

If anyone would like to speak at the meeting, County Board Rules require they contact the County Clerk's Office no later than 4:00 pm on the day of the meeting to register. 608.935.0399.

IOWA COUNTY BOARD MEETING

AGENDA

Tuesday, May 21, 2024

7:00 p.m.

Conference Call 1-312-626-6799

<https://us02web.zoom.us/j/87929786043>

Meeting ID 879 2978 6043

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play – Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well-being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

1. Call to order by Chairman John M. Meyers.
2. Pledge of Allegiance.
3. Roll Call.
4. Approve the agenda for this May 21, 2024 meeting.
5. Approve the minutes of the April 16, 2024 and May 2, 2024 meetings.
6. Special matters and announcements.
 - Committee Chair reports.
 - SW Wisconsin Regional Planning Commission Spring newsletter.
7. Comments from the public.
8. Land use changes from the Towns:
 - 1-0524 Arena - Rezoning request by Judy Handley.
 - 2-0524 Brigham - Rezoning request by Reid & Stephanie Formo.
 - 3-0524 Dodgeville - Rezoning request by Esch Road Properties.
 - 4-0524 Mifflin - Rezoning request by Paul Leigh.
 - 5-0524 Mifflin - Rezoning request by Alan & Paula Schoenberg.
 - 6-0524 Mineral Point - Rezoning request by Sam Palzkill and Luke Fitzsimmons.
 - 7-0524 Mineral Point - Rezoning request by Gerry Anderson.

General Government Committee

9. Consider Policy 701 "Safety Manual" and Policy 404 "Safety Inspections".
10. Consider Resolution 8-0524 Establishing a Self-Insured Worker's Compensation Program.

Public Works Committee

11. Consider Resolution 9-0524 Jurisdictional Transfer Agreement for CTH CC-CTH C to STH 14 with Town of Arena.
12. Consider Amendment of Ordinance #800.06A – The Annual County Vehicle Registration Fee.

Executive Committee

13. Discussion of County contributions and in-kind services to the SUN program.
14. Consider Resolution 10-0524 to Establish a Project Account called: K9 Support.
15. Consider Resolution 11-0524 to Establish a Project Account called: Courthouse Grounds & Memorial Improvements.
16. Consider Resolution 12-0524 to Establish a Project Account called: Health Care Equipment Loan (HELP) Account.
17. Consider Resolution 13-0524 Recommending 2023 Budget Amendments for Various Departments.
18. Consider Resolution 14-0524 2023 Transfer of Funds from the General Fund Balance.
19. Consider Resolution 15-0524 for Carryover of Certain Accounts from 2023 to 2024.
20. Consideration of Initial Resolution Approving Revenue Bond Financing for Bug Tussel Wireless, LLC. Information with respect to the job impact of the project will be available at the time of consideration of the Resolution.
(Resolution 16-0524)
21. Approve the Administrator's appointment of:
 - Joann Manteufel to the Barneveld Public Library Board for a three-year term Expiring on May 1, 2027.
22. County Administrator's report.

23. Chair's report.

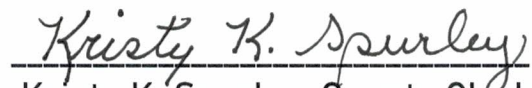
24. Mileage and Per Diem Report for this May 21, 2024 meeting.

25. Motion to convene in closed session pursuant to Section 19.85(1)(g), Wisconsin Statutes, conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Receive update and advice regarding BARD litigation, HHS HVAC claim, and eminent domain cases); AND Section 19.85(1)(e), Wisconsin Statutes, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss Iowa County Airport property and Airport Zoning Permit Moratorium).

26. Motion to return to open session.

27. Possible action on closed session item(s).

28. Motion to adjourn to June 18, 2024.


Kristy K. Spurley, County Clerk

Posted 5/15/2024 @ 12:00 pm

PROCEEDINGS OF THE APRIL SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN

The meeting was held in person and via electronic videoconferencing/
teleconferencing.

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Tuesday, April 16, 2024 at 6:00 p.m. and was called to order by the County Clerk Kristy Spurley.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

County Clerk Spurley administered the Oaths of Office to the Supervisors.

Roll call:

Members attending in person: Douglas Richter, Ingmar Nelson, Dan Nankee, Curt Peterson, Darrell Kreul, Dave Gollon, Bruce Paull, Joan Davis, Dody A. Cockeram, Brad Stevens, Adam Stucki(6:10 p.m.), Mike Peterson, Richard Rolfsmeyer, John Meyers, Tim Lease, Jerry Galle, Don Gander, Justin O'Brien, Don Leix, Mel Masters and Kevin Butteris.

Remotely: None Excused: None

Motion by Sup. Masters seconded by Sup. Gollon to nominate Sup. Meyers as Board Chair. Motion by Sup. Kreul seconded by Sup. Cockeram to elect John Meyers by unanimous consent.

At 6:05 p.m., Clerk Spurley stepped down as Chair Meyers took over the meeting.

Sup. Gollon nominated Sup. Curt Peterson to Vice-Chair. Motion by Sup. Davis seconded by Sup. Kreul to elect Sup. Curt Peterson by unanimous consent.

Sup. Gollon nominated Sup. Masters as Board Second Vice-Chair. Motion by Sup. Gollon seconded by Sup. C. Peterson to elect Mel Masters by unanimous consent.

Motion by Sup. O'Brien seconded by Sup. Gollon to adopt the current Robert's Rules of Order for Iowa County Government. Motion carried unanimously.

Approval of the Amended Agenda: Motion by Sup. Nankee seconded by Sup. Lease to approve the amended agenda for this April 16, 2024 meeting. Motion carried unanimously.

6:10 p.m. – Sup. Stucki arrived and Clerk Spurley administered his Oath of Office.

Approval of Minutes: Motion by Sup. Davis seconded by Sup. Butteris to approve the minutes from the March 9th and 19th, 2024 meeting. Motion carried unanimously.

Special matters and announcements.

- Committee Chair Reports: Sup. Stevens spoke about the new design of the Hidden Valleys magazine.
- Memorandum from Wisconsin Counties Association & Packet
- Forward Analytics
- Hidden Valley magazine

Comments from the public:

- Rick Zemlicka – Wind Turbine Contract

Motion by Sup. Galle seconded by Sup. Nankee to adopt Amendatory Ordinance 1-0424 thru 6-0424 as a group. Motion carried unanimously.

Amendatory Ordinance No. 1-0424 to zone 1.97 acres from A-1 Agricultural and AB-1 Agricultural Business to all AB-1 Agricultural Business in the Town of Arena.

Amendatory Ordinance No. 2-0424 to zone 5.32 acres from C-1 Conservancy & AR-1 Agricultural Residential to AR-1 Agricultural Residential leaving 37.96 acres zoned C-1 Conservancy in the Town of Linden.

Amendatory Ordinance No. 3-0424 to zone 35.242 acres and 7.92 acres from A-1 Agricultural to AR-1 Agricultural Residential and 1.0 acre from to A-1 Agricultural to C-1 Conservancy in the Town of Linden.

Amendatory Ordinance No. 4-0424 to zone 2.69 acres from A-1 Agricultural to AR-1 Agricultural Residential with 40 acres having the AC-1 Agricultural Conservancy overlay district in the Town of Mineral Point.

Amendatory Ordinance No. 5-0424 to zone 5.42 acres from A-1 Agricultural & AR-1 Agricultural Residential to all AR-1 Agricultural Residential in the Town of Mineral Point.

Amendatory Ordinance No. 6-0424 to zone 1.02 acres from A-1 Agricultural to AR-1 Agricultural Residential in the Town of Brigham.

Mary Baumgartner and Ross Milton of the University Staff gave a presentation on Shared Services by zoom.

Airport Commission

Motion by Sup. M. Peterson seconded by Sup. Lease to approve Resolution No. 7-0424 Petition for State and Federal Airport Improvement Aid. Craig Hardy reported on the public hearing and explained the process for applying for aids and grants. Motion carried unanimously.

Motion by Sup. Masters seconded by Sup. Nelson to approve the Agency Agreement and Federal Grant Assurance for the airport.

Public comments from the airport petition hearing were reviewed.

Motion by Sup. Kreul seconded by Sup. Nelson to approve Resolution No. 8-0424 to Consider a Transfer of \$195,000 from the Airport Fund Balance for Architectural and Engineering Services for Design of a New Pilot's Lounge, Manager's Office, Fixed Based Operator and Terminal Building. Motion carried unanimously.

Public Works Committee

Motion by Sup. M. Peterson seconded by Sup. Butteris to approve Resolution No. 9-0424 Recommending Transfer of Funds in 2024 from the General Fund Balance and Highway Fund Balance to the Highway Department for the Construction of County Highway T and Hollandale Highway Shop. Motion carried unanimously.

Notice of Highway Right of way Pilot Vegetation Management Program in Iowa County for 2024. Craig reviewed the program with the Board.

Motion by Sup. Galle seconded by Sup. Nankee to approve the Administrator's appointment of:

- Arnold Christen to the Iowa County Airport Commission for a two-year term expiring on May 1, 2026.
- Bob Bunker to the Land Conservation Committee for a two-year term expiring on May 31, 2026
- William Britt to the ADRC Board for a three-year appointment expiring on May 31, 2027.
- Susan Schroeder to the ADRC Board for a three-year appointment expiring on May 31, 2027.

County Administrator Bierke talked about County Officials Workshop (COWS) and his meeting with Economic Development. He also reminded them that Wisconsin Counties Association's Annual Conference will be held from September 22-24 in LaCrosse County.

Chairman report that there is County Board Training on May 2nd from 5-9 pm.

He informed the Board the Wisconsin Counties Association District meeting will be held in Wisconsin Dells on May 3rd.

Motion by Sup. Gollon seconded by Sup. Masters to set the starting time for County Board meetings beginning next month thru September to 7:00 pm. Motion carried unanimously.

Mileage and Per Diem Report for this April 16, 2024 Session of the County Board was presented.

21 members 506 miles and Per Diem \$1,464.02

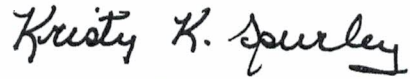
Motion by Sup. Davis seconded by Sup. Nankee to approve. Motion carried unanimously.

Motion by Sup. Lease seconded by Sup. Cockeram to adjourn to May 21, 2024. Motion carried unanimously.

Meeting adjourned at 7:23 p.m.



John M. Meyers, Chairman



Kristy K. Spurley, County Clerk

PROCEEDINGS OF THE MAY SESSION OF
THE BOARD OF COUNTY SUPERVISORS
OF IOWA COUNTY, WISCONSIN

The Board of Supervisors met in the Health and Human Services Center Community Room in the City of Dodgeville on Thursday, May 2, 2024 at 5:00 p.m. and was called to order by the Honorable John M. Meyers, Chair of the Board.

The Board, in unison, led the reciting of the Pledge of Allegiance to the flag.

Roll call:

Members attending in person: Douglas Richter, Ingmar Nelson, Dan Nankee, Curt Peterson, Darrell Kreul, Bruce Paull, Joan Davis, Dody A. Cockeram, Brad Stevens, Adam Stucki, Mike Peterson, Richard Rolfsmeyer, John Meyers, Tim Lease, Jerry Galle, Don Gander, Justin O'Brien, Don Leix, Mel Masters and Kevin Butteris.
Remotely: None Excused: Dave Gollon

Approval of the Agenda: Motion by Sup. Nankee seconded by Sup. Lease to approve the amended agenda for this May 2, 2024 meeting. Motion carried unanimously.

County Supervisor Trainings

- a) Strategic Planning Recap
- b) County Government Structure
- c) Update on County Administrator Goals
- d) Open Meetings and Open Records Law, Email Use, Motions
- e) Budget Process, Staff Wages, Capital Planning, and Education Opportunities

Motion by Sup. C. Peterson seconded by Sup. Masters to convene in closed session pursuant to State Statute 19.85(1)(g), Wisconsin Statutes, conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Receive update and advice regarding ongoing court lawsuits and legal claims).

And

Pursuant to section 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Discuss Iowa County Airport property and airport zoning permit moratorium). Motion carried unanimously.

Entered closed session at 7:41 p.m. with Larry Bierke, Craig Hardy and Dave Morzenti.

Motion by Sup. Leix seconded by Sup. Nelson to return to open session. Motion carried unanimously.

Entered open session at 8:14 p.m.

Mileage and Per Deim Report for this May 2, 2024 Session of the County Board was presented.

20 members 487 miles and Per Diem \$1,351.29

Motion by Sup. Nankee seconded by Sup. Stevens to approve. Motion carried unanimously.

Motion by Sup. Cockeram seconded by Sup. Lease to adjourn to May 21, 2024. Motion carried unanimously.

