

	Unapproved Meeting Minutes Local Emergency Planning Committee March 27, 2024 4 p.m. Law Enforcement Center Room 103	Iowa County Wisconsin
1	Call to order by Chairman Jeff Weber at 4:00 pm.	
2	Roll call: Brian Cushman, Craig Hardy, Debbie Siegenthaler, Jeff Weber, Joe Thomas, Amanda Gardner, Keith Hurlbert, Sheriff Peterson, Stan McGraw, Sup. Mike Peterson. Absent: Pat Reilly	
3	Approve the agenda for this March 27, 2024, meeting. Motion by Sheriff Peterson, 2 nd by S. McGraw. Motion carried.	
4	Approve the minutes of the September 27, 2023, meeting. Motion by K. Hurlbert, 2 nd by D. Siegenthaler. Motion carried.	
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken. There were no comments.	
6	Annual Bylaws review and approval. Motion by K. Hurlbert, 2 nd by Sup. M. Peterson. Motion Carried	
7	Review of 2024 Strategic Plan. Motion by Sheriff Peterson to accept with changes discussed. 2 nd by K. Hurlbert. Motion carried.	
8	Review LEPC Membership list. The 2024 LEPC Membership list was reviewed, changes are incorporated into the Strategic Plan and approved.	
9	Coordinator of Information – Designation of the Iowa County Emergency Management Deputy Director as the Iowa County LEPC Coordinator of Information. Motion by S. McGraw, 2 nd by Sup. M. Peterson. Motion carried.	
10	Compliance Officer - Designation of Wisconsin Emergency Management EPCRA Division as the Iowa County LEPC Compliance Officer. Motion by K. Hurlbert, 2 nd by D. Siegenthaler. Motion carried.	
11	Insight FS Fire – January 14, 2024 – A. Gardner and Sheriff Peterson reviewed the Insight FS fire that occurred on January 14 th , 2024. The After-Action summary will be coming out later this week for agencies to review. No injuries were reported and over 109 personnel from 22 different departments responded.	
12	Iowa County Hazardous Materials Response Team Activities: Recertification January 6 th , 2024, Insight Fire – January 14, 2024 were the activities of the HazMat Team. Recertification was well done even with communication issues with each other.	
13	Review Spill Reports: Gas Spill, Fertilizer Spills, Corn Syrup Spill. Reviewed spill reports with the group.	
14	2024-2027 Integrated Preparedness Progress – Will be including Cyber threats to training. Will bring to group at next LEPC Meeting as a Work Group.	
15	Business Letter & Public Notice – Completed in January – 20 Letters sent out to local businesses.	
16	Next meeting date will be June 26, 2024 at 4 pm.	
17	Adjournment – Motion by S. McGraw, 2 nd by D. Siegenthaler to adjourn at 4:45 pm. Motion carried.	
Respectfully Submitted: Amanda Gardner, Deputy Director		