

If anyone would like to speak at the meeting, County Board Rules require they contact the County Clerk's Office no later than 4:00 pm on the day of the meeting to register. 608.935.0399.

IOWA COUNTY BOARD MEETING

AGENDA

Tuesday, November 14, 2023

7:00 p.m.

Conference Call 1-312-626-6799

Zoom meeting ID: 8405382607

<https://us02web.zoom.us/j/8405382607>

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play – Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

1. Call to order by Chairman John M. Meyers.
2. Pledge of Allegiance.
3. Roll Call.
4. Approve the agenda for this November 14, 2023 meeting.
5. Approve the minutes of the October 17, 2023 meeting.
6. Special matters and announcements.
 - Committee Chair reports.
 - Resignation of Supervisor Kim Alan – District 7.
 - 2024 Discover Wisconsin Calendar(set-out).
 - 2024 Standing Committee & Board Meeting Schedule (set-out).
7. Recognition of Keith Hurlbert on his retirement.
8. Comments from the public.
9. Land use changes from the Towns:
 - 1-1123 Arena - Rezoning request by Josh & Stacia Aeschbach.
 - 2-1123 Arena - Rezoning request by Ralph Brownlee.
 - 3-1123 Arena - Rezoning request by Terry Ruchti and Nancy Morse.
 - 4-1123 Brigham - Rezoning request by Aaron & Carolyn McCrary.
 - 5-1123 Highland - Rezoning request by Richard Erickson.

- 6-1123 Moscow – Rezoning request by Grundahl Farms Inc.

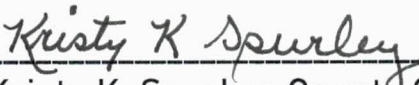
Public Works Committee

10. Amendment of Policy #114 County-Township 50-50 Bridge Program.
11. Resolution No. 7-1123 County Aid Town Road Bridge Construction Under Section 82.08 of the Statutes.

Executive Committee

12. Public Hearing on the Iowa County 2024 Budget.
13. Resolution No. 8-1123 Notice of Intent to Issue Financing for Capital Improvement Projects.
14. Resolution No. 9-1123 Notice of Intent to Issue Financing for Highway Equipment and Projects.
15. Resolution No. 10-1123 Notice of Carryover of Certain Accounts from 2023 to 2024.
16. Resolution No. 11-1123 to Approve the Budgets and Approve Funds for 2024 Budgets.
17. Resolution No. 12-1123 Authorizing 2023 Tax Levy for the 2024 Budget.
18. Consider the Iowa County Library Plan.
19. Consider Contract Agreement Between Iowa County and WPPA (Sheriff's Office).
20. Approve the Administrator's appointment of:
 - Brett White to the Iowa County Library Board for a two-year term expiring on April 30, 2025.
 - Amanda Gardner to the Local Emergency Planning Committee on behalf of the Iowa County Emergency Management Department.
 - Keith Hurlbert to the Local Emergency Planning Committee on behalf of the Upland Hills Health Care.
 - Austin Durst as the Acting Emergency Management Director until February 1, 2024.
21. County Administrator's report.
22. Chair's report.
23. Mileage and Per Diem Report for this November 14, 2023 meeting.

24. Motion to convene in closed session pursuant to State Statute 19.85(1)(g), Wisconsin Statutes, conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.(Receive update and advice regarding ongoing court lawsuits, prosecutions, and the funding thereof).
25. Motion to return to open session.
26. Possible action on closed session item.
27. Motion to adjourn to December 19, 2023.



Kristy K. Spurley, County Clerk

Posted 11/12/2023 @ 1:00 pm

Send Result Report

MFP

ECOSYS M3645idn

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1. Call to order by Chairman John M. Meyers.
2. Pledge of Allegiance.

No.	Date/Time	Destination	Times	Type	Result	Resolution/ECM
001	11/08/23 13:28	Dodge Chronicle	0°00'30"	FAX	OK	200x100 Normal/On
002	11/08/23 13:30	WDMP	0°01'56"	FAX	OK	200x100 Normal/Off

PROCEEDINGS OF THE OCTOBER SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, October 17, 2023 at 7:00 p.m. and was called to order by the Honorable John M. Meyers, Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Ingmar Nelson, Curt Peterson, Darrell Kreul, Dave Gollon, Dody A. Cockeram, Brad Stevens, Mike Peterson, Richard Rolfsmeyer, John Meyers, Tim Lease, Jerry Galle, Don Gander, Justin O'Brien, Don Leix, Mel Masters and Kevin Butteris.

Remotely: Joan Davis Excused: Doug Richter, Dan Nankee, Kim Alan and Roger Geisking.

Approval of the Agenda: Motion by Stevens seconded by Sup. Lease to approve the agenda for this October 17, 2023 meeting. Motion carried unanimously.

Approval of Minutes: Motion by Sup. C. Peterson seconded by Sup. Cockeram to approve the minutes from the September 19, 2023 meeting. Motion carried unanimously.

Project Update from Pattern Energy - Michael Goff.

Special matters and announcements.

- Committee Chair Reports: Larry reported for Sup. Nankee from the HHS Committee concerning the awarding of grants from the Campbell Fund and Opioid Settlement fund.
- Letter from Wisconsin Laborers' District Council
- Letter sent on behalf of Terrance E. McGowan, IOUE Local 139 President/Business Manager and Chairman of the Board of Construction Business Group, supporting the Pattern Energy, Uplands Wind Project.

Comments from the public:

- Rick Zemlicka - Letter from Wisconsin Laborers' District Council

Motion by Sup. Leix seconded by Sup. Nelson to adopt Amendatory Ordinance 1-1023 thru 3-1023 as a group. Motion carried unanimously.

Amendatory Ordinance No. 1-1023 to reduce an existing 37.92 acres AR-1 Agricultural Residential lot to 32.44 acres and to zone 7.72 acres from AR-1 Agricultural Residential to B-2 Highway Business in the Town of Highland.

Amendatory Ordinance No. 2-1023 to zone 4.87 acres from A-1 Agricultural to AR-1 Agricultural Residential and 38.4 acres from A-1 Agricultural to C-1 Conservancy.

Amendatory Ordinance No. 3-1023 to zone 4.1 acres from A-1 Agricultural to AR-1 Agricultural Residential and 35.9 acres to have the AC-1 Agricultural Conservancy overlay zoning district.

Motion by Sup. C. Peterson seconded by Sup. Rolfsmeyer to adopt Amendatory Ordinance No. 4-1023 to revise the Iowa County Comprehensive Plan to be consistent with the Town of Dodgeville Comprehensive Plan. Motion carried unanimously.

General Government Committee

Motion by Sup. Gander seconded by Sup. Kreul to approve the updates to Policy 428 Employee Electronic Recording. Discussion followed.

Motion by Sup. Gollon seconded by Sup. Leix to send it back to the General Government Committee. Discussion followed. Motion carried unanimously.

Motion by Sup. M. Peterson seconded by Sup. Lease to approve revisions to Section 5.7 Compensatory Time of Policy 401 Employment Handbook with unanimous consent to change the document to add language referring to the last pay period of the year. Motion carried unanimously.

Motion by Sup. O'Brien seconded by Sup. Leix to approve revisions to Section 7.9 Flex Spending and Section 7.10 Section 125 Premium Only of Policy 401 Employment Handbook. Motion carried unanimously.

Executive Committee

Motion by Sup. M. Peterson seconded by Sup. O'Brien to approve Resolution No. 5-1023 Adjusting the Classification and Compensation Pay Plan Structure Market Adjustment. Motion carried unanimously.

Motion by Sup. C. Peterson seconded by Sup. Kreul to approve Resolution No. 6-1023 Recommending Transfer of Funds between Funds for 2023. Motion carried unanimously.

Motion by Sup. Masters seconded by Sup. Butteris to approve Resolution No. 7-1023 Recommending Transfer of Funds in 2023 from the Iowa County Capital Projects Fund Balance to Replace the Failed Boiler at the Courthouse. Motion carried unanimously.

Motion by Sup. Butteris seconded by Sup. Gollon to approve Resolution No. 8-1023 Awarding the Financing for Highway Department Capital Equipment and Road Construction Projects. Motion carried unanimously.

