

NOTICE OF AN ELECTRONIC MEETING

The following meeting will have a videoconferencing/teleconferencing option. The public may attend in person at the location noted on the agenda. The public is encouraged to attend via electronic means.

	Public Works Committee AGENA https://us02web.zoom.us/j/88689607909?pwd=bXdPelZ2aXRvUEFua2dza1FqVGpVQT09 Meeting ID: 886 8960 7909 Passcode: 816018 Monday June 10, 2024 – 6:00 pm Health & Human Services Building – Community Room 303 W. Chapel Street Dodgeville, Wisconsin 53533	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order.	
2	Roll Call. (Committee & Audience)	
4	Consent Agenda: One motion to adopt all of the consent agenda items: A. Approve the meeting Agenda for June 10, 2024. B. Approve the Minutes of May 6, 2024 meeting. C. Next meeting: Thursday June 27 or Monday July 10, 2024 at 6:00 P.M.?	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.	
6	Review Memorandum of Understanding Agreement with the Village of Hollandale regarding the Construction of a new Satellite Facility in Hollandale.	
7	Highway Commissioner’s Report: A. Department’s Safety Training Program. B. VRT Ordinance Additional Funding Impact and Implementation. C. CTH Project Letting updates – CTH G, K, YD, and T TAP. D. CTH Design Project updates – Bridges on CTH G and E, Road Improvement on CTH ID and P. E. CTH Construction Project - CTH T. F. Employment Position Updates.	
13	Committee Chair’s Report.	
14	Adjournment.	
Posting verified by the County Clerk’s Office: Megan Currie, Deputy County Clerk Date: 06/06/2024 Initials: MC		

	Public Works Committee <u>UNAPPROVED MINUTES</u> Monday May 6, 2024 – 6:00 pm Health & Human Services Building – Community Room 303 W. Chapel Street Dodgeville, Wisconsin 53533	Iowa County Wisconsin
For information regarding access for the disabled please call 935-0399.		
<i>Any subject on this agenda may become an action item.</i>		
1	Call to order. The Public Works Meeting was called to order by Administrator Bierke at 6:00pm.	
2	Roll Call. (Committee & Audience) Members Present: Supervisors Gollon, Butteris, Galle, Kreul, and Leix Others Present: Administrator Bierke, Commissioner Hardy, Corp Counsel Morzenti, Dan Nankee, Accountant Specialist Blanchard, Doug Carden	
3	Election of committee officers: Chair nomination of Gollon by Leix. Seconded by Galle. Approved unanimously. Vice Chair nomination of Leix by Kreul and a nomination of Butteris by Gollon. Ballots collected and counted. Butteris is elected in a 3-2 vote. Motion carried. Secretary nomination of Leix by Butteris. Seconded by Kreul. Approved unanimously.	
4	Consent Agenda: One motion to adopt all of the consent agenda items: A. Approve the meeting Agenda for May 6, 2024. B. Approve the Minutes of March 25, 2024 meeting – Correction to the Motion to Adjourn. C. Next meeting: Monday; June 3 or 10, 2024 at 6:00 P.M.? Motion to approve the Agenda for May 6, 2024, and to approve the minutes from the March 25, 2024 meeting with correction, and to set the next meeting date for Monday, June 10, 2024 at 6:00pm moved by Sup. Leix and seconded by Sup. Galle. Motion to approve unanimous	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. Doug Carden spoke on behalf of his property.	
6	Closed Session: Motion to convene into closed session pursuant to State Statute §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved (Receive update and advice regarding eminent domain proceedings and legal claims with respect to Wis. Statute § CH. 32.0). Moved in to closed session at 6:09pm and returned at 7:08pm.	
7	Consider a Revocable Occupancy Permit and Agreement from Doug Carden for a Retaining Wall along his driveway in the Right of Way on CTH T. Motion by Sup. Gollon to take no action at this time. Seconded by Sup. Leix. Motion carried unanimously.	

