

If anyone would like to speak at the meeting, County Board Rules require they contact the County Clerk's Office no later than 4:00 pm on the day of the meeting to register. 608.935.0399.

## IOWA COUNTY BOARD MEETING

### \* AGENDA\*

**Tuesday, April 16, 2024**

**6:00 p.m.**

Conference Call 1-312-626-6799

<https://us02web.zoom.us/j/87929786043>

Meeting ID 879 2978 6043

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

#### *Healthy and Safe Place to Live, Work and Play – Iowa County*

*The Mission of Iowa County Government is to protect and promote the health and safety, economic well-being, and environmental quality of our county by providing essential services in a fiscally responsible manner.*

1. Call to order by County Clerk Kris Spurley.
2. Pledge of Allegiance.
3. Administer Oaths of Office by Iowa County Clerk Kris Spurley.
4. Roll Call.
5. Election of Iowa County Board Chair.
6. Election of Iowa County Board Vice-Chair.
7. Election of Iowa County Board Second Vice Chair.
8. Adopt the current Robert's Rules of Order for Iowa County Government.
9. Approve the agenda for this April 16, 2024 meeting.
10. Approve the minutes of the March 9, 2024 meeting.
11. Approve the minutes of the March 19, 2024 meeting.
12. Special matters and announcements.
  - Committee Chair reports.
  - Memorandum from Wisconsin Counties Association & Packet(set-out)
  - Forward Analytics (set-out)

13. Comments from the public.

14. Land use changes from the Towns:

- 1-0424 Arena - Rezoning request by V & V Supremo Foods, Inc. and John And Mary Pitman.
- 2-0424 Linden - Rezoning request by Tim Burke, Jeffrey Hepp and John & Rebecca Novak.
- 3-0424 Linden - Rezoning request by Adam Crist and Ruth Spurley.
- 4-0424 Mineral Point - Rezoning request by Bradley & Anita Berget and the Meylor Revocable Trust.
- 5-0424 Mineral Point - Rezoning request by Dan Dannenberg and Dannenberg Bros.
- 6-0424 Brigham - Rezoning request by Brigham View LLC.

15. Presentation #1 on Shared Services by UniverCity Staff.

#### **Airport Commission**

16. Resolution No. 7-0424 Petition for State and Federal Airport Improvement Aid.

17. Consider approving the Agency Agreement and Federal Grant Assurance for the airport.

18. Public comments from the airport petition hearing.

19. Consider Resolution No. 8-0424 to Consider a Transfer of \$195,000 from the Airport Fund Balance for Architectural and Engineering Services for Design of a New Pilot's Lounge, Manager's Office, Fixed Based Operator and Terminal Building.

#### **Public Works Committee**

20. Consider Resolution No. 9-0424 Recommending Transfer of Funds in 2024 from the General Fund Balance and Highway Fund Balance to the Highway Department for the Construction of County Highway Trunk T and Hollandale Highway Shop.

21. Notice of a Highway Right of way Pilot Vegetation Management Program in Iowa County for 2024(set-out).

22. Approve the Administrator's appointment of:

- Arnold Christen to the Iowa County Airport Commission for a two-year term expiring on May 1, 2026.
- Bob Bunker to the Land Conservation Committee for a two-year term expiring on May 31, 2026.

- William Britt to the ADRC Board for a 3-year appointment expiring on May 31, 2027.
- Susan Schroeder to the ADRC Board for a 3-year appointment expiring on May 31, 2027.

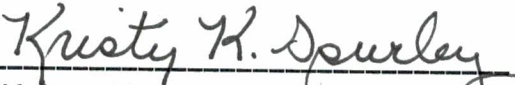
23. County Administrator's report.

24. Chair's report.

25. Consider the starting time for County Board meetings.

26. Mileage and Per Diem Report for this April 16, 2024 meeting.

27. Motion to adjourn to May 21, 2024.

  
Kristy K. Spurley, County Clerk

Posted 4/10/2024 @ 12:00 pm

# Send Result Report



MFP

ECOSYS M3645idn

Firmware Version 2TA\_S000.002.403 2019.12.05

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04/10/2024 12:53

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## Complete

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1. Call to order by County Clerk Kris Spurley.