Motion by Sup. Gollon seconded by Sup. Davis to approve Resolution No. 9-1023 Awarding the Financing for Capital Projects and Other Purposes. Motion carried unanimously.

The Board reviewed the preliminary 2024 Iowa County Budget.

Motion by Sup. C. Peterson seconded by Sup. Gollon to hold the public hearing on November 14th at 6:00 pm Motion carried unanimously.

Motion by Sup. Leix seconded by Sup. Masters to set the winter hours start time for the County Board meetings at 6:00 p.m. from November through April. Motion carried unanimously.

County Administrator Bierke spoke about two residences that are being considered by the Wisconsin Historic Preservation Review Board. He advised the Board of the availability of a Quartz grant for municipalities to implement fitness opportunities.

Chairman Meyers did not have a report.

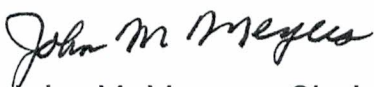
Mileage and Per Diem Report for this October 17, 2023 Session of the Board was presented.

17 Members 365 Miles and Per Diem \$929.08

Motion by Sup. Kreul seconded by Sup. Cockeram to approve. Motion carried unanimously.

Motion by Sup. Gollon seconded by Sup. Lease to adjourn to November 14, 2023. Motion carried unanimously.

Meeting adjourned at 8:12 p.m.



John M. Meyers, Chairman



Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Policy #1114 County-Township 50-50 Bridge Program

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Policy #1114 is with regards to a revision on the process for the 50-50 county-town bridge aids program as a result of an attorney general's opinion delivered in the last 2 months.

RECOMMENDATIONS (IF ANY):

Review with an intent to revise and approve for the process to be within compliance with state laws.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Redlined version of the revised policy and the OAG opinion.

FISCAL IMPACT:

50-50 Bridge resolution funding is an annual part of the budget process as a separate levy across the properties in the townships.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5-10 Mins

COMPLETED BY: CRH

DEPT: HWY

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 10-02-2023

AGENDA ITEM # 6

COMMITTEE ACTION:

Approved by the Public Works Committee.



County-Township 50-50 Bridge Financial Aid Program Policy

Date Originated: 06/21/2005

Date of Modifications: 10/24/2017

Policy Number: 1114.0

Drafted By: Highway Commissioner

COUNTY-TOWNSHIP 50-50 BRIDGE FINANCIAL AID PROGRAM

Date Originated: 6/21/2005

Date of Modifications: 10/24/2017

Policy Number: 1114

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1. PURPOSE:

The purpose is to provide a funding mechanism for the townships of the county to aid in the construction or repair of a bridge or culvert that is on, or after the construction of; will be connected to an existing road/highway maintained by the township. The financial aid shall be distributed to the township on a reimbursement basis upon completion of projects, notification of the county highway commissioner by action of the township, adoption of a resolution by the County Board to identify the projects and designate funding as part of the annual county budget process establishing levy amounts for the funding identified. The reimbursement is to be distributed the beginning of the calendar year following the year of completion of the culvert/bridge project as is feasible. The Highway Commissioner or the Town Board shall have full charge of design, size, letting, inspecting, and accepting the construction or repair; but the town board may leave the matter entirely in the hands of the County Highway Commissioner.

2. ORGANIZATIONS AFFECTED:

The Iowa County Highway Department, Iowa County Finance Department, and all townships within the county.

3. POLICY:

This policy and procedure shall specify the means, methods, and manner for applying for financial aid from the county for repair or construction of any bridge or culvert which is determined to be in compliance with this policy and Wisconsin State Statute 82.08. It is the statutory requirement of the townships to maintain the roads they have maintenance jurisdiction over. This policy outlines the financial aid program of the county to assist the townships with bridge and culvert replacements. No

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bridge or culvert shall be reimbursed for under this program and policy unless it has been designed to meet the standards of 84.01 (23) of state statutes. The financial aid provided by the County is to be administered in the form of a reimbursement in the year following the year of construction. The reimbursement shall be a shared cost with the township and the county each paying one-half of the acceptable costs of construction or repair for the project within the guidelines herein stipulated.

4. REFERENCES:

Wisconsin State Statute 82.08 Town Bridges or Culverts, Construction and Repair; County Aid; Wisconsin State Statute 84.01 (23) Bridge Standards; Administrative Code Trans 214 Town Road Bridge Standards; and Administrative Code Trans 207 Design and Construction of Municipal Highway Bridges in or over Navigable Streams. QAG 01-23 opinion; regarding the combination of funding mechanisms within Wis. SS CH 82.08 and 84.18 for funding construction and repair of town road bridges.

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5. PROCEDURES:

The Highway Department shall work with the various townships in administration of this policy. On an annual basis the townships shall identify which bridge/culvert projects they are undertaking which may qualify for 50-50 bridge aid per the statutes and this policy. The township shall notify the County via filing a petition with the Highway Department or copies of the meeting minutes identifying the action to replace or repair. The Highway shall create a resolution for review and approval of the county board from the petitions as filed annually by the townships. The Public Works Committee shall review the projects and recommend an annual resolution for designation of funds and identification of projects undertaken by the townships for adoption by the Board. The Finance Department shall levy monies for the county portion of the aid rendered by resolution on an annual basis to the residents of the townships countywide, as part of the county annual budget process. The financial aid shall be collected thru a separate and identified levy amount, which shall be distributed to the tax levy for the residents of the townships of the county for the next budget cycle. On the January following the adoption of the County budget and resolution for prior year's work petitioned by the Townships, the Highway Department shall administer and distribute reimbursement to the townships in accordance with the resolution.

The following procedure shall be utilized for administration of the program:

- A. Culverts or bridges qualifying for this program must meet the following criteria to be eligible per Wisconsin State Statute ss 82.08:
 - a. The structure shall have a capacity of 36-inch diameter or greater span length, or other shape of equivalent capacity (opening area) to carry water.
 - b. The total costs for the project must exceed Seven Hundred and Fifty dollars (\$750.00).
 - c. The costs of constructing or repairing any approach associated with the structure shall be included but may not exceed 100 feet in length.
 - d. Bridge projects undertaken with Surface Transportation Program – Bridge (STP-Bridge) funds shall be allowed to split their local cost share percentage with the county through this policy.

- B. The township shall identify the structure on their system which may qualify for the 50-50 bridge aid program and notify the County Highway Commissioner of the intent to repair or construct any bridge or culvert which may qualify prior to undertaking the work. The township shall adopt by action of the Town Board and indicate their intent to construct or repair a bridge or culvert which shall include the following information:
- a. identify the location of the culvert/bridge by town-range-section
 - b. the navigable stream which the structure crosses, if applicable
 - c. the road/highway which the structure is located on
 - d. the size of the existing structure (diameter and length)
 - e. the estimated costs for the replacement.
 - f. An example is attached to this policy
- C. Upon receipt of the petition, the County Highway Commissioner or designee shall review the project site location and project scope for compliance with this policy and statutory requirements.
- D. The township shall perform or cause the performance of the replacement work to occur and submit the following documentation to the Highway Department no later than in the month of October of the year of the construction:
- a. Provide a copy of the DNR permit, if necessary for the project.
 - b. Provide a copy of the engineer's design plans for the project, if necessary for the project, or the township is allowed to replace the existing structure in kind without an engineering design.
 - c. Provide a copy of all invoices and payments.
 - d. Provide a copy of advertisement for services and a bid tab summary, if advertised.
 - e. If the township is utilizing their own forces for the project the following shall be provided:
 - i. a breakdown of hours and wages for each employee on the project
 - ii. a detailed listing of equipment utilized along with the hourly rate for the equipment. The hourly rate shall be established from the Wisconsin State Highway Maintenance Manual Chapter 2.0 for Classified and Unclassified Equipment
 - iii. a detailed listing of the type, amount, size, quantity, and costs of materials utilized on the project.
 - iv. a layout or design of the project including elevations, sizes, lengths, material types, and dimensions; unless replaced-in-kind.
 - f. The Highway Department working with the Finance Department shall cause a resolution to be drafted for the Public Works Committee to review prior to or at the November Standing Committee meeting establishing the amount of reimbursement for each project petitioned.
 - g. The County Board shall consider the resolution for adoption at the regular November meeting for inclusion in the succeeding budget levy. The amount shall be a special levy of the residents of all of the townships across the county as a line item in the Highway Department budget, not a part of the operating budget.

h. Upon adoption of the resolution and budget by the County Board at the November meeting, the Finance Department and Treasurer's Department shall levy and collect the stipulated amounts.

i. After the first of the year, the amounts shall be deposited to the Highway Department line item account, and the Highway Department shall disburse reimbursements to the townships for the projects and costs stated within the resolution for the prior year's projects.

