



AGENDA - ADRC of Southwest WI-Iowa County Board
Tuesday, February 27, 2024 at 10:00 a.m.
Conference Call: 1-312-626-6799
Zoom Meeting ID: 848 6041 8996
<https://us02web.zoom.us/j/84860418996>
Health & Human Services Center, Community Room,
303 W Chapel St., Dodgeville, WI 53533

**Iowa
County
Wisconsin**

1	Call to order.
2	Roll Call.
3	Approve the agenda for this February 27, 2024 meeting.
4	Approve the minutes of the November 28, 2023 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Review ADRC Monthly Financial Summaries. No action will be taken.
7	Department Reports: a) SUN: b) ADRC: (EBS, DBS, ADRCS, and Transportation)
8	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates
9	Set next meeting date: Tuesday, March 26, 2024 at Health & Human Services Center, 303 W. Chapel Street, Dodgeville, WI 53533. 10:00 a.m. Zoom will still be an option.
10	Adjournment.
	Posting verified by: ADRC Date: 2.19.2024 Initials: KS

November 2023

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN
IOWA COUNTY BOARD MEETING HELD
TUESDAY, NOVEMBER 28, 2023, AT 10 A.M.
HEALTH & HUMAN SERVICES CENTER
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2023-11

1)	Call to Order: Chairman Richter called the meeting to order at 10:00 a.m.
2)	Roll Call: Members Present in Community Room: Douglas Richter, Dody Cockeram, Brad Stevens, W. Michael Britt, Alice Fischer, William Ladewig, Elsie Jane Murphy, Marilyn Rolfsmeyer, Susan Schroeder Members Present Remotely: Dianne Evans, J. Patrick Reilly, Kari Wunderlin, Kathy Elliott Members Excused: Dawn Kabot Others Present in Community Room: Valerie Hiltbrand, Nikki Mumm, Andrew Hodgson, Melissa Weier
3)	Agenda Approval: Approval of this November 28, 2023 , Agenda. Motion by Ladewig and seconded by Stevens to accept the agenda. Motion carried.
4)	Meeting Minutes Approval: Approval of the October 24, 2023 , meeting minutes. Motion by Rolfsmeyer and seconded by Ladewig to accept the meeting minutes. Motion carried.
5)	Members of Audience Address Committee: None.
6)	Monthly Financial Summary: Mumm provided report and presented. Ladewig inquired on missing ADRC Regional revenue. Mumm stated we were behind on grant claims due to new accounting software causing the reimbursements to be behind.
7)	ADRC 101 Presentation: Hiltbrand presented. Shared Power Point focusing on programs provided by the ADRC. Ladewig suggested meeting with local municipalities to share services provided to their residents and request funding contributions as they are working on their budgets.
8)	ADRC Department Reports: a) <u>SUN (Seniors United for Nutrition)</u>: Weier provided report and presented. Hodgson introduced as the new SUN Executive Director. b) <u>Transportation</u>: Mumm provided report. c) <u>ADRC (Benefit Specialists, ADRC Specialists)</u>: Reports provided by ADRC Specialists and Benefit Specialists and Hiltbrand presented. Down an ADRC Specialist position and Disability Benefit Specialist position.
9)	ADRC Manager Report: a) <u>ADRC Manager</u>: Hiltbrand provided report and presented. Highlighted change to take on APS cases from Unified Community Services. Interviewed for Disability Benefit Specialist position and going through hiring process. ADRC Specialist position is posted. Working with Dodgeville EMS on Falls Prevention Pilot Program. b) <u>Advocacy updates</u>: Hiltbrand provided report and presented.
10)	Next Meeting: Tuesday, January 23, 2024 , approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom is still an option.
11)	Adjourn: Motion by Ladewig and seconded by Britt to adjourn. Motion carried. Meeting adjourned at 11:01 a.m.

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
NOVEMBER 2023**

Income **\$81,151.88**

- Income includes ADRC Regional reimbursement, GWAAR reimbursement, driver escort co-payments, reimbursement from Veterans Service Office and Family Care for driver escort rides, city taxi payments, and rural taxi payments.

