities, track conditions and private crossings along the way. Later in the summer, WSOR also plans to hi-rail the Prairie Subdivision with WRRTC representatives.

WRRTC DRAFT 2024 BUDGET

County Contributions	2023 Budget	2024 Budget	Change
Rail Projects - WRRTC Counties - 9 x \$30,000	\$ 270,000.00	\$ 270,000.00	\$ -

Other Income

WSOR Lease	\$ 58,755.00	\$ 58,755.00	\$ -
Other Leases Natural Gas Pipeline	\$ 25.00	\$ 25.00	\$ -
Northern Illinois Gas	\$ 80.00	\$ 250.00	\$ 170.00
Nutrien/Popenhagen	\$ 350.00	\$ -	\$ (350.00)
Permits/Crossing Agreements	\$ 2,000.00	\$ 2,000.00	\$ -
Interest	\$ 2,000.00	\$ 25,000.00	\$ 23,000.00
Total Contributions/Income	\$ 333,210.00	\$ 356,030.00	\$ 22,820.00

Operating Expenses

General Expense	\$ 100.00	\$ 100.00	\$ -
Management	\$ 31,110.00	\$ 32,666.00	\$ 1,556.00
Audit Services	\$ 5,000.00	\$ 5,600.00	\$ 600.00
Legal	\$ 10,000.00	\$ 29,664.00	\$ 19,664.00
Insurance	\$ 17,000.00	\$ 18,000.00	\$ 1,000.00

Capital Expenses

County-Project Funds (Janesville Bridge)	\$ 270,000.00	\$ 107,745.00	
County-Project Funds (Undesignated)		\$ 162,255.00	\$ -
Total Expenses	\$ 333,210.00	\$ 356,030.00	\$ 22,820.00

Notes

- 1 - WSOR is expecting to request the county funds for 2019 thru 2022 between now and early next year, resulting in interest income for 2024 being down significantly from 2023.
- 2 - The increase in legal fee is reflecting the anticipated cost of litigation over a trespass issue.

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2023-2026 FINAL STIP Project Listing
Southwest Region
IOWA

2023-2026 STIP

Year	Project	Schd Dt	Pgm	Contract Type	CONCEPT	Net Miles	Route	Project Description WISDOT Program	Estimate Anticipated Funding
2026	5578-00-71	08/11/2026	206	LET	RECST	1.880	CTH C	STH 23 - USH 14	\$2,000,000 - \$2,999,999
								STH 23 TO CTH CC	
								CONST OPS/RECONSTRUCTION	
								STP RURAL	STBG <5K POP - IIJA
2023	5681-00-03	04/25/2023	205	C/E	BRRPL	0.080	CTH E	T MIFFLIN - T LINDEN (CTH E)	\$100,000 - \$249,999
								E PECATONICA RIVER BRIDGE P-25-0033	
								DESIGN - FULL PS&E BRRPL	
								LOCAL BRIDGES	STBG <5K POP - IIJA
2026	5681-00-73	01/13/2026	205	LET	BRRPL	0.000	CTH E	T MIFFLIN - T LINDEN (CTH E)	\$1,000,000 - \$1,999,999
								E PECATONICA RIVER BRIDGE B-25-0199	
								CONST OPS/BRIDGE REPLACEMENT	
								LOCAL BRIDGES	STBG IIJA OFF-SYSTEM BRIDG
2024	5958-00-72	02/13/2024	205	LET	BRRHB	0.010	CTH G	CTH E - CTH X (CTH G)	\$500,000 - \$749,999
								PECATONICA RIVER BRIDGE P-25-0037	
								CONST OPS/BRIDGE REHABILITATION	
								LOCAL BRIDGES	STBG IIJA OFF-SYSTEM BRIDG
2025	5975-00-70	02/11/2025	206	LET	RECST	0.080	CTH K	MOSCOW - HOLLANDALE (CTH K)	\$250,000 - \$499,999
								NORTON ROAD TO STH 39	
								CONST OPS/RECONSTRUCTION	
								STP RURAL	STBG <5K POP - IIJA
2023	5688-00-06	04/25/2023	205	C/E	BRRPL	0.091	LOC STR	TOWN OF ARENA, FRAME ROAD	\$0 - \$99,999
								BLUE MOUNDS CREEK BRIDGE P-25-0904	
								DESIGN - FULL PS&E BRRPL	
								LOCAL BRIDGES	STBG IIJA OFF-SYSTEM BRIDG
2025	5618-00-73	09/09/2025	205	LET	BRRPL	0.015	LOC STR	TOWN OF WYOMING, LAKE VIEW ROAD	\$250,000 - \$499,999
								SNEED CREEK BRIDGE B-25-0197	
								CONST OPS/BRIDGE REPLACEMENT	
								LOCAL BRIDGES	STBG IIJA OFF-SYSTEM BRIDG

