

If anyone would like to speak at the meeting, County Board Rules require they contact the County Clerk's Office no later than 4:00 pm on the day of the meeting to register. 608.935.0399.

IOWA COUNTY BOARD MEETING

AMENDED AGENDA

Tuesday, October 15, 2024

6:00 p.m.

Conference Call 1-312-626-6799

<https://us02web.zoom.us/j/87929786043>

Meeting ID 879 2978 6043

Health and Human Services Center - Community Room

303 West Chapel St., Dodgeville, WI 53533

For information regarding access for the disabled, please call 935-0399.

Healthy and Safe Place to Live, Work and Play – Iowa County

The Mission of Iowa County Government is to protect and promote the health and safety, economic well-being, and environmental quality of our county by providing essential services in a fiscally responsible manner.

1. Call to order by Chairman John M. Meyers.
2. Pledge of Allegiance.
3. Roll Call.
4. Approve the agenda for this October 15, 2024 meeting.
5. Approve the minutes of the September 17, 2024 meeting.
6. Special matters and announcements.
 - Committee Chair reports.
 - Forward Analytics (set-out).
7. Comments from the public.
8. Land use changes from the Towns:
 - 1-1024 Arena - Rezoning request by Tom & Carol Foster
 - 2-1024 Moscow - Rezoning request by Lindsay Manning.
 - 3-1024 Waldwick - Rezoning request by Barry Rowe and Mark Gibbens.
 - 4-1024 Waldwick - Rezoning request by Barry Rowe and Mark Gibbens.

General Government Committee

9. Consider Revisions to Policy 416 Vehicle Use.

Health & Human Services Committee

10. Resolution No. 5-1024 to Establish a Project Account called Health Department Designated Donations Account

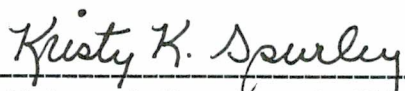
Executive Committee

11. Resolution No. 6-1024 Awarding the Financing for Highway Department Capital Equipment and Road Construction Projects.
12. Resolution No. 7-1024 Awarding the Financing for Capital Projects and Other Purposes.
13. Consider adding new Master Control position(s) to the Sheriff's office.
14. Consider suspending the "Exceeds Expectations" option in policy 401 for calendar year 2025.

Public Safety Committee

- *14a. Resolution No. 8-1024 to Establish a Project Account called:
The Peer Support Account.
- *14b. Resolution No. 9-1024 to Establish a Project Account called:
Drug Abuse Resistance Education (DARE) Account.
- *14c. Resolution No. 10-1024 to Establish a Project Account called:
Law Enforcement Center Fitness Account.

15. Consider the 2025 Preliminary Iowa County Budget and set date and time for public hearing.
16. County Administrator's report.
17. Chair's report.
18. Mileage and Per Diem Report for this October 15, 2024 meeting.
19. Motion to adjourn to November 12, 2024.



Kristy K. Spurley, County Clerk

Posted 10/10/2024 @ 1:00 pm

AGENDA ITEM COVER SHEET

Title: Donations - Project Account Resolutions

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

As per adopted policy 325 (attached), Iowa County is transitioning donations to specific project accounts in the new Munis Software. Today you are being asked to consider the passage of three resolutions creating special project accounts where future donations will be deposited. The balance of all special donations accounts will be reported out annually in the annual budget document starting in January 2025. It is expected that this will be a new, more transparent way of collecting, using, and reporting what donations are received and how they are used.

RECOMMENDATIONS (IF ANY):

Please consider the attached 3 resolutions and recommend them to the Iowa County Board.

ANY ATTACHMENTS? (Only 1 copy is needed)

☒ Yes

☐ No

If yes, please list below:

Attached is a copy of policy 325. Also attached are three resolutions creating special accounts for donations.