Expenditures **\$84,989.41**

- Expenses include payroll and fringes, News & Views, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, supportive home care expenses, SUN expenses, and caregiver respite.

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
OCTOBER 2023**

Income **\$71,080.61**

- Income includes ADRC Regional reimbursement, Senior Expo vendor fees, driver escort co-payments, reimbursement from Veterans Service Office and Family Care for driver escort rides, bus payments, city taxi payments, and rural taxi payments.

Expenditures **\$99,858.10**

- Expenses include payroll and fringes, News & Views, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, outreach expenses, supportive home care expenses, SUN expenses, and caregiver respite.

ADRC Specialists Report

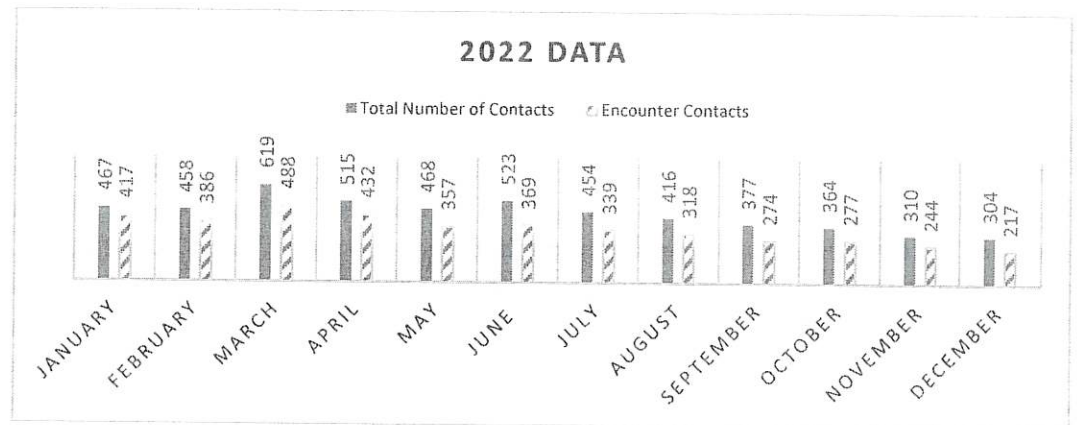
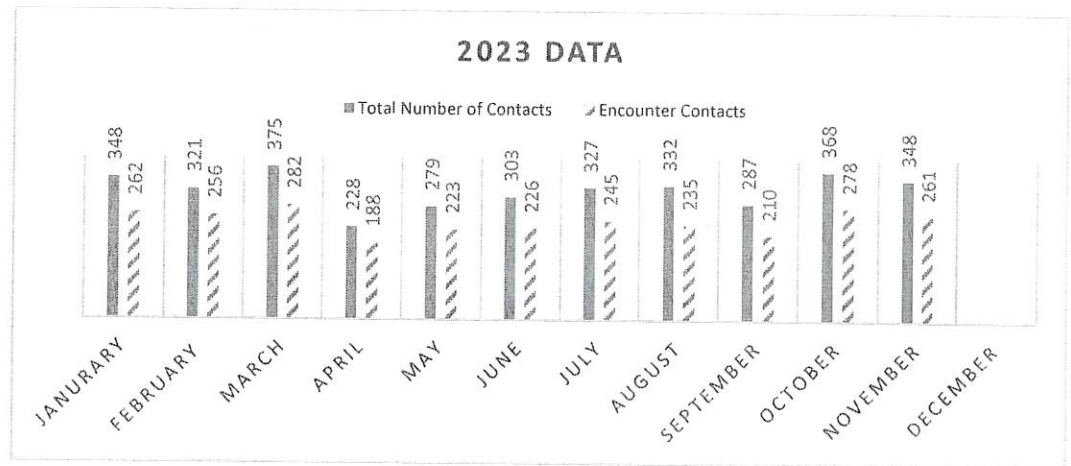
November 2023 Data

Completed by: Brittany Mainwaring & Jenny Huffman

Total Contacts reflect the number of calls, walk-ins, scheduled office appointments or home visits for people requesting information.

This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Encounter Contacts do not include the associated (Collateral) contacts and tasks that are documented but there was no information exchanged.