	Town of Arena and renaming it as Helena Road. Motion to consider Jurisdictional Transfer Resolution for CTH CC to the Town of Arena made by Sup. Leix and seconded by Sup. Galle. Motion carried unanimously.
9	Review Maintenance Agreement Between Iowa County and the Village of Barneveld for the Military Ridge Bike Trail - Birch Lake Park Multi-use Trail within the CTH T Right-of-way. Motion to move forward with the Maintenance Agreement made by Sup. Butteris and seconded by Sup. Kreul. Motion carried unanimously.
10	Consider Amendment of Ordinance #800.06 and 800.06A - The Annual County Vehicle Registration Fee. Motion to recommend Ordinance to be presented as written for \$25 Wheel Tax moved by Leix and seconded by Butteris. Motion to approve unanimous. Subsidiary motion to recommend the Wheel Tax only be used for capital expenditures moved by Leix and seconded by Butteris. Motion to approve unanimous.
11	Discuss Property Sales in the Town of Linden and Mifflin to set Offering Prices for Real Estate or Right of Way Negotiations. Motion recommending to keep \$10,000 per acre and minimum payment of \$250 per owner payment in Right of Way Negotiations moved by Butteris and seconded by Kreul. Motion move unanimous.
12	Highway Commissioner's Report A. Project updates – CTH T, CTH T TAP, CTH K, CTH HHH, Hollandale Facility Update. B. Locally Owned Culvert (Small Bridge) Inventory and Inspection Program update. C. Preventative Maintenance Program Update. D. Local Road Improvement Program awards – Countywide project listing. E. Employment update – Summer Seasonals, Shop Crew Lead Position.. F. State Surface Transportation Improvement Program Project Listing – Iowa County. G. Summer Statewide Road School Meeting – June 3/4/5 2024 Chula Vista
13	Committee Chair's Report.
14	Adjournment. Motion by Sup. Leix and seconded by Sup. Kreul to adjourn at 7:38pm. Motion carried.
Minutes prepared by Jen Blanchard, Accountant Specialist.	

AGENDA ITEM COVER SHEET

Title: Agreement with Village of Hollandale for Satellite shop facility in the village

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

The Department has reached a tentative agreement with the Village of Hollandale regarding development of parcel(s) in the Village for the new highway shop facility to be located there. The new facility is replacing the current facility from 1947 and 1981.

RECOMMENDATIONS (IF ANY):

Review and provide input, then approve for County Board consideration as it involves sales of county property.

ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☐ No

If yes, please list below:

Supplemental information regarding the properties in the village of Hollandale which are involved.

FISCAL IMPACT:

Specified in the agreement. Funding approved in 2024 budget and recent resolution authorizing borrowing for the Hollandale Shop Facility development.

LEGAL REVIEW PERFORMED:

☒ Yes

☐ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

PRESENTATION?:

☒ Yes

☐ No

How much time is needed? 10 Mins

COMPLETED BY: CRH

DEPT: HWY & Corp Counsel

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 06-10-2024

AGENDA ITEM # 6

COMMITTEE ACTION:

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Resolution No. _____
Village of Hollandale Resolution No. _____.

**MEMORANDUM OF UNDERSTANDING BETWEEN the COUNTY OF IOWA and the
VILLAGE of HOLLANDALE associated with the CONSTRUCTION of a NEW
SATTELLITE SHOP FACILITY for the IOWA COUNTY HIGHWAY DEPARTMENT
in the VILLAGE of HOLLANDALE.**

THIS AGREEMENT ("Agreement") is made and entered into by and between the County of Iowa, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as "COUNTY"), the Village of Hollandale, a municipal corporation in the State of Wisconsin (hereinafter referred to as "VILLAGE").

WITNESSETH:

WHEREAS, the COUNTY identified a need to reconstruct its' satellite shop facility in the Village of Hollandale to enhance routine and winter maintenance service delivery in the South East portion of Iowa County, And;

WHEREAS, the existence of a shop facility in the Village of Hollandale is mutually beneficial for maintenance of the county and state highway systems in the Southeastern portion of the County-, And ;

WHEREAS, the COUNTY possesses a building and facility in the village of interest to the VILLAGE, and the VILLAGE possesses a land parcel of interest to the COUNTY, And;

WHEREAS, the COUNTY performed to have contracted a Sales Study to evaluate several existing building and vacant parcels and properties in the Village for determination of value for discussions of economical and mutually beneficial trade, And;

WHEREAS, the Village and County have been involved in, offered input to, and have agreed with various aspects of the Facility improvement project relating to construction of a new shop building and a new salt storage building and that involvement included several meetings, actions, and discussions to develop the proposed improvements;