FISCAL IMPACT:

Transparency and Reporting. There should be no actual fiscal impact.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE:

AGENDA ITEM #

COMMITTEE ACTION:



DONATIONS TO IOWA COUNTY

Date Originated: 05.16.23

Date of Modifications: 03.19.24

Policy Number: 325

1. **PURPOSE:** Iowa County occasionally receives donations from the public that are both designated for specific purposes and undesignated. The purpose of this policy is to set how the County Board wants those donations handled, collected, recorded, tracked, and spent.
2. **ORGANIZATIONS AFFECTED:** This policy impacts all of Iowa County departments.
3. **POLICY:** It is the policy of Iowa County to accept donations from the public, businesses, non-profit entities, or any other donor so long as the purpose of the donated funds and the donor of said funds meet the terms of this policy and ethical guidelines.
4. **REFERENCES:** Iowa County Ordinance No. 701 (Ethics Code) and the Wisconsin Statutes cited therein; Iowa County Policy 406; Policy 209; Policy 704.
5. **PROCEDURES:** The following steps and restrictions hereby exist on funds proposed for and accepted as donated funds.
 - A. Iowa County will not accept donations, either cash or in-kind contributions, that were generated or are perceived by the Finance Director to have been generated by any illegal means.
 - B. Iowa County will not accept donations, either cash or in-kind contributions, that would violate any law, statute, regulation, ordinance, resolution, or policy. Iowa County will not accept donations, either cash or in-kind contributions, that violate any individual rights, that advance or inhibit religion, to advance political views or messages.
 - C. Any in-kind donations received will be recorded and tracked by the responsible party accepting the said donation. Record of each in-kind donation must be sent to the County Administrator via email message with the subject "Donation Report 99".
 - i. The County Administrator may accept personal property donations in value of \$1,000 or less.
 - ii. The Executive Committee may accept personal property donations in value of \$1,001 or more.
 - iii. Any full or partial donation of land or building must have a resolution from the Exec Committee and County Board to accept it.
 - D. Iowa County will not accept donations, either cash or in-kind contributions, from businesses, organizations, or individuals on a national watch list.
 - E. Iowa County will not accept donations, either cash or in-kind contributions, and no county official or employee may solicit or accept donations, if it could reasonably be expected to influence official actions or judgment; or could reasonably be considered as a reward for any official action or inaction on the part of the county official or employee.

- F. Cash funds may only be accepted by an Iowa County Department Head, or their designee, and must be receipted and submitted to the Iowa County Treasurer to be recorded and deposited into the proper account. When accepting a donation, employees must consider public perception of the donation and take proper steps to protect themselves from the appearance of any wrongdoing.
- G. Should a donation be restricted for any reason, the donor must provide a letter expressing the purposes allowed. Restricted donations will be deposited into general revenue of Donations Fund each day and the department head accepting the donation must contact the Finance Director to designate it to a specific project account within 60 days after deposit. The letter expressing purposes allowed and a county board resolution will be recorded in the financial software under each specific project account.
 - i. The Iowa County Executive Committee and Iowa County Board must approve a resolution establishing each project account. These accounts will all be located under the Donations Fund. (Sample Resolution attached)
 - ii. The County Administrator shall report the balances of each project account in the Donations Fund annually during the Iowa County budget process.
 - iii. Should funds of over \$1,000 be donated and deposited into a specific project account and those funds are not utilized after greater than five years, the County Board may consider refunding said donation or reappropriating funding to a different project account.
- H. An unrestricted donation will be deposited into the Donations Fund. Those funds unspent and undesignated after 60 days will be used under the direction of the County Administrator and other county policies. Any unrestricted donations remaining after 60 days may be assigned to a project account by the County Administrator.
 - i. If an employee of the department receives a benefit from said donations account, all department employees must have the opportunity to receive the same benefit. No singular employee shall get benefits not afforded to others.
- I. Should anyone desire a report on the balances of the Donations Fund or any of the subordinate project accounts, an open records request shall be submitted to the Iowa County Finance Director.
- J. If there are any questions about the legality or propriety of accepting a donation, the Corporation Counsel and/or Ethics Board will be consulted.
- K. Upon receiving a donation from an individual, business, or organization, for an amount exceeding \$100, the Department Head overseeing the cause for which the donation was received shall send a letter to said donor thanking them, provide donor with the Iowa County Federal Employee Identification Number (FEIN), and provide them with a copy of the resolution establishing the fundraising account (if applicable). Any donation given without an identified department, purpose, or program shall be processed and handled by the Finance Department.

