

	AGENDA - ADRC of Southwest WI-Iowa County Board Tuesday, March 26, 2024, at 10:00 a.m. Conference Call: 1-312-626-6799 Zoom Meeting ID: 848 6041 8996 Passcode: 638947 https://us02web.zoom.us/j/84860418996 Health & Human Services Center, Community Room, 303 W Chapel St., Dodgeville, WI 53533		Iowa County Wisconsin
1	Call to order.		
2	Roll Call.		
3	Approve the agenda for this March 26, 2024, meeting.		
4	Approve the minutes of the February 27, 2024, meeting.		
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.		
6	Membership Committee Appointment. No action will be taken.		
7	Review ADRC Monthly Financial Summaries. No action will be taken.		
8	Department Reports: a) SUN: b) ADRC: (Benefit Specialist, ADRC Specialist, and Transportation)		
9	ADRC Manager: a) ADRC Managers Report b) Advocacy Updates		
10	Set next meeting date: Tuesday, April 23, 2024, at Health & Human Services Center, 303 W. Chapel Street, Dodgeville, WI 53533. 10:00 a.m. Zoom will still be an option.		
11	Adjournment.		
	Posting verified by: ADRC	Date: 3.13.2024	Initials: KS

Posted by County Clerks Office on 3/20/2024, Megan Currie - Deputy

February 2024

State of
Wisconsin
County of
Iowa

**UNAPPROVED MINUTES OF THE ADRC OF SOUTHWEST WISCONSIN
IOWA COUNTY BOARD MEETING HELD
TUESDAY, FEBRUARY 27, 2024, AT 10 A.M.
HEALTH & HUMAN SERVICES CENTER
303 W. CHAPEL ST., DODGEVILLE, WI 53533**

2024-02

1)	Call to Order: Vice-Chairman Reilly called the meeting to order at 10:00 a.m.
2)	Roll Call: Members Present in Community Room: Dody Cockeram, Brad Stevens, William Ladewig, Elsie Jane Murphy, Marilyn Rolfsmeyer, Susan Schroeder, Dawn Kabot, J. Patrick Reilly Members Present Remotely: Kari Wunderlin, W. Michael Britt Members Excused: Douglas Richter, Alice Fischer, Kathy Elliott, Dianne Evans Others Present in Community Room: Valerie Hiltbrand, Nikki Mumm, Kristena Springer, Brittany Mainwaring
3)	Agenda Approval: Approval of this February 27, 2024 , Agenda. Motion by Ladewig and seconded by Cockeram to accept the agenda. Motion carried.
4)	Meeting Minutes Approval: Approval of the November 28, 2023 , meeting minutes. Motion by Ladewig and seconded by Rolfsmeyer to accept the meeting minutes. Motion carried.
5)	Members of Audience Address Committee: Ladewig reminded the Board that there will be retiring members in May. Ladewig suggested that the Board consider holding meetings in other locations within the county.
6)	Monthly Financial Summary: Mumm provided report and presented. Mumm explained the Board mileage reimbursement process and payout dates, which may be later than expected.
7)	ADRC Department Reports: a) <u>SUN</u> (Seniors United for Nutrition): Hodgson provided report. Hiltbrand presented. b) <u>Transportation</u>: Mumm provided report. Offering Free rides to the polls for population 60 years and older. c) <u>ADRC</u> (Benefit Specialists, ADRC Specialists): Benefit Specialist reports will be in next month's packet. ADRC Specialist reports provided, and Mainwaring presented. Highlighted the Wellness Wednesday presentation at Upland Hills Hospital, which will focus on youth moving to adult programs.
8)	ADRC Manager Report: a) <u>ADRC Manager</u>: Hiltbrand provided report and presented. The Disability Benefit Specialist position has been filled. ADRC Specialist position is still posted. Highlighted upcoming events, including a Public Listening Session on 3/26/24. b) <u>Advocacy updates</u>: Hiltbrand provided report and presented.
9)	Next Meeting: Tuesday, March 26, 2024 , approved for the next ADRC Board meeting. 10:00 a.m., HHS Center, Community Room, Dodgeville. Zoom is still an option.
10)	Adjourn: Motion by Cockeram and seconded by Kabot to adjourn. Motion carried. Meeting adjourned at 10:36 a.m.

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
DECEMBER 2023**

Income **\$252,831.25**

- Income includes ADRC Regional reimbursement, GWAAR reimbursement, driver escort co-payments, reimbursement from Veterans Service Office and Family Care for driver escort rides, city taxi payments, and rural taxi payments.

Expenditures **\$135,600.92**

- Expenses include payroll and fringes, News & Views, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, supportive home care expenses, SUN expenses, and caregiver respite.