Meeting adjourned at 8:15 p.m.



John M. Meyers, Chairman



Kristy K. Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Policy 701 and 404 approval request

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Requesting approval for two policies. Policy 701 "Safety Manual" and Policy 404 "Safety Inspection"

RECOMMENDATIONS (IF ANY):

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Policy 701 with a draft document 701A for reference. I have also included Policy 404 with a draft document of an inspection sheet that could be used. Both draft documents are working documents that will change on an as needed basis. I'm asking the committee and board to approve the two policies presented.

FISCAL IMPACT:

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? 5 to 10 minutes

COMPLETED BY: _____

DEPT: _____

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



SAFETY MANUAL

Date Originated: 09/18/18
Date of Modifications:
Policy Number: 701
Drafted by: Facilities and Grounds Director

1. PURPOSE:

To establish emergency procedures and safety guidelines for all county owned buildings.

2. ORGANIZATIONS AFFECTED:

All Iowa County buildings and employees.

3. POLICY:

A. All County buildings will have a Safety Manual that will contain procedures and guidelines that will help educate and prepare staff if a potential safety issue or emergency occurs.

B. At a minimum, all Iowa County buildings will have a Safety Manual that will include procedures/guidelines that describe what will happen in the event of the following:

- 1) Computer Virus/Cyber Attack
- 2) Elevator Emergency (if applicable)
- 3) Power Outage
- 4) Mail Threat or Suspicious Package
- 5) Receiving a telephone threat
- 6) Flood or water damage
- 7) Explosion
- 8) Civil disorder or threat to personal safety
- 9) Chemical spill/fire
- 10) Tornado
- 11) Fire and fire extinguisher use
- 12) Evacuation Procedure

Any additional events added to this list will be identified and added to their specific facilities Safety Manual as they are identified.

4. REFERENCES: Wisconsin State Administrative Code SPS 332, United States Department of Labor Occupational Safety and Health Association (OSHA) Code of Federal Regulations (CFR) 1910, NFPA 101 Life Safety Code, and Policy 404.

5. PROCEDURES:

A. **Safety Manual Managers:** Responsibilities in maintaining each facilities Safety Manual are as follows:

- 1) Iowa County Courthouse: **Safety Procedures and Guidelines Manual (Document 701A)** Facilities and Grounds Director
- 2) Iowa County Health and Human Services: **Safety Procedures and Guidelines Manual (Document 701B)** Facilities and Grounds Director
- 3) Iowa County Law Enforcement Center: **Safety Procedures and Guidelines Manual (Document 701C)** Facilities and Grounds Director & Iowa County Sheriff
- 4) Iowa County Highway Department: **Safety Compliance Program Manual** Highway Commissioner

5) Iowa County Airport: **Safety Compliance Program Manual** Highway
Commissioner

- B. **Safety Manager Responsibilities:** Safety must be a top priority for all staff. The Counties greatest asset is its employees. It is every manager/department head's responsibility to put mechanisms in place to minimize the chance of any safety issue or accident occurring within the workplace. With that being said, the Safety Managers are not only responsible for the manual, but they are responsible for the facilities they maintain. Part of being responsible for the facilities, managers must ensure safety checklists and/or procedures are in place to help ensure Iowa County is doing all we can do to keep employees safe. For further information regarding these checklists and procedures, refer to Policy 404 "Safety Inspection".
- C. **All Staff Responsibility:** It is the responsibility of all Iowa County employees to review their facilities Safety Manual at least annually. Any vulnerability or hazard that isn't identified and/or isn't included in the manual should be passed on to your department manager and/or department head for consideration.
- D. **Employee Training:** All employees will be required to attend all required training sessions as they are scheduled. If an excused absence is granted, staff will be required to sign off that they have reviewed their facilities Safety Manual.
- 1) All employees will be required to review their facilities Safety Manual annually.
 - 2) Any new employee will be required to review the facilities Safety Manual during their employment orientation. It is the responsibility of the department head of that department to ensure compliance.
 - 3) Receiving a printed copy of their facilities Safety Manual will only be available upon request. One hard copy will be kept in the 1st floor breakroom of the Courthouse, Health and Human Services, and Law Enforcement Center buildings. A digital copy of the document can be found under the Employee Resources tab on the intranet. The Highway Department manual is located electronically under the G Drive labeled "Safety Compliance Program Manual" and a hard copy is in the parts room and main office at the Highway Department.

SAFETY PROCEDURES & GUIDELINES MANUAL



IOWA COUNTY COURTHOUSE BUILDING (CH)

**9-1-1
FIRE POLICE EMS SHERIFF**

Dispatch non-emergency line: 608-930-9500 option 2

Iowa County believes its most important asset is you, the employee. We have developed procedures and guidelines to address emergency situations and potential safety issues, which could threaten your well-being. Your timely response to emergency situations is essential to the manual's success. To this end, preparation for emergencies is the key. Take some time with your supervisor to:

- Read the quick reference information and procedures outlined in this booklet.
- Become familiar with all potential evacuation routes for your floor and area. Identify the nearest fire extinguisher and fire alarm pull station.
- Familiarize yourself with shelter areas within the building to be better prepared for when the need to seek shelter exists.

The instructions in this handbook are general and basic ones. They are only guidelines around which each department should develop specific instructions. It is very important that all department personnel are familiar with these emergency situations before they occur!

Common sense should dictate reaction to any of these emergency situations within this handbook. All situations cannot be neatly defined into a category for which hard and fast guidelines can be drawn. Individual judgment will need to be exercised in given situations.

Above all, in an emergency, **stay calm** and use good judgment. Follow established guidelines, procedures, and instructions of your department head and supervisors.

These procedures will not work without a cooperative effort from everyone. By not following directions in an emergency, lives may be endangered; by working together, we may prevent a tragedy from occurring.

Near the back of this handbook, we have provided some Safety Guidelines for your review. Continuing and meaningful efforts to prevent injuries should be a priority at all times.

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EMERGENCY SITUATIONS

BOMB THREAT

1. If you receive a bomb threat:
 - A. Be calm, courteous, LISTEN, do not interrupt the caller, keep the caller talking, write down the exact words said by the caller and attempt to obtain the following information:
 - 1) When will it go off?
 - 2) Exact time and time left?
 - 3) Where is the bomb located?
 - 4) What kind of bomb is it?
 - 5) Why are you doing this?
 - B. While you are on the phone with the caller, have another person call:
 - 1) 911 and advise them to send an officer.
 - 2) County Administrator
 - 3) If you are alone, activate the **red** panic button on your computer desktop or an activation button within your office suite (if available). This will bring Law Enforcement.
 - C. Complete the Bomb Threat Form. (within this document) during the phone call, if form is not available, complete form immediately after you are off the phone.
 - D. If you receive or find a written or mailed threat, notify 911 and the County Administrator. Do not share its contents with others.
 - E. If the threat indicates a need to evacuate immediately, initiate the evacuation plan as described in this document.
2. Activation of Evacuation:
 - A. All staff with a desk phone have the authority to announce an evacuation. For the CH building push buttons ***83** to announce to all CH desk phones. ***84** will announce to all desk phones within the Iowa County system (excluding Highway shops and Airport). If Bomb Threat justifies an immediate evacuation of the facility, announce by stating, "a bomb threat has been made in Courthouse, all staff and visitors need to evacuate immediately."
 - B. If the threat was made through the dispatch center, Law Enforcement will arrive and advise to evacuate.
 - C. Whoever they make contact with shall initiate the evacuation by making the above announcement over the phone system.
 - D. Contact the County Administrator after evacuating.
 - E. If evacuation is ordered, go to the following designated area:
 - 1) Follow evacuation directions as given within this manual and report to the Health and Human Services parking lot.
 - 2) If the Health and Human Services building is compromised, secondary evacuation point is the Dodgeville Fire Station.
 - 3) All personnel must be accounted for promptly.

CHEMICAL SPILL AND FIRE

1. If a chemical spill occurs:
 - A. If toxic chemicals come in contact with your skin, immediately flush the affected area with clear water. Use a chemical shower if available.
 - B. Notify 911 and explain the situation including the chemical(s) spilled.
 - C. Do what you can to contain the spill, but do not endanger yourself or others.
 - D. If there is any possible danger, evacuate your area.

COMPUTER DATA/PHONE PROBLEMS

1. What to do in the event of an information system failure/malfunction.
 - A. For all system failures notify the Information Technology (IT) helpdesk either by phone 608-935-0369 (ext. 369 on your desk phone) or via email (helpdesk@iowacounty.org) and advise of the malfunction. If you call in an emergency and there is no answer leave a message and IT will call back.

EMAIL SECURITY AWARENESS WARNING SIGNS!!!

1. This email is from someone outside my organization, and it's not related to my job responsibilities.
2. I was cc'd on an email sent to one or more people, but I don't personally know the other people it was sent to.
3. Is the email message a reply to something I never sent or requested?
4. Do I have an uncomfortable gut feeling about the sender's request to open an attachment or click a link?
5. I hover my mouse over a hyperlink that's displayed in the email message, but the link-to address is for a different website. **(This is a big red flag.)**
6. **Don't click on direct links** (in emails, text messages, etc.), especially those that are asking you to enter sensitive information. It's best to go directly to the source.

Suspected email of file virus.

1. If you believe you have received a virus via email, **DELETE IT. Do not open** the email or attachments. Call the helpdesk for further instructions. If you believe you have an email virus **do not** use your email until IT has been notified and has checked your computer for viruses.
2. If you believe you have stored files that may be infected with a virus, write down the name of the file and the location the file is stored (drive letter, folder name(s) and call or email the helpdesk with the information.
3. If you believe you have an infected laptop that was not connected to the County network, call the IT department at 608-935-0369 before doing anything on the laptop or before bringing it into a county building.

Unauthorized access or data theft:

1. If you believe that private or protected data has been accessed by unauthorized individuals; or have reason to believe someone has taken such information, contact the IT helpdesk immediately. 608-935-0369 or Ext. 369 on your desk phone.

Unauthorized access or other phone and voice mail issues or concerns.

1. If you believe that there is potential abuse or other problems with the phone system or voice mail, contact your supervisor and IT at 935-0369.

Obscene/Threatening voicemail

1. If you receive a threatening/obscene voice mail, contact your supervisor immediately and 9-1-1. Do not delete the voice mail call.

ELEVATOR EMERGENCY

1. WHAT TO DO IN AN ELEVATOR EMERGENCY:

- A. Do not force the elevator open.
- B. Push the Button with the picture of a telephone next to it.
- C. The 911 Operator will answer. Speak in a normal tone of voice when talking with the operator. Advise the operator that you are in the Courthouse Building Elevator. Dispatch will obtain assistance.
- D. If the power goes out, do not panic. Move your hand down below the call buttons to access the emergency button (inside panel door).

EMPLOYEE EVACUATION PROCEDURE

1. In advance, each staff person should:
 - A. Understand the evacuation plan.
 - B. Know at least two ways out of the building from your regular workplace. (see evacuation flow diagrams within this document).
2. When you are told to evacuate the building:
 - A. Remain Calm.
 - B. Immediately shut down all operations.
 - C. Leave quickly. It is mandatory that you waste no time and leave immediately.
 - D. The highest-ranking person who is physically present in each department is responsible for ensuring that all members of his/her department evacuate safely.
 - E. As you exit, quickly check nearby restrooms, copier rooms, closets, etc. for individuals who may have not heard the evacuation order. Accompany and help disabled personnel, visitors and any coworker who appears to need calm direction or assistance. If possible, lead them to the assembly area so that they may be accounted for.
 - F. Proceed as quickly as possible, but in an orderly manner. Do not push or shove. Use handrails when you are walking on stairs.
 - G. Take with you: car keys, purse, briefcase, etc. Do not attempt to save possessions at the risk of personal injury.
 - H. Do not use elevators. Elevators can become inoperative during a fire. In addition, smoke and fire travel up elevator shafts. (The Courthouse Building does not have immediate backup power to the elevator.)
 - I. Touch doors prior to opening them with the back of your hand. A hot door indicates fire on the opposite side, and the door should not be opened.
 - J. If you are the last person in the space of the office, close all doors behind you as you go out. Closed doors can slow the spread of fire, smoke, and water.
 - K. If smoke is encountered, occupants should breathe through a handkerchief or piece of clothing to reduce smoke inhalation. If caught in heavy smoke, drop to your hands and knees and crawl. Hold your breath as much as possible.
 - L. If clothing catches fire, stop, drop, and roll. Attempting to run will fan the flames and spread the fire.
 - M. If you become trapped in a room, close the door, and cover the door with a towel or other object to limit smoke infiltration. Attempt to move to the perimeter area and signal for help from a window. Windows should not be broken except as a last resort. If phones are working, contact 9-1-1 and advise of the area in which you are trapped. (Dispatch and Emergency Response Agencies have floor maps of the Courthouse Building.)
 - N. Report immediately to a designated assembly area.
 - 1) If you leave the Chapel St. side of the building, proceed to the parking lot of the Health and Human Services Building.
 - 2) If you leave via the Merrimac St. side of the building, proceed to the parking lot of the Health and Human Services Building.
 - 3) If the Health and Human Services Building is not a viable meeting place because of circumstances, then all evacuees should proceed to the Dodgeville Fire Station at Spring and Level Street. All personnel must be accounted for promptly. Assist your department leader (highest ranking person who is present from each department) in taking a head count. The names and last known locations of personnel and members of the public not accounted for should be determined and given to the department leader. (*Confusion in the assembly area can lead to unnecessary and dangerous search and rescue operations*)
 - O. Do not return to your work area until instructed to do so by your department leader, County Administrator or Law Enforcement officer.



