

NOTICE OF AN ELECTRONIC MEETING

This meeting will NOT have a videoconferencing/teleconferencing option. The public may attend in person at the location noted on the agenda.

	Iowa County Airport Commission Meeting Thursday October 26, 2023 – 5:00 pm Airport Manager’s Building – Pilot’s Lounge 3151 State Rd. 39 Mineral Point, Wisconsin 53565	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
Any subject on this agenda may become an action item.		
1	Call to order.	
2	Roll Call. (Committee & Audience). Introduction of members.	
3	Consent Agenda: One motion to adopt all of the consent agenda items: A. Approve the meeting agenda for October 26, 2023. B. Approve the minutes of August 29, 2023 meeting.	
4	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
5	2024 Airport Budget Request update.	
6	Highway Commissioner’s Report. A. Hangar Lot #19 – Hallada Termination of Agreement and Shifflett Lease Agreement B. September Revenue & Expense Report. C. Fund Balance Discussion.	
7	Airport Manager’s Report – Meyers’ Fliers LLC - Reese Meyers. A. Fuel Sales Report. B. Project updates – Street Lighting, Hangar #34, Septic / Water.	
8	Airport Commission Chair Report.	
9	Adjournment and Next Meeting date – To Be Determined by Chair. Upon adjournment; a tour of the airport grounds, facilities, and improvement projects will be offered to those in attendance. Although a quorum of the Airport Commission or County Board may exist; No further Commission or County Board business or action will be conducted.	
Posting verified by the County Clerk’s Office: Date: Initials:		

	UNAPPROVED MINUTES IOWA COUNTY AIRPORT COMMISSION MEETING HELD Tuesday August 29, 2023 – 7:00pm Health & Human Services Building – Community Room 303 W. Chapel Street Dodgeville, Wisconsin 53565		Iowa County Wisconsin
1	Meeting called to order by Chair Masters at 7:00 PM.		
2	Roll Call –Masters, Gander, Kreul, Christen, Nelson, Galle. Also: Present Highway Commissioner Hardy, Airport Manager Meyer, Alan Jewell, Larry Bierke, and Bob Cretney.		
3	Motion to approve the consent agenda for this August 29 th , 2023 and the minutes for May 18, 2023; Airport Commission Meeting by Galle, and 2 nd by Kreul. Motion approved unanimously.		
4	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. Comment regarding concerns with adding solar to the airport grounds and if this is allowed by the FAA. Hardy responds that he has checked with the FAA and adding solar is allowed in certain areas on the airport grounds, as illustrated in the Airport layout Plan.		
5	Airport Land Lease Request for Proposals for years 2024-2028 – Discuss Lease for Agriculture and an Option for Solar. Hardy opens the discussion by stating the current agricultural lease will expires in December and asks the commission for input on whether to continue the agricultural lease or consider a solar lease option in addition. Christen opens discussion saying solar would take away a pilot’s safe opportunity to land in the fields surrounding the airport and gives examples of times he has seen aircraft go off the runways. Christen also has concerns with future developments that could be affected by solar around the airfield. Chair Masters opens the floor to the audience and Cretney also states concerns with future taxiway development. Masters asks for a motion. Motion by Galle to continue the agricultural lease, 2nd by Gander. Approved unanimously.		
5 A	Discuss Airport Capital Fund Transfer for Exterior Grounds Lighting Project. Hardy explains that the bid received for adding light poles on the airport grounds would require a transfer of \$21,625 out of the Airport Capital Fund. There is some discussion on whether new poles or used poles recycled from the county should be used. Motion to transfer the funds using new light poles by Kreul, and 2nd by Nelson. Approved unanimously.		
6	Review 2024 Airport Budget Request. Hardy summarized the proposed 2024 airport budget as submitted to the County. Some discussion of fuel sales and capital projects for 2024, along with a comment related to gradually decreasing the Airport tax levy amount for it to become self-supporting. Motion to review the budget detail at the next meeting by Gander and 2nd Kreul. Approved unanimously.		
	Highway Commissioner’s Report A. Project Updates – Water-Sewer system, Taxiway F3. Hardy gives updates in the water and sewer project by stating Lovelace Pump has staked and completed locater work with a date of September 8th to begin work on the water and sewer lines. Hardy provided an update on the Taxiway project, and the stormwater drainage concerns which have		