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
JANUARY 2024**

Income **\$17,252.98**

- Income includes driver escort co-payments, reimbursement from Veterans Service Office for driver escort rides, city taxi payments, and rural taxi payments.
 - This also includes SUN revenues that are not directly the ADRC's but are needed for grant claiming.

Expenditures **\$52,225.99**

- Expenses include payroll and fringes, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, SUN expenses, and caregiver respite.
 - This also includes SUN expenses that are not directly the ADRC's but are needed for grant claiming.

**AGING & DISABILITY RESOURCE CENTER
REVENUE AND EXPENDITURE SUMMARIZATION
FEBRUARY 2024**

Income **\$98,102.12**

- Income includes driver escort co-payments, reimbursement from Veterans Service Office and Family Care Organizations for driver escort rides, city taxi payments, and rural taxi payments.
 - This also includes SUN revenues that are not directly the ADRC's but are needed for grant claiming.
 - This includes our 85.21 grant annual allocation.

Expenditures **\$95,991.68**

- Expenses include payroll and fringes, office supplies, postage, City of Dodgeville Taxi expenses, Rural Taxi expenses, ADRC Care-A-Van Bus expenses, volunteer driver reimbursement, supportive home care expenses, prevention program expenses, News & Views publication expenses, SUN expenses, and caregiver respite.
 - This also includes SUN expenses that are not directly the ADRC's but are needed for grant claiming.

March SUN Program Update for the ADRC Board

- SUN Shine newsletter round 1 distribution went to County and town representatives, and printed copies were taken to Hidden Valley Church and Grace Lutheran Church. Participants and volunteers will also receive printed copies by mail or at meal sites.
- Hidden Valley Church helped to pack 192 emergency shelf stable meals for all our participants (in case it ever snows again before May). The new shelf stable meals were \$3.10 per meal and match senior meal pattern regulations (SUN can now include these meals on the usual contribution letter). These are ready for the next snow day.
- The SUN Personnel Manual was rewritten by Exec. Director Andrew and a smaller group of the SUN Board, along with a staff feedback period. Revisions will be voted on by SUN Board on March 21.
- The restaurant voucher proposal for Hi Point Steakhouse is still awaiting state approval. It met with GWAAR approval. An application to convert Viking Café in Blanchardville to the voucher system was also submitted. Voucher restaurants are more cost effective for programs that want to add locations but not hire more staff. If vouchers are not approved, SUN could attempt to hire a Site Manager for the Steakhouse and still partner with them. Viking Café will need a new Site Manager by June if the vouchers are not approved.
- On March 19, Exec. Director Andrew met with two reps from GWAAR and two reps from each of Lafayette and Iowa Counties to discuss current hot topics for the SUN program and gather feedback and ideas on how to address them. This includes catching up with home delivered meal participant assessments and how SUN can try to better align spending with funding while continuing to provide services without interruption.
- Fundraising updates:
 - United Fund of Iowa County awarded SUN \$8,000 toward home-delivered meals.
 - \$1405.79 was raised by Hidden Valley Church in February
 - \$500 pledged by Badger Hollow Wind for the annual campaign was received in early February.
 - \$400 came by direct deposit from Alliant Energy Gifts (we are hoping a letter will come with explanation; no grant was submitted)
 - \$600 came from Benton State Bank, \$2,500 from Village of Benton toward rent paid to Benton VFW
 - EPIC Software and TDS were not able to contribute toward a new vehicle
 - Milwaukee Brewers request is still pending (new vehicle funds)
 - Darlington and Blanchardville Community Fund requests including laptops and winter traction for volunteers are pending
 - AARP Grant requesting “kickstarter” money for a fundraiser event called Tour de SUN to take place in October was submitted March 6

Disability Benefit Specialist: Vacant Elder Benefit Specialist: Renae Kratcha October 2023 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 6

Elder Benefit Specialist: 73

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 22 Closed Cases: 5

Elder Benefit Specialist:

Open Cases: 90 Closed Cases: 85

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59:

60-69: 31

70-79: 26

80-89: 14

90-99: 2

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$0.00

Elder Benefit Specialist: \$442,695.00

Community Outreach and Events:

Date	Topic	Location
10/4/23	Medicare Part D: Open Enrollment	UHH
10/25/23	Nursing Home Outreach	HHS

Benefit Specialist Trainings:

Date	Topic
10/2/23; 10/6/23; 10/10/23; 10/11/23; 10/12/23	Medicare Training
10/5/23	EBS Training (Appleton)
10/12/23; 10/13/23	WNHSWA Fall Conference
10/18/23	Harassment Training

Additional Activities and Events:

Date	Topic

Disability Benefit Specialist: Vacant Elder Benefit Specialist: Renae Kratcha November 2023 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 5

Elder Benefit Specialist: 86

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 5 Closed Cases: 4

Elder Benefit Specialist:

