

SENIORS UNITED FOR NUTRITION PROGRAM INC.

Christopher Baird
Executive Director

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Board Chairman

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PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes, notice is hereby given to the public that a Board of Directors meeting of the Seniors United for Nutrition Program, Inc., of Iowa and Lafayette Counties will be held on Tuesday, October 22, 2024 at the Health & Human Services Building, 303 W. Chapel Street, Dodgeville, WI, at 5:00 p.m. in Community Room #1001.

Conference Call: +1 312 626 6799

Meeting ID: 889 6822 1475 Passcode: 102328

Zoom Meeting Link:

<https://us02web.zoom.us/j/88968221475?pwd=BwnQb1acTAuKCaLPM7nsjMkaZQtnGP.1>

1. Call to Order.
2. Roll Call.
3. Certification of compliance with open meetings law.
4. Approval of the Agenda for October 22, 2024 Board meeting.
5. Approval of the Minutes of September 24, 2024 Board meeting.
6. Reports from other Board members; opportunity for members of the audience to address the Board.
7. Arena Site Management, Maintenance, and Rental Agreement – possible action
8. Aging & Disability Resource Center & County Aging Unit Reports (or written report)
 - a) Dana Harcus, Lafayette County Representative
 - b) Valerie Hiltbrand, Iowa County Representative
9. Monthly Reports – possible action
 - a) Cash Flow Statement & CD Review – September 2024
 - b) Financial Reports, Profit & Loss –Year to Date – September 2024
 - c) Monthly Participant reports by county – September 2024
10. Approval of Meal Prioritization of Iowa County Home Delivered Meals – possible action
11. Budget Update – possible action.
12. County contract update – possible action.
13. Grant and Fundraising Updates.
14. Director's Report
15. Board Chair's Report
16. Next Meeting Date and Location & Adjournment

Date October 15, 2024 Time: 1:15 PM.

Posted by County Clerks Office on 10/15/2024, Megan Currie - Deputy County Clerk

Serving Citizens of Iowa and Lafayette Counties
SUN Program



Seniors United for Nutrition

PROPOSED MINUTES

SENIORS UNITED FOR NUTRITION PROGRAM BOARD MEETING
TUESDAY, September 24, 2024 at 5:00 p.m.
Multi Purpose Building
Ames Road, Darlington, Wisconsin