E. Regarding the funding of township bridges within Wisconsin State Statute CH 84.18 The Local Bridge Program and the use of County reimbursement funding from Wisconsin State Statute CH 82.08 Town Bridges or Culvert; Construction or repair, with County Aid:

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On June 22, 2023; the Office of Attorney General issued an opinion regarding the implementation of § CH 82.08 and § CH 84.18 for funding of Town Road Bridge replacements within the Surface Transportation Program – Bridge (STP-Bridge). Within § CH 82.08, the administration and decision matrix for the type of bridge replacement and project scope are the responsibility of the County and Township. Within § CH 84.18; the project administration and decision matrix for the type of bridge replacement and project scope are the responsibility of the state through cooperative agreements.

Therefore, if a township enters into an agreement with the state (through the State-Municipal Agreement) directly for administration and oversight for their bridge replacement project, the town commits (agrees) to an 80-20% funding cost share, and the township's share is not eligible for 50-50 bridge program reimbursement due to the agreement and conflicting statutory language regarding the oversight of the design and construction processes.

Therefore, if a township enters into an agreement with the County authorizing the County and State to manage the oversight of the design and construction processes for the bridge replacement project, and then the County as a Project Sponsor then enters into a State-Municipal Agreement with the State waiving the same rights of oversight and design controls for the bridge replacement project to the state; the bridge replacement project may then be eligible for use of county aid within § 82.08. Both the Town-County and County-State agreements shall specify the mechanisms for cost sharing on the project, which could include funding through § CH 82.08 and relinquishing the authority regarding management and administration of the design and construction phases project to the state.

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Definitions:

a. Bridge - means a structure, including supports; erected over an obstruction or depression for the purposes of carrying traffic or other moving loads, and having an opening measured along the centerline of the of the roadway or structure of more than 20 feet.

- b. Culvert – a transverse structure, pipe, or series of multiple pipes, boxes, arches, or structures over an obstruction or depression for conveyance of water or utilities under a road or railway, and having an opening measured along the centerline of the structure(s) of 20 feet in length or less.

Due to conflicting statutory requirements for management and administration of the bridge design and construction projects, the only eligible bridge projects for reimbursement by CH 82.08 for bridge replacement projects approved using funding from SS 84.18 are those in which an agreement with the township exists in the following formats:

- a) The Town-County-State have a three-party agreement establishing the funding share; which specifies the county portion as equal to the townships and delegates authority for the administration and management of the project to the state in accordance with §84.18.
- b) The Town-County have an agreement or Memorandum of Understanding which establishes:
 - a. the cost share funding mechanisms shall utilize §82.08 splitting the Local Share of project costs between the Count and Town equally.
 - b. delegates the Town's authority for the management and administration of the project to the County, who will act on the Town's behalf as the project sponsor for the State-Municipal Project Agreement in accordance with §84.18.
 - c. Identifies the County has the authority to waive its' rights to administer and manage the project given in §82.08 and the County-Town agreement to the state through a State Municipal Agreement in accordance with §84.18.

In these situations, items A through E above will be negated, as the County will be involved in the state administration process on behalf of the Town. And, the costs for the project will be billed to the Town as the project progresses with billings from the State to the County. The Town will be billed for the full local cost share, and annually the County will petition to distribute a reimbursement of an equal share of the Town's agreement costs for the project in accordance with this policy.

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50/50 Bridge Aid Reimbursement Form

PROJECT DESCRIPTION:

Year of Construction _____

TRIP Project No.: _____ .

Township _____

Town Road _____

Culvert Quantity: _____ Type : _____ Size: _____ Length: _____

Section Number _____ Township _____ North Range _____ East

COMPLIANCE CHECKLIST:

Work completed by: ☐ Township Forces ☐ Second Party Contract

_____ Engineering costs – copies of paid invoices and checks \$ _____

_____ Labor costs, including detail of hours and rates \$ _____

_____ Equipment costs, including the hourly rate applied to owned equipment
(Reimbursed at WisDOT HMM Policy Chapter 2 02-25-50 rates) \$ _____

_____ Material costs, including paid invoices and checks \$ _____

_____ Copy of contract/invoice \$ _____

_____ Copies of checks issued for contract payments

Total Cost of Project _____ Reimbursement (50% of Total) _____

STATUTORY COMPLIANCE:

☐ Culvert Location larger than 36 inch diameter (equivalent)

☐ Total project cost exceeds \$750.00

Approved by Highway Commissioner (or Designee): _____ Date: _____

Resolution No.: _____ Date of Reimbursement _____ Voucher No. _____

County Job # 53182- _____ -791 Check No. _____

AGENDA ITEM COVER SHEET

Title: 2023 County-Township 50-50 Bridge Projects Resolution for 2024 Budget

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Per Policy #1114, resolution summarizing the costs for the 50-50 bridge/culvert projects undertaken by the townships during 2023 for reimbursement from the county in 2024 in accordance with State Statute 82.08.

RECOMMENDATIONS (IF ANY):

Location, description of work, and work performed were verified to be in compliance with the county policy and the state statute; so motion to approve the identified levy amount for the 2024 budget.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the Resolution summarizing the costs for each location.

FISCAL IMPACT:

Impact of \$51,410.70 which is levied across the properties in all of the township of the county.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: CRH _____

DEPT: HWY _____

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 10/30/2023

AGENDA ITEM # 7

COMMITTEE ACTION:

Approved by Public Works Committee

RESOLUTION NO. 7-1123
COUNTY AID TOWN ROAD BRIDGE CONSTRUCTION UNDER
SECTION 82.08 OF THE STATUTES
COUNTY OF IOWA

WHEREAS the various township(s) in the County hereinafter named have filed petitions for county aid in the construction of bridges having been performed during 2023 construction season, And

WHEREAS under Section 82.08 of the Wisconsin State Statutes, said petitions are hereby granted, and the county's share is appropriated as follows:

Town	Bridge	Total Bridge Cost to-date	Prior Payments made by Resolution	Amount Raised By Local Units	Amount of County Aid Granted
Arena	Mellum Road Section 28				
	36-Inch Culvert Replacement	\$6,190.34	\$0.00	\$3,095.17	\$3,095.17
	Mellum Road Section 32				
	36-Inch Culvert Replacement	\$6,343.56	\$0.00	\$3,171.78	\$3,171.78
Mineral Point	Brecken Road Section 3/10				
	36-Inch Culvert Replacement	\$6,142.99	\$0.00	\$3,071.49	\$3,071.49
Ridgeway	Brotherhood Lane Section 22	\$79,820.49	\$0.00	\$39,910.25	\$39,910.24
	Box Culvert Replacement				
				Sub-total =	\$49,248.68
County	Highway Administrative Fee***	+4.39%			\$2,162.02
	TOTAL				\$51,410.70

*** - The County is allowed to charge an administrative fee, which shall be a fixed fee as a percentage of the total costs of administering aid and in accordance with the statute 82.08 shall not exceed the percentage the county charges the state for the Administrative Records and Reports Fee (which is established as 4.39% for 2024).

THEREFORE LET IT BE RESOLVED by the Iowa County Board of Supervisors, The County Board does hereby levy a tax to meet said appropriations of **\$ 51,410.70** on all of the property in the county which is taxable for such purpose.

NOTICE: It is directed provision for this levy shall be made in the county budget, but that this levy shall not be duplicated.

Dated this 30th day of October, 2023
Respectfully submitted by the Iowa County Public Works Committee
Chairman, Dave Gollon

Resolution No. 7- 1123

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution Notice on Intent to Issue Financing for Capital Projects

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution for the Notice of Intent to Issue Financing Regarding the Purchase of Capital Equipment and Projects in 2024 and debt will be paid back in 2025.

