



AGENDA - ADRC of Southwest WI-Iowa County Board
Tuesday, November 28, 2023, at 10:00 a.m.
Conference Call: 1-312-626-6799
Zoom Meeting ID: 872 5539 4250

Passcode: 212944

<https://us02web.zoom.us/j/87255394250?pwd=ZkdhSFYwQlgzb3RNU203bml5M1Z5QT09>

**Health & Human Services Center, Community Room,
303 W Chapel St., Dodgeville, WI 53533**

**Iowa
County
Wisconsin**

1	Call to order.
2	Roll Call.
3	Approve the agenda for this November 28, 2023, meeting.
4	Approve the minutes of the October 24, 2023, meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Review ADRC Monthly Financial Summaries. No action will be taken.
7	ADRC 101 Presentation.
8	Department Reports: a) SUN: b) Transportation: c) ADRC: (Benefit specialists, ADRC Specialists)
9	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates
10	Set next meeting date: Tuesday, January 23, 2024, at Health & Human Services Center, 303 W. Chapel Street, Dodgeville, WI 53533. 10:00 a.m. Zoom will still be an option.
11	Adjournment.
	Posting verified by: ADRC Date: 11.15.2023 Initials: KS

October 2023

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN
IOWA COUNTY BOARD MEETING HELD
TUESDAY, OCTOBER 24, 2023, AT 10 A.M.
HEALTH & HUMAN SERVICES CENTER
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2023-10

Item		Index
1)	Chairman Richter called the meeting to order at 10:00 a.m.	Call to Order
2)	Roll Call – Members Present in Community Room: W. Michael Britt, Dody Cockeram, Dawn Kabot, William Ladewig, Douglas Richter, Brad Stevens, Kari Wunderlin, J. Patrick Reilly, Marilyn Rolfsmeyer. Members Present Remotely: Susan Schroeder. Members Excused: Kathy Elliot, Dianne Evans, Alice Fischer. Members Absent: Elsie Jane Murphy Others Present in Community Room: Valerie Hiltbrand, Kristena Springer, Nikki Mumm, and Brittany Mainwaring.	Roll Call
3)	Approval of this October 24, 2023 , Agenda. Motion by Ladewig and seconded by Britt to accept the agenda. Motion carried.	Agenda Approval
4)	Approval of the August 22, 2023 , meeting minutes. Motion by Rolfsmeyer and seconded by Cockeram to accept the meeting minutes. Motion carried.	Meeting Minutes Approval
5)	None.	Members of Audience Address Committee
6)	Mumm presented. Ladewig suggested that we ask for funding from the surrounding communities for the Rural Taxi. Motion by Ladewig and seconded by Rolfsmeyer to approve the 2024 Iowa County 85.21 Grant Application. Motion carried.	Action Item: Approve 2024 Iowa County 85.21 Grant Application
7)	Mumm presented. Motion by Ladewig and seconded by Riley to approve the 2024 Preliminary GWAAR Budget. Motion carried.	Action Item: Approval of 2024 Preliminary GWAAR Budget
8)	Hiltbrand presented. Shared Power Point.	ADRC 101 Presentation.
9)	Mumm provided report and presented.	Monthly Financial Summary
10)	Review Department Reports: SUN (Seniors United for Nutrition): Report Provided by SUN. Mumm presented. Transportation: Report provided by Nohe Caygill, Transportation Coordinator. ADRC: (Benefit Specialists, ADRC Specialists) Reports provided by ADRC Specialists and Benefit Specialists. Mainwaring presented. Mainwaring shared ADRC Resource guide and explained where to find online. Mainwaring gave highlights of the County Communities of Transition (CCOT) event.	ADRC Department Reports
11)	ADRC Manager: Report provided in the packet. Hiltbrand presented.	ADRC Manager

	<u>Advocacy updates:</u> Report provided in the packet. Hiltbrand presented. Board members invited and encouraged to bring someone to the ADRC Listening Session on 10.30.23.	
12)	Tuesday, November 28, 2023 , approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom is still an option. Motion to cancel the December 2023 meeting by Rolfsmeyer and seconded by Ladewig. Motion carried.	Next Meeting Date
13)	Motion by Cockeram and seconded by Kabot to adjourn. Motion carried. Meeting adjourned at 11:14 a.m.	Adjourn

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
SEPTEMBER 2023**

Income **\$6,676.00**

- Income includes GWAAR reimbursement, Senior Expo vendor fees, driver escort co-payments, reimbursement from Veterans Service Office and Family Care for driver escort rides, city taxi payments, and rural taxi payments.
 - Missing revenue from ADRC Region.

Expenditures **\$131,025.39**

- Expenses include payroll and fringes, News & Views, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, outreach expenses, supportive home care expenses, SUN expenses, and caregiver respite.