2. Pledge of Allegiance.

| No. | Date/Time      | Destination     | Times    | Type | Result | Resolution/ECM     |
|-----|----------------|-----------------|----------|------|--------|--------------------|
| 001 | 04/10/24 12:49 | Dodge Chronicle | 0°00'21" | FAX  | OK     | 200x100 Normal/On  |
| 002 | 04/10/24 12:51 | WDMP            | 0°01'56" | FAX  | OK     | 200x100 Normal/Off |

PROCEEDINGS OF THE MARCH Special SESSION OF  
THE BOARD OF COUNTY SUPERVISORS  
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, March 9, 2024 at 8:06 a.m. and was called to order by the Honorable John M. Meyers, Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Dan Nankee, Curt Peterson, Darrell Kreul, Dave Gollon, Joan Davis, Dody A. Cockeram, Richard Rolfsmeyer, John Meyers, Tim Lease, Jerry Galle, Don Gander, Don Leix, and Mel Masters.

Remotely: None

Excused: Doug Richter, Mike Peterson, and Justin O'Brien.

Approval of the Agenda: Motion by Sup. Masters seconded by Sup. Davis to approve the agenda for this March 9, 2024 meeting with a correction to agenda #8, setting the next meeting to March 19<sup>th</sup>, 2024. Motion carried unanimously.

Strategic Planning Session with UW Extension Community Development Agent Barry Hottman. Hottmann walked the County Board through a planning process and as a result, the County Board reached a consensus to pursue these three objectives:

1. Taxes and Finance: Find a balance between needs and wants
2. Infrastructure: Broadband, Airport, and Road Investments.
3. Finding ways to impact workforce/housing/economic development
  - a. Zoning influence to help with development opportunities
  - b. Developing incentives to help with growth (housing/workforce/economic development)
  - c. Working and educating municipalities for economic development; building the relationships.

2025 Budget Discussion with the County Administrator. Administrator Bierke went over the anticipated budget concerns for the upcoming 2025 fiscal year. The County Board was provided with several items to think about and consider in anticipation of a budget shortfall. The County Board provided Bierke with directions on what to pursue and what not to pursue to help balance the 2025 budget.

Mileage and Per Diem Report for this March 9, 2024 Special Session of the Board was presented.

13 Members 277 Miles and Per Diem \$715.59

Motion by Sup. Davis seconded by Sup. Cockeram to approve. Motion carried unanimously.

Motion by Sup. Galle seconded by Sup. Masters to adjourn to March 19, 2024. Motion carried unanimously.

Meeting adjourned at 11:52 a.m.

John M. Meyers, Chairman

PROCEEDINGS OF THE MARCH SESSION OF  
THE BOARD OF COUNTY SUPERVISORS  
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, March 19, 2024 at 6:00 p.m. and was called to order by the Honorable Curt Peterson, Vice-Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Douglas Richter, Ingmar Nelson, Dan Nankee, Curt Peterson, Darrell Kreul, Dave Gollon, Joan Davis, Dody A. Cockeram, Brad Stevens, Roger Geisking, Mike Peterson, Richard Rolfsmeyer, Tim Lease, Jerry Galle, Don Gander, Justin O'Brien, Don Leix, Mel Masters and Kevin Butteris.

Remotely:           Excused: John Meyers

Approval of the Agenda: Motion by Sup. Lease seconded by Sup. Nankee to approve the agenda for this March 19, 2024 meeting. Motion carried unanimously.

Approval of Minutes: Motion by Sup. Nelson seconded by Sup. Davis to approve the minutes from the February 20, 2024 meeting. Motion carried unanimously.

Special matters and announcements.

- Committee Chair Reports: Sup. Masters reported on the Iowa County Airport Public Hearing and 5-year plan.
- Register of Deed 2023 Year End Report.
- Thank you from Sandy Doran.
- Letter from International Union of Operating Engineers Local 139.
- Opioid Settlement Fund Report.

Comments from the public: None.

Motion by Sup. Galle seconded by Sup. Butteris to adopt Amendatory Ordinance 1-0324 thru 2-0324 as a group. Motion carried unanimously.