NOW, THEREFORE BE IT RESOLVED, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, the VILLAGE and COUNTY do hereby agree as follows:

That although the majority of the new Facility building(s) construction, site grading and improvement, utility improvements, and property acquisition costs are borne by the COUNTY through this project, there are some monetary and non-monetary cost considerations borne by the Village. These mutually beneficial considerations are as listed herein:

Village of HollandaleBlanchardville:

1. Conceptually agrees to a land swap consisting of the following parcels:
 - a. Parcel 137-0117, a mostly vacant parcel of 55,550 SFt m/l with a small garage type structure of approximately 800 SFt.; to which title to is held by the VILLAGE.
 - b. Parcel 137-0114.OL1, a vacant parcel of 2,927 SFt m/l; which is presently deemed as a non-buildable Outlot to which title is held by the VILLAGE.
 - c. Parcel 137-0114, which is a public street right of way dedicated by Certified Survey Map and reserved for a Village Street to be known as Main Street, of 14,016 SFt m/l area.
All of the above parcels (a-c) are hereby estimated to be worth an agreed upon value of \$255,180.00 based on the Sales Study provided value of \$3.52/SFt for vacant parcels.
 - d. Parcel 137-0088, is an improved building facility site of 20,250 SFt, which title to is held by the COUNTY. This parcel is estimated to be worth an agreed upon value of \$254,950.00 based on the Sales Study value of \$12.60/SFt of lot space based on comparable improved (building) lot sales. The parcel consists of an existing 58 X 78 m/l shop type concrete and steel frame building and a 30 X 60 Quonset style Loop building salt storage shed.
2. The VILLAGE agrees to the acquisition of the land Parcel 137-0088 and to take ownership of the approximately 58X78 m/l COUNTY concrete and steel shop building facility in its' entirety in exchange for the VILLAGE owned properties listed in 1a-c above Parcels 137-0117, 0114, and 0114.OL1.
3. The COUNTY agrees to the acquisition of the land Parcels 137-0017, 137-0114, and 137-0114OL1 and to take ownership of the VILLAGE owned vacant land parcels in their entirety; in exchange for the COUNTY owned property listed in 1d above Parcel 137-0088.
4. The parties further agree to remove some existing building improvements on the respective lots as listed here:
 - a. The COUNTY shall remove from Parcel 137-0088 an existing 30X60 m/l steel Quonset hut style salt storage building and foundation to a minimum depth of 2 feet below grade. The site shall be restored to a paved parking lot surface at the building footprint of the disturbed areas.
 - b. The VILLAGE shall remove from Parcel 137-0017 an existing 24X28 m/l timber frame garage style building to a minimum of 2 feet below grade. The site shall be restored to a level earthen surface of the building footprint size at the building site.
5. The VILLAGE has adopted a Wellhead Protection Plan and Ordinance to regulate the size, location, and types of various building improvements with regards to the location of the Village's Municipal Water Supplies. The Ordinance identifies certain building setback, location, proximity, use, and similar criterion the COUNTY cannot ~~satisfy~~abide to based on this building site selection proximity and the Village Wellhead Protection Plan and Ordinance. Of note, the County's existing site facility also lies within the VILLAGE Wellhead Protection Plan

coverage area(s). The Village hereby agrees to consider granting a variance to allow the COUNTY building type to be built within the ordinance setback dimensions given certain criterion are met related to storage of salt on the premises.

