



Agenda
Executive Committee
Tuesday, January 14, 2025 – 5:30 pm
Conference Call 1-312-626-6799
Zoom Meeting ID: 883 4888 7561
Passcode: 454700
<https://us02web.zoom.us/j/88348887561>
Health & Human Services Center – Community Room
303 W Chapel St
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled, please call 935-0399.

Any subject on this agenda may become an action item.

1	Call to order.
2	Roll Call.
3	Approve the agenda for this January 14, 2025 meeting.
4	Approve the minutes of the November 5, 2024 meeting.
5	Opportunity for members of the audience to address the committee.
6	Consider Proposed Updates to Policy 1120 Highway Transfer Program.
7	Department Merger Discussion with Planning and Zoning and Land Conservation Department Heads
8	2023 County Audit Presentation and Discussion
9	2024 Expenses on Legal and on WCA Annual Meeting, Dues, and Training.
9	Motion to go into closed session pursuant to State Statute 19.85 (1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
10	Motion to return to open session.
11	Possible action on closed session item.
12	County Administrator's Report.
13	Set date and time for next meeting. (February 11, 2025 at 5:30 p.m.)
14	Adjournment.
	Posting verified by the County Clerk's Office: Megan Currie, County Clerk Date: 01/09/2025 @ noon



**Draft Minutes
Executive Committee
Tuesday November 5, 2024 – 5:30 pm
Health & Human Services Center – Community Room
303 W Chapel St
Dodgeville, Wisconsin**

**Iowa
County
Wisconsin**

1	Call to order. The November 5, 2024, Executive Committee meeting was called to order by Chairman John Meyers at 5:30 p.m.
2	Roll Call. Present at roll call: Supervisors: John Meyers, Mel Masters, Brad Stevens, Curt Peterson, Joan Davis, and Kevin Butteris (seated for Nankee). Excused Absence: Dave Gollon and Dan Nankee Others present: Supervisors: Ingmar Nelson, Dody Cockrum and Darrell Kreul. Larry Bierke, Jamie Gould, Dave Morzenti, Debbie Siegenthaler, Sheriff Mike Peterson, Katie Abbott, Lynn Perkins, Tom Slaney, Nikki Mumm, and Jeff Lindeman. Via Zoom: Supervisor Mike Peterson
3	Approve the agenda for this November 5, 2024 meeting. Motion by Sup. Stevens seconded by Sup. Butteris to approve the agenda for the November 5, 2024 meeting. Motion carried.
4	Approve the minutes of the October 8, 2024 meeting. Motion by Sup. Stevens seconded by Sup. C. Peterson to approve the minutes of the October 8, 2024 meeting. Motion carried.
5	Opportunity for members of the audience to address the committee. Supervisor Paull spoke regarding TAP grant. Lynn Perkins read a letter from their department Dean.
6	Consider Resolution Notice of Intent of Issue Financing Regarding the Purchase of Capital Improvement Projects and for Other Purposes. Motion by Sup. Davis seconded by Sup. Butteris to move Resolution Notice of Intent to Issue Financing Regarding the Purchase of Capital Improvement Projects and for Other Purposes to County Board. Motion carried.
7	Consider Resolution Notice of Intent to Issue Financing for Highway Department Capital Equipment and Projects. Motion by Sup. Davis seconded by Sup. C. Peterson to move Resolution Notice of Intent to Issue Financing for Highway Department Capital Equipment and Projects to County Board. Motion carried.

8	Consider Resolution Carryover of Certain Accounts from 2024 to 2025. Motion by Sup. Davis seconded by Sup. Butteris to move Resolution Carryover of Certain Accounts from 2024 to 2025 to County Board. Motion carried.
9	Consider Resolution to Approve the Budgets and Approve Funds for 2025 Budgets. Motion by Sup. Davis seconded by Sup. Stevens to move Resolution to Approve the Budgets and Approve Funds for 2025 Budgets to County Board with the following amendments: transfer \$80,000 from operating to capital for crack filling and eliminate for \$5,000 from Employee Recognition account. Motion carried.
10	Consider Resolution 2024 Tax Levy for 2025 Budget. Motion by Sup. Davis seconded by Sup. Butteris to move Resolution to 2024 Tax Levy for 2025 Budget to County Board. Motion carried.
11	2025 Budget Discussion Motion by Sup. C. Peterson seconded by Sup. Davis transfer \$80,000 from operating to capital for cracking filling. Yay- 4 Nay -2 – Sups. Masters and Meyers. Motion carried. Motion by Sup. Stevens seconded by Sup. Masters to eliminate \$5,000 from Employee Recognition account. Motion carried.
12	Motion to go into closed session pursuant to State Statute 19.85 (1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Budget Discussions and the possible offer to purchase from SWTC for the land on the corner of 18/23-old jail site). Motion by Sup. C. Peterson and Sup. Davis to convene in closed session at 6:51 p.m. Motion carried. Motion by Sup. Stevens seconded by Sup. Masters to return to open session at 7:25 p.m. Motion carried.
13	Discuss 2025 Standing Committee and Board Meeting Schedule. No action was taken.
14	County Administrator's Report. No report provided.
15	Set date and time for next meeting. The Executive Committee meeting will be December 10, 2024 at 5:30 p.m.
14	Adjournment. Motion by Sup. Masters seconded by Sup. Stevens to adjourn at 7:35 p.m. Motion carried.
	Prepared by Jamie Gould