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution for the Notice on Intent to Issue Financing Regarding the Purchase of Capital Equipment & Projects

FISCAL IMPACT:

The funds will be borrowed in 2024 and the impact to the 2024 Debt Levy to pay back the short-term borrowing. Amount depends on the interest rate the funds are borrowed at.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 8-1123

Notice on Intent to Issue Financing Regarding the Purchase of Capital Projects

WHEREAS, the County of Iowa, Wisconsin (the “Issuer”) plans to purchase equipment and capital projects for use by various Iowa County Departments; and

WHEREAS, Iowa County adopts a capital improvement plan each year for multiple departments that includes capital equipment and projects; and

WHEREAS, the Issuer expects to finance the Project on a short-term basis by issuing financing through the State Trust Fund Loan Program (STFL), promissory notes, or through a financial institution (collectively, the “Financing”); and

WHEREAS, because the financing will not be issued prior to commencement of the project, the Issuer must provide interim financing to cover costs for the Project incurred prior to receipt of the proceeds of the Financing; and

WHEREAS, the County of Iowa (the “Governing Body”) of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Financing is issued;

WHEREAS, the Executive Committee recommends to the Iowa County Board to finance up to \$873,000 to purchase capital equipment and projects in 2024 for a time period of six months to one year; and

NOW, THEREFORE, BE IT RESOLVED the Iowa County Board approves the recommendation of the Iowa County Executive Committee and authorizes the financing up to \$873,000 for the purchase of equipment and capital projects for the Capital Projects Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Financing become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Financing, the principal amount of which is not expected to exceed \$873,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Financing are, or are reasonable expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer’s County Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Financing is issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Resolution No. 8- 1123

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution Notice on Intent to Issue Financing for Highway Equipment and Projects purchased in 2024 and debt will be paid back in 2024.

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution for the Notice of Intent to Issue Financing Regarding the Purchase of Highway Equipment and Projects purchased in 2024 and debt will be paid back in 2024.

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution for the Notice on Intent to Issue Financing Regarding the Purchase of Highway Equipment and Projects

FISCAL IMPACT:

The funds will be borrowed in 2024 and the impact to the 2024 Debt Levy to pay back the short-term borrowing. Amount depends on the interest rate the funds are borrowed at.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 9-1123

Notice on Intent to Issue Financing Regarding the Purchase of Highway Equipment and Projects

WHEREAS, the County of Iowa, Wisconsin (the “Issuer”) plans to purchase equipment (the “Project”) for use by the Highway Department; and

WHEREAS, Iowa County adopts a capital improvement plan each year and the equipment and projects were included in the approved plan; and

WHEREAS, the Issuer expects to finance the Project on a short-term basis by issuing financing through the State Trust Fund Loan Program (STFL), promissory notes, or through a financial institution (collectively, the “Financing”); and

WHEREAS, because the financing will not be issued prior to commencement of the project, the Issuer must provide interim financing to cover costs for the Project incurred prior to receipt of the proceeds of the Financing; and

WHEREAS, the County of Iowa (the “Governing Body”) of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Financing is issued;

WHEREAS, the Executive Committee recommends to the Iowa County Board to finance \$2,052,254 to purchase equipment and complete road construction projects in 2024 for the Highway Department for a time period of six months to one year; and

NOW, THEREFORE, BE IT RESOLVED the Iowa County Board approves the recommendation of the Iowa County Executive Committee and authorizes the financing of \$2,052,254 for the purchase of equipment and complete road construction projects for the Highway Department; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Financing become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Financing, the principal amount of which is not expected to exceed \$2,052,254.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Financing are, or are reasonable expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer’s County Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Financing is issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Resolution No. 9- 1123

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution-Carryover of Certain Accounts from 2023 to 2024

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution: Carryover of Certain Accounts from 2023 to 2024

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution for Carryover of Certain Accounts

FISCAL IMPACT:

Carryover over of funds at the end of 2023 to be spent in 2024. Most have outside restrictions

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. **10-1123**
CARRYOVER OF CERTAIN ACCOUNTS

WHEREAS, certain departments desire to carry over revenues or unused levy dollars from the 2023 budget for use in 2024 in an amount to be determined upon closing the 2023 books; and

WHEREAS, the use of certain revenues is limited by externally enforceable constraints; and

WHEREAS, the Executive Committee has reviewed these requests as required by the Iowa County Carryover Funds Policy dated August 21, 2018,

NOW, THEREFORE, BE IT RESOLVED, that the following unspent revenues and appropriations and any other externally restricted unexpended revenues shall be carried forward from 2023 to 2024 as the restrictions permit:

Department	Carryover	Restriction
District Attorney	Crime Prevention Surcharge	Restricted funds collected from the crime prevention surcharge for grants for crime prevention purposes per resolution 4-0416
Register of Deeds	Remaining Redaction Fees collected but not yet spent	Redaction software that blocks out Social Security numbers on documents.
Land Records / GIS	Retained Fees – County Land Record Fees	Retained Fees qualified expenses per the County Land Records Modernization Plan and Wis. Ss. 59.72(5)(b)3
Land Records / GIS	Retained Fees – Computer Access.	Land Records Modernization Plan and Wis. Ss. 59.72(5)(b)3
Land Records / GIS	WLIP Grant	WLIP grant agreement and Wis. Ss. 16.967
Land Records / GIS	WLIP Training Grant	Qualified expenses per WLIP grant agreement and Wis. Ss. 16.967
Sheriff's Department - Capital Projects Fund	Jail Assessment Fees/Funds	Statutorily restricted (Wis. Ss. 302.46(2)) Jail maintenance and improvements
Sheriff's Department	K-9 donations	Designated donations to be use for the purchase of a K-9 unit
Sheriff's Department	Project Life Saver Funds	Designated funds for Project Life Saver
Sheriff's Department	Contributions from Other	Donations – Utilized at the discretion of the Sheriff's Department or directed by the donor for expenses related to the Sheriff's Department
Sheriff's Department	Staff Fitness Room	Donations – Utilized for the Staff Fitness Room at the Law Enforcement Center
Veterans Service Office	Donations received	Donations - Utilized at the discretion of the CVSO or as directed by the donor for expenses related to servicing the veterans
Veterans Service Office	Donations received	Donations received for the HELP Program
Library Aids	Library Aids for marketing of the libraries located in the county	Library Aids levied for Library Use only
U.W. Extension Office	Registration Fees for Pesticide Training and Extension Conferences	Qualified expenses related to the U.W. Extension Programs including pesticide training, and extension conferences.
U.W. Extension Office	Grant Funds and Fees	UW Extension Programs
U.W. Extension Office	Reimbursement from State UWEX	Family Living Expenditures
Land Conservation	Donations	Conservation Youth Education programs
Land Conservation	DNR Surface Water Grant	DNR Surface Water Grant project for streambank assessments and soil testing.
Environmental Impact Fee	Environmental Impact Fee	Monies received from the State of Wisconsin due to the American Transmission Company line installed in Iowa County. Monies are to be used

		for environmental projects unless prior approval from the State of Wisconsin has been obtained.
Social Services Department	Donations	Used for the purpose designated by the donor
Social Services Department	Restitution	Paid to the claimant as per court order
Aging and Disability Resource Center	Vehicle Trust	DOT funds for 85.21 transportation services
Aging and Disability Resource Center	Other Donation Trust	Donations used for the purpose designated by the donor

Recommended this 7th day of November, 2023 by the Executive Committee of the Iowa County Board of Supervisors

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution to Approve the Budgets and Approve Funds for 2024 Budget

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution to Approve the Budgets and Approve Funds for the County of Iowa for the Fiscal Year Beginning January 1, 2024 and ending December 31, 2024

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution to Approve the Budgets and Approve Funds for the County of Iowa for the Fiscal Year Beginning January 1, 2024 and ending December 31, 2024

FISCAL IMPACT:

Approving the Iowa County Budget and Funds for calendar year 2024. Total Operating & Debt Tax Levy is \$17,144,352.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 11-1123
A RESOLUTION TO APPROVE THE BUDGETS AND APPROVE FUNDS
FOR THE COUNTY OF IOWA
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND
ENDING DECEMBER 31, 2024

WHEREAS, the County Administrator has submitted to the Iowa County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning January 1, 2024, and ending December 31, 2024, which has been reviewed by the appropriate Committees and the Iowa County Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to meet the requirements included therein and establish accountability; and

WHEREAS, by resolution establish budget controls in the appropriation/expenditure process.