Amendatory Ordinance No. 1-0324 to zone 37.599 acres, 7.078 acres and 1.15 acres from AR-1 Agricultural Residential, R-1 Single Family Residential and B-4 Industrial to all AR-1 Agricultural Residential in the Town of Arena.

Amendatory Ordinance No. 2-0324 to zone 2.004 acres from A-1 Agricultural to AR-1 Agricultural Residential the Town of Linden.

Nicole Welsh of the Highland Park Committee gave a presentation on the 2023 Recreation Grant that the park was awarded.

Motion by Sup. Nankee seconded by Sup. Cockeram to approve the Iowa County Public Nuisance Ordinance No. 200.03. Motion carried unanimously.

Motion by Sup. Gollon seconded by Sup. Gander to approve Policy Update: Policy 112 Logo Use and Management Policy, Policy 308 – Carryover Funds Policy, Policy 325 – Donations to Iowa County, Policy 416 – Vehicle Use Policy, Policy 601 Immunization Program, Policy 602 Volunteer Medical Advisor, Policy 603 Environmental Health, Policy 604 Communicable Disease, Policy 606 Rabies Control Program, Policy 703 Meeting Use Policy. Motion carried unanimously.

Motion by Sup. Masters seconded by Sup. Leix to approve Increasing Sheriff's Office Accountant position from .75 FTE to 1.0 FTE. Motion carried unanimously.

Motion by Sup. O'Brien seconded by Sup. Galle to approve Resolution No. 3-0324 Designating April 15-19, 2024 as Work Zone Safety Recognition Week. Motion carried unanimously.

Motion by Sup. Nankee seconded by Sup. O'Brien to approve the Administrator's appointment of:

- Susan Steudel to the Iowa County Board of Health for a three-year term Expiring on March 31, 2027.
- Chris Underwood to the Mineral Point Library Board for a three-year term from May 1, 2024 to May 1, 2027.

County Administrator Bierke spoke about the March 9<sup>th</sup> planning meeting and budget discussion. Larry updated the Board on the affordable housing program through CAP.

No Chairman report.

Mileage and Per Diem Report for this March 19, 2024 Session of the County Board was presented.

19 members                      424 miles and Per Diem \$1,054.08

Motion by Sup. Lease seconded by Sup. M. Peterson to approve. Motion carried unanimously.

Motion by Sup. Nankee seconded by Sup. Gollon to adjourn to April 16, 2024. Motion carried unanimously.

Meeting adjourned at 6:48 p.m.

Curt Peterson, Vice-Chairman

Kristy K. Spurley, County Clerk

# AGENDA ITEM COVER SHEET

**Title:** Resolution to Petition for State and Federal Airport improvement Aid

☒ Original

☐ Update

## TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

### DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Periodically we renew our agency agreements and grant assurances with the FAA and WisDOT BOA so the funding provided correlates to our current Airport layout Plans for improvements. The Airport layout Plan as been submitted for final approvals, so it's time to renew the Pettion. In essence, the County states we will apply for airport improvement aid within entitlement and other funding machanisms with the FAA and WisDOT BOA, we will maintain and operate the airport for the life of the improvements made from the grant funding we receive (20 years in most cases) or repay the depreciated amounts granted, and give authority to the WisDOT BOA to administer and oversee the various improvements on the grounds.

### RECOMMENDATIONS (IF ANY):

Most of the Resolution to Petition, Agency Agreement, and Federal Assurance is statutory language, so there isn't much verbiage which can be changed. With that said, it is important all of the improvements propsoed to be made are stated, otherwise they are not eligible for funding. recommend to review the improvement listing and move to approve to the County Board for consideration and adoption.

### ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of Petition, Grant Assurance, and Agency Agreement.

### FISCAL IMPACT:

Annually with budget process per the 5-year capital Plan or as other grants are applied for an received.

### LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

### PUBLICATION REQUIRED:

☒ Yes

☐ No

### PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10-15 Mins

COMPLETED BY: CRH

DEPT: HWY

### 2/3 VOTE REQUIRED:

☐ Yes

☒ No

## TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 03-26-2024

AGENDA ITEM # 6

### COMMITTEE ACTION:

**RESOLUTION Number 7-0424 PETITIONING  
THE SECRETARY OF TRANSPORTATION  
FOR AIRPORT IMPROVEMENT AID  
BY**

**Iowa County Board of Supervisors  
Iowa County, Wisconsin**

WHEREAS, the Iowa County Board of Supervisors; Iowa County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Iowa County Airport, Iowa County, Wisconsin,

**"PETITION FOR AIRPORT PROJECT"**

WHEREAS, the foregoing proposal for airport improvements has been referred to the Board of Supervisors by the Airport Commission for its consideration and report prior to Board action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Upgrade/replace fuel system; Replace rotating beacon; Reconstruct/Rehabilitate apron; Reconstruct entrance roads and parking areas; Reconstruct/Rehabilitate Runway 04/22 and/or 11/29; Reconstruct/Rehabilitate taxiways and taxilanes; Construct/Reconstruct/Rehabilitate airfield lighting including airfield guidance signs; Install airport navigational aids on Runway 04/22 and/or 11/29; Land acquisition in runway approaches and for airport development; Conduct Narrative report and ALP update; Airfield Pavement Maintenance and Markings; Acquire Hangar; Acquire snow removal equipment, Acquire snow removal equipment building; Maintain/repair/improve/construct airfield sewer (Storm and Sanitary) and water utilities; Expand/Modify/Rehabilitate/Construct Terminal Building and Fixed Based Operator

(FBO) Building; Construct/Rehabilitate Aircraft hangar; Maintain and Construct Airport Security Fencing; Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.

3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport, to contribute to the vitality and economic support of the airport, and to maintain and enhance the use of the airport by the tenants and the public.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

#### **"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"**

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

#### **"AIRPORT OWNER ASSURANCES"**

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE \_\_\_\_\_ and \_\_\_\_\_  
be authorized to sign and execute the agency agreement and federal block grant owner assurances  
authorized by this resolution.

RESOLUTION INTRODUCED BY:

(TITLE) \_\_\_\_\_  
Reese Meyers  
Iowa County Airport Manager.

(TITLE) \_\_\_\_\_  
Craig Hardy  
Iowa County Highway Commissioner.

(TITLE) \_\_\_\_\_  
Mel Masters  
Iowa County Airport Commission Chair.

**CERTIFICATION**

I, \_Kris Spurley, Clerk of the County of Iowa, Wisconsin, do hereby certify that the foregoing is a  
correct copy of a resolution introduced at a meeting of the Iowa County Airport Commission on March  
26, 2024, and adopted by a majority vote of the Iowa County Board at its meeting on Tuesday April 16,  
2024, and recorded in the minutes of said meeting(s).

\_\_\_\_\_  
Kris Spurley; Iowa County Clerk

# AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

## Department of Transportation Bureau of Aeronautics Madison, Wisconsin

WHEREAS, the Iowa County Board of Supervisors , Iowa County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Iowa County Airport project to:

Upgrade/replace fuel system; Replace rotating beacon; Reconstruct/Rehabilitate apron; Reconstruct entrance roads and parking areas; Reconstruct/Rehabilitate Runway 04/22 and/or 11/29; Reconstruct/Rehabilitate taxiways and taxilanes; Construct/Reconstruct/Rehabilitate airfield lighting including airfield guidance signs; Install airport navigational aids on Runway 04/22 and/or 11/29; Land acquisition in runway approaches and for airport development; Conduct Narrative report and ALP update; Airfield Pavement Maintenance and Markings; Acquire Hangar; Acquire snow removal equipment, Acquire snow removal equipment building; Maintain/repair/improve/construct airfield sewer and water utilities; Expand/Modify/Rehabilitate/Construct Terminal Building and Fixed Based Operator (FBO) Building; Construct/Rehabilitate Aircraft hangar; Maintain and Construct Airport Security Fencing; Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.