SAFETY INSPECTION

Date Originated: 08/12/2018

Date of Modifications:

Policy Number: **404**

Drafted by: Facilities and Grounds Director

1. PURPOSE:

To ensure that Iowa County complies with health and safety requirements and to promote communication and develop procedures that improve workplace health and safety. Workplace inspections are used to check that hazard controls are adequate and working, identify possible solutions to problems, and to allow for follow-up to ensure that problems have been corrected.

2. ORGANIZATIONS AFFECTED:

This policy applies to all Iowa County facilities and employees.

3. POLICY:

It is the policy of Iowa County to maintain a program of safety inspection at all facilities. The objective of the inspection process is to ensure compliance with county rules, policies, procedures, and health and safety standards.

4. REFERENCES: Wisconsin State Administrative Code SPS 332, United States Department of Labor Occupational Safety and Health Association (OSHA) Code of Federal Regulations (CFR) 1910, NFPA 101 Life Safety Code, and Policy 701.

5. PROCEDURES:

A. General Safety:

- 1) Employees of Iowa County should be vigilant and exercise appropriate diligence to minimize risks.
- 2) Workplace hazards must be reported to the immediate manager for appropriate corrective action. The manager shall forward the information to their Supervisor/Department Head.
- 3) Managers and employees should work together to identify workplace hazards and to prioritize safety concerns.

B. Inspections

- 1) The Facilities and Grounds Director and/or the department head that is responsible for the facility is responsible for completing all monthly, quarterly, semiannual, and annual facility inspections. The Facilities and Grounds Director is responsible for the Health and Human Services and Courthouse facilities. The Iowa County Sheriff and the Facilities and Grounds Director work together to ensure compliance at the Law Enforcement Center. The Highway Commissioner is responsible for inspections at the Highway Department and Airport facilities.

The responsible facility department head must approve who will be conducting such inspections. Capable representatives must be capable and knowledgeable. Either handwritten or electronic copies of such inspections must be submitted and maintained by the facilities department head. Inspection procedure is as follows:

- a) Prior to an inspection, the authorized inspector should:
 1. Review the previous inspection reports for the area they are inspecting.
 2. Ensure they have the appropriate Inspection Checklist.

3. Plan and review the inspection route.

b) During the inspection, The authorized inspector should:

1. Record any hazardous conditions or acts observed.
2. Gather information regarding hazardous conditions or actions.
3. Examine areas where previous accidents or injuries have occurred.
4. Eliminate or remove the hazardous condition immediately, if safe to do so.
5. Rate the hazards or potential hazard on a scale of minor, moderate or major.
6. Inspection forms are to be submitted to the facilities department head upon completion of inspection.

c) After the inspection:

1. The Facilities and Grounds Director and/or facility department head will summarize the potential lists of hazards or potential hazards.
2. The Facilities and Grounds Director and/or facility Department head shall take immediate action to correct, mitigate or remove any situation where the health and safety of the workers is in immediate danger. Any major hazard listed item that can't be fixed due to time and money constraints are to be reported to the County Administrator for evaluation as soon as possible. Several additional types of workplace inspections should be conducted. These include:
 - a. Daily workplace inspections.
 - b. Spot inspection and job observations by Managers.
 - c. Quarterly hazard assessments by Managers.

2) Inspections are the responsibility of the facilities department head. It is their responsibility to make sure these inspections are conducted properly according to this policy.

C. Safety Incident Inspections: If any safety incident occurs:

- 1) Review the incident with those who were involved.
- 2) Discuss any proposed changes, trainings, and planned drills and/or exercises.
- 3) Formulation and adoption of changes.

Changes proposed to the facilities Safety Manual, need to be reviewed and approved by the following:

- 1) Department Head of department and/or facility
- 2) Facilities Safety Manual Manager

All finalized approved changes to the facility Safety Manual are to be updated on the intranet and communicated to employees that are affected by those changes.

D. Training:

- 1) Department Heads, Managers, and authorized inspectors shall be trained in workplace inspection and hazard identification prior to completing their first workplace inspection. It is the responsibility of the Department Heads of each department to make sure their employees are trained in workplace hazards.
- 2) The Facilities and Grounds Director will conduct overview training of the Safety Manual (Policy 701) to all affected Iowa County employees on an annual basis. Any safety inspections that may result in changes to the Safety Manual are to be communicated to all employees affected. Exception: Highway Department Commissioner and the Iowa County Sheriff (Law Enforcement Center Jail) will be responsible for their departments Safety Inspections and Manual changes.
- 3) A copy of the training outlines and signatures of those attending such trainings are to be submitted to the Human Relations Department after each training and a copy must be maintained with the responsible facility department head.



HEALTH AND
HUMAN SERVICES
BUILDING

FACILITY INSPECTION CHECKLIST

GENERAL SAFETY				YES	NO	N/A	UNDETERMINED
A.							
1.	Is there adequate & functional light in all work areas?						
2.	Are elevators working properly? (if applicable)						
3.	Are work areas free of tripping hazards (rugs, cords/wire, etc.)?						
4.	Is Safety Manual accessible to all employees?						
5.	Is overhead storage utilized safely?						
6.	Is anything within 18" of a fire sprinkler head?						
7.	Are SDSs available and accessible to all employees?						
FIRE AND ELECTRICAL SAFETY							
B.							
1.	Are portable fire extinguishers mounted & accessible?						
2.	Are extinguishers visually inspected monthly?						
3.	Are fire extinguishers annually inspected and tagged?						
4.	No Microwaves in office areas?						
5.	Emergency generator available and tested monthly?						
6.	Are electrical outlets adequate (no overloads/un-approved or multiple extension cords)?						
7.	Are extension cords in safe operating condition?						
8.	Are employee lounges free of visual fire hazards & violations?						
9.	Is there min 36" clearance around electrical panels?						
GENERAL ENVIRONMENTAL CONTROLS							
C.							
1.	Are carpets clean w/no rips, tears, bumps, runs?						
2.	Are uncarpeted floors clean, slip-resistant & in good repair?						
3.	Are warning signs/mats provided when floors are wet?						
4.	Are restrooms clean, sanitary and properly stocked?						
5.	Are lounges and eating areas clean and sanitary?						
6.	Are water fountains clean, sanitary & working?						
7.	Are work areas vermin, rodent, and insect free?						
8.	Are waste receptacles emptied regularly?						
9.	Are storage areas clean and debris-free?						
10.	Are walls and woodwork clean?						
This Photo by							
GENERAL ENVIRONMENTAL CONTROLS							
C.							
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8.	Are waste receptacles emptied regularly?						
9.	Are storage areas clean and debris-free?						
10.	Are walls and woodwork clean?						
List problems identified							
FACILITY/AREA BEING INSPECTED							
PERSON PERFORMING INSPECTION							
Inspection Date							

FACILITY INSPECTION CHECKLIST

COMMENT SHEET

A.	GENERAL SAFETY
1.	
2.	
3.	
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7.	

B.	FIRE AND ELECTRICAL SAFETY
1.	
2.	
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C.	GENERAL ENVIRONMENTAL CONTROLS
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D.	EGRESS
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2.	
3.	
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8.	

E.	MAINTENANCE INSPECTION
1.	
2.	
3.	
4.	
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6.	
7.	
8.	

FACILITY / AREA BEING INSPECTED	
PERSON PERFORMING INSPECTION	
INSPECTION DATE	



FACILITY INSPECTION CHECKLIST

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2.	Are elevators working properly? (if applicable)				
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5.	Is overhead storage utilized safely?				
6.	Is anything within 18" of a fire sprinkler head?				
7.	Are SDSs available and accessible to all employees?				
B.	FIRE AND ELECTRICAL SAFETY	YES	NO	N/A	UNDETERMINED
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2.	Are extinguishers visually inspected monthly?				
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7.	Are extension cords in safe operating condition?				
8.	Are employee lounges free of visual fire hazards or violations?				
9.	Is there min 36" clearance around electrical panels?				
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6.	Are water fountains clean, sanitary & working?				
7.	Are work areas vermin, rodent, and insect free?				
8.	Are waste receptacles emptied regularly?				
9.	Are storage areas clean and debris-free?				
10.	Are walls and woodwork clean?				

D.	EGRESS	YES	NO	N/A	UNDETERMINED
1.	Are emergency exit doors clearly marked?				
2.	Doors not propped open and operational?				
3.	Are doors hung to be readily opened from the egress side when building is occupied?				
4.	Are emergency and exit lights functioning properly?				
5.	Are closed stairs provided w/railing on at least 1 side?				
6.	When exits are not readily visible, is access marked by readily visible signs?				
7.	Are means of egress obstructions/impediments free?				
8.	Are stair wells adequately lite, are handrails secure and treads firmly attached to steps?				

E.	MAINTENANCE INSPECTION	YES	NO	N/A	UNDETERMINED
1.	AED present and in good working order?				
2.	Do air-conditioning ducts and vents appear to be clean upon visual inspection?				
3.	Are ceiling tiles intact, undamaged, and in place?				
4.	Is there sign of weather damage, mold growth, moisture intrusion, etc. in the facility?				
5.	First Aid kit fully stocked and accessible?				
6.	Does the outside of the building present any obvious safety concerns?				
7.	Are outside lights in good working order?				
8.	Is the parking lot area free of any safety concerns (uneven pavement, overgrown landscaping, etc.)?				

List problems identified	
FACILITY/AREA BEING INSPECTED	
PERSON PERFORMING INSPECTION	
INSPECTION DATE	



FACILITY INSPECTION CHECKLIST

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B.	FIRE AND ELECTRICAL SAFETY	YES	NO	N/A	UNDETERMINED
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C.	GENERAL ENVIRONMENTAL CONTROLS	YES	NO	N/A	UNDETERMINED
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List problems identified

FACILITY/AREA BEING INSPECTED
PERSON PERFORMING INSPECTION
INSPECTION DATE



FACILITY INSPECTION CHECKLIST

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List problems identified

FACILITY/AREA BEING INSPECTED
PERSON PERFORMING INSPECTION
INSPECTION DATE

AGENDA ITEM COVER SHEET

Title: Establishing a Self-Insured Worker's Compensation Program

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Iowa County has been Self-Insured since 2018; we last renewed in 2021. Every four (4) years, we are required to submit a new resolution establishing a self-insured Worker's Compensation Program.

RECOMMENDATIONS (IF ANY):

Continue with a Self-Insured Worker's Compensation Program.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution
Letter explaining Self-Insured Worker's Comp
Page of Graphs of Expenses

FISCAL IMPACT:

No fiscal impact in 2024; budgeted in Budget process.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Allison Leitzinger _____

DEPT: Employee Relations _____

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 8-0524

Establishing a Self-Insured Worker's Compensation Program

WHEREAS, Iowa County is qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's compensation Act (Act) provides that employer covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempt (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Iowa County Board, at its July 17, 2017 meeting, approve the establishment of a self-insured worker's compensation program; and

NOW THEREFORE, BE IT RESOLVED, that the Iowa County Board of Iowa County does ordain as follows:

- (1) Provide the establishment of a self-insured worker's compensation program effective May 21, 2024.
- (2) Authorize the Iowa County Employee Relations Director to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Respectfully submitted by the Iowa County General Government Committee:

Dated this 9th day of May 2024.

Adopted this 21st day of May, 2024.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk



Iowa County Finance Department

Jamie Gould, Finance Director

222 North Iowa Street Phone: (608) 935-0303

Dodgeville, WI 53533 Fax: (608) 935-3024

To: Iowa County Board of Supervisors

From: Jamie Gould, Finance Director

Date: May 13, 2024

Re: Self-Fund Workers Compensation

Iowa County became self-funded for Workers Compensation in 2018, which means Iowa County pays for all workers compensation medical bills and wages. Prior to becoming self-funded, Wisconsin County Mutual Insurance Company paid for all workers compensation related medical bills and wages. Iowa County still carries an Excess Coverage plan with Wisconsin County Mutual Insurance Company.