AGENDA ITEM COVER SHEET

Title: Policy 1120 Proposed Updates

☒ Original

☐ Update

TO BE COMPLETED BY COUNTY DEPARTMENT HEAD

DESCRIPTION OF AGENDA ITEM (Please provide detailed information, including deadline):

Policy 1120 is programmed to be reviewed every two years. When reviewing this policy, staff would like the Committee and Board to consider increasing the incentive pay for transferring miles of county highway to townships. Changes are reflected in Red.

RECOMMENDATIONS (IF ANY):

Consider the attached draft policy.

ANY ATTACHMENTS? (Only 1 copy is needed)

☐ Yes

☐ No

If yes, please list below:

Draft 2025-2026 County Highway Transfer policy 1120 is attached.

FISCAL IMPACT:

Should a township agree to accept a county highway, the Capital Improvement Fund would compensate them with a one time payment. This proposal increases that payment.

LEGAL REVIEW PERFORMED:

☐ Yes

☒ No

PUBLICATION REQUIRED:

☐ Yes

☒ No

STAFF PRESENTATION?:

☐ Yes

☒ No

How much time is needed? _____

COMPLETED BY: Larry Bierke

DEPT: County Administrator

2/3 VOTE REQUIRED:

☐ Yes

☒ No

TO BE COMPLETED BY COMMITTEE CHAIR

MEETING DATE: 12-30-2024

AGENDA ITEM # 5

COMMITTEE ACTION:

Motion to revise the payment amount to \$50,000 and review every five years to Executive Committee.



2025-2026 Highway Transfer Program

Date Originated: 02/21/2023
Date of Modifications: 09/19/2023
Policy Number: 1120

1. PURPOSE:

The purpose of this policy is to establish a program for which Iowa County begins to compensate townships for accepting jurisdictional transfers of specific County highways.

At the time of adoption, Iowa County maintained 366 miles of County Highways. Based on the amount of available funding for improvements, the county takes 120 years to replace all 366 miles. The funding needed to improve this timeline is unrealistic and not sustainable. As a result, Iowa County must make decisions based on traffic use and highway location when scheduling reconstruction activities and investing County tax dollars.

Under state aid formulas, which ever local government maintains responsibility for a highway gets annual assistance from the state in support of that highway. For Counties, the formula is based on a total expenses per mile share-of-cost method through averaging of 6-year rolling costs. As the formula for counties is based on a share of transportation related expenses, Iowa County is currently maxing out its' aid available due to tax levy caps and therefore no longer benefitting from maintaining all 366 miles of highway. At the Township level, the amount of aid is based on a per mile of maintenance payout. Due to the level of County funding, there are specific highways that are never likely to see any improvements completed by Iowa County. These highways will continue to degrade.

Townships where these County highways are located may find it beneficial to accept a jurisdictional transfer and begin collecting additional per mile state aid. Iowa County would like to pursue a policy of allowing jurisdictional transfers for low volume highways to townships and will incentivize said transfers in order to reduce the number of highway miles under County jurisdiction.

2. ORGANIZATIONS AFFECTED:

This policy applies to all County highways listed in this policy and the townships they are located in.

3. POLICY:

Functional classification is a process by which streets and highways are grouped into classes or systems according to the character of service they are intended to provide. In basic terms, a highway can be functionally classified as:

- Arterial are designations for roads serving to provide mobility such that traffic can move for one place or destination to another quickly and safely with little interruption.
- Collector are designations for roads serving to link Arterials and local roads to each other and provide some duties of each class.
- Local are designations for roads primarily serving to provide start / end of route access to homes, businesses, or other similar properties.

Generally, Arterial roads are state or federal high volume highways and interstates, Collector roads are County or Regional Trunk Highways, and Local are Municipal (City, Town, or Village) streets or roads providing access at start or end of travel locations.

A. Therefore, per Functional Classification definitions; County Trunk Highways with a designation of Low Volume or Local Roads are of a Town Road status and would qualify for this program. Of the Iowa County Trunk Highway system 28.2% (103.3 Miles) are identified as Low Volume or Local Roads, and; therefore would be eligible for this program. Of this road listing, Iowa County has identified the following Low Volume or Local Road classification County Highways as having the lowest reconstruction priority and are hereby eligible for this program:

1. CTH B from STH 80 to CTH J – Town of Eden 6.04 Mi..
- ~~2. CTH CC from CTH C to STH 14 – Town of Arena 0.45 Mi..~~
3. CTH D from CTH S to STH 39 – Towns of Mineral Point and Waldwick.4.02 Mi.
4. CTH DD from STH 39 to CTH D – Town of Mineral Point.3.74 Mi.
5. CTH DD from CTH D to Durkin Road – Town of Waldwick 7.90 Mi.
6. CTH DD from Durkin Road to CTH K – Town of Moscow 1.40 Mi..
7. CTH DDD from CTH W to CTH DD – Town of Waldwick 2.72 Mi..
8. CTH G from CTH E to Roaster Road – Town of Mifflin 6.08 Mi..
9. CTH G from Roaster Road to 1.0 miles north of Roaster Road – Town of Linden and Town of Mifflin 1.0 Mi..
10. CTHG from 1.0 Miles North of Roaster Road to STH 18 – Town of Eden and Village of Cobb 1.90 Mi..
11. CTH HH – from Blue Ridge Road to CTH H – Town of Arena 4.50 Mi..
12. CTH HH from CTH K to Blue Ridge Road – Town of Brigham 3.85 Mi. .
13. CTH HK from CTH H to the Town Line – Town of Brigham 1.68 Mi..
14. CTH HK from CTH K to the Town Line – Town of Moscow 2.69 Mi..
15. CTH IG from CTH G to STH 80 past Iowa-Grant school district – Town of Mifflin.4.04 Mi.
16. CTH M from CTH Q to STH 130 – Town of Dodgeville 5.13 Mi..
17. CTH NN from the Town Line to STH 130 – Town of Clyde 2.96 Mi..
18. CTH NN from CTH N to the Town Line – Town of Pulaski 1.21 Mi..
19. CTH P from CTH I to STH 80 – Town of Highland 4.49 Mi.
20. CTH P from CTH Q to CTH I – Town of Highland 3.13 Mi.
21. CTH PP from CTH I to CTH P – Town of Highland 2.78 Mi.
22. CTH QQ from STH 39 to the Town Line – Town of Linden 1.12 Mi.
23. CTH QQ from STH 39 to the Town Line – Town of Mineral Point 2.02 Mi.
24. CTH T (South) from CTH K to USH 18/151 – Town of Brigham 5.58 Mi.
25. CTH U from CTH DD to STH 39 – Town of Waldwick 2.54 Mi.
26. CTH Y from ~~from~~ CTH YZ to Ridgevue Road – Town of Dodgeville 3.70 Mi.
27. CTH Y from Ridgevue Road to CTH H – Town of Ridgeway 3.37 Mi.
28. CTHY from STH 23/151 to Blotz Road – Town of Mineral Point 3.74 Mi.
29. CTH Y from Blotz Road to STH 191 – Town of Dodgeville 1.80 Mi.
30. CTHY from STH 191 to USH 18/151 – Town of Dodgeville 1.85 Mi.
31. CTH ZZ from STH 23 to the Town Line – Town of Dodgeville 6.30 Mi.
32. CTH ZZ from the Town Line to CTH Y – Town of Ridgeway 0.60 Mi..
33. A net total of 104.33 miles +/- eligible for transfer.

- B. Iowa County is prepared to transfer any of the highways from 3(A) to a township level of government located within Iowa County beginning in 2023.
- C. Iowa County will incentivize the transfer of these highways to townships with the payment of ~~\$30,000~~ \$50,000 per mile. Payable immediately after road transfer.
- D. Townships shall also begin receiving funding annually from the State of Wisconsin General Transportation Aid program for said lane miles once transferred to their jurisdiction.
- E. Townships participating in this program will receive annual payments from state aid and a one-time payment from Iowa County. How they invest these funds are entirely up to them.
- F. The following County Trunk Highways classified as Low Volume or Local Roads, would be proposed to remain as County Trunk Highways due to their countywide significance; and are therefore, not eligible in this program:
 - 1. Various roads within Blackhawk Lake Park from the Park Entrance to the Group Camp, Public Camp, Boat Landing, and Beach as identified in the Memorandum of Understanding between the Cobb-Highland Commission and Iowa County dated in 2021 – +/- 4.0Mi.
 - 2. CTH Z from STH 191 to CTH YZ, Road to / from the County Quarry – Town of Dodgeville 2.19 Mi.
 - 3. A net total of 6.19 miles +/- ineligible.

4. REFERENCES:

Wisconsin State Statute Sections - General Municipality Law § 66.1005 Reversion of Title; State Trunk Highways, Federal Aid § CH 84.0; Wisconsin General Transportation Aid Program § 86.30; and Platting Lands and Recording and Vacating Plats § 236.43 Vacation or Alteration of Areas Dedicated to the Public.

5. PROCEDURES:

- a. Should a township listed under 3(A) decide they would like to pursue a jurisdictional transfer, they shall contact the Iowa County Highway Commissioner. The Highway Commissioner will create the paperwork needed for the Township and County to approve.
- b. The Highway Commissioner will collect the signed document from the Township and present it to the County Board for approval.
- c. Once the jurisdictional transfer is approved by both governmental entities, it shall be filed with the state of Wisconsin and properly recorded along with the revisions of their respective system maintenance mileage for General Transportation Aid payments.
- d. The incentive payment from Iowa County shall be issued within seven days after the Iowa County Board has adopted the jurisdictional transfer.

This “Highway Transfer Program” will be reviewed and updated every ~~two~~five years.