NOW THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors this 14th day of November, 2023, that the fiscal year 2024 annual budget of the Iowa County operations in the amount of \$54,253,645 be, and is hereby approved subject to and contingent upon the availability of funds as indicated in the preamble hereto; and

BE IT FURTHER RESOLVED that an annual tax levy in the sum of \$17,144,352 for fiscal year 2024 be, and is hereby, made for operating and debt; and

BE IT FURTHER RESOLVED that the following annual appropriations for fiscal year 2024 be, and are hereby, made for the following Fund functions:

General Funds:

➤ General Government	\$ 4,773,966
➤ Public Safety	\$ 5,933,229
➤ Health and Social Services	\$ 775,582
➤ Culture, Recreation and Education	\$ 731,393
➤ Conservation and Development	\$ 1,273,295
➤ Transfer to Capital Projects	\$ 525,000
➤ Transfer to Highway/Capital Projects	<u>\$ 2,000,000</u>

Total General Fund	\$16,012,465
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Special Revenue Funds:

➤ Social Services Fund	\$ 3,006,312
➤ Child Support Fund	\$ 235,507
➤ Aging and Disability Resource Center	\$ 1,168,818
➤ Unified Community Services	\$ 304,924
➤ Sales Tax Fund – transfer to General Fund	\$ 2,880,000
➤ Iowa County Airport	\$ 248,750
➤ Wisconsin River Rail Transit	\$ 30,000
➤ American Rescue Plan Act	\$ 675,840
➤ American Rescue Plan Act – transfer to General Fund	\$ 75,000
➤ American Rescue Plan Act – transfer to Highway	<u>\$ 3,000,000</u>

Total Special Revenue Funds	\$11,625,151
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➤ Capital Outlay	\$ 1,928,500
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➤ Debt Service	\$ 6,578,312
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Enterprise Fund:

➤ Iowa County Highway

\$ 18,109,217

Total Enterprise Fund:

\$ 18,109,217

Total All Funds:

\$54,253,645

BE IT FURTHER RESOLVED that the total amount of Federal, State and Local Funds included for fiscal year 2024 is \$25,673,539; and

BE IT FURTHER RESOLVED the following transfers between funds are a part of the overall budget

➤ To General Fund from the Sales Tax Fund	\$2,880,000
➤ To General Fund from ARPA Fund	\$ 75,000
➤ To Broadband Fund from General Fund	\$ 500,000
➤ To Capital Projects Fund from General Fund	\$ 25,000
➤ To Highway Department from General Fund	\$2,000,000
➤ To Highway Department from ARPA Fund	\$3,000,000
➤ To the Airport from Airport Capital Projects	
Fund Balance	<u>\$ 30,500</u>

Total All Funds:

\$8,510,500

BE IT FURTHER RESOLVED part of the overall funding for the 2024 budget includes short-term borrowing of \$2,052,254 for Highway Department equipment purchases and projects and short-term borrowing of \$873,000 in the Capital Projects Fund for equipment and capital projects.

BE IT FURTHER RESOLVED that the amount of tax to be levied or certified, the amounts of the various appropriations and the purposes of such appropriations stated in a budget required under statute 65.90 (1) may not be changed unless authorized by a vote of two-thirds of the entire membership of the governing body of the County. The changes shall be published in a class 1 notice thereof under ch. 985, within 10 days after any change is made. Failure to give notice shall preclude any changes to the budget; and

BE IT FURTHER RESOLVED the County Board authorizes its standing Finance Committee (i.e., Executive Committee) to transfer funds between budgeted items of an individual county office or department, if such budgeted items have been separately appropriated, and to supplement the appropriations for a particular office, department, or activity by transfers from the contingent fund. Such committee transfers shall not exceed the amount set up in the contingent fund as adopted in the annual budget, nor aggregate in the case of an individual office, department, or activity in excess of 10 percent of the funds originally provided by such office, department, and activity in such annual budget. The changes shall be published in a class 1 notice thereof under W§ ch. 985, within 10 days after any change is made; and

BE IT FURTHER RESOLVED that, upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or designee be, and is hereby designated as the agent to execute the necessary grant or program application and other documentation, unless the terms of the grant or program require specific actions by the Board, to give such assurances as may be required by the agreement subject to approval as to form by legal review and to provide such additional information as may be

required by the awarding organization. Funding awarded shall be subject to appropriation by the Board of Supervisors prior to expenditure; and

BE IT FURTHER RESOLVED that interest earned on all funds including grant and program awards received from Federal, State, local and other outside organizations be, and is hereby, as allowed by law, appropriated for purposes of managing the General Fund unless restricted or prohibited by the program; and

BE IT FURTHER RESOLVED that additional funds received for various County programs, including contributions and donations be, and are hereby, appropriated for the purposes established by each program; and

BE IT FURTHER RESOLVED that this budget adoption shall be considered a categorical authorization and Department Heads shall have the authority to expend or receive funds within their respective budgets without regard to specific line items but may not exceed appropriations within or transfer appropriations between the following categories without prior Executive Committee approval:

- REVENUE
- EXPENDITURES

BE IT FURTHER RESOLVED that the County maintain an unrestricted undesignated General Fund reserve account balance maintained at a minimum level of 20% and a maximum level of 25% for the purposes of maintaining necessary cash flows, emergency appropriations as authorized by a 2/3 vote of the County Board's full membership, and serve as a "rainy day fund"; and

BE IT FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2024 in the various funds for continuing capital and special projects shall not exceed the Restricted, Committed and Assigned Fund Balances as recorded in the County's audited accounting records. The Finance Department shall advise the Executive Committee in writing of all such actions as outlined in this resolution and make periodic reports to the Standing Committees on their respective Department's budget status.

Respectfully Passed and Submitted to the County Board of Iowa County, Wisconsin:

Executive Committee

Tuesday November 7, 2023

Resolution No. ~~11-1123~~

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution-Authorizing 2023 Tax Levy for the 2024 Budget

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution Authorizing 2023 Tax Levy for the 2024 Budget

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Authorizing 2023 Tax Levy for the 2024 Budget

FISCAL IMPACT:

Authorizing 2023 tax levy and for the 2024 Budget.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. 12-1123

AUTHORIZING 2023 TAX LEVY FOR THE 2024 BUDGET

WHEREAS, the County Administrator has presented a budget pursuant to W§ ch. 59.18(5); and

WHEREAS, the Iowa County Executive Committee has reviewed all 2024 budget requests and reduced or revised; and

WHEREAS, the Committee has summarized the results of such review and presented a recommended budget for the year 2024, all in accordance with statutory requirements.

NOW, THEREFORE, BE IT RESOLVED that the proposed 2024 Iowa County Budget as presented and amended, is hereby adopted; and

BE IT FURTHER RESOLVED that any Special Charges upon Iowa County for Charitable and Penal Purposes be levied against the appropriate districts of Iowa County; and

BE IT FURTHER RESOLVED that the sum of \$377,961.00 be levied against the appropriate districts of Iowa County as a Library Tax; and

BE IT FURTHER RESOLVED that the sum of \$17,144,352.00 be levied against the appropriate property of Iowa County for all other purposes for the year 2024.

Dated this 7th of November, 2023

Respectfully submitted by the Iowa County Executive Committee

Adopted this 14th day of November 2023.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Iowa County Library Plan

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Iowa County Library Committee is recommending that the reimbursement to libraries in Iowa County be increased from 75% to 78% in 2024. In the fall of 2023 they provided a presentation to the Iowa County board where said request was made. The County Administrator has included the proposed increase to the Library Levy in the 2024 Budget proposal provided for this evening.

If this increase goes forward, the Iowa County Library Plan should be updated to reflect the new funding amount.

RECOMMENDATIONS (IF ANY):

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is a copy of the existing library plan that shows the modifications to the plan in red. The percent and effective date have been updated and are in red font.

FISCAL IMPACT:

The library levy impacts properties and tax bills in jurisdictions that have not opted out of the library levy. If a local government currently offers library services and pays to support said library, they have the option to opt out of the library levy.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Iowa County Library Plan for Library Services

I. Mission Statement

To make library service available to all Iowa County residents and to provide for equitable funding of that service.