Every Iowa County employee is assigned to a workers compensation risk category based on their position. During our bi-weekly payroll processing, each department is “charged” workers compensation. This is calculated by multiplying each employee’s gross wage by their workers compensation risk category percentage (our software is set up to do the calculating for us). The workers compensation charge is transferred to the worker compensation fund held within Iowa County.

Once a worker compensation claim has been started, all payments for claims are processed by Aegis. Iowa County has a bank account held with Aegis that they use to directly pay the claims. The bank account balance is generally kept at \$20,000. At the end of each month, a Staff Accountant at Aegis sends me a list of expenses paid from our bank account that is held with Aegis, the bank statement, and bank reconciliation. I am also notified by Aegis any time a transfer needs to be made from Iowa County to Aegis to bring our bank balance back to \$20,000. When Iowa County transfers money to Aegis that money is coming from the worker compensation fund that is held by Iowa County – basically, we are using the money we have “charged” departments for workers compensation to replenish our bank account held by Aegis.

Once the expenses for an individual worker compensation injury have reached \$100,000 in expenses, Iowa County’s Excessive Coverage plan with Wisconsin County Mutual Insurance Company covers the remaining expenses. Aegis will continue to process and pay the claim expenses; however, Wisconsin County Mutual Insurance Company will deposit Excessive Coverage money into Iowa County’s bank account held with Aegis.

If an employee is injured and the accident is no fault of the employee or Iowa County, Wisconsin County Mutual Insurance will work to collect money from the other insurance company. The subrogation that is received is directly deposited into Iowa County’s bank account held with Aegis.

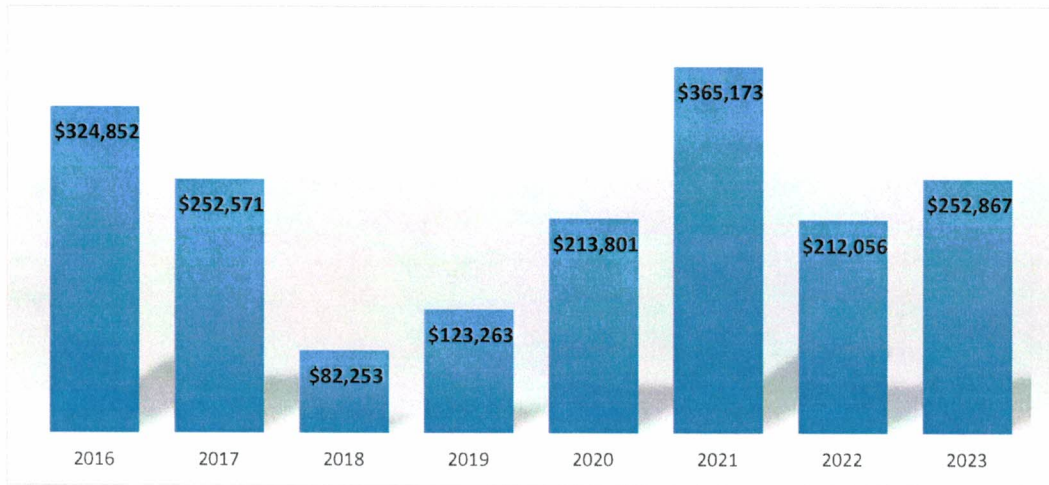
The attachment includes two charts outlining our workers compensation expenses for 2016 through 2023. The first chart labeled Worker Compensation Expenses (Less Subrogation Payments) is the worker compensation cost to Iowa County less any subrogation payments received. For the years 2016 and 2017, Iowa County was not self-funded; therefore, the costs you see are the premiums we would have paid to Wisconsin County Mutual Insurance Company. For the years 2018 through 2023, the costs are for the

Excessive Coverage premium and workers compensation claims paid, less any subrogation payments received.

The second chart is the actual workers compensation claims paid by Iowa County, excluding any subrogation payments received.

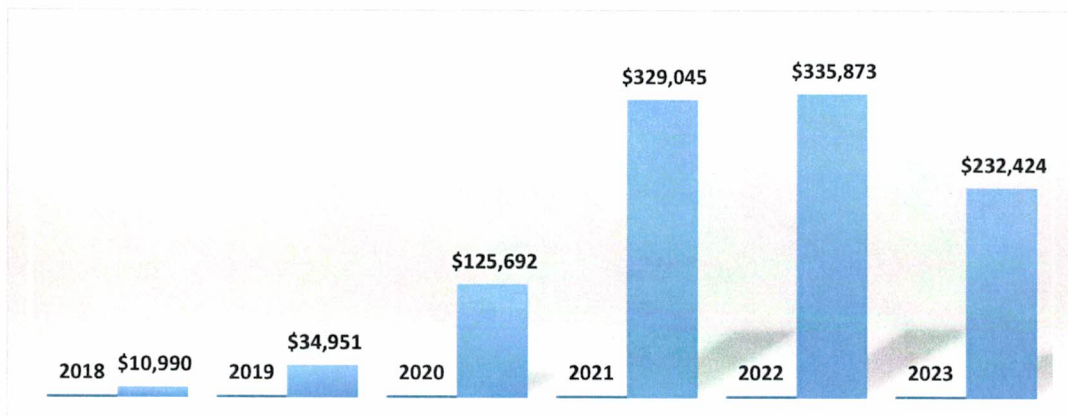
Workers Compensation Expenses (Less Subrogation)

<u>Year</u>	<u>Amount</u>
2016	\$ 324,852
2017	\$ 252,571
2018	\$ 82,253
2019	\$ 123,263
2020	\$ 213,801
2021	\$ 365,173
2022	\$ 212,056
2023	\$ 252,867



Self-Insured Workers Compensation Claims Paid

<u>Year</u>	<u>Claims Paid</u>
2018	\$ 10,990
2019	\$ 34,951
2020	\$ 125,692
2021	\$ 329,045
2022	\$ 335,873
2023	\$ 232,424



AGENDA ITEM COVER SHEET

Title: Consider Jurisdictional Transfer of CTH CC from CTH C - STH 14 to the Town

☐ Original

☒ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Department has been reviewing an alternate to close CTH CC with the reconstruction project on CTH C in 2027. CTH CC has only two abutting parcels, which can both gain access to the property from either CTH C or STH 14. The Department advised the public and the township they were considering closing CTH CC and vacating it. The public commented they wanted the road to remain open and in use. The township advised the department if the options were to vacate CTH CC or transfer it; the township would be interested in taking over CTH CC.

RECOMMENDATIONS (IF ANY):

Consider transferring CTH CC from the County to the Township per the resolution and agreement.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Jurisdictional transfer resolution attached.

FISCAL IMPACT:

Fiscal summarized in the resolution. Will require a transfer from fund balance to pay the township the lump sum amount; 2/3's vote of Board required for a transfer of funds. The balance of costs are covered in the Highway 2024 budget.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Mins.

COMPLETED BY: CRH

DEPT: HWY

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 05-06-2024

AGENDA ITEM # 8

COMMITTEE ACTION:

Approved unanimously by Public Works on 05/06/2024.

Resolution No. 9-0524

**JURISDICTIONAL TRANSFER by and between the COUNTY OF IOWA and the
TOWN OF ARENA REGARDING CTH CC from CTH C to STH 14 in the
Town of Arena.**

THIS AGREEMENT ("Agreement") is made and entered into by and between the County of Iowa, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as "COUNTY"), the Town of Arena, a municipal corporation in the State of Wisconsin (hereinafter referred to as "TOWN" or "TOWNSHIP").

WITNESSETH:

WHEREAS, the County has taken over a number of rural township roads functionally classified as Local Roads over the years which has resulted in the County maintaining the 11th highest system of County Trunk Highways in the state when compared to other counties, And;

WHEREAS, the County has a large backlog of needed roadway pavement maintenance and improvement projects due to maintaining a large proportionate share of roadway infra-structure within the County compared to counties with similar demographics, And;

WHEREAS, due to County Highway Improvement fiscal constraints and the amount of higher priority infra-structure needs based on functional classification of the County Trunk Highway network; it is recognized improvement of CTH CC in the Town of Arena may not occur for several years if not decades, And;

WHEREAS, the State of Wisconsin General Transportation Aid (GTA) formula for townships is based on a flat rate per mile of roadway method of contribution (for 2021 determined as \$2681 / mile) and the state formula allows a maximum level of share of cost funding to be given equal to 85% of the townships actual 6-year average eligible costs (which was determined to \$183,217.78 for 2021 based on the prior 6-years of actual costs versus the townships current GTA level of \$84,570), And;

WHEREAS, by the state General Transportation Aids accounting method the Township could stand to receive additional funding for roadway maintenance (estimate based on the 2021 funding distribution of \$2,681 Rate per Mile for additional township mileage = \$1,020 +/- / year) related expenses, And;

WHEREAS, the County's State of Wisconsin General Transportation Aid formula is based on a rolling 6-year average share of cost formula; of which annual increases in County expenses for County Trunk Highway maintenance during periods of fixed local government tax levies results in declining GTA reimbursements for the County increasing the gap between project backlog and

available funding for improvements, And;

WHEREAS, CTH CC is classified as a low volume local road with average daily usage of less than 450 vehicles per day resulting in the types of traffic usage being more township local resident community related rather than regional county to county or county to state based trip generation movements, And;

WHEREAS, the proposed improvement for CTH CC should be at the level of the usage of the road being Low Volume Local system, And;

WHEREAS, the COUNTY has obtained consent from the TOWNSHIP as required by Wis. Statute 83.025(1) to delete this portion of CTH CC from the county trunk highway system and rename it as Helena Road within the Township via this Resolution, And;

WHEREAS, the COUNTY obtained the consent of the Department as required by Wis. Stat. 83.025(1) to Jurisdictionally Transfer this portion of CTH CC from the county trunk highway system to the Town of Arena system, And;

WHEREAS, pursuant to Section 66.0301 Wis. Stats.; the TOWN and COUNTY wish to formalize arrangements for the distribution of maintenance costs, reimbursements, maintenance, permit authority, and snow removal duties and responsibilities for CTH CC between CTH C and STH 14 measuring as 0.45 miles in length as measured along the centerline complete with all existing infra-structure assets including but not limited to culverts, signage, guardrail, roadway, right of way, and other miscellaneous attributes, And;

WHEREAS, only two adjacent parcels owned by the Frank Lloyd Wright Foundation and the Wisconsin Department of Natural Resources abut CTH CC and both properties abut other highways being CTH C and STH 14 from which to gain property access to or from, And;

WHEREAS, the County considered vacation of CTH CC between CTH C and STH 14 as a result of the road not providing any exclusive public access to any property, And;

WHEREAS, the Town of Arena Town Board has discussed the proposed vacation of CTH CC by the County, and the Town has voted retention of the right of way for a public road currently known as CTH CC is in the best interests of the residents and the township, And;

WHEREAS, the TOWN and COUNTY wish to formalize the transfer of Jurisdiction of CTH CC, in its' entirety from the intersection with CTH C to its' terminus at the intersection with STH 14 wholly in the Town of Arena;

NOW, THEREFORE BE IT RESOLVED, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, TOWN and COUNTY do hereby agree as follows:

The portion of County Trunk Highway previously known as CTH CC in the township of Arena between the intersection with CTH C and STH 14 will hereinafter be Jurisdictionally Transferred to the Town of Arena:

1. From henceforth forward; CTH CC shall be removed from the County Highway Listing in Iowa County and shall be added to the Town of Arena Road Mileage and herein renamed and to be known as Helena Road.
2. The township centerline roadway mileage summary for the Town of Arena will be increased by 0.45 miles from 77.54 (Total Road) miles to be 77.99 (Total Road) miles.
3. The County Trunk Highway system roadway mileage summary for Iowa County will be decreased by 0.45 miles from 86.72 (Total County Trunk Highways classified as Local Road) miles and 25.88 (of County Trunk Highway classified in the Township of Arena) miles to be 86.27 (Total County Trunk Highways classified as Local Road) miles and 25.43 (of County Trunk Highway classified in the Township of Arena) miles, respectively;
4. The Township herein agrees to be responsible for any and all future road maintenance, construction, right of way, permitting, and all other statutory authorities, costs, infra-structure, permits, agreements, and other ancillary related conditions for said described roadway from the date of implementation of this agreement as herein stated below and forward;
5. The County hereby agrees to the following investments into CTH CC during the 2024 season:
 - Provide wedging to repair 3 locations along CTH CC to the proper crown and cross-section estimated at 125 Tons.
 - Provide a fresh Sealcoat surface in 2024, full width of the pavement;
 - Remove and reset one existing culvert pipe (at the CTH C intersection) for proper drainage.