WHEREAS, the sponsor adopted a resolution on April 16, 2024, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

### AGENCY AGREEMENT.....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

\_\_\_\_\_  
David M. Greene, Director  
Bureau of Aeronautics

\_\_\_\_\_  
(Date)

**FEDERAL BLOCK GRANT OWNER ASSURANCES .....**

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The Board of Supervisors of Iowa County, Wisconsin

\_\_\_\_\_  
Name  
Title: Iowa County Board Chair

\_\_\_\_\_  
Name  
Title: Iowa County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## **Iowa County Airport - MRJ**

3151 State Road 39  
Mineral Point; WI 53565  
Phone: 608.935.3381  
Fax 608.935.0372  
Email: [highway@iowacounty.org](mailto:highway@iowacounty.org)  
Or: [Mrjairport@iowacounty.org](mailto:Mrjairport@iowacounty.org)

CRAIG HARDY  
HIGHWAY COMMISSIONER  
[WWW.IOWACOUNTY.ORG](http://WWW.IOWACOUNTY.ORG)

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**Notice of Public Hearing  
In the matter of state and Federal Aid  
For the improvement at  
Iowa County Airport  
3151 State Road 39  
Mineral Point, Wisconsin 53565**

See the Attendance Sign-in sheet for record of all in attendance.

Public Hearing commenced at 6:01 P.M. by Highway commissioner Hardy.

Hardy presented a 34-slide deck Powerpoint presentation to inform all in attendance of the reason for the Public Hearing, present the Commission approved updated Airport Layout Plan, discuss Proposed Airport Improvements for years 2024-2029, and to inform those in attendance of other improvements proposed for the airport. Hardy completed the slide-deck presentation around 6:25PM, and then open the floor to those in attendance to ask questions, express concerns, and convey their opinions on the various proposals.

The following is a record of all the Oral Comments or Statements made at the hearing:

Siegenthaler- Asks about acquiring land off the ends of the runways.

Hardy- stated the airport commission doesn't have any runway approach land acquisition in the current five-year plan (2024-29). Although it is illustrated in the petition, airport layout plan, and the Powerpoint presentation to acquire property at the runway approach areas. Ultimately the FAA/BOA would desire that the County own the property immediately adjacent to our runway approaches, but there are no immediate plans for that acquisition in the capital plan.

Siegenthaler: Asks what distance can windmills be built near or surrounding the airport.

Hardy -stated our Airport Overlay Ordinance provides some protections related to height of structures within the overlay area (to +/- 5 Miles) and cannot impede on the airport approaches. Also, there is a requirement with the PSC permits they acquire for verification of no impact from BOA/FAA.

Siegenthaler: Is solar still in talks?

Hardy: Not at the moment as we re-bid the Ag land on the airfield for a 5-year lease. Although the potential for installing solar panels on the grounds is illustrated in the airport layout plan should the commission decide to take that up in the future.

Siegenthaler: What is 2A Zoning?

Hardy: Stated the Airport Overlay Zoning maps out different zones for land use ranging from Zone 1 (airport) to zone 4 (+/-3 miles out). The Ordinance allows differences in lot sizes and resident zoning. As well as other land uses. Properties closer to the airport = more restrictive in use.

James: Any noise consideration plans?

Hardy: Yes, this is the reason for limiting growth surrounding the airport with the Airport Overlay Ordinance.

Seigenthaler: Are we planning on exponential growth soon?

Hardy: Explains that the growth and projects listed in the ALP are put in to be eligible for funding if/when the time comes. The airport has been running a 100% hangar occupancy rate since circa 2014, and there is a waiting list for hangars from pilots.

Seigenthaler: Will the planned (illustrated) airport hangars be built be airport or private owned?

Hardy: Not sure at the moment, it could be a mix of both. The intent is to provide space for hangars for parties interested in building them. We have a couple of potential tenants to build hangars, but right now don't have adequate space for their needs.

Seigenthaler: Timeline on building hangars behind Pat Ripps?

Hardy: No timeline yet, just on the ALP to be eligible for funding.

Seigenthaler: Will the frontage road be just for cars or will it be a taxi lane?

Hardy: Currently is proposed to be for land-side (car) operations to separate and limit traffic crossing the runways.

James: What will be the minimum width of those taxiways (to the proposed nested tee hangar building #38 in the ALP)?