6. The COUNTY agrees to prepare and submit a Certified Survey Map to combine the parcels being acquired by the County being 137-0117, 137-0114, ~~and 137-0114.OL1~~, and an additional parcel, 137-0115, not owned by the VILLAGE. The VILLAGE agrees to consider parcel rezoning and or conditional use permits to allow construction of a new satellite shop facility and Salt Storage shed at the location.
7. As a part of the parcel transfers, the VILLAGE agrees to a vacation of the Main Street right of way dedication as illustrated on the existing CSM #1283, so that the parcel may be combined into the aforementioned CSM of the new COUNTY parcel.
8. Prior to parcel transfer, the COUNTY agrees to removal of an existing 30x60 m/l Sft. Quonset hut style steel arch structure salt storage building residing on Parcel #137-0088. The COUNTY will explore the underlying soils for salt contamination and remediate as necessary. The building foundation will be removed to a point two feet below the existing groundline. The area will then be backfilled with suitable granular fills, crushed aggregate base coarse, and a three-inch asphaltic surface placed at the building location.
9. Prior to parcel transfer, the VILLAGE will remove an existing wooden garage style structure residing on Parcel #137-0017, which is used for its' current village shop facility, along with removal and relocation of an existing electronic sign billboard which is located on Commerce and Main streets intersection. Restoration will be with suitable materials as the surrounding surface areas, respectively.
10. The VILLAGE acknowledges the COUNTY will continue to have full use of its' existing facilities on Parcel #137-0088 during the life of this agreement, and until the point the new satellite facility is operational and issued an occupancy permit. Upon occupation of the new facility by the COUNTY, the COUNTY will vacate the old facility and relinquish it fully to the VILLAGE.
11. The VILLAGE acknowledges the COUNTY can and will take possession of the new properties (Parcels 137-0017, 137-0014, and 137-0014.OL1) upon completion of the development plans and specifications and notice of bid advertisement. On or prior to the date of bid advertisement, the VILLAGE shall vacate the properties herein mentioned and relinquish them to the ownership of the COUNTY for the project. -Said vacation shall include the removal of the encumbrances listed in #9 above. In consideration of this sacrifice, the COUNTY will make space available within its' current (Parcel 1337-0088) shop facility for the VILLAGE equipment, tools, and labor-, so as to maintain operational delivery of services by and for the VILLAGE until the facility is vacated by the COUNTY. Available space shall be in the form of a vehicle bay measuring roughly 10Ft X 25Ft for storage of the VILLAGE plow truck and tractor loader on the facility grounds. The VILLAGE will also make other

accommodations for storage of other small field tools, mowers, and other tools and equipment of the VILLAGE.

NOW, THEREFORE BE IT RESOLVED, Iowa County has budgeted funding for the proposed satellite facility, and the COUNTY will continue to move forward without haste based on this agreement in years 2024-2026, furthermore;

NOW, THEREFORE BE IT RESOLVED, the project is anticipated to be completed prior to December of 2026, and upon substantial completion and issuance of an occupancy permit; the considerations listed above shall be considered fulfilled.

Adopted by the Hollandale Village Board of Trustees this _____ day of _____, 2024.

Hollandale Village President

Attested to by the Village Clerk

Date

Offered by the Public Works Committee by actions presented on _____, 2024.

Chairman, Dave Gollon

Date

Adopted by the Iowa County Board of Supervisors this _____ day of _____, 2024.

Iowa County Board Chair

Date

Attested to by the County Clerk

Date



Iowa County Highway Department

1215 N Bequette Street
Dodgeville WI 53533-0078

Phone: 608.935.3381

Fax 608.935.0372

Email: highway@iowacounty.org

CRAIG HARDY
HIGHWAY COMMISSIONER
WWW.IOWACOUNTY.ORG

Village Hollandale Parcel & Improvements: #137-0117

Lot size 195 X 280 +/-

Looking for a value of the parcel for a potential land swap with the county.

Commerce St – Hollandale

Are there any encumbrances on the property?