	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Walk- Ins	19	12	16	12	13	23	27	18	13	13	23	
Scheduled Phone/Virtual/ Office Visits	10	5	13	9	9	7	1	5	4	7	10	
Home Visits	13	12	9	6	6	21	10	10	14	13	11	
Nursing Home Referrals	0	1	1	0	0	0	0	1	0	0	1	
Functional Screens Administered*	6	6	5	4	4	10	5	3	6	3	8	
Family Care Enrollments*	4	2	5	1	3	2	4	2	3	5	1	
IRIS Referrals*	1	0	1	1	0	1	0	1	0	1	0	

Staff participated in the following events:

Activities:

Trainings: WISHIN Pulse Training

Meetings: Inlusa Mtg; Unified CS Mtg; Database Tracking, CCOT

Outreach Events:

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

-----*Descriptions*-----

Functional Screens Administered: A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc.). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Family Care Enrollments: Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

IRIS Referrals: IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

ADRC Specialists Report

December 2023 Data

Completed by: Brittany Mainwaring & Jenny Huffman

Total Contacts reflect the number of calls, walk-ins, scheduled office appointments or home visits for people requesting information. This information can include private pay resource information, Medicaid basics, application for Medicaid, Food Share, Badger Care, requests for in-home information, etc.

Encounter Contacts do not include the associated (Collateral) contacts and tasks that are documented but there was no information exchanged.



	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Walk- Ins	19	12	16	12	13	23	27	18	13	13	23	21
Scheduled Phone/Virtual/ Office Visits	10	5	13	9	9	7	1	5	4	7	10	3
Home Visits	13	12	9	6	6	21	10	10	14	13	11	9
Nursing Home Referrals	0	1	1	0	0	0	0	1	0	0	1	0
Functional Screens Administered*	6	6	5	4	4	10	5	3	6	3	8	3
Family Care Enrollments*	4	2	5	1	3	2	4	2	3	5	1	1
IRIS Referrals*	1	0	1	1	0	1	0	1	0	1	0	3

Staff participated in the following events:

Activities: Holiday Project

Trainings: DHS scorecard updates; Unified mental health training, WISHIN Pulse Access

Meetings: Homeless Coalition

Outreach Events: Falls Referral Form with Dodgeville EMS

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

-----*Descriptions*-----

Functional Screens Administered: A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc.). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Family Care Enrollments: Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

IRIS Referrals: IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

Staff participated in the following events:

Activities: Holiday Project

Trainings: DHS scorecard updates; Unified mental health training, WISHIN Pulse Access

Meetings: Homeless Coalition

Outreach Events: Falls Referral Form with Dodgeville EMS

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

-----*Descriptions*-----

Functional Screens Administered: A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc.). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Family Care Enrollments: Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

IRIS Referrals: IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

TRANSPORTATION COORDINATOR'S REPORT

November 2023

Submitted by Nohe Caygill

DRIVER ESCORT SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	115	1,319	144	1,560
Current Month	2022	YTD	2023	YTD
Driver Escort Fees Deposited:	\$1,749.33	\$15,702.27	\$1,484.15	\$ 12,562.75

ADRC TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	284	2,913	259	3,197
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$496.50	\$4,710.67	\$393.54	\$ 5,277.58

RURAL TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	85	751	65	888
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$297.50	\$3,449.60	\$300.00	\$ 4,512.74

CARE A VAN SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	89	452	0	353
Current Month	2022	YTD	2023	YTD
Donations Collected:	\$85.21	\$440.21	\$0.00	\$ 147.00
Current Month	2022	YTD	2023	YTD
Total Days Cancelled:	3	12	0	43

- Bus trips cancelled as we did not have a bus driver.