Year	Project	Schd Dt	Pgm	Contract Type	CONCEPT	Net Miles	Route	Project Description WISDOT Program	Estimate Anticipated Funding
2025	5688-00-76	02/11/2025	205	LET	BRRPL	0.000	LOC STR	TOWN OF ARENA, FRAME ROAD	\$250,000 - \$499,999
								BLUE MOUNDS CREEK BRIDGE B-25-0200	
								CONST OPS/BRIDGE REPLACEMENT	
								LOCAL BRIDGES	STBG IIA OFF-SYSTEM BRIDG
2023	5626-00-03	03/25/2023	290	C/E	MISC	2.120	NON HWY	CTH T - BIRCH LAKE MULTI-USE PATH	\$100,000 - \$249,999
								WOODS STREET TO BIRCH LAKE PARK	
								DESIGN - FULL PS&E MULTI-USE PATH	
								TAP < 5,000	TRANS ALTERN UNDER 5K IIA
2024	5626-00-73	11/25/2024	290	LLC	MISC	2.120	NON HWY	CTH T - BIRCH LAKE MULTI-USE PATH	\$750,000 - \$999,999
								WOODS STREET TO BIRCH LAKE PARK	
								DESIGN - FULL PS&E MULTI-USE PATH	
								TAP < 5,000	TRANS ALTERN UNDER 5K IIA
	5245-04-01		303	I/E	PVRPLA	0.623	STH 023	MINERAL POINT - SPRING GREEN	\$100,000 - \$249,999
								WATER STREET TO STH 39	
								DESIGN-FULL PS&E PVRPLA	
								STATE 3R	SURFACE TRANS BLOCK-FLEX E
2025	5255-01-74	12/09/2025	303	LET	PSRS10	0.872	STH 023	MINERAL POINT - SPRING GREEN	\$250,000 - \$499,999
								0.04 MI SOUTH OF PINE ST TO ROWE RD	
								CONST/ROAD DIET/PSRS10	
								SAFETY (REGULAR HSIP)	HIGHWAY SAFETY IMP PROG II
2023	5939-00-22	10/25/2023	303	R/E	RSRF20	0.660	STH 080	COBB - AVOCA	\$0 - \$99,999
								KENNEDY STREET TO PROGRESSIVE WAY	
								RIGHT OF WAY/ RSRF20	
								STATE 3R	NON-FEDERAL
2025	5939-00-72	11/11/2025	303	LET	RSRF20	1.972	STH 080	COBB - AVOCA	\$1,000,000 - \$1,999,999
								KENNEDY STREET TO 0.27 MILE N CTH I	
								CONST/ MILL AND OVERLAY	
								STATE 3R	SURFACE TRANSP BLOCK GRIS-

2023-2026 STIP

Year	Project	Schd Dt	Pgm	Contract Type	CONCEPT	Net Miles	Route	Project Description WISDOT Program	Estimate Anticipated Funding
2023	5770-02-20	04/25/2023	303	R/E	RSRF20	4.351	STH 130	STH 23 - LONE ROCK	\$0 - \$99,999
								STH 23 TO STH 133	
								RIGHT OF WAY RSRF20	
								STATE 3R	NON-FEDERAL
2023	5770-02-22	07/25/2023	303	R/E	RECST	0.382	STH 130	STH 23 - LONE ROCK	\$0 - \$99,999
								GARTHWAITE LN TO SPRING VALLEY RD	
								DESIGN-RIGHT OF WAY - RECST	
								STATE 3R	NON-FEDERAL
2025	5770-02-72	12/09/2025	303	LET	RECST	0.370	STH 130	STH 23 - LONE ROCK	\$1,000,000 - \$1,999,999
								GARTHWAITE LN TO SPRING VALLEY RD	
								CONST/CURVE/RECST	
								SAFETY (REGULAR HSIP)	HIGHWAY SFTY IMP PRG FAST
2026	5770-02-70	12/08/2026	303	LET	PVRPLA	10.980	STH 130	STH 23 - LONE ROCK	\$4,000,000 - \$4,999,999
								STH 23 TO STH 133	
								CONST/ PVRPLA	
								STATE 3R	SURFACE TRANSP BLOCK GRNTS-
2025	1204-00-60	05/13/2025	303	LET	BRPVTV	0.040	USH 018	DODGEVILLE - MOUNT HOREB	\$100,000 - \$249,999
								S JONES STREET BRIDGE B-25-37	
								CONST/TPO/BRPVTV	
								BACKBONE	NATIONAL HIGHWAY PERF FAST
2025	1204-00-61	05/13/2025	303	LET	PSRS10	3.231	USH 018	DODGEVILLE - MOUNT HOREB	\$3,000,000 - \$3,999,999
								DODGEVILLE TO BARNEVELD	
								CONST/HFST ON CURVES/PSRS10	
								SAFETY (REGULAR HSIP)	HIGHWAY SAFETY IMP PROG II
2025	1662-00-77	12/09/2025	303	LET	MISC	0.265	USH 018	FENNIMORE - DODGEVILLE	\$1,000,000 - \$1,999,999
								STH 23 INTERSECTION	
								CONST/LEFT TURN LNS/MONOTUBES/MISC	
								SAFETY (REGULAR HSIP)	HIGHWAY SAFETY IMP PROG II

2023-2026 STIP

2023-2026 FINAL STIP Project Listing Southwest Region IOWA

Year	Project	Schd Dt	Pgm	Contract Type	CONCEPT	Net Miles	Route	Project Description WISDOT Program	Estimate Anticipated Funding
2025	1662-00-78	12/09/2025	303	LET	MISC	0.281	USH 018	FENNIMORE - DODGEVILLE	\$1,000,000 - \$1,999,999
								JOHNS STREET INTERSECTION	
								CONST/LEFT TURN LNS/MONOTUBES/MISC	
								SAFETY (REGULAR HSIP)	HIGHWAY SAFETY IMP PROG II
								DODGEVILLE - MOUNT HOREB	\$2,000,000 - \$2,999,999
2026	1204-00-76	11/10/2026	303	LET	MISC	0.474	USH 018	CTH YZ INTERSECTION	
								CONST/RCUTS/MISC	
								SAFETY (REGULAR HSIP)	HIGHWAY SFTY IMP PRG EAST
								IOWA COUNTY PAVEMENT MARKING	\$1,000,000 - \$1,999,999
2023	4725-98-23	01/25/2023	305	MIS	TOPM	0.000	VAR HWY	LOCATIONS ON STH PER ANNUAL PLAN	
								TRF OPS/PAVEMENT MARKING TMAS CY23	
								STATE HIGHWAY OPERATIONS PROGRAM	NATIONAL HIGHWAY PERF IIA