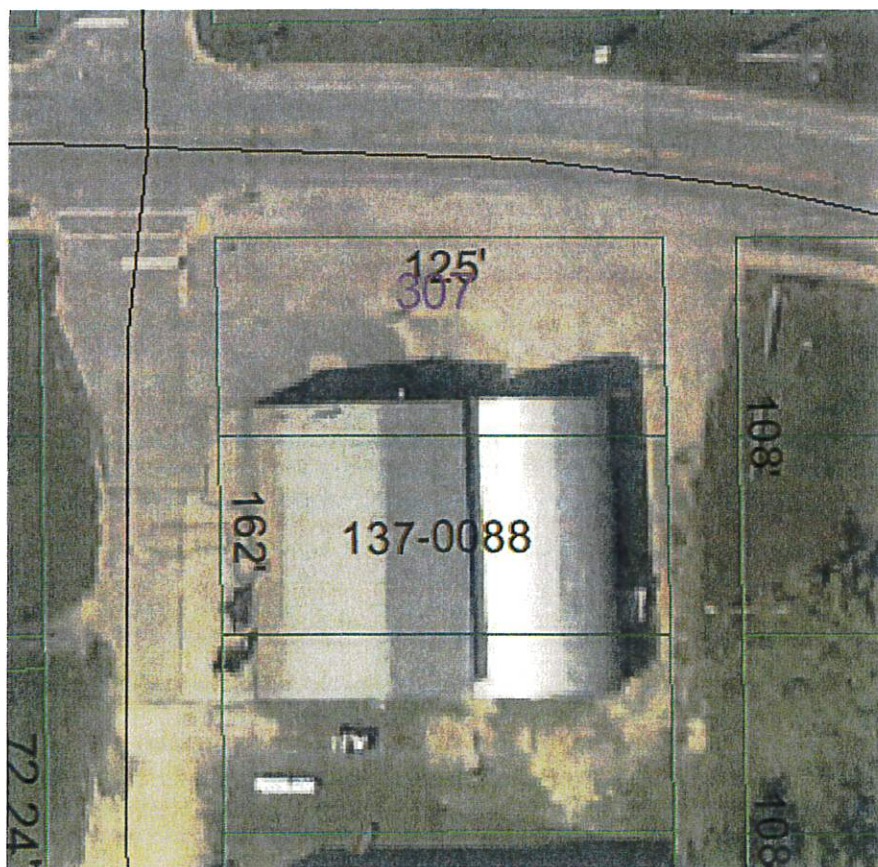


Netx is the County parcel at Parcel #137-088

125X162 +/-

With the improvements value individually – shop and salt shed.

307 Waldwick Street Hollandale



3rd is the property adjacent to the village of Hollandale on Commerce street:

Parcels #137-0115; 137-0114, and 137-0114.OL1.