II. Background

A. The Iowa County Library Planning Committee is established under Section 43.11 of the Wisconsin State Statutes as revised by 1997 Wisconsin Act 150. *See Appendix C.*

B. Iowa County has eight public libraries.

1. Public libraries located wholly in Iowa County.
 - a. Barneveld Public Library (pop. 1,231) was established in 1958.
 - b. Cobb Public Library (pop. 458) began in 1931.
 - c. Dodgeville Public Library (pop. 4,693) was founded in 1900.
 - d. Mineral Point Public Library (pop. 2,487) was founded in 1893.
2. Public libraries located partly in Iowa and partly in Grant Counties.
 - a. Livingston Public Library (pop. 664) was established in 1934.
 - b. Montfort Public Library (pop. 718) was established in 1937.
 - c. Muscoda Public Library (pop. 1,299) was established in 1928.
3. Public library located partly in Iowa and partly in Lafayette Counties.
 - a. Blanchardville Public Library (pop. 825) was established in 1950.

- In 1961, the Public Library Service Center of Southwestern Wisconsin was created by five counties including Crawford, Iowa, Lafayette, Grant, and Richland to help provide library service to county residents. This entity became the Southwest Wisconsin Library System in 1974.
 - An Iowa County Library Planning Committee was appointed by the Iowa County Board of Supervisors in 1991. The twelve-member committee had one member from each of the four public libraries, one representative from each of the four geographical quadrants, one county board member, one library system member and two representatives-at-large. The committee developed the "Iowa County Long-Range Plan of Library Service 1991-2001".
 - Iowa County is part of the unglaciated area of southwestern Wisconsin with a total population of 23,687 (2010 census) a 907 increase over the 2000 census. It is primarily a rural county with two cities, nine villages and fourteen townships wholly within the county, and includes parts of 4 villages: Blanchardville (partly in Lafayette County), and Livingston, Montfort, and Muscoda (all partly in Grant County). The populations of the villages vary from 288 (Hollandale) to 1,231 (Barneveld). The populations of the townships vary from 306 (Clyde) to 834 (Arena). Many citizens are employed in retail trade, farming and related fields, or commute to Madison, WI and Dubuque, IA.
- C. Iowa County is a member of the Southwest Wisconsin Library System (SWLS). The method for allocating system board representation is by population. The Iowa County Board of Supervisors appoints three county residents to serve on the SWLS Board, one being a county board supervisor. An ad hoc Library Planning Committee was appointed in December 2017 and held its first meeting in April 2018 to revise the Iowa County Library

Plan for Library Services. The committee consisted of Vickie Stangel, Director of Dodgeville Public Library; Barbara Polizzi, Director of Mineral Point Public Library; Linda Gard, Director of Cobb Public Library; Alex LeClair, Director of Barneveld Public Library, Daniel Nankee, Iowa County representative and Judy Lindholm, Iowa County representative.

III. Current Library Services to County Residents

A. Libraries and Governance:

Iowa County is currently served by four public libraries completely within its borders: Barneveld Public Library, Cobb Public Library, Dodgeville Public Library, and Mineral Point Public Library. It also is served by Blanchardville, Livingston, Montfort and Muscoda. Each of the eight municipal libraries is administered by a Library Board of Trustees. These boards are created and maintained according to Wisconsin State Statute 43.54 based on municipality size.

See Appendix A for an inventory of current county library services.

B. Method for determining nonresident usage:

Libraries in Iowa County use automated integrated library systems and at any time, reports may be generated showing, by taxing municipality, the nonresident usage of libraries in the county. In all Iowa County municipal libraries, customers are asked to provide their taxing municipality and proof of address upon registering for a library card. Statistics on county residents' usage of system libraries outside the county are obtained through the same methods as referenced above and reciprocal agreements among the counties will be utilized for matters of reimbursement.

IV. Funding of Library Services to County Residents

See Appendix B for current comparison of funding amounts.

V. Goals and Objectives

A. Learn -- Iowa County libraries are key players in the advancement of educational achievement in Iowa County.

1. Support early learning to promote school readiness.
 - a. Provide parents and caregivers with quality story times and materials that encourage them to talk, sing, read, write, and play with their children.
 - b. Reach out to Pre-K classrooms, childcare facilities, and stay-at-home parents.
 - c. Investigate and invest in technology, resources, and creative tools that support early literacy.
2. Support a strong partnership with local schools.
 - a. Cooperatively work with teachers, school administrators, and school support staff to expand the reach of marketing efforts, increase the attendance at library programs, and improve the quality of library services.
 - b. Promote attendance in summer reading programs and summer activities.
 - c. Attend community school events to promote library services and gain insight into community needs.
 - d. Develop strong relationships with homeschoolers and homeschool networks.
3. Support personal growth and lifelong learning through high quality programs, materials, and services.

- a. Collaborate with public, private, and nonprofit partners to promote reading for pleasure, expand self-directed learning opportunities, and provide a variety of cultural experiences for all ages.
 - b. Develop strategies that better support distance learning, e.g. exam proctoring.
- 4. Help library staff to develop the skills to search for, locate, evaluate, and effectively use information to meet the community's needs.
 - a. Ensure public service staff can readily assist patrons in finding what they need to know.
 - b. Develop and encourage a problem-solving network among Iowa County libraries.
 - c. Develop a staff training and professional development program.
- 5. Ensure that public concerns about library services, as well as the unique challenges of providing library services to rural populations, are communicated to government representatives.
 - a. Encourage the county board representative on the Iowa County Library Committee to keep the Iowa County Board of Supervisors informed on library issues.
 - b. Encourage the county board representative on the Southwest Wisconsin System Board to keep County Board informed on library issues.
 - c. Encourage Library Directors and Library Board members to communicate to government representatives regarding the area's library issues.
 - d. Publicize library issues to the general public and encourage them to contact their elected representatives about these issues.

B. Connect -- Iowa County libraries are open, thriving spaces where people can link to the universe of possibilities and enrich their lives.

- 1. Provide safe and welcoming spaces for people of all ages, cultures, and backgrounds to connect with others and engage in individual pursuits. Solicit patron and staff feedback to assess customer satisfaction about the quality of the customer experience.
- 2. Customize hours, spaces, services, and collections to meet community needs.
 - a. Apply data analytics to ensure more relevant collections, programs, services, hours, and space utilization.
 - b. Create intelligent displays that highlight aspects of the collections.
 - c. Evaluate the condition of the collection and move forward with a collection maintenance program.
 - d. Include such things as makerspaces, a learning commons, and/or other non-traditional materials in the library experience.
- 3. Use a variety of media and community connections to develop and promote library programs and services.
 - a. Create and distribute a brochure promoting library services available to county residents.
 - b. Work with local community groups to better reach under-served populations.
 - c. Explore ways to improve the digital presence of county libraries, including the re-design of websites, the use of social media, and the promotion of digital collections.
 - d. Promote volunteer opportunities and grow a network of quality volunteers.
- 4. Support cooperative activities, agreements, and evaluation among the county, member public libraries, Southwest Wisconsin Library System, and beyond.

- a. Ensure that Iowa County member agreement with Southwest Wisconsin Library System is in place and is current.
- b. Iowa County will appoint the required number of members to serve on the Southwest Wisconsin Library System Board of Trustees. One of the members shall be a Supervisor and other members will be from the general public.
- c. Annually in April, review and evaluate existing agreements and assist in development of future agreements among county libraries.