Item	
1	Vice Chairman Gill called the meeting to order at 5:00 p.m.
2	Roll Call: Members Present in the Community Room: Dody Cockeram, Lee Gill, Emmett Reilly, John Meyers (seated for David Gollon), Larry Ludlum at 5:48 pm Members Present Remotely: None Members Excused: Mel Masters, David Gollon Others Present in Community Room: Melissa Weier, Christopher Baird, Dana Harcus, Farrah Morrissey, Bruce Paull, Nikki Mumm, Wanda Husted, Margaret Sutter Others Present Remotely: Valerie Hiltbrand
3	Certification of compliance with open meetings law: Weier verified the meeting was properly posted on 9/16/24. The agenda and proposed 8/27/24 minutes were emailed to the Dodgeville Chronicle, Darlington Republican Journal, Iowa and Lafayette County Clerks.
4	Approval of the September 24, 2024 Agenda: Motion by Reilly and seconded by Cockeram to accept the agenda. Aye: 4; Nay: 0. Motion carried.
5	Approval of the August 27, 2024 Meeting Minutes: Motion to approve the minutes of the August 27, 2024 meeting by Reilly and seconded by Cockeram. Aye: 3; Nay: 0. Meyers abstained. Motion carried.
6	Reports From Board Members and an Opportunity for Members of the Audience to Address the Board. No action will be taken: Discussion – none.
7	Aging & Disability Resource Center & County Aging Reports: a. Lafayette County – Harcus presented. The SUN Annual campaign will be featured in the November Upper Horizon. They have had lots of questions on SUN, they will do an article for that too. Upcoming switch to Peer Place for reporting, Harcus and Mumm will be working with SUN. b. Iowa County – Hiltbrand presented. Senior Wellness Expo at Hidden Valley Church went well and the meal with SUN was good also. About 150 people attended. There were 40 booths. Bingo was a hit. There will be upcoming events with Council for the Blind as well as a caregiver event to help find more volunteers.
8	Monthly Reports- possible action: a. Cash Flow Statement & CD Review- August 2024– Per Baird, \$67,000 liquid assets on hand, \$35,000 in CD's currently. He projects year end numbers to be positive. Iowa GWAAR numbers are overstated as they are projected not actual per Mumm, Sutter agreed for Lafayette. No funds will be available for C2 until the transfer money comes through from GWAAR. It is not known for sure what date that will be. b. Financial Reports, Profit & Loss, Bill Pay- August 2024. c. Monthly Participant Numbers- August 2024 – Reports provided. Per Baird the congregate numbers are increasing. Weier pointed out that congregate numbers are overstated due to Linden and Belmont carry outs showing as congregate.
9	Updates and possible action on the review of the proposed 2025 rental charges, cooler, freezer and dry good storage: Per Baird, he has moved most of food to Lafayette Manor for storage. Tomorrow will be the last day the refrigerator and freezer will be running. We will be moving shelves and the rest of food possibly later this week. SUN did get permission from Iowa County to take the tan shelves from the storage area.
10	Rental Agreements discussion – possible action: Per Baird, he is looking for new office space at several spots and will be working on written offers. Per Meyers, we will need an RFP for what we need so offers can be made and the Board can vote on it. Per Mumm, SUN needs to consider all the things they would lose out on if they left the building. Baird thinks the City of Darlington offers may be cheaper overall.

11	<u>Budget Update:</u> Per Baird, the Numbers 4 Nonprofits original budget showed a deficit, but we now are ahead \$29,000. He projects numbers will be ahead at the end of the year in Iowa County but a there will be a small deficit in Lafayette. Per Mumm and Sutter, SUN can't claim the year to end in positive for C1, those funds would have to be paid back. Iowa County designates all levy money to C2. Iowa County needs SUN projected budget for the October 15 meeting.
12	<u>County Contract Update:</u> Per Marcus, the Lafayette County contract was just signed. Per Mumm, 67% of C1 is used, all NSIP is gone and 67% of the levy was used at the end of June. Other local income is 88% used, but the transfer monies coming will help. Implementing the Enhanced Determinations will also help. About 17 people are on the Iowa County waitlist per Weier. Meyers suggests requiring folks to do the assessment before anyone can go on the waitlist.
13	<u>Annual Appeal:</u> Hodgson drafted the letter since he had more knowledge of the year. Baird is requesting any information or input. The Board suggests some edits.
14	<u>Grant and fundraising updates:</u> Hodgson completed the Olson and Biddick grant applications and they are waiting for Baird to review. The Bugtussel event is coming up October 24th. Paperwork is needed yet for EFSP grant per Marcus.
15	<u>Director's Report:</u> Per Baird, new Darlington site manager started today. There were 9 applicants and 6 interviews. We are continuing to look for volunteer drivers, we still need 1 day per week covered in Darlington. Centralizing sites, the heat sealer, etc were all put aside with the Darlington issues but will be taken back up now. Flow chart for the meal sites was distributed-- where the food comes from and where it goes.
16	<u>Board Chair's Report:</u> Per Gill, nothing to add.
17	<u>Next Meeting Date and Adjournment:</u> Approved the next Seniors United for Nutrition Program Board meeting for October 22, 2024, at 5:00 p.m. at the Iowa County Health and Human Services Building in Room 1001. Motion by Reilly and seconded by Cockeram to adjourn. Aye: 5; Nay: 0. Meeting adjourned at 5:58 p.m.
	Prepared by Melissa Weier. Edits by Christopher Baird.