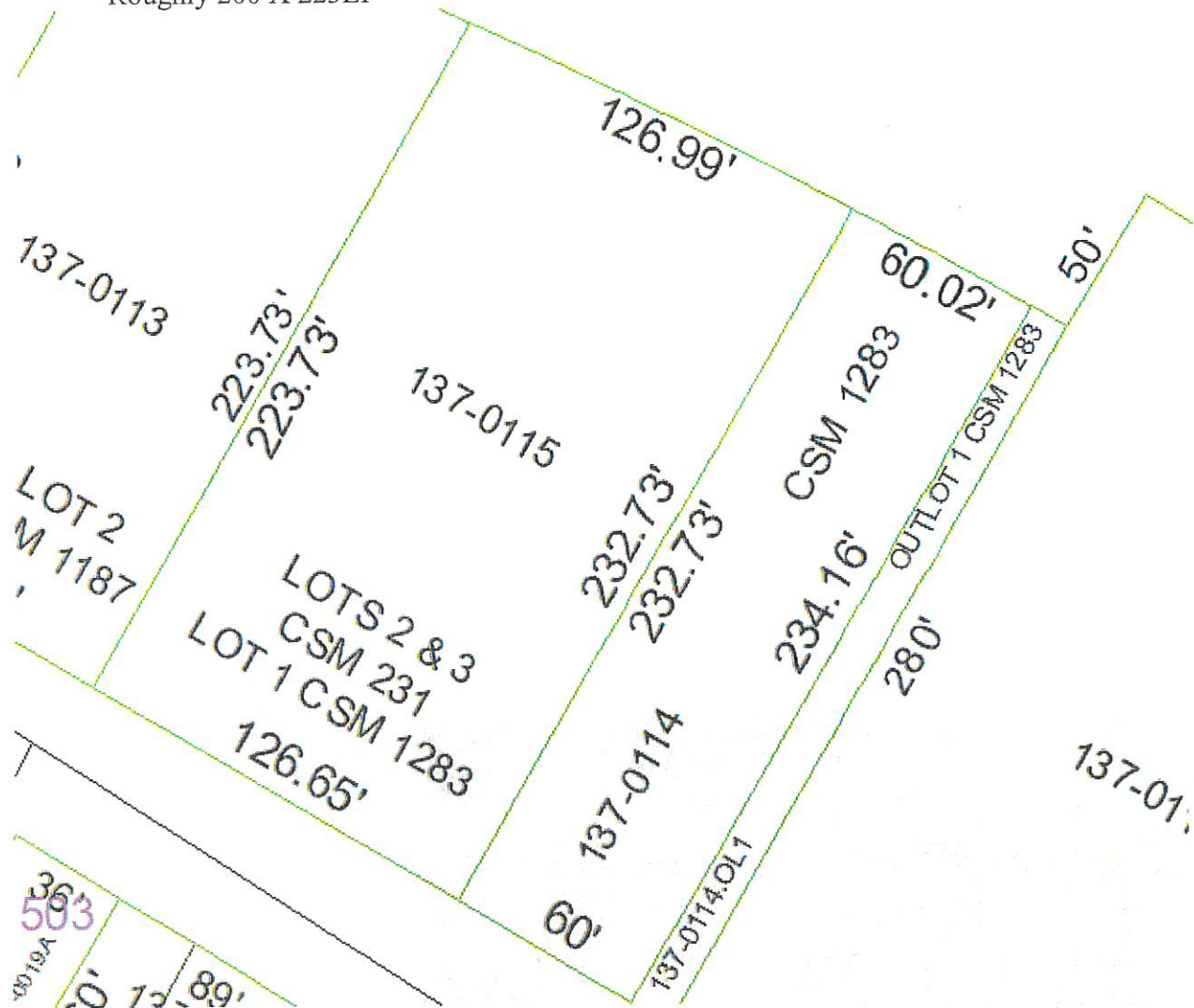
Lots 2&3 CSM 231/Lot 1 CSM 1283

CSM 1283

And an outlot.

The plan is ultimately to acquire these non-village parcels, combine with the village parcel and build our new shop on this revised lot.

Roughly 200 X 223LF





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IOWA COUNTY CERTIFIED SURVEY MAP No. 1283

BEING A RECONFIGURATION OF LOTS 2 AND 3 OF IOWA COUNTY CERTIFIED SURVEY MAP NUMBER 231, RECORDED AS DOCUMENT NUMBER 143,548 IN VOLUME 1 OF CSMs ON PAGE 293 AND LOCATED IN THE NW 1/4 OF THE SW 1/4 OF SECTION 29, T5N, R5E, VILLAGE OF HOLLANDALE, IOWA COUNTY, WISCONSIN.

LEGEND:

- 3/4"x24"x1.25 LB./LF. IRON ROD SET
 ▲ 3/4" IRON ROD FOUND
 △ 1-1/2" IRON PIPE FOUND
 -X- FENCE
 () RECORDED AS

NUMBER	DELTA	CH. BRG.	RADIUS FT	ARC FT	CHORD FT
C1	05'45"32"	S 63'05"27" E	1984.86	199.51	199.43
C2	03'39"56"	S 64'08'15" E	1984.86	126.99	126.97
C3	01'43'58"	S 61'26'18" E	1984.86	60.02	60.02
C4	00'21'38"	S 60'23'30" E	1984.86	12.50	12.50

PREPARED FOR THE VILLAGE OF HOLLANDALE
c/o BRYAN LISSER (CLERK)

TOTAL AREA
45,934 SQ. FT.

MAP BEARINGS ARE REFERENCED TO THE WEST LINE OF THE SW 1/4 OF SECTION 29, T5N, R5E WHICH COMPUTES TO BEAR S 10°11' E, 2647.45' IN THE IOWA COUNTY COORDINATE SYSTEM BETWEEN FOUND ALUMINUM MONUMENTS AT THE W 1/4 AND SW CORNERS OF SAID SECTION.

ORIGINAL DRAWING
SCALE

$$1'' = 50'$$

LOT 1
28,991 SQ. FT.

P.O.B. IS LOCATED
S 39°19'40" E, 821.70'
FROM A FOUND ALUMINUM
MONUMENT AT THE W 1/4
CORNER OF SECTION 29,
T5N, R5E

MAIN STREET
DEDICATED TO THE PURSUIT
60" WIDE & 14.016
OUTLOT

OUTLOT 1 2,927 SQ. FT.

UNPLATTED LANDS
OF THE VILLAGE
OF HOLLANDALE



Michael R. LaRosa RLS S-225

5/11/2010
Date

JOB #2010-12
CREW ML SS

M. R. LaROSA TECHNICAL SERVICES

P.O. BOX 383 (263 E. MAIN ST.)