Open Cases: 90 Closed Cases: 85

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59: 4

60-69: 21

70-79: 44

80-89: 15

90-99: 6

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$0.00

Elder Benefit Specialist: \$469,143.00

Community Outreach and Events:

Date	Topic	Location

Benefit Specialist Trainings:

Date	Topic

Additional Activities and Events:

Date	Topic

Disability Benefit Specialist: Michelle Leffler

Elder Benefit Specialist: Renae Kratcha

December 2023 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 24

Elder Benefit Specialist: 65

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 20 Closed Cases: 12

Elder Benefit Specialist:

Open Cases: 55 Closed Cases: 54

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59: 20

60-69: 45

70-79: 12

80-89: 8

90-99:

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$0.00

Elder Benefit Specialist: \$403,454.00

Community Outreach and Events:

Date	Topic	Location

Benefit Specialist Trainings:

Date	Topic

Additional Activities and Events:

Date	Topic

Disability Benefit Specialist: Michelle Leffler

Elder Benefit Specialist: Renae Kratcha

January 2024 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 36

Elder Benefit Specialist: 50

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 31 Closed Cases: 10

Elder Benefit Specialist:

Open Cases: 49 Closed Cases: 48

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59: 31

60-69: 39

70-79: 4

80-89: 7

90-99:

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$0.00

Elder Benefit Specialist: \$471,789.00

Community Outreach and Events:

Date	Topic	Location

Benefit Specialist Trainings:

Date	Topic
1/30/24	Foodshare 101

Additional Activities and Events:

Date	Topic

Disability Benefit Specialist: Michelle Leffler

Elder Benefit Specialist: Renae Kratcha

February 2024 Program Report

This report provides a statistical analysis of benefit specialist (Ben Spec) program services, as reported in the Social Assistance Management System (SAMS) database. The report focuses on legal and benefits-related assistance or "cases." It excludes general information and referral contacts, as well as public and media outreach activities.

CLIENT

A client is defined as a person who had one or more contacts related to a case during the reporting period. A new client is defined as a person whose earliest recorded contact involving legal or benefits-related assistance falls within the reporting period.

Disability Benefit Specialist: 35

Elder Benefit Specialist: 42

CASE

A case is defined as an issue that the Ben Spec helped a client to resolve. Multiple cases may be associated with a single client. A case is regarded as opened when a Ben Spec records the first contact related to an issue. A case is regarded as closed when the last contact related to the issue includes an outcome. A carryover case is a case that was opened prior to the start of the reporting period. A case is regarded as remaining open if it lacks an outcome as of the last day of the reporting period.

Disability Benefit Specialist:

Open Cases: 33 Closed Cases: 25

Elder Benefit Specialist:

Open Cases: 36 Closed Cases: 32

CLIENT CHARACTERISTICS

This report looks at demographic characteristics for all clients who had one or more contacts related to a case during the reporting period.

30-59: 33

60-69: 28

70-79: 10

80-89: 4

90-99:

MONETARY IMPACT

Monetary impact, recorded at time of case closure, is the estimated value of any benefits that a Ben Spec helped a client to obtain or preserve. This report looks at monetary impact for all cases closed during the reporting period.

Disability Benefit Specialist: \$ 5,062.00

Elder Benefit Specialist: \$374,442.00

Community Outreach and Events:

Date	Topic	Location

Benefit Specialist Trainings:

Date	Topic
2/20/24	Consequences of declining Part B

Additional Activities and Events:

Date	Topic

Staff participated in the following events:

Activities:

Trainings:

Meetings: Homeless Coalition; TMG; Expo Planning; CCOT

Outreach Events: Meridian Apartment outreach, Parkinson's Support Group, Dodgeville Women's Club

Key:

CCoT- County Communities on Transition

DSS- Department Social Services

IEP- Individualized Education Program

IRIS- Include, Respect, I Self Direct

MCO- Managed Care Organization

MDS Q- Minimum Data Set

-----*Descriptions*-----

Functional Screens Administered: A functional screen consists of a series of questions about a person daily functioning (i.e. bathing, dressing, eating, chores, decision making etc.). Identifying areas of need and the causes of these needs determines a person's functional eligibility for long-term care programs. These screens are usually completed in the client's home and last anywhere from 1½ to 2 hours of face-to-face interview time. Information and Assistance Specialist's then compile medical records and collateral contacts to verify information and enter the screen into a state database. When entering the screen, Information and Assistance Specialist's make detailed notes on every choice and observation placed in the screen. Completion of one functional screen can take up to 8-9 hours.

