

COBB-HIGHLAND RECREATION COMMISSION

Minutes from February 7, 2024

MEMBERS PRESENT: Bret Barr, Ryan Shemak, Steve Holmes, Tom Jenks, Al Kosharek, Al Linscheid, Gail Richgels, and Laura Anderson

MEMBERS ABSENT: Dan Baker and John Kreul

ALSO PRESENT: Tom Michek, Park Manager
Lisa Riley, Bookkeeper
Don Leix

Meeting was called to order by Al Kosharek at 7:01pm

Meeting notice was legally posted on Monday, February 5, 2024.

Public Input – There was no public input.

Review and Approve Minutes – Minutes from the December 2023 meeting were reviewed. A motion was made by Al Linscheid, seconded by Bret Barr to approve the meeting minutes. Motion carried by unanimous vote.

Treasurer's Report – Due to the CampLife conversion and issues with credit cards processing to the bank accounts properly, Bookkeeper Lisa Riley asked that the December 2023, 4th quarter 2023, and January 2024 reports be tabled. She explained to the Commission that numbers were not reporting correctly due to some glitches with the new software program. Morgan is working with CampLife to get issues resolved.

Changing Payroll Date to Wednesday – Due to the need of Bookkeeper Lisa Riley needing to change her days working at Blackhawk Lake from Monday to Wednesday, it was asked for the Commission's approval to change pay day from Monday's to Wednesday's with the pay period still ending on Sunday. Tom Michek stated that this change will also help both he and Morgan in reviewing and approving time cards, since Monday mornings are extremely busy following the weekend especially during the busy season. A motion was made by Steve Holmes, seconded by Tom Jenks to approve changing the payroll date from Monday to Wednesday immediately. Motion carried by unanimous vote.

Maintenance/Equipment

- **Beach Shower House** – Tom Michek provided an update that the beach shower house demo has been done, they have moved stall stud walls as they will be using dividers instead, tile is up, and they are starting to put things back together. Tom has treated the mold three times, finding there was not much mold. Question arose if air tests should be taken before putting construction back together. Tom will check with Deb Siegenthaler at Iowa County Health Department. The exterior concrete around the building should be replaced. The Commission directed Tom to solicit quotes for the next month's meeting. It was suggested to look into ADA grant funding of the concrete.
- **Tractor** – Tom informed the Commission that the tractor is being repaired at James Tractor & Truck Repair to replace the clutch. The last one was replaced in 2016.
- **Potential Projects** – Once we know where funds sit after the above is completed, potential maintenance to be looked at: pit toilets, roofs on small buildings, beach pavilion roof
- **CD's** – Tom reminded the Commission the CD's will be coming up for maturity/renewal this spring, with one at Highland Bank and one at Royal Bank. We will need to decide if we will

cash them in or renew them. With the large amount of funds used for the beach shower house project, funds may be needed to replenish the current operating cash.

- **Fisheree** – During the fisheree, Access Ability came with power wheel chairs on tracks. It is a grant funded operation. The DNR is involved with the project, along with the turkey federation. They have 32 of these chairs and people are allowed to use them at no charge. Tom asked the Commission if they would be interested in hosting this project here during a season. They have the liability with the chairs. We would be in charge of booking/reserving the chairs for disabled folks to enable them to enjoy the outdoors. The Commission responded favorably and thought the project was a great idea for Blackhawk Lake. Some of the questions that arose were (1) do they have a waiver to sign, (2) who stands where on liability, (3) do they maintain the units, (4) would they come and present at a meeting to the Commission. Tom stated he was told that we do not have liability on maintenance or repairs.
- **New Fish Limits** – We have been informed by the DNR that starting April 1st there will be a change in the pan fish daily bag limit from 25 per person to 10 per person total here at Blackhawk Lake, following their fish study. Tom asked the Fish Biologist if walleyes will be planted but the DNR was short on budget monies.

Next Meeting Date – The next meeting date will be March 13th, 2024 at 7:00pm

Adjournment - A motion was made by Al Linscheid, seconded by Bret Barr, to adjourn the meeting. The motion carried and the meeting adjourned at 7:41 pm.

X

Commission Secretary

X

Commission Clerk