SUN ADRC Board Update

November 16, 2023

- Executive Director Update:
Andrew Hodgson has been hired as the new Executive Director. They will start on November 27, 2023.
- Funding Sources:
No word on Jennie Olson grant yet.
Campbell grant for \$5,000 was accepted, must provide expense documentation.
Plan to apply for United Fund grant in December to help cover mileage and stipends for home delivered meal drivers in Iowa County.
- Annual Appeal:
Received some funds via mail and a few via paypal.
Some confusion with our letter and the article in the paper that we are shutting down.
- Law Enforcement Center:
Things going well with the meal pickup, participants are still enjoying the meals.
- Emergency meals for participants:
With the help of a local group, 225 meals were put together to distribute to our participants in case of inclement weather interrupting regular meal delivery.

TRANSPORTATION COORDINATOR'S REPORT

October 2023

Submitted by Nohe Caygill

DRIVER ESCORT SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	156	1,204	142	1416
Current Month	2022	YTD	2023	YTD
Driver Escort Fees Deposited:	\$1,414.71	\$13,952.94	\$1,125.77	11079

ADRC TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	255	2,629	265	2938
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$457.52	\$4,214.17	\$468.82	4884

- We averaged 9 Taxi riders per day.

RURAL TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	69	666	74	823
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$312.00	\$3,152.10	\$298.00	4213

- We averaged 4 Taxi riders per day.

CARE A VAN SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	181	363	69	353
Current Month	2022	YTD	2023	YTD
Donations Collected:	\$160.00	\$355.00	\$67.00	147
Current Month	2022	YTD	2023	YTD
Total Days Cancelled:	2	9	5	43

- We averaged 8 Care A Van riders per trip.

ADRC Specialists Report

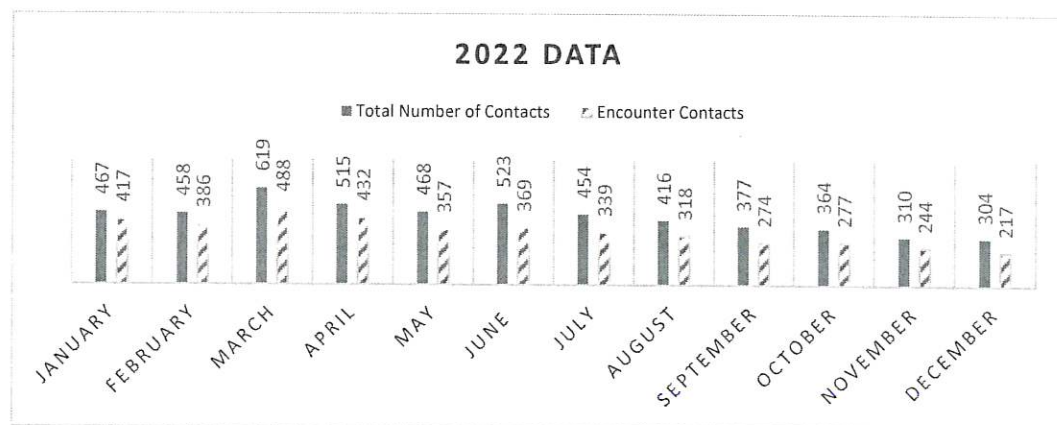
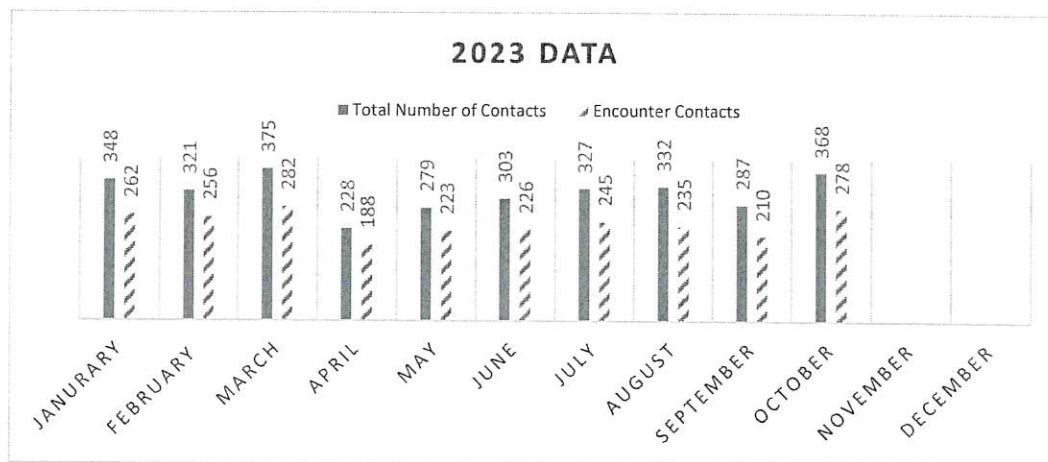
OCTOBER 2023 Data

Completed by: Brittany Mainwaring & Jenny Huffman

Total Contacts reflect the number of calls, walk-ins, scheduled office appointments or home visits for people requesting information.