LINDEN, WISCONSIN 53553

TEL 608-623-3000

TEL 608-623-3000
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315500

Iowa County **CERTIFIED SURVEY MAP No. 1283**
Prepared for The Village of Hollandale
c/o Bryan Lisser (Clerk)
Job #2010-12
Sheet 2 of 2

SURVEYOR'S CERTIFICATE:

I, Michael R. LaRosa, Registered Land Surveyor, hereby certify that in full compliance with section 236.34 of the Wisconsin Statutes and under the direction of Bryan Lisser for The Village of Hollandale that I have surveyed, divided, and mapped Lots 2 and 3 of Iowa County Certified Survey Map Number 231, recorded as Document Number 143,548 in Volume 1 of Certified Survey Maps on Page 293 and located in the NW 1/4 of the SW 1/4 of Section 29, T5N, R5E, Village of Hollandale, Iowa County, Wisconsin, to wit:

Commencing at the W 1/4 CORNER of said Section 29; thence S 39° 19' 40" E, 821.70' to the POINT OF BEGINNING, said point being the westerly corner of said Lot 3; thence along the northwesterly line of said Lots 2 and 3, N 29° 55' 34" E, 223.73' to the northerly corner of said Lot 2 and the point of curvature of a curve, concave to the southwest, having a radius of 1984.86', a central angle of 5° 45' 32", and a chord of 199.43' bearing S 63° 05' 27" E; thence southeasterly along said curve and the northeasterly line of said Lot 2, a distance of 199.51' to the easterly corner of said Lot 2; thence along the southeasterly line of said Lots 2 and 3, S 29° 55' 34" W, 234.23' to the northerly line of Commerce Street; thence along said northerly line, N 60° 04' 26" W, 199.15' to the POINT OF BEGINNING; said described parcel containing 45,934 square feet. Parcel is subject to any easements, restrictions, and regulations of record.

I further certify that the map drawn hereon is a correct representation of all the exterior boundaries of the land surveyed and the division of that land to the best of my knowledge and belief.

Michael R. LaRosa 5/11/2010
Michael R. LaRosa RLS S-2259 Date



Certificate of the Village of Hollandale:

By action of the Village Board of the Village of Hollandale, the foregoing map, land division, and street dedication is hereby approved for recording.