At the time of policy adoption, all existing donations shall remain in existing accounts. This policy applied to all donations from policy adoption going forward.

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION 8-1024**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:
THE PEER SUPPORT ACCOUNT**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors would like to establish this project account in order to ensure funding is available to assist the Sheriff's Department Peer Support team with resources to provide counsel and guidance to those in the emergency services sector who may be suffering from situational anxiety or in need of short term mental or physical supports.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. This project account in the Donations Fund shall be created in support of the Peer Support Program and shall be created as of January 1, 2025. This account will be used from time to time to cover staffing costs, cost of medical professionals, fundraising activities and costs, to purchase supplies and materials, and rent or other general program expenses.
2. The Sheriff, Chief Deputy Sheriff, or the County Administrator shall have authority to spend funds from this project account.
3. The Peer Support project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
4. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2030.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 15th day of October, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION 9-1024**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:
DRUG ABUSE RESISTANCE EDUCATION (DARE) ACCOUNT**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors would like to establish this project account in order to ensure funding is available to assist with the Drug Abuse Resistance Education Program (D.A.R.E.).

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. This project account in the Donations Fund shall be created in support of the Drug Abuse Resistance Education Program shall be created as of January 1, 2025. This account will be used from time to time to purchase new equipment, materials, and supplies in support of the program. This account may also be used to cover staff time spent facilitating or in support of the DARE program.
2. The Sheriff, Chief Deputy Sheriff, or the County Administrator shall have authority to spend funds from this project account.
3. The DARE project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
4. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2030.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 15th day of October, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk

**IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION 10-1024**

**A RESOLUTION TO ESTABLISH A PROJECT ACCOUNT CALLED:
LAW ENFORCEMENT CENTER FITNESS ACCOUNT**

WHEREAS, Iowa County has adopted policy 325 on March 19, 2024 to facilitate an orderly and responsible methodology of managing fundraised and donated funds and their intended uses; and

WHEREAS, the Iowa County Board of Supervisors hereby opens a new project account within the Donations Fund in order to track qualifying donations and expenses for this specific project; and

WHEREAS, adopting this resolution helps to provide the donor and county staff with guidance and permissions on what funds donated to this account can and should be used for, thereby providing confidence in Iowa County's fiscal management; and

WHEREAS, the Iowa County Board of Supervisors have permitted and support the creation of a workout space to help employees at the Law Enforcement Center with the physical demands of their positions and would like to establish this project account in order to ensure funding is available to assist with improvements and equipment purchased for the Law Enforcement Center Fitness room in the future.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. This project account in the Donations Fund shall be created in support of the staff fitness room as of January 1, 2025. This account will be used from time to time to cover maintenance costs, purchase new equipment, cover cleaning costs, and in support of fitness classes or coaches.
2. The Sheriff, Chief Deputy Sheriff, or the County Administrator shall have authority to spend funds from this project account.
3. The Law Enforcement Center Fitness project account balance shall be included in the Donations Fund balance reported annually by the County Administrator to the Iowa County Board of Supervisors as part of the annual budget process.
4. Pursuant to paragraph 5(G)(3) of policy 325, the Iowa County Board of Supervisors shall have the right to reappropriate funds remaining in this project account five years after the account was created, or as of January 1, 2030.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 15th day of October, 2024.

John M. Meyers, Iowa County Board Chair

ATTEST:

Kristy, Spurley, County Clerk