Hardy: the conceptual drawings provided illustrate both 75ft and 110ft to obstructions to show how the future hangar development would be limited.

James: Any plans to extend 11/29

Hardy: No plans at the moment.

Seigenthaler: What are the two hangar spots near the T-Hangars?

Hardy: A concept plan has been developed to show that as a new proposed FBO and SRE Building.

Seigenthaler: Who can build on Lot B?

Hardy: Anyone could build on the lot, it's maximum size would be around 66x60 (corrected to be 56X50 as illustrated on the ALP) at the moment. Some discussion if it would be required to be a commercial hangar. Hardy stated to run a commercial business out of the hangar would require a SASO Agreement and state building code plan review, due to running a business out of the hangar.

Dulles: Are there any proposed changes off the approach end of RWY 4 where I live?

Hardy: No plans for development near that area. The only item illustrated would be acquisition of the approach area box.

Dulles: How busy is the airport? (How many operations are there annually?)

Meyer: We think around 16,000 operations per year.

Seigenthaler: Will the ALP approval being delayed effect taxiway F Construction.

Hardy: No. The extension of Taxiway F was already accounted for in the old ALP to the end of the three proposed hangars illustrated at the location.

James: Commented on potential restaurant placement and aircraft parking. People visiting a restaurant on the grounds do so in anticipation of being able to see aircraft takeoff/land. It would be suggested to make the restaurant business at an area where the runways can be seen. In addition, he recommended to make space for several aircraft as a lot of pilots like to fly-in to a destination to eat then continue on their way. Not uncommon to have multiple aircraft on site for restaurant business.

Hardy: Comment was noted.

Seigenthaler: The illustrations show two fuel farms. Will we have two fuel farms?

Hardy: Perhaps. If the commission continues with a plan to move the Jet-A tank upon replacement to the north fueling location, then there will be a point where both are operational at the same time. But some of the consideration is where to place a new Jet-A fuel tank as the existing ages out for replacement. The existing tank reaches a 30year life circa 2030, and will need replacement. In the meantime; the 100LL tank is about 4-5 years old and has almost three decades before it will age out. The decision to move to the north can be mad when the tie comes to replace the tank, but t needs to be shown so it would be eligible when the time comes to replace it.

Hardy calls for further comments or questions. After further calls three times, Hardy closed the hearing at 6:50PM. Individual conversations occurred for another 15 minutes between attendees.

#### Other Oral Comments:

Phone call from Mike McVay; PH 608-574-2273.

Owens house on 39 right across the street from the airport. Would like to ask a couple of questions about the public meeting notice that he received in the mail. He called on Mrach 14, 2024. He asked if the County was planning to buy his house. I advised him it is illustrated in our ALP plan to acquire property within the approach area, but there isn't a plan in the current 5-year program to do so at this time. Ultimately due to its' location and proximity to the airport runway approach, the County would desire to own it. We discussed the removal of some tree obstructions at the residence from last fall per our avigation easement. I commented all obstructions of the approach have been removed and we are in compliance with FAA/BOA guidelines.

**The following is a record of all the written comments made to-date:**

Robert Cretney; Email [cretney7@gmail.com](mailto:cretney7@gmail.com); submitted the following written comments:

Fuel Farm

Consider adequate ramp room around the 100 LL pumps to accommodate multiple aircraft at one time.

Jet A fuel farm ramp on west side of runway 22 should accommodate at least 120,000 pound aircraft which will require center point fueling.

With time, overwing fueling will be replaced with center point fueling from a truck. With that in mind, the Jet A fuel farm ramp and its associated expense and weight bearing requirements could be eliminated with a fuel truck.

Airport lighting:

Reils, PAPIs or VASIs on all runways to permit lower visibility approach minimums.

Taxiways/Runways:

Parallel taxiways should be included in the long range master plan (not just verbally discussed) due to anticipated increased traffic from the school, corporate aircraft, ag operations and general aviation aircraft based at MRJ. (The additional MRJ aircraft are the result of the planned additional hangers.)

Current and future runway surface planning will hopefully include accommodations for additional runway weight bearing capacity. Down range costs and lost time can be greatly reduced when the proper base was initially constructed.