The total costs for the improvements as specified herein shall be borne by Iowa County and is estimated at \$28,000.

6. Per Policy #1120 County Trunk Highway Jurisdictional Transfers adopted on 09/19/2023; Iowa County commits to a lump sum payment of \$30,000 * 0.45 Miles = \$13,500.00. Payable to the Town of Arena upon completion of the action items above, or no later than December 31, 2024.
7. The County is working on a project to reconstruct and upgrade CTH C between STH 23 and STH 14. As part of that project, the CTH CC intersection will be re-constructed to re-align to the new grades and design for CTH C. This work will be performed as part of the CTH C project with no cost to the township.

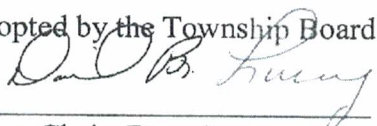
Said Jurisdictional Transfer shall be considered adopted upon completion of the commitments or actions described above; being the final date of completion of the actions or commitments as listed, said date shall be no later than December 31 of the year of adoption as listed below.

Offered by action of the Public Works Committee:

Chairman, Dave Gollon

Date

Adopted by the Township Board of the Town of Arena:



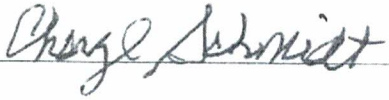
Town Chair, Dave Lucey

4-29-2024

Date

Attested to by the Town Clerk

Date



4/29/2024

Adopted by the Iowa County Board of Supervisors:

Iowa County Board Chair, John Meyers

Date

Attested to by the County Clerk

Date

AGENDA ITEM COVER SHEET

Title:Amendment of Ordinance #800.06 - Vehicle Registration Fee Tax

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Consider Ordinance #800.06A an amendment of the Vehicle Registration Fee tax Ordinance #800.06. The amendment makes several changes to the Ordinance in form and content.

RECOMMENDATIONS (IF ANY):

Review and consider approval of the amendment.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Copy of the original Ordinance #800.06 and the amended Ordinance #800.06A.

FISCAL IMPACT:

Currently the annual revenues of \$430,000+ are receipted by the Highway Department at a rate of \$20/vehicle.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 mins

COMPLETED BY: CRH , LB, DCM

DEPT: HWY, ADMIN, CORP COUNSEL

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 05-06-2024

AGENDA ITEM # 10

COMMITTEE ACTION:

Ordinance No. 800.06A

ANNUAL COUNTY VEHICLE REGISTRATION FEE IOWA COUNTY CODE OF ORDINANCES

Iowa County, through the duly elected Board of Supervisors, does ordain as follows:

I. **General Provisions**

- A. Title. This Ordinance shall be referred to as the "Annual County Vehicle Registration Fee."
- B. Purpose. To amend Iowa County Ordinance 800.06, of the same title, and republish the ordinance establishing the County's annual vehicle registration fee. This amendment contains substantial revisions of Ordinance 800.06 and should be read in its entirety.
- C. Authority. Wis. Stat. § 341.35, Wis. Admin. Code Ch. Trans. 126.
- D. Effective Date. This Ordinance Amendment shall be effective on the first day of the month, not less than ninety (90) days after adoption by the Iowa County Board, publication, and notification to the Department of Transportation of the ordinance amendment, as provided by law. Iowa County Ordinance 800.06 shall be repealed and replaced on the effective date of Ordinance 800.06A.
- E. Administration. This Ordinance shall be administered by the Iowa County Highway Department and Finance Department.

II. **Definitions**

- A. As used in this Ordinance, the following terms shall have the meanings indicated:
 - 1. COUNTY: Iowa County, Wisconsin.
 - 2. DEPARTMENT OF TRANSPORTATION: Wisconsin Department of Transportation.
 - 3. IOWA COUNTY BOARD: The Iowa County Board of Supervisors.
 - 4. PERSON: Any individual, corporation, society, partnership, entity, or institution.
 - 5. MOTOR VEHICLE: An automobile or motor truck registered under Wis. Stat. § 341.25(1)(c) at a gross weight of not more than 8,000 pounds.
 - 6. STATE: The State of Wisconsin.
 - 7. TRANSPORTATION RELATED PURPOSES: Legally incurred expenses and financial obligations of the Iowa County Highway Department limited to include both operating expenses and capital expenses only.
- B. All other words not specifically defined in this Ordinance shall be defined as set forth in any applicable Wisconsin Statutes or regulations and if not defined otherwise, the standard dictionary definition of the word shall apply.

III. Authority and Administration

- A. Pursuant to Wis. Stat. § 341.35, an annual vehicle registration fee of \$25.00 is imposed on all motor vehicles registered in the State which are customarily kept in Iowa County, unless exempted by Wis. Stat. § 341.35(2).
- B. The fees established by this section shall be paid to the Department of Transportation pursuant to Wis. Stat. § 341.35(5). Fees collected by the Department of Transportation on behalf of the County shall be remitted to the County in accordance with the statute and administrative code provisions.
- C. Monies collected under the authority of the statute shall only be used by the County for transportation related purposes as required by the statute.
- D. Upon adoption of this ordinance amendment by the Iowa County Board, the County Clerk shall immediately cause the appropriate notice of this ordinance amendment to be published, and also notify the Department of Transportation of the ordinance amendment.

Approved and adopted by the Board of Supervisors in the County of Iowa on this ____ day of May 2024.

IOWA COUNTY, WISCONSIN

By: John M. Meyers, Chairman
Iowa County Board of Supervisors

ATTEST:

Kristy K. Spurley, County Clerk

Published:



May 20, 2024

Seniors United for Nutrition
303 W. Chappel Street
Dodgeville, WI 53533

Re: 2025 Rental Increase

Dear Seniors United for Nutrition Board,

Iowa County, in preparation for the 2025 fiscal year, has discussed, considered, and voted to pursue an increase in the rental rates SUN pays to Iowa County for leasing an office suite and storage space in the Health and Human Services Center.

Iowa County currently charges other tenants on the property a rate of \$3.25 per square foot per month. (\$39 per square foot per year). The rent for SUN has been significantly below that for many years. In 2025, Iowa County will be increasing the rent for SUN to the same rent we charge other tenants. This will set your 2025 rent at \$31,083 per year for the 797 square feet of leased space.

This rental rate includes internet access, electrical costs, and heating and cooling costs.

Knowing that all governmental entities are faced with an annual budget process and financial challenges, we felt it appropriate to alert you to this increase as soon as possible to ensure your members are able to adjust to the new rental terms.

Please let me know if you have any questions or concerns.

Thank you,

Larry Bierke
Iowa County Administrator
608.935.0318

AGENDA ITEM COVER SHEET

Title: Donations - Project Account Resolutions

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

As per adopted policy 325 (attached), Iowa County is transitioning donations to specific project accounts in the new Munis Software. Today you are being asked to consider the passage of three resolutions creating special project accounts where future donations will be deposited. The balance of all special donations accounts will be reported out annually in the annual budget document starting in January 2025. It is expected that this will be a new, more transparent way of collecting, using, and reporting what donations are received and how they are used.

RECOMMENDATIONS (IF ANY):

Please consider the attached 3 resolutions and recommend them to the Iowa County Board.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is a copy of policy 325. Also attached are the first three resolutions creating special accounts for donations.

FISCAL IMPACT:

Transparency and Reporting. There should be no actual fiscal impact.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



DONATIONS TO IOWA COUNTY

Date Originated: 05.16.23

Date of Modifications: 03.19.24

Policy Number: 325

1. **PURPOSE:** Iowa County occasionally receives donations from the public that are both designated for specific purposes and undesignated. The purpose of this policy is to set how the County Board wants those donations handled, collected, recorded, tracked, and spent.
2. **ORGANIZATIONS AFFECTED:** This policy impacts all of Iowa County departments.
3. **POLICY:** It is the policy of Iowa County to accept donations from the public, businesses, non-profit entities, or any other donor so long as the purpose of the donated funds and the donor of said funds meet the terms of this policy and ethical guidelines.
4. **REFERENCES:** Iowa County Ordinance No. 701 (Ethics Code) and the Wisconsin Statutes cited therein; Iowa County Policy 406; Policy 209; Policy 704.
5. **PROCEDURES:** The following steps and restrictions hereby exist on funds proposed for and accepted as donated funds.
 - A. Iowa County will not accept donations, either cash or in-kind contributions, that were generated or are perceived by the Finance Director to have been generated by any illegal means.
 - B. Iowa County will not accept donations, either cash or in-kind contributions, that would violate any law, statute, regulation, ordinance, resolution, or policy. Iowa County will not accept donations, either cash or in-kind contributions, that violate any individual rights, that advance or inhibit religion, to advance political views or messages.
 - C. Any in-kind donations received will be recorded and tracked by the responsible party accepting the said donation. Record of each in-kind donation must be sent to the County Administrator via email message with the subject "Donation Report 99".
 - i. The County Administrator may accept personal property donations in value of \$1,000 or less.
 - ii. The Executive Committee may accept personal property donations in value of \$1,001 or more.
 - iii. Any full or partial donation of land or building must have a resolution from the Exec Committee and County Board to accept it.
 - D. Iowa County will not accept donations, either cash or in-kind contributions, from businesses, organizations, or individuals on a national watch list.
 - E. Iowa County will not accept donations, either cash or in-kind contributions, and no county official or employee may solicit or accept donations, if it could reasonably be expected to influence official actions or judgment; or could reasonably be considered as a reward for any official action or inaction on the part of the county official or employee.

- F. Cash funds may only be accepted by an Iowa County Department Head, or their designee, and must be receipted and submitted to the Iowa County Treasurer to be recorded and deposited into the proper account. When accepting a donation, employees must consider public perception of the donation and take proper steps to protect themselves from the appearance of any wrongdoing.
- G. Should a donation be restricted for any reason, the donor must provide a letter expressing the purposes allowed. Restricted donations will be deposited into general revenue of Donations Fund each day and the department head accepting the donation must contact the Finance Director to designate it to a specific project account within 60 days after deposit. The letter expressing purposes allowed and a county board resolution will be recorded in the financial software under each specific project account.
 - i. The Iowa County Executive Committee and Iowa County Board must approve a resolution establishing each project account. These accounts will all be located under the Donations Fund. (Sample Resolution attached)
 - ii. The County Administrator shall report the balances of each project account in the Donations Fund annually during the Iowa County budget process.
 - iii. Should funds of over \$1,000 be donated and deposited into a specific project account and those funds are not utilized after greater than five years, the County Board may consider refunding said donation or reappropriating funding to a different project account.
- H. An unrestricted donation will be deposited into the Donations Fund. Those funds unspent and undesignated after 60 days will be used under the direction of the County Administrator and other county policies. Any unrestricted donations remaining after 60 days may be assigned to a project account by the County Administrator.
 - i. If an employee of the department receives a benefit from said donations account, all department employees must have the opportunity to receive the same benefit. No singular employee shall get benefits not afforded to others.
- I. Should anyone desire a report on the balances of the Donations Fund or any of the subordinate project accounts, an open records request shall be submitted to the Iowa County Finance Director.
- J. If there are any questions about the legality or propriety of accepting a donation, the Corporation Counsel and/or Ethics Board will be consulted.
- K. Upon receiving a donation from an individual, business, or organization, for an amount exceeding \$100, the Department Head overseeing the cause for which the donation was received shall send a letter to said donor thanking them, provide donor with the Iowa County Federal Employee Identification Number (FEIN), and provide them with a copy of the resolution establishing the fundraising account (if applicable). Any donation given without an identified department, purpose, or program shall be processed and handled by the Finance Department.

At the time of policy adoption, all existing donations shall remain in existing accounts. This policy applied to all donations from policy adoption going forward.