Family Care Enrollments: Family Care is a program that provides services and supports to people with physical disabilities, developmental disabilities and frail elders. In this area of the state, consumers have the choice between two Managed Care Organizations; Inlusa and My Choice Wisconsin, which provide the Family Care Program. Their staff in conjunction coordinate the services, which are offered by the Managed Care Organization, with the customer. The Managed Care Organization from their own network of providers purchases these services. Information and Assistance Specialists meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

IRIS Referrals: IRIS, (Include, Respect, I Self-Direct) is another program which also provides funding for services. In this area of the state, the IRIS program is administered by The Management Group (TMG), Connections and Advocates4U. This is a self-directed program and gives the customer more of the responsibility of choosing providers and managing their own monthly budget. Information and Assistance Specialist's meet with individuals about to enroll in long-term care to provide needed information for the client to make the decision that fits his/her situation the best.

TRANSPORTATION COORDINATOR'S REPORT

February 2024

Submitted by Nohe Caygill

DRIVER ESCORT SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	198	360	130	259
Current Month	2023	YTD	2024	YTD
Driver Escort Fees Deposited:	\$1,345.66	\$1,841.73	\$1,108.30	\$1,450.03

ADRC TAXI SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	310	617	271	505
Current Month	2023	YTD	2024	YTD
ADRC Taxi Fees Deposited:	\$490.75	\$1,038.05	\$447.82	\$758.57

RURAL TAXI SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	51	126	81	138
Current Month	2023	YTD	2024	YTD
ADRC Taxi Fees Deposited:	\$190.00	\$508.50	\$335.00	\$603.50

CARE A VAN SERVICES

Current Month	2023	YTD	2024	YTD
Total Units of Service Provided:	51	51	0	0
Current Month	2023	YTD	2024	YTD
Donations Collected:	\$65.00	\$65.00	\$0.00	\$0.00
Current Month	2023	YTD	2024	YTD
Total Days Cancelled:	2	11	0	0

•Bus trips cancelled in 2024 due to no driver



ADRC Advisory Board Meeting

March 2024

ADRC Manager's Report

We have two open positions in the ADRC; one is an ADRC Specialist position, and one is the Lead ADRC Specialist position.

We continue to work on the EMS Fall Referral Pilot Project: Through the Healthy Iowa County-Aging workgroup, we have established a referral process between Dodgeville EMS and the ADRC. The focus of this voluntary process is for people who fall while in their homes, especially for people who fall frequently in their homes. We are looking forward to this partnership and if it goes well, we hope to extend it out to other towns if their EMS can accommodate. I attended a meeting with local Iowa County EMS, Fire and First Responders on March 12th to discuss the project with them.

We are collecting data and information for our 2025-2027 Aging Unit Plan. We will host a Listening Session on March 26th at 11:30a.m., to gather information from the public. Aging topics to be discussed include but are not limited to Transportation, Family Caregiving, Senior Nutrition, and Health Promotion. Paper and online surveys will also be available for Iowa County residents to fill out.

ADRC Events:

AARP volunteers will provide Free Tax Prep now through mid April. The ADRC schedules appointments, makes reminder calls and provides space to the AARP volunteers.

2/27/24: ADRC staff provided outreach to 12 people with the Dodgeville Women's Club.

3/4/24-4/22/24: Boost Your Brain and Memory is being offered virtually, by our Regional Dementia Care Specialists.

3/6/24: ADRC staff partnered with Upland Hills Health, Unified Community Services and Social Security Administration to host two Wellness Wednesday presentations that focus on adults with disabilities. The main topic areas were Social Security Disability and transitioning to adult services at the age of 18. Moving from children services to adult services can be a stressful time for consumers and their families.

4/11-5/23: Stepping On (a falls prevention workshop) will be held at Stonefield Apartments in Dodgeville on Thursdays at 1:30. According Wisconsin Institute for Healthy Aging, "Stepping On

has been researched and proven to decrease falls by 31%. Fewer falls mean fewer injuries, fewer visits to the emergency room, fewer hospitalizations, and fewer deaths due to a fall.”

<https://wihealthyaging.org/programs/falls-prevention-programs/stepping-on/>

April is Volunteer Appreciation Month! The ADRC depends on volunteers for Driver Escort, Guardians, Prevention Programs and the ADRC Board. We will be celebrating our volunteers with a luncheon on April 23rd. Their contributions are invaluable to our programs and to our community.

“Mug Club for Caregivers” meets on the third Tuesday of the month from 10:30-11:30, hosted by our Caregiver Coordinator and the regional Dementia Care Specialist. They are currently offering a hybrid meeting so attendees can choose Zoom or n-person.

Advocacy:

The ADRC Taxi is offering Free Rides to the polls for people over the age of 60. Consumers can use the Taxi to vote early if needed.

We will participate in the following advocacy days at the Wisconsin State Capital. If you are interested in attending, please reach out to me for more information.

3/20/24: Disability Advocacy Day

5/14/24: Aging Advocacy Day

Respectfully submitted,

Valerie Hiltbrand, ADRC Manager
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Dodgeville, WI 53533
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www.adrcswwi.org