Ramp Surface for larger business aircraft may need to be concrete, as summer heat reduces surface integrity, causing problems for heavy parked aircraft.

Some ramp surface should accommodate at least 120,000 pound aircraft and that portion of the ramp should be connected to a correspondingly rated taxiway.

# AGENDA ITEM COVER SHEET

**Title:** Transfer Funds from Airport Fund Balance for Design of a new Airport Man. 

☒ Original

☐ Update

## TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

### DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

At the last commission meeting there was some discussion of opportunities for funding of terminal buildings at General Aviation airports similar t MRJ. The commission expressed an interest in performing a locally funded design of a new building and pursue these funding options. The Highway Commissioner solicited an RFP for design services, and is requesting funding from the Airport fund balance to move ahead with the project.

### RECOMMENDATIONS (IF ANY):

Consider the proposal and determine if we want to move ahead with the design project or not at this time, funded 100% locally by the airport.

### ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☐ No

If yes, please list below:

No attachments. Commissioner will summarize and handout at the meeting.

### FISCAL IMPACT:

100% local design transfer from the Airport Fund Balance of \$165,000.

### LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

### PUBLICATION REQUIRED:

☐ Yes

☒ No

### PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5-10 Mins.

COMPLETED BY: CRH

DEPT: HWY

### 2/3 VOTE REQUIRED:

☒ Yes

☐ No

## TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 03-26-2024

AGENDA ITEM # 7

### COMMITTEE ACTION:

## RESOLUTION NO. 8-0424

**Resolution Recommending Transfer of Funds in 2024 from the Iowa County Airport Fund Balance for the Costs of Architectural and Engineering Design Services for a new Pilot's Lounge, Airport Manager's Office, Fixed Base Operator, and Airport Terminal Building at the Iowa County Airport MRJ at Mineral Point.**

**WHEREAS**, the Airport Commission has undergone a process of revising it's Airport layout Plan of improvements for the Iowa County Airport at Mineral Point; and,

**WHEREAS**, the Iowa County Airport at Mineral Point is classified as one of Ninety General Aviation Airports (GA) in the state eligible for the funding; and,

**WHEREAS**, the Airport Commission feels a new building Fixed Base Operator Building could better fit and meet the needs of the customers, services, and the airport; and,

**WHEREAS**, the Federal Government has discretionary grant funding available for fiscal years 2024 through 2026 through the Bipartisan Infrastructure Bill in the Airport Terminals Program (BIL-ATP) in the amount of \$1 Billion for each fiscal year of which \$100 Million is designated and restricted to GA classified airports similar to Mineral Point; and,

**WHEREAS**; the Iowa County Airport commission would like to position itself to be able to pursue an Airport Terminal Program Discretionary Building Construction Grant opportunity in fiscal years 2024, 2025, and / or 2026; and

**WHEREAS**; the Airport Commission through action at its' March 26<sup>th</sup> meeting recommends the following budget amendment to transfer up to \$195,000 from the Airport Fund Balance to the 2024 Capital Project Budget of the Airport for the purposes of acquiring Architectural and Engineering Design Services for the Design of a new Fixed Based Operator Terminal Building at the Iowa County Airport:

| <u>Expense</u>       | <u>Amount of Decrease</u> | <u>Revenue</u>               | <u>Amount of Increase</u> |
|----------------------|---------------------------|------------------------------|---------------------------|
| 26200000             | \$195,000.00              | 26253510.50805               | \$195,000.00              |
| Airport Fund Balance |                           | Capital Outlay - Engineering |                           |

**WHEREAS**; the building design process will be structured in tiers of completion for the Airport Commission to assess and monitor project costs and viability as it progresses on the objective of attaining a Building Design plan, Construction Specifications, and Itemized Cost Estimate bidding packet for the shelf to aid in the preparation of the BIL-ATP grant submittal deadlines;

**THEREFORE BE IT RESOLVED by the Iowa Conty Board of Supervisors that:** The County Board hereby adopts the recommendations of the Airport Commission, to approve the budget amendment transferring funds from the Airport Fund Balance to the Airport Operating expenses for the project in the amount of \$195,000.