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION No. 10-0524**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:
K9 SUPPORT**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors would like to establish this project account in order to support the Iowa County Sheriff's Department purchase, use, care, and fundraising efforts for the K9 program.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. As of January 1, 2025, a new project account in the Donations Fund shall be created in support of the Iowa County K9 program; including the purchase of K9 Officers, food, medical care, support equipment, training, and handler training.
2. The K9 Project Account may also provide funding to purchase items to facilitate fundraisers that support the K9 project account. All funds raised and expenses for said fundraiser shall be credited or debited to this account.
3. The County Administrator, the Iowa County Sheriff, or the Iowa County Chief Deputy have authority to spend funds from this project account.
4. The K9 project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
5. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2031.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this _____ day of May, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION No. 11-0524**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:

COURTHOUSE GROUNDS & MEMORIAL IMPROVEMENTS**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors would like to establish this project account in order to refresh the building grounds, memorial, and landscaping around the Iowa County Courthouse prior to Iowa County's 200 birthday, celebrated in the year 2029.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. As of January 1, 2025, a new project account in the Donations Fund shall be created in support of Courthouse landscaping and grounds improvements. This account will be used to purchase statues or memorials, trees, shrubs, flowers and other landscaping, help with exterior building improvements, may be used for blacktop or concrete walkways, or other decorative exterior features located on the Courthouse property.
2. The County Administrator or the Facility and Grounds Director shall have authority to spend funds from this project account.
3. The Courthouse Grounds and Memorial Improvements project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
4. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2031.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this _____ day of May, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION No. 12-0524**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:
HEALTH CARE EQUIPMENT LOAN (HELP) ACCOUNT**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors would like to establish this project account in order to ensure funding is available to assist with the Healthcare Equipment Loan Program (H.E.L.P.), as denoted in policy 504.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. This project account in the Donations Fund shall be created in support of the Healthcare Equipment Loan Program. This account will be used from time to time to purchase new equipment in support of the program including wheelchairs, walking canes, medical beds, easy lift recliners, or other medical equipment needed by residents of Iowa County.
2. The County Administrator, Veterans Service Officer or the Facility and Grounds Director shall have authority to spend funds from this project account.
3. The HELP project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
4. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2030.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this _____ day of May, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution- Recommending 2023 Budget Amendments for Various Dept.

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Budget amendment to increase the expenditure and revenue budgets for various departments

RECOMMENDATIONS (IF ANY):

Approve the 2023 budget amendments

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution Recommending 2023 Budget Amendments for Various Departments

FISCAL IMPACT:

None

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Resolution No. 13-0524
Resolution Recommending 2023 Budget Amendments for Various Departments

TO THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board approved the 2023 Iowa County Budget on November 15, 2022, and the budget adoption is considered authorization and Department Heads shall have the authority to expend or receive funds within their respective budgets without regard to specific line items.

WHEREAS, the County Board realizes that budget amendments are necessary and the following increases revenue budgets and expenditure budgets for the accounts listed below for the year ending December 31, 2023; and

NOW, THEREFORE, BE IT RESOLVED THAT:

The Iowa County Board of Supervisors adopts the recommendations and approves the budget amendments of the following accounts. The Board further directs the County Clerk to publish this Resolution pursuant to Wisconsin State Statute number 65.90 (5) (a) for the statutory requirement.

<u>REVENUE</u>	<u>Amount of Increase</u>	<u>EXPENSE</u>	<u>Amount of Increase (Decrease)</u>
Coroner:			
10051270-46101	\$ 2,300.00	10051270-50118	\$ 2,300.00
Coroner Fees		Autopsies	
		10051120-50117	(\$ 12.85)
		Contingency – Wage Increases	
		10051270-50110	\$ 11.92
		Wages	
		10051270-50150	\$ 0.91
		Social Security & Medicare	
		10051270-50163	\$ 0.02
		Workers Compensation	
	Total Coroner	\$2,312.85	
Finance:			
10051510-48600	\$ 1,896.00	10051510-50213	\$ 1,896.00
Miscellaneous Revenue		Indirect Cost Report & Audit	
		10051120-50117	(\$11,941.64)
		Contingency – Wage Increases	
		10051510-50110	\$10,408.03
		Wages	
		10051510-50115	\$ 10.42
		Overtime	
		10051510-50150	\$ 797.03
		Social Security & Medicare	
		10051510-50154	\$ 708.45
		Retirement	
		10051510-50163	\$ 17.71
		Workers Compensation	
	Total Finance	\$13,837.64	

Resolution No. 13-0524

Resolution Recommending 2023 Budget Amendments for Various Departments

Economic Development:

10056710-50111	\$ 5,213.49
County Administrator Wages	
10056710-50150	\$ 394.50
Social Security & Medicare	
10056710-50155	\$ 350.55
Retirement	
10056710-50164	\$ 8.79
Workers Compensation	
10051410-50111	(\$ 5,213.49)
County Administrator Wages	
10051410-50151	(\$ 394.50)
Social Security & Medicare	
10051410-50155	(\$ 350.55)
Retirement	
10051410-50164	(\$ 8.79)
Workers Compensation	

Total Economic Development \$5,967.33

Information Technology:

10051120-50117	(\$ 6,300.33)
Contingency-Wages Increases	
10051450-50110	\$ 5,255.27
Wages	
10051450-50150	\$ 546.83
Social Security & Medicare	
10051450-50154	\$ 486.08
Retirement	
10051450-50163	\$ 12.15

Total Information Technology \$6,300.33

Treasurer:

10051520-48600	\$ 277.05	10051120-50117	(\$ 2,839.33)
Miscellaneous Revenue		Contingency – Wage Increases	
10051520-48601	\$ 963.01	10051520-50110	\$ 3,659.03
		Wages	
		10051520-50150	\$ 189.50
		Social Security & Medicare	
		10051520-50154	\$ 217.56
		Retirement	
		10051520-50163	\$ 6.44
		Workers Compensation	
		10051520-50310	\$ 6.86
		Office Supplies	

Total Treasurer \$4,079.39

Resolution No. 13-0524**Resolution Recommending 2023 Budget Amendments for Various Departments****District Attorney:**

10051310-43528	\$ 10,022.83	10051310-50273	\$ 10,022.83
Victim/Witness Grant Revenue		Court Costs	
		10051120-50117	(\$ 5,475.44)
		Contingency – Wage Increases	
		1051310-50110	\$ 4,209.40
		Wages	
		10051310-50150	\$ 322.03
		Social Security & Medicare	
		10051310-50154	\$ 286.24
		Retirement	
		10051310-50163	\$ 7.16
		Workers Compensation	
		10051311-50110	\$ 567.63
		Wages	
		10051311-50150	\$ 43.42
		Social Security & Medicare	
		10051311-50154	\$ 38.60
		Retirement	
		10051311-50163	\$ 0.96
		Workers Compensation	

Total District Attorney \$15,498.27**Child Support:**

10051120-50117	(\$ 3,699.91)
Contingency – Wage Increases	
21554910-50110	\$ 3,227.75
Wages	
21554910-50150	\$ 246.92
Social Security & Medicare	
21554910-50154	\$ 219.48
Retirement	
21554910-50163	\$ 5.76
Workers Compensation	

Total Child Support \$3,699.91**Restorative Justice:**

10051120-50117	(\$ 320.51)
Contingency – Wage Increases	
10051273-50110	\$ 279.60
Wages	
10051273-50115	\$ 0.02
Overtime	
10051273-50150	\$ 21.39
Social Security & Medicare	
10051273-50154	\$ 19.02
Retirement	
10051273-50163	\$ 0.48
Workers Compensation	

Resolution No. 13-0524
Resolution Recommending 2023 Budget Amendments for Various Departments

Total Restorative Justice \$320.51

Facilities and Grounds:

10051600-48300	\$ 96.60	10051120-50117	(\$14,654.99)
Sale of Small Items		Contingency – Wage Increases	
100051600-48600	\$ 40.36	10051600-50110	\$12,432.62
Miscellaneous Revenue		Wages	
		10051600-50115	\$ 30.16
		Overtime Wages	
		10051600-50150	\$ 953.42
		Social Security & Wages	
		10051600-50154	\$ 847.46
		Retirement	
		10051600-50163	\$ 391.33
		Workers Compensation	
		10051606-50245	\$ 136.96
		LEC Grounds/Parking Lot	

Total Facilities and Grounds \$14,791.95

Clerk of Courts:

10051120-50117	(\$ 9,317.85)
Contingency – Wage Increases	
10051220-50110	\$ 3,549.66
Wages	
10051220-50115	\$ 11.70
Overtime	
10051220-50150	\$ 272.43
Social Security & Medicare	
10051220-50154	\$ 242.17
Retirement	
10051220-50163	\$ 6.05
Workers Compensation	
10051240-50110	\$ 3,644.55
Wages	
10051240-50150	\$ 278.81
Social Security & Medicare	
10051220-50163	\$ 6.20
Workers Compensation	
10051260-50110	\$ 1,140.16
Wages	
10051260-50150	\$ 88.22
Social Security & Medicare	
10051260-50154	\$ 76.96
Retirement	
10051260-50163	\$ 1.94
Workers Compensation	

Total Clerk of Courts \$9,317.85

Resolution No. 13-0524

Resolution Recommending 2023 Budget Amendments for Various Departments

Employee Relations:

10051431-48600	\$ 90.96	10051120-50117	(\$ 9,417.18)
Miscellaneous Revenue		Contingency – Wage Increases	
		10051431-50110	\$ 8,216.00
		Wages	
		10051431-50150	\$ 628.53
		Social Security & Medicare	
		10051260-50154	\$ 558.69
		Retirement	
		10051260-50163	\$ 13.96
		Workers Compensation	
		10051431-50292	\$ 90.96
		Employment Advertisements	

Total Employee Relations \$9,326.22

Emergency Management:

10052500-43526	\$ 1,439.35	10051120-50117	(\$ 1,476.96)
Emergency Government State Grants		Contingency – Wage Increases	
		10052500-50110	\$ 1,245.12
		Wages	
		10052500-50150	\$ 95.25
		Social Security & Medicare	
		10052500-50154	\$ 84.67
		Retirement	
		10052500-50163	\$ 51.92
		Workers Compensation	
		10052500-50396	\$ 1,439.35

Total Emergency Management \$2,916.31

Land Conservation:

10056130-43583	\$ 21,338.50	10056130-50398	\$ 21,338.50
Land & Water Resource Management		Bondable Cost Share Projects	

Total Land Conservation \$21,338.50

Planning and Development:

10051120-50117	(\$ 3,958.23)
Contingency – Wage Increases	
10056400-50110	\$ 3,405.36
Wages	
10056400-50150	\$ 260.50
Social Security & Medicare	
10056400-50154	\$ 231.56
Retirement	
10056400-50163	\$ 60.81
Workers Compensation	

Total Planning and Development \$3,958.23

Resolution No. 13-0524

Resolution Recommending 2023 Budget Amendments for Various Departments

Sheriff's Department:

10052110-43210	\$ 799.98	10051120-50117	(\$ 61,719.67)
Bullet Proof Vest Grant		Contingency – Wage Increases	
10052110-43523	\$10,724.28	10051120-50160	(\$ 9,586.01)
State Grant		Health Insurance Contingency	
10052110-45103	\$ 1,148.93	10052120-50115	\$14,660.92
Warrant Fees Collected		Overtime	
10052110-48410	\$ 4,469.92	10052120-50325	\$ 8,041.17
Insurance Recoveries		Conferences & Training	
10052110-48604	\$ 8,041.17	10052120-50512	\$ 457.96
Conference/Training Fee		Insurance-Liability & Vehicles	
10052120-46120	\$ 4,930.01	10052120-50920	\$ 799.98
Patrol Revenue		Field Equipment	
10052120-47321	\$ 3,492.50	10052130-50115	\$ 28,282.31
Rev From Villages or Schools		Overtime	
10052140-46128	\$ 66,529.21	10052140-50115	\$110,074.31
Holding Other Co Prisoners		Overtime	
10052140-46119	\$ 40,320.00	10052140-50156	\$ 4,675.77
SUN Meal Revenue		Retirement	
10052140-46121	\$ 4,315.09	10052140-50159	\$ 9,586.01
Jail Revenue		Health Insurance	
10052140-46122	\$ 6,112.24	10052140-50392	\$ 55,421.33
Board of Prisoners		Food & Kitchen Supplies	
10052140-46123	\$ 8,954.74	10052140-50466	\$ 8,954.74
Bracelet Monitoring Charges		Electronic Monitoring	
10052140-46124	\$ 50,927.35	10052150-50110	\$ 35,216.38
DOC 90-Day Hold Revenue		Wages	
10052140-46125	\$ 950.16	10052150-50115	\$ 5,134.81
Booking Fees Collected		Overtime	
10052140-46126	\$ 8,989.09	10052150-50150	\$ 2,996.30
Inmate Meals Revenue		Social Security & Medicare	
		10052150-50154	\$ 2,591.64
		Retirement	
		10052150-50157	\$ 7,971.73
		Health Insurance	
		10052150-50163	\$ 1,119.62
		Workers Compensation	

Total Sheriff's Department \$307,272.77

Social Services:

10051120-50117	(\$ 19,921.68)
Contingency – Wage Increases	
21054001-50110	\$ 1,014.18
Wages	
21054001-50154	\$ 72.28
Retirement	
21054001-50163	\$ 1.60
Workers Compensation	
21054002-50110	\$ 4,535.60
Wages	

Resolution No. 13-0524**Resolution Recommending 2023 Budget Amendments for Various Departments**