This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Encounter Contacts do not include the associated (Collateral) contacts and tasks that are documented but there was no information exchanged.



	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Walk- Ins	19	12	16	12	13	23	27	18	13	13		
Scheduled Phone/Virtual/ Office Visits	10	5	13	9	9	7	1	5	4	7		
Home Visits	13	12	9	6	6	21	10	10	14	13		
Nursing Home Referrals	0	1	1	0	0	0	0	1	0	0		
Functional Screens Administered*	6	6	5	4	4	10	5	3	6	3		
Family Care Enrollments*	4	2	5	1	3	2	4	2	3	5		
IRIS Referrals*	1	0	1	1	0	1	0	1	0	1		

Staff participated in the following events:

Activities:

Trainings: Iowa County Harassment in the workplace training; Stop the Bleed training; Question, Persuade, Refer (QPR) training; Dept of Health Services ADRC Specialist Fall Regional Training; Advocacy & Networking training

Meetings: CCOT Meeting; Homeless Coalition meeting

Outreach Events: CCOT Mentoring Day; Nursing Home Social Worker Outreach event;

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

-----*Descriptions*-----

Functional Screens Administered: A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc.). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Family Care Enrollments: Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inluka and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

IRIS Referrals: IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Disability Benefit Specialist: Vacant Elder Benefit Specialist: Renae Kratcha October 2023 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 6

Elder Benefit Specialist: 20

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 22 Closed Cases: 5

Elder Benefit Specialist:

Open Cases: 92 Closed Cases: 45

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59: 6

60-69: 20

70-79: 5

80-89: 2

90-99: 0

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$0.00

Elder Benefit Specialist: \$243,840.00

Community Outreach and Events:

Date	Topic	Location
10/4/23	Medicare Part D: Open Enrollment	UHH
10/25/23	Nursing Home Outreach	HHS

Benefit Specialist Trainings:

Date	Topic
10/2/23; 10/6/23; 10/10/23; 10/11/23; 10/12/23	Medicare Training
10/5/23	EBS Training (Appleton)
10/12/23; 10/13/23	WNHSPA Fall Conference
10/18/23	Harassment Training

Additional Activities and Events:

Date	Topic



ADRC Manager's Report: November 2023 ADRC Board Meeting

Iowa County Department of Social Services will be handling all investigations for Vulnerable Adults at Risk as of 12/1/23. Currently, Unified Community Services handles some of the investigations and ongoing support for court ordered Protective Placement Service Reviews.

We have an open Benefit Specialist and an open ADRC Specialist position in Iowa County. In addition to the staffing changes, we are constructing an office due to the additional staff position.

Our ADRC Specialists held a meeting with local nursing home social workers and staff on October 25th. Discussions included when to refer to an ADRC for options counseling, referrals for Medical Assistance and referrals for Adult Protective Services.

We held a Transportation Public Hearing and an ADRC Listening Session on 11/30/23 at the Health and Human Services, Community Room.

The ADRC hosted an event for caregivers who attend our Caregiver Support groups or are on one of our Caregiver Programs. This event is called Caregiver Renewal Day. It's our way of trying to support and lift up the family caregivers that we work with. We host this event with Grant and Lafayette Counties. Eleven caregivers attended and it was a special day.

Upcoming events:

"Mug Club for Caregivers" meets on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and the regional Dementia Care Specialist. They are currently offering a hybrid meeting so attendees can choose Zoom or n-person.

Medicare Part D Open Enrollment runs through December 7th. Our Benefit Specialist has been doing a great job as she attempts to serve as many people as she can during this six-week period of time.

Our Benefit Specialist will be hosting a Medicare 101 on December 20th at 9:00am at the Health and Human Services Building.

EMS Fall Referral Pilot Project: Through the Healthy Iowa County-Aging workgroup, we have established a referral process between Dodgeville EMS and the ADRC. The focus of this voluntary process is for people who fall while in their homes, especially for people who fall

frequently in their homes. We are looking forward to this partnership and if it goes well, we hope to extend it out to other towns if their EMS can accommodate.

Advocacy:

The SUN Program has distributed their Annual Appeal. It can be found online or in our November edition of the News and Views.

Save the Date: May 14, 2024, is Aging Advocacy Day.

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager

ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
Fax 608-935-0355
www.adrcswwi.org