Bryan R. Lisser 6/10/10
Bryan R. Lisser (Clerk) Date

Travis L. Carr 6/10/10
Travis L. Carr (V.B. Pres.) Date

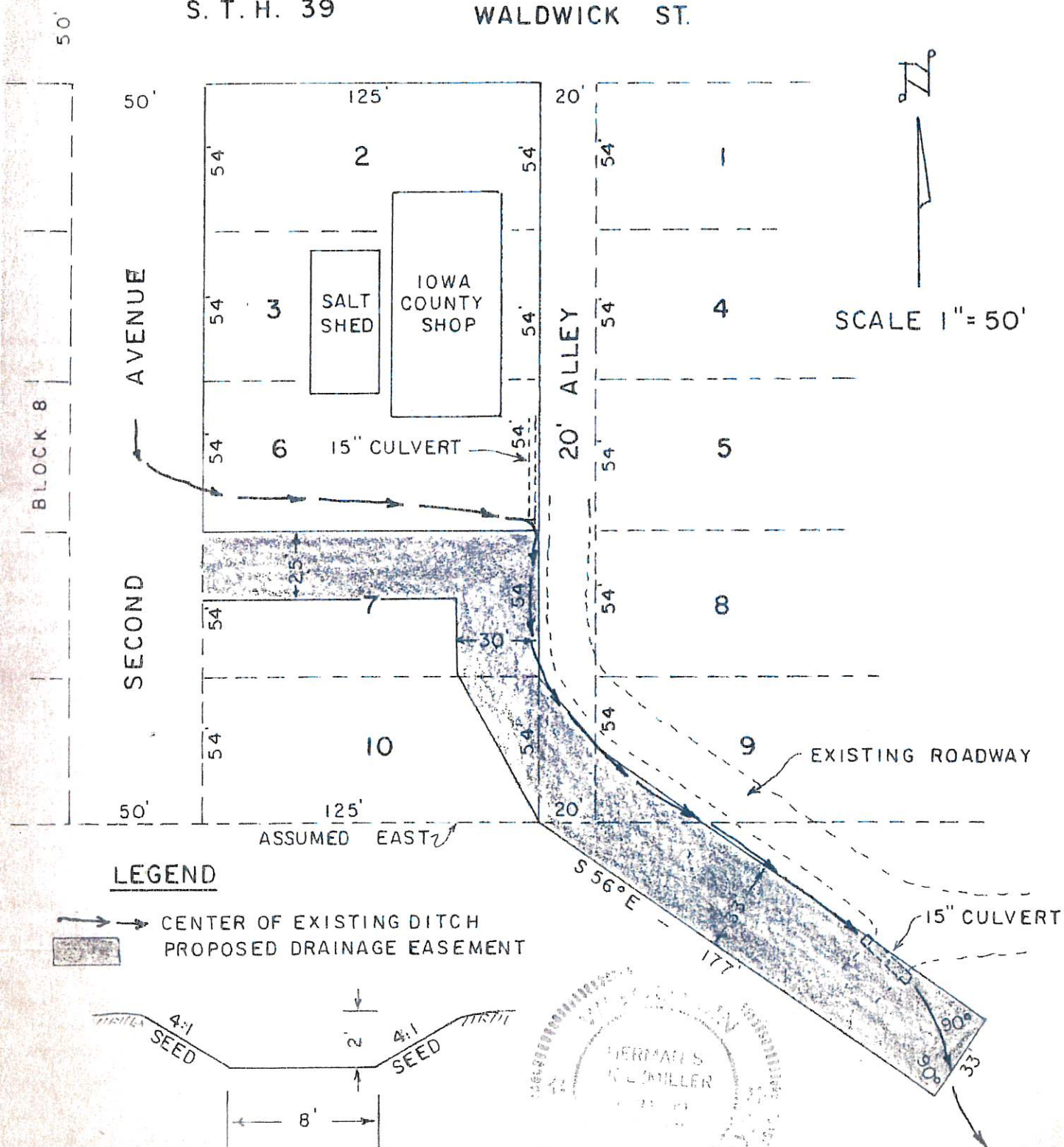
Register of Deeds Certificate:

Received for record this 10th day of June 2010 at 2:00 o'clock P.M. and recorded as Document Number 315500 in Volume 9 of Certified Survey Maps on Pages 113-114.

Shirley J. Brokopp, Deputy 6-10-2010
Shirley J. Brokopp, Deputy Register of Deeds

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WALDWICK ST.



PREPARED BY

Herman Holzmiller (19)
HERMAN HOLZMILLER, R.L.S. 776

11-17-78

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Craig Hardy

From: Kutz, Gregory C - DOT <Gregory.Kutz@dot.wi.gov>
Sent: Thursday, June 6, 2024 8:29 AM
To: Craig Hardy; Kris Spurley
Cc: Cox, Denise A - DOT; Beck, Madelyne C - DOT; Sweeney, Dustin R - DOT
Subject: County of Iowa Wheel Tax - 2024

Good Morning Craig and Kris,

Wisconsin DMV has received the County of Iowa official notification of wheel tax enactment. The effective date for new registrations will be October 1, 2024. The expiration date for current registrations will be September 30, 2024.

Below is the message that will appear on renewal cards for the County residents.

County of Iowa renewal message:

Total due includes a \$25 wheel tax fee for autos and light trucks. Questions? (608) 935-3381

Note that any questions from the public about billing errors due to incorrect vehicle location on file for their vehicles should be directed to the DMV. Information is available at <http://wisconsindot.gov/Pages/dmv/vehicles/title-plates/wheeltax.aspx>. DMV will issue refunds for any wheel tax fees paid in error for the current registration period only.

Our DMV Revenue Accounting resources Denise Cox or Maddie Beck will follow up with you to establish monthly payments of fees collected for the wheel tax.

Attached is a list of frequently asked questions (FAQ's) about wheel tax. The FAQ has information pertinent only to county and municipal officials who are considering a wheel tax. Please do not provide this information to the general public. For information relevant to the general public, please reference this link:
<http://wisconsindot.gov/Pages/dmv/vehicles/title-plates/wheeltax.aspx>.

I am your DMV contact for the wheel tax program. If you have any questions, please do not hesitate to email me. I am a contact only for program participants; please do not give my information to the general public.

Thank you,

Greg Kutz

MVPS Advanced

Title and Registration Processing Section

231

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