21054002-50150	\$ 130.40
Social Security & Medicare	
21054001-50163	\$ 7.91
Workers Compensation	
21054005-50110	\$ 3,141.79
Wages	
21054005-50150	\$ 25.46
Social Security & Medicare	
21054005-50154	\$ 223.46
Retirement	
21054005-50163	\$ 4.98
Workers Compensation	
21054010-50110	\$ 360.21
Wages	
21054010-50154	\$ 76.90
Retirement	
21054010-50163	\$ 1.41
Workers Compensation	
21054500-50110	\$ 8,016.40
Wages	
21054500-50154	\$ 877.79
Retirement	
21054001-50163	\$ 1,431.31
Workers Compensation	

Total Social Services \$19,921.68

Aging & Disability Resource Center:

10051120-50117	(\$ 4,874.29)
Contingency – Wage Increases	
10051120-50160	(\$ 6,403.00)
Health Insurance Contingency	
22055711-50110	\$ 697.78
Wages	
22055711-50150	\$ 28.07
Social Security & Medicare	
22055711-50154	\$ 55.24
Retirement	
22055711-50163	\$ 24.47
Workers Compensation	
22055712-50110	\$ 227.68
Wages	
22055712-50164	\$ 23.79
Retirement	
22055712-50163	\$ 9.71
Workers Compensation	
22055720-50110	\$ 1,659.45
Wages	
22055720-50150	\$ 177.63
Social Security & Medicare	
22055720-50154	\$ 287.88

Resolution No. 13-0524
Resolution Recommending 2023 Budget Amendments for Various Departments

Retirement	
22055720-50163	\$ 267.59
Workers Compensation	
22055723-50110	\$ 862.46
Wages	
22055723-50154	\$ 60.68
Retirement	
22055723-50163	\$ 1.66
Workers Compensation	
22055725-50110	\$ 455.42
Wages	
22055725-50154	\$ 34.78
Retirement	

Total Aging & Disability Resource Center \$11,277.29

Highway Department:

10051120-50117	(\$194,146.40)
Contingency – Wage Increases	
71053311-50110	\$133,849.20
Wages	
71053322-50114	\$ 59,873.57
After Hours Wages	
71053322-50115	\$ 423.63
Overtime	
10051120-50160	(\$36,295.00)
Health Insurance Contingency	
71053210-50157	\$36,295.00
Health Insurance	

Total Highway Department \$230,441.40

Adopted this 21st day of May, 2024.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution- 2023 Transfer of Funds from the General Fund Balance

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution of Recommending Transfer of Funds in 2023 from the Iowa County General Fund Balance to cover expenditures in excess of Budget.

RECOMMENDATIONS (IF ANY):

Review and Approve of the Transfer

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution of Recommending Transfer of Funds from the Iowa County General Fund to cover Expenditures in Excess of Budget.

FISCAL IMPACT:

Transfer of \$270,893.47 from the General Fund Balance to seven departments as listed in the resolution

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

RESOLUTION NO. 14-0524

Resolution Recommending Transfer of Funds from the Iowa County General Fund to cover Expenditures in Excess of Budget for 2023

TO THE HONORABLE IOWA COUNTY BOARD OF SUPERVISORS

WHEREAS, there were departments that exceeded the adopted budget for the year and funds will be transferred to that department to cover the excess expenditures, and;

NOW, THEREFORE, BE IT RESOLVED THAT: it is recommended to the Iowa County Board of Supervisors a transfer of funds from the Iowa County General Fund to cover the Expenditures in Excess of Budget by Department in the following 2023 accounts:

Coroner

10051270-50118	\$ 3,100.00
Cremation Wages	
10051270-50256	<u>\$ 10,976.88</u>
Autopsies	
Total Coroner	\$ 14,076.88

Finance

10051510-50213	<u>\$ 14,011.00</u>
Indirect Cost Report & Audit	
Total Finance	\$ 14,011.00

Economic Development

10056710-50111	<u>\$ 454.70</u>
County Administrator Wages	
Total Economic Development	\$ 454.70

District Attorney

10051311-50273	<u>\$ 1,433.38</u>
Court Costs	
Total District Attorney	\$ 1,433.38

Restorative Justice

10051273-50203	<u>\$ 19,696.13</u>
Contracted Program Services	
Total Restorative Justice	\$ 19,696.13

Facilities and Grounds

10051602-50248	\$ 21,236.71
CTH Maint-Heating/Cooling	
10051606-50222	\$ 15,715.41
LEC Fire Protection-Sprinkler	
10051606-50245	<u>\$ 6,869.07</u>
LEC Grounds/Parking Lot	
Total Facilities and Grounds	\$ 48,821.19

Clerk of Courts	
10051220-50210	\$33,507.00
Special Counsel	
10051220-50210	\$21,500.70
Family Court Counseling	
10051220-50317	<u>\$ 1,234.08</u>
Witness, Bailiff, Court Costs	
Total Clerk of Courts	\$56,241.78

Employee Relations	
10051431-50295	<u>\$ 349.80</u>
Employee Advertisements	
Total Employee Relations	\$ 349.80

Emergency Management	
10052500-50110	\$47,093.26
Wages	
10052500-50150	\$ 3,059.21
Social Security & Medicare	
10052500-50163	<u>\$ 941.31</u>
Workers Compensation	
Total Emergency Management	\$51,093.78

Sheriff's Department	
10052120-50920	\$55,467.08
Field Equipment	
10052140-50392	<u>\$ 9,247.75</u>
Total Sheriff's Department	\$64,714.83

TOTAL	<u>\$270,893.47</u>
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NOW, THEREFORE, BE IT FURTHER RESOLVED THAT: The Iowa County Board of Supervisors adopts the recommendations of the Executive Committee and approves the transfer of funds from the General Fund to cover the expenditures in excess of budget by department. The Board further directs the County Clerk to publish this Resolution pursuant to Wisconsin State Statute number 65.90 (5) (a) for the statutory requirement.

Adopted this 21st day of May, 2024.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

AGENDA ITEM COVER SHEET

Title: Resolution-Carryover of Certain Accounts from 2023 to 2024

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Resolution: Carryover of Certain Accounts from 2023 to 2024

RECOMMENDATIONS (IF ANY):

Recommend to Approve

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Resolution for Carryover of Certain Accounts from 2023 to 2024

FISCAL IMPACT:

Carryover over of funds at the end of 2023 to be spent in 2024. All carryovers have restrictions.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☒ Yes

☐ No

STAFF PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 5 minutes

COMPLETED BY: Jamie Gould

DEPT: Finance Department

2/3 VOTE REQUIRED:

☒ Yes

☐ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:

Carryover of Certain Accounts Resolution

RESOLUTION 15-0524

CARRYOVER OF CERTAIN ACCOUNTS

WHEREAS, at the November 15, 2022 the Iowa County Board approved resolution 16-1122 Carryover of Certain Accounts; and

WHEREAS, the use of certain revenues is limited by externally enforceable constraints; and

NOW, THEREFORE, BE IT RESOLVED, the following is a list of each carryover with externally restrictions including the amounts to be carried forward to 2023:

Department	Carryover	Restriction	Amount
District Attorney	Crime Prevention Surcharge	Restricted funds collected from the crime prevention surcharge for grants for crime prevention purposes per resolution 4-0416	\$ 9,814.25
Register of Deeds	Remaining Redaction Fees collected but not yet spent	Redaction software that blocks out Social Security numbers on documents.	\$ 13,330.09
Land Records / GIS	Retained Fees – County Land Record Fees	Retained Fees qualified expenses per the County Land Records Modernization Plan and Wis. Ss. 59.72(5)(b)3	\$ 37,674.52
Land Records / GIS	WLIP Grant	WLIP grant agreement and Wis. Ss. 16.967	\$ 163,520.87
Land Records / GIS	WLIP Training Grant	Qualified expenses per WLIP grant agreement and Wis. Ss. 16.967	\$ 3,332.96
Sheriff's Department - Capital Projects Fund	Jail Assessment Fees/Funds	Statutorily restricted (Wis. Ss. 302.46(2)) Jail maintenance and improvements	\$ 171,285.18
Sheriff's Department	K-9 Donations not spent	Donations – utilized for the K-9 program only	\$ 6,435.94
Sheriff's Department	Project Life Saver Funds	Designated Funds for Project Life Saver	\$ 1,657.00
Sheriff's Department	Contributions from Others	Donations – Utilized at the discretion of the Sheriff's Department or directed by the donor for expenses related to the Sheriff's Department	\$ 28,856.52
Sheriff's Department	Staff Fitness Room	Donations – utilized for the Staff Fitness Room at the Law Enforcement Center	\$ 5,100.00
Sheriff's Department	Sheriff Office Staffing Reserve	The intent is to ensure that for every additional staff member hired in support of added jail capacity, the County has \$80,000 or approximately one year's salary set aside per resolution 5-1022	\$ 104,000.00
Veterans Service Office	Donations received	Donations - Utilized at the discretion of the CVSO or as directed by the donor for expenses related to servicing the veterans	\$ 3,872.52
Veterans Service Office	Donations received for HELP Equipment	Donations - Utilized at the discretion of the CVSO or as directed by the donor for expenses related to the HELP Equipment.	\$ 1,010.00
Library Aids	Taxes Levied for Libraries	Library Aid Taxes levied for the promotion of County Libraries	\$ 19,577.86
U.W. Extension Office	Registration Fees for Pesticide Training and Extension Conferences	Qualified expenses related to the pesticide training and extension conferences	\$ 10,362.48
Land Conservation	Donations	Conservation Youth Education programs	\$ 295.26
Land Conservation	Multi Discharge Variance Payments from Municipalities for Phosphorus Projects	To fund on-farm practice –phosphorus reductions projects and have 2 years to use a given year's funding.	\$ 63,567.74

Carryover of Certain Accounts Resolution

Environmental Impact	Environmental Impact Fee	High-voltage transmission one-time environmental impact fee to be used for park, conservancy, wetland, or other similar environmental program. Approval must be received from the Public Service Commission of Wisconsin for uses other than described above.	\$2,517,925.73
Social Services Department	Donations	Used for the purpose designated by the donor	\$ 3,543.63
Aging and Disability Resource Center	Vehicle Trust	DOT funds for 85.21 transportation services	\$ 9,252.29
Aging and Disability Resource Center	Other Donation Trust	Donations used for the purpose designated by the donor	\$ 37,357.07

Recommended this 21st day of May, 2024 to the Iowa County Board of Supervisors

Adopted this 21st day of May, 2024.

John M. Meyers
Iowa County Chairman

ATTEST:

Kristy K. Spurley
Iowa County Clerk

IOWA COUNTY, WISCONSIN

RESOLUTION NO. 16-0524

INITIAL RESOLUTION APPROVING REVENUE BOND FINANCING FOR BUG TUSSEL WIRELESS, LLC

INTRODUCED BY: Executive Committee

INTENT & SYNOPSIS: To provide approval of an Initial Resolution of Iowa County to participate with other counties in accordance with an Intergovernmental Agreement pursuant to which Fond du Lac County, Wisconsin will serve as the conduit bond issuer for Revenue Bond Financing for Bug Tussel Wireless, LLC to finance a project for acquisition, construction and installation of certain telecommunications infrastructure, for the purpose of providing wireless internet and telephone communication services to businesses, governmental units and residents of rural communities where such service is currently unavailable or prohibitively expensive (the "Project"), which includes Project costs located in Iowa County in an amount not to exceed \$15,000,000.

FISCAL NOTE: None.