7	modified the construction timeline to be 2024. B. July Revenue & Expense Report. Hardy states although fuel sales are down, the airport is still running a net income – revenue over expense year-to-date. C. Capital Plan Discussion. Due to the anticipated increased costs for the Taxiway F1/F3 project, stormwater pond, and site grading, the current Capital plan will be revised to address entitlement amounts versus cost estimates. The end result will be a revision to the current 24-28 Capital Plan. More in-depth conversation will take place on the Capital Plan in a future meeting. No Action was taken.
8	Airport Manager's Report – Meyers' Fliers LLC – Reese Meyer A. Oshkosh Experimental Aircraft Association (EAA AirVenture) Traffic Report. Meyers highlights some of the interesting aircraft that came in during the EAA week. He also mentions traffic overall was down but there was still a great turnout. B. Fuel Sales Report. Meyers reviews the fuel sales from the month of July and shows they are down from 2021 & 2022 but are on-par with sales in 2018-2020. He also discusses how fuel pricing at surrounding airports cut into our fuel sales during the EAA week. C. Lot #34 Hangar. Meyers shows that construction on the hangar at Lot 34 has begun. He notes that progress will start picking up in the early weeks of September with a completion date before winter.
9	Airport Commission Chair report Masters and Galle viewed the completed Runway 11/29 Project and also visited the Platteville airports Fly-in & Drive-in Breakfast. Masters and Hardy plan for late October meeting with no date confirmed. Commission member vacancy interest – submit an application form at this link if interested: https://www.iowacounty.org/departments/Committees/iowa-county-volunteer-prospect Administrator Bierke states he has received 3 applications for the commission at-large member vacancy, and anticipates making a recommendation at the September County Board meeting to fill the open position.
10	Adjournment. Motion to adjourn by Kruehl and 2nd by Christen. Meeting concluded at 8:04PM
Minutes prepared by Reese Meyer; Meyers Fliers LLC	

2024 AIRPORT REVENUE BUDGET									
OLD ACCOUNT NUMBER	NEW ACCOUNT NUMBER (ORG CODE - OBJECT)	ACCOUNT DESCRIPTION	ACTUAL 12-31-2021	ACTUAL 12-31-2022	ACTUAL 06-30-2023	PROJECTED 12/31/23 BALANCE	REVISED	ADOPTED	2024 DEPARTMENT BUDGET REQUEST
262.07.41110.00000.000	26253510 - 41110	TAX LEVY-IA COUNTY AIRPORT	76,437.00	70,000.00	60,000.00	60,000.00	60,000.00	60,000.00	50,000 Admin -5000
262.07.41220.00000.000	26253510 - 41221	SALES TAX DISCOUNT	40.00	40.00	10.00	.00	.00	.00	
262.07.43534.00000.000	26253510 - 43534	AIRPORTS - STATE GRANTS	45,000.00	51,630.86	.00	.00	.00	.00	Fuel Profit
262.07.46340.00000.000	26253510 - 46340	IA CO AIRPORT REV-FUEL	152,172.03	200,694.41	34,668.03	68,423.30	129,249.00	129,249.00	18,001.00
262.07.46342.00000.000	26253510 - 46341	IA CO ARPRT REV-HANGAR REN	30,273.61	30,680.99	13,019.52	30,500.00	30,500.00	30,500.00	30,500
262.07.48115.00000.000	26253510 - 48100	INTEREST INCOME-LAND LEASE	.00	.00	23.09	.00	.00	.00	
262.07.48200.00000.000	26253510 - 48206	IA CNTY AIRPORT LAND RENT	29,725.00	29,212.50	14,606.00	29,750.00	29,750.00	29,750.00	29,750
262.07.48300.00000.000	26253510 - 48300	SALE OF FIXED ASSETS	1,405.00	2,750.00	.00	3,000.00	.00	.00	
262.07.48410.00000.000	26253510 - 48410	INSURANCE RECOVERY	5,690.00	.00	.00	.00	.00	.00	
262.07.49120.00000.000	26253510 - 49119	NOTE PROCEEDS	.00	.00	.00	5,583.00	5,583.00	5,583.00	
262.07.49201.00000.000	26253510 - 49216	TRANSFERS IN FRM CAP FUND	.00	.00	.00	31,500.00	6,500.00	6,500.00	30,500
		TRANSFERS IN FRM OPERATING FUN	.00	.00	.00	13,502.00	.00	.00	
			340,742.64	385,008.76	122,326.64	242,258.30	261,582.00	261,582.00	248,751
						UTV			198,751

Department and Fee Description	Duration / Unit	2024 Fee	Ordinance or Reference	Notes
Airport				
Farm Land Rent	Per Lease			Contracted through 2018
Hanger Rent				
Nested Tee Small Hanger		\$131.25/mo	Use Agreement	Set by Airport Commission 10/20/22
Large Box Hanger		\$262.50/mo	Use Agreement	Set by Airport Commission 10/20/22
Fuel Sales: 100LL	per gallon	Vary		Set by Airport Manager
Fuel Sales: Jet -A	per gallon	Vary		Set by Airport Manager
Land for Hangers				
Private	per sq.ft.	\$ 0.088		Set by Airport Commission 10/20/22
Commercial	per sq.ft.	\$ 0.11		Set by Airport Commission 10/20/22
UW Health Septic	per sq. ft.	\$ 0.11	Use Agreement	Lease Agreement
Sanitary Sewer & Water	/Hangar	Prorated	Use Agreement	Hookup Fee (1st year's usage prorated on annual basis) set on 06/01/2023
	/Hangar	\$300	Use Agreement	Annual Charge due on January 1st each year; established on 06/01/2023
Hangar Nightly Storage		\$ 25.00		When Available
Airplane Tie Down External		\$ 0.00		Replace Fuel Used
Courtesy Car Rental		\$ 0.00		

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