C. Grow – Iowa County public libraries are committed to the economic vitality of our communities.

- 1. Explore and develop 21st century literacies. Develop programs and services to foster innovation and creativity to support science, technology, engineering, arts, and math (S.T.E.A.M.) skills.
- 2. Educate for digital literacy and marketable workplace skills to improve prospects for employment.
 - a. Create programs and offer resources that help with job seeking and career development.
 - b. Promote proctoring services for local distance education students.
- 3. Leverage business, political, and professional relationships to properly represent the changing nature of library services and resources.
 - a. Identify viable businesses and economic development partnerships that will pave the way for the library to share resources and co-promote programs and services.
 - b. Coordinate an advocacy message and approach with other county libraries.
 - c. Recommend and advocate for changes in state law, county ordinance, and contractual agreements that will enable library services in Iowa County to be delivered equitably, effectively, and efficiently.
- 4. Ensure fair and equitable compensation for library services provided to all county residents.
 - a. Iowa County will continue to reimburse municipal libraries-for loans of materials made by the library during the prior calendar year to Iowa County residents who do not reside in the municipality maintaining the public library and whose own residence is in a municipality which does not maintain its own library. Per Wisconsin Statute 43.12 this amount shall be at least seventy percent of the cost of library service provided to nonresidents.
 - b. Iowa County agrees to use the same nonresident usage statistics defined in 4.a. to fund the Iowa County Library Committee at 5% starting in 2022 in order to provide funding for the county-wide promotion of library services available to Iowa County residents. This plan will be evaluated annually to recommend reimbursement levels for future years.
 - c. Iowa County agrees to reimburse libraries operated wholly or partly in Iowa County for library usage by Iowa County residents whose residence is in a municipality which does not maintain its own public library at ~~75%~~ 78% starting in ~~2022~~ 2024. This plan will be reevaluated afterward to recommend for future years.
 - d. Annually, a statement will be provided on behalf of each library to the Iowa County Clerk that reports the number of loans of material made by

that library to nonresidents of that municipality in the previous year.

This statement shall show the cost of the individual loan and the formula used to determine that cost; the number of loans made to nonresidents who live in Iowa County; and the number of loans made to nonresidents who live in a county other than Iowa, showing the number of loans to residents of each individual county.

- e. Four of the eight Iowa County libraries are located in municipalities that cross county lines. These libraries only will report Iowa County non-resident use figures to Iowa County.

VI. Future Plans

- A. An Iowa County Library Committee will be appointed and shall be composed of four of the eight Library Directors in Iowa County, one Southwest Wisconsin Library System Board Member, one Iowa County Board Supervisor, and one Citizen-at-Large.
 - 1. The Committee will review the Iowa County Library Plan for Library Service annually.
 - 2. The Committee will monitor its progress in implementing its goals and objectives.
 - 3. The Committee will explore non-traditional ways to serve Iowa County residents through cooperation with other types of existing library and non-library services.
 - 4. The Committee will create an annual report to present to the Iowa County Board of Supervisors each year during the second quarter.

Respectfully submitted by the Iowa County Library Committee.

Adopted by the Iowa County Board of Supervisors this 21 day of August, 2018.

Modified by the Iowa County Board of Supervisors this 21 day of September, 2021.

Modified by the Iowa County Board of Supervisors this ____ day of _____, 2023

John M. Meyers, Chairman

Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Tentative Agreement with the Wisconsin Professional Police Association #

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County started negotiations with Wisconsin Professional Police Academy (WPPA) in August for a 2024-2026 contract.

The Tentative Agreement includes the following:

*Language changes throughout contract - changing Sheriff's Department to Sheriff's Office, Road Patrol to Patrol Deputy/Deputies, Detective to Detective Sergeants and Sergeant to Patrol Sergeant.

*Minor clean up of language changes throughout the Tentative Agreement.

Added some language in under MTO :

1. New hires have the opportunity to have the 40 hours at hire and then accrue when 40 hour are earned.
2. Lateral language that allows the Sheriff to hire employees with relevant experience in above the entry level of MTO.

Revised Uniform and Equipment Appendix B

Wages:

2024	
03/09/24	3.5%
06/29/24	\$0.25/hr. (Correctional Officers, Patrol Deputy, Detective Sgt and Patrol Sgt)
06/29/24	\$0.50/hr. (Corrections Corporal)
2025	
03/01/25	2%
09/27/25	2%
10/25/25	\$0.50/hr. (Correctional Officers, Patrol Deputy, Detective Sgt and Patrol Sgt)
10/25/25	\$1.00/hr. (Corrections Corporal)
2026	
03/14/26	2.5%
09/26/26	2.5%
10/24/26	\$0.25/hr. (Correctional Officers, Patrol Deputy, Detective Sgt and Patrol Sgt)
10/24/26	\$0.50/hr. (Corrections Corporal)

The WPPA Sheriff's Office membership have ratified the Tentative Agreement.

RECOMMENDATIONS (IF ANY):

Approve 2024-2026 Tentative Agreement: Collective Bargaining Agreement

ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☒ No

If yes, please list below:

Tentative Agreement

FISCAL IMPACT:

2024 Wages already factored into the 2024 Budget.

LEGAL REVIEW PERFORMED: ☐ Yes ☒ No

PUBLICATION REQUIRED: ☐ Yes ☒ No

STAFF PRESENTATION?: ☒ Yes ☐ No

How much time is needed? _____

COMPLETED BY: AL

DEPT: Employee Relations

2/3 VOTE REQUIRED: ☐ Yes ☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Tentative Agreement
Between
Iowa County Sheriff's Office
AND
WPPA/LEER
Iowa County Deputy Sheriff's Association
Local No. 131

(current language proposed to delete; new language)

1. General
Convert language of ~~Sheriff's Department~~ to **Sheriff's Office**, convert language of ~~Road Deputies~~ to **Patrol Deputy/Deputies**; convert language of ~~Detective~~ to **Detective Sergeant**, convert language of ~~Sergeant~~ to **Patrol Sergeant** and **remove language of Dispatcher**.
2. Article 1 – Recognition
Change language in 1.1 second paragraph as follows:
All deputized employees of the Iowa County Sheriff's ~~Department~~ **Office**, including correctional officers, ~~patrol-officers-deputies~~, ~~detective sergeants~~, **patrol sergeants**, excluding the sheriff, ~~and chief deputy~~, **and operations lieutenant**, supervisory, managerial, and confidential employees.
3. Article VIII – Job Posting
Change the manner in which employees are notified of vacancies
8.1 When new classifications are created or vacancies exist within the department, employees within the department shall be given the first opportunity to fill such vacancies if qualified. Employer will post bargaining unit vacancies for a period of seven (7) calendar days ~~in three locations within the department~~ **by sending all department employees an email** including job description, stating minimum qualifications, and an additional copy of the posting will be provided to the Local President.
4. Article VIII – Job Posting
Amend Promotion Procedure II as follows:
II. The employee will submit to a testing procedure in effect at the time offered by the Department. The testing shall be appropriate to the position being offered **and will be the same test taken by any external candidates. If external candidates are not required to test then internal candidates also will not be required to take a test.** The test will be obtained from ~~the Wisconsin Personnel Partners~~ **a Law Enforcement testing vendor**. Scoring will be done by the provider of the tests, with a score of seventy percent (70%) or better being required to continue to the next step.
5. Article VIII – Job Posting
Employees who are promoted to a vacancy within their classification or in a new classification shall start at the lowest pay step of the new position that is an improvement

over their prior pay rate **with a minimum of at least \$0.50 increase.** *(all other language in this paragraph remain unchanged).*

6. Article VIII – Job Posting

Change language in III: The interviewers shall be of ~~higher~~ **equal** rank than the promotion under consideration and shall be from area police and sheriffs departments' personnel (excepting Iowa County Police and Sheriffs Departments). The panel shall advance to the Sheriff a ranking, in descending order, of the applicant's final ratings. Employee would then submit to a Department Panel Interview comprised of ~~County Board and Administrative Personnel~~ **Sheriff's Office Management and Employee Relations.**

7. Article IX – Hours

Amend Section 9.1 as follows:

The schedule for those assigned to or working within Correctional Officer Classification will consist of twelve (12) hour shifts with up to 84 hours in a pay period. Shifts will operate from 5:00 a.m. – 5:00 p.m., ~~and 5:00 p.m. – 5:00 a.m. and~~ **11 a.m. – 11 p.m.** with two (2) rotations available per shift. Sheriff's Office Administration has the right to permanently move the shift start time +/- one (1) hour for the duration of this contract. One additional shift start time may be added to the schedule two hours after the initial shift. Compensation shall consist of twelve (12) hours of regular pay for each twelve (12) hour shift worked. Shift Differential will only be available on shifts that have a start time after ~~12:00 p.m~~ **11:00am**. Employer has the discretion to reassign shift hours on scheduled days of work, with a minimum of three days' notice, or less than that if an emergency arises.