**BE IT FURTHER RESOLVED that:** any funds remaining upon the completion of the project shall revert back to the Airport Fund Balance at the end of 2024 or upon completion in 2025.

Dated this 26<sup>th</sup> day of March, 2024  
Respectfully Submitted by the Iowa County Airport Commission.

Adopted this 16<sup>th</sup> day of April, 2024

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John M. Meyers  
Iowa County Chair

Attest:

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Kristy K. Spurley  
Iowa County Clerk

# AGENDA ITEM COVER SHEET

**Title:** Transfer of Funds from General and Highway Fund Balances to Hwy Dept

☒ Original

☐ Update

## TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

### DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Highway Department is requesting a transfer of \$600,000 from the General Fund Balance and \$500,000 Highway Fund Balance to apply towards the cost of construction of CTH T and Hollandale Highway Shop. The General Fund Balance and Highway Fund Balance can adequately fund the transfer

### RECOMMENDATIONS (IF ANY):

The Executive Committee is recommending the approval to transfer \$600,000 from the General Fund Balance and \$500,000 from the Highway Fund Balance to the Highway Department.

### ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Recommending Transfer of Funds in 2024 from the General Fund Balance and Highway Fund Balance to the Highway Department for the of Construction of County Highway Trunk T and Hollandale Highway Shop

### FISCAL IMPACT:

\$600,000 reduction to the General Fund Balance and \$500,000 reduction to Highway Fund Balance

### LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

### PUBLICATION REQUIRED:

☒ Yes

☐ No

### PRESENTATION?:

☐ Yes

☒ No

How much time is needed? 5 minutes

**COMPLETED BY:** Jamie Gould/Larry Bierke/Craig Hardy

**DEPT:** Finance/County Administration/Highway

### **2/3 VOTE REQUIRED:**

☒ Yes

☐ No

## TO BE COMPLETED BY COMMITTEE CHAIR

**MEETING DATE:**

**AGENDA ITEM #**

### COMMITTEE ACTION:

**RESOLUTION NO. 9-0424**

**Resolution Recommending Transfer of Funds in 2024 from the General Fund Balance and Highway Fund Balance to the Highway Department for the of Construction of County Highway Trunk T and Hollandale Highway Shop**

**WHEREAS**, the Highway Department the construction bids for County Trunk Highway T have come in \$3,500,000 overbudget; and

**WHEREAS**, the Highway Department is requesting to move design and construct of a new Hollandale Highway Shop from years 2025 and 2026 in the Capital Improvement Plan to year 2024 at a cost of \$2,800,000; and

**WHEREAS**, the Executive Committee is recommending transfers from the General Fund Balance and Highway Fund Balance and financing the remaining balance for the construction of County Highway Trunk T and Hollandale Highway Shop; and

**THEREFORE, BE IT RESOLVED THAT,** the Executive Committee does hereby recommend to the Iowa County Board of Supervisors a transfer of funds from the General Fund Balance in the amount of \$600,000 and Highway Fund Balance in the amount of \$500,000 and financing the remaining balance for the construction of County Highway Trunk T and Hollandale Highway Shop in the following 2024 accounts:

### Equipment/Material Acquisitions

|                  |               |
|------------------|---------------|
| 71053280 – 50980 | \$ 600,000.00 |
|------------------|---------------|

## Contracted Services

|                |               |
|----------------|---------------|
| 71053313-50290 | \$ 500,000.00 |
|----------------|---------------|

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT:** The Iowa County Board of Supervisors adopts the recommendations of the Executive Committee and approves the transfer of funds from General Fund Balance and Highway Fund Balance and financing the remaining balance for the construction of County Highway Trunk T and Hollandale Highway Shop. The Board further directs the County Clerk to publish this Resolution pursuant to Wisconsin State Statute number 65.90 (5)(a) for the statutory requirement:

Respectfully submitted by the Iowa County Executive Committee  
Adopted this 16<sup>th</sup> day of April, 2024.

John M. Meyers  
Iowa County Chairman

ATTEST:

Kristy K. Spurley  
Iowa County Clerk