WHEREAS, Section 66.1103 of the Wisconsin Statutes (the "Act") authorizes municipalities to authorize the issuance and sale of bonds to construct, equip, re-equip, acquire by gift, lease or purchase, install, reconstruct, rebuild, rehabilitate, improve, supplement, replace, maintain, repair, enlarge, extend or remodel industrial projects; and

WHEREAS, Bug Tussel Wireless, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Hilbert Communications, LLC and Cloud 1, LLC), whether existing on the date hereof or to be formed and whether owned directly or indirectly by the Company, desires to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of such project costs located in Iowa County in an amount not to exceed \$15,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to businesses, governmental units and residents of rural communities where such service is currently unavailable or is prohibitively expensive; and

WHEREAS, Iowa County is a political subdivision of the State Wisconsin within whose boundaries a portion of the Project is located; and

WHEREAS, pursuant to Sections 66.1103 and 66.0301 of the Wisconsin Statutes, individual counties or two or more counties, each a "Participating County", acting pursuant to an Intergovernmental Agreement may serve as the conduit issuer for such financing; and

WHEREAS, (i) the aggregate cost of the Project in Iowa County and the Participating Counties is presently estimated to be not greater than \$250,000,000, (ii) the aggregate amount of the Project proposed to be financed with one or more issues or series of tax-exempt or taxable revenue bonds does not exceed \$250,000,000 (the "Bonds") to be issued by Fond du Lac County, Wisconsin (the "Issuing County") acting pursuant to intergovernmental powers, and (iii) the portion of the Project located in Iowa County does not exceed \$15,000,000; and

WHEREAS, Section 66.1103(3)(f) of the Wisconsin Statutes provides that a municipality also may finance an industrial project which is located entirely outside the geographic limits of the municipality, but only if the revenue agreement for the project also relates to another project of the same eligible participant, part of which is located within the geographic limits of the municipality; and

WHEREAS, the Project includes necessary infrastructure for essential services by and for Iowa County and local units of government in Iowa County and is in furtherance of the public purposes set forth in the Act; and

WHEREAS, the proposed Project is a multi-jurisdictional project which is located in multiple counties to be identified, and the Company has requested that each of the Participating Counties approve an initial resolution (the "Initial Resolution") providing for the financing of the Project in an aggregate amount not to exceed \$250,000,000; and

WHEREAS, pursuant to the Intergovernmental Agreement, Fond du Lac County shall be the Issuing County of said revenue Bonds, and it shall be determined at a future date which county or counties shall be Participating Counties; and

WHEREAS, the Company has requested that Iowa County and other Participating Counties who will directly benefit from the Project to each provide a limited guaranty (the "Guaranty") to enhance the collateral position of the Company in an amount equal to the pro rata portion of the Project costs incurred and essential services benefits derived in such Participating County; and

WHEREAS, the Company will have the primary obligation to make all scheduled principal and interest payments when due on the Bonds, and Iowa County's Guaranty will apply only in the event that the Company does not make the required payments due on the Bonds; and

WHEREAS, in return for Iowa County's Guaranty, Iowa County shall receive an annual guaranty fee (based upon the amount of its Guaranty), and the Company will pay all costs to Iowa County and all expenses by Iowa County related to the bond issue; and

WHEREAS, at the option of the Company, bond insurance may be purchased with respect to the Bonds which will require approval by subsequent resolution of Iowa County;

WHEREAS, the Company shall enter into a Reimbursement Agreement (the "Reimbursement Agreement") with Iowa County agreeing to reimburse Iowa County for any payment required under Iowa County's Guaranty and to indemnify Iowa County for any and all costs, expenses and liabilities related to the Bonds; and

WHEREAS, as further security for its Guaranty, Iowa County shall receive a first mortgage on all land, buildings, and improvements of the Company located in Iowa County which are financed with proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors as follows:

1. Iowa County hereby approves that Fond du Lac County, as the Issuing County, acting pursuant to the Intergovernmental Agreement, shall:

(a) Finance the Project in an aggregate amount not to exceed \$250,000,000 which includes Project costs located in Iowa County in an amount not to exceed \$15,000,000; and

(b) Acting pursuant to the Intergovernmental Agreement by and among one or more Participating Counties, Fond du Lac County shall issue industrial development revenue bonds in one or more issues or series of tax-exempt or taxable bonds in an aggregate amount not to exceed \$250,000,000 in order to finance costs of the Project located in the Participating Counties, pursuant to Section 66.1103(3)(f) of the Wisconsin Statutes.

2. The aforesaid plan of financing contemplates, and is conditioned upon, the following:

(a) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement, and are payable solely from revenues provided by the Company and are secured in part by the limited Guaranty of Iowa County;

(b) The Bonds shall never constitute an indebtedness of Iowa County, the Issuing County or the Participating Counties within the meaning of any state constitutional provision or statutory limitation;

(c) The Bonds shall not constitute or give rise to a pecuniary liability of the Issuing County, or the Participating Counties, or a charge against their general credit or taxing powers;

(d) The Project shall be subject to property taxation in the same amount and to the same extent as though the Project were not financed with industrial development revenue bonds;

(e) The Company shall find a purchaser for all of the Bonds;

(f) All out-of-pocket costs, including but not limited to legal fees and Trustee's fees, incurred by Fond du Lac County or the Iowa County in connection with the issuance and sale of the Bonds shall be paid by the Company, whether or not the Issuing County or another Participating County ultimately issues the Bonds; and

(g) Iowa County shall be paid an annual guaranty fee (based upon the amount of Iowa County's Guaranty).

3. The aforesaid plan of financing shall not be legally binding upon Iowa County nor be finally implemented unless and until:

(a) The details and mechanics of the bond financing are authorized and approved by a further resolution of Fond du Lac County, as the Issuing County, by a vote of at least three-fourths of the members-elect (as defined in Section 59.001(2m) of the Wisconsin Statutes) of the Board of Supervisors. Such approval shall be solely within the discretion of the Issuing County, acting pursuant to the Intergovernmental Agreement and approval of the Board of Supervisors of the Issuing County;

(b) Said approval and Guaranty are further conditioned upon terms and conditions of one or more written agreements between Iowa County and the various parties involved, ensuring that all of the proceeds from the sale of the Bonds shall be administered by a duly appointed independent trustee, that the bond proceeds shall be used exclusively for the development of the Project and for no other purpose, and that the project funds shall be paid over to the Company by the trustee only as they become needed for completion of the Project;

(c) The County Clerk of Iowa County shall cause notice of adoption of this Initial Resolution, in the form attached hereto as Exhibit A, to be published once in a newspaper of general circulation in Iowa County, and the electors of Iowa County shall have been given the opportunity to petition for a referendum on the matter of the aforesaid bond issue, all as required by law;

(d) Either no such petition shall be timely filed or such petition shall have been filed and said referendum shall have approved the bond issue;

(e) The county clerks of Iowa County and the Participating Counties shall each have received an employment impact estimate issued under Section 238.11 of the Wisconsin Statutes;

(f) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement and are payable solely from revenues provided by the Company and secured in part by a limited guaranty of each Participating County;

(g) All Participating Counties have entered into the Intergovernmental Agreement and identified Fond du Lac County as the Issuing County;

(h) All Participating Counties have approved their respective guaranties by a vote of at least three-fourths of the members-elect of their respective County Board of Supervisors; such subsequent approval shall be solely within the discretion of each Participating County; and

(i) All documents required to consummate the financing have been duly authorized and delivered.

4. Pursuant to the Act, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Iowa County's interests are not prejudiced thereby.

5. The County Clerk of Iowa County is directed following adoption of this Initial Resolution (i) to publish notice of such adoption not less than one time in the official newspaper of Iowa County, such notice to be in substantially the form attached hereto as Exhibit A and (ii) to file a copy of this Initial Resolution, together with a statement indicating the date the Notice to Electors was published, with the Wisconsin Economic Development Corporation within twenty (20) days following the date of publication of such notice.

6. This Initial Resolution is an "initial resolution" within the meaning of the Act and official action toward issuance of the Bonds. Furthermore, it is the reasonable expectation of Iowa County that proceeds of the Bonds may be used to reimburse expenditures made on the Project prior to the issuance of the Bonds. The maximum principal amount of debt expected to be issued for the Project on the date hereof is \$250,000,000.

7. Iowa County Officers and Corporation Counsel shall forthwith negotiate and confer with all interested parties, draft, edit, or approve and deliver the contracts or other documents necessary to carry out the provisions of this Initial Resolution; provided, however, that such Officers and Corporation Counsel shall present the same to the Board of Supervisors for the Board's final review, ratification, and approval of all of the specific terms and conditions contained in said documents prior to the issuance of the Bonds on behalf of the Company. Such subsequent approval shall be solely within the discretion of Iowa County and its Board of Supervisors, notwithstanding this Initial Resolution.

Recommended for adoption this ____ day of _____, 2024.

Adopted _____

Defeated _____ by the Iowa County Board of Supervisors this

Tabled _____ day of _____, 2024.

County Board Chair

County Clerk

I, the undersigned, the duly appointed and qualified Clerk of Iowa County, Wisconsin do hereby certify that the foregoing resolution was duly adopted by the County Board of Supervisors at a meeting of said County held in open session in accordance with the requirements of Subchapter V of Chapter 19 of the Wisconsin Statutes on _____, 2024.

IOWA COUNTY, WISCONSIN

County Clerk

EXHIBIT A

NOTICE TO ELECTORS OF IOWA COUNTY, WISCONSIN

TAKE NOTICE that the Board of Supervisors of Iowa County, Wisconsin ("Iowa County"), at a meeting held at the Iowa County Courthouse, 222 North Iowa Street, Dodgeville, Wisconsin, on _____, 2024, adopted an initial resolution (the "Initial Resolution") pursuant to Section 66.1103 of the Wisconsin Statutes, as amended, expressing the intention to issue not to exceed \$250,000,000 of industrial development revenue bonds (the "Bonds") on behalf of Bug Tussel Wireless, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Hilbert Communications, LLC and Cloud 1, LLC), to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of project costs located in Iowa County in an amount not to exceed \$15,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to businesses, governmental units and residents of rural communities. The Company has represented that the net number of full-time equivalent jobs which will be created in Iowa County is 1.

Pursuant to the terms of Section 66.1103 of the Wisconsin Statutes, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Iowa County's interests are not prejudiced thereby.

THE BONDS SHALL NEVER CONSTITUTE AN INDEBTEDNESS OF IOWA COUNTY, NOR SHALL THE BONDS GIVE RISE TO ANY PECUNIARY LIABILITY OF IOWA COUNTY, NOR SHALL THE BONDS BE A CHARGE AGAINST THE GENERAL CREDIT OR TAXING POWERS OF IOWA COUNTY. RATHER, THE BONDS SHALL BE PAYABLE SOLELY FROM THE REVENUES AND OTHER AMOUNTS TO BE DERIVED PURSUANT TO THE REVENUE AGREEMENT RELATING TO SAID PROJECT TO BE ENTERED INTO BETWEEN THE ISSUING COUNTY OR ISSUING COUNTIES AND THE COMPANY.

The Initial Resolution may be inspected in the office of the Iowa County Clerk at 222 North Iowa Street, Dodgeville, Wisconsin, during business hours.

TAKE FURTHER NOTICE THAT THE ELECTORS OF IOWA COUNTY MAY PETITION FOR A REFERENDUM ON THE QUESTION OF THE BOND ISSUE. Unless within thirty (30) days from the date of the publication of this Notice a petition signed by not less than five percent (5%) of the registered electors of the Iowa County is filed with the County Clerk requesting a referendum on the question of the issuance of the Bonds, the Issuing County will issue the Bonds without submitting the proposition for the electors' approval. If such petition is filed as aforesaid, then the Bonds shall not be issued until approved by a majority of the electors of Iowa County voting thereon at a general or special election.

Kristy K. Spurley, County Clerk
Iowa County, Wisconsin

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Kristy K. Spurley, County Clerk
Iowa County, Wisconsin

Notice of Intent to Obtain a Municipal Industrial Revenue Bond

Section 66.1103 (4m) (a) 1 of the Wisconsin Statutes requires the person or business who intends to obtain an industrial revenue bond issue from a Wisconsin municipality to notify this intention to the Wisconsin Economic Development Corporation and to any collective bargaining agent in the state with whom the person or business has a collective bargaining agreement. This notification must occur at least 30 days prior to entering into the revenue agreement or signing the loan contract. The person or business must provide information on the number of full-time jobs that are expected to be eliminated, created, or maintained at the project site and elsewhere in Wisconsin as a result of the project which is the subject of this notice. The person or business named below hereby gives notice of intent to obtain an Industrial Revenue Bond pursuant to s. 66.1103 of the Wisconsin Statutes.

I. Project

A. Person: Steven J. Schneider
Business: Bug Tussel 2, LLC
Address: 417 Pine Street
Post Office/ZIP: Green Bay, WI 54301

B. Project site: Iowa County, Wisconsin
(Name of city, village or town in which the project is located)

C. Project type: ☐ Expansion at Present Location ☐ Relocation Within Same Municipality
☐ Relocation From Within State ☐ Relocation from Out-of-State ☐ New Business
☐ Branch-Wisconsin Operation ☐ Branch-Out-of-State Operation ☒ Other* Wireless telecommunication infrastructure
*(Multiple locations in Iowa County)

D. Maximum amount of IRB financing: \$15,000,000 in Iowa County

II. Employment Estimates (to result within the next 3 years)

Number of Full-Time Jobs	Before Project	To Be Maintained	To Be Created	To Be Eliminated	Net Total Number of Jobs
A. <u>At the Project Site(s)</u>	0	0	1	0	1
B. <u>Other Wisconsin Operations</u>	200	200	0	0	200
C. <u>Net Totals</u>	200	200	1	0	201

D. Will any jobs transfer from one or more locations to the project site? Yes ☐ No ☒

Number of jobs to transfer: N/A

Location(s) the jobs will transfer from: (municipality) N/A


Signed/Person completing this form

Mitchel Olson, General Counsel

Title

May 10, 2024

Date

(920) 940-0138

Telephone Number