TRANSPORTATION COORDINATOR'S REPORT

December 2023

Submitted by Nohe Caygill

DRIVER ESCORT SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	111	2,148	118	1,678
Current Month	2022	YTD	2023	YTD
Driver Escort Fees Deposited:	\$2,358.89	\$18,061.16	\$1,472.79	\$ 14,035.54

ADRC TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	228	2,858	207	3,404
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$491.20	\$5,201.87	\$413.30	\$ 5,690.88

RURAL TAXI SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	78	797	79	967
Current Month	2022	YTD	2023	YTD
ADRC Taxi Fees Deposited:	\$438.75	\$3,888.35	\$364.50	\$ 4,877.24

CARE A VAN SERVICES

Current Month	2022	YTD	2023	YTD
Total Units of Service Provided:	25	477	0	353
Current Month	2022	YTD	2023	YTD
Donations Collected:	\$60.00	\$500.21	\$0.00	\$ 147.00
Current Month	2022	YTD	2023	YTD
Total Days Cancelled:	7	19	0	43

- The Care A Van did not run in December 2023

TRANSPORTATION COORDINATOR'S REPORT

Jan-24

Submitted by Nohe Caygill

DRIVER ESCORT SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	162	162	129	129
Current Month	2023	YTD	2024	YTD
Driver Escort Fees Deposited:	\$496.07	\$496.07	\$715.65	\$715.65

ADRC TAXI SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	307	307	234	234
Current Month	2023	YTD	2024	YTD
ADRC Taxi Fees Deposited:	\$547.30	\$547.30	\$343.39	\$343.39

RURAL TAXI SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	75	75	57	57
Current Month	2023	YTD	2024	YTD
ADRC Taxi Fees Deposited:	\$318.50	\$318.50	\$268.50	\$268.50

*Taxi cancelled 2 days in January 2024 due to weather.

CARE A VAN SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	0	0	0	0
Current Month	2023	YTD	2024	YTD
Donations Collected:	\$0.00	\$0.00	\$0.00	\$0.00
Current Month	2023	YTD	2024	YTD
Total Days Cancelled:	9	9	0	0

*No bus driver 2024



ADRC Manager's Report: February 2024 ADRC Board Meeting

We continue to have an open ADRC Specialist position in Iowa County. The position is posted on the Iowa County website.

We continue to work on the EMS Fall Referral Pilot Project: Through the Healthy Iowa County-Aging workgroup, we have established a referral process between Dodgeville EMS and the ADRC. The focus of this voluntary process is for people who fall while in their homes, especially for people who fall frequently in their homes. We are looking forward to this partnership and if it goes well, we hope to extend it out to other towns if their EMS can accommodate.

ADRC and Adult Protective Service staff will be transitioning to new reporting databases this year. Training will be provided by the state for these new programs.

We are beginning to work on the Aging Unit Plan for 2025-2027. More details to come in the following months.

ADRC Events:

AARP volunteers will provide Free Tax Prep now through mid April. The ADRC schedules appointments, makes reminder calls and provides space to the AARP volunteers.

2/14/24: ADRC staff will provide outreach to the Dodgeville Parkinson's Support Group.

2/21/24: The ADRC will host another Respite Care Association of Wisconsin (RCAW) Caregiver Registry Event. The goal of partnering with RCAW is to increase the number of paid caregivers in Iowa County. ADRC staff refer to this registry when caregivers are looking for respite.

2/27/24: ADRC staff will provide outreach to the Dodgeville Women's Club.

3/4/24-4/22/24: Boost Your Brain and Memory will be offered virtually, by our Regional Dementia Care Specialists.

3/6/24: Wellness Wednesday event with a focus on Social Security Disability Benefits. This will take place at 2:00pm at the Health and Human Services Building. The Social Security Administration will be presenting.

3/6/24: Wellness Wednesday event with a focus on Transitioning from youth disability programs to adult disability programs. This will take place at 6:00pm at Upland Hills Health. Unified Community Services will be co-presenting on this topic.

"Mug Club for Caregivers" meets on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and the regional Dementia Care Specialist. They are currently offering a hybrid meeting so attendees can choose Zoom or in-person.

Advocacy:

We will participate in the following advocacy days at the Wisconsin State Capital. If you are interested in attending, please reach out to me for more information.

2/20/24: Alzheimer's Advocacy Day

3/20/24: Disability Advocacy Day

5/14/24: Aging Advocacy Day

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
ADRC of Southwest Wisconsin
303 W. Chapel St.
Dodgeville, WI 53533
Telephone 608-930-9835
www.adrcswwi.org