8. Article IX – Hours

Remove the last sentence of 9.2 b):

~~Effective October 1st of every year, all remaining vacation and personal holiday MTO hours must be scheduled prior to compensatory time being used through December 31st of each year.~~

9. Article IX – Hours

Add section 9.4 to read:

9.4 Sergeants and Corporals who are required to attend weekly supervisor meetings shall be scheduled and receive straight pay for only the hours worked.

10. Article XI – Holidays

Remove ~~two (2) floating holidays~~ from 11.1

11. Article XII – Vacations

Add in under the accrual schedule: **New employees starting employment on or after January 1, 2024; will be provided with forty (40) hours of their Managed Time Off Accrual on employee's hire date. Employee's bi-weekly accrual will start once the forty (40) hours of Managed Time off have been earned.**

Add in under Use of MTO (d): A minimum of a half hour must be used each time **requesting and** using MTO. Increments of tenths may be used after the initial half hour. **Employees who do not have enough hours to cover their FTE equivalent will be required to use MTO in less than the initial half hour.**

12.3 ADD: **Employees hired with relevant experience, as determined by the Sheriff, may start above the entry Managed Time Off level (equal to the amount of experience they are coming in at) under the Sheriff's sole and absolute discretion. The employee shall then move through the Managed Time Off levels based on actual years of employment with Iowa County.**

12. Article XIII – Sick Leave

~~13.1 Ninety-six (96) hours of sick leave per year earned at the rate of eight (8) hours per month shall be granted to all full-time employees to be accumulated up to nine hundred sixty (960) hours. Sick leave shall only cover necessary absences from duty because of illness, bodily injury or absences from employment because of exposure to contagious disease of the employee or the employee's immediate family (immediate family shall be as defined in Article XV, Section 15.4).~~

13.4 Except as set forth in section 13.4, herein, all employees who retire from the County and are eligible for Wisconsin Retirement Fund annuity and/or Social Security, or who die while in the employ of the County (in case of death, their estates shall be entitled) shall be allowed to convert their accumulated sick leave to purchase continuing group insurance and dental insurance under the County employee's insurance plan, or shall receive a cash payment for their accumulated sick leave based on their final base wage rate. **paid out in lump sum of their accumulated sick leave based on their final base wage rate.**

13.5 Remove 13.5 Catastrophic Account

13. Article XIV – Insurance

Paragraph two: The County agrees to pay 100 percent of the single coverage premium and 85 percent of the family coverage premium ~~for~~ **towards the low dental insurance plan.** The Employer shall pay the Employer contribution set by the State for State Group Life Insurance for eligible employees.

14. Article XV – Leave of Absence

15.1 Leave of Absence. A reasonable leave of absence for reasons, unrelated to leaves envisioned under either State or Federal Family Medical Leave Act will be granted to an employee upon written request by the employee subject to the approval of the Employer,

as hereinafter set forth. By an employee's choice, a leave of absence of up to six (6) months without pay may be granted for good reason when approved by the department head and the ~~Administrative Services Committee~~ **Employee Relations Director**. **Hospital Health** insurance can be continued during the period provided the employee reimburses the County for the **full cost of the monthly** insurance premium. Procedure. Employees shall make written application for leaves to the Employer and shall, except in the case of illness or injury, make application at least ~~ten (10)~~ **thirty (30)** days prior to the desired starting date of the leave unless in **emergency situations**.

15. Article XVI – Uniform and Equipment Allowances

Add to paragraph one: **Plainclothes will be taxed by Iowa County and only available to those in Detective Sergeant Positions.**

Remove from paragraph one: The parties shall then add a side letter of agreement to the Collective Bargaining Agreement when said list is mutually agreed upon.

16. Article XVII – Miscellaneous -

Remove the following language from 17.6 since all employees are now all on direct deposit.

~~Effective with the ratification of the 2008-2010 Labor Agreement, all current and future Department employees will have mandatory direct deposit for their paychecks, with the exception of the nine (9) employees who were not enrolled in direct deposit on July 15, 2009.~~

17.8 Add the following in sentence one: Employees shall be provided funds to cover fees and meals, lodging and mileage through an expense reimbursement process with an itemized receipt, if necessary, for time spent by employees in State or department mandated training, provided the expenditures are approved in advance. *All other language in 17.8 remain the same.*

~~17.9 Employee's will be compensated for attendance at mandatory meetings or training sessions outside their regular working hours, so long as employee attendance is scheduled and approved in advance by Sheriff's Department management.~~

17. Article XXI – Compensation

~~21.4 The Employer will draft a new job description for the Sergeant classification if it decides to retain that classification, and agrees to bargain a wage rate for the classification if that occurs.~~

18. Article XXI – Compensation

Define the shift differential language in 21.5 to coincide with hours actually worked.

Employees starting their shift beginning at 11:00 a.m. or after shall receive an additional forty-five cents (\$0.45) per hour for all hours worked on that shift.

Employees starting their shift beginning at 5:00 p.m. or after shall receive an additional fifty-five cents (\$0.55) per hour for all hours worked on that shift.

~~Assigned swing shift employees shall be paid the third shift differential for all time while assigned to the swing shift.~~

19. Article XXI – Compensation

Move the Corrections Corporal into the pay scale with the titles.

20. Article XXI – Compensation

2024

03/09/24 3.5%

06/29/24 \$0.25/hr. (Correctional Officers, Patrol Deputy, Detective Sgt and Patrol Sgt)

06/29/24 \$0.50/hr. (Corrections Corporal)

2025

03/01/25 2%

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09/26/26 2.5%

10/24/26 \$0.25/hr. (Correctional Officers, Patrol Deputy, Detective Sgt and Patrol Sgt)

10/24/26 \$0.50/hr. (Corrections Corporal)

21. Article XXII – Resignations and Benefit Payouts

22.1 Resignation Notice. Employees wishing to resign in good standing shall give written notice to the Sheriff and Employee Relations no less than ten (10) **productive** working days before such resignation is effective. Failure to provide required notice may negatively impact benefits, or future employment.

22. Article XXI – Termination

3-year agreement (2024- 2026).

23. Appendix B

New Appendix B Uniform List (attached)

\$400.00 new hires in first year, \$500.00 patrol deputies; patrol sergeants, and detective sergeants, \$400.00 correctional officers

Mandatory – Supplied by Department	Mandatory – Employee Bought	Other Options	Plain Clothes
Bullet-Proof Vest	Cocoa Brown Long Sleeve Shirt	Pepper Spray Holder	Sport Coat
50 Rounds Ammunition/Month	Class A Pink Tan Pant w/ Brown Stripe	Baton/Holder	Blazer
Assigned Squad Car	Patrol Duty Belt Leather/Nylon – Back	Flashlight/Holder	Dress Shirt
Department Approved Firearms	Handcuff Holder	Key Holder	Sweater
Portable Radio and Mike Holder	Name Tag	Glove Holder	Dress Pant
ANSI Approved Traffic Vest	Tie – Pink Tan	Winterwear Undergarments	Casual Pant
Flashlight/Charger	Belt Keepers – Black	Gloves Winter/Spring	Dress Shoes
Holster	Black Shoes or Boots	Collar Brass/Tie Tack	Suit
Magazine Holder		Hat Cover	Tie
1 Pair Handcuffs		Garrison Belt – Black	Casual Shoe
Transport Chain – Belt		Whistle Chain	Casual Shirt
IOSO Patches/American Flag		Note Pad Holders	Winter Jacket
Hat Badge		Vehicle Storage System	Spring Jacket
Correctional/Deputy Badge		ANSI Approved Rain Gear	
Latex Free Gloves		Overshoes	
CPR Mask		Years of Service Tag	
O.C. Spray – Initial Holder		Handcuffs	
Batteries for Department Equipment		Flex Cuffs	
Tie Tack/Clasp – Initial		Felt Sheriff's Hat	
Collar Brass – Initial		Duty Bag	
IOSO Ball Cap – Initial		Business Card Holder	
Business Cards		Safety Glasses	
		Black Sweater	
		Embroidered IOSO Clothing (No T-Shirt or Sweatshirt)	
		Ice Grippers for Shoes	
		Utility Knife	
		Binoculars	
		Shoe Polish	
		Taser Holster	